

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**  
**PROJECT NUMBER 2013-11**  
**County Road 252-Roadway Improvements**

**NOTICE TO CONTRACTORS**

Notice is hereby given that sealed bids will be received in the Columbia County Manager's office until **11:00 A.M.** on **May 16, 2013**, for Columbia County Project No. **2013-11**. This office is located on the second floor of the Courthouse Annex at 135 Hernando Avenue, Room 203 Lake City FL 32055.

This project consists of improving 1825 LF of roadway along County Road 252, including a new turnlane accessing Columbia High School.

Project has a critical timeline, and contract dates will be **JUNE 5, 2013 thru AUGUST 16, 2013**.

Scope of work includes asphalt milling, widening, limerock base, asphaltic concrete (structural and surface), driveway improvements, drainage improvements, school zone signage, pavement markings, erosion control, and incidental items.

The Bid Forms and Construction specifications may be obtained from the County's web site at <http://www.columbiacountyfla.com/PurchasingBids.asp>. Deadline for questions regarding specifications and/or bid documents must be received before **11:00 A.M.** on **May 15, 2013**

The successful bidder will be required to furnish the County Manager with a performance bond, and proof liability insurance prior to commencing work.

The Columbia County Commission reserves the right to reject any or all bids and to add to the contract or delete from the contract to stay within their funding capabilities.

Columbia County Board of County Commissioners

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Stephen E. Bailey, Chair

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**  
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**BID PROPOSAL**

THE UNDERSIGNED hereby propose to furnish all materials, labor, and supervision for the construction of the subject project including conformance with the construction requirements and specifications for the following unit prices:

	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Mobilization	LS	1		
2	Maintenance of Traffic	LS	1		
3	Grading and Finishing	LS	1		
4	Borrow Material	CY	1200		
5	Milling	SY	2960		
6	Limerock Base	SY	1535		
7	Side Drain, 18" RCP	LF	236		
8	Cross Drain, 24" RCP	LF	16		
9	Side Drain, 24" CMP	LF	342		
10	Headwall	EA	2		
11	Mitered End Section 18"	EA	9		
12	Mitered End Section 24"	EA	2		
13	Intersections and Driveways	SY	350		
14	Asphaltic Concrete SP 9.5	TN	937		
15	Shoulder Rework	LS	1		
16	Sod Strip 30" (Bahia)	SY	1350		
17	Seed and Mulch	LS	1		
18	Staked Silt Fence	LF	500		
19	Signs, Single Post	LS	1		
20	Painted Pavement Markings and RPM's	LS	1		

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**Pay Item Notes:**

**Item 2 (Maintenance of Traffic)** - includes all elements required for MOT, temporary centerline delineation, and construction layout/survey required.

**Item 3 (Grading and Finishing)** – Materials, equipment, and labor for profile correction area including but not limited to limerock material, scarifying, limerock placement, shaping, compacting, finishing, and priming for placement of asphalt.

**Item 4 (Borrow Material)** - includes material needed for driveway construction and shoulder material.

**Item 5 (Milling)** - includes cost to remove existing asphalt to existing base through profile correction area.

**Item 6 (Limerock Base)** - includes limerock needed for widening and trenching.

**Item 7, 8, & 9, (Side & Cross drains)** - quantities DO NOT include pipe length included with mitered end sections. (see construction plans).

**Item 13 (Intersections and Driveways)** - includes cost to construct (2) drives with 6" limerock and 1 ½" asphaltic concrete.

**Item 14 (Asphaltic Concrete SP 9.5)** - does include quantity for intersections and driveways requiring resurfacing.

**Item 15 (Shoulder Work)** - includes cost to scarify/mix shoulder and final dressing required for sod placement.

**Item 16 (Sod Strip 30")** - is to be place in all areas directed by the engineer.

**Item 17 (Seed and Mulch)** - includes all areas disturbed not sodded.

**Item 18 (Staked Silt Fence)** - shall be placed at all areas of potential stormwater runoff as directed by the Engineer.

**Item 19 (Signs, Single Post)** - shall include all signs required per construction plans.

**Item 20 (Painted Pavement Markings)** - shall include all necessary striping (2 coats each) and RPM's required per construction plans.

