

COLUMBIA COUNTY, FLORIDA
SPECIAL FAMILY LOT PERMIT
APPLICATION

NOTICE TO APPLICANT

The purpose of Section 14.9 of the Land Development Regulations is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence. Immediate family member is defined as parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild or grandchild. The lot conveyed to the immediate family member is at least one (1) acre in size and the remaining lot is at least one (1) acre in size. The Board of County Commissioners may approve, approve with appropriate conditions, or deny a Special Family Lot request.

The following are the procedures for obtaining a Special Family Lot Permit:

1. Complete the Special Family Lot Permit Application and attach all required documentation listed on the application. Turn in complete application with \$50.00 fee to the Planning and Zoning Department.
2. Your application will be processed for completeness. Upon receiving a complete application, it will be placed on the consent agenda for the Board of County Commissioners consideration. Approximately two (2) weeks after receiving a complete application.
3. The Board of County Commissioners will notify the Planning and Zoning Department of its decision concerning the application and notify the department of the decision. If approve, applicant will be required to obtain a legal description of the property being deeded to the family member, include the legal description on the deed, record the deed of the special family lot in the Clerk of Courts Office and then obtain a new parcel ID # from the Columbia County Property Appraiser's Office.
4. Apply for a building permit or mobile home move-on permit within one (1) year of the date of approval by the Board of County Commissioners. At the time of application for the permit, applicant will need to provide a copy of the recorded deed, new parcel ID #, and the completed and recorded Affidavit for a Special Family Lot Permit.
5. Upon completion of the home, applicant will need to file for Homestead Exemption between January 1 and March 31st.

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1. Name of Applicant (Immediate Family Member) DAWN L Tash

Address 309 SW Hunter RD. City Lake City

Zip Code 32024 Phone (386) 365-5541

2. Name of Title Holder (Parent Parcel Owner) Gussie MacLaren

Address 387 SW Hunter Rd City Lake City

Zip Code 32024 Phone (386) 752-7255

3. Applicant's Relationship to Title Holder (Parent Parcel Owner) Granddaughter

4. Title Holder (Parent Parcel Owner) Tax Parcel ID# 30-35-16-0241-002

5. Title Holder (Parent Parcel Owner) Size of Property 30 AC

6. Size of Property being deeded to Immediate Family Member 1 AC

7. Attach Copy of Parent Parcel Owners' Deed.

8. Attach a map, drawing or sketch of Parent Parcel showing location of proposed family lot being deeded to immediate Family Member with appropriate dimensions.

9. Attach copies of personal identification and proof of relationship of both the parent parcel owner and immediate family member. The personal identification shall consist of original documents or notarized copies from public records. Such documents may include birth certificates, adoption records, marriage certificates and/or other public records.

I (we) hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and correct to the best of my (our) knowledge and belief.

Dawn L. Tash
Applicants Name (Print or Type)

GUSSIE M. MACLAREN
Title Holders Name (Print or Type)

Dawn L. Tash
Applicant Signature

Gussie M. MacLaren
Title Holder Signature

OFFICIAL OFFICE USE

Current Land Use Classification A-3 Current Zoning District A-3

Date Filed: 17 July 2013 Application No: FL 13-07

Fee Amount: \$50.00 Receipt No.: 04364

Date Board of County Commissioner Meeting : 1 Aug 2013

Board of County Commissioner's Decision:

Approved _____

Approved with conditions _____

Denied _____

Reason for Denial _____
