

within 1 business day after any change, or within 2 business days before the next scheduled inspection, update this notice to reflect such changes. The building plans review and/or inspection services provided by the private provider is limited to building code compliance and does not include review for fire prevention, firesafety, land use, environmental or other codes.

The following attachments are provided, as required:

1. Qualification statements and/or resumes of the private provider and all duly authorized representatives.
2. A certificate of insurance as required by section 553.791(18), Florida Statutes.

Individual

Print name

Address (line 1)

Address (line 2)

Telephone Number

Email Address

Signature

Date

Corporation

West Shore Home LLC

Print name

Jonte Hawkins

Representative name

1720 NW 4th Ave # 100 Ocala, FL 34475

Address (line 1)

Address (line 2)

727 232 4941

Telephone Number

jhpermitting@westshorehome.com

Email Address



Signature

3/27/2026

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 FAX (A/C, No): 203-654-3613 E-MAIL ADDRESS: customerservice@biBERK.com	
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Berkshire Hathaway Direct Insurance Company 10391 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED CT Solutions of FLorida LLC 10602 Northwest 149th Place Alachua, FL 32615		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED <input type="checkbox"/> SCHEDULED <input type="checkbox"/> AUTOS ONLY <input type="checkbox"/> AUTOS <input type="checkbox"/> HIRED <input type="checkbox"/> NON-OWNED <input type="checkbox"/> AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / N <input type="checkbox"/> N / A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability (Errors & Omissions): Claims-Made			N9PL714670	09/02/2025	09/02/2026	Per Occurrence/ Aggregate \$2,000,000/ \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Columbia Count Building Department 135 NE Hernando Avenue Lake City, FL 32055	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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TIM HUNT, CBO
Vice President

EXPERIENCE: 29 Years

EDUCATION

West Palm Beach Community College,
1998

LICENSES & CERTIFICATIONS

Florida Dept of Business Prof Regulation (DBPR):

BU2174 Building Code Administrator,
Building Code Official

BN7162 DBPR Inspector License:
Building, Mechanical and Plumbing
Inspector

PCE1132 Provisional Electrical
Inspector

PX3903 DBPR: Plans Examiner License
Building, Mechanical & Plumbing
Reviewer

PEP690 Provisional Electrical Plans
Examiner

CFC1432744 Plumbing State
Contractors License Backflow Test and
Repair Certification

International Code Council (ICC):

B2 Commercial Building Inspector

B3 Building Plans Examiner

CB Certified Building Official

I3 California Commercial Plumbing
Inspector

J3 California Residential Plumbing
Inspector

M2 Commercial Mechanical Inspector

M3 Mechanical Plans Examiner

P1 Residential Plumbing Inspector

P2 Commercial Plumbing Inspector

P3 Plumbing Plans Examiner

P5 Plumbing Inspector

P8 Plumbing Code Specialist

QUALIFICATIONS

Tim is an experienced professional renowned for his expertise in streamlining procedures and optimizing operations to better serve communities. With a successful tenure as a Building Official and Flood Plain Manager for the City of Alachua, Tim has demonstrated proficiency in managing budgets, acquiring updated equipment, and increasing accuracy and efficiency in construction projects. He held leadership roles in various municipalities, including Assistant Building Official for the City of Ocala. Tim’s skill set encompasses permitting expertise, problem resolution, safety awareness, and contractor relationship development.



EXPERIENCE

September 2024 – Present

CT Solutions of Florida, LLC: Vice President/CBO

Provides quality control, plan review and building inspections (including virtual inspections). Tim plays a crucial role in maintaining high-quality standards during the construction process. By performing thorough quality inspections, he ensures that all work meets the required specifications. His timely feedback to contractors helps them address issues promptly, leading to swift corrective actions. This proactive approach is vital in preventing delays, allowing his clients to meet stringent project deadlines while maintaining the desired quality. Tim's efforts help streamline operations, reduce costly rework, and foster strong working relationships between contractors and clients. With 22 years of experience and cumulative knowledge Tim educates clients on proper procedures leading to safer conditions and construction.

