

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529

CONSENT AGENDA

SECOND PAGE

JULY 3, 2008

(CONTINUED)

- (15) Invoice – Earth Tech Consulting, Inc. – Stormwater Enhancement Projects - \$8,401.00**
- (16) Reimbursement Request – Adopt A Shore Quarterly Report – April through June 2008 - \$2,433.00**
- (17) Utility Permit – Clay Electric Cooperative, Inc. – Kirby Avenue**
- (18) Purchasing –Landfill D-6 Bulldozer Purchase from Ring Power – \$279,315.00**
- (19) Purchasing – Target Mitigation Work – SE Environmental Geology, LLC - \$56,620.00**

AGENDA

SECOND PAGE

HONORABLE DEWEY A. WEAVER, CHAIRMAN

DISCUSSION AND ACTION:

- (1) Special Projects – District 5 – Rookie All-star State Tournament/Lake City A All-star Rookie Baseball Team – \$3,000.00(Prior to Resignation)**
 - (2) Community Development Block Grant Fiscal Year 2008 Application Assistance from Regional Planning Council**
-

**EARTH TECH
CONSULTING, INC.**

857 SW Main Blvd., Suite 115
Lake City, Florida 32025

INVOICE

DATE: 12-Jun-08
ET JOB NO.: 103666
INVOICE NO.: 447477

Board of County Commissioners
Columbia County
P. O. Box 1529
Lake City, Florida 32056-1529

Attn: John Colson

Columbia County Stormwater Enhancement Projects

PLEASE REMIT PAYMENT TO:

Earth Tech, Inc.
Mellon Bank
Lockbox # 40164
Dept. At 40164
Atlanta, Ga. 31192-0164

**FOR PROFESSIONAL ENGINEERING SERVICES RENDERED FOR THE PERIOD
THROUGH MAY 30, 2008**

<u>Labor Classification</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Current Period to Date</u>	<u>Prior Period to Date</u>	<u>Total Project to Date</u>
Five Points Basin Study					
Principal	0.0	\$ 190.00	\$ -	\$ 190.00	\$ 190.00
Chief Engineer (PE)	6.5	\$ 177.00	\$ 1,150.50	\$ 5,487.00	\$ 6,637.50
Senior Drainage Eng.	18.0	\$ 165.00	\$ 2,970.00	\$ 3,630.00	\$ 6,600.00
Junior Drainage Eng.	7.0	\$ 110.00	\$ 770.00	\$ 2,420.00	\$ 3,190.00
Public Involvement Spec.	3.5	\$ 104.00	\$ 364.00	\$ -	\$ 364.00
Senior Designer	0.0	\$ 92.00	\$ -	\$ 276.00	\$ 276.00
Designer	0.0	\$ 80.00	\$ -	\$ 4,800.00	\$ 4,800.00
Inspector	6.0	\$ 72.00	\$ 432.00	\$ 3,816.00	\$ 4,248.00
Administration	6.0	\$ 60.00	\$ 360.00	\$ 240.00	\$ 600.00
Total Labor	47.0		\$ 6,046.50	\$ 20,859.00	\$ 26,905.50
Expenses			\$ -	\$ 237.63	\$ 237.63
Totals for Five Points Basin Study			\$ 6,046.50	\$ 21,096.63	\$ 27,143.13
Melrose Park Basin Study					
Principal	0.0	\$ 190.00	\$ -	\$ -	\$ -
Chief Engineer (PE)	6.5	\$ 177.00	\$ 1,150.50	\$ 3,717.00	\$ 4,867.50
Senior Drainage Eng.	0.0	\$ 165.00	\$ -	\$ -	\$ -
Junior Drainage Eng.	6.0	\$ 110.00	\$ 660.00	\$ 1,100.00	\$ 1,760.00
Public Involvement Spec.	3.5	\$ 104.00	\$ 364.00	\$ -	\$ 364.00
Senior Designer	0.0	\$ 92.00	\$ -	\$ 276.00	\$ 276.00
Designer	0.0	\$ 80.00	\$ -	\$ 3,080.00	\$ 3,080.00
Inspector	0.0	\$ 72.00	\$ -	\$ 6,336.00	\$ 6,336.00
Administration	3.0	\$ 60.00	\$ 180.00	\$ 240.00	\$ 420.00
Total Labor	19.0		\$ 2,354.50	\$ 14,749.00	\$ 17,103.50
Expenses			\$ -	\$ 214.49	\$ 214.49
Totals for Melrose Park Basin Study			\$ 2,354.50	\$ 14,963.49	\$ 17,317.99

TOTAL AMOUNT DUE THIS INVOICE

\$ 8,401.00

Doug McBrarty, R. E.

