

Columbia County
Board of County Commissioners

Minutes of
December 6, 2018

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Timothy Murphy, Rocky Ford,
Bucky Nash, Ronald Williams and Toby Witt.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager David Kraus ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Katrina Vercher

Agenda Additions/Deletions

Item number four from the consent was requested to be added to the discussion items.

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Witt. The motion carried unanimously.

Public Hearings

Land Development Regulations ("LDR") Amendment

LDR 18 03 -To amend the LDR by amending sections 2.1, 4.4.5, 4.5.7 & 4.15.5.
[Ordinance No. 2018-17]

The public hearing opened.

Merrillee Malwitz-Jipson offered comment.

The public hearing closed.

MOTION by Commissioner Williams to adopt Ordinance No. 2018-17. SECOND
by Commissioner Ford. The motion carried unanimously.

Special Assessments – Resolution No. 2018R-48

A resolution to allow the uniform method of collecting non-ad valorem special assessments for the cost of providing services, facilities and programs for fire, road improvements and maintenance, solid waste, street lighting and storm water.

The public hearing opened and closed without comment.

MOTION by Commissioner Murphy to approve Resolution No. 2018R-48 for the uniform method of collecting Non-Ad Valorem Special Assessments. SECOND by Commissioner Williams. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner Williams to approve the consent agenda as amended. SECOND by Commissioner Murphy. The motion carried unanimously

- (1) BCC Administration - BA 19-09 - Roll Forward and Appropriate the Rum Island Grant and Legislative Appropriation- \$265,454
- (2) BCC Administration - BA 19-11 - Reallocate the Budget for Clayhole Creek to the Correct Revenue Line and Adjust the Westside Project Budget
- (3) BCC Administration - CDBG - Approval of Satisfaction of Mortgage for Nathan Perry at 1491 NE Bascom Norris Drive
- ~~(4) BCC Administration - Central Communications - Approve Change Order No. 4~~
- (5) BCC Administration - Emergency Operation Center Comcast Internet Access Agreement - \$1,100 per month
- (6) BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - November 1, 2018
- (7) BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - November 15, 2018
- (8) BCC Administration - Supervisor of Elections FY 2017-2018 Year End Reversion- (\$47.00)
- (9) Clerk to Board Finance - Approval of Bills and Vouchers - \$2,306,591
- (10) Clerk to Board Finance - Approval of Bills and Vouchers - \$720,642
- (11) Clerk to Board Finance - Approval of Bills and Vouchers - \$172,338

- (12) County Attorney - Request for Issuance of Certificate of Public Convenience and Necessity - Med-Trans Corporation
- (13) Fire Department - Xerox Copier Lease - \$144 per month
- (14) Public Works - Utility Permit - AT&T - County Road 252
- (15) Public Works - Utility Permit - Comcast - Bascom Norris Drive
- (16) Public Works - Utility Permit - Comcast - Otter Court
- (17) Public Works - Utility Permit - Duke Energy - Heflin Avenue
- (18) Tourist Development Council - BA 19-10 - Olustee Battle Festival Economic Impact Study - \$6,000

MOTION by Commissioner Williams to adopt the consent agenda.
SECOND by Commissioner Nash.

Citizen Stewart Lilker offered comment on administrative consent items and consent item number 18.

The Chairman called for the vote. The motion carried unanimously.

Discussion and Action Items:

Central Communications – Motorola Solutions - Former Consent Item No. Four (4)

Due to changes in the scope of work, the completion date fell after the foliage was gone from the trees. The final testing should be completed with the foliage on the trees. The change order allows for a 5% payment when the system is turned over to the County and the final 5% when the final testing is completed in the Spring.

Discussion ensued.

MOTION by Commissioner Williams to adopt item number four r (4) of the consent agenda. SECOND by Commissioner Nash. The motion carried unanimously

Amendment to Personnel Policies and Procedures

Staff is requesting an amendment to the County Personnel Policies and Procedures Manual to add Chapter 49, Employee Emergency Duty Responsibilities. During times of emergencies and disasters, Columbia County must continue to provide essential and protective services to our community. All County employees have a role to play during such an incident even though these roles may not fit within their job

descriptions or may require work outside their normal work hours and location. Chapter 49 would define those duties.

MOTION by Commissioner Witt to amend the Columbia County Personnel Policies and Procedures Manual by adding Chapter 49, Employee Emergency Duty Responsibilities. SECOND by Commissioner Williams. The motion carried unanimously.

Revised Job Description – Sign Shop Foreman

The County has advertised for the position of Sign Shop Foreman; at this time there have been no qualified applicants. In an attempt to solicit qualified applicants, the position description has been revised to increase the minimum pay of the position from \$15.71 per hour to \$21.63 per hour.

Discussion ensued.

MOTION by Commissioner Nash to table this for two weeks until the next meeting. SECOND by Commissioner Witt. The motion carried unanimously.

Engineering Office Design – Build Project– RFP 2018-Q

The RFP is for design build of an approximately 1,500 square foot building to be constructed with interior build-out.

Discussion ensued.

MOTION by Commissioner Nash to approve RFP 2018-Q for a modular building only. SECOND by Commissioner Murphy.

Discussion ensued.

Citizens Crista Pribble and Stewart Lilker offered comment.

AMENDED MOTION by Commissioner Nash to reduce the size of the building to 1200 square feet. AMENDED SECOND by Commissioner Murphy. The motion carried by a vote of 3 to 2 with Commissioners Williams and Witt voting in opposition.

Courthouse Parking

First Baptist Church has offered to sell the building on the corner of Hernando Avenue and Highway 90 to the County for \$349,000 with a five (5) year lease for use of the empty lot on the corner of Vickers Terrace and Highway 90 for parking.

Citizens Sandra Smith and Stewart Lilker offered comment.

Discussion ensued.

Re-Organization In Accordance with the Columbia County Charter:

- a. Confirmation for the Location, Time and Place of Holding all Regular Meetings of the Board of County Commissioners. [Resolution No. 2018R-50]

MOTION by Commissioner Williams to adopt Resolution 2018R-50. SECOND by Commissioner Murphy.

Citizens Stewart Lilker and Sandra Buck-Camp offered comment.

The chairman called for the vote. The motion carried unanimously.

- b. Selection of Chairperson and Vice-Chairperson

MOTION by Commissioner Nash to select Commissioner Williams as Chairperson. SECOND by Commissioner Ford. The motion carried unanimously.

MOTION by Commissioner Murphy to nominate Commissioner Witt as Vice Chairperson. SECOND by Commissioner Williams. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Jeffrey Hill - the Counties lawsuit against his son.

Barbara Lemley - the City and the County working together.

Stewart Lilker - meeting reports.

Crista Pribble - meetings in Fort White.

Ralph Kitchens – the gas price survey.

Sherry Justin – gas prices.

Gas Price Survey

Ned Bowen with Florida Petroleum Marketers Association addressed the Board concerning gas prices in Columbia and surrounding counties.

Discussion ensued.

Commissioner Comments:

Commissioner Witt offered his support for meetings in Fort White.

Commissioner Murphy expressed concerns about the condition of the recycling bins at the Fire Station Administrative Building.

Commissioner Murphy passed the Chairperson's gavel to Commissioner Williams and Commissioner Williams adjourned the meeting.

Adjournment

There being no further business, the meeting adjourned at 8:05 p.m.

ATTEST:

Timothy Murphy, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court