#### **COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

#### POST OFFICE BOX 1529 LAKE CITY, FLORIDA 32056-1529

#### CONSENT AGENDA

**February 2, 2017** 

5:30 P.M.

BCC Administration - Budget Amendment - BA # 17-27 - Cash Balance Forward Local (1) Housing/SHIP Fund - \$13,517 (Pg. 1) (2) BCC Administration - Authorizing Ben Scott, County Manager, to be the Authorized Agent on Behalf of the County for the FEMA Public Assistance Program - Agreement to Apply for Reimbursements for Hurricane Hermine was Approved on January 19, 2017 (Pg. 5) Central Communications - RFP 2016-R, Change Order (1) to Reflect National Environmental (3) Policy (NEPA) and State Historic Preservation Officer (SHPO) Studies - \$11,268 (Pg. 8) (4) Columbia County Fire Rescue - Requesting Approval to Apply for the Florida Firefighter Assistance Grant - Purchase Five (5) Sets of Bunker Gear - \$12,050 (Pg. 15) County Attorney - Requesting Approval of Declaration of Restrictive Covenant and Access (5) Easement for Onside Final Cover at County Landfill (Pg. 17) Human Resource - Requesting Approval for Unpaid Leave Request - Charles Napier (Pg. 23) (6) Operations Department - Budget Amendment - BA # 17-29 - Reimbursement for Replacement **(7)** Traffic Control Box - Date of Accident 11/22/2016 - \$9,911 (Pg. 25) Operations Department - Utility Permit - Florida Power & Light Company - Craig Street, Dover (8) Street, SE Country Club Road, Baya Avenue and SE Lofton Glen (Pg. 31) (9) Operations Department - Utility Permit - Florida Power & Light Company - NW Moores Farm Road (Pg. 44) Operations Department - Utility Permit - Environmental Consulting & Technology, Inc. -(10)Washington Street (Pg. 55)

Operations Department - Utility Permit - Florida Power and Light Company - NW Moore Rd,

NE Guerdon Street, NW Sago Glen, NW Darling Place and NW Georgia Ave. (Pg. 85)

Operations Department - Utility Permit - Windstream Communications - SW Rum Island

(13) Operations Department - Utility Permit - Florida Power and Light - Installation and Replacement of Poles - SW Koonville Ave. (Pg. 127)

Terrace, County Road 138 and Rattlesnake Road (Pg. 106)

(11)

(12)

- (14) Tourist Development Council Requesting Approval of Contract for Columbia County Tourist Development Council Olustee Festival Tent Rental \$494.27 (Pg. 167)
- (15) Tourist Development Council Requesting Approval to Reappoint Columbia County TDC Members: Mike Collins (1-year term), Cecil Shaw (2-year term), Mahendra Patel (3-year term), Nick Patel (4-year term) and Nupur Shukla (4-year term) (Pg. 172)
- (16) Tourist Development Council Requesting Approval for 2017-2018 Visit Florida Advertising Grant Applications and Allow Paula Vann to Digitally Sign Grant Documents on Behalf of the County Visit Florida Advertising Grant \$2,500 (Pg. 174)
- (17) Tourist Development Council Requesting Approval for 2017-2018 Visit Florida CHRN Grant Application Allowing Paula Vann to Digitally Sign Grant Documents on behalf of the County Visit Florida Cultural, Heritage, Rural and Nature Grant \$5,000 (Pg. 183)



Today's Date: 01/27/2017	Меє	eting Date:	February 2, 2017	
Name: Danielle Beard	Dep	artment: E	SCC Finance	
Division Manager's Signature:	\$			
1. Nature and purpose of agenda	ı item:			
	enue. This request in	ncludes a bu	s for the Local Housing/SHIP fun Idget amendment to appropriate otal amendment \$13,517.	
Attach any correspondence inform memorandums, etc.	ation, documents and f	orms for action	on i.e., contract agreements, quote	S,
2. Fiscal impact on current budg	et.			
Is this a budgeted item?	N/A			
	Yes Account No.			
X	No Please list the p request	roposed bud	get amendment to fund this	_
Budget Amendment Number:	BA 17-27	Fund:	106-S.H.I.P. HOUSING	
FROM:	T	— O:		AMOUNT:
106-0000-389.04-00	10	6-8400-584.90-	98	
OTHER SOURCES / CASH BALANCE FO	RWARD RI	ESERVES / CAS	SH BALANCE FORWARD	\$13,517.00
	For Use of C	ounty Mana	er Onlv:	
	X Consent Item		ussion Item	

## Memo

To:

Ben Scott

From:

Danielle Beard Ward

Date:

1-27-2017

Re:

Local Housing/SHIP Budget

Attached to this memo is the final budget for fiscal year 16/17 as passed by the Board of County Commissioners for the Local Housing/SHIP fund. As you are aware and is identified in the attachment, the budget passed by the Board for the Local Housing/SHIP fund only includes the current year grant funds and not the estimated beginning cash. However, the grant revenues from fiscal year 15/16 were not all spent, leaving a balance of approximately \$13,500 to be appropriated via roll-forward amendment in fiscal year 16/17.

Therefore, I request that you present the Board with a budget amendment to appropriate the estimated beginning cash and subsequently proceed with a roll-forward amendment so our office is permitted to pay invoices when presented.

#### **COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

#### BUDGET LOCAL HOUSING ASSISTANCE (SHIP) FUND

#### For the Year Ending September 30, 2017

	:	2015-16	:	2016-17
	Final		Final	
		Budget	Budget	
REVENUES	·			
State Grants - SHIP	\$	359,645	\$	444,338
Interest		-		-
Estimated Beginning Cash		-		
TOTAL REVENUES, TRANSFERS & BALANCES	\$	359,645	\$	444,338
APPROPRIATIONS				
Administration	\$	53,950	\$	44,434
Housing Assistance		305,695		399,904
TOTAL APPROPRIATED EXPENDITURES	\$	359,645	\$	444,338

#### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS LOCAL HOUSING ASSISTANCE/SHIP FUND AS OF 9/30/2016

Row Labels	BASICSUBACCOUNTDESC	ACCOUNTELEMENTDESC	ACCOUNTOBJECTDESC	AMC	DUNT
106-0000-101.11-00	1-CASH	11-TD BANK POOLED CLAIMS	0-	\$	0.00
106-0000-101.20-00	1-CASH	20-CASH/OTHER CASH	0-	\$	22,016.69
106-0000-202.00-00	2-ACCOUNTS PAYABLE	00-	0-	\$	(8,500.00)
106-0000-223.00-00	3-DEFERRED REVENUE	00-	0-	\$	-
106-0000-271.00-00	1-FUND BALANCE	00-	0-	\$	(27,102.19)
106-0000-334.50-16	4-STATE GRANTS	50-ECONOMIC ENVIRONMENT	16-SHIP GRANT PROG YR 15/16	\$ (3	362,277.00)
106-0000-369.20-02	9-MISC REVENUE	20-MISC REVENUE	2-PROGRAM INCOME - SHIP	\$	(9,000.00)
106-1381-554.30-31	4-HOUSING & URBAN DEVELOPME	<b>30-OPERATING EXPENDITURES</b>	31-ADMINISTRATION	\$	35,964.50
106-1381-554.30-34	4-HOUSING & URBAN DEVELOPME	30-OPERATING EXPENDITURES	34-CONTRACTUAL SERVICES	\$ 3	348,898.00
Grand Total				\$	



Today's Date: 01/27/2017	Meeting Date: February	2, 2017
Name: Lacey Boatright	Department: BCC Admir	istration
Division Manager's Signature:	A.	_
1. Nature and purpose of agenda	tem:	
	ounty Manager, to be the Authorized Agent m. Agreement to apply for reimbursement	
Attach any correspondence informa memorandums, etc.	ion, documents and forms for action i.e., con	ract agreements, quotes,
2. Fiscal impact on current budge	t.	
Is this a budgeted item?	N/A Yes Account No.	
	No Please list the proposed budget amenda request	ment to fund this
Budget Amendment Number:	Fund:	
FROM:	TO:	AMOUNT:
	For Use of County Manger Only:	
	X Consent Item Discussion Iten	1



#### BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

## Memorandum

Date: 01/27/2017

To: Board of County Commissioners

From: Lacey Boatright, Financial Management Director

RE: Letter of Authorization-Hurricane Hermine

In order to expedite the application and reimbursement process, it is recommended that Ben Scott be assigned as the authorized agent. In order for FEMA to accept Mr. Scott as the authorized agent, they require a letter of authorization from the Board, signed by the Chairman, Ronald Williams.



## BOARD OF COUNTY COMMISSIONERS . COLUMBIA COUNTY

Letter of Authorization
February 2, 2017
To Whom It May Concern:
On January 19, 2017, the Columbia County Board of County Commissioners approved the State Agreement to apply for reimbursements for Hurricane Hermine. We, Columbia County Board of County Commissioners, hereby authorize Ben Scott, County Manager, to be the authorized agent for the FEMA Public Assistance Program on behalf of the County.
Sincerely,

BOARD MEETS FIRST THURSDAY AT 5:30 P.M. AND THIRD THURSDAY AT 5:30 P.M.

Ronald Williams, Chairman

Sub-Grantee Authorized Agent Signature



Today's Date: 01/2	26/2017	Meet	ing Date:	February 2, 2017	
Name: Lawrence W	Vilson	Depa	artment:	Communications	
Division Manager's	Signature: _	\$			
1. Nature and purpo	se of agenda i	tem:			
RFP 2016-R, Chan	ge Order (1) to	reflect NEPA and S	HPO Stud	ies	
Attach any correspond memorandums, etc.	dence informat	ion, documents and fo	rms for ac	tion i.e., contract agreements, quotes,	
2. Fiscal impact on o	current budge	t.			
Is this a budgeted iter	m?	N/A			
	X	Yes Account No.	302-2620	-520.60-63	_
		No Please list the prequest	oposed bu	dget amendment to fund this	
Budget Amendment N	Number:		Fund	:	
FROM:		тс	<b>)</b> :		AMOUNT:
		For Use of Co	unty Man	ger Only:	
		X Consent Item	Dis	scussion Item	

# A COUNTY

#### BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

To: Ben Scott, County Manager

From: Lawrence Wilson, Central Communications Director

Ref: RFP 2016-R, Change Order (#1) to reflect NEPA and SHPO Studies

Mr. Scott,

Below you will find a change order for the NEPA (National Environmental Policy Act) and the SHPO (State Historic Preservation Officer) review. After contract negotiations with Motorola, \$11,268 was removed from the bid due to the NEPA and SHPO studies. These were discussed and found not necessary at the time for Phase 1, Communications Site Development, RFP 2016-R. Staff stated that all Federal Communications Commission (FCC) and Federal Aviation Administration (FAA) licenses would be handled in-house to reduce the overall project cost. All licenses that filed were denied due to the absence of the two studies. Staff reached out to the FCC, after a lengthy discussion of the information on the FCC website and regulation, the FCC stated that the denial of our licenses were included with all other licenses across the U.S. that did not complete these two studies.

The change order is a request to have the \$11,268 added back to the negotiated bid. Staff does not have the resources on hand to accomplish all the red tape involved in obtaining the necessaries studies. Doing the studies in-house will surpass the quoted amount that was removed from the bid.

~~Original Signed~~	January 26, 2017
Authorized Representative Name / Title	Date
Lawrence Wilson, Director	

CC: Scott Ward Ray Hill

**Department of Central Communications** 

Thank you,



#### **CHANGE ORDER NUMBER 1**

Date:	January 23, 2017
Project Name:	Columbia County Site Development Project
Customer Name:	Columbia County Board Of County Commissioners
Customer Project Mgr:	Lawrence Wilson
Motorola Project Manager:	Bill Bloom

The purpose of this Change Order: (describe the key reasons for this Change Order)

Provide NEPA and SHPO services at all four sites as part of Motorola's site planning deliverables.

Investigations and reports to complete the FCC/National Environmental Policy Act compliance checklist and State Historical Preservation Office approval which is an FCC requirement. Determine if the site location affects Wilderness Area, Wildlife Preserve, Endangered Species, Historical Site, Indian Religious Site, Flood Plain, Wetlands, and High Intensity White Lights in Residential Neighborhoods or Excessive RF Radiation Exposure and prepare Cultural resource report.

Motorola Contract No.	FL-12I108A	Contract Date:	12/15/2016
Customer Contract No.	2016-R		

In accordance with the terms and conditions of the Contract identified above between Motorola Solutions, Inc. and Columbia County Board of County Commissioners the following changes are approved:

#### 1. Contract Price Adjustments

Original Contract Value:	\$1,277,887.99
Previous Change Order amounts for Change Order numbered through	\$ N/A
This Change Order:	\$ 11,268.00
New Contract Value:	\$1,289,155.99

#### 2. Completion Date Adjustments

Original Completion Date:	10/31/2017
Current Completion Date prior to this Change Order:	10/31/2017

Rev. 2-2005 1 of 2



#### **CHANGE ORDER NUMBER 1**

New Completion Date:	10/31/2017

- 3. Changes in Equipment (additions, deletions or modifications)

  None
- 4. Changes in Services (additions, deletions or modifications)

Add the NEPA/SHPO deliverables at all four sites to Motorola's deliverables. Investigations and reports to complete the FCC/National Environmental Policy Act compliance checklist and State Historical Preservation Office approval which is an FCC requirement. Determine if the site location affects Wilderness Area, Wildlife Preserve, Endangered Species, Historical Site, Indian Religious Site, Flood Plain, Wetlands, and High Intensity White Lights in Residential Neighborhoods or Excessive RF Radiation Exposure and prepare Cultural resource report.

- **5. Scheduled Changes** (additions, deletions or modifications) None
- **6. Pricing Changes** (additions, deletions or modifications) Additional \$11,268.00
- **7. Customer Responsibilities** (additions, deletions or modifications) Remove NEPA/SHPO deliverables from the customer
- 8. Payment Schedule (additions, deletions or modifications)

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

Motorola, Inc.

By:

Printed Name:

Title:

Date:

Customer: [insert customer name]

By:

Printed Name:

Title:

Date:

Date:

Customer: [insert customer name]

By:

Printed Name:

Title:

Date:

Rev. 2-2005 2 of 2

www.fcc.gov/general/tower-and-antenna-siting

All facilities constructed by or for FCC licensees or owned by registrants must comply with the Commission's environmental regulations implementing NEPA (47 CFR 1.1301-1.1319). The regulations include requirements for compliance with Section 106 of the National Historic Preservation Act (NHPA) as well.

#### NEPA

- Requires agencies to consider and disclose the environmental effects of their actions to improve decision-making and encourage transparency, public participation, and accountability;
- Defines effects broadly to include ecological, aesthetic, historic, social, and cumulative and indirect;
- Has three levels of review, depending on the significance of the effect (which depends on context and intensity):
  - ♦ Categorical exclusions (CE or CatEx) for action or types of action with minimal or no impacts on the environment
  - Environmental Assessments (EAs) for actions that may have a significant effect. If no significant effect, agency issues a Finding of No Significant Effect (FONSI)
  - ♦ Environmental Impact Statements (EISs) where impacts will be significant, a detailed analysis and disclosure of actions and alternatives;
- Does not mandate an outcome or prevent a project from moving forward; just requires consideration of effects and alternatives.

#### FCC and NEPA

Responsibility for NEPA and compliance rests with the FCC. Actions that trigger agency NEPA obligations include registering and licensing towers and facilities.

The FCC has delegated the initial assessment of whether a proposed facility is categorically excluded (and certification to that effect) as well as preparation of EAs to licensees and applicants.

We have categorically excluded from detailed analysis all agency actions except those associated with construction of facilities that fall into certain categories. The categories are facilities that:

- Will be in a wilderness area or wildlife preserve (generally on federal land);
- Might affect threatened and endangered species or their habitat (Endangered Species Act);
- Might affect properties included or eligible for inclusion in the National Register of Historic Places (NHPA) or Indian religious and cultural sites;
- Will be in a flood plain;
- Will involve "significant changes in surface features" during construction (e.g., wetlands, water diversion, deforestation);
- Will be over 450 feet and so might affect migratory birds;
- ◆ Involve high intensity lighting in a residential area; or
- Would cause RF emmissions exposure in excess of FCC-established limits

If the project—including antenna structures, equipment cabinets, fencing, roads, power and fiber connections, and their operation and maintenance—falls into any of these categories, applicant must file an EA, which the FCC posts for public comment. Applicant must get a FONSI before building.

The public can request and the agency can order additional environmental review on issues beyond the checklist. The agency can ask for mitigation to reduce impacts.

www.fcc.gov/general/tower-and-antenna-siting

#### REMINDERS

- ◆ FCC rules impose enforceable duties on licensees and applicants so that the agency can meet its NEPA obligations.
- ◆ Rules apply to all licensees and applicants, including commercial licensees, broadcasters, utilities, public safety entities, railroads, mining companies, and tower registrants.
- ◆ In order to answer "yes" or "no" on FCC forms about whether the project might have "a significant effect on the environment," the applicant must complete the regulatory checklist before certifying; height and design are not dispositive of whether a proposed structure might have a significant effect.
- ◆ Building without following the requirements at 47 CFR 1.1301-1.1319 can constitute a violation of FCC rules and subject the constructing party to potential enforcement action; issuance of a license does not authorize building unless environmental requirements have been met.

For more information, please contact: Erica.Rosenberg@fcc.gov (202) 418-1343

## LIMITED NEPA -

## **COLLOCATION REQUIREMENTS & THE** NATIONWIDE PROGRAMMATIC AGREEMEN'

#### LIMITED NEPA REVIEW/CHECKLIST ITEMS

For antenna collocations and rooftop/building mounting, the FCC regulations call for RF exposure assessment and assessment of a facilities effect on historic resources listed in or eligible for listing in the National Register of Historic Places (NRHP). The two criteria taken together are typically referred to as a "Limited NEPA Review" or simply, "Limited NEPA." To be NRHP eligible, historic sites and structures must generally be 50 years old or older.

#### WHAT IS THE NATIONWIDE PROGRAMMATIC AGREEMENT (NPA)?

RF Exposure is typically not a concern for collocation on existing antenna structures, but becomes more of a concern for rooftops and other building mounts. Further, the historical assessment portion of the Limited NEPA review has been streamlined by the Nationwide Programmatic Agreement for the collocation of Wireless Antennas signed into effect on March 16, 2001 (NPA). The Agreement is between the State Historic Preservations Officers (SHPOs), the FCC, and the Advisory Council on Historic Preservation. The NPA contains specific criteria for determining when an effect is present or when more detailed historical assessment, in the form of an

individual SHPO or Section 106 Review may be required.

processes and procedures outlined in the regulations implementing Section 106 of the National Historic Preservation Act must have reached their total built height on or before

**REVIEW ACCEPTABLE?** 

IS COLLOCATION WITHOUT SHPO

March 16, 2001. In general, adding 10% to the structure,

To be legally eligible for Limited NEPA review under the

NPA, antenna structures that were not reviewed under

or a 20-foot extension, whichever is greater is acceptable for antenna structures that underwent Section 106 Review or for structures built on or before March 16, 2001. Mounting on buildings and other structures that are not themselves listed in or eligible for listing in the NRHP or are not located in or within 250 feet of an NRHP listed

ECA has developed Proprietary checklists for Limited NEPA assessment. These checklists address every aspect of the NPA. ECA can typically complete the Limited NEPA review without visiting the site. Therefore a low cost and fast turnaround time is achieved.

ECA has developed **Proprietary** checklists for **Limited NEPA** 

assessment.

The NPA contains

specific criteria for

determining when

an effect is present

or when more

detailed historical

assessment may be

required.

district is also acceptable.

ECA has completed more than 4,000 projects at over 1,800 telecommunications sites since 1989. Our typical turnaround time for limited NEPA reviews is 5 to 7 working days. Please call Marvin Webster of ECA at (770) 667-2040 x101 to learn more about the FCC NEPA requirements.

ECA is an environmental and geotechnical consulting and engineering firm with a 20-year track record of excellent service to clients. ECA attributes its success to providing timely and innovative services and solutions with a persistent focus on the objectives of clients.

#### ENVIRONMENTAL CORPORATION OF AMERICA



Today's Date: 01/26/2017		Meeting Date:	February 2, 2017	
Name: Jeff Crawford		Department:	Fire Department	
Division Manager's Signatu	re: _	\$		
1. Nature and purpose of ag	enda i	m:		
Approval to apply for the \$12,050	Florida	Firefighter Assistance Grant	to purchase five (5) sets of bunker	gear costing
Attach any correspondence in memorandums, etc.	formati	n, documents and forms for ac	ction i.e., contract agreements, quotes,	
2. Fiscal impact on current	budget			
Is this a budgeted item?	x	N/A  Yes Account No.  No Please list the proposed burequest	udget amendment to fund this	
Budget Amendment Number:		Func	l:	
FROM:		TO:		AMOUNT:
		For Use of County Mar	nger Only:	
		X Consent Item Di	scussion Item	



## COLUMBIA COUNTY FIRE/RESCUE

P.O. Box 1529 Lake City, FL 32056 Phone (386) 758-3907 Fax (386) 754-7064

# Jeffery Crawford Chief CCFR

Date: January 26, 2017

To: Ben Scott

**RE:** Grant Applications

I am requesting to apply for a grant called the FLORIDA FIREFIGHTER ASSISTANCE GRANT. We will be asking for \$12,025.00. This will allow us to purchase five (5) sets of bunker gear for our volunteers. There is no match needed for this grant.



Today's Date: 01/26/2017		Meeting Date: February 2, 2017	
Name: Joel Foreman		Department: County Attorney	
Division Manager's Signatur	·e: _	Ben Scatt	
1. Nature and purpose of ago	enda i	em:	
Requesting approval of for Cover at County Landfill	rm for	Declaration of Restrictive Covenant and Access Easement for on	side Final
Attach any correspondence inf memorandums, etc.	ormati	on, documents and forms for action i.e., contract agreements, quotes,	
2. Fiscal impact on current b	udget	-	
Is this a budgeted item?	<b>X</b>	N/A Yes Account No.  No Please list the proposed budget amendment to fund this request	
Budget Amendment Number:		Fund:	
FROM:		то:	AMOUNT:
		For Use of County Manger Only:	
		X Consent Item Discussion Item	

#### MEMORANDUM

To: Ben Scott

From: Joel F. Foreman

Re: Declaration of Restrictive Covenant and Access Easement – County Landfill

Date: January 26, 2017

Attached for inclusion on the Board's agenda for February 2, 2017, is a form document providing for imposition of a restrictive covenant and access easement as to the County's landfill property. By restricting the future use of the landfill property as provided by the proposed declaration, the County can avoid incurring the cost associated with bringing fill from off-site locations for final cover.

Landfill staff are recommending the use of on-site soils for final cover. DEP requires a recorded declaration restricting the use of the land subject to approval by DEP of the final document.

I am requesting Board approval of the form and for restriction on use of that portion of the landfill property determined by our landfill engineer to be necessary for on-site final cover.

There is no budget impact associated with this request.

Columbia County Central Landfill Restrictive Covenant Parcel: \_\_\_\_\_\_Parcel ID: \_\_\_\_\_

THIS INSTRUMENT PREPARED BY: Joel F. Foreman, Esq. Foreman, McInnis, & Associates, P.A. P.O. Box 550 Lake City, FL 32056

## DECLARATION OF RESTRICTIVE COVENANT AND ACCESS EASEMENT AGREEMENT

THIS DECLARATION OF RESTRICTIVE COVENANT AND ACCESS EASEMENT AGREEMENT (the "Declaration") is made by and between Columbia County, Florida, a political subdivision of the State of Florida (the "County") and the Florida Department of Environmental Protection (the "Department").

#### **RECITALS:**

- A. The County is the fee simple owner of that certain real property situated in Columbia County, Florida, more particularly described in Exhibit "A" attached hereto and made a part hereof (the "Entire Property"), within which lies the "Restricted Property," more particularly described in Exhibit "B" attached hereto and made a part hereof.
- B. The facility name at the time of this Declaration is Columbia County Central Landfill (the "Facility"). The Department's WACS Facility Identification Number is \_\_\_\_\_. The Facility is a Class 1 Landfill disposal facility.
- C. Rule 62-701.630 Florida Administrative code (F.A.C.) permits the use of on-site soils rather than offsite soils as part of the Facility's final cover, as fill, or for other construction purposes when calculating the Facility's closure costs under certain circumstances including, but not limited to, entering into a legal agreement with the Department to ensure that the designated on-site soils will be available and accessible for the benefit of the Department and the County, for the proposed closure-related uses.
- D. The Department may need access to and use of the property for the purpose of closure of the Facility pursuant to Rule 62-701 and the County desires to grant the Department an easement for that purpose.
- E. The County deems it desirable that this Declaration of Restrictive Covenant be entered into and that the Restricted Property be held subject to the restrictions, all of which are more particularly hereinafter set forth.

**NOW, THEREFORE,** to meet the requirements of Rule 62-701.630 F.A.C., and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the undersigned parties, the County agrees as follows:

1. The foregoing recitals are true and correct and are incorporated herein by reference.

- 2. The County hereby imposes on the Restricted Property the following use restrictions:
  - a. Subject to the authorization through the issuance of the proper permits by the local regulatory agencies, including Columbia County, Florida, the on-site soils delineated in the Restricted Property shall be available and acceptable for the benefit of the Department and the County for closure-related uses.
  - b. The County shall not, without the written prior consent of the Department, utilize onsite soils in the Restricted Property except for closure-related uses.
  - c. To ensure the designated on-site soils will be available and accessible for the benefit of the Department and the County for closure related uses, the County shall submit a report by July 1<sup>st</sup> of each year following the execution of this Declaration of Restrictive Covenant that is certified by a Florida registered Professional Engineer. This report shall certify that the quality of suitable soils needed for use as final cover of the facility remain within the Restricted Property.
- 3. For the purpose of monitoring the restrictions contained herein and for the purpose of closure of the Facility pursuant to 62-701, the Department and its respective successors or assigns, as well as the Department's agents, including but not limited to contractors working on closure of the Facility pursuant to 62-701, shall have site access to the Restricted Property at reasonable times and with reasonable notice to the County, its successors and assigns.
- 4. It is the intention of the County that the restrictions contained in this Declaration shall touch and concern the Restricted Property, run with the land and title to the Restricted Property, and apply to, be binding upon, and inure to the benefit of the successors and assigns of the County and to the Department, its successors and assigns, and to any and all parties hereafter having any right, title or interest in the Restricted Property or any part thereof. The Department and its successors and assigns may enforce the terms and conditions of this Declaration by injunctive relief and other appropriate available legal remedies. Any forbearance on behalf of the Department or its successors and assigns to exercise its right in the event of the failure of the County, and its successors and assigns, to comply with the provisions of this Declaration shall not be deemed or construed to be a waiver of the Department's rights hereunder. This Declaration shall continue in perpetuity, unless otherwise modified in writing by the County and the Department as provided in Paragraph 6 hereof. These restrictions may be enforced in a court of competent jurisdiction by the Department or its successor agency, or by any other person, firm, corporation or governmental agency that may substantially benefit from these restrictions. If the County does not or will not be able to comply with any or all of the provisions of this Declaration, the County shall notify the Department in writing within three (3) calendar days. Additionally, the County shall notify the Department thirty (30) days prior to any conveyance or sale, granting or transferring the Restricted Property or portion thereof, to any heirs, successors, assigns or grantees, including, without limitation, the conveyance of any security interest in said Restricted Property.

- 5. To ensure the perpetual nature of these restrictions, the County, its successors and assigns, shall reference these restrictions in any subsequent deed of conveyance, including the Official Records Book and Page of record of this Declaration. Furthermore, prior to the entry into a landlord-tenant relationship with respect to the Restricted Property, the County agrees to notify in writing all proposed tenants of the Restricted Property of the existence and contents of this Declaration of Restrictive Covenant.
- 6. The Declaration is binding until a release of covenant is executed by the Department's Secretary (or its designee) and by the County (or its successors and assigns), and is recorded in the Columbia County Public Records. This Declaration may be modified in writing only. Any subsequent amendment must be executed by both the County and the Department or their respective successors or assigns, and thereafter recorded by the County, or its successors or assigns, as an amendment hereto.
- 7. If any provision of this Declaration is held to be invalid by any court of competent jurisdiction, the invalidity of such provision shall not affect the validity of any other provisions hereof. All such other provisions shall continue unimpaired in full force and effect.
- 8. The County covenants and represents that, on the date of this Declaration, it is seized of the Entire Property in fee simple, and has good right to create, establish and impose this restrictive covenant on the use of the Restricted Property. The County also covenants and warrants that the Entire Property is free and clear of any and all liens, mortgages or encumbrances that could impair the County's right to impose the restrictive covenant described in this Declaration, or that would be superior to the restrictive covenant described in this Declaration.

IN WITNESS WHEREOF, the Covenant this day of	County has executed this Declaration of Restrictive, 20
	COLUMBIA COUNTY, FLORIDA
	By:
	Print:
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	Chairman, Board of County Commissioners
Joel F. Foreman, County Attorney	P. Dewitt Cason, Clerk of Circuit Court

# APPROVED AS TO FORM BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF GENERAL COUNSEL.

	By:
	Print:
	Title:
	Date:
WITNESSES:	FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
	By:
Print:	Print:
	Title:
	Division:
Print:	
STATE OF FLORIDA COUNTY OF	
duly authorized in the aforesaid State and G	day of, 20, before me, an office County to take acknowledgments, personally appeared to a fine Florida Department of
Environmental Protection, who acknowledge	of the Florida Department of ged that he/she freely and voluntarily executed the same agency. He/She is personally known to me, or
(NOTARIAL SEAL)	
	NOTARY PURLIC



Today's Date: 01/26/2017		Meeting Date: February 2, 2017	
Name: Penny Stanley		Department: BCC Administration	
Division Manager's Signatu	ıre: –	\$	
1. Nature and purpose of ag	jenda i	tem:	
Human Resource - Reque	esting A	Approval for Unpaid Leave Request - Charles Napier	
Attach any correspondence ir memorandums, etc.	nformati	on, documents and forms for action i.e., contract agreements, quotes,	
2. Fiscal impact on current	budge	i.	
Is this a budgeted item?	X	N/A	
		Yes Account No.	
		No Please list the proposed budget amendment to fund this request	
Budget Amendment Number:	_	Fund:	
FROM:		TO:	AMOUNT:
		For Use of County Manger Only:	
		X Consent Item Discussion Item	

District No. 5 - Tim Murphy



#### BOARD OF COUNTY COMMISSIONERS . COLUMBIA COUNTY

#### MEMORANDUM

TO:

**Board of County Commissioners** 

FROM:

Lisa K.B. Roberts Human Resources Director

DATE:

January 26, 2017

**SUBJECT:** 

Unpaid Leave Request - Charlie Napier

On December 16, 2016 Columbia County hired Mr. Charlie Napier as a Mechanic II at the Public Works Department. On 12/31/16 he was working an outside second job on the weekend and had a worker's compensation injury. Mr. Napier does not qualify for FMLA since he has not worked for the County for at least twelve (12) months and at least 1,250 hours during the preceding twelve months. Therefore, in accordance with the Americans with Disabilities Act, a reasonable accommodation of unpaid leave was granted for 30 days (1/3/2017-2/3/2017) by the Department Head in accordance with Columbia County Personnel Policies and Procedures Manual, Chapter 24-Unpaid Leave

Requests for leave without pay in excess of thirty (30) days must be made in writing to the Board of County Commissioners at least five (5) days prior to the next Board meeting before the starting date of such leave. Mr. Napier has requested the Board consider an additional 30 days (3/3/2017) of reasonable accommodation of unpaid leave due to his medical condition in accordance with the Americans with Disabilities Act and the Columbia County Personnel Policies and Procedures Manual, Chapter 24-Unpaid Leave.

Your consideration of this request is greatly appreciated.

XC: Charlie Napier Employee File



Today's Date: 01/24/2017		Meeting Date:	: February 2, 2017		
Name: Kevin Kirby		Department:	Public Works Department		
Division Manager's Signature:	MH				
1. Nature and purpose of agen	da item:				
Reimbursement for Replacer \$9,911.00.	ment Traffic Contro	l Box; date of a	accident 11/22/2016. BA 17-29; tota	al amendment	
Attach any correspondence infor memorandums, etc.	mation, documents a	and forms for ac	tion i.e., contract agreements, quote	S,	
2. Fiscal impact on current but	dget.				
Is this a budgeted item?	N/A				
	Yes Account N	0.			
	No Please list t request	he proposed bu	dget amendment to fund this	_	
Budget Amendment Number:	BA 17-29	Fund	:		
FROM:		TO:		AMOUNT:	
101-0000-369.10-00		101-4240-541.30	)-52		
MISC REVENUE / INSURANCE REIMB		OPERATING EX	(PENDITURES / OPERATING SUPPLIES	\$9,911.00	
	For Use	of County Man	ger Only:		
	X Consent Ite	em Dis	scussion Item		

District No. 5 - Tim Murphy



#### BOARD OF COUNTY COMMISSIONERS . COLUMBIA COUNTY

#### **MEMORANDUM**

TO:

Danielle Beard, Finance Director

FROM:

Kevin Kirby, Assistant County Manager

DATE:

January 9, 2017

**SUBJECT:** 

GEICO Insurance Claim #0527664150101027

On November 22, 2016 a motor vehicle driven by Kayla Foster was involved in an accident with another motor vehicle driven by Brandon Combs; whereas Ms. Foster traveled over a curb and struck a traffic control signal box causing enough extensive damage that it had to be replaced. On December 8, 2016 the Columbia County Sheriff's office assisted the county when the traffic control signal box was being installed by provided two (2) deputies for traffic control.

On December 16, 2016 GEICO reimbursed the county for the cost of replacing the traffic control signal box and the deputy's labor in the amount of \$9,910.31 check #185165754.

Therefore, I would request that those funds be reallocated into our sign shop account #101.4240.541.30-52 to reimburse our account for the repairs and the CCSO labor.

p. 26

Invoice No.

# COLUMBIA COUNTY PUBLIC WORKS DEPARTMENT Post Office Box 969 Lake City, FI 32056 386-719-7565

INVOICE

Customer			Misc	
Name Address	GEICO INSURANCE COMPANY	Date Order No.	12/14/2016	
City Phone	State FI	ŽΙΡ	Rep FOB	
Qty _	Descripti	ion	Unit Price	TOTAL
1 1 1	Labor Maintenance of Traffic Equipment Materials		\$ 376.38 \$ 420.00 \$ 450.00 \$ 8,663.93	

CLAIIM # 0527664150101027

Payment Select One	SubTotal \$ 9,910.31 Shipping Tax Rate(s)				
Comments	TOTAL \$ 9,910.31				
Name CC # Expires	Office Use Only				
	· · · · · · · · · · · · · · · · · · ·				
Should you have any questions, please contact thi	s Office at (386) 719-7565 or 719-7566(Rd.Dept.)				

Thank You.

#### **Detailed Payment Summary**

GOVERNMENT EMPLOYEES INSURANCE CO

Field Claim Center: 08 Florida

NO. N 185165754

Date: 12/16/2016

ONE GEICO CENTER MACON, GA 31296-0001 Claim #: 0527664150101027 Date of Loss: 11/22/2016

Claimant Name: Columbia County Public Work

Insured Name: Timothy Robert Foster

Pay To:

Columbia County Public Works Dept

Tax ID / SS# /. Atty ADJ Code:

Adjuster Code: J438

Columbia County Public Works Dept PO Box 969 Lake City FI 32056-0969

**Total Amount:** \$\*\*\*\*9,910.31

Payment Type:

LOSS

IP AND FEATURE AND AMOUNT

APD \$\*\*\*9910.31

In Payment Of Property Damage Coverage Claim settlement



#### Visit geico.com

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at geico.com! \*GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages.\* Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

\* These online services are unavailable to Assigned Risk policyholders.

PLEASE DETACH AND KEEP FOR YOUR RECORDS

GOVERNMENT EMPLOYEES INSURANCE CO

ONE GEICO CENTER

MACON, GA 31296-0001

Claimant:

Columbia County Public Work

Feature Symbol & Amount

APD S\*\*\*9910.31

Bank of America

51-44 Hartford, CT 06120 119 CT

Claim Number: 0527664150101027

Insured Name: Timothy Robert Foster NO. N 185165754

VOID AFTER 180 DAYS

Date: 12/16/2016

Amount: \$\*\*\*\*9.910.31

Pay to the Order of:

Columbia County Public Works Dept

In Payment of:

Property Damage Coverage

Claim settlement

Columbia County Public Works Dept

PO Box 969

Lake City F1 32056-0969

## TEMPLE, INC.

P.O. Box 2066 / 50 Davis Street

Decatur, AL 35602 Phone: 800/633-3221 Fax: 256/353-4578

> To: Columbia County Attn: Bobby Cecere



DAT	E:	
12-F	ec-1	6

TERMS:

**NET 30 DAYS** 

DELIVERY: FOB shipping point, prepaid & allowed

SALESPERSON: Keith Frasier

QUOTE #: 16-639

Page 1 0f 1

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by Temple, Inc.. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on cost and conditions existing on the date of the quotation and are subject to changes by Temple, Inc. before final acceptance.

Item #	Description	Qty	Pri	ce	Exte	nded
670-5-140	Traffic Controller Assembly, Model TF332FL	1	\$	8,620.00	\$	8,620.00
	332A cabinet assembly without controller					
	Includes 16 load switches, & 2010ECLip signal monitor, FDOT					
	Approved Generator transfer switch, Rack mount fiber termination panel					
				Total	\$	8,620.00

Tax is not included. Columbia County is exempt. Shipping is included FOB shipping point, prepaid and allowed. Expected time to shipment is 4 - 6 weeks after release of order. 30 day terms require a current account in good standing. Temple, Inc. reserves the right to charge additional 4% for credit card payments.

Thank you, Temple, Inc.

Quote Valid for 30 Days Keith Frasier

### COLUMBIA CO. SHERIFF'S OFFICE



Invoice Date

10/00/0017

4917 US HWY 90 E LAKE CITY FL 32055-6288 Phone: (386)758-1110

**INVOICE: 4296** 

Page: 1 of 1

Reference

\* \* \* \* \* CUSTOMER \* \* \* \* \*

Due Date

\* \* \* \* \* DELIVER TO \* \* \* \* \*

Terms

COLUMBIA COUNTY ROAD DEPARTMENT 607 NW QUINTIN ST LAKE CITY FL 32055

Ship Via

12/20/201	16	12/20/2016			NET 30		L		
	Conta	ct	Customer No	Phone	Fax		For		
Robert Cece	re		301			Traffic C	ontrol SR	100 & Baya	
Quantity	UOM			Description		Un	it Price	Extended	
6.00 6.00	HOURS HOURS	M. Douglas 12/8	/8/16 9:00 am-3:0 3/16 9:00 am-3:00	om Opm			30.0000 30.0000		180.00 180.00
						s	UBTOTAL:		360.00
						TO	TAL DUE:		360.00
				- A anu			-		
			Conne	IT: BOBBY			,		
			_				-		
									-
							4		

**FOB** 

Detach and Return With Payment

Invoice: 4296 Customer: 301

Send Payment To:

COLUMBIA COUNTY ROAD 607 NW QUINTIN ST LAKE CITY FL 32055

COLUMBIA CO. SHERIFF'S OFFICE 4917 US HWY 90 E LAKE CITY FL 32055-6288

TOTAL DUE: \$360.00
AMOUNT PAID:



Today's Date: 01/2//2017		Meeting Date: February 2, 2017	
Name: Penny Stanley		Department: BCC Administration	
Division Manager's Signatu	ıre: _		
1. Nature and purpose of a	genda i	tem:	
Operations Department - Country Club Road, Baya	Utility Avenu	Permit - Florida Power & Light Company - Craig Street, Dover Stree e and SE Lofton Glen	et, SE
Attach any correspondence in memorandums, etc.	nformat	on, documents and forms for action i.e., contract agreements, quotes,	
2. Fiscal impact on current	budge	<u>.</u>	
Is this a budgeted item?	X	N/A  Yes Account No.  No Please list the proposed budget amendment to fund this request	
Budget Amendment Number	:	Fund:	
FROM:	_	то:	AMOUNT:
		For Use of County Manger Only:	
		X Consent Item Discussion Item	

## COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: <u>1/9/17</u>	Permit No	County Road	Section No.
Permittee Florid	a Power & Light		
			Selephone Number <u>321-726-4804</u>
			alled the County, to contract, operate and od & overhead work located at
C/O Craig St./D	over St., S.E. Cour	ntry Club Rd., Old Bay	a Ave, & 333 S.E. Lofton Glen.
FROM:		TO	
i ROWI.		10	
Submitted for the U	tility Owner by: <u>Valeri</u> Typed N	ie Slyter-Prmt Admn. V Iame & Title	Signature Date 1/9/17
aerial and undergro application. Propos ( ) FORT WHITE	und and the accurate leed work is within corporate.  ( ). A letter of notify	ocations are shown on the orate limits of Municipality:	plans attached hereto and made a part of this YES ( ) NO ( ). If YES: LAKE CITY to the following utility
2. The Columbia Coagain immediately ulocated at	ounty Public Works Di	rector shall be notified twe	nty-four (24) hours prior to starting work and ector is
THE PERMITTEE S	Telephon	e Number	(This name may be provided
at the time of the 24	hour notice to starting	work.)	(
and shall be completed from date of permit a Director to make sur	ted within <u>180</u> days a approval, then PERMIT re no changes have occ	fter permitted work has be FTEE must review the pern	th withindays after issuance of permit, gun. If the beginning date is more than 60 days nit with the Columbia County Public Works a facility that would affect the permitted
4. The construction PERMITTEE.	and maintenance of su	uch utility shall not interfe	re with the property and rights of a prior
			use only and that the placing of utilities upon vest any property right in said holder.
maintenance, safe ar as determined by the	nd efficient operation, a e Columbia County Pul	alteration or relocation of a blic Works Director and/or	ary for the construction, repair, improvement, all, or any portion of said transportation facility. County Engineer, any or all utilities and rom said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

- 7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
- 8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.
- 9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

execution of this permit acknowledges its present and continuing ov and	within the
County's right of way as set forth above. PERMITTEE, as its sole exservice utilities whenever Columbia County Public Works Director as in the public interest.	pense, shall promptly remove said out of
11. Special instructions: Minimum cover of thirty inches (30") will be will not be financially responsible for any damage to facilities with least the located within driveway ditches.	
12. Additional Stipulations:	
t is understand and agreed that commencement by the PERMITTEE pinding nature of these specialist instructions.	is acknowledgment and acceptance of the
Submitted By: Valerie Slyter	Place Corporate Seal
Permittee	
Vallou Slight Wermit Admn.	