**Any and all items may be increased, decreased, or omitted as directed by the Engineer at no cost to the County.**

**All materials and construction shall conform to both the requirements of the latest FDOT Standard Specifications for Road and Bridge Construction and the latest FDOT Design Standards.**

**ALL INCIDENTAL WORK INCLUDED IN THESE ITEMS  
ALL UNIT PRICE AND TOTAL SPACES MUST BE FILLED IN TO CORRELATE WITH EACH ITEM**

<b>PROJECT TOTAL \$</b>
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**FIRM** \_\_\_\_\_

**(Seal)**

**BY** \_\_\_\_\_

**President**

**ATTEST** \_\_\_\_\_

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**General Requirements**

**I. General.**

This project consists of improving 1825 LF of roadway along County Road 252, including a new turnlane accessing Columbia High School. Scope of work includes asphalt milling, widening, limerock base, asphaltic concrete (structural and surface), driveway improvements, drainage improvements, school zone signage, pavement markings, erosion control, and incidental items.

**II. Contract Time**

The contract time shall start on **JUNE 5, 2013** and shall complete by **AUGUST 16, 2013**. The contractor will be required to return executed contract to Ray Hill, Columbia County Purchasing Director, within 30 days of Board approval. Time can be extended upon mutual agreement by both parties. Liquidated damages shall be **\$1000.00** per day. No work is allowed on Saturdays, Sundays, and/or County designated holidays.

**III. Construction and Materials**

All construction methods and materials shall conform to the requirements of the latest edition of the Florida Department of Transportation Design Standards and Florida Department of Transportation Standard Specifications for Road and Bridge Construction

**IV. Roadway Construction Requirements**

Install Silt Fence as directed by Engineer prior to any construction activities.

Install drainage improvements (pipes, headwalls, and mitered end sections).

Mill existing asphalt.

**CENTERLINE DELINEATION SHALL BE REQUIRED AT ALL NON-WORKING TIMES.**

Excavate widening trench sufficient to provide for additional limerock base (see construction plans). Existing limerock base shall be scarify and disk, or otherwise loosened. Additional limerock for widening strip and new roadway profile section will be required. Trenching, mixing, and compaction shall be limited to one day work capability.

**CENTERLINE DELINEATION SHALL BE REQUIRED AT ALL NON-WORKING TIMES.**

Finish grade limerock base to proper elevation and slope as described in roadway

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construction plans. Contractor shall compact base material to obtain density results per current FDO T standards.

Construct improvements to access drives and intersections per construction plans.

Place prime coat and cover material for prime coat.

Construct 1<sup>st</sup> lift of asphaltic concrete at 100 lb/sy.

**CENTERLINE DELINEATION SHALL BE REQUIRED AT ALL NON-WORKING TIMES.**

Place borrow material and final dress shoulders. Place 30" wide sod strip (Bahia) along pavement edge and areas directed by the engineer. Seed and mulch remainder of disturbed area (see general notes in plans).

Place all signs as describe in construction plans.

Construct second lift of asphaltic concrete at 165 lb/sy

Place 1<sup>st</sup> coat of final painted pavement markings per construction plans.

Place 2<sup>nd</sup> coat of final painted pavement markings per construction plans.

**V. Maintenance of Traffic**

Contractor shall provide Maintenance of Traffic and it shall conform to the requirements of the latest edition of the Florida Department of Transportation Design Standards.

Flagging will be required and only one traffic lane may be closed between the hours of 8:30 A.M. to 4:30 P.M. only.

All construction signage shall be provided by the contractor.

**CENTERLINE DELINEATION SHALL BE REQUIRED AT ALL NON-WORKING TIMES.**

**VI. Compensation**

Payment shall be made on a monthly basis on work completed with 10% retainage.

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**Purchasing Department – General Instructions to Bidders**

These instructions will bind bidders and conditions herein set forth, except as specifically qualified in special bid and contract terms issued with any individual bid.

