

\$65 due at
submission

PERMIT APPLICATION / MANUFACTURED HOME INSTALLATION APPLICATION

For Office Use Only (Revised 7-1-15) Zoning Official _____ Building Official _____
AP# 100472 Date Received _____ By EW Permit # 46920
Flood Zone _____ Development Permit _____ Zoning _____ Land Use Plan Map Category _____
Comments _____
FEMA Map# _____ Elevation _____ Finished Floor _____ River _____ In Floodway _____
☒ Recorded Deed or ☒ Property Appraiser PO ☒ Site Plan ☐ EH # _____ ☐ Well letter OR
☐ Existing well ☐ Land Owner Affidavit ☒ Installer Authorization ☐ FW Comp. letter ☒ App Fee Paid
☐ DOT Approval ☐ Parent Parcel # _____ ☐ STUP-MH _____ ☐ 911 App
☐ Ellisville Water Sys ☒ Assessment owed ☐ Out County ☐ In County ☒ Sub VF Form

- Property ID # 224517-08665-006 Subdivision _____ Lot# _____
- New Mobile Home NO Used Mobile Home ☒ MH Size 56x27 Year 1995
 - Applicant Samantha Pasternak Phone # 386 697 5965
 - Address 2904 SE CR 252 Lake City FL 32025
 - Name of Property Owner Samantha Pasternak Phone# 386 697 5965
 - 911 Address 2904 SE County Road 252 Lake City FL 32025
 - Circle the correct power company - FL Power & Light - Clay Electric
(Circle One) - Suwannee Valley Electric - Duke Energy
 - Name of Owner of Mobile Home Samantha Pasternak Phone # 386 697 5965
 - Address 614 SW Miracle Ct Lake City FL 32027 (current mailing)
 - Relationship to Property Owner self
 - Current Number of Dwellings on Property 1
 - Lot Size _____ Total Acreage _____
 - Do you : Have Existing Drive or Private Drive or need Culvert Permit or Culvert Waiver (Circle one)
(Currently using) (Blue Road Sign) (Putting in a Culvert) (Not existing but do not need a Culvert)
 - Is this Mobile Home Replacing an Existing Mobile Home NO
 - Driving Directions to the Property East on CR 252, Driveway on right
directly across from
 - Email Address for Applicant: sam.m.windham@gmail.com
 - Name of Licensed Dealer/Installer Robert Sheppard Phone # 386-623-2203
 - Installers Address 6355 SE CR 245 Lake city FL 32025
 - License Number FH1025386 Installation Decal # 69847

28856

Adam
E. Somantha 965-6475

Revised April 27, 2017



COLUMBIA COUNTY BUILDING DEPARTMENT

135 NE Hernando Ave., Suite B-21, Lake City, FL 32055

Office: 386-758-1008 Fax: 386-758-2160

www.columbiacountyfla.com/BuildingandZoning.asp

MOBILE HOME APPLICATION CHECKLIST

AN INSPECTION MUST BE APPROVED WITHIN 180 DAYS AFTER PERMIT ISSUANCE OR YOUR PERMIT IS NOT VALID.

- ☐ **Review Process for Mobile Home Applications-** All of the information in this packet must be completely filled out. The packet is then submitted to the Building Department for review. When the review process is complete, the applicant will be contacted to then pull the Mobile Home Move On Permit. **Mobile Homes can only be set up by a Licensed Installer and the permits must be pulled by an authorized person.**
- ☐ **Used Mobile Homes.** All used mobile homes placed or relocated in Columbia County must have a pre-inspection form completed before the home is moved to the new location. Any homes that do not meet Wind Zone II or higher requirements can not be moved or set up in Columbia County. Most mobile homes built before 1976 do not meet these requirements therefore cannot be placed or set up in this county. When coming from another county, have that county Inspector complete our pre-inspection form or this form can be completed by a licensed private home inspector. Then return the form to the Building Department before the permit will be issued.
- ☐ **Site Plan.** FOLLOW THE SITE PLAN CHECKLIST, included in this packet.
- ☐ **Fort White City Approval.** If the project is located within the city limits of Fort White, prior approval is required. The town of Fort White approval letter is required to be submitted to this office when applying for a Building Permit.
- ☐ **Ownership of Property.** Proof of ownership of the property is required, such as a recorded deed.
- ☐ **Parcel Number.** The parcel number (Tax ID number) from the Property Appraiser (386- 758-1084) is required. This may also be obtained on-line at http://q2.columbia.floridapa.com/GIS/Search_F.asp.
- ☐ **Driveway Connection (Circle this on the Application)** If the property does not have an existing access to a county maintained public road, then you must apply for culvert permit (\$25.00) or a culvert waiver (\$50.00) if you feel that a culvert is not needed. The waiver is either approved or denied by the Columbia County Public Works Department. If the property will have access from a state maintained road, then an approved application for driveway access from F.D.O.T. must be submitted before a permit will be issued. **No release of final power** will be given until driveway access is complete and given final inspection approval.