Attested

Signature and Title

Utilities Permit Page three Revised: 8/17/00

Recommended for Approval:
Signature:
Title: ASS county moracos
Date: 01-12-17
Approval by Board of County Commissioners, Columbia County, Florida:
YES ( ) NO ( )
Pate Approved:
Chairman's Signature:

JAN 1 2017

## COVER SHEET FOR WR 7387757

- REPL ALL POLES & REPL/TRANSFER ALL FPL FACILIES
- CUT PROP. REMV POLE JUST ABOVE JU
- PERMIT COLUMBIA COUNTY LOCN 6 & 8

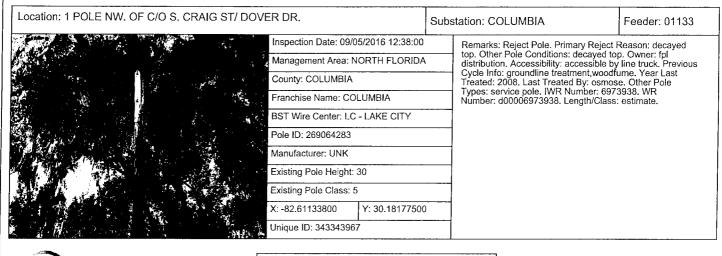
#### Avian Design - E-31 DCS (Refer to DCS for Standard Detail)

- Primary Jumpers: Insulator Cover & Hendrix Cable or Jumper Covers (gray hose)
- Poly insulators, use #4AL Insulated wire tie with Hendrix Cable
- #4CU Covered wire above & below all fuse
- #4CU Covered wire above, #6CU Covered wire below all lightning arresters #4CU Covered wire pole bond above neutral
- Equipment Covers: all lightning arresters and fuse switches (LA Caps, CS Covers)
- Bushing Covers: all bushings
- (TXs, reclosers, cap banks, etc.) Raptor Covers: according to framing
- All phases (concrete poles)
  All phases in salt spray areas (wood or
- concrete poles)
  A Phase for vertical and modified vertical
- framing (wood)
- A & C Phase for triangular framing (wood)
   B Phase for crossarm (wood)
- B & C Phase for neutral mounted on
- crossarm (wood) Raptor Cover secured to lines by installing
- soft drawn ties (#4AL on AL, #4CU on CU) Raptor Covers are not required on wood poles if conductor spacing > 40" vertical or 60" horizontal (exception- salt spray area)
- Guy Strain Insulators: Primary guys require guy strain insulators down to neutral Pole Top Cones: vertical disconnect switches
- or corner poles (others as needed) Bird Flight Diverters: OHGW or other wire only when specified in notes

#### WOODPECKER NOTES:

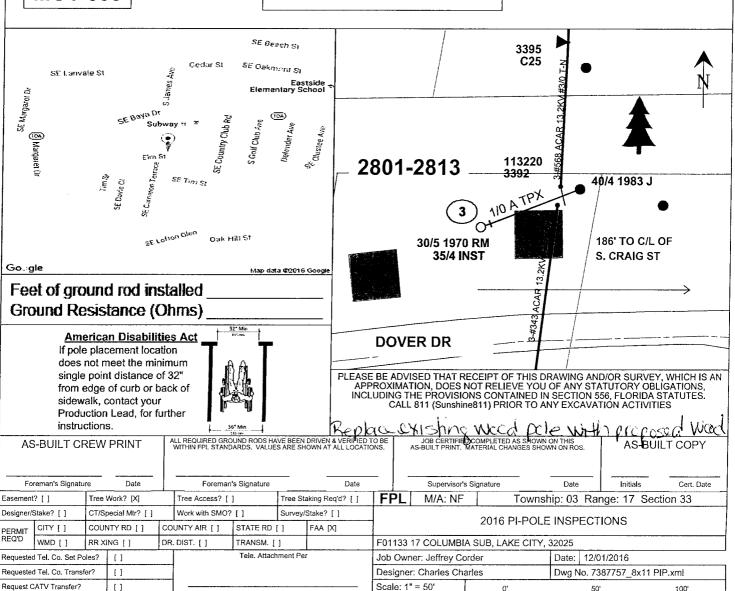
- If work is to be done on the actual pole (e.g., pole removal/relocation or facility transfer), inspect each hole with a fashlight & anglec dentists mirror looking in and down to determine if the nest/hole is active. Active means eggs or young birds are present.
- 2. If the nest is active:
  - a. The existing pole may not be relocated/removed until the nest/hole is no longer
  - b. The top portion of the pole, to within 2 feet above the active nest/hole, may be cut to allow for the transfer of facilities.
  - c. If the pole needs to be removed or replaced due to an emergency, contact your local Area Environmental Coordinator (AEC).
- 3. If the nest is not active, work can be done as follows:
  - a. Recommended:
    - i. Cut the pole 2 feet (ft.) above and 2ft. below the nest hole
    - ii. Band the section of pole that contains the nest to the new pole. Note: ensure that wind loading is taken into consideration. iii. Remove the remainder of the o d pole.
  - b. Alternative:
    - Remove the old pole entirely, including the inactive nest.
       Caution: there is a probability that the birds will create a new nest hole in the new pole. Contact your local AEC if you have any questions.

Page 4 of 18



**MOT 605** 

-SET 6' DEEP -DCS: F-13.0.0



Map No. KT1141

WR: 7387757

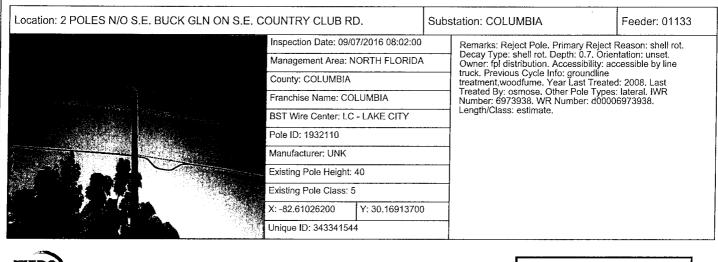
POLE LINE FT:

POLE LINE FT. ON TRANSM. POLES:

DUCT BANK FT:

TRENCH FT

PRINTED BY: CXC0XRD





PRINTED BY: CXCOXBD

12/01/2016 10:33:57

POLE LINE FT. ON TRANSM. POLES:

TRENCH FT:

**MOT 603** 

-SET 6' DEEP

-DCS: E-5.0.0 (2PH MOD. VERT)



Page 7 of

COUNTRY CLUB BC#2 T 13.2KV #2 40/5 1969 J RM 40/3 J INST 0 1633 6 SE Buck Glen SE Buck Glen SE Lindale Glen SE ( SF Alligator Glean 467 Pondview Ro Map data @2016 Google Feet of ground rod installed Ground Resistance (Ohms) 450' TO C/L OF SE. BUCK GLEN American Disabilities Act If pole placement location does not meet the minimum PLEASE BE ADVISED THAT RECEIPT OF THIS DRAWING AND/OR SURVEY, WHICH IS AN APPROXIMATION, DOES NOT RELIEVE YOU OF ANY STATUTORY OBLIGATIONS, INCLUDING THE PROVISIONS CONTAINED IN SECTION 556, FLORIDA STATUTES. CALL 811 (Sunshine811) PRIOR TO ANY EXCAVATION ACTIVITIES single point distance of 32" from edge of curb or back of sidewalk, contact your Production Lead, for further instructions. Keclacesh Pole WHY AS-BUILT CREW PRINT AS-BUILT COPY Foreman's Signature Foreman's Signature Supervisor's Signature Cert. Date Easement? [ ] Tree Work? [ ] Tree Staking Req'd? [] **FPL** M/A: NF Tree Access? [ ] Township: 04 Range: 17 Section 03 Designer/Stake? [ ] Work with SMO? [ ] 2016 PI-POLE INSPECTIONS CITY [ ] COUNTY RD [X] COUNTY AIR [] STATE RD 1 FAA IXI PERMIT REQ'D RR XING [] DR. DIST. [] WMD [] TRANSM. [] F01133 17 COLUMBIA SUB, LAKE CITY, 32025 Tele. Attachment Per Requested Tel. Co. Set Poles? Job Owner: Jeffrey Corder Date: 12/01/2016 Requested Tel. Co. Transfer? Designer: Charles Charles Dwg No. 7387757\_8x11 PIP.xml Request CATV Transfer? Scale: 1" = 50'

Map No. KT1138

WR: 7387757

Existing Pole Class: 2 X: -82.61124700

Unique ID: 343341503

Remarks: Reject Pole. Primary Reject Reason: woodpecker holes. Can Not Treat Reason: water



Feeder: 01133



Inspection Date: 09/05/2016 12:06:00 Management Area: NORTH FLORIDA County: COLUMBIA Franchise Name: COLUMBIA BST Wire Center: LC - LAKE CITY Pole ID: 1931684 Manufacturer: BRN Existing Pole Height: 55

Medium Woodpcecker Holes: 2. Other Pole Conditions: woodpecker holes medium. Owner: fpl distribution. woodpecker notes friedum. Owner, ipi distribution.
Accessibility: accessible by line truck. Previous Cycle Info:
groundline treatment. Year Last Treated: 2008. Last
Treated By: osmose. Other Pole Types: feeder. IWR
Number: 6973938, WR Number: d00006973938. Length/Class: actual.



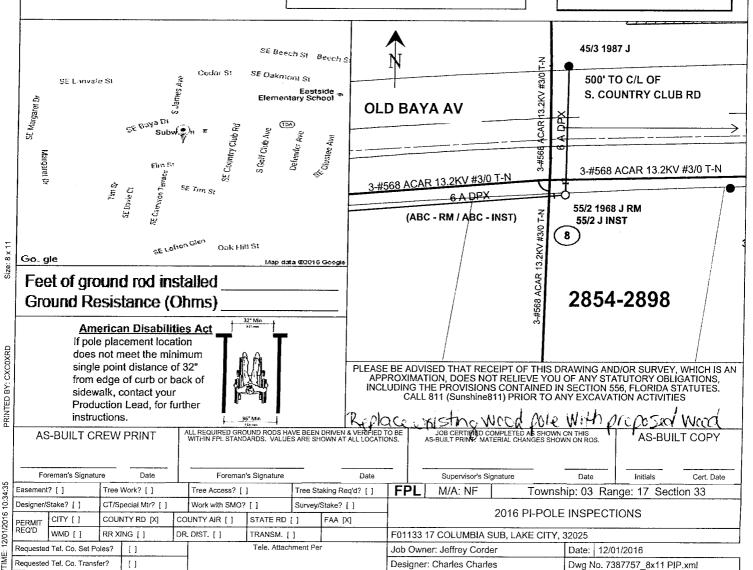
**MOT 603** 

**-SET 7.5' DEEP** -DCS: E-23.0.0 F2

Y: 30.18248700



Page 9 of 18



Scale: 1" = 60'

Map No. KT1141

WR: 7387757

Request CATV Transfer?

POLE LINE FT. ON TRANSM. POLES:

DUCT BANK FT:

TRENCH FT:

POLE LINE FT:

12/01/2016

#### GENERAL NOTES:

- 1. Special Conditions may be required in accordance with these notes and the following sheets.
- 2. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an 11 lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.
- 3. Temporary Raised Rumble Strips:
  - Use when both of the following conditions are met concurrently:
     i. Existing Posted Speed is 50 mph or greater:
  - ii. Work duration is greater than 60 minutes. b. Use a consistent Strip color throughout the work zone

  - c. Place each Rumble Strip Set transversely across the lane at locations shown.
  - d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
- 4. Additional one-way control may be provided by the following means:
  - a. Flag-carrying vehicle; b. Official vehicle;

  - c. Pilot vehicles:

≥ DESCRIPTION:

d. Traffic signals

When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.

- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- 6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.

- 7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.
- 8. Railroad Crossings:
  - a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2
  - b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway rail grade crossing, even if automatic train warning devices are in place.
- 9. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:
  - a. Work operations are 60 minutes or less.
  - b. Speed limit is 45 mph or less.
  - c. There are no sight opstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
  - d. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
  - e. Valume and complexity of the roadway has been considered.
  - 1. If a railroad crossing is present, vehicles will not queue across rail tracks.
  - g. AFADs are not in use.
- 10. See Index 600 for general TCZ requirements and additional information.
- 11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3.

			r,	ABLE 1						
		DEVI	CE SPACING							
Posted Speed	of Co	m Spacing ones or Markers	Maximum Type I o Barricades/		Buffer Space					
	On a On a		On a	On a						
	Taper	Tangent	Taper	Tangent	A	В	С	D		
25	20'	50'	20'	50	200'	200	200	100	155'	
30	20'	50	20'	50'	200'	200'	200'	100'	200'	
35	20'	50	20'	50'	200'	200'	200'	100'	250'	
40	20'	50	20'	50'	200'	200'	200'	100'	305'	
45	20'	50	20'	50'	350'	350'	350'	175'	360'	
50	20'	50°	20'	100	500'	500'	500'	250	425'	
55	20'	50°	20'	100	2640'	1500	1000	500°	495	
60	20'	50'	20'	100'	2640'	1500	1000	500°	570'	
65	20'	50'	20'	100'	2640	1500	1000	500'	645'	
70	20'	50'	20'	100	2640	1500	1000'	500'	730	

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY.

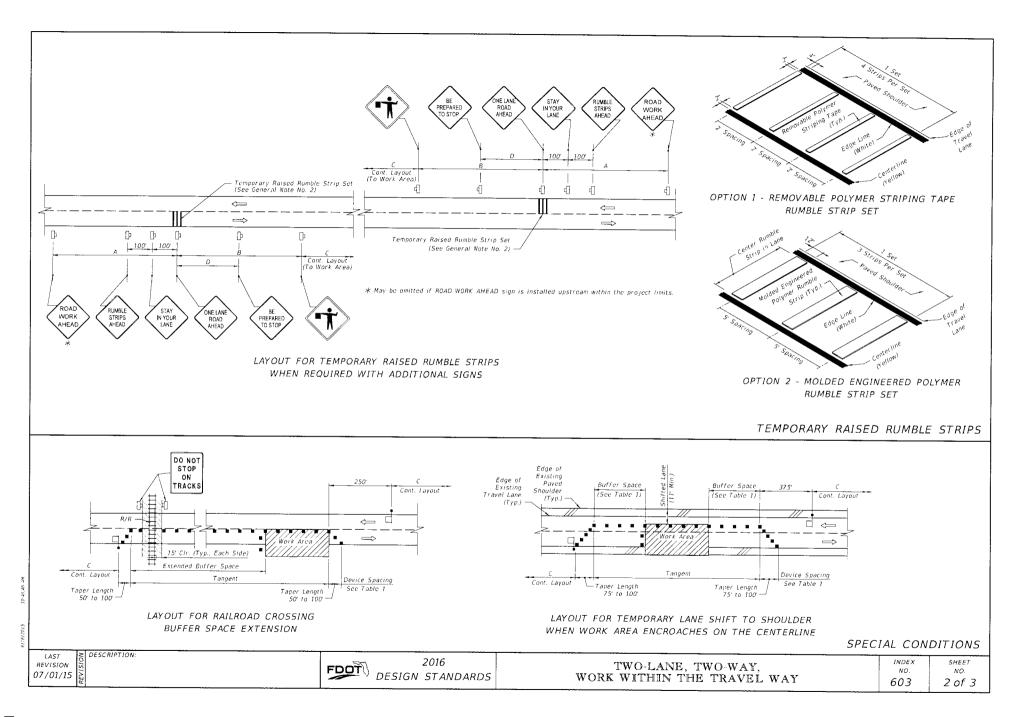
LAST
REVISION
LAST REVISION 07/01/15



TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY

INDEX	SHEET
NO.	NO.
603	1 of 3

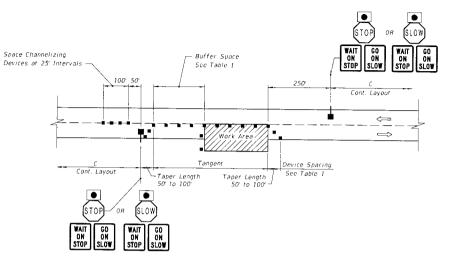
2016



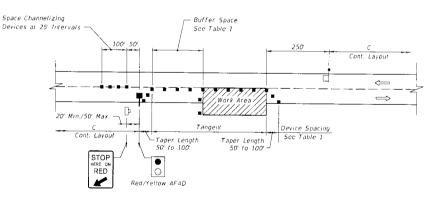
- 1. Illuminate the flagging station when the AFAD is used at nighttime.
- 2. When the AFAD is not in use, remove or cover signs and move AFAD device outside the clear zone or shield it with a barrier or crash cushion.
- 3. Only qualified flaggers who have been trained in the operation of the AFAD may operate the AFAD. When in use, each AFAD must be in view of and attended at all times by the flagger operating the device. Use two flaggers and one of the following methods in the deployment of AFAD's:

Method 1:Place an AFAD at each end of the temporary traffic control zone. Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the opposite end.

- 4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all four of the following conditions are present:
  - a. The flagger has an unobstructed view of the AFAD(s);
  - b. The flagger has an unobstructed view of approaching traffic in both directions;
  - c. For Method 1, the AFAD's are less than 800 ft apart. For Method 2, the AFAD and the flagger are less than 800 ft apart.
  - d. Two trained flaggers are available on-site to provide normal flagging operations should an AFAD malfunction.



LAYOUT FOR STOP/SLOW AFAD METHOD 1 - 2 AFAD's



LAYOUT FOR RED/YELLOW AFAD METHOD 2 - 1 AFAD & FLAGGER

#### AUTOMATED FLAGGER ASSISTANCE DEVICES (AFADS)

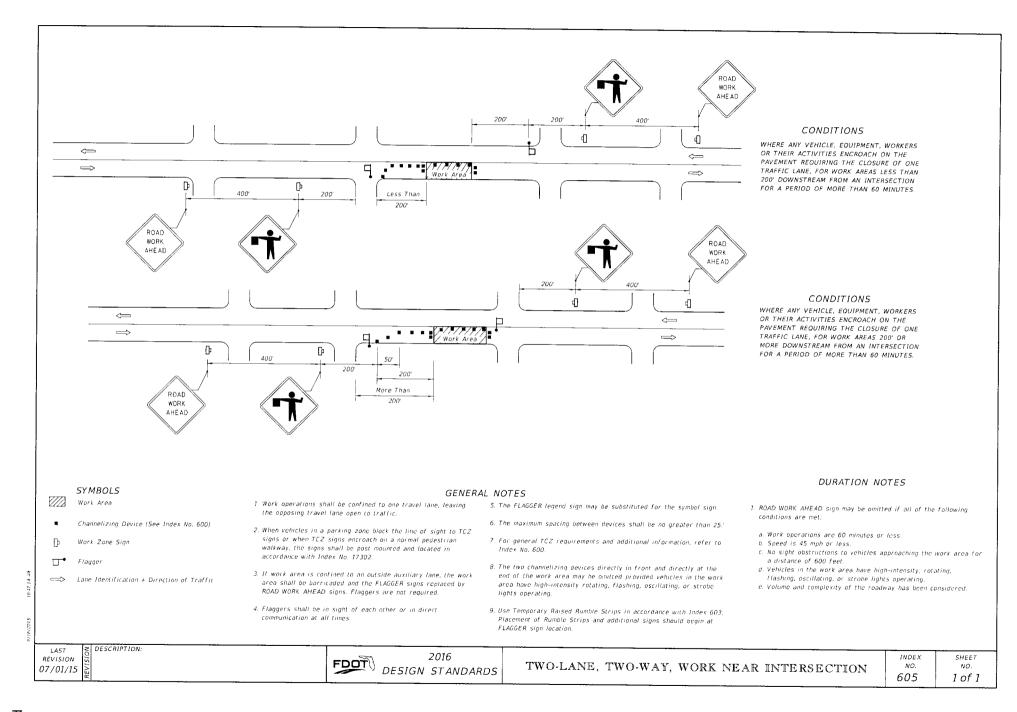
LAST REVISION 07/01/15

2016 FDOT DESIGN STANDARDS

TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY

SHEET NO. NO. 603 3 of 3

≥ DESCRIPTION:





## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/27/2017		Meeting Date: February 2, 2017	
Name: Penny Stanley		Department: BCC Administration	
Division Manager's Signatu	ire:	A second	
1. Nature and purpose of ag	jenda i	tem:	
Operations Department -	<b>Utility</b>	Permit - Florida Power & Light Company - NW Moores Farm Road	
Attach any correspondence ir memorandums, etc.	nformati	on, documents and forms for action i.e., contract agreements, quotes,	
2. Fiscal impact on current	budge	i.	
Is this a budgeted item?	X	N/A	
		Yes Account No.	
		No Please list the proposed budget amendment to fund this request	
Budget Amendment Number:		Fund:	
FROM:	_	TO:	AMOUNT:
		For Use of County Manger Only:	
		X Consent Item Discussion Item	

## COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 1/6/17	Permit No	County Road	Section No.
Permittee Floric	la Power & Light		
Address 9001 El	lis Rd., Melbourr	ne, FL 32904	elephone Number 321-726-4804
			alled the County, to contract, operate and rk located at NW Moores Farm Rd.
FROM:		TO:	1
Submitted for the U	tility Owner by: <u>Va</u>	lerie Slyter-Permit Admin.	Signature Date 1/6/17
	Typed	r Name & True	Signature 0 Date
aerial and undergro application. Propos ( ) FORT WHITE	ound and the accurate sed work is within cor	e locations are shown on the porate limits of Municipality: tification was mailed on	ined the location of all existing utilities, both plans attached hereto and made a part of this YES() NO(). If YES: LAKE CITY to the following utility
2. The Columbia Coagain immediately u	ounty Public Works I	Director shall be notified twe	nty-four (24) hours prior to starting work and ector is
located at			Telephone Number
The PERMITTEE's	s employee responsil	ble for Maintenance of Traft	ic is
at the time of the 24	hour notice to starting	one Number ng work.)	ector is,
3. This PERMITTE and shall be comple from date of permit Director to make su	EE shall commence as sted within 180 days approval, then PERM re no changes have o	ctual construction in good fa s after permitted work has be HTTEE must review the perr	th withindays after issuance of permit, egun. If the beginning date is more than 60 days nit with the Columbia County Public Works a facility that would affect the permitted
4. The construction PERMITTEE.	and maintenance of	such utility shall not interfe	re with the property and rights of a prior
			use only and that the placing of utilities upon vest any property right in said holder.
maintenance, safe as as determined by the	nd efficient operation e Columbia County F	n, alteration or relocation of a Public Works Director and/or	ary for the construction, repair, improvement, all, or any portion of said transportation facility. County Engineer, any or all utilities and from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

- 7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
- 8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.
- 9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place as execution of this permit acknowledges its present and continuing owners and	ship of its utilities located between
and	
11. Special instructions: Minimum cover of thirty inches (30") will be recapill not be financially responsible for any damage to facilities with less that be located within driveway ditches.	
12. Additional Stipulations:	
t is understand and agreed that commencement by the PERMITTEE is a pinding nature of these specialist instructions.	cknowledgment and acceptance of the
Submitted By: <u>Valerie Slyter</u> Permittee	Place Corporate Seal
Volk is Suffermit Admn.	

Attested

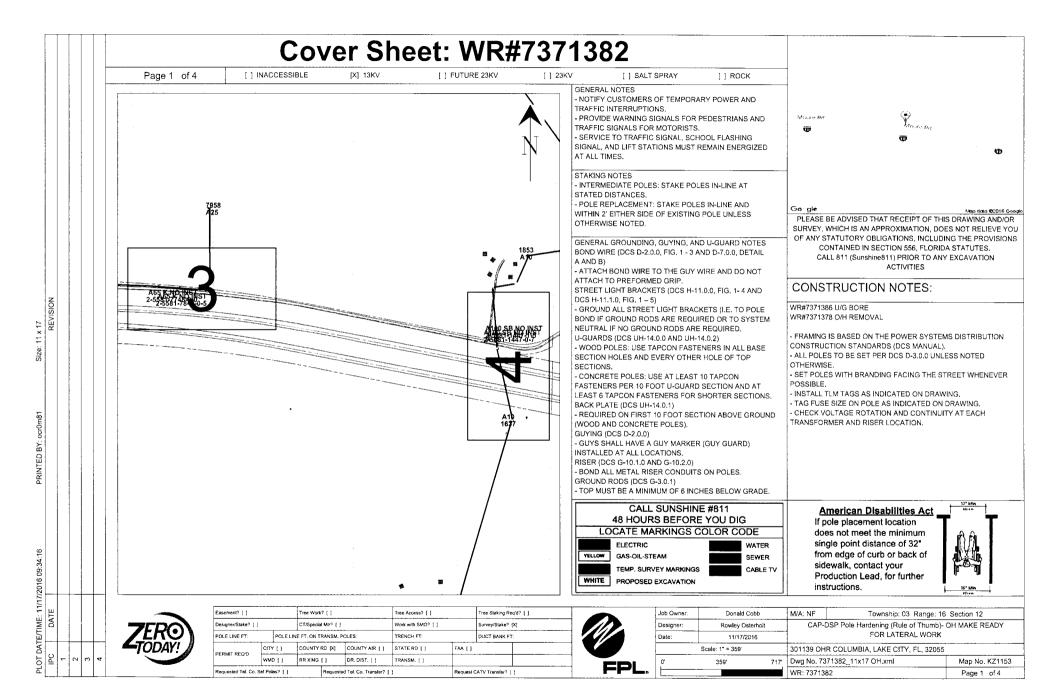
Ũ

Signature and Title

Utilities Permit
Page three
Revised: 8/17/00

Recommended for	or Approval:
Signature:	
Title:	ASS coway masson
Date:	OI-12+7
Approval by Boa	ard of County Commissioners, Columbia County, Florida
YES ( )	NO ( )
Date Approved:	
Chairman's Sigr	nature:

105 , HAL



# **APPENDIX SHEET**

POLE SURVEY

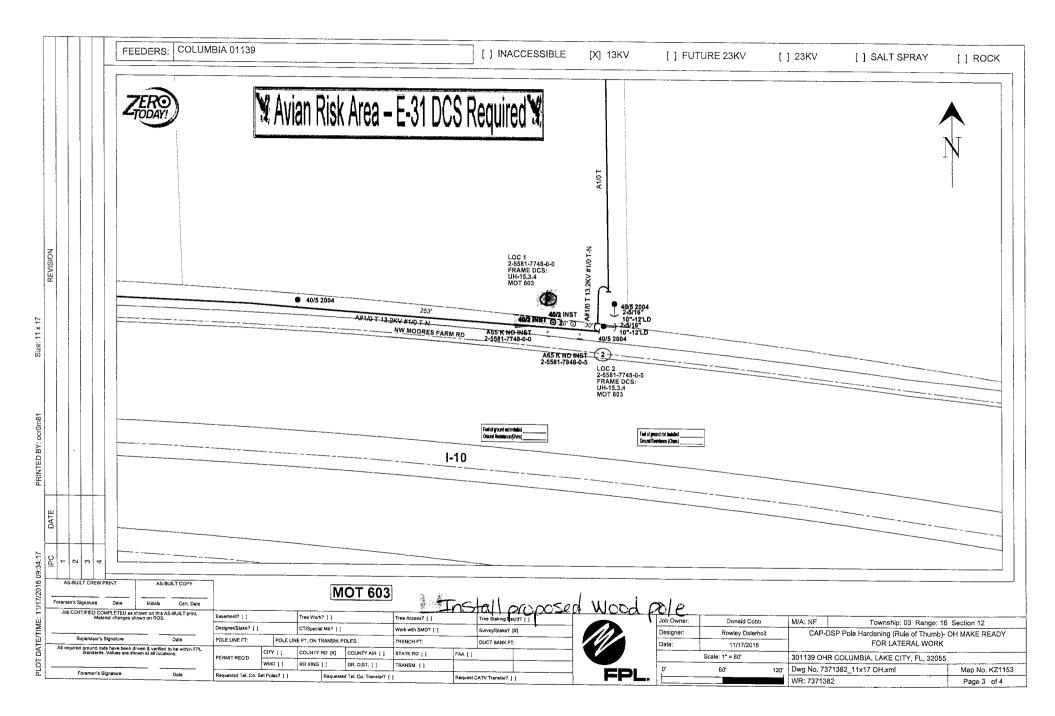
40'/2 2 45'/2 2

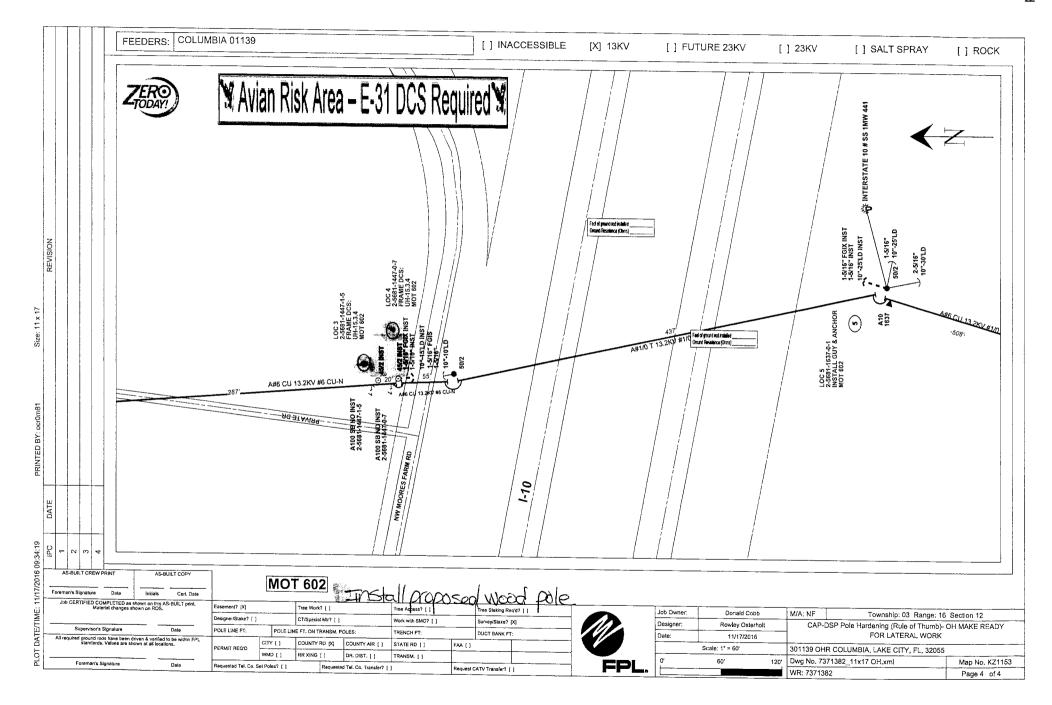
						Р	DLE	SETTI	NG	DEI	PTHS							
MINIMU	M POLE	SETT	NG D	EPTHS	S IN E	ARTH /	GOOD	SOIL (FT	)		MINIM	UM P	OLE S	ETTING	G DEPT	HS IN F	ROCK*	(FT)
			CO	NCRET	E POL	ES		WOOD POLES					CO	NCRET	E POL	ES .		WOOD
POLE LENGTH	TYPE	SU	IIIG	AITI	B KIP	CAST 12 KIP	SPUN 8 KIP	WOOD		OLE NGTH	TYPE "0"	SU	IIIG	IIIA	IIIH 8 KIP	CAST 12 KIP	SPUN 8 KIP	WOOD
20	7			L				4.5		20	6						<u> </u>	4
25				<u> </u>				5		25				-				4.5
30	~ ~ ;	7.5		L		<u> </u>		5.5		30		6						5
35	7.5	7.5	9					6		35	6	6	7.5		T -			5.5
40			9	10	11.5			6.5		40			7.5	8	9.5			5.5
45	·		9	10	11.5			7	-	45			7.5	8.5	9.5			6
50			9.5	10	11.5	13.5		7		50			7.5	8.5	9.5	12		6
55 60			9.5	<u> </u>	12	14	_13_	7.5		55			8		10	12	13	6
			<u> </u>	├	12	14		- 8		60					10	12		6.5
65 70			<u> </u>	ļ	12	14		8.5		65					10	12		6.5
75			-	<b>!</b> -	-	14.5		9		70						12.5		7
80					<del> </del>	15	14	9.5		75					L	13	14	7.5
			L	L	1	15		10	ı	80		l	1	1		13		8

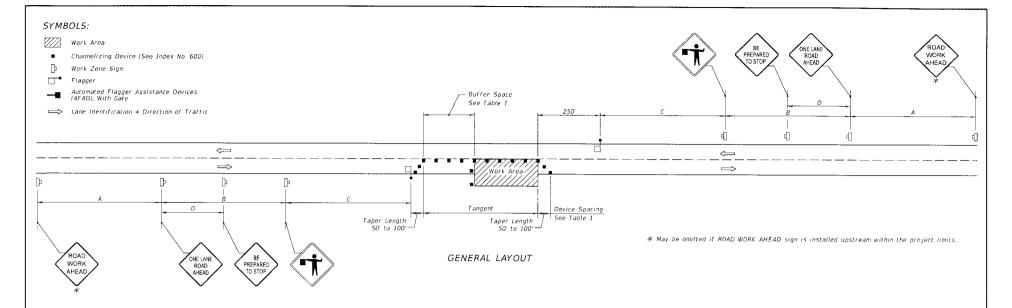
Avian Design — E-31 DCS

(Refer to DCS for Standard Detail)

Primary Jumpers: Insulator Cover & Hendrix
Cable or Jumper Covers (gray hose)
Poly insulators, use #4AL Insulated wire tie
with Hendrix Cable
#4CU Covered wire above & below all fuse
switches
#4CU Covered wire above, #6CU Covered
wire below all tightning arresters
#4CU Covered wire pole bond above neutral
Equipment Covers: all lightning arresters and
fase switches (LA Caps, CS Covers)
Equipment Covers: all bushings
(TXs. Cap banks, etc.)
Raptor Covers: according to framing
All phases in self-sele poles)
All phases in self-sele poles)
A Phase for vertical and modified vertical
framing (wood)
A & C Phase for triangular framing (wood)
B Phase for crosserm (wood)
B Phase for crosserm (wood)
B Phase for crosserm (wood)
Raptor Cover secured to lines by installing
soft drawn ties (#4AL on AL, #4CU on CU)
Raptor Covers are not required on wood
poles if conductor spacing > 40° vertical or
60° horizontal (exception- salt apray area)
Guy Strain Insulators: Primary guys require
guy strain insulators: Primary guys require
guy strain insulators: Primary guys require
for pop Cones: vertical disconnect switches
ocomples (others as needed)
Bird Flight Description- light of the poles of the







#### GENERAL NOTES:

- 1. Special Conditions may be required in accordance with these notes and the following sheets.
- 2. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an 11' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.
- 3. Temporary Raised Rumble Strips:
  - a. Use when both of the following conditions are met concurrently:
    - i. Existing Posted Speed is 50 moh or greater: ii. Work duration is greater than 60 minutes.
  - b. Use a consistent Strip color throughout the work zone.

  - c. Place each Rumble Strip Set transversely across the lane at Incations shown
  - d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
- 4. Additional one-way control may be provided by the following means:
  - a. Flag-carrying vehicle; b. Official vehicle;

  - c. Pilot vehicles; d. Traffic signals
- When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.
- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- 6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.

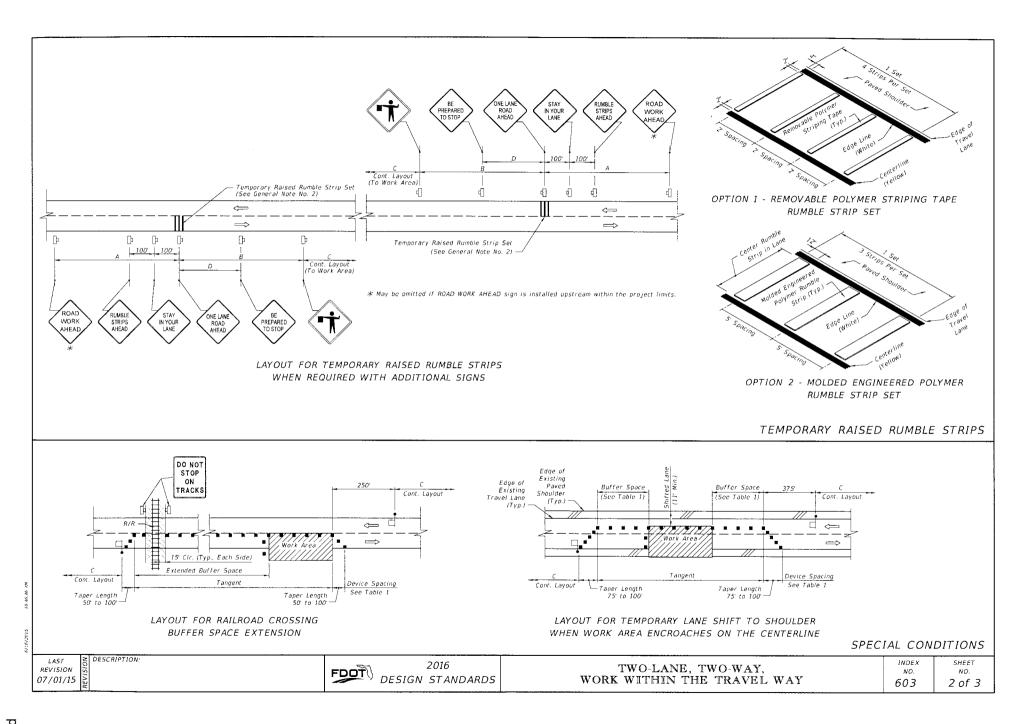
- 7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.
- 8. Railroad Crossings:
  - a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2
  - b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.
- 9. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:
  - a. Work operations are 60 minutes or less.
  - b. Speed limit is 45 mph or less.
  - c. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
  - d. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
  - e. Volume and complexity of the roadway has been considered.
  - 1. If a railroad crossing is present, vehicles will not queue across rail tracks.
  - g. AFADs are not in use.
- 10. See Index 600 for general TCZ requirements and additional information.
- 11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3.

			T	ABLE 1					
		DEVI	CE SPACING		T				
Posted Speed	of Co	m Spacing ones or Markers	Maximum Type I c Barricades/		Buffer Space				
	On a	On a	On a	On a	<b>-</b> —		-	-	
	Taper	Tangent	Taper	Tangent	A	В	С	D	
25	20'	50	20'	50'	200'	200'	200'	100'	155'
30	20'	50'	20'	50°	200'	200	200'	100	200'
35	20'	50'	20°	50°	200'	200	200'	100'	250'
40	20'	50"	20"	50'	200	200	200'	100	305'
45	20'	50'	20"	50'	350	350	350'	175'	360'
50	20'	50°	20'	100'	500	500	500'	250'	425'
55	20'	50'	20"	100'	2640	1500	1000	500	495'
60	20'	50"	20'	100'	2640	1500	1000	500'	570'
65	20'	50'	20'	100'	2640	1500	1000	500'	645'
70	20'	50'	20'	100'	2640	1500	1000	500'	730'

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY.

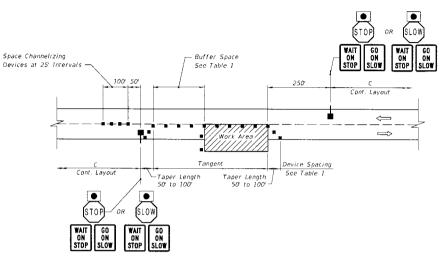
I-line and the second				
LAST S DESCRIPTION:	FDOT 2016	TWO-LANE, TWO-WAY,	INDEX NO.	SHEET NO.
07/01/15	DESIGN STANDARDS	WORK WITHIN THE TRAVEL WAY	603	1 of 3



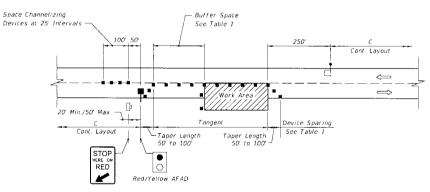
- 1. Illuminate the flagging station when the AFAD is used at nighttime.
- 2. When the AFAD is not in use, remove or cover signs and move AFAD device outside the clear zone or shield it with a barrier or crash cushion.
- 3. Only qualified flaggers who have been trained in the operation of the AFAD may operate the AFAD. When in use, each AFAD must be in view of and attended at all times by the flagger operating the device. Use two flaggers and one of the following methods in the deployment of AFAD's:

Method 1:Place an AFAD at each end of the temporary traffic control zone. Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the opposite end.

- 4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all four of the following conditions are present:
  - a. The flagger has an unobstructed view of the AFAD(s):
  - b. The flagger has an unobstructed view of approaching traffic in both directions:
  - c. For Method 1, the AFAD's are less than 800 ft apart. For Method 2, the AFAD and the flagger are less than 800 ft apart.
  - d. Two trained flaggers are available on-site to provide normal. Hagging operations should an AFAD malfunction.



LAYOUT FOR STOP/SLOW AFAD METHOD 1 - 2 AFAD's



LAYOUT FOR RED/YELLOW AFAD METHOD 2 - 1 AFAD & FLAGGER

AUTOMATED FLAGGER ASSISTANCE DEVICES (AFADs)

LAST REVISION 07/01/15 ≥ DESCRIPTION:

DESIGN STANDARDS

TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY

NO. SHEET NO. 603 3 of 3

7:6/2015



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/23/2017			Meeting Date:	February 2, 2017		
Name: Kevin Kirby		Department:	Public Works Dep	artment		
Division Manager's Signatur	e: _	Mely				
1. Nature and purpose of age	enda i	tem:				
Utility permit from Environ continuing the petroleum s						pose of
Attach any correspondence inf memorandums, etc.	ormati	on, documents	and forms for ac	tion i.e., contract ag	reements, quotes,	
2. Fiscal impact on current b	udget					
Is this a budgeted item?	X	N/A				
		Yes Account N	No.			
		No Please list request	the proposed bu	dget amendment to	fund this	
Budget Amendment Number:	_		Fund	:		
FROM:			то:			AMOUNT:
		For Use	of County Man	ger Only:		
		X Consent It	tem Dis	scussion Item		



January 13, 2017 ECT No. 160256-0100

Mr. Kevin Kirby Public Works Director Columbia County Post Office Box 1529 Lake City, Florida 32056

RE: Utility Permit for Right-Of-Way

**Rentz Station** 

810 Northeast Washington Street, Lake City, Florida

FAC ID: 12-9046234

FDEP Purchase Order: AE9B2B, Task 3 Change Order #7

Dear Mr. Kirby:

Environmental Consulting & Technology, Inc., (ECT) is continuing to conduct a site investigation of a petroleum discharge that occurred at the subject site in 1988. Copies of the recently collected ground-water flow (Attachment A) and petroleum contamination data (Attachment B) that demonstrate the need for additional wells have been attached for your information. ECT was issued the subject Change Order (Attachment C) by the Florida Department of Environmental Protection (FDEP) to install a pair of additional shallow, water table wells with one intended for the County right-of-way as indicated on the attached permit (Attachment D). ECT respectfully requests your assistance in processing the attached utility permit so that this work can begin as soon as possible.

If you have any questions regarding this letter, or if you wish to discuss the nature of the proposed work, please contact me at 352.332.0444 extension 11335 or by email at <a href="mailto:mdale@ectinc.com">mdale@ectinc.com</a>.

Sincerely,

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.

