



COLUMBIA COUNTY BUILDING DEPARTMENT
 135 NE Hernando Ave., Suite B-21, Lake City, FL 32055 Office: 386-758-1008 Fax: 386-758-2160
 www.columbiacountyfla.com/BuildingandZoning.asp

**NEW CONSTRUCTION
 RESIDENTIAL**

Submit Permit Applications Online at: <https://www.columbiacountyfla.com/PermitSearch/MyBNZPortalLogin.aspx>

2nd pg Permit Application with *PROPERTY OWNER'S Signature & Notarized Contractor Signature*
*The Deeded Property owner must sign page 2 of the Application. If the customer has a **notarized Power of Attorney** from the Deeded Property Owner, then that named person can sign for the owner.*

1 -Notes: ****1st page of application not needed if online submission**

Subcontractors Verification Form, **signed** by the license holder/contractor that is subcontracted the job.
 2 -Notes:

License Holders (Contractors) must complete a "Letter of Authorization" for who signs the permit.
 3 -Notes:

If an Owner Builder, Notarized Disclosure Statement (Owner Builders must sign for the Permit)
 4 -Notes:

Recorded deed or Property Appraiser's parcel details printout; **and if**
 5 -Notes:

Owner is Corporation or Trust, **provide** corporate articles listing the signor, trust executor or POA forms.
 6 -Notes:

Site plan with actual distances of the structure to each property line
 8 -Notes:

911 Address applications must be submitted online. Verifications are also online.
 9 -Notes:

Residential or Commercial Checklist completed including Product Approval Code Spec sheet.
 10 -Notes:

Recorded Notice of Commencement; before the 1st inspection.
 11 -Notes:

2 sets of plans (blueprints) folded to 9 x 12 size with Signed & Sealed Engineering
 13 -Notes:

2 sets of Signed & Sealed truss engineering, if not included within the building blueprints
 15 -Notes:

2 sets of energy code & Manual J forms, if required.
 15 -Notes:

Provide information on Development Permits/Zoning Applications applied for, if applicable.
 16 -Notes:

Needed AFTER Zoning Review and Approval has been allowed for this project.

Approved and Signed Site Plan from Environmental Health on the septic 386-758-1058
 Notes:

If on City Water provide City Water Letter; _____ or if the property is in the Ellisville Water System area contact 386-719-7565 for review.
 Notes:

For any questions, please email bldginfo@columbiacountyfla.com

Columbia County New Building Permit Application

For Office Use Only Application # _____ Date Received _____ By _____ Permit # _____
Zoning Official _____ Date _____ Flood Zone _____ Land Use _____ Zoning _____
FEMA Map # _____ Elevation _____ MFE _____ River _____ Plans Examiner _____ Date _____

Comments _____
 NOC EH Deed or PA Site Plan State Road Info 911 Sheet Parent Parcel # _____
 Dev Permit # _____ In Floodway Letter of Auth. from Contractor F W Comp. letter
 Owner Builder Disclosure Statement Land Owner Affidavit Ellisville Water Sub VF Form

Septic Permit No. 12-SC-318650 OR City Water Fax _____

Applicant (Who will sign/pickup the permit) Gary Farley Phone 904-608-0044

Address 991 SE PRESS RUTH DRIVE LAKE CITY FL. 32025

Owners Name GARY FARLEY Phone 904-608-0044

911 Address 911 SE PRESS RUTH DRIVE LAKE CITY FL. 32025

Contractors Name _____ Phone _____

Address _____

Contact Email gary.farley316@gmail.com ***Updates will be sent here

Fee Simple Owner Name & Address _____

Bonding Co. Name & Address _____

Architect/Engineer Name & Address Will Myers WM Design + Associates, Inc 426 Southwest Commerce DR Suite 130-K

Mortgage Lenders Name & Address N/A Lake City FL 32025

Circle the correct power company - FL Power & Light - Clay Elec. - Suwannee Valley Elec. - Duke Energy

Property ID Number 23-4S-17-08710-009 (47521) Estimated Construction Cost 370,000.-

Subdivision Name N/A Lot _____ Block _____ Unit _____ Phase _____

Construction of SINGLE FAMILY DWELLING Commercial OR Residential

Proposed Use/Occupancy House Number of Existing Dwellings on Property 0

Is the Building Fire Sprinkled? NO If Yes, blueprints included _____ Or Explain _____

Check Proposed - Culvert Permit Culvert Waiver D.O.T. Permit Have an Existing Drive

Actual Distance of Structure from Property Lines - Front 100' Side 336' Side 270' Rear 453'

Number of Stories 1 Heated Floor Area 2538 Total Floor Area 4406 Acreage 10

Zoning Applications applied for (Site & Development Plan, Special Exception, etc.) _____

Columbia County Building Permit Application - "Owner and Contractor Signature Page"

CODES: 2023 Florida Building Code 8th Edition and the 2020 National Electrical Code.

Application is hereby made to obtain a permit to do work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work be performed to meet the standards of all laws regulating construction in this jurisdiction.

TIME LIMITATIONS OF APPLICATION : An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless pursued in good faith or a permit has been issued.

TIME LIMITATIONS OF PERMITS: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time work is commenced. A valid permit receives an approved inspection every 180 days. Work shall be considered not suspended, abandoned or invalid when the permit has received an approved inspection within 180 days of the previous approved inspection.

FLORIDA'S CONSTRUCTION LIEN LAW: Protect Yourself and Your Investment: According to Florida Law, those who work on your property or provide materials, and are not paid-in-full, have a right to enforce their claim for payment against your property. This claim is known as a construction lien. If your contractor fails to pay subcontractors or material suppliers or neglects to make other legally required payments, the people who are owed money may look to your property for payment, even if you have paid your contractor in full. This means if a lien is filed against your property, it could be sold against your will to pay for labor, materials or other services which your contractor may have failed to pay.

NOTICE OF RESPONSIBILITY TO CONTRACTOR AND AGENT: YOU ARE HEREBY NOTIFIED as the recipient of a building permit from Columbia County, Florida, you will be held responsible to the County for any damage to sidewalks and/or road curbs and gutters, concrete features and structures, together with damage to drainage facilities, removal of sod, major changes to lot grades that result in ponding of water, or other damage to roadway and other public infrastructure facilities caused by you or your contractor, subcontractors, agents or representatives in the construction and/or improvement of the building and lot for which this permit is issued. No certificate of occupancy will be issued until all corrective work to these public infrastructures and facilities has been corrected.

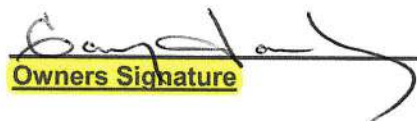
WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

OWNERS CERTIFICATION: I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH ALL APPLICABLE LAWS REGULATING CONSTRUCTION AND ZONING.

NOTICE TO OWNER: There are some properties that may have deed restrictions recorded upon them. These restrictions may limit or prohibit the work applied for in your building permit. You must verify if your property is encumbered by any restrictions or face possible litigation and or fines.

GARY FARLEY

Printed Owners Name



Owners Signature

****Property owners must sign here before any permit will be issued.**

CONTRACTORS AFFIDAVIT: By my signature, I understand and agree that I have informed and provided this written statement to the owner of all the above written responsibilities in Columbia County for obtaining this Building Permit including all application and permit time limitations.

Contractor's Signature

Contractor's License Number _____
Columbia County
Competency Card Number _____

Affirmed and subscribed before me the **Contractor** by means of physical presence or online notarization, this _____ day of _____ 20____, who was personally known or produced ID

State of Florida Notary Signature (For the Contractor)

SEAL: