

# Permit Application / Manufactured Home Installation Application

For Office Use Only (Revised 6/24)	Zoning Official _____	Building Official _____
AP# _____	Date Received _____	By _____ Permit # _____
Flood Zone _____	Development Permit _____	Zoning _____ Land Use Plan Map Category _____
Comments _____		
FEMA Map# _____	Elevation _____	Finished Floor _____ River _____ In Floodway _____
<input type="checkbox"/> Recorded Deed or <input type="checkbox"/> Property Appraiser PO <input type="checkbox"/> Site Plan <input type="checkbox"/> EH # _____		
<input type="checkbox"/> Land Owner Affidavit <input type="checkbox"/> Installer Authorization <input type="checkbox"/> FW Comp. letter <input type="checkbox"/> App Fee Paid <input type="checkbox"/> 911 App		
<input type="checkbox"/> DOT Approval <input type="checkbox"/> Parent Parcel # _____ <input type="checkbox"/> STUP-MH _____		
<input type="checkbox"/> Ellisville Water Sys <input type="checkbox"/> Assessment _____ <input type="checkbox"/> In County <input type="checkbox"/> Sub VF For _____		

\*This page not required if Online Submission

Property ID # 14-65-16-03818 Subdivision Old Wm Farms Lot# 8  
168

- ☐ New Mobile Home ☒ Used Mobile Home MH Size 32x60 Year 2022
- Applicant TREEA Foster Phone# 386-590-4207
- Address 10314 US Hwy 90 E Live Oak, FL
- Name of Property Owner Carl Jenkins Phone# 850-503-1039
- 911 Address 123 SW Pioneer Way, Fort White, FL
- Circle the correct power company - ☐ FL Power & Light - ☒ Clay Electric

(Circle One) ☐ Suwannee Valley Electric - ☐ Duke Energy

- Name of Owner of Mobile Home Carl Jenkins
- Phone # 850-503-1039 Address 123 SW Pioneer Way Fort White, FL
- Relationship to Property Owner Owner
- Current # of Dwellings on Property (1) Replacement # of Bed/bath 3/2
- Lot Size \_\_\_\_\_ Total Acreage 5
- Do you: (Circle one) ☒ Have Existing Drive ☐ Private Drive ☐ Need a Driveway Permit  
(Currently using) (Blue Road Sign)

\*\*\*Please be advised all MH applications may prompt a driveway permit regardless of existing/private driveway\*\*\*

- Is this Mobile Home Replacing an Existing Mobile Home ☒ Yes ☐ No
- Name of Licensed Dealer/Installer JAMES FOLEY
- Installers Phone # 386-249-3994
- Installers Address 7862 173<sup>rd</sup> Rd Live Oak, FL
- License Number: IH1078536
- Installation Decal # 112615
- Is the mobile home currently located in Columbia County? ☐ Yes ☒ No  
(Only required for used mobile homes)

Applicant Email Address: gm095@palm-harbor.com  
(This is where application updates will be sent)

**CODE ENFORCEMENT DEPARTMENT**  
**COLUMBIA COUNTY, FLORIDA**  
**OUT OF COUNTY MOBILE HOME INSPECTION REPORT**  
(Only required for used homes)

COUNTY THE MOBILE HOME IS BEING MOVED FROM Suwannee  
OWNERS NAME CARL Jenkins PHONE \_\_\_\_\_ CELL 850-503-1039  
INSTALLER James Foley PHONE 386-249-3994 CELL \_\_\_\_\_  
INSTALLERS ADDRESS 7862 173<sup>rd</sup> Rd Live Oak, FL

**MOBILE HOME INFORMATION**

MAKE Fleetwood YEAR 2022 SIZE 32 x 60  
COLOR Grey SERIAL No. \_\_\_\_\_  
WIND ZONE II SMOKE DETECTOR ☒

**INTERIOR:**

FLOORS good  
DOORS good  
WALLS good  
CABINETS good  
ELECTRICAL (FIXTURES/OUTLETS) good

**EXTERIOR:**

WALLS / SIDING good  
WINDOWS good  
DOORS good  
INSTALLER: APPROVED ☒ NOT APPROVED \_\_\_\_\_

INSTALLER OR INSPECTORS PRINTED NAME JAMES Foley  
License No. IH1078536 Date \_\_\_\_\_

NOTES: \_\_\_\_\_

**ONLY THE ACTUAL LICENSE HOLDER CAN SIGN THIS FORM.**

NO WIND ZONE ONE MOBILE HOMES WILL BE PERMITTED. MOBILE HOMES PRIOR TO 1977 ARE PRE-HUD AND THE WIND ZONE MUST BE PROVEN TO BE PERMITTED.