Mervin W. Dale, P.G. Staff Scientist II

Maion W. d.le

MWD/saw

ATTACHMENTS

ATTACHMENT A—GROUNDWATER FLOW MAP

ATTACHMENT B—GROUNDWATER CONTAMINANT MAPS

ATTACHMENT C—CHANGE ORDER

ATTACHMENT D-UTILITY PERMIT WITH ATTACHMENT

cc:

Reading File

3701 Northwest 98<sup>th</sup> Street Gainesville, FL 32606

(352) 332-0444

FAX (352) 332-6722

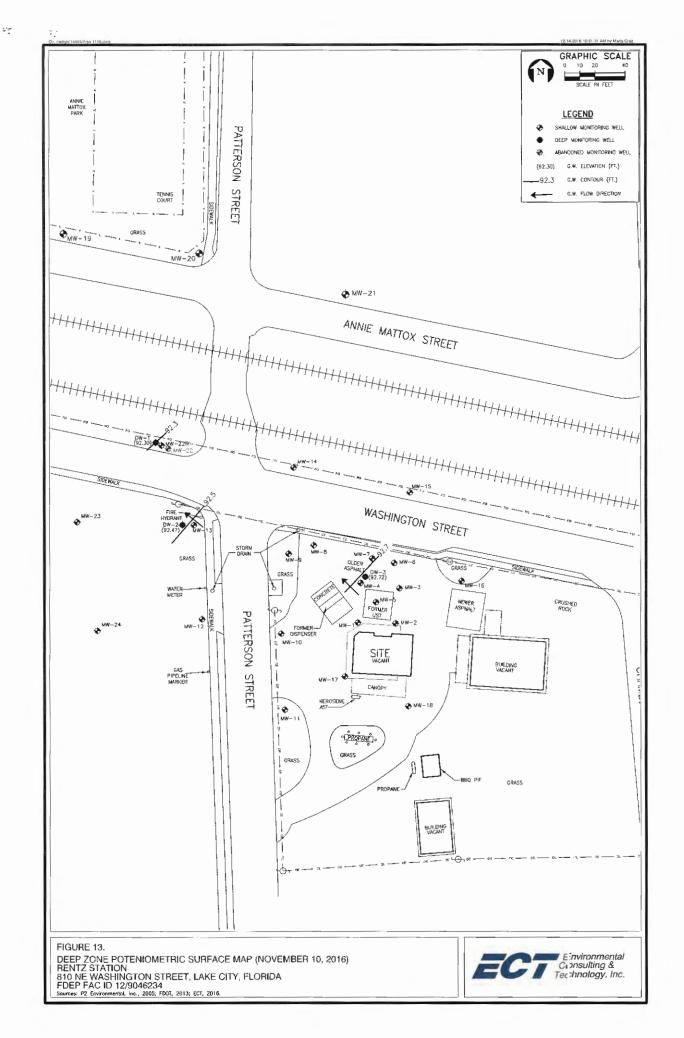
Y:\GRS17\F1234 FDEP\RENTZ\5\_REPORTS\CVR LTR.DOCX.1

Pamela J. McElroy

Senior Scientist I

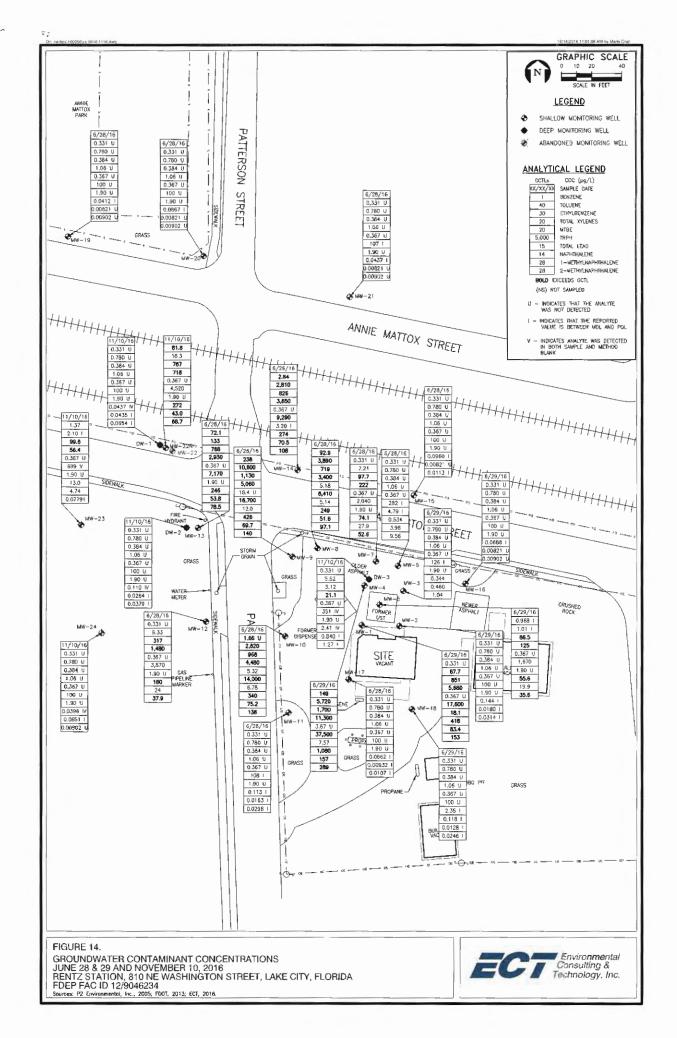
ATTACHMENT A—
GROUNDWATER FLOW MAP

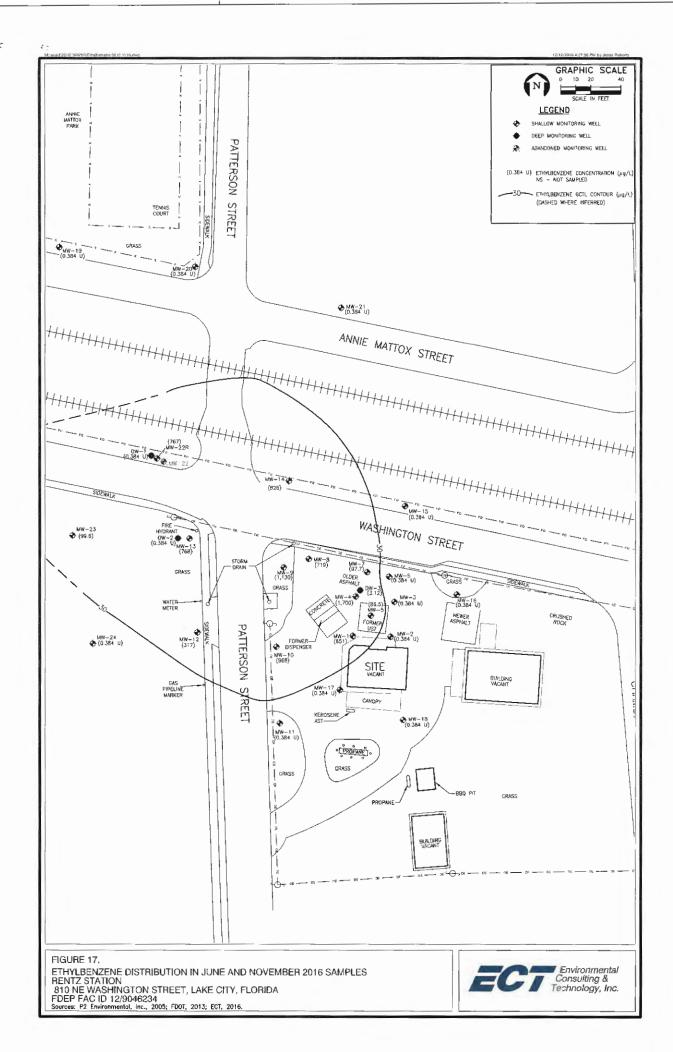


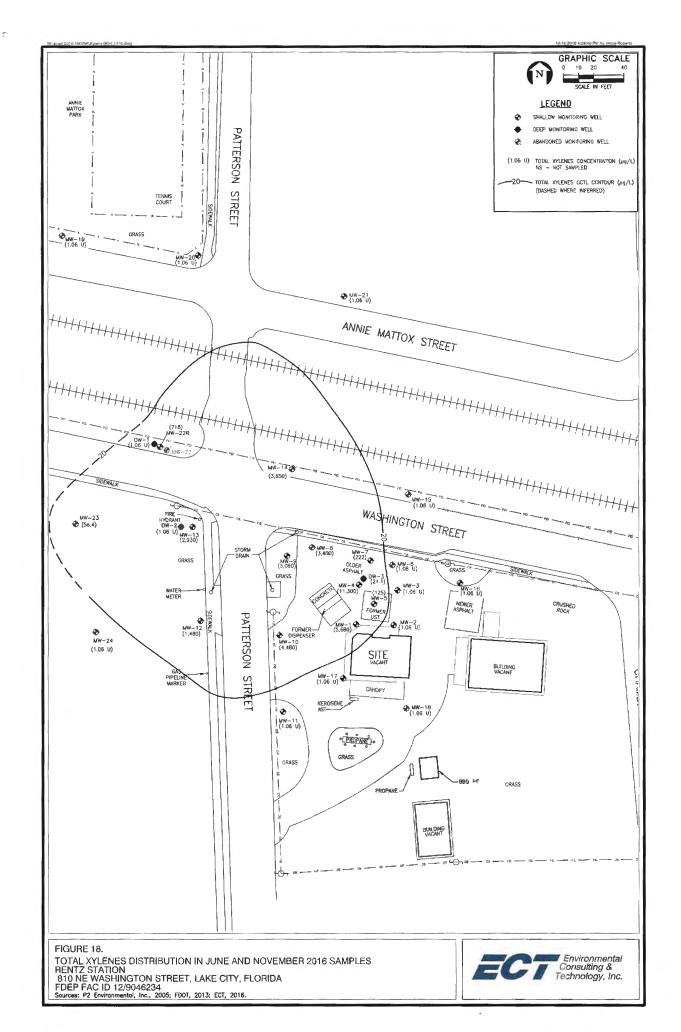


# ATTACHMENT B— GROUNDWATER CONTAMINANT MAPS









# ATTACHMENT C— CHANGE ORDER



### Florida Department of Environmental Protection-Division of Waste Management-Petroleum Restoration Program Request for Change - Authorization for Change in Scope of Work

9-Digit Facility ID #: 129046234	Contract #:	GC805	PO#: AE9B2B
Facility Name: RENTZ STATION	Contractor:	Environmental Consulting & Technology	CO #: 7
Site Manager Name: ELIZABETH ROGERS	Contractor Phone:	352-248-3335	Ref#: 805-031A
Site Manager Phone: (850)877-1133	FDEP Cost Share %:	100.00%	
Site Manager Email: ERogers@ene.com			

This is an authorization for the costs associated with the change in quantities of services being provided and/or deliverable due dates. In order for these costs to be paid, these changes must be processed through a change order to the purchase requisition and a revised Purchase Order issued by MFMP prior to initiating work.

Description of Change and Justification: Include complete description of who, what, where, when, how and why.

In accordance with ECT/FDEP teleconference held 12/16/2016, ECT recommends installation of 2 add's shallow wells (offsite locations shown on attached site map) per the attached Soil Boring and Well installation and Water Sampling Tables. The wells will also be sampled about 1 week following install for the parameters on the attached water sample table. The intent of the wells is to complete delineation of the shallow zone gw contamination in preparation of the GSAR to be submitted with updated tables, figures, logs, field notes and recommendations. Costs for the MOT required to comply with ROW permit for well installation planned for ROW along Washington St. have been included (quote from Cornerstone Barricades attached (includes tax)) with the MOT layout. See attached Figure 2C Ste

TASK	PAY ITEM	DESCRIPTION	UNIT OF MEASURE	PAY ITEM PRICE	QUANTITY	EXTEN	DED PRICE
3	1-7.	6% Handling Fee for Cost Reimbursable Items	% Surcharge	\$0.06	1038.07	\$	62.28
3	1-5.	Off-Site Property Access Agreement	Per Agreement	\$200.00	2	\$	400.00
3	1-4.	Permit Fees (actual fee only, cost to obtain permit is included in applicable pay illems)	Reimbursable*	\$1.00	80	\$	80.00
3	8-1.	Monitoring Well Sampling with Water Level, ≤ 100 foot depth	Per Well	\$140.00	2	5	280.00
3	9-27.	Water, BTEX + MTBE (EPA 602, EPA 624, EPA 8021 or EPA 8260)	Per Sample	\$31.50	2	\$	63.00
3	9-30.	Water, Polycyclic Aromatic Hydrocarbons, including 1- methylnaphthalene + 2-methylnaphthalene (EPA 610 [HPLC], EPA 625, EPA 8270 or EPA 8310)	Per Sample	\$73.50	2	\$	147.00

Schedule of Pay Items 2-9-16 Page 1 of 3

### Florida Department of Environmental Protection-Division of Waste Management-Petroleum Restoration Program Request for Change - Authorization for Change in Scope of Work

9-Digit Facility ID #: 129046234

Contract #: GC805

PO #: AE9B2B

9-0			tt#: GC805	PU #	В		
	Facility Name	RENTZ STATION Contract	tor: Environmental Co	nsulting & Techn	CO#		
3	9-36.	Water, Total Recoverable Petroleum Hydrocarbons (FL-PRO)	Per Sample	\$42.00	2	\$	84.00
3	9-41.	Water, Lead, Total (EPA 200.7, EPA 200.8, EPA 6010 or EPA 6020	) Per Sample	\$8.40	2	\$	16.80
3	22-2.	мот	Reimbursable*	\$1.00	958,07	\$	958.07
3	12-6.	Transport and Disposal of Petroleum Impacted Soll (includes drum)	Per Drum	\$160.00	3	\$	480.00
3	3-1.	Mobilization, Light Duty Vehicle (car or 1/2 Ion truck) - ≤ 100 miles each way	Per Round Trip	\$265.00	3	\$	795.00
3	5-3.a.	Direct Push Technology (DPT) Rig and Equipment	Full Day	\$1,400.00	1	\$	1,400.00
3	6-2.a.	Well Installation - 2 inch diameter (vertical)	Per Foot	\$23.50	28	\$	658.00
3	3-7.a.	DPT Rig and Support Vehicles Mobilization - ≤ 100 miles each way	Per Round Trip	\$400.00	1	\$	400.00
3	8-7.	Water Level or Free Product Gauging	Per Well	\$19.99	4	\$	79.96
3	8-11.	Electronic Data Deliverables (EDD)	Per Sampling Event	\$28.00	1	\$	28.00

For membursable pay items the cost listed is a "not to exceed" amount. Fees will be reimbursed for the pay item based on the actual invoice. Please note, the unit of measure for these items will be displayed as dollars for invoicing purposes. Please refer to the Bcope of Work for additional description of these items.

Florida Department of Environmental Protection-Division of Waste Management-Petroleum Restoration Program Request for Change - Authorization for Change in Scope of Work

9-0	Digit Facility ID #: 129	046234		Contract #: GC805		PO#: AE9B2B	
Facility Name: RENTZ STATION				Contractor: Environmental Co	CO#: 7		
Task	Deliverable Name			Previous Due Date	New Due Date	Change (	order Subtotal
3	GSAR			3/6/2017	6/1/2017	\$	5,932.1
			Period of Service:	5/5/2017	7/31/2017	\$	5,932.11
				Previous End Date	New End Date		thorized Cost Share: 100%)
Contractor	r Representative:	Mervin W. Dale		Man W.	Sole	1/	5/2017
FD	EP Sile Manager:	(Print Name)  ELIZABETH ROGERS (Print Name)		Suphetlik (Signature)	logus	1/5	(Date)
Team Lead	der/Co. Manager:	Joel Johns		(Signature)			1/5/17 (Dale)
R	taviewer (optional):						
Technical A	optional):	aron 1/6/12					
PA A	oproval (optional):						

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Petroleum Contamination Site Response Action Services SCHEDULE OF PAY ITEMS INVOICE RATE SHEET DETAIL INVOICE, Page 2 of 4

Facility Name: RENTZ STATION	Contractor: Environmental Consulting &	Technology, Inc.	
7-Digit Facility ID #: 9046234	CID #: 00080	Retainage %: 10%	Purchase Order:
County: 12	Contract #: GC805	FDEP Cost Share %: 100.00%	Download Date: 2/24/16 15:45
Region: North	SP(10 #: 5170	Total Extended Cost: \$ 75,159.99	Assignment Type: CSF
Site Manager Name: ELIZABETH ROGERS		Without Handling Fee: \$ 74,939.95	
Site Manager Phone: (850)877-1133	Transition Agreement: O	Yes ® No	
Site Manager Email: ERogers@ene.com			

	ite Manager Email; ERogers@ene.com				PO Rate S	heat	Previously Invoiced	Th	This invoice		
PAY	DESCRIPTION	UNIT OF MEASURE	UNITS		SOTIATED M PRICE	TOTAL EXTENDED PRICE	UNITS	UNITS	INITS EXTEN		UNITS
Tas	ik 1										
1-1.	File Review	Per Review	1	\$	400.00	\$ 400.00	0	0	\$	-	1
1-2.	Site Health & Safety Plan	Per Site	3	5	149.00	\$ 149.00	0	0	\$	-	1
2-1.	Site Reconnaissance/Field Measurement Visit	Per Visit	1	5	300.00	\$ 300.00	0	0	\$	-	i
3-1.	Mobilization, Light Duty Vehicle (car or 1/2 ton truck) -≤ 100 miles each way	Per Round Trip	1	5	265.00		0	0	\$		1
8-7.	Water Level or Free Product Gauging	Per Well	22	5	19.99	\$ 439.78	0	0	\$	-	22
		RETAINAGE				\$ 155.38	\$ -		\$		\$ 155.38
		SUBTOTAL				\$ 1,553.78	\$ .		\$	-	\$ 1,553.78
Tas	k 2										
1-4.	Permit Fees (actual fee only, cost to obtain permit is included in applicable pay items)	Reimbursable*	500	\$	1.00		0	0	\$	-	500
1-5.	Off-Site Property Access Agreement	Per Agreement	4	5	200.00	\$ 800.00	0	0	\$		4
1-7.	6% Handling Fee for Cost Reimbursable Items	% Şurcharge	2629.25	\$	0.06	\$ 157.76	0	0	\$	-	2629.25
2-2.	Receptor Survey and Exposure Pathway Identification (excludes report)	Per Survey	1	\$	350.00	\$ 350.00	o	0	\$		1
3-1.	Mobilization, Light Duty Vehicle (car or 1/2 ton truck) - ≤ 100 miles each way	Per Round Trip	5	\$	265.00	\$ 1,325.00	0	0	S	-	5
3-7.a.	DPT Rig and Support Vehicles Mobilization - ≤ 100 miles each way	Per Round Trip	1	\$	400.00	\$ 400.00	0	0	5		1
3-9.a.	Drill Fig and Support Vehicles Mobilization (hollow stem auger, much rotary or sonic) - ≤ 100 miles each way	Per Round Trip	2	\$	500.00	\$ 1,000.00	0	0	15		2
	Per Diem - For travel > 1 consecutive day (prorated in quarter day increments in accordance with 112.061,	Per Person, Per									
4-1.a.	F.S.) - Travel Voucher required and quoted rate should be per person per day	Day	328	s	80.00	\$ 2,624.00	0	0	\$		32.8
5-1.a.1.	Split Spoon Sampling – 2 foot (during boring) < 50 feet	Per Spoon	146	5	25.00	\$ 3,650.00	0	0	\$		146
5-3.a.	Direct Push Technology (DPT) Rig and Equipment	Full Day	4	\$	1,400.00	\$ 5,600.00	0	0	\$	-	4
5-6.	HSA or MR Boring, ≤ 6 inch diameter, < 50 foot total depth	Per Foot	45	\$	18.50	\$ 832.50	0	0	5		45
5-7.	HSA or MR Boring, ≤ 6 inch diameter, 50 to 100 toot total depth	Per Foot	20	\$	20.00	5 400.00	0	0	\$	-	20
5-9.	HSA or MR Boring, > 6 to 10 inch diameter, < 50 foot total depth	Per Foot	192	15	22.00	\$ 4,224.00	0	0	\$		192
5-12	HSA or MR Boring, > 10 to 14 Inch diameter, < 50 foot total depth	Per Foot	80	15	31.00	\$ 2,480.00	0	0	5		80
6-2.a.	Well Installation - 2 inch diameter (vertical)	Per Foot	292	5	23.50	\$ 6,862.00	0	0	5		292
6-5.	Surface Casing - 6 Inch diameter	Per Fooi	80	\$	27.00	\$ 2,160.00	0	0	\$		80
7-1.	Grout and Abandon Well, 1 to 2 Inch diameter	Per Foot	14	5	11.00	\$ 154.00	0	0	5		14
8-1.	Monitoring Well Sampling with Water Level, ≤ 100 foot depth	Per Well	26	\$	140.00	\$ 3,640.00	0	0	\$		26
6-6.	Soit/Sediment Sample Collection	Per Sample	13	5	34.99	\$ 454.87	0	0	\$		13
8-7.	Water Level or Free Product Gauging	Per Well	3	\$	19.99	\$ 59.97	0	0	5		3
8-11.	Electronic Data Deliverables (EDD)	Per Sampling Event	3	\$	28.00	\$ 84.00	0	0	\$	-	3
8-14.	carpolac customitted in the laboration for SQLP testing and the 25 gram Economy amounts or collected in the field.	Per Sample	12	3	12.00	\$ 144.00	0	0	S	-	12
9.2	Soil, BTEX + MTBE (EPA 8021 or EPA 8260)	Per Samole	12	S	31.50		0	0	15	-	12
9-5.	Seil, Polycyclic Aromatic Hydrocarbons (EPA 8270 or EPA 8310)	Per Sample	12	5	73,50		G	0	\$	-	12
9-8.	Soil, Total Recoverable Petroleum Hydrocarbons (FL-PRO)	Per Sample	12	5	42.00		0	0	5		12
9-8.a.	Soil, TRPH Fractionation (MADEP-EPH/VPH Method or TPHCWG Direct Method)	Per Sample	6	5	183.75		0	o o	\$	•	6
9-11.	Soil, Arsenic (EPA 6018 or EPA 6020)	Per Sample	1	S	10.50		Ð	0	5	-	1 -

Schedule of Pay Items 8-24-15

1/5/2017

#### Petroleum Contamination Site Response Action Services SCHEDULE OF PAY ITEMS INVOICE RATE SHEET

DETAIL INVOICE, Page 3 of 4

				PO	Rate S	heat	Previously Invoiced	11	is invoice		Balance
PAY		UNIT OF MEASURE	UNITS	NEGOTI ITEM P		TOTAL EXTENDED PRICE	UNITS	UNITS		ENDED	UNITS
9-12	Soil, Cadmium (EPA 5010 or EPA 5020)	Per Sample	1	\$	10.50	\$ 10.50	D	0	\$		1
9-13.	Soil, Chromium (EPA 6010 or EPA 6020)	Per Sample	1	\$	10.50	\$ 10.50	. 0	0	\$	-	1
9-14.	Soit, Lead (EPA 5010 or EPA 6020)	Per Sample	13	\$	10.50	\$ 136.50	0	0	\$	-	13
9-15.	Soit, Toxicity Characteristic Leaching Procedure-Extraction Only (EPA 1311)	Per Sample	1	\$	26.25	\$ 26.25	0	0	5	-	1
9-16.	Soil, Synthetic Precipitation Leaching Procedure-Extraction Only (EPA1312)	Per Sample	12	\$	26.25	\$ 315.00	0	0	\$		12
9-27.	Water, 8TEX + MTBE (EPA 602, EPA 624, EPA 602) or EPA 8260)	Per Sample	32	\$	31.50	\$ 1,008.00	0	0	\$	-	32
9-30,	THESE, FUNCTION FOR PROBLEM FOR DOCUMENT AND THE OPEN PROBLEM SET AND THE OPEN PROBLEM OF A DISCOUNT OF THE OPEN PROBLEM OF TH	Per Sample	32	\$	73.50	\$ 2,352.00	0	Ð	5		32
9-31.	Water, EDB [1,2-dibromosthane or ethylene dibromide] (EPA 504.1 or EPA 8011)	Per Sample	1	\$	35.75	\$ 36.75	0	0	\$	-	1
9-36.	Water, Total Recoverable Petroleum Hydrocarbons (FL-PRO)	Per Sample	26	5	42.00	\$ 1,092.00	0	0	\$	-	26
9-41.	Water, Lead, Total (EPA 200,7, EPA 200.8, EPA 6010 or EPA 6020)	Per Sample	27	\$	8.40	\$ 226.80	0	Ð	s		27
944.a.	Water, Dissolved fron (includes filter appropriate to sample method - EPA 200.7, 200.9, 60108, or 7380)	Per Sample	3	\$	24,15	\$ 72.45	D	0	\$		3
9-53,	Water, Nitrate (as N) (EPA 300.0 or EPA 353.2)	Per Sample	3	5	10.50	\$ 31.50	£	6	\$	-	3
9-57.	Tribus, compressibility as 17 (com 2001), com 2001, com 2001, com 2001, com 2001, com 2001 com 2001.	Per Sample	3	\$	10.50	\$ 31.50	G	0	\$		3
9-60.	CALLEGO ACT.  THERE, CARREST RECEIVED AND THE DESTRICTOR, AT MODICIO, AT MODIC	Per Sample	3	5	10.50	\$ 31.50	0	0	\$		3
9-79,	Water, EDC (1,2-dichloroethane) (EPA Method 8021 or 8260)	Per Sample	1	\$	52.50	\$ 52.50	0	-0	\$		1
9-80.	Water, Methane (EPA SOP RSK-175)	Per Sample	3	\$	55.00	\$ 165.00	0	0	\$	-	3
12-6.	Transport and Disposal of Petroleum Impacted Soil (includes drum)	Per Drum	43	\$	160,00	\$ 5,880.00	0	0	\$	-	43
12-13.	Transport and Disposal of Petroleum Contact Water (includes drum)	Per Drum	5	15	150 00	\$ 750.00	0	0	15		5
19-27.	Interim Assessment Report	Per Report	1	\$ 1.	150.00	\$ 1,150,00	0	0	\$		1
22-1.	Locking Plug, 2" Green	Reimbursable*	309.93	5	1.00	\$ 309,93	0	0	\$	-	309.93
22-2	MOT	Reimbursable*	1819.32	\$	1.00	\$ 1,819.32	0	0	5	-	1819.32
-		RETAINAGE				\$ 5,728.71	s -		\$	-	\$ 5,728.3
		SUBTOTAL				\$ 57,287.10	\$ -		\$		\$ 57,287
Tas	k3										
1-3.	Notice of Discovery of Contamination Package (Initial or TPOC)	Per Package	1	\$	225.00	\$ 225.00	0	0	3		1
1-4,	Permit Fees (actual fee only, cost to obtain permit is included in applicable pay items)	Reimbursable*	80	\$	1.00	\$ 80.00	0	0	\$	-	60
1-5.	Off-Site Property Access Agreement	Per Agreement	2	\$	200.00	\$ 400.00	0	0	\$		2
1-7.	6% Handling Fee for Cost Reimbursable Items	% Surcharge	1039.07	S	0.06	\$ 62.28	0	0	5	-	1038.07
3-1.	Mobilization, Light Duty Vehicle (car or 1/2 ton truck) - ≤ 100 miles each way	Per Round Trip	3	\$	265.00	\$ 795.00	0	0	\$	-	3
3-7.a.	DPT Rig and Support Vehicles Mobilization - ≤ 100 miles each way	Per Round Trip	1	\$	400.00	\$ 400.00	0	- 6	\$	-	1
5-3.a.	Direct Push Technology (DPT) Rig and Equipment	Full Day	\$	\$ 1,	490,00	\$ 1,400.00	0	0	\$	-	1
6-2.2	Well installation - 2 inch diameter (vertical)	Per Foot	28	5	23.50	\$ 658.00	0	0	\$	-	28
8-1.	Monitoring Web Sampling with Water Level, ≤ 100 foot depth	Par Well	2	\$	140.00	\$ 280.00	0	0	5	-	2
8-7	Water Level or Free Product Gauging	Per Well	4	5	19.99	\$ 79.96	0	G	\$	-	4
8-11.	Electronic Data Deliverables (EDD)	Per Sampling Event	1	5	28.00	\$ 28.00	0	0	5		1
9-27	Water, 8TEX + MTBE (EPA 602, EPA 624, EPA 8021 or EPA 8260)	Per Sample	2	\$	31.50	\$ 63.00	0	0	\$	-	2
9-30.	Woser, response reprocesses actions in the response reprocess on the CL EDA 575. CDA 5770.0004.53164	Per Sample	2	5	73,50	\$ 147.00	0	0	\$		2
9-36.	Water, Total Recoverable Petroleum Hydrocarbons (FL-PRO)	Per Sample	2	\$	42.00	5 84.00	Ð	0	5	-	2
9-41.	Water, Lead, Total (EPA 200.7, EPA 200.8, EPA 6010 or EPA 6020)	Per Sample	2	s	8.40	\$ 16.60	a	e	s		2
12-6.	Transport and Disposal of Petroleum Impacted Soil (includes drum)	Per Orum	3	\$	160.00	\$ 480.00	0	0	\$		3
19-3.	General Sile Assessment Report	Per Report	1	5 2	862.00	\$ 2,862.00	0	0	3	-	1
21-15,	P.G. or Qualified P.E. Review, Evaluation and Certification of a General Site Assessment Report	Per Report	1	\$	300.00	\$ 300.00	Q.	0	\$		1
22-2	MOT	Reimbursable*	958.07		_	\$ 958.07		0			958.07

Schedule of Pay Items 8-24-16

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Petroleum Contamination Site Response Action Services SCHEDULE OF PAY ITEMS INVOICE RATE SHEET DETAIL INVOICE, Page 4 of 4

					O Rate S	heet			reviously Invoiced	Thi	s Inv	roice		Balance
PAY	DESCRIPTION	UNIT OF MEASURE	UNITS	NEGOTIATED ITEM PRICE		TOTAL EXTENDED PRICE		UNITS		NHLA	EXTENDED PRICE			UNITS
23-1.	Contingent Funding - Allowance only to be used as offset for field change orders	NOT BILLABLE	7000	\$	1.00	\$	7,000.00		n/a .	rva		n/a		7000
		RETAINAGE				\$	1,631.91	\$			\$		\$	1,631.
		SUBTOTAL				5	15,319.11	\$			\$	-	15	16,319.
		TOTAL COST				\$	75,159.99	5	-		\$	-	\$	75,159
Version	9.0		0	vner Co	st Share:	3	-	\$			\$		\$	
			F	DEP Co	st Share:	\$	75,159.99	\$			\$		\$	75,159
				R	etainage:	\$	7,516.00	5			3		\$	7,516
			FDEP	Less R	etainage:	5	67,643.99	S	-		5		15	67,643

Site Manager Approval:	Print Name
	Signature
	Date of Review Letter

MAINTENANCE OF TRAFFIC QUOTE

CORNERSTONE BARRICADES

\*;

Project No. Rentz Station 2 Location: Lake City, FL Duration: 1

Estimate No. 024 Estimate by: Christopher Falade Date: 1/04/2017

Item Description	Unit	Duration (Day)	Unit Price	Quantity	E	stended
Mobilization	LO	1	5 200.00	1	\$	200.00
Maintenance of Traffic	ED	1	\$ 195.00	1	\$	195.00
2 Flagmen	HR	1	5 61.33	8	\$	490.64
Work Zone Signs	ED	1	5 0.40	14	5	5.50
*Traffic Cones	EA	1	\$ 0.35	36	\$	12.50
				Total	\$	903.84
				Tax	\$	54.23
· · · · · · · · · · · · · · · · · · ·				Grand Total	5	958.07

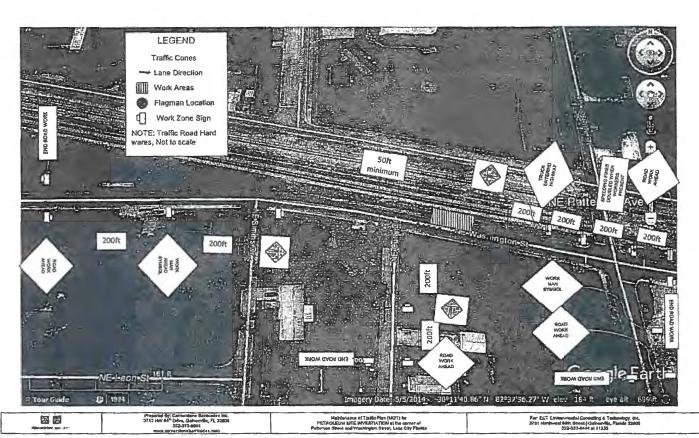
EA: Each ED: Each Day

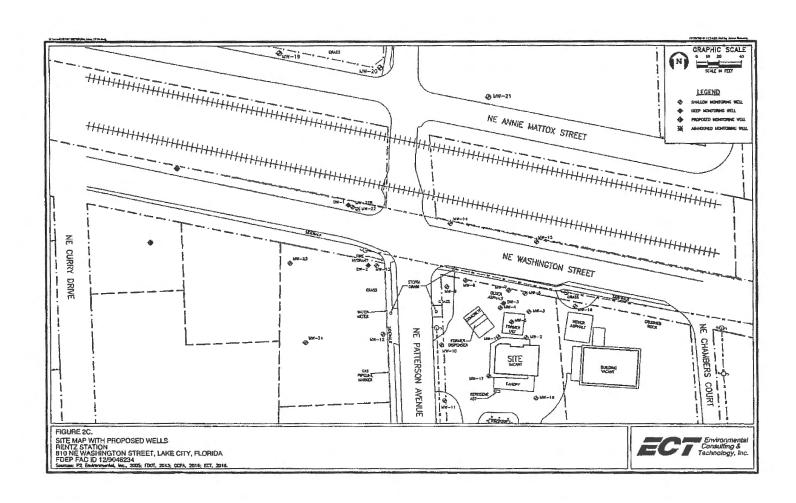
LO: Location

\*Job site situation will determine the number of cones.

22-2 MOT Quote

### Figure I - MOT Plan





\*:

FDEP Facility ID#: 129046234

STCM Facility Name: Rentz Station

fouta				1.0			Intervals		WELL INSTALLATION DETAILS								
	staliation Qu Method Qu		Depth (it bis)	Total Boring Footage (ft)	Screening Depth Interval 1 & Spacing	Screening Depth Interval 2 & Spacing	Screening Depth interval 3 & Spacing	Quantity	Well Type	Well Diameter (In)	Depth (ft bis)	Screen Interval (ft bis)	Total Well Footage (ft)	Surface Casing Diameter (In)	Surface Casing Depth (ft)	Total Casing Footage (fi)	Well Completion Type
3 HS/	ISAMR	2	14	28	0-5'@1'	5-14'@2'		2	MW	2	14	4-14	28			0	6" MH

Florida Department of Environmental Protection - Petroleum Restoration Program

FDEP Facility ID#: 129046234

4.

STCM Facility Name: Rentz Station

Task#	Well #(s) or Water Sample Location	Frequency (if applicable)	Water Level/FP Gauging	(9-27.) BTEX + MTBE	(9-30.) PAHs	(9-36.) TRPH (FL PRO)	(9-41.) Lead, Total	(9-31.) EDB (via 504.1 or 8011)	(9-44.a.) Dissolve d Iron	(9-53.) Nitrate [as N]	(9-57.) Orthopho sphate (as Pi	(9-60.) Sulfate	(9-80.) Methane	(9-79) EDC (8021 or 8260)				
3	New Shallow Well			1	1	1	1											
3	New Shallow Well			1	1	1	1						1					
3	MVV-17		1															
3	MW-19		1				-											
3	MW-21		1															
3	MW-23		1															
3.7		Task 3 Subtotal	4	2	2	. 2	2	- 0	0	0	. 0	0	0	0	. 0	0	0	0
15327	GRAND TOTALS	4" " " PE	4	2	2,	5 2	2	0	0	0	0	0	0	0	0	0	0	0

# ATTACHMENT D— UTILITY PERMIT WITH ATTACHMENT



### COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 1/12/17 Permit No.	_County Road _	Washington St.	Section No.
Permittee Environmental Consulting & Tech	mology, Inc.		
Address 3701 NW 98th St., Gainesville, FL 3260	06		
Requesting permission from Columbia County, F maintain a proposed monitoring well for the pu	lorida, hereinaft irpose of continu	er called the County ling the petroleum s	, to contract, operate and site investigation of ground
water associated with the Rentz Station (FAC ID			
See also attached Figure 2C for well location in C			
FROM:			
Submitted for the Utility Owner by: Mervin W.	Dale, Staff Scien	ıtist II	1/12/2017
Typed Name &	Title	Signature	Date
aerial and underground and the accurate location application. Proposed work is within corporate ling (* ) FORT WHITE ( ). A letter of notification owners AT&T, Century Link, City of Lake City,	nits of Municipali was mailed on	ty: YES ( <sup>x</sup> ) NO ( 01/03/2017	). If YES: LAKE CITY
2. The Columbia County Public Works Director s	shall be notified to	wenty-four (24) ho	urs prior to starting work and Kirby
again immediately upon completion of work. Th located at 607 NW Quinten Ave., Lake City, FL	- Paris -	Telephone	Number
The PERMITTEE's employee responsible for M Telephone Num	aintenance of Tr	affic is Mervin w	(This name may be provided
at the time of the 24 hour notice to starting work.)			(Tills hame may be provided
3. This PERMITTEE shall commence actual contains and shall be completed within 30 days after perform date of permit approval, then PERMITTEE r	rmitted work has	begun. If the begin	nning date is more than 60 days

- and shall be completed within 30 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.
- 4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.
- 5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.
- 6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8 17 00

relocated thereon as required by the Columbia County Public Works Director and or County Engineer and at the expense of the PERMITTEE.

- 7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
- 8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.
- 9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safety conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities execution of this permit acknowledges its present and continuing and	ng ownership of its utilities located between
and	
11. Special instructions: Minimum cover of thirty inches (30") will not be financially responsible for any damage to facilities who to be located within driveway ditches.	
12. Additional Stipulations:	
It is understand and agreed that commencement by the PERMI binding nature of these specialist instructions.	TEE is acknowledgment and acceptance of the
Jack D. Doolittle, CEO Submitted By:	Place Corporate Seal
Permittee Jack Toolittle	_
Jack Coolitte	

Attested

Signature and Title

Utilities Permit Page three Revised: 8/17/00

Recommended for	Approval:
Signature:	12
Title:	ASS carry MANAGER
Date:	01-23-17
Approval by Boar	d of County Commissioners, Columbia County, Florida
YES ( )	NO ( )
Date Approved:	as the annumber of major than a substantial and the substantial desired from the source of annumber of the substantial desired from the source of the substantial desired from th
Chairman's Signa	sture:



#### CHANGED: Order No. AE9B2B

Version Number: 8 Internal Version false issued on Wed, 11 Jan, 2017 Created on Wed 11 Jan, 2017 by Ariba System

Supplier:

Environmental Consulting & Technology, Inc. 3701 NW 98th Street Gainesville, FL 32606 United States Phone. 1352-332-0444 Fax 1352-332-6733 Contact Skip Yelle

Ship To: DEP-PETROLEUM RESTORATION PROGRAM SECTION 2 BMC RM 430 MS 4545 2600 BLAIR STONE RD TALLAHASSEE, FL 32399 United States

Deliver To:

Elizabeth Rogers (Contracts)

Bill To: **DEP-PETROLEUM RESTORATION PROGRAM SECTION 2** BMC RM 430 MS 4545 2600 BLAIR STONE RD TALLAHASSEE, FL 32399 United States

Entity Description: Department of Environmental Protection Organization Code 37450404555 Object Code: 000000-139900 Expansion Option JG Exemption Status: No Exemption Reason?

ltem	Action	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Modified	Contractor has been selected to perform a		Dollar	75,159 99	None	\$1,00000 USD	\$75,159.99000 USD

Contractor has been selected to perform a Low Score Assessment (LSA) at Rentz Station, 810 NE Washington St, Lake City Columbia County, Florida, FAC ID 129046234. Attachment A, Scope of Work, attached to the purchase order (PO) describes the work to be completed by the Contractor. All work shall be performed in accordance with the terms of the Agency Term Contract (ATC). The PRP reference number for this project is 805-031A

d hereto and made a part of this PO is Attachment B - Schedule of Pay Items and Other Related Documents. Pay Items are at or below the negotiated maximum rates included in the ATC. Contractor must submit the appropriate completed documents from Attachment B to the Site Manager with each deliverable, as instructed. Upon completion and approval of all work under this PO, Contractor shall submit a signed Release of Claims document, along with the final invoice. Contractor must include Subcontractor Utilization Report form, included as a tab on Attachment B, with each invoice.

The Department will retain 10% of the total amount of each payment made. Contractor may submit a request for release of retainage upon completion, and DEP approval of, all work performed under this PO

The Department will evaluate the Contractor as specified in the Agency Term Contract.

The Contractor agrees to perform the services described in the PO in accordance with the terms of its ATC (as those terms may have been amended) which are in effect on date of Issuance of the PO. The applicable ATC terms are available at the following URL: https://facts.fldfs. com/Search/ContractD etail.aspx?Agencyld= 370000&ContractId=GC

Distributors?. N Requester: Elizabeth Rogers (Contracts) Ship To Code DEP309S State Contract ID:

### Change Order AE9B2B

Contract ID Requester Phone PR No : PR9334456-V8 MyGreenFlorida Content, N Method of Procurement J - Agency ITN [s 287.057(1) (c), FS.] Shipping Method, Best Way FOB Code, INC-Dest FOB Code Description. Destination freight paid by vendor and included in price. Title passes upon receipt. Vendor files any claims Encumber Funds: Yes PO Start Date. Wed. 16 Mar, 2016 PO End Date: Mon, 31 Jul, 2017 Fiscal Year Indicator: 2017 PU#: 3701 Site Code. 370000-12 Terms and Conditions http://dms.myflorida.com/mfmp\_PO\_TC P Card Order? No

Total

\$75 159 99000 USD

#### Changes

- Purchase Order TimeCreated changed from Thu. 27 Oct, 2016 to Wed, 11 Jan, 2017
- Purchase Order ContentLength changed from 1378454 to 504991
- Purchase Order Filename changed from Attachment B (Revision 4) Schedule of Pay Items & Other Related Documents -129046234.xlsm to PO AE9B2B - CO 7, Tk 3 & PO End Date - 129046234.pdf
- Purchase Order Extension changed from xlsm to pdf
- Purchase Order ContentType changed from application/vnd.ms-excel.sheet.macroEnabled 12 to application/pdf
- Purchase Order StoredFilename changed from 9833501 to 10013217
- Purchase Order Date changed from Mon. 24 Oct, 2016 to Tue. 10 Jan, 2017
- Purchase Order ContentLength changed from 1654005 to 1380969
- Purchase Order Filename changed from PO AE9B2B CO 6, Tk 2 129046234 pdf to Attachment B (Revision 5) Schedule of Pay Items & Other Related Documents - 129046234 xlsm
- Purchase Order Extension changed from pdf to xism
- Purchase Order ContentType changed from application/pdf to application/vnd.ms-excel sheet macroEnabled 12
- Purchase Order StoredFilename changed from 9842026 to 10013220
- Purchase Order Date changed from Thu, 27 Oct, 2016 to Tue, 10 Jan, 2017
- Purchase Order Total ordered changed from \$69,227.88000 USD to \$75,159,99000 USD Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 10272016 to 01112017

- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 55,245 85 to 44,106 52
  Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$69,227.88000 USD to \$75,159.99000 USD
  Line Item 1, Quantity changed from 69,227.88 to 75,159.99
- Line Item 1, ERPTransactionDate changed from 10272016 to 01112017
- Line Item 1, LI Amount Recorder in FLAIR changed from \$69,227,88000 USD to \$75,159,99000 USD
- Line Item (Baseld 85816826760 13f94fbc.6c ) was deleted
- Purchase Order Total ordered changed from \$64,540.50000 USD to \$69,227,88000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$64.540.50000 USD to \$69,227.88000 USD Line Item 1, LI Amount Recorder in FLAIR changed from \$64,540.50000 USD to \$69,227.88000 USD
- Purchase Order Filename changed from PO AE9B2B CO 4, Tk 3 129046234.pdf to Attachment B (Revision 4) Schedule of Pay Items & Other Related Documents - 129046234.xism
- Purchase Order Extension changed from pdf to xlsm
- Purchase Order ContentType changed from application/pdf to application/vnd.ms-excet.sheet.macroEnabled.12
- Purchase Order StoredFilename changed from 9687289 to 9833501
- Purchase Order Creator changed from Leslie (Cross) Durkee (Contracts) to Jennifer Braswell (Contracts)
- Purchase Order Filename changed from Attachment B (Revision 3) Schedule of Pay Items & Other Related Documents 129046234.xlsm to PO AE982B CO 6, Tk 2 129046234.pdf
- Purchase Order Extension changed from xism to pdf
- Purchase Order ContentType changed from application/vnd.ms-excel sheet.macroEnabled.12 to application/pdf
- Purchase Order StoredFilename changed from 9687375 to 9842026
- Purchase Order Creator changed from Leslie (Cross) Durkee (Contracts) to Jennifer Braswell (Contracts)
- Purchase Order Attachments 4 changed from [ariba.approvable.core.AttachmentWrapper [Baseld 63860946250 12iwn496.d6 ]] to (no value)
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 09262016 to 10272016
- Line Item 1, ERPTransactionDate changed from 09262016 to 10272016
- Line Item [Baseld 84484807888 12t82mz4.6c] was deleted
- Purchase Order ContentLength changed from 138941 to 1378454 Purchase Order ContentLength changed from 1381396 to 1654005
- Purchase Order TimeCreated changed from Mon, 26 Sep. 2016 to Thu, 27 Oct, 2016
- Purchase Order Date changed from Mon, 29 Aug, 2016 to Mon, 24 Oct, 2016
- Purchase Order Date changed from Mon, 29 Aug. 2016 to Thu, 27 Oct. 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 56,136,39 to 55,245.85
- Line Item 1, Quantity changed from 64,540.5 to 69,227.88

