

Columbia County Sign Permit Application

For Office Use Only Application # _____ Date Received _____ By _____ Permit # _____
 Zoning Official _____ Date _____ Flood Zone _____ Land Use _____ Zoning _____
 FEMA Map # _____ Elevation _____ MFE _____ River _____ Plans Examiner _____ Date _____
 Comments _____
☐ NOC ☐ Deed or PA ☐ Site Plan ☐ Letter of Auth. from Contractor ☐ F W Comp. letter ☐ Corporate Documents
☐ App Fee Paid ☐ Sub VF Form
 Notes: _____

Fax _____
 Applicant (Who will sign/pickup the permit) Rebecca Frazier Phone 386-965-4034
 Address (of applicant) 1554 E Duval St Lake City, FL 32055
 Owners Name Elim Baptist Church Phone _____
 911 Address (of job) 3435 SW Elim Church Rd. Ft. White, FL 32038
 Contractors Name Signcraft & More, Inc/James E. Johnson Jr. Phone 386-755-4754
 Address 1554 E Duval St Lake City, FL 32055
 Contractors Email rebecca@signcraftbrothers.com ***Include to get updates for this job.
 Fee Simple Owner Name & Address N/A
 Bonding Co. Name & Address N/A
 Architect/Engineer Name & Address Disosway
 Mortgage Lenders Name & Address N/A
 Circle power company, if needed - FL Power & Light - Clay Elec. - Suwannee Valley Elec. - Duke Energy
 Property ID Number 22-6S-16-03918-000 Estimated Cost of Construction 40,000
 Subdivision Name _____ Lot _____ Block _____ Unit _____ Phase _____
 Driving Directions Left onto Main/41, continue onto Hwy 47S for 18.5 miles, turn left on SW Elim Church Road, church will be on the right in 1.2 miles.

Sign Type (Pole sign, Wall, Ground, Canopy, Re-facing, etc.) ground
 Is the Sign Illuminated: ☐ NO ☒ YES IF YES, Explain (LED, Flashing, etc) LED
 Total Sign Height from the Ground 7'6" Ground Clearance 0 Replacing Existing Sign ☒ NO ☐ YES
 Distance to Property Lines or Curbs - Front 25 Side _____ Side _____ Rear _____

Application is hereby made to obtain a permit to do work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work be performed to meet the standards of all laws regulating construction in this jurisdiction. **CODE: Florida Building Code 2014 and the 2011 National Electrical Code.**

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TIME LIMITATIONS OF APPLICATION : An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated.

TIME LIMITATIONS OF PERMITS: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time work is commenced. A valid permit receives an approved inspection every 180 days. Work shall be considered not suspended, abandoned or invalid when the permit has received an approved inspection within 180 days of the previous approved inspection.

FLORIDA'S CONSTRUCTION LIEN LAW: Protect Yourself and Your Investment: According to Florida Law, those who work on your property or provide materials, and are not paid-in-full, have a right to enforce their claim for payment against your property. This claim is known as a construction lien. If your contractor fails to pay subcontractors or material suppliers or neglects to make other legally required payments, the people who are owed money may look to your property for payment, even if you have paid your contractor in full. This means if a lien is filed against your property, it could be sold against your will to pay for labor, materials or other services which your contractor may have failed to pay.

NOTICE OF RESPONSIBILITY TO CONTRACTOR AND AGENT: **YOU ARE HEREBY NOTIFIED** as the recipient of a building permit from Columbia County, Florida, you will be held responsible to the County for any damage to sidewalks and/or road curbs and gutters, concrete features and structures, together with damage to drainage facilities, removal of sod, major changes to lot grades that result in ponding of water, or other damage to roadway and other public infrastructure facilities caused by you or your contractor, subcontractors, agents or representatives in the construction and/or improvement of the building and lot for which this permit is issued. No certificate of occupancy will be issued until all corrective work to these public infrastructures and facilities has been corrected.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

OWNERS CERTIFICATION: I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH ALL APPLICABLE LAWS REGULATING CONSTRUCTION AND ZONING.

NOTICE TO OWNER: There are some properties that may have deed restrictions recorded upon them. These restrictions may limit or prohibit the work applied for in your building permit. You must verify if your property is encumbered by any restrictions or face possible litigation and or fines.

****Property owners must sign here before any permit will be issued.**

Print Owners Name _____

Owners Signature _____

****If this is an Owner Builder Permit Application then, ONLY the owner can sign the building permit when it is issued.**

CONTRACTORS AFFIDAVIT: By my signature I understand and agree that I have informed and provided this written statement to the owner of all the above written responsibilities in Columbia County for obtaining this Building Permit including all application and permit time limitations.

Contractor's Signature _____

Contractor's License Number ES12000123

Columbia County

Competency Card Number _____

Affirmed under penalty of perjury to by the Contractor and subscribed before me this 29 day of June 2026
Personally known ☒ or Produced Identification _____

Rebecca Brasfield
State of Florida Notary Signature (For the Contractor)

SEAL:

