

BOARD OF COUNTY COMMISSIONERS, COLUMBIA COUNTY, FLORIDA
INFORMATION TO BIDDERS
BID NO. 2017-J

The Board of County Commissioners will receive sealed bids in the office of Commissioners, 135 NE Hernando Avenue Room 203, Post Office Box 1529, Lake City, FL 32056-1529, until 11:00 A.M. on March 15, 2017, for the following:

Roadside Mowing and Litter Removal

All bidders must attend a pre bid meeting to be held at the Commissioners office located at 135 NE Hernando Avenue Room 203, Lake City, FL on March 7, 2017 at 2:00 P.M.

Bids will be publicly opened and read in the Commissioners' office at 11:00 A.M. on March 15, 2017 or as soon thereafter as practical. Bidders are fully responsible for the delivery of the bids.

The successful bidder will be required to furnish the County Manager with a performance bond and proof of required insurances prior to commencing work.

All bids are to be firm, valid and subject to acceptance for a period of 30 days after bid opening date.

Columbia County, Florida
Purchasing Department
General Instructions to Bidders

These instructions will bind bidders and conditions herein set forth, except as specifically qualified in special bid and contract terms issued with any individual bid.

1. The following criteria are used in determining low responsible bidder:
 - A. The ability, capacity and skill of bidder to perform required service.
 - B. Whether the bidder can perform service promptly or within specified time.
 - C. The character, integrity, reputation, judgment, experience and efficiency of bidder.
 - D. The performance of previous contracts with Columbia County.
 - E. The suitability of equipment or material for county use.
 - F. The ability of bidder to provide future maintenance.
2. Payment Terms are net (30) unless otherwise specified. Favorable terms, discounts, may be offered and will be considered in determining low bids if they are deemed by Purchasing Department to be advantageous to the County.
3. All bids should be tabulated, totaled and checked for accuracy. Unit price will prevail in case of errors.
4. All requested information shall be included in the envelope. All desired information must be included for your bid to receive full consideration.
5. If anything on the bid request is not clear, you should contact the Purchasing Director immediately.
6. A bidders list is available at the Purchasing Office.
7. Quote all prices F.O.B. our warehouse or as specified in bid documents.
8. Each proposal shall be clearly marked on the outside of the envelope including Fed Ex, UPS or other delivery service envelopes, as a sealed bid. The name of the item being bid shall be shown on the outside in full.
9. No responsibility shall attach to any County representative or employee for the premature opening of bids not properly addressed or identified.
10. If only one (1) bid is received, the bid may be rejected and re-advertised or excepted if determined to be in the counties best interest.

11. Bids received late will not be accepted, and the County will not be responsible for late mail delivery.
12. Telephone and facsimile bids will not be acceptable in formal bid openings (sealed bids). Should a bid be misplaced by the County and found later, it will be considered. Any bidder may request and shall receive a receipt showing the day and time any bid is delivered to the appropriate office of the County from the personnel thereof.
13. Bids requiring bid bonds will not be accepted if bond is not enclosed. Cash or certified check will be accepted in lieu of bond except on construction projects where cost exceeds \$40,000.
14. All bidders must be recognized dealers in the materials or equipment specified and is qualified to advise in their application or use. A bidder at any time requested must satisfy the Purchasing Office and the County Coordinator that he has the requisite organization, capital, plant, stock ability and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which he is interested.
15. Any alterations, erasures, additions, or admissions of required information or any changes to specifications or bidding schedule are done at the risk of the bidder. Any bid will be rejected that has a substantial variation, that is; a variation that affects price, quantity, and quality or delivery date (when delivery is required by a specific time).
16. When requested, samples will be furnished to the County free of expense, properly marked for identification and accompanied by a list where there is more than one (1) sample. The County reserves the right to mutilate or destroy any sample submitted whenever it may be to the best interest of the County to do so for the purpose of testing.
17. The County will reject any material, supplies or equipment that did not meet the specifications, even though the bidder lists the trade names or names of such material on the bid or price quotation form.
18. The unauthorized use of patented articles is done entirely at the risk of the successful bidder.
19. The ESTIMATED QUANTITY given in the specifications or advertisements is for the purpose of bidding only. The County may purchase more or less than the estimated quantity and the vendor must not assume that such estimated quantity is part of the contract.
20. Only the latest model equipment as evidenced by the manufacture's current published literature will be considered. Obsolete models of equipment not in production will not be acceptable. The equipment shall be composed of new parts and materials. Any unit containing used parts or having seen any service other than the necessary tests will be rejected. In addition to the equipment specifically called for in the specification, all equipment catalogued by the manufacturer as standard or required by the State of Florida shall be furnished with the equipment. Where required by the State of Florida Motor Vehicle Code, vehicles shall be inspected and bear the latest inspection sticker of the Florida Department of Revenue.

