

~~\$65.00~~ - Cash

PERMIT APPLICATION / MANUFACTURED HOME INSTALLATION APPLICATION

*For Office Use Only* (Revised 7-1-15) Zoning Official \_\_\_\_\_ Building Official \_\_\_\_\_

AP# 60703 Date Received \_\_\_\_\_ By \_\_\_\_\_ Permit # \_\_\_\_\_

Flood Zone \_\_\_\_\_ Development Permit \_\_\_\_\_ Zoning \_\_\_\_\_ Land Use Plan Map Category \_\_\_\_\_

Comments \_\_\_\_\_

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FEMA Map# \_\_\_\_\_ Elevation \_\_\_\_\_ Finished Floor \_\_\_\_\_ River \_\_\_\_\_ In Floodway \_\_\_\_\_

Recorded Deed or  Property Appraiser PO  Site Plan  EH # \_\_\_\_\_  Well letter OR

Existing well  Land Owner Affidavit  Installer Authorization  FW Comp. letter  App Fee Paid

DOT Approval  Parent Parcel # \_\_\_\_\_  STUP-MH \_\_\_\_\_  911 App

Ellisville Water Sys  Assessment \_\_\_\_\_  Out County  In County  Sub VF Form

Property ID # 06-59-16-03471-005 Subdivision \_\_\_\_\_ Lot# \_\_\_\_\_

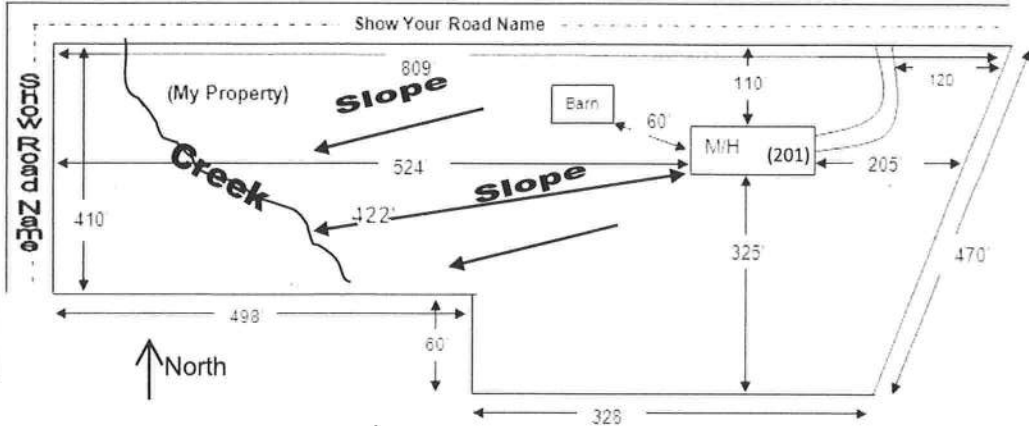
- New Mobile Home \_\_\_\_\_ Used Mobile Home  MH Size 28x60 Year \_\_\_\_\_
- Applicant Jeff Cormier Phone # 386-438-4612
- Address 745 SW Norris Ave Lake City FL 32024
- Name of Property Owner Matthew Houston Phone# 386-365-9501
- 911 Address 742 SW Norris Ave Lake City FLA 32024
- Circle the correct power company - FL Power & Light - Clay Electric  
(Circle One) - Suwannee Valley Electric - Duke Energy
- Name of Owner of Mobile Home \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_
- Relationship to Property Owner \_\_\_\_\_
- Current Number of Dwellings on Property 0
- Lot Size \_\_\_\_\_ Total Acreage 5
- Do you : Have Existing Drive or Private Drive or need Culvert Permit or Culvert Waiver (Circle one)  
(Currently using) (Blue Road Sign) (Putting in a Culvert) (Not existing but do not need a Culvert)
- Is this Mobile Home Replacing an Existing Mobile Home NO
- Driving Directions to the Property Go South on 247 to Norris Rd  
Turn left Property App. 1/2 mile on Right
- Email Address for Applicant: JeffCormier48@gmail.com
- Name of Licensed Dealer/Installer Dale Houston Phone # 386-623-6522
- Installers Address 136 SW Barris Glen Lake City FL 32024
- License Number EH 1133271 Installation Decal # 85155

