

REQUEST FOR INFORMATION (RFI) – OFFICE SPACE

The Columbia County Board of County Commissioners is currently conducting a space needs analysis, and estimates the future need of up to 50,000 square feet of office space. The County is interested in receiving information regarding the availability of existing or developable office space. Those interested in providing information are asked to submit a letter of interest that, at minimum, addresses the general building requirements outlined below:

Minimum space requirement – 5,000 square feet. Larger buildings may be considered.

Suitable paved parking to accommodate parking for employees and customers of the offices.

Building must comply with the Americans with Disabilities Act or be brought into compliance with reasonable expense.

Please mail Letters of Interest to:

Ray Hill
Purchasing Director
Columbia County Board of Commissioners
P. O. Box 1529
Lake City, FL 32056-1529

Or hand deliver to:

135 NE Hernando Ave
Suite 203
Lake City, FL 32055

This RFI in no manner obligates the County to lease or purchase space or pursue a contractual relationship with an entity that responds to this RFI or limits or restricts the County's right to lease or purchase space or pursue a contractual relationship with an entity that does not respond to this RFI. The County reserves the right to cancel this RFI at any time.

Letters of Interest will be accepted until 5:00 P.M. on September 2, 2016.

Bucky Nash
Chair