21. The successful bidder on motor vehicle equipment shall be required to furnish with delivery of vehicle, certificate of origin and any other appropriate documentation as required by the Florida Motor Vehicle Department.
22. Prospective bidders are required to examine the location of the proposed work or delivery and determine, in their own way, the difficulties, which are likely to be encountered in the prosecution of the same.
23. All materials, equipment and supplies shall be subject to rigid inspection, under the immediate supervision of the Purchasing Department, its designee and /or the department to which they are delivered. If defective material, equipment, or supplies are discovered, the contractor, upon being instructed by the Purchasing Department or designee, shall remove, or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that the inspection of materials by the County will in no way lessen the responsibility of the Contractor release him from his obligation to perform and deliver to the County Sound and satisfactory materials, equipment, or supplies. The Contractor agrees to pay the costs of all tests upon defective material, equipment, or supplies or allow the costs to be deducted from any monies due him from the County.
24. Unless otherwise specified by the Purchasing Department all materials, supplies, or equipment quoted herein must be delivered within thirty (30) days from the day of notification or exceptions noted on bid sheets.
25. A contract will not be awarded to any corporation, firm, or individual who is, from any cause, in arrears to the County or who has failed in former contracts with the County to perform work satisfactorily, either to the character of the work, the fulfillment or guarantee, or the time consumed in completing the work.
26. Reasonable grounds for supposing that any bidder is interested in more than one proposal for the same item will be considered sufficient cause for rejection of all proposals in which he is interested.
27. Submitting a proposal when the bidder intends to sublet the contract may be a cause for rejection of bids or cancellation of the contract by the County Coordinator.
28. Unless otherwise specified the County reserves the right to award each items separately or on a lump sum basis whichever is in the best interest of the County.
29. The County reserves the right to reject any and/or all quotations, to waive any minor discrepancies in the bids for all bidders equally, quotations, or specifications, when deemed to be in the best interest of the County and also to purchase any part, all or none of the materials, supplies, or equipment specified.
30. Failure of the bidder to sign the bid or have the signature of an authorized representative or agent on the bid proposal in the space provided will be cause for rejection of the bid. Signature must be written in ink. Typewritten or printed signatures will not be acceptable.

