

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

**POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529**

CONSENT AGENDA

July 19, 2018

5:30 P.M.

-
- (1) BCC Administration - Fort White High School - South Columbia Sports Park as Evacuation Site (Pg. 1)**
 - (2) BCC Administration - Health Department - Quarterly Report (Pg. 3)**
 - (3) BCC Administration - Minutes - Board of County Commissioners - Special Meeting/Workshop - June 26, 2017 (Pg. 10)**
 - (4) BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - June 7, 2018 (Pg. 14)**
 - (5) BCC Administration - Minutes - Board of County Commissioners - Special Meeting/Workshop - June 21, 2018 (Pg. 21)**
 - (6) BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - June 21, 2018 (Pg. 25)**
 - (7) BCC Administration - Human Resources - Limited English Proficiency (LEP) Plan (Pg. 31)**
 - (8) BCC Administration - Resolution No. 2018R-21 - Extension of 2018 Assessment Roll (Pg. 37)**
 - (9) BCC Administration - Sheriff's Request to Allocate Revenue in the Special Law Enforcement Trust Fund - \$14,000 (Pg. 41)**
 - (10) BCC Administration - SHIP - Release of Lien - Ryan Robinson and Jennifer Boggs (Pg. 43)**
 - (11) BCC Administration - 2018 North Central Rural Area of Opportunity - Memorandum of Agreement (Pg. 47)**
 - (12) Building And Zoning - Special Family Lot Permit (SFLP 1819) - Nicole Viola, Daughter - Eugene Viola, Property Owner, 1761 SW Junction Road (Pg. 56)**
 - (13) Building And Zoning - Special Family Lot Permit (SFLP 1821) - Darcelle Jefferson, Granddaughter - Fess Rentz, Jr., Property Owner, 5332 SW County Road 242 (Pg. 72)**

- (14) Clerk to Board Finance - Payment of Bills and Vouchers - \$1,147,958 (Pg. 84)**
- (15) County Attorney - License Agreement - White Springs Agricultural Chemical, Inc. - Landfill Sand (Pg. 89)**
- (16) Emergency Management - BA 18-58 - Acceptance of Emergency Management Performance Grant (EMPG) - \$52,461 (Pg. 95)**
- (17) Fire Department - Request to Apply for HEROS Grant - No Matching Funds (Pg. 154)**
- (18) Fire Department - Kronos Support and Maintenance Contract Renewal - \$5,461 (Pg. 163)**
- (19) Fire Department - BA 18-56 - Appropriating Grant Funds (G403) - \$9,943 (Pg. 168)**
- (20) Landfill - FY 18-19 Small County Consolidated Solid Waste Grant Application - \$90,909 (Pg. 170)**
- (21) Landfill - Renewal of Contract and Approve Increase from Quest Liner, Inc. - 5 cent per gallon increase (Pg. 176)**
- (22) Library - BA 18-57 - Donation by Friends of the Library - \$364 (Pg. 185)**
- (23) Library - System-wide Library Staff Training - All Libraries Closed October 8, 2018 (Pg. 188)**
- (24) Public Works - Return Asset #10718 - 2000 Pickup Truck back to Inventory (Pg. 190)**
- (25) Public Works - Utility Permit - AT&T - SW Bishop Road (Pg. 192)**
- (26) Public Works - Utility Permit - City of Lake City - Business Point Drive to Beacon Way (Pg. 199)**
- (27) Public Works - Utility Permit - City of Lake City - Business Point Drive to Packard Street (Pg. 203)**
- (28) Public Works - Utility Permit - Comcast - SW Arvid Glen (Pg. 207)**
- (29) Public Works - Utility Permit - Comcast - NE Bascom Norris (Pg. 220)**
- (30) Public Works - Utility Permit - Comcast - CR 240 (Pg. 233)**
- (31) Public Works - Utility Permit - Comcast - SW Deputy J. Davis Lane (Pg. 246)**
- (32) Public Works - Utility Permit - Comcast - Pinemount Road (415) (Pg. 260)**

(33) Public Works - Utility Permit - Comcast - Pinemount Road (651) (Pg. 275)

(34) Public Works - Utility Permit - Comcast - SW Troy Road (Pg. 292)



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Fort White High School - South Columbia Sports Park as Evacuation Site

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



Fort White High School

17828 SW State Road 47
Fort White, Florida 32038

Phone: (386) 497-5952

www.fortwhitehighschool.org

FAX: (386) 497-5951

Keith Couey
Principal

Jay Duval
Assistant Principal of Student Affairs

Cynthia Clark
Assistant Principal of Guidance

Andy Giddens
Middle School Assistant Principal

Mr. Chris Sharpe
South Columbia Sports Complex
366 SW Thistledew Glen
Lake City, Florida 32024

Re: Fort White High School

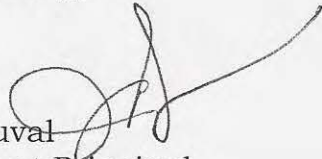
Dear Mr. Sharpe:

At the present time, we are working on the Crisis Response Manual for the 2018-2019 school year. As you may know, this involves emergency procedures in the event of student evacuation from the school and certain protocol for parent/guardian pickup. As part of the Crisis Response Team, I am asking for permission to use the South Columbia Sports Park as an office-campus evacuation site and parent/guardian pick-up location. If this meets with your approval, please sign the bottom of this letter and return to my office.

If you have any questions, please don't hesitate to give me a call.

Thank you for your courtesies.

Yours truly,


Jay Duval
Assistant Principal

Fort White High School has been given permission to use the grounds and facilities at South Columbia Sports Park.

Name

Title

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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: July 11, 2018 Meeting Date: July 19, 2018

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:
Health Department - FY 2017-18 Operation Contract

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Philip, MD, MPH
Surgeon General and Secretary

Vision: To be the **Healthiest State** in the Nation

07-06-2018

RECEIVED

JUL 11 2018

Board of County Commissioners
Columbia County

The Honorable Tim Murphy, Chairman
Columbia Board of County Commissioners
PO Box 1529
Lake City, FL 32055

RE: FY 2017-18 Contract between the Columbia Board of County Commissioners and the Department of Health for operation of the Columbia County Health Department

Dear Chairman Murphy:

The above-referenced Core Contract and Section 154.02, Florida Statutes, require that the Department of Health submit quarterly reports to the County with the following information.

As specified in Section 6., Paragraphs o. i and ii, also enclosed are the DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report. A written explanation is provided for any service level expenditure variance that deviates more than 25 percent from the planned service expenditure amount and exceeds three percent of the total planned expenditures for the corresponding level of service at the end of the contract year.

If you have any questions, please feel free to contact Brenda Brown at 386-758-1363.

Sincerely,

Sr. Public Health Services Manager
Columbia County Health Department

Enclosures

Cc: Beth Benton, Office of Budget and Revenue Management

**Florida Department of Health
in Columbia County**
217 NE Franklin Street
Lake City, FL 32055
PHONE: 386/758-1068 • FAX: 386/758-2180
FloridaHealth.gov



**Columbia
Contract Management Variance Report
for Period 10/01/2017 to 06/30/2018**

Program	Reported FTEs	Planned FTEs	% Variance FTE	Reported Clients/Units	Planned Clients/Units	% Variance Clients/Units	Reported Visits/Services	Planned Visits/Services	% Variance Visits/Services	Reported Expenditures	Planned Expenditures	% Variance Expenditures
Communicable Disease Section												
01:Immunization	0.89	1.03	-13.59	360	475	-24.26	420	563	-25.44	\$40,628.98	\$44,135.00	-7.94
02:Sexually Trans. Dts.	1.36	1.31	3.82	393	190	106.84	648	295	119.41	\$72,983.91	\$39,391.00	22.89
03:AIDS	5.30	4.79	10.65	100	119	-16.20	350	383	-8.54	\$177,290.41	\$205,144.00	-13.58
04:Tuberculosis	0.22	0.38	-42.11	170	261	-34.78	350	647	-45.88	\$10,187.07	\$15,964.67	-36.19
06:Comm. Dis. Surv.	0.20	0.21	-4.76	0	0		0	14	-100.00	\$10,575.53	\$17,568.00	-39.80
09:Hepatitis	0.00	0.01	-100.00	16	17	-4.00	21	21	1.61	\$30.38	\$826.67	-96.32
16:Preparedness and Response	3.30	1.33	148.12	0	0		3	11	-73.53	\$119,037.95	\$103,792.00	14.69
18:Refugee Health	0.00	0.07	-100.00	0	0		0	0		\$0.00	\$2,776.33	-100.00
80:Vital Records	1.88	2.09	-10.05	3,495	3,099	12.79	8,286	7,301	13.50	\$54,508.70	\$56,173.67	-2.96
Communicable Disease Totals	13.15	11.22	17.20	4,534	4,161	8.97	10,078	9,235	9.13	\$485,242.94	\$505,771.33	-4.06
Primary Care Section												
10:Chronic Disease Prevention Pro	1.76	1.21	45.45	330	343	-3.70	184	65	181.63	\$85,108.38	\$54,150.67	57.17
12:Tobacco Use Intervention	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
21:WIC	0.00	0.00		1,085	0		1,085	0		\$0.00	\$0.00	
23:Family Planning	2.30	2.08	10.58	363	417	-13.02	764	730	-4.66	\$132,286.39	\$101,695.67	30.08
25:Improved Pregnancy Outcome	0.00	0.00		0	0		0	0		\$37.53	\$37.67	-0.36
27:Healthy Start Prenatal	2.66	3.33	-20.12	291	433	-32.85	1,587	1,822	-12.90	\$137,347.81	\$179,030.33	-23.28
29:Comprehensive Child Health	0.02	0.02	0.00	1	8	-87.50	1	9	-89.29	\$79.40	\$1,212.33	-93.45
31:Healthy Start Child	3.06	2.60	17.69	237	281	-15.56	1,280	891	43.61	\$96,538.04	\$102,383.67	-5.71
34:School Health	0.05	0.00		0	0		169,441	0		\$92,071.43	\$76,509.00	20.34
37:Comprehensive Adult Health	2.01	2.62	-23.28	300	399	-24.87	538	761	-29.33	\$150,495.08	\$150,667.67	-0.11
38:Community Health Development	0.57	0.27	111.11	0	0		21	23	-7.35	\$31,708.55	\$16,659.00	90.34
40:Dental Health	3.32	5.10	-34.90	732	1,253	-41.56	851	2,397	-64.50	\$178,263.36	\$246,143.00	-27.58
Primary Care Totals	15.75	17.23	-8.98	3,339	3,134	6.54	175,752	6,699	2,523.43	\$903,935.97	\$928,489.00	-2.64
Environmental Health Section												

1:Water & Onsite Sewage	5.94	5.21	14.01	619	490	26.33	4,363	3,747	16.45	\$255,051.11	\$229,576.33	11.10
2:Facility Programs	0.65	1.15	-43.48	245	181	35.11	272	443	-38.65	\$25,592.79	\$50,032.33	-48.85
3:Groundwater Contamination Program	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
4:Community Hygiene	0.62	0.55	12.73	1,004	51	1,881.58	169	211	-20.03	\$34,085.99	\$22,854.00	49.15
Environmental Health Totals	7.21	6.91	4.34	1,868	722	158.73	4,804	4,401	9.15	\$314,729.90	\$302,462.67	4.06
CHD Totals	36.11	35.36	2.12	9,741	8,017	21.51	190,634	20,335	837.45	\$1,703,908.81	\$1,736,723.00	-1.89

Columbia DE580 Analysis of Fund Equities Report

**Note: This report is based upon Schedule C, FIRS
and year-to-date FLAIR transactions as of 06/30/2018**

FIRS RT_n Report

Columbia CHD (643812) DE580 Analysis of Fund Equities Report for fiscal year 2017-2018 as of 06/30/2018

Actual Year-to-Date (through Jun)

OCA	OCA Title	Beginning Cash	Revenues YTD	Expenditures YTD	Certified Forward Expenditures YTD	Actual Cash YTD
State						
1E000	ON SITE SEWAGE DISPOSAL PERMIT FEES	15.44	19,811.60	18,864.50	0	962.54
1O000	SANITATION CERTIFICATES (FOOD INSPECTION)	0	2,291.80	2,291.80	0	0
3S000	INSPECTIONS OF SUMMER FEEDING PROGRAM	4,243.00	4,136.00	8,379.00	0	0
4BAPS	AIDS PREVENTION & SURVEILLANCE - GENERAL	791.44	36,053.00	33,051.71	791.44	3,001.29
7F000	CHD - TB COMMUNITY PROGRAM	0	11,878.00	11,878.00	0	0
9V000	STATE UNDERGROUND PETROLEUM REVENUE	673	0	0	0	673
ADA19	AIDS DRUG ASSISTANCE PROGRAM ADMINISTRATION	0	1,647.03	2,594.12	0	-947.09
B9000	SEPTIC TANK RESEARCH SURCHARGE	100	2,368.50	2,283.50	0	185
BY000	SEPTIC TANK VARIANCE FEES 50%	0	105	105	0	0
CIP17	COMPREHENSIVE COMMUNITY CARDIOVASCULAR	0	28,734.23	27,183.45	0	1,550.78
DE017	CMS-MCH PURCHASED CLIENT SERVICES	0	2,855.43	10,577.00	0	-7,721.57
DNSPJ	DENTAL SPECIAL INITIATIVE PROJECTS	0	6,199.00	6,199.00	0	0
DPF18	DIABETES PREVENTION PUBLIC HEALTH	0	9,272.56	10,373.14	0	-1,100.58
ENVFE	CHD STATEWIDE ENVIRONMENTAL FEES	35,192.24	284,028.21	225,564.03	8,066.19	85,590.23
FMP18	FAMILY PLANNING TITLE X - GRANT	0	42,725.56	43,291.00	0	-565.44
FMPGR	FAMILY PLANNING GENERAL REVENUE	0	23,456.00	23,456.00	0	0
HPF18	HEART DISEASE PREVENTION PUBLIC HEALTH	0	11,065.75	9,710.88	0	1,354.87
HPMM8	HPP MEDICAL LOGISTICS (MED MATERIALS)	0	8,855.00	8,960.00	0	-105
IMM18	IMMUNIZATION ACTION PLAN	0	5,282.29	7,286.00	0	-2,003.71
K3000	PUBLIC SWIMMING POOL PERMIT FEES-	130	572.5	372.5	0	330

M5000	DRINKING WATER PROGRAM OPERATIO	18	1,633.50	1,651.50	0	0
MC407	MCH SPECIAL PROJCT DENTAL	0	8,831.10	10,729.00	0	-1,897.90
MCH47	MCH SPECIAL PROJECTS DENTAL	0	39,157.91	42,000.00	0	-2,842.09
NCGRV	CHD GENERAL REVENUE NON-CATEGOR	1,718.39	500,824.00	485,690.48	1,718.39	15,133.52
PCG00	PRIMARY CARE PROGRAM	0	118,600.00	115,395.70	0	3,204.30
PHCP8	BASE COMMUNITY PREPAREDNESS CAP	0	115,513.75	119,535.82	0	-4,022.07
PRV17	AIDS PREVENTION	-2,639.01	72,760.73	65,050.25	5,071.47	0
R9000	TANNING FACILITIES	0	196	196	0	0
SCHGR	SCHOOL HEALTH SERVICES - GENERAL	0	98,711.00	74,033.25	0	24,677.75
SCHSP	SUPPLEMENTAL SCHOOL HEALTH	0	18,123.00	13,592.25	0	4,530.75
SEWTN	ONSITE SEWAGE TRAINING CENTER	35	2,250.00	2,155.00	0	130
SRA18	REFUGEE HEALTH SCREENING REIMBUR	0	0	0	0	0
SRS18	REFUGEE HEALTH SCREENING REIMBUR	0	0	0	0	0
TOBBX	CESSATION TREATMENT AND COUNSEL	0	5,597.00	5,597.00	0	0
TSMAT	HURRICAN MATTHEW EXECUTIVE ORDE	-9,176.67	9,176.67	0	0	0
UQ000	MOBILE HOME & RV PARK FEES	0	1,589.30	1,541.46	0	47.84
State Total						
		31,100.83	1,494,301.42	1,389,588.34	15,647.49	120,166.42
Local						
CLFEE	CHD CLINIC FEES	213,942.94	238,372.88	275,857.63	19,621.47	156,836.72
CPGCR	GENERAL CLINIC RABIES SERVICES & DF	0	3,219.69	3,219.69	0	0
ENVLF	CHD LOCAL ENVIRONMENTAL FEES	44,469.50	91,841.00	98,486.24	8,409.01	29,415.25
HSCNT	CHD HEALTHY START COALITION CONTR	3,550.74	296,069.30	320,807.19	12,860.43	-34,047.58
JV000	VITAL STATISTICS CERTIFIED RECORDS	11,630.10	87,562.00	61,946.89	3,122.48	34,122.73
LOGOV	CHD LOCAL REVENUE & EXPENDITURES	36,117.21	155,412.79	135,106.28	26,303.24	30,120.48
RWCGP	RYAN WHITE CONTRACTED GRANT PRO	-851.01	44,628.52	47,725.84	2,458.99	-6,407.32
SALGS	CHD SALE OF SERVICES IN OR OUTSIDE	1,702.43	0	-672	0	2,374.43
SHT18	SPECIAL HEALTH TRANSFER	0	123,892.50	120,141.94	0	3,750.56
xxxxC	All Collocated OCAs	0	0	-3,133.68	0	3,133.68
Local Total						
		310,561.91	1,040,998.68	1,059,486.02	72,775.62	219,298.95

		Grand Total			341,662.74	2,535,300.10	2,449,074.36	88,423.11	339,465.37



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: July 3, 2018 Meeting Date: July 19, 2018

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

BCC Administration - Minutes - Board of County Commissioners - Special Meeting/Workshop - June 26, 2017

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

Columbia County
Board of County Commissioners
Special Meeting/Budget Workshop

Minutes of
June 26, 2017

The Columbia County Board of County Commissioners met in a special meeting /workshop at the auditorium of the School Board Administrative Complex at 9:00 a.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Ronald Williams, Rusty DePratter, Tim Murphy and Bucky Nash (Commissioner Phillips is out on medical leave)

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Scott Ward ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
BOCC Finance Director Danielle Beard
Sheriff Mark Hunter
Deputy Clerk Katrina Vercher

Agenda Additions/Deletions

Additions:
Detailed Work Plan Budget

Deletions:
None

MOTION by Commissioner Nash to approve the agenda as amended. SECOND by Commissioner Murphy. The motion carried unanimously.

