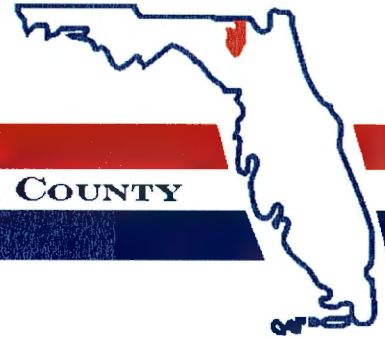


District No. 1 – Kevin Parnell  
District No. 2 - Rocky Ford  
District No. 3 - Robby Hollingsworth  
District No. 4 – Everette Phillips  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

May 14, 2026

VIA ELECTRONIC MAIL

Robert Ford, owner of Ford Septic

Re: 19-35-17-05107-001  
116 NW Lawtey Way  
Lake City, FL. 32055

This letter is to inform you that your Site Development Plan application (SDP260501) has been administratively approved. You may now proceed with permitting.

If you have any questions, please do not hesitate to contact me via email or telephone at [clane@columbiacountyfla.com](mailto:clane@columbiacountyfla.com) or (386) 754-7119.

Sincerely,

Seth Lane  
Columbia County Planner

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

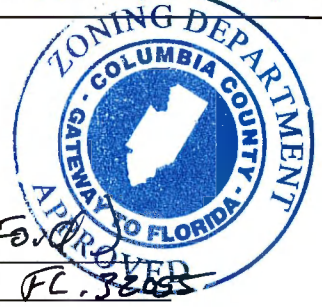
P.O. BOX 1529      LAKE CITY, FLORIDA 32056-1529      PHONE (386) 755-4100



# Columbia County Gateway to Florida

76235

FOR PLANNING USE ONLY  
 Application # SPD 260501  
 Application Fee \$~~500.00~~ 300.00  
 Receipt No. 773352  
 Filing Date 5-6-2026  
 Completeness Date 5-14-2026



## Site Plan Application

### A. PROJECT INFORMATION

- Project Name: Ford Septic New office (Robert Ford)
- Address of Subject Property: 116 NW Lowrey Way Lake City FL 32055
- Parcel ID Number(s): 19-35-17-05107-001
- Future Land Use Map Designation: INDUSTRIAL
- Zoning Designation: INDUSTRIAL
- Acreage: 1.499
- Existing Use of Property: Septic Company
- Proposed use of Property: Septic Company
- Type of Development (Check All That Apply):  
 Increase of floor area to an existing structure: Total increase of square footage \_\_\_\_\_  
 New construction: Total square footage 900 sq ft  
 Relocation of an existing structure: Total square footage \_\_\_\_\_  
 Increase in impervious area: Total Square Footage \_\_\_\_\_

### B. APPLICANT INFORMATION

- Applicant Status  Owner (title holder)  Agent
- Name of Applicant(s): Robert Ford Title: Owner  
 Company name (if applicable): Ford's Septic Tank Services  
 Mailing Address: 116 NW Lowrey Way  
 City: Lake City State: FL Zip: 32055  
 Telephone: (361) 755-6288 Fax: ( ) Email: fordseptic@yaho.com

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

- If the applicant is agent for the property owner\*.  
 Property Owner Name (title holder): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone: ( ) Fax: ( ) Email: \_\_\_\_\_

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

\*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

FORDSEPTIC@YAHOO.COM

**C. ADDITIONAL INFORMATION**

- 1. Is there any additional contract for the sale of, or options to purchase, the subject property?  
If yes, list the names of all parties involved: \_\_\_\_\_  
If yes, is the contract/option contingent or absolute:     Contingent     Absolute
- 2. Has a previous application been made on all or part of the subject property:  
Future Land Use Map Amendment:     Yes \_\_\_\_\_     No ✓ \_\_\_\_\_  
Future Land Use Map Amendment Application No. CPA \_\_\_\_\_  
Site Specific Amendment to the Official Zoning Atlas (Rezoning):  Yes \_\_\_\_\_     No ✓ \_\_\_\_\_  
Site Specific Amendment to the Official Zoning Atlas (Rezoning) Application No. Z \_\_\_\_\_  
Variance:  Yes \_\_\_\_\_     No \_\_\_\_\_  
Variance Application No. V \_\_\_\_\_  
Special Exception:     Yes \_\_\_\_\_     No \_\_\_\_\_  
Special Exception Application No. SE \_\_\_\_\_

