



North Florida Water Utilities Authority  
PO Box 1266  
Lake City, FL 32055

**NORTH FLORIDA WATER UTILITIES AUTHORITY**  
**REQUEST FOR PROPOSALS**

**Request for Proposals: 2026-02**

**Proposals Title: Emergency Repair Services**

**INTRODUCTION:** NFWUA intends to award a contract for emergency repair services. NFWUA reserves the right to award all services under a **single contract**, or multiple contracts. This approach is intended to allow the NFWUA flexibility in selecting the most qualified and cost-effective combination of contractors for the service area (Suwannee and Columbia Counties).

NFWUA is an independent special district and interlocal government agency established to oversee and manage the water and wastewater services to the residents and businesses of Columbia and Suwannee Counties. NFWUA is responsible for planning, constructing, operating and maintaining water and wastewater infrastructure to serve the needs of its service area.

The Authority's intended schedule for this RFP is as follows:

SCHEDULE TABLE			
Event	Date	Time	Location
Release of RFP	12/18/25		<ul style="list-style-type: none"><li>• Suwannee County Procurement Portal: <a href="http://Suwanneecountyfl.bonfirehub.com">Suwanneecountyfl.bonfirehub.com</a></li><li>• Columbia County Procurement Portal <a href="https://www.columbiacountyfla.com/PurchasingBids.asp">https://www.columbiacountyfla.com/PurchasingBids.asp</a></li></ul>
Pre-RFP Meeting:	1/12/26	10:30 am	<ul style="list-style-type: none"><li>• Suwannee County Judicial Annex, 218 Parshley St SW, Live Oak FL 32064</li></ul>
Deadline for Questions	1/16/25	5:00 pm	Through email to: <ul style="list-style-type: none"><li>• <a href="mailto:hollandf@suwcountyfl.gov">hollandf@suwcountyfl.gov</a></li><li>• <a href="mailto:wendyp@nfwua.org">wendyp@nfwua.org</a></li></ul>
Deadline for Submissions	1/26/25	10:00 am	Suwannee County, Clerk of Court Cashier's Window, 200 S Ohio Ave, Live Oak, FL 32064
RFP Unsealing	1/26/25	10:05 am	Suwannee County Administration Conference Room, 224 Pine Ave SW, Live Oak, FL 32064

**DOCUMENTS AVAILABLE ON:** Electronic copies (in pdf format) of the RFP documents, specifications, and addenda are available from the Suwannee County Board of County Commissioner's Procurement Portal, [suwanneecountyfl.bonfirehub.com](http://suwanneecountyfl.bonfirehub.com), or from Columbia County's [columbiacountyfla.com/PurchasingBids.asp](http://columbiacountyfla.com/PurchasingBids.asp). All addenda issued in regard to this solicitation will be available on both Suwannee County and Columbia County's procurement portals. Vendors using partial sets of documents are fully responsible for any errors or omissions made due to not reviewing all documentation. **Due to the possibility of technical glitches, it will be the sole responsibility of the Contractor to check for all documents and addenda prior to submitting their subsequent RFP package.**

**MANDATORY PRE-BID MEETING NOTICE:** There is a mandatory pre-bid meeting Monday, January 12<sup>th</sup>, 2026, at 10:30 am at the following: Suwannee County Judicial Annex, 218 Parshley St SW, Live Oak, FL 32064.

**PROJECT OVERVIEW:** NFWUA operates and maintains a network of water and wastewater infrastructure that includes:

- Water treatment plants and associated distribution systems
- Wastewater treatment plants and collection systems
- Pumping and lift stations
- Related pipelines, control systems, and appurtenances

Successful proposer(s) will be responsible for the delivery of emergency repair services that ensure reliable, compliant, and efficient operation of these facilities, in accordance with all applicable federal, state, and local regulations.

Scope of Work will have greater detail on the network of water and wastewater infrastructure.

### **SCOPE OF SERVICES:**

#### Emergency (On-Call) Services

The Contractor(s) shall provide 24-hour, on-call emergency response services for:

1. **Water and sewer line repairs**, including breaks, leaks, and collapses.
2. **Equipment and system failures**, such as pumps, motors, and control systems.
3. **Electrical or instrumentation issues** impacting facility operations.
4. **Site restoration**, including asphalt patching, sidewalk repair, and related surface restoration following emergency excavations.

Due to the necessity of restoring services, or to minimize environmental hazards, Contractor(s) must be able to mobilize qualified personnel and equipment within 2 hours of notification by the Owner.