1. The following criteria are used in determining low responsible bidder:
  - A. The ability, capacity and skill of bidder to perform required service.
  - B. Whether the bidder can perform service promptly or within specified time.
  - C. The character, integrity, reputation, judgment, experience and efficiency of bidder.
  - D. The performance of previous contracts with Columbia County.
  - E. The suitability of equipment or material or county use.
  - F. The ability of bidder to provide future maintenance
2. Payment Terms are net (30) unless otherwise specified. Favorable terms, discounts, may be offered and will be considered in determining low bids if they are deemed by Purchasing Department to be advantageous to the County.
3. All bids should be tabulated, totaled and checked for accuracy. All blanks on Bid Proposal sheet shall be filled in and unit price will prevail in case of errors.
4. All requested information shall be included in the envelope. All desired information must be included for your bid to receive full consideration.
5. If anything on the bid request is not clear, you should contact the Purchasing Director immediately.
6. A bidders list is available at the Purchasing Office.
7. Quote all prices F.O.B. our warehouse or as specified in bid documents.
8. Each proposal shall be clearly marked on the outside of the envelope including Fed Ex, UPS or other delivery service envelopes, as a sealed bid. The name of the item being bid shall be shown on the outside in full.
9. No responsibility shall attach to any County representative or employee for the premature opening of bids not properly addressed or identified.
10. If only one (1) bid is received, the bid may be rejected and re-advertised or excepted if determined to be in the counties best interest.
11. Bids received late will not be accepted, and the County will not be responsible for late mail delivery.

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12. Telephone and facsimile bids will not be acceptable in formal bid openings (sealed bids). Should a bid be misplaced by the County and found later, it will be considered. Any bidder may request and shall receive a receipt showing the day and time any bid is delivered to the appropriate office of the County from the personnel thereof.
13. Bids requiring bid bonds will not be accepted if bond is not enclosed. Cash or certified check will be accepted in lieu of bond except on construction projects where cost exceeds \$40,000.
14. All bidders must be recognized dealers in the materials or equipment specified and is qualified to advise in their application or use. A bidder at any time requested must satisfy the Purchasing Office and the County Manager that he has the requisite organization, capital, plant, stock ability and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which he is interested.
15. Any alterations, erasures, additions, or admissions of required information or any changes to specifications or bidding schedule are done at the risk of the bidder. Any bid will be rejected that has a substantial variation, that is; a variation that affects price, quantity, and quality or delivery date (when delivery is required by a specific time).
16. When requested, samples will be furnished to the County free of expense, properly marked for identification and accompanied by a list where there is more than one (1) sample. The County reserves the right to mutilate or destroy any sample submitted whenever it may be to the best interest of the County to do so for the purpose of testing.
17. The County will reject any material, supplies or equipment that did not meet the specifications, even though the bidder lists the trade names or names of such material on the bid or price quotation form.
18. The unauthorized use of patented articles is done entirely at the risk of the successful bidder.
19. The ESTIMATED QUANTITY given in the specifications or advertisements is for the purpose of bidding only. The County may purchase more or less than the estimated quantity and the vendor must not assume that such estimated quantity is part of the contract.
20. Only the latest model equipment as evidenced by the manufacture's current published literature will be considered. Obsolete models of equipment not in production will not be acceptable. The equipment shall be composed of new parts and materials. Any unit containing used parts or having seen any service other than the necessary tests will be rejected. In addition to the equipment specifically called for in the specification, all equipment catalogued by the manufacturer as standard or required by the State of Florida

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shall be furnished with the equipment. Where required by the State of Florida Motor Vehicle Code, vehicles shall be inspected and bear the latest inspection sticker of the Florida Department of Revenue.