**BEFORE THE MOBILE HOME CAN BE MOVED INTO COLUMBIA COUNTY THIS FORM MUST BE COMPLETED AND RETURNED TO THE COLUMBIA COUNTY BUILDING DEPARTMENT.**

**ONCE MOVED INTO COLUMBIA COUNTY AN INSPECTOR MUST COMPLETE A PRELIMINARY INSPECTION ON THE MOBILE HOME. CALL 386-719-2023 TO SET UP THIS INSPECTION. NO PERMIT WILL BE ISSUED BEFORE THIS IS DONE.**

Licensed Installer Approval Signature [Signature] Date 2-17-25

## Columbia County Property Appraiser

Jeff Hampton

2025 Working Values

updated: 2/6/2025

Parcel: 14-6S-16-03818-168 (19798)

## Owner &amp; Property Info

Result: 11 of 50

Owner	JENKINS CARL JENKINS CHRISTY 123 SW PIONEER WAY FORT WHITE, FL 32038		
Site	123 SW PIONEER WAY, FORT WHITE		
Description*	LOT 8 BLK C OLD WIRE FARMS. 846-267, 977-139, 1230-2167, WD 1267-2711, CT 1281-607, WD 1300-1324, WD 1347-2246,		
Area	4.01 AC	S/T/R	14-6S-16
Use Code**	MOBILE HOME (0200)	Tax District	3

\*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.

\*\*The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning &amp; Zoning office for specific zoning information.

## Property &amp; Assessment Values

2024 Certified Values		2025 Working Values	
Mkt Land	\$40,000	Mkt Land	\$40,000
Ag Land	\$0	Ag Land	\$0
Building	\$54,481	Building	\$54,481
XFOB	\$9,070	XFOB	\$9,070
Just	\$103,551	Just	\$103,551
Class	\$0	Class	\$0
Appraised	\$103,551	Appraised	\$103,551
SOH/10% Cap	\$34,913	SOH/10% Cap	\$32,922
Assessed	\$88,638	Assessed	\$70,629
Exempt	HX HB DX \$48,638	Exempt	HX HB DX \$50,629
Total	county:\$20,000 city:\$0	Total	county:\$20,000 city:\$0
Taxable	other:\$0 school:\$38,638	Taxable	other:\$0 school:\$40,629

NOTE: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.

## Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
11/6/2017	\$38,000	1347 / 2246	WD	I	U	37
8/18/2015	\$33,000	1300 / 1324	WD	I	U	12
8/27/2014	\$100	1281 / 607	CT	I	U	18
7/2/2013	\$65,000	1257 / 2711	WD	I	U	12
12/17/2011	\$93,300	1230 / 2167	FS	I	U	12
3/6/2003	\$89,000	977 / 139	WD	I	Q	
9/1/1997	\$11,000	845 / 257	WD	V	Q	

## Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
Sketch	MOBILE HME (0800)	1996	1296	3418	\$54,481

\*Bldg Desc determinations are used by the Property Appraiser's office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

## Extra Features &amp; Out Buildings

Code	Desc	Year Blt	Value	Units	Dims
0296	SHED METAL	2003	\$1,050.00	420.00	12 x 20
0294	SHED WOOD/VINYL	2003	\$720.00	192.00	12 x 16
9945	Wall/Sept		\$7,000.00	1.00	0 x 0
0252	LEAN-TO W/O FLOOR	2008	\$300.00	240.00	12 x 20

## Land Breakdown

Code	Desc	Units	Adjustments	Eff Rate	Land Value
0200	MBL HM (MKT)	1.000 LT (4.010 AC)	1.0000/1.0000 1.0000/ /	\$40,000 /LT	\$40,000

Search Result: 11 of 50

© Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-756-1083

by: GrizzlyLogic.com

The information presented on this website was derived from data which was compiled by the Columbia County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 2/6/2025 and may not reflect the data currently on file at our office.



## MOBILE HOME INSTALLER AFFIDAVIT

I certify that the following described mobile home being placed on the referenced parcel is not a Wind Zone 1 mobile home.

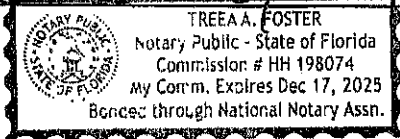
Customer's Name: Carl Jenkins  
Property ID: Sec: 14 Twp: 6S Rge: 16 Tax Parcel No: 03818-168  
Lot: 8 Block: C Subdivision: Old Wier Farms  
Mobile Home Year/Make: 2022 Fleetwood Size: 32x80  
Vin #: FE260GA2167034AB

  
Signature of Mobile Home Installer

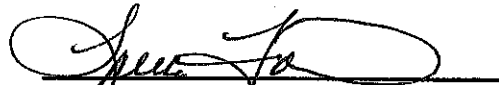
James Foley  
Mobile Home Installer's name printed/typed

386-249-7984  
Mobile Phone Number

Sworn to and subscribed before me this 12 day of February, 2025  
by James Foley



Notary's name printed/typed

  
Notary Public, State of Florida  
Commission No. \_\_\_\_\_  
Personally Known: ☒  
Produced ID (type) \_\_\_\_\_

License Number: IH / 1078536 / 1 Name: JAMES FOLEY			
Order #: 6307	Label #: 112615	Manufacturer:	(Check Size of Home) Single _____ Double _____ Triple _____
Homeowner:		Year Model:	
Address:		Length & Width:	
City/State/Zip:		Type Longitudinal System:	HUD Label #:
Phone #:		Type Lateral Arm System:	Soil Bearing / PSF:
Date Installed:		New Home: _____ Used Home: _____	Torque Probe / in-lbs:
Installed Wind Zone:		Data Plate Wind Zone:	Permit #:
Note:			

**STATE OF FLORIDA**  
**INSTALLATION CERTIFICATION LABEL**

112615

LABEL #	DATE OF INSTALLATION
JAMES FOLEY	
NAME	
IH / 1078536 / 1	6307
LICENSE #	ORDER #

CERTIFIES THAT THE INSTALLATION OF THIS MOBILE HOME IS  
IN ACCORDANCE WITH FLORIDA STATUTES 320.8249, 320.8325  
AND RULES OF THE HIGHWAY SAFETY AND MOTOR VEHICLES.

<b>INSTRUCTIONS</b>
<p>PLEASE WRITE DATE OF INSTALLATION AND AFFIX LABEL NEXT TO HUD LABEL. USE PERMANENT INK PEN OR MARKER ONLY. COMPLETE INFORMATION ABOVE AND KEEP ON FILE FOR A MINIMUM OF 2 YEARS. YOU ARE REQUIRED TO PROVIDE COPIES WHEN REQUESTED.</p>

## MOBILE HOME INSTALLER AFFIDAVIT

As per Florida Statutes Section 320.8249 Mobile Home Installers License:

Any person who engages in mobile home installation shall obtain a mobile home installer's license from the Bureau of Mobile Home and Recreational Vehicle Construction of the Department of Highway Safety and Motor Vehicles pursuant to this section. Said license shall be renewed annually, and each licensee shall pay a fee of \$150.

As per Suwannee County Land Development Regulations, Section 14.8:

It shall be deemed a violation of these land development regulations for any person, firm, corporation, or other entity to place or erect any mobile home on any lot or parcel of land within any area subject to these land development regulations for private use without **FIRST** having secured a mobile home move-on (building) permit from the Land Development Regulation Administrator (Building Department). Such permit shall be deemed to authorize placement, erection, and use of the mobile home only at the location specified in the permit. **The responsibility of securing a mobile home move-on (building) permit shall be that of the person causing the mobile home to be moved.** The move-on (building) permit shall be posted prominently on the mobile home before such mobile home is moved onto the site.

