



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 11/27/2024 Meeting Date: 12/12/2024

Department: Code Enforcement

1. Nature and purpose of agenda item:

The County wishes to extend the contract for the Code Enforcement Special Magistrate for an additional year and current pricing and terms.

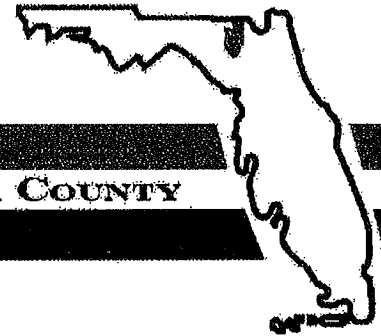
2. Recommended Motion/Action:

Approve Special Magistrate Contract Renewal

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 – Keith Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

November 18, 2024

E. Vernon Douglas
Douglas & Douglas
177 NW Madison St.
Lake City, FL 32055

RE: RFQ 2015-L Code Enforcement Special Magistrate Agreement

The initial award for the above referenced Bid expires on December 31st, 2024.
The Bid Award may be extended if mutually agreed.

Please indicate below your request relative to the extension of the term beyond the current expiration. You are requested to download this form, complete and return via email, US Mail, fax, or hand delivery no later than December 1st, 2024.

Respectfully,

Erica Jones
Purchasing Officer
ejones@columbiacountyfla.com
ph: 386)719-2028
fax: 386)758-2182

 X Contractor hereby request the term of this Bid Award extended one additional (1) year term.

 Contractor hereby indicates the pricing/terms cannot extend beyond the current term.

Authorized Signature

E Vernon Douglas
Printed Name

11/26/2024

Date Signed

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529 LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

CODE ENFORCEMENT SPECIAL MAGISTRATE AGREEMENT

BETWEEN
Columbia County
AND
E. Vernon Douglas, Esquire

THIS AGREEMENT made between the **COLUMBIA COUNTY, a political subdivision of State of Florida** (hereinafter referred to as “County”), and **E. Vernon Douglas** (hereinafter referred to as “Special Magistrate”).

WHEREAS, Columbia County Ordinance 2015-15, requires the County to appoint a Special Magistrate with the authority to conduct hearings to determine whether a violation of any code or an ordinance of Columbia County within the special magistrates’ jurisdiction has occurred and upon finding that a violation has occurred, impose fines, costs, and liens against the violator; and

WHEREAS, Columbia County Ordinance 2015-15 requires the Special Magistrate appointed to be an attorney who is in good standing with the Florida Bar; and

WHEREAS, Columbia County Ordinance 2015-15 requires the Special Magistrate appointed to possess experience and interest in the subject; and

WHEREAS, the County desires to contract for the services of Special Magistrate contained herein, as such services will inure to the benefit of the citizens of Columbia County.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the County and Special Magistrate agree as follow:

1. Special Magistrate warrants that he is an attorney who is in good standing with the Florida Bar Association.
2. Special Magistrate will perform the duties assigned to him as defined in Columbia County Ordinance 2015-15 and other applicable ordinances.

3. The County shall compensate Special Magistrate at the rate of Two Thousand Dollars (\$2,000) per day of hearings. A day of hearings shall mean a day set by the County to hear code enforcement violations in which an agenda is followed and noticed to the public. Any task completed outside of the hearing that is germane to that day of hearings including without limitations the drafting and signing of orders shall be considered part of the day of hearings and shall not be separately compensated. The County shall compensate Special Magistrate at the hourly rate for an emergency hearing requested by the County.

The County shall pay Special Magistrate the rate of Two Hundred Seventy-Five Dollars (\$275) per hour for his or her services, not related to code enforcement hearings. Travel time, expenses, and costs of performing the services shall not be reported and are not reimbursable.

4. The term of this Agreement shall be from January 1, 2016 through December 31, 2018. This agreement may be extended by mutual agreement of both parties.

5. The parties deem the services to be provided by Special Magistrate are personal in nature and shall not be assigned.

6. The County or Special Magistrate may terminate this Agreement without cause upon 30 days written notice to the other party.

7. This Agreement shall be construed in accordance with the laws of the State of Florida and venue shall lie in Columbia County, Florida or in the Federal Middle District of Florida, Jacksonville Division, as appropriate. If any provision of this Agreement is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other covenants, conditions or provisions contained herein.

8. None of the provisions of this Agreement are intended to create, nor shall be deemed or construed to create, any relationship between the County and Special Magistrate, other than that of independent parties contracting with each other solely for the purpose of effectuating the provisions of this Agreement. The parties hereto shall be considered to be independent, and neither of them, nor any of their respective representatives, employees or agents shall be construed to be the agent, employee, servant or representative of the other.

9. This Agreement contains all of the terms and provisions agreed upon by the parties. Any alterations variations, amendments, waivers, or modifications must be in writing and duly executed by the parties.

IN WITNESS WHEREOF, the parties have set their hands and seals on the day, month, and year written.

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

By: 
Bucky Nash, Chairman

Date: 12/21/15

ATTEST:

By: 
Clerk

Approved as to form and legal sufficiency

By: 
County Attorney's Office

SPECIAL MAGISTRATE

By: 
E. Vernon Douglas

Date: 1/5/2016