

BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

SCHOOL BOARD ADMINISTRATIVE COMPLEX

372 WEST DUVAL STREET

March 07, 2024 at 9:30 AM

AGENDA

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

Invocation (Commissioner Robby Hollingsworth)

Pledge to U.S. Flag

Additions or Deletions

Approval of Agenda

Proclamations

Tim Murphy, District 5

- (1) Proclamation 2024P-07 - National Athletic Training Month (p.1)

Presentation of the Board

- (1) Economic Development Announcement - Project Harvest (p.3)
- (2) Presentation - Isaiah 117 House (p.4)
- (3) Lake City Humane Society Introduction of Executive Director - Elizabeth Halloran (p.7)
- (4) Habitat for Humanity (p.8)
- (5) Sweetwater Apartments - Greater Lake City Community Development Corporation, Inc. (p.9)

Public Hearings

Approval of Consent Agenda

Adoption of Consent Agenda

Discussion and Action Items

Joel Foreman, County Attorney

- (1) Interlocal Agreement - Town of Fort White - Water Line to Town Limits (p.38)
- (2) Interlocal Agreement - Town of Fort White - Building Permitting and Inspection (p.43)
- (3) Interlocal Agreement - Town of Fort White - Mosquito Control (p.48)
- (4) Interlocal Agreement - Town of Fort White - Animal Control (p.53)
- (5) Interlocal Agreement - Town of Fort White - Retention and Infrastructure Maintenance (p.58)
- (6) Interlocal Agreement - Town of Fort White - Fort White Community Center (p.63)
- (7) Interlocal Agreement - Town of Fort White - Road Maintenance (p.68)
- (8) Reconsideration of Bid Award - 2023-R - Bethlehem Community Park Improvements (p.73)

Kevin Kirby, Assistant County Manager

- (9) Request for Adoption Hearing - Proposed Revision to Animal Enforcement - Ordinance to Revise Fees (p.78)
- (10) RFQ 2024-B - Transportation Consulting - Kimley Horn (p.84)
- (11) Overuse of Parks and Boat Ramps (p.96)

David Kraus, County Manager

- (12) Draft Interlocal Agreement - Regional Utility Advisory Committee (p.110)
- (13) Request to Apply for the State Emergency Communications Board Spring 2024 Rural Grant - Maintenance & Support of Components of our County 911 System - \$114,665 (p.119)
- (14) BA 24-28 - Special Interest Disbursement - Florida Emergency Communications Board - Financially Constrained Counties in the Amount of \$100,000 for Cyber Security Improvements for their 911 PSAP's (p.161)
- (15) Cyber Security Response - Arctic Wolf - \$46,383 (p.163)
- (16) Auditor Selection Committee (p.168)
- (17) Donation of Surplus Vehicles to Columbia County School District (p.169)

(18) Update on Lulu Community Center (p.170)

Open Public Comments to the Board – 3 Minute Limit

Staff Comments

Updates from the County Manager

Commissioner Comments

Adjournment



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 2/22/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

Proclamation 2024P07 National Athletic Training Month. Additionally, we wish to recognize Aijja Clark and Savannah Venters for their service as Athletic Trainers in our high schools. \

Ms. Clark serves CHS helping with injury prevention assessment and rehabilitation. She is a graduate from Temple University, has earned a master's degree from California University of Pennsylvania and is working on a Doctor of Athletic Training a concentration in Orthopedics at the University of Florida.

Ms. Venters is the head Athletic Trainer for Ft White High School and is pursuing a Doctor of Athletic Training with a concentration in Orthopedics from the University of Florida. She is a graduate of Limestone University and completed clinical rotations in field hockey, baseball, basketball, lacrosse and track & field. She is a member of the National Athletic Trainer's Association.

2. Recommended Motion/Action:

Approve Proclamation 2024P-07

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Proclamation No. 2024P-07

WHEREAS, the Athletic Trainers' Association of Florida was founded in the year 1983 as an organization committed to the education of its members and the enhancement of the profession of athletic training, creating better health care for the population it serves; and

WHEREAS, Athletic Trainers from professional, collegiate, and high school teams; industries; physician offices; rehabilitation clinics; and every branch of the United States military work together to promote and practice the profession of athletic training within Columbia County of the State of Florida; and

WHEREAS, Athletic Trainers have a long history of providing quality health care for athletes and persons engaged in regular physical activity; and

WHEREAS, Athletic Trainers are highly skilled healthcare professionals who specialize in immediate, acute and emergency care; examination, assessment and diagnosis; injury prevention; risk management; therapeutic intervention; and rehabilitation of injury and illness; and

WHEREAS, the National Athletic Trainers' Association represents and supports more than 45,000 members of the athletic training profession, including more than 3000 Athletic Trainers in the State of Florida; and

WHEREAS, leading organizations concerned with athletic training and health care have united in a common commitment to raise public awareness of the importance of the profession of athletic training and the role of Athletic Trainers in the provision of quality health care services; and

WHEREAS, it is the desire of Columbia County of the State of Florida to promote improved health care for athletes and all of those who engage in physical activity;

NOW, THEREFORE, We, The County Commissioners, of Columbia County, do hereby proclaim the month of March as National Athletic Training Month, and call upon residents of Columbia County to join us in recognizing Athletic Trainers for their honorable work in keeping the community healthy.

PROCLAIMED this 7th day of March of Two Thousand Twenty-Four.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

James M. Swisher, Jr., Clerk of Court

By: _____
Ronald Williams, Chairman



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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: Economic Development

1. Nature and purpose of agenda item:

Economic Development would like to provide an update regarding Project Harvest.

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.



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Today's Date: 2/15/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

The Isaiah 117 House wishes to introduce their program, a new foster care facility in the region located in Baker County and servicing Columbia County.

2. Recommended Motion/Action:

Discussion Only - No action requested.

3. Fiscal impact on current budget.

This item has no effect on the current budget.



Our Purpose

When children are removed from their homes out of concern for their welfare, they are usually brought to the Department of Children's Services Offices to await placement with a foster family. This wait can be several hours to nearly a full day. These children often have nothing with them and are scared, lonely, hungry, dirty and in desperate need of love and support.

Isaiah 117 House provides a comforting home where these children instead can be brought to wait – a place that is safe with friendly and loving volunteers who provide clean clothes, smiles, toys, and snuggly blankets. This space allows children to receive the comfort and care they need while DCS staff can do the necessary paperwork and identify a good foster placement.



Isaiah 117

Caring for children awaiting foster placement

Isaiah 117 House is continuing to expand every day to serve the children in our communities. It is amazing to watch God's plan unfold in each of the counties we serve through the communities walking along beside us and believing that these kids deserve better and they are not alone.

To view current and upcoming locations of Isaiah 117 House, please visit isaiah117house.com/locations.



For more information:

isaiah117house.com

info@isaiah117house.com

[Facebook.com/isaiah117house](https://www.facebook.com/isaiah117house)

P.O. Box 842, Elizabethton, TN 37644





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Today's Date: 2/29/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

The Lake City Humane Society recently hired a new Executive Director, Elizabeth Halloran.

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.



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Today's Date: 2/29/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

Habitat for Humanity Presentation on their efforts to provide affordable housing and request donation of surplus property....

2. Recommended Motion/Action:

Discussion Only

3. Fiscal impact on current budget.

This item has no effect on the current budget.



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Today's Date: 2/5/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

The Greater Lake City Community Development Corporation, Inc. (GLCCDC) requests to update the Board of County Commissioners on the revised plans for the Sweetwater Apartments. Previously, the County assisted in the purchase of the site for the GLCCDC and adopted a resolution supporting the project. The project has a revised plan and development team.

2. Recommended Motion/Action:

Discussion

3. Fiscal impact on current budget.

This item has no effect on the current budget.



Sweetwater Apartments – Phase II

An Affordable Housing Community

Request for Financial Support

Submitted by:



Section I

Executive Summary

Executive Summary

Sweetwater Apartments – Phase II (“Sweetwater” or the “Project”), the first of a multiphase affordable housing community, will be a 48-unit situated on a portion of a 6.58 acre vacant land parcel, located near the intersection of NE Martin Luther King Jr. St. and NE Joe Coney Ter., Lake City, FL, consisting of two 3-story residential buildings utilizing concrete construction along with other features that will meet NGBS Green Building certification standards. All 48 units will be set aside for residents earning 60% or less of the area median income (“AMI”), with 5 units allocated to households earning 40% AMI or below.

The apartment unit mix is comprised of (24) one and (24) two-bedroom units. Residents of the community will enjoy amenities, including a clubhouse with a full-time leasing staff on site.

Project Information

Developers:	Greater Lake City Community Development Corp. ReVital Development Group Birdsong Housing Partners
Units:	48 affordable units
Land Lease:	Land will be owned by the Greater Lake City Community Development Corp. and leased to Sweetwater Housing II, LLC, the Project’s ownership entity, for 99 years for an annual lease rate of \$10.
Buildings:	Two 3- story residential buildings with One clubhouse, concrete construction that will meet NGBS Green Building certification standards
Project Cost:	\$19,535,888
Projected Start Date:	December 2024

Section II

Development Team

Development Team



Greater Lake City Community Development Corporation, Inc.

The Greater Lake City Community Development Corporation, Inc. (“CDC”) is a non-profit organization established in 1966. The mission of the CDC is to assist low to moderate income families and individuals to become homeowners and renters of decent, sanitary and safe affordable housing and home ownership. The CDC is committed to operating in an efficient, ethical, and professional manner, and will create and maintain partnerships with its clients and appropriate community agencies in order to accomplish this mission.

www.thegreaterlakecity-cdc.org

Revital Development Group, LLC

ReVital Development Group, LLC (“Revital”) is a Florida limited liability company. ReVital is a real estate development firm whose mission is to preserve, create and sustain high quality, safe and affordable housing that supports economic security and access to opportunity for all. Offering extensive knowledge of real estate finance combined with an expertise in multifamily development, ReVital works closely with community stakeholders and partners with nonprofit organizations, housing authorities and local government agencies to design, plan, and deliver projects that support community objectives, with an emphasis on neighborhood revitalization through affordable and workforce housing. www.revitaldevelopment.com



Birdsong Housing Partners

Birdsong is a team with successful experience in the development and construction of affordable housing communities of significant size and complexity. This experience spans the affordable housing industry and includes housing for low-income families and seniors, housing with supportive services for households at risk of homelessness, housing for Farmworkers and their families, and Housing for Persons with Special Needs. The staff possess expertise in State and Federal regulatory compliance, including the requirements of the Florida Housing Finance Corporation (FHFC), the US Department of Housing and Urban Development (HUD), and the Internal Revenue Service (IRS). www.birdsonghousing.com



Development Team



Lester McKellum, Executive Director

Greater Lake City Community Development Corporation

Lester McKellum is Executive Director for the Greater Lake City Community Development Corporation (“CDC”), where he is responsible for overseeing the day-to-day operations of the organization, which includes the development and management of affordable housing projects. As a founder of the CDC, Mr. McKellum has led the CDC since 1999. Under Lester’s direction, the CDC has built 4 single family homes and 2 duplexes.

Prior to forming the Greater Lake City Community Development Corporation, Lester spent 9 years with the VA Medical Center as an Environmental Management Supervisor, where he was responsible for the oversight of a full and part-time staff.

Lester, and his wife Mary, have been residents in Lake City for over 40 years. Each actively involved within the Columbia County and Lake City communities for the majority of their time living in the area.



Michael Allan, President

ReVital Development Group, LLC

Michael Allan is the founder and President of ReVital Development Group, and leads ReVital’s efforts and strategic plans for developing and acquiring diverse multifamily housing projects throughout Florida.

Prior to forming ReVital, Michael Allan was the Executive VP of a Tampa-based 501(c)3 organization, and Managing Director of a public benefit corporation (B-Corp), where he was responsible for leading the company’s affordable housing development platform, as well as the continued growth of the firm’s multifamily and mixed-use development pipeline, including all aspects of the real estate development process from initial conception through construction, to lease up and stabilization.

Previously, as the former Vice President of Development and Opportunistic Investments at Aileron Investment Management, a Tampa-based investment banking and real estate firm, he was a lead component to the development of over 1,000 multifamily units throughout Lee County. While working in collaboration with community stakeholders, projects under Michael’s management have received development incentives including TIF, nutrient bank credits, waived and deferred impacted fees, waived and reduced permit fees, NSP, HOME, CDBG, and several others. He is actively involved in local, statewide and national advocacy efforts, and is a member of the Lee County Attainable Housing Coalition. Mr. Allan has over 18 years of diversified real estate development and finance experience.

Development Team



Steve Auger, Chief Executive Officer

Birdsong Housing Partners

Prior to joining Birdsong, Steve served from 2005 to 2017 as Executive Director of Florida Housing Finance Corporation, the state's housing finance agency. He was Florida Housing's second longest serving Executive Director, serving through three gubernatorial administrations. Before becoming Executive Director, he held the positions of Director of Multifamily Programs, Operations Director, Senior Housing Policy Analyst, and Contracts Administrator. Recognized as a national leader in affordable housing policy, his peers elected him to the Board of Directors of the National Council of State Housing Agencies (NCSHA) in 2007. In 2010 he became a member of the Board's Executive Committee. In 2007 he was appointed to the Affordable Housing Advisory Council of the Federal Home Loan Bank of Atlanta, where he served as Vice Chair, and subsequently as Chair. He also served as Chair and Vice Chair of Florida's State Council on Homelessness.

In 2006, Governor Jeb Bush appointed Mr. Auger to serve on the Property Tax Reform Committee. The committee recommended improvements to the system of property taxation in Florida. Two years later, Governor Charlie Crist appointed Mr. Auger to the H.O.P.E. (Home Ownership Promotes the Economy) Task Force. Members of the Task Force worked together to create a plan of action to address escalating foreclosure rates and identify ways to preserve homeownership for Floridians.

Steve earned a bachelor's degree from Rollins College and master's degree in social work (MSW) from Florida State University and is a licensed clinical social worker.



Tyler Peterson, President

PDS Architecture

Tyler Peterson is President of PDS Architecture, a Ft Myers-based design firm that specializes in multifamily projects. Tyler has over 20 years' experience designing a wide range of projects, including high-rise residential buildings, seniors housing, commercial properties and hotels. PDS and the Civitas development team have worked together on projects totaling in excess of \$150MM in total cost, delivering over 1,000 residential units and 109 seniors housing units in Southwest Florida.

Prior to forming PDS, Tyler worked for Sheely Architecture, where he worked on a number of large-scale projects, including Renaissance Preserve, an affordable housing project located in Fort Myers, FL that was developed by the City of Fort Myers Housing Authority using HOPE VI and LIHTC funding.

Other Key Team Members



Marmer Construction

General Contractor

Marmer Construction, Inc. is a privately held General Contractor based in Sebring, FL. The company is experienced in commercial, industrial and residential building, Marmer is a trusted name in the construction industry, providing exceptional service across Florida. The construction professionals at Marmer pay meticulous attention to the details of each project and communicate openly and honestly with every client, to ensure complete job satisfaction. Precise planning and expert execution by the Marmer staff and its select subcontractors results in organized, efficient projects completed on budget in a timely manner.

Marmer Construction is owned by Martin Wohl, a licensed General Contractor. Mr. Wohl is involved in all aspects of the company's day-to-day operations. www.marmerconstruction.com



PDS Architecture

Architect

PDS Architecture is an award winning architecture firm and among the most innovative commercial architecture and design firms in Southwest Florida. With a combined 60 years of experience, the company has practiced a sustainable approach to architecture through a strikingly wide range of work from hospitality and retail environments to multi-family residential properties. Headquartered in Fort Myers, Florida and projects throughout the state, the service based practice includes architecture, construction administration, planning, rendering and animation. www.pdsarchitecture.com



Professional Management, Inc.

Property Management

Professional Management, Inc. ("PMI") is headquartered in Miami, FL, founded in 1969 to provide capable and qualified real estate management for institutional and private investors throughout the state of Florida. Throughout over 50 years' PMI has managed more than 15,000 apartments units, commercial office buildings and condominiums throughout Florida. With headquarters in Miami, FL and a regional office in Orlando, FL, PMI is uniquely equipped and able to service clients and properties throughout Florida. www.pmiflorida.com

Relevant Development Experience



Civitas of Cape Coral

96 Units | Affordable & Workforce Housing | Cape Coral, FL



Tanager Square

88 Units | Affordable Housing | New Port Richey, FL



Los Altos Apartments

100 Units | Affordable Housing | Kissimmee, FL



Falcon Trace II

354 Units | Affordable Housing | Kissimmee, FL

Relevant Development Experience



Hermosa North Fort Myers I & II
160 Units | Senior Affordable Housing | North Fort Myers, FL



Cardinal Pointe
120 Units | Senior Affordable Housing | Kissimmee, FL



Pinnacle at the Wesleyan
96 Units | Affordable Housing | Kissimmee, FL



Midtown Apartments
90 Units | Market-Rate Apartments | Cape Coral, FL

Additional experience and/or project detail is available upon request

Section III

Project Overview

Property Overview

Site Address: NE Martin Luther King Jr. St. and NE Joe Coney Ter., Lake City, FL 32055; Parcel #00-00-00-10845-000

Site Description: The subject site is located on NE Davis Ave, southeast of Trinity United Methodist Church. The parcel consists of approximately 6.58 acres of vacant land, located within an Opportunity Zone, a designation certified by the US Treasury to spur economic development and job creation in economically distressed areas, as well as a HUD identified Qualified Census Tract (“QCT”) and Non-Metro Difficult to Development Area (DDA).

Zoning & Land Use: The site is currently zoned for Residential, Single Family-3 (RSF-3), however pursuant to section 166.04151(6), Florida Statutes, and Resolution Number 2020-079 adopted by Lake City on September 14, 2020, the development of affordable housing is allowed and based upon the Residential, Multi-Family-1 zoning with a Future Land Use designation of Residential, High Density. The approved zoning allows for a maximum density of 20 units per acre or 131 units for the 6.58 acre subject site.