I, James Friel, license number IH 1078586  
Please Print  
do hereby state that the installation of the manufactured home for  
Carl Jenkins at 138 Applicant  
Job Address

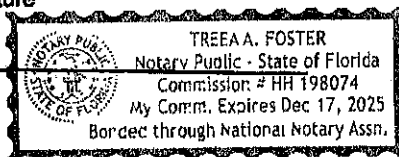
will be done under my supervision.

[Signature]  
Mobile Home Installer's Signature  
Mobile Phone # 388-453954

Sworn to and subscribed before me this 7 day of February,  
2005.

Notary Public: [Signature]  
Signature

My Commission Expires:



## SITE PLAN CHECKLIST

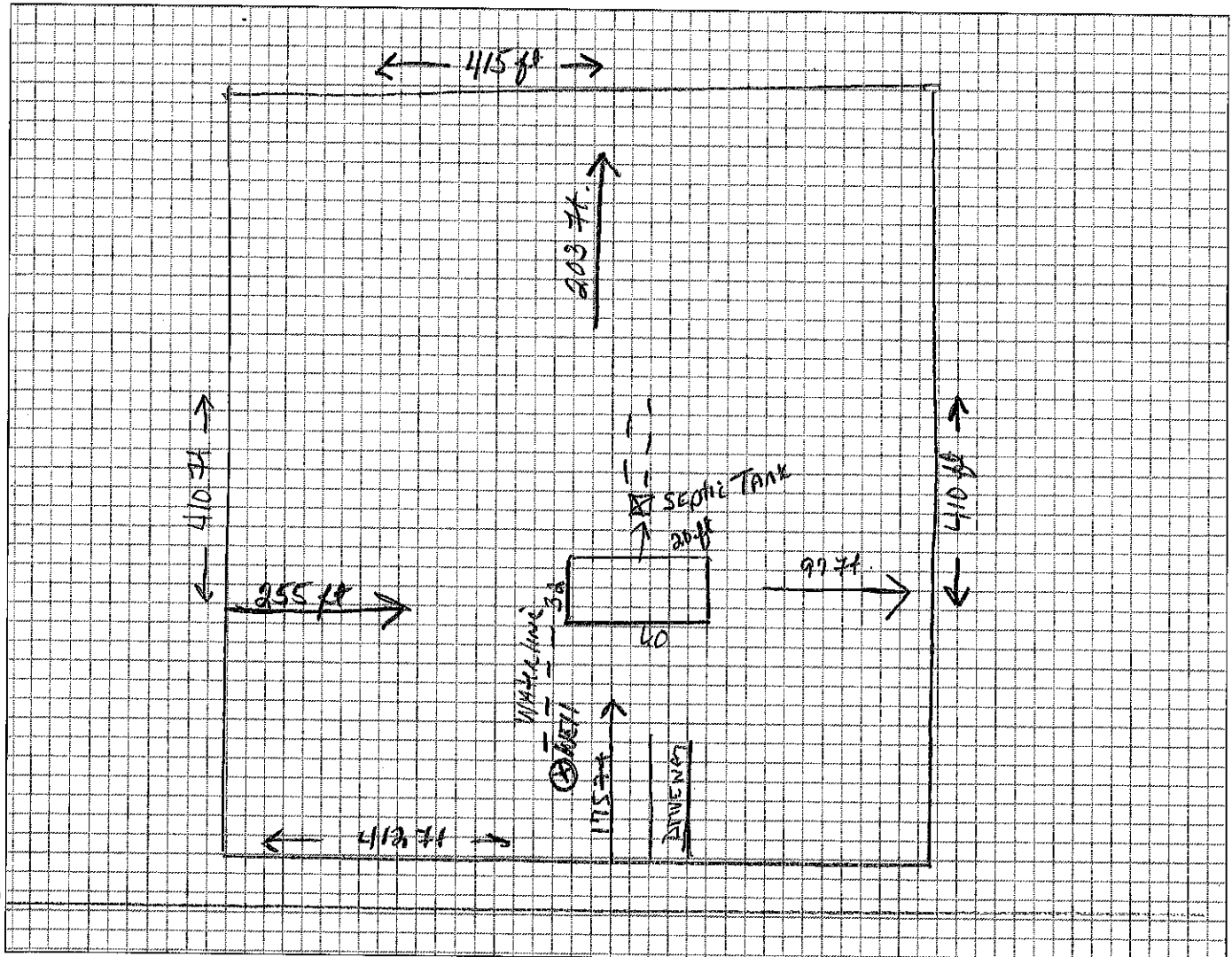
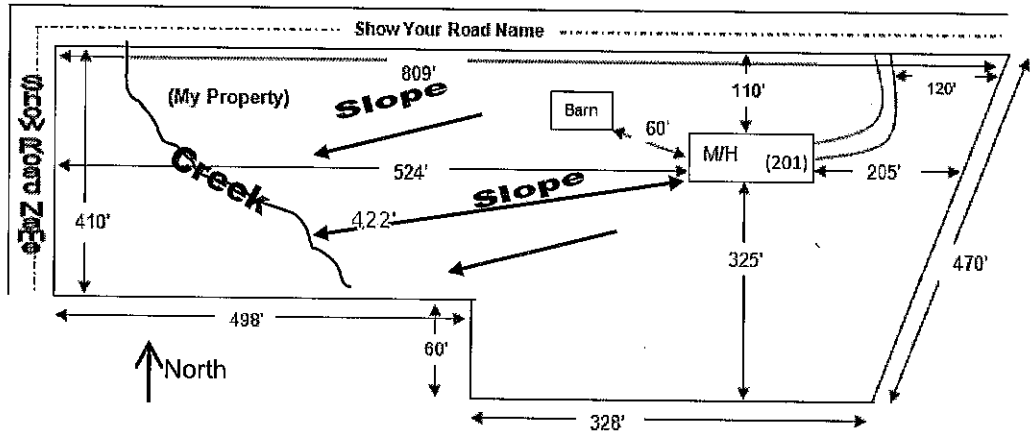
- 1) Property Dimensions
- 2) Footprint of proposed and existing structures (including decks), label these with existing addresses
- 3) Distance from structures to all property lines
- 4) Location and size of easements
- 5) Driveway path and distance at the entrance to the nearest property line
- 6) Location and distance from any waters; sink holes; wetlands; and etc.
- 7) Show slopes and or drainage paths
- 8) Arrow showing North direction