#### Change Order AE9B2B

- Purchase Order Attachments 4 changed from (no value) to [ariba.approvable.core.AttachmentWrapper [Baseld 83860946250
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 09012016 to 09262016
- Line Item 1, ERPTransactionDate changed from 09012016 to 09262016
- Line Item [Baseld 83860945787 12iwn3wb.6c] was deleted
- Purchase Order TimeCreated changed from Thu, 1 Sep. 2016 to Mon, 26 Sep. 2016
- Purchase Order Total ordered changed from \$57,540 50000 USD to \$64,540,50000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$57,540.50000 USD to \$64,540 50000 USD Line Item 1, LI Amount Recorder in FLAIR changed from \$57,540.50000 USD to \$64,540.50000 USD
- Purchase Order Filename changed from Attachment B (Revision 2) SPI 129046234.zip to PO AE9B2B CO 4, Tk 3 129046234.pdf
- Purchase Order Extension changed from zip to pdf
- Purchase Order ContentType changed from application/x-zip-compressed to application/pdf
- Purchase Order StoredFilename changed from 9378026 to 9687289
- Purchase Order Creator changed from Jonathan Labie (Contracts) to Leslie (Cross) Durkee (Contracts)
- Purchase Order Filename changed from PO AE9828 CO 3 TK 2-3 & PO END DATE 129046234 pdf to Attachment B (Revision 3) -Schedule of Pay Items & Other Related Documents - 129046234.xism
- · Purchase Order Extension changed from pdf to xlsm
- Purchase Order ContentType changed from application/pdf to application/vnd ms-excel.sheet macroEnabled.12
- Purchase Order StoredFilename changed from 9569279 to 9687375
- Purchase Order Creator changed from Shoun Riley (Contracts) to Leslie (Cross) Durkee (Contracts)
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 07152016 to 09012016
- Line Item 1, ERPTransactionDate changed from 07152016 to 09012016 Line Item (Baseld 83431579082 12bt0afe 6c j was deleted
- Purchase Order ContentLength changed from 1291824 to 138941
- Purchase Order ContentLength changed from 42888 to 1381396
- Purchase Order TimeCreated changed from Fri, 15 Jul, 2016 to Thu, 1 Sep. 2016
- Purchase Order Date changed from Mon. 16 May, 2016 to Mon. 29 Aug, 2016
- Purchase Order Date changed from Fri, 15 Jul, 2016 to Mon, 29 Aug, 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 56,142.1 to 56,136.39
   Line Item 1, Quantity changed from 57,540.5 to 64,540.5
- Purchase Order Filename changed from PO AE9B2B CO 1, Tk 1 129046234.pdf to Attachment B (Revision 2) SPI 129046234.zip
- Purchase Order Extension changed from pdf to zip
- Purchase Order ContentType changed from application/pdf to application/x-zip-compressed
- Purchase Order StoredFilename changed from 9281371 to 9378026
- Purchase Order Filename changed from Attachment B (Revision 2) SPI 129046234.zip to PO AE9828 CO 3 TK 2-3 & PO END DATE - 129046234.pdf
- Purchase Order Extension changed from zip to pdf
- Purchase Order ContentType changed from application/x-zip-compressed to application/pdf
- Purchase Order StoredFilename changed from 9378026 to 9569279
- Purchase Order Creator changed from Jonathan Lable (Contracts) to Shoun Riley (Contracts)
- Purchase Order Attachments 4 changed from [ariba.approvable.core.AttachmentWrapper [Baseld 81183088335 11ambbv3.d6 ]] to (no value)
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 05172016 to 07152016
- Line Item 1, Description, Full Description changed from Contractor has been selected to perform a Low Score Assessment (LSA) at the Rentz Station, 810 NE Washington St, Lake City, Columbia County, Florida, FAC ID 129046234. Attachment A, Scope of Work, attached to the purchase order (PO) describes the work to to Contractor has been selected to perform a Low Score Assessment (LSA) at Rentz Station, 810 NE Washington St. Lake City, Columbia County, Florida, FAC ID 129046234. Attachment A, Scope of Work, attached to the purchase order (PO) describes the work to be
- Line Item 1, ERPTransactionDate changed from 05172016 to 07152016 Line Item [Baseld 82471747061 11vxjrat.6c] was deleted
- Purchase Order ContentLength changed from 124292 to 1291824
- Purchase Order ContentLength changed from 1291824 to 42888
- Purchase Order TimeCreated changed from Tue, 17 May, 2016 to Fri, 15 Jul, 2016
- Purchase Order Date changed from Thu, 14 Apr, 2016 to Mon, 16 May, 2016
- Purchase Order Date changed from Mon, 16 May, 2016 to Fri, 15 Jul, 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 57,540.5 to 56,142.1
- Purchase Order Total ordered changed from \$57,211.97000 USD to \$57,540.50000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$57,211.97000 USD to \$57,540.50000 USD
  Line Item 1, LI Amount Recorder in FLAIR changed from \$57,211.97000 USD to \$57,540.50000 USD
- Purchase Order Extension changed from pdf to zip
- Purchase Order ContentType changed from application/pdf to application/x-zip-compressed
- Purchase Order StoredFilename changed from 9281371 to 9378026
- Purchase Order Attachments 4 changed from (no value) to [ariba.approvable.core.AttachmentWrapper [Baseld 81183088335 11ambbv3.d6 []
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 04152016 to 05172016
- Line Item 1, ERPTransactionDate changed from 04152016 to 05172016
- Purchase Order Filename changed from Attachment B (Revision 1) SPI 129046234.zip to PO AE9B2B CO 1, Tk 1 129046234.pdf
- Purchase Order Extension changed from zip to pdf
- Purchase Order ContentType changed from application/x-zip-compressed to application/pdf Purchase Order StoredFilename changed from 9281370 to 9281371
- Purchase Order Filename changed from PO AE9B2B CO 1, Tk 1 129046234.pdf to Attachment B (Revision 2) SPI 129046234.zip
- Line Item [Baseld 81183088266 11ambbt6.6c] was deleted
- Purchase Order ContentLength changed from 1290706 to 124292
- Purchase Order ContentLength changed from 124292 to 1291824
- Purchase Order TimeCreated changed from Fri, 15 Apr, 2016 to Tue, 17 May, 2016
- Purchase Order Date changed from Thu, 14 Apr., 2016 to Thu, 14 Apr., 2016

- Purchase Order Date changed from Thu, 14 Apr., 2016 to Mon, 16 May, 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAtRAmount changed from 57,211.97 to 57,540 5
- Line Item 1, Quantity changed from 57,211.97 to 57,540.5
- Purchase Order Total ordered changed from \$57,012.07000 USD to \$57,211.97000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$57,012.07000 USD to \$57,211 97000 USD
- Line Item 1, LI Amount Recorder in FLAIR changed from \$57,012.07000 USD to \$57,211.97000 USD
- Purchase Order Filename changed from Attachment B Schedule of Pay Items & Related Documents 129046234 xism to Attachment A -LSA Scope of Work - 129046234.pdf
- Purchase Order Extension changed from xism to pdf
- Purchase Order ContentType changed from application/vnd.ms-excel.sheet.macroEnabled.12 to application/pdf
- Purchase Order StoredFiltename changed from 9191344 to 9201265
- Purchase Order Filename changed from Attachment A LSA Scope of Work 129046234 pdf to Attachment B (Revision 1) SPI 129046234.zip
- Purchase Order Extension changed from pdf to zip
- Purchase Order ContentType changed from application/pdf to application/x-zlp-compressed
- Purchase Order StoredFilename changed from 9201265 to 9281370
- Purchase Order Attachments 3 changed from (no value) to [ariba.approvable.core.AttachmentWrapper [Baseld 80452389476 10yj9x0k.d6 ]]
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 03152016 to 04152016
- Line Item 1, Accounting, Accounting 1, ERPMessage changed from SUCCESSFUL ENCUMBRANCE 60S to SUCCESSFUL ENCUMBRANCE 6SU
- Line Item 1, ERPTransactionDate changed from 03162016 to 04152016
- Line Item [Baseld 80452389424 10yj9wz4.6c] was deleted
- Purchase Order ContentLength changed from 1364392 to 271668
- Purchase Order ContentLength changed from 271668 to 1290706
- Purchase Order TimeCreated changed from Wed, 16 Mar, 2016 to Fri, 15 Apr, 2016
- Purchase Order Date changed from Mon, 14 Mar, 2016 to Wed, 16 Mar, 2016
- Purchase Order Date changed from Wed, 16 Mar, 2016 to Thu, 14 Apr, 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 57,012.07 to 57 211 97
- Line item 1, Quantity changed from 57,012.07 to 57,211.97

#### Comments

- · Jonathan Lable (Contracts), 03/14/2016:
- The following attachments are attached hereto and made a part of this Purchase Order

Attachment A - Scope of Work

- Attachment B Schedule of Pay Items and Other Related Documents (Jonathan Lable (Contracts), Mon. 14 Mar. 2016)
- Lauren Mackey (Contracts), 03/16/2016:
  - PRP ref # 805-031A (Lauren Mackey (Contracts), Wed, 16 Mar, 2016)
- COMMENT by Gwenn Godfrey (Contracts) on 03/16/2016
- Note Attachment B language appearing in upper right-hand corner titled "Less Surcharge" is used by the program to identify the total cost less the 6% handling and MFMP fee on reimbursable items. This information is only used as a check point for PRP staff. The total PO amount for the project is the amount appearing in the "Total Extended Cost" section in the upper right-hand side of the spreadsheet. ((inactive) Gwenn Godfrey (Contracts), Wed, 16 Mar, 2016)
- Jonathan Labie (Contracts), 04/14/2016;
  - Change Order #1, Task #1 (referred to as "PO AE9B2B CO 1, Tk 1 129046234." below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$199.90 (new PO total \$57,211.97).

Attachment B (Revision 1) zip file is attached hereto and made a part of this PO to replace Attachment B in its entirety.

All other terms and conditions of the PO remain unchanged, (Jonathan Labie (Contracts), Thu, 14 Apr., 2016)

Jonathan Lable (Contracts), 05/16/2016;

Change Order #2, Task #2 (referred to as "PO AE9B2B - CO 2, Tk 2 - 129046234." below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$328.53(new PO total \$57.540.50)

Attachment B (Revision 2) z.p file is attached hereto and made a part of this PO to replace Attachment B (Revision 1) in its entirety.

All other terms and conditions of the PO remain unchanged. (Jonathan Lable (Contracts), Mon, 16 May, 2016)

Shoun Riley (Contracts), 07/15/2016:

Change Order #3 (referred to as "PO AE9B2B - CO 3 - TK 2-3 & PO END DATE - 129046234," below) is attached hereto and made part of this Purchase Order (PO) which extends the task deliverable due date(s) & PO End Date as follows:

Task 2 is extended to 9/30/2016 Task 3 is extended to 12/29/2016 PO End Date is extended to 2/27/2017

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day. All other terms and conditions of the PO remain unchanged (Shourn Riley (Contracts), Fri, 15 Jul, 2016)

Leslie (Cross) Durkee (Contracts), 08/29/2016:
 CONTINGENT FUNDING – REQUEST FOR CHANGE

Change Order #4, Task #3 (referred to as "PO AE9B2B - CO 4, Tk 3 - 129046234," below) is attached hereto and made part of this Purchase Order (PO) to add Contingent Funding Only, which increases the PO amount by \$7,000.00, (new PO total \$64,540.50).

Attachment 8 (Revision 3) is attached hereto and made a part of this PO to replace Attachment B (Revision 2) in its entirety.

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as

#### Change Order AE9B2B

the next State business day

All other terms and conditions of the PO remain unchanged. (Lestie (Cross) Durkee (Contracts), Mon, 29 Aug., 2016)

Leslie (Cross) Durkee (Contracts), 09/26/2016
Change Order #5 (referred to as "PO AE9B2B - CO 5 - TK 2-3 & PO End Date - 129046234," below) is attached hereto and made part of this Purchase Order (PO) which extends the task deliverable due date(s) & PO End Date as follows:

Task 2 is extended to 12/15/2016 Task 3 is extended to 03/06/2017 PO End Date is extended to 05/05/2017

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day All other terms and conditions of the PO remain unchanged (Leslie (Cross) Durkee (Contracts), Mon. 26 Sep. 2016)

Jennifer Braswell (Contracts), 10/24/2016

Change Order #6, Task(s) #2 (referred to as "PO AE9B2B - CO 6, Tk 2 - 129046234," below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$4,687.38 (new PO total \$69,227.88).

Attachment B (Revision 4) is attached hereto and made a part of this PO to replace Attachment B (Revision 3) in its entirety.

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day

All other terms and conditions of the PO remain unchanged. (Jennifer Braswell (Contracts), Mon, 24 Oct, 2016)

COMMENT by Vicki Chatelain (Contracts) on 10/27/2016

Contractor has provided the DEP with quotes for some of the activities for this project. The terms and conditions of the DEP Agency Term Contract (ATC) apply to and control all work performed by Contractor, and DEP does not accept, agree to, or incorporate any other terms and conditions. Any terms and conditions negotiated between Contractor and any subcontractors or suppliers that seek to supplement, or are in conflict with the ATC, are not binding on or apply to the Contractor and DEP's contractual relationship. Contractor bears the risk that additional terms and conditions negotiated between it and subcontractors or suppliers will delay, Interfere with or frustrate its performance under the ATC, (Vicki Chatelain (Contracts), Thu, 27 Oct, 2016)

Jennifer Braswell (Contracts), 01/10/2017

Change Order (CO) #7, Task(s) #3 (referred to as "PO AE9B2B - CO 7, Tk 3 & PO End Date - 129046234," below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$5 932 11 (new PO total \$75,159.99), and extends the task deliverable due date(s) & PO End Date as follows

Task #3 is extended to 6/1/2017 PO End Date is extended to 7/31/2017

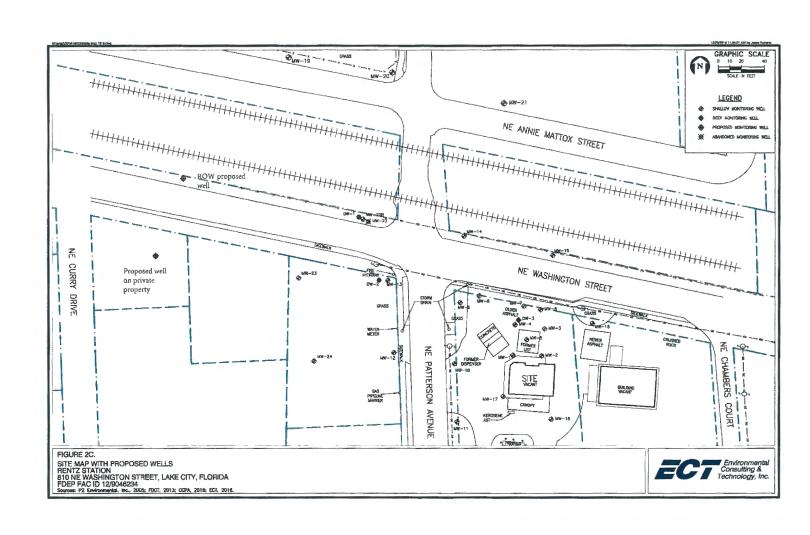
Attachment B (Revision 5) is attached hereto and made a part of this PO to replace Attachment B (Revision 4) in its entirety.

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day

All other terms and conditions of the PO remain unchanged (Jennifer Braswell (Contracts), Tue. 10 Jan. 2017)

#### **Attachments**

- ATTACHMENT by Jonathan Lable (Contracts) on Wednesday, March 16, 2016 at 1 16 PM Attachment A - LSA Scope of Work - 129046234 pdf (271668 bytes)
- ATTACHMENT by Jennifer Braswell (Contracts) on Tuesday, January 10, 2017 at 9 00 AM PO AE9B2B - CO 7, Tk 3 & PO End Date - 129046234 pdf (504991 bytes)
- ATTACHMENT by Jennifer Braswell (Contracts) on Tuesday, January 10, 2017 at 9 00 AM Attachment B (Revision 5) - Schedule of Pay Items & Other Related Documents - 129045234.xism (1380969 bytes)





# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/24/2017		Meeting Date:	February 2, 2017	
Name: Kevin Kirby		Department:	Public Works Department	
Division Manager's Signature	e:	X		
1. Nature and purpose of age	enda item:			
	nd install 1 new	concrete pole along	20 existing wood poles with new w g NW Moore Rd, NE Guerdon Stree	
Attach any correspondence info memorandums, etc.	ormation, docum	ents and forms for ac	tion i.e., contract agreements, quotes	;,
2. Fiscal impact on current b	udget.			
Is this a budgeted item?	X N/A Yes Acco	unt No.		
[	No Pleas request	e list the proposed bu	dget amendment to fund this	-
Budget Amendment Number:		Fund	:	
FROM:		TO:		AMOUNT:
	For	Use of County Man	ger Only:	
	X Cons	ent Item Dis	scussion Item	

#### COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 1/19/17	Permit No.	County Road	Section No.
Permittee_Florida			
Address 9001 Eli	lis Road, Melbourne FL	32904	Telephone Number <u>321-726-4818</u>
maintain the rep	placement of 20 existi	i <mark>ng wood poles with ne</mark> along NW Moore Road	r called the County, to contract, operate and www.ood poles; install 5 new wood poles; and , NE Guerdon Street, NW Sago Glen Road,
FROM:		TO:	1000
Submitted for the	Utility Owner by: Kayli	in Chin Permit Admin.	acked Miro1/19/17
			G.s.mar
aerial and undergr application. Propo ( ) FORT WHIT	ound and the accurate losed work is within corporate	locations are shown on th orate limits of Municipality fication was mailed on	nined the location of all existing utilities, both e plans attached hereto and made a part of this YES ( ) NO(x). If YES: LAKE CITY to the following utility
2. The Columbia C	County Public Works Di	rector shall be notified twork. The Public Works Di	enty-four (24) hours prior to starting work and rector is
located at		C M	Telephone Number
The PERMITTEE	s employee responsible Telephon	e Number	rector is, Telephone Number  fic is (This name may be provided
at the time of the 24	4 hour notice to starting	work.)	
and shall be comple from date of permit	eted within <u>180</u> days a approval, then PERMIT	after permitted work has b FTEE must review the per	aith withindays after issuance of permit, begun. If the beginning date is more than 60 days mit with the Columbia County Public Works on facility that would affect the permitted
4. The construction PERMITTEE.	ı and maintenance of su	ich utility shall not interfe	ere with the property and rights of a prior
			e use only and that the placing of utilities upon vest any property right in said holder.
6. Pursuant to Secti	on 337-403(1), Florida	Statutes, whenever neces	sary for the construction, repair, improvement,

maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurt enances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

- 7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
- 8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.
- 9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

	f its utilities located between eorgia Avenue within the
County's right of way as set forth above. PERMITTEE, as its sole expense, sha service utilities whenever Columbia County Public Works Director and/or Counts is in the public interest.	
11. Special instructions: Minimum cover of thirty inches (30") will be required will not be financially responsible for any damage to facilities with less than thin not be located within driveway ditches.	
12. Additional Stipulations:	
t is understand and agreed that commencement by the PERMITTEE is acknow pinding nature of these specialist instructions.	ledgment and acceptance of the
Submitted By: Kaylin Chin Permittee	Place Corporate Seal
Laulin Chris Permit Admin	The state of the s

Recommended for	or Approval:
Signature:	12/2
Title:	ASS conf MUNCER
Date:	01-0-17
Approval by Boa	ard of County Commissioners, Columbia County, Florida
YES ( )	NO ( )
Date Approved:	
Chairman's Sign	ature:

Utilities Permit Page three Revised: 8/17/00

123/17

#### DURATION NOTES

- 1. Signs and channelizing devices may be omitted if all of the following conditions are met:
- a. Work operations are 60 minutes or less.
- b. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.

Speed

(mph)

25

30

35

40

45

50

55

60

65

70

minimum shoulder width 1/3L = Length of shoulder taper in feet

Table II

Taper Length - Shoulder

YoL (ft)

10' 12'

35 42

183

217

220

260

280

Shidr. 28

> 40 50 60

55 68 82

72 90 107

120 150 180

133 167 200

147

160 200 240

173

187 233

Shidr. Shidr.

Notes

l,=W5

- W = Width of total shoulder in feet (combined paved and unpaved width)
- S = Posted speed limit (mph)

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA CLOSER THAN 15' BUT NOT CLOSER THAN 2' TO THE EDGE OF TRAVEL WAY.

#### **SYMBOLS**

Work Area

- Channelizing Device (See Index No. 600)
- Work Zone Sign
- Lane Identification + Direction of Traffic

#### GENERAL NOTES

- 1. When four or more work vehicles enter the through traffic lanes in a one hour period or lass (excluding establishing and terminating the work area), the advanced FLAGGER sign shall be substituted for the WORKERS sign, For location of flaggers and FLAGGER signs, see Index No. 603.
- 2. SHOULDER WORK sign may be used as an alternate to the WORKER symbol sign only on the side where the shoulder work is being performed.
- 3. When a side road intersects the highway within the TTC zone, additional TTC devices shall be placed in accordance with other applicable TCZ indexes.
- 4. For general TCZ requirements and additional information, refer to Index No. 600.

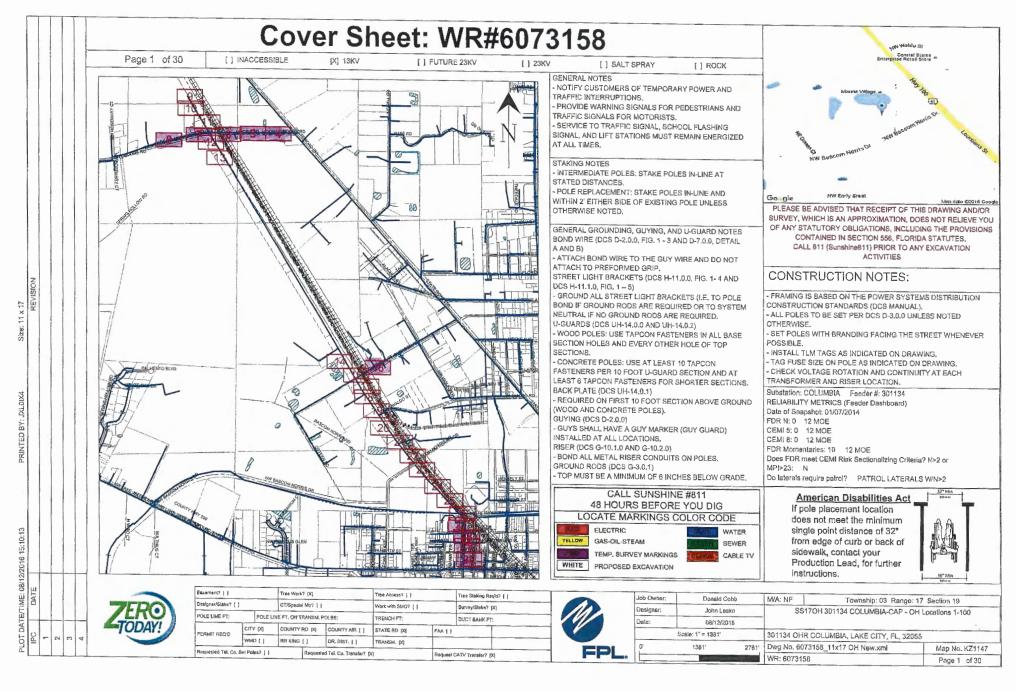
DESCRIPTION: LAST REVISION 07/01/15

DESIGN STANDARDS

TWO-LANE, TWO-WAY, WORK ON SHOULDER

INDEX NO. 602

SHEET NO. 1 of 1



### **INDEX PAGE**

#### WR #6073158

- PLACE FPL LOWEST CONDUCTOR AT 27' ABOVE GRADE ON EVERY STRUCTURE.
- ALL CROSSARMS ARE 8'-10" FIBERGLASS, UNLESS OTHERWISE NOTED
- CUSTOMER OUTAGES REQUIRED LISTED AT LOCATION
- NEW STREETLIGHT BRACKETS USED WHEN INSTALLING CONCRETE POLES WHERE CURVED BRACKET EXISTS IN FIELD
- UNDERGROUND RISER TRANSFERS TO BE COMPLETED ON WR #6922482

#### PERMITTING:

- FPL TRANSMISSION
- · COLUMBIA COUNTY
- · CITY OF LAKE CITY
- FDOT
- 1) ALL WORK WITHIN THE DOT RIGHT OF WAY WILL CONFORM TO THE CURRENT EDITION OF THE FDOT DESIGN STANDARDS INDEXES & THE FDOT UAM.
- 2) FDOT RIGHT OF WAY WILL BE RESTORED TO ITS ORIGINAL CONDITION OR BETTER ONCE CONSTRUCTION IS COMPLETE.
- 3) FDOT SECTION 29040000
- 4) MOT'S INCLUDE

### **FDOT NOTIFICATION**

NOTIFY FDOT 48 HOURS PRIOR TO START OF WORK

> 24 HRS PRIOR TO CONSTRUCTION CONTACT COLUMBIA COUNTY PUBLIC WORKS DEPT @ 386-758-1019

#### LINE SURVEY

POLES:

40/3 - 1

40/2 - 5

45/1 - 2

45/2 - 15

50/1 - 12

50/2 - 22

50/3H 8KIP - 1

55/3H 8KIP - 5

60/3H 8KIP - 1

TX INSTALLED:

25 KVA - 27

50 KVA - 17

75 KVA - 2

100 KVA - 3

10011171

SWITCHES INSTALLED: 6

AMI EQUIPMENT AT LOCATIONS 1, 15

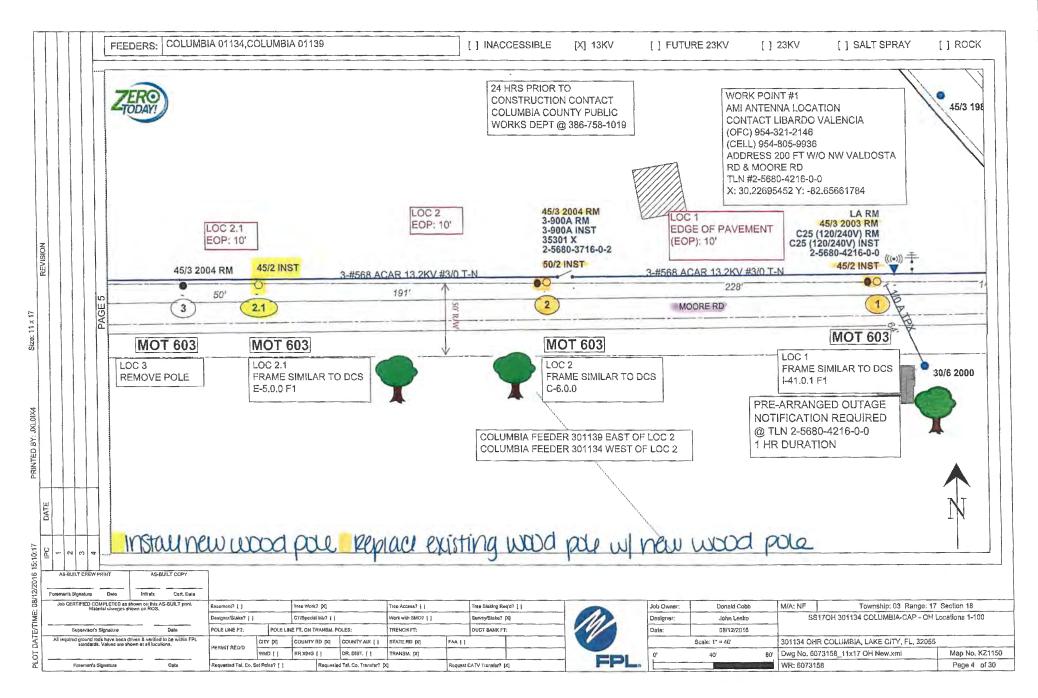
CONTACT: LIBARDO VALENCIA

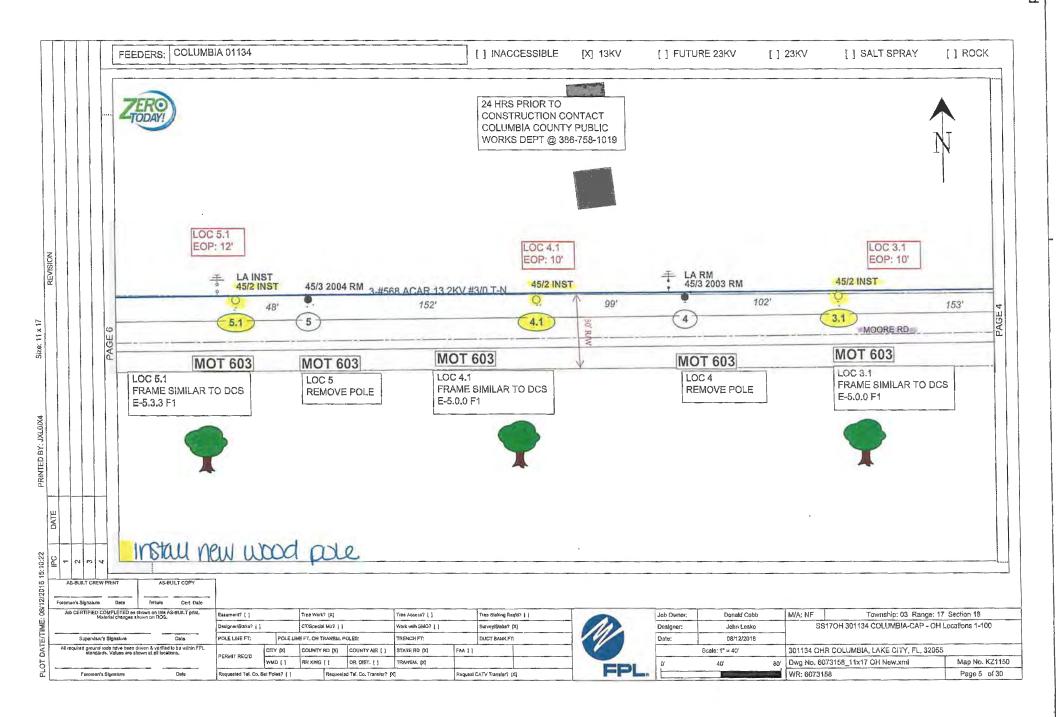
(OFFICE) 954-321-2146

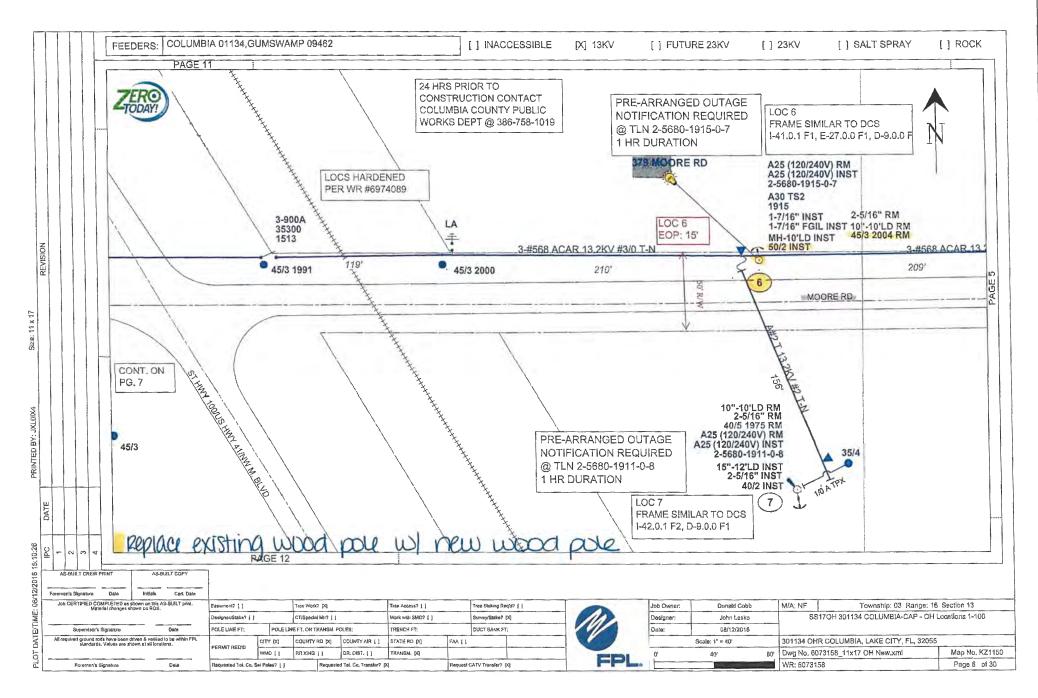
(CELL) 954-805-9936

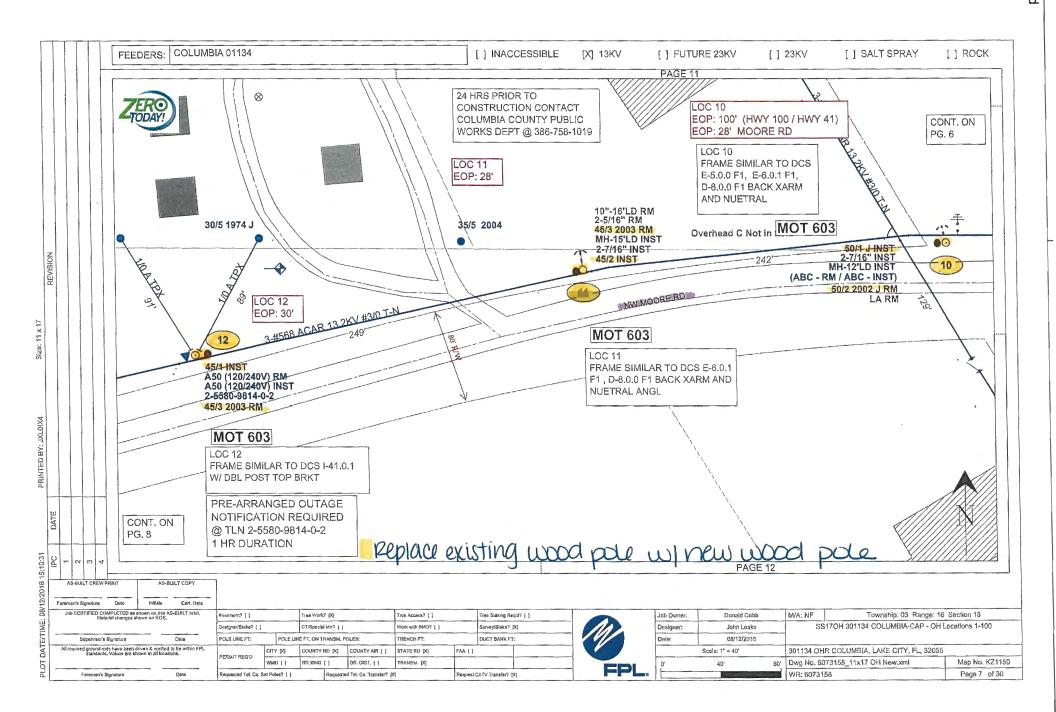
#### LEGEND:

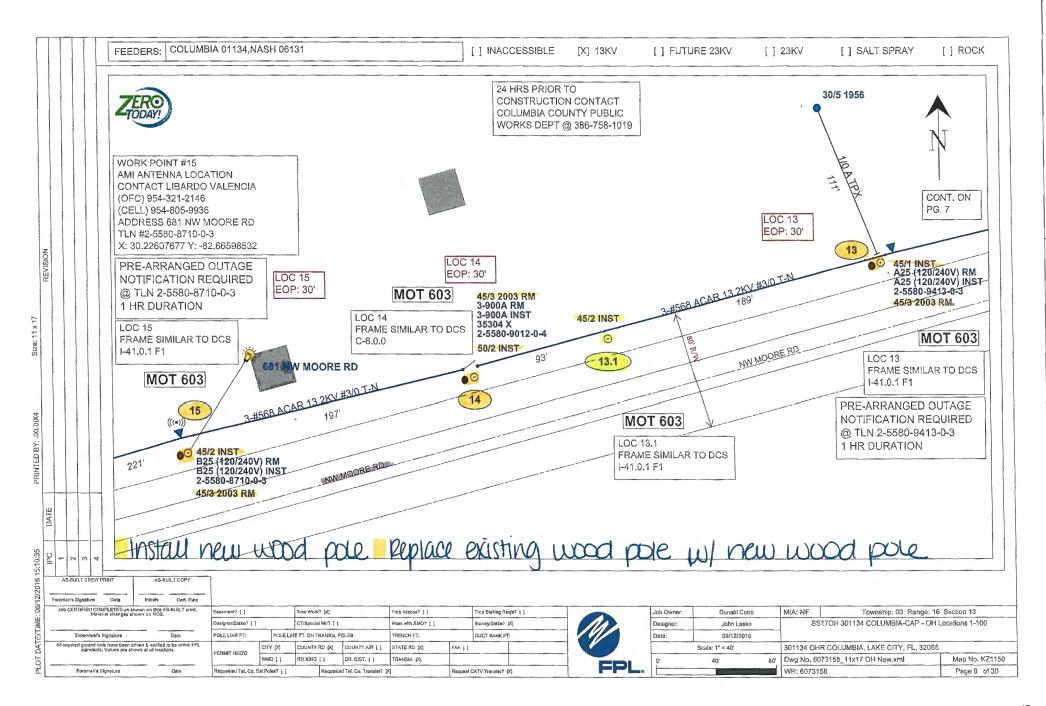
- EXISTING FPL WOOD POLE
- O PROPOSED FPL WOOD POLE
- ATT WOOD POLE
- □ PROPOSED FPL CONCRETE POLE
- EXISTING FPL CONCRETE POLE

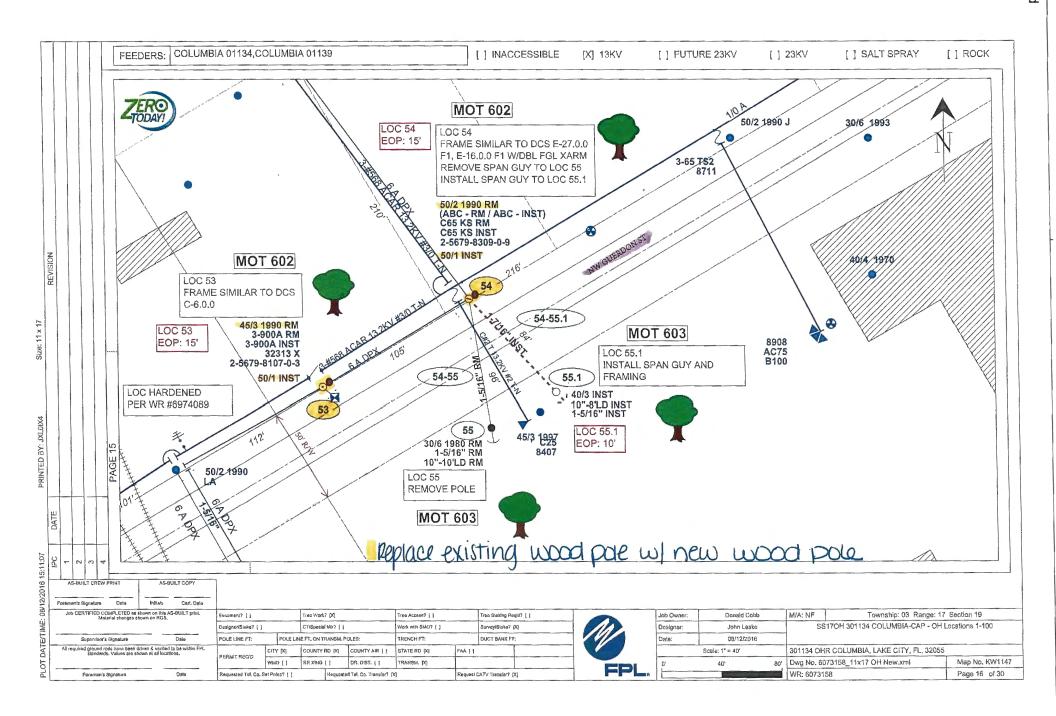


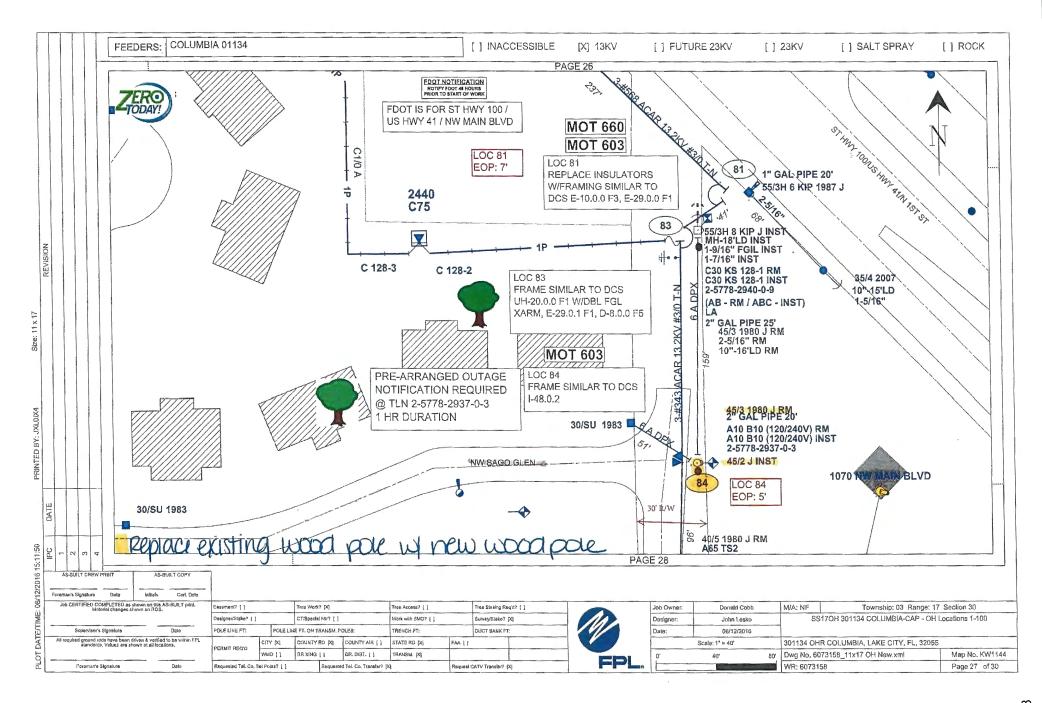


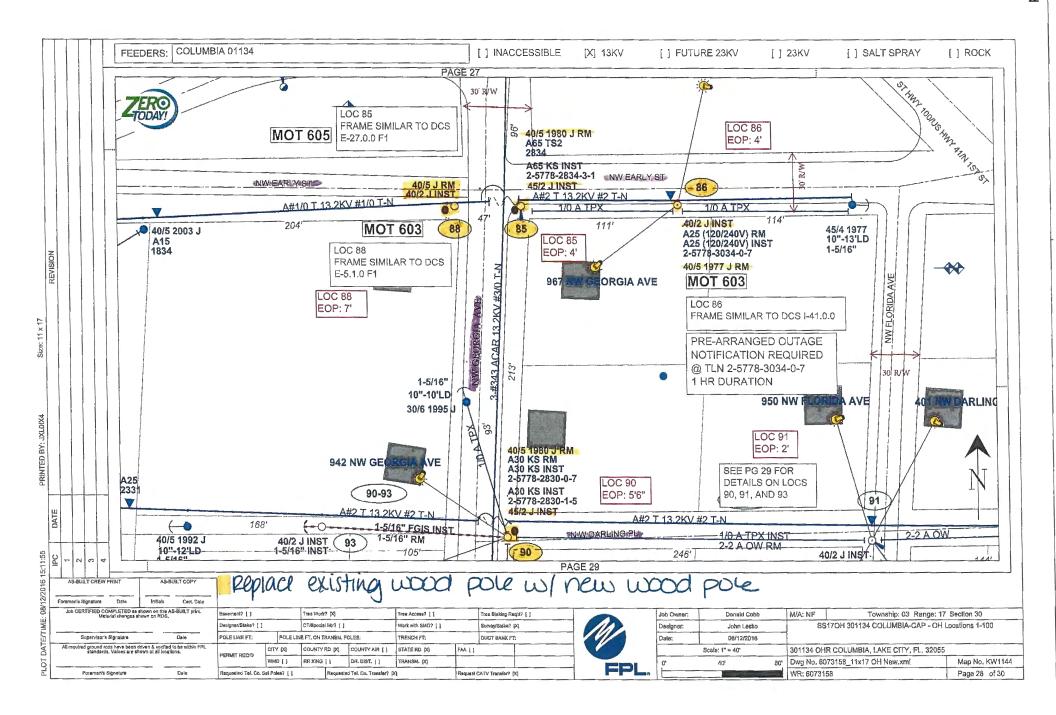


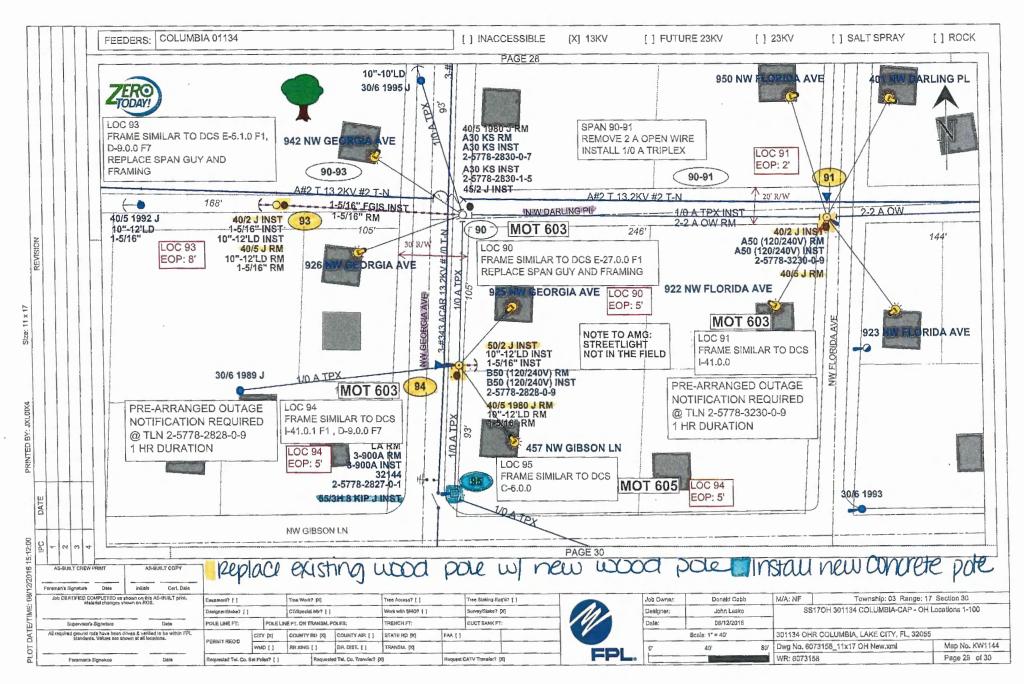


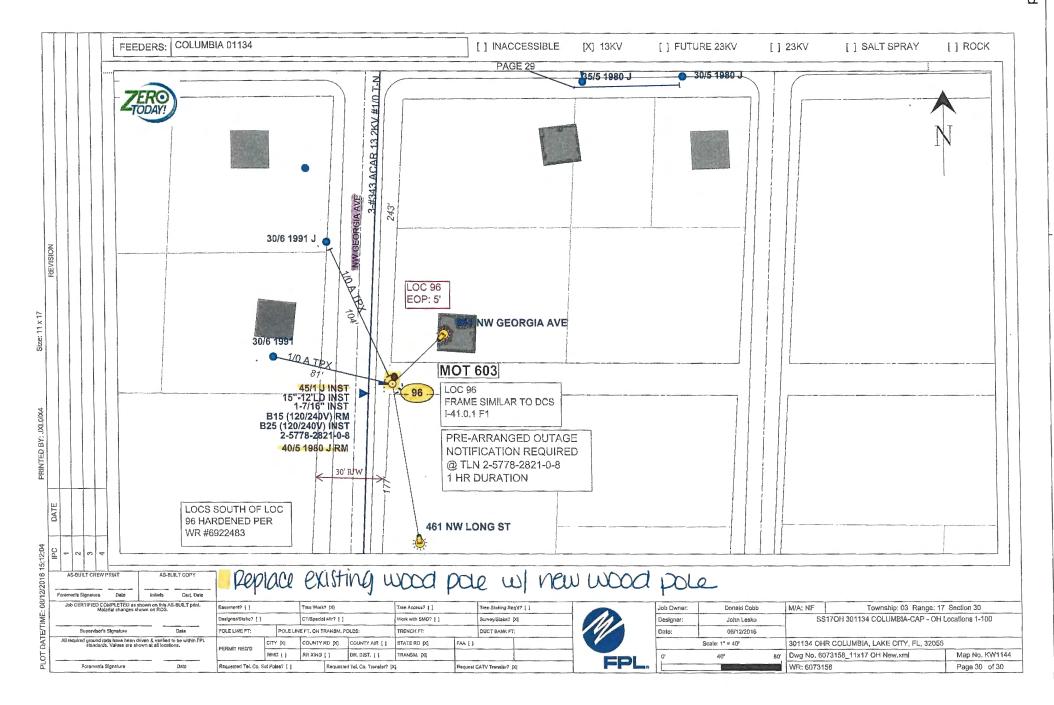






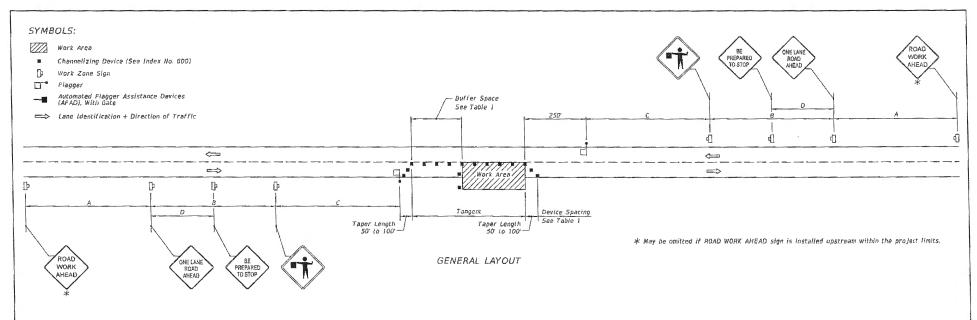












#### GENERAL NOTES:

- 1. Special Conditions may be required in accordance with these notes and the following sheets.
- 2. If the Work Area encroaches on the Conterline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an 11' lane between the Work Area and the Edge of Existing Paved Shoulder, Reduce the posted speed when appropriate.
- Temporary Raised Rumble Strips:
   Use when both of the following conditions are met concurrently: i. Existing Posted Speed is 50 mph or greater;
  - ii. Work duration is greater than 60 minutes.
  - b. Use a consistent Strip color throughout the work zone. c. Place each Rumble Strip Set transversely across the lane at
  - locations shown. d. Use Option I or Option 2 as shown on Sheet 2, Use only one option throughout work zone.
- 4. Additional one-way control may be provided by the following means:
  - a. Flag-carrying vehicle;
  - b. Official vehicle; c. Pilot vehicles;
  - d. Traffic signals.