**D. ATTACHMENT/SUBMITTAL REQUIREMENTS**

- 1. Vicinity Map – Indicating general location of the site, abutting streets, existing utilities, complete legal description of the property in question, and adjacent land use.
- 2. Site Plan – Including, but not limited to the following:
  - a. Name, location, owner, and designer of the proposed development.
  - b. Present zoning for subject site.
  - c. Location of the site in relation to surrounding properties, including the means of ingress and egress to such properties and any screening or buffers on such properties.
  - d. Date, north arrow, and graphic scale not less than one inch equal to 50 feet.
  - e. Area and dimensions of site (Survey).
  - f. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
  - g. Access to utilities and points of utility hook-up.
  - h. Location and dimensions of all existing and proposed parking areas and loading areas.
  - i. Location, size, and design of proposed landscaped areas (including existing trees and required landscaped buffer areas).
  - j. Location and size of any lakes, ponds, canals, or other waters and waterways.
  - k. Structures and major features fully dimensioned including setbacks, distances between structures, floor area, width of driveways, parking spaces, property or lot lines, and percent of property covered by structures.
  - l. Location of trash receptacles.
  - m. For multiple-family, hotel, motel, and mobile home park site plans:
    - i. Tabulation of gross acreage.
    - ii. Tabulation of density.
    - iii. Number of dwelling units proposed.
    - iv. Location and percent of total open space and recreation areas.
    - v. Percent of lot covered by buildings.

- vi. Floor area of dwelling units.
  - vii. Number of proposed parking spaces.
  - viii. Street layout.
  - ix. Layout of mobile home stands (for mobile home parks only).
3. Stormwater Management Plan—including the following:
  - a. Existing contours at one foot intervals based on U.S. Coast and Geodetic Datum.
  - b. Proposed finished elevation of each building site and first floor level.
  - c. Existing and proposed stormwater management facilities with size and grades.
  - d. Proposed orderly disposal of surface water runoff.
  - e. Centerline elevations along adjacent streets.
  - f. Water management district surface water management permit.
4. Fire Department Access and Water Supply Plan: The Fire Department Access and Water Supply Plan must demonstrate compliance with Chapter 18 of the Florida Fire Prevention Code, be located on a separate signed and sealed plan sheet, and must be prepared by a professional fire engineer licensed in the State of Florida. The Fire Department Access and Water Supply Plan must contain fire flow calculations in accordance with the Guide for Determination of Required Fire Flow, latest edition, as published by the Insurance Service Office (“ISO”) and/or Chapter 18, Section 18.4 of the Florida Fire Prevention Code, whichever is greater.
5. Concurrency Impact Analysis: Concurrency Impact Analysis of impacts to public facilities. For commercial and industrial developments, an analysis of the impacts to Transportation, Potable Water, Sanitary Sewer, and Solid Waste impacts are required.
6. Comprehensive Plan Consistency Analysis: An analysis of the application’s consistency with the Comprehensive Plan (analysis must identify specific Goals, Objectives, and Policies of the Comprehensive Plan and detail how the application complies with said Goals, Objectives, and Policies).
7. Legal Description with Tax Parcel Number (In Word Format).
8. Proof of Ownership (i.e. deed).
9. Agent Authorization Form (signed and notarized).
10. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector’s Office).
11. Fee. The application fee for a Site and Development Plan Application is \$500. No application shall be accepted or processed until the required application fee has been paid.