ONLY AFTER ZONING DEPARTMENT APPROVAL ~ ITEMS NEEDED

If *Denied* the applicant will be contacted. **NO** Mobile Home permit can be issued.

- ☐ **911 Address.** Contact 911 Addressing at (386) 752-8787, an example of the requirements to get the address are included.
- ☐ **Environmental Health Permit or Sewer Tap Approval.** A copy of the Environmental Health signed site plan or a release must be submitted before the permit is issued. Contact them at (386) 758-1058
- ☐ **Private Wells.** The well driller has to give you a letter on your well, stating (a) size of pump motor (b) size of pressure tank (c) cycle stop valve if used. This letter should be on there letterhead. Any questions on this contact (386) 758-1008.

INFORMATION

Flood Information. All projects within the Floodway of the Suwannee or Santa Fe Rivers shall require permitting through the Suwannee River Water Management District, before submitting to our office. Any project located within a flood zone where the base flood elevation (100 year flood) has been established shall meet the requirements of Section 8.8 of the Columbia County Land Development Regulations. Any project located within a flood zone where the base flood elevation (100 year flood) has not been established shall meet the requirements of section 8.7 of the Columbia County Land Development Regulations. **Certified Finished Floor Elevations Will Be Required On Any Project Where The Base Flood Elevation (100 year flood) Has Been Established.** A development permit will also be required (\$50.00) fee.

***All dwellings must be placed one foot above the adjacent roadway or a floor height letter submitted from a licensed Engineer.**

(a) Cost of Mobile Home Permit. The fee associated with your size Mobile home SW=\$325.00, DW=\$375.00, TW=\$425.00; + the current Special Assessment fees. **(b) Special Assessment Fees.** For Fire and Solid Waste, it is prorated monthly starting October 1st.

MOBILE HOME INSTALLATION SUBCONTRACTOR VERIFICATION FORM

APPLICATION NUMBER _____ CONTRACTOR Robert Sheppard PHONE 386-623-2203

THIS FORM MUST BE SUBMITTED PRIOR TO THE ISSUANCE OF A PERMIT

In Columbia County one permit will cover all trades doing work at the permitted site. It is REQUIRED that we have records of the subcontractors who actually did the trade specific work under the permit. Per Florida Statute 440 and Ordinance 89-6, a contractor shall require all subcontractors to provide evidence of workers' compensation or exemption, general liability insurance and a valid Certificate of Competency license in Columbia County.

Any changes, the permitted contractor is responsible for the corrected form being submitted to this office prior to the start of that subcontractor beginning any work. Violations will result in stop work orders and/or fines.

ELECTRICAL	<div>Print Name <u>Samantha Pasternak</u> Signature <u>[Signature]</u></div> <div>License #: _____ Phone #: <u>386 697 5965</u></div> <div>Qualifier Form Attached <input type="checkbox"/></div>
MECHANICAL/ A/C _____	<div>Print Name <u>Samantha Pasternak</u> Signature <u>[Signature]</u></div> <div>License #: _____ Phone #: <u>386 697 5965</u></div> <div>Qualifier Form Attached <input type="checkbox"/></div>

F. S. 440.103 Building permits; identification of minimum premium policy.--Every employer shall, as a condition to applying for and receiving a building permit, show proof and certify to the permit issuer that it has secured compensation for its employees under this chapter as provided in ss. 440.10 and 440.38, and shall be presented each time the employer applies for a building permit.