When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.

- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- 6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.

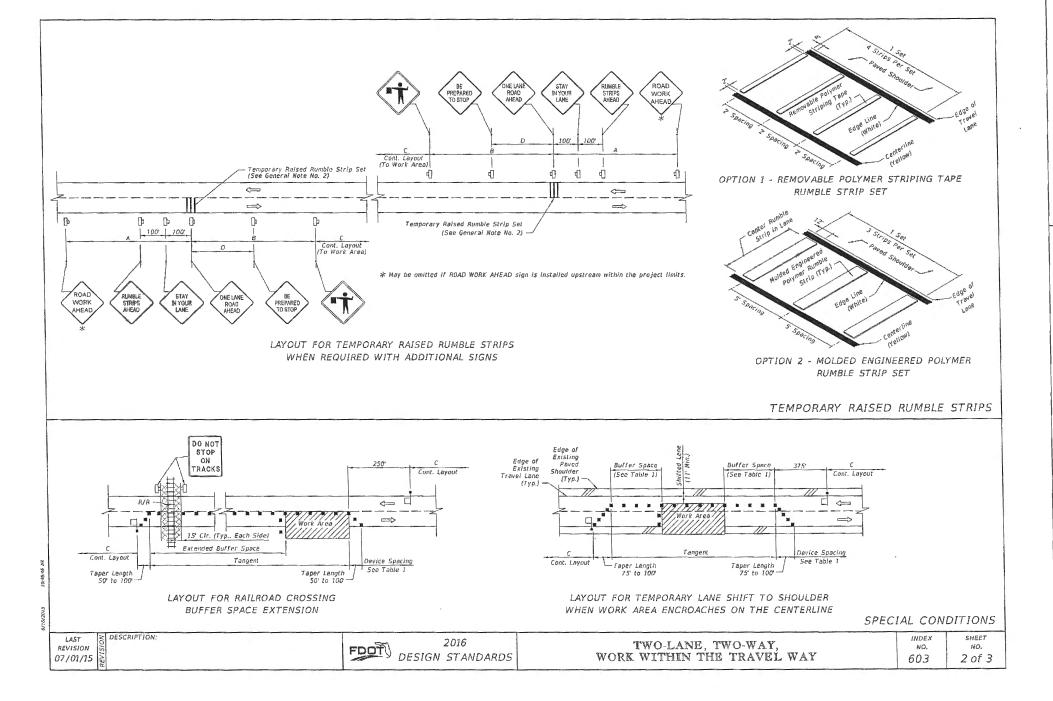
- 7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.
- 8. Railroad Crossings:
  - a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2.
  - b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rall grade crossing to provent vehicles from stopping within the highway-rall grade crossing, even if automatic train warning devices are in place.
- 9. ROAD WORK AHEAD and the BC PREPARED TO STOP signs may be
- omitted if all of the following conditions are met: a. Work operations are 60 minutes or less.
- b. Speed limit is 45 mph or less.
- c. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
- d. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating. e. Volume and complexity of the roadway has been considered.
- f. If a railroad crossing is present, vehicles will not queue across rail tracks
- g, AFADs are not in use.
- 10. See Index 600 for general TCZ requirements and additional
- 11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3,

			TA	ABLE 1						
		DEVI	CE SPACING							
Posted Speed	Maximum Spacing of Cones or Tubular Markets		Type I o	Maximum Spacing of Type I or Type II Barricades/Panels/Drums		Distance Between Signs				
	On a	On a	On a	On a	1					
	Taper	Tangent	Taper	Tangent	A	В	С	D		
25	20'	50	20'	50'	200	200'	200'	100'	155'	
30	20'	50'	20'	50'	200	200	200'	100"	200'	
35	20'	50'	20'	50'	200'	200'	200'	100'	250'	
40	20'	50'	20'	50'	200	200'	200'	100	305	
45	20'	50'	20'	50'	350	350	350'	175'	360'	
50	20'	50'	20'	100	500'	500	500'	250'	425	
55	20'	50'	20'	100	2640	1500'	1000'	500'	495'	
50	20'	50'	20'	100'	2640	1500	1000	500°	570'	
65	20'	50'	20'	100'	2640	1500	1000'	500	645'	
70	20'	50'	20'	100'	2640'	1500'	1000	500	730	

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY.

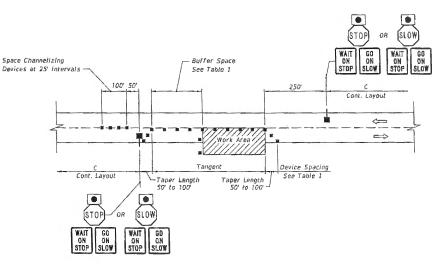
LAST REVISION O7/01/15	PDOT DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 1 of 3
------------------------	-----------------------	--	---------------------	------------------------



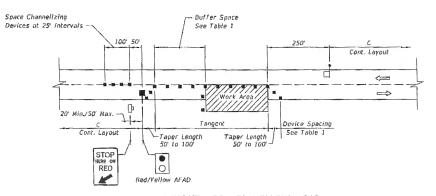
- 1. Illuminate the flagging station when the AFAD is used at nighttime.
- 2. When the AFAD is not in use, remove or cover signs and move AFAD device putside the clear zone or shield it with a barrier or crash cushion.
- 3. Only qualified flaggers who have been trained in the operation of the AFAD may operate the AFAD. When in use, each AFAD must be in view of and attended at all times by the flagger operating the device. Use two flaggers and one of the following methods in the deployment of AFAD's:

Method I:Place an AFAD at each and of the temporary traffic control zone. Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the opposite end.

- 4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all four of the following conditions are present:
  - a. The flagger has an unobstructed view of the AFAD(s):
  - b. The flagger has an unobstructed view of approaching traffic in both directions;
  - c. For Method 1, the AFAD's are less than 800 ft apart. For Method 2, the AFAD and the flagger are less than 800 ft apart.
  - d. Two trained flaggers are available on-site to provide normal flagging operations should an AFAD malfunction.



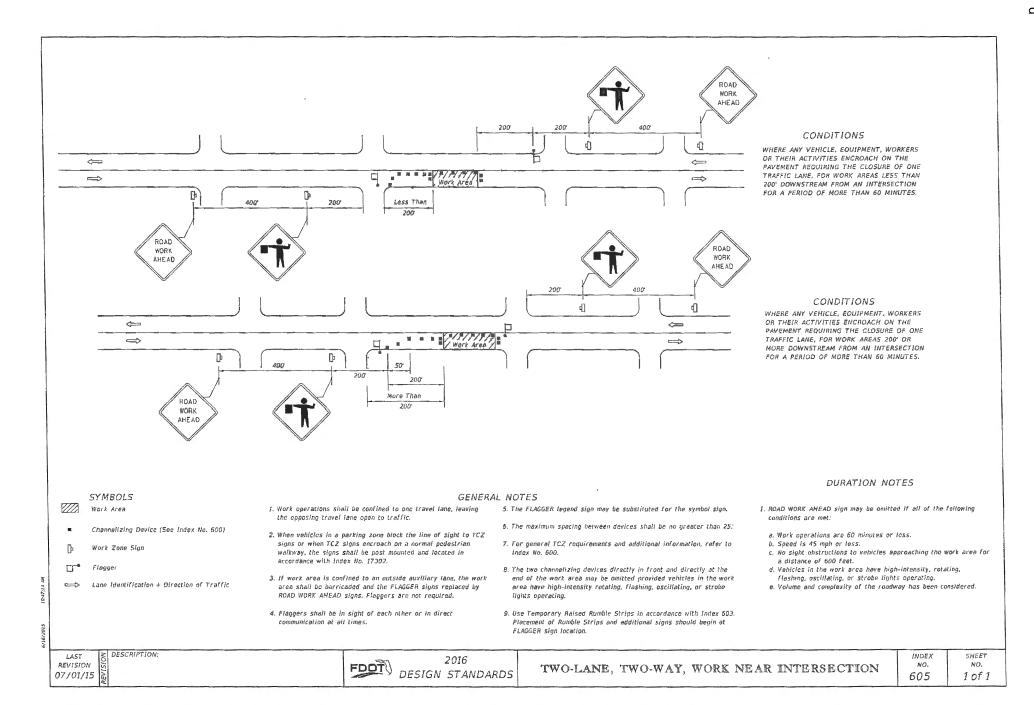
LAYOUT FOR STOP/SLOW AFAD METHOD 1 - 2 AFAD'S



LAYOUT FOR RED/YELLOW AFAD METHOD 2 - 1 AFAD & FLAGGER

#### AUTOMATED FLAGGER ASSISTANCE DEVICES (AFADs)

DESCRIPTION: INDEX SHEET 2016 TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY REVISION NO. DESIGN STANDARDS 07/01/15 603 3 of 3





# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Name: Kevin Kirby			Meeting Date  Department:	: February 2, 2017	
				Public Works Department	
Division Manager's Signatur	·e: _	My			
1. Nature and purpose of ago	enda i	tem:			
Utility permit from Windstr Ter. in the W R/W @ 16' fro				low 100-pr copper cable along SW F Rd 138.	Rum Island
Attach any correspondence inf memorandums, etc.	ormati	on, documents	and forms for ac	tion i.e., contract agreements, quotes,	
2. Fiscal impact on current b	udget	: <b>.</b>			
Is this a budgeted item?	<b>x</b>	N/A Yes Account N No Please list request		dget amendment to fund this	
Budget Amendment Number:		roquoot	Fund	:	
FROM:			TO:		AMOUNT:
		For Use	of County Man	ger Only:	
		X Consent It	tem Dis	scussion Item	

# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS UTILITY PERMIT

(HGSPFLWO #704779081-00010)

Date: 1/18/2017	Permit Nic	County Road_	SW Rum Island Tur	Section No. 39	
Permittee	Windstream Com	nunications			
	ATTN: PERMITS	3			
Address	[110] Anderson Dr. Sur	is 100, Liida Rock, A	R 72212 Telephone No	omber 501-748-7654	
Requesting per	mission from Columbia	County, Florida,	hereinafter called the	County, to contract, operate	and
				er. in the W R/W @ 16'	
				with a 30" minimum dept	
				VW of SW Rum Island	
				nd continuing S for 784'	
30" min depth					
FROM:		TO:			
Submitted for t	he Utility Owner by:			1 18/201	7
DIOMINICAL TOLE		ed Name & Title	Si	gnature Da	
	.34			g.matero Da	110
				) hours prior to starting work	and
	tely upon completion of w	vork. The Public V			
	Lake City		Telephone	Number 386-752-59;	55
The PERMILT				RAWICK CONSTRUCTION	
at the time of th	Telephone N be 24 hour notice to starti	ng work.)	758-2420	This name rasy be prov	nded
and shall be con from date of pe Director to ma construction.	mpleted within 30 days ermit approval, then PER dec sure no changes has	s after permitted w. MITTEE must review occurred in the	ork has begun. If the be view the permit with the transportation facility	O days after issuance of perginning date is more than 60 Columbia County Public Withat would affect the permital county and the permital county permital co	days orks ined
PERMITTEE.	uchon and mainlenance	of such utility shi	all not interfere with th	e property and rights of a	prior
	ly stipulated that this per pursuant to this permit s			that the placing of utilities ; ght in said bolder.	lpga
				onstruction, repair, improvention of said transportation fac-	

Utilities Permit Page Two Revised: 6/22/01

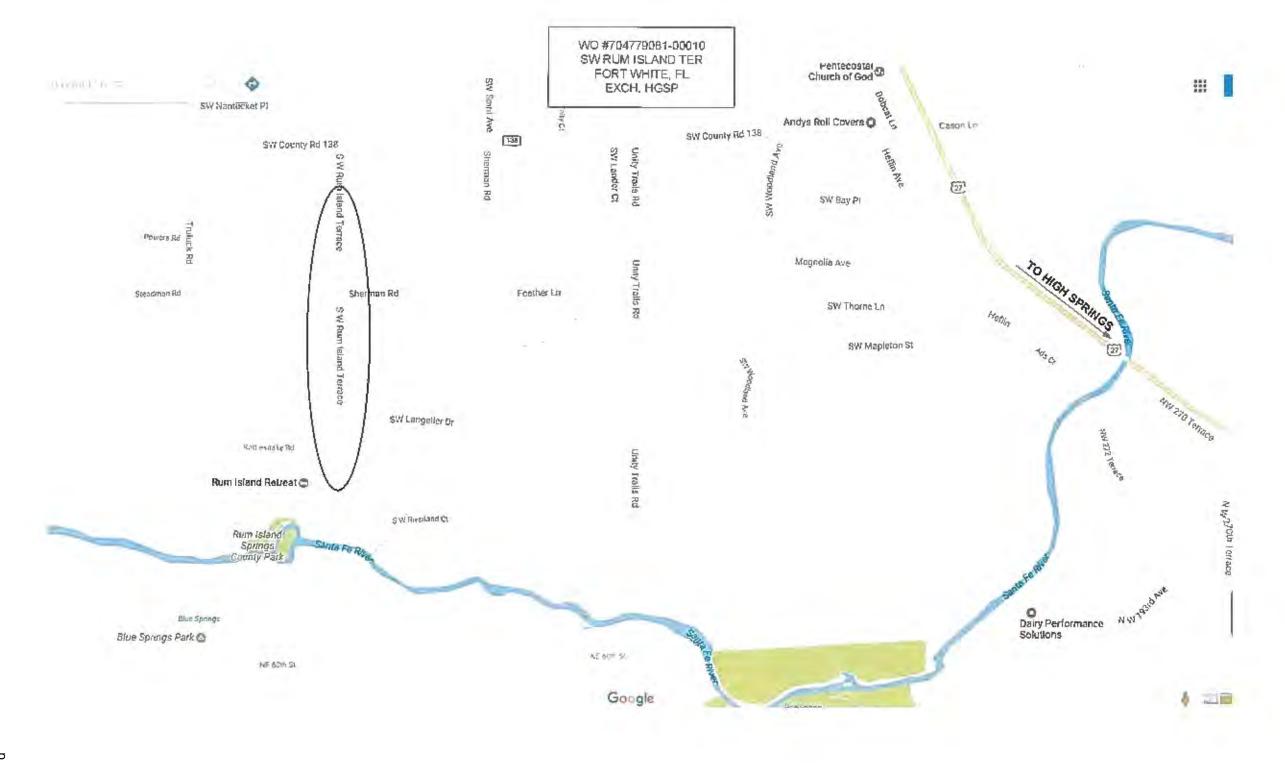
as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

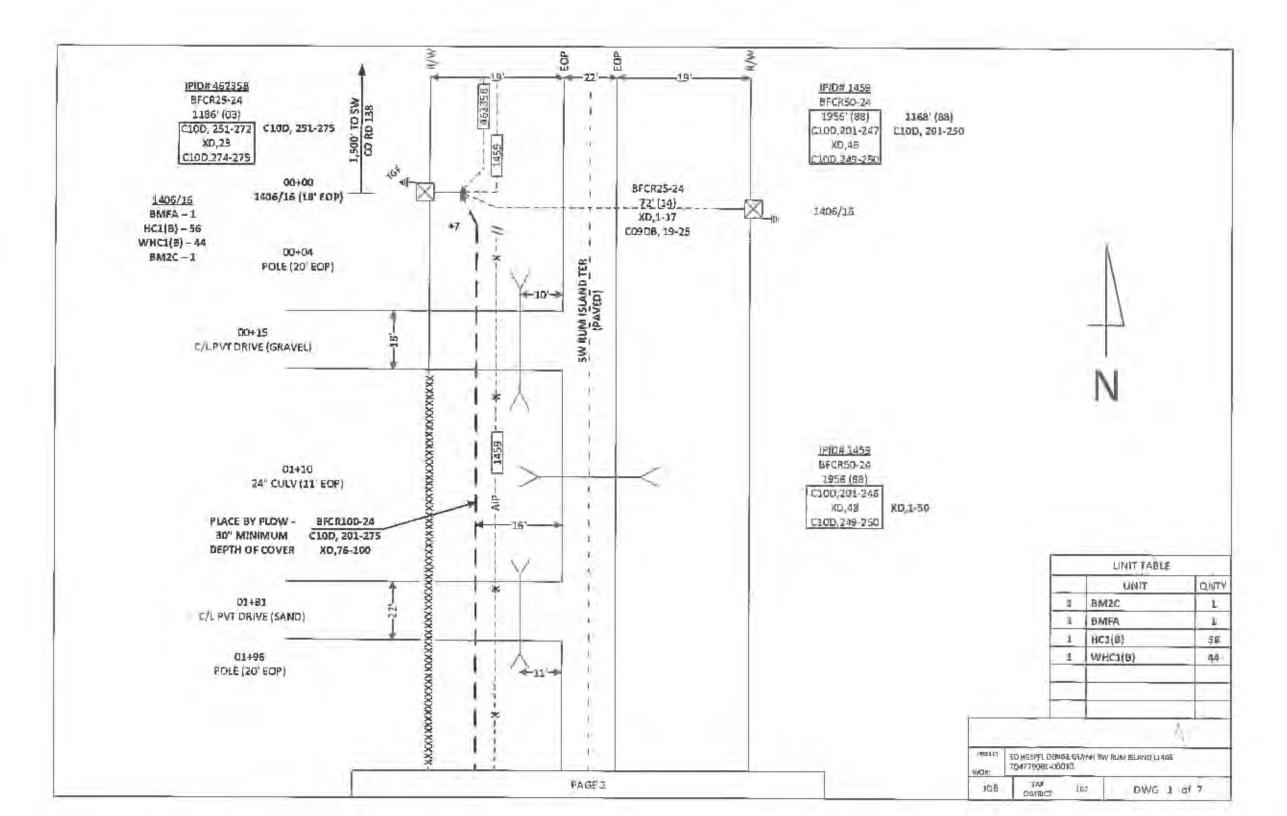
- 7. In case of non-compliance with the County's requirements in effect as of the approval date of the permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
- 8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County. Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.
- 9 During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

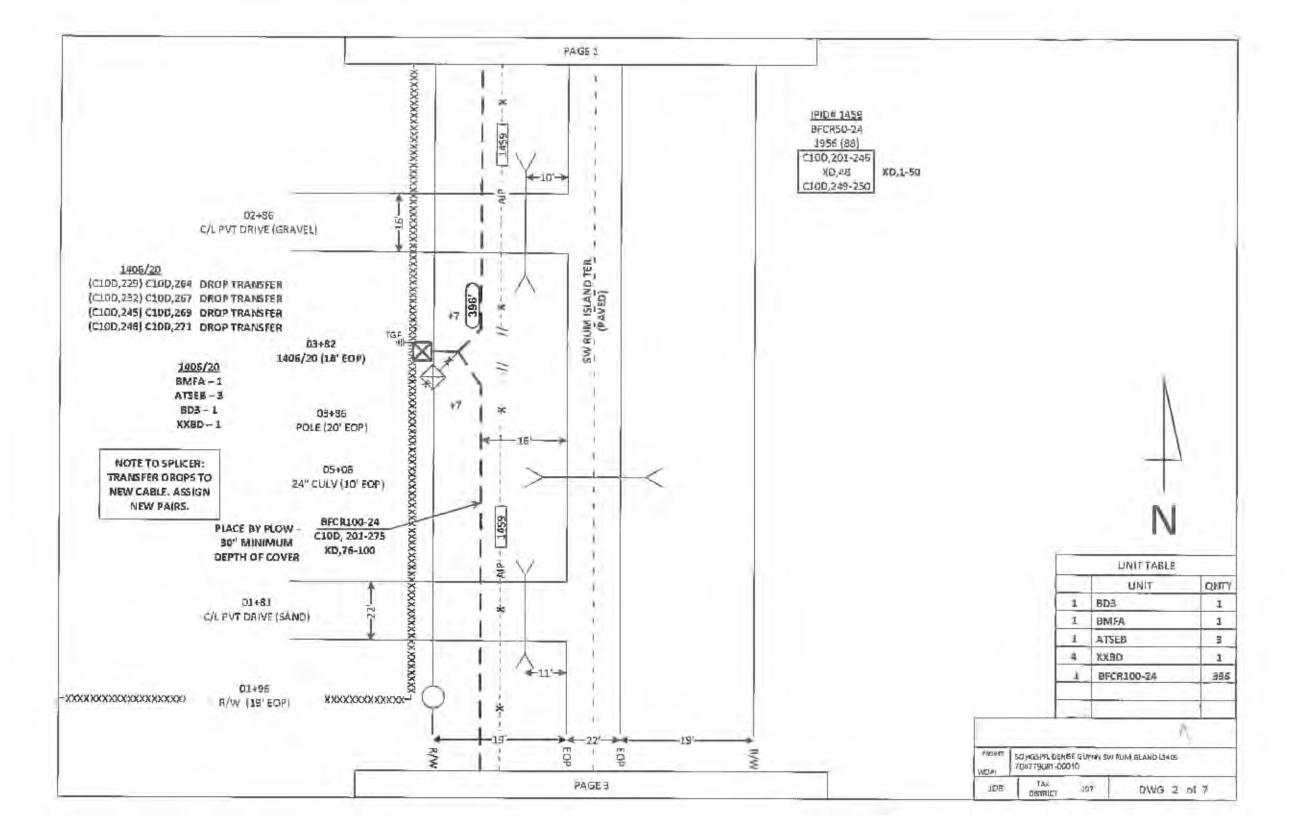
Countries of alex	and the state of t	within the
service utilities is in the public	ht of way as set forth above. PERMITTEE, at its sole expense, shall promptles whenever Columbia County Public Works Director and/or County Engineer detection interest.	y remove said out of termines said removal
will not be lina	nstructions: Minimum cover of thirty inches (30") will be required at all location nancially responsible for any damage to facilities with less than thirty inch (30") of thin driveway ditches.	ns. Columbia County over, Cables shall not
12. Additional	Stipulations:	
	*	
M. data secondario de		
binding nature r	od and agreed that commencement by the PERMITTEE is acknowledgment at of these special instructions.	nd acceptance of the
Submitted By:	: Windstream Communications Place Corporations	te Seal
multiple state of the state of	Permittee	

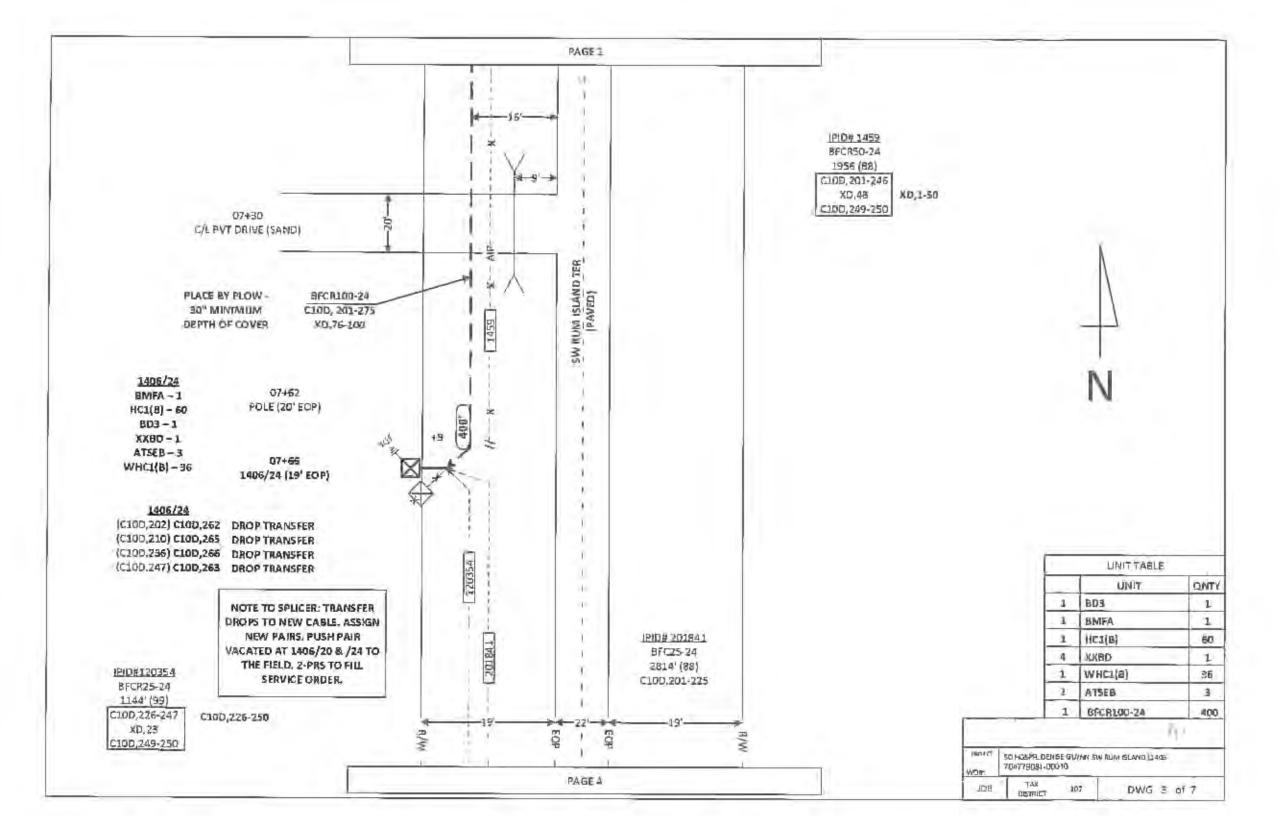
Utilities Permit
Page Three Revised: 6/22/01
Recommended for Approval:
Signature: // //
Title : Ass com universe
Dale : OLZS 17
Approval by Board of County Commissioners, Columbia County Florida
YES ( ) NO ( )
Date Approved:
Chairman's Signature;

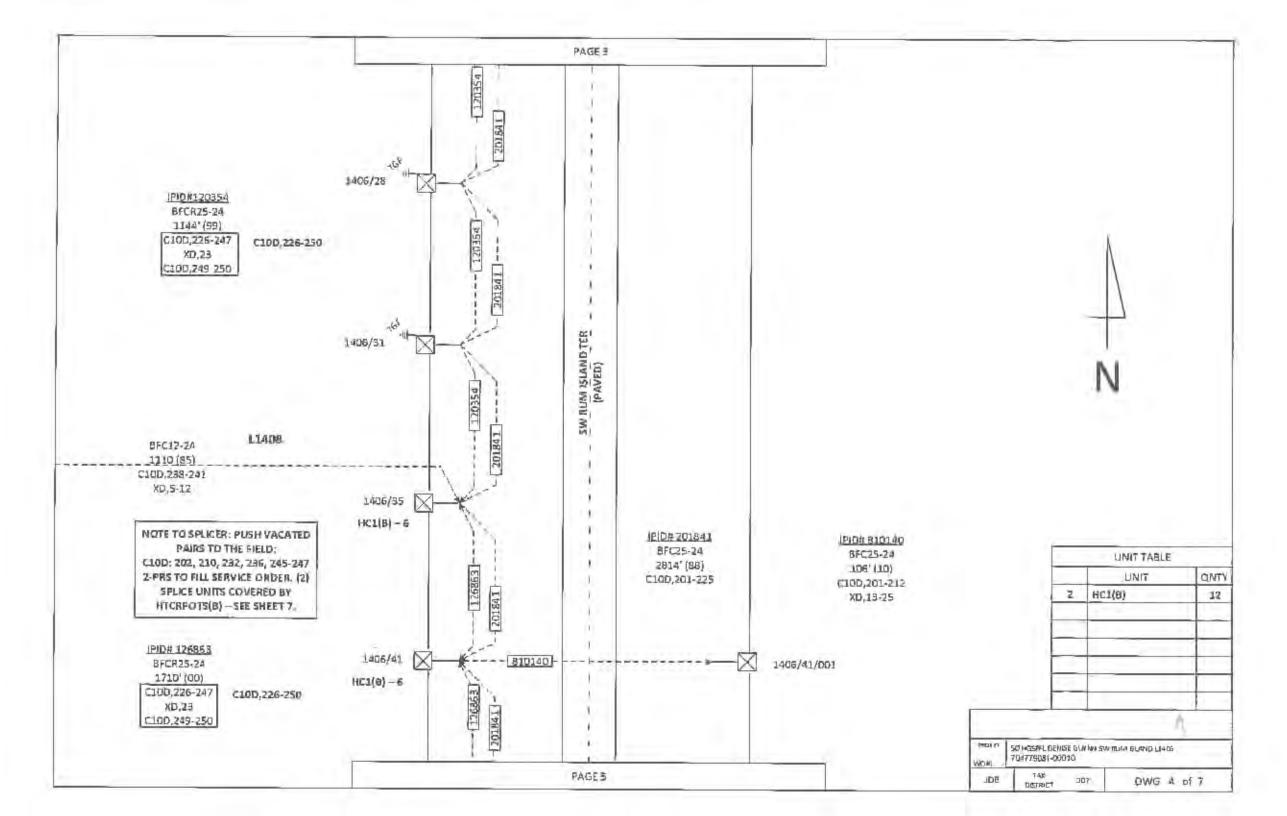
1/23/17 Jens

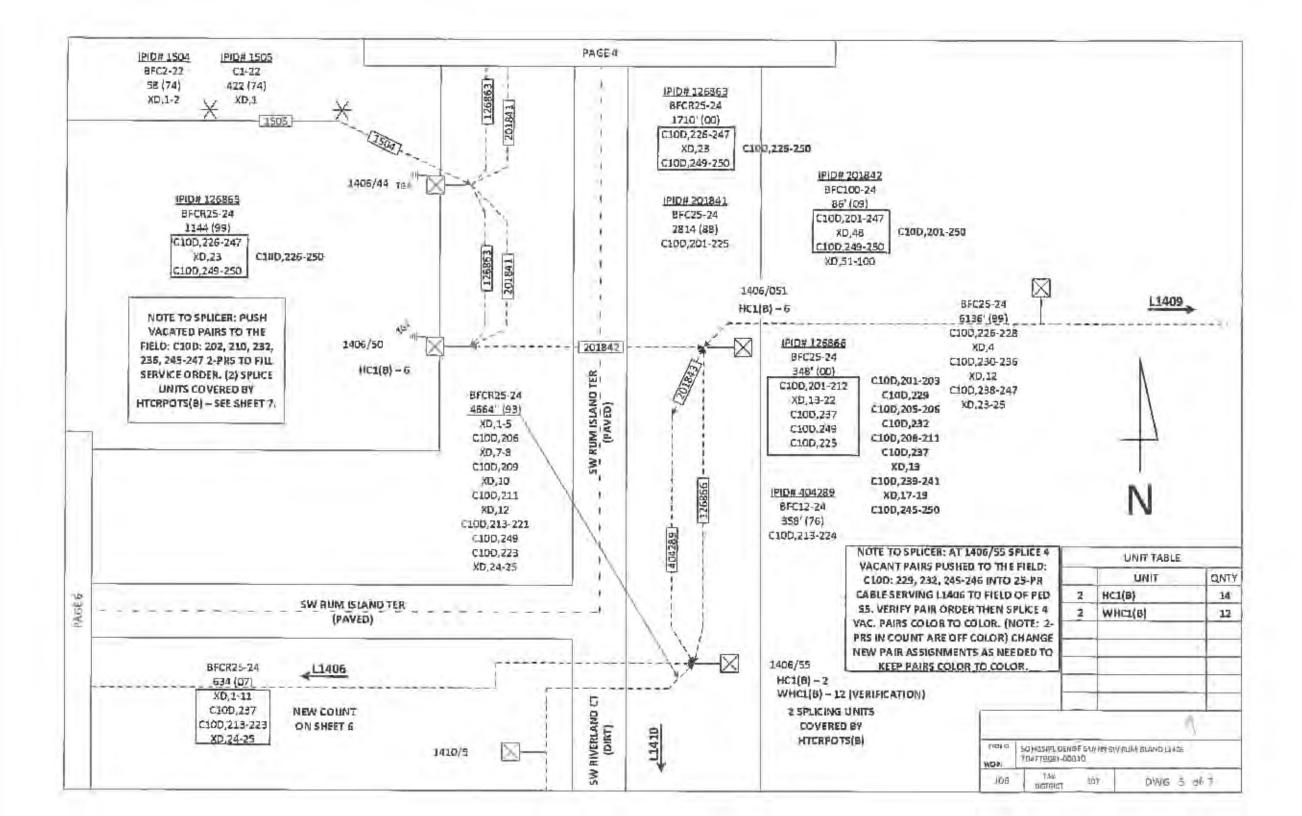


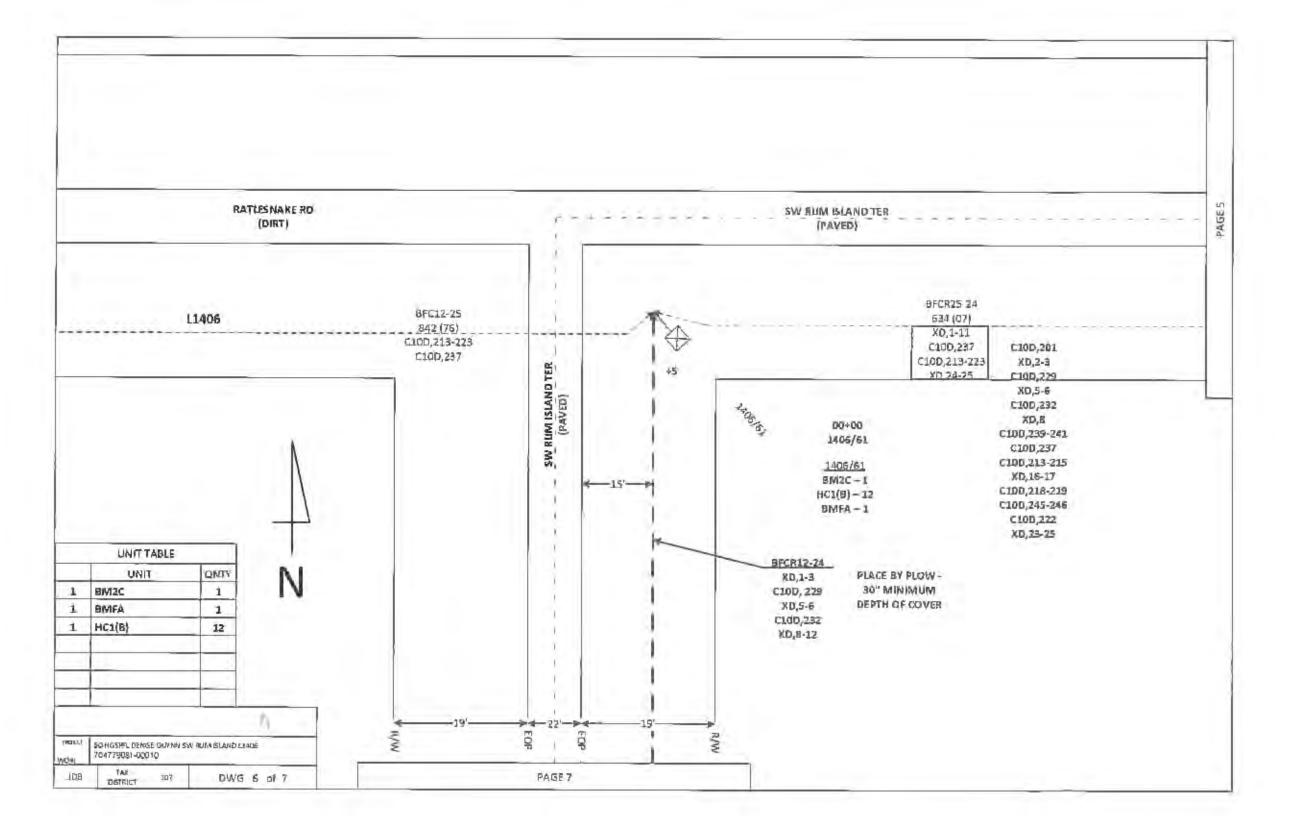


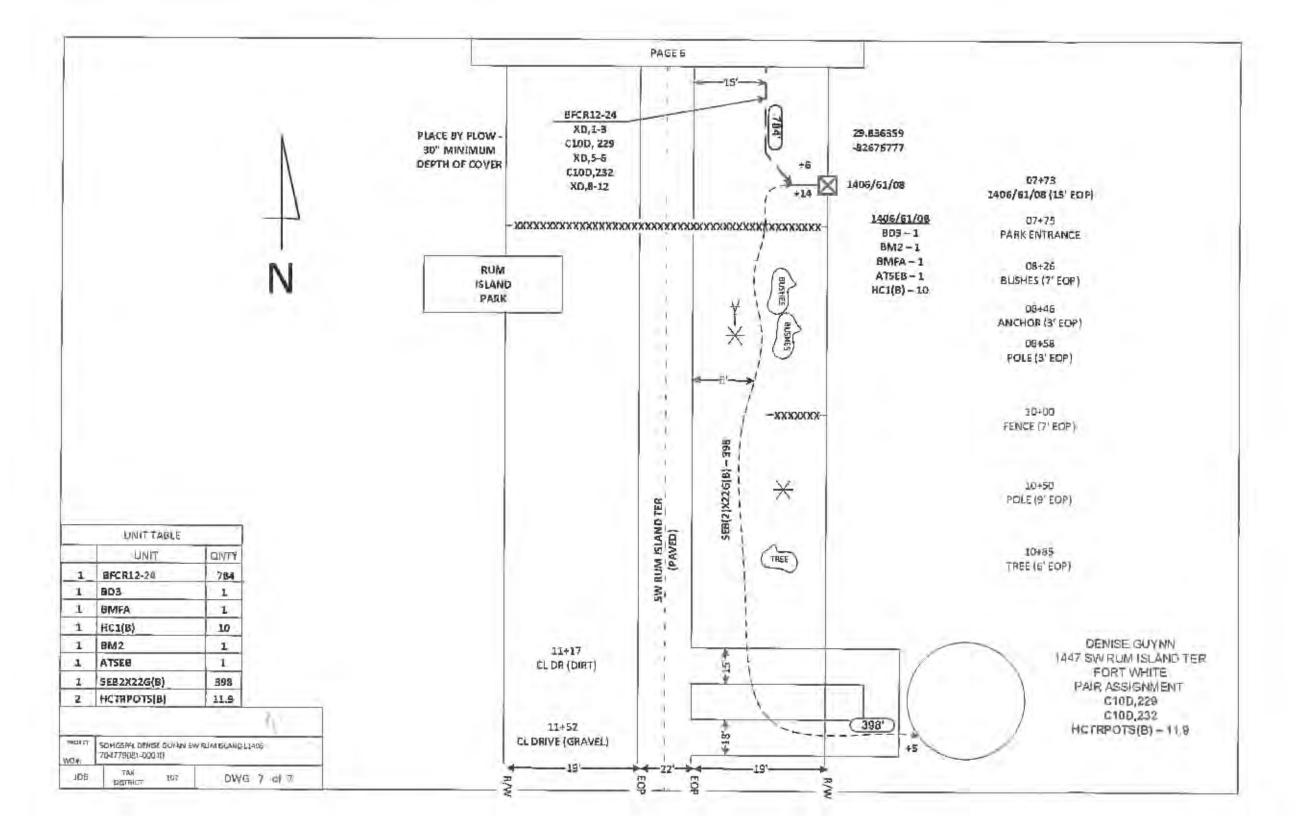














## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 01/17/2017		М	Meeting Date:	February 2, 2017		
Name: Kevin Kirby		De	epartment:	Public Works I	Department	
Division Manager's Signatu	re: -	My				
1. Nature and purpose of ag	enda i	tem:				
Utility permit from Florida with proposed wood, inst poles with proposed cond	all 6 pi	oposed concrete	poles, remo			
Attach any correspondence in memorandums, etc.	format	ion, documents and	d forms for ac	ction i.e., contrac	t agreements, quotes	is
2. Fiscal impact on current	budge	t.				
Is this a budgeted item?	X	N/A Yes Account No.				
		No Please list the request	proposed bu	ıdget amendmer	nt to fund this	-
Budget Amendment Number:			Fund	l:		
FROM:			TO:			AMOUNT:
		For Use of	County Man	iger Only:		
		X Consent Item	ı Di	scussion Item		

## COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: Permit No County Road Section No
Permittee Florida Power & Light
Address 9001 Ellis Rd., Melbourne, FL 32904 Telephone Number 321-726-4804
Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain Install 34 proposed wood poles, replace 51 existing wood poles with proposed wood, install 6 proposed
concrete poles, remove 7 existing wood poles, and replace 10 wood poles with proposed concrete located at SW Koonville Ave.
FROM:TO:
Submitted for the Utility Owner by: Valerie Slyter-Prmt Admn.  Typed Name & Title  Signature  Date  1/11/17
I. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES() NO(X). If YES: LAKE CITY  ( ) FORT WHITE( ). A letter of notification was mailed on to the following utility owners locates will be notified prior to construction
2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is
again immediately upon completion of work. The Public Works Director is, located at Telephone Number
The PERMITTEE's employee responsible for Maintenance of Traffic is  Telephone Number
at the time of the 24 hour notice to starting work.)
3. This PERMITTEE shall commence actual construction in good faith withindays after issuance of permit, and shall be completed within 180_ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.
4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.
5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.
6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

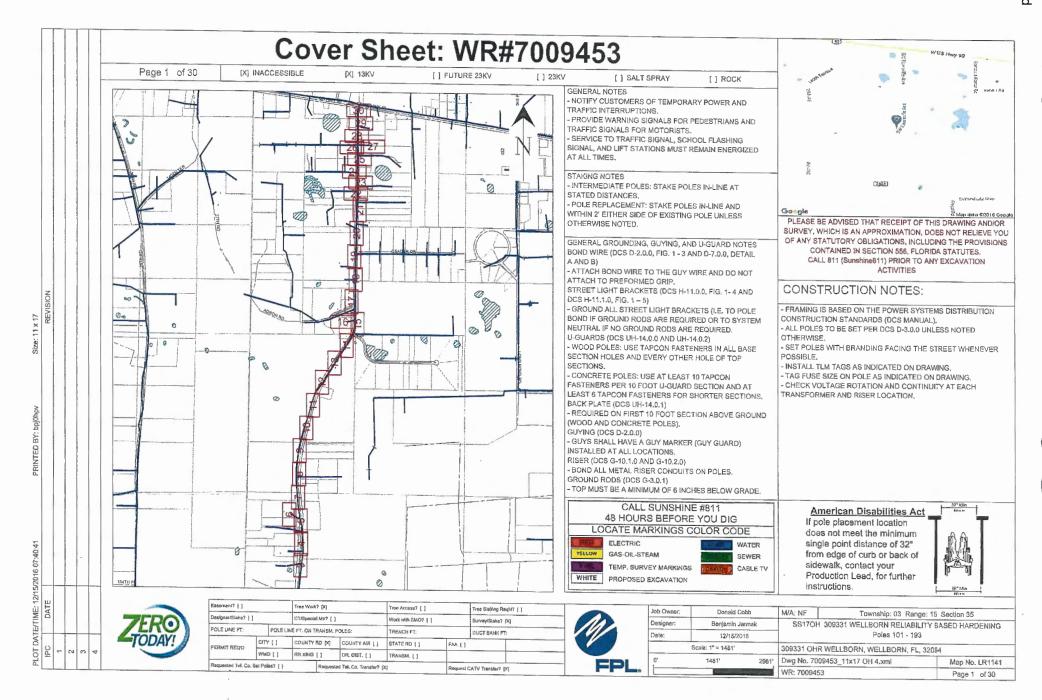
- 7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
- 8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.
- 9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

aniended for nighways.	
10. Should the PERMITTEE be desirous of keeping its utilities in place execution of this permit acknowledges its present and continuing owne	ership of its utilities located between
and County's right of way as set forth above. PERMITTEE, as its sole expe service utilities whenever Columbia County Public Works Director and is in the public interest.	nse, shall promptly remove said out of /or County Engineer determines said removal
11. Special instructions: Minimum cover of thirty inches (30") will be rewill not be financially responsible for any damage to facilities with less not be located within driveway ditches.	
12. Additional Stipulations:	
	<del></del>
It is understand and agreed that commencement by the PERMITTEE is	acknowledgment and acceptance of the
binding nature of these specialist instructions.	
Submitted By: Valerie Slyter Permittee	Place Corporate Seal
There Myter Permit Admn.	
Signature and Title	Attested

Utilities Permit Page three Revised: 8/17/00

Recommended for	or Approval:
Signature:	124
Title:	ASS County MANAGE
Date:	01/18/16
Approval by Boa	ard of County Commissioners, Columbia County, Florida
YES ( )	NO ( )
Date Approved:	
Chairman's Sign	nature.