Public Comment on Discussion and Action Items:

There were no public comments.

Mosquito Control Budget

The deadline for submittal of the fiscal year 2017/2018 detailed work plan to the Department of Agriculture is July 15, 2017 for Mosquito Control funding.

The plan that is attached to the original minutes was presented to the Board and recommended for approval.

MOTION by Commissioner Murphy to take staff recommendation. SECOND by Commissioner Nash.

Discussion ensued.

The chair called for the vote. The motion carried unanimously.

Budget Presentation

CM Scott gave a PowerPoint presentation on the following topics:

- Fire Department
- Budget Process
- County Debt/Finances
- Road Improvement Needs/Options
- Stormwater Mitigation
- Administrative Space Needs
- Detention Center Repair/Replacement
- Economic Development
- Policy Development
- Communications System Improvements
- Recreation Enhancements
- Ellisville Development
- Strategic Planning

The following topics had additions or motions.

Capital Improvements

Commissioner DePratter requested that renovation to the Fort White Community Center be added to the Capital Improvement Project list.

Detention Center

Staff asked the Board to consider a construction management firm for the new detention center.

Discussion ensued.

MOTION by Commissioner Nash to form a committee made up of Commissioner Murphy, CM Scott and Sheriff Hunter to do the RFP for the architect and then meet with the architect they pick and make a determination about your construction manager and start trying to hammer down the prices and bring back a recommendation to the Board. SECOND by Commissioner DePratter. The motion carried unanimously.

Adjournment

There being no further business, the meeting adjourned at 11:00 a.m.

ATTEST:

Tim Murphy, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: June 18, 2018 Meeting Date: July 19, 2018

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Minute Approval

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

Columbia County
Board of County Commissioners

Minutes of
June 7, 2018

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Rusty DePratter, Bucky Nash, Everett Phillips and Ronald Williams.
(Commissioner Murphy had a family emergency)

Others in Attendance: County Manager Ben Scott (“CM”)
Assistant County Manager Scott Ward (“ACM”)
Assistant County Manager Kevin Kirby (“ACM”)
County Attorney Joel Foreman
Deputy Clerk Trisha Hollingsworth

Agenda Additions/Deletions

Additions:
Attorney/Client Meeting – Shade Meeting

Deletions:
None

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Nash. The motion carried unanimously.

Public Hearings

Land Development Regulations (“LDR”) Amendment

1. CPA 0228 – A request to amend the Future Land Use Map of the Comprehensive Plan from Residential very low density to Industrial for parcel 07481-003. [Ordinance No. 2018-08]

The Chair reopened the public hearing that was recessed on May 17, 2018.

Richard Cole requested that this item be continued due to Commissioner Murphy being absent.

Discussion ensued.

MOTION by Commissioner Williams to hold in abeyance until we have full chairs.
SECOND by Commissioner Nash. .

The following citizens spoke in opposition:

Two unnamed citizens Bill Nettles Kip Maranto
Lori Douglas Akins

Lee Harvard of Suwannee County spoke against the continuance.
Donna Monroe asked a question.

The Chair called for the vote. The motion failed by a vote of 2 to 2 with
Commissioners DePratter and Phillips voting in opposition.

Richard Cole and Lee Harvard addressed the Board concerning their request for
a zoning change.

The following citizens spoke in opposition:

Sandra Smith	Sam Bassett	Julie Bassett	Tricia Mummert
Robert Paletti	Catherine Able	Keith Hudson	Wendel Feagle
Kim Liphrott	Lori Douglas Akins	John Able	Caitlyn Able
Barbara Ricker Paletti		James Ward	Teresa Polepus

The public hearing closed.

Discussion ensued.

MOTION by Commissioner Phillips to deny the Ordinance No. 2018-08, CPA
0228. The motion died for lack of a second.

Discussion ensued.

MOTION by Commissioner Williams to approve and adopt Ordinance No. 2018-
08. SECOND by Commissioner Nash. The motion failed by a vote of 2 to 2 with
Commissioners DePratter and Phillips voting in opposition.

2. SD 0180 – A request for approval of a minor subdivision for “Country Lake in
Woodborough Phase 4”.

Discussion ensued.

The public hearing opened and closed without comment.

MOTION by Commissioner Nash to approve SD 0180 minor subdivision change.
SECOND by Commissioner Williams. The motion carried unanimously.

3. Ordinance No. 2018-2 - An ordinance amending Chapter 30 of the County Code of Ordinances to repeal occupational license taxes.

The public hearing opened and closed without comment.

MOTION by Commissioner DePratter to approve Ordinance No. 2018-2.
SECOND by Commissioner Williams. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner DePratter to approve the consent agenda. SECOND by Commissioner Williams. The motion carried unanimously.

- (1) BCC Administration - County Manager - Annual Leave Request - June 22, 2018 to June 29, 2018
- (2) BCC Administration - Minutes - Board of County Commissioners - Special Meeting/Budget Workshop - May 17, 2018
- (3) BCC Administration - Chamber of Commerce - July 4th Fireworks Celebration - Columbia County Fairgrounds/Rodeo Arena - Road Closures
- (4) BCC Administration - Human Resource - Worxtime Services Agreement (Patient Protection and Affordable Care Act) - \$4,000
- (5) BCC Administration - BA 18-51- Transfer Remaining Bond Proceeds to Jail Construction Fund - \$13,000
- (6) Building and Zoning - Special Family Lot Permit (SFLP 18 16) - Maria Oliver, Sister - Miximina & Angel Montanez, Property Owners, 317 SW Rolling Glen
- (7) Building and Zoning - Special Family Lot Permit (SFLP 18 17) - James & Kimberly Stratton, Parents - Joseph & Patricia DelRio, Property Owners, 796 SW Hunter Road
- (8) Building and Zoning - Special Family Lot Permit (SFLP 18 18) - Chad Mickle, Son - Mark & Deborah Mickle, Property Owner, 821 SW Sunview Street
- (9) County Attorney - Resolution No. 2018R-18 - Century Ambulance Service Request for Issuance of Certificate of Public Convenience and Necessity
- (10) Library - Comcast Agreement for Main Library - \$490 monthly
- (11) Public Works - Right of Way Easement - Clay Electric - Bishop Corner

- (12) Public Works - Entering Private Property - 100 SW Remington Court - Jeffrey Howell, Property Owner - Drainage Work
- (13) Public Works - Entering Private Property - 1871 SE Baya Drive - Andy Huddleston, Property Owner - Removal of Dangerous Tree
- (14) Public Works - Entering Private Property - 380 SW Steedley Road - Kenneth & Joetta Harrington, Property Owner's - Driveway Repair
- (15) Public Works - Entering Private Property - 201 SW Levi Way - John & Debra Tillie, Property Owner's - Driveway Repair
- (16) Risk Manager - Application for a Rural Infrastructure Fund (RIF) Grant and an Economic Development Administration (EDA) Grant

MOTION by Commissioner Williams to adopt the consent agenda.
SECOND by Commissioner Nash. The motion carried unanimously.

Discussion and Action Items:

Resolution 2018R-17 – Real Road Property Exchange

A resolution authorizing the exchange of real property pursuant to Florida Statutes section 125.37 between Columbia County and Partners of Hope.

MOTION by Commissioner Williams to approve Resolution 2018R-17. SECOND by Commissioner DePratter. The motion carried unanimously.

Montgomery Building Easement Enhancement

On May 3, 2018, the Board directed County staff and the County attorney meet with the owners of Halpatter Brewing Company, Marion Street Deli and Pub, and The Decker Law Firm to discuss the enhancement of the easement.

All parties agreed that any improvements for utilities or drainage will be completed as to not interfere with ingress or egress and an agreement was signed.

Discussion ensued.

MOTION by Commissioner Williams to adopt the agreement. SECOND by Commissioner DePratter. The motion carried unanimously.

Butler Family Partnership Land – Shade Meeting

County Attorney Foreman received a letter from Attorney Stephen Bullock concerning the use of lands for use as a retention pond. Mr. Foreman is requesting a shade meeting with the Board to discuss the possible litigation.

MOTION by Commissioner DePratter to authorize Mr. Foreman to set the meeting. SECOND by Commissioner Nash. The motion carried unanimously.

BA 18-52 – High Falls Road Bridge

The Florida Department of Transportation had declared that High Falls Road bridge is no longer safe to use and the bridge was closed. The approximate cost to reconstruct is \$367,291.

Discussion ensued.

MOTION by Commissioner Phillips to approve BA 18-52. SECOND by Commissioner DePratter. The motion carried unanimously.

Union Burial Ground Cemetery

Staff has received a request for assistance in clearing the over-growth at the Union Burial Ground Cemetery. Florida Statute 497.284 allows that the County may perform maintenance of a cemetery that has not been maintained or is abandoned.

MOTION by Commissioner Williams to approve under the understanding that the County will not go out there every day and do it but that we can help reclaim abandoned cemeteries. SECOND by Commissioner Nash.

Discussion ensued.

The Chair called for the vote. The motion carried unanimously.

Resolution 2018R- 19 – King/Mauldin Road

A resolution approving a State funded supplemental agreement with Columbia County to facilitate resurfacing or reconstruction of SW King/SW Mauldin from SR 47 to CR 240.

Discussion ensued.

MOTION by Commissioner DePratter to approve Resolution 2018R-19. SECOND by Commissioner Nash. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Diane Williams on the development of a solar farm near her home.

Gordon Cox on the solar farm.

County Planner Stubbs, CM Scott, Commissioner DePratter and Attorney Foreman responded.

Merrilee Malwitz-Jipson on the solar farm and Rum Island Park.

Commissioner Comments:

Commissioner Williams on the traffic on Bascom Norris Road at Wal-Mart.

Adjournment

There being no further business, the meeting adjourned at 7:20 p.m.

ATTEST:

Everett Phillips, Vice- Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 9, 2018 Meeting Date: July 19, 2018

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Minute Approval

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

Columbia County
Board of County Commissioners
Special Meeting/Budget Workshop

Minutes of
June 21, 2018

The Columbia County Board of County Commissioners met in a special meeting /workshop at the auditorium of the School Board Administrative Complex at 2:00 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Timothy Murphy, Rusty DePratter, Bucky Nash, Everett Phillips and Ronald Williams.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Kevin Kirby ("ACM")
BOCC Finance Director Danielle Beard
County Attorney Joel Foreman
Deputy Clerk Katrina Vercher

Additions: These are all non-action items.

- Additional requests for monies from the following:
 - City of Lake City \$ 31,500
 - On Eagles Wings \$ 32,000
 - Greater Lake City Community Development \$100,000
 - It's About My Efforts \$100,000
- Rum Island Project

Deletions:
None

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Nash. The motion carried unanimously.

Rum Island Project

Citizen Steve Stringham addressed the Board and expressed his concerns about the lack of personnel to enforce the park rules and the unruly guests at the park. Commissioners Williams and Murphy responded.

Public Comment:

Citizen Stewart Lilker inquired about the rules of the agenda.

Health Insurance

Tyson Johnson with Arthur Gallagher & Company gave a presentation on the upcoming insurance renewal. (Presentation is attached to the original minutes)

Budget Workshop Presentation (presentation attached to the original minutes)

CM Scott gave a PowerPoint presentation which reviewed the following topics:

- Employee Retention
- Reserves Analysis
- Equipment Replacement
- Capital Projects
- Jail Financing

Employee Retention

Citizen Stewart Lilker inquired about the Code Enforcement request.

MOTION by Commissioner Nash to budget a fifty cent per hour raise for all BOCC employees. SECOND by Commissioner Williams. The motion carries unanimously.

MOTION by Commissioner Nash to budget the Public Works reclassification, taking into consideration the fifty cent per hour raise that was previously voted on; the addition of an administrative secretary for Building and Zoning and the Code Enforcement request. SECOND by Commissioner Phillips. The motion carried unanimously.

The special meeting recessed at 5:15 p.m. It resumed at 8:50 p.m. after the regular scheduled meeting.

Outside Agency Requests

- | | |
|---|-----------------|
| • Lifestyle Enrichment Center – Generators | \$ 31,000 |
| • Greater Lake City Community Development Corporation, Inc. Home and Duplex | \$ 100,000 |
| • Richardson Community Center | \$ 30,000 |
| ▪ Covered Pavilions | |
| ▪ Outdoor Lighting | |
| ▪ Bleachers | |
| ▪ Tables and Chairs | |
| ▪ Freezer | |
| • Springville Community Center | No amount given |
| ▪ Additional Storage | |
| ▪ Basketball Goals and Nets | |
| • Winfield Community Center | No amount given |
| ▪ Coating on Lower Wall | |

- Repair Circle Drive
- Place Fill Dirt around Drive
- Repair Pavilion Seats
- Repair Erosion Issues
- Paint Exterior Doors
- Lulu Community Center No amount given
 - Resurface Tennis/Basketball Courts
 - Install Batting Cage
 - New Tennis Net
- Mason City Community Center No amount given
 - Generator
 - Ice Machine

Adjournment

There being no further business, the meeting adjourned at 9:50 p.m.

ATTEST:

Timothy Murphy, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: July 9, 2018 Meeting Date: July 19, 2018

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Minute Approval

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

.Columbia County
Board of County Commissioners

Minutes of
June 21, 2018

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Timothy Murphy, Rusty DePratter, Bucky Nash, Everett Phillips and Ronald Williams.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Katrina Vercher

Agenda Additions/Deletions

Additions:

Interlocal Agreement
Special Family Lot Permit #18 20/addition to the consent agenda

Deletions:

None

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Nash. The motion carried unanimously.

Ministerial Matters

Suwannee River Water Management District ("SRWMD")

Hugh Thomas, Executive Director of SRWMD gave a presentation on SRWMD's initiatives and presented the Board with a check in the amount of \$37,803.52 as payment in lieu of taxes.

Florida Department of Environmental Protection ("FDEP")

Terry J. Hensen with the FDEP gave a presentation on the Clean Water/Septic changes. Tom Moffses, Columbia County Department of Health Director addressed the Board. Sallie Ford, Environmental Health Department Manager answered questions.

Mr. Hensen provided the web address for more information on this new law.
<https://floridadep.gov/springs/protect-restore/content/protecting-floridas-springs>

The following citizens asked questions or offered comment;

Jim Tatum	Brian Zecher	Merrilee Malwitz-Jipson
Barbara Lemley	Diane Williams	

Public Hearings

Land Development Regulations (“LDR”) Amendment

1. LDR 18 01 – An ordinance to adopt flood hazard maps, designate a floodplain administrator and adopt procedures and criteria for development in flood hazard areas. [Ordinance No. 2018-09]

The public hearing opened and closed without comment.

MOTION by Commissioner DePratter to adopt Ordinance No. 2018-09, LDR 18-01. SECOND by Commissioner Williams. The motion carried unanimously.

2. Z 0580 -To amend the Official Zoning Atlas by amending the zoning district from RSF-2 to RSF/MH-2 for tax parcel 02365-206. [Ordinance No. 2018-10]

The public hearing opened and closed without comment.