January 2024 – January 2025

Meskel & Associates Engineering, PLLC: Director of Private Provider Services

Tim managed all activities related to ensuring compliance with building codes and standards. He coordinated plan reviews, oversaw permit application processes, and tracked issuance, all while supervising a team of qualified inspection personnel. Tim’s expertise extends to assisting with complex inspections and conducting training sessions for field inspection staff. He evaluated plans for necessary changes and conducted thorough inspections of various construction elements. Tim maintained accurate records and handled inspections with professionalism and courtesy. He prepared reports and promoted continuous quality improvement in projects, ensuring strict compliance with inspection specifications, requirements, and policies.

April 2022 – December 2024

City of Alachua, Florida - Building Official, Flood Plain Manager / Bldg Support Services

Tim’s role involved evaluating compliance with city, state, and federal regulations, as well as discipline-specific codes, meticulously documenting violations, and issuing necessary directives. Tim handled complaints, conducted re-evaluations of failed inspections, and attended hearings, all while maintaining a focus on fostering positive client relationships through adept issue resolution.

Additionally, he took charge of budgeting, reporting, and overall building operations, offering expert guidance on materials and methodologies to ensure compliance and resolve discrepancies. Tim was committed to continuous professional development, staying updated on evolving inspection codes and regulations. Leading a dedicated team of nine, he implemented standardized procedures and forms to streamline operations and meticulously reviewed construction plans for alignment with project objectives.

July 2019 – November 2023

City of Ocala, Florida: Assistant Building Official

Tim managed an 18-person team, overseeing their tasks and ensuring adherence to standards. His responsibilities included reviewing plans, maintaining up-to-date knowledge of inspection codes, ordinances, and regulations, and investigating complaints at work sites. Tim also played a pivotal role in training new inspectors and apprentices, passing on his expertise to the next generation of professionals.

He documented violations and issued relevant directives such as stop-work orders, ensuring compliance with city, state, and federal guidelines, as well as specific industry codes. Tim demonstrated adaptability and initiative by creating an inspection affidavit program during the challenges posed by Covid. Additionally, he effectively handled budgeting, managing a substantial budget of 3.5 million dollars, showcasing his financial acumen and organizational skills.

January 2019 - July 2020

CGA/SafeBuilt, Deerfield Beach, Florida: Plans Examiner

Following his relocation to the Central Florida area, Tim continued to contribute to the field part-time and on-call, primarily focusing on remote plan review. As a seasoned Plans Examiner, he brought his expertise to this role, meticulously assessing construction plans for compliance with regulations and standards.

April 2017 - January 2019

City of West Palm Beach, Florida: Plumbing Inspector

Tim served as a Plumbing Plans Inspector and Plans Examiner, leveraging his expertise to ensure the integrity of plumbing systems in various construction projects. His inspections encompassed a wide range of structures, including new constructions, remodels, multi-family dwellings, custom homes, and towering 30-story high-rises. With meticulous attention to detail, Tim upheld regulatory standards and industry best practices, contributing to the safety and quality of diverse construction endeavors.

December 2012 - April 2017

East Coast Mechanical, West Palm Beach, Florida: Service Director

Tim's career journey highlights his impressive rise from hands-on technical work to leadership roles in the construction industry. Starting as an AC and Plumbing mechanic, he honed his expertise in both fields before progressing into positions of greater responsibility, including Plumbing Manager and Service Director. In these roles, Tim displayed his leadership and managerial capabilities, overseeing a team of 226 employees across multiple operations.

His responsibilities spanned various critical functions, such as overseeing AC replacement projects, warranty services, and budget management for an impressive portfolio that exceeded 35 million dollars in revenue. Tim was deeply involved in ensuring that the company adhered to regulatory requirements by offering guidance on materials, methodologies, and inspection codes. His thorough knowledge of inspection regulations helped ensure compliance across all operations.

Moreover, Tim's strategic focus on process improvement played a key role in streamlining internal operations. By standardizing processes and procedures, he significantly boosted operational efficiency, which contributed directly to the success and continued excellence of the company in the highly competitive construction industry.

December 1995 – November 2012

Tim's plumbing career began in 1995, and over the years, he dedicated himself to mastering the craft. By 2006, he had earned his journeyman status, a significant milestone that demonstrated his advanced technical skills and expertise in plumbing. Tim's journey took him to the City of Boca Raton, where he worked as a plumber, further refining his abilities and gaining invaluable experience.

Throughout his career, Tim consistently seized every opportunity to enhance his skills and acquire new ones, demonstrating a commitment to both personal and professional growth. His proactive approach to learning and development helped him navigate through various roles, ultimately preparing him for the leadership positions he would later hold. This continuous drive for improvement is a testament to Tim's dedication to excellence in the plumbing and construction industries.