14M 3 2017



## COLUMBIA COUNTY CONTACT 386-758-1019 CONNIE & MS DONALDSON

24 HOUR NOTIFICATION REQUIRED

## **VOLTAGE NOTES:**

AT EACH LOCATION CHECK VOLTAGE
AND PHASE ROTATION BEFORE
AND AFTER TX REPLACEMENT

#### FPL Construction Symbols

- EXISTING STREET LIGHT
  O PROPOSED WOOD POLE
  - PROPOSED WOOD POLE
    EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
  EXISTING CONCRETE POLE
  - PROPOSED OVERHEAD WIRE
  - EXISTING OVERHEAD WIRE

EXISTING TRANSFORMER

- PROPOSED TRANSFORMER
  - PROPOSED ANCHOR
  - EXISTING ANCHOR
  - PROPOSED FUSE SWITCH
    EXISTING FUSE SWITCH
    PROPOSED SPLICE BOX (5X10)
  - PROPOSED SPLICE BOX (5X10)
    EXISTING SPLICE BOX (5X10)
  - PROPOSED DISCONNECT SWITCH
  - EXISTING DISCONNECT SWITCH
     PROPOSED HAND HOLE
- EXISTING HAND HOLE
- EXISTING FOREIGN POLE
  - U GUARD

0

# Cover Sheet – WR#7009453 Feeder: WELLBORN-309331

Traffic control MOT standards are based on assumed truck setup. Actual truck setup will be determined by the construction crew at the time of construction.

# Secondary risers will be worked on Work Request 7009485.

RECONDUCTOR FEEDER WELLBORN 309331

> INST #1/0 AAAC & #1/0-T-N LOC 135.5-137 LOC 136-139

REM #1/0 AAAC & #1/0-T-N LOC 136-137 LOC 138-139

REM #3-568 ACAR &3/0 T-N AND INST #3-568 ACAR &3/0 T-N LOC 108-111 LOC 128-129 LOC 135-138.5 Snap Shot Summary FPL Installed Poles

55 Cast 12 KIP Concrete: 2

55 3H Concrete: 13 50 3H Concrete: 1

50 1 Wood: 6 50 2 Wood: 54

45 2 Wood: 16

40 2 Wood: 8 40 3 Wood: 3

Joint Use replaced w/ FPL pole

2 Poles

Install TX Count

100 KVA: 1 50 KVA: 2 25 KVA: 18

### RELIABILITY METRICS (Feeder Dashboard)

Date of Snapshot	01/07/14	
FDR N	1	12 MOE
CEMI 5	1	12 MOE
CEMI 8	0	12 MOE
Fdr Momentaries	23	12 MOE

Does fdr meet CEMI Risk Sectionalizing Griteria? N>2 or MPI>23

Do laterals require patrol? Patrol laterals w/ N>2



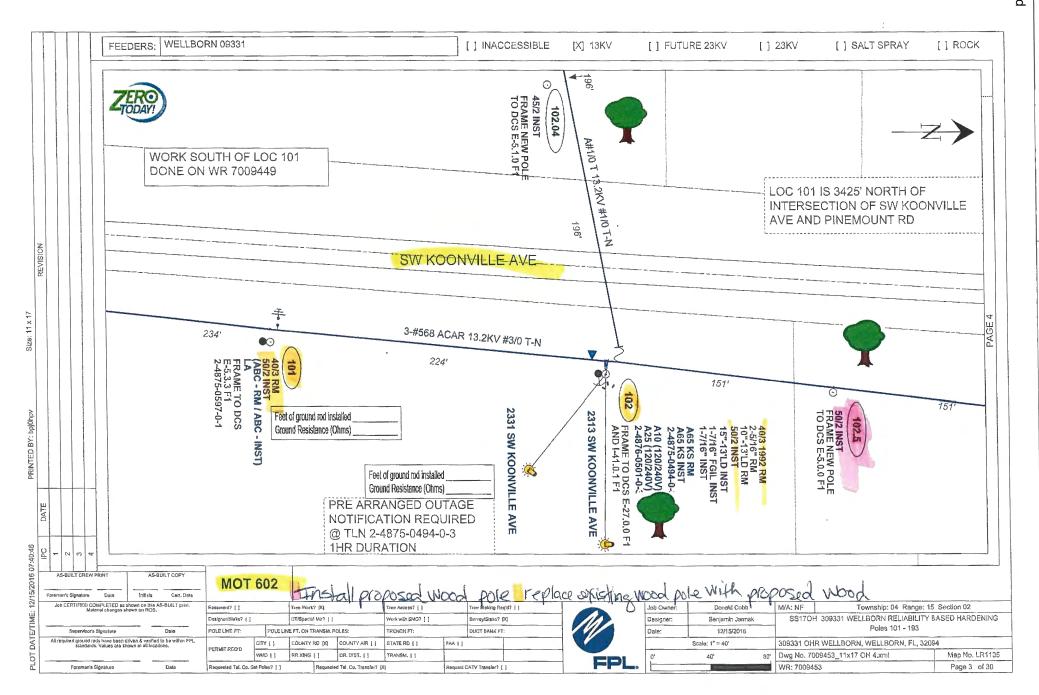
REMINDER: FDOT NOTFICATION BASED ON MOTUSED

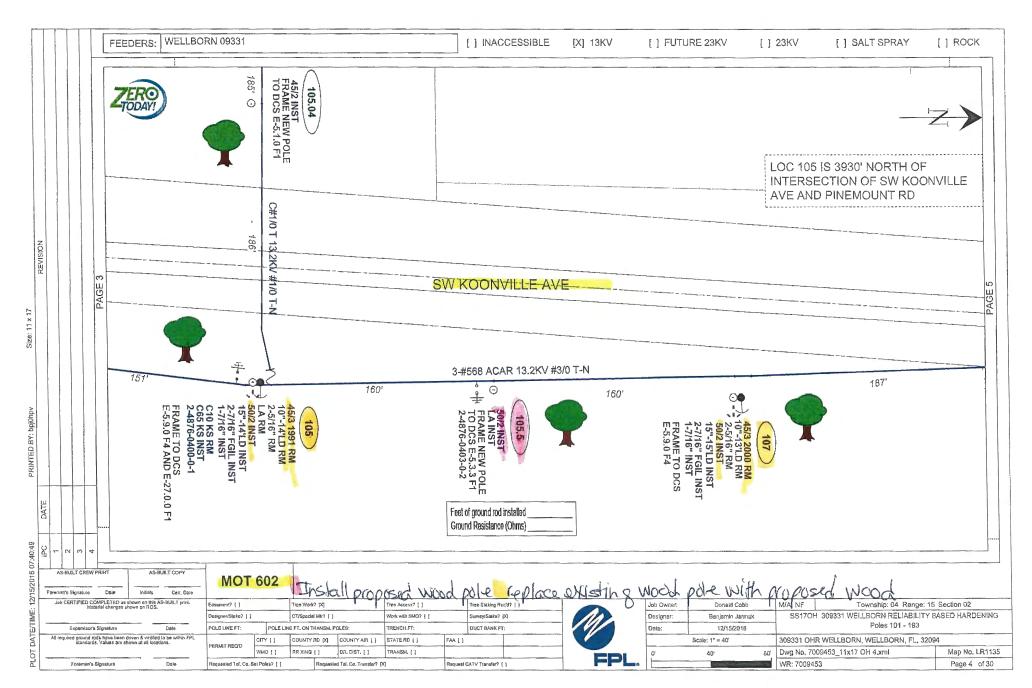
NOTIFY FDOT 2 WEEKS
PRIOR TO START OF CONSTRUCTION
WHEN LANE CLOSURE REQUIRED

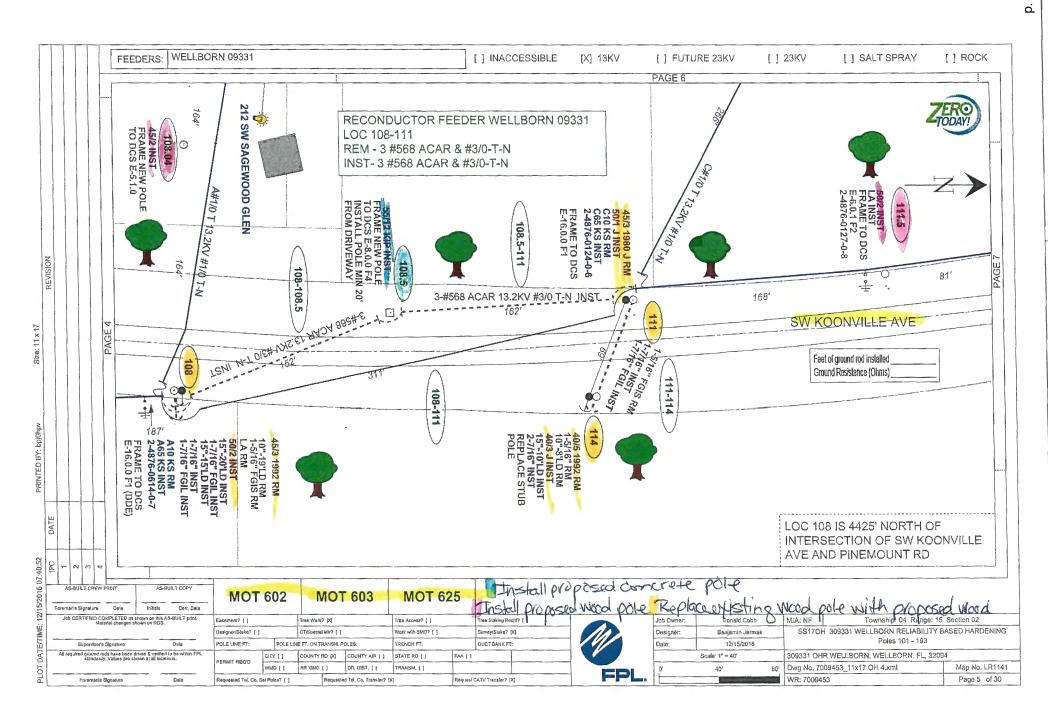
FDOT ROADWATCH NOTIFICATION COLUMBIA FDOT (386) 961-7180