31. Any bidder may withdraw his bid at any time before the time set for the opening of the bids. No bid may be withdrawn in the thirty- (30) day period after bids are opened.
32. It is mutually understood and agreed that if at any time the Purchasing Department or designee shall be of the opinion that the contract or any part thereof is unnecessarily delayed or that the rate of progress or delivery is unsatisfactory, or that the contractor is willfully violating any of the conditions or covenants of the agreement, or executing the same in bad faith, the Purchasing Department or his designee shall have the power to notify the aforesaid contractor of the nature of the complaint. Notification shall constitute delivery of notice, or letter to address given in the proposal. If after three (3) working days of notification the conditions are not corrected to the satisfaction of the Purchasing Director, he shall thereupon have the power to take whatever action he may deem necessary to complete the work or delivery herein described, or any part thereof, and the expense thereof, so charged, shall be deducted from any paid by the County out of such monies as may become due to the said contractor, under and by virtue of this agreement. In case such expense shall exceed the last said sum, then and in that event, the bondsman or the contractor, his executors, administrators, successors, or assigns, shall pay the amounts of such excess to the County on notice made by the Purchasing Department or his designee of the excess due.
33. If the bidder proposes to furnish any item of foreign make or product, he shall write "foreign" together with the name of the originating country opposite such item on a proposal.
34. Any complaint from bidders relative to the invitation to bid or attached specifications shall be made prior to the time of opening bids; other wise, the bidder waives any such complaint.
35. Contracts may be cancelled by the County with or without cause on thirty- (30) days advance written notice.
36. All contractors submitting bids for road projects in excess of \$150,000 must be pre-qualified with the Florida Department of Transportation and shall provide proof of such qualification upon request.
37. Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the Purchasing Department for Columbia County, a written notice of intent to file a protest not later than seventy-two (72) hours (excluding Saturdays, Sundays and legal holidays), after the posting of the bid tabulation. Protest procedures may be obtained in the Purchasing Department.
38. A person or affiliate who has been placed on the convicted vendor's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to Columbia County, may not submit a bid on a contract with Columbia County for the construction or repair of a public building or public work, may not submit bids on leases of real property to Columbia County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with Columbia County, and may not transact business with Columbia County for a period of 36 months from the date of being placed on the convicted vendor list.

**COLUMBIA COUNTY, FLORIDA
ROADSIDE MOWING AND LITTER REMOVAL BID NO. 2017-J
SPECIFICATIONS**

**SECTION 1
GENERAL**

1.1 Description.

The work specified in this contract shall consist of roadside litter removal and roadside mowing. **The following specifications are to be strictly adhered to regardless of prior year's specifications or work requirements.**

1.2 Method of Measurement.

The quantities to be paid for will be the area, in miles, of mowing and litter removal completed and accepted. Special areas such as retention ponds will be measured in acres.

1.3 Basis of Payment.

Request payment for work completed and accepted by the County by submitting an invoice. The invoice shall be based on the pay items and unit prices contained in the Contract and shall include the Invoice Number, the Invoice Date and the period that the invoice represents. Submit the invoice to the Roadside Mowing Director. Upon receipt and approval, payment will be made during the County's next scheduled check run which is on a bi-weekly schedule.

Prices and payment will be full compensation for furnishing all equipment, materials, labor, and incidentals necessary to complete all mowing and litter removal operations specified and completed.

Compensation will be the unit price per mile for mowing times the actual miles completed and accepted and the unit price for litter removal times the actual miles completed and accepted and the unit price for special mowing times the actual acres completed and accepted. Invoices shall include road names of start and stop points for each billing cycle.

Payment will be made under the items specified in the Bid Price Proposal.

1.4 Renewal Option.

Contracts may be renewed on a yearly basis. The renewal shall be subject to the same unit bid prices and associated quantities as well as all other terms and conditions set forth in the original contract and the supplemental agreement(s) determined by the Roadside Mowing Director to continue into the renewal period. Renewals shall be made at the sole discretion and option of the County and must be agreed to in writing by both parties.

Renewal is contingent upon the availability of funds and the satisfactory performance of the Contractor as determined by the County.

1.5 Mobilization.

There will be no separate pay item for mobilization under this contract.

1.6 Insurance

General Liability Insurance: Carry and keep in force, during the period of this Contract, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with bodily injury limits of at least \$1,000,000 each occurrence, and property damage insurance of at least \$100,000 each occurrence, for the services and work to be rendered in accordance with this Contract. Certificates of such insurance shall be filed at the time of Contract execution with the County Manager's Office.