MOTION by Commissioner Nash to approve Z 0580, Ordinance No. 2018-10. SECOND by Commissioner Phillips. The motion carried unanimously.

3. Z 0581 – To amend the Official Zoning Atlas by amended the zoning district from A-3 to CN for tax parcel 02778-002. [Ordinance No. 2018-11]

The public hearing opened.

Clay Sweger addressed the Board for the property owner.
Barbara Lemley offered comment.
Thomas Henry and Charles Mobley spoke in opposition.
Ralph Kitchens made an inquiry.

The public hearing closed.

Discussion ensued.

MOTION by Commissioner DePratter to deny the request at this time. SECOND by Commissioner Murphy. The motion carried unanimously.

4. LDR 18 02 – An ordinance to amend section 4.2.40, Standards for Residential, Commercial, and Industrial Construction. [Ordinance No. 2018-12]

The public hearing opened and closed without comment.

MOTION by Commissioner Williams to adopt Ordinance No. 2018-12. SECOND by Commissioner Phillips. The motion carried unanimously.

MOTION by Commissioner Williams to direct staff to immediately conduct a flood study for the Spruce Creek area that we have had problems with. SECOND by Commissioner Nash. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner Williams to approve the consent agenda as amended. SECOND by Commissioner Phillips. The motion carried unanimously.

- (1) 9-1-1 Communications Center - Addition of Bullying Policy to 911 Communications Center Administrative Standard Operating Policy Manual Guidelines in Chapter 3 Administration, Section 21
- (2) BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - May 3, 2018
- (3) BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - May 17, 2018
- (4) BCC Administration - Release of Lien (SHIP) Program - James M. Swisher, Jr.
- (5) Public Works - Entering Private Property - 985 Upchurch Avenue - James Clayton, Property Owner - Dangerous Tree Removal
- (6) Public Works - Entering Private Property - 858 Defender Drive - Mary E. Russell, Property Owner - Dangerous Tree Removal
- (7) Public Works - Utility Permit - Florida Power and Light Company - NW Brown Road
- (8) Purchasing - Disposal of Junked or Surplus Assets
- (10) Solid Waste - Mosquito Control 18/19 Work Plan Budget - \$126,406
- (11) Building and Zoning - Special Family Lot Permit (SFLP 18 20) – Ernest Bernard Howey, III, Brother of Teresa – Ronald & Teresa Brannon, Property Owners.

MOTION by Commissioner Williams to adopt the consent agenda.
SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items:

Resolution No. 2018R-20 LIUNA Local 630

Mike Mattimore an attorney with Allen, Norton & Blue P.A. addressed the Board concerning the impasse between the Board and LIUNA Local 630. Ronnie Burriss, Business Agent for Local 630, addressed the Board. Both parties have agreed to waive the Special Magistrate process.

Discussion ensued.

MOTION by Commissioner Nash that the impasse in collective bargaining negotiations between Columbia County Board of County Commissioners and LIUNA Local 630 be resolved as follows: All issues at impasse are resolved by the adoption of the County Manager's recommendation for the resolution of the impasse, which specifically include revisions to the following Articles of Collective Bargaining Agreement: (a copy of the changes are attached to the original minutes)

- Article 2 – Management Rights
- Article 6 – Layoff and Recall
- Article 9 – Holidays
- Article 10 - Grievance Procedure
- Article 15 – Wages
- Article 20 - Drug Policy
- Article 21 – Safety and Health
- Article 22 – Discharge and Discipline

SECOND by Commissioner DePratter. The motion carried by a vote of 4 to 1 with Commissioner Phillips voting in opposition.

BA 18-53 – October Road

Commissioner Phillips spoke about the dangerous conditions of October Road and the need to repair it right away.

Bid No. 2018-03 – King Street and Mauldin Avenue

The County received three bids for the paving of SW King Street and SW Mauldin Avenue. Staff is recommending awarding the bid to the low bidder, Anderson Columbia Construction, Inc. in the amount of \$1,187,142.

MOTION by Commissioner Nash to take staff recommendation. SECOND by Commissioner DePratter. The motion carried unanimously.

Interlocal Agreement with City of Lake City

The County is applying for a Rural Infrastructure Fund Grant in the amount of \$50,000 for a sewer capacity flow study of the City's collection lines from Bell Road to the St. Margaret Street Wastewater Treatment Plant. The Department of Economic Opportunity has requested the agreement due to the facilities being owned by the City. Staff recommended approval.

MOTION by Commissioner Nash to take staff recommendation. SECOND by Commissioner Williams. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Ralph Kitchens on the jail tax.

Sandra Buck-Camp requested no more taxes in Columbia County.

Barbara Lemley requested speedbumps on Fairway Drive and the Lake Shore Hospital Authority.

Merrilee Malwitz-Jipson on employee's salaries.

Commissioner Comments:

Commissioner Murphy offered comment on the ordinance that governs the placement of speedbumps.

Adjournment

There being no further business, the meeting adjourned at 8:50 p.m.

ATTEST:

Timothy Murphy, Chairman
Board of County Commissioners

P. DeWitt Cason



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: July 2, 2018 Meeting Date: July 19, 2018

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

LEP Plan Approval

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY
BOARD OF COUNTY
COMMISSIONERS**

LIMITED ENGLISH PROFICIENCY PLAN

LIMITED ENGLISH PROFICIENCY (LEP) PLAN

I. BACKGROUND

The limited English Proficiency Plan addresses Title VI of the Civil Rights Acts of 1964, which prohibits discrimination based on race, color or national origin. In 1974, the U.S. Supreme Court affirmed that the failure to ensure a meaningful opportunity for national origin minorities, with limited-English proficiency, to participate in a federally funded program violates Title VI (Federal Aid Recipient Programs & Activities) regulations. Additionally, requirements are outlined in Executive Order 13166: Improving Access to Service for persons with Limited English Proficiency signed on August 11, 2000. Its purpose is to ensure accessibility to programs and services to eligible persons who have limited proficiency in the English language.

Who is a Limited English Proficient Person?

Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English can be limited English proficient, or “LEP”. The U.S. Census Bureau does not define limited English proficiency or non-limited English proficient populations. The Census’ American Community Survey (ACCS) data is reported based on categories of English-speaking ability: very well, and less than very well.

Determining the Need of Limited English Proficiency

As a recipient of federal funds, Columbia County must take reasonable steps to ensure meaningful access to the information and services it provides. As notes in the **Federal Register, Volume 70; Number 239 on Wednesday, December 14, 2005**, there are four factors to consider when determining “reasonable steps.” This is known as “**the four-factor analysis**” and is outlined below:

- **Factor 1: The number of proportion of LEP persons eligible to be served or likely to be encountered by Columbia County’s programs, services or activities.**
- **Factor 2: The frequency with which LEP individuals come in contact with these programs, services or activities.**
- **Factor 3: The nature and importance or the program, service, or activity to people’s lives.**
- **Factor 4: The resources available and the overall cost to the County.**

The Department of Transportation (DOT) policy guidance gives recipients of federal funds substantial flexibility in determining what language assistance is appropriate based on a local assessment of the four factors listed above. Below is a self-assessment of need in Columbia County in relation to the four-factors.

II. LIMITED ENGLISH PROFICIENCY SELF ASSESSMENT FOR COLUMBIA COUNTY

Columbia County has assessed its programs and services using the following four (4) factor analysis.

Factor 1: the number or proportion of LEP persons eligible to be served or likely to be encountered by Columbia County’s programs, services or activities.

Columbia County conducts regular Board meetings and advisory committee meetings throughout the year. Additionally there will be public hearings and community outreach conducted. Although the County Board meetings and advisory committee meetings are open to the public, the primary source of contact with citizens is through the webpage and community outreach. Therefore, it stands to reason that the most likely encounter avenue with LEP individuals would be through community outreach, and on the Columbia County webpage.

Data from Census Table B16001: Language Spoke at Home by ability to Speak English for the Populations 5 Years and Over, from the U.S. Census Bureau 2012-2016 American Community Survey 5-Year Estimates, was gathered. It should be noted that for our planning purposes, people that speak English “less than very well” are included in the analysis. Further, only the top four language groups are examined.

The table below is derived from the U.S. Census Bureau’s 2012-2016 American Community Survey. It shows the number and percent of LEP persons 5 years and over, in total and by language in Columbia County. (LEP person: Person that speaks English “less than very well”.)

Table 1: The Top Four Languages Spoken at Home in Columbia County By LEP Persons (US Census Bureau’s 2012-2016 American Community Survey)										
Population 5 years and older	Number of LEP Persons	Percentage of LEP Persons	LEP Persons who speak Spanish		LEP Persons who speak other Indo- European Languages		LEP Persons who Speak Asian and Pacific Island Languages		LEP Persons who speak other Languages	
			Total	Percent	Total	Percent	Total	Percent	Total	Percent
63,133	4,609	7.30%	672	.15%	116	.02%	278	.06%	13	.002%

Table 1 shows that of the LEP persons within the Columbia County area, only .15% speak Spanish at home, making this the most significant language group as a percentage of population. The next most common language of the area’s LEP population is Asian and Pacific Island language, which makes up just .06%, followed by Other Indo-European Languages at just .02% and other languages at .002%.

Results from Factor 1 Analysis: Although the percentage of LEP persons in Columbia County is not significant enough to trigger a responsibility to provide services in languages other than English, Columbia County is committed to the principles of Title VI.

Factor 2. The frequency with which LEP individuals come in contact with these programs, services or activities.

The four-factor analysis identified Spanish as the most significant language spoken by the LEP population in the area covered by Columbia County. The size of the LEP population in this region is relatively small. However, to date, no requests for language assistance services have been made by LEP individuals or groups with the exception of Fire Services and 911 Communication (emergency dispatch) Services as in Factor 3 below. We will continue to monitor the requests for language assistance.

Results from Factor 2 Analysis: Based on this information, it is likely very infrequently that Columbia County staff will come into contact with LEP populations.

Factor 3: The nature and importance of the program, service, or activity to people’s lives.

The largest concentration of LEP individuals in Columbia County is Spanish. In terms of importance, Columbia County provides Fire services and 911 Communication Services (emergency dispatch) are deemed the most important. Adequate procedures are in place to ensure service to LEP individuals.

Factor 4: The resources available and the overall cost to Columbia County.

Although there is a very low percentage of LEP individuals in Columbia County, that is , persons who speak English “less than very well” the County will strive to offer the following measures:

1. The Columbia County staff will take reasonable steps to provide the opportunity for meaningful access to LEP clients who have difficulty communicating English.
2. The following resources will be available to accommodate LEP persons:
Language interpretation may be accessed for all languages through a telephone interpretation service such as the *Language Line and Florida Relay 711*.

Results from Factor 4 Analysis: Although the percentage of LEP persons in Columbia County is not significant enough to trigger a responsibility to provide services in languages other than English, Columbia County is committed to the principles of Title VI and will provide, with reasonable notice, translation services when needed upon request.

Duly adopted by the Columbia County Board of County Commissioners on July 19, 2018.

Columbia County, Florida
Board of County Commissioners

By: _____
Tim Murphy, Chairman

Effective date: 7/19/2018
Revision Date(s): 7/19/2018



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: July 3, 2018 Meeting Date: July 19, 2018

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Resolution 2018R-21 - Extension of 2018 Assessment Roll

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

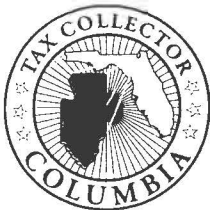
Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



Ronnie Brannon, Tax Collector

Proudly Serving The People of Columbia County
135 NE Hernando Ave., Suite 125 • Lake City, Florida 32055-4006
(386) 758-1077 • (386) 719-7462 Fax

July 2, 2018

HAND DELIVERED

Honorable Tim Murphy, Chairperson
Columbia County Board of County Commissioners
135 NE Hernando St., Suite 203
Lake City, FL 32055

Dear Commissioner Murphy,

This office has discussed with the Property Appraiser's office the likelihood that, because of statutory changes (Amendment 1), completion of the Value Adjustment Board (VAB) hearings for the 2018 tax year will delay the issuance of tax notices beyond November 1. The legislature has made significant changes to the VAB hearing process. Perhaps the most significant change has been to the notice of the VAB hearing that the clerk's office is required to provide petitioners. For many years, petitioners were entitled to receive notice at least 10 days prior to the scheduled hearing. That time period has extended in five-day increments until now petitioners must receive notice of the hearing at least 25 days prior to the hearing date. See section 194.032(2), Florida Statutes. The petitioners also are entitled to have their hearing date rescheduled upon written request; as a result, the VAB hearings are beginning later and taking longer to conclude.

There is a statutory process whereby the county commission can authorize the VAB and the Property Appraiser to make a first certification and extension of the 2018 tax rolls prior to the completion of the VAB hearings so that tax notices can be timely issued by November 1.

Section 197.323(1), Florida Statutes, provides that:

Notwithstanding the provisions of s.193.122, the Board of County Commissioners may, upon request by the Tax Collector and by majority vote, order the roll to be extended prior to the completion of value adjustment board hearings, if completion thereof would otherwise be the only cause for a delay in the issuance of tax notices beyond November 1.

I do hereby request the Board of County Commissioners, by resolution, to authorize and direct the VAB and the Property Appraiser to certify and extend the 2018 tax rolls prior to completion of the VAB hearing pursuant to section 197.323.

Honorable Tim Murphy, Chairperson
July 2, 2018
Page Two

The final tax rolls will be recertified following the conclusion of the VAB hearings in accordance with section 193.122, Florida Statutes.

I have attached a sample resolution for your review and forwarded same to Mr. Joel Foreman in an electronic format.

Sincerely,

A handwritten signature in black ink that reads "Ronnie Brannon". The signature is fluid and cursive, with a long horizontal line extending to the right.

Ronnie Brannon, Tax Collector
Proudly Serving the People of Columbia County

RB/kk

Attachment

Cc: Mr. Joel Foreman, w/attachment
Mr. Ben Scott, w/attachment
Mr. Jeff Hampton, w/attachment

**COLUMBIA COUNTY, FLORIDA
RESOLUTION NO. 2018R-21**

**A RESOLUTION OF COLUMBIA COUNTY, FLORIDA,
PROVIDING FOR THE EXTENSION OF THE 2018
ASSESSMENT ROLLS PURSUANT TO SECTIONS 197.323
AND 193.122, FLORIDA STATUTES; AND PROVIDING
FOR AN EFFECTIVE DATE**

WHEREAS, Pursuant to section 197.323, Florida Statutes, the Board of County Commissioners may, upon request by the Tax Collector and by majority vote, order the assessment rolls to be extended prior to completion of value adjustment board hearings, if completion thereof would otherwise be the only cause for delay in the issuance of tax notices beyond November 1; and

WHEREAS, Section 193.122, Florida Statutes sets forth provisions for the certification of the assessment rolls and directs the value adjustment board to certify each assessment roll upon order of the Board of County Commissioners; and

WHEREAS, the completion of the Columbia County Value Adjustment Board Hearings for the 2018 tax year will delay issuance of tax notices beyond November 1; and

WHEREAS, A delay in the issuance of tax notices may result in a disruption of the operations of the Columbia County Taxing Authorities.

NOW THEREFOR, BE IT RESOLVED THAT pursuant to the provisions of section 197.323 Florida Statutes and section 193.122, Florida Statutes, the Board of County Commissioners, by majority vote, orders the 2018 assessment rolls to be extended prior to the completion of the Value Adjustment Board hearings and again after conclusion of all hearings.

DULY PASSED AND ADOPTED this day of , 2018.

BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA

Tim Murphy, Chairman

ATTEST:

P. DeWitt Cason, Clerk



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 25, 2018 Meeting Date: July 19, 2018

Name: Lacey Boatright Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Sheriff's request to allocate revenue in the Special Law Enforcement Trust Fund for annual Harmony In The Streets Youth Camps.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 112-8100-581.90-21 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manager Only:

[X] Consent Item [] Discussion Item



Sheriff Mark Hunter

COLUMBIA COUNTY SHERIFF'S OFFICE

4917 US Hwy. 90 East • Lake City, Florida 32055-6288
www.columbiasheriff.org

June 15, 2018

Honorable Tim Murphy, Chairman
Board of County Commissioners
P.O. Drawer 1529
Lake City, Florida 32056-1529

Dear Commissioner Murphy,

Pursuant to Florida Statute 932.7055(5)(b), I am requesting a total sum of \$ 14,000.00 from the Special Law Enforcement Trust Fund for the annual Harmony In The Streets Youth Camps (2) that are being conducted this summer. The request of these funds complies with the aforementioned statute.

Thank you in advance for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Mark Hunter".