COLUMBIA COUNTY BUILDING DEPARTMENT
135 NE Hernando Ave, Suite B-21, Lake City, FL 32055
Phone: 386-758-1008 Fax: 386-758-2160

MOBILE HOME INSTALLERS LETTER OF AUTHORIZATION

I, Robert Sheppard, give this authority for the job address show below
Installer License Holder Name

only, _____, and I do certify that
Job Address

the below referenced person(s) listed on this form is/are under my direct supervision and control
and is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person	Authorized Person is... (Check one)
<u>Samantha Pasternak</u>	<u>[Signature]</u>	<input type="checkbox"/> Agent <input type="checkbox"/> Officer <input type="checkbox"/> Property Owner
		<input type="checkbox"/> Agent <input type="checkbox"/> Officer <input type="checkbox"/> Property Owner
		<input type="checkbox"/> Agent <input type="checkbox"/> Officer <input type="checkbox"/> Property Owner

I, the license holder, realize that I am responsible for all permits purchased, and all work done under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license holder for violations committed by him/her or by his/her authorized person(s) through this document and that I have full responsibility for compliance granted by issuance of such permits.

Robert Sheppard JH1025-386 2-28-23
License Holders Signature (Notarized) License Number Date

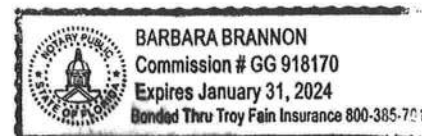
NOTARY INFORMATION:

STATE OF: Florida COUNTY OF: Columbia

The above license holder, whose name is _____,
personally appeared before me and is known by me or has produced identification
(type of I.D.) _____ on this 28 day of February, 2023.

Barbara Brannon
NOTARY'S SIGNATURE

(Seal/Stamp)



#60472

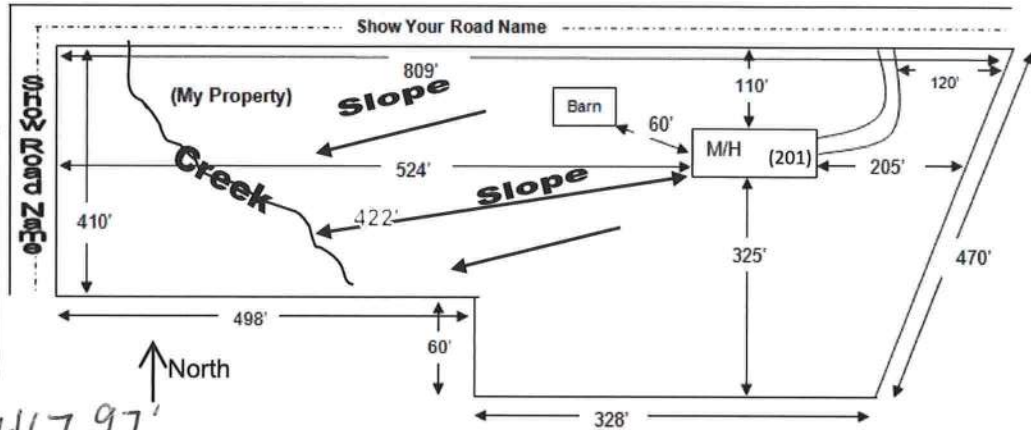
*Can we use same site plan from family lot permit?

SITE PLAN CHECKLIST

- ___ 1) Property Dimensions
- ___ 2) Footprint of proposed and existing structures (including decks), label these with existing addresses
- ___ 3) Distance from structures to all property lines
- ___ 4) Location and size of easements
- ___ 5) Driveway path and distance at the entrance to the nearest property line
- ___ 6) Location and distance from any waters; sink holes; wetlands; and etc.
- ___ 7) Show slopes and or drainage paths
- ___ 8) Arrow showing North direction