Workers' Compensation Insurance: Provide Workers' Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Workers' Compensation Law for all employees. If subletting any of the work, ensure that the employees of the subcontractors are covered by similar insurance. Ensure that any equipment rental agreements that include operators who are employees of independent Contractors, sole proprietorships or partners are covered by similar insurance.

1.7 Dispute Resolution

Any dispute shall be heard by a panel made up of the Public Works Director, Purchasing Director and the Commissioner of the district where the problem occurs. The panel will then make a recommendation for resolution. If the contractor remains unsatisfied he may then request to be heard by the Board of Commissioners.

SECTION 2 ROADSIDE LITTER REMOVAL SPECIFICATIONS

2.1 Description.

The work specified in the section consists of pickup, removal, disposal of litter, and otherwise undesirable or objectionable appearing debris within the maintained limits of the County right-of-way, including paved roadways and shoulders.

Litter or debris may consist of but is not limited to varied sizes of bottles, cans, paper, tires, tire pieces, lumber, vehicle parts, metal junk, brush, and other items to be removed under this work.

2.2 Frequency of Removal.

The Roadside Mowing Director will determine when to begin each pickup. Areas or portions of areas may be increased or decreased, as determined by the Roadside Mowing Director. The total number and the timing of pickup will depend upon the litter conditions that exist. Areas specified as litter removal areas will be picked up at a minimum of 5 times per year. The actual number of litter pickups maybe increased, as determined by the Roadside Mowing Director or Board, due to the intensity of litter or special events.

Complete each litter removal cycle within 35 working days of beginning the cycle, usually in conjunction with the mowing cycle. This would be reduced to 20 working days per cycle if county is divided into North and South zones, being operated concurrently.

Under this contract litter is to be removed from the right-of-way directly in front of the mowing crew. Litter removal shall be performed in the area not more than one hour before it is to be mowed. The County at its discretion may call for a cycle of litter removal that does not coincide with roadside mowing.

2.3 Equipment.

Mowing contractor must provide two(2) tractors with 15' batwing mowers, litter crew ahead of tractors, and trim crew to follow tractors to clean around appurtenances as shown under 3.2. in each zone.

Equip vehicles and mobile equipment used on the project with a minimum of one class 2 amber or white flashing light that meets the Society of Automotive Engineers recommended practice SAE J845 and SAE J318. The Roadside Mowing Director may require a white flashing light meeting the above requirements when conditions reduce the effectiveness of amber light.

Ensure all equipment safety devices recommended by the manufacturer are installed and properly maintained.

Park vehicles and equipment not in use or left on the right-of-way overnight as close as possible to the right-of-way line and always outside of the applicable clear zone. Conduct service and supply operations as close to the right-of-way line as possible

Equipment that is utilized to transport litter will be constructed in a manner to preclude further distribution or loss of litter along the roadway. Cover and secure all open top carriers with tarpaulins.

Submit a written request for approval, to the Roadside Mowing Director, for the use of specialized equipment designed for mechanized removal of litter and debris. Demonstrate satisfactory results at no cost to the County that the specialized equipment will produce quality litter removal, if deemed necessary by the Roadside Mowing Director. The Roadside Mowing Director may require additional safety devices or precautions unique to the equipment.

Equipment that damages curbs, pavement, or turf will not be allowed.

2.4 Limitation of Operation.

Maintenance of traffic will be in accordance with Section 103 of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction (latest edition).

No work shall be performed on Sundays unless approved by the Roadside Mowing Director prior to performance. All work shall be performed during daylight hours.

Workmen will wear orange clothing of high visibility such as a vest, shirt, or jacket, when performing litter pickup operations.

2.5 Disposal of Litter and Debris.

Provide locations for disposal and remove all litter that has been placed in trash bags for pick up from the right-of-way at the end of each working day. Be responsible for disposal of litter and debris and any cost that may incur in accordance with applicable local and state laws. Storage or stockpiling of litter or debris on the right-of-way will not be permitted.