Mark Hunter
Sheriff



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: June 29, 2018 Meeting Date: July 19, 2018

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

SHIP - Release of Lien - Ryan Robinson and Jennifer Boggs

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



Suwannee River Economic Council, Inc.

**Post Office Box 70
Live Oak, Florida 32064**

Administrative Office - Phone (386) 362-4115

Fax (386) 362-4078

E-Mail: mattpearson@suwanneec.net

Website: www.srecinc.org

June 27, 2018

Mr. Ben Scott
Columbia County Manager
PO Dwr 1529
Lake City FL 32056

RE: Release of Lien for Ryan Robinson and Jennifer Boggs

Dear Mr. Scott:

Enclosed please find a Release of Lien Agreement for Columbia County SHIP clients Ryan Robinson and Jennifer Boggs. The clients' SHIP Lien has self-dissolved pursuant to the ten (10) year requirement as set for in the SHIP Lien Agreement.

Please execute the enclosed Release of Lien Agreement and return it to our office so that we may forward it to the closing company.

If you need additional information, please feel free to contact Stephanie Barrington, SHIP Director, at extention 242.

Sincerely,

Matt Pearson
Executive Director

MP/sb

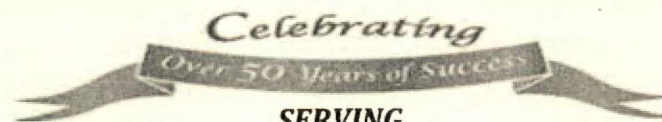
Enclosures

c: SREC Finance Department
SHIP Client File

RECEIVED

JUN 29 2018

Board of County Commissioners
Columbia County



SERVING

BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-TAYLOR-UNION

"This institution is an equal opportunity provider and employer."

Funded in part through a grant by the State of Florida Department of Elder Affairs

This Instrument Prepared By:
Lake City Title
426 SW Commerce Drive #145
Lake City, Florida 32025

**RELEASE OF LIEN AGREEMENT UNDER
STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM**

WHEREAS, **Ryan A. Robinson and Jennifer R. Boggs**, executed and delivered to Columbia County, Florida, a political subdivision existing under the laws of the State of Florida, that certain lien agreement under State Housing Initiatives Partnership (S.H.I.P.) Program dated **02/28/2007**, and recorded in Official Record Book **1112**, Page **993**, public records of Columbia County, Florida, granting to Columbia County, Florida, a lien against the following described real property situated in Columbia County, Florida to-wit:

AS DESCRIBED THEREIN:

Parcel ID #: **14-4S-16-02960-102**
Legal Description: **Lot 2 of 341 Estates Subdivision, according to the Plat thereof, as Recorded in Plat Book 6, Page 34, of the Public Records of Columbia County, Florida.**

WHEREAS, **Ryan A. Robinson and Jennifer R. Boggs**, have received monetary assistance from the State Housing Initiatives Partnership Program, State of Florida, County of Columbia to assist in the purchase of the above described property.

NOW, THEREFORE, **Ryan A. Robinson and Jennifer R. Boggs**, have fulfilled the legal requirements of the S.H.I.P. Program, Columbia County, Florida, hereby releases and cancels the lien held against the above described real property by virtue of the afore described lien agreement under State Housing Initiatives Partnership Program.

IN WITNESS WHEREOF, Columbia County, Florida, a political sub-division existing under the laws of the State of Florida, has caused these presents to be executed this _____ day of _____, 2018.

Signed, Sealed, and Delivered
in the presence of:

COLUMBIA COUNTY, FLORIDA

BY: _____
DeWitt Cason
Clerk of Court, Columbia County FL

STATE OF FLORIDA
COUNTY OF COLUMBIA

The foregoing release and satisfaction of lien agreement under State of Florida Housing Initiatives Partnership Program was acknowledged before me this _____ day of _____, 2018, by DeWitt Cason, Clerk of Court, Columbia County, FL, who is personally known to me.

(NOTARIAL SEAL)

Notary Public

Print or Type name of Notary
My Commission Expires:



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: June 19, 2018 Meeting Date: July 19, 2018

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:
2018 North Central RAO Memorandum of Agreement

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A
[] Yes Account No.
[] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manager Only:

[X] Consent Item [] Discussion Item

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Bucky Nash
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: Board County Commissioners
FR: Ben Scott, County Manager *Ben Scott*
DATE: June 19, 2018
RE: 2018 North Central RAO Re-Designation Memorandum of Agreement
Agreement No. F1298

Attached for your review is the Memorandum of Agreement with the Florida Department of Economic Development to implement the Rural Area of Opportunity (RAO). Columbia County was re-designated on June 11, 2018 by Executive Order 18-158 issued by Governor Rick Scott. This agreement will expire on June 11, 2023.

XC: Rural Area Opportunity File

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

**MEMORANDUM OF AGREEMENT
STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY**

THIS MEMORANDUM OF AGREEMENT (“MOA”) is made and entered into by and between the State of Florida, Department of Economic Opportunity (“DEO”) and Columbia County, Florida (“County”). DEO and the County are sometimes referred to herein individually as a “Party” and collectively as “the Parties.”

I. Background and Purpose of MOA

- A. The purpose of this MOA is to document the terms and conditions of the implementation of the Rural Area of Opportunity (RAO), formerly known as the Rural Area of Critical Economic Concern (RACEC) designation.
- B. The Governor of Florida recognizes that successful rural communities are essential to the overall success of the State of Florida’s economy and quality of life; yet, many rural communities struggle to maintain, support, or enhance job creation activities, and to generate revenues for critical government services.
- C. Florida’s Legislature also recognizes that rural communities continue to face extraordinary challenges in their efforts to significantly improve their economies, and as such, section 288.0656, Florida Statutes (F.S.), establishes the Rural Economic Development Initiative (REDI) within DEO and authorizes the participation of State and regional organizations in this initiative. Paragraph 288.0656 (7)(a), F.S., provides for the designation of up to three RAOs. RAOs are rural communities that have been adversely affected by extraordinary economic events, severe or chronic distress, a natural disaster, or an event that presents a unique economic development opportunity of regional impact.
- D. Pursuant to subsection 288.0656 (7), F.S., representatives of the State and regional agencies and organizations comprising the REDI met on March 16, 2018 and recommended that the Governor re-designate the North Central Rural Area of Opportunity (“North Central RAO”) composed of the counties of Baker, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Putnam, Suwannee, Taylor, and Union as a RAO. On June 11, 2018 Governor Rick Scott issued Executive Order 18-158 which re-designated the North Central RAO for another five-year term with an expiration date of June 11, 2023.

II. The Rural Economic Development Initiative (REDI)

- A. REDI is a proactive, multi-agency effort responsible for coordinating and focusing efforts and resources of State and regional agencies on problems which affect the fiscal, economic, and community viability of Florida's economically distressed rural communities.
- B. REDI works with local governments, community-based organizations, and private organizations on the growth and development of these communities to find ways to enhance the local economy and resolve issues while balancing local environmental and growth management needs.
- C. Participating REDI representatives must:
1. have comprehensive knowledge of their agencies' functions, both regulatory and service in nature, and of the State's economic goals, policies, and programs;
 2. act as the primary point of contact for their agencies on issues and projects relating to economically distressed rural communities;
 3. ensure prompt and effective response to problems arising with regard to rural issues;
 4. work closely with other REDI representatives in the identification of opportunities for preferential awards of program funds and allowances, and waiver of program requirements, when necessary, to encourage and facilitate long-term private capital investment and job creation;
 5. review and evaluate statutes and rules for adverse impact on rural communities and the development of alternative proposals to mitigate that impact;
 6. undertake outreach, capacity-building, and other advocacy efforts to improve conditions in rural communities;
 7. ensure each district office or facility of their agencies is informed about REDI;
 8. provide assistance throughout their agencies in the implementation of REDI activities;
 9. recognize counties and communities with RAO designations are eligible for a reduction or waiver of financial match of state grants and permit fees, as well as waivers of the criteria, requirements or similar provisions of economic development incentives; and
 10. recognize designated RAOs are priority assignments for REDI, per paragraph 288.0656(7)(a), F.S..
- D. On a case-by-case basis, REDI may recommend to the Governor waivers of criteria, requirements, or similar provisions of any economic development incentive. Such incentives shall include, but not be limited to:
1. the Qualified Targeted Industry Tax Refund Program under section 288.106, F.S.;
 2. the Quick Response Training Program under section 288.047, F.S.;
 3. the WAGES Quick Response Training Program under subsection 288.047(8), F.S.;
 4. the Economic Development Transportation Fund under section 339.2821, F.S.;

5. the Brownfield Bonus Tax Program under section 288.107, F.S.; and
 6. the Rural Job Tax Credit Program under sections 212.098 and 220.1895, F.S.
- E. Paragraph 288.0656(7)(c), F.S. states: “[e]ach rural area of opportunity may designate catalyst projects, provided that each catalyst project is: specifically recommended by REDI, identified as a catalyst project by Enterprise Florida, Inc. [EFI], and confirmed as a catalyst project by the department [DEO]. All state agencies and departments shall use all available tools and resources to the extent permissible by law to promote the creation and development of each catalyst project and the development of catalyst sites.”
- F. REDI reviews the RAO designation and may recommend the designation of the area, counties, or municipalities be terminated or continued based upon performance under this MOA.

III. The Participating Community

- A. Pursuant to paragraph 288.0656(7)(b), F.S., and Executive Order 18-158, RAO designation shall be contingent upon the execution of a MOA between the Parties. Paragraph 288.0656(7)(b) requires this MOA to specify the terms and conditions of the designation, including, but not limited to, the duties and responsibilities of the County and any participating municipalities to take actions designed to facilitate the retention and expansion of existing businesses in the area, as well as the recruitment of new businesses to the area.
- B. The County agrees that fulfillment of the following duties and responsibilities, as reasonably determined by REDI, are required for recommendation by REDI for continued RAO designation.
- C. The County shall:
1. designate a specific contact person from among County elected or appointed officials to serve as a point of contact in all matters and activities relating to the North Central RAO;
 2. designate a specific person from a non-profit organization actively engaged in economic development within the County to serve as the as single point of contact to represent and provide input on all economic development matters and activities relating to the North Central RAO, and to receive and process leads and referrals from EFI;
 3. include contact information for designees on Exhibit A attached hereto (these designees may be the same designee to serve as the representative to other similar

organizations); the County shall inform DEO in writing by either mail or email of any changes to the specified persons within ten (10) business days of the change;

4. in order to help build knowledge and skills sets required to compete more effectively for job creating projects, ensure one or both of the designated representatives:
 - a) participate in at least two economic development training events offered by DEO, EFI, the Florida Economic Development Council (FEDC), utility companies, and/or other state or national recognized economic development organizations during the term of this MOA,
 - b) regularly attend the meetings of, actively participate in, and provide input to the RAO regional economic development organization,
 - c) represent the County at national or regional economic development marketing events or trade shows, and
 - d) complete a Basic Economic Development Course approved by the International Economic Development Council (IEDC).
5. provide REDI with a written record of activities described in subparagraphs III., 4.(a) through (d), above, semiannually, beginning 180 days from the execution of this MOA;
6. in order to facilitate the retention and expansion of existing businesses, as well as the recruitment of new businesses, ensure one or both of the designated representatives:
 - a) work closely with the communities within the County to gather information on available buildings and sites,
 - b) input and update (or provide the information to the regional economic development organization to do so) the County's available buildings and sites into statewide and regional databases, including, but not limited to, those developed by EFI (www.enterpriseflorida.com/find-properties), Florida Power and Light, Duke Energy, or regional organizations,
 - c) visit existing businesses to learn about potential needs and city, county, or state impediments to attracting or expanding businesses,
 - d) seek input from existing businesses on local processes (including, but not limited to: business permitting, approval of construction plans, and land use, licensing, and application processes), and
 - e) relay training needs to the local workforce board;
7. provide REDI with a written record of activities described in subparagraphs III.6.(a) through (e), above, semiannually, beginning 180 days from the date of execution of this MOA; and
8. provide DEO with an overview and timeline of the local permitting process, plan approval, and business licensing requirements within 180 days of execution of this MOA.

IV. Implementation and Duration

- A. Pursuant to Executive Order 18-158, the designation of the North Central RAO affecting the counties of Baker, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Putnam, Suwannee, Taylor, and Union is designated as a Rural Area of Opportunity (RAO) with an expiration date of June 11, 2023.
- B. REDI may recommend the RAO designation and this MOA be terminated or continued based on performance under this MOA.
- C. This MOA shall take effect immediately upon full and proper execution by all Parties, and supersedes and replaces any and all previous such RACEC and RAO agreement(s) between the Parties.
- D. This MOA shall expire on June 11, 2023 unless terminated earlier.
- E. Both Parties shall review this MOA annually. If revisions are needed, notification shall be given to both Parties in writing of the specific changes desired with the proposed amendment language and the reasons for the revisions. With the mutual consent of both Parties, the proposed changes shall become effective when both Parties have duly executed an amendment to this MOA.
- F. The County may terminate this MOA at any time upon written notice to DEO.
- G. RAO designation is, by statute and Executive Order, contingent upon execution of a MOA between the Parties. REDI shall recommend the RAO designation be terminated if this MOA is not duly executed or if this MOA is terminated and another MOA is not timely and duly executed in its place.

- The remainder of this page has been intentionally left blank. -

V. EXECUTION

By affixing her or his signature herein below, each undersigned official represents and warrants that she or he has read the above MOA and the Exhibit A attached hereto and understands each section and paragraph.

IN WITNESS THEREOF, and in consideration of the mutual covenants set forth above and in Exhibit A attached hereto, the Parties have executed this MOA by their duly authorized undersigned officials.

COLUMBIA COUNTY, FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY

By _____
Signature

By _____
Signature

Title **Timothy Murphy**
Chairman, Columbia County
Board of County Commissioners

Title **Julie Dennis, Director,**
Division of Community
Development

Date _____

Date _____

Approved as to form and legal sufficiency, subject only to full and proper execution by the Parties.

OFFICE OF GENERAL COUNSEL
DEPARTMENT OF ECONOMIC OPPORTUNITY

By: _____

Approved Date: _____

**EXHIBIT A – DESIGNATED CONTACTS
Columbia County**

Contact Information for an Elected or Appointed Official

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

**Contact Information for One Person from
a Non-Profit Organization Engaged in Economic Development**

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Please complete this page and return with the signed MOA. The County is required to inform DEO of any changes to this information within ten (10) business days of a change.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Laura Nettles Department: Building And Zoning

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Special Family Lot Permit Application submitted by Eugene S. Viola, requesting to deed 1.15 acres to daughter, Nicole Viola

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manager Only:

[X] Consent Item [] Discussion Item



Columbia County Gateway to Florida

FOR PLANNING USE ONLY	
Application # SFLP	<u>1819</u>
Application Fee	\$50.00
Receipt No.	<u>4923</u>
Filing Date	<u>6-15-18</u>
Completeness Date	<u>6-15-18</u>

Special Family Lot Permit Application

A. PROJECT INFORMATION

- Title Holder's Name: Eugene Scott Viola
- Address of Subject Property: 1761 SW Junction Rd, Fort White, FL 32038
- Parcel ID Number(s): _____ 18-6s-16-03864-000 ()
- Future Land Use Map Designation: _____
- Zoning Designation: _____
- Acreage of Parent Parcel: 23.2
- Acreage of Property to be Deeded to Immediate Family Member: 1.15
- Existing Use of Property: Vacant
- Proposed use of Property: Home site
- Name of Immediate Family Member for which Special Family Lot is to be Granted: Nicole Viola

PLEASE NOTE: Immediate family member must be a parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild, or grandchild of the person who is conveying the parcel to said individual.

B. APPLICANT INFORMATION

- Applicant Status Owner (title holder) Agent
- Name of Applicant(s): Eugene Scott Viola Title: Owner
 Company name (if applicable): _____
 Mailing Address: 1761 SW Junction Rd
 City: Fort White State: Florida Zip: 32038
 Telephone: (813) 918-5727 Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

- If the applicant is agent for the property owner*.
 Property Owner Name (title holder): Eugene Scott Viola
 Mailing Address: 1761 SW Junction RD
 City: Fort White State: Florida Zip: 3238
 Telephone: (813) 918-5727 Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

***Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.**

C. ATTACHMENT/SUBMITTAL REQUIREMENTS

1. Map, Drawing, or Sketch of Parent Parcel Showing the Location of the Proposed Lot being Deeded to Immediate Family Member with Appropriate Dimensions (Must be a Minimum of One Acre).
2. Personal Identification and Proof of Relationship, to Establish the Required Immediate Family Member Status, of both the Parent Parcel Owner and the Immediate Family Member. The Personal Identification Shall Consist of Original Documents or Notarized Copies from Public Records. Such Documents may include Birth Certificates, Adoption Records, Marriage Certificates, and/or Other Public Records.
3. Family Relationship Residence Agreement Affidavit is Required Stating that the Special Family Lot is being Created as a Homestead by the Immediate Family Member, that the Immediate Family Member shall obtain Homestead Exemption on the Lot. This Affidavit shall be Recorded in the Clerk of Courts Office.
4. Legal Description of Parent Parcel with Acreage (In Microsoft Word Format).
5. Legal Description of Property to be Deeded to Immediate Family Member with Acreage (In Microsoft Word Format).
6. Legal Description of Parent Parcel with Immediate Family Member Lot Removed with Acreage (In Microsoft Word Format).
7. Proof of Ownership (i.e. deed).
8. Agent Authorization Form, if applicable (signed and notarized).
9. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
10. Fee. \$50.00 - No application shall be accepted or processed until the required application fee has been paid.