**NOTICE TO APPLICANT**

**All eleven (11) attachments are required for a complete application. Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.**


**For submittal requirements, please see the Columbia County Building and Zoning Development Application Submittal Guidelines.**

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Robert Ford

Applicant/Agent Name (Type or Print)



Applicant/Agent Signature

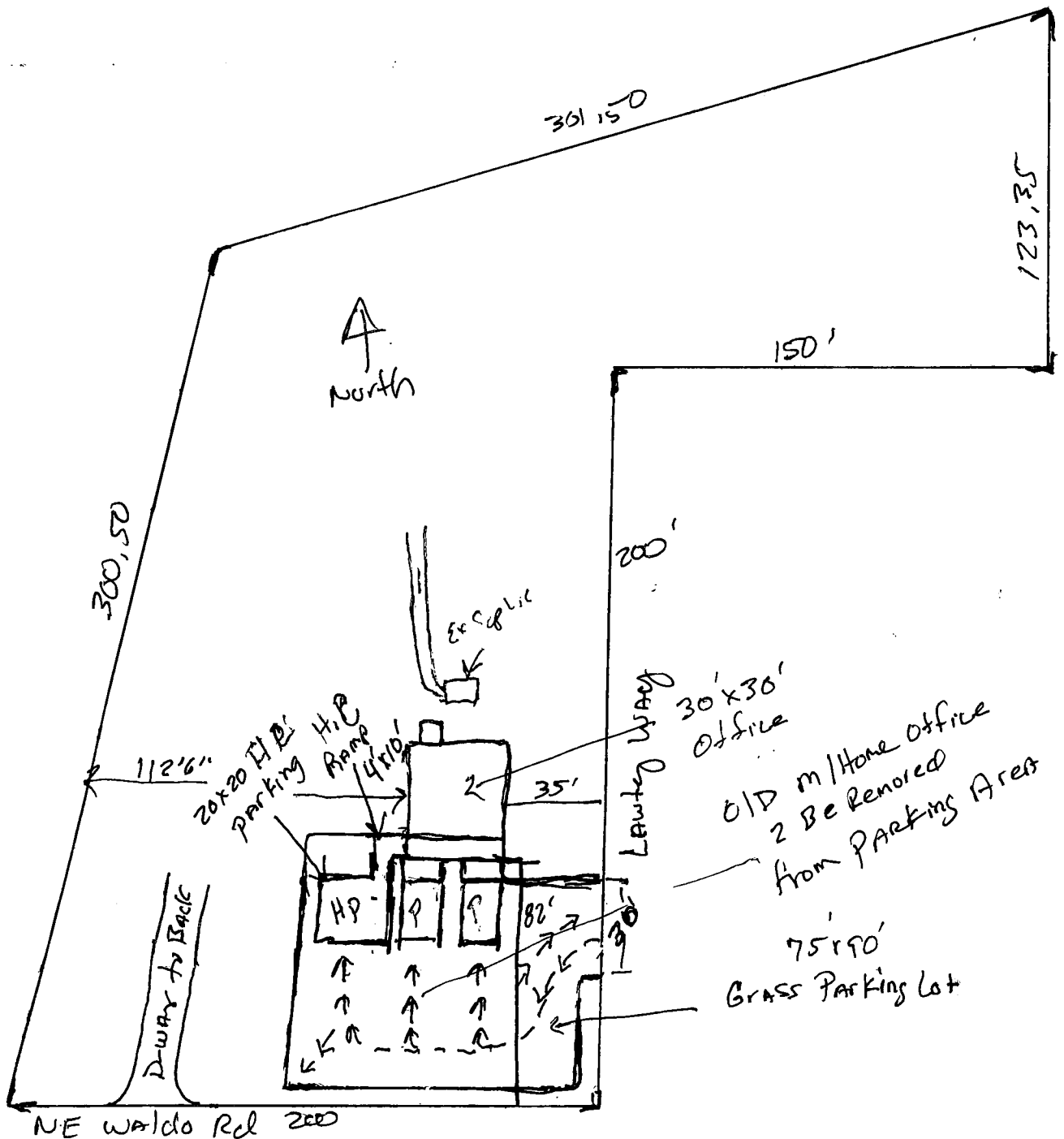
5-4-2026

Date

# Ford Septic Site Plan.

Robert Walden

1" = 50'



# Columbia County, FLA - Building & Zoning Property Map

Printed: Fri Apr 24 2026 10:14:08 GMT-0400 (Eastern Daylight Time)



Parcel No: 19-3S-17-05107-001

Owner: FORD RONALD C, FORD RONALD C JR

Subdivision: VALLEY PARK

Lot:

