

District No. 1 – Keith Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

April 21, 2025

C. Keith Ward - CEO
Professional Probation Services
327 S. Hill St. Building A
Buford, GA 30518

RE: 2022-K RFQ Misdemeanor Offender Supervision Services

The initial award for the above referenced Bid expires on June 15, 2025. The Bid Award may be extended for two (2) additional one (1) year terms if mutually agreed.

Please indicate below your request relative to the extension of the term beyond the current expiration. You are requested to download this form, complete and return via email, US Mail, fax, or hand delivery no later than April 30th, 2025.

Respectfully,

Erica Jones

Erica Jones
Purchasing Officer
ejones@columbiacountyfla.com
ph: 386)719-2028
fax: 386)758-2182

☒ Contractor hereby request the term of this Bid Award extended two (2) one (1) year terms.

☐ Contractor hereby indicates the pricing/terms cannot extend beyond the current term.


Authorized Signature

Keith Ward
Printed Name

04/22/2025
Date Signed

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.