NOTICE TO APPLICANT

A special family lot permit may be issued by the Board of County Commissioners on land zoned Agricultural or Environmentally Sensitive Area within these Land Development Regulations, for the purpose of conveying a lot or parcel to an immediate family member who is the parent, grandparent, adopted parent, stepparent, sibling, child, or adopted child, stepchild or grandchild of the person who conveyed the parcel to said individual, **not to exceed one (1) dwelling unit per one (1) acre** and the lot complies with all other conditions from permitting development as set forth in these Land Development Regulations. This provision is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence which exceed maximum density for such areas, provided that the lot complies with the conditions for permitting established in Section 14.9 of the Land Development Regulations.

If approved by the Board of County Commissioner, the division of lots shall be recorded by separate deed, comply with all other applicable regulations of the Land Development Regulations, and comply with all other conditions for permitting and development as set forth in the Land Development Regulations. A completed building permit application shall be submitted within one (1) year of receiving approval by the Board of County Commissioners. One (1) extension can be requested in writing and approved by the Land Development Regulations Administrator not to exceed nine (9) months. If a special family lot permit expires, it shall have to go through the process again for approval as required by this section. A building permit for a special family lot shall be issued only to the immediate family member or their authorized representative (i.e. licensed building contractor or mobile home installer) after a recorded copy of the family relationship residence agreement affidavit and deed to the special family lot has been submitted to the Land Development Regulation Administrator as part of the building permit application process.

Special family lots which have not met the requirements for homestead exemption shall not be transferable except, as follows:

1. The deeding of the parcel back to the original owner of the parent tract as indicated in Section 14.9 of the Land Development Regulations;
2. To another individual meeting the definition of immediate family member;
3. To an individual not meeting the definition of immediate family member due to circumstances beyond the reasonable control of the family member to whom the original special family lot permit was granted such as divorce, death or job change resulting in unreasonable commuting distances, the immediate family member is no longer able to retain ownership of the special family lot, subject to approval by the original reviewing body that approved the special family lot permit; and
4. Upon approval of the transfer of the special family lot, the County will issue a Certificate of Transfer and the owner shall record the certificate in the Public Records in the Clerk of the Courts Office. This process shall apply retroactively to special family lots previously created under the Land Development Regulations.

Any decision made by the Board of County Commissioners is subject to a 30 day appeal period as outlined in Article 12 of the Land Development Regulations. Any action taken by the applicant within the 30 day appeal period is at the applicant's risk. No Certificate of Occupancy shall be issued until the 30 day appeal period is over or until any appeal has been settled.

Upon the applicant obtaining a Certificate of Occupancy, the applicant must file for Homestead Exemption. Homestead Exemptions can be filed each year with the Columbia County Property Appraiser's Office from January 1 to March 31.

Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Eugene Scott Viola

Applicant/Agent Name (Type or Print)

Eugene Scott Viola

Applicant/Agent Signature

6/15/16

Date

FAMILY RELATIONSHIP AFFIDAVIT

STATE OF FLORIDA
COUNTY OF COLUMBIA

BEFORE ME the undersigned Notary Public personally appeared, Eugene Scott Viola
_____ the Owner of the parent parcel which has been subdivided for and
Nicole Viola _____, the Immediate Family Member of the Owner, which is
intended for the Immediate Family Members primary residence use. The Immediate Family
Member is related to the Owner as Daughter _____. Both individuals being
first duly sworn according to law, depose and say:

1. Affiant acknowledges Immediate Family Member is defined as parent, grandparent, step-parent, adopted parent, sibling, child, step-child, adopted child or grandchild.
2. Both the Owner and the Immediate Family Member have personal knowledge of all matters set forth in this Affidavit.
3. The Owner holds fee simple title to certain real property situated in Columbia County, and more particularly described by reference with the Columbia County Property Appraiser Parent Tract Tax Parcel No. 17-6S-16-03850-007 (HX H3), 18-6S-16-03864-000 0.
4. The Immediate Family Member holds fee simple title to certain real property divided from the Owners' parent parcel situated in Columbia County and more particularly described by reference to the Columbia County Property Appraiser Tax Parcel No. _____.
5. No person or entity other than the Owner and Immediate Family Member to whom permit is being issued, including persons residing with the family member claims or is presently entitled to the right of possession or is in possession of the property, and there are no tenancies, leases or other occupancies that affect the property.
6. This Affidavit is made for the specific purpose of inducing Columbia County to recognize a family division for an Immediate Family Member being in compliance with the density requirements of the Columbia County's Comprehensive Plan and Land Development Regulations (LDR's).
7. This Affidavit and Agreement is made and given by Affiants with full knowledge that the facts contained herein are accurate and complete, and with full knowledge that the penalties under Florida law for perjury include conviction of a felony of the third degree.

We Hereby Certify that the facts represented by us in this Affidavit are true and correct and we accept the terms of the Agreement and agree to comply with it.

Eugene Scott Viola
Owner

Nicole Viola
Immediate Family Member

Eugene Scott Viola
Typed or Printed Name

Nicole Viola
Typed or Printed Name

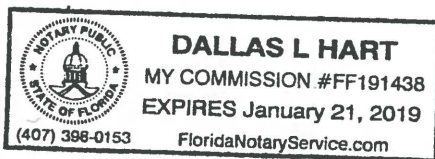
Subscribed and sworn to (or affirmed) before me this 15 day of June, 2018,
by Eugene S. Viola (Owner) who is personally known to me or has produced
FLDL as identification.

Laurie Hodson
Notary Public



Subscribed and sworn to (or affirmed) before me this 11 day of June, 2018,
by Nicole Viola (Family Member) who is personally known to me or has
produced NA as identification.

Dallas L Hart
Notary Public



APPROVED:
COLUMBIA COUNTY, FLORIDA

By: _____

Name: _____

Title: _____

PARENT TRACT DESCRIPTION:

PARCEL 1:

SECTIONS 17 & 18, TOWNSHIP 6 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA.

COMMENCE AT THE NW CORNER OF THE NW 1/4 OF SW 1/4, SECTION 17, THENCE RUN N 88°12'29" E, ALONG THE NORTH LINE OF THE NW 1/4 OF THE SW 1/4, 1324.51 FEET TO THE NE CORNER OF THE NW 1/4 OF THE SW 1/4; THENCE S 01°10'22" E, ALONG THE EAST LINE OF NW 1/4 OF THE SW 1/4, A DISTANCE OF 476.41 FEET; THENCE S 88°07'16" W, 1324.15 FEET TO THE WEST LINE OF SECTION 17; THENCE CONTINUE S 88°07'16" W, 613.87 FEET TO THE EASTERLY RIGHT-OF-WAY OF THE ACL RAILROAD; THENCE N 23°19'55" E, ALONG SAID RAILROAD RIGHT-OF-WAY, 526.53 FEET TO THE NORTH LINE OF THE NE 1/4 OF THE SE 1/4 OF SECTION 18; THENCE N 87°49'48" E, ALONG SAID NORTH LINE, 395.12 FEET TO THE POINT OF BEGINNING. CONTAINING 20.0 ACRES.

PARCEL 2:

COMMENCE AT THE NE CORNER OF THE NE 1/4 OF SE 1/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 16, COLUMBIA COUNTY, FLORIDA AND RUN THENCE S 88°02'09" W, ALONG THE NORTH LINE OF SAID NE 1/4 OF SE 1/4, 395.04 FEET TO THE EASTERLY RIGHT OF WAY OF THE ACL RAILROAD (ABANDONED) AND TO THE POINT OF BEGINNING; THENCE CONTINUE S 88°02'09" W, STILL ALONG SAID NORTH LINE, 110.61 FEET TO THE EASTERLY RIGHT OF WAY OF SW JUNCTION ROAD; THENCE S 23°19'55" W, ALONG SAID EASTERLY RIGHT OF WAY, 527.00 FEET; THENCE N 88°07'16" E, 110.53 FEET TO THE AFOREMENTIONED EASTERLY ACL RIGHT OF WAY; THENCE N 23°19'55" E, ALONG SAID EASTERLY RIGHT OF WAY, 527.18 FEET TO THE POINT OF BEGINNING, CONTAINING 1.21 ACRE, MORE OR LESS.

PARCEL 3:

COMMENCE AT THE SE CORNER OF THE NE 1/4 OF SE 1/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 16, COLUMBIA COUNTY, FLORIDA AND RUN THENCE S 87°46'59" W, ALONG THE SOUTH LINE OF SAID NE 1/4 OF SE 1/4, 1007.41 FEET TO THE EASTERLY RIGHT OF WAY OF THE ACL RAILROAD (ABANDONED); THENCE N 23°19'55" E, ALONG SAID EASTERLY RIGHT OF WAY, 100.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 23°19'55" E, STILL ALONG SAID EASTERLY RIGHT OF WAY, 847.16 FEET; THENCE S 87°46'59" W, 110.84 FEET TO THE EASTERLY RIGHT OF WAY OF SW JUNCTION ROAD; THENCE S 23°19'55" W, ALONG SAID EASTERLY RIGHT OF WAY, 847.16 FEET; THENCE N 87°46'59" E, 110.84 FEET TO THE POINT OF BEGINNING, CONTAINING 1.95 ACRES, MORE OR LESS.

PARENT TRACT LESS CUT OUT DESCRIPTION:

SECTIONS 17 & 18, TOWNSHIP 6 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA.

COMMENCE AT THE NW CORNER OF THE NW 1/4 OF SW 1/4, SECTION 17, THENCE RUN N 88°12'29" E, ALONG THE NORTH LINE OF THE NW 1/4 OF THE SW 1/4, 1324.51 FEET TO THE NE CORNER OF THE NW 1/4 OF THE SW 1/4; THENCE S 01°10'22" E, ALONG THE EAST LINE OF NW 1/4 OF THE SW 1/4, A DISTANCE OF 476.41 FEET; THENCE S 88°07'16" W, 1324.15 FEET TO THE WEST LINE OF SECTION 17; THENCE CONTINUE S 88°07'16" W, 613.87 FEET TO THE EASTERLY RIGHT-OF-WAY OF THE ACL RAILROAD; THENCE S 23°19'55" W, ALONG SAID RAILROAD RIGHT-OF-WAY, 368.31; THENCE N 66°52'21" W, 100.00 FEET TO THE EASTERLY RIGHT OF WAY OF SW JUNCTION ROAD; THENCE N 23°19'55" E, ALONG SAID EASTERLY RIGHT OF WAY, 848.58 FEET TO THE NORTH LINE OF THE NE 1/4 OF THE SE 1/4 OF SECTION 18; THENCE N 88°02'09" E, ALONG SAID NORTH LINE, 505.65 FEET TO THE POINT OF BEGINNING. CONTAINING 22.04 ACRES, MORE OR LESS.


CUT OUT DESCRIPTION:

COMMENCE AT THE SE CORNER OF THE NE 1/4 OF SE 1/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 16, COLUMBIA COUNTY, FLORIDA AND RUN THENCE S 87°46'59" W, ALONG THE SOUTH LINE OF SAID NE 1/4 OF SE 1/4, 1007.41 FEET TO THE EASTERLY RIGHT OF WAY OF THE ACL RAILROAD (ABANDONED); THENCE N 23°19'55" E, ALONG SAID EASTERLY RIGHT OF WAY, 100.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 23°19'55" E, STILL ALONG SAID EASTERLY RIGHT OF WAY, 478.85 FEET; THENCE N 66°52'21" W, 100.00 FEET TO THE EASTERLY RIGHT OF WAY OF SW JUNCTION ROAD; THENCE S 23°19'55" W, ALONG SAID EASTERLY RIGHT OF WAY, 526.27 FEET; THENCE N 87°46'59" E, 110.84 FEET TO THE POINT OF BEGINNING. CONTAINING 1.15 ACRES, MORE OR LESS.

*Sales Price \$5,000.00
Doc: \$35.00*

This Instrument Prepared by & return to:

Name: **SOR PROPERTIES**
Address: **320 NW AUBURN PLACE**
LAKE CITY, FLORIDA 32055
Parcel I.D. #: **09340-047**

 201612006205 Date: 4/12/2016 Time: 3:47 PM
Doc Stamp-Deed: 35.00 Doc Stamp-Mort: 10.50 Int Tax: 6.00
DC, P.DeWitt Cason, Columbia County Page 1 of 2 B 1313 P:187

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

THIS AGREEMENT Made the 11th day of April, A.D. 2016, Between **SOR PROPERTIES, LLC**, whose address is **320 NW AUBURN PLACE, LAKE CITY, FLORIDA 32055**, party of the first part, and **EUGENE S. VIOLA** whose address is **1761 SW JUNCTION RD, FT. WHITE, FL 32038**, party of the second part.

(Wherever used herein the term "party" shall include the heirs, personal representatives, successors and/or assigns of the respective parties hereto: the use of singular number shall include the plural, and the plural the singular, the use of any gender shall include all genders, and, if used, the term "note" shall include all the notes herein described if more than one)

Witnesseth: That if the said party of the second part shall first make the payments and perform the covenants hereinafter mentioned on his part to be made and performed, the said party of the first part hereby covenants and agrees to convey and assure to the said party of the second part, in fee simple, clear of all encumbrances whatever, by a good and sufficient deed, the lot, piece, or parcel, of ground situated in the County of Columbia, State of Florida, known and described as follows:

COMMENCE AT THE SE CORNER OF THE NE ¼ OF SE ¼ OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 16, COLUMBIA COUNTY, FLORIDA AND RUN THENCE S 87°46'59" W, ALONG THE SOUTH LINE OF SAID NE ¼ OF SE ¼, 1007.41 FEET TO THE EASTERLY RIGHT OF WAY OF THE ACL RAILROAD (ABANDONED); THENCE N 23°19'55" E, ALONG SAID EASTERLY RIGHT OF WAY, 100.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 23°19'55" E, STILL ALONG SAID EASTERLY RIGHT OF WAY, 847.16 FEET; THENCE S 87°46'59" W, 110.84 FEET TO THE EASTERLY RIGHT OF WAY OF SW JUNCTION ROAD; THENCE S 23°19'55" W, ALONG SAID EASTERLY RIGHT OF WAY, 847.16 FEET; THENCE N 87°46'59" E, 110.84 FEET TO THE POINT OF BEGINNING, CONTAINING 1.95 ACRES MORE OR LESS.

and the said party of the second part hereby covenants and agrees to pay to the said party of the first part the sum of Five Thousand and 00/100 Dollars (\$5,000.00) in the manner following:

DOWN PAYMENT OF \$2,000.00, THEN BALANCE PAYABLE IN 24 CONSECUTIVE MONTHLY INSTALLMENTS OF \$134.32 EACH BEGINNING MAY 11, 2016 AND CONTINUING ON THE 11TH DAY OF EACH MONTH THEREAFTER UNTIL THE ENTIRE SUM OF PRINCIPAL AND ACCRUED INTEREST HAVE BEEN FULLY PAID. SAID INSTALLMENTS SHALL BE APPLIED FIRST TO INTEREST AND THEN TO PRINCIPAL.

with interest at the rate of 7.00% per centum, per annum payable on the whole sum remaining from time to time unpaid; and to pay all taxes, assessments or impositions that may be legally levied or imposed upon said land subsequent to the year, and to keep the buildings upon said premises insured in some company satisfactory to the party of the first part in a sum not less than Dollars during the term of this agreement. And in case of failure of the said party of the second part to make either of the payments or any part thereof, or to perform any of the covenants on his part hereby made and entered into, his contract shall, at the option of the party of the first part, be forfeited and terminated, and the party of the second part shall forfeit all payments made on this contract; and such payment shall be retained by the said party of the first part in full satisfaction and liquidation of all damages by him sustained and said party of the first part shall have the right to re-enter and take possession of the premises aforesaid without being liable to any action therefore, and at the option of the party of the first part the unpaid balance shall without demand become due and payable, and all costs and expenses of collection of said moneys by foreclosure or otherwise, including solicitor's fees, shall be paid by the party of the second part, and the same are hereby secured.

