



Columbia County Building Department
 135 NE Hernando Ave, Suite B-21
 Lake City, FL 32055
 Phone: 386.758.1008

Please email request to bldginfo@columbiacountyfla.com

Change of Subcontractor Request

Permit Information

- Permit #: 54180
 - Property Owner: Michael McCallister
 - Job Site Address: 563 SW Jeanes pl
 - Original Subcontractor: Mervin Hines
 - License #: EC13003393
 - New Subcontractor: Tom Jenkins
 - License #: EC13001161
- Trade (i.e. Electrical, Plumbing, HVAC, etc.): _____

FOR OFFICE USE	
DATE RECEIVED: _____	
<input type="radio"/> APPROVED <input type="radio"/> DENIED	
COMPLETED CHANGE: <input type="radio"/> YES	
DATE PROCESSED: _____	
PROCESSED BY: _____	
NOTES: _____	

Reason for Change:

Original contractor out of business

Required Documents:

- Subcontractor MUST be on file with our jurisdiction. If not, complete registration by making application @ <https://www.columbiacountyfla.com/PermitSearch/MyBNZPortalLogin.aspx>
- New signed Subcontractor Form

Hold Harmless Acknowledgement

The undersigned agree to hold harmless and indemnify Columbia County and its agents from any claims or liability resulting from this change of subcontractor.

Signatures (All must be notarized)

- **Property Owner (If Owner-Builder)**

Printed Name: Michael McCallister Date: 3/25/26

Signature: [Signature]

State: Florida County: Columbia

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this 25 day of March, 2026, by Michael McCallister, who is personally known to me or has provided the following identification: FL DL

Notary Printed Name: Emaleigh Ward

Notary Seal:

Notary Signature: [Signature]

- **General Contractor**

Printed Name: _____ Date: _____

Signature: _____

State: _____ County: _____

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this ___ day of _____, 20___, by _____, who is personally known to me or has provided the following identification: _____

Notary Printed Name: _____

Notary Seal:

Notary Signature: _____