Provide the landfill receipts with each invoice submittal so the County may track tonnage removed. Last year there was approximately 30 tons of debris removed under this contract.

Under this contract the County will be responsible for paying disposal fees at Winfield Solid Waste Facility.

2.6 Quality.

Completed areas will be reviewed for quality and acceptance by the Roadside Mowing Director. Areas determined to be unsatisfactory, by the Roadside Mowing Director, will be re-cleaned at no additional cost. Areas will be cleaned in a manner that they are left reasonably free of all litter and debris. The Roadside Mowing Director will not penalize for litter and debris that may have been deposited between the time the work was completed and the time when the Roadside Mowing Director approves the work.

SECTION 3 ROADSIDE MOWING SPECIFICATIONS

3.1 Description.

Mow grass or vegetation in roadside areas with conventional mowing equipment a minimum of 4 times per year. Vegetation consists of planted and/or natural grasses, weeds, and other vegetation within the area to be mowed. Approximately 514 miles of roadway (see attached list). The County shall have the right to add or remove roads from this contract as needed. Five special areas shall be mowed while completing the mowing cycle, approximately 17.4 acres (see attached list).

The County desires alternate bids consisting of two zones to be performed concurrently. The Zones are as follows:

North Zone: Beginning at the northernmost border of the Columbia County line, all county roads to the south down to CR 242, CR 242A, and CR 252, stopping at the Columbia County High School easternmost property line for an estimated distance of 271 miles.

South Zone: Beginning at the southernmost border of the Columbia County line, all county roads to the north up to CR 242, CR 242A, and CR 252, stopping at the Columbia County High School easternmost property line for an estimated distance of 243 miles.

Zones may be awarded to one or two contractors, whichever is in the best interest of the County.

Bidder must furnish a complete proposal of a plan to accomplish the required work, including a list of the equipment and personnel to be utilized, with bid.

3.2 Types of Mowing Areas.

3.2.1 General: The Roadside Mowing Director will determine the areas to be cut and type of mowing to be accomplished in each.

Mowing around appurtenances shall be mowed or trimmed on all sides. Appurtenances include, but are not limited to, sign post and bases, delineator post, fences, guardrail, barrier walls, end walls, pipes, drainage structures, poles, guys, mail boxes, landscaped areas, and trees.

3.2.3 Large Machine Mowing: Large machine mowing encompasses the routinely mowed areas of shoulders, front and back slopes that are 3 horizontal to 1 vertical or less, roadside ditch bottoms, and similar areas conducive to the use of large machine mowing equipment.

3.2.3 Slope Mowing: Slope mowing is generally limited to slopes greater or steeper than 3 horizontal to 1 vertical and are relatively inaccessible to the use of conventional style equipment, e.g., steep slopes, wet roadside ditch bottoms, canal banks, intersections, overpasses, etc. These type areas will require the use of specialized equipment designed for slope mowing.

3.2.4 Intermediate Machine Mowing: Intermediate machine mowing consists of mowing areas not accessible by large machine mowing equipment but not conducive to the use of small machine mowing equipment. These areas consist of shoulders, roadside ditch bottoms, raised median islands, various width utility strips, and similar areas.

3.2.5 Small Machine Mowing: Small machine mowing consists of mowing areas **not accessible by large and intermediate machine mowing equipment**. These areas consist of narrow shoulders, landscaped shoulders, narrow roadside ditch bottoms, narrow width utility strips, and similar areas.

3.3 Frequency of Mowing.

Where landscaping has been established or natural landscaping has been preserved, mow conforming to the established mowing contours. Mow up to the limits maintained by the County and around existing appurtenances located within the roadway right-of-way as directed by the Roadside Mowing Director. Although some areas may appear to have been neglected or left out of previous mowing the contractor shall be responsible for mowing entire County right of way.

The first cycle shall begin within 10 business days of owner notification, typically between April 1 – May 15th and the 4th cycle shall be completed no later than November 30th of each year.