The Contractor will be expected to complete emergency projects within a reasonable amount of time. Materials shall be compensated at a cost-plus percentage to be negotiated with the successful proposer(s).

**CONTRACT TERM:** The initial contract term shall be for three (3) years, with the option to extend for up to two (2) additional one-year periods, subject to mutual agreement and satisfactory performance.

The following condition will be a part of the contract as required by Suwannee County:

Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;

1. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
2. all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with Suwannee County.

**PROPOSAL REQUIREMENTS:** Each proposal must include the following **sections**:

1. **Cover Letter** – Summary of interest and service groups proposed.
2. **Company Qualifications** – Background, size, years in business, and licenses.
3. **Experience and References** – Similar projects completed within the past five years.

4. **Staffing Plan** – Proposed personnel, certifications, and organizational chart.
5. **Technical Approach** – Methodology for operations, maintenance, and emergency response.
6. **Equipment and Resources** – Description of tools, vehicles, and equipment available.
7. **Safety and Compliance Programs** – Description of safety procedures and record.
8. **Cost Proposal** –
  - Hourly labor and equipment rates for emergency response and repairs
9. **Insurance and Bonding** – Proof of ability to meet Owner’s minimum requirements.
10. **Required Forms** –
  - Sworn Entity
  - Conflict of Interest
  - Drug Free Workplace Certification
  - Information Sheet for Transaction and Conveyances Corporate Identification
  - Certification Regarding Lobbying
  - E-Verify
  - Anti-Collision Statement Signature
  - Debarment
  - Failure to Perform Questionnaire
  - Human Trafficking Affidavit
  - Addendums (if applicable)

**SUBMISSION INSTRUCTIONS:**

Hard (paper) proposals are to be submitted with one (1) original proposal and one (1) copy—two (2) total sets of documentations. Hard proposals are due to the Suwannee County Clerk of the Board, 200 S Ohio Ave, Live Oak, FL 32064, no later than 10:00 am on January 26<sup>th</sup>, 2026, and should be notated on the outside of the sealed envelope as follows: **SEALED NFWUA RFP 2026-02 EMERGENCY REPAIR SERVICES**. *Late responses will not be opened.*

Digital proposals are due on the Suwannee County Board of County Commissioner’s procurement portal prior to 10:00 am on January 26<sup>th</sup>, 2026. The digital responding window will automatically lock at 10:00 am.

Responses submitted in any other manner, besides through the online portal or sealed paper responses to the Suwannee County Clerk to the Board, will not be accepted or considered.

**QUESTIONS:** As stated in the Schedule Table above, the deadline for questions **Friday, January 16<sup>th</sup>, 2026**, prior to **5:00 pm**, and all questions shall be submitted in writing to Ms. Holland Freeman ([hollandf@suwcountyfl.gov](mailto:hollandf@suwcountyfl.gov)) and Mrs. Wendy Parnell ([wendyp@nfwua.org](mailto:wendyp@nfwua.org)). Answers will be provided via written addendum. It is the sole responsibility of the respondent to check both Suwannee County and Columbia County procurement portals for all documentation pertaining to the RFP. Websites listed in the Schedule Table above.

Any, and all, such interpretations and any supplemental instructions will be in the form of a written addendum which, if issued, will be posted on the both Counties’ procurement portals. All addenda so issued shall become part of the bid documents.

**GENERAL CONDITIONS:**

- By tendering a response, respondent agrees that should the NFWUA fail to reach an agreement with the lowest responsible vendor, NFWUA may negotiate with the next lowest responsible vendor and so on until an agreement is reached with a responsible vendor.

- The North Florida Water Utilities Authority reserves the right to reject any and all submittals, waive formalities, and re-advertise and award the bid in the best interest of the County.
- All costs incurred in preparing a proposal are the sole responsibility of the proposer.
- The contractor shall warranty the work and materials for 1-year from the date of Substantial Completion of each task.
- The contractor shall perform any corrective work to a previous repair or installation at the contractor's expense.

**EVALUATION CRITERIA:** Proposals will be evaluated based on the following weighted factors:

EVALUATION FACTOR	WEIGHT
Technical Experience and Qualifications	25pts
Approach to Operations, Maintenance, and Emergency Response	25pts
Staffing and Resources	20pts
Cost Proposal	25pts
Safety Record and References	5pts

**NON-DISCRIMINATION STATEMENT:** NFWUA does not discriminate because of race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, handicap status, income status, or family status. NFWUA may not request documentation of a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor and may not give preference to a vendor based on the vendor's social, political, or ideological interests.