Ron DeSantis, Governor



Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BUILDING CODE ADMINISTRATORS & INSPECTOR

THE BUILDING CODE ADMINISTRATOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES

HUNT, TIMOTHY LEE II

10602 NW 149TH PLACE
ALACHUA FL 32615

LICENSE NUMBER: BU2174

EXPIRATION DATE: NOVEMBER 30, 2027

Always verify licenses online at MyFloridaLicense.com

ISSUED: 11/07/2025

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BUILDING CODE ADMINISTRATORS & INSPECTOR

THE STANDARD INSPECTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES

PLUM, MECH, BLDG

HUNT, TIMOTHY LEE II

10602 NW 149TH PLACE
ALACHUA FL 32615

LICENSE NUMBER: BN7162

EXPIRATION DATE: NOVEMBER 30, 2027

Always verify licenses online at MyFloridaLicense.com

ISSUED: 11/07/2025

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Ron DeSantis, Governor



Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BUILDING CODE ADMINISTRATORS & INSPECTOR

THE STANDARD PLANS EXAMINER HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES

PLUM, MECH, BLDG

HUNT, TIMOTHY LEE II

10602 NW 149TH PLACE
ALACHUA FL 32615

LICENSE NUMBER: PX3903

EXPIRATION DATE: NOVEMBER 30, 2027

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ISSUED: 11/07/2025

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BUILDING CODE ADMINISTRATORS & INSPECTOR

THE PROVISIONAL COMMERCIAL ELECTRICAL INSPECTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES

HUNT, TIMOTHY LEE II

10602 NW 149TH PLACE
ALACHUA FL 32615

LICENSE NUMBER: PCE1132

EXPIRATION DATE: AUGUST 12, 2026

Always verify licenses online at MyFloridaLicense.com



ISSUED: 08/13/2024

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BUILDING CODE ADMINISTRATORS & INSPECTOR

THE PROVISIONAL ELECTRICAL PLANS EXAMINER HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES

HUNT, TIMOTHY LEE II

10602 NW 149TH PLACE
ALACHUA FL 32615

LICENSE NUMBER: PEP690

EXPIRATION DATE: AUGUST 12, 2026

Always verify licenses online at MyFloridaLicense.com



ISSUED: 08/13/2024

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JIMMY PATRONIS
CHIEF FINANCIAL OFFICER

**STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION**

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 8/30/2024

EXPIRATION DATE: 8/30/2026

PERSON: TIMOTHY L HUNT II

EMAIL: THUNT@CTSOLUTIONSFL.COM

FEIN: 994613185

BUSINESS NAME AND ADDRESS:

CT SOLUTIONS OF FLORIDA LLC

10602 NW 149TH PLACE

ALACHUA, FL 32615

This certificate of election to be exempt is NOT a license issued by the Department of Business and Professional Regulation. To determine if the certificate holder is required to have a license to perform work or to verify the license of the certificate holder, go to www.myfloridalicense.com.

IMPORTANT: Pursuant to subsection 440.05(13), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to subsection 440.05(11), F.S., Certificates of election to be exempt issued under subsection (3) apply only to the corporate officer named on the notice of election to be exempt. Pursuant to subsection 440.05(12), F.S., notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT
RULE 69L-6.012, F.A.C. REVISED 01/2023

E01990048

QUESTIONS? (850) 413-1609

LOCAL BUSINESS TAX RECEIPT

CITY OF ALACHUA
STATE OF FLORIDA

NO. 2322

The business identified below has paid the local business tax to engage in or manage the business, profession or occupation of:

UNCLASSIFIED

*doing business at 10602 NW 149th PL
in the city of CITY OF ALACHUA
for the period beginning on October 01, 2025 and ending on September 30, 2026*

Issued: July 2025

CT Solutions of Florida LLC
10602 NW 149th PL
Alachua, FL 32615



City Manager or Designee

State of Florida

Department of State


I certify from the records of this office that CT SOLUTIONS OF FLORIDA LLC is a limited liability company organized under the laws of the State of Florida, filed on August 21, 2024.

The document number of this limited liability company is L24000367389.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025, that its most recent annual report was filed on February 6, 2025, and that its status is active.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Sixth day of February, 2025*




Secretary of State

Tracking Number: 3886215664CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>