During the spring several rural roadways in Columbia County bloom with wildflowers. The service provider(s) will be given a list of areas to avoid mowing and the approximate time frame for such areas to be avoided. The avoidance of these areas will not have any effect on the mileage calculations for payment. Wildflower plots shall be mowed approximately four (4)

times per year. Wildflower plots or naturally occurring wildflowers established in an area approximately 10' x 10' or larger shall be avoided when in bloom until next mowing cycle to aid in re-seeding. Wildflowers to be avoided are limited to some varieties of Coreopsis and Drummondii Phlox. No deduction will be made from the pay quantities for any one wildflower area not mowed. Quantities shall be agreed upon prior to beginning work in any area in question.

The Roadside Mowing Director will determine the type of mowing, the estimated number of miles to be accomplished within a specified number of calendar days (cycle), when to begin each mowing cycle, and the total number of cycles. Complete each mowing cycle within 35 working days of beginning the cycle for base bid. Complete each mowing cycle within 20 working days of beginning the cycle for each alternate bid. The minimum number of cycles is 4 for each type of mowing.

A penalty of 10% will be assessed against the Contractor if the mandated 35 mowing days per cycle is not adhered to for base bid and 20 days for zone bids. The penalty will be subtracted from the Contractor's total amount for the cycle being billed. The Contractors may request an extension of time for roads not be capable of being mowed due to adverse conditions, i.e.: flooding, tree trimming, etc.

The miles of road to be paid under the contract may be reduced due to but not limited to the following conditions: construction, flooding, other natural disasters, etc.

3.4 Equipment.

Equip all mowing equipment with a slow moving vehicle sign located on the rear of the tractor, amber flashing light or white strobe light mounted on the tractor, 18 inch X 18 inch fluorescent orange warning flags mounted on each side of the rear of the mower, protective devices on the mower to prevent objects from being thrown into traffic, and safety devices installed by the manufacturer. Properly install and maintain safety devices at all times when the equipment is in use.

If the Roadside Mowing Director determines that any equipment is deficient in safety devices, remove the equipment from service immediately. Keep the equipment out of service until the deficiency is corrected to the satisfaction of the Roadside Mowing Director. Inspection of the equipment by the Roadside Mowing Director will not relieve the Contractor of responsibility or liability for injury to persons or damage to property caused by the operation of the equipment, nor will it relieve the Contractor of the responsibility to meet the established time for the completion of the mowing cycle.

Maintain the mowing equipment so as to produce a clean, sharp cut and uniform distribution of the cuttings at all times. The mowing equipment used will have the capability of cutting a height from 4 inches to 13 inches. **Blade sharpening should be done as many times per week as necessary to produce a clean cut as determined by the Roadside Mowing Director.**

Furnish equipment of a type and quantity to perform the work satisfactorily within the time specified herein.

Should Columbia County operate North and South zones, mowing contractor must provide two(2) tractors with 15' batwing mowers, litter crew ahead of tractors, and trim crew to follow tractors to clean around appurtenances as shown under 3.2. in each zone.

3.5 Method of Operation.

Begin any mowing cycle when authorized by the Roadside Mowing Director in writing. Notify the Roadside Mowing Director when a cycle is started and when work is interrupted for any reason.

Prior to beginning work on the first cycle, provide a pattern or plan for mowing to the Roadside Mowing Director for approval. Subsequent cycles will follow the pattern adopted for the first cycle.

Mow grass and vegetation on slopes or around appurtenances concurrent with the mowing operation.

Complete each mowing cycle in its entirety prior to beginning another cycle.

When work by other's, or weather conditions of a temporary nature, prevent the mowing of any areas, and such conditions are eliminated during the period designated for that mowing cycle, the Roadside Mowing Director may require mowing of these areas as part of the cycle without penalty for exceeding the time allowed or additional compensation.