**CONE OF SILENCE NOTICE:** A cone of silence shall be established on all of the Authority's competitive selection processes. The cone of silence pertains to all solicitations (ITB, RFP, RFQ or other competitive solicitations), and prohibits any communication regarding such solicitation between the bidder (or its agents or representatives) or anyone on behalf of the bidder regarding such solicitation, and any Authority Board Member or Authority employee, selection committee member or other persons authorized to act on behalf of the Authority including the Authority's Architect, Engineer or their subconsultants, or anyone designated to provide a recommendation to award a particular contract, other than Procurement Department staff. The cone of silence shall be in effect from the time of advertisement until contract award. Violation of the cone of silence by, or on behalf of, a bidder shall be grounds for disqualification from competing in the competitive solicitation.

**SWORN ENTITY STATEMENT:** The North Florida Water Utilities Authority requires a Sworn Statement under section 287.133(3)(a), F.S., on Public Entity Crimes.

**INSURANCE:** The following table shows the insurance coverages required by the contractor:

<b>INSURANCE</b>	<b>MINIMUM COVERAGE</b>
<i>Workers' Compensation</i>	Statutory
<i>Employer's Liability</i>	
Bodily Injury, Each Accident	\$2,000,000.00
Bodily Injury by Disease, Each Employee	\$2,000,000.00
Bodily Injury/Disease, Aggregate	\$2,000,000.00
<i>General Liability</i>	
Each Occurrence (Bodily Injury and Property Damage)	\$1,000,000.00
General Aggregate	\$1,000,000.00
<i>Excess or Umbrella Liability</i>	
Each Occurrence	\$2,000,000.00
General Aggregate	\$2,000,000.00
<i>Automobile Liability</i>	
Combined Single Limit (Bodily Injury and Property Damage)	\$1,000,000.00
Other <i>[specify]</i>	\$ _____

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Rocky Ford, Chairman  
 North Florida Water Utilities Authority

**FACILITIES DESCRIPTIONS AND LOCATIONS**

<b>Suwannee County CIP WTP</b>					
Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
0.6	5	1	3.6	14.4	187.2
Facility:		Category 5 Class "C"			
Operator License:		A Class C or higher operator			
Distribution Pipe		Plastic (C900) & HDPE 6" & 12"			
Address		17391 Railroad St, Live Oak, FL 32060			
PWS ID		PWS ID #2614264			
Permit		Permit #0323276-OOI-WC			

<b>Suwannee County CR-137 WTP</b>					
Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
0.6	5	1	3.6	14.4	187.2
Facility:		Category 5 Class "C"			
Operator License:		A Class C or higher operator			
Distribution Pipe		Plastic & HDPE 6" & 12"			
Address		7653 CR 137, White Springs, FL 32096			
Permit #		PWS ID #2614270			
Permit		Permit #0385317-001-WC			

Columbia County Ellisville WTP					
Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
0.2	5	1	1.2	4.8	249.6
Facility:		Community Category 4 Class "C"			
Operator License:		Class C or higher operator			
Distribution Pipe		Plastic (C900) & HDPE 6" to 12"			
Address		2379 SE Giles Martin Rd			
PWS ID		PWS ID # 2124413			
Permit		0286758-007-WC			

Mason City WTP					
Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
0.1	1	0	0.1	0.4	20.8
Facility:		Limited Use System			
Operator License:		Class C or Higher Operator			
Distribution Pipe		Schedule 40 2"			
Address		SW Armand Pl			
PWS ID		Limited Use System			
Permit		WELL ID's: 12-57-1611980/12-57-1611977			

Town of Fort White WTP					
Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
0.3	5	1	1.8	7.2	93.6
Facility:		Community Category 3 Class "C"			
Operator License:		Class C or Higher Operator			
Distribution Pipe		Plastic (C900), HDPE, Schedule 40, 2" to 12"			
Address		172 SW Holstein Rd			
PWS ID		2124399			
Permit		0133825-020-WC			

Suwannee County CR-136 WWTP					
Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
0.5	5	1	3	12	156
Facility:		Category III, Class "C"			
Operator License:		A Class C or higher operator			
Collections Pipe		Plastic 4" and larger			
Address		7765 25th Road White Springs, FL 32096			
ID#		ID #FLAB07070			
File #		FLAB07070-002-DWF/MM			

**Columbia County Ellisville WWTP**

Hours Per Day	Days Per Week	Weekend Visit	Total Hrs Per Week	Monthly Total	Annual Total
3	5	1	18	72	936
Facility:	Category 3 Class "C" (With AO 204 NE)				
Operator License:	Class C or Higher				
Collections Pipe	DR18 and DR21, Force and Gravity 4" to 8"				
Address	2375 SE Giles Martin Rd				
ID#	FLA632759				
File #	FLA632759-008-DW3P				

