



Columbia County Building Department:
135 NE Hernando Ave, Suite B-21
Lake City, FL 32055
Phone: 386.758.1008

Please email request to bldginfo@columbiacountyfla.com

Request for Permit Cancellation

(Form must be signed and notarized by contractor, permit holder, or property owner)

Date: 02/26/2026

Request to cancel permit #: 090052806

Person requesting cancellation is: ☒ Property Owner ☐ Contractor ☐ Other: _____

Reason for cancellation request:

☒ Work was cancelled

☐ Contractor refuses to cancel permit

☐ Superseded by another permit

☐ Duplicated

☐ Other. Please describe: _____

Request for Refund (if eligible): ☐ Yes ☒ No

(Please keep in mind refunds vary depending on project. Some sureties are non-refundable. Any refund, if eligible, must go before the board for approval and can take 3-4 months.)

Permit Holder/Authorizer: Alan Stephens

Company Name: _____ License #: _____

Email Address: Alan.Stephens@live.com

Permit Holder/Authorizer Signature: Alan Stephens

Notarization (Required)

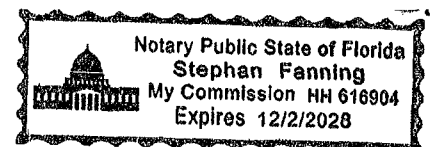
STATE OF: FLORIDA

COUNTY OF: COLUMBIA

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this 26 day of FEBRUARY, 2026, by ALAN STEPHENS who is ☐ personally known to me or has ☐ provided the following identification: DRIVER LICENSE

Notary Public Printed Name: STEPHAN FANNING Notary Seal:

Notary Public Signature: [Signature]



FOR OFFICE USE ONLY:

☒ Approved ☐ Denied

Reviewed by: NA

Date: 2-26-2026

Notes/Conditions: _____

Refund Eligible: ☐ Yes ☒ No

Refund Amount Owed: _____