Project Manager

Date

THIS INVOICE IS DUE AND PAYABLE WITHIN 30 DAYS OF INVOICE DATE.
PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES AT A RATE OF 12% P.A.



**Adopt
A
River**

A Division of Current Problems Inc

**CURRENT
PROBLEMS**

#16

FEIN: 59-3255550

**ADOPT A SHORE QUARTERLY REPORT
COLUMBIA COUNTY**

REIMBURSEMENT REQUEST

Date Submitted 6/30/08
Quarter: Apr-Jun 2008
Grant Amount: \$10,000

Miles Cleaned: 7.5

Miles Adopted: 30

Debris/Litter Removed (lbs):	Total	Recycled	Non-Recycled	% Recycled
	12,329	4,169	8160	34%

Volunteers: 73

Volunteer Hours: 333

Presentations:

Attendance:

Sites Filmed: N/A

Locations: N/A

Reimbursement Requested:

Travel	\$ 174
Supplies/Services	\$ 259
Salaries	\$ 2905
Total	\$ 3058
Requested	\$ 2433

Additional information/comments: The Ichetucknee water lettuce pull is included in number of volunteers and volunteer hours.

Respectfully,


Fritzi S. Olson, Executive Director

Date: 6/30/8



**Adopt
A
River**

A Division of Current Problems Inc

**ADOPT A SHORE PROGRAM
COLUMBIA COUNTY**

SALARY SCHEDULE

NAME: FRITZI S. OLSON
TITLE: EXECUTIVE DIRECTOR
SALARY: \$29,715 ANNUALLY

<u>Month</u>	<u>Reimbursement Amount</u>
Apr 2008	\$ 867
May 2008	\$ 867
<u>Jun 2008</u>	<u>\$ 867</u>
Total	\$ 2601

941 TAX	\$ 199
<u>HEALTH INSUR</u>	<u>\$ 105</u>
TOTAL PAYROLL EXPENSE	\$ 2905

PAYROLL EXPENSE REQUESTED **\$ 2000**

Signature  Date 6/30/08

FRITZI S. OLSON
EXECUTIVE DIRECTOR



**Adopt
A
River**

A Division of Current Problems Inc

**ADOPT A SHORE PROGRAM
COLUMBIA COUNTY**

QUARTER: Apr – Jun 2008

GRANTEE: CURRENT PROBLEMS, INC.

NAME

A. FRITZI S. OLSON

	<u>Date</u>	<u>Destination</u>	<u>Purpose</u>	<u>Odometer</u>	<u>Mileage Claimed</u>
A.	April-June	Ichetucknee, White Springs, High Springs Alachua, G'ville	grant admin	7076—9825	392 miles

TOTAL MILES: 392
 x .445

TOTAL PAID: **\$ 174**

PAYEE SIGNATURE:

FRITZI S. OLSON
EXECUTIVE DIRECTOR

DATE PREPARED: 6/30/08



**ADOPT A SHORE PROGRAM
COLUMBIA COUNTY
QUARTER: Apr - June 2008
Grantee Name: Current Problems, Inc.
Grant Amount: \$10,000**

BALANCE SHEET

<u>BUDGET CATEGORY</u>	<u>BUDGET AMOUNT</u>	<u>EXPENDED</u>	<u>REIMBURS. REQUEST</u>	<u>BALANCE</u>
SALARIES	8700	5665	2000	1035
OFFICE SUPPLIES/EQUIP	100	58	21	21
TELEPHONE	0	0	0	0
POSTAGE	200	32	39	129
PRINTING	200	35	8	157
CLEANUP SUPPLIES/EQUIP	300	62	127	111
TRAVEL/MEETINGS	400	249	174	-23
PROGRAM RECOGNITION <i>banners, signs, advertising, web</i>	100	210	64	0
TOTALS	10,000	6137	2433	1430

AMOUNT OF REIMBURSEMENT: \$ 2433

SUBMITTED BY: Fritzi S. Olson **DATE:** 6/30/08
Fritzi S. Olson, Executive Director, Current Problems, Inc., Grantee

APPROVED

Contract Manager Date Check Number Comments

APPROVED

Executive Director Date Check Number Date Sent

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

#17

Date: 6/24/2008 Permit No. _____ County Road Kirby Ave Section No. _____

Permittee Clay Electric Cooperative, Inc.

Address: P. O. Box 308, Keystone Heights, FL 32656 Telephone Number 352-473-8000

Requesting permission from Columbia County, Florida hereinafter called the County, to contract, operate and maintain (285') 1-phase overhead line from Kirby Ave/Carolyn Ln to Kirby Ave/SW Emerald St. New 40' power pole to be set on the northwest corner of Kirby Ave and SW Emerald St. Also requesting permission to construct and maintain (300') of 1-phase overhead line along SW Persimmon PL from existing dead end pole to existing 3-phase pole along Kirby Ave. New power pole to be set at the northwest corner of Persimmon Place and Kirby Ave.

FROM: Kirby Ave (See drawing) TO: _____

Submitted for the Utility Owner by: Robert Erestain Associate Engineer Robert Erestain 6-24-2008
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (X). IF YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on June 24, 2008 to the following utility owners Nicole Padron - AT&T
Collis Gray - Comcast

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Hoyle Crowder Telephone Number 752-5955/5956 located at P.O. Box 969 Lake City, FL 32056
The PERMITTEE'S employee responsible for Maintenance of Traffic is Mark Townsend (Central Line Supervisor) Telephone Number (352) 473-8000 x8381 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 45 days after issuance of permit, and shall be completed within 60 day: after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between Kirby Ave (See drawing) and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: Power poles to be installed 1' inside R/W from established R/W survey irons.

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Clay Electric Cooperative, Inc.
Permittee

Place Corporate Seal

Robert D. Eustain
Signature and Title

Attested

Utilities Permit
Page Three
Revised: 8/17/00

Recommended for Approval:

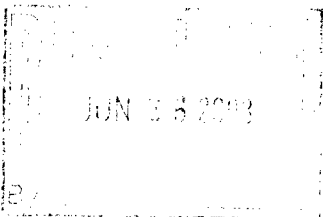
Signature: Donnell Feunyle
Title: Asst Public Works Dir.
Date: 6/27/08

