

**INVITATION TO BID
BID NO. 2017-BB
PAINTING TRAFFIC STRIPES**

Please be advised that Columbia County desires to accept bids on the above referenced item. Bids will be accepted through 2:00 P.M. on December 4, 2017.

Specifications and bid forms may be downloaded at:
<http://www.columbiacountyfla.com/PurchasingBids.asp>

Columbia County reserves the right to reject any and/or all bids and to accept the bid in the County's best interest.

**Columbia County Board of
County Commissioners**

Ronald Williams, Chair

**BID PROPOSAL
COLUMBIA COUNTY, FLORIDA
PROJECT NO. 2017-BB
PAINTING TRAFFIC STRIPES**

The Columbia County Board of Commissioners is currently soliciting bids to establish an annual contract for the painting of traffic stripes as needed. Bids will be received until 2:00 p.m., December 4, 2017 in the Purchasing office at 135 NE Hernando Ave. Room 203 Lake City, Florida 32055.

There are three (3) sections in this bid: Specifications/Special Conditions, General Instructions to Bidders, and Proposal. Please read all sections thoroughly. Complete the bid in accordance with the instructions and return by the date shown above.

If you need any additional information regarding this bid, please contact Ray Hill, Purchasing Director, at (386) 719-2028.

SECTION I - SPECIFICATIONS/SPECIAL CONDITIONS

A. Intent

The intent of this bid is to establish an annual, open-end contract for the purchase of painting traffic stripes, as and when needed. Contractor will be required to furnish painted traffic stripes. The County may request painting of traffic stripes for maintenance of existing roads, after asphalt resurfacing, or new street or parking lot construction.

B. Contract Period

The initial contract period shall be one year, commencing upon award by the Board.

The contract may be renewed annually if agreed upon by the contractor and the Board. All terms, prices and conditions shall remain firm for the initial period of the contract, and any renewal period.

C. Quantities

No warranty or guarantee is given or implied as to the total amount to be purchased as a result of this contract. Any quantities stated in this bid are estimates, to be used for bid comparison purposes only. Specific pavement markings will be ordered as needed.

D. Basis of Award

Award will be made to the lowest responsive, responsible bidder based on the Grand Total.

E. Pricing

All prices bid shall be for the provision of painting traffic stripes at various locations within Columbia County. Prices bid must include all necessary labor, materials, services, mobilization, etc. as are usually included in providing painting of traffic stripes, and as specified herein.

F. Delivery/Completion

Time is of the essence in the completion of work encompassed by this bid. Contractor must commence work on striping within ten (10) calendar days after notification by the County. Contractor must pursue the work continuously after commencement of job to complete the entire work order. The County seeks a source of supply that will provide accurate and timely delivery/completion. Delivery/completion schedules must be adhered to by the awarded bidder. If, in the opinion of the County, the successful bidder(s) fail at any time to meet the requirements herein, including the delivery/completion requirements, then the contract may be cancelled upon written notice. No work shall be performed on Saturday, Sunday or County recognized Holidays.

G. Addenda

The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given. If any addenda are issued to this Bid solicitation the County will attempt to notify all known prospective Bidders, however, it shall be the responsibility of each Bidder, prior to submitting their bid, to contact the County Purchasing Office at (386) 719-2028 to determine if addenda were issued and to make such addenda a part of their Bid proposal.

H. Insurance

The Contractor shall not commence operations, construction and/or installation of improvements pursuant to the terms of this Agreement until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the Columbia County Board of Commissioners County Manager.

The following insurance coverage shall be required.

1. Workers' Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees). The Contractor further agrees to be responsible for employment, control and conduct of its

employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance

- a. Naming the Columbia County Board of Commissioners as an additional insured, on General Liability Insurance only, in connection with the work being done under this contract to include general liability and automobile.

The certification or proof of insurance must contain a provision for notification to the County ten (10) days in advance of any material change in coverage or cancellation.

The successful bidder shall furnish to the County the certification or proof of insurance required by the provisions set forth above, within five (5) days after notification of award of contract.