Acres: 1.26848626

Deed Acres: 1.26 Ac

District: District 1 Kevin Parnell

Future Land Uses: Industrial

Flood Zones: AE, 0.2 PCT ANNUAL CHANCE FLOOD HAZARD,

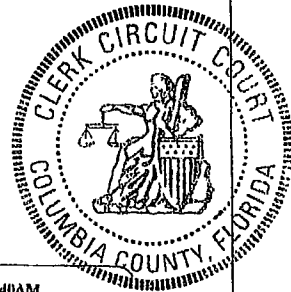
Official Zoning Atlas: I

All data, information, and maps are provided "as is" without warranty or any representation of accuracy, timeliness of completeness. Columbia County, FL makes no warranties, express or implied, as to the use of the information obtained here. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts all limitations, including the fact that the data, information, and maps are dynamic and in a constant state of maintenance, and update.



STATE OF FLORIDA, COUNTY OF COLUMBIA  
I HEREBY CERTIFY, that the above and foregoing  
is a true copy of the original filed in this office.

JAMES M SWISHER JR, CLERK OF COURTS



PREPARED BY & RETURN TO:

Name: RONALD C. FORD JR., RONALD C. FORD SR.  
AND ROBERT WENDELL FORD III

Address: 116 NW LAWTEY WAY  
LAKE CITY, FL 32055

Parcel No.: 19-3S-17-05107-001

By: Morgan L. Williams  
Notary Clerk  
Date: 3/13/2026

Inst: 202612005598 Date: 03/13/2026 Time: 10:40AM  
Page 1 of 1 Bk 1562 P: 2654, James M Swisher Jr, Clerk of Court  
Columbia, County, By: TD  
DocId: 52412202 DocId: 52412202

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This **QUITCLAIM DEED**, made the 13<sup>th</sup> day of March, 2026, by **RONALD C. FORD, JR.** and **RONALD C. FORD, SR.**, hereinafter called the Grantors, to **RONALD C. FORD, JR., RONALD C. FORD, SR.** and **ROBERT WENDELL FORD, III**, AS **JOINT TENANTS WITH RIGHTS OF SURVIVORSHIP**, whose post office address is 116 NW LAWTEY WAY, LAKE CITY, FL 32055, hereinafter called the Grantees:

WITNESSETH: That the Grantors, for and in consideration of the sum of \$10.00 and other valuable consideration, receipt whereof is hereby acknowledged, do hereby remise, release, convey and quitclaim unto the Grantees all the right, title, interest, claim and demand which the Grantors have in and to that certain land situate in County of Columbia, State of Florida, viz:

**BEGIN 1 FT. SOUTH OF THE NE CORNER OF LOT 4, RUN 100 FT. SOUTH; THENCE WEST 100 FT. THENCE NORTH 100 FT; THENCE EAST 100 FT. TO THE POINT OF BEGINNING IN A SUBDIVISION OF A PART OF THE E1/2 OF THE SE1/4, SECTION 19, TOWNSHIP 3 SOUTH, RANGE 17 EAST OF COLUMBIA COUNTY, KNOWN AS VALLEY PARK SUBDIVISION IN PLAT BOOK 3, PAGE 24 OF THE PUBLIC RECORDS OF COLUMBIA COUNTY, FLORIDA.**

**TOGETHER WITH A 1967 VICE SINGLEWIDE MOBILE HOME SERIAL # EV6412FN2N2B528, TITLE # 47666187.**

TOGETHER WITH all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

THE ABOVE-DESCRIBED PROPERTY IS NOT THE CONSTITUTIONAL HOMESTEAD OF THE GRANTORS, NOR IS IT CONTIGUOUS TO SUCH.

SUBJECT TO TAXES FOR THE YEAR 2026 AND SUBSEQUENT YEARS, RESTRICTIONS, RESERVATIONS, COVENANTS AND EASEMENTS OF RECORD, IF ANY.

IN WITNESS WHEREOF, the said Grantors have signed and sealed these presents, the day and year first above written.