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____



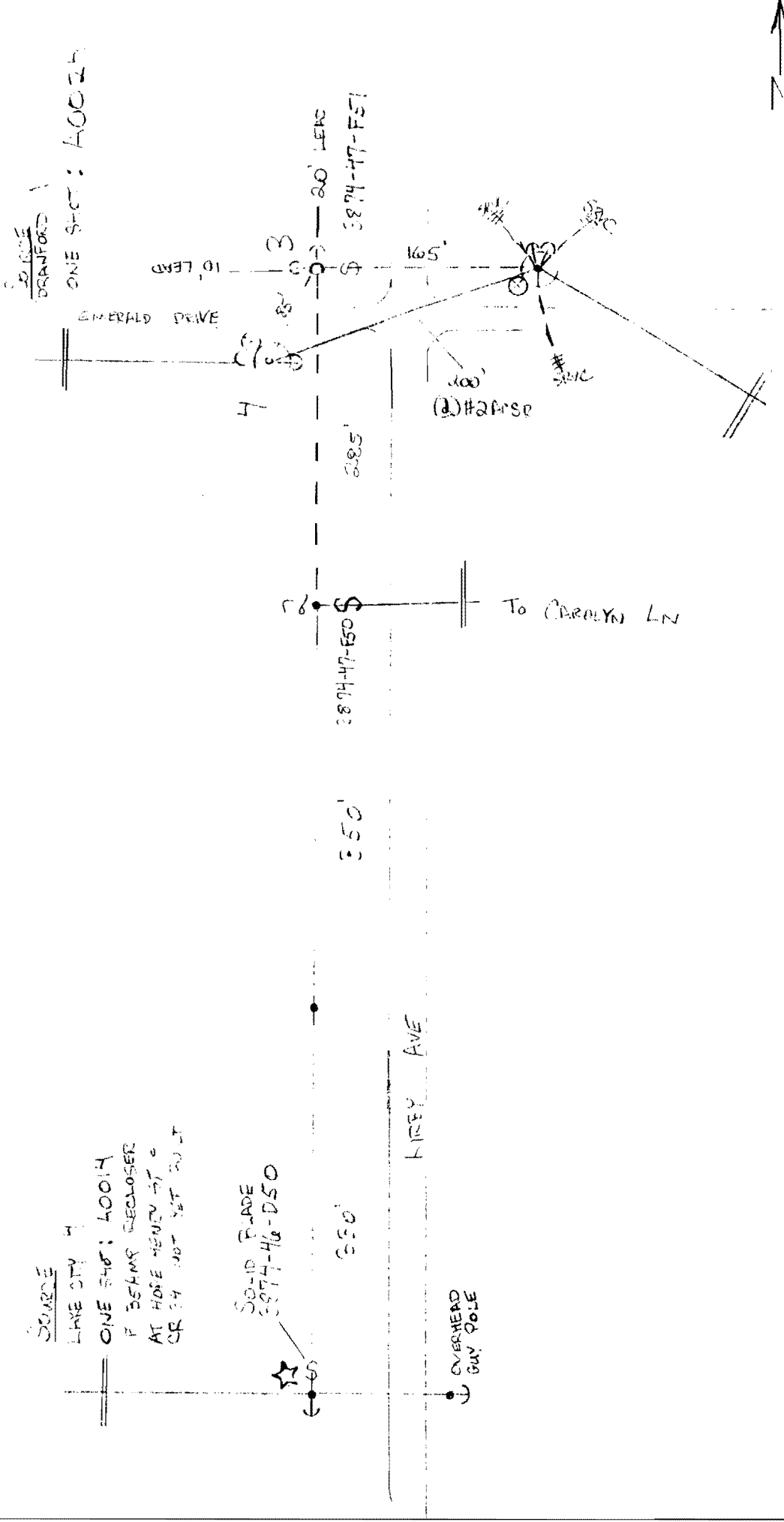
STAKING SHEET SKETCH

Clay Electric Cooperative, Inc.

Job Name ARE 2-1-55 - ME 1-1-55

Job Order No. 1000

Work Order No. 1000



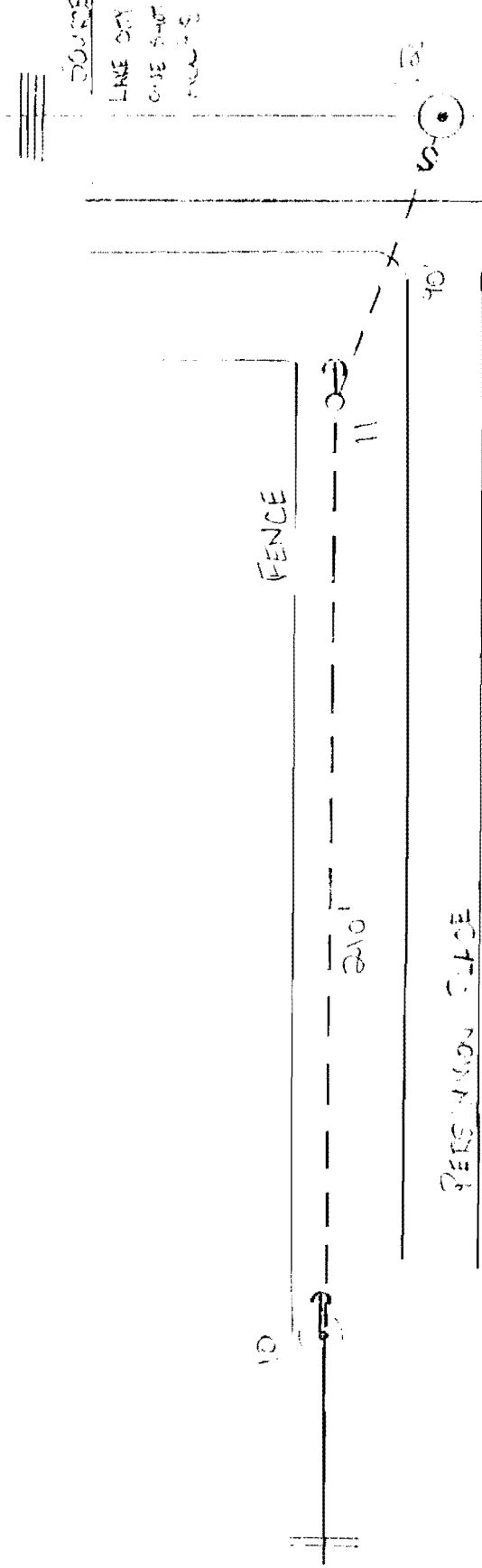
STAKING SHEET SKETCH

Clay Electric Cooperative, Inc.