J. Detail Specifications

1. **General**

The County seeks a contractor to provide painting of traffic stripes as needed. All stripes are to be painted in accordance with current Florida Department of Transportation Standard Specifications for Road and Bridge Construction. All materials used must comply with the applicable FDOT standards, including those listed in FDOT specifications 710 and 971 "Painting Traffic Stripes" and "Coatings and Traffic Marking Materials". Contractor will be required to provide all traffic control during work. Each job site must be left clean, and restored to existing or better condition.

2. **Items Required**

Bidders are to provide unit pricing as requested for each item of painting. Price shall include all materials, labor, mobilization and installation. Specific items, with estimated annual quantities to be purchased, are listed in Section III, Proposal, page 12.

3. **Warranty**

Contractor shall warrant that the retroreflectance for all marking shall not fall below 125 cd/fc*ft² [125 mcd/lx*m²] at initial acceptance by the County.

**Columbia County, Florida
Purchasing Department
General Instructions to Bidders**

These instructions will bind bidders and conditions herein set forth, except as specifically qualified in special bid and contract terms issued with any individual bid.

1. The following criteria are used in determining low responsible bidder:
 - A. The ability, capacity and skill of bidder to perform required service.
 - B. Whether the bidder can perform service promptly or within specified time.
 - C. The character, integrity, reputation, judgment, experience and efficiency of bidder.
 - D. The performance of previous contracts with Columbia County.
 - E. The suitability of equipment or material for county use.
 - F. The ability of bidder to provide future maintenance.
2. Payment Terms are net (30) unless otherwise specified. Favorable terms, discounts, may be offered and will be considered in determining low bids if they are deemed by Purchasing Department to be advantageous to the County.
3. All bids should be tabulated, totaled and checked for accuracy. Unit price will prevail in case of errors.
4. All requested information shall be included in the envelope. All desired information must be included for your bid to receive full consideration.
5. If anything on the bid request is not clear, you should contact the Purchasing Director immediately.
6. A bidders list is available at the Purchasing Office.
7. Quote all prices F.O.B. our warehouse or as specified in bid documents.
8. Each proposal shall be clearly marked on the outside of the envelope including Fed Ex, UPS or other delivery service envelopes, as a sealed bid. The name of the item being bid shall be shown on the outside in full.

9. No responsibility shall attach to any County representative or employee for the premature opening of bids not properly addressed or identified.
10. If only one (1) bid is received, the bid may be rejected and re-advertised or excepted if determined to be in the counties best interest.
11. Bids received late will not be accepted, and the County will not be responsible for late mail delivery.
12. Telephone and facsimile bids will not be acceptable in formal bid openings (sealed bids). Should a bid be misplaced by the County and found later, it will be considered. Any bidder may request and shall receive a receipt showing the day and time any bid is delivered to the appropriate office of the County from the personnel thereof.
13. Bids requiring bid bonds will not be accepted if bond is not enclosed. Cash or certified check will be accepted in lieu of bond except on construction projects where cost exceeds \$40,000.
14. All bidders must be recognized dealers in the materials or equipment specified and is qualified to advise in their application or use. A bidder at any time requested must satisfy the Purchasing Office and the County Manager that he has the requisite organization, capital, plant, stock ability and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which he is interested.
15. Any alterations, erasures, additions, or admissions of required information or any changes to specifications or bidding schedule are done at the risk of the bidder. Any bid will be rejected that has a substantial variation, that is; a variation that affects price, quantity, and quality or delivery date (when delivery is required by a specific time).
16. When requested, samples will be furnished to the County free of expense, properly marked for identification and accompanied by a list where there is more than one (1) sample. The County reserves the right to mutilate or destroy any sample submitted whenever it may be to the best interest of the County to do so for the purpose of testing.
17. The County will reject any material, supplies or equipment that did not meet the specifications, even though the bidder lists the trade names or names of such material on the bid or price quotation form.
18. The unauthorized use of patented articles is done entirely at the risk of the successful bidder.
19. The ESTIMATED QUANTITY given in the specifications or advertisements is for the purpose of bidding only. The County may purchase more or less than the estimated quantity and the vendor must not assume that such estimated quantity is part of the contract.