Signed, sealed and delivered in the presence of:

Morgan L. Williams

Witness Signature  
Printed Name: Morgan L. Williams  
Witness Address: 151 W Duval St.  
Lake City, FL 32055

Ronald C. Ford Jr

Name: RONALD C. FORD, Jr.  
Address: 116 NW LAWTEY WAY, LAKE CITY, FL 32055

R.C. Ford Sr

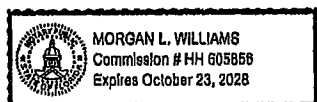
Name: RONALD C. FORD, Sr.  
Address: 116 NW LAWTEY WAY, LAKE CITY, FL 32055

Patricia Lang

Witness Signature  
Printed Name: Patricia Lang  
Witness Address: 151 W Duval St.  
Lake City, FL 32055

STATE OF FLORIDA  
COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 13th day of March, 2026, by RONALD C. FORD, Jr. and RONALD C. FORD, Sr., who are personally known to me or who have produced Driver's License as identification.



Morgan L. Williams

Signature of Notary  
Printed Name: Morgan L. Williams  
My commission expires: 10-23-28

**This Instrument Prepared by & return to:**

Name: **RONALD C. FORD, JR**  
Address: **116 NW LAWTEY WAY  
LAKE CITY, FL 32055**

Inst: 201212000925 Date: 1/23/2012 Time: 10:50 AM  
Doc: Stamp-Deed: 0 70  
DC, P DeWitt Cason, Columbia County Page 1 of 1 B:1228 P:1101

Parcel I.D. #: **05107-001**

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**THIS WARRANTY DEED** Made the 23<sup>RD</sup> day of JANUARY, 2012, by

**RONALD C. FORD, JR.**, conveying non-homestead property, hereinafter called the grantor, to

**RONALD C. FORD, JR.** and **RONALD C. FORD, SR.**,

**AS JOINT TENANTS WITH RIGHT OF SURVIVORSHIP**, whose address is

**116 NW LAWTEY WAY, LAKE CITY, FL 32055**, hereinafter called the grantees:

*(Wherever used herein the terms "grantor" and "grantee" include all the parties to this instrument, singular and plural, the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)*

**Witnesseth:** That the grantor, for and in consideration of the sum of \$10.00 and other valuable consideration, receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, alien, remise, release, convey and confirm unto the grantee all that certain land situate in Columbia County, State of Florida, viz:

BEGIN 1 FT. SOUTH OF NE CORNER OF LOT 4, RUN 100 FT. SOUTH; THENCE WEST 100 FT., THENCE NORTH 100 FT.; THENCE EAST 100 FT. TO THE POINT OF BEGINNING IN A SUBDIVISION OF A PART OF THE E 1/2 OF THE SE 1/4, SECTION 19, TOWNSHIP 3 SOUTH, RANGE 17 EAST OF COLUMBIA COUNTY, KNOWN AS VALLEY PARK SUBDIVISION IN PLAT BOOK 3, PAGE 24 OF THE PUBLIC RECORDS OF COLUMBIA COUNTY, FLORIDA.

TOGETHER WITH 1967 VICE SINGLEWIDE MOBILE HOME SERIAL # EV6412FN2N2B528, TITLE # 47666187.

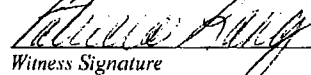
**Together** with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

**To Have and to Hold** the same in fee simple forever.

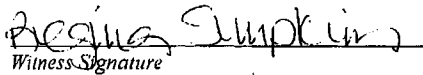
**And** the grantor hereby covenants with said grantee that he is lawfully seized of said land in fee simple; that he has good right and lawful authority to sell and convey said land, and hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever, and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 2006.

**In Witness Whereof**, the said grantor has signed and sealed these presents, the day and year first above written.

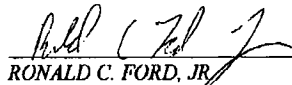
Signed, sealed and delivered in the presence of:

  
Witness Signature

**Patricia Lang**  
Printed Name

  
Witness Signature

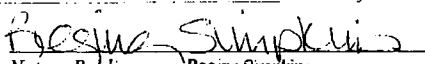
**Regina Simkins**  
Printed Name

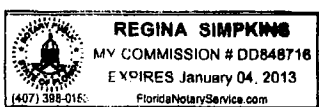
 L.S.

**RONALD C. FORD, JR.**  
Address:  
**116 NW LAWTEY WAY  
LAKE CITY, FL 32055**

STATE OF FLORIDA  
COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this 23<sup>RD</sup> day of JANUARY, 2012, by RONALD C. FORD, JR. who is known to me or who has produced \_\_\_\_\_ as identification.

