



Columbia County Building Department
135 NE Hernando Ave, Suite B-21
Lake City, FL 32055
Phone: 386.758.1008

Please email request to bdinfo@columbiacountyfla.com

Change of General Contractor Request

Property Owners Name: Jose Rodney Sosa Portillo
Job Site Address: Opal way lake city fl 32025

Permit Information

- Permit #: _____
- Original General Contractor Name: Florida mobile trailers
- License # EH 10253116
- New General Contractor Name: Halls Transport
- License # EH 11441005

FOR OFFICE USE	
DATE RECEIVED	
☐ APPROVED ☒ DENIED	
COMPLETED CHANGE ☒ YES	
DATE PROCESSED	
PROCESSED BY	
NOTES	

*Note: If the property owner will now be acting as Owner Builder please check below and attach an Owner Disclosure Statement.
The Owner will now be acting as Owner-Builder.

Reason for Change:

Changing to contractor closer to job property address

Important Information & Requirements

- This form must be fully completed and notarized by all parties as indicated below.
- A new building permit application must be submitted with the new contractor's notarized signature.
- Updated plans may be required depending on the scope of work and current permit status.
- Licensing and insurance documentation for the new contractor is required.
- If the original contractor's signature cannot be obtained, the property owner must submit a notarized letter affirming that the contractor has been terminated.
- Depending on the circumstances, a new permit may be required.

Hold Harmless Acknowledgement

The undersigned agrees to indemnify and hold harmless the Columbia County Building Department, its officers, agents, and employees from any claim, action, or liability arising out of or related to this Change of Contractor.

Signatures (All must be notarized)

• **Property Owner**
Printed Name: Jose Rodney Sosa Portillo Date: 8/28/25
Signature: [Signature]

State: Florida County: Levy
The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this day of 28 Aug, 2025, by Jose Rodney Sosa Portillo who is ☒ personally known to me or ☐ has provided the following identification: FLDL

Notary Printed Name: Heather Cochran Notary Seal

Notary Signature: [Signature] Date: 8-27-25

• Original Contractor

Printed Name: Wendell Crews Date: 8-27-25
Signature: [Signature]

State: FL County: Marion
The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this day of August, 2025, by Wendell Crews who is ☒ personally known to me or ☐ has provided the following identification: _____

Notary Printed Name: Norman D. Lane Notary Seal

Notary Signature: [Signature]

• New Contractor

Printed Name: Daniel Hall Date: 8/28/25
Signature: [Signature]

State: FL County: Thomas
The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this day of Aug, 2025, by Daniel Hall who is ☒ personally known to me or ☐ has provided the following identification: FLDL

Notary Printed Name: Heather Cochran Notary Seal

Notary Signature: [Signature]