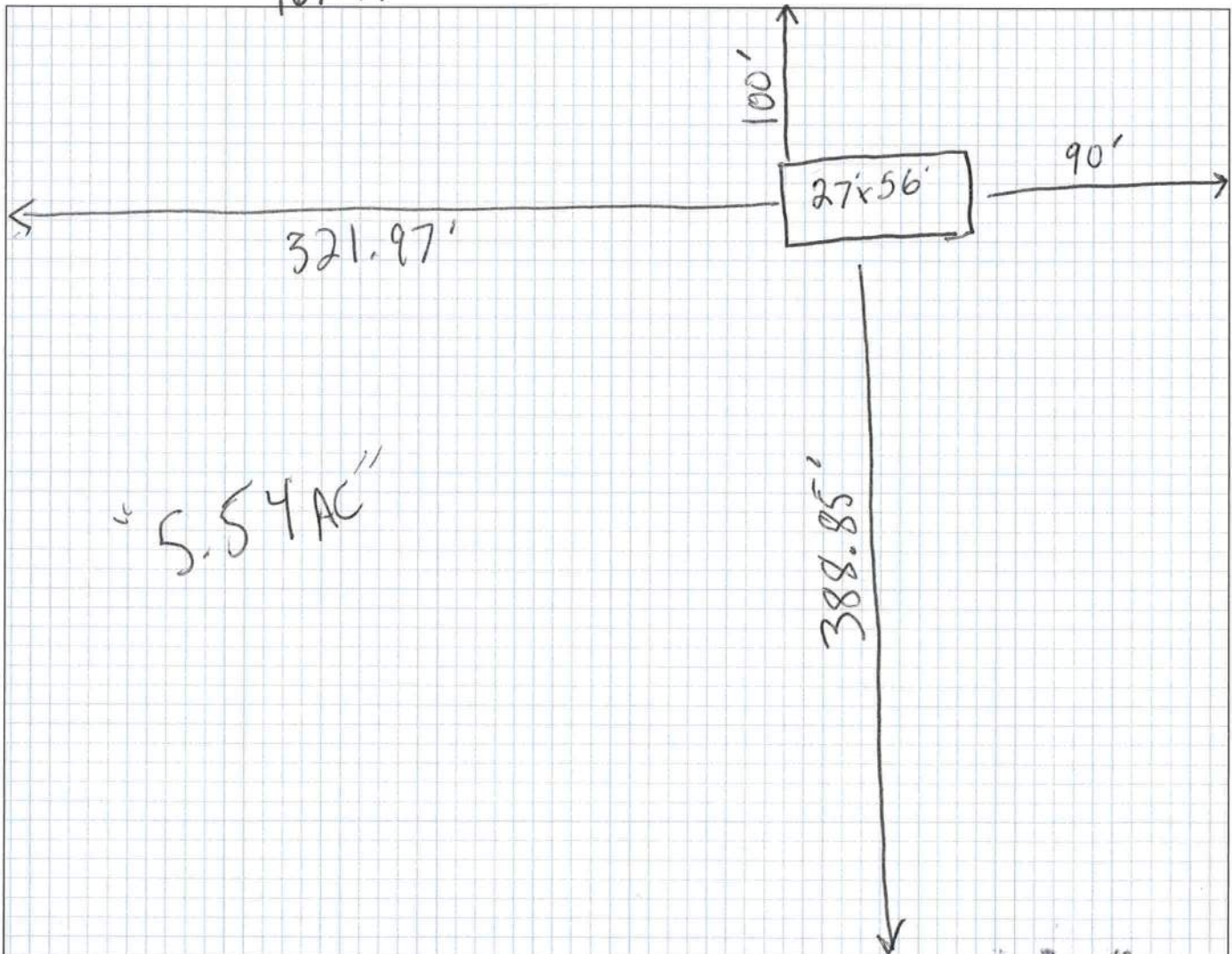
SITE PLAN EXAMPLE

Revised 7/1/15



NOTE:

This site plan can be copied and used with the 911 Addressing Dept. application forms.



SECR 252

Columbia County Property Appraiser

Jeff Hampton

2023 Working Values

updated: 2/23/2023

Parcel: << 22-4S-17-08665-006 (45829) >>

Owner & Property Info

Result: 1 of 1

Owner	PASTERNAK SAMANTHA PASTERNAK ADAM 614 SW MIRACLE CT LAKE CITY, FL 32024		
Site			
Description*	COMM AT THE INT OF S R/W LINE & E LINE OF SEC. THENCE N 68 DEG W ALONG R/W LINE 810.31 FT, S 08 DEG W 426.78 FT TO POB, S 467.97 FT, W 511.29 FT, N 467.97 FT, E 511.29 FT TO POB, 926-817, 949-1972, 960-1118, 960-1122, DC 1323-2272, PB 1327-291, WD 1334-90 ...more>>>		
Area	5.48 AC	S/T/R	22-4S-17
Use Code**	VACANT (0000)	Tax District	3
*The Description above is not to be used as the Legal Description for this parcel in any legal transaction. **The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.			