  
Notary Public **Regina Simkins**  
My commission expires \_\_\_\_\_



executive line

Prepared By: Ronald C. Ford  
Rt 22 Box 265  
Lake City, FL 32024

# This Indenture

Year: 2001 12 26 Date: 12 26 2001 10:58:32  
For State-Seed: 12-26  
2001 12 26 2001 10:58:32

Made this 12th day of December 2001 Return

HUGH E. DAMPIER and SHIRLEY DAMPIER, HIS WIFE

of the County of COLUMBIA, State of FLORIDA, grantor, and

RONALD C. FORD, A SINGLE MAN, and RONALD C. FORD, JR, A MARRIED MAN, JOINT TENANTS  
WITH RIGHTS OF SURVIVORSHIP,  
whose post-office address is Rt. 22 Box 265, Lake City, Florida, 32024  
of the County of COLUMBIA, State of FLORIDA, grantee.

**Witnesseth:** That said grantor, for and in consideration of the sum of TEN AND NO/100----- Dollars, and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the said grantee, and grantor's heirs, successors and assigns forever, the following described land, situate, lying and being in COLUMBIA County, Florida, to wit

W1/2 of Lot 2 except 1 foot off the West side in Valley Park, a subdivision according to the plat thereof recorded in Plat Book 3, page 24, public records of Columbia County, Florida being a part of the E1/2 of SE1/4 of Section 19, Township 3 South, Range 17 East.

and said grantor does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whomsoever

**In Witness Whereof,** Grantor has hereunto set grantor's hand and seal the day and year first above written Signed, sealed and delivered in our presence

*[Signature]*  
RONALD C. FORD

*[Signature]*  
HUGH E. DAMPIER Seal

*[Signature]*  
BERNICE STYONS

*[Signature]*  
SHIRLEY DAMPIER Seal

STATE OF FLORIDA  
COUNTY OF COLUMBIA

I HEREBY CERTIFY that on this day before me, an officer duly qualified to take acknowledgments, personally appeared

Hugh E. Dampier and Shirley Dampier

to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged to me the execution of same

WITNESS my hand and official seal in the County and State last aforesaid this 12th day of December, 2001



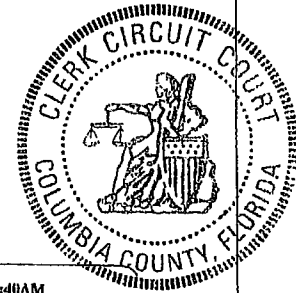
Bernice A. Frazier  
NOTARY PUBLIC  
November 2000  
FLORIDA

*[Signature]*  
Notary Public  
My commission expires

STATE OF FLORIDA, COUNTY OF COLUMBIA  
I HEREBY CERTIFY, that the above and foregoing  
is a true copy of the original filed in this office.

JAMES M SWISHER JR, CLERK OF COURTS

By [Signature]  
Deputy Clerk  
Date 3/13/2026



PREPARED BY & RETURN TO:

Name: RONALD C. FORD JR., RONALD C. FORD SR.  
AND ROBERT WENDELL FORD III

Address: 116 NW LAWTEY WAY  
LAKE CITY, FL 32055

Parcel No.: 19-3S-17-05107-001

Inst: 202612005598 Date: 03/13/2026 Time: 10:40AM  
Page 1 of 1 B: 1562 P: 2654, James M Swisher Jr, Clerk of Court  
Columbia, County, By: TD  
DocId: 620612005598 DocId: 070

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This QUITCLAIM DEED, made the 13<sup>th</sup> day of March, 2026, by RONALD C. FORD, JR. and RONALD C. FORD, SR., hereinafter called the Grantors, to RONALD C. FORD, JR., RONALD C. FORD, SR. and ROBERT WENDELL FORD, III, AS JOINT TENANTS WITH RIGHTS OF SURVIVORSHIP, whose post office address is 116 NW LAWTEY WAY, LAKE CITY, FL 32055, hereinafter called the Grantees:

WITNESSETH: That the Grantors, for and in consideration of the sum of \$10.00 and other valuable consideration, receipt whereof is hereby acknowledged, do hereby remise, release, convey and quitclaim unto the Grantees all the right, title, interest, claim and demand which the Grantors have in and to that certain land situate in County of Columbia, State of Florida, viz:

BEGIN 1 FT. SOUTH OF THE NE CORNER OF LOT 4, RUN 100 FT. SOUTH; THENCE WEST 100 FT. THENCE NORTH 100 FT; THENCE EAST 100 FT. TO THE POINT OF BEGINNING IN A SUBDIVISION OF A PART OF THE E1/2 OF THE SE1/4, SECTION 19, TOWNSHIP 3 SOUTH, RANGE 17 EAST OF COLUMBIA COUNTY, KNOWN AS VALLEY PARK SUBDIVISION IN PLAT BOOK 3, PAGE 24 OF THE PUBLIC RECORDS OF COLUMBIA COUNTY, FLORIDA.

TOGETHER WITH A 1967 VICE SINGLEWIDE MOBILE HOME SERIAL #  
EV6412FN2N2B528, TITLE # 47666187.

TOGETHER WITH all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

THE ABOVE-DESCRIBED PROPERTY IS NOT THE CONSTITUTIONAL HOMESTEAD OF THE GRANTORS, NOR IS IT CONTIGUOUS TO SUCH.

SUBJECT TO TAXES FOR THE YEAR 2026 AND SUBSEQUENT YEARS, RESTRICTIONS, RESERVATIONS, COVENANTS AND EASEMENTS OF RECORD, IF ANY.

IN WITNESS WHEREOF, the said Grantors have signed and sealed these presents, the day and year first above written.

Signed, sealed and delivered in the presence of:

[Signature]  
Witness Signature  
Printed Name: Morgan L. Williams  
Witness Address: 151 W Duval St.  
Lake City, FL 32055

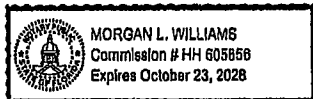
[Signature] L.S.  
Name: RONALD C. FORD, Jr.  
Address: 116 NW LAWTEY WAY, LAKE CITY, FL 32055

[Signature]  
Witness Signature  
Printed Name: Patricia Lang  
Witness Address: 151 W Duval St.  
Lake City, FL 32055

[Signature] L.S.  
Name: RONALD C. FORD, Sr.  
Address: 116 NW LAWTEY WAY, LAKE CITY, FL 32055

STATE OF FLORIDA  
COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 13th day of March, 2026, by RONALD C. FORD, Jr. and RONALD C. FORD, Sr., who are personally known to me or who have produced Driver's License as identification.



[Signature]  
Signature of Notary  
Printed Name: Morgan L. Williams  
My commission expires: 10-23-28



# Building and Zoning Department

## Site Development Plan Application

# Invoice

76235

### Applicant Information

FORD RONALD C, FORD  
RONALD C JR  
116 NW LAWTEY WAY

### Invoice Date

05/06/2026

### Permit #

SDP260501

### Amount Due

**\$300.00**

### Job Location

Parcel: 19-3S-17-05107-001  
Owner: FORD RONALD C, FORD RONALD C JR,  
Address: 116 NW LAWTEY WAY

### Contractor Information

### Invoice History

<u>Date</u>	<u>Description</u>	<u>Discount</u>	<u>Amount</u>
05/06/2026	Fee: Minor Site & Development Plan Approval	\$0.00	\$300.00
Amount Due:			<b>\$300.00</b>

### Contact Us

Phone:  
(386) 758-1008

Customer Service Hours:  
Monday-Friday  
From 8:00 A.M. to 4:30 P.M.

Email:  
bldginfo@columbiacountyfla.com

Website:  
<http://www.columbiacountyfla.com/BuildingandZoning.asp>

Address:  
Building and Zoning Ste. B-21  
135 NE Hernando Ave.  
Lake City, FL 32055

[Credit card payments can be made online here \(fees apply\)](#)

***Fee balances are not immediately updated using online Credit Card. If you have paid permit fees using the online application site or by another method such as check or cash, please allow time for your payment to be processed.***

### Inspection Office Hours

Monday - Friday  
From 8:00 AM to 10:00 AM  
and  
From 1:30 PM to 3:00 PM

### Inspection Requests

Online: (Preferred Method)  
[www.columbiacountyfla.com/InspectionRequest.asp](http://www.columbiacountyfla.com/InspectionRequest.asp)

Voice Mail: 386-719-2023 or Phone: 386-758-1008

All Driveway Inspections: 386-758-1019

Septic Release Inspections: 386-758-1058

#### IMPORTANT NOTICE:

Any inspection requested after 4:30 pm, no matter the method, will be received the next business day and will be scheduled by the earliest time slot.