Do not mow-grassed areas saturated with standing water or other non-desirable conditions to the point standard mowing equipment may not be used without excessive damage to the turf. If non-desirable conditions exist, the Contractor shall notify the Roadside Mowing Director for approval to remove an area from the mowing list. Deductions may be made from the pay quantities for any one area un-mowed during a cycle.

Prior to mowing, pickup, remove and dispose from the right-of-way, any large items such as wood, tires, cans, bags of trash, newspapers, magazines, large boxes, etc., that would be torn, ripped, or scattered by the mower and result in an objectionable appearance.

Exercise the necessary care to preclude any source of litter.

3.6 Limitation of Operation.

Maintenance of traffic will be in accordance with Section 103 of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction (latest edition).

When mowing within four (4) feet of the travel-way (travel lane), operate the equipment in the same direction of the traffic, unless the adjacent lane is closed to traffic. All lane closures will have the prior approval of the Roadside Mowing Director. Mowers may operate in either direction when mowing four (4) feet or more from the travel-way.

No work shall be performed on Sundays. All work shall be performed during daylight hours.

The foregoing requirements are to be considered as minimum and compliance will in no way relieve the Contractor of final responsibility for providing adequate traffic control devices for the protection of the public and employees throughout the work areas.

3.7 Quality.

Completed areas will be reviewed for quality and acceptance by the Roadside Mowing Director. Re-mow areas determined to be unsatisfactory, by the Roadside Mowing Director, at no additional cost to the County. Complete areas requiring re-mowing within the mowing cycle time specified in Sub-article 3.3.

Mow all grass and vegetation to a height of 6 inches +/- ½ inch. When determined by the Roadside Mowing Director, certain areas, due to location, may be cut to a height of 4 inches +/- ½ inch.

No streaking or scalping will be allowed in the areas mowed. Mowing areas of different widths will be connected with smooth flowing transitions. No accumulation or piling of cuttings will be allowed as a result of cleaning of the equipment.

Mow all grass and vegetation on slopes or around appurtenances to the same height and quality as the surrounding mowed area. It is not required to remove grass or other vegetation cuttings from the right-of-way, or required to rake or pick up the cuttings

Negligence that results in damage to turf, curbs, sidewalks, pavement, signs or structures, mailboxes, appurtenances, etc. will be repaired or replaced to the satisfaction of the Roadside Mowing Director at no additional cost to the County. Complete repairs prior to submission of the invoice for work accomplished during the cycle. If the contractor fails to make the necessary repairs within five working days, the Public Works department will make the repairs and shall deduct the cost of those repairs from the Contractor's next invoice.

BID FORM
BID NO. 2017-J
(BASE BID)
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

BID FORM FOR: ROADSIDE MOWING AND LITTER REMOVAL

Bids must be received in the office of the board of County Commissioners, Columbia County, 135 NE Hernando Ave. Room 203, P.O. Box 1529, Lake City, FL, 32056-1529. No later than 11:00 A.M. on March 15, 2017, In a Sealed Envelope, Plainly Marked: "**Sealed Bid For: Roadside Mowing and Litter Removal**".

Bids will be opened in the office of the Board of County Commissioners at 11:00 A.M. on March 15, 2017 or as soon thereafter as practical.

Columbia County reserves the right to reject any and/or all bids and to accept the bid in the county's best interest, bid F.O.B., Columbia County, Florida.

Addendums No. _____ have been received.