It is Mutually Agreed, by and between the parties hereto, that the time of payment shall be an essential part of this contract, and that all covenants and agreements herein contained shall extend to and be obligatory upon the heirs, executors, administrators and assigns of the respective parties.

In Witness Whereof, the parties to these presents have hereunto set their hands and seals the day and year first above written.

Signed, sealed and delivered in the presence of:

SOR PROPERTIES, LLC

Tyler Rogers
Witness Signature Tyler Rogers

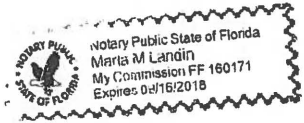
James H. Rivers L.S.
By JAMES H. RIVERS, Manager
Address: 320 NW AUBURN PLACE
LAKE CITY, FLORIDA 32055

Marla M. Landin
Witness Signature Marla M. Landin

Printed Name

STATE OF FLORIDA
COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this 11th day of April, 2016, by SOR PROPERTIES, LLC, who is known to me or who has produced Driver's License as identification.



Marla M. Landin
Notary Public
My commission expires _____

Tyler Rogers
Witness Signature Tyler Rogers

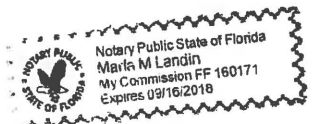
Eugene S. Viola L.S.
EUGENE S. VIOLA
Address: 1761 SW JUNCTION RD, FT. WHITE, FL
32038

Marla M. Landin
Witness Signature Marla M. Landin

Printed Name

STATE OF FLORIDA
COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this 11th day of April, 2016, by EUGENE S. VIOLA, who is known to me or who has produced Driver's License as identification.



Marla M. Landin
Notary Public
My commission expires _____

This instrument prepared by
And Return to:
John E. Norris, Esquire
Florida Bar No. 058998
253 NW Main Blvd.
Post Office Drawer 2349
Lake City, Florida 32056-2349
(386) 752-7240

Inst:201412000842 Date:1/21/2014 Time:3:46 PM
Doc Stamp-Deed:0.00
DC,P DeWitt Cason,Columbia County Page 1 of 2 B:1268 P:1235

**IN THE CIRCUIT COURT FOR COLUMBIA COUNTY, FLORIDA
PROBATE DIVISION**

IN RE: ESTATE OF

File No. 2013-184-CP

NORMAN EUGENE VIOLA

Division _____

**PERSONAL REPRESENTATIVE'S RELEASE
AND CERTIFICATE OF DISTRIBUTION OF REAL
PROPERTY
(single individual personal representative)**

The undersigned, Eugene S. Viola whose post office address is 9410 NW 1st Avenue, Branford, Florida 32008 as personal representative of the estate of Norman Eugene Viola, deceased, hereby acknowledges that title to the real property located in Columbia County, Florida, owned by the decedent at the time of death, described as follows:

Sections 17 & 18, Township 6 South, Range 16 East, Columbia County, Florida

Commence at the NW Corner of the NW ¼ of the SW ¼, Section 17, thence run N 88°12'29" E, along the North line of the NW ¼ of the SW ¼, 1324.51 feet to the NE corner of the NW ¼ of the SW ¼; thence S 1°10'22" E, along the East line of NW ¼ of the SW ¼, a distance of 476.41 feet, thence S. 88°07'16" W, 1324.15 feet to the West line of Section 17, thence continue S 88°07'16" W, 613.87 feet to the Easterly right-of-way of the ACL Railroad, thence N 23°19'55" E, along said Railroad right-of-way, 526.53 feet to the North line of the NE ¼ of the SE ¼ of Section 18, thence N 87°49'48" E, along said North line, 395.12 feet to the Point of Beginning. Containing 20.0 acres.

(the "Property"), vested in Eugene S. Viola, under the Last Will and Testament of Norman E. Viola, dated April 9, 2009, whose post office address is 9410 NW 1st Avenue, Branford, Florida 32008 (the "beneficiary") by operation of law as of the date of the decedent's death pursuant to Florida law as will more fully appear from the proceedings in the Circuit Court for Columbia County, Florida, Probate Division, in File No. 13-184-CP, subject to the rights of the personal representative under Sections 733.607 and 733.608 of the Florida Probate Code to:

1. take possession or control of the Property;
2. use, sell, encumber or otherwise exercise control over the Property:
 - a. for the payment of devises, family allowance, elective share, estate and inheritance taxes, claims, charges, and expenses of the administration and obligations of the decedent's estate;
 - b. to enforce contribution and equalize advancement;
 - c. for distribution.

Having determined that the Property is not needed for any of the foregoing purposes, except distribution, and that the Property should be released and distributed to the beneficiaries, the personal representative hereby releases the Property from all rights and powers of the personal representative and acknowledges that the Property is vested in beneficiaries free of all rights of the personal representative.

IN WITNESS WHEREOF, the undersigned, as personal representative of the estate of the decedent, has executed this instrument on January 20 2014.

Executed in the presence of:

Cynthia M. Busscher

Eugene S. Viola
Eugene S. Viola

Susan F. Brightman

As personal representative of the estate of Norman Eugene Viola, deceased

**STATE OF FLORIDA
COUNTY OF Columbia**

The foregoing instrument was acknowledged before me on January 20, 2014, by Eugene S. Viola as personal representative of the estate of Norman Eugene Viola, deceased, who is personally known to me.



Susan F. Brightman
Notary Public State of Florida

Columbia County Tax Collector

generated on 6/15/2018 3:04:04 PM EDT

Tax Record

Last Update: 6/15/2018 3:04:04 PM EDT

Register for eBill

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Tax Type	Tax Year						
R03864-000	REAL ESTATE	2017						
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Mailing Address VIOLA EUGENE S 1761 SW JUNCTION RD FORT WHITE FL 32038</td> <td style="width: 50%; border: none;">Property Address -</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">GEO Number 186S16-03864-000</td> </tr> </table>			Mailing Address VIOLA EUGENE S 1761 SW JUNCTION RD FORT WHITE FL 32038	Property Address -		GEO Number 186S16-03864-000		
Mailing Address VIOLA EUGENE S 1761 SW JUNCTION RD FORT WHITE FL 32038	Property Address -							
	GEO Number 186S16-03864-000							
Exempt Amount	Taxable Value							
See Below	See Below							
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Exemption Detail NO EXEMPTIONS</td> <td style="width: 33%;">Millage Code 003</td> <td style="width: 34%;">Escrow Code</td> </tr> <tr> <td colspan="3">Legal Description (click for full description) 18-6S-16 0000/0000 1.89 Acres COMM AT SE COR OF NE1/4 OF SE1/4, RUN W 1007.41 FT TO E R/W OF ACLRR (ADANDONED), NE ALONG R/W 100 FT FOR POB, CONT NE ALONG R/W 847.16 FT, W 110.84 FT TO E R/W OF JUNCTION RD, SW 847.16 FT, E 110.84 TO POB QC 1179-1343, WD 1179-1339 AG 1313-187</td> </tr> </table>			Exemption Detail NO EXEMPTIONS	Millage Code 003	Escrow Code	Legal Description (click for full description) 18-6S-16 0000/0000 1.89 Acres COMM AT SE COR OF NE1/4 OF SE1/4, RUN W 1007.41 FT TO E R/W OF ACLRR (ADANDONED), NE ALONG R/W 100 FT FOR POB, CONT NE ALONG R/W 847.16 FT, W 110.84 FT TO E R/W OF JUNCTION RD, SW 847.16 FT, E 110.84 TO POB QC 1179-1343, WD 1179-1339 AG 1313-187		
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Ad Valorem Taxes								
Taxing Authority	Rate	Assessed Exemption Value	Exemption Amount	Taxable Value	Taxes Levied			
BOARD OF COUNTY COMMISSIONERS	8.0150	3,320	0	\$3,320	\$26.61			
COLUMBIA COUNTY SCHOOL BOARD								
DISCRETIONARY	0.7480	3,320	0	\$3,320	\$2.48			
LOCAL	4.3200	3,320	0	\$3,320	\$14.34			
CAPITAL OUTLAY	1.5000	3,320	0	\$3,320	\$4.98			
SUWANNEE RIVER WATER MGT DIST	0.4027	3,320	0	\$3,320	\$1.34			
LAKE SHORE HOSPITAL AUTHORITY	0.9620	3,320	0	\$3,320	\$3.19			
Total Millage		15.9477	Total Taxes		\$52.94			
Non-Ad Valorem Assessments								
Code	Levying Authority				Amount			
FFIR	FIRE ASSESSMENTS				\$60.78			
Total Assessments					\$60.78			
Taxes & Assessments					\$113.72			
If Paid By				Amount Due				
				\$0.00				

Date Paid	Transaction	Receipt	Item	Amount Paid
12/14/2017	PAYMENT	1201240.0001	2017	\$110.31

Prior Years Payment History

Prior Year Taxes Due
NO DELINQUENT TAXES

D
G

DANIEL & GORE, LLC

Professional Surveying and Mapping

P.O. BOX 1501
LAKE CITY, FL 32056
PH.: (386) 752-9019
Fax: (904) 339-9229

426 SW COMMERCE DRIVE
SUITE 130-N
LAKE CITY, FL 32025
Email: sdaniel@dgsurveying.com
LICENSE NO. LB 7683

BOUNDARY SURVEY

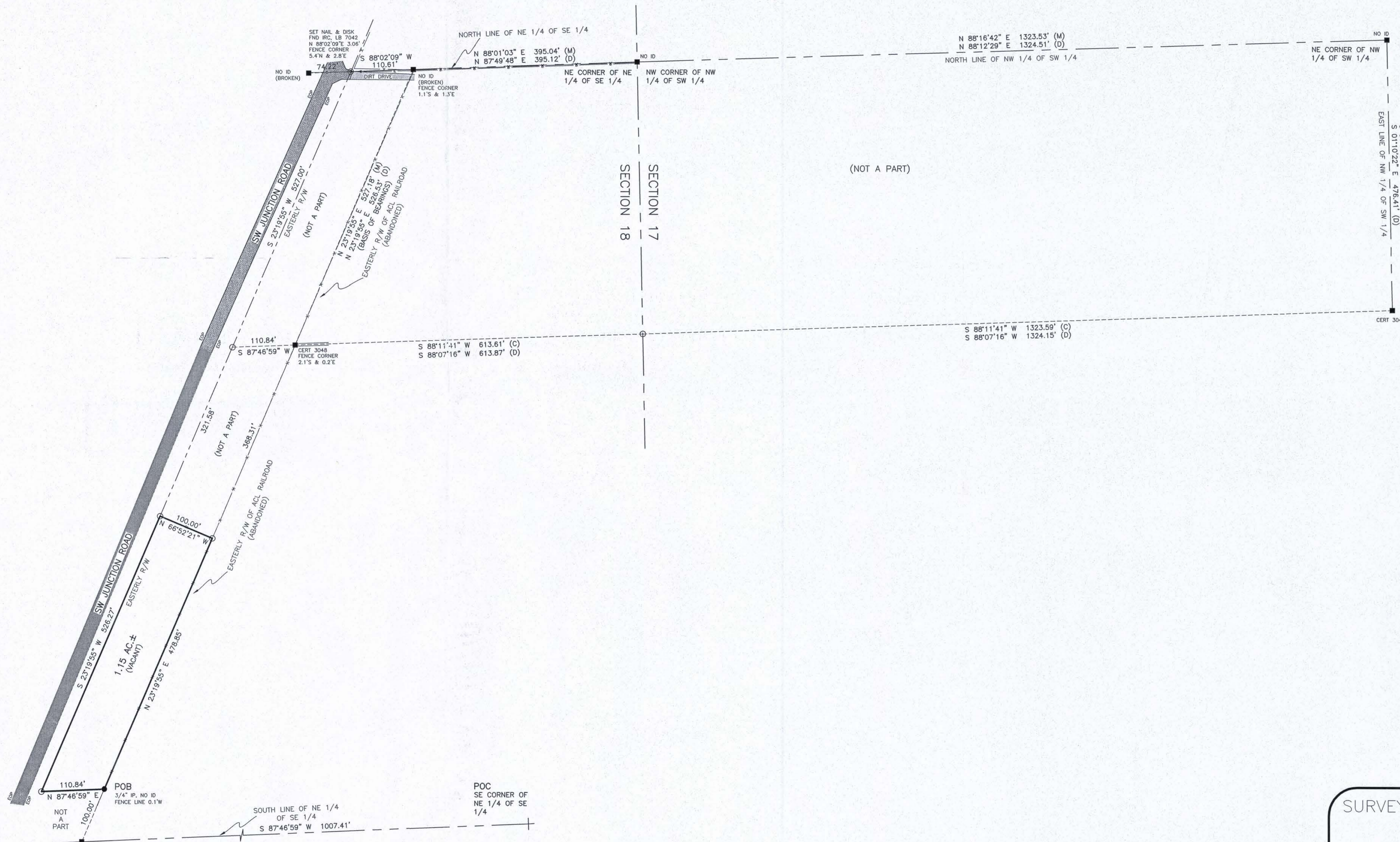
IN
THE NW 1/4 OF SW 1/4 OF SECTION 17,
& THE NE 1/4 OF SE 1/4 OF SECTION 18
TWP 3-S, RNG 15-E
COLUMBIA COUNTY, FLORIDA

DESCRIPTION:

COMMENCE AT THE SE CORNER OF THE NE 1/4 OF SE 1/4 OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 16, COLUMBIA COUNTY, FLORIDA AND RUN THENCE S 87°46'59" W, ALONG THE SOUTH LINE OF SAID NE 1/4 OF SE 1/4, 1007.41 FEET TO THE EASTERLY RIGHT OF WAY OF THE ACL RAILROAD (ABANDONED); THENCE N 23°19'55" E, ALONG SAID EASTERLY RIGHT OF WAY, 100.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 23°19'55" E, STILL ALONG SAID EASTERLY RIGHT OF WAY, 478.85 FEET; THENCE N 66°52'21" W, 100.00 FEET TO THE EASTERLY RIGHT OF WAY OF SW JUNCTION ROAD; THENCE S 23°19'55" W, ALONG SAID EASTERLY RIGHT OF WAY, 526.27 FEET; THENCE N 87°46'59" E, 110.84 FEET TO THE POINT OF BEGINNING. CONTAINING 1.15 ACRES, MORE OR LESS.

NOTES:

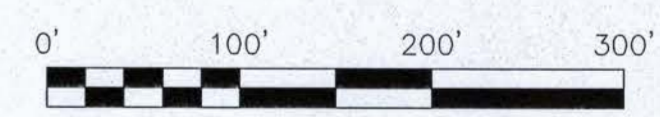
- BEARINGS ARE BASED ON THE EASTERLY RIGHT OF WAY OF ACL RAILROAD (ABANDONED), BEING N 23°19'55" E, ASSUMED.
- ONLY THOSE VISIBLE INTERIOR IMPROVEMENTS AND IMPROVEMENTS PERTINENT TO THE SUBJECT PROPERTY HAVE BEEN LOCATED AS SHOWN HEREON. EXCEPTION IS MADE HEREON TO UNDERGROUND FACILITIES AND OTHER IMPROVEMENTS NOT VISIBLE OR KNOWN AT DATE OF SURVEY.
- THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OR TITLE POLICY. THEREFORE, EXCEPTION IS MADE HEREIN REGARDING EASEMENTS, RESERVATIONS AND RESTRICTIONS OF RECORD NOT PROVIDED BY THE CLIENT.
- SCALE AND GRAPHIC LOCATION OF FENCES AND UTILITY POLES, IF ANY, MAY BE EXAGGERATED FOR CLARITY.
- NO ATTEMPT WAS MADE BY THIS SURVEY TO DETERMINE IF THE SUBJECT PROPERTY LIES WITHIN A FLOOD PRONE AREA.