Job Order No. _____

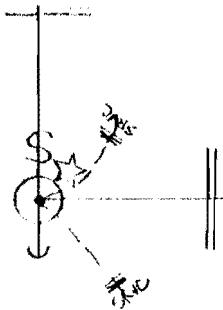
Work Order No. _____

Job Name _____



LOCATION 4

SHOULDER SOLID BATTLE



District No. 1 - Ronald Williams
District No. 2 - Dewey Weaver
District No. 3 - George Skinner
District No. 4 - Stephen E. Bailey
District No. 5 - Elizabeth Porter



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: 6/30/2008

To: Board of Commissioners

From: Ben Scott, Purchasing Director *Ben*

RE: Landfill Bulldozer Purchase

Please find attached for your review and approval a proposal from Ring Power for a D-6 Bulldozer for the Landfill based on the Florida Sheriff's Association Contract pricing. This dozer will replace a 10 year old D-7 Dozer to be auctioned as surplus at a later date.



Brooksville
352-798-4978

Daytona Beach
386-947-3363

Gainesville
352-371-6683

Jacksonville
904-737-7730

Lake City
386-755-3987

Mulberry
883-425-4951

Ocala
352-732-2800

Orlando
407-855-6195

Palm Bay
321-952-3001

Perry
850-884-2800

Pompano Beach
854-977-5010

Sarasota
941-753-7535

Tallahassee
850-562-2121

Tampa
813-671-3700

Tarpon Springs
727-838-1515

Quote Per Florida Sheriff's & Florida Association of Counties Contract #07-15-0827

COLUMBIA COUNTY LANDFILL

April 9, 2008

(1) NEW CATERPILLAR D6T TRACTOR W/ WASTE ARRANGEMENT

CONTRACT DETAILS

FLORIDA SHERIFF'S ASSOC., FLORIDA ASSOC. OF COUNTIES & FLORIDA FIRE CHIEFS' ASSOCIATION

BID #: 07-15-0827

SPECIFICATION #: #60 TRACK TYPE TRACTORS

EFFECTIVE: OCTOBER 1, 2007 THROUGH SEPTEMBER 30, 2008

CONTRACT OPTIONS

269-2038	D6T XL DS TRACTOR	277,210
235-6339	LIGHTS, ELEVEN	2,730
292-6053	FUEL TANK GUARD	2,085
172-0964	DHD HINGED RADIATOR GUARD	945
256-6020	REAR STRIKER BAR	9,980
228-7854	ROPS MOUNTED A/C	3,450
281-7405	EJECTOR FAN	1,195
263-0853	FAST OIL CHANGE	720
256-2942	PRECLEANER, TURBINE W/ SCREEN	1,465
266-9418	RADIATOR WASTE HANDLING	2,285
246-4759	GUARD FINAL DRIVE CLAMSHELL	5,850
282-9555	THURMAL SHIELD ARRANGEMENT	6,270
234-9676	24" TRACK, MS, 41 SECTIONS	815
247-2840	WASTE HANDLING ARRANGEMENT	12,180
238-1177	ADDITIONAL CWT (2 REGD)	1,895
230-5553	6SU XL BULLDOZER COMPLETE	30,570
252-6453	LANDFILL BLADE 6SU XL 14.3 YARDS	3,580
257-3580	FRONT STRIKER BARS	6,870
226-3400	REAR SCREEN	2,325

CONTRACT OPTIONS SUB TOTAL 372,420

LESS SHERIFF'S 25% CONTRACT DISCOUNT - 93,105

NON-SPECIFIED OPTIONS, SALES PRICE \$ 279,315

CONTRACT OPTIONS

AM/FM RADIO	600
FIRE SUPPRESSION SYSTEM	9,300
5 YEAR / 7500 ESC PREMIER WARRANTY	19,950

NON-SPECIFIED OPTIONS, SALES PRICE \$ 29,850

TOTAL SALES PRICE PER SHERIFF'S CONTRACT #07-15-0827 \$ 309,165

F.O.B./TERMS: 5 YEAR / 7500 CATERPILLAR ESC WARRANTY, DELIVERED TO CUSTOMER, NET 30

TOTAL COST: 5 YEAR/7500 HOUR GAURANTEED BUY-BACK - \$85,000 / MAX REPAIRS - \$4,500

GOVERNMENTAL LEASE QUOTE

5 ANNUAL PAYMENTS OF \$51,900 IN ADVANCE WITH \$76,500 BALLOON

Ring Power appreciates the opportunity to assist with the above quote per the Florida Sheriff's & Florida Association of Counties bid. We look forward to serving your equipment needs throughout the future.