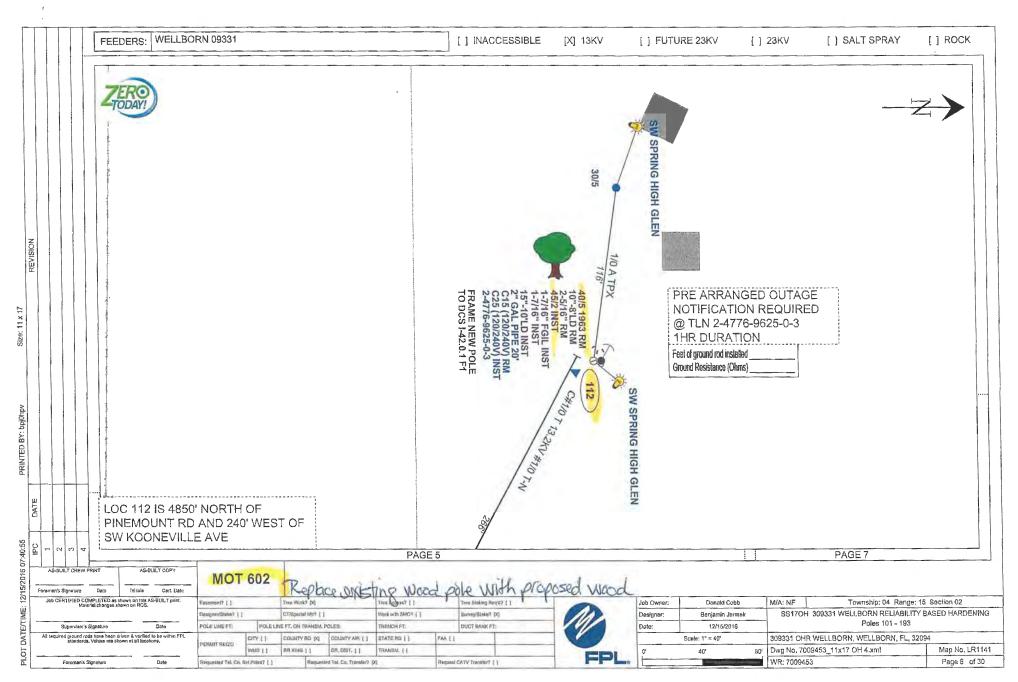
FDOT NOTIFICATION
NOTIFY FDOT 48 HRS
PRIOR TO START OF CONSTRUCTION

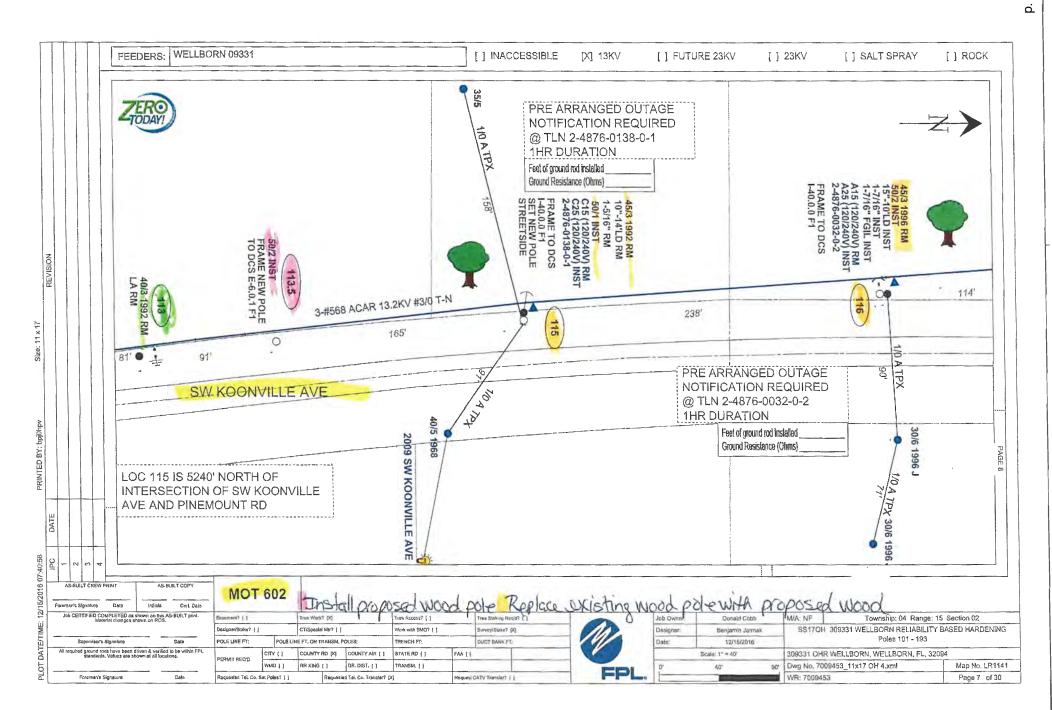
COLUMBIA FDOT (386) 961-7180

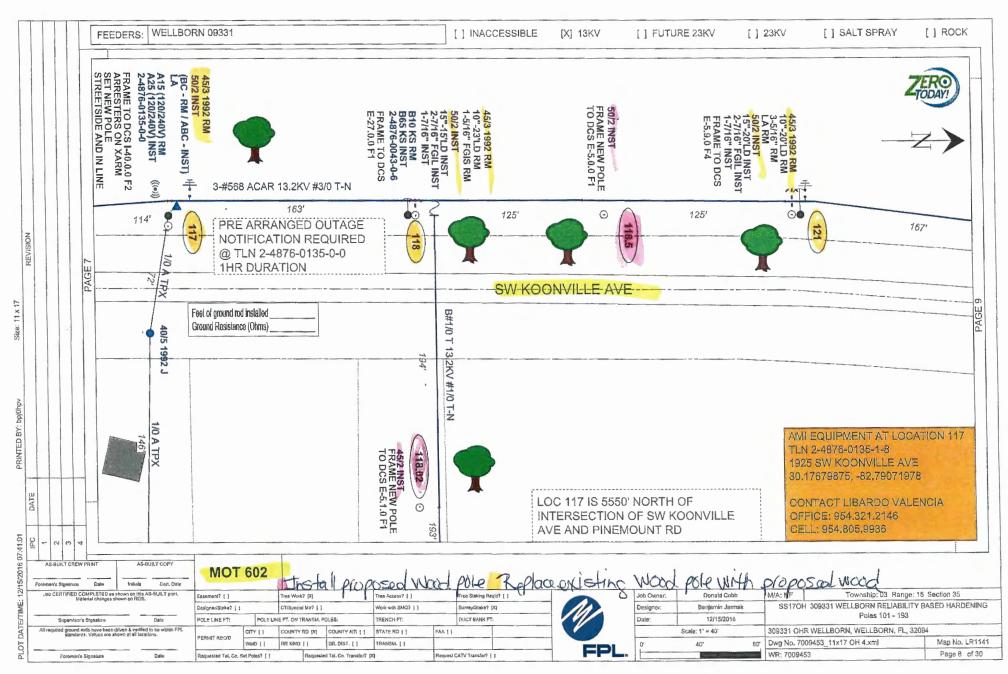


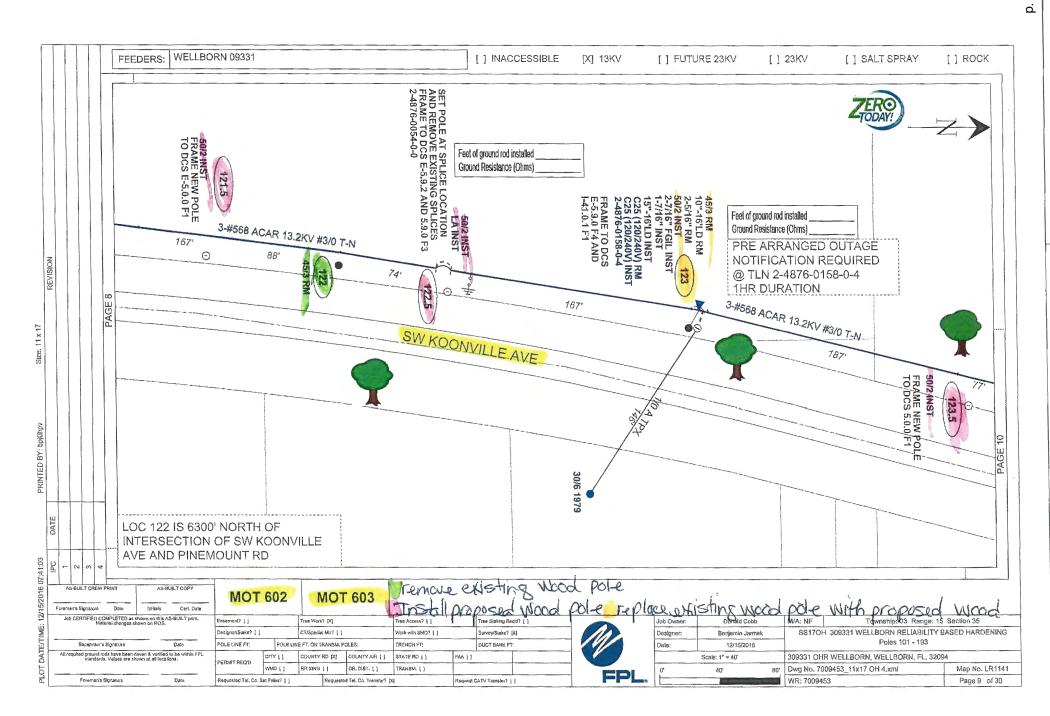


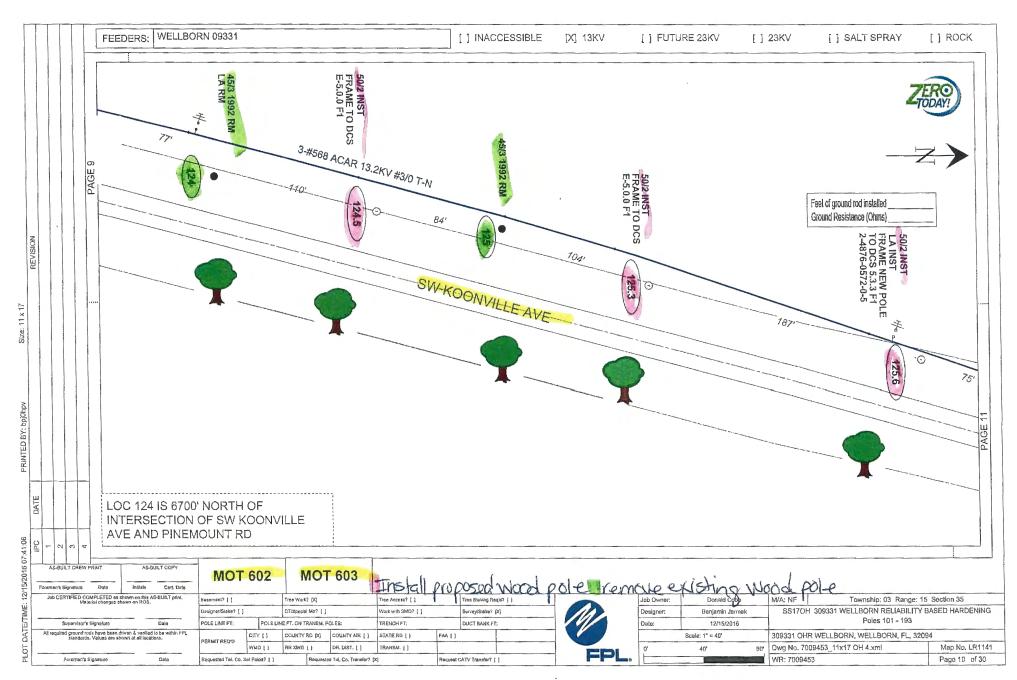


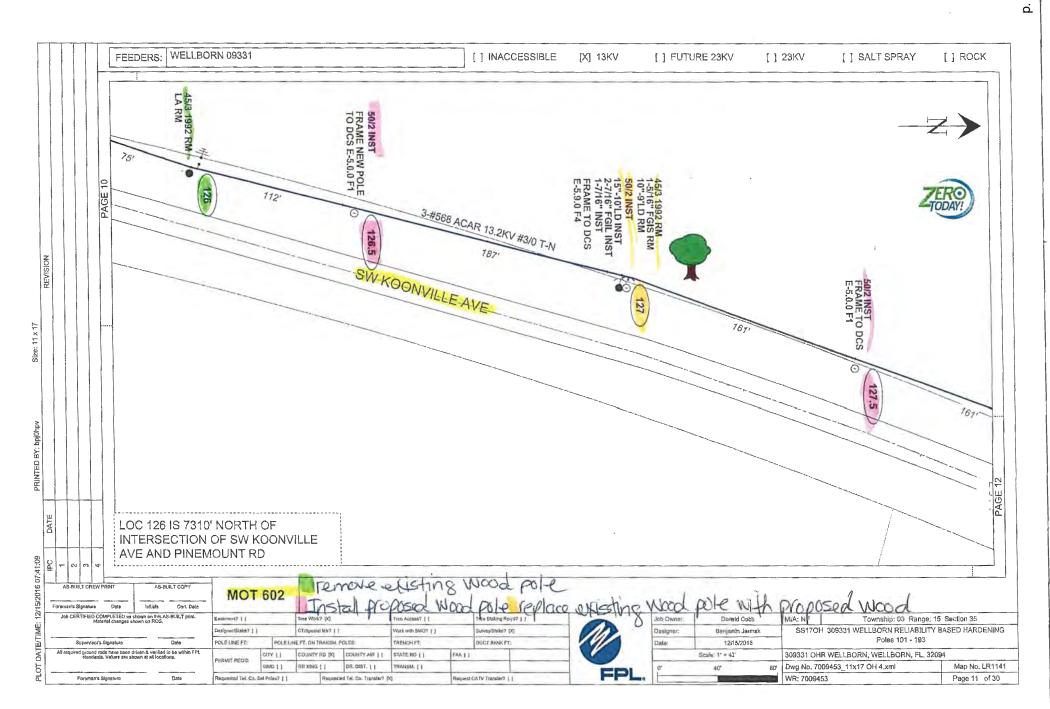


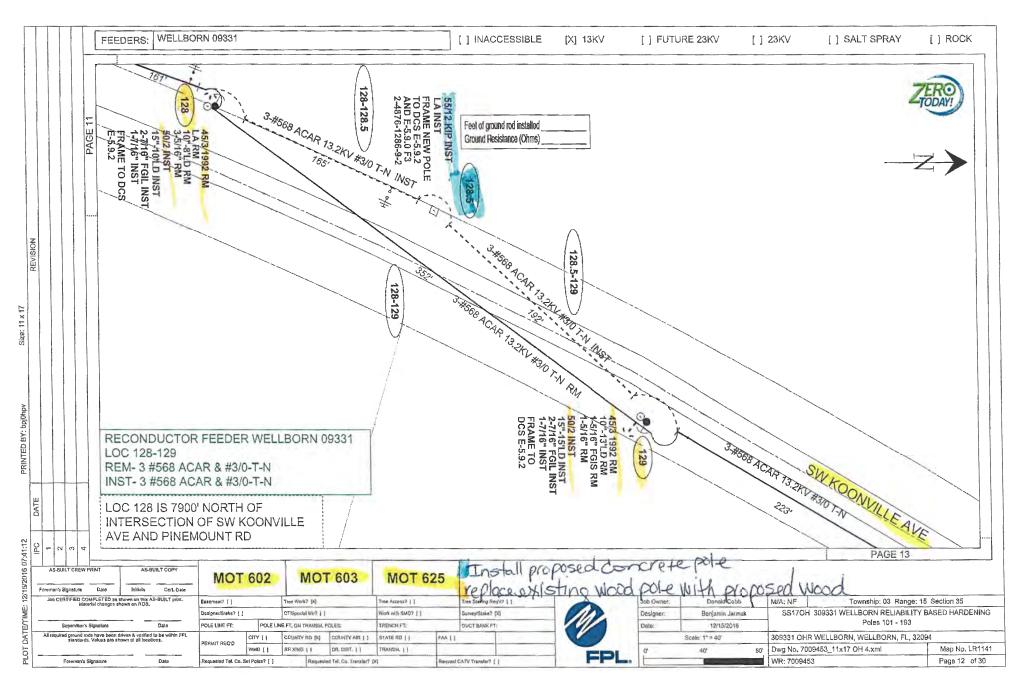


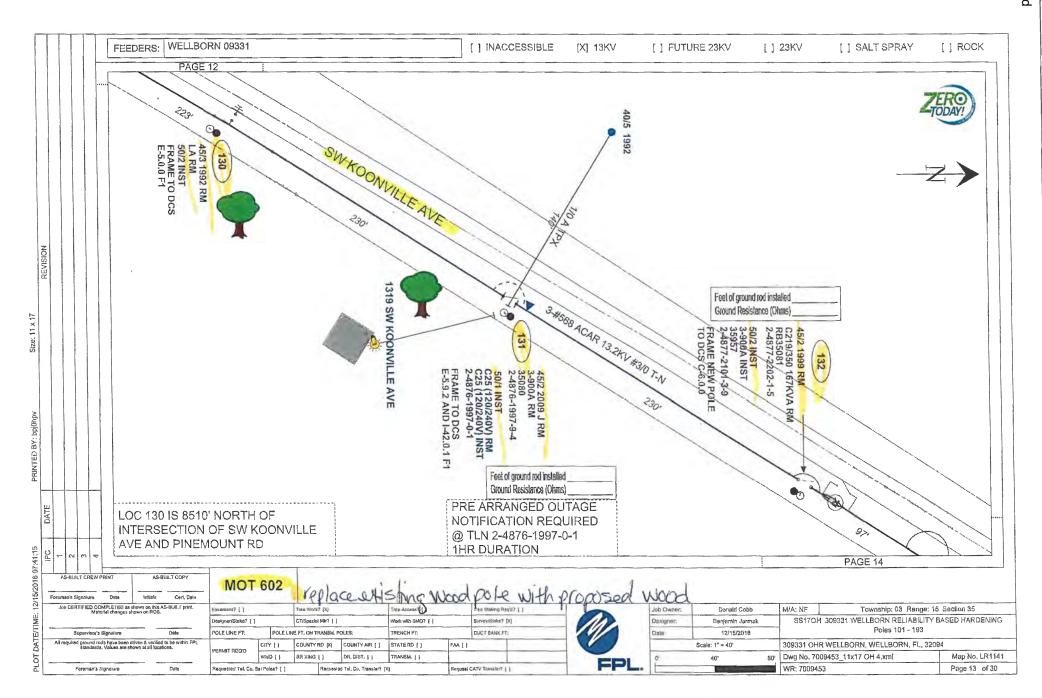


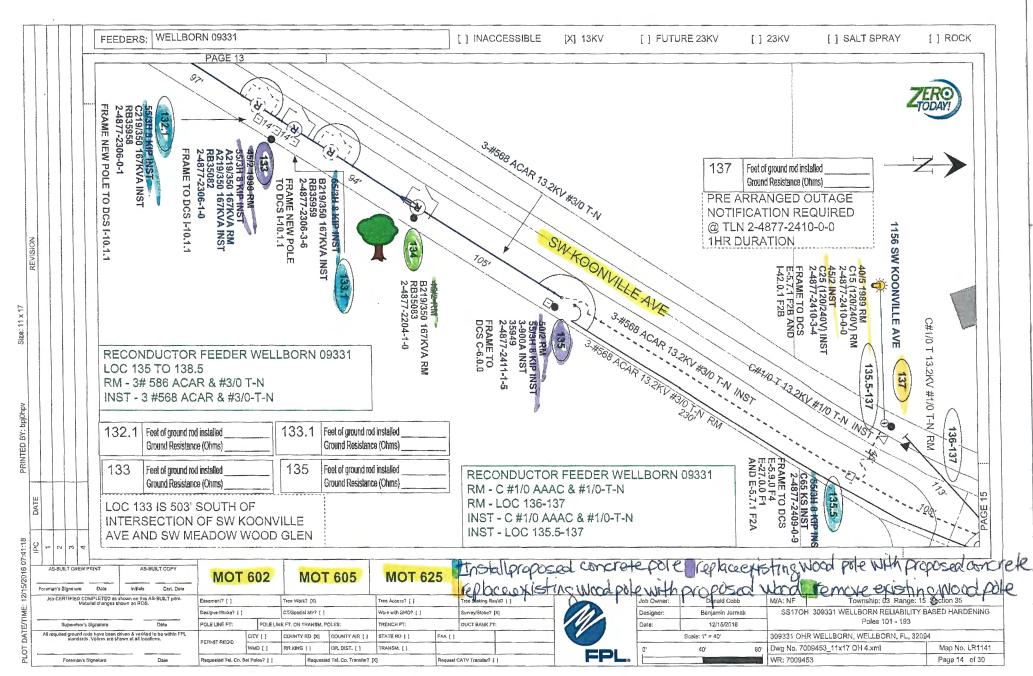


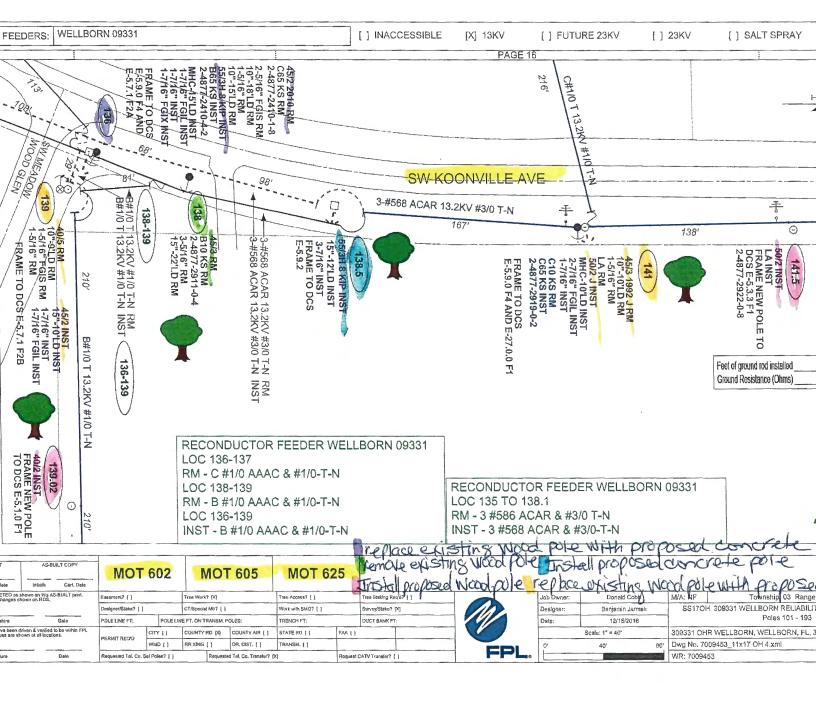


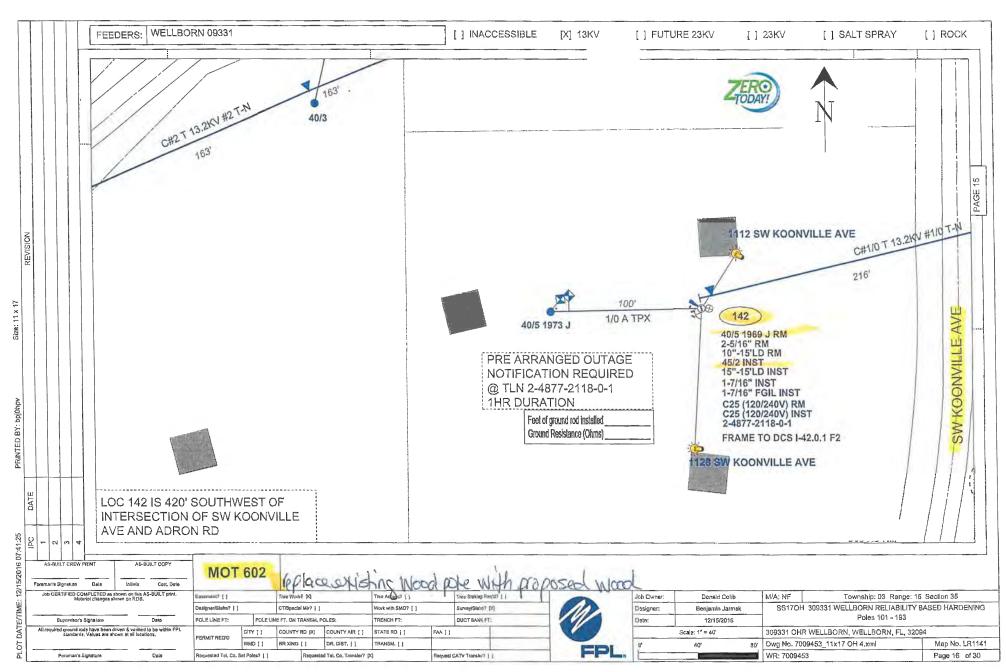


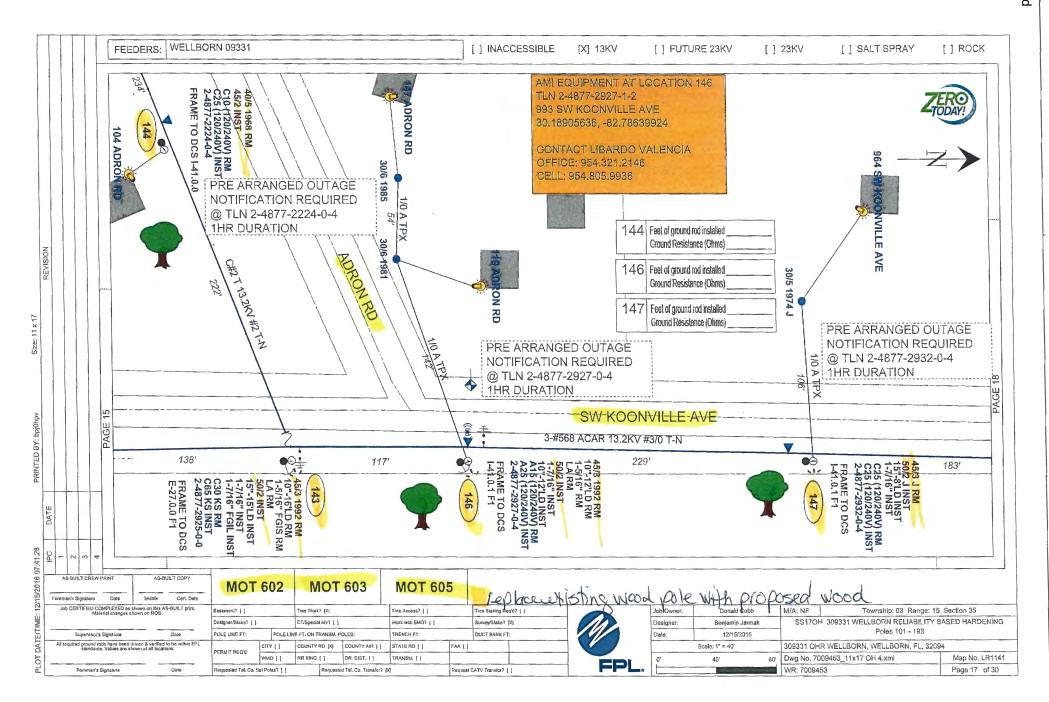


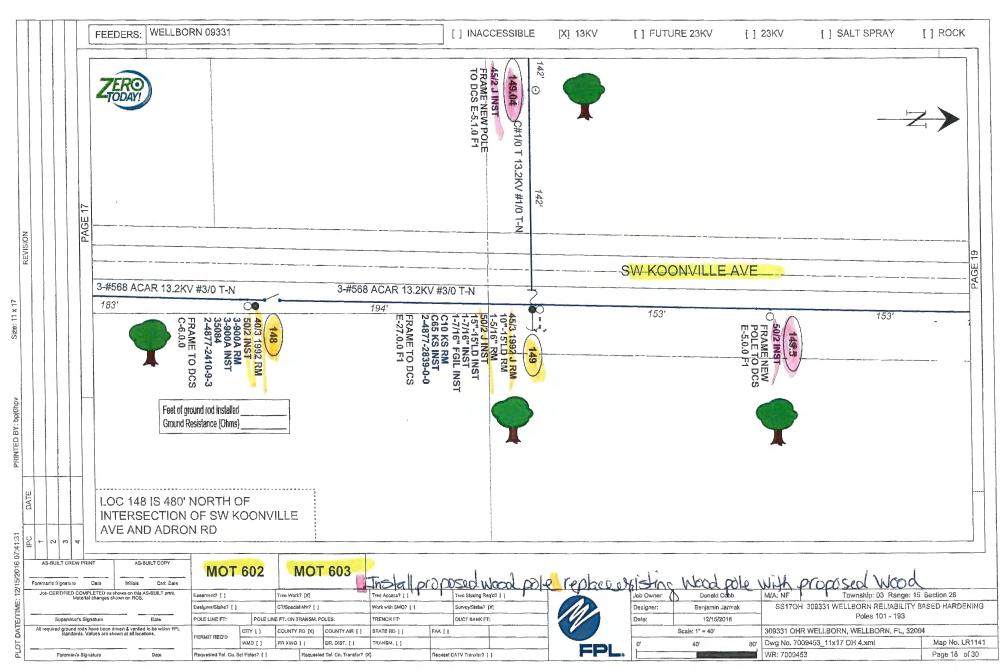


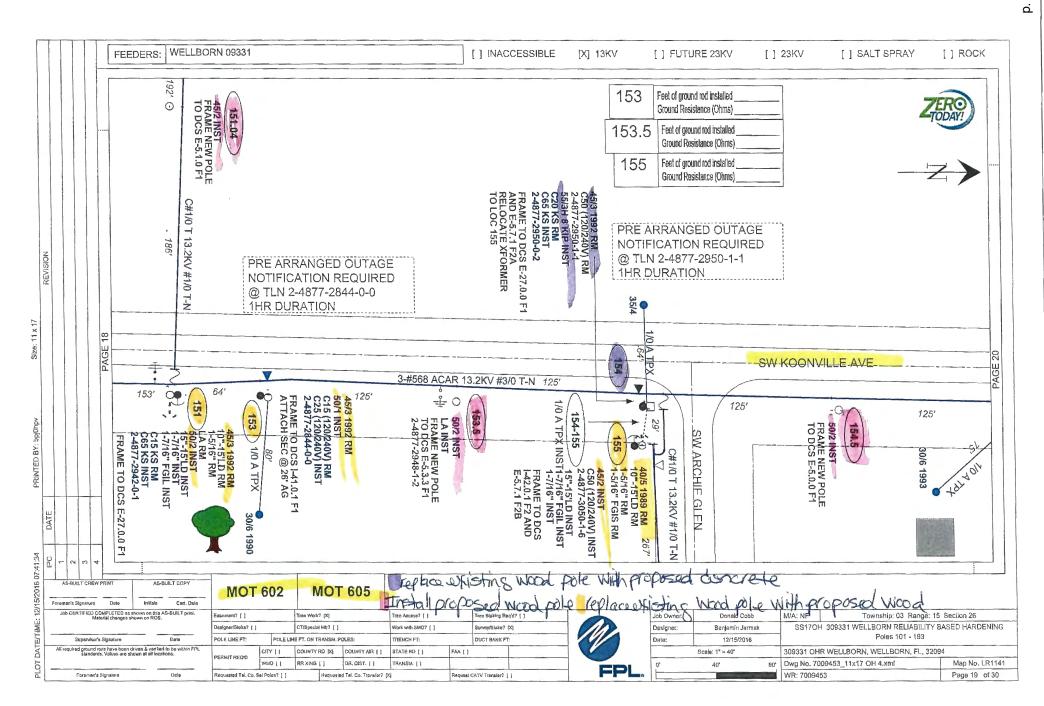


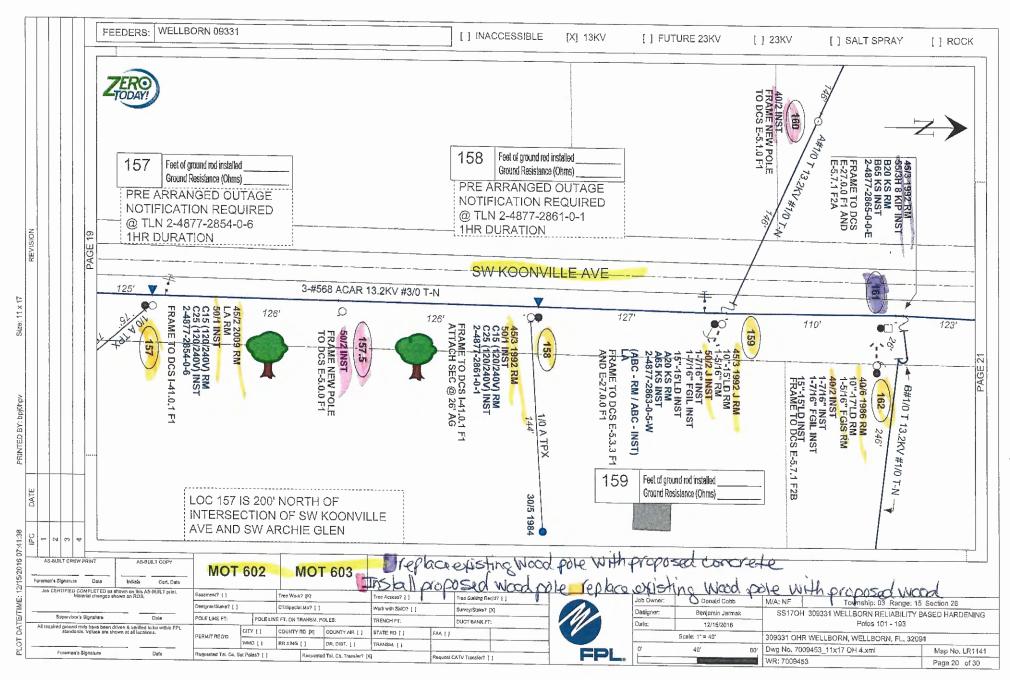


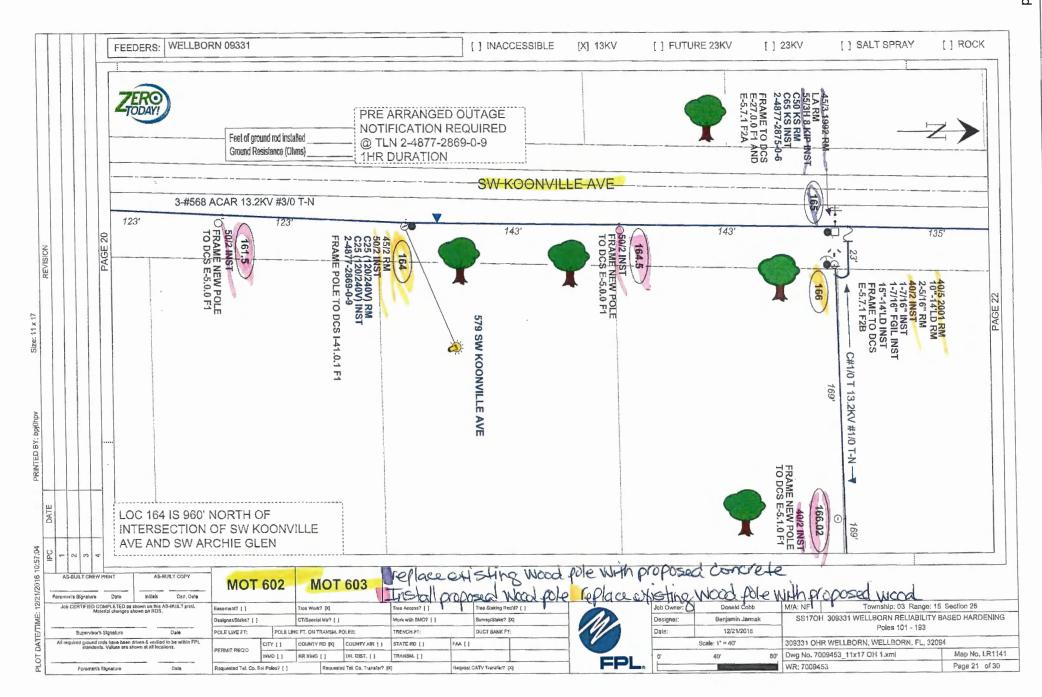


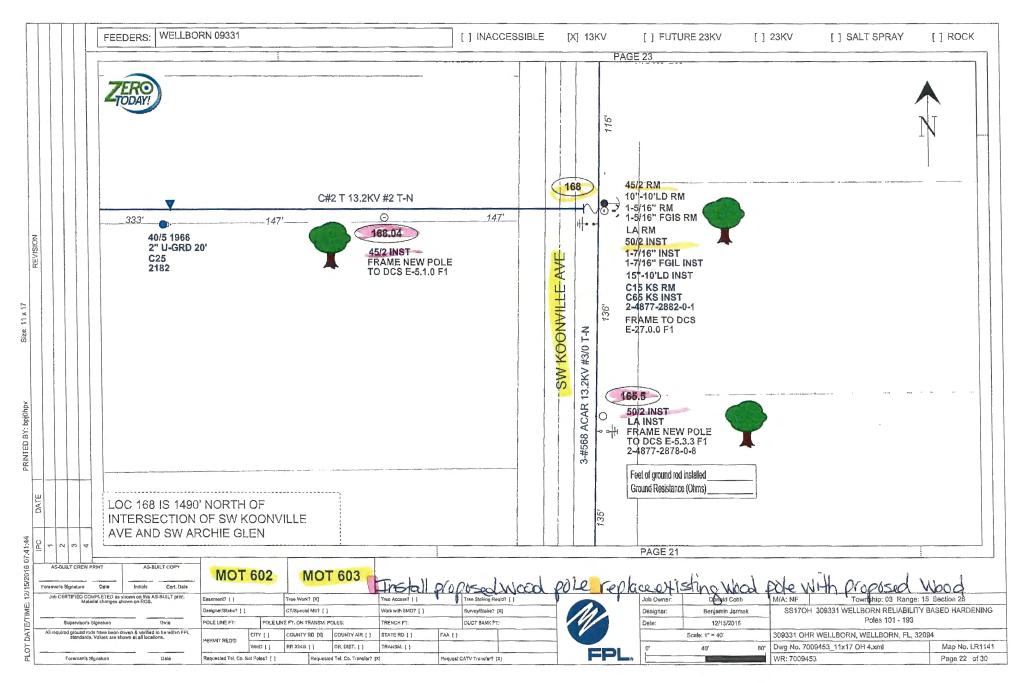


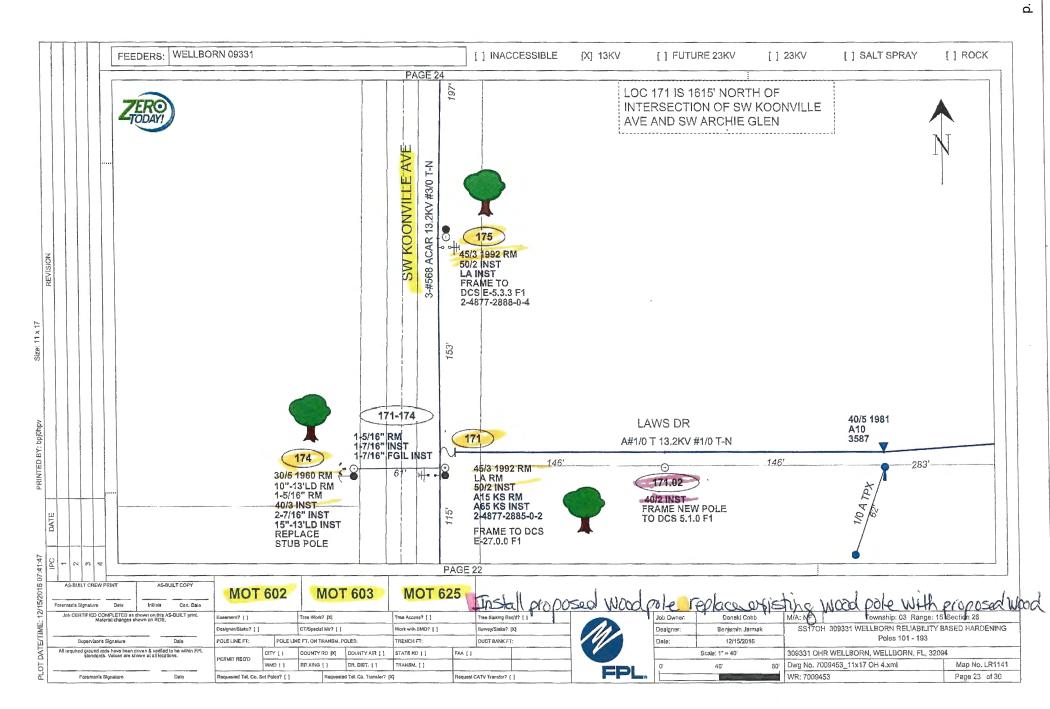


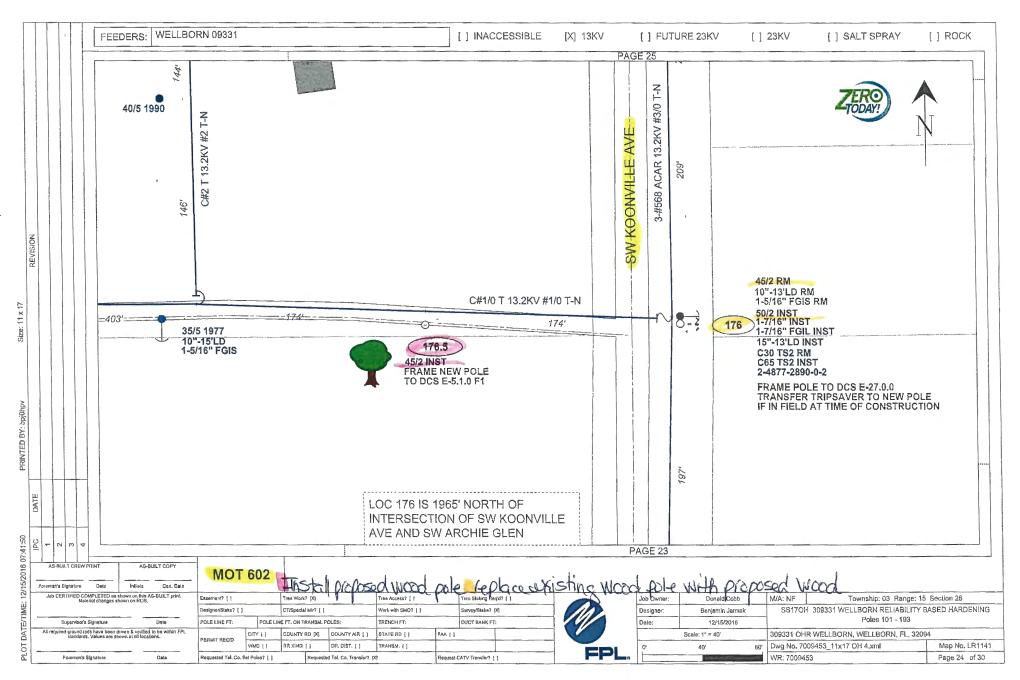


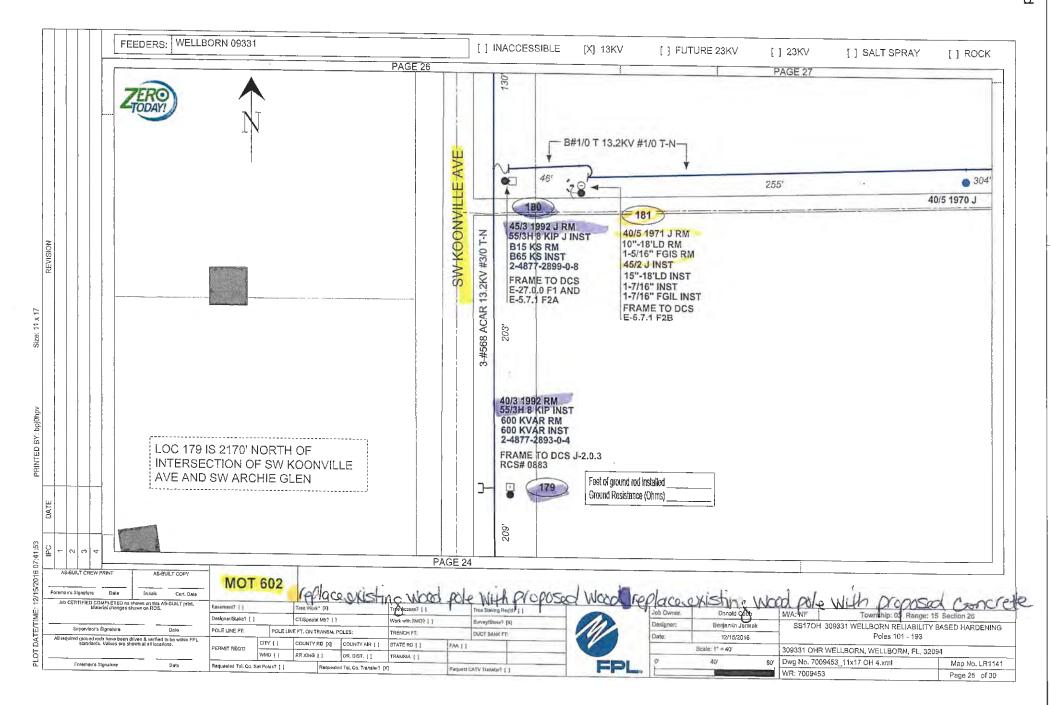


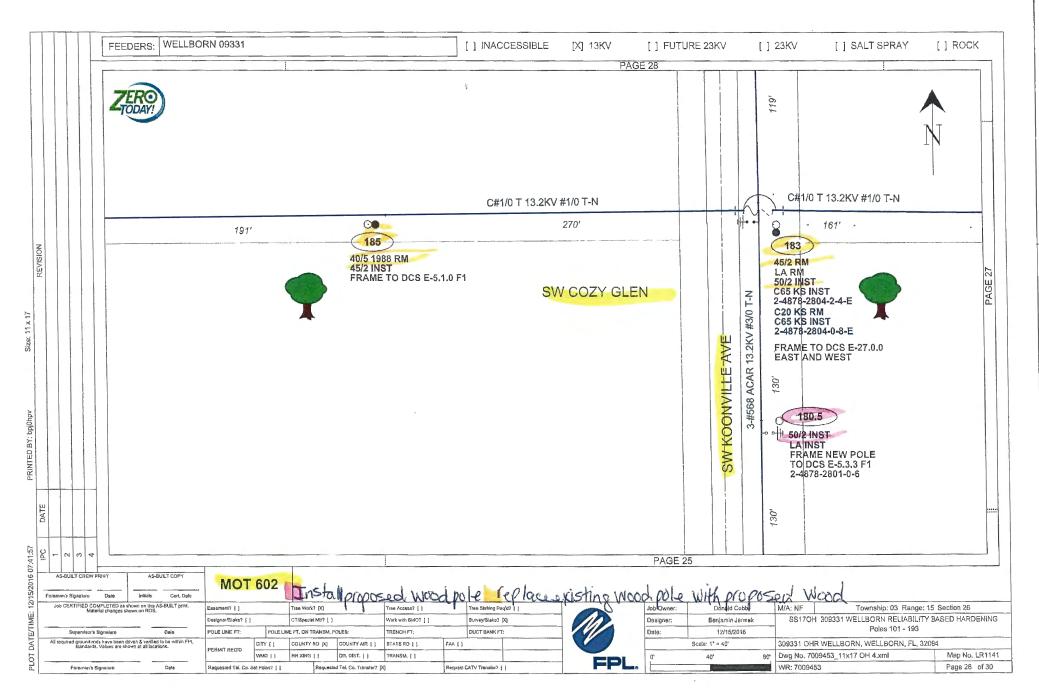


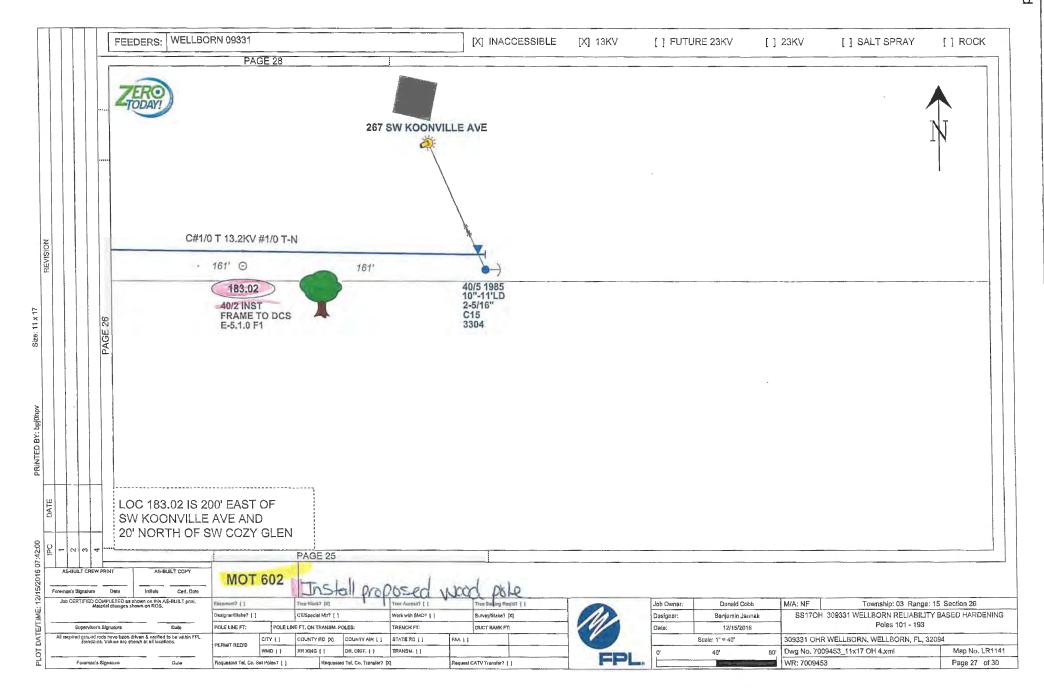


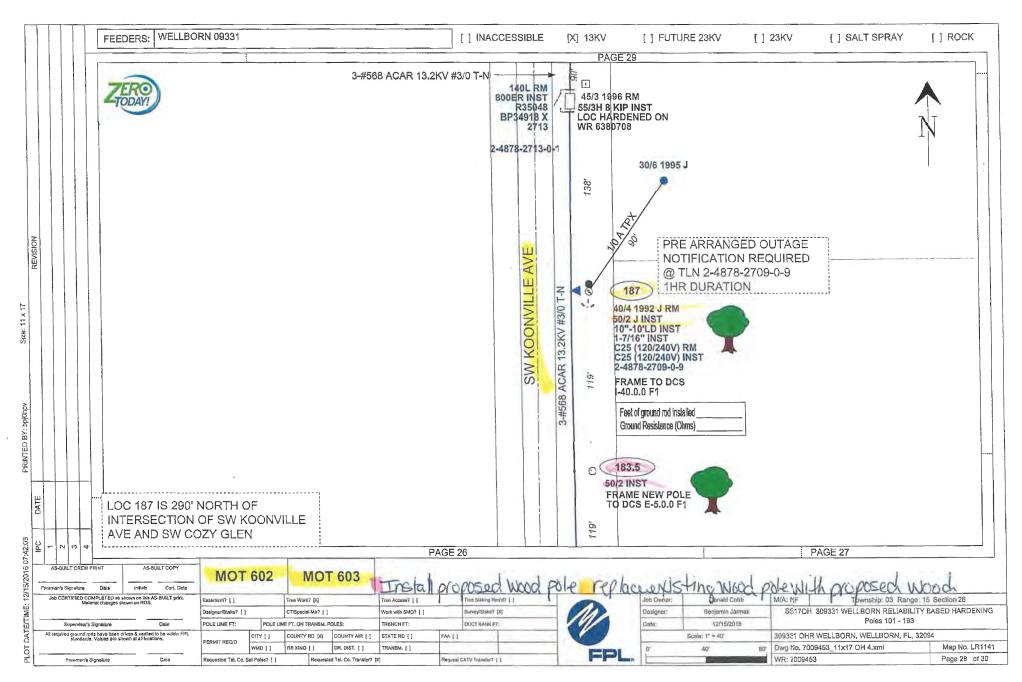


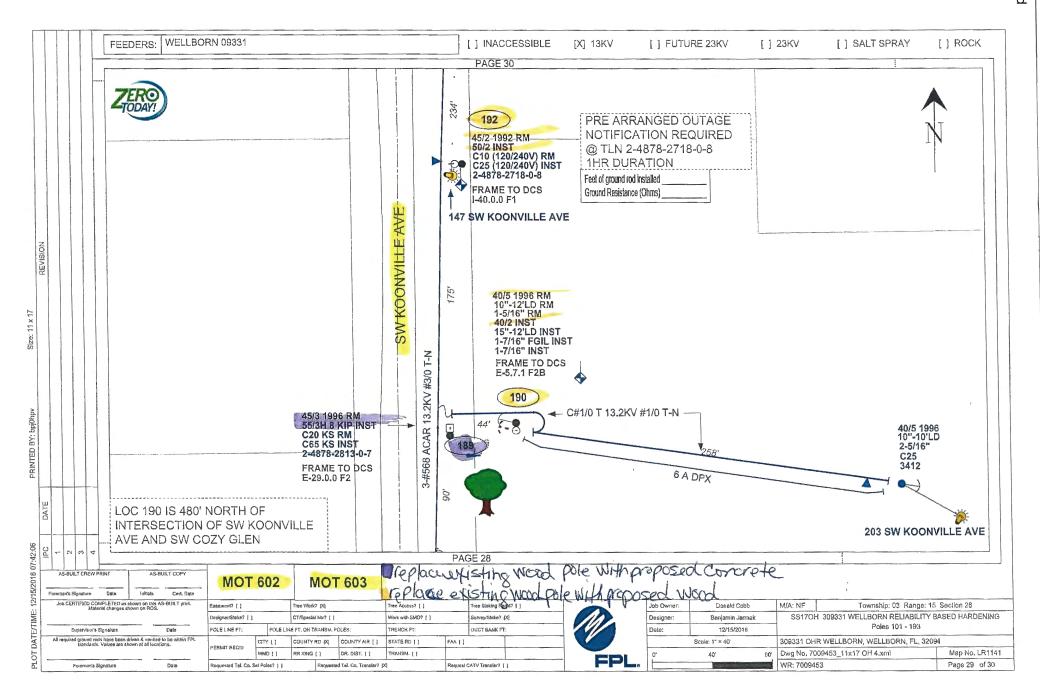


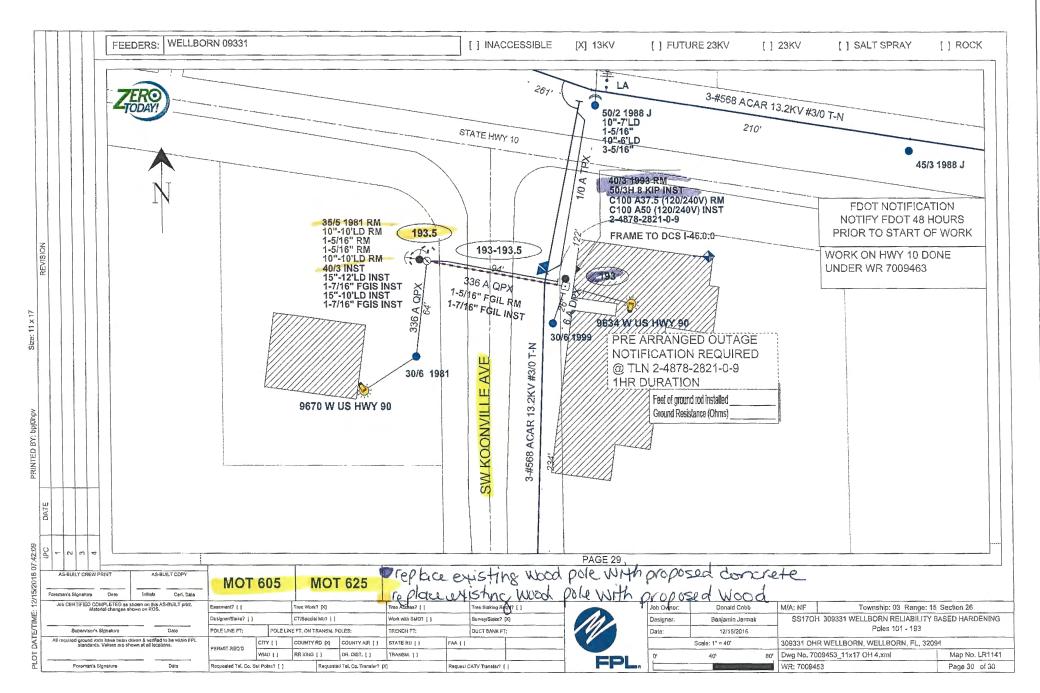


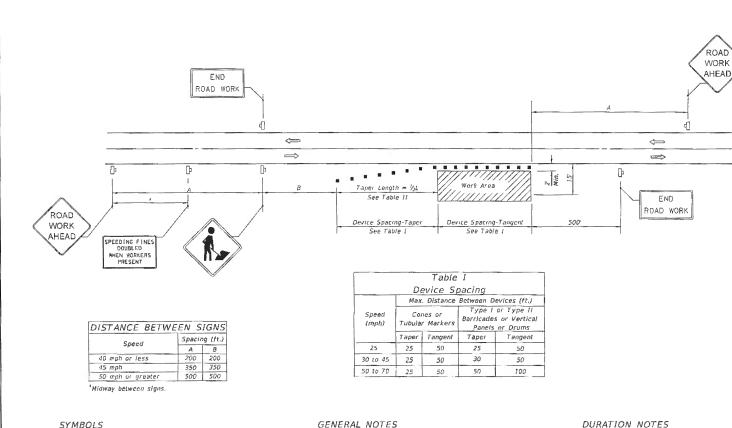












- 1. Signs and channelizing devices may be omitted if all of the following conditions are met:
- a. Work operations are 60 minutes of less.
- b. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.

#### Taper Length - Shoulder Yal (ft) Speed Notes (mph) 8' 10" 121 Shidr. Shldr. Shidr. 28 35 25 42 30 40 50 60 WS2 35 55 58 82 40 90 72 107 45 120 150 180 50 133 167 200 55 147 183 220 1-W5 200 60 160 240 65 173 217 260 70 187 233 280

Table II

minimum shoulder width

1/4L = Length of shoulder taper in feet

W = Wigth of total shoulder in feet (combined paved and unpaved width)

S = Posted speed limit (mph)

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT. WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA CLOSER THAN 15' BUT NOT CLOSER THAN 2' TO THE EDGE OF TRAVEL WAY.

Work Arca

Channelizing Device (See Index No. 600)

Lane Identification + Direction of Traffic

≥ DESCRIPTION:

#### GENERAL NOTES

- 1. When four or more work vehicles enter the through traffic lanes in a one hour period or less (excluding establishing and terminating the work area), the advanced FLAGGER sign shall be substituted for the WORKERS sign. For location of flaggers and FLAGGER signs, see Index No. 603.
- 2. SHOULDER WORK sign may be used as an alternate to the WORKER symbol sign only on the side where the shoulder work is being performed.
- 3. When a side road intersects the highway within the TTC zone, additional TTC devices shall be placed in accordance with other applicable TCZ Indexes.
- 4. For general TCZ requirements and additional information, refer to Index No. 600.

LAST REVISION 07/01/15

2016 FDOT DESIGN STANDARDS

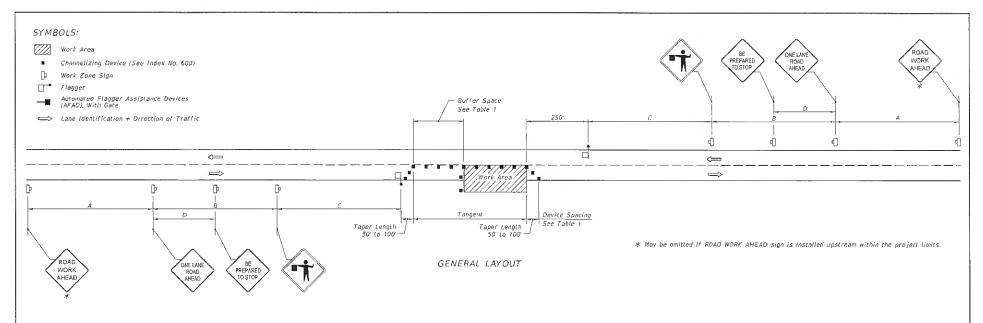
TWO-LANE, TWO-WAY, WORK ON SHOULDER

INDEX NO. 602

SHEET NO. 1 of 1







#### GENERAL NOTES:

- 1. Special Conditions may be required in accordance with these notes and the following sheets.
- 2. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an II' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.
- 3. Temporary Raised Rumble Strips:
  - a. Use when both of the following conditions are met concurrently:
    - i. Existing Posted Speed is 50 mph or greater; ii. Work duration is greater than 60 minutes.
  - b. Use a consistent Strip color throughout the work zone.
  - c. Place each Rumble Strip Set transversely across the lane at
  - Incations shown.
  - d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
- 4. Additional one-way control may be provided by the following means:
  - a. Flag-carrying vehicle; h Official vehicle:
  - c. Pilot vehicles;
  - d. Traffic signals.

When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.

- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotaling. flashing, oscillating, or strobe lights operating.

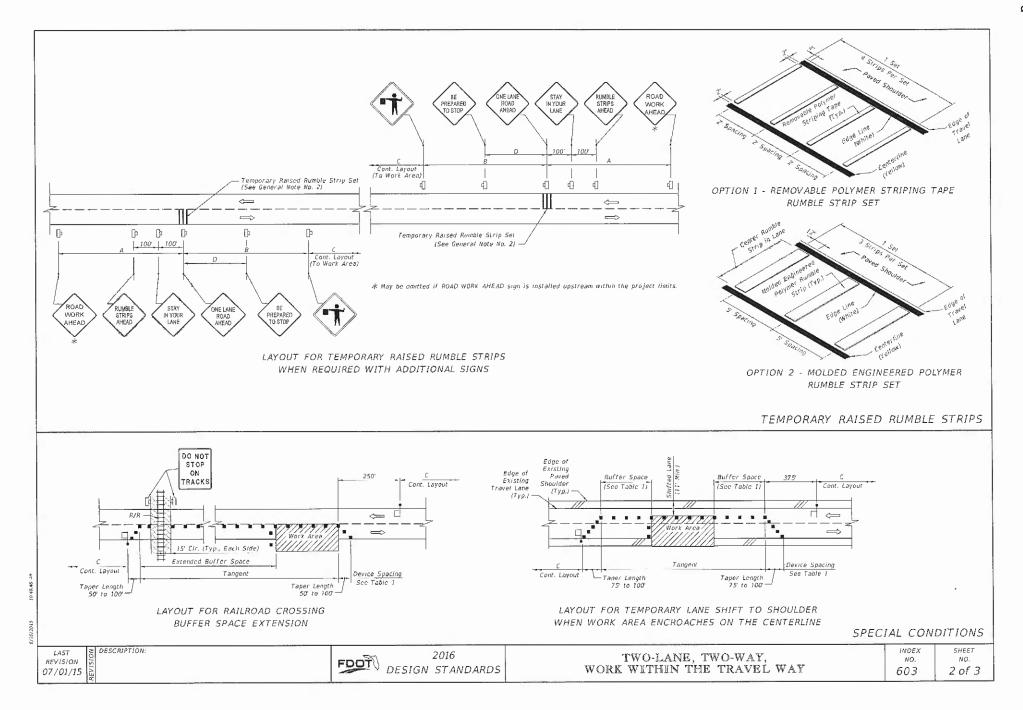
- 7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.
- B. Railroad Crossings:
  - a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2
  - b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.
- 9. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:
  - a. Work operations are 60 minutes or less.
  - b. Speed limit is 45 mph or less.
  - c. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
  - d. Vehicles in the work area have high-intensity, rotating, flashing. oscillating, or strobe lights operating.
  - e. Volume and complexity of the roadway has been considered.
  - f. If a raitroad crossing is present, vehicles will not queue across
  - g. AFADs are not in use
- 10. See Index 600 for general TCZ requirements and additional information.
- 11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3.

			T,	ABLE I					
		DEVI	CE SPACING						
Maximum Spacing Posted of Cones or Speed Tubular Markers		Maximum Spacing of Type I or Type II Barricades/Panels/Drums		Distance Between Signs				Buller Space	
	On a Taper	On a Tangent	On a Taner			В	С	D	
25	20"	50'	20'	50'	200°	200	200'	100'	155
30	20°	50	20'	50	200'	2004	200'	100'	200'
35	20"	50	20"	50'	200'	200'	200"	100"	250'
40	20"	50*	20'	50"	200	200	200'	100'	305
45	20'	50'	20'	50°	350'	350'	350'	17.5'	360'
50	20'	50*	20"	100	500	500'	500	250'	425'
55	20'	50	20'	100'	2640'	1500'	1000	500"	495'
60	20'	50'	20'	100'	2640	1500	1000	500'	570"
65	20'	50'	20'	100	2640	1500	1000	500'	845
70	20"	50	20'	100'	2640	1500	1000'	500'	730

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2" OUTSIDE THE EDGE OF TRAVEL WAY.

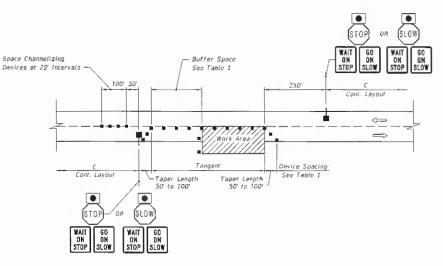
LAST REVISION 100 DESCRIPTION:	FDOT DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 1 of 3
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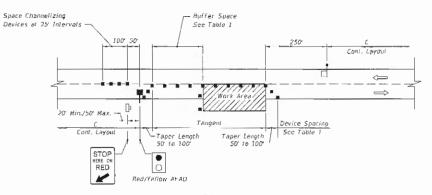
- 1. Illuminate the flagging station when the AFAD is used at nighttime.
- When the AFAD is not in use, remove or cover signs and move AFAD device outside the clear zone or shield it with a barrier or crash cushion.
- 3. Only qualified flaggers who have been trained in the operation of the AFAD may operate the AFAD. When in use, each AFAD must be in view of and attended at all times by the flagger operating the device. Use two flaggers and one of the following methods in the deployment of AFAD's:

Method 1:Place an AFAD at each end of the temporary traffic control zone. Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the apposite end.

- 4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all lour of the following conditions are present:
  - a. The flagger has an unobstructed view of the AFAD(s);
  - b. The flagger has an unobstructed view of approaching traffic in both directions: c. For Method 1, the AFAD's are less than 800 ft apart. For Method 2, the AFAD
  - c. For Method 1, the AFAD's are less than 800 ft apart. For Method 2, the AFAD and the flagger are less than 800 ft apart.
  - d. Two trained flaggers are available on-site to provide normal flagging operations should an AFAD maifunction.



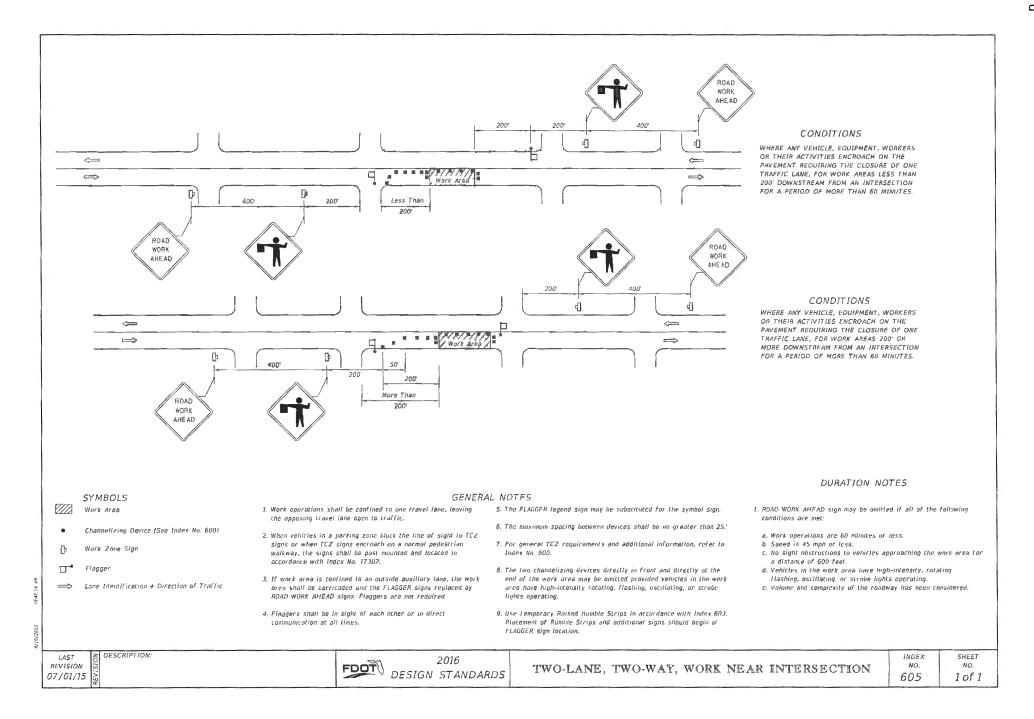
LAYOUT FOR STOP/SLOW AFAD METHOD 1 - 2 AFAD's

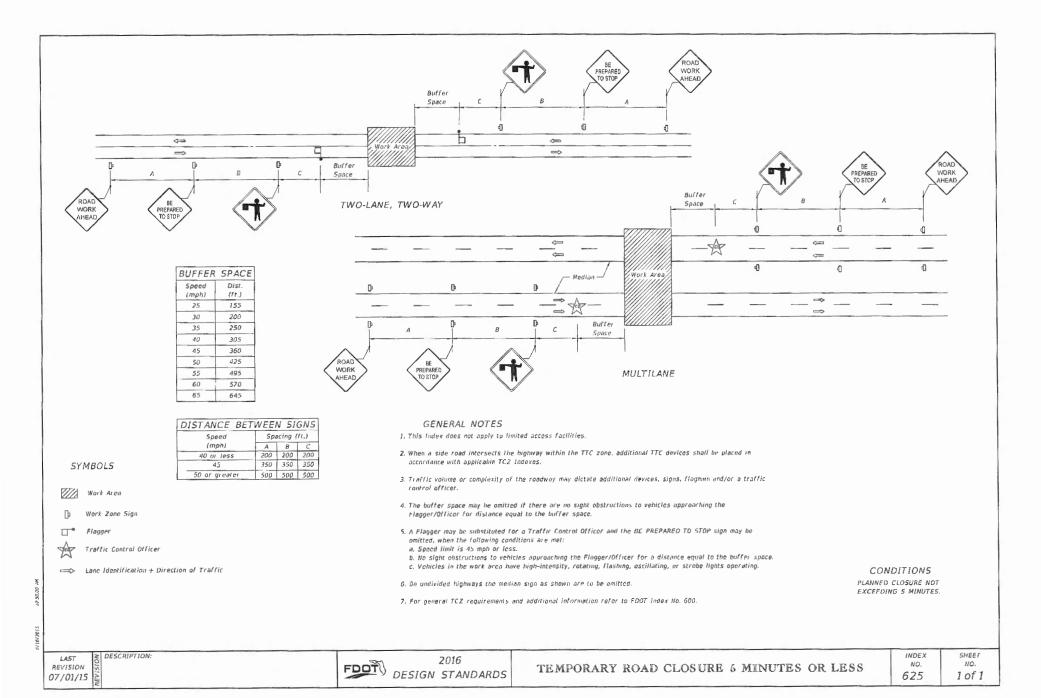


LAYOUT FOR RED/YELLOW AFAD METHOD 2 - I AFAD & FLAGGER

#### AUTOMATED FLAGGER ASSISTANCE DEVICES (AFADs)

LAST REVISION: 2016 TWO-LANE, TWO-WAY, NO. NO. O7/01/15 2 DESIGN STANDARDS WORK WITHIN THE TRAVEL WAY 603 3 of 3







# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/24/2017			ting Date:	February 2, 2017	
Name: Paula Vann			artment:	Tourist Development Council	
Division Manager's Signature	e: _	-Ja			
1. Nature and purpose of age	enda it	em:			
Please approve contract fo	or Colu	ımbia County TDC C	Olustee Fe	estival Tent Rental - \$494.27	
Attach any correspondence info memorandums, etc.	ormati	on, documents and fo	rms for ac	ction i.e., contract agreements, quotes,	
2. Fiscal impact on current b	udget				
Is this a budgeted item?		N/A			
	X	Yes Account No.	107-5200	)-552.31-48	
		No Please list the prorequest	oposed bu	idget amendment to fund this	
Budget Amendment Number:			Fund	l:	
FROM:		тс	):		AMOUNT:
		For Use of Co	_		
		X Consent Item	Di:	scussion Item	



971 West Duval Street Suite 45

758- 2

## Memorandum

DATE: 1,24,2017

TO: Scott Ward, Assistant County Manager

FROM: Paula Vann, Tourist Development Director

RE: Olustee Tent Rental

Each year the Columbia County Tourist Development Department operates an information and promotional booth for Columbia County during the Olustee Festival. Columbia County Tourist Development is responsible for supplying the 10' x 40' tent for the booth. The attached contract is for the tent rental, set-up, and breakdown of a 10' x 40' tent from Suwannee Valley Event and Party Rentals for \$494.27.



Suwannee Valley Event & Party Rentals

516 5th Street, Live Oak, 7L 32064 Phone: 386-362-7868 7AX: 336-362-1997

## Contract

Contract No.

CAMB-COLU-A05

Ordered by:

Cody Gray Columbia County P.O. Box 1847

Lake City, FL 32056 386-758-1397

Bill to:

Cody Gray Columbia County P.O. Box 1847

Lake City, Ft. 32056 386-758-1397

Ship to:

Cody Gray Columbia County P.O. Box 1847

Lake City, FL 52056 386-758-1397

Down Town Lake City near courthouse for Olestee Festival

Order Dates

Ship: Thursday, February 16, 2017 - 3:00 P.M.