LEGEND

- DENOTES 5/8" IRON ROD & CAP SET (LB7683)
- DENOTES IRON PIPE OR REBAR FOUND (5/8")
- DENOTES 4"x4" CONCRETE MONUMENT SET (LB7683)
- DENOTES 4"x4" CONCRETE MONUMENT FOUND
- ⊙ DENOTES NAIL & DISC FOUND
- NO ID - NO IDENTIFICATION
- FND - FOUND
- CM - CONCRETE MONUMENT
- ± - MORE OR LESS
- ORB - OFFICIAL RECORDS BOOK
- PG - PAGE(S)
- (P) - PLAT
- (D) - DEED
- (C) - CALCULATED
- (M) - MEASURED
- AC - ACRE(S)
- POB - POINT OF BEGINNING
- POC - POINT OF COMMENCEMENT
- EOP - EDGE OF PAVEMENT
- EOG - EDGE OF GRADE
- N - NORTH
- E - EAST
- S - SOUTH
- W - WEST
- ⊕ - TELEPHONE PEDESTAL
- PC - POINT OF CURVATURE
- PI - POINT OF INTERSECTION
- PT - POINT OF TANGENCY
- IP - IRON PIPE
- IPC - IRON PIPE and CAP
- IR - IRON ROD
- IRC - IRON ROD and CAP
- R - RADIUS
- T - TANGENT
- L - ARC LENGTH
- ∠ - CENTRAL ANGLE
- CH - CHORD BEARING & DISTANCE
- R/W - RIGHT OF WAY
- TWP - TOWNSHIP
- RNG - RANGE
- X - DENOTES FENCE
- E - DENOTES OVERHEAD ELECTRIC
- O- - POWER POLE
- CONCRETE

SCALE: 1" = 100'



SURVEY FOR: SCOTT VIOLA

DATE OF CERTIFICATE

05/11/2018

DATE OF FIELD SURVEY

Brian Scott Daniel

BRIAN SCOTT DANIEL, PSM
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 6449

SURVEY VALID ONLY ON THE DATE OF FIELD SURVEY SHOWN HEREON. NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF THE FLORIDA LICENSED SURVEYOR AND MAPPER.

JOB NUMBER:

180118

APPROVED:

BSD

DRAWN BY:

BSD

FIELD BOOK

20 : 22

EFB

SHEET NO.

1 OF 1



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 28, 2018 Meeting Date: July 19, 2018

Name: Laura Nettles Department: Building And Zoning

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Special Family Lot Permit Application submitted by Fess Rentz, Jr, requesting to deed 2.00 acres to granddaughter, Darcelle Jefferson

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



Columbia County Gateway to Florida

FOR PLANNING USE ONLY
 Application # SFLP 1821
 Application Fee \$50.00
 Receipt No. 4932
 Filing Date 6-28-18
 Completeness Date _____

Special Family Lot Permit Application

A. PROJECT INFORMATION

- Title Holder's Name: FCSS RENTZ JR
- Address of Subject Property: 5332 SW CR 242 Lake City, FL 32024
- Parcel ID Number(s): 30-48-16-03241-000
- Future Land Use Map Designation: Ag
- Zoning Designation: Ag-3
- Acreage of Parent Parcel: 10
- Acreage of Property to be Deeded to Immediate Family Member: 2
- Existing Use of Property: Vacant
- Proposed use of Property: Home Site
- Name of Immediate Family Member for which Special Family Lot is to be Granted: Darcelle Jefferson

PLEASE NOTE: Immediate family member must be a parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild, or grandchild of the person who is conveying the parcel to said individual.

B. APPLICANT INFORMATION

- Applicant Status Owner (title holder) Agent
- Name of Applicant(s): FCS RENTZ Title: _____
 Company name (if applicable): _____
 Mailing Address: 5332 SW CR 242
 City: Lake City State: FL Zip: 32024
 Telephone: (889) 752-1048 Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

- If the applicant is agent for the property owner*.
 Property Owner Name (title holder): _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: () Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

C. ATTACHMENT/SUBMITTAL REQUIREMENTS

1. Map, Drawing, or Sketch of Parent Parcel Showing the Location of the Proposed Lot being Deeded to Immediate Family Member with Appropriate Dimensions (Must be a Minimum of One Acre).
2. Personal Identification and Proof of Relationship, to Establish the Required Immediate Family Member Status, of both the Parent Parcel Owner and the Immediate Family Member. The Personal Identification Shall Consist of Original Documents or Notarized Copies from Public Records. Such Documents may include Birth Certificates, Adoption Records, Marriage Certificates, and/or Other Public Records.
3. Family Relationship Residence Agreement Affidavit is Required Stating that the Special Family Lot is being Created as a Homestead by the Immediate Family Member, that the Immediate Family Member shall obtain Homestead Exemption on the Lot. This Affidavit shall be Recorded in the Clerk of Courts Office.
4. Legal Description of Parent Parcel with Acreage (In Microsoft Word Format).
5. Legal Description of Property to be Deeded to Immediate Family Member with Acreage (In Microsoft Word Format).
6. Legal Description of Parent Parcel with Immediate Family Member Lot Removed with Acreage (In Microsoft Word Format).
7. Proof of Ownership (i.e. deed).
8. Agent Authorization Form, if applicable (signed and notarized).
9. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
10. Fee. \$50.00 - No application shall be accepted or processed until the required application fee has been paid.

NOTICE TO APPLICANT

A special family lot permit may be issued by the Board of County Commissioners on land zoned Agricultural or Environmentally Sensitive Area within these Land Development Regulations, for the purpose of conveying a lot or parcel to an immediate family member who is the parent, grandparent, adopted parent, stepparent, sibling, child, or adopted child, stepchild or grandchild of the person who conveyed the parcel to said individual, **not to exceed one (1) dwelling unit per one (1) acre** and the lot complies with all other conditions from permitting development as set forth in these Land Development Regulations. This provision is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence which exceed maximum density for such areas, provided that the lot complies with the conditions for permitting established in Section 14.9 of the Land Development Regulations.

If approved by the Board of County Commissioner, the division of lots shall be recorded by separate deed, comply with all other applicable regulations of the Land Development Regulations, and comply with all other conditions for permitting and development as set forth in the Land Development Regulations. A completed building permit application shall be submitted within one (1) year of receiving approval by the Board of County Commissioners. One (1) extension can be requested in writing and approved by the Land Development Regulations Administrator not to exceed nine (9) months. If a special family lot permit expires, it shall have to go through the process again for approval as required by this section. A building permit for a special family lot shall be issued only to the immediate family member or their authorized representative (i.e. licensed building contractor or mobile home installer) after a recorded copy of the family relationship residence agreement affidavit and deed to the special family lot has been submitted to the Land Development Regulation Administrator as part of the building permit application process.

Special family lots which have not met the requirements for homestead exemption shall not be transferable except, as follows:

1. The deeding of the parcel back to the original owner of the parent tract as indicated in Section 14.9 of the Land Development Regulations;
2. To another individual meeting the definition of immediate family member;
3. To an individual not meeting the definition of immediate family member due to circumstances beyond the reasonable control of the family member to whom the original special family lot permit was granted such as divorce, death or job change resulting in unreasonable commuting distances, the immediate family member is no longer able to retain ownership of the special family lot, subject to approval by the original reviewing body that approved the special family lot permit; and
4. Upon approval of the transfer of the special family lot, the County will issue a Certificate of Transfer and the owner shall record the certificate in the Public Records in the Clerk of the Courts Office. This process shall apply retroactively to special family lots previously created under the Land Development Regulations.

Any decision made by the Board of County Commissioners is subject to a 30 day appeal period as outlined in Article 12 of the Land Development Regulations. Any action taken by the applicant within the 30 day appeal period is at the applicant's risk. No Certificate of Occupancy shall be issued until the 30 day appeal period is over or until any appeal has been settled.

Upon the applicant obtaining a Certificate of Occupancy, the applicant must file for Homestead Exemption. Homestead Exemptions can be filed each year with the Columbia County Property Appraiser's Office from January 1 to March 31.

Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Fess Rentz

Applicant/Agent Name (Type or Print)

Fess Rentz Jr

Applicant/Agent Signature

6-28-18

Date

Columbia County Property Appraiser

updated: 6/4/2018

2017 Tax Year

Tax Collector

Tax Estimator

Property Card

Parcel List Generator

Parcel: 30-4S-16-03241-000

<< Next Lower Parcel Next Higher Parcel >>

2017 TRIM (pdf)

Interactive GIS Map

Print

Search Result: 1 of 1

Owner & Property Info

Owner's Name	RENTZ FESS JR		
Mailing Address	5332 SW COUNTY RD 242 LAKE CITY, FL 32024		
Site Address	5332 SW COUNTY ROAD 242		
Use Desc. (code)	SINGLE FAM (000100)		
Tax District	3 (County)	Neighborhood	30416
Land Area	10.480 ACRES	Market Area	02
Description	NOTE: This description is not to be used as the Legal Description for this parcel in any legal transaction. E1/2 OF E1/2 OF NE1/4 OF NE1/4 ORB 621-114.		



Property & Assessment Values

2017 Certified Values		
Mkt Land Value	cnt: (0)	\$42,434.00
Ag Land Value	cnt: (1)	\$0.00
Building Value	cnt: (1)	\$49,510.00
XFOB Value	cnt: (4)	\$1,820.00
Total Appraised Value		\$93,764.00
Just Value		\$93,764.00
Class Value		\$0.00
Assessed Value		\$73,517.00
Exempt Value	(code: HX H3)	\$48,517.00
Total Taxable Value	Cnty: \$25,000 Other: \$25,000 Schl:	\$48,517

2018 Working Values (...Hide Values)		
Mkt Land Value	cnt: (0)	\$46,678.00
Ag Land Value	cnt: (1)	\$0.00
Building Value	cnt: (1)	\$51,913.00
XFOB Value	cnt: (4)	\$1,820.00
Total Appraised Value		\$100,411.00
Just Value		\$100,411.00
Class Value		\$0.00
Assessed Value		\$75,061.00
Exempt Value	(code: HX H3)	\$50,000.00
Total Taxable Value	Cnty: \$25,061 Other: \$25,061 Schl:	\$50,061

NOTE: 2018 Working Values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

Sales History

Show Similar Sales within 1/2 mile

Sale Date	OR Book/Page	OR Code	Vacant / Improved	Qualified Sale	Sale RCode	Sale Price
4/21/1987	621/114	WD	I	U		\$11,100.00

Building Characteristics

Bldg Item	Bldg Desc	Year Blt	Ext. Walls	Heated S.F.	Actual S.F.	Bldg Value
1	SINGLE FAM (000100)	1959	BELOW AVG. (03)	1404	2108	\$51,913.00
Note: All S.F. calculations are based on exterior building dimensions.						

Extra Features & Out Buildings

Code	Desc	Year Blt	Value	Units	Dims	Condition (% Good)
0031	BARN,MT AE	1993	\$400.00	0000001.000	0 x 0 x 0	(000.00)
0166	CONC,PAVMT	1993	\$200.00	0000001.000	0 x 0 x 0	(000.00)
0294	SHED WOOD/	2006	\$1,120.00	0000080.000	8 x 10 x 0	(000.00)

0252	LEAN-TO W/	2006	\$100.00	0000001.000	0 x 0 x 0	(000.00)
------	------------	------	----------	-------------	-----------	----------

Land Breakdown

Lnd Code	Desc	Units	Adjustments	Eff Rate	Lnd Value
000100	SFR (MKT)	10.48 AC	1.00/1.00/1.00/1.00	\$4,454.05	\$46,678.00

Columbia County Property Appraiser

updated: 6/4/2018

1 of 1

DISCLAIMER

This information was derived from data which was compiled by the Columbia County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, it's use, or it's interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

© Columbia County Property Appraiser | Jeff Hampton - Lake City, Florida 32055 | 386-758-1083

by: GrizzlyLogic.com

702-19, Paul

RECORDING FEE

This Warranty Deed was do

3/27 day of

April A. D. 1987 by

EVERLYN LUCILLE BERTZ

WASS BERTZ, JR.

087705
0621 760114

where said parties are located 11, Box 647, Lake City, Florida 32025
hereby called the grantor:
Witnesseth: That the grantor, for and in consideration of the sum of \$ 10.00--
valuable consideration, never before in lawfully acknowledged, hereby grants, conveys, sells, assigns, re-
vokes, releases, conveys and confirms unto the grantee, of that certain land situate in Columbia
County, Florida, to:

The East 1/2 of the East 1/2 of the Northacre
1/4 of the Northacre 1/4 Section 30,
Township 4 South, Range 16 East, Columbia County,
Florida, containing 10 acres more or less

N. B.: The parties hereto were formerly husband and wife,
the bonds of that marriage having been dissolved by
Final Judgment of the Circuit Court of Columbia County,
Florida entered on December 16, 1975.

Together with all the tenements, landments and appurtenances thereto in any way
appertaining,
To Have and to Hold, the same to the grantee forever.

And the grantor hereby covenants with and guarantees that the grantee is lawfully seized of said land
in fee simple; that the grantor has good title and lawful authority to sell and convey said land; that the
grantor hereby fully releases the title to said land and will defend the same against the lawful claims of
all persons whatsoever; and that said land is free of all encumbrances, except those existing subsequent
to December 31, 19 85.

ROBERTSON STUBBS
ATTORNEY AT LAW
BART & SMITH, CLERK
COLUMBIA COUNTY
FLA.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year
first above written.

Signed, sealed and delivered in my presence:

Debbie J. Parker
Debbie J. Parker

Everlyn Lucille Bertz
EVERLYN LUCILLE BERTZ

Witnesses
STATE OF Florida
COUNTY OF Columbia

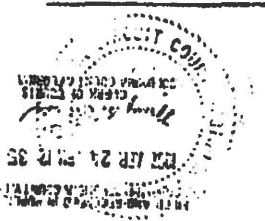
I, HENRY GERTY, not on this day, when you, an officer duly
authorized in the State aforesaid and in the County aforesaid to take
acknowledgments, personally appeared

EVERLYN LUCILLE BERTZ

to my before me for the purpose of described in and she executed the
aforesaid instrument and she acknowledged before me that she
executed the same.

WITNESSE My hand and official seal of the County and
State this 27th day of
APRIL A. D. 19 87.

The instrument prepared by: *Robertson Stubbs*
ROBERTSON STUBBS, ATTORNEY AT LAW
Address: *1221 N. 2nd St., Columbia, Florida 32902*



Columbia County Tax Collector

generated on 6/28/2018 9:42:23 AM EDT

Tax Record

Last Update: 6/28/2018 9:42:23 AM EDT

Register for eBill

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Tax Type	Tax Year			
R03241-000	REAL ESTATE	2018			
Mailing Address		Property Address			
RENTZ FESS JR 5332 SW COUNTY RD 242 LAKE CITY FL 32024		5332 COUNTY ROAD 242 SW LAKE CITY			
		GEO Number 304S16-03241-000			
Exempt Amount	Taxable Value				
See Below	See Below				
Exemption Detail	Millage Code	Escrow Code			
H3 23517	003	999			
HX 25000					
Legal Description (click for full description)					
30-4S-16 0100/0100 10.48 Acres E1/2 OF E1/2 OF NE1/4 OF NE1/4 ORB 621-114.					
Ad Valorem Taxes					
Taxing Authority	Rate	Assessed Exemption Value	Exemption Amount	Taxable Value	Taxes Levied
BOARD OF COUNTY COMMISSIONERS	8.0150	73,517	48,517	\$25,000	\$200.38
COLUMBIA COUNTY SCHOOL BOARD DISCRETIONARY	0.7480	73,517	25,000	\$48,517	\$36.29
LOCAL	4.3200	73,517	25,000	\$48,517	\$209.59
CAPITAL OUTLAY	1.5000	73,517	25,000	\$48,517	\$72.78
SUWANNEE RIVER WATER MGT DIST	0.4027	73,517	48,517	\$25,000	\$10.07
LAKE SHORE HOSPITAL AUTHORITY	0.9620	73,517	48,517	\$25,000	\$24.05
Total Millage		15.9477	Total Taxes		\$553.16
Non-Ad Valorem Assessments					
Code	Levying Authority	Amount			
FFIR	FIRE ASSESSMENTS	\$280.76			
GGAR	SOLID WASTE - ANNUAL	\$193.00			
Total Assessments					\$473.76
Taxes & Assessments					\$1,026.92
If Paid By				Amount Due	
9/30/2018				\$245.19	
Date Paid	Transaction	Receipt	Item	Amount Paid	
6/4/2018	PAYMENT	1303348.0001	2018	\$241.34	

Prior Years Payment History

Prior Year Taxes Due
NO DELINQUENT TAXES

This account currently uses the Installment method for payment. Please contact the Tax Department at (386)758-1077 for proper pay off of taxes.