Property & Assessment Values

2022 Certified Values	2023 Working Values	
There are no 2023 Certified Values for this parcel	Mkt Land	\$0
	Ag Land	\$2,477
	Building	\$0
	XFOB	\$0
	Just	\$41,100
	Class	\$2,477
	Appraised	\$2,477
	SOH Cap [?]	\$0
	Assessed	\$2,477
	Exempt	\$0
	Total	county:\$2,477 city:\$0
	Taxable	other:\$0 school:\$2,477

Aerial Viewer Pictometry Google Maps

2022 2019 2016 2013 2010 Sales



Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
2/1/2023	\$100	1483/2387	WD	V	U	11

Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
NONE					

Extra Features & Out Buildings (Codes)

Code	Desc	Year Blt	Value	Units	Dims
NONE					

Land Breakdown

Code	Desc	Units	Adjustments	Eff Rate	Land Value
5500	TIMBER 2 (AG)	5.480 AC	1.0000/1.0000 1.0000/ /	\$452 /AC	\$2,477
9910	MKT.VAL.AG (MKT)	5.480 AC	1.0000/1.0000 1.0000/ /	\$7,500 /AC	\$41,100

Search Result: 1 of 1

© Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-758-1083

by: GrizzlyLogic.com

PREPARED BY & RETURN TO:

Name: SAMANTHA AND ADAM PASTERNAK

Address: 614 SW MIRACLE CT.
LAKE CITY, FL 32024

Parcel ID No.: A PART OF R08665-003

Inst: 202312001704 Date: 02/01/2023 Time: 4:30PM
Page 1 of 1 B: 1483 P: 2387, James M Swisher Jr, Clerk of Court
Columbia, County, By: AM Deputy Clerk Doc Stamp-Deed: 0.70

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

This **WARRANTY DEED**, made the 1st day of **FEBRUARY, 2023**, by **JOHN G. WINDHAM**,
CONVEYING NON-HOMESTEAD PROPERTY, hereinafter called the Grantor, to **SAMANTHA PASTERNAK** and
ADAM PASTERNAK, WIFE AND HUSBAND, whose post office address is **614 SW MIRACLE CT., LAKE CITY, FL**
32024, hereinafter called the Grantees:

WITNESSETH: That the Grantor, for and in consideration of the sum of \$10.00 and other valuable consideration,
receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, alien, remise, release, convey and confirm unto the
Grantees all that certain land situate in COLUMBIA COUNTY, State of FLORIDA, viz:

**COMMENCE AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE AND THE
EAST LINE OF SECTION 22, TOWNSHIP 4 SOUTH, RANGE 17 EAST, COLUMBIA COUNTY,
FLORIDA AND RUN N.68°52'39"W., ALONG SAID SOUTH RIGHT-OF-WAY LINE A
DISTANCE OF 810.31 FEET; THENCE S.08°43'53"W., 426.78 FEET TO THE POINT OF
BEGINNING; THENCE S.01°15'49"E., 467.97 FEET; THENCE S.88°38'52"W., 511.29 FEET;
THENCE N.01°15'49"W., 467.97 FEET; THENCE N.88°38'52"E., 511.29 FEET TO THE POINT
OF BEGINNING.**

**THIS DEED WAS PREPARED WITHOUT THE BENEFIT OF A TITLE SEARCH OR SURVEY
AND MAKES NO WARRANTIES AGAINST THE SAME.
LEGAL PROVIDED BY GRANTOR.**

TOGETHER WITH all the tenements, hereditaments and appurtenances thereto belonging or in anywise
appertaining.

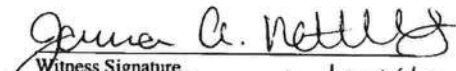
SUBJECT TO TAXES FOR THE YEAR 2023 AND SUBSEQUENT YEARS, RESTRICTIONS,
RESERVATIONS, COVENANTS AND EASEMENTS OF RECORD, IF ANY.

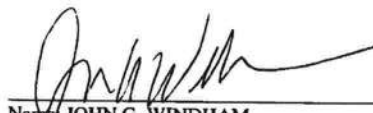
TO HAVE AND TO HOLD the same in fee simple forever.

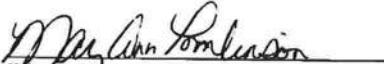
And the Grantor hereby covenants with the Grantees that the Grantor is lawfully seized of said land in fee simple,
that the Grantor has good right and lawful authority to sell and convey said land and that the Grantor hereby fully warrants
the title to said land and will defend the same against the lawful claims of all persons whomsoever. Grantor further warrants
that said land is free of all encumbrances, except as noted herein and except taxes accruing subsequent to December 31,
2023.