### SITE PLAN CHECKLIST

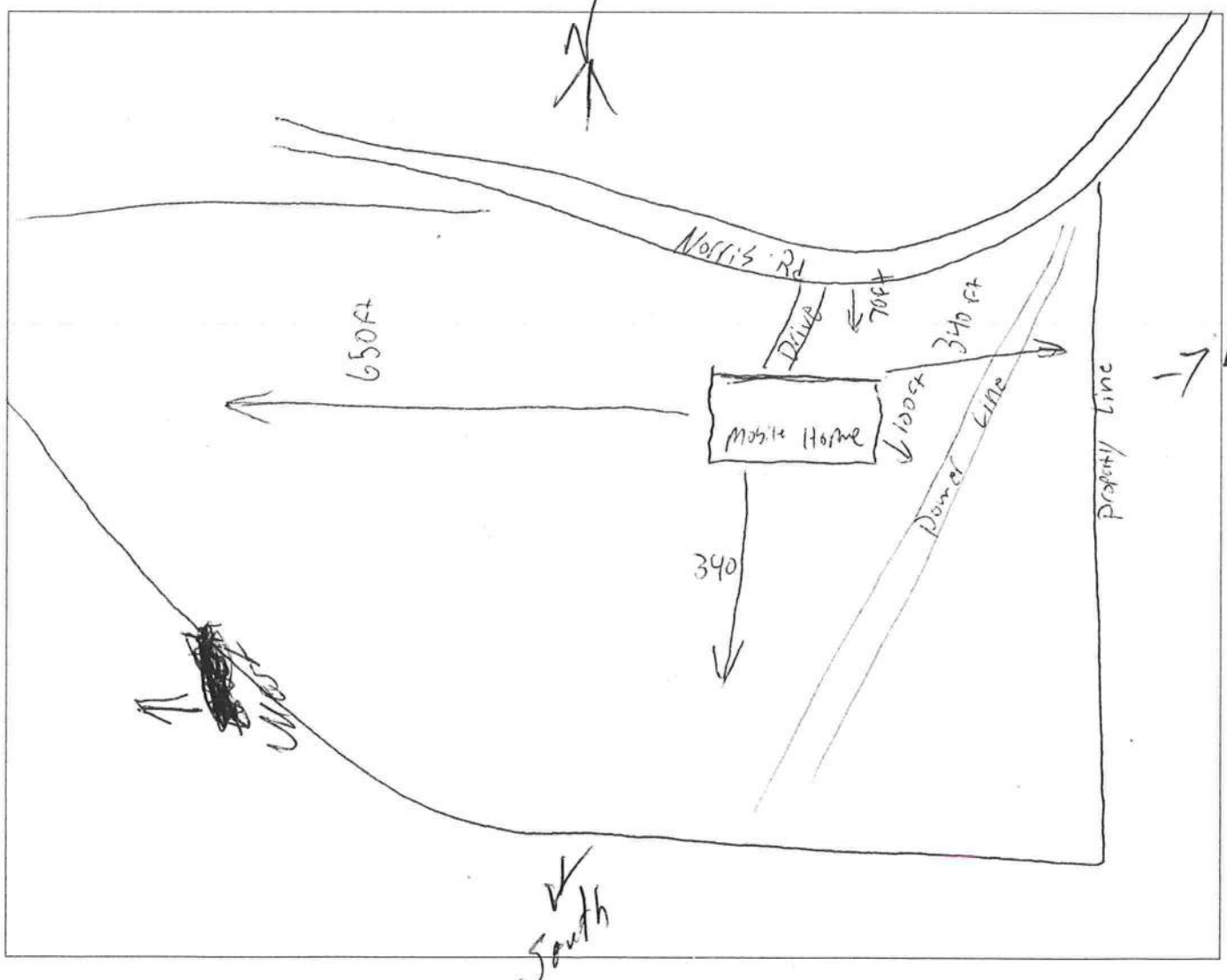
- \_\_\_ 1) Property Dimensions
- \_\_\_ 2) Footprint of proposed and existing structures (including decks), label these with existing addresses
- \_\_\_ 3) Distance from structures to all property lines
- \_\_\_ 4) Location and size of easements
- \_\_\_ 5) Driveway path and distance at the entrance to the nearest property line
- \_\_\_ 6) Location and distance from any waters; sink holes; wetlands; and etc.
- \_\_\_ 7) Show slopes and or drainage paths
- \_\_\_ 8) Arrow showing North direction