### COST PROPOSAL FORM

Emergency Repair and Restoration Services		
Type	Unit	Dollar Figure
Mobilization	Flat Fee	\$
Certified Electrician	Per Hour	\$
Crane Truck	Per Hour	\$
Dump Truck	Per Hour	\$
Pickup Truck	Per Hour	\$
Vaccon	Per Hour	\$
Excavator	Per Hour	\$
Backhoe	Per Hour	\$
Laborer	Per Hour	\$
Supervisor	Per Hour	\$
Smoke Testing	Per Linear Foot	\$
Televising Sewer Line	Per Linear Foot	\$

\*Materials shall be compensated at a cost-plus percentage to be negotiated with the successful proposer(s), as mentioned in "Scope of Services" on page 2.

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),  
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to \_\_\_\_\_  
[print name of public entity]

by \_\_\_\_\_  
[print individual's name and title]

for \_\_\_\_\_  
[print name of entity submitting sworn statement]

whose business address is \_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: \_\_\_\_\_.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), **Florida Statutes**, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[indicate which statement applies.]**

\_\_\_ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **[attach a copy of the final order]**

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
[signature]

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Personally known \_\_\_\_\_

OR Produced identification \_\_\_\_\_ Notary Public - State of \_\_\_\_\_

\_\_\_\_\_  
(Type of Identification) My commission expires \_\_\_\_\_

(Printed typed or stamped Commissioned name of Notary Public)

DRUG FREE WORKPLACE CERTIFICATION  
North Florida Water Utility Authority

The undersigned in accordance with Section 287.087, Florida Statutes hereby certifies that the Firm/Individual does the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees from drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under this solicitation a copy of the statement specified in subsection (1) above.
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under this solicitation, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or no contest to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Firm/Individual complies fully with the above requirements.

\_\_\_\_\_  
Firm/Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

INFORMATION SHEET FOR TRANSACTIONS AND CONVEYANCES CORPORATE IDENTIFICATION  
North Florida Water Utility Authority

The following information will be provided to Suwannee County for incorporation in legal documents. It is; therefore, vital all information is accurate and complete. Please be certain all spelling, capitalization, etc. is exactly as registered with the state of federal government.

**(Please Circle One)**

**Is this a Florida Corporation:**     Yes     or     No

**If not a Florida Corporation,**

In what state was it created: \_\_\_\_\_

Name as spelled in that State: \_\_\_\_\_

<b>What kind of corporation is it:</b>	<u>"For Profit"</u>	or	<u>"Not for Profit"</u>
<b>Is it in good standing:</b>	<u>Yes</u>	or	<u>No</u>
<b>Authorized to transact business in Florida:</b>	<u>Yes</u>	or	<u>No</u>

State of Florida Department of State Certificate of Authority Document #: \_\_\_\_\_

**Does it use a registered fictitious name:**     Yes     or     No

**Name of Officers:**

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Vice President: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Director: \_\_\_\_\_

Other: \_\_\_\_\_

**Name of Corporation (As used in Florida):**

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(Spelled exactly as it is registered with the state or federal government)

**Corporate Address:**

Post Office Box: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Street Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

(Please provide post office box and street address for mail and/or express delivery; also for recorded instruments involving land)

**Federal Identification Number:**

(For all instruments to be recorded, taxpayer's identification is needed)

**Name and Title of individual who will sign the instrument on behalf of the company:**

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(Spelled exactly as it would appear on the instrument)

(Upon Certification of Award, Contract shall be signed by the President or Vice-President. Any other officer shall have permission to sign via a resolution approved by the Board of Directors on behalf of the company. Awarded Consultant shall submit a copy of the resolution together with the executed contract to the Office of Purchasing).

**44 C.F.R. APPENDIX A, PART 18**  
**CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements. The undersigned certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor \_\_\_\_\_ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

\_\_\_\_\_  
Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date

**E-Verify  
North Florida Water Utility Authority**

Company/Entity:

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Authorized Signature:

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The Company acknowledges and agrees to utilize the U. S. Department of Homeland Security's E-verify system in accordance with the terms governing use of the system, for the purpose of confirming the employment eligibility of all employees, subcontractors or persons utilized by the Company while undertaking work within Suwannee County.

HUMAN TRAFFICKING AFFIDAVIT  
North Florida Water Utility Authority

Affiant swears under pain and penalty of perjury that the bidding company or entity does not use coercion for labor or services as defined by Florida Statute § 787.06 which is hereby incorporated by reference.

