



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 12/5/2024 Meeting Date: 12/12/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

Modification (2) to Subgrant Agreement CDBG-OP-33-22-01-H04 extends the CDBG grant for housing for 12 months.

2. Recommended Motion/Action:

Approve Modification (2) to Subgrant Agreement CDBG-OP-33-22-01-H04

3. Fiscal impact on current budget.

This item has no effect on the current budget.



Modification to Subgrant Agreement

July 6, 2023

Recipient:

Columbia County

Modification Number:

2

Contract Number:

22DB-OP-33-22-01-04

FLAIR Contract

Number: H2450

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

State of Florida
Department of Commerce

By: _____

Name: _____

Title: _____

Date: _____

Approved as to form and legal sufficiency,
subject only to the full and proper execution
by the Parties

Office of the General Counsel
Department of Commerce

By: _____

Approved Date: _____

Recipient:

By: _____

Name: David Kraus

Title: County Manager

Date: _____

Modification Number Two to Subgrant Agreement
Between the Department of Commerce and
Columbia County

This Modification Number two is entered into by and between the State of Florida, Department of Commerce, ("Florida Commerce"), and Columbia County, ("the Recipient"), (each individually a "Party" and collectively the "Parties").

WHEREAS, Florida Commerce and the Recipient entered into **Contract Number 22DB-OP-33-22-01-H04, FLAIR Contract Number H2450**, on September 29, 2021 ("the Agreement"), pursuant to which Florida Commerce provided a subgrant in the amount of \$750,000.00 to the Recipient under the Small Cities Community Development Block Grant ("CDBG") Program as set forth in the Agreement;

WHEREAS, Paragraph (4) of the Agreement provides that modifications to the Agreement shall be valid when executed in writing by both Parties;

WHEREAS, Florida Commerce and the Recipient desire to modify the Agreement;

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

☒ **Revise the Activity Work Plan**

1. Attachment C, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment C, which is attached hereto and incorporated herein by reference.

☐ **Revise the Project Narrative**

2. Attachment ____, _____, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment ____, which is attached hereto and incorporated herein by reference.

☐ **Revise the Project Budget**

3. Attachment ____, _____, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment ____, which is attached hereto and incorporated herein by reference.

☐ **Change the Number of Accomplishments and/or Beneficiaries**

4. Attachments _____ of the Subgrant Agreement are hereby deleted and are replaced by the revised Attachments _____, which are attached hereto and incorporated herein by reference.

Modification to Subgrant Agreement

July 6, 2023

Recipient:**Columbia County****Modification Number:****2****Contract Number:****22DB-OP-33-22-01-H04****FLAIR Contract****Number: H2450**☐ **Include an Unaddressed Need from the Application for Funding as Addressed Need**

5. Attachments ____ of the Subgrant Agreement are hereby deleted and are replaced by the revised Attachments ____, which are attached hereto and incorporated herein by reference.

☐ **Change the Participating Parties**

6. (Type in the name of firm), is removed as a Participating Party to the Subgrant Agreement.
7. (Type in the name of new firm) is added as a Participating Party to the Subgrant Agreement. A copy of the new Participating Party Agreement, containing provisions and caveats that meet or exceed the conditions agreed to in the original Participating Party Agreement, is attached.

☒ **Extend the Agreement**

8. Paragraph (3) titled Period of Agreement on page ____ of the Subgrant Agreement is hereby deleted and replaced by the following Paragraph (3):

(3) Period of Agreement

This Agreement begins on September 29, 2021 (the effective date) and ends on January 28, 2026, unless otherwise terminated as provided in this agreement. Commerce shall not grant any extension of this Agreement unless the Recipient provides justification satisfactory to Commerce in its sole discretion, and the Commerce Director of Community Development approves such an extension. The justification must document that project delays are due to events beyond the Recipient's control and include a performance plan that demonstrates the Recipient's capacity to perform and complete the remaining project tasks within the extension period. Commerce will also take into consideration the Recipient's progress and verifiable achievements at Commerce's sole and absolute digression. Upon expiration or termination of this Agreement, the Recipient shall follow the agreement closeout procedures set forth in Attachment H.

☐ **Other:**

9. All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

December 5, 2024

Blake Rockwood, FCCM
Government Operations Consultant II, Region 3
Florida Small Cities CDBG Program
Department of Economic Opportunity
107 East Madison Street – MSC 400
Tallahassee, Florida 32399

Re: Columbia County CDBG 22DB-OP-33-22-01-H04 Modification Request 2

Dear Mr. Rockwood:

Please accept the Columbia County Modification to the above referenced FFY 2019 Small Cities Community Development Block Grant between Columbia County and the Florida Department of Economic Opportunity.

The County request an extension of 12 months to the work plans. Three Hurricane delays (Hurricane Debby, Helene and Milton) have hampered the process of getting contractors and materials, as well as complicated environmental reviews. The attached work plans were revised to reflect these adjustments to make the work plans current.

It is the County's wish to request an amendment to the award agreement work plans. No change in beneficiaries or accomplishments is proposed in this amendment.

We appreciate your review and consideration. Should you have any questions or concerns, please feel free to contact Antonio Jenkins with Guardian CRM, Inc. at (888) 482-7393 or David Kraus, County Manager, Columbia County at (386) 623-6320.

Sincerely,

Tim Murphy
Vice Chairman of the Board of County Commissioners
Columbia County

Enclosures: Modification Form 2
 Request for Modification 2
 Attachment C Revised Work Plans Mod 2

cc: David Kraus, County Manager, Columbia County
 Antonio Jenkins, Guardian CRM, Inc.

www.columbiacountyfla.com

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