

BOARD OF COUNTY COMMISSIONERS, COLUMBIA COUNTY, FLORIDA
BID NO. 2011-J
INFORMATION TO BIDDERS

The Board of County Commissioners will receive sealed bids in the office of Commissioners, 135 HE Hernando Avenue, Suite 203, Post Office Box 1529, Lake City, Florida 32056-1529, (386)758-1005, until 2:00 P.M. on March 2, 2011, for lease of the following items:

Six (6) ambulances and/or facilities to house the ambulances.

Bids will be publicly opened and read in the Commissioners' office at 2:00 P.M. on March 2, 2011, or as soon thereafter as practical. Bidders are fully responsible for the delivery of the bids. Bids may be withdrawn at any time prior to the bid opening. Late bids will not be accepted and will be returned to the bidder, unopened. Telegraph and telephone bids will not be accepted under any circumstances.

The Board shall reserve the right to reject any and all bids, and to award the bid in the County's best interest.

The Bidder is required to use the "Bid Form" attached hereto, which attached to the "Information to Bidders" and "Specifications" shall remain intact. Any variation from these minimum specifications must be clearly stated on a separate sheet and attached to the "Bid Form." Only one bid form will be furnished for each company or corporation interested in bidding. The one complete bid form set is to be submitted in a sealed envelope, on the outside of which shall be marked "**Sealed Bid Ambulance and Ambulance Facilities**" and the name and address of the firm submitting the bid.

All bids are to be firm, valid and subject to acceptance for a period of 30 days after bid opening date.

**BOARD OF COUNTY COMMISSIONERS, COLUMBIA COUNTY, FLORIDA
BID NO. 2011-J AMBULANCES AND FACILITIES TO
HOUSE AMBULANCES**

SPECIFICATIONS

SCOPE OF AMBULANCES

Columbia County Board of County Commissioners is offering for lease six (6) ambulances as follows:

	<u>Year</u>	<u>Truck Make</u>	<u>Ambulance Make</u>
Unit R-50:	2005	GMC C4500	Osage Type III Warrior
Unit R-51:	2005	GMC C4500	Osage Type III Warrior
Unit R-52:	2005	GMC C4500	Osage Type III Warrior
Unit R-53:	2005	GMC C4500	Osage Type III Warrior
Unit R-54:	2007	GMC C4500	Osage Type III Warrior
Unit R-55:	2008	GMC C4500	Osage Type III Warrior

CONDITION OF AMBULANCE LEASE

All ambulances will be leased in their “as is” condition with no express or implied warranties or guarantees. The successful bidder will be required to operate and maintain the ambulances at its own expense, and maintain full coverage insurance, including automobile liability insurance in the amount of \$1,000,000.00 per ambulance for bodily injury; and property damage coverage for \$500,000.00 per vehicle or highest insurable value. Consideration will be given to bidders who intend to use the ambulance to provide service in the unincorporated area of Columbia County. The ambulance lease will be for an initial term of one (1) year, subject to a one-year renewal (total 2 years) by mutual agreement of the County and successful bidder. The lease will not be assignable. You must bid on all ambulances as a group, bids for less than the total six (6) ambulances will not be considered. The successful bidder and Columbia County must enter into a formal written lease agreement.

SCOPE OF FACILITIES TO HOUSE AMBULANCES

The Columbia County Board of County Commissioners is offering for lease the following

facilities to house ambulances leased from Columbia County:

Building A: 508 SW State Road 247, Lake City, Florida
Approximate square footage: (a) 1,886 square feet living space
(b) 1,440 square feet ambulance bay space

Building B: 332 SW Wingate Street, Lake City, Florida
Approximate square footage: (a) 1,292 square feet living space
(b) 672 square feet ambulance bay space.

CONDITION OF LEASE OF FACILITIES TO HOUSE AMBULANCES

Facilities to house ambulances will be leased in their “as is” condition. The successful bidder will have non-exclusive use of the housing facility, together with Columbia County, for the sole purpose of housing the ambulances leased from Columbia County. Ordinary repair and maintenance of the facility will be provided by Columbia County, together with utility, janitorial and garbage service. Lessee will be responsible for repairing any damages or losses to the facility as a result of Lessee’s or its employees, agents or representatives intentional or negligent damages to the leased facility. Lessee will be responsible for maintaining its own liability insurance coverage as to its personal property and equipment as well as tenant’s general liability insurance naming Columbia County as additional insured. The housing facility may only be leased for purposes of housing ambulances leased from Columbia County and by no other person or entity. The lease will be for an initial term of one (1) year, subject to a one-year renewal (total 2 years) by mutual agreement of the County and successful bidder. The lease will not be assignable. The successful bidder and Columbia County must enter into a formal written lease agreement.

QUESTIONS OR INSPECTION

For information about the ambulances or housing facilities or to arrange a site visit, please contact Ben Scott, Purchasing Director, at (386)719-2028.

BID FORM
BID NO. 2011-J
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
LAKE CITY, FLORIDA

BID FORM FOR: AMBULANCE AND FACILITIES TO HOUSE AMBULANCES

Bids must be received in the office of the Board of County Commissioners, Columbia County, 135 NE Hernando Avenue, Room 203, Post Office Box 1529, Lake City, Florida 32056-1529, no later than 2:00 P.M. on March 2, 2011, in a sealed envelope, plainly marked, “**Sealed Bid for Ambulance and Ambulance Facilities.**”

Bids will be opened in the office of the Board of County Commissioners at 2:00 P.M. on March 2, 2011 or as soon thereafter as practical.

Columbia County reserves the right to reject any and/or all bids and to accept the bid in the County’s best interest.

1 year lease bid price six (6) ambulances: \$ _____

1 year lease bid price Building A facilities to house ambulances: \$ _____

1 year lease bid price Building B facilities to house ambulances: \$ _____

NOTE: You may not bid on the facilities to house ambulances without bidding on the six (6) ambulances.

I certify that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: _____ **DATE:** _____

ADDRESS: _____ **PHONE NO.:** _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____