### SITE PLAN EXAMPLE

Revised 7/1/15

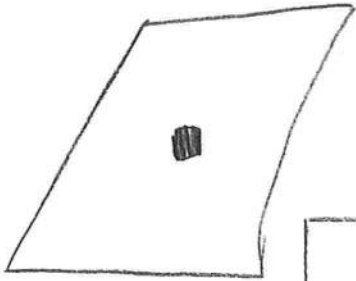


**NOTE:**  
This site plan can be copied and used with the 911 Addressing Dept. application forms.

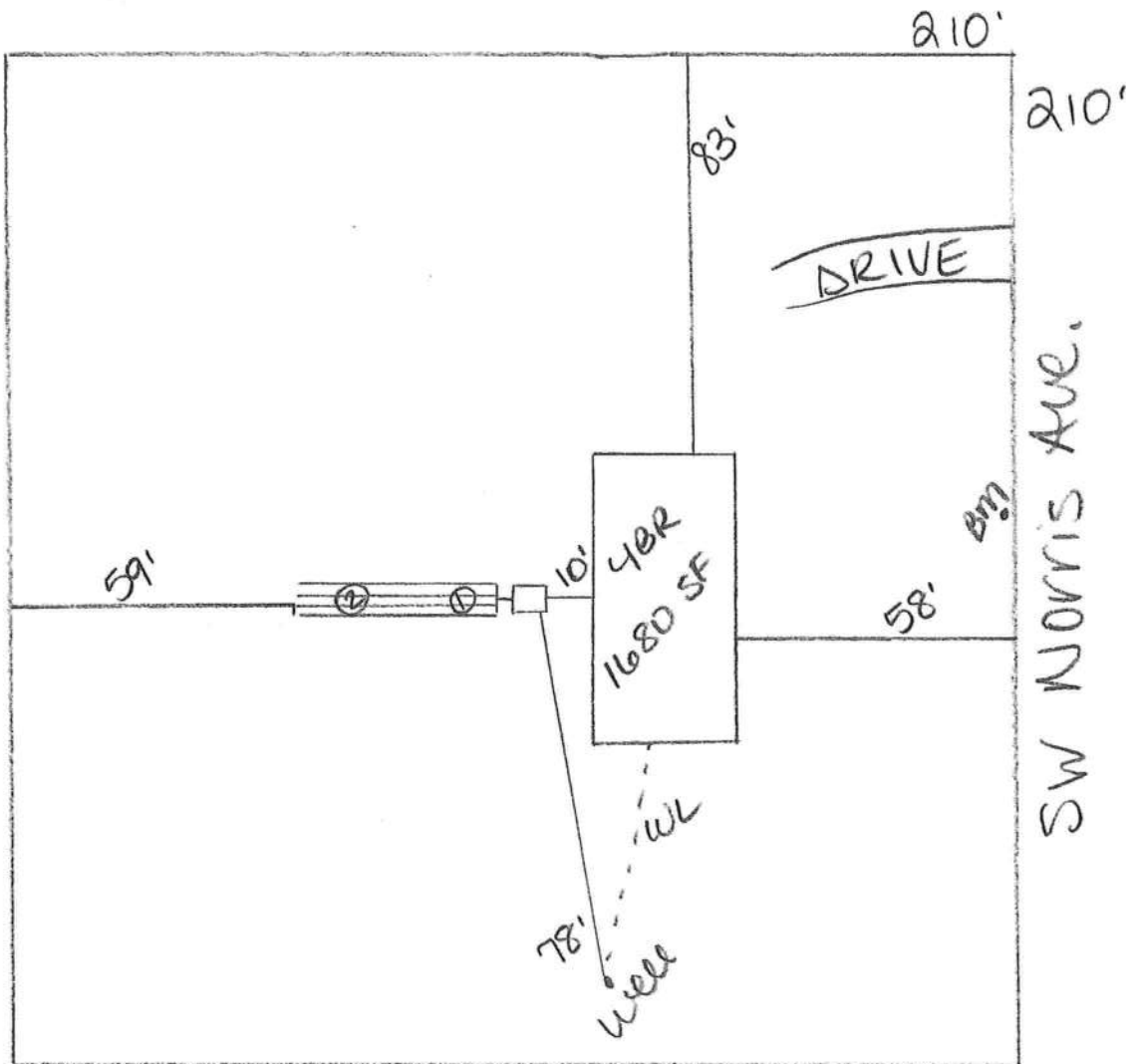


Houston  
lin = 40 ft.  
3-14-23

↑N



1 acre of 5.01



Rocky D 7 D



COLUMBIA COUNTY BUILDING DEPARTMENT  
 135 NE Hernando Ave, Suite B-21, Lake City, FL 32055  
 Phone: 386-758-1008 Fax: 386-758-2160

MOBILE HOME INSTALLERS AGENT AUTHORIZATION

I, Dale Houston, give this authority and I do certify that the below  
Installers Name  
 referenced person(s) listed on this form is/are under my direct supervision and control and  
 is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person	Agents Company Name
<u>Jeff Corpin</u>	<u>[Signature]</u>	

I, the license holder, realize that I am responsible for all permits purchased, and all work done under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license holder for violations committed by him/her or by his/her authorized person(s) through this document and that I have full responsibility for compliance granted by issuance of such permits.

Dale Houston License Holders Signature (Notarized)      HH 1133271 License Number      3-30-23 Date

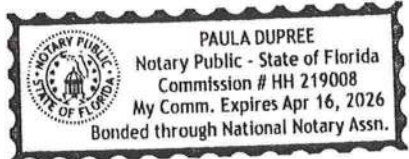
**NOTARY INFORMATION:**

STATE OF: Florida COUNTY OF: Columbia

The above license holder, whose name is Dale Houston, personally appeared before me and is known by me or has produced identification (type of I.D.) \_\_\_\_\_ on this 30<sup>th</sup> day of March, 2023.

Paula Dupree  
 NOTARY'S SIGNATURE

(Seal/Stamp)



STATE OF FLORIDA  
COUNTY OF COLUMBIA

LAND OWNER AFFIDAVIT

This is to certify that I, (We), Matthew Horston,  
(State Corporation Name as it appears on the Property Appraisers Office website)  
as the owner of the below described property:

Property tax Parcel ID number 06-55-16-03471-005

Subdivision (Name, lot, Block, Phase) \_\_\_\_\_

Give my permission for Jeddy Carmel to place a

Circle one - Mobile Home / Travel Trailer / Utility Pole Only / Single Family Home /  
or more — Barn – Shed – Garage / Culvert / Other \_\_\_\_\_

I (We) understand that the named person(s) above will be allowed to receive a building permit on the property number I (we) have listed above and this could result in an assessment for solid waste and fire protection services levied on this property.

[Signature]  
Owner Signature

4/3/23  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

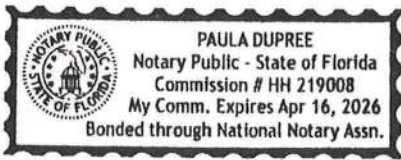
\_\_\_\_\_  
Date

Sworn to and subscribed before me this 3rd day of April, 2023, by  
 physical presence or \_\_\_\_\_ online notarization and this (these) person(s) are  
personally known to me  or produced ID \_\_\_\_\_.

Paula Dupree  
Notary Public Signature

Paula Dupree  
Notary Printed Name

Notary Stamp/



**MOBILE HOME INSTALLATION SUBCONTRACTOR VERIFICATION FORM**

APPLICATION NUMBER \_\_\_\_\_ CONTRACTOR Home owner PHONE 386-438-4612

**THIS FORM MUST BE SUBMITTED PRIOR TO THE ISSUANCE OF A PERMIT**

In Columbia County one permit will cover all trades doing work at the permitted site. It is REQUIRED that we have records of the subcontractors who actually did the trade specific work under the permit. Per Florida Statute 440 and Ordinance 89-6, a contractor shall require all subcontractors to provide evidence of workers' compensation or exemption, general liability insurance and a valid Certificate of Competency license in Columbia County.

