

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**POST OFFICE BOX 1529  
LAKE CITY, FLORIDA 32056-1529**

**COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX**

**372 WEST DUVAL STREET  
LAKE CITY, FLORIDA 32055**

**AGENDA**

**June 20, 2019**

**5:30 P.M.**

*Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.*

***Rules of decorum and rules for public participation are attached to the agenda handouts.***

---

**Invocation (Commissioner Ronald Williams)**

**Pledge to U.S. Flag**

**Staff or Commissioner Additions or Deletions to Agenda**

**Approval of Agenda**

**Public Hearings**

**Brandon Stubbs, County Planner**

- (1) SD 0184 -Tim Alcorn of J. Sherman Frier and Associates, Inc., on behalf of Kaveps Lake City, LLC, Owner, for Minor Subdivision Plat Approval for "Corner at Commerce Blvd" (Pg. 1)
- (2) Ordinance No. 2019-07 - LDR 19 01 - Board of County Commissioners to Amend the Text of the Land Development Regulations by Creating Section 4.2.33 Entitled "Accessory Dwelling Units" (Pg. 35)

**David Kraus, Assistant County Manager, Administration**

- (3) Second Public Hearing for FY 2018 CDBG-ED Grant Application - Resolution 2019R-17 (Pg. 52)

**Approval of Consent Agenda**

**Adoption of Consent Agenda**

**Presentation of the Board Not Requiring Board Vote or Action**

David Kraus, Assistant County Manager, Administration

- (1) Fair Housing Presentation (Pg. 56)

**Discussion and Action Items**

Ronald Williams, Commissioner

- (1) Canvassing Board Members - Commissioner Toby Witt, Board Member and Commissioner Rocky Ford, Alternate Member (Pg. 57)

Brandon Stubbs, County Planner

- (2) Evaluation & Appraisal Report Notification Letter to Florida Department of Economic Opportunity (Pg. 58)

Joel Foreman, County Attorney

- (3) Resolution No. 2019R-16 - Establishing the Charter Review Commission for 2019-2020 - Appointing Commissioners and Alternates, and Providing for an Effective Date of June 30, 2019 (Pg. 90)

David Kraus, Assistant County Manager, Administration

- (4) Interlocal Agreement - Radio System Secondary User Agreement (Pg. 125)
- (5) Interlocal Agreement - Locate City Antenna on County Communications Tower (Pg. 134)
- (6) Communications Use Permit for Federal Agencies - US Department of Agriculture (Pg. 140)
- (7) Secondary User Agreement - Excelsior Ambulance (Pg. 154)

Ben Scott, County Manager

- (8) Building and Zoning Department Reorganization (Pg. 163)
- (9) 911 Addressing/GIS Coordinator Pay Supplement - \$8,600 (Pg. 192)

**Open Public Comments to the Board – 2 Minute Limit**

**Staff Comments**

**Commissioner Comments**

**Adjournment**



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 7, 2019

Meeting Date: June 20, 2019

Name: Brandon M. Stubbs

Department: Building And Zoning

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be "B. Stubbs", written over a horizontal line.

### 1. Nature and purpose of agenda item:

SD 0184 - A request by Tim Alcorn of J. Sherman Frier and Associates, Inc., on behalf of Kaveps Lake City, LLC, owner, for Minor Subdivision Plat approval for "Corner at Commerce Blvd". The proposed subdivision consists of three lots. District 3 - Nash

### 2. Recommended Motion/Action:

Approve SD 0184, Final Plat for Corner at Commerce Blvd

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**Planning & Zoning Board Meeting Date:  
Quasi-Judicial Hearing**

May 23, 2019

**SUBJECT:** Application SD 0184 - A request for a Minor Subdivision for "Corner at Commerce Blvd".

**APPLICANT/AGENT:** Tim Alcorn of J. Sherman Frier and Associates, Inc.

**PROPERTY OWNER(S):** Kaveps Lake City, LLC.

**LOCATION:** North of Shells Station, Arby's, West U.S. Highway 90, and Chevron Station; South of Gateway Surgical Center, Lake City Medical Center Imaging, NW Medical Center Lane, and Lake City Medical Center; East of NW Knights Ave and Interstate Highway I-75; West of NW Commerce Drive, Exxon, Sonny's BBQ, and NW Brookside Court; Columbia County, Florida.

**PARCEL ID NUMBER(S):** 35-3s-16-02545-000

**ACREAGE:** ±5.19 acres

**EXISTING FLUM** Highway Interchange

**EXISTING ZONING** Commercial, Highway Interchange ("CHI")

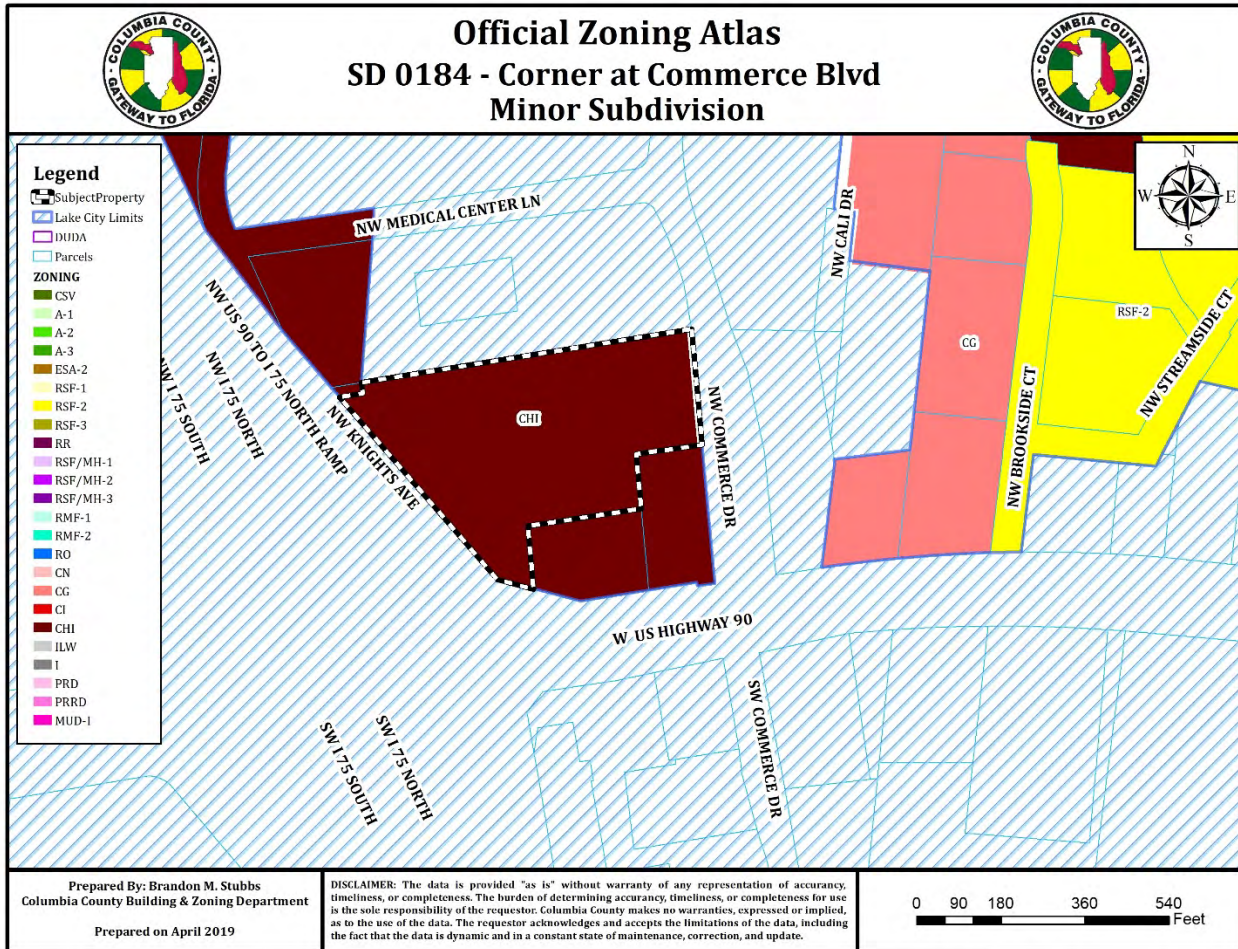
**PROJECT PLANNER:** Brandon M. Stubbs

BOARD MEETS THE FIRST THURSDAY AT 5:30 P.M.  
AND THIRD THURSDAY AT 5:30 P.M.

# SUMMARY

The proposed Minor Subdivision consists of three lots ranging from 0.61-acres to 2.59-acres. Lot 2 will be accessed from NW Commerce Drive while Lot 1 and Lot 3 will be accessed from NW Knights Ave. All three lots will have a shared common access easement internally through the subdivision.

**Map 1. Official Zoning Atlas with Subject Property**



The Commercial, Highway Interchange ("CHI") Zone District is described as follows in Section 4.15.1 of the Land Development Regulations ("LDRs"):

*"The "CHI" Commercial, Highway Interchange category includes one zone district: CHI. This specialized district is intended for areas where adequate lot depth is available to provide development for vehicular-related uses primarily serving the traveling public. Uses in such district are subject to criteria and standards intended to preserve the character of the district and to minimize adverse impacts with abutting and nearby uses. This district shall only be applied to interstate highway interchange areas"*

## ZONING DISTRICT

<b>Zoning District:</b>	Commercial, Highway Interchange (“CHI”)
<b>Max. Gross Density:</b>	N/A
<b>Minimum Lot Area</b>	<p>Floor area of 10,000 sq. ft. or greater.</p> <ul style="list-style-type: none"> <li>• Minimum site area: One acre.</li> <li>• Minimum lot width: 200 feet.</li> </ul> <p>Floor area of 5,000 square feet but less than 10,000 square feet.</p> <ul style="list-style-type: none"> <li>• Minimum site area: 20,000 square feet.</li> <li>• Minimum lot width: 125 feet.</li> </ul> <p>Floor area of less than 5,000 square feet.</p> <ul style="list-style-type: none"> <li>• Minimum site area: 10,000 square feet.</li> <li>• Minimum lot width: 100 feet.</li> </ul>
<b>Floor Area Ratio:</b>	0.25
<b>Typical Uses*:</b>	Automotive Service and Self-Service Stations; Rental of Automotive Vehicles, Trailers, and Trucks; Restaurants; Motels; Retail Commercial Outlets; Churches and other Houses of Worship; Facilities for Storage and Distribution of Products, including Wholesale Activities; Warehousing (Including Yards); Business and Professional Offices

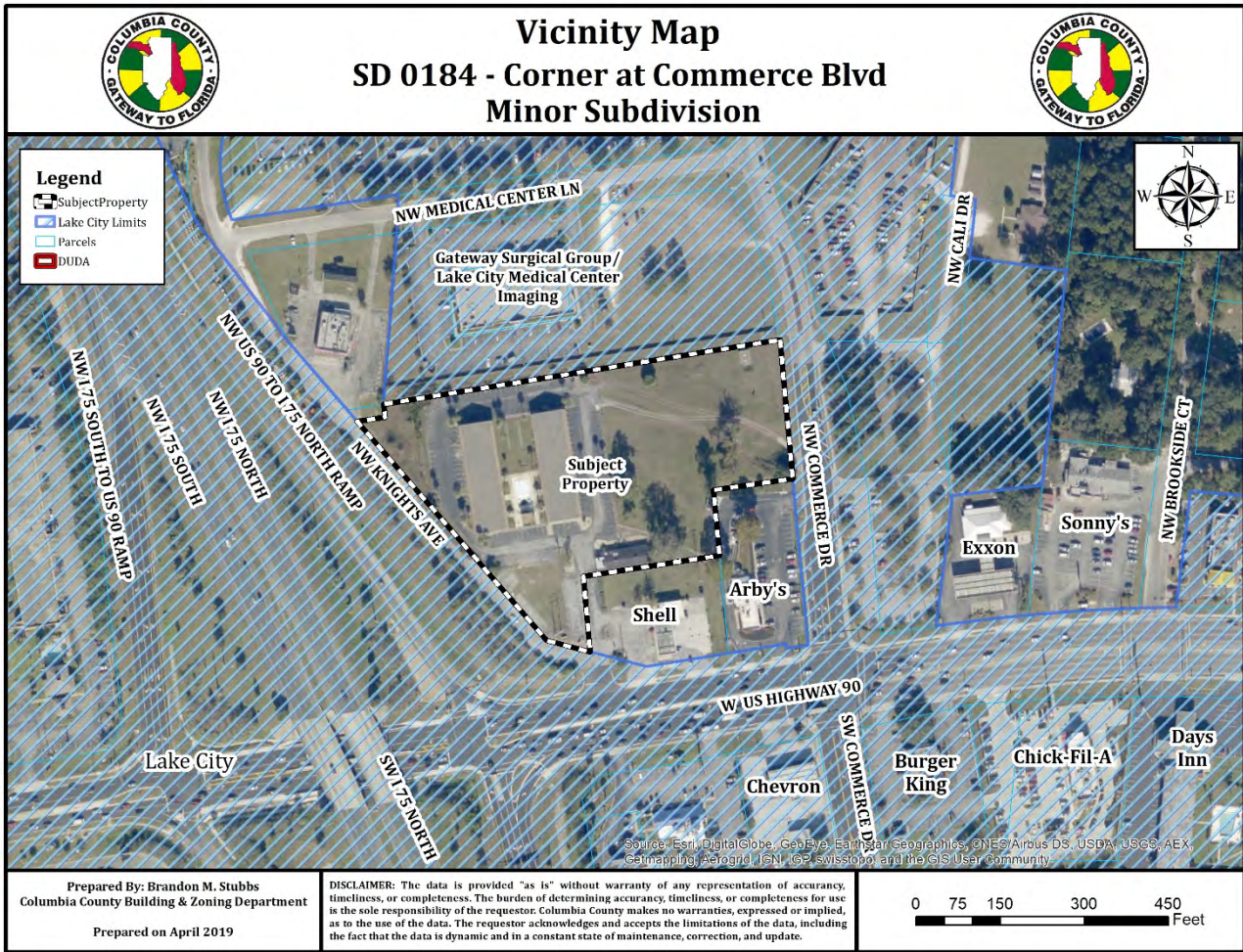
## SURROUNDING USES

The existing uses, Future Land Use Map (“FLUM”) Designations, and Zone Districts of the surrounding area are identified in Table 1. Map 2 provides an overview of the vicinity of the subject property.

**Table 1. Surrounding Land Uses**

Direction	Existing Use(s)	FLUM Designation(s)	Zoning District(s)
North	Gateway Surgical Group/Lake City Medical Center Imaging/NW Medical Center Lane/Lake City Medical Center	Highway Interchange/City of Lake City	Commercial, Highway Interchange (“CHI”)/City of Lake City
South	Shell Station/Arby’s/West U.S. Highway 90/Chevron	City of Lake City	City of Lake City
East	NE Commerce Drive/Exxon/Sonny’s BBQ/NW Brookside Court	Highway Interchange/Commercial/City of Lake City	Commercial, Highway Interchange (“CHI”)/Commercial, General (“CG”)/City of Lake City
West	NW Knights Ave/I-75	City of Lake City	City of Lake City

**Map 2. Vicinity Map**



**CONSISTENCY WITH THE COMPREHENSIVE PLAN**

The applicant proposes a zoning designation that is consistent with the proposed underlying Future Land Use Map ("FLUM") Designation. Below is a chart of the existing and proposed FLUM Designation and the proposed corresponding zoning designation consistent with said proposed FLUM Designation.

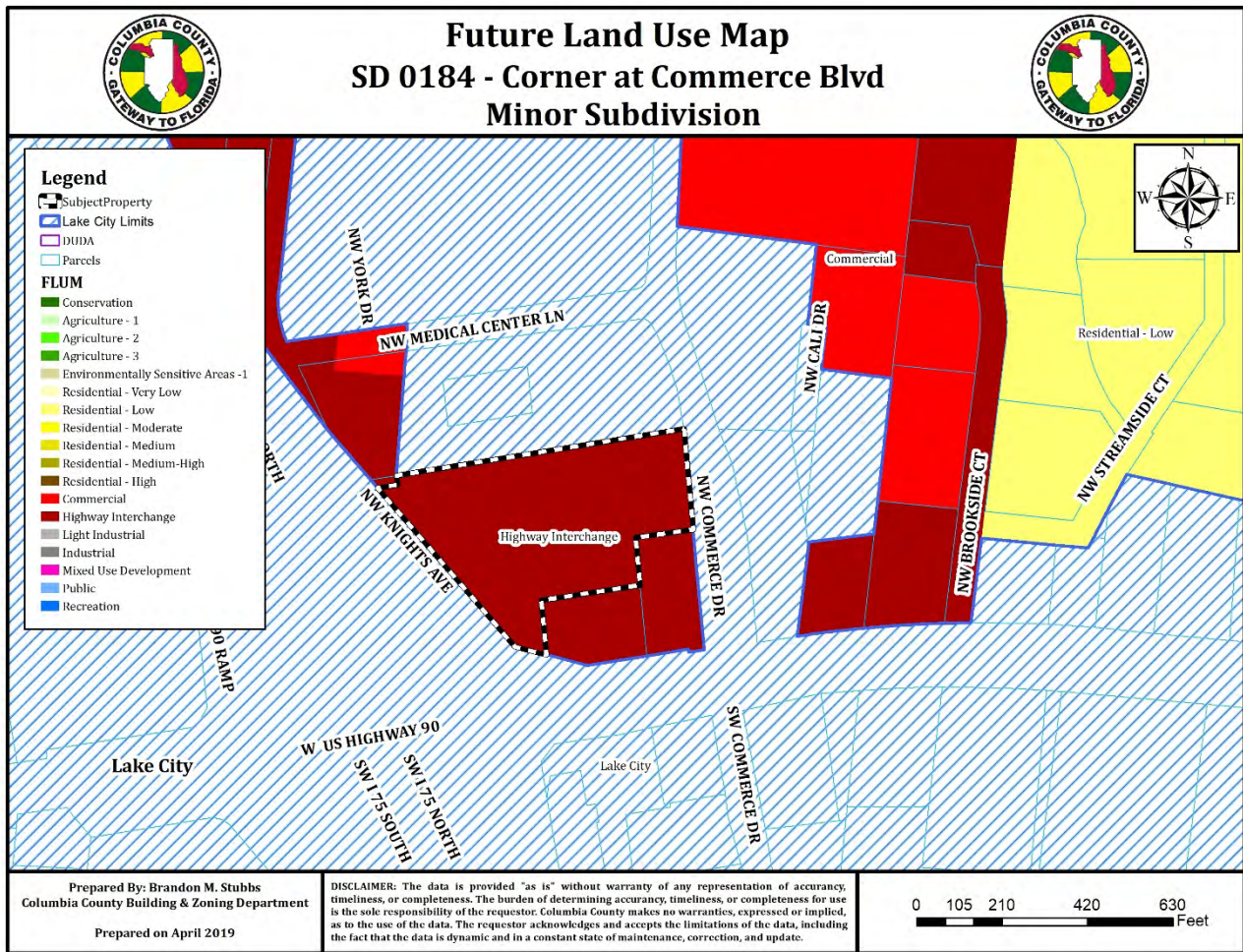
**Table 2. Zoning Consistency with Underlying Future Land Use Map Designation**

FLUM Designation	Zoning Designation	Consistent
Highway Interchange	Commercial, Highway Interchange ("CHI")	✓

The following Comprehensive Plan Elements have Goals, Objectives, and Policies (GOPs) that support the proposed Site Specific Amendment to the Official Zoning Atlas:

- Future Land Use Element
- Transportation Element
- Capital Improvements Element

**Map 3. Future Land Use Map Designation**



Staff has reviewed the application for a Minor Subdivision for consistency with the Comprehensive Plan and finds the application consistent with the Comprehensive Plan and the Goals, Objectives, and Policies (GOPs) therein.

**ENVIRONMENTAL CONDITIONS ANALYSIS**

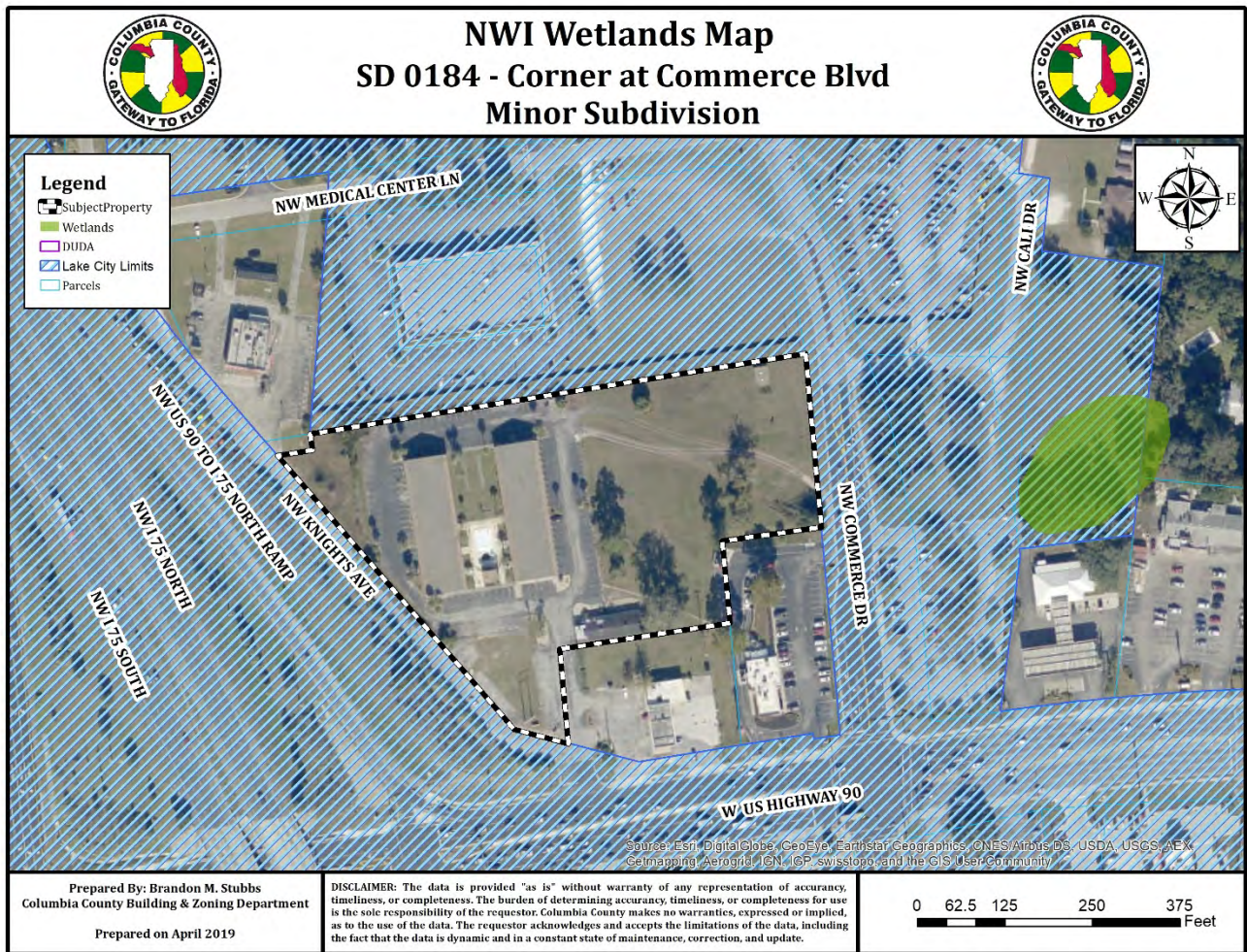
**Wetlands**

According to Illustration A-VI of the Comprehensive Plan, entitled Wetlands Areas, which is based upon the National Wetlands Inventory, dated 1987, and the National Wetlands Reconnaissance Survey, dated 1981, there are no wetlands located on the subject property.

**Evaluation:** Given the subject property does not contain any known wetlands, there are no issues related to wetland protection.



## Map 4. Wetlands Map



## Soil Survey

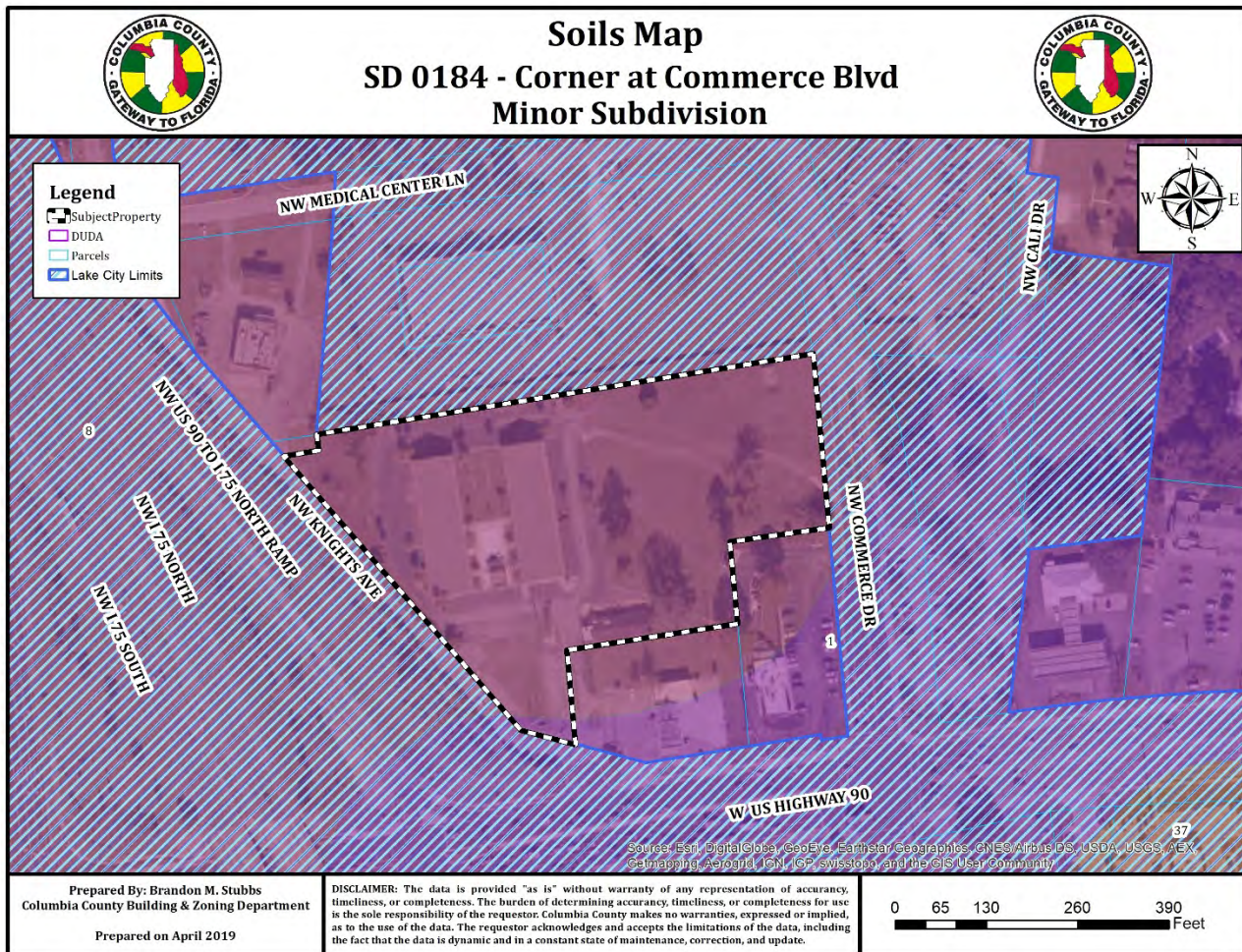
Each soil type found on the subject property is identified below. The hydrologic soil group is an indicator of potential soil limitations. The hydrologic soil group, as defined for each specific soil, refers to a group of soils which have been categorized according to their runoff-producing characteristics. These hydrologic groups are defined by the Soil Survey of Columbia County, Florida, dated October 1984. The chief consideration with respect to runoff potential is the capacity of each soil to permit infiltration (the slope and kind of plant cover are not considered, but are separate factors in predicting runoff). There are four hydrologic groups: A, B, C, and D. "Group A" soils have a higher infiltration rate when thoroughly wet and therefore have a lower runoff potential. "Group D" soils have very lower infiltration rates and therefore a higher runoff potential.

There is one (1) soil type found on the subject property:

- 1) Blanton fine sand soils (0 to 5 percent slopes) are moderately well drained, nearly level to gently sloping soils on broad ridges and undulating side slopes. The surface and subsurface layers are comprised of fine sand to a depth of 52 inches. The subsoil layer is comprised of fine sandy loam to a depth of 80 inches. Blanton fine sand soils (0 to 5 percent slopes) have slight limitations for building site development and moderate limitations for septic tank absorption fields.

**Evaluation:** The soil type on the subject property is Blanton fine sand soils. Blanton fine sand soils (0 to 5 percent slope) have slight limitations for building site development and moderate limitations for septic tank absorption fields. At this time, there are no issues related to soil suitability.

**Map 5. Soils Map**

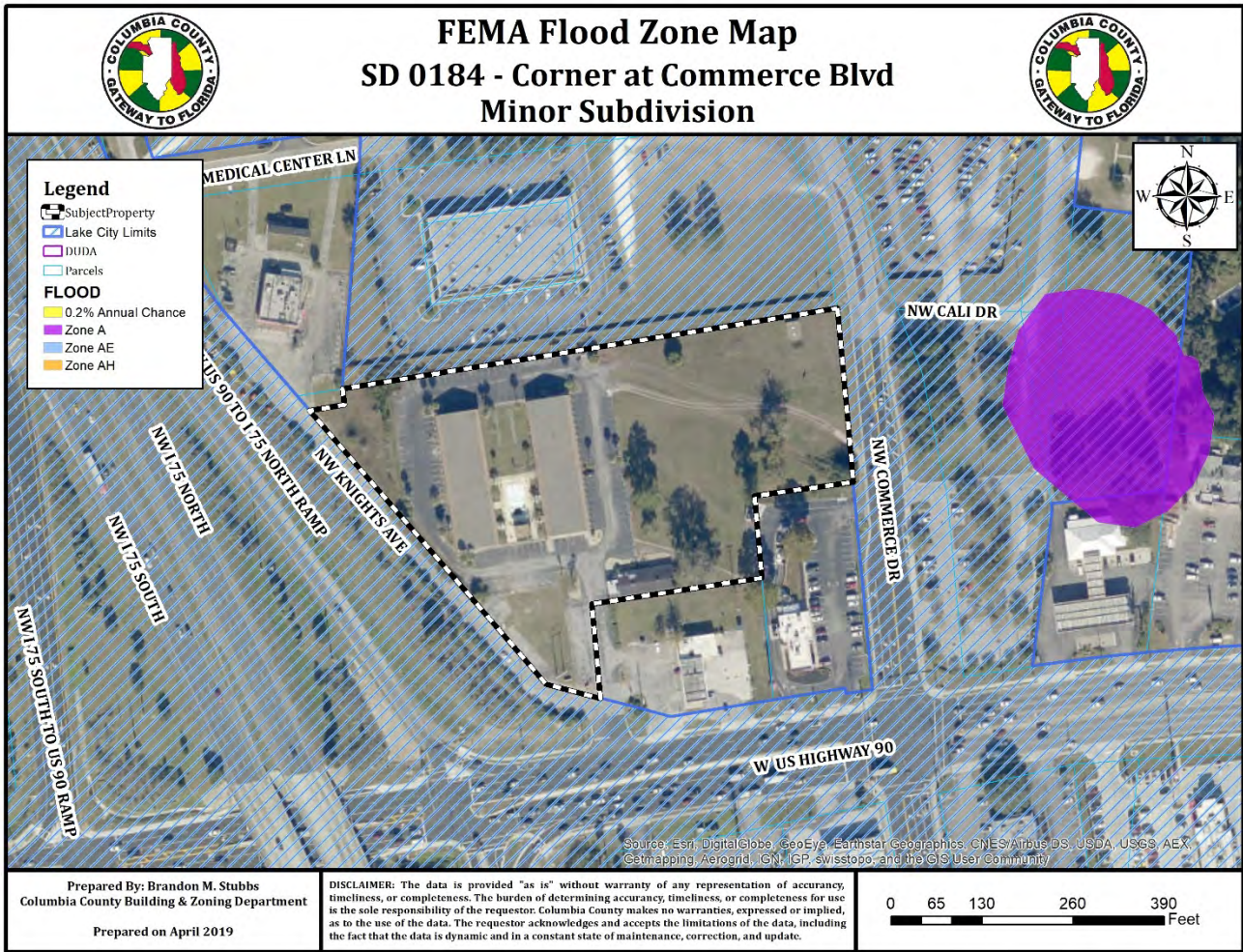


**Flood Potential**

Panels 0290D and 0291D of the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) Series, dated February 4, 2009, indicates that the subject property is in Flood Zone "X" (areas determined to be outside of the 500-year floodplain).

**Evaluation:** Given the subject property is located in Flood Zone "X", there is no concern of flood on the subject property.

**Map 6. FEMA FIRM Map (Flood Map)**



**Stream to Sink**

According to the Stream to Sink Watersheds, prepared by the Suwannee River Water Management District and adopted by the Board of County Commissioners, dated June 2, 2001, the subject property is not located within a stream to sink area.

**Evaluation:** Given the subject property is not located within a Stream to Sink Watershed, there are no concerns regarding Stream to Sink Watershed.

**Minerals**

According to Illustration A-VII of the Comprehensive Plan, entitled Minerals, which is based upon Natural Resources, prepared by the Florida Department of Environmental Protection, 2012, the subject property is within an area known to contain Clayey Sand.

**Evaluation:** There are no issues related to minerals.

**Historic Resources**

According to Illustration A-II of the Comprehensive Plan, entitled Historic Resources, which is based upon the Florida Division of Historical Resources, Master Site File, dated 2013, there are no known historic

resources located on the subject property.

**Evaluation:** There are no issues related to historic Resources.

### **Aquifer Vulnerability**

According to the Columbia County Floridan Aquifer System Protection Zone Map, prepared by the Advance GeoSpatial Inc., dated September 29, 2009, the subject property is located in a more vulnerable area.

**Evaluation:** While the subject property is located in a more vulnerable area, there is no issue related to aquifer vulnerability. The subject property is currently subdivided and has a permitted retention basin by Suwannee River Water Management District.

### **Vegetative Communities/Wildlife**

According to Illustration V-I of the Data and Analysis Report, entitled Vegetative Communities, the subject property is located within a non-vegetative community.

**Evaluation:** There is no known wildlife habitats associated with a non-vegetative community; therefore, there is no issue related to vegetative communities or wildlife.

## **COMPLIANCE WITH CHAPTER 177, FLORIDA STATUTES, AND ARTICLE 5 OF THE LAND DEVELOPMENT REGULATIONS**

Chapter 177, Florida Statutes, and Article 5 of the Land Development Regulations (“LDRs”) establish standards with which all subdivision plats must be found to be compliant. Donald F. Lee & Associates, County Surveyor of Record, has performed a Chapter 177, Florida Statutes, review of the proposed minor plat and has found the minor plat to be in compliance with the applicable standards established in Chapter 177, Florida Statutes. Further, County Staff has review the application for compliance with applicable standards of Article 5 of the LDRs and has found the application compliant with all the applicable standards established in Article 5 of the LDRs.

Based upon the compliance reviews, the proposed minor plat is in compliance with Chapter 177, Florida Statutes and Article 5 of the County’s LDRs.

## **PUBLIC FACILITIES IMPACT**

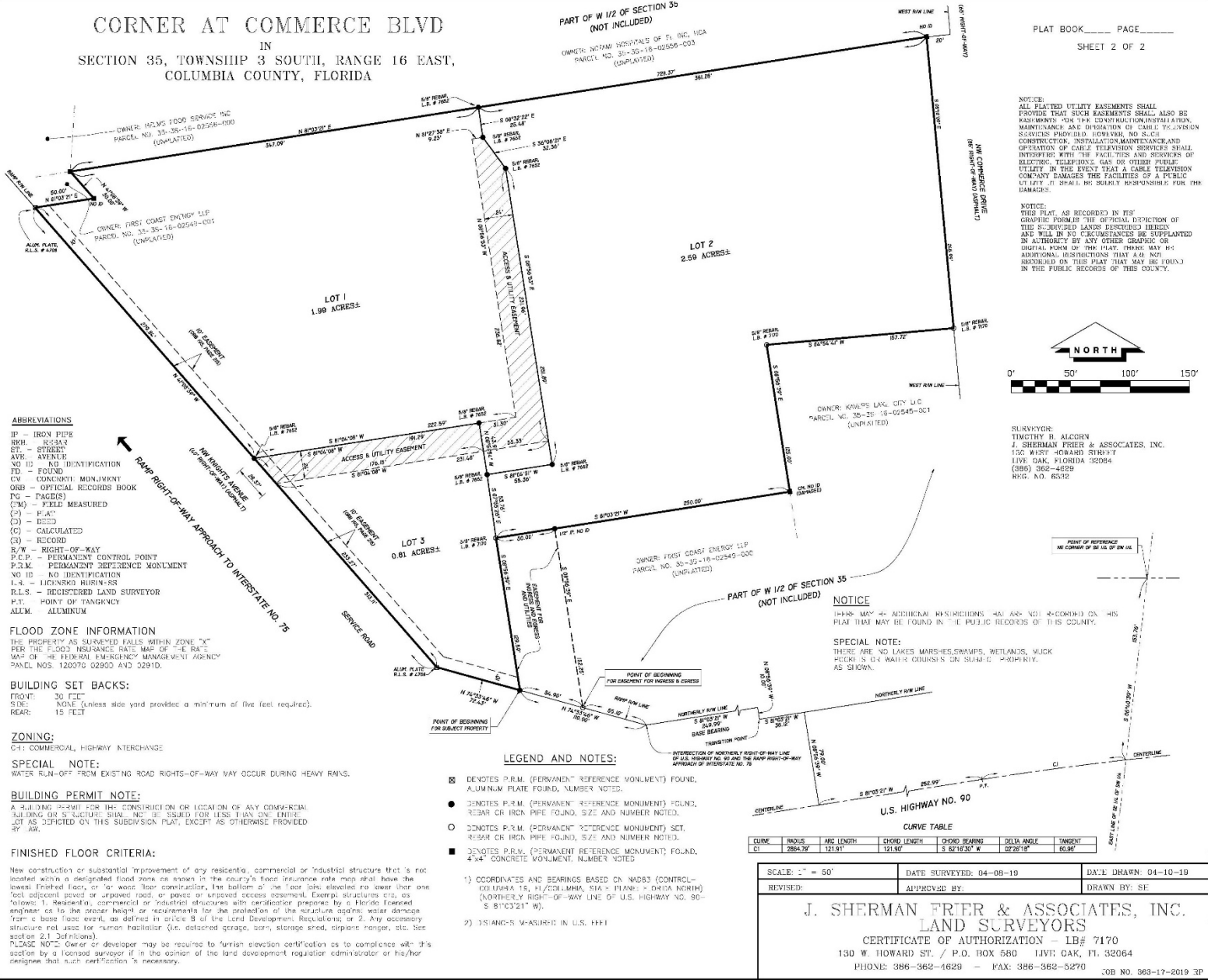
The subject property is commercially zoned. Subdividing the subject property does not increase the allowable floor area; therefore, the creation of this plat will not adversely affect the Level of Service (“LOS”) of public facilities. Concurrency will be evaluated at the time of a final development order to ensure there is adequate capacity for the proposed use for each lot.

# PROPOSED PLAT

CORNER AT COMMERCE BLVD  
IN  
SECTION 35, TOWNSHIP 3 SOUTH, RANGE 16 EAST,  
COLUMBIA COUNTY, FLORIDA

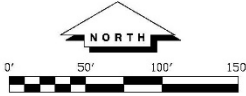
PART OF W 1/2 OF SECTION 35  
(NOT INCLUDED)  
OWNER: NORTON HOSPITAL OF FL, INC, NCA  
PARCEL NO. 35-35-16-02508-003  
(UNPLATED)

PLAT BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
SHEET 2 OF 2



NOTICE:  
ALL PLATED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE REVISIONS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES PROVIDED HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY IN THE EVENT THAT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES.

NOTICE:  
THIS PLAT AS RECORDED IN ITS GRAPHIC FORM IS THE OFFICIAL EVIDENCE OF THE SUBDIVIDED LAND DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THIS PLAT, THERE MAY BE ADDITIONAL INSTRUCTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.



SURVEYOR:  
TIMOTHY B. ALGREN  
J. SHERMAN FRIER & ASSOCIATES, INC.  
150 WEST HOWARD STREET  
LIVE OAK, FLORIDA 32064  
(386) 362-4629  
REG. NO. 6512

NOTICE  
THERE MAY BE ADDITIONAL INSTRUCTIONS AND ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SPECIAL NOTE:  
THERE ARE NO LAKES, MARSHES, SWAMPS, WETLANDS, MUCK BEDS OR WATER COURSES ON SUBJECT PROPERTY, AS SHOWN.

### LEGEND AND NOTES:

- ⊗ DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) FOUND, ALUMINUM PLATE FOUND, NUMBER NOTED.
- DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) FOUND, REBAR OR IRON PIPE FOUND, SIZE AND NUMBER NOTED.
- DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) SET, REBAR OR IRON PIPE FOUND, SIZE AND NUMBER NOTED.
- DENOTES P.R.V. (PERMANENT REFERENCE MONUMENT) FOUND, 4"x4" CONCRETE MONUMENT, NUMBER NOTED.

- 1) COORDINATES AND BEARINGS BASED ON NAD83 (CONTROL - 100 USGA 1'S, H/CCLARK, STA = TRANS = DATA NORTH) (NORTHERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 90 - S 81°03'21" W).
- 2) DISTANCES MEASURED IN U.S. FEET.

U.S. HIGHWAY NO. 90

CURVE	RAIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE	TANGENT
C1	2864.9'	121.8'	121.8'	S 87°16'50" W	02°25'18"	

SCALE: 1" = 50'	DATE SURVEYED: 04-09-19	DRAWN: 04-10-19
REVISED:	APPROVED BY:	DRAWN BY: SF
<b>J. SHERMAN FRIER &amp; ASSOCIATES, INC.</b> <b>LAND SURVEYORS</b> CERTIFICATE OF AUTHORIZATION - LB# 7170 130 W. HOWARD ST. / P.O. BOX 580 LIVE OAK, FL 32064 PHONE: 386-362-4629 - FAX: 386-362-5270 JOB NO. 363-17-2019-3P		



# Donald F. Lee & Associates, Inc.

LAND SURVEYORS • ENGINEERS

140 NW Ridgewood Avenue  
Lake City, Florida 32055  
PH 386-755-6166 FAX 386-755-6167  
email: donald@dfia.com  
website: www.dfia.com

*Since 1984*

- Highway & Route Surveys
- Topographic Surveys
- Land & Subdivision Surveys
- Control Surveying
- Civil Engineering

**DATE: Monday, April 22, 2019**

**TO: Brandon Stubbs – County Planner, Columbia Co., Florida**

**FROM: Tim Delbene – Donald F. Lee & Associates**

**RE: “CORNER AT COMMERCE BLVD” – Chapter 177, F.S. Review**

This is to certify that I have reviewed the proposed record subdivision plat of the above referenced development and find that it complies in form with the requirements of Chapter 177, Florida Statutes (Plat Law).

  
*Timothy A. Delbene*  
\_\_\_\_\_  
Timothy A. Delbene, PSM  
Florida Regl. Cert. No. LS 5594



# Columbia County Gateway to Florida

FOR PLANNING USE ONLY	
Application # SD	<u>0184</u>
Application Fee	<u>\$1,000.00</u>
Receipt No.	<u>5033</u>
Filing Date	<u>4-15-19</u>
Completeness Date	_____

## Minor Subdivision Application

### A. PROJECT INFORMATION

- Project Name: CORNER AT COMMERCE BLVD
- Address of Subject Property: 117 NW KNIGHTS AVENUE
- Parcel ID Number(s): 35-3S-16-02545-000
- Future Land Use Map Designation: CHI
- Zoning Designation: CHI
- Acreage: 5.19 ACRES
- Existing Use of Property: VACANT
- Proposed use of Property: COMMERICAL
- Total Number of Lots: 3

**PLEASE NOTE: All subdivisions, whether minor or major, require a pre-application conference with the Land Development Regulation Administrator prior to submittal of an application for subdivision.**

### B. APPLICANT INFORMATION

- Applicant Status  Owner (title holder)  Agent
- Name of Applicant(s): TIM ALCORN Title: LAND SURVEYOR  
 Company name (if applicable): J. SHERMAN FRIER AND ASSOCIATES INC.  
 Mailing Address: 130 WEST HOWARD STREET  
 City: LIVE OAK State: FLORIDA Zip: 32064  
 Telephone: (304) 362-4629 Fax: ( ) Email: timalcorn@windstream.net

**PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.**

- If the applicant is agent for the property owner\*.  
 Property Owner Name (title holder): KAVEPS LAKE CITY LLC  
 Mailing Address: 828 OLD GROVE MANOR  
 City: JACKSONVILLE State: FLORIDA Zip: 32207  
 Telephone: (904) 398-9897 Fax: ( ) Email: \_\_\_\_\_

**PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.**

**\*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.**

**C. ADDITIONAL INFORMATION**

1. Is there any additional contract for the sale of, or options to purchase, the subject property?

If yes, list the names of all parties involved: N/A

If yes, is the contract/option contingent or absolute:  Contingent  Absolute

2. Has a previous application been made on all or part of the subject property:

Future Land Use Map Amendment:  Yes \_\_\_\_\_  No \_\_\_\_\_

Future Land Use Map Amendment Application No. CPA \_\_\_\_\_

Site Specific Amendment to the Official Zoning Atlas (Rezoning):  Yes \_\_\_\_\_  No \_\_\_\_\_

Site Specific Amendment to the Official Zoning Atlas (Rezoning) Application No. Z \_\_\_\_\_

Variance:  Yes \_\_\_\_\_  No \_\_\_\_\_

Variance Application No. V \_\_\_\_\_

Special Exception:  Yes \_\_\_\_\_  No \_\_\_\_\_

Special Exception Application No. SE \_\_\_\_\_

**D. ATTACHMENT/SUBMITTAL REQUIREMENTS**

**FOR FINAL PLATS:**

1. Final Plats containing the following information: *(Note: The final plat shall be drawn clearly and legibly in ink at a scale of at least one inch equals 200 feet using a sheet size of 18 inches by 24 inches. Each sheet shall be drawn with a marginal line completely around the sheet and placed so as to leave a three-inch binding margin on the left side and a one-half-inch margin on the other three sides. If more than one sheet is required, an index map relating each sheet to the entire subdivision shall be shown on the first sheet. Ten (10) sets of the final plat and necessary supporting material shall be submitted in accordance with the procedure outlined in section 5.18 of the land development regulations.)*
  - a. Name of subdivision shall be shown in bold legible letters, as stated in F.S. chapter 177, as amended. The name of the subdivision shall be shown on each sheet included and shall have legible lettering of the same size and type including the words "section," "unit," "replat," "amended," etc.
  - b. Name and address of subdivider.
  - c. North arrow, graphic scale, and date of plat drawing.
  - d. Vicinity map showing location with respect to existing streets, landmarks, etc., and total acreage of the subdivision and total number of lots. The vicinity map shall be drawn to show clearly the information required, but not less than one inch to 2,000 feet. U.S. Geological Survey Maps may be used as a reference guide for the vicinity map.



- e. Exact boundary line of the tract, determined by a field survey, giving distances to the nearest one-hundredth foot and angles to the nearest minute, shall be balanced and closed with an apparent error of closure not to exceed one in 5,000.
- f. Legal description of the tract.
- g. Location of streams, lakes and swamps, and land subject to the 100-year flood as defined by the Federal Emergency Management Agency. Where no flood elevation is determined the area shall be determined by subdivider's engineer.
- h. Bearing and distance to permanent control points on the nearest existing street lines of bench marks or other permanent reference monuments (not less than three) shall be accurately described on the plat.
- i. Municipal and county lines shall be accurately tied to the lines of the subdivision by distance and angles when such lines traverse or are reasonably close to the subdivision.
- j. The closest land lot corner shall be accurately tied to the lines of the subdivision by distance and angles.
- k. Location, dimensions, and purposes of any land reserved or dedicated for public use.
- l. Exact locations, width, and names of all streets within and immediately adjoining the new subdivision.
- m. Street right-of-way lines shall show bearing distance along centerline of roads, radii, and arc length.
- n. Lot lines shall be shown with dimensions to the nearest one-hundredth foot and bearings.
- o. Lots shall be numbered in numerical order and blocks lettered alphabetically.
- p. Accurate location and description of monuments and markers.
- q. Covenants and restrictions.
- r. The date the board of county commissioners approved the preliminary plat.
- s. Certificate of Surveyor
- t. Certificate of the Subdivider's Engineer.
- u. Certificate of Approval by the Attorney for the County.
- v. Certificate of Approval by the Board of County Commissioners.
- w. *Dedication. A dedication to the public by the owners of the land involved of all streets, drainage easements, and other rights-of-way however designated and shown on the plat for perpetual use for public purposes, including vehicular access rights where required. If the property is encumbered by a mortgage, the owner of the mortgage shall join in the dedication or in some other manner subordinate the mortgage's interest to the dedication of public right-of-way.*

- x. Certificate of payment of taxes. *Certification that all payable taxes have been paid and all tax sales against the land redeemed.*
  - y. Certificate of title and encumbrances. *Title certification as required by F.S. chapter 177, as amended.*
2. Fire Department Access and Water Supply Plan: The Fire Department Access and Water Supply Plan must demonstrate compliance with Chapter 18 of the Florida Fire Prevention Code, be located on a separate signed and sealed plan sheet, and must be prepared by a professional fire engineer licensed in the State of Florida. The Fire Department Access and Water Supply Plan must contain fire flow calculations in accordance with the Guide for Determination of Required Fire Flow, latest edition, as published by the Insurance Service Office ("ISO") and/or Chapter 18, Section 18.4 of the Florida Fire Prevention Code, whichever is greater. **Note: Not required for minor replats.**
  3. Concurrency Impact Analysis: Concurrency Impact Analysis of impacts to public facilities. For commercial and industrial developments, an analysis of the impacts to Transportation, Potable Water, Sanitary Sewer, and Solid Waste impacts are required. **Note: Not required for minor replats unless the replat is creating additional lots.**
  4. Comprehensive Plan Consistency Analysis: An analysis of the application's consistency with the Comprehensive Plan (analysis must identify specific Goals, Objectives, and Policies of the Comprehensive Plan and detail how the application complies with said Goals, Objectives, and Policies).
  5. Legal Description with Tax Parcel Number (In Microsoft Word Format).
  6. Proof of Ownership (i.e. deed).
  7. Agent Authorization Form (signed and notarized).
  8. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
  9. Fee. \$1,000.00 - No application shall be accepted or processed until the required application fee has been paid.

**NOTICE TO APPLICANT**

**Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.**

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Tim Alcorn

Applicant/Agent Name (Type or Print)

TAL

Applicant/Agent Signature

4-11-19

Date

Prepared (without benefit of title insurance)  
by and Return to:  
Lawrence V. Ansbacher, Esquire  
Ansbacher & Schneider, P.A.  
5150 Belfort Road, Building 100  
Jacksonville, Florida 32256

Inst: 201112005214 Date: 4/7/2011 Time: 10:48 AM  
Doc Stamp-Deed: 0.00  
DC P DeWitt Cason, Columbia County Page 1 of 8 B: 1212 P 1816

**DEED**

1. **Grantor's name and address is:**  
BRADLEY SPEVAK, ROBERT BRUCE SPEVAK,  
CHERYL FRIEDLIN AND KAREN SPEVAK  
828 Old Grove Manor  
Jacksonville, FL 32207

2. **Grantee's name and address is:**  
KAVEPS LAKE CITY, L. L. C., A Florida  
Limited Liability Company  
828 Old Grove Manor  
Jacksonville, FL 32207

Grantee's tax identification number is: \_\_\_\_\_

The terms Grantor and Grantee shall be non-gender specific, singular or plural, as the context permits or requires, and include heirs, personal representatives, successors or assigns where applicable and permitted.

3. The real property ("Property") conveyed hereby is described as follows:  
Property more particularly described on Exhibit A attached, together with all tenements, hereditaments, easements and appurtenances belonging to or benefiting such property.  
The Property Appraiser's Parcel Identification Number is \_\_\_\_\_

4. Grantor for good and valuable consideration plus the sum of \$10.00 the receipt whereof is hereby acknowledged, hereby grants, bargains, sells and conveys to Grantee the Property to have and to hold in fee simple forever.

5. Grantor fully warrants title to the Property and will defend the same against the lawful claims of all persons whomsoever except for (i) taxes subsequent to December 31, 2010 and (ii) covenants, reservations, restrictions and easements of record, if any, with reference hereto not serving to impose or reimpose the same.

6. Grantor represents and warrants the Property does not constitute nor is adjacent to the homestead or residence of Grantor or a member of Grantor's family.

Executed as of 3/25/11

1<sup>st</sup> Witness: Michael W. Adams  
Print Name: Michael W. Adams

2<sup>nd</sup> Witness: Briga G. Tees  
Print Name: Briga G. Tees  
As to Bradley Spevak

Bradley Spevak  
Bradley Spevak

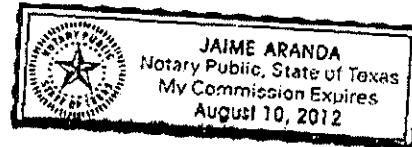
NOTE: There is no conveyance of beneficial ownership. The Grantor and the owners of the Grantee are one and the same, and each Grantor's ownership interest in the Grantee is identical to the interest of each respective Grantor in the Property, and, as of the date hereof, the Property is not encumbered by a lien. Therefore, no documentary stamp taxes are due on this Deed.

110149.03 Deed to Kaveps Lake City, L. L. C.  
Last printed 3/15/2011 2:12 PM

State of TEXAS  
County of HARRIS

The foregoing instrument was acknowledged before me this 17<sup>th</sup> day of March,  
2011 by Bradley Spevak (X) who is personally known to me or ( ) who has/have produced  
\_\_\_\_\_ ( \_\_\_\_\_ Driver's License) as identification.

  
\_\_\_\_\_  
Notary Public, State of TX-10-12  
My Commission Expires:



1<sup>st</sup> Witness: [Signature]  
Print Name: WILLIAM L. ZIRIAX

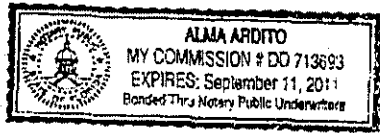
[Signature]  
Robert Bruce Spevak

2<sup>nd</sup> Witness: [Signature]  
Print Name: Alma Ardito  
As to Robert Bruce Spevak

State of Florida  
County of Duval

The foregoing instrument was acknowledged before me this 25<sup>th</sup> day of March, 2011 by Robert Bruce Spevak () who is personally known to me or (  ) who has/have produced \_\_\_\_\_ ( \_\_\_\_\_ Driver's License) as identification.

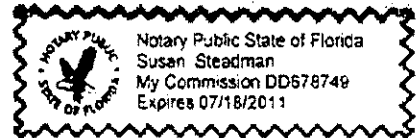
[Signature]  
Notary Public, State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



1<sup>st</sup> Witness: J. McPherson  
Print Name: James McPherson

Cheryl Friedlin  
Cheryl Friedlin

2<sup>nd</sup> Witness: Susan Steadman  
Print Name: Susan Steadman  
As to Cheryl Friedlin



State of Florida  
County of Palm Beach

The foregoing instrument was acknowledged before me this 21 day of March 2011 by Cheryl Friedlin ( ) who is personally known to me or (X) who has/have produced Florida ( ) Driver's License) as identification.

Susan Steadman  
Notary Public, State of Florida  
My Commission Expires: 7/18/2011

1<sup>st</sup> Witness: Carmyn Miller  
Print Name: Carmyn Miller

Karen Spevak  
Karen Spevak

2<sup>nd</sup> Witness: Lana L. Williams  
Print Name: Lana L. Williams

As to Karen Spevak

State of ARIZONA  
County of PINAL

The foregoing instrument was acknowledged before me this 21<sup>st</sup> day of MARCH, 2011 by Karen Spevak () who is personally known to me or () who has/have produced AN ARIZON'S Driver's License as identification.

Virginia Farley  
Notary Public, State of ARIZONA  
My Commission Expires: JULY 10, 2013

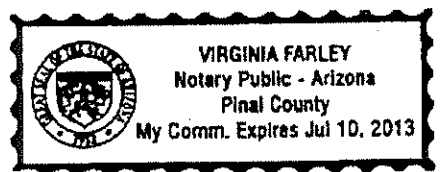




EXHIBIT A

A portion of the West 1/2 of Section 35, Township 3 South, Range 16 East, Columbia County, Florida, and being a portion of the lands owned by Lewis B. Turner, more particularly described as commencing at the intersection of the Northerly right-of-way line of U. S. Highway No. 90, a 100 foot right-of-way at this point, with the Easterly boundary of the lands of said Lewis B. Turner, said boundary of Turner being 330 feet, more or less West of the Easterly line of the West 1/2 of said Section 35 as measured along the Northerly right-of-way of said U. S. Highway No. 90; thence along a curve to the left in said Northerly right-of-way line of U. S. Highway No. 90, said curve having a radius of 2919.79 feet, a distance of 50.96 feet as measured along a chord bearing South 81 degrees 32 minutes 08 seconds West to a point of tangency; thence continue along the Northerly right-of-way line of U. S. Highway No. 90, South 81 degrees 02 minutes 08 seconds West, 9.18 feet to a point for the point of beginning; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81 degrees 02 minutes 08 seconds West, 38.12 feet to a transition point; thence North 8 degrees 57 minutes 52 seconds East, 10 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81 degrees 02 minutes 08 seconds West, 250 feet to its intersection with the ramp right-of-way approach to Interstate No. 75; thence North 74 degrees 34 minutes 59 seconds West along said ramp right-of-way line, 182.43 feet; thence continue along said ramp right-of-way line, North 41 degrees 09 minutes 52 seconds West, 543.11 feet; thence North 81 degrees 02 minutes 08 seconds East, 778.37 feet; thence South 5 degrees 19 minutes 22 seconds East, 545.99 feet, to the point of beginning.

EXCEPTING THEREFROM THE FOLLOWING DESCRIBED PORTIONS:

PARCEL 1

A portion of the West 1/2 of Section 35, Township 3 South, Range 16 East, Columbia County, Florida, and being a portion of the lands owned by Lewis B. Turner, more particularly described as commencing at the intersection of the Northerly right-of-way line of U. S. Highway No. 90, a 100 foot right-of-way at this point, with the Easterly boundary of the lands of said Lewis B. Turner, said boundary of Turner being 330 feet more or less West of the Easterly line of the West 1/2 of said Section 35 as measured along the Northerly right-of-way line of said U. S. Highway No. 90; thence along a curve to the left in said Northerly right-of-way line of U. S. Highway No. 90, said curve having a radius of 2919.79 feet, a distance of 50.96 feet as measured along a chord bearing South 81 degrees 32 minutes 08 seconds West to a point of tangency; thence continue along the Northerly right-of-way line of U. S. Highway No. 90, South 81 degrees 02 minutes 08 seconds West, 9.18 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81 degrees 02 minutes 08 seconds West, 38.12 feet to a transition point; thence North 8 degrees 57 minutes 52 seconds East, 10 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81 degrees 02 minutes 08 seconds West, 100.19 feet to a point for the point of beginning; thence continue along said right-of-way line South 81 degrees 02 minutes 08 seconds West, 149.81 feet to its intersection with the ramp right-of-way approach of Interstate No. 75; thence North 74 degrees 34 minutes 59 seconds West along said ramp right-of-way line, 110 feet; thence North 8 degrees 57 minutes 52 seconds West, 129.59 feet; thence North 81 degrees

02 minutes 08 seconds East, 250 feet; thence South 8 degrees 57 minutes 52 seconds East, 175 feet to the point of beginning.

PARCEL 2

A portion of the West 1/2 of Section 35, Township 3 South, Range 16 East, Columbia County, Florida, and being a portion of the lands owned by Lewis B. Turner, more particularly described as commencing at the intersection of the Northerly right-of-way line of U. S. Highway No. 90, a 100 ft. right-of-way at this point, with the Easterly boundary of the lands of said Lewis B. Turner, said boundary of Turner being 330 feet, more or less West of the Easterly line of the West 1/2 of said Section 35 as measured along the Northerly right-of-way line of said U. S. Highway No. 90; thence along a curve to the left in said Northerly right-of-way line of U. S. Highway No. 90, said curve having a radius of 2919.79 feet, a distance of 50.96 feet as measured along a chord bearing South 81°32'08" West to a point of tangency; thence continue along the Northerly right-of-way line of U. S. Highway No. 90, South 81°02'08" West, 9.18 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81°02'08" West 38.12 feet to a transition point; thence North 8°57'52" East 10 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81°02'08" West, 250 feet to its intersection with the ramp right-of-way approach of Interstate No. 75; thence along said right-of-way line of the following two courses: North 74°34'59" West 182.43 feet; North 41°09'52" West 513.11 feet to a point of beginning; thence along said right-of-way line North 41°09'52" West 30.0 feet; thence North 81°02'08" East 50.0 feet; thence South 41°09'52" East 30.0 feet; thence South 81°02'08" West 50.0 feet to the point of beginning.

SUBJECT TO a certain easement recorded on the public records of Columbia County, Florida, in Official Records Volume 195, Page 215, in, to and over the following described property:

A portion of the West 1/2 of Section 35, Township 3 South, Range 16 East, Columbia County, Florida, and being a portion of the lands owned by Lewis B. Turner, more particularly described as commencing at the intersection of the Northerly right-of-way line of U. S. Highway No. 90, a 100 ft. right-of-way at this point, with the Easterly boundary of the lands of said Lewis B. Turner, said boundary of Turner being 330 feet, more or less West of the Easterly line of the West 1/2 of said Section 35 as measured along the Northerly right-of-way line of said U. S. Highway No. 90; thence along a curve to the left in said Northerly right-of-way line of U. S. Highway No. 90, said curve having a radius of 2919.79 feet, a distance of 50.96 feet as measured along a chord bearing South 81°32'08" West to a point of tangency; thence continue along the Northerly right-of-way line of U. S. Highway No. 90, South 81°02'08" West, 9.18 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81°02'08" West 38.12 feet to a transition point; thence North 8°57'52" East 10 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81°02'08" West 250 feet to its intersection with the ramp right-of-way approach of Interstate No. 75; thence North 74°34'59" West along said ramp right-of-way line 110.0 feet to a point of beginning; thence along said ramp right-of-way line the following two courses: North 74°34'59" West 72.43 feet; North 41°09'52" West 513.11 feet; thence North 81°02'08" East 11.82 feet; thence South 41°09'52" East 503.81 feet; thence South 74°34'59" East 64.90 feet; thence South 8°57'52" East 10.98 feet to the point of beginning.

TOGETHER with all the right, title and interest to which Lessor is entitled under a certain easement recorded on the public records of Columbia County, Florida, in Official Records Volume 195, Page 211, in. to add over the following described property:

A portion of the West 1/2 of Section 35, Township 3 South, Range 16 East, Columbia County, Florida, and being a portion of the lands owned by Lewis B. Turner, more particularly described as commencing at the intersection of the Northerly right-of-way line of U. S. Highway No. 90, a 100 ft. right-of-way at this point, with the Easterly boundary of the lands of said Lewis B. Turner, said boundary of Turner being 330 feet, more or less West of the Easterly line of the West 1/2 of said Section 35 as measured along the Northerly right-of-way line of said U. S. Highway No. 90; thence along a curve to the left in said Northerly right-of-way line of U. S. Highway No. 90, said curve having a radius of 2919.79 feet, a distance of 50.96 feet as measured along a chord bearing South 81° 32'08" West to a point of tangency; thence continue along the Northerly right-of-way line of U. S. Highway No. 90, South 81°02'08" West, 9.18 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81°02'08" West 38.12 feet to a transition point; thence North 8°57'52" East 10 feet; thence continue along the Northerly right-of-way line of said U. S. Highway No. 90, South 81°02'08" West 250 feet to its intersection with the ramp right-of-way approach of Interstate No. 75; thence North 74°34'59" West along said ramp right-of-way line 55.1 feet to a point of beginning; thence North 74°34'59" West along said ramp right-of-way line a distance of 54.90 feet; thence North 8°57'52" West 129.59 feet; thence North 81°02'08" East 50.0 feet; thence South 8°57'52" East 152.25 feet to the point of beginning.

**Columbia County Property Appraiser**

Jeff Hampton

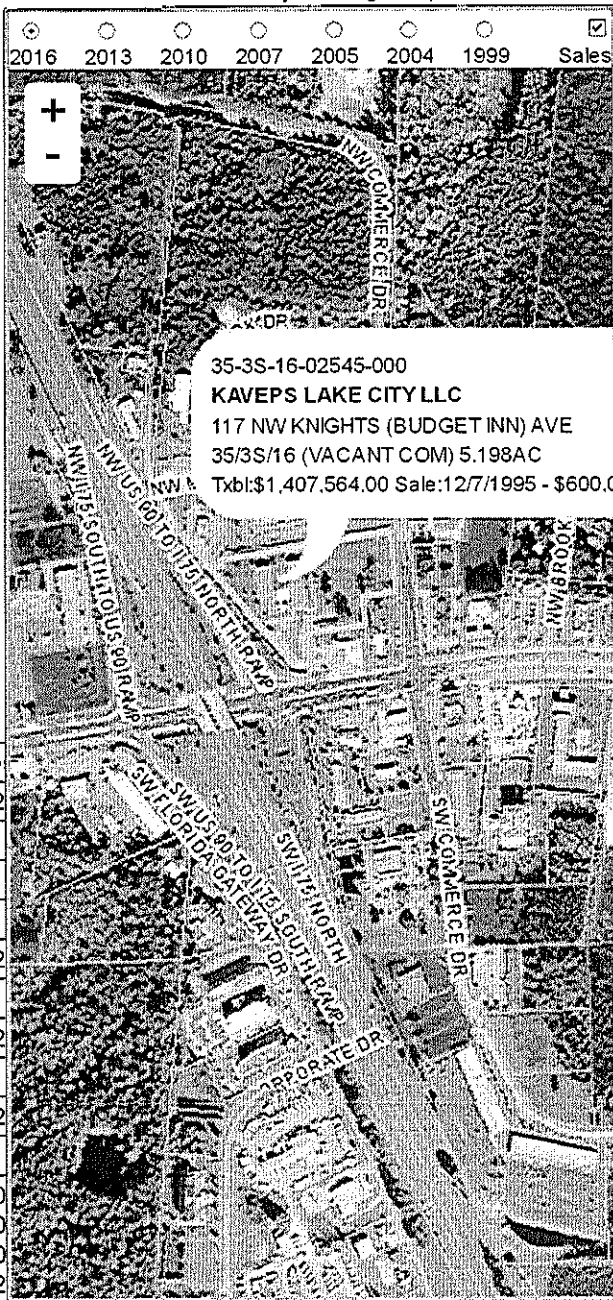
**2018 Tax Roll Year**

updated: 3/29/2019

Parcel: << 35-3S-16-02545-000 >>

Aerial Viewer Pictometry Google Maps

Owner & Property Info				Result: 1 of 0
Owner	KAVEPS LAKE CITY LLC C/O K K MEHTA CPA PC 11614 MONICA ST HOUSTON, TX 77024			
Site	117 KNIGHTS (BUDGET INN) AVE,			
Description*	BEG AT A PT ON N R/W US-90 330 FT W OF E LINE OF W1/2 OF SEC, RUN N 300 FT FOR POB, CONT N 245.99 FT, W 728.37 FT, SE 30 FT, W 50 FT, SE 513.11 FT, CONT SE 72.43 FT, N 129.59 FT, E 250 FT, N 125 FT, E 157.72 FT TO POB. (KNIGHTS INN/CHINESE STEAK) ORB 815-573, CT 909-462, DEED 1212-1816 <<<less			
Area	5.198 AC	S/T/R	35-3S-16	
Use Code**	VACANT COM (001000)	Tax District	2	
*The Description above is not to be used as the Legal Description for this parcel in any legal transaction. **The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.				



**Property & Assessment Values**

2018 Certified Values		2019 Working Value	
Mkt Land (3)	\$1,925,352	Mkt Land (3)	\$1,92
Ag Land (0)	\$0	Ag Land (0)	
Building (0)	\$0	Building (0)	
XFOB (0)	\$0	XFOB (0)	
Just	\$1,925,352	Just	\$1,92
Class	\$0	Class	
Appraised	\$1,925,352	Appraised	\$1,92
SOH Cap [?]	\$0	SOH Cap [?]	
Assessed	\$1,925,352	Assessed	\$1,92
Exempt	\$0	Exempt	
Total Taxable	county:\$1,279,604 city:\$1,279,604 other:\$1,279,604 school:\$1,925,352	Total Taxable	county:\$1,40 city:\$1,40 other:\$1,40 school:\$1,92

▼ Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Quality (Codes)	RCode
4/7/2011	\$100	1212/1816	FS	I	U	30
8/22/2000	\$100	909/0462	CT	I	U	01
12/7/1995	\$600,000	815/0573	WD	I	U	09

▼ Building Characteristics

Bldg Sketch	Bldg Item	Bldg Desc*	Year Blt	Base SF	Actual SF	Bldg Value
NONE						

▼ Extra Features & Out Buildings (Codes)						
Code	Desc	Year Blt	Value	Units	Dims	Condition (% Good)
NONE						

▼ Land Breakdown						
Land Code	Desc	Units	Adjustments	Eff Rate	Land Value	
001000	VACANT COM (MKT)	89,912.000 SF - (2.064 AC)	1.00/1.00 1.00/1.00	\$9	\$764,252	
001000	VACANT COM (MKT)	18,600.000 SF - (0.426 AC)	1.00/1.00 1.00/1.00	\$9	\$158,100	
001000	VACANT COM (MKT)	118,000.000 SF - (2.708 AC)	1.00/1.00 1.00/1.00	\$9	\$1,003,000	

Search Result: 1 of 0

© Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-758-1083

by: GrizzlyLogic.com



**Ronnie Brannon, Tax Collector**  
*Proudly Serving The People of Columbia County*

Site Provided by...  
 governmentmax.com 113

**Tax Record**

print

Owner Name  
1 of 2

Last Update: 4/11/2019 11:34:04 AM EDT

[Register for eBill](#)

**Details**

- Tax Record
- Print View
- Legal Desc.
- Tax Payment
- Payment History
- Print Tax Bill NEW
- Change of Address

**Ad Valorem Taxes and Non-Ad Valorem Assessments**

The information contained herein does not constitute a title search and should not be relied on as such.

**Searches**

- Owner Name
- Account Number
- Folio Number
- Mailing Address

**Site Functions**

- Tax Search
- Local Business Tax
- Contact Us
- County Login
- Home

Account Number	Tax Type	Tax Year		
R02545-001	REAL ESTATE	2018		
<b>Mailing Address</b>		<b>Property Address</b>		
KAVEPS LAKE CITY LLC 11614 MONICA ST HOUSTON TX 77024		3289 US HIGHWAY 90 W ARBY'S  GEO Number 353S16-02545-001		
Exempt Amount	Taxable Value			
See Below	See Below			
<b>Exemption Detail</b>	<b>Millage Code</b>	<b>Escrow Code</b>		
NO EXEMPTIONS	002			
<b>Legal Description (click for full description)</b>				
35-3S-16 2100/21001.01 Acres BEG AT A PT ON N R/W US-90 330 FT W OF E LINE OF W 1/2 OF SEC, RUN W'LY 60 FT FOR POB, CONT W'LY ALONG R/W 138.31 FT, N 300 FT, E 157.72 FT, S 300 FT TO POB. ORB 673-093 THRU 097, 706-083, 753-2140, 779-1714, 850-1839, POA See Tax Roll For Extra Legal				
Ad Valorem Taxes				
Taxing Authority	Rate	Assessed Exemption Value	Taxable Value	Taxes Levied
BOARD OF COUNTY COMMISSIONERS	8.0150	966,861	0	\$7,749.39
COLUMBIA COUNTY SCHOOL BOARD DISCRETIONARY	0.7480	966,861	0	\$723.21
LOCAL	4.2010	966,861	0	\$4,061.78
CAPITAL OUTLAY	1.5000	966,861	0	\$1,450.29
SUWANNEE RIVER WATER MGT DIST	0.3948	966,861	0	\$381.72
LAKE SHORE HOSPITAL AUTHORITY	0.9620	966,861	0	\$930.12
<b>Total Millage</b>	<b>15.8208</b>	<b>Total Taxes</b>	<b>\$15,296.51</b>	
Non-Ad Valorem Assessments				
<b>Code</b>	<b>Levying Authority</b>			<b>Amount</b>
FFIR	FIRE ASSESSMENTS			\$264.98
<b>Total Assessments</b>				<b>\$264.98</b>
<b>Taxes &amp; Assessments</b>				<b>\$15,561.49</b>
<b>If Paid By</b>		<b>Amount Due</b>		
		\$0.00		

Date Paid	Transaction	Receipt	Item	Amount Paid
11/29/2018	PAYMENT	3502017.0001	2018	\$14,939.03

[Prior Years Payment History](#)

Prior Year Taxes Due
NO DELINQUENT TAXES

Print | [Back to List](#) | << First < Previous [Next](#) > Last >>



## Comprehensive Plan Consistency Analysis

The following analysis identifies how this application is consistent with the County's Comprehensive Plan. Language from the comprehensive plan is provided in normal font, and the consistency statements are provided in bold and italics font.

### *Property Location*

The property is +/- 5.2 acres and is located on NW Commerce Drive in Lake City, FL (Tax Parcel 35-3S-16-02545-000).

### *Future Land Use Element*

GOAL I – IN RECOGNITION OF THE IMPORTANCE OF CONSERVING THE NATURAL RESOURCES AND ENHANCING THE QUALITY OF LIFE, THE COUNTY SHALL DIRECT DEVELOPMENT TO THOSE AREAS WHICH HAVING IN PLACE OR HAVE AGREEMENTS TO PROVIDE, THE LAND AND WATER RESOURCES, FISCAL ABILITIES AND SERVICE CAPACITY TO ACCOMMODATE GROWTH IN AN ENVIRONMENTALLY ACCEPTABLE MANNER.

## OBJECTIVES AND POLICIES FOR URBAN DEVELOPMENT AREAS

Urban development areas are those areas designated by the North Central Florida Strategic Regional Policy Plan and shown on the county's future land use plan map.

Objective I.1 - The County shall continue to direct future population growth and associated urban development to urban development areas as established within this comprehensive plan.

***Consistency: The proposed development on the subject site is consistent with the types of uses allowed by the Highway Interchange FLU category. The property is located in an urban development area and is adjacent to other commercial properties.***

Policy I.1.1 - The county shall limit the location of higher density residential and high intensity commercial and industrial uses to areas adjacent to arterial or collector roads where public facilities are available to support such higher density or intensity. In addition, the county shall enable private subregional centralized potable water and sanitary sewer systems to connect to public regional facilities, in accordance with the objective and policies for the urban and rural areas within this future land use element of the comprehensive plan.

***Consistency: The proposed commercial subdivision is located adjacent to existing commercial land uses with public utilities. The commercial development will connect to the existing public system.***

Policy I.1.2 - The county's future land use plan map shall allocate amounts and mixes of land uses for residential, commercial, industrial, public and recreation to meet the needs of the existing and projected future populations and to locate urban land uses in a manner where public facilities may be provided to serve such urban land uses. Urban land uses shall be herein defined as residential, commercial and industrial land use categories.

***Consistency: The subject property is currently located within the Highway Interchange FLU designation. Highway Interchange and/or Commercial designations are adjacent to the subject***

**property. US Hwy 90 is considered a Major Collector Road with level of service D and NW Commerce Drive connects to US 90.**

Policy I.1.3 - The county's future land use plan map shall base the designation of residential, commercial and industrial lands depicted on the future land use plan map upon acreage which can be reasonable expected to develop by the year 2023.

**Consistency: The subject property is located off of US Hwy 90. This section of US Hwy 90 is a state road with mainly Highway Interchange FLU designations. The subject property will be developed before 2023.**

Policy I.1.4 - The county shall continue to maintain standards for the coordination and siting of proposed urban development near agricultural or forested areas, or environmentally sensitive areas (including but not limited to wetlands and floodplain areas) to avoid adverse impact upon existing land uses.

**Consistency: The subject property is located along US Hwy 90 in a section that has Highway Interchange FLU designations. The commercial designation is consistent with the surrounding area and will have no adverse impacts on the existing land uses**

Policy I.1.5. - The county shall continue to regulate govern future urban development within designated urban development areas in conformance with the land topography and soil conditions, and within an area which is or will be served by public facilities and services.

**Consistency: The future commercial subdivision on the subject property will be designed in accordance with the design standards of the County and regulating agencies with jurisdiction.**

Policy I.1.6 - The county's land development regulations shall be based on and be consistent with the following land use classifications and corresponding standards for densities and intensities within the designated urban development areas of the county. For the purpose of this policy and comprehensive plan, the phrase "other similar uses compatible with" shall mean land uses that can co-exist in relative proximity to other uses in a stable fashion over time such that no other uses within the same land use classification are negatively impacted directly or indirectly by the use.

**Consistency: The proposed commercial subdivision will meet the County LDR's for Industrial land use.**

#### OBJECTIVES AND POLICIES FOR BOTH URBAN DEVELOPMENT AREAS AND RURAL AREAS

Objective I.3 - The County shall include within the site plan review process to be adopted as part of the land development regulations, that adjacent land uses shall not be adversely impacted by any change in land use.

**Consistency: The proposed commercial use is consistent with the types of uses allowed by the Highway Interchange FLU category. The property is located on US Hwy 90 in an urban development area and is adjacent to existing commercial development with Highway Interchange FLU designation on US Hwy 90.**

Policy I.3.1 - The county shall continue to regulate the location of public facilities so as to discourage the proliferation of urban sprawl. However, nothing in this provision shall limit the improvement of any public road in an area of the county.

**Consistency: The subject property is located off of US Hwy 90 next to existing Highway Interchange FLU designation on US Hwy 90.**



Policy I.3.5 - The county shall continue to have provisions for drainage, stormwater management, open space, convenient on site traffic flow and needed vehicle parking for all development.

**Consistency: The future commercial lots within the subdivision will be designed in accordance with the design standards of the County and regulating agencies with jurisdiction during the design phase.**

*Transportation Element*

GOAL II – PROVIDE FOR A TRAFFIC CIRCULATION SYSTEM WHICH SERVES EXISTING AND FUTURE LAND USES.

Objective II.1 - The County shall maintain a safe, convenient and efficient level of service standard for all roadways.

**Consistency: The property is located off of US Hwy 90 with a Level of Service D per the 2013 FDOT Quality/Level of Service Handbook and currently meets and/or exceeds the current standard for traffic circulation.**

Policy II.1.1 – Establish the service standards as noted below at peak hour for the following roadway segments within the County as defined within the FDOT Quality/LOS Handbook, 2013.

**Consistency: The property is located off of US Hwy 90 with a Level of Service D per the 2013 FDOT Quality/Level of Service Handbook and currently meets and/or exceeds the current standard for traffic circulation.**

Policy II.1.2 – The County shall control the number and frequency of connections and access points of driveways and roads to arterial and collector roads.

**Consistency: The future commercial subdivision will have a connection to NW Commerce Drive and Knights Avenue and will be designed in accordance with the design standards of the County including driveway connection details and requirements.**

Policy II.1.3 – The County shall require the provision of save and convenient on-site traffic, which includes the provision for vehicle parking.

**Consistency: The future commercial development within the subdivision will be designed in accordance with the design standards of the County including required vehicle parking requirements.**

*Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element*

Objective IV.2 - The County shall coordinate the continued extension of, or increase in the capacity of sanitary sewer facilities by scheduling the completion of public facility improvements concurrent with projected demand.

**Consistency: The proposed commercial development will connect to the existing public utilities located along NW Commerce Drive and Knights Avenue.**

Objective IV.3 - The County shall coordinate the continued extension of, or increase in the capacity of solid waste facilities by scheduling the completion of public facility improvements and requiring that they are concurrent with projected demand.

**Consistency: The solid waste facilities for the proposed commercial development will be located at the County landfill. The proposed commercial development should not have a negative impact as the County facility currently meets and/or exceeds the level of service required by the Comprehensive Plan.**



**CORNER AT COMMERCE BLVD**  
 IN  
 SECTION 35, TOWNSHIP 3 SOUTH, RANGE 16 EAST,  
 COLUMBIA COUNTY, FLORIDA

**VICINITY MAP**  
 NOT TO SCALE



**DESCRIPTION:**

PART OF THE WEST 1/2 OF SECTION 35, TOWNSHIP 3 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR POINT OF REFERENCE COMMENCE AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35, THENCE RUN SOUTH 06°40'39" WEST ALONG THE EAST LINE OF SAID SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, A DISTANCE OF 153.76 FEET TO A POINT ON THE CENTERLINE OF U.S. HIGHWAY NO. 90, SAID POINT BEING IN A CURVE CONCAVED SOUTHEASTERLY HAVING A RADIUS OF 2864.79 FEET; THENCE RUN ALONG AND AROUND SAID CURVE AND SAID CENTERLINE, A CHORD BEARING AND DISTANCE OF SOUTH 82°16'30" WEST, 121.90 FEET TO THE POINT OF TANGENCY OF SAID CURVE; THENCE CONTINUE ALONG SAID CENTERLINE, SOUTH 81°03'21" WEST, A DISTANCE OF 252.99 FEET; THENCE RUN NORTH 08°56'39" WEST, A DISTANCE OF 79.00 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF SAID U.S. HIGHWAY NO. 90; THENCE RUN SOUTH 81°03'21" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 38.12 FEET TO A TRANSITION POINT; THENCE CONTINUE ALONG SAID NORTHERLY RIGHT-OF-WAY LINE THE FOLLOWING COURSES: NORTH 08°56'39" WEST, 10.00 FEET; SOUTH 81°03'21" WEST, 249.99 FEET TO THE TERMINUS OF SAID COURSES, SAID POINT OF TERMINUS ALSO BEING THE INTERSECTION OF SAID NORTHERLY RIGHT-OF-WAY LINE WITH THE RAMP RIGHT-OF-WAY APPROACH TO INTERSTATE NO. 75; THENCE RUN NORTH 74°33'46" WEST ALONG SAID RAMP RIGHT-OF-WAY LINE, A DISTANCE OF 110.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE 74°33'46" WEST ALONG SAID RAMP RIGHT-OF-WAY LINE, A DISTANCE OF 72.43 FEET; THENCE CONTINUE ALONG SAID RAMP RIGHT-OF-WAY LINE, NORTH 41°08'39" WEST, A DISTANCE OF 513.11 FEET; THENCE RUN NORTH 81°03'21" EAST, A DISTANCE OF 50.00 FEET; THENCE RUN NORTH 41°08'39" WEST, A DISTANCE OF 30.00 FEET; THENCE RUN NORTH 81°03'21" EAST, A DISTANCE OF 728.37 FEET TO THE WEST RIGHT-OF-WAY LINE OF NORTHWEST COMMERCE DRIVE; THENCE RUN SOUTH 05°18'09" EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 245.99 FEET; THENCE RUN SOUTH 84°54'41" WEST, A DISTANCE OF 157.72 FEET; THENCE RUN SOUTH 08°56'39" EAST, A DISTANCE OF 125.00 FEET; THENCE RUN SOUTH 81°03'21" WEST, A DISTANCE OF 250.00 FEET; THENCE RUN SOUTH 08°56'39" EAST, A DISTANCE OF 129.59 FEET TO THE POINT OF BEGINNING.  
 CONTAINING 5.19 ACRES MORE OR LESS.  
 TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS SITUATED IN PART OF THE WEST 1/2 OF SECTION 35, TOWNSHIP 3 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR POINT OF REFERENCE COMMENCE AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35, THENCE RUN SOUTH 06°40'39" WEST ALONG THE EAST LINE OF SAID SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, A DISTANCE OF 153.76 FEET TO A POINT ON THE CENTERLINE OF U.S. HIGHWAY NO. 90, SAID POINT BEING IN A CURVE CONCAVED SOUTHEASTERLY HAVING A RADIUS OF 2864.79 FEET; THENCE RUN ALONG AND AROUND SAID CURVE AND SAID CENTERLINE, A CHORD BEARING AND DISTANCE OF SOUTH 82°16'30" WEST, 121.90 FEET TO THE POINT OF TANGENCY OF SAID CURVE; THENCE CONTINUE ALONG SAID CENTERLINE, SOUTH 81°03'21" WEST, A DISTANCE OF 252.99 FEET; THENCE RUN NORTH 08°56'39" WEST, A DISTANCE OF 79.00 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF SAID U.S. HIGHWAY NO. 90; THENCE RUN SOUTH 81°03'21" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 38.12 FEET TO A TRANSITION POINT; THENCE CONTINUE ALONG SAID NORTHERLY RIGHT-OF-WAY LINE THE FOLLOWING COURSES: NORTH 08°56'39" WEST, 10.00 FEET; SOUTH 81°03'21" WEST, 249.99 FEET TO THE TERMINUS OF SAID COURSES, SAID POINT OF TERMINUS ALSO BEING THE INTERSECTION OF SAID NORTHERLY RIGHT-OF-WAY LINE WITH THE RAMP RIGHT-OF-WAY APPROACH TO INTERSTATE NO. 75; THENCE RUN NORTH 74°33'46" WEST ALONG SAID RAMP RIGHT-OF-WAY LINE, A DISTANCE OF 55.10 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE 74°33'46" WEST ALONG SAID RAMP RIGHT-OF-WAY LINE, A DISTANCE OF 54.90 FEET; THENCE RUN NORTH 08°56'39" WEST, A DISTANCE OF 129.59 FEET; THENCE RUN NORTH 81°03'21" EAST, A DISTANCE OF 50.00 FEET; THENCE RUN SOUTH 08°56'39" EAST, A DISTANCE OF 152.25 FEET TO THE POINT OF BEGINNING.

**CERTIFICATE OF COUNTY SURVEYOR:**

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED, BEING A LICENSED AND REGISTERED LAND SURVEYOR AND MAPPER, AS PROVIDED UNDER CHAPTER 472, FLORIDA STATUTES AND IS IN GOOD STANDING WITH THE BOARD OF LAND SURVEYORS, DOES HEREBY CERTIFY THAT ON BEHALF OF COLUMBIA COUNTY, FLORIDA  
 ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 REVIEWED THIS PLAT FOR CONFORMITY TO CHAPTER 177, FLORIDA STATUTES; AND SAID PLAT MEETS ALL THE REQUIREMENTS OF CHAPTER 177, AS AMENDED.

NAME: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 REGISTRATION NO. \_\_\_\_\_

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED AND SHOWN HEREON THAT THE P.R.M.'S (PERMANENT REFERENCE MONUMENTS) AND P.C.P.'S (PERMANENT CONTROL POINTS) HAVE BEEN PLACED AS SHOWN AND THAT THE SURVEY DATA AS SHOWN COMPLIES WITH THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES.

TIMOTHY B. ALCORN  
 PROFESSIONAL SURVEYOR AND MAPPER  
 FLORIDA CERTIFICATE NO. 6332  
 DATE: APRIL 10, 2019  
 JOB NO. 363-17-2019 RP  
 \*NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER\*

**CERTIFICATE OF DEDICATION & OWNERSHIP:**

KNOWN ALL MEN BY THESE PRESENT THAT KAVEPS LAKE CITY, L.L.C., AS OWNER, HAS CAUSED THE LANDS HEREON DESCRIBED TO BE SURVEYED, SUBDIVIDED, AND PLATTED TO BE KNOWN AS "CORNER AT COMMERCE BLVD", AND THAT ALL ROADS, STREETS, AND EASEMENTS FOR UTILITIES AS SHOWN AND OR DEPICTED HEREON, ARE HEREBY DEDICATED TO THE PERPETUAL USE OF THE PUBLIC.

BRADLEY SPEVAK  
 AUTHORIZED MEMBER  
 KAVEPS LAKE CITY, L.L.C.  
 828 OLD GROVE MANOR  
 JACKSONVILLE, FL 32207  
 PHONE: (904) 398-9897

WITNESS: \_\_\_\_\_  
 WITNESS: \_\_\_\_\_

**STATE OF FLORIDA, COUNTY OF COLUMBIA:**

I HEREBY CERTIFY ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 2019, BEFORE ME PERSONALLY APPEARED BRADLEY SPEVAK, TO ME KNOWN TO BE THE INDIVIDUAL DESCRIBED IN AND WHO EXECUTED THE FOREGOING DEDICATION AND HE ACKNOWLEDGES EXECUTION THEREOF.

WITNESS MY HAND AND SEAL AT LAKE CITY, STATE OF FLORIDA,  
 THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 2019

MY COMMISSION EXPIRES: \_\_\_\_\_  
 NOTARY PUBLIC, STATE OF FLORIDA

**CERTIFICATE OF APPROVAL BY THE ATTORNEY FOR COLUMBIA COUNTY, FLORIDA**

EXAMINED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019  
 AND APPROVED AS TO LEGAL FORM AND SUFFICIENCY BY

ATTORNEY

**CERTIFICATE OF APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

THIS IS TO CERTIFY THAT ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019, THE FOREGOING PLAT WAS APPROVED BY THE BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, FLORIDA.

CHAIRMAN  
 ATTEST: \_\_\_\_\_

**CLERK'S CERTIFICATE:**

THIS PLAT HAVING BEEN APPROVED BY THE COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS IS ACCEPTED FOR FILES AND RECORDED  
 THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019, IN PLAT BOOK \_\_\_\_\_, PAGES \_\_\_\_\_

SIGNED: \_\_\_\_\_  
 CLERK OF CIRCUIT COURT

**ACCEPTANCE FOR MAINTENANCE:**

I HEREBY CERTIFY THAT THE IMPROVEMENTS HAVE BEEN CONSTRUCTED IN AN ACCEPTABLE MANNER AND IS IN ACCORDANCE WITH COUNTY SPECIFICATIONS OR THAT A PERFORMANCE BOND OR INSTRUMENT IN THE AMOUNT OF \$ \_\_\_\_\_ HAS BEEN POSTED TO ASSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS AND MAINTENANCE IN CASE OF DEFAULT.

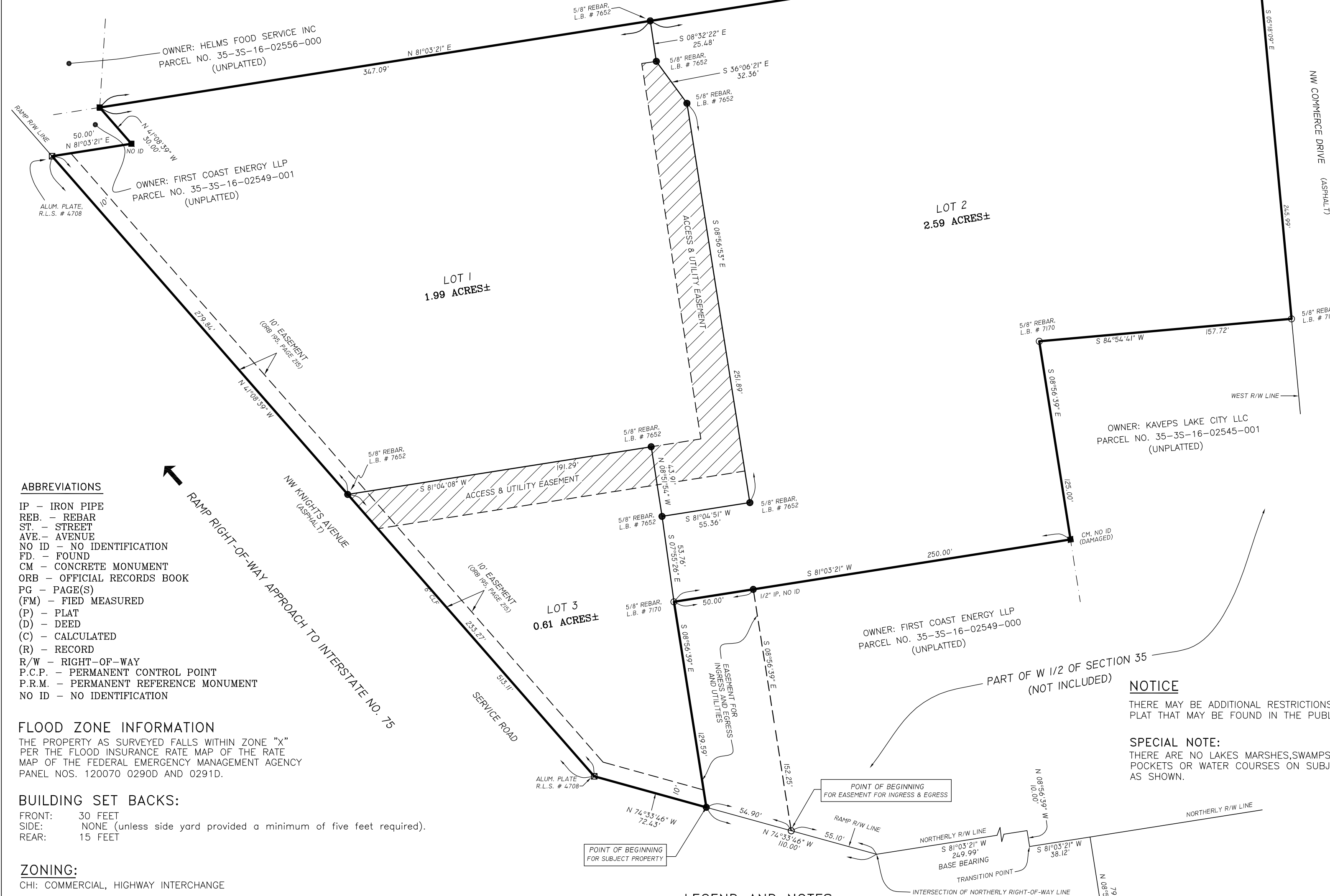
SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 DIRECTOR OF PUBLIC WORKS

SCALE: 1" = 50'	DATE SURVEYED: 04-08-19	DATE DRAWN: 04-10-19
REVISED:	APPROVED BY:	DRAWN BY: SH
<b>J. SHERMAN FRIER &amp; ASSOCIATES, INC.</b> <b>LAND SURVEYORS</b> CERTIFICATE OF AUTHORIZATION - LB# 7170 130 W. HOWARD ST. / P.O. BOX 580 LIVE OAK, FL 32064 PHONE: 386-362-4629 - FAX: 386-362-5270		

**CORNER AT COMMERCE BLVD**  
 IN  
**SECTION 35, TOWNSHIP 3 SOUTH, RANGE 16 EAST,**  
**COLUMBIA COUNTY, FLORIDA**

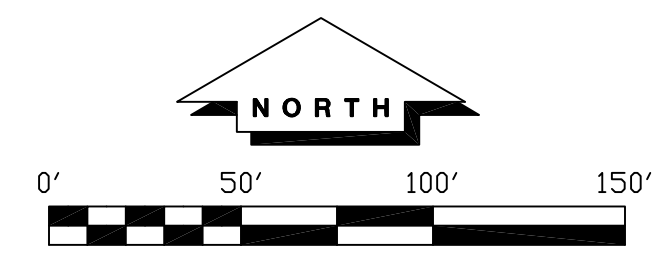
PART OF W 1/2 OF SECTION 35  
 (NOT INCLUDED)  
 OWNER: NOTAMI HOSPITALS OF FL INC, HCA  
 PARCEL NO. 35-3S-16-02556-003  
 (UNPLATTED)

PLAT BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
 SHEET 2 OF 2



**NOTICE:**  
 ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES PROVIDED. HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY. IN THE EVENT THAT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES.

**NOTICE:**  
 THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.



**SURVEYOR:**  
 TIMOTHY B. ALCORN  
 J. SHERMAN FRIER & ASSOCIATES, INC.  
 130 WEST HOWARD STREET  
 LIVE OAK, FLORIDA 32064  
 (386) 362-4629  
 REG. NO. 6332

- ABBREVIATIONS**
- IP - IRON PIPE
  - REB. - REBAR
  - ST. - STREET
  - AVE. - AVENUE
  - NO ID - NO IDENTIFICATION
  - FD. - FOUND
  - CM - CONCRETE MONUMENT
  - ORB - OFFICIAL RECORDS BOOK
  - PG - PAGE(S)
  - (FM) - FIELD MEASURED
  - (P) - PLAT
  - (D) - DEED
  - (C) - CALCULATED
  - (R) - RECORD
  - R/W - RIGHT-OF-WAY
  - P.C.P. - PERMANENT CONTROL POINT
  - P.R.M. - PERMANENT REFERENCE MONUMENT
  - NO ID - NO IDENTIFICATION

**FLOOD ZONE INFORMATION**  
 THE PROPERTY AS SURVEYED FALLS WITHIN ZONE "X" PER THE FLOOD INSURANCE RATE MAP OF THE RATE MAP OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY PANEL NOS. 120070 0290D AND 0291D.

**BUILDING SET BACKS:**  
 FRONT: 30 FEET  
 SIDE: NONE (unless side yard provided a minimum of five feet required).  
 REAR: 15 FEET

**ZONING:**  
 CHI: COMMERCIAL, HIGHWAY INTERCHANGE

**SPECIAL NOTE:**  
 WATER RUN-OFF FROM EXISTING ROAD RIGHTS-OF-WAY MAY OCCUR DURING HEAVY RAINS.

**BUILDING PERMIT NOTE:**  
 A BUILDING PERMIT FOR THE CONSTRUCTION OR LOCATION OF ANY COMMERCIAL BUILDING OR STRUCTURE SHALL NOT BE ISSUED FOR LESS THAN ONE ENTIRE LOT AS DEPICTED ON THIS SUBDIVISION PLAT, EXCEPT AS OTHERWISE PROVIDED BY LAW.

**FINISHED FLOOR CRITERIA:**  
 New construction or substantial improvement of any residential, commercial or industrial structure that is not located within a designated flood zone as shown in the county's flood insurance rate map shall have the lowest finished floor, or for wood floor construction, the bottom of the floor joist elevated no lower than one foot adjacent paved or unpaved road, or paved or unpaved access easement. Exempt structures are, as follows: 1. Residential, commercial or industrial structures with certification prepared by a Florida licensed engineer as to the proper height or requirements for the protection of the structure against water damage from a base flood event, as defined in article 8 of the Land Development Regulations; or 2. Any accessory structure not used for human habitation (i.e. detached garage, barn, storage shed, airplane hanger, etc. See section 2.1 Definitions).  
 PLEASE NOTE: Owner or developer may be required to furnish elevation certification as to compliance with this section by a licensed surveyor if in the opinion of the land development regulation administrator or his/her designee that such certification is necessary.

**LEGEND AND NOTES:**

- ☒ DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) FOUND, ALUMINUM PLATE FOUND, NUMBER NOTED.
- DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) FOUND, REBAR OR IRON PIPE FOUND, SIZE AND NUMBER NOTED.
- DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) SET, REBAR OR IRON PIPE FOUND, SIZE AND NUMBER NOTED.
- DENOTES P.R.M. (PERMANENT REFERENCE MONUMENT) FOUND, 4"x4" CONCRETE MONUMENT, NUMBER NOTED

- 1) COORDINATES AND BEARINGS BASED ON NAD83 (CONTROL-COLUMBIA 19, FL/COLUMBIA, STATE PLANE: FLORIDA NORTH) (NORTHERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 90-S 81°03'21" W).
- 2) DISTANCES MEASURED IN U.S. FEET

**NOTICE**  
 THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

**SPECIAL NOTE:**  
 THERE ARE NO LAKES, MARSHES, SWAMPS, WETLANDS, MUCK POCKETS OR WATER COURSES ON SUBJECT PROPERTY. AS SHOWN.

SCALE: 1" = 50'	DATE SURVEYED: 04-08-19	DATE DRAWN: 04-10-19
REVISED:	APPROVED BY:	DRAWN BY: SH

**J. SHERMAN FRIER & ASSOCIATES, INC.**  
**LAND SURVEYORS**  
 CERTIFICATE OF AUTHORIZATION - LB# 7170  
 130 W. HOWARD ST. / P.O. BOX 580 LIVE OAK, FL 32064  
 PHONE: 386-362-4629 - FAX: 386-362-5270 JOB NO. 363-17-2019 RP



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 7, 2019

Meeting Date: June 20, 2019

Name: Brandon M. Stubbs

Department: Building And Zoning

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "B. Stubbs", written over a horizontal line.

**1. Nature and purpose of agenda item:**

Public Hearing - LDR 19 01 - Ordinance 2019-07 - A request by the Board of County Commissioners to amend the text of the Land Development Regulations by creating Section 4.2.33 entitled "Accessory Dwelling Units".  
Not District Specific

**2. Recommended Motion/Action:**

Adopt LDR 19 01 - Ordinance 2019-07

**3. Fiscal impact on current budget.**

This item has no effect on the current budget.

**ORDINANCE NO. 2019-07**

**AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE NO. 98-1, THE COLUMBIA COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO AN AMENDMENT TO THE TEXT OF THE COLUMBIA COUNTY LAND DEVELOPMENT REGULATIONS, PURSUANT TO AN APPLICATION, LDR 19-01, BY BOARD OF COUNTY COMMISSIONERS; CREATING SECTION 4.2.33, ENTITLED "ACCESSORY DWELLING UNITS"; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Columbia County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare and adopt land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Planning and Zoning Board of Columbia County, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of Columbia County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 125.66, Florida Statutes, as amended, the Board of County Commissioners, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, concerning said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners has determined and found that a need and justification exists for the approval of said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, is consistent with the purposes and objectives of the comprehensive planning program and the Comprehensive Plan;

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, will further the purposes of the Land Development Regulations and other ordinances, regulations and actions designed to implement the Comprehensive Plan; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AS FOLLOWS:**

Section 1. Pursuant to an application, LDR 19-01, by the Board of County Commissioners, Section 4.2.33, entitled "Accessory Dwelling Units" of the Land Development Regulations is hereby created, as follows:

4.2.33 Accessory Dwelling Units. Accessory dwelling units shall comply with the following standards:

1. Districts Allowed. Accessory dwelling units shall only be permissible in the following Zone Districts: ESA-1, ESA-2, ESA-3, A-1, A-2, A-3, RR, RSF-1, RSF-2, RSF/MH-1, RSF/MH-2, PRD (on lots one-half acre or greater), and PRRD.
2. Clearly Incidental. Accessory dwelling units shall only be permitted as accessory to, and in connection with, a principal dwelling unit.
3. Location of Accessory Dwelling Unit. Placement and location of an accessory dwelling unit shall be in accordance with Section 4.2.4 of these LDRs.
4. Size of Accessory Dwelling Unit. An accessory dwelling unit shall contain a minimum of 350 square feet. In no event shall an accessory dwelling unit exceed 75 percent of the habitable floor area of the principal dwelling unit or 800 square feet, whichever is less.
5. Minimum Standards for Living. Accessory dwelling units shall meet the minimum housing standards as established in Article 9 of these LDRs.
6. Limit. There shall be no more than one accessory dwelling unit on any lot of record.
7. Resale. Accessory dwelling units shall not be sold separately from the principal dwelling unit and lot of record on which they are located.
8. Electrical Connection. Accessory dwelling units shall not be separately metered from the principal dwelling unit. Electricity to the accessory dwelling unit shall be provided via the electric meter for the principal dwelling unit.
9. Comply with All Other Applicable Standards of the LDRs. Accessory dwelling units shall comply with all applicable standards in the zone district in which the accessory dwelling unit will be located.
10. Conflict. In the case of conflict between the standards in this section and any other requirements of these LDRs, the standards of this section shall control.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting,  
by the Board of County Commissioners this 20<sup>th</sup> day of June 2019.

Attest:

BOARD OF COUNTY COMMISSIONERS OF  
COLUMBIA COUNTY, FLORIDA

---

P. DeWitt Cason, County Clerk

---

Ronald Williams, Chairman



**RESOLUTION NO. PZ/LPA LDR 19-01**

**A RESOLUTION OF THE PLANNING AND ZONING BOARD OF COLUMBIA COUNTY, FLORIDA, SERVING ALSO AS THE LOCAL PLANNING AGENCY OF COLUMBIA COUNTY, FLORIDA, RECOMMENDING TO THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, APPROVAL OF AN AMENDMENT TO THE TEXT OF THE COLUMBIA COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; CREATING SECTION 4.2.33, ENTITLED "ACCESSORY DWELLING UNITS"; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, the Columbia County Land Development Regulations, as amended, hereinafter referred to as the Land Development Regulations, empowers the Planning and Zoning Board of Columbia County, Florida, hereinafter referred to as the Planning and Zoning Board, to recommend to the Board of County Commissioners of Columbia County, Florida, hereinafter referred to as the Board of County Commissioners, approval or denial of amendments to the Land Development Regulations, in accordance with said regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empower the Local Planning Agency of Columbia County, Florida, hereinafter referred to as the Local Planning Agency, to recommend to the Board of County Commissioners, approval or denial of amendments to the Land Development Regulations, in accordance with said statute;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Planning and Zoning Board has been designated as the Local Planning Agency;

WHEREAS, pursuant to the Land Development Regulations and Section 163.3174, Florida Statutes, as amended, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and considered all comments received during said public hearing concerning said application for an amendment, as described below;

WHEREAS, the Planning and Zoning Board, serving also as the Local Planning Agency, has determined and found that a need and justification exists for the approval of said application for an amendment, as described below;

WHEREAS, the Planning and Zoning Board, serving also as the Local Planning Agency, has determined and found that approval of said application for an amendment, as described below, is consistent with the purposes and objectives of the comprehensive planning program and the Comprehensive Plan;

WHEREAS, the Planning and Zoning Board, serving also as the Local Planning Agency, has determined and found that approval of said application for an amendment, as described below, will further the purposes of the Land Development Regulations and other ordinances, regulations, and actions designed to implement the Comprehensive Plan; and

WHEREAS, the Planning and Zoning Board, serving also as the Local Planning Agency, has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING AND ZONING BOARD OF COLUMBIA COUNTY, FLORIDA, SERVING ALSO AS THE LOCAL PLANNING AGENCY OF COLUMBIA COUNTY, FLORIDA, THAT:

Section 1. Pursuant to an application, LDR 19-01, by the Board of County Commissioners, Section 4.2.33, entitled "Accessory Dwelling Units" of the Land Development Regulations is hereby created, as follows:

4.2.33 Accessory Dwelling Units. Accessory dwelling units shall comply with the following standards:

1. Districts Allowed. Accessory dwelling units shall only be permissible in the following Zone Districts: ESA-1, ESA-2, ESA-3, A-1, A-2, A-3, RR, RSF-1, RSF-2, RSF/MH-1, RSF/MH-2, PRD (on lots one-half acre or greater), and PRRD.
2. Clearly Incidental. Accessory dwelling units shall only be permitted as accessory to, and in connection with, a principal dwelling unit.
3. Location of Accessory Dwelling Unit. Placement and location of an accessory dwelling unit shall be in accordance with Section 4.2.4 of these LDRs.
4. Size of Accessory Dwelling Unit. An accessory dwelling unit shall contain a minimum of 350 square feet. In no event shall an accessory dwelling unit exceed 75 percent of the habitable floor area of the principal dwelling unit or 800 square feet, whichever is less.
5. Minimum Standards for Living. Accessory dwelling units shall meet the minimum housing standards as established in Article 9 of these LDRs.
6. Limit. There shall be no more than one accessory dwelling unit on any lot of record.
7. Resale. Accessory dwelling units shall not be sold separately from the principal dwelling unit and lot of record on which they are located.
8. Electrical Connection. Accessory dwelling units shall not be separately metered from the principal dwelling unit. Electricity to the accessory dwelling unit shall be provided via the electric meter for the principal dwelling unit.
9. Comply with All Other Applicable Standards of the LDRs. Accessory dwelling units shall comply with all applicable standards in the zone district in which the accessory dwelling unit will be located.
10. Conflict. In the case of conflict between the standards in this section and any other requirements of these LDRs, the standards of this section shall control.

Section 2. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Section 3. This resolution shall become effective upon adoption.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Planning and Zoning Board, serving also as the Local Planning Agency, this 23<sup>rd</sup> day of May 2019.

PLANNING AND ZONING BOARD OF  
COLUMBIA COUNTY, FLORIDA,  
SERVING ALSO AS THE  
LOCAL PLANNING AGENCY OF  
COLUMBIA COUNTY, FLORIDA

Attest:



Brandon M. Stubbs, Secretary to the  
Planning and Zoning Board



Robert F. Jordan, Chairman



# Columbia County Gateway to Florida

**FOR PLANNING USE ONLY**

Application # LDR 19 01  
Application Fee \$1,250.00  
Receipt No. N/A  
Filing Date April 25, 2019  
Completeness Date April 25, 2019

## Land Development Regulation Text Amendment Application

### A. APPLICANT INFORMATION

1. Applicant Status  Applicant  Agent
2. Name of Applicant(s): Ronald Williams Title: Chair  
Company name (if applicable): Columbia County Board of County Commissioners  
Mailing Address: P.O. Box 1529  
City: Lake City State: FL Zip: 32056  
Telephone: (386) 758-1005 Fax: ( ) Email:

**PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.**

3. If agent for the applicant\*.  
Applicant's Name:   
Mailing Address:   
City:  State:  Zip:   
Telephone: ( ) Fax: ( ) Email:

**PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.**

**\*Must provide an executed agent authorization letter granting the agent authorization to act on behalf of the applicant.**

### B. ADDITIONAL INFORMATION

1. Is there any additional contract for the sale of, or options to purchase, the subject property?  
If yes, list the names of all parties involved:   
If yes, is the contract/option contingent or absolute:  Contingent  Absolute
2. Has a previous application been made on all or part of the subject property:  
Future Land Use Map Amendment:  Yes  No  
Future Land Use Map Amendment Application No. CPA   
Site Specific Amendment to the Official Zoning Atlas (Rezoning):  Yes  No  
Site Specific Amendment to the Official Zoning Atlas (Rezoning) Application No. Z   
Variance:  Yes  No  
Variance Application No. V   
Special Exception:  Yes  No  
Special Exception Application No. SE

**C. ATTACHMENT/SUBMITTAL REQUIREMENTS**

1. Proposed Section of the Land Development Regulations (“LDRs”) to be amended and the proposed language in strike-thru, underline format.
2. Fee. The application fee for text amendments to the Land Development Regulations is \$1,250.00. No application shall be accepted or processed until the required application fee has been paid.

**NOTICE TO APPLICANT**

**All attachments are required for a complete application. Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.**

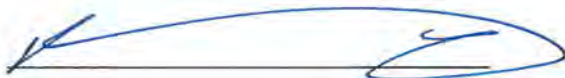
**A total of fourteen (14) copies of application and support material, and a PDF copy on a CD, are required at the time of submittal.**

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Ronald Williams

Applicant/Agent Name (Type or Print)



Applicant/Agent Signature

April 25, 2019

Date

4.2.33 Accessory Dwelling Units. Accessory dwelling units shall comply with the following standards:

1. Districts Allowed. Accessory dwelling units shall only be permissible in the following Zone Districts: ESA-1, ESA-2, ESA-3, A-1, A-2, A-3, RR, RSF-1, RSF-2, RSF/MH-1, RSF/MH-2, PRD (on lots one-half acre or greater), and PRRD.
2. Clearly Incidental. Accessory dwelling units shall only be permitted as accessory to, and in connection with, a principal dwelling unit.
3. Location of Accessory Dwelling Unit. Placement and location of an accessory dwelling unit shall be in accordance with Section 4.2.4 of these LDRs.
4. Size of Accessory Dwelling Unit. An accessory dwelling unit shall contain a minimum of 350 square feet. In no event shall an accessory dwelling unit exceed 75 percent of the habitable floor area of the principal dwelling unit or 800 square feet, whichever is less.
5. Minimum Standards for Living. Accessory dwelling units shall meet the minimum housing standards as established in Article 9 of these LDRs.
6. Limit. There shall be no more than one accessory dwelling unit on any lot of record.
7. Resale. Accessory dwelling units shall not be sold separately from the principal dwelling unit and lot of record on which they are located.
8. Electrical Connection. Accessory dwelling units shall not be separately metered from the principal dwelling unit. Electricity to the accessory dwelling unit shall be provided via the electric meter for the principal dwelling unit.
9. Comply with All Other Applicable Standards of the LDRs. Accessory dwelling units shall comply with all applicable standards in the zone district in which the accessory dwelling unit will be located.
10. Conflict. In the case of conflict between the standards in this section and any other requirements of these LDRs, the standards of this section shall control.



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: April 4, 2019

Meeting Date: April 18, 2019

Name: Brandon M. Stubbs

Department: Building And Zoning

Division Manager's Signature: \_\_\_\_\_

**1. Nature and purpose of agenda item:**

County staff is proposing an amendment to the Land Development Regulations ("LDRs") that would allow accessory dwelling units in certain zone districts subject to use-specific standards.

**2. Recommended Motion/Action:**

County staff is seeking Board of County Commission approval to proceed with processing an amendment to the text of the LDRs, as proposed in the attached draft language or as proposed by the Board of County Commissioners.

**3. Fiscal impact on current budget.**

This item has no effect on the current budget.

**THIS ITEM WAS APPROVED WITHOUT EXCEPTION BY THE BOARD OF  
COUNTY COMMISSINONERS ON  
4/18/2019**



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**Date:** April 18, 2019  
**To:** Board of County Commissioner  
**Through:** Ben Scott, County Manager  
**From:** Brandon M. Stubbs, County Planner/LDR Admin.  
**Re:** Proposed Text Amendment to the Land Development Regulations

---

Over the past few years, the Building & Zoning Department has received many inquiries regarding the possibility of constructing a secondary dwelling unit or accessory dwelling unit on properties within the County. The main purpose of these accessory dwelling units has been for immediate family members who may need extra care or to provide a place for family to stay when they come into town.

Currently, these situations are handled by allowing property owners to build an accessory structure with the power extended from the primary dwelling and by not allowing a kitchen with a stove; however, while this arrangement may be acceptable in some cases, there are cases where a full accessory dwelling is warranted. The Land Development Regulations (“LDRs”) does have provisions within the Agriculture Zone Districts to allow up to two mobile homes as accessory dwelling units via a temporary use permit for immediate family member; however, this isn’t always conducive. Further, it is only limited to the Agriculture Zone District and to immediate family members.

By allowing accessory dwelling units, as proposed in the attached draft language, it will allow for site built construction rather than the use of a mobile home, it will allow accessory dwelling units in Zoning Districts other than Agriculture, it allows for non-immediate family members to be housed on the property and be cared for (such as an aunt or other disabled relative), and it allows for property owners to provide a place for family to stay when visiting. The proposed regulations also make it hard for people to build accessory dwelling units for the sole purpose of rental units.

County staff has researched surrounding jurisdictions and has found that other jurisdictions in the surrounding area do permit an accessory dwelling unit subject to similar regulations as provided in the draft language.

County staff is seeking Board of County Commission approval to proceed with processing an amendment to the text of the LDRs, as proposed in the attached draft language or as proposed by the Board of County Commissioners.

BOARD MEETS THE FIRST THURSDAY AT 5:30 P.M.  
AND THIRD THURSDAY AT 5:30 P.M.



4.2.33 Accessory Dwelling Units. Accessory dwelling units shall comply with the following standards:

1. Districts Allowed. Accessory dwelling units shall only be permissible in the following Zone Districts: ESA-1, ESA-2, ESA-3, A-1, A-2, A-3, RR, RSF-1, RSF-2, RSF/MH-1, RSF/MH-2, PRD (on lots one-half acre or greater), and PRRD.
2. Clearly Incidental. Accessory dwelling units shall only be permitted as accessory to, and in connection with, a principal dwelling unit.
3. Location of Accessory Dwelling Unit. Placement and location of an accessory dwelling unit shall be in accordance with Section 4.2.4 of these LDRs.
4. Size of Accessory Dwelling Unit. An accessory dwelling unit shall contain a minimum of 350 square feet. In no event shall an accessory dwelling unit exceed 75 percent of the habitable floor area of the principal dwelling unit or 800 square feet, whichever is less.
5. Minimum Standards for Living. Accessory dwelling units shall meet the minimum housing standards as established in Article 9 of these LDRs.
6. Limit. There shall be no more than one accessory dwelling unit on any lot of record.
7. Resale. Accessory dwelling units shall not be sold separately from the principal dwelling unit and lot of record on which they are located.
8. Electrical Connection. Accessory dwelling units shall not be separately metered from the principal dwelling unit. Electricity to the accessory dwelling unit shall be provided via the electric meter for the principal dwelling unit.
9. Comply with All Other Applicable Standards of the LDRs. Accessory dwelling units shall comply with all applicable standards in the zone district in which the accessory dwelling unit will be located.
10. Conflict. In the case of conflict between the standards in this section and any other requirements of these LDRs, the standards of this section shall control.

The Lake City Reporter  
PO Box 1709  
Lake City, FL 32056  
Phone: 386-752-1293  
Fax: 386-752-9400  
Email: kriotto@lakecityreporter.com

AFFIDAVIT OF PUBLICATION

Legal Reference: LDR 19 01 PZB  
NOTICE OF PUBLIC HEARINGS

STATE OF FLORIDA  
COUNTY OF COLUMBIA

Before the undersigned notary public personally appeared Todd L. Wilson, who on oath says that (s)he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; confirms that the attached legal advertisement was published in the Lake City Reporter on the following date(s):

05/10/2019

Affiant

Sworn to and subscribed before me this 10th day of May, 2019

Kathleen A. Riotto

My commission expires August 20, 2022



KATHLEEN A RIOTTO  
Commission # GG 228045  
Expires August 20, 2022  
Bonded Thru Budget Notary Services

In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in the proceeding should contact Lisa K. B. Roberts, at least forty-eight (48) hours prior to the date of the hearing. Ms. Roberts may be contacted by telephone at (386) 758-1005 or by Telecommunication Device for Deaf at (386) 758-2139.

506631  
May 10, 2019

NOTICE OF PUBLIC HEARINGS  
CONCERNING AMENDMENTS TO THE COLUMBIA COUNTY LAND DEVELOPMENT REGULATIONS

BY THE PLANNING AND ZONING BOARD OF COLUMBIA COUNTY, FLORIDA, SERVING ALSO AS THE LOCAL PLANNING AGENCY OF COLUMBIA COUNTY, FLORIDA, NOTICE IS HEREBY GIVEN that, pursuant to Sections 163.3161 through 163.3248, Florida Statutes, as amended, and the Columbia County Land Development Regulations, as amended, hereinafter referred to as the Land Development Regulations, objections, recommendations and comments concerning the amendments, as described below, will be heard by the Planning and Zoning Board of Columbia County, Florida, serving also as the Local Planning Agency of Columbia County, Florida, at public hearings on May 23, 2019 at 6:05 p.m., or as soon thereafter as the matters can be heard, in the School Board Administrative Complex located at 372 West Duval Street, Lake City, Florida.

LDR 19-01, an application by the Board of County Commissioners, to amend the text of the Land Development Regulations, by creating Section 4.2.33, Entitled Accessory Dwelling Units.

The public hearings may be continued to one or more future date. Any interested party shall be advised that the date, time and place of any continuation of the public hearings shall be announced during the public hearings and that no further notice concerning the matters will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearings.

At the aforementioned public hearings, all interested parties may appear to be heard with respect to the amendments. Copies of the amendments are available for public inspection at the Office of the County Planner, County Administrative Offices located at 135 Northeast Hernando Avenue, Lake City, Florida, during regular business hours.

All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Copies of the amendments are available for public inspection at the Office of the County Planner, County Administrative Offices located at 135 Northeast Hernando Avenue, Lake City, Florida, during regular business hours.

All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



LAKE CITY REPORTER CLASSIFIED ADVANTAGE

Take Advantage of the Reporter Classifieds!

755-5440

General Information

Advertising copy is subject to approval by the Publisher who reserves the right to edit, reject, or classify all advertisements under appropriate headings. Copy should be checked for errors by the advertiser on the first day of publication. Credit for published errors will be allowed for the first insertion for that portion of the advertisement which was incorrect. Further, the Publisher shall not be liable for any omission of advertisements ordered to be published, nor for any general, special or consequential damages. Advertising language must comply with Federal, State or local laws regarding the prohibition of discrimination in employment, housing and public accommodations. Standard abbreviations are acceptable; however, the first word of each ad may not be abbreviated.

GARAGE SALE \$17.50 4 Lines x 3 Days Includes 2 Signs Each additional line \$1.65

Placing An Ad

Table with columns: Ad to Appear, Call by, Email by. Rows for Tuesday, Wednesday, Thursday, Friday, Sunday with specific times.

You can call us at 755-5440, Monday through Friday from 8:00 a.m. to 5:00 p.m. Some people prefer to place their classified ads in person, and some ad categories will require prepayment. Our office is located at 180 East Duval Street. You can also fax or email your ad copy to the Reporter. FAX: 386-752-9400 Please direct your copy to the Classified Department. EMAIL: classifieds@lakecityreporter.com

Cancellations, Changes, and Billing Questions

Ad Errors: Please read your ad on the first day of publication. We accept responsibility for only the first incorrect insertion, and only the charge for the ad space in error. Please call 755-5440 immediately for prompt correction and billing adjustments. Advertising deadlines apply for cancellation. Billing Inquiries: Call 755-5440. Should further information be required regarding payments or credit limits, your call will be transferred to the accounting department.

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT, IN AND FOR COLUMBIA COUNTY, FLORIDA U.S. BANK TRUST, N.A., AS TRUSTEE FOR LSF9 MASTER PARTICIPATION TRUST Plaintiff, Case No. 2019-CA-000124 -vs- KIMBERLY A. MANNING A/K/A KIM MANNING; ET AL, Defendant(s) NOTICE OF ACTION TO: KIMBERLY A. MANNING A/K/A KIM MANNING, County Administrative Offices located at 135 North-northwest, Fernandina Avenue, Lake City, Florida, during regular business hours. All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need to contact the Clerk of the Court at 800.955.8770 or 800.955.8771.

ORDINANCE NO. 2019-2113 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-02, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL HIGHWAY INTERCHANGE (CHI) TO CITY COMMERCIAL GENERAL (CG) AND CITY COMMERCIAL INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2114 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-03, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL HIGHWAY INTERCHANGE (CHI) TO CITY COMMERCIAL GENERAL (CG) AND CITY COMMERCIAL INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2115 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-04, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL HIGHWAY INTERCHANGE (CHI) TO CITY COMMERCIAL GENERAL (CG) AND CITY COMMERCIAL INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2109 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY, FLORIDA, PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

The public hearing may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearing shall be announced during the public hearing. No further notice concerning the matter will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing. All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need to contact the Clerk of the Court at 800.955.8770 or 800.955.8771.

NOTICE OF ENACTMENT OF ORDINANCES BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA. NOTICE IS HEREBY GIVEN THAT THE ORDINANCES, WHICH TITLES ARE LISTED HEREIN, WILL BE CONSIDERED FOR ENACTMENT BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AT A PUBLIC HEARING TO BE HELD AT 6:00 P.M. ON MAY 20, 2019 AT 6:00 P.M., OR AS SOON THEREAFTER AS THE MATTERS CAN BE HEARD, IN THE CITY COUNCIL MEETING ROOM, SECOND FLOOR, CITY HALL LOCATED AT 205 NORTH MARION AVENUE, LAKE CITY, FLORIDA. COPIES OF THE SAID ORDINANCES MAY BE INSPECTED BY ANY MEMBER OF THE PUBLIC AT THE OFFICE OF THE CITY CLERK, CITY HALL LOCATED AT 205 NORTH MARION AVENUE, LAKE CITY, FLORIDA, DURING REGULAR BUSINESS HOURS. ON THE DATE, TIME AND PLACE FIRST ABOVE MENTIONED, ALL INTERESTED PERSONS MAY APPEAR AND BE HEARD WITH RESPECT TO THE ORDINANCES. THE TITLES OF SAID ORDINANCES READ, AS FOLLOWS:

ORDINANCE NO. 2019-2105 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE TEXT OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-01, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL GENERAL (CG), MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY INCREASING THE FLOOR AREA RATIO FROM 0.25 TO 1.0; PROVIDING FOR AMENDING SECTION 4.13.9 ENTITLED COMMERCIAL INTENSIVE (CI), MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY INCREASING THE FLOOR AREA RATIO FROM 0.25 TO 1.0; PROVIDING FOR AMENDING SECTION 4.15.9 ENTITLED COMMERCIAL HIGHWAY INTERCHANGE (CHI), MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY INCREASING THE FLOOR AREA RATIO FROM 0.25 TO 1.0; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2112 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE TEXT OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-01, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL GENERAL (CG), MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY INCREASING THE FLOOR AREA RATIO FROM 0.25 TO 1.0; PROVIDING FOR AMENDING SECTION 4.15.9 ENTITLED COMMERCIAL HIGHWAY INTERCHANGE (CHI), MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY INCREASING THE FLOOR AREA RATIO FROM 0.25 TO 1.0; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2104 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE ELEMENT MAP OF THE CITY OF LAKE CITY, FLORIDA, PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2106 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY, FLORIDA, PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2111 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY, FLORIDA, PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

NOTICE OF PUBLIC HEARINGS CONCERNING AMENDMENTS TO THE COLUMBIA COUNTY LAND DEVELOPMENT REGULATIONS. BY THE PLANNING AND ZONING BOARD OF COLUMBIA COUNTY, FLORIDA, SERVING ALSO AS THE LOCAL PLANNING AGENCY OF COLUMBIA COUNTY, FLORIDA. NOTICE IS HEREBY GIVEN THAT, PURSUANT TO SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED, AND THE COLUMBIA COUNTY LAND DEVELOPMENT REGULATIONS, AS DESCRIBED BELOW, WILL BE HEARD BY THE PLANNING AND ZONING BOARD OF COLUMBIA COUNTY, FLORIDA, ON MAY 10, 2019 AT 6:05 P.M., OR AS SOON THEREAFTER AS THE MATTERS CAN BE HEARD, IN THE SCHOOL BOARD ADMINISTRATIVE COMPLEX LOCATED AT 372 WEST DUVAL STREET, LAKE CITY, FLORIDA.

ORDINANCE NO. 2019-2113 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-02, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL GENERAL (CG) AND CITY COMMERCIAL INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2114 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-03, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL GENERAL (CG) AND CITY COMMERCIAL INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2109 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY, FLORIDA, PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2105 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z-19-04, BY THE CITY COUNCIL, PROVIDING FOR REZONING FROM COUNTY COMMERCIAL GENERAL (CG) AND CITY COMMERCIAL INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE NO. 2019-2104 AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE ELEMENT MAP OF THE CITY OF LAKE CITY, FLORIDA, PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

The public hearings may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearings shall be announced during the public hearing and that no further notice concerning the matters will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing.

The public hearings may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearings shall be announced during the public hearing and that no further notice concerning the matters will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing.

The public hearings may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearings shall be announced during the public hearing and that no further notice concerning the matters will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing.

The public hearings may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearings shall be announced during the public hearing and that no further notice concerning the matters will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing.

The public hearings may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearings shall be announced during the public hearing and that no further notice concerning the matters will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing.

The public hearing may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearing shall be announced during the public hearing. No further notice concerning the matter will be published, unless said continuation exceeds six calendar weeks from the date of the above referenced public hearing. All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need to contact the Clerk of the Court at 800.955.8770 or 800.955.8771.

THE LAKE CITY REPORTER

Lake City, Columbia County, Florida

Legal Copy  
As Published


STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Before the undersigned authority personally appeared Todd Wilson  
who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at  
Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

Legal  
in the matter of Notice of Enactment of Ordinance

in the \_\_\_\_\_ Court, was published  
in said newspaper in the issues of June 7, 2019

Affiant further says that The Lake City Reporter is a newspaper published at Lake  
City in said Columbia County, Florida, and that the said newspaper has heretofore been  
continuously published in said Columbia County, Florida, and has been entered as second  
class mail matter at the post office in Lake City, in said Columbia County, Florida, for a  
period of one year next preceding the first publication of the attached copy of advertise-  
ment; and affiant further says that he has neither paid nor promised any person, firm or  
corporation any discount, rebate, commission or refund for the purpose of securing this  
advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 7 day of June  
A.D., 2019  
 KATHLEEN ARIOTTO  
Commission # GG 228945  
Expires August 20, 2022  
Under The Great Seal of the State  
Kathleen Ariotto  
Notary Public

NOTICE OF ENACTMENT OF  
ORDINANCES  
BY THE BOARD OF COUNTY  
COMMISSIONERS OF  
COLUMBIA COUNTY, FLORI-  
DA

NOTICE IS HEREBY GIVEN  
that the ordinance, which this  
notification appears will be con-  
sidered for enactment by the  
Board of County Commis-  
sioners of Columbia County, Flori-  
da, at public hearings on June  
20, 2019 at 5:30 p.m., or as  
soon thereafter as the matters  
can be heard, in the School  
Board Administrative Complex  
located at 372 West Duval  
Street, Lake City, Florida.  
Copies of said ordinances may  
be inspected by any member of  
the public at the Office of the  
County Manager, County Ad-  
ministrative Offices located at  
135 Northeast Hamando Av-  
enue, Lake City, Florida, during  
regular business hours. On the

date, time and place first above  
mentioned, all interested per-  
sons may appear and be heard  
with respect to the ordinances.  
The title of said ordinances  
reads, as follows:

ORDINANCE NO 2019-07  
AN ORDINANCE OF  
COLUMBIA COUNTY, FLORI-  
DA, AMENDING ORDINANCE  
NO. 96-1, THE COLUMBIA  
COUNTY LAND DEVELOP-  
MENT REGULATIONS, AS  
AMENDED; RELATING TO AN  
AMENDMENT TO THE TEXT  
OF THE COLUMBIA COUNTY  
LAND DEVELOPMENT REGU-  
LATIONS, PURSUANT TO AN  
APPLICATION, LDR-18-01, BY  
BOARD OF COUNTY COM-  
MISSIONERS, CREATING  
SECTION 4.2.33, ENTITLED  
ACCESSORY DWELLING  
UNITS; PROVIDING SEVER-  
ABILITY; REPEALING ALL  
ORDINANCES IN CONFLICT;  
AND PROVIDING AN EFFEC-  
TIVE DATE.

The public hearings may be  
continued to one or more future  
dates. Any interested party shall  
be advised that the date, time  
and place of any continuation of  
the public hearings shall be an-  
nounced during the public hear-  
ings and that no further notice  
concerning the matters will be  
published, unless said contin-  
uation exceeds six calendar  
weeks from the date of the  
above referenced public hear-  
ings.

All persons are advised that, if  
they decide to appeal any deci-  
sions made at the public hear-  
ings, they will need a record of  
the proceedings and, for such  
purpose, they may need to en-  
sure that a verbatim record of  
the proceedings are made,  
which record includes the testi-  
mony and evidence upon which  
the appeal is to be based.

In accordance with the Ameri-  
cans with Disabilities Act, per-  
sons needing a special accom-  
modation or an interpreter to  
participate in the proceeding  
should contact Lisa K. B.  
Roberts, at least forty-eight (48)  
hours prior to the date of the  
hearing. Ms. Roberts may be  
contacted by telephone at (386)  
758-1005 or by Telecommuni-  
cation Device for Deaf at (386)  
758-2139.

512792  
June 7, 2019

MOST ADS LESS THAN \$10 PER DAY

LAKE CITY REPORTER CLASSIFIED ADVERTISEMENT ADVANTAGE

Take Advantage of the Reporter Classifieds! 755-5440

You can call us at 755-5440, Monday through Friday from 8:00 a.m. to 5:00 p.m. ... We prefer to place their classified ads in person...

General Information Advertising copy is subject to approval by the Publisher who reserves the right to edit, reject, or classify all advertisements under appropriate headings...

Placing An Ad

Table with columns: Ad to Appear, Call by, Email by. Rows for Tuesday, Wednesday, Thursday, Friday, Sunday with corresponding times.

Cancellations, Changes, and Billing Questions

Ad Errors: Please read your ad on the first day of publication. We accept responsibility for only the first incorrect insertion...

GARAGE SALE \$17.50 4 Lines + 3 Days Includes 2 Signs Each additional line \$1.65

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT ... FOR COLUMBIA COUNTY, FLORIDA ... CIVIL ACTION ...

this notice; if you are hearing impaired call (800) 955-8771; if your voice impaired, call (800) 955-8770 ...

The name of the Decedent, the designation of the court in which the administration of this estate is pending and the file number are indicated above ...

record includes the testimony and evidence upon which the appeal is to be based. In actuality can be obtained from ...

approximately 12 miles east of Lake City. Additional information regarding this project or activity can be obtained from ...

305-GENER

Early Learning Position Assists with the coordination of early childhood services delivered through various child care programs ...

Current Address: Unknown YOU ARE NOTIFIED THAT AN ACTION TO FORECLOSE A MORTGAGE ON THE FOLLOWING PROPERTY IN Columbia County, Florida ...

513436 June 7, 14, 2019 COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS ...

512001 May 31, 2019 NOTICE TO CONTRACTORS Notice is hereby given that sealed bids will be received in the Columbia County Managers office until 2:00 P.M. on July 8, 2019 ...

513444 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

TOGETHER WITH A MOBILE HOME LOCATED THEREON AS A PERMANENT FIXTURE AND APPURTENANCE THERETO DESCRIBED AS A 2014 LIVE OAK HOMES DOUBLE WIDE MOBILE HOME BEARING TITLE NUMBERS 116072582 AND 116072606 ...

513431 June 7, 14, 2019 COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS INVITATION TO BID Motor Graders BID NO. 2019-K Please be advised that Columbia County desires to accept bids on the above referenced items ...

512001 May 31, 2019 FLK/BML 6/24/2019 NOTICE OF PUBLIC HEARING ON ENACTMENT OF ORDINANCE BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA ...

512972 June 7, 2019 ACCOUNTING ASSISTANT Opportunity to Comment on the Maple Creek Ecological Restoration Project ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

513522 June 7, 14, 2019 IN THE CIRCUIT COURT FOR COLUMBIA COUNTY, FLORIDA PROBATE DIVISION FILE NUMBER: 19-131-CP ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

512972 June 7, 2019 ACCOUNTING ASSISTANT Opportunity to Comment on the Maple Creek Ecological Restoration Project ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

513419 June 7, 2019 AN ORDINANCE OF COLUMBIA COUNTY, FLORIDA, AMENDING ORDINANCE 2019-04 ...

405-YARD A E 4 am: 6/8, 8-7 228 SW Royal Ct, Branford Hwy left on 242 food signs. J/women's clothes, baby/toddler gear/clothes, HH, furniture.



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 14, 2019

Meeting Date: June 20, 2019

Name: David Kraus

Department: Bcc Administration

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "DK", written over a horizontal line.

### 1. Nature and purpose of agenda item:

Hold a second public hearing for the CDBG 2018 Grant Application and adopt Resolution 2019R-17 authorizing application for CDBG-ED funds

### 2. Recommended Motion/Action:

To Approve Resolution 2019R-17

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.

**RESOLUTION NO. 2019R - 17**

**RESOLUTION OF THE COUNTY COMMISSION OF COLUMBIA COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN, OR THE COUNTY MANAGER, TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR APPROVAL OF COLUMBIA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ECONOMIC DEVELOPMENT APPLICATION, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Columbia County, Florida, in regular session this June 20, 2019 as follows:

WHEREAS, Columbia County is experiencing a need for economic development funds to assist the community through the creation of jobs primarily for persons from low-to-moderate income households.

Now, therefore, be it resolved by the County Commission of Columbia County that:

SECTION 1. The Community Development Block Grant program is declared to be a workable program for providing needed physical improvements to benefit low-to-moderate income households indicated in the proposed Fiscal Funding Year (FFY) 2018 CDBG application.

SECTION 2. The County Commission directs the Chairman or the County Manager to sign all necessary certifications of the Community Development Block Grant application.

SECTION 3. The County Commission directs the Chairman or the County Manager to execute and submit the FFY 2018 Economic Development CDBG application to the Florida Department of Economic Opportunity (FDEO) for state approval.

SECTION 4. The County Commission authorizes the Chairman or the County Manager to submit additional information in a timely manner as may be required by the FDEO application, award agreement or other State or Federal request related to said application and award agreement.

SECTION 5. The proposed CDBG application is consistent with the local comprehensive plan.

SECTION 6. The proposed CDBG application is consistent with the County's adopted Community Development Plan.

SECTION 7. That this Resolution shall take effect immediately upon its passage.

ATTEST:

COUNTY

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

APPROVED AS TO FORM  
AND CORRECTNESS

\_\_\_\_\_  
County Attorney

**COLUMBIA COUNTY  
NOTICE OF SECOND PUBLIC HEARING  
FFY 2018 PROPOSED CDBG ECONOMIC DEVELOPMENT APPLICATION**

Columbia County is applying to the Florida Department of Economic Opportunity (FDEO) for Small Cities Community Development Block Grant (CDBG) for the Fiscal Funding Year (FFY) 2018 cycle as eligible and needed for funding approval. The County is considering applying under the Economic Development Category for a \$1,400,000 grant. The CDBG funds must benefit low-to-moderate income (LMI) persons. **The proposed project includes extension of water, sewer, gas and street to accommodate the job creation business, a Distribution Center off Bell Road at US 441. The project will be located on a new access road off Bell Road near US 441 and I-75, Columbia County, Florida within the unincorporated area of the County.** Forty-three (43) new full-time equivalent positions are expected to be created because of the project. Fifty-one percent (51%) of the jobs must be made available to persons of LMI households based on pre-employment income. The preliminary activities and estimated dollar amount and percentage benefit to low-to-moderate income (LMI) persons for which the County is applying subject to public comment are:

<b>ECONOMIC DEVELOPMENT ACTIVITIES</b>	<b><u>CDBG Budget</u></b>	<b><u>LMI %</u></b>	<b><u>Participating Party Leverage Funds</u></b>	<b><u>Other Funds</u></b>	<b><u>Quantity</u></b>	<b><u>Street Locations</u></b>	<b><u>Totals</u></b>
Sewer Mains	\$326,000	51%	\$0	\$0	1900 lf	Near Bell Road	\$326,000
Water Mains	\$150,000	51%	\$0	\$0	1900 lf	Near Bell Road	\$150,000
Gas Mains	\$50,000	51%	\$0	\$0	1900 lf	Near Bell Road	\$50,000
Streets	\$476,000	51%	\$0	\$0	1800 lf	Near Bell Road	\$476,000
Building Construction	\$0	51%	\$0	\$60,000,000	1 Building and Site	Near Bell Road	\$60,000,000
Administration	\$120,000	n/a	\$0	\$0	n/a	n/a	\$120,000
Engineering	\$278,000	n/a	\$0	\$0	n/a	n/a	\$278,000
<b>TOTAL PROJECT</b>	<b>\$1,400,000</b>	<b>n/a</b>	<b>\$0</b>	<b>\$60,000,000</b>	<b>n/a</b>	<b>n/a</b>	<b>\$61,400,000</b>

*NOTES: These preliminary estimates are considered estimates only for the purposes of budgeting. Final cost will be determined by actual bids.*

A public hearing to provide citizens an opportunity to comment on the application will be held in the auditorium of the School Board Administrative Complex located at 372 West Duval Street, Lake City, Florida on Thursday, June 20, 2019 at 5:30 p.m., or as soon as possible thereafter. A draft copy of the application will be available for review by June 14<sup>th</sup>, 2019 at Noon EDT at the offices of David Kraus below. A final copy of the application will be made available at the Columbia County offices located at 135 NE Hernando Ave in Lake City, FL on Monday through Friday between the hours of 9:00 a.m. to 4:00 p.m. within five days after submission of the application. The application is estimated to be submitted to FDEO on or about July 6, 2019. **To obtain additional information or to submit written comments concerning the application contact David Kraus, Assistant County Manager at david\_kraus@columbiacountyfla.com or (386) 758-1178.**

The public hearing is being conducted in a disability accessible location. Any non-English speaking person wishing to attend the public hearing or any disabled person requiring special accommodations or an interpreter for the hearing or visually impaired should contact Ms. Lisa Roberts, Human Resources Director at (386) 758-1006 (Voice), or via Florida Relay Service 711, or by e-mail: [david\\_kraus@columbiacountyfla.com](mailto:david_kraus@columbiacountyfla.com). Request for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service.



**A short FAIR HOUSING TRAINING activity will be conducted immediately after the public hearing for the local officials and the public.**

Pursuant to Section 102 of the HUD Reform Act of 1989, the following disclosures will be submitted to DEO with the application. The disclosures will be made available by Columbia County and FDEO for public inspection upon request. These disclosures will be available on and after the date of submission of the application and shall continue to be available for a minimum period of five years.

1. Other Government (federal, state, and local) assistance to the project in the form of a gift, grant, loan, guarantee, insurance payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect benefit by source and amount;
2. The identities and pecuniary interests of all developers, contractors, or consultants involved in the application for assistance or in the planning or development of the project or activity;
3. The identities and pecuniary interests of any other persons with a pecuniary interest in the project that can reasonably be expected to exceed \$50,000 or 10% of the grant request (whichever is lower);
4. For those developers, contractors, consultants, property owners, or others listed in two (2) or three (3) above which are corporations, or other entities, the identification and pecuniary interests by corporation or entity of each of officer, director, principal stockholders, or other official of the entity;
5. The expected sources of all funds to be provided to the project by each of the providers of those funds and the amount provided; and
6. The expected uses of all funds by activity and amount.

**Columbia County  
By – David Kraus**

**Fair Housing/Disability Access Jurisdiction and Equal Opportunity Employer**  
.....

**To be advertised Thursday, June 13th, 2019 or at least 5 days prior to meeting, but no greater than 30 days prior to the meeting (not including the day of the meeting).**

**PLEASE PROVIDE CERTIFICATION OF PUBLICATION IMMEDIATELY FOLLOWING PUBLICATION**



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 14, 2019

Meeting Date: June 20, 2019

Name: David Kraus

Department: Bcc Administration

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "DK", written over a horizontal line.

### 1. Nature and purpose of agenda item:

**Hold a Fair Housing event in accordance with CDBG regulations**

### 2. Recommended Motion/Action:

**None**

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 14, 2019

Meeting Date: June 20, 2019

Name: Penny Stanley

Department: BCC Administration

Division Manager's Signature: \_\_\_\_\_

*Ben Scott*

### 1. Nature and purpose of agenda item:

Ronald Williams, Commissioner  
(1) Canvassing Board Members - Commissioners Toby Witt, Board Member and Commissioner Rocky Ford, Alternate Member

### 2. Recommended Motion/Action:

Requesting Approval

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 7, 2019

Meeting Date: June 20, 2019

Name: Brandon M. Stubbs

Department: Building And Zoning

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "B. Stubbs", written over a horizontal line.

### 1. Nature and purpose of agenda item:

Evaluation & Appraisal Report Notification Letter - As part of the Evaluation & Appraisal Report ("EAR") process, the County is required to notify the Florida Department of Economic Opportunity ("DEO") as to whether or not amendments are required to the Comprehensive Plan to be in compliance with amended state law. This notification letter and list of proposed amendments is required to be submitted to DEO by July 1, 2019. County staff has been working with the North Central Florida Regional Planning Council ("NCFRPC") to identify required updates to the County's Comprehensive Plan. In the packet is a letter to DEO notifying that changes will be made to the County's Comprehensive Plan and attached to the letter is a list of proposed amendments to be made.

### 2. Recommended Motion/Action:

Adopt the EAR Notification Letter and approve County staff to submit the EAR Notification Letter to DEO by July 1, 2019.

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

June 20, 2019

Mr. D. Ray Eubanks, Plan Review Administrator  
Florida Department of Economic Opportunity  
Division of Community Development  
107 East Madison Street  
Caldwell Building, First Floor  
Tallahassee, FL 32399-4120

MAILED VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED  
NO. 91 7108 2133 3938 9656 3838

**RE: Evaluation & Appraisal Report Notification Letter**

Dear Mr. Eubanks:

Pursuant to Section 163.319, Florida Statutes, each local government is required to notify the state land planning agency as to its determination of whether plan amendments are necessary to reflect changes in state requirements. After conducting an evaluation of the comprehensive plan, it is the determination of the County that amendments are necessary to reflect changes in state requirements. Therefore, the County will prepare and transmit amendments by June 20, 2020 for review, pursuant to Section 163.3184, Florida Statutes.

Brandon M. Stubbs, County Planner, is the person who is familiar with this matter and can be contacted in writing at P.O. Drawer 1529, Lake City, Florida 32056, by telephone: 386.754.7119, or by email: [bstubbs@columbiacountyfla.com](mailto:bstubbs@columbiacountyfla.com).

Sincerely,

Ronald Williams  
Chair

BOARD MEETS THE FIRST THURSDAY AT 5:30 P.M.  
AND THIRD THURSDAY AT 5:30 P.M.

# County Comprehensive Plan Consistency

---

## Analysis of the Columbia County Comprehensive Plan for Consistency with Statutory Requirements

The Evaluation and Appraisal Report process requires that the County address relevant changes to the state comprehensive plan, strategic regional policy plan, the requirements of Chapter 163, Florida Statutes, since the adoption of the original plan or the most recent evaluation and appraisal report update amendments.

### **State Comprehensive Plan**

In 1999 the State Comprehensive Plan, Chapter 187, F.S., was amended by Chapter 999-378 in Section 187.201(1) to include policies related to urban and downtown revitalization.

Chapter 2002-387 repealed the education goals and policies in 187.201(1) of the State Comprehensive Plan and also amended policies in 2002.

The County Comprehensive Plan is consistent with State Comprehensive Plan in Chapter 187 F.S. The Evaluation based amendments may include some refinements to the Goals, Objectives, and Policies that further its consistency with added state Comprehensive Plan policies.

### **Strategic Regional Policy Plan**

There have been changes to the Strategic Regional Policy Plan since the County last adopted Evaluation and Appraisal Report based amendments to the Comprehensive Plan. The Strategic Regional Policy Plan was last updated in August of 2018. Therefore, the County's Evaluation based amendments will include some refinements to further its consistency with the updated Strategic Regional Policy Plan, particularly the Regionally Significant Natural Resources Maps.

### **Statutory and Rule Requirements**

The following table presents the statutory and rule changes, in a summary format, from the date of the County's last Evaluation and Appraisal Report in 2012 thru 2018.

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
<b>2012 [Chapters 2012-5, 2012-75, 2012-83, 2012-90, 2012-96 and 2012-99 <u>Laws of Florida</u>]</b>					
1	Rewords the definition of “farm” to the same meaning provided in s. 823.14	163.3162(2)(a)	X	Procedural. No action necessary.	
2	Rewords the definition of farm operation to the same meaning provided in s. 823.14	163.3162(2)(b)	X	Procedural. No action necessary.	
3	Adds a definition of “governmental entity,” which has the same meaning provided in s.164.1031. The term does not include a water control district or a special district created to manage water.	163.3162(2)(d)	X	Procedural. No action necessary.	
4	Changes “county” to “governmental entity”	163.3162(3)(b)	X	Procedural. No action necessary.	
5	Changes “county” to “governmental entity”	163.3162(3)(c)	X	Procedural. No action necessary.	
6	Changes “county” to “governmental entity”	163.3162(3)(c)3.	X	Procedural. No action necessary.	
7	Changes “county” to “governmental entity”	163.3162(3)(c)3.(i)	X	Procedural. No action necessary.	
8	Adds provisions related to agricultural enclaves	163.3162 Note	X	Procedural. No action necessary.	
9	Provides that any local government charter provision that was in effect as of June 1, 2011 for an initiative or referendum process for development orders or comprehensive plan amendments may be retained and implemented	163.3167(8)	X		
10	Changes the “preparation of the periodic reports” to “the periodic evaluation and appraisal of the comprehensive plan”	163.3174(4)(b)	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
11	Adds “advisory” to define the commanding officer’s comments on the impact of proposed changes on military bases, and requires the comments to be based on appropriate data and analysis which must be provided to the local government with the comments	163.3175(5)	X	Procedural. No action necessary.	
12	Requires local governments to consider the commanding officer’s comments in the same manner as comments from other reviewing agencies, and deletes the language that states the comments are not binding.	163.3175(5)(d)	X		
13	Adds language requiring the local government to consider the accompanying data and analysis provided by the commanding officer, in addition to the comments, and adds language stating that consideration shall be based on how the change relates to the strategic mission of the base, public safety and the economic vitality of the base while respecting private property rights	163.3175(6)	X		
14	Changes the “University of Florida’s Bureau of Economic and Business Research” to the “Office of Economic and Demographic Research” and adds language stating that population projections must, at a minimum, reflect each area’s proportional share of the total county population and the total county population growth	163.3177(1)(f)3.	X	Procedural. No action necessary.	
15	Changes the “University of Florida’s Bureau of Economic and Business Research” to the “Office of Economic and Demographic Research”	163.3177(6)(a)4.	X	Procedural. No action necessary.	



## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
16	Changes the requirement that future land use map amendments be based on an analysis of the minimum amount of land needed as determined by the local government, to instead be based on an analysis of the minimum amount of land needed to achieve the requirements of the statute	163.3177(6)(a)8.c.	X	Procedural. No action necessary.	
17	Deletes the requirement that the housing element be based in part on an inventory taken from the latest Census	163.3177(6)(f)2.	X	Procedural. No action necessary.	
18	Moves the exemptions from having a public school interlocal agreement from s. 163.3180(6)(i) to s.163.31777(3)	163.31777(3)	X	Procedural. No action necessary.	
19	Adds language requiring each local government exempt from having a public school interlocal agreement to assess at the time of evaluation and appraisal if the local government still meets the requirements for exemptions described in s. 163.31777(3). Each local government that is exempt must comply with the interlocal agreement provisions within one year of a new school within the municipality being proposed in the 5-year district facilities work program	163.31777(4)	X	Procedural. No action necessary.	
20	Replaces “Department of Community Affairs” with “state land planning agency” and changes the language that stated intermodal transportation facilities “shall” not be designated as developments of regional impact to “may” not be designated as developments of regional impact.	163.3178(3)	X	Procedural. No action necessary.	
21	Deletes the provision that the Coastal Resources Interagency Management Committee shall identify incentives to encourage local governments to adopt siting plans and uniform criteria and standards to be used by local governments to implement state goals related to marina siting	163.3178(6)	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
22	Adds language stating that an amendment that rescinds concurrency shall be processed under the expedited state review process, and is not required to be transmitted to reviewing agencies for comment, except for agencies that have requested transmittal, and for municipal amendments, it must be transmitted to the county. A copy of the adopted amendment shall be transmitted to the state land agency. If the amendment rescinds transportation or school concurrency, the adopted amendment must also be sent to the Department of Transportation or Department of Education, respectively.	163.3180(1)(a)	X	Procedural. No action necessary.	
23	Provides general rewording. Adds language to clarify that the choice of one or more municipality to not adopt school concurrency does not preclude implementation of school concurrency within other jurisdictions of the school district.	163.3180(6)(a)	X	Procedural. No action necessary.	
24	Moved to s. 163.31777(3)	163.3180(6)(i)	X	Procedural. No action necessary.	
25	Adds developments that are proposed under s. 380.06(24)(x) to the list of amendments that must follow the state coordinated review process.	163.3184(2)(c)	X	Procedural. No action necessary.	
26	Added the word "working" to clarify the number of days a local government has to transmit an amendment	163.3184(3)(b)1.	X	Procedural. No action necessary.	
27	Changed the time limit for the reviewing agencies' transmittal to 30 days "after" instead of "from" the date the amendment was received	163.3184(3)(b)2.	X	Procedural. No action necessary.	
28	Added the word "working" to clarify the number of days a local government has to transmit an amendment	163.3184(3)(c)2.	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
29	Changes the time limit a local government has to transmit an amendment from “immediately following” the first public hearing to “within 10 working days after” the first public hearing	163.3184(4)(b)	X	Procedural. No action necessary.	
30	Added the word “working” to clarify the number of days a local government has to transmit an amendment	163.3184(4)(e)2.	X	Procedural. No action necessary.	
31	Corrects the citation related to plan amendment package completeness from (3)(c)3. To (4)(e)3.	163.3184(5)(b)	X	Procedural. No action necessary.	
32	Changes the time limit by which the Administration Commission must enter into a final order from 45 days after the receipt of the recommended order to the time period specified in s. 120.569.	163.3184(5)(d)	X	Procedural. No action necessary.	
33	Changes the time limit for the state land planning agency to submit a not in compliance recommended order to the Administration Commission from no later than 30 days after the receipt of the recommended order to the time period provided in s. 120.569	163.3184(5)(e)1.	X	Procedural. No action necessary.	
34	Changes the time limit by which the state land planning agency must enter into an in compliance final order from 30 days after the receipt of the recommended order to the time period provided in s. 120.569	163.3184(5)(e)2.	X	Procedural. No action necessary.	
35	Changes the time period by which the state land planning agency must issue a cumulative notice of intent from “upon receipt of a plan or plan amendment adopted pursuant to a compliance agreement” to “within 20 days after receiving a complete plan or plan amendment adopted pursuant to a compliance agreement”	163.3184(6)(f)	X	Procedural. No action necessary.	
36	Changes the statutory reference for the Florida Small Cities Community Development Block Grant program	163.3184(8)(b)1.a.	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
37	Changes "subsection" to "section"	163.3184(12)	X	Procedural. No action necessary.	
38	Changes "in accordance with" to "pursuant to" and adds (4) to the 163.3184 citation.	163.3191(3)	X	Procedural. No action necessary.	
39	Replaces "Department of Community Affairs" with "state land planning agency" and "this" Act to "the Community Planning Act"	163.3204	X	Procedural. No action necessary.	
40	Changes the citation that refers to the sanctions that can be the sole issue before the Administration Commission when land development regulations are inconsistent with the comprehensive plan from s.163.3184(11)(a) or (b) to s. 163.3184(8)(a) or (b)1. or 2.	163.3213(6)	X	Procedural. No action necessary.	
41	Changes the definition of state land planning agency to refer to the Department of Economic Opportunity instead of the Department of Community Affairs	163.3221(14)	X	Procedural. No action necessary.	
42	Deletes the reference to s. 163.3177(11)	163.3245(1)	X	Procedural. No action necessary.	
43	Deletes the requirement that the department provide an annual status report to the legislature regarding every optional sector plan.	163.3245(7)	X	Procedural. No action necessary.	
44	Adds "or her" to "his consent to the master plan"	163.3245(9)	X	Procedural. No action necessary.	
45	Replaces "Department of Community Affairs" with "state land planning agency"	163.3246(1)	X	Procedural. No action necessary.	
46	Replaces "Secretary of Community Affairs" with "executive director of the state land planning agency"	163.3247(5)(a)	X	Procedural. No action necessary.	
47	Replaces "Department of Community Affairs" with "state land planning agency"	163.3247(5)(b)	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
48	Removes the word “county” from “board of commissioners”	163.3248(6)	X	Procedural. No action necessary.	
<b>2013 [Chapters 2013-15, 2013-78,2013-115,2013-213,2013-224 and 2013-239 <u>Laws of Florida</u>]</b>					
1	Re-numbers section 163.3162(3)(b)-(j) as 163.3162(3)(c)-(k) in order to accommodate new section 163.3162(3)(b) – see item 4 below.	163.2136(3)(c)-(k) [re-numbered]	X	Procedural. No action necessary.	
2	Amends the definition of “governmental entity” in the provisions for agricultural lands and practices, clarifying that in addition to not including a water control district established under chapter 298 or a special district created by special act for water management purposes, the term does not include a water management district.	163.3162(2)(d)	X	Procedural. No action necessary.	
3	Replaces “county” with “governmental entity.”	163.3162(3)(a)	X	Procedural. No action necessary.	
4	Prohibits a governmental entity from charging a fee on a specific agricultural activity of a bona fide farm operation on land classified as agricultural land pursuant to s. 193.461, if such agricultural activity is regulated through implemented best management practices, interim measures, or regulations adopted as rules under chapter 120 by the Department of Environmental Protection, the Department of Agriculture and Consumer Services, or a water management district as part of a statewide or regional program; or if such agricultural activity is expressly regulated by the United States Department of Agriculture, the United States Army Corps of Engineers, or the United States Environmental Protection Agency.	163.3162(3)(b) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
5	Clarifies the provisions for growth management that an initiative or referendum process in regard to any development order is prohibited. Removes language that allowed an initiative or referendum process by a local government charter in effect as of June 1, 2011 to be retained and implemented.	163.3167(8)(a) [New]	X	Procedural. No action necessary.	
6	Clarifies that an initiative or referendum process in regard to any local comprehensive plan amendment or map amendment is prohibited, except for those amendments that affect more than five parcels of land if it is expressly authorized by specific language in a local government charter that was lawful and in effect on June 1, 2011. A general local government charter provision for an initiative or referendum process is not sufficient.	163.3167(8)(b) [New]	X	Procedural. No action necessary.	
7	States the intent of the Legislature is to prohibit any initiative and referendum in regard to any development order, and prohibit any initiative and referendum in regard to any local comprehensive plan or map amendment except as specifically and narrowly permitted in paragraph (b). States these prohibitions are remedial in nature and apply retroactively to any initiative or referendum process commenced after June 1, 2011, clarifying that any such initiative or referendum process that has been commenced or completed thereafter is null and void and of no legal force and effect.	163.3167(8)(c) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
8	Revises and adds requirements for local governments that continue to implement a transportation concurrency system, whether in the form adopted into the comprehensive plan before the effective date of the Community Planning Act, chapter 2011-139, Laws of Florida, or as subsequently modified.	163.3180(5)(h)1 [New]	X	Procedural. No action necessary.	
9	Adds “development agreement” in the listed land use development permits for which an applicant may satisfy transportation concurrency requirements of the local comprehensive plan, the local government’s concurrency management system and s. 380.06 when applicable, if conditions in subsequent sections are met.	163.3180(5)(h)1.c [New]	X	Procedural. No action necessary.	
10	Adds language allowing a local government to accept contributions from multiple applicants for a planned improvement if it maintains contributions in a separate account designated for that purpose.	163.3180(5)(h)1.c.II [New]	X	Procedural. No action necessary.	
11	Modifies language to require local governments that continue to implement a transportation concurrency system to “provide the basis upon which the landowners will be assessed a proportionate share of the cost addressing the transportation impacts resulting from a proposed development.	163.3180(5)(h)1.d [New]	X	Procedural. No action necessary.	
12	Clarifies that a local government is not required to approve a development that, for reasons other than transportation impacts, is not qualified for approval pursuant to the applicable local comprehensive plan and land development regulations.	163.3180(5)(h)3 [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>	<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>	
13	<p>Sets forth new provisions for any local government that elects to repeal transportation concurrency.</p> <p>Encourages adoption of alternative mobility funding system that uses one or more of the tools and techniques identified in paragraph (f).</p> <p>Clarifies that any alternative mobility funding system adopted may not be used to deny, time or phase an application for site plan approval, plat approval, final subdivision approval, building permits, or the functional equivalent of such approvals provided that the developer agrees to pay for the development's identified transportation impacts via the funding mechanism implemented by the local government. States that the revenue from the funding mechanism used in the alternative system must be used to implement the needs of the local government's plan which serves as the basis for the fee imposed.</p> <p>Requires a mobility fee-based funding system to comply with the dual rational nexus test applicable to impact fees. An alternative system that is not mobility fee-based shall not be applied in a manner that imposes upon new development any responsibility for funding an existing transportation deficiency as defined in paragraph (h).</p>	163.3180(5)(i) [New]	X	Procedural. No action necessary.	
14	Changes numerous references in the provisions for the local government comprehensive planning certification program from "department" to "state land planning agency."	163.3246(1),(4)-(7), (9)(a), (12) and (13)	X	Procedural. No action necessary.	
15	Creates short title for ss. 163.325-163.3253 as the "Manufacturing Competitiveness Act."	163.325 [New]	X	Procedural. No action necessary.	



## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

	Changes to Chapter 163, F.S. 1992-2016	Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
16	<p>Creates six definitions as used in the provisions for manufacturing development in ss. 163.3251-163.3253:</p> <p>(1)“Department” means Department of Economic Opportunity;</p> <p>(2)“Local government development approval” means a local land development permit, order, or other approval issued by a local government, or a modification of such permit, order, or approval, which is required for a manufacturer to physically locate or expand and includes, but is not limited to, the review and approval of a master development plan required under s.163.3252(2)(c).</p> <p>(3) “Local manufacturing development program” means a program enacted by a local government for approval of master development plans under s. 163.3252.</p> <p>(4) “Manufacturer” means a business that is classified in Sectors 31-33 of the National American Industry Classification System (NAICS) and is located, or intends to locate, within the geographic boundaries of an area designated by a local government as provided under s. 163.3252.</p> <p>(5) “Participating agency” means: (a) The Department of Environmental Protection, (b) The Department of Transportation, (c) The Fish and Wildlife Conservation Commission, when acting pursuant to statutory authority granted by the Legislature and (d) Water management districts.</p> <p>(6) “State development approval” means a state or regional permit or other approval issued by a participating agency, or a modification of such permit or approval, which must be obtained before the development or expansion of a manufacturer’s site, and includes, but is not limited to, those specified in s.163.3253(1).</p>	163.3251(1)–(6) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
17	Setting forth provisions for a local manufacturing development program and master development approval for manufacturers, allows a local government to adopt an ordinance establishing a local manufacturing development program through which the local government may grant master development approval for the development or expansion of sites that are, or are proposed to be, operated by manufacturers at specified locations within the local government's geographic boundaries.	163.3252 [New]	X	Procedural. No action necessary.	
18	Requires a local government that elects to establish a local manufacturing development program to submit a copy of the ordinance establishing the program to DEO within 20 days after the ordinance is enacted.	163.3252(1)(a) and (b) [New]	X	Procedural. No action necessary.	
19	Requires DEO to develop by December 1, 2013 a model ordinance to guide local governments that intend to establish a local manufacturing development program. Requires the model ordinance, which need not be adopted by a local government to include the elements set forth in ss. 163.3252(2)(a)-(k).	163.3252(2)[New]	X	Procedural. No action necessary.	
20	Requires the model ordinance to include procedures for a manufacturer to apply for a master development plan and procedures for a local government to review and approve a master development plan.	163.3252(2)(a) [New]	X	Procedural. No action necessary.	
21	Requires the model ordinance to identify those areas within the local government's jurisdiction which are subject to the program.	163.3252(2)(b) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
22	Requires the model ordinance to include the minimum elements for a master development plan, including but not limited to: 1. A site map, 2. A list proposing the site's land uses, 3. The maximum square footage, floor area ratio, and building heights for future development on the site, specifying with particularity those features and facilities for which the local government will require the establishment of maximum dimensions and 4. Development conditions.	163.3252(2)(c)1-4 [New]	X	Procedural. No action necessary.	
23	Requires the model ordinance to include a list of development impacts, if applicable to the proposed site, which the local government will require to be addressed in a master development plan, including but not limited to: 1.Drainage, 2.Wastewater, 3.Potable water, 4. Solid waste, 5. Onsite and offsite natural resources, 6. Preservation of historic and archeological resources, 7. Offsite infrastructure, 8. Public services, 9. Compatibility with adjacent offsite land uses, 10. Vehicular and pedestrian entrance to and exit from the site and 11. Offsite transportation impacts.	163.3252(2)(d)1-11 [New]	X	Procedural. No action necessary.	
24	Requires the model ordinance to include a provision vesting any existing development rights authorized by the local government before the approval of a master development plan, if requested by the manufacturer.	163.3252(2)(e) [New]	X	Procedural. No action necessary.	
25	Requires the model ordinance to include whether an expiration date is required for a master development plan and, if required, a provision stating that the expiration date may not be earlier than 10 years after the plan's adoption.	163.3252(2)(f) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
26	Requires the model ordinance to include a provision limiting the circumstances that require an amendment to an approved master development plan to: 1. Enactment of state law or local ordinance addressing an immediate and direct threat to the public safety that requires an amendment to the master development order and 2. Any revision to the master development plan initiated by the manufacturer.	163.3252(2)(g)1 and 2 [New]	X	Procedural. No action necessary.	
27	Requires the model ordinance to include a provision stating the scope of review for any amendment to a master development plan is limited to the amendment and does not subject any other provision of the approved master development plan to further review.	163.3252(2)(h) [New]	X	Procedural. No action necessary.	
28	Requires the model ordinance to include a provision stating that, during the term of a master development plan, the local government may not require additional local development approvals for those development impacts listed in paragraph (d) that are addressed in the master development plan, other than approval of a building permit to ensure compliance with the state building code and any other applicable state-mandated life and safety code.	163.3252(2)(i) [New]	X	Procedural. No action necessary.	
29	Requires the model ordinance to include a provision stating that, before commencing construction or site development work, the manufacturer must submit a certification, signed by a licensed architect, engineer, or landscape architect, attesting that such work complies with the master development plan.	163.3252(2)(j) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
30	Requires the model ordinance to include a provision establishing the form that will be used by the local government to certify that a manufacturer is eligible to participate in the local manufacturing development program adopted by that jurisdiction.	163.3252(2)(k) [New]	X	Procedural. No action necessary.	
31	Requires a local manufacturing development program ordinance to as a minimum be consistent with subsection (2) and establish procedures for (a) Reviewing an application from a manufacturer for approval of a master development plan, (b) Approving a master development plan, which may include conditions that address development impacts anticipated during the life of the development, (c) Developing the site in a manner consistent with the master development plan without requiring additional local development approvals other than building permits and (d) Certifying that a manufacturer is eligible to participate in the local manufacturing development program.	163.3252(3)(a)-(d) [New]	X	Procedural. No action necessary.	
32	Prohibits a local government that establishes a local manufacturing development program from abolishing the program until it has been in effect for at least 24 months.  Sets forth provisions for a local government's repealing its local manufacturing development program ordinance, stating that 1. Any application for a master development plan which is submitted to the local government before the effective date of the repeal is vested and remains subject to the local manufacturing development program ordinance in effect when the application was submitted; and 2.The manufacturer that submitted the application is entitled to participate in the manufacturing development coordinated approval process established in s. 163.3253.	163.3252(4)(a) and (b)1 and 2 [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
33	Creates provisions for a coordinated manufacturing development approval process, requiring DEO to coordinate the manufacturing development approval process with participating agencies, as set forth in this section, for manufacturers that are developing or expanding in a local government that has a local manufacturing development program.	163.3253 [New]	X	Procedural. No action necessary.	
34	Requires the approval process to include collaboration and 163.3253(1)(a)-(i) [New] coordination among, and simultaneous review by, the participating agencies of applications for: (a) Wetland or environmental resource permits, (b) Surface water management permits, (c) Stormwater permits, (d) Consumptive water use permits (e) Wastewater permits, (f) Air emission permits, (g) Permits relating to listed species, (h) Highway or roadway access permits and (i) Any other state development approval within the scope of a participating agency's authority.		X	Procedural. No action necessary.	
35	Requires a manufacturer to file its application for state development approval with DEO and each participating agency with proof that its development or expansion is located in a local government that has a local manufacturing development program. If a local government repeals its local manufacturing development program ordinance, a manufacturer developing or expanding in that jurisdiction remains entitled to participate in the process if the manufacturer submitted its application for a local government development approval before the effective date of repeal.	163.3253(2)(a) and (b) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
36	Requires DEO to convene a meeting with one or more participating agencies if a manufacturer requests one at any time during the process and that the participating agencies attend.	163.3253(3)(a) [New]	X	Procedural. No action necessary.	
37	Prohibits DEO from being a party to any proceeding initiated under ss. 120.569 and 120.57 that relates to approval or disapproval of an application for state development approval processed under this section.	163.3253(3)(b) [New]	X	Procedural. No action necessary.	
38	Prohibits DEO's participation in a coordinated manufacturing development approval process under this section from having any effect on its approval or disapproval of any application for economic development incentives sought under s. 288.061 or another incentive requiring DEO approval.	163.3253(3)(c) [New]	X	Procedural. No action necessary.	
39	Requires if a participating agency determines an application is incomplete that the participating agency notifies the applicant and DEO in writing of the additional information necessary to complete the application.	163.3253(4)(a) [New]	X	Procedural. No action necessary.	
40	If the participating agency does not request additional information within the 20-day period, the participating agency may not subsequently deny the application based on the manufacturer's failure to provide additional information.	163.3253(4)(b) [New]	X	Procedural. No action necessary.	
41	Within 10 days after the manufacturer's response to the request for additional information, a participating agency may make a second request for additional information for the sole purpose of obtaining clarification of the manufacturer's response.	163.3253(4)(c) [New]	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
42	Requires, unless the deadline is waived in writing by the manufacturer, each participating agency to take final agency action on a state development approval within its authority within 60 days after a complete application is filed. The 60-day period is tolled by the initiation of a proceeding under ss. 120.569 and 120.57.	163.3253(5)(a) [New]	X	Procedural. No action necessary.	
43	Requires a participating agency to notify DEO if the agency intends to deny a manufacturers application and, unless waived in writing by the manufacturer, the department shall timely convene an informal meeting to facilitate a resolution.	163.3253(5)(b) [New]	X	Procedural. No action necessary.	
44	Unless waived in writing by the manufacturer, if a participating agency does not approve or deny an application within the 60-day period, within the time allowed by a federally delegated permitting program, or, if a proceeding is initiated under ss. 120.569 and 120.57, within 45 days after a recommended order is submitted to the agency and the parties, the state development approval within the authority of the participating agency is deemed approved. A manufacturer seeking to claim approval by default under this subsection shall notify, in writing, the clerks of both the participating agency and DEO of that intent. A manufacturer may not take action based upon the default approval until such notice is received by both agency clerks.	163.3253(5)(c) [New]	X	Procedural. No action necessary.	



## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
45	Allows the manufacturer at any time after a proceeding is initiated under ss. 120.569 and 120.57 to demand expeditious resolution by serving notice on an administrative law judge and all other parties to the proceeding. The administrative law judge is required to set the matter for final hearing no more than 30 days after receipt of such notice. After the final hearing is set, a continuance may not be granted without the written agreement of all parties.	163.3253(5)(d) [New]	X	Procedural. No action necessary.	
46	Prohibits subsections (4) and (5) from applying to permit applications governed by federally delegated or approved permitting programs to the extent that subsections (4) and (5) impose timeframes or other requirements that are prohibited by or inconsistent with such federally delegated or approved permitting programs.	163.3253(6) [New]	X	Procedural. No action necessary.	
47	Allows DEO to adopt rules to administer section 163.3253.	163.3253(7) [New]	X	Procedural. No action necessary.	
48	Revises the definitions to replace a reference to s.165.031(5) in the definition of "public body" to s. 165.031(7).	163.340(2)	X	Procedural. No action necessary.	
49	Repeals section 4 of chapter 2012-75, Laws of Florida, which had established an alternate method for certain landowners to apply to DEO for an agricultural enclave designation. The right to apply for ag enclave designation under the alternate method expired on January 1, 2013.	Note to 163.3162 (2012 version of statute)	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
<b>2014: [Chapters 2014-93, 2014-178, and 2014-218, Laws of Florida]</b>					
1	Deletes the provision that an initiative or referendum in regards to a comprehensive plan amendment or map amendment is only allowed if it affects more than five parcels of land.	163.3167(8)(b)]	X	Procedural. No action necessary.	
2	Deletes the provision that an initiative or referendum in regards to a comprehensive plan amendment or map amendment is only allowed if it affects more than five parcels of land.	163.3167(8)(c)	X	Procedural. No action necessary.	
3	Changes “rural areas of critical economic concern” to “rural areas of opportunity”	163.3177(7)(a)2.	X	Procedural. No action necessary.	
4	Changes “rural area of critical economic concern” to “rural area of opportunity”	163.3177(7)(a)3.b.	X	Procedural. No action necessary.	
5	Provides general re-wording and changes “rural area of critical economic concern” to “rural area of opportunity”	163.3177(7)(e)	X	Procedural. No action necessary.	
6	Changes “rural area of critical economic concern” to “rural area of opportunity”	163.3187(3)	X	Procedural. No action necessary.	
7	Requires that local governments must adopt, amend, and enforce land development regulations that are consistent with and implement the comprehensive plan within one year after submission of the comprehensive plan or amended comprehensive plan pursuant to section 163.3191, Florida Statutes (evaluation and appraisal process), instead of section 163.3167(2), Florida Statutes (requirement that each local government maintain a comprehensive plan).	163.3202(1)	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
8	Provides legislative intent related to the importance of fuel terminals.	163.3206(1) [New]	X	Procedural. No action necessary.	
9	Provides a definition of fuel with cross references	163.3206(2)(a)1.-9. [New]	X	Procedural. No action necessary.	
10	Provides a definition of fuel terminal	163.3206(2)(b) [New]	X	Procedural. No action necessary.	
11	Provides that after July 1, 2014, a local government may not amend its comprehensive plan, land use map, zoning districts, or land use regulations to conflict with a fuel terminal's classification as a permitted and allowable use, including an amendment that causes a fuel terminal to be a nonconforming use, structure, or development.	163.3206(3) [New]	X	Procedural. No action necessary.	
12	Provides that if a fuel terminal is damaged or destroyed due to a natural disaster or other catastrophe, a local government must allow the timely repair of the fuel terminal to its capacity before the natural disaster or catastrophe.	163.3206(4) [New]	X	Procedural. No action necessary.	
13	Provides that the section does not limit the authority of a local government to adopt, implement, modify, and enforce applicable state and federal requirements for fuel terminals, including safety and building standards. Local authority may not conflict with federal or state safety and security requirements.	163.3206(5) [New]	X	Procedural. No action necessary.	
14	Changes "rural area of critical economic concern" to "rural area of opportunity"	163.3246(10)	X	Procedural. No action necessary.	
2015: [Chapter 2015-30, sections 1-6, Laws of Florida, effective May 15, 2015; Chapter 2015-69, section 1, Laws of Florida, effective July 1, 2015]					

## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>				
<b>Changes to Chapter 163, F.S. 1992-2016</b>	<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
<p>1.</p> <p>Adds requirements for the redevelopment component of the Coastal Management Element to:</p> <p><input type="checkbox"/> Reduce the flood risk in coastal areas that result from high tide events, storm surge, flash floods, stormwater runoff, and the related impacts of sea level rise.</p> <p><input type="checkbox"/> Remove coastal real property from FEMA flood zone designations.</p> <p><input type="checkbox"/> Be consistent with or more stringent than the flood resistant construction requirements in the Florida Building Code and federal flood plain management regulations.</p> <p><input type="checkbox"/> Require construction seaward of the coastal construction control line to be consistent with chapter 161, Florida Statutes.</p> <p><input type="checkbox"/> Encourage local governments to participate in the National Flood Insurance Program Community Rating System to achieve flood insurance premium discounts for their residents.</p>	<p>Section 163.3178, <b>Coastal Management Element</b> (Chapter 2015-69, section 1, Laws of Florida)</p>	X	<p>The County is not a coastal community.</p>	
<p>2.</p> <p>Deletes obsolete provisions establishing 2012 deadlines for a local government to adopt plan amendments related to military base compatibility.</p>	<p>Section 163.3175(9), <b>Compatibility of Development with Military Installations</b> (Chapter 2015-30, section 1, Laws of Florida)</p>	X	<p>The County is not located near a military base.</p>	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016		Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
3.	<p>Provides that a local government that does not own, operate, or maintain its own water supply facilities and is served by a public water utility with a permitted allocation of greater than 300 million gallons per day is not required to amend its comprehensive plan in response to an updated regional water supply plan or maintain a work plan if the local government's usage of water is less than 1 percent of the public water utility's total permitted allocation.</p> <p><input type="checkbox"/>The local government must cooperate with any local government or utility provider that provides service within its jurisdiction.</p> <p><input type="checkbox"/>The local government must keep the element up to date in accordance with section 163.3191 (evaluation and appraisal).</p>	<p>Section 163.3177(6)(c)4., <b>Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater Aquifer Recharge Element</b> (Chapter 2015-30, section 2, Laws of Florida)</p>		<p>The County owns a water supply facility in the Ellisville service district. Therefore, the Comprehensive Plan will need to be amended to respond to the regional water supply plan.</p>	<p>Amend the Potable Water Facilities Sub Element to add a Ten-Year Water Supply Facilities Work Plan.</p>
4.	<p>The list of plan amendments subject to the coordinated state review process is expanded to include plan amendments that propose an amendment to an adopted sector plan and plan amendments that propose a development that qualifies as a development of regional impact pursuant to section 380.06, Florida Statutes.</p>	<p>Section 163.3184(2), <b>Comprehensive Plan/Plan Amendment Procedures</b> (Chapter 2015-30, section 3, Laws of Florida)</p>	X	<p>Procedural. No action necessary.</p>	

## County Comprehensive Plan Consistency

Table 1 Changes to Chapter 163, Florida Statutes				
	Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
Changes to Chapter 163, F.S. 1992-2016				
<p>5. For both the long-term master plan and detailed specific area plans, provisions in the Community Planning Act that are inconsistent with or are superseded by the planning standards in sections 163.3245(3)(a) and (b) do not apply.</p> <p><input type="checkbox"/> Conservation easements may be based on digital orthophotography that meets certain criteria.</p> <p><input type="checkbox"/> A conservation easement may include a provision for the grantor to substitute other land that meets certain criteria by recording an amendment to the conservation easement; substitution requires the consent of the grantee, which consent shall not be unreasonably withheld (sections 163.3245(3)(b)7. and 9.).</p> <p><input type="checkbox"/> An applicant for a detailed specific area plan must transmit a copy of the application to reviewing agencies, which must provide written comments to the local government within 30 days after the applicant transmits the application (section 163.3245(3)(f)).</p> <p><input type="checkbox"/> Authorizes the Department of Environmental Protection, the Fish and Wildlife Conservation Commission, or the water management district to accept a conservation easement provided for a detailed specific area plan as mitigation under chapters 373 and 379 and section 373.414, Florida Statutes (section 163.3245(3)(h)).</p> <p><input type="checkbox"/> Clarifies that adoption of a long-term master plan or a detailed specific area plan does not limit the right to establish new agricultural or silvicultural uses in the sector plan or detailed specific area plan area (section 163.3245(9)).</p> <p><input type="checkbox"/> An applicant with an approved master development order may request that the water management district issue a consumptive use permit for the same time period as the approved master development order (section 163.3245(13)).</p> <p><input type="checkbox"/> The more specific provisions of this section supersede the generally applicable provisions of this chapter which otherwise would apply.</p> <p><input type="checkbox"/> This section does not preclude a local government from requiring data and analysis beyond the minimum criteria established by this section (section 163.3245(15)).</p>	<p>Section 163.3245, <b>Sector Plans</b> (Chapter 2015-30, section 4, Laws of Florida)</p>	<p>X</p>	<p>Procedural. No action necessary.</p>	

## County Comprehensive Plan Consistency

**Table 1  
Changes to Chapter 163, Florida Statutes**

Changes to Chapter 163, F.S. 1992-2016	Chapter 163, F.S. Citations	N/A *	Addressed (where/how)	Amendment Needed By Element
<p>6.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Deletes requirements for notice to and coordination by regional planning councils in connection with developments of regional impact within a certified local government.</li> <li><input type="checkbox"/> Creates a connected-city corridor plan amendment pilot program.</li> <li><input type="checkbox"/> Expresses legislative intent to encourage growth of high-technology industry and innovation through a locally controlled comprehensive plan amendment process.</li> <li><input type="checkbox"/> Establishes Pasco County as a pilot community for connected-city corridor plan amendments for a period of 10 years.</li> <li><input type="checkbox"/> Requires the state land planning agency to issue a written notice of certification to Pasco County by July 15, 2015 that includes the geographic boundary of the connected-city corridor and a requirement for annual or biennial monitoring reports.</li> <li><input type="checkbox"/> Provides that the notice of certification is subject to challenge under section 120.569.</li> <li><input type="checkbox"/> Establishes criteria for connected-city corridor plan amendments.</li> <li><input type="checkbox"/> Provides that except for site-specific access management requirements, development in the certification area is deemed to satisfy concurrency if the County adopts a long-term transportation network plan and financial feasibility plan.</li> <li><input type="checkbox"/> Provides an exemption from development of regional impact review.</li> <li><input type="checkbox"/> Requires that the Office of Program Policy Analysis and Government Accountability provide a report and recommendations for implementing a statewide program to the Governor, President of the Senate, and Speaker of the House by December 1, 2024</li> </ul>	<p>Section 163.3246(11) and (14) <b>Local Government Comprehensive Planning Certification Program – Connected-City Corridor Pilot Program</b> (Chapter 2015-30, section 5, Laws of Florida)</p>	<p>X</p>	<p>Procedural. No action necessary.</p>	

## County Comprehensive Plan Consistency

---

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
7	<input type="checkbox"/> Deletes regional planning councils as entities that provide assistance and participate in developing a plan for the rural land stewardship area.	Section 163.3248(4), <b>Rural Land Stewardships</b> (Chapter 2015-30, section 6, Laws of Florida)	X	Procedural. No action necessary.	
<b>2016: [Chapter 2016-10, section 13, Laws of Florida, effective May 10, 2016; Chapter 2016-148, sections 2-4, Laws of Florida, effective July 1, 2016]</b>					



## County Comprehensive Plan Consistency

<b>Table 1 Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
1	Deletes this obsolete subsection which required local governments to transmit comprehensive plan updates or amendments to address compatibility of lands adjacent or closely proximate to existing military installations or lands adjacent to an airport to the state land planning agency by June 30, 2012.	Section 163.3177(6)(a)11, <b>Amendments to Future Land Use Element to Address Military Base Compatibility</b> (Chapter 2016-10, section 13, Laws of Florida)	X	Procedural. No action necessary.	
2	Modifies this section to state that a representative of a military installation is not required to file a statement of financial interest pursuant to section 112.3145, F.S., solely due to his or her service on the local government's land planning or zoning board.	Section 163.3175(7), <b>Financial Reporting for Ex Officio Military Representatives on Local Boards</b> (Chapter 2016-148, section 2, Laws of Florida)	X	Procedural. No action necessary.	
3	<ul style="list-style-type: none"> <li>• Amends section 163.3184(2)(c) to modify the language pursuant to changes in section 380.06, F.S., to require state coordinated review of plan amendments that approve DRI-sized proposed developments; no substantive change.</li> <li>• Adds subsection 163.3184(5)(e)3 to provide that when an administrative law judge issues an order recommending that a plan amendment be found in compliance, the recommended order becomes the final order 90 days after issuance unless the state land planning agency issues a final order finding the amendment in compliance, refers the recommended order to the Administration Commission, or all parties consent in writing to an extension of the 90-day period.</li> <li>• Amends section 163.3184(7)(d), for plan amendment challenges that are subject to mediation or expeditious resolution, to provide that when an administrative law judge issues a recommended order finding an amendment in compliance, except where the parties agree or there are exceptional circumstances, the state land planning agency must issue a final order within 45 days after issuance of a recommended order; and if the final order is not issued in 45 days, the recommended order finding the amendment in compliance becomes the final order.</li> </ul>	Section 163.3184, <b>Process for Adoption of Comprehensive Plans or Plan Amendments</b> (Chapter 2016-148, section 3, Laws of Florida)	X	Procedural. No action necessary.	

## County Comprehensive Plan Consistency

---

<b>Table 1</b>					
<b>Changes to Chapter 163, Florida Statutes</b>					
<b>Changes to Chapter 163, F.S. 1992-2016</b>		<b>Chapter 163, F.S. Citations</b>	<b>N/A *</b>	<b>Addressed (where/how)</b>	<b>Amendment Needed By Element</b>
4	Modifies this section to reduce the minimum amount of total land area required for a sector plan from 15,000 acres to 5,000 acres.	Section 163.3245(1), <b>Sector Plans</b> (Chapter 2016-148, section 4, Laws of Florida)	X	Procedural. No action necessary.	
<b>2017: [None]</b>					
<b>2018: [Chapter 2018-34, section 1, Laws of Florida, effective March 19, 2018; Chapter 2018-158, sections 8, Laws of Florida, effective April 6, 2018]</b>					

## County Comprehensive Plan Consistency

<b>2018: [Chapter 2018-34, section 1, Laws of Florida, effective March 19, 2018; Chapter 2018-158, sections 8, Laws of Florida, effective April 6, 2018]</b>					
1	Amends the definition of “development” to exclude work by electric utility providers on utility infrastructure on certain rights-of-way or corridors and the creation or termination of distribution and transmission corridors.	Sections 163.3221(4)(b)(2) and (4)(b)(8)	X	Procedural. No action necessary.	
2	Sector Plans, updated statutory cross references.	Sections 163.3245(3)(e), (3)(e)6., and (3)(e)12	X	Procedural. No action necessary.	
3	Local Government Comprehensive Planning Certification Program updated to delete references to Development of Regional Impact Review.	Sections 163.3246 (11), (12), and (14)	X	Procedural. No action necessary.	
4	Definitions, added a new definition of “master development plan” or “master plan” as subsection (31) and renumbered subsequent sections.	Section 163.3164	X	Procedural. No action necessary.	




## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 13, 2019 Meeting Date: June 20, 2019

Name: Joel Foreman Department: County Attorney

Division Manager's Signature: \_\_\_\_\_

**1. Nature and purpose of agenda item:**

**Resolution 2019R-16 Establishing the Charter Review Commission for 2019-2020, appointing commissioners and alternates, and providing for an effective date of June 30, 2019.**

**2. Recommended Motion/Action:**

**To adopt Resolution 2019R-16.**

**3. Fiscal impact on current budget.**

This item has no effect on the current budget.

---

**MEMORANDUM**

To: Board Agenda, June 20, 2019

From: Joel F. Foreman

Re: **Resolution 2019R-16**

**Charter Review Commission – Establishment of Commission, Appointments**

Date: June 13, 2019

---

Attached is draft resolution 2019R-16 together with applications received by this office through this date. It is necessary for the Board to establish the Charter Review Commission and appoint its members before July 1, 2019. The resolution was prepared based upon the nominations of the commissioners and requirements of the Charter and Florida Law.

Section 8.4 of the County Charter provides that “Not later than July 1 of the year 2011 and of every eighth year thereafter, the Board of County Commissioners shall appoint a Charter Review Commission to review the Charter of the county.” This year is the eighth year following 2011, so we have until July 1 to empanel the Columbia County Charter Review Commission (the “CRC”).

The Charter provides that the CRC should be appointed according to Florida law. Section 125.61 deals with organization of a charter commission.

Section 125.61 provides in part:

(2) The charter commission shall be composed of an odd number of not less than 11 or more than 15 members. The members of the commission shall be appointed by the board of county commissioners of said county or, if so directed in the initiative petition, by the legislative delegation. No member of the Legislature or board of county commissioners shall be a member of the charter commission. Vacancies shall be filled within 30 days in the same manner as the original appointments.

The Board of County Commissioners must therefore appoint not less than 11 and not more than 15 people, none of whom can be members of the Legislature or County Commission.

**Recommended Motion:** To adopt Resolution 2019R-16.

**COLUMBIA COUNTY, FLORIDA  
RESOLUTION NO. 2019R-16**

**A RESOLUTION OF THE BOARD OF COUNTY  
COMMISSIONERS ESTABLISHING THE 2019-2020  
CHARTER REVIEW COMMISSION, APPOINTING  
INITIAL COMMISSIONERS AND ALTERNATES, AND  
PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Section 8.4 of the Home Rule Charter for Columbia County, Florida (the “Charter”) provides that “[n]ot later than July 1 of the year 2011 and of every eighth year thereafter, the Board of County Commissioners shall appoint a Charter Review Commission to review the Charter of the county”;

**WHEREAS**, 2019 marks the eighth year following 2011, triggering the Charter’s requirement that the Board of County Commissioners empanel a Charter Review Commission to perform the functions of that commission as provided by the Charter and general law;

**WHEREAS**, the Charter provides that the CRC should be appointed according to Florida Statutes. Florida Statutes section 125.61 provides for the organization of a charter commission;

**WHEREAS**, that section provides in part:

(2) The charter commission shall be composed of an odd number of not less than 11 or more than 15 members. The members of the commission shall be appointed by the board of county commissioners of said county... No member of the Legislature or board of county commissioners shall be a member of the charter commission. Vacancies shall be filled within 30 days in the same manner as the original appointments.

**WHEREAS**, in accordance with the Charter and for the purposes set forth therein, the Board desires to empanel a CRC consisting of fifteen (15) commissioners, with up to five appointed alternates who can fill any permanent vacancy that occurs; and

**WHEREAS**, the Board wishes by this Resolution to appoint fifteen commissioners with alternates to serve in case of permanent vacancy, all with an effective date of June 30, 2019.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AS FOLLOWS:**

1. **COMMISSION ESTABLISHED.** There is hereby established the “2019-2020 Charter Review Commission” (“CRC”) as provided by section 8.4 of the Home Rule Charter for Columbia County, Florida. The Commission shall operate independently from the Board of County Commissioners and shall govern its conduct in accordance with the Charter, general law, and any bylaws it shall adopt for itself.

2. **APPOINTMENT TO SINGLE TERM.** The commissioners of the CRC are appointed to serve a single term which shall commence on the effective date of this Resolution and last until the CRC is dissolved according to the provisions of the Charter and general law.

3. **ALTERNATES TO BE AVAILABLE IN CASE OF VACANCY.** There are hereby created five alternates who shall serve as commissioners to the CRC only to fill a vacancy created by the removal, resignation, or other termination of the membership of any commissioner in accordance with the bylaws of the CRC.

4. **ORGANIZATIONAL MEETING.** In accordance with the requirements of the Charter, the CRC shall hold its first organizational meeting not later than thirty days from the effective date of this Resolution and shall complete its organization and the adoption of bylaws at that meeting before undertaking any other function pursuant to this commission.

5. **COMMISSIONERS APPOINTED.** The commissioners for the CRC as nominated and appointed by the Board of County Commissioners are:

District 1:

Audrey S. Bullard  
Mario A. Coppock  
Ozell Graham

District 2:

Bradley N. Dicks  
Wally Germany  
John W. O'Neal

District 3:

Jody DuPree  
Ronald Foreman  
Tom Ottum

District 4:

Robert G. Lane  
Robert Sheppard  
Kimberly I. Skinner

District 5:

Stephen A. Douglas  
Charles G. Keith  
Glenn Owens

6. **ALTERNATES.** The alternates as nominated and appointed by the Board of County Commissioners are:

Hunter Peeler  
Colton Brewer

7. **EFFECTIVE DATE.** The effective date of this resolution shall be **June 30, 2019.**

Duly adopted in regular session on this 20<sup>th</sup> day of June, 2019.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

Approval as to  
form and correctness:

By: \_\_\_\_\_  
Ron Williams, Chairman

\_\_\_\_\_  
Joel F. Foreman, County Attorney

ATTEST: \_\_\_\_\_  
P. DeWitt Cason, Clerk of Courts





## BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: AUDREY S. BULLARD District #: \_\_\_\_\_

Address: PO BOX 1733

City: LAKE CITY State: FL Zip: 32056

Phone #: 386-755-4050 E-mail Address: AUDREYSBULLARD@AOL.COM

How long have you resided in Columbia County? 55 YEARS

Name your most recent occupation and employer: AUDREY S. BULLARD, CPA

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: FLORIDA CERTIFIED PUBLIC ACCOUNTANT

Please summarize your educational background: BACHELOR'S DEGREE BUSINESS ADMINISTRATION

Please summarize your work experience: ACCOUNTING AND REAL ESTATE INVESTOR

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. FOUNDATION FOR FL GATEWAY COMMUNITY COLLEGE
2. SUWANNEE VALLEY COMMUNITY FOUNDATION
3. \_\_\_\_\_
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

APPROXIMATELY 4,500 ACRES IN COLUMBIA COUNTY

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

SEE ATTACHED SCHEDULE A

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. NO PREFERENCE
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. HOLLY HANOVER
- 2. MARTHA JO KHACHIGAN
- 3. CARL IVEY CARTER

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

I have previously served on the Columbia County Charter Commission and Review Committees.

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
Signature

JUNE 13, 2019  
Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

*Thank you for your interest!*



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Mario A. Coppock District #: 1

Address: 686 NW Long Street

City: Lake City State: FL Zip: 32055

Phone #: 386-754-7095 E-mail Address: mario\_coppock@columbiacountyfla.com

How long have you resided in Columbia County? 57 years

Name your most recent occupation and employer: Recreation Director- Board of County Commissioners

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: Certified Youths Sports Administrator (CYSA)  
Certified Parks and Recreational Professional (CPRP), Certified Public Manager (CPM)

Please summarize your educational background: 1976- Columbia High School Graduate,  
1980- Lake City Community College Graduate- A.A degree, 2000- FAMU Graduate- B.S

Please summarize your work experience: VA- 2 years, CHS Head Boys Basketball Coach - 5 years  
City of Lake City recreation Department- 30 years, Board of County Commissioners Recreation- 10 years

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. Mid-Florida Officials Association
2. Florida Recreation & Parks Association
3. Richardson Community Center/Annie Mattox Park North, Inc.
4. Partnership for Strong Families

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

1.5 acres on Gurley Street

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

Mr. Ref LLC.

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

1. Charter Review Committee
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Linard Johnson- 386-365-2564
2. Narragansett Smith- 386-867-3456
3. Ray Hill- 386-719-2028

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

n/a  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Marie A. Coppock  
Signature

6/13/19  
Date

**Please return completed application to:  
Columbia County Board of County Commissioners  
Attn: Human Resources  
PO Box 1529  
Lake City, FL 32084  
Phone: (386) 755-4100  
Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:	
Received by _____	
Date received _____	

***Thank you for your interest!***



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Bradley N Dicks District #: 2  
Address: 466 St Price Creek Loop  
City: Lake City State: FL Zip: 32025  
Phone #: 386-365-3301 E-mail Address: Brad@DicksRealty.com  
How long have you resided in Columbia County? 50 years  
Name your most recent occupation and employer: Dicks Realty  
Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: Licensed Real Estate Broker  
in Florida and Georgia

Please summarize your educational background: graduated with an AS degree From  
LCCC 1989.

Please summarize your work experience: 30 years experience in Real estate  
development, sales and road construction

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- 1. Board of Realtors
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

816 SW Main Blvd. & 6459 CR 18 - OFFICES, .33 acre and 1.5 respectively  
see attached list for parcels of partial ownership

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

I own Dicks Realty LLC and have partnership interest  
in Subrandy Ltd & Dicks Family Developers LLC

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. Charter Review Board
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Rocky Ford
- 2. Ron Williams
- 3. Marlin Feagle

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

I served on the zoning Board for 10 years. I believe my 30 years work experiance intertwines with many facets of county Government

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Brendley N. Deish  
Signature

6-4-19  
Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:	
Received by	_____
Date received	_____

***Thank you for your interest!***



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: \_\_\_\_\_ District #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

How long have you resided in Columbia County? \_\_\_\_\_

Name your most recent occupation and employer: \_\_\_\_\_

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: \_\_\_\_\_

Please summarize your work experience: \_\_\_\_\_

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



---

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return completed application to:  
Columbia County Board of County Commissioners  
Attn: Human Resources  
PO Box 1529  
Lake City, FL 32084  
Phone: (386) 755-4100  
Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

***Thank you for your interest!***





# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: John W. O'Neal District #: 5

Address: 221 SE Mill Creek Court

City: Lake City State: FL Zip: 32025

Phone #: 386-752-7578 E-mail Address: john@onealcompanies.com

How long have you resided in Columbia County? 69 years

Name your most recent occupation and employer: O'Neal Roofing Company

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: Roofing Contractor; Building Contractor

Please summarize your educational background: High School Graduate

Please summarize your work experience: 55 years roofing and construction

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. Rotary- Lake City, FL
2. Columbia County BEDC
3. \_\_\_\_\_
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest: 33-3S-17-06806-000, 0.509 ACRES; 07-4S-17-08109-002, 1.40 ACRES

15-4S-17-08380-042, .50 ACRES; 28-3S-17-05722-000, 1.2 ACRES; 00-00-00-13964-002, 2.16 ACRES; 33-3S-17-13536-003, 2.65 ACRES; 33-3S-17-13539-000, 5.97 ACRES; 00-00-00-12801-000, 0.353 ACRES; 33-3S-17-06722-000, 2.586 ACRES;

33-3S-17-06742-000, 1.081 ACRES; 33-3S-17-06724-000, 0.289 ACRES; 33-3S-17-06728-000, 2.602 ACRES; 33-3S-17-06740-000, 0.915 ACRES; 33-3S-17-06741-000, 0.798 ACRES; 00-00-00-12257-000, 0.251 ACRES; 03-4S-17-07592-117, 0.380 ACRES;

05-4S-17-14242-018, 0.013 ACRES; 06-6S-16-03480-007, 5.06 ACRES; 08/5S-16-03480-010, 5.08 ACRES; 20-4S-16-03078-000, 0.5 ACRES; 20-4S-16-03078-009, 0.50 ACRES; 33-3S-17-06893-000, 1.012 ACRES; 33-3S-17-09703-000, 0.253 ACRES; 33-3S-17-06716-000, 0.457

33-3S-17-06717-000, 0.457 ACRES; 33-3S-17-06835-000, 0.272 ACRES; 33-3S-17-13541-000, 0.176 ACRES; 34-3S-17-07017-142.0, 10 ACRES; 35-4S-16-03281-001, 0.6 ACRES; 35-4S-17-06933-103, 0.81 ACRES; 33-3S-17-06805-000, 5.91 ACRES

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

O'Neal Roofing Company; O'Neal Contracting, Inc.; ONE Supply, LLC; DNeal, Inc; O'Neal Properties, LLC; MOD Development, LLC; NFD Developers, LLC

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. Charter Review Committee
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Glenn Owens
- 2. Marlin Feagle
- 3. Don Kennedy

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

Roofing Contractor, Building Contractor and business owner in Columbia County since 1971

\_\_\_\_\_

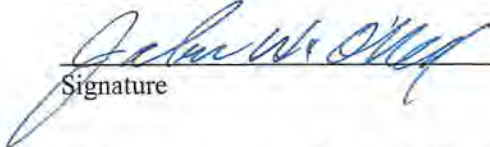
\_\_\_\_\_

**NOTICE:**

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

**ACKNOWLEDGMENT AND CERTIFICATION**

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
Signature

06/13/19  
Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

<b>FOR OFFICIAL USE ONLY:</b>
Received by _____
Date received _____

***Thank you for your interest!***



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: \_\_\_\_\_ District #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

How long have you resided in Columbia County? \_\_\_\_\_

Name your most recent occupation and employer: \_\_\_\_\_

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: \_\_\_\_\_

Please summarize your work experience: \_\_\_\_\_

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

Columbia Construction & Maintenance, INC.

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



---

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

J.L. DuPree  
Signature

6/4/2019  
Date

**Please return completed application to:  
Columbia County Board of County Commissioners  
Attn: Human Resources  
PO Box 1529  
Lake City, FL 32084  
Phone: (386) 755-4100  
Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

***Thank you for your interest!***



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: Ronald Foreman District #: \_\_\_\_\_

Address: 1326 Scenic Lake Drive

City: Lake City State: Florida Zip: 32055

Phone #: 386-397-3132 E-mail Address: dr4man@bellsouth.net

How long have you resided in Columbia County? Since 1976

Name your most recent occupation and employer: Optometrist--self

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: Licensed Optometrist

Please summarize your educational background: Graduate degree from Illinois College of Optometry

Please summarize your work experience: 41 years as a practicing optometrist

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. Lions Club
2. Columbia Bank
3. Lake Shore Hospital Authority
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

763 SW Main Blvd  
40 acres off Lake Jeffrey

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

None

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- |                          |          |
|--------------------------|----------|
| 1. <u>Charter Review</u> | 2. _____ |
| 3. _____                 | 4. _____ |

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Joel Foreman
2. Jody Dupree
3. Toby Witt

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



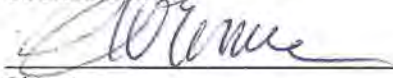
---

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
 \_\_\_\_\_  
 Signature

June 10, 2019  
 \_\_\_\_\_  
 Date

**Please return completed application to:  
 Columbia County Board of County Commissioners  
 Attn: Human Resources  
 PO Box 1529  
 Lake City, FL 32084  
 Phone: (386) 755-4100  
 Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:	
Received by	
Date received	

***Thank you for your interest!***



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: Tom Ottum District #: 3

Address: 319 SW Callaway Dr

City: Lake City State: FL Zip: 32024

Phone #: (386)754-2759 E-mail Address: flawoodnut295@gmail.com

How long have you resided in Columbia County? 15 Years

Name your most recent occupation and employer: Engineer for Telephone co.

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: 3 Years College

Please summarize your work experience: 38 Years Engineer for Telephone Co. 18 Years  
Engineer for Volunteer Fire Dept.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

Owner Ottum Designs LLC

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. Charter Rev. 2. \_\_\_\_\_
- 3. \_\_\_\_\_ 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Bucky Nash
- 2. Henry Williams
- 3. Charles Jones

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



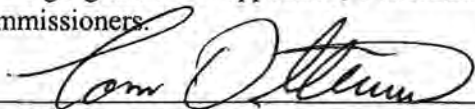
---

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
 \_\_\_\_\_  
 Signature

05/28/2019  
 \_\_\_\_\_  
 Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

<b>FOR OFFICIAL USE ONLY:</b>
_____ Received by
_____ Date received

*Thank you for your interest!*





# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: \_\_\_\_\_ District #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

How long have you resided in Columbia County? \_\_\_\_\_

Name your most recent occupation and employer: \_\_\_\_\_

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: \_\_\_\_\_

Please summarize your work experience: \_\_\_\_\_

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



---

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

*Thank you for your interest!*



# BOARD OF COUNTY COMMISSIONERS

## APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: Kimberly (Kim) I. Skinner District #: 4

Address: 2093 SE CR 245 (Physical) P.O. Box 2144 Lake City, FL 32056 (Mailing)

City: Lake City State: FL Zip: 32025

Phone #: (386) 365-4841 E-mail Address: kim.skinner70@comcast.net

How long have you resided in Columbia County? 49 years

Name your most recent occupation and employer: Administrative Secretary - Columbia County School District

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: High School Diploma/College

Please summarize your work experience: Employed by the Columbia County School District for 30 years.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. N/A
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

		11-4S-17-08317-002	2 AC
Parcel #	00-00-00-11003-000	.18 AC	18-2S-16-01650-006 0.556 AC
	00-00-00-13692-000	.216 AC	00-00-00-13694-000 0.101 AC
	00-00-00-13693-000	.099 AC	18-2S-16-01646-001 0.565 AC
	05-4S-17-07827-000	.425 AC	05-4S-17-07803-000 0.636 AC

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

N/A

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. Charter Review Committee
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Mike Millikin (386) 755-4098
- 2. Lex Carswell, Superintendent of Schools (386) 755-8003
- 3. Danny Green (386) 365-4704

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

I am a life-long resident of Columbia County, previously serving as a member of the charter review committee. I care deeply about the future of Columbia County.

\_\_\_\_\_

**NOTICE:**

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

**ACKNOWLEDGMENT AND CERTIFICATION**

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

*[Handwritten Signature]*  
 \_\_\_\_\_  
 Signature

June 13, 2019  
 \_\_\_\_\_  
 Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

<b>FOR OFFICIAL USE ONLY:</b>
_____
Received by
_____
Date received

*Thank you for your interest!*



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: Stephen A. Douglas District #: 5

Address: 442 SW Saint Margaret Street

City: Lake City State: FL Zip: 32025

Phone #: 386-961-6587 E-mail Address: stephen@lakecitystorage.com

How long have you resided in Columbia County? 20 years

Name your most recent occupation and employer: Owner - Mini-Storage & Record Storage of LC

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: Finance Degree

Please summarize your work experience: Business owner since 1996, Banking Industry prior to 1998

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- 1. Chamber of Commerce 2. \_\_\_\_\_
- 3. EDAB 4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Will provide list if needed

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

Mini-Storage & Record Storage of Lake City, Inc.

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. \_\_\_\_\_ 2. \_\_\_\_\_
- 3. \_\_\_\_\_ 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Chris Bullard - Bullard Properties
- 2. Glen Owens - Interstate Supply
- 3. Richard Johnson - CPA

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



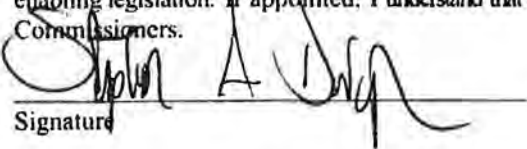
---

**NOTICE:**

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

**ACKNOWLEDGMENT AND CERTIFICATION**

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
 \_\_\_\_\_  
 Signature

6/12/19  
 \_\_\_\_\_  
 Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

***Thank you for your interest!***



## BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: Charles G Keith District #: \_\_\_\_\_

Address: 638 NW Clubview Cr.

City: Lake City State: FL Zip: 32055

Phone #: 386 590-0297 E-mail Address: \_\_\_\_\_

How long have you resided in Columbia County? 33 yrs

Name your most recent occupation and employer: American Pawn Brokers

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: Federal Firearms License  
FL Pawnbrokers License

Please summarize your educational background: BS in Criminal Justice Graduate  
School

Please summarize your work experience: 5 yrs Law Enforcement, 39 yrs  
Small Business Owner

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. Masonic Lodge #27
2. SRWMD Governing Board
3. EKS Lodge 893
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

176 SE Foxhall Ct. 3 acres  
1420 SW Main Blvd 2 1/2 acres

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

American Pawn Brokers Inc  
CGK Properties LLC

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

1. Charter Review Committee
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Brad Wheeler
2. Raymond Cheshire
3. Mike Kahlich

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

A desire to see Columbia County become the best Community in the State of Florida

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Paul G. Smith  
Signature

5-31-19  
Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

*Thank you for your interest!*





# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Glenn Owens District #: 3  
Address: PO Box 1341 1165 NW Blackberry Circle  
City: Lake City State: FL Zip: 3256  
Phone #: 386-867-0094 E-mail Address: gowens@interstatesupplyinc.com  
How long have you resided in Columbia County? 53 years  
Name your most recent occupation and employer: Interstate Supply Inc  
Are you registered to vote in Columbia County?  Yes.  No.  
List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: HS diploma CHS  
AS Santa Fe

Please summarize your work experience: Construction and sales

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- 1. \_\_\_\_\_ 2. \_\_\_\_\_
- 3. \_\_\_\_\_ 4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

ISI 3 acres  
SSA 8 acres  
WSMDD 3 acres

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

Interstate Supply Inc  
WSMDD Land Trust

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. Charter Review
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. John Oneal
- 2. Guy Williams
- 3. Marc Vann

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

---



---



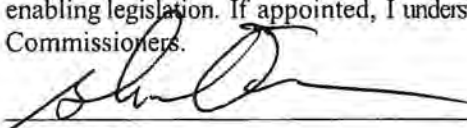
---

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
 \_\_\_\_\_  
 Signature

6-4-19  
 \_\_\_\_\_  
 Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
Received by _____
Date received _____

*Thank you for your interest!*



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Alternate

*Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.*

Name: Hunter Peeler District #: 5

Address: 1360 SW Sisters Welcome Road

City: Lake City State: FL Zip: 32025

Phone #: 386-623-4913 E-mail Address: peelergop@gmail.com

How long have you resided in Columbia County? Since birth

Name your most recent occupation and employer: Truck Broker - Serenity Transportation

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: Graduate of Columbia High School, Class of 2017. Currently enrolled online at Ashford University to get a degree in Political Science

Please summarize your work experience: Worked for Grandfather since 17. Worked for Congressr Neal Dunn in Washington DC, July 2017. Worked on multiple political campaigns as well.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. Chamber of Commerce
2. Republican Party of Columbia County
3. \_\_\_\_\_
4. \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:  
N/A

\_\_\_\_\_

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:  
Serenity Transportation

\_\_\_\_\_

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Earl Peeler
- 2. Justin Peeler
- 3. Jennifer Peeler

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

I am the Chairman of the Columbia County Republican Party. I believe being 20 years old will be very beneficial to the board to have a younger voice helping on our charter and community.

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

  
Signature

06/13/2019  
Date

**Please return completed application to:  
Columbia County Board of County Commissioners  
Attn: Human Resources  
PO Box 1529  
Lake City, FL 32084  
Phone: (386) 755-4100  
Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
_____ Received by
_____ Date received

***Thank you for your interest!***



# BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Colton Brewer District #: 5

Address: 574 SW Ziegler Terr

City: Lake City State: FL Zip: 32024

Phone #: 386697-7647 E-mail Address: ~~Colton.Brewer@wolvesfgc.edu~~ Colton.Brewer@wolvesfgc.edu

How long have you resided in Columbia County? 12 years

Name your most recent occupation and employer: Swift Lube - Lube tech

Are you registered to vote in Columbia County?  Yes.  No.

List all active professional licenses or certifications you hold: \_\_\_\_\_

Please summarize your educational background: Currently enrolled at FGC where I serve as the SGA president, previously attended Fort White High School

Please summarize your work experience: I have been working for Mr. Swisher at Swift Lube for 2 years while going through college

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- Florida Gateway College - Studentbody President
- Columbia County REC
- \_\_\_\_\_
- \_\_\_\_\_

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

Swift Lube  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate in order of preference the committee, board, or council in which you have an interest\*:

- 1. Charter Review
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

- 1. Earl Peeler - 386-623-4914
- 2. Kevin Swisher - 386-365-9305
- 3. Tim Murphy - 386-961-1330

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

*passion for politics I have assisted on a few political campaigns and have aspirations to attend law school at UF after finishing at FCC.*

I am a young, enthusiastic member of the community, with a

**NOTICE:**

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

**ACKNOWLEDGMENT AND CERTIFICATION**

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Colton Brew

Signature

6/3/2019

Date

**Please return completed application to:**  
**Columbia County Board of County Commissioners**  
**Attn: Human Resources**  
**PO Box 1529**  
**Lake City, FL 32084**  
**Phone: (386) 755-4100**  
**Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:
Received by _____
Date received _____

*Thank you for your interest!*



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM


The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 11, 2019

Meeting Date: June 20, 2019

Name: David Kraus

Department: Bcc Administration

Division Manager's Signature: 

**1. Nature and purpose of agenda item:**

To approve an interlocal agreement with City to allow City public safety radio equipment to operate on County public safety radio network.

**2. Recommended Motion/Action:**

To approve the Interlocal Radio System Secondary User Agreement set commencement date to be effective when City 30 days after City purchases equipment.

**3. Fiscal impact on current budget.**

This item has no effect on the current budget.

District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Columbia County Board of County Commissioners  
**FR:** David Kraus, Assistant County Manager  
**DATE:** June 11, 2019  
**RE:** Interlocal Agreement – Secondary User Radio Agreement

---

The City and County have been working toward an Interlocal Agreement where the City will purchase new public safety radio equipment that will operate on the County's public safety radio network. The County implemented the new 800/700 MHz radio system (ASTRO 25) with the capacity to handle growth and secondary users. Both the County and City recognize the importance of all public safety agencies being able to communicate during incidents.

Under this agreement, the County will own the radio network and all FCC licenses for all radio channels. The City will own its own radios and radio equipment which will operate on the County radio network. The County is responsible for all System maintenance costs. The City can have up to 200 subscriber units and 15 talk groups. The City will not incur an activation fee at the initial set up, but will pay \$15 for each future activation. In addition, the City will pay a monthly \$10.00 subscriber fee. Finally, the Agreement establishes a Radio Communications Committee to address operational issues.

The City of Lake City is considering adopting this agreement at their June 17, 2019 meeting. Staff is requesting that the Columbia County Board of County Commissioners adopt the Interlocal Agreement Between Columbia County, Florida and the City of Lake City, Florida for a Radio System Secondary User Agreement. In addition, the staff would recommend the Board set the agreement's commencement date as 30 days after the City purchases their radio equipment. This will provide time to program and trouble shoot the new radio equipment.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.



**INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA  
AND THE CITY OF LAKE CITY, FLORIDA FOR A RADIO  
SYSTEM SECONDARY USER AGREEMENT**

**THIS INTERLOCAL AGREEMENT** is entered into this \_\_\_ day of June, 2019, between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the “County” or “System Owner”), and **THE CITY OF LAKE CITY**, a Florida municipality, whose mailing address is 205 N Marion Street, Lake City, Florida 32025 (herein the “City” or “Secondary User”) (collectively, the “Parties”).

**RECITALS**

**WHEREAS**, the System Owner has developed an ASTRO 25 700/800 MHz Trunked Simulcast Radio System (the “System”) to provide improved communications among and within their agencies including, without limitation, public safety communications;

**WHEREAS**, the System Owner has determined that use of the System by the Secondary User for public safety purposes will result in an enhanced communication system which will better meet the respective needs of the Parties and will improve routine as well as emergency public-safety related communications between and among the Parties;

**WHEREAS**, for the purpose of efficiently administering this Agreement and those matters arising under it, the Parties wish to establish a Radio Communications Committee; and

**WHEREAS**, the Parties desire to enter into an Agreement to establish and provide for use of the System by the Secondary User, in accordance with and subject to the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions hereinafter provided, the County and the City agree as follows:

**1. RECITALS INCORPORATED**

The recitals above are true and correct and are incorporated herein by reference.

**2. DEFINITIONS**

- a. “ASTRO 25 System” or “System” shall mean the entirety of the certain P25 Phase 2 700/800 MHz Trunked Simulcast Radio System owned by the System Owner, as currently existing and as the same may be expanded or enhanced, to include Backbone Items for voice transmission but excluding all User Specific Items.
- b. “Backbone Items” shall mean those non-user specific elements of the ASTRO 25 System which are owned by the System Owner and which shall be jointly used or shared by the Parties including, but not limited to, the towers and other jointly used equipment installed or constructed at transmitter or receiving sites, and related subsystems, as required for the ASTRO 25 System; equipment storage facilities located at transmitter or receiving sites; base stations; transmitters; receivers; microwave subsystem(s); trunked/simulcast controllers; related software required for operation of the ASTRO 25 System; and any other jointly used or shared items.
- c. “FCC” shall mean the Federal Communications Commission or any successor agency.
- d. “Party” shall mean either a System Owner or the Secondary User, as appropriate, and “Parties” shall mean collectively the System Owner and the System User.
- e. “Radio Communications Committee” or “Committee” shall mean the committee created pursuant to this Agreement for the administration of this Agreement.
- f. “Subscriber Unit” shall mean a P25 Phase 2 compliant radio or other P25 Phase 2 compliant

device with an independent system identification number which is programmed and available for use on the ASTRO 25 System by a Party.

- g. "System Manager" shall mean an employee of the County responsible for the day to day coordination, operation, maintenance, and management of the ASTRO 25 System. The System Manager shall perform the duties assigned under this and any other applicable agreement relating to the ASTRO 25 System.
- h. "Subscriber Fee" shall mean the fee, as set forth in this Agreement, to be paid by the Secondary User for use of the ASTRO 25 System.
- i. "System Owner" shall mean Columbia County.
- j. "Secondary User" shall mean the City of Lake City authorized to use the ASTRO 25 System pursuant to this Agreement.
- k. "Talk Group" shall mean an electronic resource or path, established by the System Manager within the ASTRO 25 System, which permits use of the ASTRO 25 System for two-way communications among particular radios and other related User Specific Equipment.
- l. "User Specific Items" shall mean those elements of the System required for each Party's individual communications system, purchased, installed and/or used individually by each Party, as permitted by the System Manager or by agreement with the System Owner, and shall include, but not limited to, radios, encryption, devices, computer terminals, dispatch consoles, communication path ways, applicable console interface electronics and other communications equipment. Each Party shall be responsible for developing its own requirements for User Specific Items, providing for acquisition of such Items; and providing for, and supervising, the installation, operation, and maintenance of such Items at locations determined by such Party. However, no Party's User Specific Items will be developed, specified, acquired, installed, operated or electronically connected to the ASTRO 25 System without prior review and approval of the System Manager.
- m. "Standard Operating Procedures" shall define the guidelines that each party will be expected to follow, related to the use and operation of the System.

### **3. LICENSING AND USE OF ASTRO 25 SYSTEM**

- a. Licenses. The Parties agree that all FCC licenses for all radio channels included in the System shall be held in the name of the County and shall be licensed as one interoperable P25 Phase 2 700/800 MHz trunked simulcast radio system.
- b. Use of the System. The System shall be configured to provide for use by the Secondary User of up to two hundred (200) Subscriber Units, as authorized from time to time by the System Manager. The Secondary User may use up to fifteen (15) talk groups and other joint use talk groups with the approval of the System Manager. Additional talk groups or joint use talk groups shall be as permitted from time to time by the System Manager. Provided, however, that all such use shall be consistent with maintaining the maximum efficiency of the System and shall be carried out in accordance with the standard operating procedures for the System together with all other policies, regulations, instructions, and directions issued from time to time by the System Manager.

### **4. TITLE TO BACKBONE AND USER SPECIFIC ITEMS**

- a. Each Party shall have and retain title to its User Specific Items. Title to all Backbone Items shall vest and remain in the purchasing party. Each Party shall have the right to use such Backbone Items as permitted under this Agreement. Notwithstanding the foregoing, title to any proprietary software required for the operation of the ASTRO 25 System shall remain in the owner of such software, subject to licenses to each Party which will permit its independent use by such Party and will include appropriate warranties running directly to each Party.
- b. Each Party will be responsible for programming their own radios that are intended for use in relation to the ASTRO 25 System. Whenever the need for such programming is caused by the System Owner, it will be accomplished by the System Owner at no cost to the Secondary User.

- c. Secondary User agrees that it will be responsible for the development of the radio codeplugs used to program its radios. Programming of the Secondary User’s subscriber equipment shall be completed by technicians and engineers from Motorola Solutions, Inc., These entities shall also be employed for all radio maintenance or service to ensure compatibility with the System.
- d. All “Child keys” for programing of the Secondary User’s equipment shall be issued to the Secondary User upon written approval of the System Manager and shall be valid for a set timeframe. Child keys shall be range-limited to the identification numbers assigned to the Secondary User and pursuant to the Region 9 ID plan.

**5. PAYMENTS AND TERM**

- a. Payments for Equipment. The Secondary User shall be responsible for purchasing all Secondary User Specific Items required for its communication system and use of the System, and only as permitted by this Agreement. User Specific Items must be approved by the System Manager for use on the System before any such items will be activated on the System. It is therefore recommended that the Secondary User obtain approval of said items before completing any purchase of equipment the Secondary User intends to use on the System.
- b. Activation Fee. Other than initial activations made at the commencement of the performance of this Agreement, which shall incur no charge, the Secondary User shall pay an Activation Fee to the System Owner for the activation of each Subscriber Unit at the rate of \$15.00 per activation.
- c. Subscriber Fee. The Secondary User shall pay a Subscriber Fee to the System Owner for use of the System as permitted by this Agreement. The Subscriber Fee shall be \$10.00 per month for each Subscriber Unit owned by the Secondary User and programmed for use on the ASTRO 25 System.
- d. The Subscriber Fees for each month, or portion thereof, and all other fees charged hereunder shall be billed to the Secondary User, shall be payable in accordance with Section 215.422, Florida Statutes, and shall be based on the number of Subscriber Units owned by the Secondary User and programmed for use on the System. All payments shall be made in accordance with instructions set forth in the bill and shall be accompanied by such remittance information as may be required by the County.
- e. All fees shall be reviewed on each anniversary date of this Agreement. If increases in fees are necessary, the increase will be based upon changes to the Consumer Price Index.
- f. Term. The term of this Agreement (“Term”) shall commence on \_\_\_\_\_, 2019 (“Commencement Date”) and shall continue thereafter until the earlier of \_\_\_\_\_, 2034, or withdrawal of the Secondary User from the System or other termination of this Agreement by the System Owner as provided herein.

**6. ADMINISTRATION AND MANAGEMENT OF THE ASTRO 25 SYSTEM**

- a. System Manager. The System Manager shall be responsible for the coordination, operation, maintenance and management of the System, on a day-to-day basis, and for promulgation of, and enforcement of Secondary User compliance with, the standard operating procedures for the System. The System Manager shall be selected by the System Owner, and shall serve in this capacity at the pleasure of the System Owner.
- b. Radio Communications Committee. There shall be a Radio Communications Committee consisting of at least five (5) members. The System Manager shall be chairman of the Committee. Two (2) members shall be selected by and represent the System Owner. Two (2) members shall be selected by and represent the Secondary User. The Committee will meet as necessary or when requested by any of its members to discuss issues and vote on decisions specifically related to the performance of this Agreement and radio communications operations issues that arise under this Agreement from time to time. The Committee shall not have the power to modify this Agreement.
- c. If a dispute develops between the parties that the Radio Communications Committee is unable to settle, this dispute will be directed to a meeting of the County Manager and the City

Manager for resolution.

## 7. RESPONSIBILITIES OF THE PARTIES

- a. Each Party shall be responsible for development and design of its User Specific Items and shall be responsible for the costs associated with the purchase and installation of such items. However, all User Specific Items shall be of a design fully compatible with system architecture and approved by the System Manager. Each Party also shall be responsible for loss, damage or destruction of its User Specific Items and for maintaining all of its User Specific Items in proper working condition meeting the manufacturer's specifications. Each Party shall timely and completely comply with all standard operating procedures for the System as promulgated from time to time by the System Manager.
- b. The System Owners shall have the following responsibilities:
  - i. Holding in good standing and in the System Owner's name, for the benefit of the Parties, the necessary FCC licenses for the System radio channels with copies of said licenses provided to the Secondary User.
  - ii. Providing for the operation and maintenance of the Backbone Items, subject to payment of fees in accordance with applicable agreements between or among various Parties.
  - iii. Providing for day to day management of the System.
  - iv. Providing not less than a seven (7) day advanced notification of any planned outages.
  - v. Providing a recovery plan for emergency outages.
- c. The Secondary User shall:
  - i. Promptly make payments to the County as provided in this Agreement.
  - ii. Maintain its User Specific Items including, without limitation, portable and mobile radios, accessories, batteries and chargers, mobile data terminals, and dispatch console units.
  - iii. Provide all equipment and services that may be required for connection to the System by the Secondary User.
  - iv. All Backbone Items will be covered by such warranties, if any, as may be provided by the manufacturer, Motorola, Inc. which warranties are not transferred, assigned, or extended by this Agreement.
  - v. Use only Motorola Subscriber Devices that support Time Division Multiple Access ("TDMA") technology, also known as P-25 Phase 2 compatible mobile and portable radios, as well as control stations and consolettes as described in the County's Countywide Public Safety Wireless Communications System contract with Motorola Solutions Inc.
  - vi. Comply with the applicable laws of the State, the United States of America, as well as the rules of the Federal Communications Commission.
  - vii. Limit all System use to public safety and first responder communications as defined in 47 U.S.C. § 337 (f) (1), the Communications Act of 1934, and all applicable provisions of 47 CFR Part 90, Subpart R.
  - viii. Abide by, and act in accordance with, the decisions, directions, adopted operating protocols, and minimum training standards established and set by the System Manager. Secondary User understands that the addition and removal of Secondary User is governed by the Board of County Commissioners for Columbia County, Florida, and that improper use of the System may result in the suspension or termination of System access privileges. Any conflict between this Agreement and any policy, procedure, standard, or guideline established by the Board of County Commissioners shall be resolved against this Agreement.
  - ix. Ensure the proper use of each device used to access the System. Follow any applicable radio protocol that applies to System use as established by the FCC (e.g., transmission breaks during lengthy traffic, deferral to emergency traffic, etc.). Frequencies and bandwidth supporting the System are at a premium and use of the System is for

legitimate criminal justice and public safety purposes only. A telephone should be used for other traffic as appropriate and shall program subscriber devices to employ a time-out-timer to prevent radios from locking up systems resources unnecessarily.

- x. Any documentation or other information relating to usage of the System, including radio frequencies assigned to or utilized by the Secondary User, code plugs, circuit routing, addressing schemes, talkgroups, fleet maps, encryption, or programming maintained or utilized by law enforcement records are presumed exempt from disclosure under the Freedom Of Information Act (5 U.S.C. § 552), the Privacy Act (5 U.S.C. § 552a) and Department of Homeland Security privacy regulations, 6 C.F.R. Part 5. Such laws shall take precedent over conflicting provisions of Florida Law. The Secondary User shall at all times keep all such information strictly confidential unless release is authorized by law or compelled by an order of a court.

- d. Under this agreement, the County provides access and use of the County owned radio system. The County does not guarantee or warranty coverage for the City but will provide timely response for system maintenance and/or repairs should an outage occur. All costs of operating, maintaining and repairing City owned equipment will be the responsibility of the City.

**8. NOTICES**

Any notice permitted or required to be given under the terms of this Agreement shall be in writing, addressed to the Party to whom it is directed, and delivered to it by courier service providing a written record of the date of delivery, or by U.S. certified mail, postage prepaid, return receipt requested, to the address shown below or to such other address as such Party may from time to time designate by written notice.

To System Owners: Columbia County County Manager  
135 NE Hernando Ave.  
Lake City, FL 32055

With a copy to: System Manager  
135 NE Hernando Ave.  
Lake City, FL 32055

To Secondary User: City of Lake City City Manager  
205 North Marion Avenue  
Lake City, Florida 32088

With a copy to: Lake City Public Safety Police Chief  
225 North Main Blvd.  
Lake City, Florida 32055

With a copy to: Lake City Public Safety Fire Chief  
225 North Main Blvd.  
Lake City, Florida 32055

**9. IDEMNIFICATION**

To the extent permitted by law and without waiving any defense of sovereign immunity, the Secondary User shall indemnify the System Owner, their officials, officers, and employees, from and against all liabilities, damages, costs and expenses (including, without limitation, reasonable attorneys' fees and litigation costs), resulting from or arising out of any acts or omissions of the Secondary User, or its officials, officers, or employees, relating in any way to this Agreement or to use of the System by the Secondary User.

## 10. WITHDRAWAL FROM SYSTEM

- a. The Secondary User may, upon delivery of a 180-day advance written notice to the System Owner, withdraw from the System without cause if it determines that such withdrawal would be in its best interest. Promptly following the giving of such notice, and prior to the expiration of such 180-day period, the System Manager shall, at no cost to the remaining Party or Parties, develop the plans and specifications needed to make such changes to the System as may be required to delete the Secondary User from the System. In such event, the Secondary User shall not be entitled to any reimbursement or refund from the System Owner or from any other Party related to its costs incurred in acquiring, operating, or maintaining its User Specific Items or associated facilities.
- b. Promptly following notice by the Secondary User that it will withdraw from the System, the Secondary User shall take the necessary steps to acquire new radio channel licenses from the FCC according to its own needs. All channels and talk groups on the System used by the Secondary User, including without limitation any expansion channels which may be added to the System for such use, shall remain the property of the System Owner.
- c. The Secondary User shall reimburse or pay directly all of the System Owner's costs incurred in connection with the Secondary User's withdrawal from the System without cause.
- d. Upon compliance with 10.a. through 10.c. by the Secondary User, this Agreement shall terminate as to the Secondary User. Nothing contained herein shall constitute a waiver of the right of any Party to damages occasioned by any breach of this Agreement by another Party. Should it choose to withdraw from the, the Secondary User shall not be entitled to, nor shall have any claim for, reimbursement or repayment of any amounts paid by or on behalf of such Party to the County or the System Owner pursuant to the requirements of this Agreement.

## 11. TERMINATION

The System Owner shall have the right to terminate this Agreement for default if the Secondary User breaches any material term or condition of this Agreement. Provided, however, that the System Manager shall first give written notice of such breach to the Secondary User and the Secondary User shall have the opportunity to cure such default within one hundred eighty (180) days following the delivery of such written notice.

## 12. MISCELLANEOUS

- a. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Any action to enforce any of the provisions of this Agreement must be maintained in Lake City, Columbia County, Florida.
- b. Waiver. Failure to insist upon strict compliance with any term, covenant or condition of this Agreement shall not be deemed a waiver of it. No waiver or relinquishment of a right or power under this Agreement shall be deemed a waiver of that right or power at any other time.
- c. Modification. Agreement shall not be extended, changed or modified, except in writing duly executed by the Parties hereto.
- d. Binding Effect. This Agreement shall be binding upon the successors and, subject to below, assigns of the Parties hereto.
- e. Assignment. Because of the unique nature of the relationship between the Parties hereto and the terms of this Agreement, no Party hereto shall have the right to assign this Agreement or any of its rights or responsibilities hereunder to any third party without the express written consent of the other Parties to this Agreement.
- f. Entire Agreement. This Agreement constitutes the entire agreement between the Parties hereto with respect to the matters contained herein, and all prior agreements or agreements or arrangements between them with respect to such matters are superseded by this Agreement.
- g. Headings. Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
- h. Ambiguity. This Agreement has been negotiated by the Parties hereto with the advice of

counsel and, in the event of an ambiguity herein, such ambiguity shall not be construed against any such Party as the author hereof.

- i. Public Bodies. It is expressly understood that the Parties to this Agreement are subdivisions or agencies of the State of Florida. Nothing contained herein shall be construed as a waiver or relinquishment by any Party to any right it may otherwise have to claim such exemptions, privileges and immunities as may be provided to that Party by law.
- j. Force Majeure. A Party to this Agreement shall be excused from performance of an obligation under this Agreement to the extent, and only to the extent, that such performance is affected by a "Force Majeure Event" which term shall mean any cause beyond the reasonable control of the Party affected, except where such Party could have reasonably foreseen and reasonably avoided the occurrence, which materially and adversely affects the performance by such Party of its obligations under this Agreement. Such events shall include, but not limited to, an act of God; disturbance, hostility, war, or revolution; strike or lockout; epidemic; accident; fire; storm, flood, or other unusually severe weather or act of nature; or any requirements of law.
- k. Authorized Representatives. Each Party hereto hereby represents that its execution, delivery, and performance of this Agreement have been duly authorized by all requisite action, that the Agreement has been duly and validly executed and delivered by that Party, and that the Agreement constitutes the legal, valid, and binding obligation of that Party enforceable in accordance with its terms.

**13. RECORDING OF AGREEMENT, EFFECTIVE DATE**

The County, upon execution of this agreement by all the parties, shall record this Interlocal Agreement in the Public Records of Columbia County, Florida. Pursuant to Section 163.01 (11), Florida Statutes, this Agreement, executed by the parties hereto, shall be effective immediately upon filing with the Clerk of the Circuit Court of Columbia County.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed effective the day and year first above written.

CITY COUNCIL FOR THE  
CITY OF LAKE CITY, FLORIDA

THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, FLORIDA

\_\_\_\_\_  
Stephen M. Witt, Mayor

\_\_\_\_\_  
Ron Williams, Chair

Attest:

Attest:

\_\_\_\_\_  
Audrey Sikes, Town Clerk

\_\_\_\_\_  
P. DeWitt Cason, Clerk of Courts

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Fred Koberlein, City Attorney

\_\_\_\_\_  
Joel Foreman, County Attorney



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 11, 2019

Meeting Date: June 20, 2019

Name: David Kraus

Department: Bcc Administration

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "DK", written over a horizontal line.

### 1. Nature and purpose of agenda item:

The Agreement would allow the City, at its expense, to locate a water system antenna on the County Communications Tower behind the Emergency Operations Center.

### 2. Recommended Motion/Action:

To Approve the Interlocal Agreement to locate a City Antenna on County Communications Tower.

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.



District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Columbia County Board of County Commissioners  
**FR:** David Kraus, Assistant County Manager  
**DATE:** June 11, 2019  
**RE:** Interlocal Agreement – Locate Antenna on County Tower

---

The City and County have been working toward an Interlocal Agreement where the City will place an antenna on the County’s Public Safety Tower located behind the Emergency Operations Center. The City’s Utility operates radio read water meters and are experiencing coverage issues west of I-75 which impacts water customers in both the City and the unincorporated areas of Columbia County. As part of this agreement, the City will have to document that the antenna will not interfere with the Public Safety Communications system and that the tower can physically handle the additional antenna. This antenna will have to be installed to County standards and the City will be responsible for any damage to the County’s property.

The City of Lake City is considering adopting this agreement at their June 17, 2019 meeting. Staff is requesting that the Columbia County Board of County Commissioners adopt the Interlocal Agreement Between Columbia County, Florida and the City of Lake City, Florida for a Location of a City Water System Antenna on A County Communications Tower.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

**INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA, AND  
THE CITY OF LAKE CITY, FLORIDA, FOR THE LOCATION OF A CITY WATER  
SYSTEM ANTENNA ON A COUNTY COMMUNICATIONS TOWER**

**THIS INTERLOCAL AGREEMENT** is entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the “County”), and **THE CITY OF LAKE CITY**, a Florida municipality, whose mailing address is 205 N. Marion Avenue, Lake City, Florida 32055 (herein the “City”).

**WHEREAS**, the County owns a public safety communications tower located at 263 NW Lake City Avenue/Devane Street and that the communications tower has space available to locate additional antennas around the 250-foot mark; and

**WHEREAS**, the City operates a water system that employs radio read water meters and has a need to locate a system additional water system radio antenna on the west end of the City to provide additional coverage and redundancy; and

**WHEREAS**, to ensure proper installation of the County’s equipment and maximum readiness for use of the Backup PSAP at all times, it is necessary for the parties to make clear their respective duties and undertakings; and

**WHEREAS**, has conducted technical studies to determine that the City system will not interfere with any Public Safety communications equipment (propagation studies and inter mod studies) and that the City is conducting a study to determine that tower has the structural capacity to handle the additional weight and wind load of the City equipment;

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions hereinafter provided, the County and the City agree as follows:

**1. RECITALS INCORPORATED**

The recitals above are true and correct and are incorporated herein by reference.

**2. OBLIGATIONS OF THE PARTIES**

**a. The City shall at all times this Agreement remains in effect:**

- i. Provide and maintain all equipment and utilities necessary, including electrical and internet, to operate the water meter radio read antenna and appurtenances;
- ii. Guarantee that any City owned and operated equipment located at the tower will not interfere with the County’s Public Safety communications equipment and that should the City’s system cause interference, the City, at its expense will remedy the interference or remove the equipment from the

County owned tower;

- iii. Provide that the installation of any equipment meets R-56 standards and provide resistance for the installed equipment that shall not be greater than the tower resistance, follow current cable management practices, and provide weather proof labels on all assemblages and transmission line ground kits.
- iv. In the instance that the City's equipment or the installation of the City's equipment is determined to have caused damage, including lightning damage, to the County's equipment located on the tower, the City shall be responsible for all repairs to the damaged equipment.
- v. Notify the County Central Communication Department prior to physically accessing the tower for any reason and that any crews working on or around the tower be licensed, bonded and approved by the County Central Communication Department.

**b. The County shall at all times this Agreement remains in effect:**

- i. Review all reports provided by the City to protect the Public Safety Communications system and verify that the tower has the structural capacity to handle the City's equipment.;
- ii. Provide space on the Communications Tower for one antenna for the City water meter reading system and provide reasonable access to the Communications Tower for repairs and maintenance of the City system.;

**3. DUTY TO COOPERATE**

To ensure continuous and uninterrupted service availability, neither party shall cause or permit any dispute to interrupt such service at any time. The parties agree that should any dispute arise, they will resolve such disputes without limiting the utility of the Communications Tower or water meter reading antenna.

**4. TERM**

This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until terminated as provided herein.

**5. TERMINATION**

Any party to this agreement may terminate this agreement after giving 180 days prior written notice to the other party. As provided above, a notice of termination shall not operate to limit the access or utility of the Communications Tower.

**6. AMENDMENT**

Any party that desires to amend this interlocal agreement must notify the other party in writing indicating the type of amendment desired and stating reasons for same. This

agreement may be amended only by mutual written agreement of the parties.

**7. INDEMNIFICATION**

Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of the contract or as a waiver of sovereign immunity by any party to which sovereign immunity applies.

**8. NOTIFICATION**

Except as provided herein, any notice, acceptance, request, or approval from any party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via delivery-verified email to the parties' respective official government email addresses provided below. The parties' representatives are:

County: County Manager Ben Scott  
ben\_scott@columbiacountyfla.com  
Post Office Box 1529  
Lake City, Florida 32056-1529

City: City Manager Joe Helfenberger  
helfenbergerj@lcfla.com  
205 N Marion Avenue  
Lake City, Florida 32055

**9. THIRD PARTY BENEFICIARIES**

This agreement does not create any relationship with, or any rights in favor of, any third party.

**10. ASSIGNMENT OF INTEREST**

No party shall assign or transfer any interest in this agreement without prior written consent of the other parties.

**11. SEVERABILITY**

If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

**12. PREVIOUS AGREEMENTS INCORPORATED**

This Agreement shall, upon being recorded, control as to conflicting provisions of any prior or other agreements between the parties.

**13. RECORDING OF AGREEMENT, EFFECTIVE DATE**

The County, upon execution of this agreement by all the parties, shall record this Interlocal

Agreement in the Public Records of Columbia County, Florida. Pursuant to Section 163.01 (11), Florida Statutes, this Agreement, executed by the parties hereto, shall be effective immediately upon filing with the Clerk of the Circuit Court of Columbia County.

**IN WITNESS WHEREOF** the parties have caused this instrument to be signed by their respective duly authorized officers or representatives as of the day and year first above written.

CITY COUNCIL FOR THE  
CITY OF LAKE CITY, FLORIDA

THE BOARD OF COUNTY  
COMMISSIONERS FOR  
COLUMBIA COUNTY, FLORIDA

\_\_\_\_\_  
Stephen M. Witt, Mayor

\_\_\_\_\_  
Ron Williams, Chair

Attest:

Attest:

\_\_\_\_\_  
Audrey Sikes, Town Clerk

\_\_\_\_\_  
P. DeWitt Cason, Clerk of Courts

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Fred Koberlein, City Attorney

\_\_\_\_\_  
Joel Foreman, County Attorney



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 12, 2019

Meeting Date: June 20, 2019

Name: David Kraus

Department: Bcc Administration

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "DK", written over a horizontal line.

### 1. Nature and purpose of agenda item:

A permit is needed with the US Department of Agriculture in order to build the north communications tower in the forest.

### 2. Recommended Motion/Action:

Approve the Communications Permit with the US Department of Agriculture

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

TO: Columbia County Board of County Commissioners  
FR: David Kraus, Assistant County Manager  
DATE: June 11, 2019  
RE: Forest Tower Permit

---

Before the North Tower can be built on US forestry land, the County needs to execute a Communications Use Permit for Federal Agencies with the US Department of Agriculture. This permit will allow the County to construct a 250 self-supporting public safety communications tower with a 12'x12' equipment building and a 35kv generator in a 60' x 60' fenced area. This permit expires on 12/31/2039 and can be renewed. The county agrees to comply with all applicable laws and the US Forestry retains the right to access and inspect the tower area. The County's occupancy of the site is exempt from rent.

Staff requests the Columbia County Board of County Commissioners approve and execute the Communications Use Permit for Federal Agencies with the US Department of Agriculture

Auth ID: OSC3292019 Contact Name: COLUMBIA COUNTY Expiration Date: 12/31/2039 Use Code: 831	FS-2700-10c (REV-02/17) OMB No. 0596-0082
--	--

**U.S. DEPARTMENT OF AGRICULTURE  
FOREST SERVICE**

**COMMUNICATIONS USE PERMIT FOR FEDERAL AGENCIES**

**AUTHORITY:**

**Section 501(a)(5) of the Federal Land Policy and Management Act, 43 U.S.C. 1761(a)(5)**

COLUMBIA COUNTY of 135 NE HERNANDO AVE LAKE CITY, FL 32056.

THIS COMMUNICATIONS USE PERMIT FOR FEDERAL AGENCIES is issued by the United States Forest Service (Forest Service) under section 501(a)(5) of the Federal Land Policy and Management Act (43 U.S.C. 1761(a)(5)) to COLUMBIA COUNTY (the holder).

The "authorized officer" refers to the Forest Service official having the delegated authority to execute and administer this permit. Generally, unless otherwise indicated, this authority may be exercised by the Forest Supervisor of NATIONAL FORESTS IN FLORIDA. National Forests in Florida is responsible for administering the National Forest System lands covered by this permit.

This permit is granted to the holder to operate a Mobile Radio communications facility in the County of Columbia, Florida (hereinafter the "permit area"). The holder accepts this permit, subject to all valid existing rights, and agrees to use the permit area only for the construction, operation, maintenance, and termination of a Mobile Radio communications facility. Authorized facilities under this permit include:

- Equipment shelter: 12 x 12 building
- Antenna support structure: 250' Self Supporting
- Ancillary improvements: 63' X 60 ' fenced area, and a 35kv diesel generator.

The location of the permit area is described or shown generally in the communications site management plan and/or communications site map dated 2/21/2018 for the Sandlin Bay Tower Communications Site, which is incorporated into this permit as Appendix A.

The following additional appendices are incorporated into this permit:

Appendix B – Communications Site Plan

This permit is subject to the following terms and conditions.



## **I. GENERAL TERMS**

A. **TERM**. This permit shall expire at midnight on 12/31/2039.

B. **RENEWAL**. The use and occupancy authorized by this permit may be renewed upon expiration, provided that, as determined by the authorized officer, (1) the holder desires to renew the use and occupancy; 2) the communications facilities are still being used for the purposes authorized; (3) the communications facilities are being operated and maintained in accordance with all the terms and conditions of this permit; and (4) the holder is in compliance with all the terms and conditions of this permit. The authorized officer may prescribe new terms and conditions when a new permit is issued.

C. **AMENDMENT**. This permit may be amended in whole or in part by the Forest Service when deemed necessary or desirable by the authorized officer to incorporate new terms that may be required by law, regulation, directive, the applicable land management plan, or projects and activities implementing the land management plan pursuant to 36 CFR Part 219.

D. **COMPLIANCE WITH LAWS, REGULATIONS, AND OTHER LEGAL REQUIREMENTS**. In exercising the rights and privileges granted by this permit, the holder shall comply with all present and future federal laws and regulations and all present and future state, county, and municipal laws, regulations, and other legal requirements that apply to the permit area, to the extent they do not conflict with federal law, regulation, or policy. The Forest Service assumes no responsibility for enforcing laws, regulations, and other legal requirements that fall under the jurisdiction of other governmental entities.

E. **RESERVATIONS**. All rights not specifically granted to the holder are reserved to the Forest Service, including:

1. The right of access to the permit area, including a continuing right of physical entry to the permit area for inspection, monitoring, or any other purpose consistent with any right or obligation of the Forest Service under any law or regulation.
2. The right to use, administer, and dispose of all natural resources and improvements other than the communications facilities, including the right to use roads and trails and authorize rights-of-way and other uses in the permit area in any way that is not inconsistent with the holder's rights and privileges under this permit, after consultation with all parties involved. Except for any restrictions that the holder and the Forest Service agree are necessary to protect public health and safety, property, and the installation and operation of the communications facilities, the permit area shall remain open to the public for all lawful purposes.
3. The right to modify the communications site management plan as deemed necessary by the authorized officer.
4. The right to require common use of the permit area and to authorize use of the permit area, including the subsurface and air space, for compatible uses.

F. **ASSIGNABILITY**. This permit is not assignable or transferable.

## G. TRANSFER OF TITLE TO THE IMPROVEMENTS

1. Notification of Transfer. The holder shall notify the authorized officer when a transfer of title to all or part of the authorized improvements is contemplated.

2. Transfer of Title. Any transfer of title to the improvements covered by this permit shall result in termination of the permit. The party who acquires title to the improvements must submit an application for a permit. The Forest Service is not obligated to issue a new permit to the party who acquires title to the improvements. The authorized officer shall determine that the applicant meets requirements under applicable federal regulations.

H. CONVEYANCE OF LANDS COVERED BY THIS PERMIT. The authorized officer shall give the holder at least 90 days prior written notice of any pending conveyance of the lands covered by this permit. With the holder's consent, the Forest Service may convey the lands covered by this permit without reserving the right-of-way granted by this permit. If the holder does not consent to conveyance without reservation of the right-of-way, the Forest Service may convey the lands covered by this permit only if the lands are subject to the right-of-way granted by this permit.

## **II. IMPROVEMENTS**

A. LIMITATIONS ON USE. Nothing in this permit gives or implies permission to build or maintain any structure or facility or to conduct any activity unless specifically provided for in this permit. Any use not specifically authorized by this permit must be proposed in accordance with 36 CFR 251.54. Approval of such a proposal through issuance of a new permit or permit amendment is at the sole discretion of the authorized officer.

B. PLANS. All development, operation and maintenance of the authorized facilities, improvements, and equipment located in the permit area shall be in accordance with stipulations in the communications site management plan approved by the authorized officer. If required by the authorized officer, all plans for development, layout, construction, or alteration of improvements in the permit area, as well as revisions of those plans, must be prepared by a professional engineer, architect, landscape architect, or other qualified professional acceptable to the authorized officer. These plans must be approved in writing by the authorized officer before commencement of any work. After completion, as-built plans, maps, surveys, or other similar information shall be provided to the authorized officer and appended to the communications site management plan.

## **III. HOLDER'S RESPONSIBILITIES**

A. RENTAL OF SPACE. The holder is authorized to rent space and provide other services to customers and tenants in the communications facilities authorized by this permit and shall charge each customer or tenant a reasonable rent without discrimination for the use and occupancy of the facilities and services provided. The holder shall not impose unreasonable restrictions or restrictions restraining competition or trade. By October 15 of each year, the holder shall provide the authorized officer a certified statement listing by category of use all tenants and customers in the communications facilities authorized by this permit on September 30 of that year.

B. COMMUNICATIONS SITE MANAGEMENT PLAN. All development, operation and maintenance of the authorized facility, improvements, and equipment located on the property shall be in accordance with stipulations in the communications site management plan approved by the authorized officer.

C. LACK OF A DUTY OF THE UNITED STATES TO INSPECT. The obligations of the holder under this permit are not contingent upon any duty of the authorized officer or other agent of the United States to inspect the permit area. A failure by the United States or other governmental officials to inspect is not a defense to noncompliance with any of the terms or conditions of this permit. The holder waives all defenses of laches or estoppel against the United States. The holder shall at all times keep the title of the United States to the permit area free and clear of all liens and other encumbrances.

D. COMPLIANCE WITH APPLICABLE COMMUNICATIONS REQUIREMENTS. Use of communications equipment under this permit is contingent upon possession of a valid Federal Communication Commission (FCC) license or National Telecommunications and Information Administration (NTIA) authorization and operation of that equipment is in strict compliance with applicable requirements of the FCC or NTIA. A copy of each FCC license or NTIA authorization shall at all times be maintained by the holder for each transmitter being operated. Upon request, the holder shall provide the authorized officer with a current copy of all FCC licenses and NTIA authorizations for communications equipment in or on facilities covered by this permit.

E. OPERATION OF COMMUNICATIONS EQUIPMENT. The holder shall ensure that communications equipment operated by the holder and the holder's tenants and customers in the communications facilities authorized by this permit operates in a manner that will not cause harmful interference with the operation of existing communications equipment in or adjacent to the permit area. If the authorized officer or authorized FCC official determines that use of communications equipment by the holder or the holder's tenants and customers interferes with existing communications equipment, the holder shall promptly take the necessary steps to eliminate or reduce the harmful interference to the satisfaction of the authorized officer or authorized FCC official.

F. TECHNICAL INFORMATION. Upon request, the holder shall furnish the authorized officer with technical information concerning the communications equipment located in the permit area. Both the authorized officer and holder shall follow federal guidelines when dealing with classified or sensitive security information.

G. NONDISCRIMINATION

1. The holder and its employees shall not discriminate against any person on the basis of race, color, sex (in educational and training programs), national origin, age, or disability or by curtailing or refusing to furnish accommodations, facilities, services, or use privileges offered to the public generally. In addition, the holder and its employees shall comply with the provisions of Title VI of the Civil Rights Act of 1964 as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and the Age Discrimination Act of 1975, as amended.

2. The holder shall include and require compliance with the above nondiscrimination provisions in any third-party agreement made with tenants and customers with respect to the operations authorized under this permit.

3. The Forest Service shall furnish signs setting forth this policy of nondiscrimination. These signs shall be conspicuously displayed at the public entrance to the permit area and at other exterior or interior locations, as directed by the Forest Service.

4. The Forest Service shall have the right to enforce the foregoing nondiscrimination provisions by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the violation occurs.

H. USE OF NATIONAL FOREST SYSTEM ROADS AND TRAILS. The holder's use of National Forest System roads and National Forest System trails shall comply with applicable requirements in 36 CFR Part 212, Subpart A; 36 CFR Part 261, Subpart A; and orders issued under 36 CFR Part 261, Subpart B. Motor vehicle use shall be consistent with designations made under 36 CFR Part 212, Subpart B, unless specifically provided otherwise in the communications site management plan.

I. CONDITION OF OPERATIONS. The holder shall maintain the communications facilities and permit area to standards of repair, orderliness, neatness, sanitation, and safety acceptable to the authorized officer and consistent with other provisions of this permit. Standards are subject to periodic change by the authorized officer when deemed necessary to meet statutory, regulatory, or policy requirements or to protect National Forest System resources. The holder shall comply with inspection requirements deemed appropriate by the authorized officer.

J. INSPECTION BY THE FOREST SERVICE. The Forest Service shall monitor the holder's operations and reserves the right to inspect the permit area and communications facilities at any time for compliance with the terms of this permit. The holder's obligations under this permit are not contingent upon any duty of the Forest Service to inspect the permit area or communications facilities authorized by this permit. A failure by the Forest Service or other governmental officials to inspect is not a justification for noncompliance with any of the terms and conditions of this permit.

#### **IV. RIGHTS AND LIABILITIES**

A. VALID OUTSTANDING RIGHTS. This permit is subject to all valid outstanding rights. Valid outstanding rights include those derived from mining and mineral leasing laws of the United States. The Forest Service is not liable to the holder for the exercise of any such right.

B. ABSENCE OF THIRD-PARTY BENEFICIARY RIGHTS. The parties to this permit do not intend to confer any rights on any third party as a beneficiary under this permit.

C. SERVICES NOT PROVIDED. This permit is for the use and occupancy of land for the purposes stated in this permit and does not provide for the furnishing of road maintenance, water, fire protection, or any other service by an entity or individual.

D. RISK OF LOSS. The holder assumes all risk of loss to the communications facilities. Loss to the communications facilities may result from but is not limited to theft, vandalism, fire and any fire-fighting

activities (including prescribed burns), avalanches, rising waters, winds, falling limbs or trees, and other forces of nature. If the communications facilities are destroyed or substantially damaged, the authorized officer shall, in consultation with the holder and other affected agencies, conduct an analysis to determine whether the communications facilities can be safely occupied in the future and whether rebuilding should be allowed. If rebuilding is not allowed, the permit shall terminate.

E. HEALTH, SAFETY, AND ENVIRONMENTAL PROTECTION. The holder shall take all measures necessary to protect the environment, natural resources, and the health and safety of all persons affected by the use and occupancy authorized by this permit. The holder shall promptly abate as completely as possible and in compliance with all applicable laws and regulations any physical or mechanical procedure, activity, event, or condition existing or occurring before, during, or after the term of this permit, and arising out of or relating to any activity, event, or condition existing or occurring during the term of this permit, that causes or threatens to cause a hazard to workers' safety or to public health or safety or harm to the environment (including but not limited to areas of vegetation or timber, fish or other wildlife populations, their habitats, or any other natural resources). The holder shall immediately notify the authorized officer of all serious accidents that occur in connection with such activities. The responsibility to protect the health and safety of all persons affected by the use and occupancy authorized by this permit is solely that of the holder. The Forest Service has no duty under the terms of this permit to inspect the permit area or operations and activities of the holder for hazardous conditions or compliance with health and safety standards.

F. LIABILITY FOR INJURY. As an agency of the United States, the holder is limited by federal law as to the assumption of liability for its acts or omissions. The holder agrees, within its legal limitations and limitations of appropriations, to be responsible for all costs of damages and injury to persons, personal property, and land caused by its operations and activities under the terms of this permit. The holder further agrees, to the extent legally permissible, to use its appropriations and resources as required to pay any awards or claims and to repair damages to the land within the permit area. The Forest Service is exempt from any liability, other than administrative costs, that may arise in connection with use of the permit area.

## **V. RESOURCE PROTECTION**

A. COMPLIANCE WITH ENVIRONMENTAL LAWS. The holder shall in connection with the use and occupancy authorized by this permit comply with all applicable federal, state, and local environmental laws and regulations, including but not limited to those established pursuant to the Resource Conservation and Recovery Act, as amended, 42 U.S.C. 6901 et seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq., the Oil Pollution Act, as amended, 33 U.S.C. 2701 et seq., the Clean Air Act, as amended, 42 U.S.C. 7401 et seq., CERCLA, as amended, 42 U.S.C. 9601 et seq., the Toxic Substances Control Act, as amended, 15 U.S.C. 2601 et seq., the Federal Insecticide, Fungicide, and Rodenticide Act, as amended, 7 U.S.C. 136 et seq., and the Safe Drinking Water Act, as amended, 42 U.S.C. 300f et seq.

B. WATER POLLUTION. No waste or by-product shall be discharged into water if it contains any substance in concentrations which will result in harm to fish and wildlife, or to human water supplies. Storage facilities for materials capable of causing water pollution, if accidentally discharged, shall be located so as to prevent any spillage into waters or channels leading into water that would result in harm to fish and wildlife or to human water supplies.

C. VANDALISM. The holder shall take reasonable measures to prevent and discourage vandalism or disorderly conduct and when necessary shall contact the appropriate law enforcement officer to address these problems.

D. PESTICIDE USE. Pesticides may not be used outside of buildings to control undesirable woody and herbaceous vegetation (including aquatic plants), insects, rodents, or fish without the prior written approval of the authorized officer. A request for approval of planned uses of pesticides shall be submitted annually by the holder on the due date established by the authorized officer. The report shall cover a 12-month period of planned use beginning 3 months after the reporting date. Information essential for review shall be provided in the form specified. Exceptions to this schedule may be allowed, subject to emergency request and approval, only when unexpected outbreaks of pests require control measures which were not anticipated at the time an annual report was submitted. Only those materials registered by the U.S. Environmental Protection Agency for the specific purpose planned shall be authorized for use on National Forest System lands. Label instructions and all applicable laws and regulations shall be strictly followed in the application of pesticides and disposal of excess materials and containers.

E. ARCHAEOLOGICAL AND PALEONTOLOGICAL DISCOVERIES. The holder shall immediately notify the authorized officer of all antiquities or other objects of historic or scientific interest, including but not limited to historic or prehistoric ruins, fossils, or artifacts discovered in connection with the use and occupancy authorized by this permit. The holder shall leave these discoveries intact and in place until directed otherwise by the authorized officer. Protective and mitigative measures specified by the authorized officer shall be the responsibility of the holder.

F. NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION. In accordance with 25 U.S.C. 3002(d) and 43 CFR 10.4, if the holder inadvertently discovers human remains, funerary objects, sacred objects, or objects of cultural patrimony on National Forest System lands, the holder shall immediately cease work in the area of the discovery and shall make a reasonable effort to protect and secure the items. The holder shall immediately notify the authorized officer by telephone of the discovery and shall follow up with written confirmation of the discovery. The activity that resulted in the inadvertent discovery may not resume until 30 days after the forest archaeologist certifies receipt of the written confirmation, if resumption of the activity is otherwise lawful, or at any time if a binding written agreement has been executed between the Forest Service and the affiliated Indian tribes that adopts a recovery plan for the human remains and objects.

G. PROTECTION OF HABITAT OF THREATENED, ENDANGERED, AND SENSITIVE SPECIES. The location of sites within the permit area needing special measures for protection of plants or animals listed as threatened or endangered under the Endangered Species Act (ESA) of 1973, 16 U.S.C. 531 et seq., as amended, or identified as sensitive or otherwise requiring special protection by the Regional Forester under Forest Service Manual (FSM) 2670, pursuant to consultation conducted under section 7 of the ESA, may be shown on the ground or identified in the communications site management plan. The holder shall take any protective and mitigative measures specified by the authorized officer. If protective and mitigative measures prove inadequate, if other sites within the permit area containing threatened, endangered, or sensitive species or species otherwise requiring special protection are discovered, or if new species are listed as threatened or endangered under the ESA or identified as sensitive or otherwise requiring special protection by the Regional Forester under the FSM, the authorized officer may specify additional protective and mitigative measures. Discovery of these areas by

the holder or the Forest Service shall be promptly reported to the other party.

H. CONSENT TO STORE HAZARDOUS MATERIALS. For purposes of this clause, "hazardous material" shall mean (a) any hazardous substance under section 101(14) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9601(14); (b) any pollutant or contaminant under section 101(33) of CERCLA, 42 U.S.C. § 9601(33); (c) any petroleum product or its derivative, including fuel oil, and waste oils; and (d) any hazardous substance, extremely hazardous substance, toxic substance, hazardous waste, ignitable, reactive or corrosive materials, pollutant, contaminant, element, compound, mixture, solution or substance that may pose a present or potential hazard to human health or the environment under any applicable environmental laws. The holder shall not store any hazardous materials at the site without prior written approval from the authorized officer. This approval shall not be unreasonably withheld. If the authorized officer provides approval, this permit shall include (or in the case of approval provided after this permit is issued, shall be amended to include) specific terms addressing the storage of hazardous materials, including the specific type of materials to be stored, the volume, the type of storage, and a spill plan. Such terms shall be proposed by the holder and are subject to approval by the authorized officer.

1. If the holder receives consent to store hazardous material, the holder shall identify to the Forest Service any hazardous material to be stored at the site. Such identification information shall be consistent with column (1) of the table of hazardous materials and special provisions enumerated at 49 CFR 172.101 whenever the hazardous material appears in that table. For hazard communication purposes, the holder shall maintain Material Safety Data Sheets for any stored hazardous chemicals, consistent with 29 CFR 1910.1200(c) and (g). In addition, all hazardous materials stored by the holder shall be used, labeled, stored, transported, and disposed of in accordance with all applicable federal, state, and local laws and regulations.

2. If hazardous materials are used or stored at the site, the authorized officer may require the holder to deliver and maintain a surety bond.

3. The holder shall not release any hazardous material onto land or into rivers, streams, impoundments, or natural or man-made channels leading to them. All prudent and safe attempts must be made to contain any release of these materials. The authorized officer may specify conditions that must be met, including conditions more stringent than those imposed by federal, state, and local regulations, to prevent releases and protect natural resources.

#### I. CLEANUP AND REMEDIATION

1. The holder shall immediately notify all appropriate response authorities, including the National Response Center and the Forest Service authorized officer or the authorized officer's designated representative, of any oil discharge or of the release of a hazardous material in the permit area in an amount greater than or equal to its reportable quantity, in accordance with 33 CFR Part 153, Subpart B, and 40 CFR Part 302. For the purposes of this requirement, "oil" is defined by section 311(a)(1) of the Clean Water Act, 33 U.S.C. 1321(a)(1). The holder shall immediately notify the authorized officer or the authorized officer's designated representative of any release or threatened release of any hazardous material in or near the permit area which may be harmful to public health or welfare or which may adversely affect natural resources on federal lands.

2. Except with respect to any federally permitted release as that term is defined under section 101(10) of

CERCLA, 42 U.S.C. 9601(10), the holder shall clean up or otherwise remediate any release, threat of release, or discharge of hazardous materials that occurs either in the permit area or in connection with the holder's activities in the permit area, regardless of whether those activities are authorized under this permit. The holder shall perform cleanup or remediation immediately upon discovery of the release, threat of release, or discharge of hazardous materials. The holder shall perform the cleanup or remediation to the satisfaction of the authorized officer and at no expense to the United States. Upon revocation or termination of this permit, the holder shall deliver the permit area to the Forest Service free and clear of contamination.

J. CERTIFICATION UPON REVOCATION OR TERMINATION. If the holder uses or stores hazardous materials at the site, upon revocation or termination of this permit the holder shall provide the Forest Service with a report certified by a professional or professionals acceptable to the Forest Service that the permit area is uncontaminated by the presence of hazardous materials and that there has not been a release or discharge of hazardous materials upon the permit area, into surface water at or near the permit area, or into groundwater below the permit area during the term of the permit. If a release or discharge has occurred, the professional or professionals shall document and certify that the release or discharge has been fully remediated and that the permit area is in compliance with all applicable federal, state, and local laws and regulations.

#### V. RENTAL

A. HOLDER'S USE AND OCCUPANCY. The holder's occupancy and use under this permit are exempt from rent under federal law and regulation.

B. TENANTS' USE AND OCCUPANCY. The holder shall pay rent annually as determined by the authorized officer in accordance with law, regulation, and policy for any tenant's occupancy and use of the facilities authorized by this permit. The annual rent shall be adjusted by the authorized officer each year using the Consumer Price Index–Urban (CPI–U); to reflect changes in market value and tenant occupancy; and to include phase-in rent, if applicable.

C. DUE DATE. Rent is due and payable at the close of business on January 1 of each year for which a payment is due. Payments shall be made by check, draft, money order, or intergovernmental payment system to the USDA, Forest Service. If the due date for the rent or rent calculation statement falls on a non-work day the payment will not be due until the close of business on the next work day. Disputed fees must be paid in full. Adjustments will be made if dictated by an administrative appeal decision, a court decision, or settlement terms.

#### D. LATE PAYMENTS

1. Interest. Pursuant to 31 U.S.C. 3717 et seq., interest shall be charged on any fee amount not paid within 30 days from the date it became due. The rate of interest assessed shall be the higher of the Prompt Payment Act rate or the rate of the current value of funds to the U.S. Treasury (i.e., the U.S. Treasury tax and loan account rate), as prescribed and published annually or quarterly by the Secretary of the Treasury in the Federal Register and the Treasury Fiscal Requirements Manual Bulletins. Interest on the principal shall accrue from the date the fee amount is due.



2. Administrative Costs. If the account becomes delinquent, administrative costs to cover processing and handling the delinquency shall be assessed.

3. Penalties. A penalty of 6% per annum shall be assessed on the total amount that is more than 90 days delinquent and shall accrue from the same date on which interest charges begin to accrue.

4. Termination for Nonpayment. This permit shall terminate without the necessity of prior notice and opportunity to comply when any permit fee payment is 90 calendar days from the due date in arrears. The holder shall remain responsible for the delinquent fees.

5. Administrative Offset and Credit Reporting. Delinquent fees and other charges associated with the permit shall be subject to all rights and remedies afforded the United States pursuant to 31 U.S.C. 3711 et seq. and common law. Delinquencies are subject to any or all of the following:

(a) Administrative offset of payments due the holder from the Forest Service.

(b) If in excess of 60 days, referral to the Department of the Treasury for appropriate collection action as provided by 31 U.S.C. 3711(g)(1).

(c) Offset by the Secretary of the Treasury of any amount due the holder, as provided by 31 U.S.C. 3720 et seq.

(d) Disclosure to consumer or commercial credit reporting agencies.

## **VII. REVOCATION, SUSPENSION, AND TERMINATION**

A. REVOCATION AND SUSPENSION. The authorized officer may not revoke or suspend this permit without the consent of the head of the agency that holds this permit.

B. APPEALS AND REMEDIES. Written decisions by the authorized officer relating to administration of this permit are subject to administrative appeal pursuant to 36 CFR Part 251, Subpart C, as amended. Revocation or suspension of this permit shall not give rise to any claim for damages by the holder against the Forest Service.

C. TERMINATION. This permit shall terminate when by its terms a fixed or agreed upon condition, event, or time occurs without any action by the authorized officer. For example, this permit terminates upon expiration or upon a change in ownership of the communications facilities. Termination of this permit does not require notice, a decision document, or any environmental analysis or other documentation. Termination of this permit is not subject to administrative appeal and shall not give rise to any claim for damages by the holder against the Forest Service.

D. RIGHTS AND RESPONSIBILITIES UPON REVOCATION OR TERMINATION WITHOUT RENEWAL. Upon revocation or termination of this permit without renewal of the authorized use, the holder shall remove within a reasonable period prescribed by the authorized officer all structures and improvements installed by the holder in the permit area and shall restore the site to the satisfaction of the authorized officer. Prior to conducting any removal or restoration activities, the holder shall prepare a removal and restoration plan for the permit area,

which must be approved in writing by the authorized officer.

**E. CONTINUATION OF OBLIGATIONS AND LIABILITIES BEYOND TERMINATION OR REVOCATION.**

Notwithstanding the termination or revocation of this permit, its terms and conditions shall remain in effect and shall be binding on the holder.

**VIII. MISCELLANEOUS PROVISIONS**

A. MEMBERS OF CONGRESS. No member of or delegate to Congress or resident commissioner shall benefit from this permit either directly or indirectly, except to the extent the authorized use provides a general benefit to a corporation.

B. CURRENT ADDRESSES. The Forest Service and the holder shall keep each other informed of current mailing addresses.

C. DOCUMENTATION. The permit holder must provide the authorized officer with documentation that the signatory for the holder has the authority to bind the holder to the terms and conditions of the permit.

D. SUPERIOR CLAUSES. If there is any conflict between any of the preceding printed clauses and any of the following clauses, the preceding printed clauses shall control.

This permit is accepted subject to the conditions set out above.

<b>Columbia County BOCC</b>	<b>U.S. DEPARTMENT OF AGRICULTURE Forest Service</b>
By: _____ AUTHORIZED OFFICER	By: _____ KELLY RUSSELL
Title: _____	Title: Forest Supervisor
Date: _____	Date: _____
<b>Burden and Non-Discrimination Statements</b>	

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average one (1) hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 14, 2019

Meeting Date: June 20, 2019

Name: Lawrence Wilson

Department: Communications

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be "L. Wilson", written over a horizontal line.

### 1. Nature and purpose of agenda item:

Excelsior Ambulance wishes to purchase radios and operate on the County radio communications network to improve communications on 911/EMS incidents.

### 2. Recommended Motion/Action:

To approve Secondary User Agreement with Excelsior Ambulance.

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Columbia County Board of County Commissioners  
**FR:** David Kraus, Assistant County Manager  
**DATE:** June 11, 2019  
**RE:** Agreement – Secondary User Radio Agreement - Excelsior

---

Excelsior Ambulance is requesting to be a Secondary User to operate on the County’s public safety radio network. The County implemented the new 800/700 MHz radio system (ASTRO 25) with the capacity to handle growth and secondary users. Both the County and Excelsior Ambulance recognize the importance of all public safety agencies being able to communicate during incidents. This agreement is similar to the agreement with the City of Lake City.

Under this agreement, the County will own the radio network and all FCC licenses for all radio channels. Excelsior Ambulance will own its own radios and radio equipment which will operate on the County radio network. The County is responsible for all System maintenance costs. Excelsior Ambulance can have up to 10 subscriber units and 15 talk groups. Excelsior Ambulance will not incur an activation fee at the initial set up, but will pay \$15 for each future activation. In addition, Excelsior Ambulance will pay a monthly \$10.00 subscriber fee.

The City of Lake City is considering adopting this agreement at their June 17, 2019 meeting. Staff is requesting that the Columbia County Board of County Commissioners adopt the Agreement Between Columbia County, Florida and Excelsior Ambulance for a Radio System Secondary User Agreement.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

**AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA  
AND THE CITY OF LAKE CITY, FLORIDA FOR A RADIO  
SYSTEM SECONDARY USER AGREEMENT**

**THIS AGREEMENT** is entered into this \_\_ day of June, 2019, between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the “County” or “System Owner”), and **EXCELSIOR AMBULANCE**, a private company whose mailing address is 324 S Belair Road Martinez, GA 30907- 9337 (herein “Excelsior” or “Secondary User”) (collectively, the “Parties”).

**RECITALS**

**WHEREAS**, the System Owner has developed an ASTRO 25 700/800 MHz Trunked Simulcast Radio System (the “System”) to provide improved communications among and within their agencies including, without limitation, public safety communications;

**WHEREAS**, the System Owner has determined that use of the System by the Secondary User for public safety purposes will result in an enhanced communication system which will better meet the respective needs of the Parties and will improve routine as well as emergency public-safety related communications between and among the Parties;

**WHEREAS**, for the purpose of efficiently administering this Agreement and those matters arising under it, the Parties wish to establish a Radio Communications Committee; and

**WHEREAS**, the Parties desire to enter into an Agreement to establish and provide for use of the System by the Secondary User, in accordance with and subject to the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions hereinafter provided, the County and Excelsior Ambulance agree as follows:

**1. RECITALS INCORPORATED**

The recitals above are true and correct and are incorporated herein by reference.

**2. DEFINITIONS**

- a. “ASTRO 25 System” or “System” shall mean the entirety of the certain P25 Phase 2 700/800 MHz Trunked Simulcast Radio System owned by the System Owner, as currently existing and as the same may be expanded or enhanced, to include Backbone Items for voice transmission but excluding all User Specific Items.
- b. “Backbone Items” shall mean those non-user specific elements of the ASTRO 25 System which are owned by the System Owner and which shall be jointly used or shared by the Parties including, but not limited to, the towers and other jointly used equipment installed or constructed at transmitter or receiving sites, and related subsystems, as required for the ASTRO 25 System; equipment storage facilities located at transmitter or receiving sites; base stations; transmitters; receivers; microwave subsystem(s); trunked/simulcast controllers; related software required for operation of the ASTRO 25 System; and any other jointly used or shared items.
- c. “FCC” shall mean the Federal Communications Commission or any successor agency.
- d. “Party” shall mean either a System Owner or the Secondary User, as appropriate, and “Parties” shall mean collectively the System Owner and the System User.
- e. “Subscriber Unit” shall mean a P25 Phase 2 compliant radio or other P25 Phase 2 compliant device with an independent system identification number which is programmed and available for use on the ASTRO 25 System by a Party.

- f. "System Manager" shall mean an employee of the County responsible for the day to day coordination, operation, maintenance, and management of the ASTRO 25 System. The System Manager shall perform the duties assigned under this and any other applicable agreement relating to the ASTRO 25 System.
- g. "Subscriber Fee" shall mean the fee, as set forth in this Agreement, to be paid by the Secondary User for use of the ASTRO 25 System.
- h. "System Owner" shall mean Columbia County.
- i. "Secondary User" shall mean Excelsior Ambulance authorized to use the ASTRO 25 System pursuant to this Agreement.
- j. "Talk Group" shall mean an electronic resource or path, established by the System Manager within the ASTRO 25 System, which permits use of the ASTRO 25 System for two-way communications among particular radios and other related User Specific Equipment.
- k. "User Specific Items" shall mean those elements of the System required for each Party's individual communications system, purchased, installed and/or used individually by each Party, as permitted by the System Manager or by agreement with the System Owner, and shall include, but not limited to, radios, encryption, devices, computer terminals, dispatch consoles, communication path ways, applicable console interface electronics and other communications equipment. Each Party shall be responsible for developing its own requirements for User Specific Items, providing for acquisition of such Items; and providing for, and supervising, the installation, operation, and maintenance of such Items at locations determined by such Party. However, no Party's User Specific Items will be developed, specified, acquired, installed, operated or electronically connected to the ASTRO 25 System without prior review and approval of the System Manager.
- l. "Standard Operating Procedures" shall define the guidelines that each party will be expected to follow, related to the use and operation of the System.

### **3. LICENSING AND USE OF ASTRO 25 SYSTEM**

- a. Licenses. The Parties agree that all FCC licenses for all radio channels included in the System shall be held in the name of the County and shall be licensed as one interoperable P25 Phase 2 700/800 MHz trunked simulcast radio system.
- b. Use of the System. The System shall be configured to provide for use by the Secondary User of up to ten (10) Subscriber Units, as authorized from time to time by the System Manager. The Secondary User may use up to fifteen (15) talk groups and other joint use talk groups with the approval of the System Manager. Additional talk groups or joint use talk groups shall be as permitted from time to time by the System Manager. Provided, however, that all such use shall be consistent with maintaining the maximum efficiency of the System and shall be carried out in accordance with the standard operating procedures for the System together with all other policies, regulations, instructions, and directions issued from time to time by the System Manager.

### **4. TITLE TO BACKBONE AND USER SPECIFIC ITEMS**

- a. Each Party shall have and retain title to its User Specific Items. Title to all Backbone Items shall vest and remain in the purchasing party. Each Party shall have the right to use such Backbone Items as permitted under this Agreement. Notwithstanding the foregoing, title to any proprietary software required for the operation of the ASTRO 25 System shall remain in the owner of such software, subject to licenses to each Party which will permit its independent use by such Party and will include appropriate warranties running directly to each Party.

The System Manager is responsible for programming Excelsior Ambulance radios that are intended for use in relation to the ASTRO 25 System.

### **5. PAYMENTS AND TERM**

- a. Payments for Equipment. The Secondary User shall be responsible for purchasing all Secondary User Specific Items required for its communication system and use of the System, and only as permitted by this Agreement. User Specific Items must be approved by the System

Owner for use on the System before any such items will be activated on the System. It is therefore recommended that the Secondary User obtain approval of said items before completing any purchase of equipment the Secondary User intends to use on the System.

- b. Activation Fee. Other than initial activations made at the commencement of the performance of this Agreement, which shall incur no charge, the Secondary User shall pay an Activation Fee to the System Owner for the activation of each Subscriber Unit at the rate of \$15.00 per activation.
- c. Subscriber Fee. The Secondary User shall pay a Subscriber Fee to the System Owner for use of the System as permitted by this Agreement. The Subscriber Fee shall be \$10.00 per month for each Subscriber Unit owned by the Secondary User and programmed for use on the ASTRO 25 System.
- d. The Subscriber Fees for each month, or portion thereof, and all other fees charged hereunder shall be billed to the Secondary User, shall be payable in accordance with Section 215.422, Florida Statutes, and shall be based on the number of Subscriber Units owned by the Secondary User and programmed for use on the System. All payments shall be made in accordance with instructions set forth in the bill and shall be accompanied by such remittance information as may be required by the County.
- e. All fees shall be reviewed on each anniversary date of this Agreement. If an increase in fees are necessary, the increase will be based upon the Consumer Price Index. .
- f. Term. The term of this Agreement ("Term") shall commence on \_\_\_\_ \_\_, 2019 ("Commencement Date") and shall continue thereafter until the earlier of \_\_\_\_ \_\_, 2034, or withdrawal of the Secondary User from the System or other termination of this Agreement by the System Owner as provided herein.

## **6. ADMINISTRATION AND MANAGEMENT OF THE ASTRO 25 SYSTEM**

- a. System Manager. The System Manager shall be responsible for the coordination, operation, maintenance and management of the System, on a day-to-day basis, and for promulgation of, and enforcement of Secondary User compliance with, the standard operating procedures for the System.

## **7. RESPONSIBILITIES OF THE PARTIES**

- a. Each Party shall be responsible for development and design of its User Specific Items and shall be responsible for the costs associated with the purchase and installation of such items. However, all User Specific Items shall be of a Motorola design and fully compatible with system architecture and approved by the System Manager. Each Party also shall be responsible for loss, damage or destruction of its User Specific Items and for maintaining all of its User Specific Items in proper working condition meeting the manufacturer's specifications. Each Party shall timely and completely comply with all standard operating procedures for the System as promulgated from time to time by the System Manager.
- b. The System Owners shall have the following responsibilities:
  - i. Holding in good standing and in the System Owner's name, for the benefit of the Parties, the necessary FCC licenses for the System radio channels with copies of said licenses provided to the Secondary User.
  - ii. Providing for the operation and maintenance of the Backbone Items, subject to payment of fees in accordance with applicable agreements between or among various Parties.
  - iii. Providing for day to day management of the System.
  - iv. Providing not less than a seven (7) day advanced notification of any planned outages.
  - v. Providing a recovery plan for emergency outages.
- c. The Secondary User shall:
  - i. Promptly make payments to the County as provided in this Agreement.
  - ii. Maintain its User Specific Items including, without limitation, portable and mobile radios, accessories, batteries and chargers, mobile data terminals, and dispatch



- console units.
  - iii. Provide all equipment and services that may be required for connection to the System by the Secondary User.
  - iv. All Backbone Items will be covered by such warranties, if any, as may be provided by the manufacturer, Motorola, Inc. which warranties are not transferred, assigned, or extended by this Agreement.
  - v. Use only Motorola Subscriber Devices that support Time Division Multiple Access (“TDMA”) technology, also known as P-25 Phase 2 compatible mobile and portable radios, as well as control stations and consolettes as described in the County’s Countywide Public Safety Wireless Communications System contract with Motorola Solutions Inc.
  - vi. Comply with the applicable laws of the State, the United States of America, as well as the rules of the Federal Communications Commission.
  - vii. Limit all System use to public safety and first responder communications as defined in 47 U.S.C. § 337 (f) (1), the Communications Act of 1934, and all applicable provisions of 47 CFR Part 90, Subpart R.
  - viii. Abide by, and act in accordance with, the decisions, directions, adopted operating protocols, and minimum training standards established and set by the System Manager. Secondary User understands that the addition and removal of Secondary User is governed by the Board of County Commissioners for Columbia County, Florida, and that improper use of the System may result in the suspension or termination of System access privileges. Any conflict between this Agreement and any policy, procedure, standard, or guideline established by the Board of County Commissioners shall be resolved against this Agreement.
  - ix. Ensure the proper use of each device used to access the System. Follow any applicable radio protocol that applies to System use as established by the FCC (e.g., transmission breaks during lengthy traffic, deferral to emergency traffic, etc.). Frequencies and bandwidth supporting the System are at a premium and use of the System is for legitimate criminal justice and public safety purposes only. A telephone should be used for other traffic as appropriate and shall program subscriber devices to employ a time-out-timer to prevent radios from locking up systems resources unnecessarily.
  - x. Any documentation or other information relating to usage of the System, including radio frequencies assigned to or utilized by the Secondary User, code plugs, circuit routing, addressing schemes, talkgroups, fleet maps, encryption, or programming maintained or utilized by law enforcement records are presumed exempt from disclosure under the Freedom Of Information Act (5 U.S.C. § 552), the Privacy Act (5 U.S.C. § 552a) and Department of Homeland Security privacy regulations, 6 C.F.R. Part 5. Such laws shall take precedent over conflicting provisions of Florida Law. The Secondary User shall at all times keep all such information strictly confidential unless release is authorized by law or compelled by an order of a court.
- d. Under this agreement, the County provides access and use of the County owned radio system. The County does not guarantee or warranty coverage but will provide timely response for system maintenance and/or repairs should an outage occur. All costs of operating, maintaining and repairing **EXCELSIOR AMBULANCE** owned equipment will be the responsibility of **EXCELSIOR AMBULANCE**.

**8. NOTICES**

Any notice permitted or required to be given under the terms of this Agreement shall be in writing, addressed to the Party to whom it is directed, and delivered to it by courier service providing a written record of the date of delivery, or by U.S. certified mail, postage prepaid, return receipt requested, to the address shown below or to such other address as such Party may from time to time designate by written notice.

To System Owners: Columbia County County Manager  
135 NE Hernando Ave.  
Lake City, FL 32055

With a copy to: System Manager  
135 NE Hernando Ave.  
Lake City, FL 32055

To Secondary User: Excelsior Ambulance  
324 S Belair Road  
Martinez, GA 30907- 9337

## 9. IDEMNIFICATION

To the extent permitted by law and without waiving any defense of sovereign immunity, the Secondary User shall indemnify the System Owner, their officials, officers, and employees, from and against all liabilities, damages, costs and expenses (including, without limitation, reasonable attorneys' fees and litigation costs), resulting from or arising out of any acts or omissions of the Secondary User, or its officials, officers, or employees, relating in any way to this Agreement or to use of the System by the Secondary User.

## 10. WITHDRAWAL FROM SYSTEM

- a. The Secondary User may, upon delivery of a 180-day advance written notice to the System Owner, withdraw from the System without cause if it determines that such withdrawal would be in its best interest. Promptly following the giving of such notice, and prior to the expiration of such 180-day period, the System Manager shall, at no cost to the remaining Party or Parties, develop the plans and specifications needed to make such changes to the System as may be required to delete the Secondary User from the System. In such event, the Secondary User shall not be entitled to any reimbursement or refund from the System Owner or from any other Party related to its costs incurred in acquiring, operating, or maintaining its User Specific Items or associated facilities.
- b. Promptly following notice by the Secondary User that it will withdraw from the System, the Secondary User shall take the necessary steps to acquire new radio channel licenses from the FCC according to its own needs. All channels and talk groups on the System used by the Secondary User, including without limitation any expansion channels which may be added to the System for such use, shall remain the property of the System Owner.
- c. The Secondary User shall reimburse or pay directly all of the System Owner's costs incurred in connection with the Secondary User's withdrawal from the System without cause.
- d. Upon compliance with 10.a. through 10.c. by the Secondary User, this Agreement shall terminate as to the Secondary User. Nothing contained herein shall constitute a waiver of the right of any Party to damages occasioned by any breach of this Agreement by another Party. Should it choose to withdraw from the, the Secondary User shall not be entitled to, nor shall have any claim for, reimbursement or repayment of any amounts paid by or on behalf of such Party to the County or the System Owner pursuant to the requirements of this Agreement.

## 11. TERMINATION

The System Owner shall have the right to terminate this Agreement for default if the Secondary User breaches any material term or condition of this Agreement. Provided, however, that the System Manager shall first give written notice of such breach to the Secondary User and the Secondary User shall have the opportunity to cure such default within one hundred eighty (180) days following the

delivery of such written notice.

## **12. MISCELLANEOUS**

- a. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Any action to enforce any of the provisions of this Agreement must be maintained in Lake City, Columbia County, Florida.
- b. **Waiver.** Failure to insist upon strict compliance with any term, covenant or condition of this Agreement shall not be deemed a waiver of it. No waiver or relinquishment of a right or power under this Agreement shall be deemed a waiver of that right or power at any other time.
- c. **Modification.** Agreement shall not be extended, changed or modified, except in writing duly executed by the Parties hereto.
- d. **Binding Effect.** This Agreement shall be binding upon the successors and, subject to below, assigns of the Parties hereto.
- e. **Assignment.** Because of the unique nature of the relationship between the Parties hereto and the terms of this Agreement, no Party hereto shall have the right to assign this Agreement or any of its rights or responsibilities hereunder to any third party without the express written consent of the other Parties to this Agreement.
- f. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties hereto with respect to the matters contained herein, and all prior agreements or agreements or arrangements between them with respect to such matters are superseded by this Agreement.
- g. **Headings.** Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
- h. **Ambiguity.** This Agreement has been negotiated by the Parties hereto with the advice of counsel and, in the event of an ambiguity herein, such ambiguity shall not be construed against any such Party as the author hereof.
- i. **Public Bodies.** It is expressly understood that the Parties to this Agreement are subdivisions or agencies of the State of Florida. Nothing contained herein shall be construed as a waiver or relinquishment by any Party to any right it may otherwise have to claim such exemptions, privileges and immunities as may be provided to that Party by law.
- j. **Force Majeure.** A Party to this Agreement shall be excused from performance of an obligation under this Agreement to the extent, and only to the extent, that such performance is affected by a "Force Majeure Event" which term shall mean any cause beyond the reasonable control of the Party affected, except where such Party could have reasonably foreseen and reasonably avoided the occurrence, which materially and adversely affects the performance by such Party of its obligations under this Agreement. Such events shall include, but not limited to, an act of God; disturbance, hostility, war, or revolution; strike or lockout; epidemic; accident; fire; storm, flood, or other unusually severe weather or act of nature; or any requirements of law.
- k. **Authorized Representatives.** Each Party hereto hereby represents that its execution, delivery, and performance of this Agreement have been duly authorized by all requisite action, that the Agreement has been duly and validly executed and delivered by that Party, and that the Agreement constitutes the legal, valid, and binding obligation of that Party enforceable in accordance with its terms.

## **13. RECORDING OF AGREEMENT, EFFECTIVE DATE**

The County, upon execution of this agreement by all the parties, shall record this Interlocal Agreement in the Public Records of Columbia County, Florida. Pursuant to Section 163.01 (11), Florida Statutes, this Agreement, executed by the parties hereto, shall be effective immediately upon filing with the Clerk of the Circuit Court of Columbia County.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed effective the day and year first above written.

~~CITY COUNCIL FOR THE  
CITY OF LAKE CITY, FLORIDA~~

\_\_\_\_\_  
~~Stephen M. Witt, Mayor~~

Attest:

\_\_\_\_\_  
~~Audrey Sikes, Town Clerk~~

Approved as to Form:

\_\_\_\_\_  
~~Fred Koberlein, City Attorney~~

THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, FLORIDA

\_\_\_\_\_  
Ron Williams, Chair

Attest:

\_\_\_\_\_  
~~P. DeWitt Cason, Clerk of Courts~~

Approved as to Form:

\_\_\_\_\_  
Joel Foreman, County Attorney



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: May 30, 2019

Meeting Date: June 20, 2019

Name: Troy Crews and David Kraus

Department: Building And Zoning

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be "DK", written over a horizontal line.

### 1. Nature and purpose of agenda item:

**Building and Zoning Department Reorganization and Job Description revisions**

### 2. Recommended Motion/Action:

**Motion to approve the reorganization, including the amended job descriptions and amended Pay Scale and waiving the advertising requirement for the Building & Zoning Director. .**

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Columbia County Board of County Commissioners

**FR:** Troy Crews Assistant Building and Zoning Coordinator.  
David Kraus, Assistant County Manager

**DATE:** June 13, 2019

**RE:** Building and Zoning Department Reorganization

---

Over the past few months, the Building and Zoning Department has experienced personnel turnover that included the retirement of the Coordinator, Randy Jones. In addition, the Department currently has two additional vacancies: a Planning Technician and an Administrative Secretary. With this turnover, the Department requests to reorganize and reassign some critical duties:

- 1) The reorganization will retitle the Building and Zoning Coordinator's position into the Building and Zoning Director to match the County's Administrative Code. Mr. Troy Crews, who currently serves as the Assistant Building & Zoning Coordinator, has been serving as the acting Department Director and is the County's Building Official. The County is required by Florida Statutes to have a Building Official. Troy Crews is the only employee holding the required credentials as required by Florida Statutes and currently serves in this capacity. Because he is serving in this capacity, we are requesting the Board waive the advertising process on this position and approve moving Mr. Crews into the Director position. A salary adjustment of 10%, the maximum allowed by County policy, is requested.
- 2) The proposal eliminates the Assistant Building and Zoning Coordinator position, replacing it with Building Official III. This position would have responsibility for commercial and industrial building inspection services and requires a Standard One and Two Family Dwelling Inspector certificate and the ability obtain provisional certificates in all Commercial Inspector categories. The position would have a pay grade of 134 and, depending on qualifications, receive pay Supplements as spelled out in the attached revised Pay Grade Schedules. The salary budgeted for the position would be reduced 7%, however, actual pay may be less depending on qualifications.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

- 3) The Department is requesting a title change from County Planner to Community Development Coordinator to more accurately reflect the position's duties. There is no proposed salary adjustment.
- 4) The proposed plan would reclassify the Officer Manager as an Administrative Supervisor to reflect the position assuming additional responsibilities for the oversight/management of the permitting process in addition to the supervision of employees. This position will be responsible for streamlining the permitting process and developing on-line permitting. The Department is requesting revisions to the County's existing job description to reflect the technical nature of the Building & Zoning Department. The current employee, Laurie Hodson, would receive a pay increase to the minimum of the position's pay grade, a 15% increase, in accordance with the County's Personnel Policy.
- 5) The existing vacant Administrative Secretary and Planning Technician salaries will be reduced to the minimum of each position's pay grade in accordance with the County's Personnel Policy.

In the current 2019 budget, the Department has a budget of \$380,869.00 for salaries. Budgeted salaries would fall to \$377,064 under the reorganization:

Building and Zoning Director	\$ 67,505
Building Official III (Vacant)	\$ 60,000 *may be less depending on qualifications
Building Official I	\$ 45,626
Community Development Coord.	\$ 61,580
Planning Technician (Vacant)	\$ 35,800
Administrative Supervisor	\$ 43,056
Administrative Secretary	\$ 36,497
Administrative Secretary (Vacant)	\$ 27,000

Four of the five current employees are eligible for retirement in the next seven years. The Department provides the public with rules that must include historical data and interpretations of the regulations. The reorganization will include on-the-job mentoring of the newer employees. . In addition, permits have increased 65% from 2010 to 2018 and technology and regulations have changed in the building industry

We have attached the revised job descriptions for your review. By modernizing job titles, adding specific industry job descriptions and changing some pay grades, the Department hopes to attract more applicants that are qualified. Staff requests the Columbia County Board of County Commissioners approve the reorganization and the amended job descriptions and Pay Grade Schedule.

**BUILDING & ZONING ~~COORDINATOR~~**DIRECTOR** ~~COORDINATOR~~**

- Formatted: Underline, Font color: Blue
- Formatted: Font: Bold, Font color: Red, Strikethrough
- Formatted: Font: Not Bold, No underline

**MAJOR FUNCTIONS:**

This position involves a highly responsible administrative, managerial and technical position providing direct oversight of the Building Code/Inspection and the Planning/Land Use Regulation offices of the County as well as serving as the Building Official for the County. This position involves responsible work in the administration, direction and supervision of the several divisions within the department, work in the administration, direction and supervision of the several divisions within the department.

- Formatted: Underline, Font color: Blue
- Formatted: Font color: Blue
- Formatted: Font color: Red, Strikethrough
- Formatted: Not Strikethrough
- Formatted: Font color: Blue
- Formatted: Font color: Red, Strikethrough
- Formatted: Underline, Font color: Blue

This is advanced skilled work management in the enforcement of building codes, ordinances, and related regulations for the safety and welfare of the public including the issuing of permits, review of plans and inspection of property. An employee assigned to this classification is responsible for assisting in the development of data, policies and procedures necessary for the operations of the Building and Zoning Department. and reports to the Administrative Manager.

- Formatted: Font color: Red, Strikethrough

~~The Building & Zoning Coordinator may also serve as the Chief Building Official and reports to the Administrative Manager.~~

- Formatted: Font color: Blue
- Formatted: Font color: Blue
- Formatted: Justified

**ESSENTIAL FUNCTIONS:**

Supervises the activities of the various divisions of the department which include: the Building Department which regulates County growth through enforcement of building construction and related ordinances, planning department which provides growth management through long-range planning

Participates in the selection, orientation, training, supervision and evaluation of employees

Prepares the fiscal departmental budgets and approves and monitors departmental expenditures

Develops and monitors performance measures for all departmental activities; prepares departmental performance reports.

Conduct and/or review inspections, review and approval of plans and enforcement of Florida Building Codes.

Communicates effectively in both oral and written forms

Operates a motor vehicle in a safe and efficient manner

Ability to speak and hear clearly to obtain and provide information for the staff and the public, both in person and telephonically

Routinely required to use both hands while in various positions of walking, standing, and stooping when performing essential job functions

Required to sit for extended periods of time while performing essential office duties

Manual dexterity is required to operate copy machine, calculator, personal computer, maintain office files and records



Must possess considerable knowledge of County road locations geographically, all unincorporated areas and the general roadway system of the County.

*(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related duties as required.)*

**BUILDING & ZONING COORDINATOR/DIRECTOR**  
**PAGE TWO OF THREE**

Formatted: Underline, Font color: Blue

**NON-ESSENTIAL FUNCTIONS:**

Performs other tasks as required

**WORK ENVIRONMENT:**

Works is performed inside an office but also outdoors, frequently in extreme weather conditions.

**TRAINING AND EXPERIENCE:**

Minimum requirements: Graduation from an accredited high school or vocational school required.

Must meet the minimum requirements of Florida Statute, Chapter 468, Building Code Administrators and Inspectors

**KNOWLEDGE, SKILLS AND ABILITIES:**

Extensive knowledge of planning, land use, building construction and inspection  
Extensive knowledge of the principles and practices of public administration and local governmental operations  
Knowledge of modern office practices and procedures  
Ability to present concise written and oral reports and recommendations  
Ability to understand and follow oral and written instructions  
Ability to establish and maintain effective working relationships with county officials, employees and the general public  
Ability to establish priorities, set schedules and meet deadlines  
Ability to work effectively as a team player  
Ability to work without close supervision

Ability to exercise tact, courtesy and firmness in frequent contact with the public  
Ability to communicate effectively in oral and written form  
Ability to operate a motor vehicle in a safe and efficient manner  
Ability to speak and hear clearly to obtain and provide information for the staff and the public, both in person and telephonically  
Ability to present written and oral reports and recommendations concisely  
Ability to establish priorities, set schedules and meet deadlines

**BUILDING & ZONING COORDINATOR/DIRECTOR**  
**PAGE THREE OF THREE**

Formatted: Underline, Font color: Blue

**ESSENTIAL PHYSICAL SKILLS/DEMANDS:**

Acceptable eyesight (with or without correction)  
Acceptable hearing (with or without correction)  
Ability to communicate effectively both orally and in writing  
Extended sitting and standing and intermittent walking, bending, crawling, stooping and kneeling  
Ability to lift and carry up to 50 pounds  
Manual dexterity while standing, sitting, bending or twisting

**PROFESSIONAL LICENSE:**

Possession of a valid Florida Driver's license required

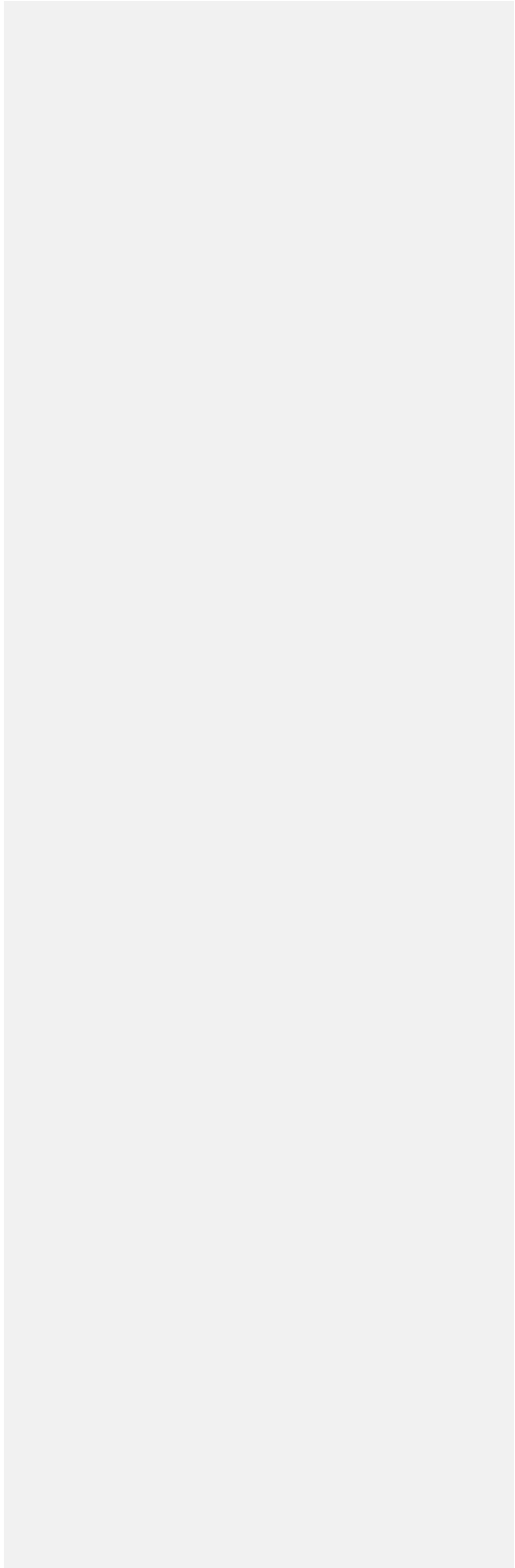
[Possession of a valid Florida Department of Business and Professional Regulation - Standard Building Code Administrator license required.](#)

Columbia County residency required within six (6) months of date of employment.

Pay Grade: ~~35,122-~~144

Exempt – ~~Administrative~~; Executive

BCC APPROVED: 02/19/04, 08/02/2006; Revised 06/07/2012; 09/15/2016



## **BUILDING OFFICIAL III**

### **MAJOR FUNCTIONS:**

Under direction, supervises, assigns, reviews and participates in the work of staff responsibility for providing residential, commercial, and industrial building inspection services; coordinates assigned activities with other divisions, departments, outside agencies and the public; ensures work quality and adherence to established policies and procedures; and performs the more technical and complex tasks related to assigned area of responsibility. Under general supervision, performs responsible inspection work in connection with enforcing codes of the County, laws, and ordinances regulating commercial and other building construction, and related activities. Inspection duties are performed in all of the building trades, such as building, electrical, plumbing, and mechanical fields.

### **ESSENTIAL FUNCTIONS:**

Inspects the plumbing, electrical, heating, air conditioning, and mechanical installations in commercial and other buildings in the process of construction, alteration, or removal and upon completion for compliance with building, plumbing, and mechanical or electrical codes and approved plans. Inspects mobile homes for correct tie down, blocks placement and electrical service. Advises and confers with building contractors, engineers, architects, and others regarding building construction and applicable codes. Investigates violations and enforces correction of defects. Maintains records and makes reports. Uses computers and programs as needed. Attends hearings, meetings and conferences as needed; in emergency conditions will conduct building damage assessment inspections.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

### **NON-ESSENTIAL FUNCTIONS:**

Performs other tasks as required

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Ability to gain knowledge of the building and commercial building codes in operation in the County; Ability to gain knowledge of ordinances relating to construction and inspections of all buildings including commercial buildings; Knowledge of building construction methods and materials; Knowledge of mechanical, plumbing, and electrical trade procedures, materials, and practices, and commercial applications; Knowledge of all aspects of construction; Knowledge of possible building construction defects or mechanical malfunctions; Ability to be firm in requiring remedy of these defects; Ability to read and interpret construction plans and blueprints; Ability to prepare and maintain accurate records and to make necessary reports in writing and using a computer and the ability to learn the necessary computer programs and software for the job; Ability to establish and maintain effective working relationships with contractors and others in the construction trade; Ability to operate a motor vehicle in a safe manner; ability to work under pressure with interruptions and meet challenging deadlines; ability to organize and prioritize work assignments.

**Building Official II**  
(Page Two of Two)

**TRAINING AND EXPERIENCE:**

Graduation from an accredited high school or possession of an acceptable equivalency diploma. Five (5) years experience in the trades **or** as a building inspector, builder, engineer, architect, superintendent, foreman, or competent mechanic in charge of construction with experience inspecting commercial buildings **or** post-secondary education and experience which totals four (4) years, with one (1) year of such experience in construction building experience.

**ESSENTIAL PHYSICAL SKILLS/DEMANDS:**

Acceptable eyesight (with or without correction)  
Acceptable hearing (with or without correction)  
Ability to communicate effectively both orally and in writing  
Extended sitting and standing and intermittent walking, bending, crawling, stooping and kneeling  
Ability to lift and carry up to 50 pounds  
Manual dexterity while standing, sitting, bending or twisting

**WORK ENVIRONMENT:**

Works inside and outside in varying weather conditions with noise, slippery and uneven surfaces, and heights up to 50 feet. Must be available to work overtime as necessary.

(Reasonable accommodation will be made for otherwise qualified individuals with a disability or disabilities.)

**PROFESSIONAL LICENSES, CERTIFICATIONS, OR REGISTRATIONS:**

Must possess a valid operator's license issued by the State [of Florida](#) Department of Motor Vehicles; ~~hold a Standard certificate in Building, Electrical, Mechanical and Plumbing or~~ must possess a Standard One and Two Family Dwelling Inspector certificate **and** ~~must be able to~~ qualify for **and** obtain ~~the~~ provisional certificates in all Commercial Inspector Categories (Building, Electrical, Mechanical, and Plumbing) ~~within 6 months and must obtain Standard certificates in all trades~~ within the time period stipulated ~~allocated~~ by the State as provided in Florida Statute, Chapter 468.

Pay Grade: 418-~~130~~, 134

Non-Exempt

BCC Approved: 3/4/2010; 09/15/2016; 06/20/2019

# Certification Categories

Below are Code Council national certification categories currently available, required examinations, and corresponding exam IDs.

## Residential Inspector Categories

Exam ID	Certification/Examination	Page
1B	Residential Building Inspector	20
1E	Residential Electrical Inspector	20
1M	Residential Mechanical Inspector	20
1P	Residential Plumbing Inspector	21

## Commercial Inspector Categories

Exam ID	Certification/Examination	Page
2B	Commercial Building Inspector	21
2E	Commercial Electrical Inspector	21
2M	Commercial Mechanical Inspector	22
2P	Commercial Plumbing Inspector	22
FR	Florida Roofing Inspector	22

## General Plans Examiner Categories

Exam ID	Certification/Examination	Page
3B	Building Plans Examiner	23
3E	Electrical Plans Examiner	23
3M	Mechanical Plans Examiner	23
3P	Plumbing Plans Examiner	24

## Code Enforcement Category

Exam ID	Certification/Examination	Page
1C	Coastal and Floodplain Construction Inspector ***	24

## Certified Building Official (CBO) Categories

Exam ID	Certification/Examination	Page
MN	Management	25
ME	Legal	25
FB	Building Codes and Standards	26

## Modular Building Categories

Exam ID	Certification/Examination	Page
FL	Florida Modular Building Inspector	27
FP	Florida Modular Building Plans Examiner	27

\*\*\* This examination has prerequisites or additional requirements to achieve certification. Please refer to the page noted above for more information.

**MAJOR FUNCTION:**

This is a highly responsible, professional, administrative and supervisory position in the Planning Department. This position is under limited supervision from the Director of Building and Zoning. Required to direct the activities of the Planning Department to ensure the orderly growth and efficient development of the County. Will provide assistance to the general public with regards to planning, growth management, and concurrency management issues and function as the Land Development Regulations Administrator for the County.

**ESSENTIAL FUNCTIONS:**

Coordinates, prepares, maintains and implements the County's current planning and comprehensive planning activities in accordance to all applicable County, State and Federal regulations.

Prepares, develops and analyzes data, and updates comprehensive plan elements and maps.

Coordinates with all State and local agencies as relating to the County's current planning and comprehensive planning

Assists the planning commission (LPA)

Make presentations to other members of the Department, Administration, and to elected and appointed officials and citizens dealing with factual information and predetermined policy recommendations.

Operates, as required, motor vehicles (including departmental motor vehicles) in order to conduct field tests, inspections, and investigations to obtain data for use in determining code compliance

Confers with the public on matters concerning planning, both in individual and group settings, including making formal presentations to groups of citizens.

Reviews site development plans, subdivision plats and monitors development.

Reviews plans and counsels with developers and property owners to ensure compliance with County subdivision, zoning, and land development laws, codes, ordinances and regulation

Represents the County at local, regional, and state levels on planning policy matters

Attends, participates in and/or conducts meeting public hearings and seminars relating to planning and zoning matters.

Administers and enforces the County and Comprehensive Plan and Land Development Regulations, as the County Land Development Regulations Administrator.

Directs collection of fees and issuance of zoning certificates and concurrency certificates

Reviews application for beverage licenses, zoning exception/variance, and land rezoning

Exercises discretion in making independent judgment decisions governed by policies, principles and professional standards in order to carry out policies and objectives.

Develops and recommends, with justification, to the Director of Building and Zoning: new and/or changed policies affecting the operations of the Department, laws, codes, ordinances and regulations that will improve the effectiveness of achieving Departmental responsibilities.

## **ESSENTIAL FUNCTIONS: (Continued)**

Develops and maintains systems and standard operating procedures in areas of control to promote operational efficiency; conducts periodic inspections of work activities to ensure compliance with approved systems and procedures.

Assists in the preparation, justification, monitoring and accomplishment of the Department annual operating budgets

Provides the public with assistance in completing concurrency applications, comp plan amendment applications; understanding zoning ordinance, sign ordinance, land development regulations, comprehensive plan, future land use map and other laws and ordinances in conjunction with the Planning Department

Provides assistance in permit approval review, plan review, field inspections, enforcement and interpretations of the County's zoning ordinance, sign ordinance, and subdivision ordinance, land development regulations, etc.

Provides assistance to contractual consultants providing professional assistance to the County relative to Comprehensive Planning

Assists in the monitoring and administration of consultant contracts

Compile and review detailed reports, ordinances and plan amendments relating to growth management issues for the County.

Reviews development requests for conformance with County comprehensive plans and development rules.

Maintain good working relationships with public officials, the general public, other government agencies, and with planning department staff.

Attends meetings on planning related issues

Performs land use calculations for development review.

Researches development files.

## **NON-ESSENTIAL FUNCTIONS:**

Performs other reasonably related duties as assigned by the immediate supervisor and Department Director

## **WORK ENVIRONMENT:**

Works inside and closely with others, also works outside.

## **TRAINING AND EXPERIENCE:**

Minimum Experience: Graduation from an accredited college or university with a Bachelor's Degree (Master's Degree preferred) in Planning (Urban/Regional Community Planning) or a related field; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.



## **KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of the principles and practices of rural and urban planning and the environment and socioeconomic implications of the planning process

Knowledge of Federal laws and ability to gain knowledge of State and/or Local laws governing zoning, planning and development regulations

Knowledge of laws governing zoning enforcement and governmental programs, laws and services related to the planning process.

Knowledge of County/Municipal zoning ordinances and land use regulations

Knowledge of research methods/techniques

Ability to make impartial judgments

Ability to coordinate workload of subordinates

Ability to gain knowledge of County

Ability to gain knowledge of government procedures and policies

Knowledge of the current literature, trends, and developments in the fields of planning and zoning

Knowledge and understanding of Florida Growth Management Act, 9J Administrative Rules and land use law.

Ability to communicate ideas and findings clearly and concisely, utilizing oral, written and graphic techniques.

Ability to prepare and present complex analyses, plans and reports.

Knowledge of modern public administration practices and procedures

Ability to plan and direct the work of a complex Department including professional, technical, administrative and clerical personnel

Ability to establish and maintain effective working relationships with supervisors, other Department employees, County Departments, developers, consultants, governmental agencies, and the general public and exercise tact and discretion.

Knowledge of the theories and principals of management and administration, ability to identify and analyze problems and render advice and assistance in this area

Ability to gather and analyze data and draw logical conclusions

Ability to prepare detailed reports and related memoranda

Ability to operate a motor vehicle and must possess a valid FL Driver's License.

Knowledge of computers, programming and associated equipment

Ability in establishing and maintaining effective relationships with subordinates, other agencies and the public.

**ESSENTIAL PHYSICAL SKILLS:**

Acceptable eyesight (with or without correction)  
Acceptable hearing (with or without correction)  
Ability to communicate both orally and in writing  
Light (up to fifty (50) pounds) lifting  
Walking, standing, bending, stooping, climbing  
Sitting and manual dexterity

**PROFESSIONAL LICENSES:**

Possession of a valid Florida Driver's License  
Membership in the American Planning Association and American Institute of Certified Planners or The Florida Planning and Zoning Association is desirable.

Pay Grade: ~~37,127,~~ 142  
Exempt - Administrative  
BCC Approved: 02/17/2000, 08/02/2006; 09/15/2016

**ADMINISTRATIVE SUPERVISOR**  
**(Building & Zoning Department)**

**MAJOR FUNCTION:**

This is a managerial position working under the general direction of the [Building & Zoning Director](#) ~~Operations Manager~~. Responsible for planning, assigning, directing, instructing, implementing, overseeing and performing administrative work in the ~~Public Works~~ Department. Work requires exercise of considerable professional judgment and initiative within the framework of established regulations and policies. Directly supervises clerical positions ~~including customer service representatives.~~ and ~~†~~ indirectly supervises the entire department as assigned by the Director. This position requires initiative, decisive leadership, and ability to be creative in addressing issues to ensure effective customer service.

**ESSENTIAL FUNCTIONS:**

Develops, recommends, revises and enforces departmental standard operating procedures, policies, rules and regulations.

Recommends and assists with the preparation and implementation of the department's budget.

Supervise and coordinate the provision of efficient and effective service delivery to customers; ensure timely processing of plans, permits and all applications; provide case management of complex construction applications; confer with project owners and design professionals regarding state and local code requirements and obtaining multi agency application approvals. Suggest and/or designs departmental record keeping procedures to efficiently manage department records and utilize computer information system to maintain ~~and exploit department databases.~~ computer applications and tracking systems; coordinate improvement and upkeep of information systems, databases, scanning and imaging systems. Develop, update and maintain information and data provided to the public at the front counter and online and related permitting software applications and to aid in developing custom software to use the latest technology to streamline the building and land use permitting process.

Attend and participate in professional group meetings or Board meetings; stay abreast of new trends, innovations and laws affecting building plans and development applications submittal and approval process.

Responsible for personnel management including departmental worker's compensation and payroll preparation.

~~Responsible for ensuring the department's fuel accounting system and fleet management system are accurately maintained.~~

Responsible for ensuring purchasing and accounting issues are performed in accordance with established rules, regulations, policies and procedures.

Develop records management practices and responsible for formulating reports required by local and state agencies for building construction, special flood hazard areas, state surcharge reports and development permits.

Assists and makes recommendations with regard to personnel matters including, but not limited to, interviewing, selecting and training of employees; appraising productivity and efficiency of employees over which direct supervision is exercised; ~~reviewing performance evaluations completed by supervisors of their subordinates and offering advice and assistance when necessary;~~ and handling employee complaints and grievances and recommending discipline when necessary.

Assists with the establishment of departmental priorities and the assignment of work to the appropriate supervisor.

**ADMINISTRATIVE SUPERVISOR**  
**(Building & Zoning Department)**

**ADMINISTRATIVE SUPERVISOR**

Page Two of Three

**ESSENTIAL FUNCTIONS** - continued

Keeps abreast of existing work environment and anticipates potential problems, circumstances, activities or events which may/will affect the department and keeps the Director apprised of same.

Reviews and responds to questions, comments, complaints and requests for service lodged by the general public and recommends, establishes and implements revisions to department rules, regulations, policies and procedures where deemed appropriate.

Assists in the determination of resources to be devoted to various needs on a short and long-term basis.

Advises subordinates and supervisors of non-routine matters requiring special knowledge and/or expertise.

Coordinates a comprehensive departmental-wide program of mandatory, random drug/alcohol testing, post accident testing and other related activities.

Builds and maintains positive working relationships with co-workers, other County employees and the public using principles of good customer service.

Promotes a positive attitude, team concept, mutual respect and good work ethic among workers.

**NON-ESSENTIAL FUNCTIONS**

Willingly and cooperatively accepts other related duties and responsibilities as assigned.

**WORK ENVIRONMENT:**

Usual office type working conditions and general field work with outdoor exposure.

**TRAINING AND EXPERIENCE**

High school graduation, five (5) years experience in business administration and management duties, two (2) years shall be in a supervisory/management capacity; or any equivalent combination of training and experience.

**KNOWLEDGE, ABILITIES AND SKILLS**

Thorough knowledge of the principles of personnel management, management information and data processing systems, accounting and budgeting.

Knowledge of Building-related codes and ordinances enforced by the County, including the Florida Building Code (FBC) and/or International Code Council (ICC) building, electrical, plumbing and mechanical codes.

Knowledge of County land use action-related codes and ordinances enforced by the County, including Land Development Regulations (LDR's), including related-County Ordinances and state statutes.

**ADMINISTRATIVE SUPERVISOR**  
**(Building & Zoning Department)**

**ADMINISTRATIVE SUPERVISOR**

Page Three of Three

**KNOWLEDGE, ABILITIES AND SKILLS - continued**

Knowledge of pertinent federal, state and local laws, codes and regulations. Including methods and practices of all phases of commercial and residential construction including code regulations.

Ability to explain building, land use, including application procedures and regulatory codes to the public, both verbally and in writing.

Ability to supervise, plan, organize, assign, direct and evaluate the work of subordinates and other employees in the Department.

Ability to understand and transmit written and oral instructions and to prepare comprehensive reports; ~~Ability and~~ to effectively and accurately communicate both orally and in writing.

Ability to read and interpret building plans and specifications and apply regulatory codes and regulations.

Ability to establish and maintain effective working relations with the Director, supervisors, subordinates, employees within and outside of the ~~Public Works~~ Department.

Ability to research independently and create well-written, comprehensive and thorough administrative reports.

Ability to work non-standard hours and to respond effectively to emergency situations.

Ability to develop, implement and evaluate new and revised methods, ~~procedures and performance measures/standards.~~ to oversee the building construction application approval process, issuance of permits, plan submittals, plan processing, and fee assessment and payment processing.

**ESSENTIAL PHYSICAL SKILLS/DEMANDS**

Acceptable eyesight (with or without correction)

Acceptable hearing (with or without correction)

Ability to communicate both orally and in writing

Light (up to 50 pounds) lifting and carrying

Walking, standing, bending, stooping, climbing

Sitting and manual dexterity

**PROFESSIONAL LICENSE:**

Possession of a valid Florida driver's license required.

Columbia County residency required within six months of date of employment.

Pay Grade: 134

Exempt – Administrative

BCC Approved: 01/21/10, Revised 02/03/2011; Revised 06/07/2012, Revised 9/15/2016,  
Revised 6/20/2019

**A. PAY GRADE SCHEDULES**

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**GENERAL PAY GRADE SCHEDULE**  
Revised & Approved 06/20/2019

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>PAY GRADE</b>	<b>MINIMUM</b>	<b>MIDPOINT</b>	<b>MAXIMUM</b>
LABORER	N	101	10.00	12.10	14.35
MOSQUITO CONTROL OPERATOR	N	101	20,800.00	25,168.00	29,848.00
MAINTENANCE WORKER - LANDSCAPE & PARKS	N	101			
RECREATION AIDE	N	101			
		102	10.06	12.17	14.44
			20,924.80	25,319.01	30,027.09
ASSISTANT FACILITY FIELD SUPERVISOR	N	103	10.45	12.64	15.00
			21,736.00	26,300.56	31,191.16
TELECOMMUNICATIONS SPECIALIST	N	105	10.51	12.71	15.08
VETERANS COUNSELOR	N	105	21,860.80	26,436.80	31,370.25
SECRETARY I	N	106	10.58	12.80	15.18
			22,000.00	26,627.74	31,579.18
4-H PROGRAM ASSISTANT P/T	N	108	10.98	13.29	15.76
MAINTENANCE TECHNICIAN - LANDSCAPE & PARKS	N	108	22,838.40	27,634.46	32,773.10
SECRETARY II	N	109	11.48	13.89	16.47
			23,878.40	28,892.86	34,265.50
SECRETARY SPECIALIST	N	112	12.50	15.13	17.94
			26,000.00	31,460.00	37,310.00
CODE ENFORCEMENT OFFICER I	N	113	12.55	15.19	18.01
CONSTRUCTION HELPER	N	113	26,104.00	31,585.84	37,459.24
COUNTY COURT SECRETARY	N	113			
ADMINISTRATIVE SECRETARY	N	114	12.98	15.71	18.63
			27,000.00	32,668.06	38,742.70

FLEET/PROCUREMENT COORDINATOR	N	115	13.12	15.88	18.83
			27,289.60	33,020.42	39,160.58
CREW LEADER - LANDSCAPE & PARKS	N	116	13.46	16.29	19.32
			28,000.00	33,876.13	40,175.41
EMERGENCY MANAGER. COORDINATOR	N	117	13.72	16.60	19.69
			28,537.60	34,530.50	40,951.46
OFFICE MANAGER	N	119	14.35	17.36	20.59
			29,848.00	36,116.08	42,831.88
CODE ENFORCEMENT OFFICER II	N	120	14.42	17.45	20.69
			30,000.00	36,292.26	43,040.82
		121	15.01	18.16	21.54
			31,220.80	37,777.17	44,801.85
TOURIST PROJECT MARKETING MANAGER	N	122	15.38	18.61	22.07
			32,000.00	38,708.38	45,906.22
CARPENTER FOREMAN	N	123	15.63	18.91	22.43
			32,500.00	39,337.58	46,652.42
ELECTRICIAN	N	124	15.71	19.01	22.54
HVAC ENERGY SPECIALIST	N	124	32,680.00	39,538.93	46,891.21
IT DESKTOP SUPPORT SPECIALIST	N	124			
VETERANS SERVICE OFFICER	EA	124			
MAINTENANCE SUPERVISOR- LANDSCAPE & PARKS	N	125	15.87	19.20	22.77
PAINTER/MAINTENANCE	N	125	33,000.00	39,941.62	47,368.78
CODE ENFORCEMENT DIRECTOR	EA	125			
MECHANIC SHOP FOREMAN	EA	127	16.44	19.89	23.59
			34,195.20	41,376.19	49,070.11
ASSISTANT SOLID WASTE DIRECTOR/OPS MANAGER	EA	128	17.21	20.82	24.70
PLANNING TECHNICIAN	N	128	35,800.00	43,314.13	51,368.41
BUILDING OFFICIAL I - 1 & 2 FAMILY DWELLING INSPECTOR *	N	129	17.79	21.53	25.53
			37,000.00	44,773.87	53,099.59

BUILDING OFFICIAL II*	N	130	18.02	21.80	25.86
PERMITS APPLICATION COORDINATOR	N	130	37,481.60	45,352.74	53,786.10
PLANS EXAMINER	N	130			
		131	18.87	22.83	27.08
			39,249.60	47,492.02	56,323.18
911 ADDRESSING TECHNICIAN	N	132	19.23	23.27	27.60
			40,000.00	48,398.06	57,397.70
PUBLIC WORKS ROAD SUPERINTENDENT	EA	133	19.76	23.91	28.36
DATABASE APPLICATION/WEB DESIGNER	N	133	41,100.80	49,731.97	58,979.65
NETWORKING SPECIALIST	N	133			
FOREMAN/FOREMAN DRAINAGE/FOREMAN STORMWATER	EA	133			
ADMINISTRATIVE SUPERVISOR PUBLIC WORKS/ <a href="#">BUILDING &amp; ZONING</a>	EA	134	20.70	25.05	29.70
<a href="#">BUILDING OFFICIAL III*</a>	N	134	20.70	25.05	29.70
911 ADDRESSING/GIS COORDINATOR	EA	134	43,056.00	52,097.76	61,785.36
MAINTENANCE FIELD SUPERVISOR	N	134			
PURCHASING DIRECTOR	EA	135	21.68	26.23	31.11
SAFETY DIRECTOR	EA	135	45,094.40	54,564.22	64,710.46
ASSISTANT PUBLIC WORKS DIRECTOR	N	136	23.31	28.21	33.45
ASSISTANT ROAD CONSTRUCTION SUPERVISOR	N	136	48,484.80	58,666.61	69,575.69
PROJECTS SUPERINTENDENT	EA	136			
UTILITIES/DRAINAGE SUPERINTENDENT	N	136			
ASSISTANT BUILDING & ZONING <del>COORDINATOR</del> <a href="#">DIRECTOR</a>	EA	137	24.04	29.09	34.50
			50,000.00	60,503.87	71,754.59
DIRECTOR OF FINANCIAL MANAGEMENT	EA	138	24.45	29.58	35.09
ROAD CONSTRUCTION SUPERVISOR	N	138	50,856.00	61,535.76	72,978.36
DIRECTOR EMERGENCY MANAGEMENT	EA	139	24.52	29.67	35.19
			51,000.00	61,711.94	73,187.30
		140	26.12	31.61	37.48
			54,329.60	65,738.82	77,962.98
RECREATION DIRECTOR	EE	141	26.44	31.99	37.94
			55,000.00	66,544.19	78,918.11

Revisions Board Approved ~~09/15/2016,~~ 17  
~~08/17/2017,~~ 09/21/2017, [06/20/2019](#)



<u>COUNTY PLANNER COMMUNITY DEVELOPMENT COORDINATOR</u>	EA	142	27.37	33.12	39.28
RADIO/COMMUNICATIONS SPECIALIST	N	142	56,932.80	68,884.82	81,693.98
SENIOR STAFF ASSISTANT	EA	142			
DIRECTOR OF FACILITIES MAINTENANCE	EE	143	27.40	33.15	39.32
			57,000.00	68,960.32	81,783.52
<u>BUILDING &amp; ZONING COORDINATOR DIRECTOR</u>	EE	144	27.88	33.73	40.001
			58,000.00	70,168.38	83,216.22
ADMINISTRATIVE MANAGER	EE	145	28.21	34.13	40.48
			58,676.80	70,998.93	84,201.21
DIRECTOR HR/COMMUNITY SERVICES	EA	146	28.85	34.91	41.40
DIRECTOR LANDSCAPING AND PARKS DEPARTMENT	EE	146	60,000.00	72,609.68	86,111.48
OPERATIONS SUPERINTENDENT	EA	146			
RISK MANAGER	EA	146			
SOLID WASTE DIRECTOR	EE	146			
TOURISM DEVELOPMENT EXECUTIVE DIRECTOR	EA	146			
COUNTY ENGINEER	EP	147	33.04	39.98	47.41
			68,723.20	83,155.07	98,617.79
SPORTS MARKETING DIRECTOR	EA		NEGOTIABLE		
PUBLIC WORKS DIRECTOR	EE		NEGOTIABLE		
DIRECTOR ECONOMIC DEVELOPMENT	EA		NEGOTIABLE		
OPERATIONS MANAGER	EE		NEGOTIABLE		
ASSISTANT COUNTY MANAGER	EA		NEGOTIABLE		
COUNTY MANAGER	EE		NEGOTIABLE		

# SUPPLEMENTS:

FIXED ASSET MANAGER \$1500 ANNUALLY

MOWING CONTRACTOR SUPERVISOR \$2500 ANNUALLY

TEMPORARY ADMINISTRATIVE TRAINING \$1500 ANNUALLY

911 Addressing/GIS Coordinator

\$8,600 ANNUALLY

ANNUAL SUPPLEMENT PAID BY CITY OF LAKE CITY – PAYMENT OF SUPPLEMENT WILL CEASE UPON CITY DISCONTINUING PAYMENT TO COUNTY FOR SERVICES.

\*BUILDING OFFICIAL I - 1 & 2 FAMILY DWELLING INSPECTOR INCENTIVE INCREASE 5% FOR EACH RESIDENTIAL STANDARD CERTIFICATION OBTAINED. BASE PAY GRADE 129 - RESIDENTIAL BUILDING INSPECTOR 5%. RESIDENTIAL MECHANICAL INSPECTOR 5%. RESIDENTIAL ELECTRICAL INSPECTOR 5%. RESIDENTIAL PLUMBING INSPECTOR 5%. A STANDARD CERTIFICATION IS A PRE-REQUISITE TO OBTAIN INCENTIVE PAY FOR EACH OF THESE CATEGORIES. HOWEVER IF THE APPLICANT POSSESSES A STANDARD CERTIFICATE IN ALL RESIDENTIAL 1 & 2 FAMILY DWELLING INSPECTOR CATEGORIES, THE RATE OF PAY WILL START AT \$44,400.00. NO COST OF LIVING INCREASE WILL BE GIVEN UNTIL STANDARD CERTIFICATION IS OBTAINED IN ALL FOUR CATEGORIES.

\*BUILDING OFFICIAL II - INCENTIVE INCREASE 5% FOR EACH STANDARD COMMERCIAL INSPECTOR CERTIFICATE OBTAINED. BASE PAY GRADE 130 - STANDARD BUILDING INSPECTOR CERTIFICATE 5%. STANDARD ELECTRICAL INSPECTOR CERTIFICATE 5%. STANDARD MECHANICAL INSPECTOR CERTIFICATE 5%. STANDARD PLUMBING INSPECTOR CERTIFICATE - 5%. A STANDARD CERTIFICATION IS A PRE-REQUISITE TO OBTAIN INCENTIVE PAY FOR EACH OF THESE CATEGORIES. HOWEVER IF THE APPLICANT POSSESSES ~~A ONE~~ STANDARD COMMERCIAL INSPECTOR CERTIFICATE IN ~~ALL ANY OF THESE~~ CATEGORIES ~~AND HOLDS A STANDARD CERTIFICATE IN ANY CATEGORY OF PLANS EXAMINER~~ THE RATE OF PAY WILL START AT \$44,977.92

\*BUILDING OFFICIAL III - INCENTIVE INCREASE 5% FOR EACH STANDARD PLANS EXAMINER CERTIFICATE OBTAINED. BASE PAY GRADE 134 - STANDARD BUILDING PLANS EXAMINER CERTIFICATE 5%. STANDARD ELECTRICAL PLANS EXAMINER CERTIFICATE 5%. STANDARD MECHANICAL PLANS EXAMINER CERTIFICATE 5%. STANDARD PLUMBING PLANS EXAMINER CERTIFICATE - 5%. A STANDARD CERTIFICATION IS A PRE-REQUISITE TO OBTAIN INCENTIVE PAY FOR EACH OF THESE CATEGORIES. HOWEVER IF THE APPLICANT POSSESSES STANDARD INSPECTOR CERTIFICATES IN ALL CATEGORIES LISTED FOR BUILDING OFFICIAL II AND HOLDS A STANDARD CERTIFICATE IN ANY CATEGORY OF PLANS EXAMINER THE RATE OF PAY WILL START AT \$51,667.20.

NO COST OF LIVING INCREASE WILL BE GIVEN UNTIL STANDARD CERTIFICATION IS OBTAINED IN ALL CATEGORIES.

\*VERIFICATION OF LICENSING WILL BE CONDUCTED VIA FLORIDA D.B.P.R. WEB SITE OR HAND CARD LICENSES\*

BCC Approved 08/02/2006

EXEMPT STATUS: N=NONEXEMPT; EA=EXEMPT ADMINISTRATIVE; EP=EXEMPT PROFESSIONAL; EE=EXEMPT EXECUTIVE

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
COLLECTIVE BARGAINING PAY GRADE SCHEDULE

POSITION TITLE	EXCEPT STATUS	NEW PAY GRADE	MINIMUM		MIDPOINT	MAXIMUM
MAINTENANCE WORKER I	N	101	10.00		12.10	14.35
SIGN SHOP TECHNICIAN I	N	101	20,800.00		25,168.00	29,848.00
CUSTODIAN MAINT/PUBLIC LIBRARY	N	101				
GENERAL LABORER PUBLIC WORKS	N	101				
LANDFILL SPOTTER	N	101				
BRUSH CHIPPER OPERATOR PUBLIC WORKS	N	102	10.06		12.17	14.44
MAINTENANCE WORKER II	N	102	20,924.80		25,319.01	30,027.09
STOCKROOM CLERK	N	102				
		105	10.51		12.72	15.08
			21,864.00		26,451.57	31,370.25
SECRETARY I LANDFILL	N	106	10.58		12.80	15.18
			22,000.00		26,627.74	31,579.18
EQUIPMENT OPERATOR I LANDFILL & PUBLIC WORKS	N	107	10.82		13.09	15.53
			22,500.00		27,231.78	32,295.54
MAINTENANCE TECHNICIAN	N	108	10.98		13.29	15.76
MECHANIC HELPER PUBLIC WORKS	N	108	22,838.40		27,634.46	32,773.10
TIRE REPAIRMAN PUBLIC WORKS	N	108				
TRACTOR & MOWER OPERATOR PUBLIC WORKS	N	108				
WASH RACK OPERATOR/SERVICE TECHNICIAN PUBLIC WORKS	N	108				
LITTER CONTROL OPERATOR LANDFILL						
SECRETARY II LANDFILL & PUBLIC WORKS	N	109	11.48	13.89	16.47	
			23,878.40	28,892.86	34,265.50	
SIGN SHOP TECHNICIAN II	N	110	11.54	13.96	16.56	
SMALL EQUIPMENT OPERATOR	N	110	24,000.00	29,043.87	34,444.59	
EQUIPMENT OPERATOR II LANDFILL & PUBLIC WORKS	N	110				

CUSTOMER SERVICE REPRESENTATIVE I PUBLIC WORKS	N	111	12.00	14.52	17.22
TRACTOR MOUNTED BRUSHCUTTER OPR TREE TRIMMER BUCKET TRUCK OPERATOR PUBLIC WORKS	N	111	24,960.00	30,201.60	35,817.60
	N	111			
SECRETARY SPECIALIST	N	112	12.50	15.13	17.94
EQUIPMENT OPERATOR III LANDFILL & PUBLIC WORKS	N	112	26,000.00	31,460.00	37,310.00
MOTOR GRADER OPERATOR PUBLIC WORKS	N	112			
CUSTOMER SERVICE REPRESENTATIVE II PUBLIC WORKS	N	113	12.55	15.19	18.01
FINISH MOTOR GRADER OPERATOR	N	113	26,104.00	31,585.84	37,459.24
FLEET PROCUREMENT	N	115	13.12	15.88	18.83
			27,289.60	32,668.06	38,742.70
CREW LEADER PUBLIC WORKS	N	116	13.46	16.29	19.32
MAINTENANCE TECHNICIAN III	N	116	28,000.00	33,876.13	40,175.41
FIELD SERVICE MECHANIC MECHANIC II LANDFILL & PUBLIC WORKS	N	116			
		117	13.72	16.60	19.69
			28,540.80	34,530.50	40,951.46
MECHANIC CL	N	118	13.94	16.87	20.00
EQUIPMENT OPERATOR IV LANDFILL & PUBLIC WORKS	N	118	29,000.00	35,084.19	41,608.11
MAINTENANCE SUPERVISOR	N	121	15.01	18.16	21.79
			31,220.80	37,777.17	44,801.85
TRAFFIC SIGNAL TECHNICIAN PUBLIC WORKS	N	124	15.71	19.01	22.54
			32,676.80	39,538.93	46,891.21
WELDER	N	126	16.35	19.78	23.46
			34,000.00	41,149.68	48,801.48
SIGN SHOP FOREMAN	N	135	21.68	26.23	31.11
			45,094.40	54,564.22	64,710.46

BCC Approved 10/19/2006

Revisions Board Approved ~~09/15/2016,~~ 21  
~~08/17/2017, 09/21/2017, 9/20/2018,~~  
12/20/2018

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
Public Library Pay Grade Schedule

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>NEW PAY GRADE</b>	<b>MINIMUM</b>	<b>MIDPOINT</b>	<b>MAXIMUM</b>
LIBRARY SHELVER P/T	N	101	10.00	12.10	14.35
LIBRARY CLERK I	N	101	20,800.00	25,168.00	29,848.00
CUSTODIAN	N	101			
CUSTODIAN II	N	102	10.06	12.37	14.60
LIBRARY CLERK II	N	102	20,924.80	25,737.50	30,370.25
LIBRARY SECRETARY II	N	102			
LIBRARY ASSISTANT I	N	104	10.48	12.68	15.04
			21,800.00	26,376.06	31,280.70
LIBRARY ASSISTANT II	N	108	10.98	13.29	15.76
			22,838.40	27,634.46	32,773.10
LIBRARY ADMINISTRATIVE SECRETARY/STAFF ASSISTANT	N	109	11.48	13.89	16.47
			23,878.40	28,892.86	34,265.50
LIBRARY ASSISTANT III	N	111	12.00	14.52	17.22
LIBRARY PROG TECH	N	111	24,960.00	30,201.60	35,817.60
LIBRARY SERVICES SUPERVISOR	N	116	13.46	16.29	19.32
			28,000.00	33,876.13	40,175.41
LIBRARIAN I	EA	117	13.72	16.60	19.69
LIBRARY BRANCH MANAGER I	EA	117	28,537.60	34,530.50	40,951.46
LITERACY COORDINATOR	EA	117			
PROGRAM SPECIALIST	EA	117			
LIBRARY OFFICE MANAGER	EA	119	14.35	17.36	20.59
LIBRARIAN II	EA	119	29,848.00	36,116.08	42,831.88
LIBRARY BRANCH MANAGER II	EA	119			
LIBRARIAN III	EA	127	16.44	19.89	23.59
BRANCH MANAGER III	EA	127	34,195.20	41,376.19	49,070.11

ASSISTANT DIRECTOR	EA	133	19.76	23.91	28.36
NETWORKING SPEC	N	133	41,100.80	49,731.97	58,979.65
LIBRARY DIRECTOR	EE	144	27.88	33.73	40.01
			58,000.00	70,168.38	83,216.22

BCC Approved 08/02/2006

EXEMPT STATUS: N=NONEXEMPT; EA=EXEMPT ADMINISTRATIVE; EP=EXEMPT PROFESSIONAL; EE=EXEMPT EXECUTIVE

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**FIRE DEPARTMENT PAY GRADE SCHEDULE**

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>PAY GRADE</b>	<b>MINIMUM / OVERTIME</b>	<b>MAXIMUM / OVERTIME</b>
PRN FIREFIGHTER	N	2	12.77	
<hr/>				
		15	10.45/15.675	15.89/23.835
			31,590.00	48,035.00
FIREFIGHTER	N	16	10.76 /16.14	15.44/23.16
			32,527.00	46,675.12
FIREFIGHTER	N	16	10.76 /16.14	15.44/23.16
			32,527.00	46,675.12
FIRE DRIVER/ENGINEER	N	17	12.05/18.08	16.98/25.47
			35,000.00	51,330.00
FIRE DRIVER/ENGINEER	N	17	12.05/18.08	16.98/25.47
			35,000.00	51,330.00
	N	18	13.35/20.02	18.80/28.20
			41,264.00	57,739.00
LIEUTENANT	N	19	13.7285/20.59	19.70/29.55
			41,500.00	52,553.10
SHIFT COMMANDER	N	20	15.17/22.755	21.34/32.01
			45,858.00	64,511.00
<hr/>				
<b>HOURLY RATES FOR PAY GRADES 15, 16, 17 &amp; 18 CALCULATED ON 2666 REGULAR HOURS AND 238 OVERTIME HOURS ANNUALLY</b>				
OFFICE MANAGER	EA	119	14.35	21.04
			29,848.00	43,763.00
FLEET MAINTENANCE SUPERVISOR	N	F21	18.27	24.52
			38,000.00	51,000.00
DIVISION CHIEF/INSPECTIONS/PIO	N	21	43,000.00	61,705.00
ASSISTANT CHIEF	EA	22	55,000.00	75,000.00
CHIEF	EE	23	64,000.00	89,000.00
<hr/>				
<b>SUPPLEMENTS</b>	<b>HAZMAT</b> (Division of State Fire Marshall Bureau of Fire Standards & Training Certificate of Competency Required)		<b>EMT</b> State of Florida Department of Health Division of Medical Quality Assurance Certification Required	
Employee will only be eligible for supplements at the time, and not prior to, the County Board of County Commissioners Human Resources Department receiving required State certifications as stipulated. It is the employee's responsibility to provide the required state certifications. No retro-activity pay will be paid relative to the payment of supplements.				
<b>(ANNUAL/HOURLY)</b>	<b>750.00/.25</b>		<b>750.00/.25</b>	
<b>STIPENDS:</b>	<b>ALS REPORTING OFFICER:</b>		<b>5,000.00 ANNUALLY/1.65</b>	
	<b>PARAMEDIC:</b>		<b>5,000.00 ANNUALLY/1.65</b>	
	<b>INSPECTOR (9)</b>		<b>1,750.00 ANNUALLY/.58</b>	

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**CENTRAL COMMUNICATIONS PAY GRADE SCHEDULE**

POSITION TITLE	EXEMPT STATUS	PAY GRADE	MINIMUM / OVERTIME	MAXIMUM / OVERTIME
PRN TELECOMMUNICATOR	N	201	12.77 W/CERTS	13.72/17.00
911 PUBLIC SAFETY TELECOMMUNICATOR	N	202	10.52/15.78	15.78/23.67
UPON COMPLETION OF PROBATION			.50	.50
DEPARTMENT OF HEALTH CERTIFICATION			.50	.50
EMD CERTIFICATION			.50	.50
EFD CERTIFICATION			.50	.50
APCO CERTIFICATION			.25	.25
CPR CERTIFICATION			.25	.25
FDLE CERTIFICATION			.25	.25
<b>COMPLETE CERTIFICATION</b>			<b>13.27/19.91</b>	<b>18.53/27.80</b>
ANNUAL SALARY			\$30,362	\$42,397
911 P.S. TELECOMMUNICATOR SUPERVISOR	N	205	14.00/21.00	19.50/29.25
ANNUAL SALARY			\$32,032	\$44,616
<b>ANNUAL SALARIES FOR THE ABOVE PAY GRADES ARE CALCULATED ON 1976 REGULAR HOURS AND 208 OVERTIME HOURS ANNUALLY</b>				
TRAINING QA COORDINATOR	EA	206	32,680	48,010
UPON COMPLETION OF PROBATION			.50	.50
DEPARTMENT OF HEALTH CERTIFICATION			.50	.50
EMD CERTIFICATION			.50	.50
EFD CERTIFICATION			.50	.50
APCO CERTIFICATION			.25	.25
CPR CERTIFICATION			.25	.25
FDLE CERTIFICATION			.25	.25
<b>COMPLETE CERTIFICATION</b>			<b>38,396.80</b>	<b>53,726.40</b>

Revisions Board Approved ~~05/07/2015,~~  
09/15/2016, 04/20/2017, 05/17/18



ASSISTANT 911 COMMUNICATIONS CENTER MGR	EA	207	19.76 41,100	29.16 60,653
911 COMMUNICATIONS CENTER MANAGER	EE		NEGOTIABLE	
<p><b>Employee will only be eligible for increases at the time, and not prior to, the County Board of County Commissioners Human Resources Department receiving required State certifications as stipulated. It is the employee's responsibility to provide the required state certifications. No retro-activity pay will be paid relative to the payment of supplements.</b></p>				



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 13, 2019

Meeting Date: June 20, 2019

Name: David Kraus

Department: Bcc Administration

Division Manager's Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "DK", written over a horizontal line.

### 1. Nature and purpose of agenda item:

Create a pay Supplement for the 911 Addressing/GIS Coordinator of \$8,600 with \$1,400 for fringe benefits. This would be funded by \$10,000 annually from the City of Lake City.

### 2. Recommended Motion/Action:

To approve a modification to the Pay Grade Scale creating a Supplement for the 911 Addressing/GIS Coordinator

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Columbia County Board of County Commissioners  
**FR:** David Kraus, Assistant County Manager  
**DATE:** June 13, 2019  
**RE:** Pay Supplement for GIS/911 Addressing

---

The County has been assisting the City of Lake City with 911 addressing and GIS support. The City would like to continue to have the County 911 Addressing/GIS Coordinator provide these services and has offered to pay the County \$10,000 annually to supplement the employee's salary.

We have attached the proposed modification to the Pay Grade Schedule creating an \$8,600 supplement for the 911 Addressing/GIS Coordinator. The additional \$1,400 would pay the increase in FICA, Workers Compensation and Retirement associated with this supplement. The supplement would cease upon the City discontinuing payment for these services.

Staff recommends the Columbia County Board of County Commissioners adopt the modified Pay Grade Schedule to include the \$8,600 911 Addressing/GIS Coordinator Supplement.

**A. PAY GRADE SCHEDULES**

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**GENERAL PAY GRADE SCHEDULE**  
Revised & Approved 06/20/2019

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>PAY GRADE</b>	<b>MINIMUM</b>	<b>MIDPOINT</b>	<b>MAXIMUM</b>
LABORER	N	101	10.00	12.10	14.35
MOSQUITO CONTROL OPERATOR	N	101	20,800.00	25,168.00	29,848.00
MAINTENANCE WORKER - LANDSCAPE & PARKS	N	101			
RECREATION AIDE	N	101			
		102	10.06	12.17	14.44
			20,924.80	25,319.01	30,027.09
ASSISTANT FACILITY FIELD SUPERVISOR	N	103	10.45	12.64	15.00
			21,736.00	26,300.56	31,191.16
TELECOMMUNICATIONS SPECIALIST	N	105	10.51	12.71	15.08
VETERANS COUNSELOR	N	105	21,860.80	26,436.80	31,370.25
SECRETARY I	N	106	10.58	12.80	15.18
			22,000.00	26,627.74	31,579.18
4-H PROGRAM ASSISTANT P/T	N	108	10.98	13.29	15.76
MAINTENANCE TECHNICIAN - LANDSCAPE & PARKS	N	108	22,838.40	27,634.46	32,773.10
SECRETARY II	N	109	11.48	13.89	16.47
			23,878.40	28,892.86	34,265.50
SECRETARY SPECIALIST	N	112	12.50	15.13	17.94
			26,000.00	31,460.00	37,310.00
CODE ENFORCEMENT OFFICER I	N	113	12.55	15.19	18.01
CONSTRUCTION HELPER	N	113	26,104.00	31,585.84	37,459.24
COUNTY COURT SECRETARY	N	113			
ADMINISTRATIVE SECRETARY	N	114	12.98	15.71	18.63
			27,000.00	32,668.06	38,742.70

FLEET/PROCUREMENT COORDINATOR	N	115	13.12	15.88	18.83
			27,289.60	33,020.42	39,160.58
CREW LEADER - LANDSCAPE & PARKS	N	116	13.46	16.29	19.32
			28,000.00	33,876.13	40,175.41
EMERGENCY MANAGER. COORDINATOR	N	117	13.72	16.60	19.69
			28,537.60	34,530.50	40,951.46
OFFICE MANAGER	N	119	14.35	17.36	20.59
			29,848.00	36,116.08	42,831.88
CODE ENFORCEMENT OFFICER II	N	120	14.42	17.45	20.69
			30,000.00	36,292.26	43,040.82
		121	15.01	18.16	21.54
			31,220.80	37,777.17	44,801.85
TOURIST PROJECT MARKETING MANAGER	N	122	15.38	18.61	22.07
			32,000.00	38,708.38	45,906.22
CARPENTER FOREMAN	N	123	15.63	18.91	22.43
			32,500.00	39,337.58	46,652.42
ELECTRICIAN	N	124	15.71	19.01	22.54
HVAC ENERGY SPECIALIST	N	124	32,680.00	39,538.93	46,891.21
IT DESKTOP SUPPORT SPECIALIST	N	124			
VETERANS SERVICE OFFICER	EA	124			
MAINTENANCE SUPERVISOR- LANDSCAPE & PARKS	N	125	15.87	19.20	22.77
PAINTER/MAINTENANCE	N	125	33,000.00	39,941.62	47,368.78
CODE ENFORCEMENT DIRECTOR	EA	125			
MECHANIC SHOP FOREMAN	EA	127	16.44	19.89	23.59
			34,195.20	41,376.19	49,070.11
ASSISTANT SOLID WASTE DIRECTOR/OPS MANAGER	EA	128	17.21	20.82	24.70
PLANNING TECHNICIAN	N	128	35,800.00	43,314.13	51,368.41
BUILDING OFFICIAL I - 1 & 2 FAMILY DWELLING INSPECTOR *	N	129	17.79	21.53	25.53
			37,000.00	44,773.87	53,099.59

BUILDING OFFICIAL II*	N	130	18.02	21.80	25.86
PERMITS APPLICATION COORDINATOR	N	130	37,481.60	45,352.74	53,786.10
PLANS EXAMINER	N	130			
		131	18.87	22.83	27.08
			39,249.60	47,492.02	56,323.18
911 ADDRESSING TECHNICIAN	N	132	19.23	23.27	27.60
			40,000.00	48,398.06	57,397.70
PUBLIC WORKS ROAD SUPERINTENDENT	EA	133	19.76	23.91	28.36
DATABASE APPLICATION/WEB DESIGNER	N	133	41,100.80	49,731.97	58,979.65
NETWORKING SPECIALIST	N	133			
FOREMAN/FOREMAN DRAINAGE/FOREMAN STORMWATER	EA	133			
ADMINISTRATIVE SUPERVISOR PUBLIC WORKS/ <a href="#">BUILDING &amp; ZONING</a>	EA	134	20.70	25.05	29.70
<a href="#">BUILDING OFFICIAL III*</a>	N	134	20.70	25.05	29.70
911 ADDRESSING/GIS COORDINATOR	EA	134	43,056.00	52,097.76	61,785.36
MAINTENANCE FIELD SUPERVISOR	N	134			
PURCHASING DIRECTOR	EA	135	21.68	26.23	31.11
SAFETY DIRECTOR	EA	135	45,094.40	54,564.22	64,710.46
ASSISTANT PUBLIC WORKS DIRECTOR	N	136	23.31	28.21	33.45
ASSISTANT ROAD CONSTRUCTION SUPERVISOR	N	136	48,484.80	58,666.61	69,575.69
PROJECTS SUPERINTENDENT	EA	136			
UTILITIES/DRAINAGE SUPERINTENDENT	N	136			
ASSISTANT BUILDING & ZONING <del>COORDINATOR</del> <a href="#">DIRECTOR</a>	EA	137	24.04	29.09	34.50
			50,000.00	60,503.87	71,754.59
DIRECTOR OF FINANCIAL MANAGEMENT	EA	138	24.45	29.58	35.09
ROAD CONSTRUCTION SUPERVISOR	N	138	50,856.00	61,535.76	72,978.36
DIRECTOR EMERGENCY MANAGEMENT	EA	139	24.52	29.67	35.19
			51,000.00	61,711.94	73,187.30
		140	26.12	31.61	37.48
			54,329.60	65,738.82	77,962.98
RECREATION DIRECTOR	EE	141	26.44	31.99	37.94
			55,000.00	66,544.19	78,918.11

Revisions Board Approved ~~09/15/2016,~~ 17  
~~08/17/2017,~~ 09/21/2017, [06/20/2019](#)

<u>COUNTY PLANNER COMMUNITY DEVELOPMENT COORDINATOR</u>	EA	142	27.37	33.12	39.28
RADIO/COMMUNICATIONS SPECIALIST	N	142	56,932.80	68,884.82	81,693.98
SENIOR STAFF ASSISTANT	EA	142			
DIRECTOR OF FACILITIES MAINTENANCE	EE	143	27.40	33.15	39.32
			57,000.00	68,960.32	81,783.52
<u>BUILDING &amp; ZONING COORDINATOR DIRECTOR</u>	EE	144	27.88	33.73	40.001
			58,000.00	70,168.38	83,216.22
ADMINISTRATIVE MANAGER	EE	145	28.21	34.13	40.48
			58,676.80	70,998.93	84,201.21
DIRECTOR HR/COMMUNITY SERVICES	EA	146	28.85	34.91	41.40
DIRECTOR LANDSCAPING AND PARKS DEPARTMENT	EE	146	60,000.00	72,609.68	86,111.48
OPERATIONS SUPERINTENDENT	EA	146			
RISK MANAGER	EA	146			
SOLID WASTE DIRECTOR	EE	146			
TOURISM DEVELOPMENT EXECUTIVE DIRECTOR	EA	146			
COUNTY ENGINEER	EP	147	33.04	39.98	47.41
			68,723.20	83,155.07	98,617.79
SPORTS MARKETING DIRECTOR	EA		NEGOTIABLE		
PUBLIC WORKS DIRECTOR	EE		NEGOTIABLE		
DIRECTOR ECONOMIC DEVELOPMENT	EA		NEGOTIABLE		
OPERATIONS MANAGER	EE		NEGOTIABLE		
ASSISTANT COUNTY MANAGER	EA		NEGOTIABLE		
COUNTY MANAGER	EE		NEGOTIABLE		

# SUPPLEMENTS:

FIXED ASSET MANAGER \$1500 ANNUALLY

MOWING CONTRACTOR SUPERVISOR \$2500 ANNUALLY

TEMPORARY ADMINISTRATIVE TRAINING \$1500 ANNUALLY

911 Addressing/GIS Coordinator

\$8,600 ANNUALLY

ANNUAL SUPPLEMENT PAID BY CITY OF LAKE CITY – PAYMENT OF SUPPLEMENT WILL CEASE UPON CITY DISCONTINUING PAYMENT TO COUNTY FOR SERVICES.

\*BUILDING OFFICIAL I - 1 & 2 FAMILY DWELLING INSPECTOR INCENTIVE INCREASE 5% FOR EACH RESIDENTIAL STANDARD CERTIFICATION OBTAINED. BASE PAY GRADE 129 - RESIDENTIAL BUILDING INSPECTOR 5%. RESIDENTIAL MECHANICAL INSPECTOR 5%. RESIDENTIAL ELECTRICAL INSPECTOR 5%. RESIDENTIAL PLUMBING INSPECTOR 5%. A STANDARD CERTIFICATION IS A PRE-REQUISITE TO OBTAIN INCENTIVE PAY FOR EACH OF THESE CATEGORIES. HOWEVER IF THE APPLICANT POSSESSES A STANDARD CERTIFICATE IN ALL RESIDENTIAL 1 & 2 FAMILY DWELLING INSPECTOR CATEGORIES, THE RATE OF PAY WILL START AT \$44,400.00. NO COST OF LIVING INCREASE WILL BE GIVEN UNTIL STANDARD CERTIFICATION IS OBTAINED IN ALL FOUR CATEGORIES.

\*BUILDING OFFICIAL II - INCENTIVE INCREASE 5% FOR EACH STANDARD COMMERCIAL INSPECTOR CERTIFICATE OBTAINED. BASE PAY GRADE 130 - STANDARD BUILDING INSPECTOR CERTIFICATE 5%. STANDARD ELECTRICAL INSPECTOR CERTIFICATE 5%. STANDARD MECHANICAL INSPECTOR CERTIFICATE 5%. STANDARD PLUMBING INSPECTOR CERTIFICATE - 5%. A STANDARD CERTIFICATION IS A PRE-REQUISITE TO OBTAIN INCENTIVE PAY FOR EACH OF THESE CATEGORIES. HOWEVER IF THE APPLICANT POSSESSES A ONE STANDARD COMMERCIAL INSPECTOR CERTIFICATE IN ALL ANY OF THESE CATEGORIES AND HOLDS A STANDARD CERTIFICATE IN ANY CATEGORY OF PLANS EXAMINER THE RATE OF PAY WILL START AT \$44,977.92

\*BUILDING OFFICIAL III - INCENTIVE INCREASE 5% FOR EACH STANDARD PLANS EXAMINER CERTIFICATE OBTAINED. BASE PAY GRADE 134 - STANDARD BUILDING PLANS EXAMINER CERTIFICATE 5%. STANDARD ELECTRICAL PLANS EXAMINER CERTIFICATE 5%. STANDARD MECHANICAL PLANS EXAMINER CERTIFICATE 5%. STANDARD PLUMBING PLANS EXAMINER CERTIFICATE - 5%. A STANDARD CERTIFICATION IS A PRE-REQUISITE TO OBTAIN INCENTIVE PAY FOR EACH OF THESE CATEGORIES. HOWEVER IF THE APPLICANT POSSESSES STANDARD INSPECTOR CERTIFICATES IN ALL CATEGORIES LISTED FOR BUILDING OFFICIAL II AND HOLDS A STANDARD CERTIFICATE IN ANY CATEGORY OF PLANS EXAMINER THE RATE OF PAY WILL START AT \$51,667.20.

NO COST OF LIVING INCREASE WILL BE GIVEN UNTIL STANDARD CERTIFICATION IS OBTAINED IN ALL CATEGORIES.

\*VERIFICATION OF LICENSING WILL BE CONDUCTED VIA FLORIDA D.B.P.R. WEB SITE OR HAND CARD LICENSES\*

BCC Approved 08/02/2006

EXEMPT STATUS: N=NONEXEMPT; EA=EXEMPT ADMINISTRATIVE; EP=EXEMPT PROFESSIONAL; EE=EXEMPT EXECUTIVE



COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**COLLECTIVE BARGAINING PAY GRADE SCHEDULE**

<b>POSITION TITLE</b>	<b>EXCEPT STATUS</b>	<b>NEW PAY GRADE</b>	<b>MINIMUM</b>		<b>MIDPOINT</b>	<b>MAXIMUM</b>
MAINTENANCE WORKER I	N	101	10.00		12.10	14.35
SIGN SHOP TECHNICIAN I	N	101	20,800.00		25,168.00	29,848.00
CUSTODIAN MAINT/PUBLIC LIBRARY	N	101				
GENERAL LABORER PUBLIC WORKS	N	101				
LANDFILL SPOTTER	N	101				
BRUSH CHIPPER OPERATOR PUBLIC WORKS	N	102	10.06		12.17	14.44
MAINTENANCE WORKER II	N	102	20,924.80		25,319.01	30,027.09
STOCKROOM CLERK	N	102				
		105	10.51		12.72	15.08
			21,864.00		26,451.57	31,370.25
SECRETARY I LANDFILL	N	106	10.58		12.80	15.18
			22,000.00		26,627.74	31,579.18
EQUIPMENT OPERATOR I LANDFILL & PUBLIC WORKS	N	107	10.82		13.09	15.53
			22,500.00		27,231.78	32,295.54
MAINTENANCE TECHNICIAN	N	108	10.98		13.29	15.76
MECHANIC HELPER PUBLIC WORKS	N	108	22,838.40		27,634.46	32,773.10
TIRE REPAIRMAN PUBLIC WORKS	N	108				
TRACTOR & MOWER OPERATOR PUBLIC WORKS	N	108				
WASH RACK OPERATOR/SERVICE TECHNICIAN PUBLIC WORKS	N	108				
LITTER CONTROL OPERATOR LANDFILL						
SECRETARY II LANDFILL & PUBLIC WORKS	N	109	11.48	13.89	16.47	
			23,878.40	28,892.86	34,265.50	
SIGN SHOP TECHNICIAN II	N	110	11.54	13.96	16.56	
SMALL EQUIPMENT OPERATOR	N	110	24,000.00	29,043.87	34,444.59	
EQUIPMENT OPERATOR II LANDFILL & PUBLIC WORKS	N	110				

CUSTOMER SERVICE REPRESENTATIVE I PUBLIC WORKS	N	111	12.00	14.52	17.22
TRACTOR MOUNTED BRUSHCUTTER OPR TREE TRIMMER BUCKET TRUCK OPERATOR PUBLIC WORKS	N	111	24,960.00	30,201.60	35,817.60
	N	111			
SECRETARY SPECIALIST	N	112	12.50	15.13	17.94
EQUIPMENT OPERATOR III LANDFILL & PUBLIC WORKS	N	112	26,000.00	31,460.00	37,310.00
MOTOR GRADER OPERATOR PUBLIC WORKS	N	112			
CUSTOMER SERVICE REPRESENTATIVE II PUBLIC WORKS	N	113	12.55	15.19	18.01
FINISH MOTOR GRADER OPERATOR	N	113	26,104.00	31,585.84	37,459.24
FLEET PROCUREMENT	N	115	13.12	15.88	18.83
			27,289.60	32,668.06	38,742.70
CREW LEADER PUBLIC WORKS	N	116	13.46	16.29	19.32
MAINTENANCE TECHNICIAN III	N	116	28,000.00	33,876.13	40,175.41
FIELD SERVICE MECHANIC MECHANIC II LANDFILL & PUBLIC WORKS	N	116			
		117	13.72	16.60	19.69
			28,540.80	34,530.50	40,951.46
MECHANIC CL	N	118	13.94	16.87	20.00
EQUIPMENT OPERATOR IV LANDFILL & PUBLIC WORKS	N	118	29,000.00	35,084.19	41,608.11
MAINTENANCE SUPERVISOR	N	121	15.01	18.16	21.79
			31,220.80	37,777.17	44,801.85
TRAFFIC SIGNAL TECHNICIAN PUBLIC WORKS	N	124	15.71	19.01	22.54
			32,676.80	39,538.93	46,891.21
WELDER	N	126	16.35	19.78	23.46
			34,000.00	41,149.68	48,801.48
SIGN SHOP FOREMAN	N	135	21.68	26.23	31.11
			45,094.40	54,564.22	64,710.46

BCC Approved 10/19/2006

Revisions Board Approved ~~09/15/2016,~~ 21  
~~08/17/2017, 09/21/2017, 9/20/2018,~~  
12/20/2018

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
Public Library Pay Grade Schedule

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>NEW PAY GRADE</b>	<b>MINIMUM</b>	<b>MIDPOINT</b>	<b>MAXIMUM</b>
LIBRARY SHELVING P/T	N	101	10.00	12.10	14.35
LIBRARY CLERK I	N	101	20,800.00	25,168.00	29,848.00
CUSTODIAN	N	101			
CUSTODIAN II	N	102	10.06	12.37	14.60
LIBRARY CLERK II	N	102	20,924.80	25,737.50	30,370.25
LIBRARY SECRETARY II	N	102			
LIBRARY ASSISTANT I	N	104	10.48	12.68	15.04
			21,800.00	26,376.06	31,280.70
LIBRARY ASSISTANT II	N	108	10.98	13.29	15.76
			22,838.40	27,634.46	32,773.10
LIBRARY ADMINISTRATIVE SECRETARY/STAFF ASSISTANT	N	109	11.48	13.89	16.47
			23,878.40	28,892.86	34,265.50
LIBRARY ASSISTANT III	N	111	12.00	14.52	17.22
LIBRARY PROG TECH	N	111	24,960.00	30,201.60	35,817.60
LIBRARY SERVICES SUPERVISOR	N	116	13.46	16.29	19.32
			28,000.00	33,876.13	40,175.41
LIBRARIAN I	EA	117	13.72	16.60	19.69
LIBRARY BRANCH MANAGER I	EA	117	28,537.60	34,530.50	40,951.46
LITERACY COORDINATOR	EA	117			
PROGRAM SPECIALIST	EA	117			
LIBRARY OFFICE MANAGER	EA	119	14.35	17.36	20.59
LIBRARIAN II	EA	119	29,848.00	36,116.08	42,831.88
LIBRARY BRANCH MANAGER II	EA	119			
LIBRARIAN III	EA	127	16.44	19.89	23.59
BRANCH MANAGER III	EA	127	34,195.20	41,376.19	49,070.11

ASSISTANT DIRECTOR	EA	133	19.76	23.91	28.36
NETWORKING SPEC	N	133	41,100.80	49,731.97	58,979.65
LIBRARY DIRECTOR	EE	144	27.88	33.73	40.01
			58,000.00	70,168.38	83,216.22

BCC Approved 08/02/2006

EXEMPT STATUS: N=NONEXEMPT; EA=EXEMPT ADMINISTRATIVE; EP=EXEMPT PROFESSIONAL; EE=EXEMPT EXECUTIVE

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**FIRE DEPARTMENT PAY GRADE SCHEDULE**

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>PAY GRADE</b>	<b>MINIMUM / OVERTIME</b>	<b>MAXIMUM / OVERTIME</b>
PRN FIREFIGHTER	N	2	12.77	
<hr/>				
		15	10.45/15.675	15.89/23.835
			31,590.00	48,035.00
FIREFIGHTER	N	16	10.76 /16.14	15.44/23.16
			32,527.00	46,675.12
FIREFIGHTER	N	16	10.76 /16.14	15.44/23.16
			32,527.00	46,675.12
FIRE DRIVER/ENGINEER	N	17	12.05/18.08	16.98/25.47
			35,000.00	51,330.00
	N	18	13.35/20.02	18.80/28.20
			41,264.00	57,739.00
LIEUTENANT	N	19	13.7285/20.59	19.70/29.55
			41,500.00	52,553.10
SHIFT COMMANDER	N	20	15.17/22.755	21.34/32.01
			45,858.00	64,511.00
<hr/>				
<b>HOURLY RATES FOR PAY GRADES 15, 16, 17 &amp; 18 CALCULATED ON 2666 REGULAR HOURS AND 238 OVERTIME HOURS ANNUALLY</b>				
OFFICE MANAGER	EA	119	14.35	21.04
			29,848.00	43,763.00
FLEET MAINTENANCE SUPERVISOR	N	F21	18.27	24.52
			38,000.00	51,000.00
DIVISION CHIEF/INSPECTIONS/PIO	N	21	43,000.00	61,705.00
ASSISTANT CHIEF	EA	22	55,000.00	75,000.00
CHIEF	EE	23	64,000.00	89,000.00
<hr/>				
<b>SUPPLEMENTS</b>	<b>HAZMAT</b> (Division of State Fire Marshall Bureau of Fire Standards & Training Certificate of Competency Required)		<b>EMT</b> State of Florida Department of Health Division of Medical Quality Assurance Certification Required	
Employee will only be eligible for supplements at the time, and not prior to, the County Board of County Commissioners Human Resources Department receiving required State certifications as stipulated. It is the employee's responsibility to provide the required state certifications. No retro-activity pay will be paid relative to the payment of supplements.				
<b>(ANNUAL/HOURLY)</b>	<b>750.00/.25</b>		<b>750.00/.25</b>	
<b>STIPENDS:</b>	<b>ALS REPORTING OFFICER:</b>		<b>5,000.00 ANNUALLY/1.65</b>	
	<b>PARAMEDIC:</b>		<b>5,000.00 ANNUALLY/1.65</b>	
	<b>INSPECTOR (9)</b>		<b>1,750.00 ANNUALLY/.58</b>	

COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
**CENTRAL COMMUNICATIONS PAY GRADE SCHEDULE**

<b>POSITION TITLE</b>	<b>EXEMPT STATUS</b>	<b>PAY GRADE</b>	<b>MINIMUM / OVERTIME</b>	<b>MAXIMUM / OVERTIME</b>
PRN TELECOMMUNICATOR	N	201	12.77 W/CERTS	13.72/17.00
911 PUBLIC SAFETY TELECOMMUNICATOR	N	202	10.52/15.78	15.78/23.67
UPON COMPLETION OF PROBATION			.50	.50
DEPARTMENT OF HEALTH CERTIFICATION			.50	.50
EMD CERTIFICATION			.50	.50
EFD CERTIFICATION			.50	.50
APCO CERTIFICATION			.25	.25
CPR CERTIFICATION			.25	.25
FDLE CERTIFICATION			.25	.25
<b>COMPLETE CERTIFICATION</b>			<b>13.27/19.91</b>	<b>18.53/27.80</b>
ANNUAL SALARY			\$30,362	\$42,397
911 P.S. TELECOMMUNICATOR SUPERVISOR	N	205	14.00/21.00	19.50/29.25
ANNUAL SALARY			\$32,032	\$44,616
<b>ANNUAL SALARIES FOR THE ABOVE PAY GRADES ARE CALCULATED ON 1976 REGULAR HOURS AND 208 OVERTIME HOURS ANNUALLY</b>				
TRAINING QA COORDINATOR	EA	206	32,680	48,010
UPON COMPLETION OF PROBATION			.50	.50
DEPARTMENT OF HEALTH CERTIFICATION			.50	.50
EMD CERTIFICATION			.50	.50
EFD CERTIFICATION			.50	.50
APCO CERTIFICATION			.25	.25
CPR CERTIFICATION			.25	.25
FDLE CERTIFICATION			.25	.25
<b>COMPLETE CERTIFICATION</b>			<b>38,396.80</b>	<b>53,726.40</b>

Revisions Board Approved ~~05/07/2015,~~  
09/15/2016, 04/20/2017, 05/17/18

ASSISTANT 911 COMMUNICATIONS CENTER MGR	EA	207	19.76 41,100	29.16 60,653
911 COMMUNICATIONS CENTER MANAGER	EE		NEGOTIABLE	
<p><b>Employee will only be eligible for increases at the time, and not prior to, the County Board of County Commissioners Human Resources Department receiving required State certifications as stipulated. It is the employee's responsibility to provide the required state certifications. No retro-activity pay will be paid relative to the payment of supplements.</b></p>				