IN WITNESS WHEREOF, the said Grantor has signed and sealed these presents, the day and year first above
written.

Signed, sealed and delivered in the presence of:


Witness Signature
Printed Name: Jenna A. Nettles


Name: JOHN G. WINDHAM L.S.
Address: 4219 SE COUNTRY CLUB RD, LAKE CITY, FL
32025

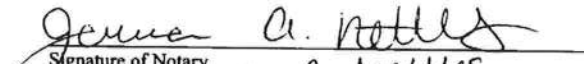

Witness Signature
Printed Name: Mary Ann Tomlinson

STATE OF FLORIDA
COUNTY OF COLUMBIA

§ The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization,
this 1st day of **FEBRUARY, 2023**, by **JOHN G. WINDHAM**, who is personally known to me or who has produced
Driver's License as identification.



JENNA A. NETTLES
Notary Public
State of Florida
Comm# HH228720
Expires 2/14/2026


Signature of Notary
Printed Name: Jenna A. Nettles
My commission expires: 2-14-26

Mobile Home Permit Worksheet

Application Number: _____

Date: _____

POCKET PENETROMETER TEST

The pocket penetrometer tests are rounded down to 1500 psf or check here to declare 1000 lb. soil without testing.

X 1600 X 1500 X 1600

POCKET PENETROMETER TESTING METHOD

1. Test the perimeter of the home at 6 locations.
2. Take the reading at the depth of the footer.
3. Using 500 lb. increments, take the lowest reading and round down to that increment.

X 1600 X 1600 X 1600

TORQUE PROBE TEST

The results of the torque probe test is 295 inch pounds or check here if you are declaring 5' anchors without testing. A test showing 275 inch pounds or less will require 5 foot anchors.

Note: A state approved lateral arm system is being used and 4 ft. anchors are allowed at the sidewall locations. I understand 5 ft anchors are required at all centerline tie points where the torque test reading is 275 or less and where the mobile home manufacturer may require anchors with 4000 lb holding capacity.

Installer's initials RS

ALL TESTS MUST BE PERFORMED BY A LICENSED INSTALLER

Installer Name

Robert Sheppard

Date Tested

2-24-23

Electrical

Connect electrical conductors between multi-wide units, but not to the main power source. This includes the bonding wire between multi-wide units. Pg. 29

Plumbing

Connect all sewer drains to an existing sewer tap or septic tank. Pg. 28

Connect all potable water supply piping to an existing water meter, water tap, or other independent water supply systems. Pg. 29

Site Preparation

Debris and organic material removed ☒ Swale ☒ Pad ☒ Other ☐

Fastening multi wide units

Floor: _____ Type Fastener: 1/4 x 5 Length: 5" Spacing: 16"
Walls: _____ Type Fastener: 3/8 x 5 Length: 4" Spacing: 16"
Roof: _____ Type Fastener: 1/4 x 5 Length: 6" Spacing: 16"
For used homes a min. 30 gauge, 8" wide, galvanized metal strip will be centered over the peak of the roof and fastened with galv. roofing nails at 2" on center on both sides of the centerline.

Gasket (weatherproofing requirement)

I understand a properly installed gasket is a requirement of all new and used homes and that condensation, mold, mildew and buckled marriage walls are a result of a poorly installed or no gasket being installed. I understand a strip of tape will not serve as a gasket.

Installer's initials RS

Type gasket Foam

Installed: _____
Between Floors Yes ☒
Between Walls Yes ☒
Bottom of ridgebeam Yes ☒

Weatherproofing

The bottomboard will be repaired and/or taped. Yes ☒ Pg. _____
Siding on units is installed to manufacturer's specifications. Yes ☒
Fireplace chimney installed so as not to allow intrusion of rain water. Yes ☒

Miscellaneous

Skirting to be installed. Yes ☒ No ☐
Dryer vent installed outside of skirting. Yes ☐ N/A ☒
Range downflow vent installed outside of skirting. Yes ☐ N/A ☒
Drain lines supported at 4 foot intervals. Yes ☒
Electrical crossovers protected. Yes ☒
Other: _____

Installer verifies all information given with this permit worksheet is accurate and true based on the manufacturer's installation instructions and or Rule 15C-1 & 2

Installer Signature

Robert Sheppard

Date

2-24-23