Project Overview

The Development team is currently in the design and planning phase of a new 48-unit affordable housing community to be known as the Sweetwater Apartments Phase II. This will be the initial phase of a multifamily development with up to 120 affordable housing units. Sweetwater will transform the underutilized land into a vibrant neighborhood within Lake City, Columbia County.

Sweetwater will be a result of a public-private partnership between the Columbia County, Lake City, Greater Lake City Community Development Corporation (“CDC”), ReVital Development Group (“ReVital”) and Birdsong Housing Partners (“Birdsong”). Through a highly competitive, statewide application process, Florida Housing Finance Corporation’s (FHFC) Board of Directors unanimously selected and approved Sweetwater to receive funds through the 9% Low-Income Housing Tax Credit (“LIHTC” or “tax credits”) program, in the annual amount of \$1,596,420. The annual tax credits will result in approximately \$13.5 million in tax credit equity to offset the Project cost. Sweetwater was the only application awarded in a Small County for the 9% tax credits through FHFC’s 2023/2024 funding cycle.

The 6.58 acre +/- site, located near the intersection of NE Martin Luther King Jr. St. and NE Joe Coney Ter., Lake City, FL, was acquired by the CDC utilizing funding previously provided by Columbia County. The CDC has entered into a 99-year ground lease with Sweetwater Housing II, LLC; the joint venture entity formed between CDC, ReVital and Birdsong. The total development budget is currently estimated at approximately \$19.5 million and is slated to have an estimated start date of December 2024 for construction. Upon completion, the Project will have a 50-year Land Use Restrictive Agreement (LURA) in efforts to maintain long-term affordability, which will further be enforced by the CDC’s ground lease in perpetuity.

Community Services

The focal point of Sweetwater will be to provide high quality affordable and safe apartment homes with close proximity and easy access to amenities, employment and community services.

Service locations within a 1.00 mile radius of Sweetwater:

- ❑ **Access to Healthy Foods:** Save A Lot (0.94mi), Winn Dixie (1.00mi)
- ❑ **Pharmacy:** North Florida Pharmacy (0.90mi); CVS Pharmacy (0.94mi)
- ❑ **Medical Facility:** Magnolia Family Care (1.00mi)
- ❑ **Schools:** Niblack Elementary School (0.40mi); Melrose Park Elementary school (0.91mi)

Resident Programs offered at Sweetwater; at no cost to the residents

Employment Assistance Program: Employment counseling and employability skills workshops providing instruction in the basic skills necessary for getting, keeping and doing well in a job. The training will include an evaluation of current job skills, assistance in setting job goals, resume assistance, interview preparation, and placement and follow-up services.

Financial Management Program: A series of classes offering residents training in various aspects of personal financial management. Topic areas include financial budgeting and bill paying, tax preparation, fraud prevention, retirement planning and savings options, and homebuyer education.

Adult Literacy Program: Literacy tutor(s) will provide weekly literacy lessons to the residents, such as but not limited to programs that strengthens participants' reading, writing skills, and/or comprehension.

AMI Unit Set Aside Levels

Set Aside (AMI)	# of Units	% of Units
40% AMI	24	50.0%
60% AMI	24	50.0%
Market-Rate	0	0.0%
% Affordable	48	100.0%

FY 2023 Income Limits for Columbia County			
Median Family Income / Area Median Income (AMI)		\$	79,100
Unit Type	40% AMI	60% AMI	
One-Bedroom*	\$ 20,820	\$	51,100
Two-Bedroom**	\$ 24,960	\$	61,300

**Based off 1.5 Persons in Family/Household*

***Based off 3 Persons in Family/Household*

Income and rent limits are based upon FY 2023 figures provided by the United States Department of Housing and Urban Development (HUD) and are subject to change. Income and Rental Limits are typically adjusted annually by HUD, often around April 1st of each year.

Unit Mix and Rental Rates

Unit Type Bed / Bath	AMI Rent % Set- Aside	Number of Units	Gross Rent per Unit	Utility Allowance*	Net Rent <i>Gross Rent - UA</i>	Difference to Market-Rent**	Percentage Difference
1 Bedroom/ 1 Bath	40% AMI	3	\$520	\$53	\$467	\$533	114%
1 Bedroom/ 1 Bath	60% AMI	21	\$780	\$53	\$727	\$273	38%
1 Bedroom/ 1 Bath	Market-Rate	0	\$1,000	\$0	\$1,000	\$0	0%
2 Bedroom/ 2 Bath	40% AMI	2	\$624	\$57	\$567	\$608	107%
2 Bedroom/ 2 Bath	60% AMI	22	\$936	\$57	\$879	\$296	34%
2 Bedroom/ 2 Bath	Market-Rate	0	\$1,175	\$0	\$1,175	\$0	0%
Total		48					

* Owner (Sweetwater Housing II) pays for unit's water and sewer and provides a monthly Utility Allowance to tenants for electricity in an amount determined by a 3rd party engineer and based upon a utility consumption analysis

** Market Rate determined by Market Study dated February 26, 2024, provided by Intergra Realty Resources

*FHFC income and rent limits are based upon figures provided by the United States Department of Housing and Urban Development (HUD) and are subject to change.
The unit mix, unit count and unit size may vary from final project design, however the Project total unit count will not be less than 48.*

Site Plan



The site plan is subject to change during the design and permitting process, however the Project total unit count will not be less than 48 for the 1st phase.

Section IV

Financing Overview

Project Costs

Description		Total	Per Unit
Land Lease - Capitalized Payment		\$150,000	\$3,125
Land Lease - Annual Payment (99 years)		\$990	\$21
Hard Costs		\$12,209,719	\$254,369
Soft Costs		\$6,052,348	\$126,091
Reserve Accounts		\$409,710	\$8,536
Hard Cost Contingency	5.0%	\$610,486	\$12,718
Soft Cost Contingency	5.0%	\$102,635	\$2,138
Totals		\$19,535,888	\$406,998

Notes & Assumptions

Land Lease: Includes one-time capitalized lease payment to the CDC, and 99 years' worth of annual payments at \$10/year

Hard Costs: Includes site and vertical construction costs, including general contractor fees, insurance and payment & performance bond.

Soft Costs: Includes all costs associated with pre-development, i.e. 3rd party testing, design fees, impact/permit fees, etc. Also includes, but not limited to construction loan and permanent financing fees, construction interest, legal fees, FF&E, marketing, closing/recording fees, insurance (builder's risk, GL and initial annual premium of permanent policy).

Reserves: Includes lease-up deficit, operating deficit, and lender good faith deposits

Soft cost Contingency: 5% based upon eligible items, per FHFC rules

Financial Sources

SOURCES OF FINANCING (CONSTRUCTION AND PERMANENT PHASES)		
<u>Sources</u>	<u>Construction</u>	<u>Permanent</u>
First Mortgage	\$ 12,750,000	\$ 970,000
9% Low-Income Housing Tax Credits	\$ 2,035,232	\$ 13,568,213
Local Contribution: Lake City	\$ 200,000	\$ 200,000
Local Contribution: Columbia County	\$ 500,000	\$ 500,000
Developer Equity/Contribution	\$ 1,050,656	\$ 1,297,675
<i>Financial Gap to be Filled</i>	\$ 3,000,000	\$ 3,000,000
Total Sources	\$ 19,535,888	\$ 19,535,888

Section V

Request for Financial Support

Summary of Proposed Terms

Borrower:	Sweetwater Housing II, LLC, The Greater Lake City Community Development Corporation, Inc. or an entity affiliated with either
Loan Amounts:	\$3,000,000
Interest Rate:	0.000%
Term:	20 years
Repayment:	Interest accrued with full principal and interest due upon loan maturity date; if Borrower remains in compliance for the loan term, the loan shall be forgivable upon the loan maturity date.
Affordability Period:	50 years
Eligible Uses:	Expenses associated with pre-development, construction and operation of Project



ReVital Development Group

3750 Gunn Hwy., Suite 104
Tampa, FL 33618
www.ReVitalDevelopment.com
Michael Allan
(813) 816-2240
mallan@revitaldevelopment.com



Greater Lake City Community Development Corp

363 NW Bascom Norris Dr.
Lake City, FL 32055
www.thegreaterlakecity-cdc.org
Lester McKellum
(386) 752-9785
greaterlakecitycdc@hotmail.com



Birdsong Housing Partners

2700 Westhall Lane, Suite 200
Maitland, FL 32751
www.BirdsongHousing.com
Steve Auger
(850) 597-0851
steve.auger@birdsonghousing.com



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/29/2022 Meeting Date: 7/7/2022

Department: County Attorney

1. Nature and purpose of agenda item:

Resolution of Support: \$500,000 commitment to Sweetwater Apartments Phase II

2. Recommended Motion/Action:

To approve resolution memorializing Board support for \$500,000 loan to Sweetwater Apartments Phase II project.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

**THIS ITEM WAS APPROVED WITHOUT EXCEPTION BY THE BOARD OF
COUNTY COMMISSIONERS ON
7/7/2022**

MEMORANDUM

To: Board Agenda

From: Joel F. Foreman

Re: Resolution of Support: \$500,000 commitment to Sweetwater Apartments Phase II

Date: June 29, 2022

At its June 16, 2022 meeting the Board expressed its desire to adopt a formal resolution of support for the Sweetwater Apartments Phase II project, committing \$500,000 to a loan or loans to be made during the 2022-23 and 2023-24 fiscal years.

The attached resolution will memorialize the Board's commitment to support the project. Please keep in mind that until the funds are actually appropriated through the budget process and the requisite closing documents are approved and signed, this commitment does not fully bind the board. However, the Board should consider this a binding pledge as it may be later stopped from withdrawing this support except in very limited circumstances.

Recommended Motion: To approve resolution memorializing Board support for \$500,000 loan to Sweetwater Apartments Phase II project.

**COLUMBIA COUNTY, FLORIDA
RESOLUTION NUMBER 2022R-___**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS FOR
COLUMBIA COUNTY, FLORIDA, PLEDGING FINANCIAL SUPPORT FOR
SWEETWATER APARTMENTS, PHASE II, A PROPOSED AFFORDABLE
HOUSING PROJECT**

WHEREAS, the Board of County Commissioners has received numerous presentations outlining a proposed affordable housing project known as “Sweetwater Apartments, Phase II”, an 84-unit complex proposed for construction on approximately 6.5 acres with frontage on Martin Luther King Street and Davis Avenue in Lake City, Florida (the “project”);

WHEREAS, the Developer previously requested that the County Commission commit to loan three million dollars (\$3,000,000.00) to be used in the construction of the project on terms set forth in an August 11, 2021 written request to the County Manager;

WHEREAS, the County engaged experts to evaluate the Developer’s request, and following that review and further consideration, the Developer has reduced its request to \$500,000.00; and

WHEREAS, to help ensure the attraction of substantial capital investment in Columbia County and enhance the availability of affordable housing to the people of Columbia County, the Board of County Commissioners wishes pledge its support to the project for the 2022-23 and 2023-24 budget years.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AS FOLLOWS**

1. The recitals above are true and correct and are incorporated herein.
2. The Board of County Commissioners for Columbia County, Florida hereby pledges its support for the construction of the project and expresses its agreement with the Developer that increased and improved affordable housing is needed in Columbia County.
3. The Board of County Commissioners directs the County Manager and staff to cooperate with the Developer and set aside a total of up to \$500,000.00 to be loaned to the Developer, and for said funds to be included in proposed budgets for the 2022-23 and 2023-24 budget years.
4. This resolution should be construed as the County’s commitment to make a loan or loans totaling up to \$500,000.00 in support of this project during the 2022-23 and 2023-24 fiscal years, to be repaid not later than fifteen years after disbursement of funds.
5. All loans shall be subject to appropriation through the Board of County Commissioners’ budget process each fiscal year.
6. The Developer, County Manager, and County Attorney shall cooperated to ensure any loan or loans are properly documented to secure repayment according to negotiated terms, all of which

subject to final approval by the Board of County Commissioners prior to execution or disbursement.

PASSED AND ADOPTED in its regular session held on the 7th day of July 2022.

BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA

Robby Hollingsworth, Chair

ATTEST: _____
James M. Swisher, Jr., Clerk

Approved as to form and legality:

Joel F. Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Water Line to Town Limits

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for construction of a water line from Ellisville to the Town limits

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Water Line to Town Limits

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the County to complete construction of the water line from Ellisville to the Town limits.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for construction of a water line from Ellisville to the Town limits.

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING FOR THE COMPLETION OF A WATER LINE FROM ELLISVILLE TO THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this ____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, The County currently is undertaking an expansion of the County water system, to include a water line to the community of Ellisville and plans to connect that line to the water system currently in operation and use within the Town;

WHEREAS, the Town has contributed one million dollars (\$1,000,000) to the County for this project and for such consideration the County will continue operations to bring the expansion of the water line from the Ellisville Community to connect to the water system currently in operation and use within the Town limits;

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:

County: County Manager, David Kraus
Post Office Box 1529
Lake City, Florida 32056-1529

Town: Town Clerk, Connie Brecheen
Post Office Box 129
Fort White, Florida 32038

7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor or, any third party.
8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL

BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Building Permitting and Inspection

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for County provision of building permitting and inspection services.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Building Permitting and Inspection

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the County to perform building permitting and inspection within the Town limits.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for County provision of building permitting and inspection services.

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING FOR BUILDING PERMITTING AND INSPECTION WITHIN THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this _____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, The County currently operates a Building Department within the County and the Town does not have a separate Building Department;

WHEREAS, the Town is requesting the County to operate their Building Department within the Town limits, to include but not limited to issuing building permits and conducting inspections on all issued building permits, enforcement of State and County laws related to building permits and inspections of same, and other general duties conducted by the County Building Department within the Town;

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement, the County will retain any fees associated with the operation of the Building Department within the Town Limits;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:

County: County Manager, David Kraus
Post Office Box 1529
Lake City, Florida 32056-1529

Town: Town Clerk, Connie Brecheen
Post Office Box 129
Fort White, Florida 32038

7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor or, any third party.
8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL

BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Mosquito Control

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for County provision of Mosquito Control to the Town.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Mosquito Control

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the County to provide Mosquito Control to the Town.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for County provision of Mosquito Control to the Town.

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING FOR MOSQUITO CONTROL WITHIN THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this _____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, The County currently operates a mosquito control program within the County and the Town does not have a separate mosquito control program;

WHEREAS, the Town is requesting the County to operate their mosquito control program within the Town limits, to include but not limited to spraying for mosquito eradication along County and Town roads and right of ways within the Town;

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:

County: County Manager, David Kraus
Post Office Box 1529
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Town: Town Clerk, Connie Brecheen
Post Office Box 129
Fort White, Florida 32038

7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor or, any third party.
8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL

BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Animal Control

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for County provision of Animal Control enforcement.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Animal Control

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the County to provide Animal Control enforcement within the Town.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for County provision of Animal Control enforcement.

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING FOR ANIMAL CONTROL WITHIN THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this _____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, The County currently operates an animal control program within the County and the Town does not have a separate animal control program;

WHEREAS, the Town is requesting the County to operate their animal control program within the Town limits, to include but not limited to retrieval of deceased animals along County and Town roads and right of ways and enforcement of State and County vicious and stray animal laws, as applicable within the Town;

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:

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Post Office Box 1529
Lake City, Florida 32056-1529

Town: Town Clerk, Connie Brecheen
Post Office Box 129
Fort White, Florida 32038

7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor or, any third party.
8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL

BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Retention and Infrastructure Maintenance

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for County maintenance of retention ponds and infrastructure

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Retention and Infrastructure Maintenance

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the County to maintain County retention ponds and other County-constructed infrastructure within the Town limits.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for County maintenance of retention ponds and infrastructure.

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING MAINTENANCE OF RETENTION AREAS WITHIN THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this ____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, certain retention areas for County roads and other County infrastructure lie within of the Town;

WHEREAS, the Town is requesting the County to continue to maintain those retention areas including the one located at Parcel14457-000 and any retention areas that are created in the future;

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:
 - County: County Manager, David Kraus
Post Office Box 1529
Lake City, Florida 32056-1529
 - Town: Town Clerk, Connie Brecheen
Post Office Box 129
Fort White, Florida 32038
7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor or, any third party.

8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL

BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Fort White Community Center

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for the Fort White Community Center

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Fort White Community Center

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the Town to continue to manage and operate the Fort White Community Center.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff, and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for the Fort White Community Center

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING FOR THE RESPONSIBILITIES OF THE TOWN AND COUNTY FOR THE OPERATION OF A COMMUNITY CENTER WITHIN THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this ____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, The Town has a community center within the Town limits;

WHEREAS, the Town currently operates the rental of the community center and retains any rental fees, pays for the cleaning of the interior of the community center and pays for the paper supplies for the community center while the County currently makes any repairs and conducts routine maintenance to the community center and pays for the utilities for the community center;

WHEREAS, The Town and County wish to continue this agreement;

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:

County: County Manager, David Kraus
Post Office Box 1529
Lake City, Florida 32056-1529

Town: Town Clerk, Connie Brecheen
Post Office Box 129
Fort White, Florida 32038

7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor or, any third party.
8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL

BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Interlocal Agreement, Town of Fort White, Road Maintenance

2. Recommended Motion/Action:

To adopt Interlocal Agreement with the Town of Fort White for road maintenance services

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Interlocal Agreement, Town of Fort White, Road Maintenance

Date: March 1, 2024

The attached interlocal agreement with the Town of Fort White provides for the County's continuing maintenance of portions of local roads that extend from the County into the Town's limits. In recent months the County has discontinued such maintenance due to the lack of an interlocal agreement.

The Town Council, through its attorney, has advised me that the council approved the language of the attached Interlocal Agreement. I have reviewed the same and discussed it with staff, and have no objections.

Recommended motion: To adopt Interlocal Agreement with the Town of Fort White for road maintenance services

INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA AND THE TOWN OF FORT WHITE, FLORIDA PROVIDING MAINTENANCE OF PORTIONS OF COUNTY ROADS NAMED OLD WIRE ROAD, CENTERVILLE ROAD, JORDAN STREET AND COOK STREET LYING WITHIN THE TOWN OF FORT WHITE TOWN LIMITS.

THIS INTERLOCAL AGREEMENT is entered into this _____ day of _____ 2024, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the "County"), and **THE TOWN OF FORT WHITE, FLORIDA**, a Florida municipality, whose mailing address is 118 SW Wilson Springs Road, Fort White, Florida 32038 (herein the "Town").

WHEREAS, the majority of the above named roads lie within the County and small portions of said roads lie within of the Town;

WHEREAS, the Town is requesting the County to continue to maintain those portions of named roads that lie within the Town as it has done for the past approximately 15 years;

WHEREAS, the following roads are to be maintained on a regular schedule by the County: Jordan Street, from SW Tyrus Way west to the Fort White Town limit, approximately 963'; Old Wire Road from the Fort White Town limit north approximately 1,345'; Centerville Road from the Fort White Town limit south approximately 787' to the dead end; and Cook Street from the Fort White Town limit west approximately 1,363' to beginning of pavement on Cook Street.

WHEREAS, the Town shall pay no separate consideration to the County pursuant to this Agreement in consideration for Town allowing County to store road materials on Town owned property in Fort White known as parcel #14307-000;

WHEREAS, the Town, through its Town Council, approved this Agreement during a duly noticed public meeting on _____, 2024 and the County, through its Board of County Commissioners, approved this Agreement during a duly noticed public meeting on _____, 2024; and

WHEREAS, the County is amenable to provide the Town access to this County resource for the Town's purpose, and such agreement for cooperation among public agencies such as the parties hereto are expressly authorized by Florida Statutes section 163.01 et seq, the Florida Interlocal Cooperation Act of 1969.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

1. **RECITALS INCORPORATED.** The recitals above are true and correct and are incorporated herein by reference.
2. **TERM.** This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.
3. **TERMINATION.** Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party.
4. **AMENDMENT.** Any party desires to amend this interlocal Agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement between the parties.
5. **INDEMNIFICATION.** Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.
6. **NOTIFICATION.** Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:
 - County: County Manager, David Kraus
Post Office Box 1529
Lake City, Florida 32056-1529
 - Town: Town Clerk, Connie Brecheen
Post Office Box 129
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7. **THIRD PARTY BENEFICIARIES.** This agreement does not create any relationship with, or any rights in favor of, any third party.
8. **ASSIGNMENT OF INTEREST.** No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.
9. **SEVERABILITY.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective authorized officers or representatives as of the day and year first above written.

**TOWN COUNCIL FOR THE
TOWN OF FORT WHITE, FL**

**BOARD OF COUNTY
COMMISSIONERS FOR
COLUMBIA COUNTY, FL**

Ronnie Frazier, Mayor

Ron Williams, Chair

ATTEST:

ATTEST:

Connie Brecheen, Town Clerk

Jay Swisher, Clerk of Court

Approved as to Form:

Approved as to Form:

Lindsey Lander, Town Attorney

Joel Foreman, County Attorney



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 Meeting Date: 3/7/2024

Department: County Attorney

1. Nature and purpose of agenda item:

Reconsideration of Bid Award, 2023-R Bethlehem Community Park Improvements

2. Recommended Motion/Action:

To reconsider February 15, 2024 award of Bid 2023-R, Bethlehem Community Park Improvements, and instead move to award to the lowest responsive bidder, McInnis Services, in the amount of \$507,146.00

3. Fiscal impact on current budget.

This item has no effect on the current budget.

MEMORANDUM

To: Board Agenda, March 7, 2024

From: Joel F. Foreman

Re: Reconsideration of Bid Award, 2023-R Bethlehem Community Park Improvements

CC: Purchasing

Date: March 1, 2024

On February 15, 2024, the Board awarded the above-referenced bid to Gary Johnson Construction for \$568,149.00. At the time of the award, the purchasing director had disqualified the lowest bidder, McInnis Services, and its bid at \$507,146.00.

The purchasing director disqualified McInnis Services for failing to acknowledge the seventh and final addendum to the bid documents. However, the disqualification was not announced at the bid opening. Because it was not announced and the McInnis Services bid was tabulated, McInnis Services was denied its 72-hour window to protest the decision to disqualify.

On review with this office, it was determined that if the disqualification had occurred at the bid opening, then that disqualification would have been valid. However, since the disqualification was not announced at bid opening, McInnis Services' bid was tabulated and it was the low bidder at the end of tabulation. The disqualification decision was made later, but there is no evidence McInnis Services was put on notice of that. Because of this irregularity, the bid process was vulnerable to challenge.

I reviewed the bid documents and the scope of work required by the county for this project. The seventh addendum was not a material change to the scope of work. The addendum explained a term already incorporated into the prior bid materials, and the McInnis Services bid covered those items. As such, the lack of acknowledgement of the seventh addendum did not create a substantive basis for disqualification of the McInnis Services bid.

Staff have conferred with representatives for Gary Johnson Construction and informed the contractor of the circumstances of this bid and challenge.

To cure this issue, I am requesting the board move to reconsider its award of Bid 2023-R, Bethlehem Community Park Improvements, and instead move to award to the lowest responsive bidder, McInnis Services, in the amount of \$507,146.00.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 2/5/2024 Meeting Date: 2/15/2024

Department: Purchasing

1. Nature and purpose of agenda item:

BA 24-25 Construction of Community Center at Bethlehem Park. Staff recommends awarding the project to lowest responsive bidder, Gary Johnson Construction for the proposed amount of \$568,149 and approving Budget Amendment for \$120,000. Project exceeded projected budget in Capital Project Fund.

2. Recommended Motion/Action:

Award Bid No. 2023-R to Gary Johnson Construction and Approve BA 24-25

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below. The budget amendment number is BA 24-25 using fund(s) 302-GENERAL CAPITAL PROJECTS.

FROM:	TO:	AMOUNT:
302-8400-584.90-99 RESERVES/CONTINGENCY/RESERVE	302-7231-572.60-62 CAPITAL OUTLAY/BUILDINGS	\$120,000.00

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: Board of County Commissioners

FROM: Erica Jones, Purchasing Officer

DATE: February 15, 2024

RE: Agenda item for February 15, 2024
2023-R Bethlehem Community Center Improvements

On January 18, 2024, eight (8) submittals were received in response to 2023-R. Bids were opened and tallied on January 18, 2024; seven (7) bids were determined to be qualified meeting all of the required specifications, one (1) was determined to be disqualified and did not meet the required specifications. (Bid Tabulation and Agreement attached)

Staff is recommending the Board to award the bid to **Gary Johnson Construction** for the total bid amount of **\$568,149.00** and approve the Construction Agreement.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

BID TABULATION

Columbia County Board of County Commissioners

Date: January 18th 2024

Project Bid No: 2023-R

Addendums Issued: 7

<u>Company Name</u>	<u>Bid Amount</u>
1. <u>JOYNER CONSTRUCTION</u>	<u>\$ 589,917.69</u>
2. <u>AHEA</u>	<u>\$ 822,000.00</u>
3. <u>PLUMB LEVEL CONSTR.</u>	<u>\$ 605,535.00</u>
4. <u>McINNIS SERVICES (DISQUALIFIED)</u>	<u>\$ 507,146.00</u>
5. <u>GARY JOHNSON CONSTR.</u>	<u>\$ 568,149.00</u>
6. <u>GRAY CONSTRUCTION</u>	<u>\$ 755,691.00</u>
7. <u>ABH CONSTRUCTION</u>	<u>\$ 584,953.00</u>
8. <u>JNB CONTRACTING</u>	<u>\$ 701,285.00</u>

Witnessed by ERICA JONES
Yin KB RUDOL 1/18/24



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 2/28/2024 Meeting Date: 3/7/2024

Department: Public Works

1. Nature and purpose of agenda item:

To set a public hearing date on April 18, 2024 to consider proposed amendment to the Columbia County Ordinance, Chapter 18. to revise Animal Enforcement fees for reoccurring violations.

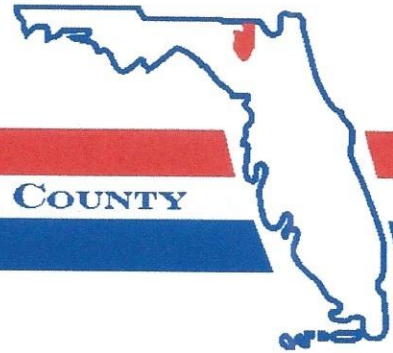
2. Recommended Motion/Action:

Approve setting public hearing date on April 18, 2024

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, County Manager
FROM: Kevin Kirby, Assistant County Manager
DATE: February 16, 2024
RE: Proposed Ordinances Change- Animal Enforcement

Animal Enforcement is dealing with a situation where an owner has been cited three (3) times for a nuisance dog. Each time the owner only pays the \$50.00 per dog citation.

The following is a proposed amendment to the Columbia County Ordinance, Chapter 18 sec. 18-77- Fees:

For recurring nuisance instances where an owner has incurred more than one (1) nuisance citation within a six (6) month period, fees schedule should be as follows:

1st Citation- \$50.00

2nd Citation- \$100.00

3rd Citation- \$150.00

4th Citation- \$200.00 plus a mandatory court date with administrative fees and pick-up order.

When the animal(s) is/are picked up, a \$50.00 pick-up plus \$20.00 boarding fee for every night the animal(s) are at the shelter. If animal(s) are not claimed within 7 days, a citation will be issued on the 8th day for previously stated fees plus and owner surrender fee of \$100.00 and an Administrative fee of \$250.00.

Should you need any additional information, please feel free to contact me.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

ORDINANCE NO. 2024-__

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AMENDING SECTION 18-90 OF THE COUNTY CODE OF ORDINANCES TO PROVIDE FOR FINES FOR VIOLATION OF SECTION 18-75 – STRAY/NUISANCE ANIMALS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is the intent of Columbia County to provide for necessary regulation and enforcement for the control of aggressive dogs in order to protect the inhabitants of Columbia County and their property from injury, inconvenience, or bother, all in the interest of the public health, safety, and welfare of the inhabitants of the county;

WHEREAS, animal control enforcement requires a code that is easily interpreted and implemented in the field by the County’s animal control officers and animal control service providers, and relevant code sections may be amended from time to time to reflect the realities of such enforcement activities on behalf of the people of this County.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:

Section 1. FINDINGS

The above Recitals are incorporated herein by reference and are hereby adopted as Findings in support of this Ordinance.

Section 2. CODE OF ORDINANCES SECTION 18-90 AMENDED

Section 18-90 of the County Code of Ordinances is amended as follows:

Sec. 18-90. - Penalties for violation of article.

(a) Citation not contested. If a person does not contest a citation received pursuant to this article and shall pay the applicable civil penalty prior to the date specified on the citation, then the applicable civil penalty for each violation shall be as follows:

- (1) Section 18-76: stray/nuisance animal.....
\$50.00
- (2) Section 18-80: rabies vaccination.....
\$50.00

- (3) Section 18-84: surrender of animal for quarantine or destruction \$100.00
- (4) Section 18-85: surrender of carcass of rabid animal \$100.00
- (5) Section 18-86: dumping animals \$500.00
- (6) Section 18-87: female dogs/cats in heat \$50.00
- (7) Section 18-88: interference with animal control officer \$100.00
- (8) Section 18-78: dangerous dog (as provided by state statute) \$500.00
- (9) Section 18-751: aggressive dog;
 - a. First offense - no fine
 - b. Second offense (occurring within 12 months of a First Offense) - \$150.00
 - c. Third offense (occurring within 12 months of a Second offense) - \$500.00 and impoundment pending hearing.
- (10) Section 18-75 Stray/Nuisance Animal
 - a. First citation: \$50.00
 - b. Second citation: \$100.00
 - c. Third citation: \$150.00
 - d. Fourth citation: \$200.00
 - i. Fourth citation will carry a mandatory court date with administrative fees and pick-up order for the stray/nuisance animal
- (11) ~~(10)~~ Administrative costs for magistrate proceedings \$250.00
- (12) ~~(11)~~ In accordance with F.S. § 828.27(4)(b), in addition to the foregoing penalties, a surcharge of \$5.00 shall be imposed for each

violation, the proceeds of which shall be used to pay the cost of training for animal control officers.

- (13) When any animal is picked up in connection with any violation of this chapter, a \$50.00 pick-up fee will apply. In addition, a \$20.00 boarding fee will be assessed for every night each animal remains impounded. If an animal whose owner is known is not claimed within 7 days of pickup, a citation will be issued to the owner on the 8th day including all accumulated fees incurred in connection with the pickup, an owner surrender fee of \$100.00 and administrative fees of \$250.00. All fees and costs shall be assessed for each animal.

Section 3. SEVERABILITY

If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. EFFECTIVE DATE

This Ordinance shall take effect immediately upon a certified copy hereof being filed with the Florida Department of State.

DULY ADOPTED by the Board of County Commissioners of Columbia County, Florida, this ____ day of March 2024.

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

By: _____
Ron Williams, Chair

Approved as to form and legality:

Joel F. Foreman, County Attorney

ATTEST: JAMES M. SWISHER, JR., Clerk of Court

Deputy Clerk

Effective Date: _____



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 2/29/2024 Meeting Date: 3/7/2024

Department: Purchasing

1. Nature and purpose of agenda item:

The United States Department of Transportation (USDOT) published a Notice of Funding Opportunity (NOFO) in May 2022 for the Safe Streets and Roads for All (SS4A) discretionary grant program. The program requires the County to contract for Transportation Consulting firm to develop a Safety Action Plan improving roadway safety. Staff reviewed the qualifications of all submittals and recommends Kimley Horn.

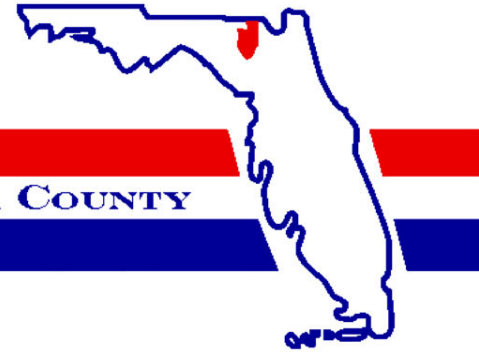
2. Recommended Motion/Action:

Staff recommends the Board to authorize negotiations with the highest ranked firm Kimley Horn.

3. Fiscal impact on current budget.

This item is currently budgeted. The account number to be charged is 302-5429-541.30-31

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: February 22, 2024
TO: Board of County Commissioners
FROM: Erica Jones, Purchasing Officer
RE: Agenda item for March 7, 2024
RFQ 2024-B Transportation Consulting

The United States Department of Transportation (USDOT) published a Notice of Funding Opportunity (NOFO) in May 2022 for the Safe Streets and Roads for All (SS4A) discretionary grant program. The program requires the County to contract for Transportation Consulting to develop a Safety Action Plan improving roadway safety.

RFQ 2043-B was issued on 12/13/2023. Three (3) responses were timely received:

- North Florida Professional Services
- Kimley Horn
- EXP, Inc.

The Evaluation Committee consisted of Chad Williams, Staz Guntek, and Joseph Crackel to evaluate the responses. The Evaluation Team completed individual Evaluation Sheets then the Final Ranking Sheet (see attached).

Based upon the results of the scoring, staff is recommending the Board to approve the **ranking** as follows:

- First ----- Kimley Horn**
- Second --- EXP, Inc.**
- Third --- North Florida Professional Services (NFPS)**

Staff further recommends the Board to authorize staff to **negotiate** with the highest ranked firm, a fee schedule for the Consulting Services, and a proposed contract at the March 21st Board meeting.

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

FINAL RANKING
RFQ 2024-B
Transportation Consulting

Columbia County, Florida
Board of County Commissioners

COMPANY/FIRM	STAZ GUNTEK	JOSEPH CRACKEL	CHAD WILLIAMS	TOTAL	FINAL RANKING
NORTH FLORIDA PROFESSIONAL SERVICES	59	76	79	214	3
KIMLEY HORN	80	91	87	258	1
EXP INC.	72	79	83	234	2

Signature of Rater/Recorder  Print Name Erica Jones

Date: 2/20/2024

Name of Evaluator: STAZ GUNTER

SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>8</u>
2. Workload	<u>10</u>	<u>6</u>
3. Ability to Observe	<u>25</u>	<u>16</u>
4. Professional Accomplishments	<u>25</u>	<u>20</u>
5. Approach and Work Plan	<u>30</u>	<u>30</u>
Total	<u>100</u>	<u>80</u>

Name of Consultant Being Scored: KIMLBY HORN

Name of Evaluator: STAR GUNTER II

SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>10</u>
2. Workload	<u>10</u>	<u>8</u>
3. Ability to Observe	<u>25</u>	<u>12</u>
4. Professional Accomplishments	<u>25</u>	<u>12</u>
5. Approach and Work Plan	<u>30</u>	<u>30</u>
Total	<u>100</u>	<u>72</u>

Name of Consultant Being Scored: EXP

Name of Evaluator: STAN GUNZOK

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>10</u>
2. Workload	<u>10</u>	<u>5</u>
3. Ability to Observe	<u>25</u>	<u>18</u>
4. Professional Accomplishments	<u>25</u>	<u>10</u>
5. Approach and Work Plan	<u>30</u>	<u>16</u>
Total	<u>100</u>	<u>59</u>

Name of Consultant Being Scored: NORTH FLORIDA PROFESSIONAL SERVICES

Name of Evaluator: Joseph Crackel

SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>10</u>
2. Workload	<u>10</u>	<u>9</u>
3. Ability to Observe	<u>25</u>	<u>22</u>
4. Professional Accomplishments	<u>25</u>	<u>23</u>
5. Approach and Work Plan	<u>30</u>	<u>27</u>
Total	<u>100</u>	<u>91</u>

Name of Consultant Being Scored: Kimley Horn

Name of Evaluator: Joseph Cackel

SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>9</u>
2. Workload	<u>10</u>	<u>5</u>
3. Ability to Observe	<u>25</u>	<u>18</u>
4. Professional Accomplishments	<u>25</u>	<u>21</u>
5. Approach and Work Plan	<u>30</u>	<u>26</u>
Total	<u>100</u>	<u>79</u>

Name of Consultant Being Scored: EXP

Name of Evaluator: Joseph Crankel

SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>6</u>
2. Workload	<u>10</u>	<u>8</u>
3. Ability to Observe	<u>25</u>	<u>18</u>
4. Professional Accomplishments	<u>25</u>	<u>19</u>
5. Approach and Work Plan	<u>30</u>	<u>25</u>
Total	<u>100</u>	<u>76</u>

Name of Consultant Being Scored: N.F.P.S.

Name of Evaluator: **Chad Williams**

Digitally signed by Chad Williams
DN: cn=Chad Williams, o=Columbia County, ou=County Engineer,
email=chad_williams@columbiacountyfla.com, c=US
Date: 2024.02.09 14:09:50 -05'00'

**SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE**

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>10</u>
2. Workload	<u>10</u>	<u>9</u>
3. Ability to Observe	<u>25</u>	<u>23</u>
4. Professional Accomplishments	<u>25</u>	<u>22</u>
5. Approach and Work Plan	<u>30</u>	<u>23</u>
Total	<u>100</u>	<u>87</u>

Name of Consultant Being Scored: **Kimley Horn**

Name of Evaluator: Chad Williams

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Engineer, email=chad_williams@columbiacountyfla.com, c=US
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SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u> 9 </u>
2. Workload	<u>10</u>	<u> 9 </u>
3. Ability to Observe	<u>25</u>	<u> 20 </u>
4. Professional Accomplishments	<u>25</u>	<u> 20 </u>
5. Approach and Work Plan	<u>30</u>	<u> 25 </u>
Total	<u>100</u>	<u> 83 </u>

Name of Consultant Being Scored: EXP

Name of Evaluator: Chad Williams

Digitally signed by Chad Williams
DN: cn=Chad Williams, o=Columbia County, ou=County Engineer,
email=chad_williams@columbiacountyfla.com, c=US
Date: 2024.02.09 14:10:19 -05'00'

SCORE SHEET – TO BE USED BY THE SELECTION
COMMITTEE

RFQ 2024-B RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	Max Score	Rating
1. Competence	<u>10</u>	<u>8</u>
2. Workload	<u>10</u>	<u>9</u>
3. Ability to Observe	<u>25</u>	<u>19</u>
4. Professional Accomplishments	<u>25</u>	<u>19</u>
5. Approach and Work Plan	<u>30</u>	<u>24</u>
Total	<u>100</u>	<u>79</u>

Name of Consultant Being Scored: North Florida Professional Services



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 2/29/2024 Meeting Date: 3/7/2024

Department: Parks And Landscaping

1. Nature and purpose of agenda item:

The County parks and boat ramps along the Santa Fe River have limited parking spaces and high use. Commercial use of these facilities has created conflicts with the public use of these facilities.

2. Recommended Motion/Action:

Approve revisions to County policy on commercial use of parks and boat ramps..

3. Fiscal impact on current budget.

This item has no effect on the current budget.



COLUMBIA COUNTY PARKS, BOAT RAMPS AND FACILITIES





OVERUSE OF PARKS, BOAT RAMPS AND FACILITIES

- Conflict use between commercial and public use.
- Excessive trash and debris at parks, boat ramps and facilities.
- Bank erosion at parks and boat ramps.
- Destruction of vegetation due commercial and public use.
- Excessive cost replacing and/or repairing damaged property.
- Vandalism and graffiti at parks and playgrounds.
- Break-ins and thefts at parks and facilities.
- Homeless living in restrooms at parks.



COMMERICAL USE

Card Type	Card	Create date
Annual Cardholders		Jan-01-2024 11:58:49
Annual Cardholders		Jan-01-2024 11:58:50
Annual Cardholders		Jan-01-2024 11:58:58
Annual Cardholders		Jan-01-2024 11:58:59
Annual Cardholders		Jan-01-2024 11:59:58
Annual Cardholders		Jan-01-2024 12:00:04
Annual Cardholders		Jan-06-2024 10:59:14
Annual Cardholders		Jan-06-2024 13:02:03
Annual Cardholders		Jan-06-2024 14:11:21
Annual Cardholders		Jan-06-2024 15:17:24
Annual Cardholders		Jan-07-2024 10:39:41
Annual Cardholders		Jan-07-2024 10:39:58
Annual Cardholders		Jan-07-2024 16:05:32
Annual Cardholders		Jan-13-2024 09:50:49
Annual Cardholders		Jan-13-2024 11:04:50

Card Type	Card	Create date
Annual Cardholders		Jan-14-2024 12:28:00
Annual Cardholders		Jan-14-2024 12:28:02
Annual Cardholders		Jan-14-2024 12:28:07
Annual Cardholders		Jan-21-2024 13:05:18
Annual Cardholders		Feb-22-2024 17:21:36
Annual Cardholders		Feb-23-2024 10:55:31
Annual Cardholders		Feb-24-2024 11:29:10
Annual Cardholders		Feb-24-2024 12:32:04
Annual Cardholders		Feb-24-2024 13:38:25
Annual Cardholders		Feb-25-2024 11:31:39
Annual Cardholders		Feb-25-2024 12:30:15
Annual Cardholders		Feb-25-2024 13:30:34
Annual Cardholders		Feb-27-2024 13:19:22

➤ NUMBER OF COMMERCIAL VISITS WITHIN 45 DAYS - 122



Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facility





Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facilities





Photographs of Parks, Boat Ramps and Facilities





CONCLUSION

- All of these issues are costing additional funds.
- Asking the Columbia County Board of County Commissioners to address commercial use at the parks and boat ramps.



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 2/15/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

Several Counties in the region have been meeting monthly to discuss a regional approach to providing utility services. At this time, the Regional Utility Advisory Committee requests feedback from the County Commissioners on an Interlocal Agreement for cooperative operations and maintenance efforts as a first step toward a regional utility authority.

2. Recommended Motion/Action:

Approve Interlocal Agreement

3. Fiscal impact on current budget.

This item has no effect on the current budget.

INTERLOCAL AGREEMENT

This INTERLOCAL AGREEMENT is made and entered into on this ____ day of _____ 2024~~16~~, by and between Columbia County, Florida; Suwannee County, Florida; and Hamilton County, Florida, each a political subdivision of the State of Florida, hereinafter referred to collectively as the “Counties”.

WITNESSETH

~~WHEREAS, the Counties have previously entered into an Interlocal Agreement and determined that it is in the best interests of the Counties that a single separate legal entity known as the North Florida Water Utilities Suwannee Valley Transit Authority (“SVTANFWUA”) be formed to make all policies necessary in the discretion of that entity and to contract for and to provide for the operation and maintenance management of their respective water, wastewater, and reclaimed (i.e., “reuse”) water facilities located a coordinated transportation system within the Counties;~~

WHEREAS, the Counties are authorized pursuant to section 163.01, Florida Statutes, to enter into Interlocal Agreements to cooperatively make the most efficient use of their powers to their mutual advantage, and to provide services and facilities in accordance with geographic, economic, demographic, and other factors influencing the needs and development of the local community;

WHEREAS, the Counties are authorized pursuant to sections 125.01(1) ~~and 336.021(3)~~, Florida Statutes, to independently exercise the powers they agree to jointly exercise through this Agreement;

~~WHEREAS, since the creation of the SVTA circumstances have arisen which the Counties agree require revision and restatement of the Interlocal Agreement;~~

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the Counties agree as follows:

I. RECITALS

- a. The above recitals are true and correct and are incorporated herein by reference.

II. PURPOSE and GOALS

- a. The purpose of this Interlocal Agreement is to ~~ratify the creation of the NFWUASVTA as a separate legal entity and as an interlocal government agency pursuant to section 163.01, Florida Statutes, and the terms of this Interlocal Agreement, and to establish~~ the constitution of its Board of Directors ~~and to restate the original Interlocal Agreement together with changes implemented by the Counties.~~

- b. GOALS. The goals of this Agreement are to ensure that the SVTANFWUA will:
1. Provide to the citizens of the Counties reliable, cost effective, and regulatory compliant~~safe, timely, frequent, and convenient~~ maintenance, service, and operation of the Counties' respective water, wastewater, and reclaimed water ~~facilities~~transit service;
 2. Provide to the citizens of the Counties sustainable, clean, and safe potable water distribution service~~comfortable transit vehicles and stations~~, operated by competent, courteous, and well-trained employees;
 3. Provide to the citizens of the Counties sustainable, treated, and properly discharged or conserved wastewater collection and effluent management~~with a transit system that supports and accommodates the special transportation needs of the elderly and the disabled~~;
 4. Provide to the citizens of the Counties sustainable, properly treated, and regulatory compliant reuse water for irrigation and any other lawfully permitted purpose~~with a transit system the provides reasonable protection from crime and inappropriate passenger behavior on the transit system~~;
 5. Provide to the citizens of the Counties responsive, efficient, and accountable maintenance and operational management of the ~~transit system~~Counties' respective water, wastewater, and reclaimed water facilities;
 - ~~6. Provide to the citizens of the Counties a transit system designed to help reduce traffic congestion;~~
 - ~~7. Provide to the citizens of the Counties a transit system that promotes environmental sustainability and reduces contributions to global warming;~~

III. FUNDING

- a. ~~Each of the~~The following Counties shall contribute to the SVTANFWUA annually in the following amounts, paid in one installment at the beginning of each fiscal year, in a:

An amount based on the pro forma proportionate share of maintenance and operation costs of each such Counties' respective water, wastewater, and reclaimed water facilities, adjusted total population used for State revenue sharing pursuant to sec. 186.901(2)(b), Fla. Stat. times the per capita rate below:

<u>COUNTY</u>	<u>PER CAPITA RATE</u>
<u>HAMILTON</u>	<u>@ 0.90 per capita</u>
<u>COLUMBIA</u>	<u>@ 0.90 per capita</u>
<u>SUWANNEE</u>	<u>@ 0.90 per capita</u>

- b. Each County shall also be solely responsible for any additional specially allocated costs pertaining to that Counties' own water, wastewater, and reclaimed water

systems, in such amount as specifically approved by the Board of County Commissioners for that County, as requested by the Board of Directors of the NFWUA, to be separately paid by that County to NFWUA within thirty (30) days of such final authorization and approval for payment.

~~b.c.~~ No County shall be required to contribute any additional sums. The Counties may, however, from time to time pay such additional sums as may be approved by their respective Boards of County Commissioners. Counties shall have no liabilities of any kind under this Agreement except for payment of the above-referenced sums.

IV. BOARD OF DIRECTORS

a. The SVTA NFWUA shall be managed by a Board of Directors (the “Board”). The Board is charged with fulfilling the purposes and goals of this Agreement by providing water, wastewater, and reclaimed water maintenance and operational transportation services throughout the Counties of the Counties respective water, wastewater, and reclaimed water facilities. ~~by the use of a transportation system to be owned and operated by the SVTA.~~ The Board shall make all policies for the administration, ~~tolls, fares, fees,~~ rates, charges, operation, maintenance, extension, enlargement, development, replacement and repair of those utility systems.

V. DURATION

a. The Board shall continue in existence until it is dissolved by a joint resolution of the Boards of County Commissioners for Columbia, Suwannee, and Hamilton Counties. Any such joint resolution, if adopted by all three Counties, shall be filed with the Clerks of the Circuit Courts of the participating Counties prior to its becoming effective.

b. Any one County may withdraw from this Agreement at any time by giving 180 days written notice to the Board, accompanied by a Resolution of that County’s Board of County Commissioners authorizing withdrawal from this Agreement.

c. A County may be added to this Agreement upon submission of a resolution from the Board of County Commissioners for that County (the “applicant County”) requesting membership and agreeing to abide by the terms and conditions of this Agreement. Upon submission, the Board shall cause to be submitted to Columbia, Hamilton, and Suwannee Counties true copies of the applicant County’s resolution together with a statement from the Board indicating the financial and practical feasibility of adding the applicant County under this Agreement. Upon approval by a simple majority of the Counties, indicated by resolutions, the Board shall cause to be recorded in the official records of each of the member Counties those

resolutions indicating approval of the applicant County as well as the applicant County's resolution indicating its willingness to be bound by this Agreement.

- d. Funding contributions by a new County pursuant to above, shall be as outlined in Section III, above.

VI. BOARD COMPOSITION, OFFICERS, AND MEETINGS

- a. The Board shall be composed of two (2) members from each of the Counties. Each Board member shall be appointed by his or her respective Board of County Commissioners for a term of one year or until a successor is appointed.
- b. Vacancies shall be filled by the appropriate Board of County Commissioners, making sure that each County has two (2) representatives on the Board at all times.
- c. The Board shall elect by majority vote from among its members a Chairperson and Vice-Chairperson. The Vice-Chairperson shall not be an appointee of the same Board of County Commissioners that appointed the Chairperson. The term of each office shall be one year or until a successor in office is elected.
- d. The Board shall meet at least once each quarter or more often if deemed necessary by the Chairperson to transact the business of the Board.
- e. A quorum for the purpose of transacting business shall be fifty percent (50%) of the membership. A majority of members present shall be necessary to decide any question.
- f. The Board may shall adopt bylaws consistent with this Agreement to govern the conduct of its meetings and the taking of official action pursuant to the Board's enumerated powers.

VII. POWERS

- a. The Board shall have the power and authority to accept funds appropriated to it by any governmental body or others sources. It may apply for and receive grants and donations of all kinds. All such collected funds may be lawfully expended for any purpose under this Agreement. The Board shall have the independent authority, or with the assistance of the participating parties hereto, to enforce all rules, regulations and policies adopted pursuant to this Agreement, and may resort to any available legal process for this purpose.
- b. In addition, the Board shall have the authority:
 1. To sue and be sued;
 2. To adopt, use and alter at will, a corporate seal;
 3. To acquire, purchase, hold, lease as a lessee, and use any whole or fractional interest in real or personal property, both tangible and intangible, as necessary or desirable for carrying out the purposes of the Board, and to sell, lease as lessor, transfer or dispose of any property or interest therein acquired by the Board;

4. To review and approve the establishment of rates, fees, and other charges for the services and facilities within the areas of operation and, if deemed appropriate, to set, alter, charge and establish rates, fees, and other charges to ensure that same are just and equitable;
 5. To make contracts and to execute all instruments necessary for carrying on the Board's business; and
 6. To accept gifts or grants or loans of money or other property to the Board to be lawfully expended according to the purposes of this Interlocal Agreement;
 7. To enter into contracts, leases, or other transactions with any state or federal agency or with any other public body of the state, including municipalities, school districts, and other authorities;
 8. To borrow money and issue evidence of indebtedness as permitted or provided by law. The cost of debt service shall be included in SVTANFWUA's annual budget; and
 9. To develop water conservation and related transportation plans, and to coordinate planning and programs with appropriate municipal, county, regional, and state agencies located within the three (3) county region.
- c. Each member of the Board shall attend training as required by state, regional, or federal transportation regulatory authorities, if any.

VIII. PERSONNEL AND SERVICES

- a. The Board may employ a Secretary to the Board, and such other persons, firms, or corporations as it deems necessary to provide adequate administrative, clerical, professional, and technical assistance and services to conduct Board business. The Board may determine the qualifications and fix the compensation of such persons, firms or corporations, and make its elections as to service providers pursuant to Florida law. Budget and funding for said staff and services shall be established by the Board.
- b. The Board shall appoint a NFWUA ~~SVTA~~ Administrator who shall serve at the pleasure of the Board and shall have the exclusive day to day authority and full command and control over SVTANFWUA's administrative, human resources, training, operational, security, and logistics affairs. The Administrator shall be employed pursuant to an individual, written contract which shall be negotiated and entered between the Administrator and the Board. In addition, the Board may provide for a written and approved incentive compensation plan based on achievement of service standards adopted by the Board. In addition to pursuing the directed goals and purposes as stated above, the Administrator shall ~~have~~ be charged with and have authority for the following:
 - i. Employ, contract with, train, and/or terminate all subordinate personnel for NFWUASVTA. Subject to Board approval, the Administrator shall

- develop policies and procedures as to all human resources functions and, if approved by the Board, the Administrator shall be charged with ensuring compliance with all such policies and procedures.
- ii. Upon recommendation of the Board's ~~s~~Staff ~~a~~Attorney, and with the consent and approval of the Board, compromise, settle, or dismiss any litigation, legal proceedings, claims, demands, or grievances which may be pending for or on behalf of, or against NFWUASVTA, as applicable. Litigation of claims or demands against the NFWUASVTA shall at all times be pursued as provided by and in accordance with Florida Law and applicable court rules.
 - iii. Serve as the Board's contact as to all matters relating to daily operations of NFWUASVTA. Circumvention of this subsection by any member of the Board resulting in that Board member directing or personally influencing the day to day administrative, financial, security, logistical, or operational affairs of the NFWUASVTA may constitute official misconduct by that member of the Board.
 - iv. Have the authority to negotiate the terms and conditions of contracts or agreements necessary for the operation of NFWUASVTA. Notwithstanding this subsection, no contracts or agreements shall be binding upon NFWUASVTA unless and until approved by the Board.
 - v. Develop and set administrative and operational policies, schedule of rates, fees, and charges, regulations, rules and procedures for the operation of NFWUASVTA, subject to approval by the Board and compliance with all local, state and federal laws, and regulations.
 - vi. Shall immediately inform the Board on all urgent or important matters as determined in the judgment of the Administrator.

IX. ANNUAL AUDIT

- a. The Board and NFWUASVTA shall have all books, records, and accounts in the control of the Board or NFWUASVTA audited annually, and shall provide copies of the audit to all Board members and to any federal, state, or local government agencies that require review of said audits. Audit of the immediate previous fiscal year shall commence not later than December 1 of each year.

X. OWNERSHIP AND OPERATION

- a. Upon further authorization and approval by each affected County, and the approval of the Board, tThe Board shall own and operate the combined water, wastewater, and reclaimed water system of the Counties~~SVTA transportation system~~ in accordance with such rules and policies as it may adopt with the assistance of the Administrator.

XI. BUDGET AND FINANCIAL STATEMENT

- a. The Administrator shall prepare and submit a proposed annual budget for the operation of said system, with the pro forma proportionate breakdown by County for the upcoming fiscal year, at least sixty (60) days in advance of each fiscal year for consideration and approval by the Board. The Administrator shall also file with the Board a financial report on or before each regularly scheduled Board meeting showing the financial status of SVTANFWUA and the disposition of any funds received from the system as well as any other funds provided for the system's operation. The Administrator may make line-item adjustments to the budget but shall obtain Board approval for any changes that will or may affect the budget totals. Any expansion of fiscal responsibility of any County beyond that which has previously been authorized and approved of by that County pursuant to this Interlocal Agreement must be separately authorized and approved by the formal action of that County's Board of County Commissioners. For any fiscal year or portion thereof during which the respective Counties' utility systems are owned separately by each respective County, the Administrator shall breakout the budget and financial reports to correspond appropriately to each such separate County owned utility system.

XII. PROHIBITED ACTS

- a. Except for the purposes of an inquiry, members of the Board shall deal with the affairs of the SVTANFWUA solely through the Administrator and neither the Board nor any member thereof shall publicly or privately give orders to any subordinate of the Administrator.

XIII. SPECIAL SESSIONS OF THE BOARD

- a. The Board shall annually take up for consideration the status of the Counties' respective water, wastewater, and reclaimed water transportation systems being maintained and operated by the NFWUA, including the policies, rates, ~~tolls, fares,~~ fees, charges, maintenance, repairs and replacements, expansion, financing, and management of the system. The Board shall thereafter make such modifications as are determined appropriate or make a finding that no changes are in order as of that meeting.

XIV. EFFECTIVE DATE

- a. This agreement shall take effect immediately upon its approval by each County's Board of County Commissioners ~~and by the Department of Legal Affairs~~. This Agreement shall be filed pursuant to section 163.01-(112), Florida Statutes.

IN WITNESS WHEREOF the Boards of County Commissioners of Columbia County, Hamilton County, and Suwannee County, Florida, have each entered into this agreement and have caused it to be executed by their duly authorized officers.

COLUMBIA COUNTY, FLORIDA

A political subdivision of the State of Florida

SIGNED: _____
Chairman of the Columbia County Board of County Commissioners

ATTEST: _____
Clerk for the Columbia County Board of County Commissioners

DATE: _____

HAMILTON COUNTY, FLORIDA

A political subdivision of the State of Florida

SIGNED: _____
Chairman of the Hamilton County Board of County Commissioners

ATTEST: _____
Clerk for the Hamilton County Board of County Commissioners

DATE: _____

SUWANNEE COUNTY, FLORIDA

A political subdivision of the State of Florida

SIGNED: _____
Chairman of the Suwannee County Board of County Commissioners

ATTEST: _____
Clerk for the Suwannee County Board of County Commissioners

DATE: _____



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 2/14/2024 Meeting Date: 3/7/2024

Department: 9-1-1 Communications Center

1. Nature and purpose of agenda item:

Spring Rural Grant for 911 CPE Maintenance & Support totaling. \$114,664.86

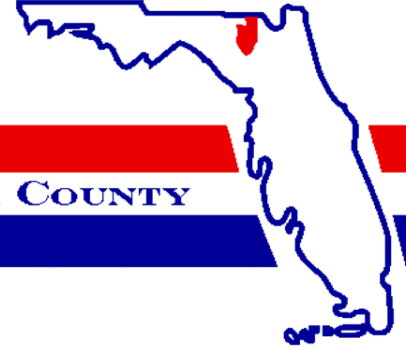
2. Recommended Motion/Action:

Recommend Board Approval

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 – Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus County Manager

FR: Thomas W. Brazil 911 Center Manager / County 911 Coordinator

DATE: February 15, 2024

RE: Agenda item request to BOCC to apply for the State E-911 Rural Grant for 911 funding as outlined.

Via this memorandum I am requesting to place on the March 7, 2023 agenda of the Board of County Commissioners, an agenda item requesting approval to apply for the following State E-911 Board Rural Grant for our 911 CPE system maintenance & support.

- Spring 2023 Rural E-911 Board Grant for System Maintenance & Support = **\$114,664.86**

Please note this grant, as with all State E-911 Board grants, are reimbursement grants and as such will require an external budget amendment.

CC: file

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

State Rural Grant Program Spring 2024

Grant Submission

Columbia County, Florida

Attached is Columbia County's Grant submission for the 2024 Rural Spring Grant for our 911 CPE System Maintenance & Support.

Packet contents:

- Signed Grant Application.
- Grant Budget Report.
- 2023 Board form 6A completed by County Finance Director.
- AK Associates Elite Premier Maintenance Quote covering 6/1/2024 through 5/31/2025. **\$30,630.00.**
- AK Associates Motorola VESTA 911 CPE Maintenance & Support Quote covering 6/1/24 through 5/31/2025. **\$60,676.62**
- Equature Logging Recorders Maintenance & Support Quote 1-year 9/1/2024 through 9/1/2025 **\$15,398.21.**
- Eaton Power Systems Maintenance & Support Quote for 911 Center UPS. Year 1 of 3-year service agreement covering 10/30/2024 through 10/29/2027 billed in annual equal 1-year increments covering 10/30/2024 through 10/29/2025 **\$4,489.40.**
- GeoComm DATAHUB subscription and GIS Maintenance Service and Support for MSAG & ALI Database, year 2 of 3-year service agreement covering 7/1/2024 through 6/30/2025 **\$3,470.63.**

911 RURAL COUNTY GRANT PROGRAM

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1.0 Purpose

The 911 Rural County Grant Program is to assist rural counties with the installation and maintenance of Enhanced 911 systems and to provide "seamless" 911 throughout the State of Florida.

2.0 Eligibility

The Board of County Commissioners in any county in the State of Florida with a population of less than 75,000 is eligible to apply for this grant program.

3.0 Definitions

- 3.1 Enhanced 911 (E911): An enhanced 911 system or enhanced 911 service that is an emergency telephone system or service that provides a subscriber with 911 service and, in addition, directs 911 calls to appropriate public safety answering points by selective routing based on the geographical location from which the call originated, or as otherwise provided in the State Plan under section 365.171, F.S., and that provides for automatic number identification and automatic location-identification features.
- 3.2 911 Maintenance: The preventative, routine and emergency maintenance required by the State E911 Plan, in order to maintain 911 systems in operable working condition.
- 3.3 E911 System: The Public Safety Answering Point equipment, in accordance with the State E911 Plan, including 911 call routing, processing, mapping and call answering communications equipment.
- 3.4 Alternate Contract Source (ACS): A competitively procured contract led by a federal, state, or local government. The ACS contract is cost-effective, contains language contemplating its use for cooperative purchasing, and the best interest of the county to use for purchases. Provided that the county's purchase is not over expansive in size and scope.
- 3.5 Maintenance Contract: A business agreement between a contractor and customer covering the maintenance of equipment over a specified period
- 3.6 Next Generation 911 (NG-911): The designation for an advanced 911 emergency communications system or service that provides a communications service subscriber with 911 service and, in addition, directs 911 emergency requests for assistance to appropriate public safety answering points based on the geographical location from which the request originated, or as otherwise provided in the State E911 Plan under Section 365.171, Florida Statutes, and that provides for automatic number identification and automatic location identification features and emergency data information through managed IP-based networks.
- 3.7 Next Generation 911 Core Services (NGCS): The base set of services needed to process a 911 call/signal on an ESInet. Includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services, and typical IP services such as Domain Name System (DNS) and Dynamic Host Configuration Protocol (DHCP). The term NG-911 Core Services encompass the services but does not include the network on which they operate.

- 3.8 Public Safety Answering Point (PSAP): A public safety agency that receives incoming 911 requests for assistance and dispatches appropriate public safety agencies to respond to the requests in accordance with the State E911 Plan.
- 3.9 Service Contract: A written contract to perform, over a fixed period or for a specified duration, duties relating to informational and technical services
- 3.10 Warranty Contract: A written guarantee given to the purchaser of a new item by the manufacturer or dealer, usually specifying that the manufacturer will make any repairs or replace defective parts free of charge for a stated period.

4.0 911 Rural County Grant Program Calendar

	Spring Schedule	Fall Schedule
Counties submit Application	by April 1	by October 1
E911 Board Members evaluate applications	April – May	October – November
E911 Board votes on applications to fund at regularly scheduled meeting	April – June	October – December
E911 Board sends notification of awards approved for funding to the counties.	Before June 30	Before December 30
Equipment Maintenance	One year from the award notification letter date.	One year from the award notification letter date.
Project Implementation	One years from the award notification letter date	One years from the award notification letter date.
Expiration of the right to incur costs, request payment and/or final reimbursement of funding.	Two years from the award notification letter date	Two years from award notification letter date.

5.0 General Conditions

5.1 Applications and related documents must be delivered to the following address:

State of Florida E911 Board
 ATTN: E911 Board Administrative Staff
 4030 Esplanade Way, Suite 135
 Tallahassee, FL 32399-0950

Or

E911BoardElectronicGrantreports@dms.fl.gov

Email is the preferred method of receipt of all grant applications.

- 5.2 The applicant shall provide Application Form items 1 through 11 and the applicable procurement documents. The grant application package must be delivered on or before the submission date specified in the E911 Board notification of an E911 Rural Program published in the Florida Administrative Register. Failure to timely provide these documents will result in a rejection of the grant application.
- 5.3 To be considered for a grant award, all Next Generation projects must meet the NENA i3 technical standards.
- 5.4 GIS grants may be limited to funding to achieve the 98% accuracy rate as identified in the NENA GIS Data Model.
- 5.5 All Next Generation 911 project vendors must certify in writing that their systems will be interoperable with bordering counties, regions, and adjacent state lines
- 5.6 Only the percentage of service and equipment directly attributable to provisioning of 911 services is eligible.

- 5.7 The E911 Board will consider remotely provided hosted 911 answering point call-taking equipment and network services directly attributable to establishing and providing 911 services. Warranty and maintenance costs shall be calculated to account for only the first-year warranty and maintenance costs and shall not include upfront maintenance costs to reduce the yearly service amount.
- 5.8 All grant applications shall be accompanied by at least one complete quote for equipment or services.
- 5.8.1 All grant applications shall be accompanied by at least one complete quote for equipment or services. Grant applications totaling \$35,000.00 or more must be accompanied by at least three written substantiated quotes from different vendors. Complete quote submittals shall include a detailed scope of work, all pages included in the vendor proposal, breakdown of all costs including equipment, service tasks and deliverables. The E911 Board will compare the three quotes to any existing state contract in order to determine appropriate funding. Any county that has made a good faith effort to obtain at least three quotes in accordance with the competitive procurement process in 287.057(1), Florida Statutes and has not been able to obtain the quotes can request E911 Board review based on substantiated proof of posting of the request with documentation of the limited responses. Subject to the following exceptions:
- a) When purchasing from a DMS State Term Contract or DMS authorized Alternative Contract Source, the county shall follow the DMS State Purchasing ordering instructions and their county procurement rules and policies. Should the DMS State Purchasing ordering instructions and their county procurement rules and policies conflict, the county procurement rules and policies shall prevail, with provision of a letter from the county's purchasing department.
 - b) When purchasing from an Alternate Contract Source that has not been approved by DMS State Purchasing, the county shall follow their county procurement rules and policies, with provision of a letter from the county's purchasing department.
 - c) Services or commodities provided by governmental entities do not require more than one quote.
 - d) The county can initiate a request for approval to procure from a single source vendor. These will be considered on a case-by-case basis. Justification for single source procurement shall be provided with the application, which shall include a costs analysis that reviews the allowability, necessity and reasonableness of all cost elements. The single source procurement will be considered if provided in accordance with Chapter 287 Florida Statutes. A letter from the purchasing department that the project is a single source procurement based on section 287.057(3)(c), Florida Statutes, shall be provided with this grant application.
- 5.9 Rather than submitting multiple application requests for maintenance, all eligible maintenance requests should be combined into a single application request and include a breakdown of the individual components of the 911 system maintenance costs that are requested for funding assistance in the application. Grant applications for maintenance, where the county obtained a grant or utilized county funds to purchase equipment and obtained three competitive quotes for the first year of maintenance or met the requirements of General Conditions items 5.8, are not required to provide three written quotes with an application for an additional year of maintenance.

- 5.10 All maintenance requests should include on the vendor's quote for service the beginning and ending term for each maintenance request, also known as "Period of Coverage". Grant awards will be limited to maintenance contracts beginning prior to or within the maintenance cycle of the grant program. Spring cycle maintenance requests should be submitted for maintenance beginning May through October. Fall cycle maintenance requests should be submitted for maintenance beginning November through April. Complete quote shall include a detailed scope of work, all pages included in the vendor proposal, a detailed description of line item and cost, breakdown of all costs including equipment, service tasks and deliverables.
- 5.11 Applicants requesting items from different funding priorities should complete a separate Budget Report for each priority. See Addendum I - Funding Priorities for the 911 Rural County Grant Program for a listing of funding priorities. Items from the same funding priorities should be combined in the same application and shall comply with General Condition items 5.8.
- 5.12 Should two or more rural counties jointly apply for a grant; each county will be required to complete and submit a grant application detailing the funds requested and the county responsible for the funds. In addition, one combined grant application detailing the entire project and a memorandum of understanding or inter-local agreement of all counties involved shall be submitted. The combined grant application shall comply with General Condition items 5.8.
- 5.13 Procurement shall be based on the county's procurement processes and the applicable State purchasing requirements, including but not limited to sections 112.061, 287.057, 287.017, and 287.058. Florida Statutes.
- 5.14 Funding application requests must include a scope of work that clearly establishes the tasks to be performed. The applications shall include all tasks that are required for successful completion of the project. The project shall be divided into quantifiable units of deliverables that shall be received and accepted in writing with signature by the county before payment. Each deliverable must be directly related to the scope of work and must specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.
- 5.15 Funding requests must include all necessary costs required for full implementation of the proposed solution including that of any third party. Should the county grant application request or grant award be less than the projected cost of the equipment or service, the county should provide verification of the ability to fund the difference. Pricing submitted cannot be contingent upon "yet to be" determined fees for products and services by the proposer or any other third party required for implementation.
- 5.16 The county shall provide information on the county's preceding year E911 fee revenue amount, the preceding year carry forward funding amount and the total carry forward balance amount in the county E911 fund (The 911 Fee Revenues Form, 6A). The amount of grant funding award, for allowable carry forward expenditures, is limited based on the total amount of carry forward funding in the county E911 fund in excess of an amount calculated based on the allowable 30 percent carry forward amount for a two year basis in accordance with sub-paragraph 365.172(6)(a)3.c., Florida Statutes and E911 Board Rule 60FF1-5.006 Florida Administrative Code. The county shall include the amount of their county carry forward funding being utilized for this grant in the Applied County Carry Forward or other Funding (if applicable) line in the Application Form Budget Report. This carry forward funding provision does not apply to grant applications for recurring maintenance. Equipment maintenance contract cost is not a capital

expenditure and is not an authorized expenditure of carry forward funds after the initial first year project costs included in the original capital equipment replacement or upgrade project.

- 5.17 Detailed information is required for any grant application requesting funding for systems that require immediate system replacement for provisioning of enhanced 911 in the county. Include detailed justification and explanation for any E911 system with an expected remaining life of less than 1 year.
- 5.18 Funding requests contingent upon "beta testing" or for products and services not in general production and installation will not be funded.

6.0 Limitation on Use of Funds Guidelines for 911 Grant Expenses

- 6.1 The following expenses will not be funded through this grant:
 - A. Salaries and associated expenses for 911 coordinators, call takers or other 911 personnel
 - B. Vehicle expenses
 - C. Wireline database cost
 - D. Outside plant fiber or copper cabling systems and building entrance cost
 - E. Consoles, workstation
 - F. Ariel photography expenses
 - G. Wireline 911 analog trunks; administrative lines and circuits; GIS database synchronization; and recurring network and circuit cost beyond the first year
- 6.2 Funding limitations are specified on the following items:
 - A. Grant funding shall be limited to eligible equipment maintenance and warranty costs for a primary PSAP and one other PSAP per county: either a primary, a secondary or a backup. Geo-diverse systems may be considered one PSAP for the purpose of grant funding.
 - B. Grant funding shall be limited to eligible mapping maintenance and warranty costs for a primary PSAP and one other PSAP per county: either a primary, a secondary or a backup.
 - C. Grant funding for 911 equipment, hardware and software shall be limited (per grant cycle) to eligible expenditures for a primary PSAP only.
 - D. Selective router equipment costs are limited to the primary PSAP system and are limited to one per county. For this grant program they are included under the call handling equipment priority.
 - E. Training cost funding is limited to new system and equipment training.
 - F. The allowable grant funding for travel expenses is limited to the authorized amounts established in Section 112.061, Florida Statutes, and the Department of Financial Services Guidelines for State Expenditures.

7.0 Approval and Award

- 7.1 The E911 Board will review each application for compliance with the requirements of terms and conditions.
- 7.2 Upon grant award county will receive a grant agreement per their funding source that requires signature by the BOCC or county manager.
- 7.3 Grant awards will be withheld for any county that has a grant with a past-due quarterly report or past-due final documentation and closeout of previous rural county grant awards. Grant awards maybe withheld if the county is not in compliance with all Board reporting requirements (including annual reports).
- 7.4 Applications will be awarded based upon the priorities set by the E911 Board as listed in Addendum I - Funding Priorities for the 911 Rural County Grant Program.
- 7.5 The E911 Board will adjust the amount awarded to a county based upon the availability of funds, eligibility of requested items, published quotes, increased effectiveness of grant funds, minimum system requirements for performing the needed 911 function as specified in the State E911 Plan, or documented factors provided in the grant application submission.

8.0 Financial and Administrative Requirements

- 8.1 Grant funds shall be provided on a cost reimbursement basis.
- 8.2 Each grantee may submit reimbursement claims to the E911 Board as needed; however, claims are limited to one request per month. Receipt of reimbursement funds from the E911 Board is contingent on the timely and accurate submittal of funding requests. Requests for reimbursement of expenditures must be submitted on the approved Financial Reimbursement of Expenditures Reporting Form. Incomplete claims forms or claims not submitted on the correct form cannot be processed and will be returned for corrections. Submit only for the amounts in each budget categories in which you have incurred expenditures.
- 8.3 Upon written request and accompanying documentation justifying the need, a county may receive a progress payment of funding with a completed Financial Reimbursement of Expenditures Reporting Form (Rule 60FF1-5.0035(4), F.A.C), signed contract or purchase order, the vendor invoice, and county certification that the specific grant items including all tasks and deliverables included in the funding request are complete. Within 45 days of transfer of funding or the check date, the grantee shall submit verification of payment to the vendor. Abuse of this policy will lead to denial of future payments.
- 8.4 Reimbursement claims shall include only expenditures claimed against the specific grant number awarded and include copies of purchase orders and paid vouchers, invoices, copies of check processing, journal transfers. The reimbursement request must match the scope of work and budget proposed in the grant applications. Grants that include cost defined by a set number of work hours dedicated to a project must include additional documents as requested by DMS staff. All items must comply with the DFS Reference Guide for State Expenditures.
- 8.5 To assure prompt processing, complete reimbursement claims should be e-mailed to:

E911BoardElectronicGrantReports@dms.fl.gov

- 8.6 Grant funds can only be used between the beginning and ending dates of the grant term, unless the E911 Board authorizes an extension.
- 8.7 Responsibility for grant funding and any failure to perform the minimum level of service required by the grant application and the application scope of work cannot be transferred under any circumstances from the County. Failure to perform the scope of work or expenditure of funds for other than allowable 911 costs as stated in the grant application shall require the county to return the awarded funds to the E911 Board.
- 8.8 It is the county's responsibility to maintain the property, equipment, or services in accordance with the scope of work. If a sale or transfer of such property or equipment occurs within five years after a grant ends, funds must be returned to the E911 Board on a pro-rata basis. If the equipment cost in excess of over \$5,000 and the grant is federally funded, the county must maintain an inventory of 5 years.
- 8.9 The grantee agrees that any improvement, expansion, or other effect brought about in whole or part by grant funds will be maintained until the system or equipment becomes obsolete.
- 8.10 If a grantee materially fails to comply with any term of an award, the Board shall take one or more of the following actions, as appropriate in the circumstances:
- Temporarily withhold grant payments pending grantee correction of the deficiency,
 - Disapprove all or part of the cost of the activity or action not in compliance,
 - Suspend or terminate the current award for the grantee's project,
 - Suspend or deny future grant awards.

The Board will provide the grantee an opportunity for a hearing, appeal, or other administrative proceeding to which the grantee is entitled under Florida Statute or regulation applicable to the action involved.

- 8.11 Grant awards or portion thereof may be terminated by the grantee upon written notification to the E911 Board, detailing the reasons for such termination, the effective date, and the release of allocated funds.
- 8.12 E911 Staff may require additional documentation to confirm proof of payment and deliverables met in accordance with DFS Reference Guide for State Expenditures.
- 8.13 Prior to a county signing a contract with a different vendor from the original vendor stated in the grant application, the county must request a grant change on the Change Request Form and include an itemized quote and a copy of the new contract to be approved by the E911 Board
- 9.0 Grant Reporting Procedures**
- 9.1 Grantees will be required to submit quarterly reports summarizing cumulative expenditures and status of the grant project. Quarterly reports shall include a completed Quarterly Report Form.
- 9.1.1 Reporting will begin at the conclusion of the first full quarter after the award. The report periods will end on March 31, June 30, September 30, and December 31 of each year. Reports are due within 30 days of the ending report period.

- 9.1.2 Updated reports and associated information should be e-mailed to **E911BoardElectronicGrantReports@dms.fl.gov**.
- 9.2 The Quarterly Status Report Form shall inform the E911 Board of significant impacts to grant supported activities. Significant impacts include project status developments affecting time schedules and objectives, anticipated lower costs or producing beneficial results in addition to those originally planned. Additionally, problems, delays, or adverse conditions which will materially impair the ability to meet the timely completion of the award must be reported. The disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
- 9.3 The county's Board of County Commission chairperson shall be notified when overdue quarterly reports or final reports are not received before the next E911 Board meeting following the month after the end of the quarter in which they are due.
- 9.4 Funding continuance will be based on timely submission of quarterly reports.
- 9.5 Upon receipt of final reimbursement from DFS, a final Quarterly Status Report form shall be submitted based on the same reporting requirements described in grant reporting item 9.1. Proof of payment to the vendor or proof of final payment from DFS must be submitted with the Quarterly Status Report marked as "final" in the appropriate field.
- 9.6 Change requests shall be submitted prior to deviation from any awarded grant applications. No changes or departures from the original request are authorized unless approved in writing by the E911 Board. Such requests shall be submitted using the form attached in Change Request Form. Any unauthorized change shall require the return of grant funds.
- 9.6.1 Time extension requests will not be granted unless the county has executed a contract for the grant equipment and/or services or demonstrates good cause for failure to execute a contract within twelve months of the award. Good cause documentation shall include a new project timeline schedule.
- 9.6.2 A change request to an alternate vendor must be approved by the E911 Board with a grant change request which includes a new itemized quote.
- 9.6.3 Time extensions shall be limited to a maximum of one additional year, totaling two years when approved by the E911 Board.
- 9.6.4 Change Request forms and associated information should be e-mailed to **E911BoardElectronicGrantReports@dms.fl.gov**
- 9.7 Change requests must be submitted ten (10) business days prior to Board meeting to be reviewed. Any reports submitted late will be reviewed at the next month's E911 Board meeting
- 9.8 Final document submission and close-out of a grant does not affect the E911 Board's right to disallow costs and recover funds on the basis of an audit or financial review. The county shall remain obligated to return any funds expended that do not comply with the terms and conditions of the grant award. The counties are required to provide DMS a copy of the county's Comprehensive Annual Financial Report (CAFR) no later than August 1st following the completion of the County's fiscal year.

County COLUMBIA

911 RURAL COUNTY GRANT PROGRAM APPLICATION FORM

Total Amount Requested: \$98,108.79

Project Title: **ANNUAL 911 CPE, LOGGING RECORDERS,
EATON UPS, MAINTENANCE & SUPPORT.
GEOCOMM GIS DATAHUB SUBSCRIPTION &
MSAG / ALI MAINTENANCE & SUPPORT.**

1. Board of County Commissioners Chair: Ronald Williams
Mailing Address: 135 N.E. Hernando Ave.
Mailing: P.O. Box 1529
City: Lake City
State: Florida Zip: 32056 - 1529
Phone: (386) 758-1005 Fax: 386 758-2128
Email Address: jcrews@columbiacountyfla.com

2. County 911 Coordinator: Thomas W. Brazil
Mailing Address: Columbia County 911 Communications Center
263 N.W. Lake City Ave.
City: Lake City
State: Florida Zip: 32055 - 1529
Phone: (386) 758-1388 Fax: 386 758-1386

Email Address: tbrasil@columbiacountyfla.com

County COLUMBIA

COUNTY INFORMATION
USE 12 POINT FONT OR LEGIBLE HAND PRINTING

3. County Fact Information

A. Number of PSAP's 1

B. Number of Call-taking Positions per PSAP 10

C. What equipment is requested in this grant application?
Maintenance & Support

D. Financial Information:

What are the current annual costs for your E911 system (circuits, customer records hardware and software, etc.) not including maintenance?

1.) What are the current annual costs for maintenance of items included in 1.)?
578,426.00

2.) Total amount of E911 fee revenue received in the preceding year?
322,027.65

3.) Total amount of county carry forward funding retained in the preceding year?
0.0

4.) Current total amount of county carry forward funding?
0.0

5.) Two-year maximum calculated amount for applied carry forward funding
Calculation (current year carry forward 0.0
funding amount based on General
Condition 5.16 multiplied by two)

6.) Minimum calculated amount for Applied Carry Forward Funding
Calculation (Subtract the amount in D.4. 0.0
subtracted by amount in D.5.)
Insert in the Budget Report

4. Describe your county's existing 911 system. Include specific information on existing system equipment upgrades and when the installation of this equipment was completed.

Columbia County operates a Type 4 Enhanced 911 System with state of the art geo-diverse, Motorola VESTA 911 CPE equipment, which was installed in September 2020. Columbia County's CPE system includes a ten(10) position primary PSAP Center and, as the County 911 Center is the only PSAP in Columbia County, a four (4) position side B Auxiliary PSAP, designed and engineered to provide redundancy and minimize the chances of a total 911 system outage. The County also utilizes two (2) Equature logging recorders. (1) Primary Equature logging recorder installed in September 2017 and (1) Backup Equature logging recorder installed in July 2018. AT&T provides the 911 circuits, ANI/ALI data, MSAG, and selective routing services. The Primary PSAP utilizes an EATON Power Systems UPS battery backup system to provide clean, stable, and standby emergency power in the event of a power failure until such time as the emergency backup generator system engages to provide emergency power.

5. Describe the scope of work for the proposed project including any goal(s) and objectives. Include the tasks to be performed as part of the project. Provide scope of work in quantifiable units of deliverables that shall be received and accepted. For each deliverable specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable. For any scope of work that includes milestones, please describe in detail what deliverables are expected to be provided in each milestone.

The goal of this grant project is to renew and continue the various maintenance, support, and licensing contracts, for Columbia County's 911 system including:

To renew our licensing and support for our call processing equipment (CPE) and recorders with AK Associates for their Elite Premier Maintenance for the period of coverage (6/1/2024 through 5/31/2025).

To renew our licensing and support from Motorola for Motorola VESTA CPE system for the period of coverage (6/1/2024 through 5/31/2025). This includes comprehensive 24/7 system monitoring, remote technical support program including support, patches and upgrades, to all software components as well as hardware repairs.

To renew our licensing and support agreements for Equature Second Tier Support for our two (2) logging recorders for the period of coverage (9/1/2024 through 8/31/2025) utilized for 911 call recordings at the primary and backup 911 Centers. This support includes comprehensive 24/7 technical maintenance

support program including support, patches and upgrades, to all software components as well as hardware repairs.

To renew our licensing, support and maintenance contract with Eaton Power Systems for the UPS system at the 911 Center for a three-year contract period bill annually covering 10/31/2024 through 10/20/2027 at a total cost of \$13,468.00. Eaton is billing the renewal cost annually in three equal installments at cost of \$4,489.40 per year for the contract period. The first increment being for the period of coverage from (10/30/2024 through 10/29/2025). All in total to insure the continued functionality of the E-911 system in Columbia County.

To renew our subscription for DATA HUB and MSAG / ALI management and support for our GIS data with GeoComm for the period 7/1/2024 through 7/30/2025.

Should technical support be needed from equipment manufacturer for Equature, or the Motorola VESTA CPE System, the AK Associates technician will act as the point of contact and agent for both vendors and Columbia County.

The maintenance support will be monitored and reviewed monthly with the vendor to assure the level of service being provided is adequate and the systems are being maintained in optimal working condition.

6. Justification of the need for the proposed project. Provide detailed information on the existing system's condition including a detailed justification for any system with an expected remaining life of less than 1 year. This may include software or standalone components.

Without AK Associates, Motorola VESTA 911 CPE, Equature logging recorders, and Eaton Power Systems maintenance & support, GeoComm GIS Data Hub and MSAG & ALI maintenance & support Columbia County would not be able to effectively maintain the County's E-911 CPE system.

7. Describe why your county will not be able to complete this project without this grant funding.

In section 4.4 of the State E-911 Plan, coordinators are required to develop and maintain plans to limit the impact of system failures and expedite restoration of E-911 services. Our comprehensive equipment maintenance agreement currently in place with AK Associates addresses this requirement. It is our goal to continue to provide reliable, uninterrupted 911 services. The grant funding will provide the equipment maintenance and emergency repair resources necessary to ensure operation of our E-911 system.

8. Describe the required steps with an anticipated time schedule with procurement and payment milestones and a total project completion date.

Columbia County will renew the AK Associates Elite Premier maintenance & support for the period of coverage 6/1/2024 through 8/31/2025.

Columbia County will renew the Motorola VESTA CPE monitoring and support for our primary and backup PSAP's through AK Associates for the period of coverage 06/01/2024 through 5/31/2025.

Columbia County will renew the Eaton Power System's maintenance & support for our 911 Center UPS system for the period of coverage 10/30/2024 through 10/29/2025.

Columbia County will renew the Equature logging recorders Second Tier maintenance, support, and licensing for the period of coverage 09/01/2024 through 8/31/2025.

Columbia will renew it's service agreement with GEOCOMM for the period 7/1/24 through 7/30/2025 for ongoing Data Hub and MSAG / ALI management. GIS Data Hub will provide on-going GIS data QC and reporting which will result in progressive GIS dataset improvement. The ongoing services workflow and scope of work will be as follows:

- Columbia County uploads GIS data updates to GIS Data Hub on an up to quarterly basis
- GIS data will undergo multiple configured QC checks.
- Data quality reports will be delivered to Columbia County.
- Columbia County will correct the GIS data errors outlined in the data quality reports provided by GIS Data Hub and resubmit updated data back to the system
- GeoComm may provide GIS data development services to resolve the errors if requested, for an additional fee.

This process will result in a continuous feedback loop of GIS data updates from Columbia County and GIS data performance measurements and reporting.

Synchronization with the MSAG and ALI Database - As part of every map data upload, GIS Data Hub will perform a comparison between the GIS data and the MSAG, and the GIS data and the ALI Database and report results back to local authorities. The results will be a valuable resource for local authorities in keeping their GIS data synchronized with the MSAG and ALI database, as well as a metric for measuring progress toward required synchronization levels. Results, will be compiled into reports and made accessible to Columbia County. A new ALI and MSAG are not required for each upload. Comparisons will be completed on the most recent data, ALI, and MSAG submitted.

Ongoing MSAG Maintenance and ALI Database Support - To ensure ongoing synchronization with GIS data layers, MSAG, and ALI database, GeoComm will update and manage Columbia County's MSAG based on provided resources. As needed, GeoComm will:

- Submit MSAG updates to Columbia County's database provider (AT&T) when roads are added, changed, or deleted if allowed access to the database provider's MSAG maintenance system.
- Assist in the resolution of MSAG discrepancies, as provided by the database provider (e.g. overlaps with other MSAG entries, address validation, etc.)
- Assist in the resolution of inconsistencies between the MSAG and GIS data layers.
- Assist in the resolution of telephone (TN) records that do not match the MSAG.
- Request new Emergency Service Numbers (ESNs) from the database provider when new responder combinations are created.
- Complete periodic reviews of the MSAG, ALI database, and GIS data layers to ensure a high synchronization rate and complete updates. Note: If clarification is needed, GeoComm will work with Columbia County to ensure accurate updates are made.

Project completion and all vendor payments are anticipated to be made in fiscal year 2024.

9. Sole source justification (if applicable). Sole source justification must meet the state procurement guidelines and chapter 287.057 (3)(c), F.S.

As all of the items detailed in this grant application are contract / service agreement renewals based on existing ongoing service & maintenance contracts, and are in compliance with Columbia County's purchasing policies to avoid voiding any existing maintenance and warranty agreements with the various vendors.

10. Assurances

ACCEPTANCE OF TERMS AND CONDITIONS: The grantee accepts all grant terms and conditions. Grantee understands that grants are contingent upon the availability of funds.

DISCLAIMER: The grantee certifies that the facts and information contained in this application and any attached documents are true and correct. A violation of this requirement may result in revocation of the grant and return of all grant funds and interest accrued (if any), pursuant to the E911 Board authority and any other remedy provided by law.

NOTIFICATION OF AWARDS: The grantee understands and accepts that the notice of award will be advertised on the Florida E911 website.

MAINTENANCE OF IMPROVEMENT AND EXPANSION: The grantee agrees that any improvement, expansion or other effect brought about in whole or part by grant funds will be maintained. No substantial changes or departures from the original proposal shall be permitted unless the E911 Board gives prior written authorization. Any unauthorized change will necessitate the return of grant funds, and accrued interest (if any) to the E911 Board.

The county certifies that all applicable county procurement rules/procedures has been met.

Failure to utilize grant funds as represented may jeopardize eligibility to be considered for future funding.

11. Authority

I hereby affirm my authority and responsibility for the use of funds requested.

SIGNATURE – CHAIR, BOARD OF COUNTY COMMISSIONERS or COUNTY MANAGER

DATE

Ronald Williams

Printed Name

WITNESS

DATE

Appendix I

NO requests for funding will be acknowledged for any items not specified in subsection 365.172 (10), Florida Statutes (shown below).

AUTHORIZED EXPENDITURES OF E911 FEE. —

(a) For purposes of this section, E911 service includes the functions of database management, call taking, location verification, and call transfer. Department of Health certification and recertification and training costs for 911 public safety telecommunications, including dispatching, are functions of 911 services.