20. Only the latest model equipment as evidenced by the manufacture's current published literature will be considered. Obsolete models of equipment not in production will not be acceptable. The equipment shall be composed of new parts and materials. Any unit containing used parts or having seen any service other than the necessary tests will be rejected. In addition to the equipment specifically called for in the specification, all equipment catalogued by the manufacturer as standard or required by the State of Florida shall be furnished with the equipment. Where required by the State of Florida Motor Vehicle Code, vehicles shall be inspected and bear the latest inspection sticker of the Florida Department of Revenue.
21. The successful bidder on motor vehicle equipment shall be required to furnish with delivery of vehicle, certificate of origin and any other appropriate documentation as required by the Florida Motor Vehicle Department.
22. Prospective bidders are required to examine the location of the proposed work or delivery and determine, in their own way, the difficulties, which are likely to be encountered in the prosecution of the same.
23. All materials, equipment and supplies shall be subject to rigid inspection, under the immediate supervision of the Purchasing Department, its designee and /or the department to which they are delivered. If defective material, equipment, or supplies are discovered, the contractor, upon being instructed by the Purchasing Department or designee, shall remove, or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that the inspection of materials by the County will in no way lessen the responsibility of the Contractor release him from his obligation to perform and deliver to the County Sound and satisfactory materials, equipment, or supplies. The Contractor agrees to pay the costs of all tests upon defective material, equipment, or supplies or allow the costs to be deducted from any monies due him from the County.
24. Unless otherwise specified by the Purchasing Department all materials, supplies, or equipment quoted herein must be delivered within thirty (30) days from the day of notification or exceptions noted on bid sheets.
25. A contract will not be awarded to any corporation, firm, or individual who is, from any cause, in arrears to the County or who has failed in former contracts with the County to perform work satisfactorily, either to the character of the work, the fulfillment or guarantee, or the time consumed in completing the work.
26. Reasonable grounds for supposing that any bidder is interested in more than one proposal for the same item will be considered sufficient cause for rejection of all proposals in which he is interested.
27. Submitting a proposal when the bidder intends to sublet the contract may be a cause for rejection of bids or cancellation of the contract by the County Manager.
28. Unless otherwise specified the County reserves the right to award each items separately or on a lump sum basis whichever is in the best interest of the County.

29. The County reserves the right to reject any and/or all quotations, to waive any minor discrepancies in the bids for all bidders equally, quotations, or specifications, when deemed to be in the best interest of the County and also to purchase any part, all or none of the materials, supplies, or equipment specified.
30. Failure of the bidder to sign the bid or have the signature of an authorized representative or agent on the bid proposal in the space provided will be cause for rejection of the bid. Signature must be written in ink. Typewritten or printed signatures will not be acceptable.
31. Any bidder may withdraw his bid at any time before the time set for the opening of the bids. No bid may be withdrawn in the thirty- (30) day period after bids are opened.
32. It is mutually understood and agreed that if at any time the Purchasing Department or designee shall be of the opinion that the contract or any part thereof is unnecessarily delayed or that the rate of progress or delivery is unsatisfactory, or that the contractor is willfully violating any of the conditions or covenants of the agreement, or executing the same in bad faith, the Purchasing Department or his designee shall have the power to notify the aforesaid contractor of the nature of the complaint. Notification shall constitute delivery of notice, or letter to address given in the proposal. If after three (3) working days of notification the conditions are not corrected to the satisfaction of the Purchasing Director, he shall thereupon have the power to take whatever action he may deem necessary to complete the work or delivery herein described, or any part thereof, and the expense thereof, so charged, shall be deducted from any paid by the County out of such monies as may become due to the said contractor, under and by virtue of this agreement. In case such expense shall exceed the last said sum, then and in that event, the bondsman or the contractor, his executors, administrators, successors, or assigns, shall pay the amounts of such excess to the County on notice made by the Purchasing Department or his designee of the excess due.
33. If the bidder proposes to furnish any item of foreign make or product, he shall write "foreign" together with the name of the originating country opposite such item on a proposal.
34. Any complaint from bidders relative to the invitation to bid or attached specifications shall be made prior to the time of opening bids; other wise, the bidder waives any such complaint.
35. Contracts may be cancelled by the County with or without cause on thirty- (30) days advance written notice.
36. All contractors submitting bids for road projects in excess of \$150,000 must be pre-qualified with the Florida Department of Transportation and shall provide proof of such qualification upon request.
37. Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the Purchasing Department for Columbia County, a written notice of intent to file a protest not later than seventy-two (72) hours (excluding Saturdays, Sundays and legal holidays), after the posting of the bid tabulation. Protest procedures may be obtained in the Purchasing Department.