District No. 1 - Ronald Williams
District No. 2 - Dewey Weaver
District No. 3 - George Skinner
District No. 4 - Stephen E. Bailey
District No. 5 - Elizabeth Porter

#19



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: 6/24/2008

To: Dale Williams, County Manager

From: Ben Scott, Purchasing Director *Ben*

RE: Target Mitigation Work



JUN 24 - 2008

Board of County Commissioners
Columbia County, Florida

I have reviewed the Target mitigation compliance requirements submitted by SE Environmental Geology, LLC and compared the pricing structure to the low bid for County Project 2005-Q, Bascom Norris Mitigation. The price paid for planting of 3 gallon trees in the 2005 bid was \$20.96 each the pricing offered in the current proposal is \$20.00 each. Therefore my conclusion based on the rising prices for most products over the past year is that the current offer of \$ 20.00 per tree is very reasonable.

If it is the Board's intent to waive normal purchasing procedures due to a planting and compliance time constraint the proposal from SE Environmental Geology, LLC is in line with previous projects of this nature.

SE ENVIRONMENTAL GEOLOGY, LLC.
DENNIS J. PRICE, P.G.
P.O. BOX 45
WHITE SPRINGS, FL 32096
386-884-0039, MOB 362-8189, den1@alltel.net

May 28, 2008

Ms. Dale Williams
County Manager, Columbia County
P.O. Box 1529
Lake City, Florida 32056

RE: ACTIONS TO TAKE TO BE IN COMPLIANCE WITH PLANTING DENSITIES
AND OTHER MITIGATION PLAN REQUIREMENTS AND ESTIMATED COSTS,
TARGET MITIGATION

Dear Mr. Williams, this is the cost estimate to re-plant the Target Mitigation Areas in order to maintain the 85% survival rate of the trees that were planted in the wetlands. It is important to plant the trees now for two reasons, we are required to by our permit and because we do not want to have to extend the monitoring period beyond 2009.

We also need to mow areas of dense vegetation in the dry portions of the wetland, so re-planting can be done easier and to keep the vegetation below the level of the planted trees. We will do this in areas where very little of the trees survived. In the Creation Area large portions of tier 1 can be mowed and some smaller areas in tier 2. In the borrow pit, wetland 16 has some areas to be mowed.

This mowing needs to be supervised and the planting areas have to be supervised at times during the planting in order to get the right densities and to be sure an appropriate number of trees are placed in the established vegetation monitoring transects.

Sincerely,

Dennis J. Price, P.G.
Project Manager

SE ENVIRONMENTAL GEOLOGY, LLC.
DENNIS J. PRICE, P.G.
P.O. BOX 45
WHITE SPRINGS, FL 32096
386-884-0039, MOB 362-8189, den1@alltel.net

May 28, 2008

Mr. Dale Williams
County Manager, Columbia County
P.O. Box 1529
Lake City, Florida 32056

RE: COST ESTIMATE TO BE IN COMPLIANCE WITH PLANTING DENSITIES
AND OTHER MITIGATION PLAN REQUIREMENTS, TARGET MITIGATION

This cost estimate is for SE Environmental Geology, LLC doing the work. Tree cost includes purchase price, shipping, planting. All trees will be 3-gallon pots

Creation Area (Wetland 18)

1,011 trees need to be planted and tier 1 and 2 partially mowed. Cattail removal needs to be done

Species and number to be planted

In Tier 1, -667 trees will be planted, the number and species of each is listed below.

