



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 11/20/2020 Meeting Date: 1/7/2021

Name: Kevin Kirby Department: Public Works

Division Manager's Signature:

A handwritten signature in blue ink, appearing to be "K. Kirby", is written over a light blue horizontal line.

1. Nature and purpose of agenda item:

Approve remaining funds of the Southside improvement project to be utilized for additional work needed at the complex.

2. Recommended Motion/Action:

Approve BA 21-14 in the amount of \$406,534

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below.

The budget amendment number is BA 21-14 using fund(s) 001-GENERAL FUND.

FROM:	TO:	AMOUNT:
001-8400-584.90-98 RESERVES / CASH BALANCE FORWARD	001-9041-572.60-63 CAPITAL OUTLAY / IMP OTHER THAN BUILDINGS	\$406,534.00

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, Interim County Manager

FROM: Kevin Kirby, Assistant County Manager 12

DATE: November 19, 2020

RE: Southside Funds

It was discussed during budget presentations to use the remaining funds of the Southside Improvement project for additional work needed at the complex that was not included in the original scope of work.

The following items were presented with the additional parking:

1. Laser Turf plane and grading on infields- for safe play on fields and also drainage concerns.
2. Shade structure repairs- due to age of material and holes starting to appear in material.
3. Cover over RC track for guarantee racing- guaranteed races which will bring funding to Columbia County.
4. Parking lot repairs/construction

Therefore, I am asking the remaining funds along with additional funds that were offered from some of the organizations involved be utilized for the above mentioned items. The goal is to prepare the fields, address parking lot issues, replace shade coverings, and apply balance to the RC track with club assistance.

Your consideration is appreciated.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

Charyll Bradley

From: Clint Pittman
Sent: Wednesday, November 18, 2020 9:39 AM
To: Kevin Kirby
Cc: Charyll Bradley
Subject: Southside funds

Kevin as you are aware it has been Standard procedure that the board approve any project at Southside complex that was not on the original scope of work. The money that is in that account was savings from changes made during construction under county supervision. As we continue to grow with tournaments and other uses at the facility other projects have become necessary and these were presented in my public budget presentation. Commissioner Murphy has mentioned the parking area improvements several times and we have discussed in capital project meetings about these improvements. All of these items are to repair and improve the southside facility due to the nature of it's continuous growth that puts heads in beds at the hotels, which generates taxes with economic impact for the county during events.

Laser turf planning on the fields has to be done for safe play on fields and also drainage concerns
Shade structure repairs are due to age of material and holes starting to appear in material
Parking lot has been a major discussion item due to drainage, becoming a mud hole with folks stuck during tournaments

Cover over RC Track as discussed at the budget presentation is for guaranteed races which is a big draw again to put folks in hotels for large races as people will not travel to race if worried about a rain out.

This is justification for the funds already earmarked for the complex.

Clint Pittman
Director
Columbia County Landscape & Parks
386-719-7545
386-719-7544 fax
Clint_pittman@columbiacountyfla.com

Charyll Bradley

From: Kevin Kirby
Sent: Wednesday, November 18, 2020 8:28 AM
To: Charyll Bradley
Subject: FW: Southside Improvements

From: David Kraus
Sent: Friday, November 13, 2020 4:50 PM
To: Kevin Kirby <kevin_kirby@columbiacountyfla.com>
Subject: RE: Southside Improvements

How about Monday morning?

David

From: Kevin Kirby
Sent: Friday, November 13, 2020 1:06 PM
To: David Kraus <david_kraus@columbiacountyfla.com>
Subject: RE: Southside Improvements

We need to discuss.Thanks

From: David Kraus
Sent: Thursday, November 12, 2020 10:30 PM
To: Kevin Kirby <kevin_kirby@columbiacountyfla.com>
Subject: RE: Southside Improvements

Kevin;

Do we need a BA for the Agenda???

David Kraus

From: Clint Pittman
Sent: Thursday, November 12, 2020 11:20 AM
To: Kevin Kirby <kevin_kirby@columbiacountyfla.com>; Ben Scott <ben_scott@columbiacountyfla.com>
Cc: Janice Smithey <janice_smithey@columbiacountyfla.com>; David Kraus <david_kraus@columbiacountyfla.com>
Subject: Southside Improvements

Kevin as you are aware I discussed at my budget presentation using the remainder of the southside improvement money for the additional work at the complex that was not in the original scope of work therefore it requires Board approval. With that being said again as I discussed this is not new funds needing to be budgeted it is earmarked funds in the budget with an account number assigned to it. I'm just needing Board approval to move forward with these improvements. When this was sent to Ben in an email he had asked me to get this on the agenda for approval after October when the new budget was in place. The following items are what was presented with the addition of the parking

which has been discussed for years. Current balance in this line item should be 406,534.34 as of 11-12-20.

1. Laser Turf plane and grading on infields
2. Shade structure repairs
3. Cover over RC track for guaranteed racing
4. Parking lot repairs/construction

I did not include the numbers presented in my budget presentation as those will have changed so I'm asking the board to approve the remainder of the funds for the projects listed above that will require some additional funds that were offered from some of our organizations involved. My goal is to do fields, address parking lot issues, replace shade coverings and apply balance for RC track with club assistance which puts heads in beds with guaranteed racing.

Clint Pittman
Director
Columbia County Landscape & Parks
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