(b) All costs directly attributable to the establishment or provision of E911 service and contracting for E911 services are eligible for expenditure of moneys derived from imposition of the fee authorized by subsections (8) and (9). These costs include the acquisition, implementation, and maintenance of Public Safety Answering Point (PSAP) equipment and E911 service features, as defined in the providers' published schedules or the acquisition, installation, and maintenance of other E911 equipment, including circuits; call answering equipment; call transfer equipment; ANI or ALI controllers; ANI or ALI displays; station instruments; E911 telecommunications systems; visual call information and storage devices; recording equipment; telephone devices and other equipment for the hearing impaired used in the E911 system; PSAP backup power systems; consoles; automatic call distributors, and interfaces, including hardware and software, for computer-aided dispatch (CAD) systems; integrated CAD systems for that portion of the systems used for E911 call taking; GIS system and software equipment and information displays; network clocks; salary and associated expenses for E911 call takers for that portion of their time spent taking and transferring E911 calls, salary, and associated expenses for a county to employ a full-time equivalent E911 coordinator position and a full-time equivalent mapping or geographical data position, and technical system maintenance, database, and administration personnel for the portion of their time spent administering the E911 system; emergency medical, fire, and law enforcement prearrival instruction software; charts and training costs; training costs for PSAP call takers, supervisors, and managers in the proper methods and techniques used in taking and transferring E911 calls, costs to train and educate PSAP employees regarding E911 service or E911 equipment, including fees collected by the Department of Health for the certification and recertification of 911 public safety telecommunicators as required under s. 401.465; and expenses required to develop and maintain all information, including ALI and ANI databases and other information source repositories, necessary to properly inform call takers as to location address, type of emergency, and other information directly relevant to the E911 call-taking and transferring function. Moneys derived from the fee may also be used for next-generation E911 network services, next-generation E911 database services, next-generation E911 equipment, and wireless E911 routing systems.

(c) The moneys may not be used to pay for any item not listed in this subsection, including, but not limited to, any capital or operational costs for emergency responses which occur after the call transfer to the responding public safety entity and the costs for constructing, leasing, maintaining, or renovating buildings, except for those building modifications necessary to maintain the security and environmental integrity of the PSAP and E911 equipment rooms.

Addendum I

Funding Priorities for the 911 Rural County Grant Program

The criteria for determining acceptability for disbursement of funds from the State of Florida 911 Rural County Grant Program will be made on a priority basis. There will be five priorities as identified below:

PRIORITY 1: Rural counties with Primary PSAP systems that require immediate system replacement to maintain enhanced 911 status or when the expected remaining life of the system is less than 1 year.

PRIORITY 2: Rural counties with systems that require maintenance or warranty agreements for maintaining enhanced 911 status. This may include the following, listed in order of funding priority a through c:

- a. System Maintenance (pertaining exclusively to items listed in Priorities 3 a-h only)
- b. Hosted System Service for subsequent years, after the first year.
- c. Mapping System Maintenance (pertaining exclusively to items listed in Priority 5a only)

PRIORITY 3: Rural counties with Primary PSAP systems that require new or replacement of critical or necessary hardware or software for maintaining status. This may include the following, listed in order of funding priority a through h:

- a. Hardware and software for communications or terminal equipment located at a PSAP for 911 call processing, ANI and ALI display and call answering.
- b. Lightning Protection Equipment
- c. Uninterruptible Power Supply Equipment and or Generator Equipment
- d. E911 Voice Recording Equipment
- e. County E911 Standalone ALI Database Equipment
- f. E911 Map Display Equipment
- g. Net clock
- h. New additional 911 Call Taker Position Equipment

PRIORITY 4: Rural counties with Systems requesting consolidation of PSAPs, which decreases the number of Primary or Secondary PSAPs in the county by a minimum of one.

PRIORITY 5: Rural counties with Systems that require mapping services necessary for maintaining Geographic Information Systems (GIS). This may include the following, listed in order of funding priority a through b:

- a. Mapping System Equipment - map generation hardware and software licensing is limited to components for two stations
- b. GIS Centerline, point generation and map accuracy services
- c. GIS Data support

Regional system project requests related to systems, equipment and maintenance will be considered the highest priority within each priority category.

Grants awards will be funded in order of priority assigned. Total funding for any priority may be adjusted based on the remaining funds available, the number of applications and the anticipated requests in the next funding cycle. The acceptability for disbursement of funds from the State of Florida 911 Rural County Grant Program for any 911 expense items not expressly provided for in Priorities above shall be determined at the discretion of the E911 Board pursuant to its authority under sections 365.172 and 365.173, Florida Statutes

Budget Report

Prepare an itemized Grant Budget ("Line Item" breakdown should include separated systems, i.e.; 911 system, logging recorder, centerline mapping, etc. and services items). If there is insufficient space, please include details in an attachment. Budget costs should match requested vendor quote

County: COLUMBIA

Project Name: 911 CPE MAINTENANCE & SUPPORT

Budget Categories

Deliverables	Unit Price (\$)	Quantity	Total Amount (\$)
A. System (Hardware, Software, Equipment, & Labor)			
B. Services (Training, Maintenance, and Warranty Items)			
* AK Associates Elite Premier Maintenance Service 6/1/2024 through 5/31/2025.	\$30,630.00	1	\$30,630.00
* AK Associates Motorola VESTA 911 CPE System support service 6/1/2024 through 5/31/2025			
Side A Primary 911 Center	\$37,552.92	1	\$37,552.92
Side B Backup Center	\$23,123.70	1	\$23,123.70
* Equature primary recorder (Side A) maintenance & support and Equature backup recorder (Side B) maintenance & support 9/1/2024 to 8/31/2025.	\$15,398.21	1	\$15,398.21
* EATON UPS System Maintenance, Service, & Support, 10/30/2024 through 10/29/2025.	\$4,489.40	1	\$4,489.40
* GeoComm MSAG/ALI Maintenance & support year-2 of 3-year service agreement 7/1/2024 through 6/30/2025.	\$1,550.97	1	\$1,550.97
* GeoComm DataHub additional QC annual fee (quarterly submissions) maintenance & support year-2 of 3-year service agreement covering 7/1/2024 through 6/30/2025.	\$1,919.66	1	\$1,919.66
Overall Project Total			\$114,664.86
Carry Forward Funds Applied			0.0
Grant Request Total Less Carry Forward Applied			\$114,664.86

Notes: Eaton UPS 3 year service agreement totaling \$13,468.20 billed in 3 1-year annual installments of \$4,489.40. GeoComm 3-year service agreement for Data Hub subscription and MSAG/ALI maintenance and support billed annually.

Signature, 911 County Coordinator

County E911 Fiscal Information

Item No.	E911 Fee Revenue		
1	County	Columbia	Fiscal Year 2023
2	Wireless Fee Revenue	\$208,910.69	
3	Non-Wireless Fee Revenue	\$59,808.27	(LEC, Wireline, & VoIP)
4	Pre-Paid Fee Revenue	\$53,308.69	
5	Total Fee Revenue	\$322,027.65	Carry Forward Fee Revenue Calculation (Item #2 + Item #3 + Item #4)

Item No.	E911 Allowable Expenditures	
6	Fee Revenue Expenditures	322,027.65

Item No.	E911 Carry Forward & Excess Carry Forward		
9	Allowable Carry Forward	\$96,608.30	Maximum Allowable (30% of Item #5)
10	Actual Carry Forward	\$0.00	Limited by Para 365.173(2)(d). Florida Statutes. Assure amount is equal (=) to or less than (<) Item #9
11	Excess Carry Forward Recovery	\$0.00	

Item No.	Contact Information	
12	Preparer's Name	Ben Scott
13	Preparer's Title / Position	Finance Director
14	Telephone Number	(386) 719-1452
15	Preparer's Email	ben_scott@columbiacountyfla.com
16	Date	12/18/2023

In accordance with Paragraph 365.173(2)(d) and 365.172(6)(a)3., Florida Statutes

County E911 Fiscal Information

Incorporated by reference in Fla Admin. Code Rule 60FF1-5.006
Requirements for County Carry Forward Funds & Excess Funding
04/2020



We have prepared a quote for you

AK Maintenance

Quote # 001408
Version 1

Prepared for:

Columbia County, FL

Thomas Brazil
tbrazil@columbiacountyfla.com

AK Maintenance

Description	Price	Qty	Ext. Price
AKEPMaint AK Elite Premier Maintenance <i>Dates of Support - 6/1/24 through 5/31/25</i>	\$30,630.00	1	\$30,630.00
<ul style="list-style-type: none"> ▪ Includes (labor only) maintenance service for 9-1-1 systems. ▪ Response time for minor and major outages is within (2) hours. All other non-critical maintenance issues will have a next business day response. ▪ Remote diagnostics will be done immediately upon receipt of service problem. ▪ It also provides daily remote diagnostics during normal business days. If corrective action is needed it will be performed remotely or by an on-site visit. ▪ Provides a weekly on-site preventive maintenance program during regular business hours (number of days is depending on selection of options 1 – 5 days). ▪ Engineering- Design of PSAP, Call Routing Database, Direct trunking for VoIP, Landline and Wireless trunking. Design of i3 NENA technology for text messaging. ▪ Project Management / Consulting Services included for all new projects associated with PSAP management, design and implementation. ▪ Technical Support for system implementation for all new technologies including i3 VoIP, CAD integration, text messaging and Mapping API integration. Includes no incurred costs for expansion, move of equipment and upgrades of the existing 9-1-1 system. 			

Subtotal: **\$30,630.00**

Payment Terms

Description	Qty
Terms of Sale: • Payment Terms are Net 30	

AK Maintenance

Prepared by:

AK Associates

Beth Stankus
(603) 432-5755 x.283
Fax (603) 432-0900
bstankus@AKassociates911.com

Prepared for:

Columbia County, FL

263 NW Lake City Avenue
Lake City, FL 32055
Thomas Brazil
(386) 758-1388
tbrazil@columbiacountyfla.com

Quote Information:

Quote #: 001408

Version: 1
Delivery Date: 01/26/2024
Expiration Date: 05/31/2024

Quote Summary

Description	Amount
AK Maintenance	\$30,630.00
Total:	\$30,630.00

Disclaimers: This quote is provided for the listed contact and is not to be shared or disseminated without written consent by AK Associates. This quote null and voids any previous version.

AK Associates

Columbia County, FL

Signature: _____



Name: Beth Stankus

Title: Manager of Accounting

Date: 01/26/2024

Signature: _____

Name: Thomas Brazil

Date: _____



We have prepared a quote for you

Motorola Support

Quote # 001409
Version 2

Prepared for:

Columbia County, FL

Thomas Brazil
tbrazil@columbiacountyfla.com

Columbia - A

* Contains Optional Items

Description	Price	Qty	Ext. Price
VESTA® 9-1-1			
04000-68005- RNWL V-SVR BASIC RNWL SPT 1YR	\$95.00	1	\$95.00
809810-00103 V911 ADV DATA LVL 2 STD ANNUAL SUB	\$825.06	1	\$825.06
809800-35120 V911 ACT VIEW SW SPT 1YR	\$728.26	1	\$728.26
SS-0AD-VSSL-1Y SPT VADV 1YR	\$1,455.32	9	\$13,097.88
809800-35110 V911 IRR SW SPT 1YR	\$206.87	9	\$1,861.83
809800-00141 FIREWALL RENEWAL SPT 1YR	\$215.07	2	\$430.14
04000-29676 WARR 2960-X 24P NBD 1YR S/N: sfjc2405141s & sfjc24051423	\$163.34	2	\$326.68
809800-00161 GATEWAY RENEWAL SPT 1YR	\$268.00	2	\$536.00
Section Subtotal			\$17,900.85
VESTA® Analytics			
SA-MSG-ALSL-1Y SPT V-ANLYT STD 1YR	\$135.31	9	\$1,217.79
Section Subtotal			\$1,217.79
VESTA® Map Local			
809800-46001 VMAP LOCAL PREM CONTRACT 1YR	\$630.43	9	\$5,673.87
04000-46001 VMAP LOCAL PREM SPT 1YR	\$0.00	9	\$0.00
Section Subtotal			\$5,673.87
Managed Services			
Monitoring & Response (M&R): Activation Fee			
<i>Note: M&R Activation Fees will apply if M&R services are disabled prior to receipt of a PO for the M&R support renewal.</i>			
809800-14151 M&R ACT FEE, MED SITE	\$2,300.00	1*	\$2,300.00
809800-16361 M&R PM AV SVR SRVC 1YR	\$1,472.93	1	\$1,472.93
809800-16377 M&R PM AV WKST SRVC 1YR	\$594.08	11	\$6,534.88

Columbia - A

Description	Price	Qty	Ext. Price
809800-16343 M&R IP DEVICE SRVC 1YR	\$396.05	12	\$4,752.60
Section Subtotal			\$12,760.41
<i>Dates of Support: 6/1/24 through 5/31/25</i>			

* Optional Subtotal: \$2,300.00
 Subtotal: \$37,552.92

Columbia - B

Description	Price	Qty	Ext. Price
VESTA® 9-1-1			
04000-68005- RNWL V-SVR BASIC RNWL SPT 1YR	\$95.00	1	\$95.00
809810-00103 V911 ADV DATA LVL 2 STD ANNUAL SUB	\$825.06	1	\$825.06
809800-35120 V911 ACT VIEW SW SPT 1YR	\$728.26	1	\$728.26
SS-0AD-VSSL-1Y SPT VADV 1YR	\$1,455.32	4	\$5,821.28
SS-0PR-VSSL-1Y SPT VPRIME 1YR	\$1,144.01	4	\$4,576.04
809800-35110 V911 IRR SW SPT 1YR	\$206.87	8	\$1,654.96
809800-00141 FIREWALL RENEWAL SPT 1YR	\$215.07	2	\$430.14
04000-29676 WARR 2960-X 24P NBD 1YR <i>S/N: sfjc240513tt & sfjc2405148r</i>	\$163.34	2	\$326.68
809800-00161 GATEWAY RENEWAL SPT 1YR	\$268.00	2	\$536.00
Section Subtotal			\$14,993.42
VESTA® Analytics			
SA-MSG-ALSL-1Y SPT V-ANLYT STD 1YR	\$135.31	8	\$1,082.48
Section Subtotal			\$1,082.48
VESTA® Map Local			
809800-46001 VMAP LOCAL PREM CONTRACT 1YR	\$630.43	8	\$5,043.44

Columbia - B

Description	Price	Qty	Ext. Price
04000-46001 VMAP LOCAL PREM SPT 1YR	\$0.00	8	\$0.00
Section Subtotal			\$5,043.44
Managed Services			
809800-16361 M&R PM AV SVR SRVC 1YR	\$1,472.93	2	\$2,945.86
809800-16377 M&R PM AV WKST SRVC 1YR	\$594.08	10	\$5,940.80
809800-16343 M&R IP DEVICE SRVC 1YR	\$396.05	10	\$3,960.50
Section Subtotal			\$12,847.16
<i>Dates of Support: 6/1/24 through 5/31/25</i>			

Subtotal: \$33,966.50

Payment Terms

Description	Qty
Terms of Sale:	
• Payment Terms are Net 30	

Motorola Support

Prepared by:

AK Associates
Beth Stankus
(603) 432-5755 x.283
Fax (603) 432-0900
bstankus@AKassociates911.com

Prepared for:

Columbia County, FL
263 NW Lake City Avenue
Lake City, FL 32055
Thomas Brazil
(386) 758-1388
tbrazil@columbiacountyfla.com

Quote Information:

Quote #: 001409
Version: 2
Delivery Date: 02/13/2024
Expiration Date: 05/31/2024

Quote Summary

Description	Amount
Columbia - A	\$37,552.92
Columbia - B	\$33,966.50
Total:	\$71,519.42

*Optional Expenses

Description	One-Time
Columbia - A	\$2,300.00
Optional Subtotal:	\$2,300.00

Disclaimers: This quote is provided for the listed contact and is not to be shared or disseminated without written consent by AK Associates. This quote null and voids any previous version.

AK Associates

Columbia County, FL

Signature: _____

Beth Stankus

Name: Beth Stankus

Title: Manager of Accounting

Date: 02/13/2024

Signature: _____

Name: Thomas Brazil

Date: _____



Columbia County 1 Year Maintenance Renewal

AK ASSOCIATES Columbia County 911 Dispatch
Communication Center
263 NW Lake City Ave
Lake City, FL 32025
United States of America

Reference: 20240124-093913209
Quote created: January 24, 2024
Quote expires: March 24, 2024
Quote created by: Zach Vogel
Sales Engineer
zvogel@equature.com
+15868500689

Thomas Brazil
tbrazil@columbiacountyfla.com
386-758-1125

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Proactive Monitoring, Maintenance, and Support Equature Maintenance recording system 24x7x365 System health monitoring, support, and maintenance Start date: 9/1/2024 End date: 9/1/2025	M/A	1	\$15,398.21 / year	\$15,398.21 / year for 1 year
Equature Advanced Server 4U Chassis	EQADSVR	1	\$0.00 / year	\$0.00 / year
Motorola P25 Integration License	EQMCC7500	1	\$0.00 / year	\$0.00 / year
Analog Voice License	EQA001	41	\$0.00	\$0.00
VoIP License	EQV001	9	\$0.00	\$0.00

Item & Description	SKU	Quantity	Unit Price	Total
Equature Speech Server License		1	\$0.00	\$0.00
Equature Speech Analytics - Device License		4	\$0.00	\$0.00
ANI/ALI Capture License	EQANI	1	\$0.00	\$0.00
Screen Capture License	EQSC001	9	\$0.00	\$0.00
Quality Assessment License	EQQA001	28	\$0.00	\$0.00
Equature Enterprice Server 3U Chassis	EQENTSVR	1	\$0.00	\$0.00
24 Port Analog Card	EQLDA24	2	\$0.00	\$0.00
16 Port Analog Card	EQLDA16	1	\$0.00	\$0.00
			Annual subtotal	\$15,398.21
			One-time subtotal	\$0.00
			Total	\$15,398.21

Purchase terms

1. Signature acknowledges acceptance of [Terms and Conditions](#).
2. Signature acknowledges acceptance of [Terms and Conditions](#).