### SITE PLAN EXAMPLE

Revised 7/1/15

**NOTE:**

This site plan can be copied and used with the 911 Addressing Dept. application forms.



## LIMITED POWER OF ATTORNEY

I, James Foley, do hereby authorize Treva Foster to be my representative and act on my behalf in all aspects of applying for a Building permit to be placed on property in ~~Swannee~~ <sup>Columbia</sup> County, Florida described as follows:

Owner's Name: Carl Jenkins

Section 14 Twp 6S Rge 16

Tax Parcel No. 03818-168

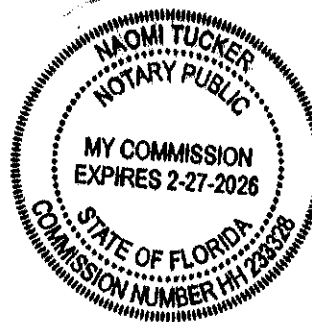
[Signature]  
(Contractor's Signature & License Number)

2-17-28  
(Date)

Sworn to and subscribed before me this 17<sup>th</sup> day of February, 2025.

[Signature]  
Notary Public

My Commission expires: 2/27/26  
Commission No: HH233328  
Personally Known: \_\_\_\_\_  
Produced ID (Type): ✓







COLUMBIA COUNTY BUILDING DEPARTMENT  
135 NE Hernando Ave, Suite B-21, Lake City, FL 32055  
Phone: 386-758-1008 Fax: 386-758-2160

**\*Use to authorize  
property owners to  
pull permit on  
Installers behalf.**

### MOBILE HOME INSTALLERS LETTER OF AUTHORIZATION

I, JAMES FOLEY, give this authority for the job address show below  
Installer License Holder Name

only, 123 SW Pioneer way Ft. White, FL, and I do certify that  
Job Address

the below referenced person(s) listed on this form is/are under my direct supervision and control  
and is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person
TREKA Foster	

I, the license holder, realize that I am responsible for all permits purchased, and all work done  
under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and  
Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license  
holder for violations committed by him/her or by his/her authorized person(s) through this  
document and that I have full responsibility for compliance granted by issuance of such permits.

