



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 12/29/2020 Meeting Date: 1/7/2021

Name: Ben Scott Department: Finance

Division Manager's Signature:

A handwritten signature in blue ink, appearing to be "Ben Scott", is written over a light blue circular stamp.

1. Nature and purpose of agenda item:

To allow for the extension of the annual audit deadline due to COVID and Columbia County Cares reimbursements.

2. Recommended Motion/Action:

Approve extension of the annual audit deadline.

3. Fiscal impact on current budget.

This item has no effect on the current budget.



JAMES M. SWISHER, JR.
Columbia County Clerk Of Courts & Comptroller



MEMORANDUM

TO: Board of County Commissioners

FR: Ben Scott, Finance Director

Ben Scott

DATE: December 29, 2020

RE: Annual Audit

Per the contract for audit and accounting services, the annual audit field work is to begin by January 25th with the final audit to be completed by April 29th. We are requesting the Board allow for an extension of time for the completion of the audit. Accounting staff has been delayed in preparing financials for the audit due to COVID and Columbia County Cares reimbursements.