21. Prospective bidders are required to examine the location of the proposed work or delivery and determine, in their own way, the difficulties, which are likely to be encountered in the prosecution of the same.
22. All materials, equipment and supplies shall be subject to rigid inspection, under the immediate supervision of the Purchasing Department, its designee and /or the department to which they are delivered. If defective material, equipment, or supplies are discovered, the contractor, upon being instructed by the Purchasing Department or designee, shall remove, or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that the inspection of materials by the County will in no way lessen the responsibility of the Contractor release him from his obligation to perform and deliver to the County Sound and satisfactory materials, equipment, or supplies. The Contractor agrees to pay the costs of all tests upon defective material, equipment, or supplies or allow the costs to be deducted from any monies due him from the County.
23. Unless otherwise specified by the Purchasing Department all materials, supplies, or equipment quoted herein must be delivered within thirty (30) days from the day of notification or exceptions noted on bid sheets.
24. A contract will not be awarded to any corporation, firm, or individual who is, from any cause, in arrears to the County or who has failed in former contracts with the County to perform work satisfactorily, either to the character of the work, the fulfillment or guarantee, or the time consumed in completing the work.
25. Reasonable grounds for supposing that any bidder is interested in more than one proposal for the same item will be considered sufficient cause for rejection of all proposals in which he is interested.
26. Submitting a proposal when the bidder intends to sublet the contract may be a cause for rejection of bids or cancellation of the contract by the County Manager.
27. Unless otherwise specified the County reserves the right to award each items separately or on a lump sum basis whichever is in the best interest of the County.
28. The County reserves the right to reject any and/or all quotations, to waive any minor discrepancies in the bids for all bidders equally, quotations, or specifications, when deemed to be in the best interest of the County and also to purchase any part, all or none of the materials, supplies, or equipment specified.

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29. Failure of the bidder to sign the bid or have the signature of an authorized representative or agent on the bid proposal in the space provided will be cause for rejection of the bid. Signature must be written in ink. Typewritten or printed signatures will not be acceptable.
30. Any bidder may withdraw his bid at any time before the time set for the opening of the bids. No bid may be withdrawn in the thirty- (30) day period after bids are opened.
31. It is mutually understood and agreed that if at any time the Purchasing Department or designee shall be of the opinion that the contract or any part thereof is unnecessarily delayed or that the rate of progress or delivery is unsatisfactory, or that the contractor is willfully violating any of the conditions or covenants of the agreement, or executing the same in bad faith, the Purchasing Department or his designee shall have the power to notify the aforesaid contractor of the nature of the complaint. Notification shall constitute delivery of notice, or letter to address given in the proposal. If after three (3) working days of notification the conditions are not corrected to the satisfaction of the Purchasing Director, he shall thereupon have the power to take whatever action he may deem necessary to complete the work or delivery herein described, or any part thereof, and the expense thereof, so charged, shall be deducted from any paid by the County out of such monies as may become due to the said contractor, under and by virtue of this agreement. In case such expense shall exceed the last said sum, then and in that event, the bondsman or the contractor, his executors, administrators, successors, or assigns, shall pay the amounts of such excess to the County on notice made by the Purchasing Department or his designee of the excess due.
32. If the bidder proposes to furnish any item of foreign make or product, he shall write "foreign" together with the name of the originating country opposite such item on a proposal.
33. Any complaint from bidders relative to the invitation to bid or attached specifications shall be made prior to the time of opening bids; otherwise, the bidder waives any such complaint.
34. Contracts may be cancelled by the County with or without cause on thirty- (30) days advance written notice.
35. All contractors submitting bids for road projects in excess of \$150,000 must be pre-qualified with the Florida Department of Transportation and shall provide proof of such qualification upon request.

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36. Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the Purchasing Department for Columbia County, a written notice of intent to file a protest not later than seventy-two (72) hours (excluding Saturdays, Sundays and legal holidays), after the posting of the bid tabulation. Protest procedures may be obtained in the Purchasing Department.
37. A person or affiliate who has been placed on the convicted vendor's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to Columbia County, may not submit a bid on a contract with Columbia County for the construction or repair of a public building or public work, may not submit bids on leases of real property to Columbia County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with Columbia County, and may not transact business with Columbia County for a period of 36 months from the date of being placed on the convicted vendor list.
38. Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;
  - A. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
  - B. all persons, including subcontractors, assigned by the Vendor/Contractor to perform work is pursuant to the contract with the County.
39. Contractor shall register online at <http://www.columbiacountyfla.com/PurchasingBids.asp> for this specific project. All addendums are delivered via email through this website, and it is the contractor's responsibility to ensure all addendums are used in the bid submittal.
40. Any existing materials demolished within county right of way may be retained by Columbia County.