38. A person or affiliate who has been placed on the convicted vendor's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to Columbia County, may not submit a bid on a contract with Columbia County for the construction or repair of a public building or public work, may not submit bids on leases of real property to Columbia County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with Columbia County, and may not transact business with Columbia County for a period of 36 months from the date of being placed on the convicted vendor list.
39. Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;
- A. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
 - B. all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with the County.

SECTION III - PROPOSAL

IMPORTANT!!!

CERTIFICATION PAGE MUST BE SIGNED FOR BID TO BE
CONSIDERED

For the each of the following, furnish all tools, materials, labor and any other incidentals required to complete the marking as described:

Item	Estimated Annual Quantity	Description	Unit Price
Items will meet initial application retroreflectance.			
a.	L.F.	Striping, solid yellow line, 6” wide	\$_____/L.F.
b.	L.F.	Striping, double solid yellow line 6”	\$_____/L.F.
c.	L.F.	Striping, skip, yellow, 6” wide	\$_____/L.F.
d.	L.F.	Striping, solid white, 6” wide	\$_____/L.F.
e.	L.F.	Striping, solid yellow line, 12” wide	\$_____/L.F.
f.	L.F.	Striping, solid white line 18”	\$_____/L.F.
g.	L.F.	Striping, solid white, 24” wide	\$_____/L.F.
h.	L.F.	Striping, Solid Blue, 6” wide	\$_____/L.F.
i.	Ea.	Directional Arrows	\$_____/Ea.
j.	Ea.	RXR Messages	\$_____/Ea.

COMPANY NAME: _____

REPRESENTATIVE SIGNATURE: _____

2017-BB BID TABULATION

6" YELLOW SKIP 116 MILES -- 116 X _____ = \$_____

6" SOLID YELLOW 393 MILES -- 393 X _____ = \$_____

6" SOLID WHITE 57 MILES -- 57 X _____ = \$_____

8" SOLID WHITE .24 MILES -- .24 X _____ = \$_____

12 " SOLID WHITE .2 MILES -- .2 X _____ = \$_____

18" SOLID YELLOW .4 MILES -- .4 X _____ = \$_____

18" SOLID WHITE .4 MILES -- .008 X _____ = \$_____

24" SOLID WHITE .05 MILES -- .05 X _____ = \$_____

6" BLUE .01 MILES -- .01 X _____ = \$_____

Raised Pavement Markers-- 1000X _____ = \$_____

TOTAL \$_____

COMPANY NAME: _____

REPRESENTATIVE SIGNATURE: _____

BID PROPOSAL
COLUMBIA COUNTY, FLORIDA
PROJECT NO. 2017-BB
PAINTING TRAFFIC STRIPES
CERTIFICATION

I certify that the equipment and/or products meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, and the terms and conditions of this bid and I am thoroughly familiar with it's provisions and the quality and type of coverage called for and bid herein. The undersigned bidder further declares that he/she has not divulged, discussed or compared his /her bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY NAME: _____

ADDRESS: _____

PHONE/FAX: _____

REPRESENTATIVE SIGNATURE: _____

REPRESENTATIVE NAME: _____