



Columbia County Building Department
135 NE Hernando Ave, Suite B-21
Lake City, FL 32055
Phone: 386.758.1008

Please email request to bldginfo@columbiacountyfla.com

Change of General Contractor Request

Property Owners Name: Aubril Fleming
Job Site Address: 326 SW Plymouth Ave #white FL
33038

Permit Information

- Permit #: _____
- Original General Contractor Name: Benjamin Stone
- License #: 1H1151868
- New General Contractor Name: Richard Rayborn
- License #: 1H1025436

FOR OFFICE USE	
DATE RECEIVED:	<u>3/31/26</u>
☒ APPROVED	☐ DENIED
COMPLETED CHANGE:	☒ YES
DATE PROCESSED:	<u>4/1/26</u>
PROCESSED BY:	<u>Tracy Ward</u>
NOTES:	

*Note: If the property owner will now be acting as Owner-Builder, please check below and attach an Owner Disclosure Statement.

The Owner will now be acting as Owner-Builder.

Reason for Change:

Not using old contractor anymore.

Important Information & Requirements

- This form must be fully completed and notarized by all parties as indicated below.
- A new building permit application must be submitted with the new contractor's notarized signature.
- Updated plans may be required depending on the scope of work and current permit status.
- Licensing and insurance documentation for the new contractor is required.
- If the original contractor's signature cannot be obtained, the property owner must submit a notarized letter affirming that the contractor has been terminated.
- Depending on the circumstances, a new permit may be required.

Hold Harmless Acknowledgement

The undersigned agree to indemnify and hold harmless the Columbia County Building Department, its officers, agents, and employees from any claim, action, or liability arising out of or related to this Change of Contractor.

Signatures (All must be notarized)

• Property Owner

Printed Name: Aubril Fleming
Signature: [Signature]
State: Florida County: Columbia

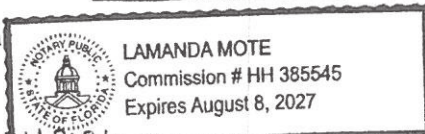
Date: 3/31/2026

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 31st day of March, 2026, by Aubril Fleming, who is ☒ personally known to me or ☐ has provided the following identification:

Notary Printed Name: Lamanda Mote

Notary Signature: [Signature]

Notary Seal:



• Original Contractor

Printed Name: Benjamin Stone (1H1151868)
Signature: [Signature]
State: Florida County: Columbia

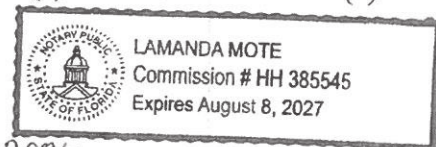
Date: 3/31/2026

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 31 day of March, 2026, by Benjamin Stone, who is ☒ personally known to me or ☐ has provided the following identification:

Notary Printed Name: Lamanda Mote

Notary Signature: [Signature]

Notary Seal:



• New Contractor

Printed Name: Richard Rayborn
Signature: [Signature]
State: Florida County: Columbia

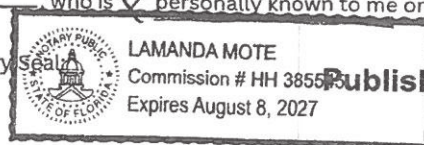
Date: 3/31/2026

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 31st day of March, 2026, by Richard Rayborn, who is ☒ personally known to me or ☐ has provided the following identification:

Notary Printed Name: Lamanda Mote

Notary Signature: [Signature]

Notary Seal:



Published 10/2025