Item	Unit	Estimated Quantity (X)	Estimated Cycles (X)	Bid Price =	Total
Roadside Mowing	Mile	514	4	\$_____	\$_____
Roadside Litter Removal	Mile	514	5	\$_____	\$_____
Special Project Mowing	Acre	17.4	4	\$_____	\$_____
Bascom Norris Slopes			8	\$_____	\$_____
Landfill Slopes	Acre	133	4	\$_____	\$_____
Total Contract Amount					\$_____

I certify that the services or products meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid and I am thoroughly familiar with its provisions and the quality and type of coverage called for and bid herein. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: _____ DATE: _____

ADDRESS: _____ PHONE NO: _____

SIGNATURE: _____ PRINT NAME: _____

TITLE: _____

BID FORM
BID NO. 2017-J
(ALTERNATE A NORTH ZONE)
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

BID FORM FOR: ROADSIDE MOWING AND LITTER REMOVAL

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Item	Unit	Estimated Quantity (X)	Estimated Cycles (X)	Bid Price =	Total
Roadside Mowing	Mile	271	4	\$_____	\$_____
Roadside Litter Removal	Mile	271	5	\$_____	\$_____
Special Project Mowing	Acre	15.4	4	\$_____	\$_____
Bascom Norris Slopes			8	\$_____	\$_____
Total Contract Amount					\$_____

I certify that the services or products meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid and I am thoroughly familiar with its provisions and the quality and type of coverage called for and bid herein. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: _____ DATE: _____

ADDRESS: _____ PHONE NO: _____

SIGNATURE: _____ PRINT NAME: _____

TITLE: _____

BID FORM
BID NO. 2017-J
(ALTERNATE B SOUTH ZONE)
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

BID FORM FOR: ROADSIDE MOWING AND LITTER REMOVAL

Bids must be received in the office of the board of County Commissioners, Columbia County, 135 NE Hernando Ave. Room 203, P.O. Box 1529, Lake City, FL, 32056-1529. No later than 11:00 A.M. on March 15, 2017, In a Sealed Envelope, Plainly Marked: "**Sealed Bid For: Roadside Mowing and Litter Removal**".

Bids will be opened in the office of the Board of County Commissioners at 11:00 a.m. on March 15, 2017 or as soon thereafter as practical.

Columbia County reserves the right to reject any and/or all bids and to accept the bid in the county's best interest, bid F.O.B., Columbia County, Florida.

Addendums No. _____ have been received.

Item	Unit	Estimated Quantity (X)	Estimated Cycles (X)	Bid Price =	Total
Roadside Mowing	Mile	243	4	\$_____	\$_____
Roadside Litter Removal	Mile	243	5	\$_____	\$_____
Special Project Mowing	Acre	2	4	\$_____	\$_____
Total Contract Amount					\$_____

I certify that the services or products meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid and I am thoroughly familiar with its provisions and the quality and type of coverage called for and bid herein. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: _____ DATE: _____

ADDRESS: _____ PHONE NO: _____

SIGNATURE: _____ PRINT NAME: _____

TITLE: _____

Special Project Mowing

Road Retention Pond 252-B	10 Acres
Hunter Panels Retention Pond	2 Acres
Service Zone Retention Pond	2 Acres
Old Wire Rd Retention Pond	2 Acres
Bascom Norris and Sisters Welcome Retention Pond	1.4 Acres
Total Special Area Mowing	<u>17.4 Acres</u>

**COLUMBIA COUNTY, FLORIDA
ROADSIDE MOWING AND LITTER REMOVAL BID NO. 2017-J**

Fuel Surcharge

Pricing for the RFB is inclusive and based on current fuel prices. There is no additional fuel surcharge at this time. In the event of deflation/inflation of fuel costs we propose using the chart below.

Fuel Price Per Gallon

Low End	High End	Adjustment	Comments
1.00	1.49	5%	Rebate
1.50	1.99	4%	Rebate
2.00	2.50	None	Price Per Contract
2.51	3.00	4%	Surcharge
3.01	3.50	5%	Surcharge

Rebate below \$1.00 per gallon or surcharge over \$3.50 per gallon will be by mutual agreement between Columbia County and Bidder.

The Benchmark for companies will be weekly data from the website WWW.fuelgaugereport.com by AAA. Prices will not be adjusted unless benchmark prices fall outside the above parameters for four (4) or more consecutive weeks. Adjustments will begin in the fifth week and will not be retroactive.