\_\_\_\_\_  
**(Company or Entity Name)**

**Affiant who is an Officer/Authorized Representative of Company or Entity:**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**(Printed Name)**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_ by \_\_\_\_\_, by means of physical presence and \_\_\_\_\_ who is personally known to me or \_\_\_\_\_ has produced \_\_\_\_\_ as identification.

(NOTARY STAMP)

\_\_\_\_\_  
Notary Public

ANTI-COLLUSION STATEMENT  
North Florida Water Utility Authority

I hereby attest that I am the person responsible within my company for the final decision as to the price(s) and amount of this solicitation or, if not, that I have written authorization, enclosed herewith, from that person to make the statements set out below on his or her behalf and on behalf of my company.

I further attest that:

1. The price(s) and amount of this response have been arrived at independently, without consultation, communication, or agreement for the purpose or with the effect of restricting competition with any other company or person who is a responder or potential prime responder.
2. Neither the price(s) nor the amount of this response have been disclosed to any other company or person who is a responder or potential prime responder on this project, and will not be so disclosed prior to solicitation opening.
3. Neither the prices nor the amount of the response of any other company or person who is a responder or potential prime responder on this project have been disclosed to me or my company.
4. No attempt has been made to solicit, cause or induce any company or person who is a responder or potential prime responder to refrain from bidding on this project, or to submit a response higher than the response of this company, or any intentionally high or noncompetitive response or other form of complementary response.
5. No agreement has been promised or solicited for any other company or person who is a responder or potential prime responder on this project to submit an intentionally high, noncompetitive or other form of complementary response on this project.
6. The response from my company is made in good faith and not pursuant to any consultation, communication, agreement or discussion with, or inducement or solicitation by or from any company or person to submit any intentionally high, noncompetitive or other form of complementary solicitation.
7. My company has not offered or entered into a subcontract or agreement regarding the purchase or sale of materials or services from any company or person, or offered, promised or paid cash or anything of value to any company or person, whether in connection with this or any other project, in consideration for an agreement or promise by any company or person to refrain from bidding or to submit any intentionally high, noncompetitive or other form of complementary response or agreeing or promising to do so on this project.
8. My company has not accepted or been promised any subcontract or agreement regarding the sale of materials or services to any company or person and has not been promised or paid cash or anything of value by any company or person, whether in connection with this or any other project, in consideration for my company's submitting any intentionally high, noncompetitive or other form of complementary response, or agreeing or promising to do so, on this project.
9. I have made a diligent inquiry of all members, officers, employees, and agents of my company with responsibilities relating to the preparation, approval or submission of my company's response on this project and have been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, or other conduct inconsistent with any of the statements and representations made in this affidavit.
10. I understand and my company understands that any misstatement in this affidavit is and shall be treated as a fraudulent concealment from the Florida Department of Transportation, of the true facts relating to submission of responses for this contract.

ANTI-COLLUSION STATEMENT - SIGNATURE

I DECLARE UNDER PENALTY OF PERJURY IN THE SECOND DEGREE, AND ANY OTHER APPLICABLE STATE OR FEDERAL LAWS, THAT THE STATEMENTS MADE ON THIS DOCUMENT ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

CONFLICT OF INTEREST DISCLOSURE FORM  
North Florida Water Utility Authority

Please mark which of the following applies to you/your company:

\_\_\_\_\_ I hereby attest that no Suwannee County Board of County Commissioners employee(s), elected officials(s), of if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their corporation/partnership/individual business.

\_\_\_\_\_ The following person(s) name(s) and position(s) with your business.

NAME(S)

POSITION(S)

_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_ (Signature)

Title/Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

DEBARMENT  
North Florida Water Utility Authority

**Certification Regarding Debarment, Suspension,  
Ineligibility and Voluntary Exclusion**

Contractor Covered Transactions

- (1) The prospective contractor, \_\_\_\_\_, of the Sub-Recipient certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Sub-Recipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

Contractor Name:

\_\_\_\_\_

By:

\_\_\_\_\_

Signature

\_\_\_\_\_

Name and Title

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip

\_\_\_\_\_

Date

**EVIDENCE OF AUTHORITY TO DO BUSINESS IN THE STATE OF THE PROJECT**

**Failure to Perform Questionnaire  
North Florida Water Utility Authority**

Name of Company:

1. Has the company been involved in any litigation within the last (5) five years for failure to perform?

Yes          No

If yes, explain:

2. Has a bond company of other insurance been utilized to complete a project for the company within the last (5) five years?

Yes          No

If yes, explain: