



Columbia County Building Department
135 NE Hernando Ave, Suite B-21
Lake City, FL 32055
Phone: 386.758.1008

Please email request to bldginfo@columbiacountyfla.com

Change of Subcontractor Request

Permit Information

- Permit #: 000055850
- Property Owner: Charles and Brittany Teggart
- Job Site Address: 3000 SW Fry Avenue
Fort White, FL 32038
- Original Subcontractor: True Force Roofing, LLC/ Derek King
- License #: CCC1335679
- New Subcontractor: Keeler Roofing, LLC./Benjamin Keeler
- License #: CCC1330509

Trade (i.e. Electrical, Plumbing, HVAC, etc.): Roofing

FOR OFFICE USE

DATE RECEIVED: _____
☐ APPROVED ☐ DENIED
COMPLETED CHANGE: ☐ YES
DATE PROCESSED: _____
PROCESSED BY: _____
NOTES: _____

Reason for Change:

Original Roofer failed to meet timeline

Required Documents:

- Subcontractor MUST be on file with our jurisdiction. If not, complete registration by making application @ <https://www.columbiacountyfla.com/PermitSearch/MyBNZPortalLogin.aspx>
- New signed Subcontractor Form

Hold Harmless Acknowledgement

The undersigned agree to hold harmless and indemnify Columbia County and its agents from any claims or liability resulting from this change of subcontractor.

Signatures (All must be notarized)

• Property Owner (If Owner-Builder)

Printed Name: _____ Date: _____

Signature: _____

State: _____ County: _____

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20____, by _____, who is ☐ personally known to me or ☐ has provided the following identification: _____

Notary Printed Name: _____

Notary Seal: _____

Notary Signature: _____

• General Contractor

Printed Name: Mathers Construction Services, LLC. Jessica M. Matthews Date: 08/20/2026

Signature: Matthew

State: FL County: Gilchrist

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 20 day of August, 2026, by Jessica M. Matthews, who is ☒ personally known to me or ☐ has provided the following identification: _____

Notary Printed Name: Elania Spain

Notary Signature: Elania Spain



Elania Spain
Comm.: HH 680557
Expires: Jun. 7, 2029
Notary Public - State of Florida

Published 10/2025

Subcontractor Verification Form

APPLICATION/PERMIT # 000055850

JOB NAME Teggart

THIS FORM MUST BE SUBMITTED BEFORE A PERMIT WILL BE ISSUED

Columbia County issues combination permits. One permit will cover all trades doing work at the permitted site. It is **REQUIRED** that we have records of the subcontractors who actually did the trade specific work under the General Contractor's permit.

NOTE: It shall be the responsibility of the general contractor to make sure that all of the subcontractors are licensed with the Columbia County Building Department.

NOTE: If this should change prior to completion of the project, it is your responsibility to have a corrected form submitted to our office, before that work has begun.

Violations will result in stop work orders and/or fines.

ELECTRICAL

Printed Name: _____ Signature: _____
Company Name: _____ Owner ☐
License #: _____ Phone #: _____

MECHANICAL / A/C

Printed Name: _____ Signature: _____
Company Name: _____ Owner ☐
License #: _____ Phone #: _____

PLUMBING / GAS

Printed Name: _____ Signature: _____
Company Name: _____ Owner ☐
License #: _____ Phone #: _____

ROOFING

Printed Name: Benjamin Keeler Signature: 
Company Name: Keeler Roofing, LLC Owner ☒
License #: CCC1330509 Phone #: 352.514.4930

FIRE SYSTEM /
SPRINKLER

Printed Name: _____ Signature: _____
Company Name: _____ Owner ☐
License #: _____ Phone #: _____

SOLAR

Printed Name: _____ Signature: _____
Company Name: _____ Owner ☒
License #: _____ Phone #: _____

STATE SPECIALTY

Printed Name: _____ Signature: _____
Company Name: _____ Owner ☐
License #: _____ Phone #: _____