***Any changes, the permitted contractor is responsible for the corrected form being submitted to this office prior to the start of that subcontractor beginning any work. Violations will result in stop work orders and/or fines.***

<b>ELECTRICAL</b>	Print Name <u>Home owner</u> Signature <u>[Signature]</u> License #: _____ Phone #: _____ Qualifier Form Attached <input type="checkbox"/>
<b>MECHANICAL/ A/C _____</b>	Print Name <u>Home owner</u> Signature <u>[Signature]</u> License #: _____ Phone #: _____ Qualifier Form Attached <input type="checkbox"/>

**F. S. 440.103 Building permits; identification of minimum premium policy.**--Every employer shall, as a condition to applying for and receiving a building permit, show proof and certify to the permit issuer that it has secured compensation for its employees under this chapter as provided in ss. 440.10 and 440.38, and shall be presented each time the employer applies for a building permit.



COLUMBIA COUNTY BUILDING DEPARTMENT  
 135 NE Hernando Ave, Suite B-21, Lake City, FL 32055  
 Phone: 386-758-1008 Fax: 386-758-2160

MOBILE HOME INSTALLERS LETTER OF AUTHORIZATION

I, Dale Houston, give this authority for the job address show below  
Installer License Holder Name

only, \_\_\_\_\_, and I do certify that  
Job Address

the below referenced person(s) listed on this form is/are under my direct supervision and control and is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person	Authorized Person is... (Check one)
<u>Jeff Sormier</u>	<u>[Signature]</u>	<input type="checkbox"/> Agent <input type="checkbox"/> Officer <input type="checkbox"/> Property Owner
		<input type="checkbox"/> Agent <input type="checkbox"/> Officer <input type="checkbox"/> Property Owner
		<input type="checkbox"/> Agent <input type="checkbox"/> Officer <input type="checkbox"/> Property Owner

I, the license holder, realize that I am responsible for all permits purchased, and all work done under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license holder for violations committed by him/her or by his/her authorized person(s) through this document and that I have full responsibility for compliance granted by issuance of such permits.

Dale Houston License Holders Signature (Notarized) 14 1138271 License Number 3-30-23 Date

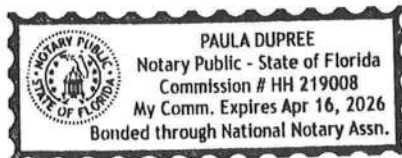
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The above license holder, whose name is Dale Houston, personally appeared before me and is known by me or has produced identification (type of I.D.) \_\_\_\_\_ on this 30<sup>th</sup> day of March, 2023.

Paula Dupree  
 NOTARY'S SIGNATURE

(Seal/Stamp)



# Mobile Home Permit Worksheet

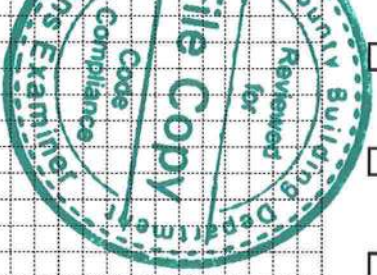
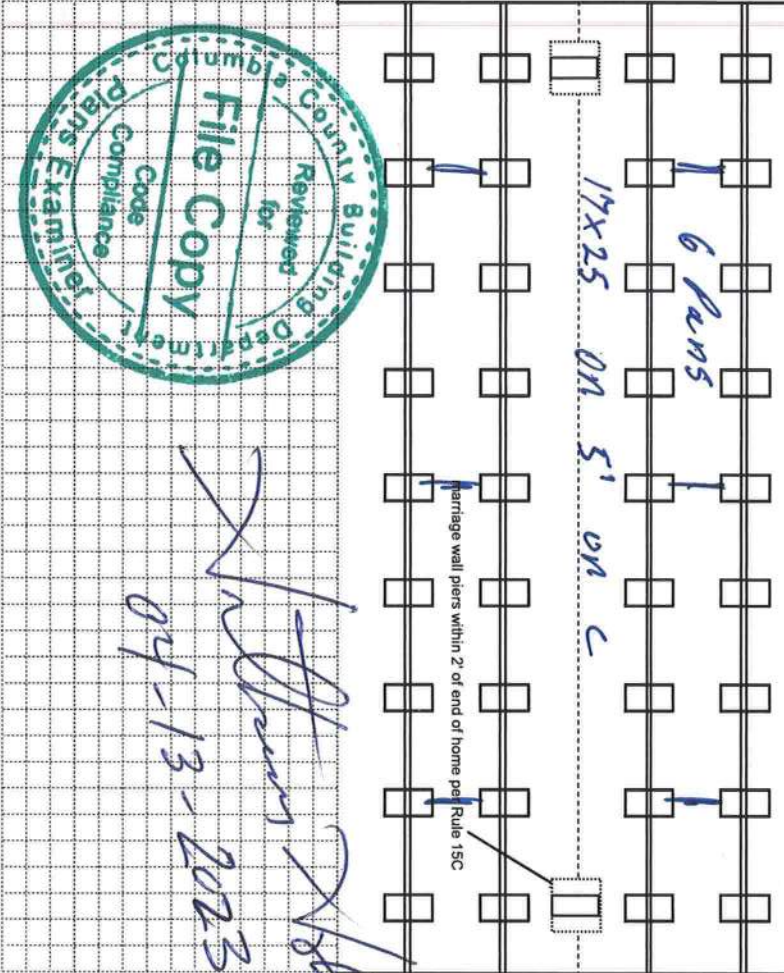
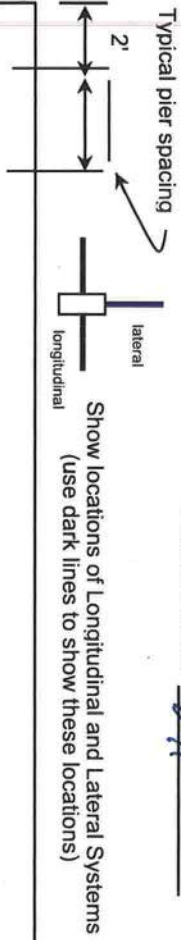
Application Number: \_\_\_\_\_ Date: \_\_\_\_\_

Installer: Paul Houston License # IFH 1183271  
 Address of home being installed: 700 SW Norris Ave, ALBANY, OH 45714-3204

Manufacturer: \_\_\_\_\_ Length x width: 28x60

**NOTE:** if home is a single wide fill out one half of the blocking plan  
 I understand Lateral Arm Systems cannot be used on any home (new or used) where the sidewall ties exceed 5 ft 4 in.

Installer's initials: PH



*[Signature]*  
 04-13-2023

New Home  Used Home

Home installed to the Manufacturer's Installation Manual   
 Home is installed in accordance with Rule 15-C

Single wide  Wind Zone II  Wind Zone III

Double wide  Installation Decal # 85155

Triple/Quad  Serial # 10008

### PIER SPACING TABLE FOR USED HOMES

Load bearing capacity (sq in)	Footer size (256)	18 1/2" x 18 (342)	20" x 20" (400)	22" x 22" (484)*	24" X 24" (576)*	26" x 26" (676)
1000 psf	3'	4'	5'	6'	7'	8'
1500 psf	4'6"	6'	7'	8'	8'	8'
2000 psf	6'	8'	8'	8'	8'	8'
2500 psf	7'6"	8'	8'	8'	8'	8'
3000 psf	8'	8'	8'	8'	8'	8'
3500 psf	8'	8'	8'	8'	8'	8'

\* Interpolated from Rule 15C-1 pier spacing table.

### PIER PAD SIZES

I-beam pier pad size: 17x25  
 Perimeter pier pad size: 16x16  
 Other pier pad sizes (required by the mfg.): \_\_\_\_\_

### POPULAR PAD SIZES

Pad Size	Sq In
16 x 16	256
16 x 18	288
18.5 x 18.5	342
16 x 22.5	360
17 x 22	374
13 1/4 x 26 1/4	348
20 x 20	400
17 3/16 x 25 3/16	441
17 1/2 x 25 1/2	446
24 x 24	576
26 x 26	676

Draw the approximate locations of marriage wall openings 4 foot or greater. Use this symbol to show the piers.

List all marriage wall openings greater than 4 foot and their pier pad sizes below.

Opening \_\_\_\_\_ Pier pad size \_\_\_\_\_

17x25

### FRAME TIES

within 2' of end of home spaced at 5' 4" oc

### OTHER TIES

TIEDOWN COMPONENTS

Longitudinal Stabilizing Device (LSD) \_\_\_\_\_  
 Manufacturer \_\_\_\_\_  
 Longitudinal Stabilizing Device w/ Lateral Arms \_\_\_\_\_  
 Manufacturer \_\_\_\_\_

Sidewall \_\_\_\_\_  
 Longitudinal Marriage wall \_\_\_\_\_  
 Shearwall \_\_\_\_\_

Number \_\_\_\_\_

# Mobile Home Permit Worksheet

Application Number: \_\_\_\_\_

Date: \_\_\_\_\_

## POCKET PENETROMETER TEST

The pocket penetrometer tests are rounded down to \_\_\_\_\_ psf or check here to declare 1000 lb. soil  without testing.

X \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_

### POCKET PENETROMETER TESTING METHOD

1. Test the perimeter of the home at 6 locations.
2. Take the reading at the depth of the footer.
3. Using 500 lb. increments, take the lowest reading and round down to that increment.

X \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_

## TORQUE PROBE TEST

The results of the torque probe test is 285 inch pounds or check here if you are declaring 5' anchors without testing \_\_\_\_\_ . A test showing 275 inch pounds or less will require 5 foot anchors.

**Note:** A state approved lateral arm system is being used and 4 ft. anchors are allowed at the sidewall locations. 1 understand 5 ft anchors are required at all centerline the points where the torque test reading is 275 or less and where the mobile home manufacturer may requires anchors with 4000 lb holding capacity.

DH Installer's initials

### ALL TESTS MUST BE PERFORMED BY A LICENSED INSTALLER

Installer Name Dale Houston

Date Tested \_\_\_\_\_

Electrical \_\_\_\_\_

Plumbing \_\_\_\_\_

Connect electrical conductors between multi-wide units, but not to the main power source. This includes the bonding wire between multi-wide units. Pg. \_\_\_\_\_

Connect all sewer drains to an existing sewer tap or septic tank. Pg. \_\_\_\_\_

Connect all potable water supply piping to an existing water meter, water tap, or other independent water supply systems. Pg. \_\_\_\_\_

## Site Preparation

Debris and organic material removed \_\_\_\_\_ Swale \_\_\_\_\_ Pad  Other \_\_\_\_\_

### Fastening multi wide units

Floor: \_\_\_\_\_ Type Fastener: loops Length: 6" Spacing: 18"  
 Walls: \_\_\_\_\_ Type Fastener: 1" Length: 8" Spacing: 12"  
 Roof: \_\_\_\_\_ Type Fastener: 1" Length: 11" Spacing: 11"  
 For used homes a min. 30 gauge, 8" wide, galvanized metal strip will be centered over the peak of the roof and fastened with galv. roofing nails at 2" on center on both sides of the centerline.

### Gasket (weatherproofing requirement)

Understand a properly installed gasket is a requirement of all new and used homes and that condensation, mold, mildew and buckled marriage walls are a result of a poorly installed or no gasket being installed. I understand a strip of tape will not serve as a gasket.

Installer's initials DH

Type gasket Foam

Installed: \_\_\_\_\_  
 Between Floors Yes   
 Between Walls Yes   
 Bottom of ridgebeam Yes

### Weatherproofing

The bottomboard will be repaired and/or taped. Yes  Pg. \_\_\_\_\_  
 Siding on units is installed to manufacturer's specifications. Yes   
 Fireplace chimney installed so as not to allow intrusion of rain water. Yes \_\_\_\_\_

### Miscellaneous

Skirting to be installed. Yes  No \_\_\_\_\_  
 Dryer vent installed outside of skirting. Yes  N/A \_\_\_\_\_  
 Range downflow vent installed outside of skirting. Yes  N/A \_\_\_\_\_  
 Drain lines supported at 4 foot intervals. Yes   
 Electrical crossovers protected. Yes   
 Other: \_\_\_\_\_

Installer verifies all information given with this permit worksheet is accurate and true based on the manufacturer's installation instructions and or Rule 15C-1 & 2

Installer Signature Dale Houston Date \_\_\_\_\_