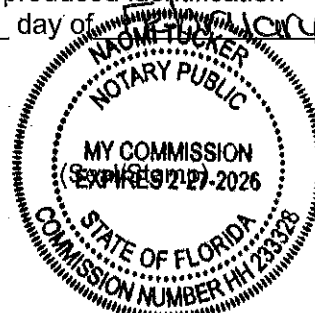
License Holders Signature (Notarized) License Number JH1078536 Date 2-17-25

#### NOTARY INFORMATION:

STATE OF: Florida COUNTY OF: Columbia

The above license holder, whose name is James Foley,  
personally appeared before me and is known by me or has produced identification  
(type of I.D.) Drivers License on this 17th day of February 2025.

NOTARY'S SIGNATURE



## Page 4 of 7

**Page 1 of 2**

☒ New Home  
☐ Used Home

☒ Used Home

Home installed in the Manufacturer's Installation Manual

**Home is installed in accordance with Rule 15-C**

## Single wide

Material	Length x width
2/4 Plywood	37 x 60

Length x width

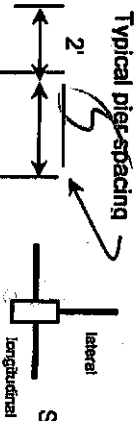
37x60

**NOTE:** if home is a single wide fill out one half of the blocking plan

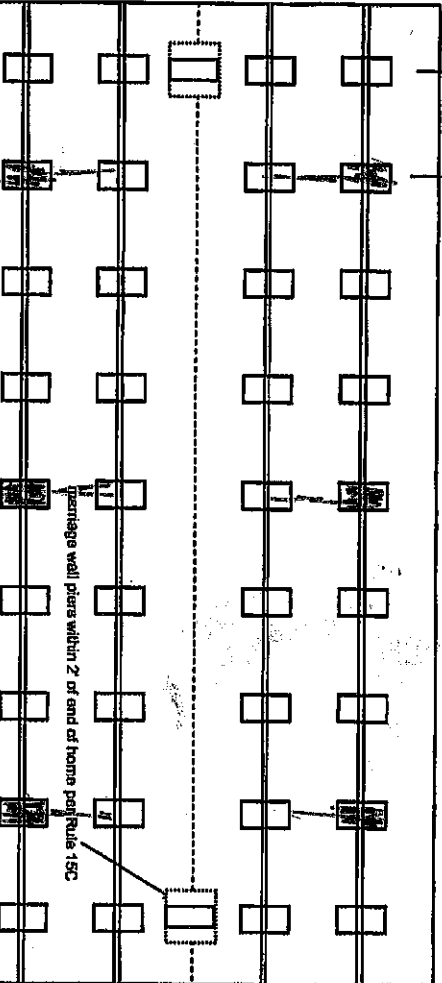
**if home is a triple or quad wide sketch in remainder of home**

I understand Lateral Arm Systems cannot be used on any home (new or used) where the sidewall ties exceed 5 ft 4 in.

## Installer's initials



**Show locations of Longitudinal and Lateral Systems  
(use dark lines to show these locations)**



Load bearing capacity	Foster size (sq in)	16" x 16"	18 1/2" x 18	20" x 20"	22" x 22"	24" X 24"	26" x 26"
		(256)	1 1/2" (342)	(400)	(484) <sup>a</sup>	(576) <sup>a</sup>	(676)
1000 dsf	3'		4'	5'	6'	7'	8'
1500 dsf	4' 6"		6'	7'	8'	8'	8'
2000 dsf	6'		8'	8'	8'	8'	8'
2500 dsf	7' 6"		8'	8'	8'	8'	8'
3000 dsf	8'		8'	8'	8'	8'	8'
3500 dsf	8'		8'	8'	8'	8'	8'


\* interpolated from Rule 15C-1 pier spacing table.

## PIER PAD SIZES

1-beam pier pad size

Perimeter pier pad size

**Other pier pad sizes  
(required by the mfa)**

 Draw the approximate locations of marriage wall openings 4 foot or greater. Use this symbol to show the piers.

**List all marriage wall openings greater than 4 foot and their pier pad sizes below.**

## Opening

### Pier pad size

41

## FRAME TIES

within 2' of end of home  
spaced at 5' 4" OC

## TIEDOWN COMPONENTS

## OTHER TIES

### Longitudinal Stabilizing Device (LSD)

**Manufacturer**

## Longitudinal Stabilizing Device w/ Lateral Arms

**Manufacturer**

Number

# ১৯১১

# प्रविर्द्धि

**1008 Mrs]**

**अथवा**

# PERMIT NUMBER

## PERMIT WORKSHEET

page 2 of 2

### POCKET PENETROMETER TEST

The pocket penetrometer tests are rounded down to 660 psf or check here to declare 1000 lb. soil without testing.

X \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_

#### POCKET PENETROMETER TESTING METHOD

1. Test the perimeter of the home at 6 locations.
2. Take the reading at the depth of the footer.
3. Using 500 lb. increments, take the lowest reading and round down to that increment.

X \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_

#### TORQUE PROBE TEST

The results of the torque probe test is 01 inch pounds or check here if you are declaring 5' anchors without testing 4. A test showing 275 inch pounds or less will require 5 foot anchors.

Note: A state approved lateral arm system is being used and 4 ft. anchors are allowed at the sidewall locations. I understand 5 ft anchors are required at all centerline tie points where the torque test reading is 275 or less and where the mobile home manufacturer may require anchors with 4000 lb holding capacity.

Installer's Initials

#### ALL TESTS MUST BE PERFORMED BY A LICENSED INSTALLER

Installer Name

Date Tested

#### Electrical

Connect electrical conductors between multi-wide units, but not to the main power source. This includes the bonding wire between multi-wide units. Pg. \_\_\_\_\_

#### Plumbing

Connect all sewer drains to an existing sewer tap or septic tank. Pg. \_\_\_\_\_

Connect all potable water supply piping to an existing water meter, water tap, or other independent water supply systems. Pg. \_\_\_\_\_

#### Site Preparation

Debris and organic material removed \_\_\_\_\_  
Water drainage: Natural \_\_\_\_\_ Swale \_\_\_\_\_

Fastening multi wide units \_\_\_\_\_

Floor: Type Fastener: \_\_\_\_\_ Length: \_\_\_\_\_ Spacing: \_\_\_\_\_  
Walls: Type Fastener: \_\_\_\_\_ Length: \_\_\_\_\_ Spacing: \_\_\_\_\_  
Roof: Type Fastener: \_\_\_\_\_ Length: \_\_\_\_\_ Spacing: \_\_\_\_\_

For used homes a min. 30 gauge, 8" wide, galvanized metal strip will be centered over the peak of the roof and fastened with galv. roofing nails at 2" on center on both sides of the centerline.

#### Gasket (weatherproofing requirement)

I understand a properly installed gasket is a requirement of all new and used homes and that condensation, mold, mildew and buckled marriage walls are a result of a poorly installed or no gasket being installed. I understand a strip of tape will not serve as a gasket.

Installer's initials

Type gasket Pg. 6

Installed: \_\_\_\_\_  
Between Floors Yes \_\_\_\_\_  
Between Walls Yes \_\_\_\_\_  
Bottom of ridgebeam Yes \_\_\_\_\_

#### Weatherproofing

The bottomboard will be repaired and/or taped. Yes \_\_\_\_\_ Pg. \_\_\_\_\_  
Siding on units is installed to manufacturer's specifications. Yes \_\_\_\_\_  
Fireplace chimney installed so as not to allow intrusion of rain water. Yes \_\_\_\_\_

#### Miscellaneous

Skirting to be installed. Yes \_\_\_\_\_ No \_\_\_\_\_  
Dryer vent installed outside of skirting. Yes \_\_\_\_\_ N/A \_\_\_\_\_  
Range downflow vent installed outside of skirting. Yes \_\_\_\_\_ N/A \_\_\_\_\_  
Drain lines supported at 4 foot intervals. Yes \_\_\_\_\_  
Electrical crossovers protected. Yes \_\_\_\_\_  
Other: \_\_\_\_\_

Installer verifies all information given with this permit worksheet is accurate and true based on the manufacturer's installation instructions and or Rule 15C-1 & 2

Installer Signature

Date