Start: Thursday, February 16, 2017 - 4:00 P.M.

End: Sunday, February 19, 2017 - 5:00 P.M.

Pickup: Sunday, February 19, 2017 - 5:00 P.M.

Credit: Established Credit

Terms: C.O.D.

#### Olustee Festival 2017

Quantity	Description	Total Net Price
RENTA	ALS	
1 Tent	ts, Frame, 10' x 40' Marquee	\$342.87
4 Tent Accessories, Side Walls, Solid White 8' X 20'		\$102.84
4 Tent Accessories, Weight Barrels		\$48.56
	Rentals Sub-Total	\$494.27

TOTAL PRICE \$494.27

#### **Conditions of Rental:**

- 1. Lessee shall acknowledge receipt of the described equipment (the "Leased Equipment") under the terms set forth in this equipment lease (the "Lease"). The parties agree the Leased Equipment has been inspected by Lessor and personally examined by a representative of Lessee at the time of installation and acceptance by Lessee and the Leased Equipment was in good and serviceable condition.
- 2. Title to the Leased Equipment is, and at all times shall remain in the name of Suwannee Valley Event & Party Rentals (the "Lessor").

#### Condition of Leased Equipment

- 3. The Leased Equipment hereunder is used and is leased in "as is" condition.
- 4. Lessee agrees that in the event any of the Leased Equipment becomes unsafe or in a state of disrepair, Lessee will immediately discontinue the use thereof and promptly notify Lessor. If it's condition is not the fault of the Lessee, Lessor agrees to replace such Leased Equipment with Leased Equipment of like kind and in good working condition.
- 5. All Leased Equipment will be cared for and maintained by Lessee in the same condition as it was received; ordinary wear and tear excepted, and Lessee agrees to pay for any damage to or loss of the Leased Equipment or accessories while in the possession or control of Lessee hereunder. In the event that Lessor must resort to litigation to recover for damages caused to or loss of the Leased Equipment, Lessee agrees to pay Lessor's reasonable attorney's fees, associated court costs and lost rental income.
- 6. Notice of loss or damage to Leased Equipment must be made immediately to Suwannee Valley Event & Party rentals at (386) 362-7368.

#### Warranties; Limitation of Liability; Indemnification; Insurance

- 7. Parties agree that Lessor is not the manufacturer of the Leased Equipment or the agent of the manufacturer and that no warranty against patent or latent defects in material, workmanship, or capacity is given.
- 8. Lessor shall not be liable in any event to Lessee for any loss, delay or damage of any kind or character resulting from defects or inefficiency of the Leased Equipment or accidental breakage thereof.
- 9. Lessee agrees to indemnify and save harmless the Lessor, its owners, officers, agents, employees and subcontractors against all loss, damage, expense, and penalty arising from any action on account of injury to any person or property of any character occasioned by the use of Leased Equipment during the rental period or while the Leased Equipment is in the possession or control of Lessee.
- 11. Neither Lessor, it's assigns, the wholesaler, nor the manufacturer makes any other warranty or representation with respect to the Leased Equipment as to size, design, capacity, or suitability for Lessee's intended purpose of use. Lessee agrees that the Leased Equipment is of a size, design, and capacity selected by him and he is satisfied that the Leased Equipment is suitable for his purpose.
- 12. Suwannee Valley Event & Party Rentals may elect to provide physical damage insurance on the Leased Equipment while it is being rented to cover losses to Suwannee Valley Event & Party Rentals only, and not to any losses sustained by the Lessee. Liability insurance coverage for bodily injury and property damage caused to others is NOT INCLUDED in the rental and is not offered by Suwannee Valley Event & Party Rentals. Liability insurance coverage for Lessee, and any guests, employees, or invitees of Lessee, shall be provided at all times by Lessee, at Lessee's expense, while the Leased Equipment is in the possession or control of Lessee. Suwannee Valley Event & Party Rentals expressly disclaims any liability to Lessee or to any third party whatsoever while the Leased Equipment is in the possession and control of Lessee.

#### Installation; Maintenance; Use; Take Down of Equipment

- 13. Lessor shall install the Leased Equipment at Lessee's site according to the schedule determined by Lessor and Lessee. Lessee shall arrange access to the installation site for the benefit of Lessor's employees or subcontractors at a time sufficiently in advance of the first use of the Leased Equipment to ensure proper set up and installation, according to Lessor's guidelines. Lessor shall remove the Leased Equipment at Lessor's discretion after event is over and at a suitable time for removal. This time will be coordinated with Lessee, and Lessee shall provide Lessor's employees or subcontractors with access to the site with sufficient time to effectuate the removal, in accordance with Lessor's guidelines.
- 14. Lessee shall not take down, disassemble, move, adjust or otherwise alter Leased Equipment after it is set up or installed by Lessor. Any damage, cleaning costs, or increased labor costs resulting from or occasioned by actions of the Lessee in taking down, disassembling, moving, adjusting or otherwise altering the Leased Equipment shall be borne by Lessee.
- 15. Lessor reserves the right to take down or remove Leased Equipment at our discretion due to imminent bad weather or any other conditions that may cause potential loss or damage.
- 16. Lessee shall provide Lessor and his assigns "All Access Passes" to any event for inspection or maintenance of Leased Equipment.
- 17. Lessee understands that tents, floors, stages and other elements of the Leased Equipment are temporary structures and could possibly collapse during conditions of severe wind, rain, or snow or overcrowding. Lessor does not assume liability for harm to persons, or damages caused to any of the contents of a tent or other Leased Equipment while it is in Lessee's possession. It is also understood that by the nature of tents, there may be some leakage during rains.
- 18. Lessor shall not be responsible for damages to underground installations such as water, electric, gas or sewer lines, etc. Lessee is responsible for obtaining all permits, certificates, site surveys, and "dig safe" information necessary to set up the Leased Equipment at the site selected by Lessee. Lessee shall be responsible for the payment of any fees, fines, damages or other costs to any third party entity, including any governmental entity, arising out of the installation of the Leased Equipment at the Lessee's site.
- 19. Lessee agrees that if any paragraph or phrase violates any laws and is unenforceable, the remainder of the agreement shall remain intact and valid.

is mai ii any p	aragraph of phrase	violates any laws and is	unemorceable	, the remainder (	or the ag	icement sna
Signature: _			Date:			Page 1 of 2

#### WE CHARGE FOR TIME OUT...NOT TIME USED.

- 20. Failure to return the Leased Equipment upon expiration of the rental period, and failure to pay all amounts due (including costs for damage to the Leased Equipment or other property) are prima facie evidence of intent to defraud, punishable in accordance with Section 812.155 of the Florida Statutes. Suwannee Valley Event & Party Rentals shall NOT be liable to Lessee for any loss, delay, or damage of any kind resulting from deficits or inefficiency of the Leased Equipment or accidental breakage. Lessee agrees to indemnify and save harmless Suwannee Valley Event & Party Rentals against all claims of loss, damage, expense, and penalty or other financial cost or liability, arising from any action or on account of any injury or damage to person or property occasioned by the installation, set up, take down, use, operation, handling, or transportation of the Leased Equipment during the rental period or while the Leased Equipment is in the possession or control of the Lessee. In the event the Lessee should have cause for complaint, the Lessee agrees to resolve such dispute exclusively through mandatory binding arbitration conducted by the American Arbitration Association.
- 21. We require that all rentals be <u>PAID IN ADVANCE</u> and that an OPEN CHARGE CARD be left for settlement of any damages or cleaning of Leased Equipment or additional labor incurred due to failure to comply with rental contract stipulations. All items are rented in clean, working order, and are required returned in the same condition. Expense for Leased Equipment damaged or not returned clean will be charged to the Lessee. Lessee is responsible for the replacement cost even if items are stolen or vandalized. Lessee will be charged for the time that the Leased Equipment is not the possession of Lessee, not simply for the time that the Leased Equipment is set up or in use at Lessee's site. Additional, but not complete guidance concerning damages and additional labor cost issues are set forth below:
  - 21(a). Typical, but not limited to, EQUIPMENT DAMAGE includes the following: <u>Tables</u> -Staples, tacks, nails, etc. placed in equipment; permanent markings of any sort that cannot be successful removed with cleaning. <u>Chairs</u> Failure to protect the chairs from weather exposure and permanent marking of any sort, such as that caused by tree/shrubbery debris. <u>Tent Canvas and Sidewall</u> -Cooking or placing a fire or grill underneath or near the tent creating smoke damage to the canvas; cutting the canvas; permanent markings of any sort. <u>Linens</u>- Mildew stains (commonly caused by placing wet or damped linens into plastic); Permanent staining caused from candle wax, food and liquid spillage or other means; Failure to return linen hanger.
  - 21(b). Typical, but not limited to, Non-Inclusive LABOR COST includes the following: Delivery/Pick-up service fee is for ONE designated site. Any additional labor provided by Lessor's staff to deliver/pickup equipment to separate locations, distances, down halls, up/down floors, etc. will incur additional deliver/pick-up cost. Failure by the Lessee to remove all non-leased items from underneath/on top of leased equipment prior to Lessor's staff performing breakdown/pick up. Relocating equipment to another area different than the area in which the equipment was delivered, unless prior approval was established by the Lessor. Chairs- All tape or party décor must be removed from chairs AND chairs must be folded and stacked prior to pick-up, unless set-up/breakdown service is provided on rental agreement. Tent Canvas and Sidewall Failure to remove tape and any/all sticky residual substances or other décor. Tent Frame Failure to remove signage/tape/rope/zip ties/ etc. Dishes- Failure to thoroughly rinse each piece, making each piece free of liquid and food particles. Linens Failure to remove any loose food particles or party décor.

I have read and understand the terms and conditions of this agreement and certify that I will be personally responsible for the care and return of the Leased Equipment and guarantee payment for any additional costs as stated above.

Lessee:		
Signature of Lessee:	Name of Company, if applicable:	
Date:	Name and Title of Authorized Officer:	
Office Use Only ************	*************	****
Tent Canvas Number:	Installed By:	



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 01/24/2017		Meeting Date:	February 2, 2017	
Name: Paula Vann		Department:	Tourist Development Council	
Division Manager's Signatu	re:	<b>A</b>		
1. Nature and purpose of ag	enda item:			
Request to reappoint Colu Mahendra Patel (3-year te			ollins (1-year term), Cecil Shaw (2- our Shukla (4-year term)	year term),
Attach any correspondence in memorandums, etc.	formation, docum	ents and forms for ac	tion i.e., contract agreements, quotes	ı
2. Fiscal impact on current I	budget.			
Is this a budgeted item?	X N/A Yes Acco No Please request		dget amendment to fund this	-
Budget Amendment Number:		Fund	:	
FROM:		TO:		AMOUNT:
		<b>Use of County Man</b> ent Item Dis	ger Only: scussion Item	



97 West Di.

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## Memorandum

DATE: 1.24.2017

TO: Scott Ward, Assistant County Manager

FROM: Paula Vann, Tourist Development Director

RE: Tourist Development Council Member Reappointments

The following Tourist Development Council members' terms have expired and require reappointment by the Board of County Commissioners. Additionally, per county ordinance 84R-1, council members' terms are to be staggered so that all the members' terms do not expire on the same date. Upon the expiration date listed below the terms will be eligible for a new four-year term.

<u>NAME</u>	TERM	EXPIRATION
MIKE COLLINS	1-Year	12.31.2017
CECIL SHAW	2-Year	12.31.2018
MAHENDRA PATEL	3-Year	12.31.2019
NICK PATEL	4 - Year	12.31.2020
NUPUR SHUKLA	4 - Year	12.31.2020

The TDC voted on January 18, 2017, to recommend to the BOCC to reappoint the TDC members above for the outlined terms.



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/24/2017			ting Date:	February 2, 2017	
Name: Paula Vann		Dep	artment:	Tourist Development Council	
Division Manager's Signatu	ıre: –	\$			
1. Nature and purpose of ag	genda i	tem:			
Request approval 2017-20 sign grant documents on VF Advertising Grant: \$2,	behalf		g grant ap	pplications, and to allow Paula Vanr	to digitally
Attach any correspondence ir memorandums, etc.	nformati	on, documents and f	orms for ac	tion i.e., contract agreements, quotes	,
2. Fiscal impact on current	budge				
Is this a budgeted item?		N/A Yes Account No.	107-5260	)-552.30-48	
		No Please list the prequest	roposed bu	dget amendment to fund this	
Budget Amendment Number:			Fund	:	
FROM:	_	To	— D:		AMOUNT:
		For Use of C	ounty Mar	ger Only:	
		X Consent Item	Di:	scussion Item	



971 West Duval Street, Suite 145 Post Office Box 1847 Lake City, Florida 32056-1847 (386) 758-1312 www.SpringsRUs.com

### Memorandum

DATE: 1.24.2017

TO: Scott Ward, Assistant County Manager

FROM: Paula Vann, Tourist Development Director

RE: 2017 - 2018 Visit Florida Advertising Grant Application

Columbia County Tourist Development is eligible for two Visit Florida grants for the 2017-2018 fiscal year, the Cultural, Heritage, Rural and Nature (CHRN) Grant and the Advertising Matching Grant. The TDC has completed applications for both grants and requests permission to sign the grant applications on behalf of the BOCC on the Visit Florida web portal.

The grant project is described below.

Advertising Matching Grant (\$2,500) #GetSocial Columbia County

Our mission for the #GetSocial Columbia County project is to enrich our marketing efforts by highlighting events and attractions in Columbia County through social media. Creating a social media management hub that can be easily managed and tracked from a desktop and/or mobile device will add value to our objective by marketing to segmented audiences through various social media platforms.

### Advertising Grant - Columbia County TDC | Vann, Paula Program Name :#GetSocial 2018

### **Applicant View**

#### **Organization Information**

Organization Information					
All applicants must meet eligibility requirements for the grant program. The eligibility questions are used to narrow the grant that an applicant is possibly eligible to receive.					
*Are you a Non-for-Profit Company?	No				
*Are you located in or does your organization represent a county that has 50,000 persons or less?	No				
*Are you located in a municipality or unincorporated area having a population of 200,000 or less?	Yes				
If yes, what county(ies)?  Columbia County					
Please visit the US Census Bureau website athttp://www.census.gov/quickfacts/table/PST045215/00 to obtain your county population.					
*Are you a local governmental agency?	Yes				

#### **Contact Information**

Contact Information				
*Applicant Business Name:	Columbia County TDC			
*Applicant Business Mailing Address:	971 West Duval Street, Suite 145			
*City:	Lake City			
*State:	Florida			
*Zipcode:	32055			
*Applicant Business Telephone Number:	386-758-1312			
This is the person whom all correspondence will be directed to with regards to this grant throughout the grant period.				
Applicant Contact Information:				
*Applicant Contact Name:	Paula Vann			
*Applicant Contact Person Email:	pvann@columbiacountyfla.com			
*Applicant Contact Person Telephone:	386-758-1312			

#### **Support Documentation**

Support Documentation				
Please remember that line 1 of your W-9 form, should match what you list as your legal name on your Minority letter. If you would like checks to be made out to a DBA, please include that on line 2 of your W-9, and Minority Letter.				
Download and fill the IRS W-9 Form and upload it back once filled.				
*Upload the completely filled IRS W-9 Form: W-9.PDF				
Download and fill the Minority Vendor Letter and upload it back once filled.				
*Upload the completely filled Minority Vendor Letter: Minority Vendor Letter - Form.pdf				

#### **Project or Program Event**

Project or Program Event		
*Program Name:	#GetSocial 2018	
*Start Date:	7/01/2017	
*End Date:	6/15/2018	
Timeline for Project/Program/Event to take place. Dates must fall after 7/1/17, and before 6/15/18.		
The maximum value for the grant program of Advertising Max of \$2,500		
*Grant Amount Requested:	2500	
*Are you applying for any other grants through VISIT FLORIDA?	Yes	
*If so, are they related to this project/program/event?	No	
Project/Program/Event Information and Details		

\*Briefly describe the mission/purpose of the project/program/event in which funding is requested for the purpose of promoting tourism in(to) Florida. Be sure you are detailed, clear and concise in describing your mission/purpose for the project/program/event. If using an upload please type "See Attached" in the response here.(max. 300 words):

Our mission for the #GetSocial 2018 Columbia County project is to enrich our marketing efforts by highlighting events and attractions in Columbia County through social media. Creating a social media management hub that can be easily managed and tracked from a desktop and/or mobile device will add value to our objective by marketing to segmented audiences through various social media platforms. Additionally, #GetSocial acts as an online virtual visitors center allowing us to interact with guests visiting our area.

### Advertising Grant - Columbia County TDC | Vann, Paula

Upload the Mission/Purpose option.		
*Is this a repeat project/program/event or extension to a previous project/program/event?	Yes	
Upload previous year's return on investment (ROI) results:		
*If yes, provide previous year's return on investment (ROI) results. If using an upload please type "See Attached" in the response here.		
#GetSocial was launched in November 2016. We are currently tracking the results and ROI for year one.		
Since implementing in November our Facebook following has increa	used 5.43% and our Instagram following has increased by 79.6%.	
If yes, and the program was not successful, what changes are you n	naking?	
N/A		
Examples of ROI: Provide information that identifies the level of increased event attendance; impact to the community; additional travel dollars received; include the measure means used to calculate these increases.		
*Name the Florida counties/municipalities involved/impacted by the	project/program/event. (max. 20 words)	
Columbia, Hamilton, Suwannee		
*Describe your project/program/event's expected economic impact i include.If using an upload please type "See Attached" in the response	n the community. Provide details on what those expectations se here.	
Columbia County is very fortunate to be Florida's Gateway since 1832. Our County is home to the world famous Ichetucknee Springs, Historic Downtown Lake City and the Olustee Festival. It is our duty to keep up to date and implement the most effective and efficient marketing tools. Social Media is the fastest growing marketing medium, and vital to all destination's existence and future. The economic impact will be realized through our expanded marketing reach and travelers' active engagement through social sharing and discussion or social media about our attractions and festivals. The value of this reach and engagement is multiplied when travelers inspire social media friends and followers with similar interests to visit Columbia County.		
Upload your expected economic impact in the community option.	·	
*Detail your strategy for marketing the proposed project/program/event, by providing details of your target market, advertising methods, and marketing goals. If using an upload please type "See Attached" in the response here.		
Our marketing strategy has three main distribution channels:		
1.Promote our social media outlets through our print and digital marketing campaigns and materials.		
2.Utilize paid social media advertisement to target market travelers with special interests in outdoor adventure activities and history.		
3.Partner with social media promoters with a high number of outdoor enthusiast followers to help build our base and expand our reach through a social media take-over and other marketing campaigns.		

\*Detail your marketing plan for implementing the marketing strategy for the proposed project/program/event, which should include a timeline and advertising details. If using an upload please type "See Attached" in the response here.

Upload your strategy for marketing option.

### Advertising Grant - Columbia County TDC | Vann, Paula

Since the #GetSocial Hub is launched and active, 2018 will entail expanding the number of feeds we follow to 50 (currently we follow 25), creating our 2018 content strategy and actively engaging outdoor enthusiasts through the social media hub. Please see schedule outlined below.

Please note; in addition to the scheduled posts our marketing manager engages and interacts with guests through #GetSocial when the

opportunity arises

Spring 2017 - Audit and asses 2016-2017 Social Media Content

June 2017 - Create July 2017 Social Media Content Calendar

July 2017

•Distribute July 2017 Social Media Content

- Social Media Advertisement (Target Market: Outdoor Adventure, Jacksonville, Orlando, Tallahassee)
- Create August 2017 Social Media Content

August 2017

- •Distribute August 2017 Social Media Content
- •Create September 2017 Social Media Content

September 2017

Distribute September 2017 Social Media Content

- •Social Media Advertisement (Target Market: Outdoor Adventure, Gainesville, Tallahassee, New York)
  •Create October 2017 Social Media Content

October 2017

•Distribute October 2017 Social Media Content

- •Social Media Advertisement (Target Market: Outdoor Adventure, Gainesville, Tallahassee)
- Create November 2017 Social Media Content

November 2017

- •Distribute November 2017 Social Media Content
- Create December 2017 Social Media Content

December 2017

•Distribute December 2017 Social Media Content

- •(2) Social Media Advertisements (Target Market: Family, Holiday Fun, Gainesville, Jacksonville, Orlando, Tallahassee, Valdosta) •Create January 2018 Social Media Content

January 2018

- •Distribute January 2018 Social Media Content •Create February 2018 Social Media Content

February 2018

- Distribute February 2108 Social Media Content
- •(2) Social Media Ádvertisements (Target Market: History, Civil War, Gainesville, Jacksonville, Orlando, Tallahassee, Valdosta, Miami, Ft. Laúderdale)
- Create March 2018 Social Media Content

March 2018

- Distribute March 2018 Social Media Content
- Southeast insert in major market newspapers
- •Website Retargeting Campaign
- •(2) Social Media Advertisements (Target Market: Family, Spring Break, Nashville, Louisville, Indianapolis, Orlando) •Create April 2018 Social Media Content

April 2018

- •Distribute April 2018 Social Media Content
- Create May 2018 Social Media Content

May 2018

- Distribute May 2018 Social Media Content
- •Social Media Advertisement (Target Market: Outdoor Adventure, Jacksonville, Orlando, Tallahassee)
- Create June 2018 Social Media Content

Upload your marketing plan for implementing the marketing strategy option.	
*Will this project/program/event happen without VISIT FLORIDA grant funding?	No

#### **Budget**

Budget Information		
Expenses Categories:		
Contracted Services Description:	Social Medial Hub	
Contracted Services Dollar Amount:	\$6,000	
Speakers Description:		
Speakers Dollar Amount:	\$0	
3rd Party Travel Description:		
3rd Party Travel Dollar Amount:	\$0	
Newspaper Advertising Description:		
Newspaper Advertising Dollar Amount:	\$0	
Billboard or Out of Home Advertising Description:		
Billboard or Out of Home Advertising Dollar Amount:	\$0	
Magazine Advertising Description:		
Magazine Advertising Dollar Amount:	\$0	
Radio Advertising Description:		
Radio Advertising Dollar Amount:	\$0	

Digital Advertising (i.e. Google AdWords, Banner Ads) Description:	
Digital Advertising (i.e. Google AdWords, Banner Ads) Dollar Amount:	\$0
Social Media Advertising (i.e. Facebook, Twitter) Description:	Social Media Advertisements
Social Media Advertising (i.e. Facebook, Twitter) Dollar Amount:	\$2,000
TV Advertising Description:	
TV Advertising Dollar Amount:	\$0
Email or E-Newsletter Advertising Description:	
Email or E-newsletter Advertising Dollar Amount:	\$0
Web Development Description:	
Web Development Dollar Amount:	\$0
Website Hosting Description:	
Website Hosting Dollar Amount:	\$0
Graphic Design/Production Description:	
Graphic Design/Production Dollar Amount:	\$0
Technical Web Design/Production Description:	
Technical Web Design/Production Dollar Amount:	\$0
Technical App Design/Production Description:	
Technical App Design/Production Dollar Amount:	\$0
Printing Description:	
Printing Dollar Amount:	\$0
Shipping/Postage Description:	
Shipping/Postage Dollar Amount:	\$0
Other 1 Description:	
Other Dollar 1 Amount:	\$0
Other 2 Description:	
Other 2 Amount:	\$0
Other 3 Description:	
Other 3 Amount:	\$0
Expected goods or services donated (In-kind) to applicant:	
In-Kind Services Donation Description 1:	
In-Kind Services Donation 1 Dollar Amount:	\$0
In-Kind Services Donation Description 2:	
In-Kind Services Donation 2 Dollar Amount:	\$0
In-Kind Services Donation Description 3:	
In-Kind Services Donation 3 Dollar Amount:	\$0
*Total Expenses:	8000
In-kind services or goods must be provided to the applicant by a 3rd	l party vendor(s).Current Federal Accounting Standards Board

In-kind services or goods must be provided to the applicant by a 3rd party vendor(s). Current Federal Accounting Standards Board require that in-kind services be recognized and recorded. VISIT FLORIDA requires documentation with description of services/goods provided, estimated value, and dates of services/goods provided. All project/program/event marketing expenses must be incurred, billed, and paid within the grant timeline of July 1, 2017 through June 15, 2018, in order to be eligible for reimbursement.

For all Matching Grants: Dollar for dollar match & Dollar for dollar match amp;/or in-kind services or goods must be demonstrated. Staff salaries are not eligible.

\*Explain how you plan to match the requested grant award amount.(max. 300 words)

Columbia County will match the requested grant award dollar for dollar.

Advertising Grant Example: Applicant requests \$2,500 in grant funds. Applicant must expend \$5,000 in documented or in-kind donated services, in order to receive a reimbursement of \$2,500.

#### Confirmation and Signature

#### **Authorized Signature**

Grant applications and any materials included in the applications are subject to Chapter 119, F.S., Florida's public records law. These laws grant the right to any person to inspect any non-exempt public record. Applicants are responsible for familiarizing themselves with the application of Florida's public records law and properly declaring, substantiating and defending any confidentiality claim or exemption concerning any submitted information as required by Florida Law.If the application contains information that the applicant believes constitutes trade secrets, intellectual property, proprietary information, or information protected by a specific statutory exemption, the information should be clearly identified with particularity and marked confidential.If a public records request is made involving documents with declarations of confidentiality, VISIT FLORIDA will notify the applicant so that the applicant may substantiate and defend the claim. VISIT FLORIDA will not provide legal representation to assist a confidentiality claim.

\*I certify that the information contained in this application, including all attachments and support materials, is true and correct to the best of my knowledge and that I will abide by all legal, financial and reporting requirements as outlined in the Grant Program Guidelines.

Page: 4

*Signature of Applicant:	
*Title:	

Form W-9
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

o.i	Name (as shown on your income tax return)
page	Columbia County Board of Commissioners
o	Business name, if different from above
Print or type Specific Instructions	Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☑ Other ▶ Government ☐ Exempt from backup withholding
stru	Address (number, street, and apt. or suite no.)  Requester's name and address (optional)
퉅듯	P.O. Box 1529
Ę,	City, state, and ZIP code
8	Lake City, FL 32056-1529
See S	List account number(s) here (optional)
Par	Taxpayer Identification Number (TIN)
back alien	your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid p withholding. For individuals, this is your social security number (SSN). However, for a resident sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is imployer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.
	If the account is in more than one name, see the chart on page 4 for guidelines on whose er to enter.    Employer identification number   5   9 + 6   0   0   0   5   6   4
Pai	
Unde	penalties of perjury, I certify that:
1. T	e number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
F	m not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal evenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has tified me that I am no longer subject to backup withholding, and
3. 1	m a U.S. person (including a U.S. resident alien).
withh	ication instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup olding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. ortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement

arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must

### **Purpose of Form**

Signature of

U.S. person ▶

Sign

Here

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

provide your correct TIN. (See the instructions on page 4.)

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
  - Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foleign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

The U.S. owner of a disregarded entity and not the entity,

Form W-9 (Rev. 11-2005) Page : 6



#### PLEASE RETURN AS SOON AS POSSIBLE: -NOTE: ALL PAYMENTS WILL BE DELAYED UNTIL THIS LETTER IS RETURNED.

We are required to report to the Governor's Office the name, address and amount of expenditure which we have with any minority vendor. Under Chapter 288 Section 703, Florida Statutes, minority vendors include organizations owned at least 51% by a person or persons in one of the following minority categories: African American, Asian American, Hispanic American, Native American, and Non-Minority women.

We are also required to report the name, address and amount of expenditure which we have with any Service-Disabled Veteran Business. Under Chapter 295 Section 187, Florida Statutes, a service-disabled veteran business is at least 51% owned by one or more service disabled veterans.

Please complete the section below that applies to your company. Legal Name Columbia County Board of County Commissioners D.B.A. (If different than above.) Columbia County TDC Address 971 West Duval Street, Suite 145, Lake City, FL 32055 Is the business shown above a Service-Disabled Veteran Business? If the business shown above is owned by a minority vendor, check your qualifying minority status. Otherwise, check "Not a Minority Owned Business." Please do not check more than one category below. CHECK A TOTAL OF ONE NOT A Minority Owned Business Non-Minority Women African American Male African American Female Asian American Male Asian American Female Hispanic American Female Hispanic American Male Native American Male Native American Female **Executive Director** (Title) Paula Vann 1.23.2017 (print name) (date) Please return to us using the address or fax below, or you may email us at accounting@VISITFLORIDA.org Thank you for your time in filling out this form. Sincerely, E Fields Evangeline Fields, Chief Financial Officer, Chief Operating Officer

p. 182



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/26/2017		Mee	ting Date:	February 2, 2017	
Name: Paula Vann		Dep	Department:	Tourist Development Council	
Division Manager's Signatu	ıre: -	Sh			
1. Nature and purpose of a	genda i	tem:			
Request approval 2017-2 grant documents on beha VF Cultural, Heritage, Ru	alf of B	OCC.		tion, and to allow Paula Vann to dig	tally sign
Attach any correspondence in memorandums, etc.	nformat	ion, documents and fo	orms for ac	ction i.e., contract agreements, quotes,	
2. Fiscal impact on current	budge	t.			
Is this a budgeted item?		N/A			
	X	Yes Account No.	107-5260	)-552.30-48	
		No Please list the pr request	oposed bu	udget amendment to fund this	
Budget Amendment Number	: _		Fund —	l: 	
FROM:		TC	<b>D</b> :		AMOUNT:
		For Use of Co	ounty Mor	agor Only:	
		X Consent Item		-	
				scussion Item	



971 West Duval Street, Suite 145 Post Office Box 1847 Lake City, Florida 32056-1847 (386) 758-1312 www.SpringsRUs.com

# Memorandum

DATE: 1.24.2017

TO: Scott Ward, Assistant County Manager

FROM: Paula Vann, Tourist Development Director

RE: 2017 - 2018 Visit Florida CHRN Grant Application

Columbia County Tourist Development is eligible for two Visit Florida grants for the 2017-2018 fiscal year, the Cultural, Heritage, Rural and Nature (CHRN) Grant and the Advertising Matching Grant. The TDC has completed applications for both grants and requests permission to sign the grant applications on behalf of the BOCC on the Visit Florida web portal.

The grant project is described below.

Cultural, Heritage, Rural, and Nature (CHRN) Grant (\$5,000) Lake City-Columbia County Mobile App

The CHRN Matching Grant would assist in the licensing fees and marketing efforts for the Lake City-Columbia County Tourism App. This app highlights cultural, heritage and nature activities in the tri-county region. The additional marketing efforts to promote the mobile app will increase awareness in regards to all of the things to do in our region, specifically, to festivalgoers and travelers stopping to eat and purchase gas in our area.

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula Program Name : Columbia County Mobile App

### **Applicant View**

#### **Organization Information**

Organization Information		
All applicants must meet eligibility requirements for the grant program. The eligibility questions are used to narrow the grant that an applicant is possibly eligible to receive.		
*Are you a Non-for-Profit Company? No		
*Are you a public entity, school district, community college, or university?  Yes		
*Are you a current VISIT FLORIDA Premier Partner?		
If not, contact partner@VISITFLORIDA.org.		
Are you representing a rural community?  Yes		
If yes, the match requirement is reduced to 50% for CHRN grants only.		
Please visit VISIT FLORIDA's Grants Toolkit https://visitflorida.box.com/s/s96uo052f8eh665splzj5nl4o7w4l2lh for the list of rural counties.		

#### **Contact Information**

Contact Information		
*Applicant Business Name:	Columbia County TDC	
*Applicant Business Mailing Address:	971 West Duval Street, Suite 145	
*City:	Lake City	
*State:	Florida	
*Zipcode:	32055	
*Applicant Business Telephone Number:	386-758-1312	
This is the person whom all correspondence will be directed to with regards to this grant throughout the grant period.		
Applicant Contact Information:		
*Applicant Contact Name:	Paula Vann	
*Applicant Contact Person Email:	pvann@columbiacountyfla.com	
*Applicant Contact Person Telephone:	386-758-1312	

### **Support Documentation**

Support Documentation		
Please remember that line 1 of your W-9 form, should match what you list as your legal name on your Minority letter. If you would like checks to be made out to a DBA, please include that on line 2 of your W-9.		
Download and fill the IRS W-9 Form and upload it back once filled.		
*Upload the completely filled IRS W-9 Form: W-9.PDF		
Download and fill the Minority Vendor Letter and upload it back once filled.		
*Upload the completely filled Minority Vendor Letter: Minority Vendor Letter - Form.pdf		

### **Project or Program Event**

Project or Program Event		
*Program Name:	Columbia County Mobile App	
*Start Date:	7/01/2017	
*End Date:	6/15/2018	
Timeline for Project/Program/Event to take place. Dates must fall after 7/1/17, and before 6/15/18.		
The maximum value available for the grant program is CHRN-Marketing Max of \$ 5,000		
*Grant Amount Requested: 5000		
*Are you applying for any other grants through VISIT FLORIDA? Yes		
*If so, are they related to this project/program/event?		
Project/Program/Event Information and Details		

\*Briefly describe the mission/purpose of the project/program/event in which funding is requested for the purpose of promoting tourism in(to) Florida. Be sure you are detailed, clear and concise in describing your mission/purpose for the project/program/event. If using an upload please type "See Attached" in the response here.(max. 300 words):

Our mission for the Lake City-Columbia County Mobile App project is to broaden our target marketing efforts by highlighting cultural, heritage and nature activities in the Suwannee River Valley region to a larger audience of visitors that travel to our area.

Additionally, our long-term goal is to utilize the mobile app as our vacation guide.

Page: 1

### Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann. Paula

Upload the Mission/Purpose option.			
*Is this a repeat project/program/event or extension to a previous project/program/event?	Yes		
Upload previous year's return on investment (ROI) results:			
*If yes, provide previous year's return on investment (POI) results. If using an unload please type "See Attached" in the response here			

The original Lake City-Columbia County Mobile App project is currently active. At the end of Year 1 we had over 500 App users. Moreover, we have active engagement from over 75% of these users. This is good baseline and we will continue to monitor increases (and decreases) in engagement and users.

If yes, and the program was not successful, what changes are you making?

Examples of ROI: Provide information that identifies the level of increased event attendance; impact to the community; additional travel dollars received; include the measure means used to calculate these increases.

\*Name the Florida counties/municipalities involved/impacted by the project/program/event. (max. 20 words)

Columbia, Hamilton, Suwannee

\*Describe your project/program/event's expected economic impact in the community. Provide details on what those expectations include. If using an upload please type "See Attached" in the response here.

Columbia County is very fortunate to be located at the I-75 and I-10 interchange in the heart of natural north Florida, which provides the opportunity to promote our area to the enormous amount of travelers en route to other destinations within Florida that stop to rest for a night at one of our hotels, eat at our restaurants, or purchase fuel at one of our gas stations. Additionally, we have a high volume of visitors to Lake City for youth sports tournaments and festivals, moreover, these visitors use idle time between games and events to purchase gas or eat at area restaurants. This idle time is an excellent opportunity to reach current visitors to promote the Mobile App to help visitors plan "what to do" in our area, during free-time. This free-time, which is otherwise used at the hotel pool or in the hotel room, could be utilized as fun activity time. The money spent at various state parks, outdoor recreation outfitters, and historic downtown businesses add value to our economic environment by increasing business revenue and tax revenue. Additionally, the larger economic impact will be realized in Columbia County businesses, hotels, restaurants and gas stations when new travelers visit or current visitors stay an extra day to visit these unique cultural, natural and historic sites.

Upload your expected economic impact in the community option.

\*Detail your strategy for marketing the proposed project/program/event, by providing details of your target market, advertising methods, and marketing goals. If using an upload please type "See Attached" in the response here.

The goal of the 2018 Mobile App project is to reach more festival-attendees and restaurant and gas station patrons to encourage travelers to visit our website and download the Mobile App from the App Store.

We have partnered with area restaurants and gas stations to act as area ambassadors to provide information and direct visitors tools available to educate patrons on things to do in our region. The Mobile App is a valuable tool and easy to use so that everyone with a mobile device can access information easily. Additionally, we will utilize print marketing materials, such as, rack cards, banners, napkins, balloons, and cups at area festivals and in restaurants and gas stations as a way to build awareness about our website and app. Again, our target market are current Florida visitors with the intent to attract them back to Columbia County, or to extend their current vacation by staying an extra day in Florida to experience our nature and cultural leisure activities, such as: Ichetuckee Springs, Stephen Foster State Park, O'Leno State Park, Suwanee River Wilderness trail, Historic Downtown Lake City, and dozens of other outdoor activities.

Upload your strategy for marketing option.

\*Detail your marketing plan for implementing the marketing strategy for the proposed project/program/event, which should include a timeline and advertising details. If using an upload please type "See Attached" in the response here.

We would begin July 1. Please see breakdown below.

- •Week 1-3: Planning
- •Week 4-6: Develop Artwork and print materials •Week 5-7: Print and order promotional materials
- •Week 8-10: Distribute marketing materials and educate area restaurants and gas stations
- •Week 11-52: Distribute marketing materials at area festivals and events
- •April 2018: SpringsRUs month. Local restaurants distribute coasters and post cards to patrons promoting our app

The app will continue to be marketed on the Columbia County TDC website, social media, in area hotels, on local billboards, and on signage at our sports complex

orginage at our operto compress	
Upload your marketing plan for implementing the marketing strategy option.	
*Will this project/program/event happen without VISIT FLORIDA grant funding?	No

#### **Budget**

Budget Information		
Expenses Categories:		
Contracted Services Description:	Annual App License	
Contracted Services Dollar Amount:	\$8,000	
Speakers Description:		
Speakers Dollar Amount:	\$0	
3rd Party Travel Description:		
3rd Party Travel Dollar Amount:	\$0	
Newspaper Advertising Description:		
Newspaper Advertising Dollar Amount:	\$0	Page : 2

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula

Billboard or Out of Home Advertising Description:	
Billboard or Out of Home Advertising Dollar Amount:	\$0
Magazine Advertising Description:	
Magazine Advertising Dollar Amount:	\$0
Radio Advertising Description:	
Radio Advertising Dollar Amount:	\$0
Digital Advertising (i.e. Google AdWords, Banner Ads) Description:	
Digital Advertising (i.e. Google AdWords, Banner Ads) Dollar Amount:	\$0
Social Media Advertising (i.e. Facebook, Twitter) Description:	
Social Media Advertising (i.e. Facebook, Twitter) Dollar Amount:	\$0
TV Advertising Description:	
TV Advertising Dollar Amount:	\$0
Email or E-Newsletter Advertising Description:	
Email or E-newsletter Advertising Dollar Amount:	\$0
Web Development Description:	
Web Development Dollar Amount:	\$0
Website Hosting Description:	
Website Hosting Dollar Amount:	\$0
Graphic Design/Production Description:	
Graphic Design/Production Dollar Amount:	\$0
Technical Web Design/Production Description:	
Technical Web Design/Production Dollar Amount:	\$0
Technical App Design/Production Description:	
Technical App Design/Production Dollar Amount:	\$0
Printing Description:	
Printing Dollar Amount:	\$0
Shipping/Postage Description:	
Shipping/Postage Dollar Amount:	\$0
Other 1 Description:	
Other 1 Dollar Amount:	\$0
Other 2 Description:	
Other 2 Amount:	\$0
Other 3 Description:	
Other 3 Amount:	\$0
Expected goods or services donated (In-kind) to applicant:	
In-Kind Services Donation 1 Description:	
In-Kind Services Donation 1 Dollar Amount:	\$0
In-Kind Services Donation Description 2:	
In-Kind Services Donation 2 Dollar Amount:	\$0
In-Kind Services Donation Description 3:	
In-Kind Services Donation 3 Dollar Amount:	\$0
*Total Expenses:	8000

In-kind services or goods must be provided to the applicant by a 3rd party vendor(s). Current Federal Accounting Standards Board require that in-kind services be recognized and recorded. VISIT FLORIDA requires documentation with description of services/goods provided, estimated value, and dates of services/goods provided. All project/program/event marketing expenses must be incurred, billed, and paid within the grant timeline of July 1, 2017 through June 15, 2018, in order to be eligible for reimbursement.

For all Matching Grants: Dollar for dollar match & Dollar match &

\*Explain how you plan to match the requested grant award amount.(max. 300 words)

Columbia County TDC will match grant award dollar for dollar.

CHRN-Marketing Rural Counties Grant Example: Applicant requests \$5,000 in grant funds. Applicant must expend \$7,500 in documented or in-kind donated services, in order to receive a reimbursement of \$5,000CHRN-Marketing Grant Example: Applicant requests \$5,000 in grant funds. Applicant must expend \$10,000 in documented or in-kind donated services, in order to receive a reimbursement of \$5,000

#### **Confirmation and Signature**

Authorized Signature

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula

Grant applications and any materials included in the applications are sul laws grant the right to any person to inspect any non-exempt public records the application of Florida's public records law and properly declaring, sul concerning any submitted information as required by Florida Law.If the acconstitutes trade secrets, intellectual property, proprietary information, o information should be clearly identified with particularity and marked conwith declarations of confidentiality, VISIT FLORIDA will notify the applications of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the provide legal representation to assist a confidential transfer of the providential transfer of the p	ord. Applicants are responsible for familiarizing themselves with obstantiating and defending any confidentiality claim or exemption application contains information that the applicant believes or information protected by a specific statutory exemption, the infidential. If a public records request is made involving documents ant so that the applicant may substantiate and defend the claim.
*I certify that the information contained in this application, including all attachments and support materials, is true and correct to the best of my knowledge and that I will abide by all legal, financial and reporting requirements as outlined in the Grant Program Guidelines.	
*Signature of Applicant:	
*Title:	

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann. Paula

Form W-9
(Rev. November 2005)
Department of the Treasury

# Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

ernal Revenue Service		
Name (as shown on your income tax return)		
Columbia County Board of Commissioners  Business name, if different from above		
Б		
Check appropriate box: Sole proprietor Corporation Partnership Other  Address (number, street, and apt. or suite no.)  P.O. Box 1529  City, state, and ZIP code  Lake City, FL 32056-1529	▶ Government	Exempt from backs withholding
Address (number, street, and apt. or suite no.) P.O. Box 1529	Requester's name and	address (optional)
City, state, and ZIP code		
Lake City, FL 32056-1529		
List account number(s) here (optional)		
art I Taxpayer Identification Number (TIN)		
nter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid ackup withholding. For individuals, this is your social security number (SSN). However, for a resident		urity number
en, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entiture employer identification number (EIN). If you do not have a number, see <i>How to get a TIN c</i>	ties, it is	or
ote. If the account is in more than one name, see the chart on page 4 for guidelines on whose		dentification number
mber to enter.		0 0 0 5 6 4
art II Certification	101010	0 0 0 0 0 4
der penalties of periury. I certity that:		
nder penalties of perjury, I certify that:  The number shown on this form is my correct taxpayer identification number (or I am waitin	or for a number to be in	bee fem at being

- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶	Ren	Set

# Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

- U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- 2. Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.
- In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foleign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

The U.S. owner of a disregarded entity and not the entity,

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Cat. No. 10231X

Form W-9 (Rev. 11-2005)

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application



#### PLEASE RETURN AS SOON AS POSSIBLE: -NOTE: ALL PAYMENTS WILL BE DELAYED UNTIL THIS LETTER IS RETURNED.

We are required to report to the Governor's Office the name, address and amount of expenditure which we have with any minority vendor. Under Chapter 288 Section 703, Florida Statutes, minority vendors include organizations owned at least 51% by a person or persons in one of the following minority categories: African American, Asian American, Hispanic American, Native American, and Non-Minority women.

We are also required to report the name, address and amount of expenditure which we have with any Service-Disabled Veteran Business. Under Chapter 295 Section 187, Florida Statutes, a service-disabled veteran business is at least 51% owned by one or more service disabled veterans.

Please complete the section below that applies to your company. Legal Name Columbia County Board of County Commissioners D.B.A. (If different than above.) Columbia County TDC Address 971 West Duval Street, Suite 145, Lake City, FL 32055 Is the business shown above a Service-Disabled Veteran Business? If the business shown above is owned by a minority vendor, check your qualifying minority status. Otherwise, check "Not a Minority Owned Business." Please do not check more than one category below. CHECK A TOTAL OF ONE NOT A Minority Owned Business Non-Minority Women African American Male African American Female Asian American Male Asian American Female Hispanic American Male Hispanic American Female Native American Male Native American Female **Executive Director** (Title) Paula Vann 1.23.2017 (print name) (date) Please return to us using the address or fax below, or you may email us at accounting@VISITFLORIDA.org Thank you for your time in filling out this form. Sincerely, E Fields Evangeline Fields, Chief Financial Officer, Chief Operating Officer

2540 W. Executive Center Circle. Suite 200. Tallahassee. Florida 32301

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