**All Inspections require 24 hours notice.**  
Emergencies will be inspected as soon as possible.

### Regular Inspection Schedules

All areas North of County Road 242  
From 10:00 AM to Noon

All areas South of County Road 242  
From 3:00 PM to 5:00 PM

## Karen Aiken-Smoot

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**From:** Karen Aiken-Smoot  
**Sent:** Wednesday, May 6, 2026 4:38 PM  
**To:** 'fordseptic@yahoo.com'  
**Subject:** FW: Minor Site Development Plan application

Please see below

**From:** Karen Aiken-Smoot  
**Sent:** Wednesday, May 6, 2026 4:30 PM  
**To:** 'fordsseptic@yahoo.com' <fordsseptic@yahoo.com>  
**Cc:** Christian Lane <clane@columbiacountyfla.com>; Troy Crews <tcrews@columbiacountyfla.com>  
**Subject:** Minor Site Development Plan application

Good afternoon. I pulled the information I could from the building permit and there are a few items that need to be address and provided.

[https://webportal.columbiacountyfla.com/BuildingAndZoning/DocumentStorageDownloader.ashx?Uniq  
ueID=fb3935d4-735a-4060-ba86-f9020e9a5a99](https://webportal.columbiacountyfla.com/BuildingAndZoning/DocumentStorageDownloader.ashx?UniqueID=fb3935d4-735a-4060-ba86-f9020e9a5a99)  
[https://library.municode.com/fl/columbia\\_county/codes/land\\_development\\_regulations](https://library.municode.com/fl/columbia_county/codes/land_development_regulations)

1. The location of the proposed new office building is on two parcels; 19-3S-17-05107-001 and 19-3S-17-05107-002. These two parcels are a combination of parcels and vacated streets of an old subdivision, Valley Park. The ownership for both of the parcels is the same and they can be combined for permitting purposes by simply contacting the Property Appraisers Office.
2. There is no record of an approved Site Development Plan for this location. Please provide a more detailed Site Plan including the required paved parking area for the office building dimensions with the ADA parking space and ramp location and buildings that will be removed or remain on the site, construction vehicle parking and possible materials area.
3. The parcel will need either an exemption letter issued by SRWMD or proof of 10/2 Self-Certification with SRWMD.

Thank you!

*Karen Aiken-Smoot*

Certified Floodplain Manager  
Planning Technician  
Columbia County  
135 N.E. Hernando Ave.  
Lake City, FL 32055  
386.719-1474

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# Zoning Department

## Receipt Of Payment

Applicant Information	Method	Date of Payment	Payment #	Amount of Payment
FORD RONALD C, FORD RONALD C JR 116 NW LAWTEY WAY	Credit Card 16177093	05/13/2026	773352	<b>\$300.00</b>
ApplD: 76235 Development #: SDP260501 Site Development Plan Parcel: 19-3S-17-05107-001 Address: 116 NW LAWTEY WAY				

### Contact Us

Phone:  
 (386) 719-1474  
 Customer Service Hours:  
 Monday-Friday  
 From 8:00 A.M. to 5:00 P.M.

Email:  
[zoneinfo@columbiacountyfla.com](mailto:zoneinfo@columbiacountyfla.com)

Website:  
<http://www.columbiacountyfla.com/BuildingandZoning.asp>

Address:  
 Building and Zoning  
 135 NE Hernando Ave.  
 Lake City, FL 32055

### Payment History

<u>Date</u>	<u>Description</u>	<u>Amount</u>
05/06/2026	Fee: Minor Site & Development Plan Approval	\$300.00
05/13/2026	Payment: Credit Card 16177093	(\$300.00)
		<b>\$0.00</b>