56 - Swamp Chestnut oak	<i>Quercus michauxii</i>
85 - Sweet gum	<i>Liquidambar styraciflua</i>
100 - Red maple	<i>Acer rubrum</i>
85 - Laurel oak	<i>Quercus laurifolia</i>
56 - Dahoon holly	<i>Ilex cassine</i>
100 - Slash Pine	<i>Pinus elliottii</i>
100 - River birch	<i>Betula nigra</i>
85 - Sugarberry	<i>Celtis laevigata</i>

In Tier 2, -344 trees will be planted, the number and species of each is listed below

200 - Bald cypress	<i>Taxodium distichum</i>
72 - Red maple	<i>Acer rubrum</i>
72 - Dahoon holly	<i>Ilex cassine</i>

<u>1,011 trees X \$20/tree</u>	<u>\$20,220.00</u>
<u>Mowing</u>	<u>\$ 600.00</u>
<u>On site supervision</u>	<u>\$ 1,235.00</u>

Borrow Pits (Wetland 14 and 16)

1,294 trees need to be planted, Wetland 16 partially mowed

Species and number to be planted

613 – Bald cypress	<i>Taxodium distichum</i>
612 – Black gum	<i>Nyssa silvatica, var biaflora</i>
153 – Button bush	<i>Cephalanthus occidentalis</i>
153 – Red maple	<i>Acer rubrum</i>

<u>1,294 X \$20/tree</u>	<u>\$25,880.00</u>
<u>Mowing in wetland 16</u>	<u>\$ 600.00</u>
<u>On site supervision</u>	<u>\$ 1,235.00</u>

Upland 2

175 trees to be planted

Species and number to be planted

100 - Long leaf pine	<i>Pinus palustris</i>
25 – Live oak	<i>Quercus virginiana</i>
25 – American holly	<i>Ilex opacaq</i>
25 – Dogwood	<i>Cornus florida</i> (flowering dogwood)

<u>175 trees X \$20/tree</u>	<u>\$3,500.00</u>
<u>On site supervision</u>	<u>\$ 350.00</u>

Report to District

This will include the new baseline monitoring to include trees that have to be recorded in the monitoring transects \$3,000.00

TOTAL COST = \$56,620.00

7/3/08
Agenda

North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209



June 24, 2008

Mr. Dale Williams
County Manager
Columbia County
P.O. Drawer 1529
Lake City, FL 32056-1529

RE: Community Development Block Grant Fiscal Year 2008
Application Assistance from Regional Planning Council

Dear Dale:

The Florida Department of Community Affairs will be accepting applications for the Fiscal Year 2008 Florida Small Cities Community Development Block Grant (CDBG) Program during the next few months. Funds from this program can be used to improve public facilities in low- and moderate-income neighborhoods, revitalize commercial areas and rehabilitate dwelling units occupied by low- and moderate-income persons.

Over the past 33 years, the Planning Council has been extremely successful in obtaining CDBG funds for cities and counties throughout the region. In particular, the Planning Council has secured \$48.8 million for 99 projects.

In order to ensure that this region receives maximum benefit from this program, again this year the Planning Council will be assisting cities and counties in preparing applications for CDBG funds without charge.

If you wish to receive such application assistance services, please submit a letter requesting such assistance as soon as possible, but no later than July 3, 2008, (see enclosed sample letter).

If you have any questions concerning this matter or would like a Planning Council staff member to attend a County Commission meeting to further explain these services, please contact Martha Orthoefer, AICP, Principal Planner of the Planning Council's Regional and Local Government Program staff at (352) 955-2200, ext. 112.

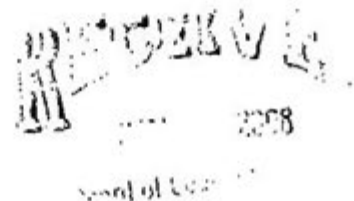
Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

xc: Lisa K. B. Roberts, Assistant County Manager

serving The Original Florida



SAMPLE LETTER

June , 2008

Mr. Scott R. Koons, AICP, Executive Director
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603

Dear Mr. Koons:

The (City, Town, or County) requests that the North Central Florida Regional Planning Council provide it with community development planning assistance to consist of the preparation of a Fiscal Year 2008 Community Development Block Grant application. It is our understanding that such assistance will be provided by the Planning Council at no cost to our community.

In addition, the (City, Town, or County) designates the Planning Council to be its representative at the Fiscal Year 2008 Community Development Block Grant application workshop to be conducted by the Florida Department of Community Affairs prior to the application deadline.

If you have any questions concerning this request for assistance, please do not hesitate to contact me.

Sincerely,

City Clerk/City Manager or
County Clerk/County Coordinator