Signature

Signature

Date

Printed name

Questions? Contact me



Zach Vogel

Sales Engineer

zvogel@equature.com

+15868500689

Equature

18311 W 10 Mile Road

Southfield, MI 48075

US



Eaton UPS Service Contract Renewal 42517
Date: 01/11/2024
 (Effective until 12/28/2024)

Doug McAllister, Eaton Authorized Representative
Florida Critical Power, LLC
3016 Third Street, Suite 202
Jacksonville Beach, FL 32250
813-968-7013
Email: DougMcAllister@FloridaCriticalPower.com

Prepared For:

Billing Contact: Thomas Brazil, Director & 9-1-1 Coordinator
 Billing Company: Columbia County Combined Dispatch
 263 NW Lake City Avenue
 Lake City, FL 32055
 (386) 758-1388 / Cell (386) 628-1720
 Email: tbrazil@columbiacountyfla.com

For Covered Equipment at Site:

Site Contact: Thomas Brazil, Director & 9-1-1 Coordinator
 Site Company: Columbia County Combined Dispatch
 263 NW Lake City Avenue
 Lake City, FL 32055
 (386) 758-1388 / Cell (386) 628-1720
 Email: tbrazil@columbiacountyfla.com

Contract Contact: Thomas Brazil, Director & 9-1-1 Coordinator

We are pleased to provide the following services proposal for your power quality equipment. Please refer to the Scopes of Work (SOW) for descriptions of service coverage and exclusions. Eaton Corporation terms and conditions (Eaton Corp. Service Agreement T-0 attachment) govern this proposal, and any purchase order submitted to Eaton pursuant thereto. Additional or different terms proposed by Buyer, whether in its purchase order or otherwise, shall not be binding upon Eaton Corporation and are hereby rejected unless expressly agreed to in writing by Eaton Corporation.

Serial Number	New/Renewal	Model Description
BD051KXX07	R	9355-20-30

Quantity 1, Eaton 9355-20-30, UPS Flex Service Contract

Coverage Start Date: 10/30/2024 **Coverage End Date:** 10/29/2027 **Term:** 3 Years

Flex: 8 Hr Rsp, 7x24 Corrective Maintenance Coverage (FL87NXXX-0030)

- After Hours (7x24) includes parts, labor, and travel for UPS electronics repairs
- 8 HR Response Time
- Annual UPS Preventive Maintenance, After Hours (7x24) (0005NXXX-0030)
- Semi-annual Sealed Battery Preventive Maintenance, Any Time (0005NSXXINT)

Supporting Documents: T-0, X-1, R-2, R-5, R-30, R-10

Site Location	Model	Serial Number	Quantity
Columbia County Combined Dispatch	9355-20-30	BD051KXX07	1
Subtotal:			1

Grand Total Price (billed annually):	\$13,468.20
Year-1 Total Price:	\$4,489.40
Year-2 Total Price:	\$4,489.40
Year-3 Total Price:	\$4,489.40

Eaton Corp. Support Agreement :
 Rep: Doug McAllister, Eaton Authorized Representative

1 of 2
 1/11/2024

UPSS_SERVICE_QUOTE-10



Powering Business Worldwide

- Contract Payment Terms: Net 30 days, Billing Cycle: Annual Payment
- Important Tax Notice: Tax is not included in the above purchase price. All orders will be subject to all applicable sales tax unless a current tax exemption certificate is on file covering the state shown in the ship-to address or service equipment location.
- Please Make Purchase Order to: **Eaton Corporation, PO Box 93531, Chicago, IL 60673-3531**
- **To purchase, please sign and date below.**
- Please return to DougMcAllister@FloridaCriticalPower.com or Fax to 727-683-9744 for processing.

Accepted By:	Name	Title	Date	Purchase Order Number
Print Name:				

As the vendor providing this service and/or equipment we agree to be bound by the terms of the DMS Agreement, as applicable, as well as all provisions necessary to ensure our compliance with applicable state and federal laws.

Eaton Corp. Support Agreement :
Rep: Doug McAllister, Eaton Authorized Representative

UPSS_SERVICE_QUOTE-10

2 of 2
1/11/2024



GeoComm
 1100 W St Germain St
 Suite 300
 St Cloud MN 56301
 United States

Invoice

Date 10/11/2023
 Invoice # INV056253
 End User Columbia County EOC, FL
 Terms Net 45
 Due Date 11/25/2023
 PO #

Bill To

Columbia County EOC, FL
 263 NW Lake City Ave
 Lake City FL 32055
 United States

Item Description	Amount
GeoComm GIS Data Hub Additional QC Annual Fee (Quarterly Submissions); Subscription provided for July 1, 2024 through June 30, 2025	\$1,919.66

Subtotal	\$1,919.66
Tax (0%) Total	\$0.00
Total	\$1,919.66

Remit Payment to:
 GeoComm, Inc.

By ACH Delivery:
 Routing Number: 075000019
 Account Number: 520702732

By Check:
 PO Box 735791
 Chicago, IL 60673-5791
 GSA GS-35F-0594S

Thank you for your business!
 If you have questions on this invoice please contact Debbie Haus at 320-281-2125 or email dhaus@geocomm.com.



GeoComm
 1100 W St Germain St
 Suite 300
 St Cloud MN 56301
 United States

Invoice

Date 10/11/2023
 Invoice # INV056252
 End User Columbia County EOC, FL
 Terms Net 45
 Due Date 11/25/2023
 PO #

Bill To

Columbia County EOC, FL
 263 NW Lake City Ave
 Lake City FL 32055
 United States

Item Description

GIS Maintenance Service (MSAG Maintenance and ALI Database);
 Services provided for July 1, 2024 through June 30, 2025

Amount

\$1,550.97

	Subtotal	\$1,550.97
Tax	Total	\$0.00
(0%)		
	Total	\$1,550.97

Remit Payment to:
 GeoComm, Inc.

By ACH Delivery:
 Routing Number: 075000019
 Account Number: 520702732

By Check:
 PO Box 735791
 Chicago, IL 60673-5791

GSA GS-35F-0594S

Thank you for your business!
 If you have questions on this invoice please contact Debbie Haus at 320-281-2125 or email dhaus@geocomm.com.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 2/28/2024 Meeting Date: 3/7/2024

Department: 9-1-1 Communications Center

1. Nature and purpose of agenda item:

BA 24-28 The Florida Emergency Communications Board recently allocated \$100,000 to Columbia County to be utilized for cyber security improvements for the County 911 PSAP. Request a BA be done, and the funds allocated to a revenue / expenditure account to be able to expend these funds on cyber security needs at the County 911 PSAP.

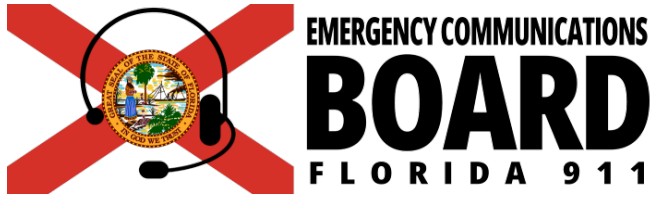
2. Recommended Motion/Action:

Recommend board approval. BA 24-28

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below. The budget amendment number is BA 24-28 using fund(s) 001-GENERAL FUND.

FROM:	TO:	AMOUNT:
001-0000-369.20-00 MISC REVENUE/	001-2510-525.30-64 OPERATING EXPENDITURES/NON-CAPITAL EQUIPMENT	\$100,000.00



Emergency Communications Board
4030 Esplanade Way
Tallahassee, FL 32399-0950

February 7, 2024

Columbia County Board of County Commissioners
P.O. Box 1529
Lake City, FL 32056-1529

FEID # F596000564010

Dear Columbia County Board of County Commissioners:

The Florida Emergency Communications Board voted on January 24, 2024, to approve a special disbursement to each county from the interest earned in the Emergency Communications Trust Fund account. Fiscally constrained counties, as defined by S. 218.67(1), Florida Statutes, and the Florida Department of Revenue, will receive a special disbursement of \$100,000.00. The remaining counties will receive a special disbursement of \$50,000.00.

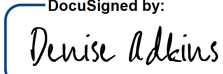
Columbia County is currently classified as fiscally constrained. Therefore, Columbia County will receive \$100,000.00.

The Emergency Communications Board has recognized the need for all counties to enhance their cybersecurity capabilities as they transition to next generation, IP-based 911 systems. These funds may only be utilized for enhancing cybersecurity at Florida 911 primary and secondary Public Safety Answering Points (PSAPs) in accordance with Florida Statutes 365.172 (10).

If a county chooses to utilize the funds for any other 911 eligible funding purpose, the Emergency Communications Board is requesting detailed information on the utilization of the funds and how the identified project will assist your county in transitioning to NG-911 in the future.

Please contact the statewide 911 Coordinator, Mr. Leon Simmonds, at (850) 921-0041 or Leon.Simmonds@dms.fl.gov if you have any questions concerning this disbursement.

Sincerely,

DocuSigned by:

9B75A3594DF04D4...
Denise Adkins, Director
Division of Telecommunications

DA/LS

Board Members: Denise Adkins • Laurene J. Anderson • Christine Cooper • Keith Godwin • Richard Collins
Christian Chavez • Jamie Cruse • Rob LaVielle • Billy Woods



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 2/15/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

The County's insurance carrier has reviewed the risks for a cyber-attack and has recommended the County hire Arctic Wolf to monitor all activity on our networks.

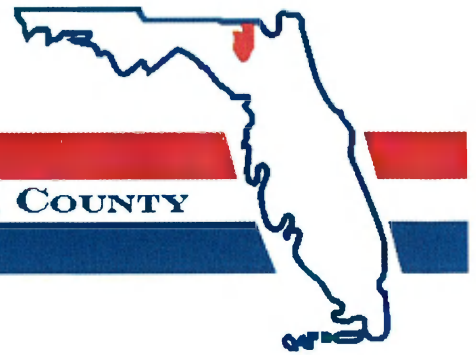
2. Recommended Motion/Action:

Approve Agreement with Artic Wolf.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 – Ronald Williams
District No. 2 – Rocky Ford
District No. 3 – Robby Hollingsworth
District No. 4 – Everett Phillips
District No. 5 – Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

February 14, 2024

MEMO

TO: David Kraus

FR: Todd Manning *Tom*

RE: Cyber Security Monitoring

As a result of our cyber security incident in December of 2023 our insurance provider is strongly recommending utilizing a 3rd party network security firm to monitor and protect our network infrastructure for potential security breaches and/or attempts from outside threat actors.

Arctic Wolf was chosen by our cyber security insurance carrier as our incident response team during the cyber event and I feel they are the best firm to monitor and prevent any future cyber based incidents.

Protecting the county's digital assets and data is a priority and I feel the services provided by Arctic Wolf along with our current cyber security policies would give us the tools to prevent any future cyber-attacks from outside sources.

I have attached a quote for your review and consideration. There is a onetime expense of **\$2,445.44** and an annual recurring cost of **\$46,382.33** which is on state contract.

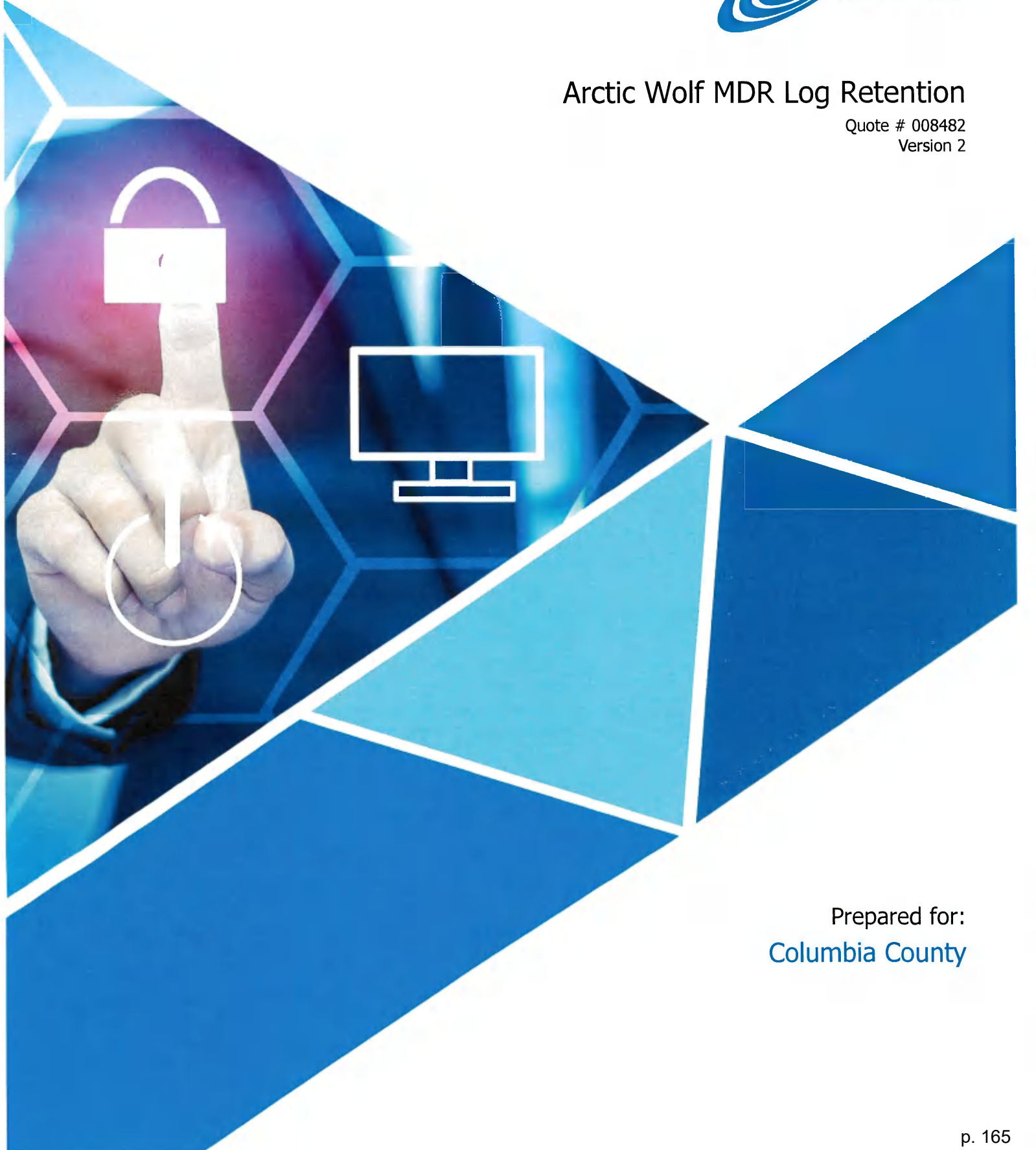
If you have any questions or concerns, please let me know.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.



Arctic Wolf MDR Log Retention

Quote # 008482
Version 2



Prepared for:
Columbia County



One Time Fees

Qty	Part #	Description	Price	Ext. Price
1	AR2472-AWN001-060820-031	Arctic Wolf MDR Onboarding	\$2,205.44	\$2,205.44
2	AR2472-AWN001-060820-036	Arctic Wolf Sensor/Scanner Shipping	\$120.00	\$240.00
Subtotal:				\$2,445.44

Arctic Wolf 1 Year Term

Qty	Part #	Description	Price	Ext. Price
		NASPO Contract AR2472		
350	AW-MDR-USER-491	Arctic Wolf MDR user license 125-3000	\$91.14	\$31,899.00
45	AW-MDR-SE-491	Arctic Wolf MDR server license	\$91.14	\$4,101.30
395	AR2472-AWN001-062420-016	Arctic Wolf MDR Log Retention - 1 Year	\$6.75	\$2,666.25
2	AR2472-AWN001-060820-005	Arctic Wolf 200 Series Sensor = 2x 10G Multi mode Fiber SFP+ modules with LC connector	\$2,050.63	\$4,101.26
1	AW-IR-JSR-AR2472	Arctic Wolf IR JumpStart Retainer	\$0.00	\$0.00
1	AW-PLATFORM-BASE-491	Arctic Wolf Base Platform	\$912.72	\$912.72
395	AW-PLATFORM	Arctic Wolf Platform Access	\$6.84	\$2,701.80
Subtotal:				\$46,382.33



Arctic Wolf MDR Log Retention

Prepared by:

Greyson Technologies, Inc.

Christinia Eldridge
(954) 302-1623
celdridge@greyson.com

Prepared for:

Columbia County

135 N.E. Hernando Ave.
Lake City, FL 32055
Todd Manning
(386) 719-7442
todd_manning@columbiacountyfla.com

Quote Information:

Quote #: 008482

Version: 2
Delivery Date: 02/09/2024
Expiration Date: 02/29/2024

Quote Summary

Description	Amount
One Time Fees	\$2,445.44
Arctic Wolf 1 Year Term	\$46,382.33
Total:	\$48,827.77

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 2/28/2024 Meeting Date: 3/7/2024

Department: Purchasing

1. Nature and purpose of agenda item:

The County's contract for auditing services expires in March. The current auditor, Powell and Jones, has already received an extension. Section 218.391(2)(d), Florida Statutes, provides that the primary purpose of the auditor selection committee is to assist the governing body in selecting an auditor to conduct the financial audit, The Board should convene the Auditor Selection Committee. Current County policy does not allow a renewal. The Committee could recommend waiving the policy or assist in a bid process..

2. Recommended Motion/Action:

Approve convening the Auditor Selection Committee

3. Fiscal impact on current budget.

This item has no effect on the current budget.



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 3/1/2024 **Meeting Date:** 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

The County auctions surplus property as part of the Columbia County School District's auction. In preparation for the auction, the School District requested two vehicles be removed from the auction by the County to allow the Commissioners to consider donating the trucks to the School District. They are requesting the donation of a 2006 Chevrolet Silverado and a 2007 Ford F150.

2. Recommended Motion/Action:

Approve donation of a 2006 Chevrolet Silverado and a 2007 Ford F150.

3. Fiscal impact on current budget.

This item has no effect on the current budget.



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 2/29/2024 Meeting Date: 3/7/2024

Department: BCC Administration

1. Nature and purpose of agenda item:

A Lulu Community Center Board has formed and received its nonprofit status. They are working in good faith with the County Attorney and County Manager on becoming the Community Board to operate the Lulu Community Center. While the Board and the County work through this process, the Lulu Board requests to use the Center for the Lulu Days community event without charge the weekend of May 3-5, 2024.

2. Recommended Motion/Action:

Approve use of the Lulu Community Center without fee by the Lulu Community Board.

3. Fiscal impact on current budget.

This item has no effect on the current budget.