FAMILY RELATIONSHIP AFFIDAVIT

STATE OF FLORIDA
COUNTY OF COLUMBIA

BEFORE ME the undersigned Notary Public personally appeared, Fess Bentz
Darcelle Jefferson the Owner of the parent parcel which has been subdivided for and
Darcelle Jefferson, the Immediate Family Member of the Owner, which is
intended for the Immediate Family Members primary residence use. The Immediate Family
Member is related to the Owner as grandchild. Both individuals being
first duly sworn according to law, depose and say:

1. Affiant acknowledges Immediate Family Member is defined as parent, grandparent, step-parent, adopted parent, sibling, child, step-child, adopted child or grandchild.
2. Both the Owner and the Immediate Family Member have personal knowledge of all matters set forth in this Affidavit.
3. The Owner holds fee simple title to certain real property situated in Columbia County, and more particularly described by reference with the Columbia County Property Appraiser Parent Tract Tax Parcel No. 30-48-16-03241-000
4. The Immediate Family Member holds fee simple title to certain real property divided from the Owners' parent parcel situated in Columbia County and more particularly described by reference to the Columbia County Property Appraiser Tax Parcel No. _____.
5. No person or entity other than the Owner and Immediate Family Member to whom permit is being issued, including persons residing with the family member claims or is presently entitled to the right of possession or is in possession of the property, and there are no tenancies, leases or other occupancies that affect the property.
6. This Affidavit is made for the specific purpose of inducing Columbia County to recognize a family division for an Immediate Family Member being in compliance with the density requirements of the Columbia County's Comprehensive Plan and Land Development Regulations (LDR's).
7. This Affidavit and Agreement is made and given by Affiants with full knowledge that the facts contained herein are accurate and complete, and with full knowledge that the penalties under Florida law for perjury include conviction of a felony of the third degree.

We Hereby Certify that the facts represented by us in this Affidavit are true and correct and we accept the terms of the Agreement and agree to comply with it.

Fess Bentz Jr
Owner

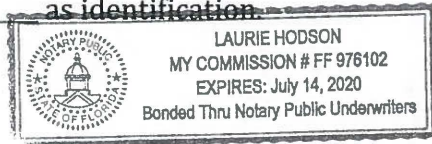
Fess Bentz Jr
Typed or Printed Name

Marcelle Jefferson
Immediate Family Member

Marcelle Jefferson
Typed or Printed Name

Subscribed and sworn to (or affirmed) before me this 28 day of June, 2018,
by Fess Bentz Jr (Owner) who is personally known to me or has produced
FLDL as identification.

[Signature]
Notary Public



Subscribed and sworn to (or affirmed) before me this 28 day of June, 2018,
by Marcelle Jefferson (Family Member) who is personally known to me or has
produced FLDL as identification.

[Signature]
Notary Public



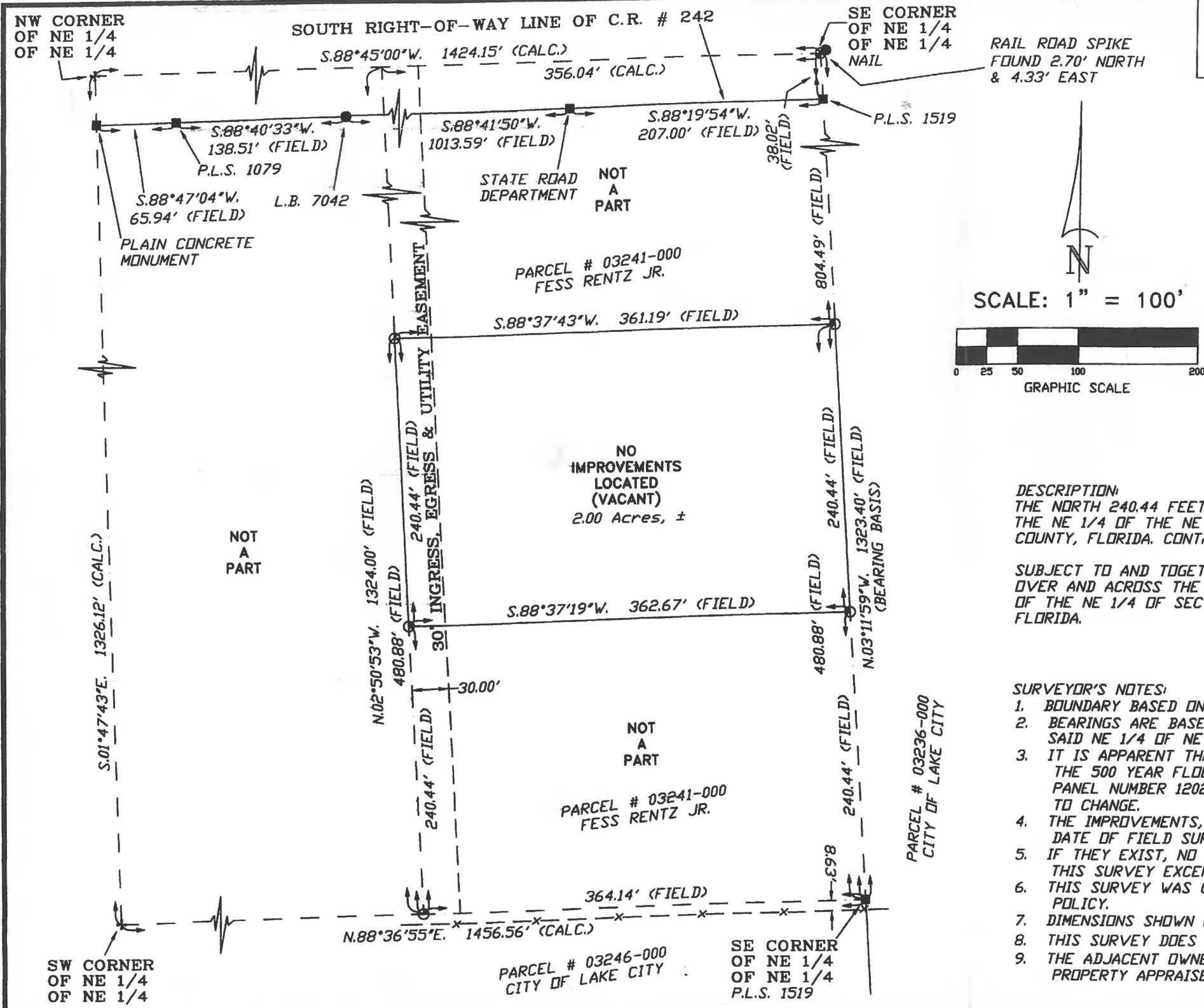
APPROVED:
COLUMBIA COUNTY, FLORIDA

By: _____

Name: _____

Title: _____

BOUNDARY SURVEY IN SECTION 30, TOWNSHIP 4 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA.



SYMBOL LEGEND:

■	4"X4" CONCRETE MONUMENT FOUND	⊕	CENTERLINE
□	4"X4" CONCRETE MONUMENT SET	---E---	ELECTRIC LINES
●	IRON PIPE FOUND	---X---	WIRE FENCE
○	IRON PIN AND CAP SET	---O---	CHAIN LINK FENCE
×	"X" CUT IN PAVEMENT	---□---	WOODEN FENCE
+	CALCULATED PROPERTY CORNER	---	SECTION LINE
⊙	NAIL & DISK	(PLAT)	AS PER A PLAT OF RECORD
⊕	POWER POLE	(DEED)	AS PER A DEED OF RECORD
▲	WATER METER	(CALC.)	AS PER CALCULATIONS
⊙	UTILITY BOX	(FIELD)	AS PER FIELD MEASUREMENTS
*	WELL	P.R.M.	PERMANENT REFERENCE MARKER
⊕	SANITARY MANHOLE	P.C.P.	PERMANENT CONTROL POINT
+	SIGN POST		

DESCRIPTION:
 THE NORTH 240.44 FEET OF THE SOUTH 480.88 FEET OF THE EAST 1/2 OF THE EAST 1/2 OF THE NE 1/4 OF THE NE 1/4 OF SECTION 30, TOWNSHIP 4 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, CONTAINING 2.01 ACRES MORE OR LESS.

SUBJECT TO AND TOGETHER WITH AN EASEMENT FOR INGRESS, EGRESS AND UTILITY PURPOSES OVER AND ACROSS THE WEST 30.00 FEET OF THE EAST 1/2 OF THE EAST 1/2 OF THE NE 1/4 OF THE NE 1/4 OF SECTION 30, TOWNSHIP 4 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA.

- SURVEYOR'S NOTES:**
- BOUNDARY BASED ON MONUMENTATION FOUND.
 - BEARINGS ARE BASED ON AN ASSUMED BEARING OF N.03°11'59"W. FOR THE EAST LINE OF SAID NE 1/4 OF NE 1/4.
 - IT IS APPARENT THAT THIS PARCEL IS IN ZONE "X" AND IS DETERMINED TO BE OUTSIDE THE 500 YEAR FLOOD PLAIN AS PER FLOOD RATE MAP, DATED 4 FEBRUARY, 2009 FIRM PANEL NUMBER 12023C0380C. HOWEVER, THE FLOOD INSURANCE RATE MAPS ARE SUBJECT TO CHANGE.
 - THE IMPROVEMENTS, IF ANY, INDICATED ON THIS SURVEY DRAWING ARE AS LOCATED ON DATE OF FIELD SURVEY AS SHOWN HEREON.
 - IF THEY EXIST, NO UNDERGROUND ENCROACHMENTS AND/OR UTILITIES WERE LOCATED FOR THIS SURVEY EXCEPT AS SHOWN HEREON.
 - THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT OR A TITLE POLICY.
 - DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMAL PARTS THEREOF.
 - THIS SURVEY DOES NOT REFLECT OR DETERMINE OWNERSHIP.
 - THE ADJACENT OWNERSHIP INFORMATION AS SHOWN HEREON IS BASED ON THE COUNTY PROPERTY APPRAISERS GIS SYSTEM, UNLESS OTHERWISE DENOTED.

CERTIFIED TO:
 DARCELLE MAYO

SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE CHARGE AND MEETS THE MINIMUM TECHNICAL STANDARDS AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 47001, FLORIDA STATUTES.

12/27/17 05/29/18
 FIELD SURVEY DATE DRAWING DATE

L. SCOTT BRITT, P.S.M.
 CERTIFICATION # 5757

NOTE: UNLESS IT BEARS THE ORIGINAL SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER THIS DRAWING, SKETCH, PLAT OR MAP IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT VALID.

BRITT SURVEYING & MAPPING, LLC

LAND SURVEYORS AND MAPPERS, L.B. # 8016
 2086 SW MAIN BLVD, SUITE 112, LAKE CITY, FLORIDA 32025
 (386)752-7163 FAX (386)752-5573
 www.brittsurveying.com
 WORK ORDER # L-25140

FIELD BOOK: 358 PAGE(S): 18



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 12, 2018 Meeting Date: July 19, 2018

Name: Danielle Beard Department: Clerk to Board Finance

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

This item requests Board approval of the payment of bills and vouchers in the amount of \$1,147,957.16 submitted July 11, 2018. All funds authorized for the issuance of these checks have been budgeted. The Clerk to Board office reviews bills and vouchers submitted for approval. If for any reason, any of these bills are not recommended for approval, the Clerk to Board office will notify the Board. Copies of invoices and supporting documentation are maintained in the Clerk to Board office for review.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25136	2013	00	A T & T	07/11/2018	18,107.29	.00
25137	3069	00	A T & T	07/11/2018	99.56	.00
25138	4856	00	ABSOLUTE INNOVATIONS, INC.	07/11/2018	19,551.40	.00
25139	160	00	ALACHUA COUNTY BCC	07/11/2018	3,703.88	.00
25140	101	00	ALLEN, NORTON & BLUE, P.A.	07/11/2018	2,849.93	.00
25141	3871	00	AMERICAN FAMILY FITNESS LAKE CITY	07/11/2018	45.00	.00
25142	111	00	ANDERSON COLUMBIA CO., INC.	07/11/2018	405,903.07	.00
25143	2985	00	APPLIED TECHNOLOGY AND MANAGEMENT	07/11/2018	31,221.75	.00
25144	3368	00	AT & T	07/11/2018	1,470.26	.00
25145	3637	00	AT & T PRO-CABS/IBS	07/11/2018	1,704.96	.00
25146	182	00	AUTO SUPPLY COMPANY	07/11/2018	6.99	.00
25147	3800	00	AV'S CUSTOM TRAILERS,LLC	07/11/2018	2,012.91	.00
25148	218	00	BAKER & TAYLOR BOOKS	07/11/2018	5,280.27	.00
25149	251	00	BAKER DISTRIBUTING CO.	07/11/2018	112.83	.00
25150	273	00	BCC - LANDFILL DEPOSIT	07/11/2018	93,623.03	.00
25151	3643	00	BEARD EQUIPMENT CO. INC.	07/11/2018	5,832.27	.00
25152	262	00	BIELLINGS TIRE	07/11/2018	101.00	.00
25153	4680	00	BLUE SUMMIT WATERS, LLC	07/11/2018	602.70	.00
25154	3893	00	BOONE IMPROVEMENTS INC.	07/11/2018	17,312.28	.00
25155	3914	00	BRENT HAYDEN, M.D. P.A.	07/11/2018	290.00	.00
25156	3201	00	CALVIN THOMAS FARMS	07/11/2018	375.00	.00
25157	1796	00	CAROLYN HEIGHTS WATER CO., INC.	07/11/2018	107.26	.00
25158	1513	00	CCP INDUSTRIES	07/11/2018	267.41	.00
25159	348	00	CENTRAL STATES ENTERPRISE, INC.	07/11/2018	224.90	.00
25160	2501	00	CINTAS CORPORATION #148	07/11/2018	2,410.92	.00
25161	382	00	CITY ELECTRIC SUPPLY,INC.	07/11/2018	940.89	.00
25162	2978	00	CITY OF JACKSONVILLE	07/11/2018	175.00	.00
25163	304	00	CITY OF LAKE CITY - UTILITIES	07/11/2018	12,548.71	.00
25164	2636	00	CITY OF LIVE OAK	07/11/2018	225.33	.00
25165	4421	00	CITY OF PERRY	07/11/2018	18.40	.00
25166	308	00	CLAY ELECTRIC COOPERATIVE,INC.	07/11/2018	13,299.24	.00
25167	4273	00	COLLINSON AND COMPANY, INC	07/11/2018	2,000.00	.00
25168	8191	00	COLUMBIA COUNTY SCHOOL BOARD	07/11/2018	1,617.35	.00
25169	2039	00	SHERIFF COLUMBIA COUNTY	07/11/2018	195.00	.00
25170	325	00	COLUMBIA READY MIX	07/11/2018	6.40	.00
25171	2822	00	COMCAST	07/11/2018	1,011.05	.00
25172	4830	00	COMCAST CABLE COMMUNICATIONS, INC.	07/11/2018	104.85	.00
25173	3808	00	COMFORT TELECOMMUNICATIONS, INC.	07/11/2018	140.80	.00
25174	3903	00	COMPSYCH	07/11/2018	2,592.00	.00
25175	1650	00	COOPER FUNERAL HOME	07/11/2018	450.00	.00
25176	5176	00	CORE & MINE LP	07/11/2018	399.00	.00
25177	3614	00	CO2 DIRECT GAS, INC.	07/11/2018	78.10	.00
25178	4846	00	CREATIVE CONCRETE DESIGN	07/11/2018	1,453.50	.00
25179	852	00	CYNTHIA HIGGINS	07/11/2018	107.24	.00
25180	5241	00	D&DWA LAKE CITY LLC	07/11/2018	96.30	.00
25181	5259	00	DALE STADLER	07/11/2018	17.80	.00
25182	1588	00	DEES-PARRISH FAMILY FUNERAL HOME	07/11/2018	400.00	.00
25183	440	00	DELL MARKETING L.P.	07/11/2018	147.98	.00
25184	415	00	DEMCO, INC	07/11/2018	28.52	.00
25185	977	00	DISH NETWORK,LLC	07/11/2018	180.04	.00
25186	1256	00	DONALD F. LEE & ASSOC, INC.	07/11/2018	27,911.50	.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25187	3171	00	DONNA N. DEMOREST	07/11/2018	101.46	.00
25188	615	00	DUKE ENERGY	07/11/2018	26.08	.00
25189	432	00	E. VERNON DOUGLAS	07/11/2018	2,000.00	.00
25190	534	00	EVACHEK'S TREE SERVICE	07/11/2018	205.00	.00
25191	2125	00	F.E.P.A.	07/11/2018	50.00	.00
25192	1156	00	FASTENAL	07/11/2018	71.42	.00
25193	5211	00	FIRST CONTACT 911, LLC	07/11/2018	2,451.00	.00
25194	550	00	FIRST FEDERAL BANK OF FLORIDA	07/11/2018	85,292.49	.00
25195	4250	00	FLAGLER CONSTRUCTION EQUIPMENT LLC	07/11/2018	2,944.69	.00
25196	677	00	FLORIDA DEPT. OF ENVIRONMENTAL	07/11/2018	50.00	.00
25197	3426	00	FLORIDA ECONOMIC DEVELOPMENT COUNCI	07/11/2018	600.00	.00
25198	639	00	FLORIDA IRRIGATION SUPPLY	07/11/2018	1,600.00	.00
25199	642	00	FLORIDA PEST CONTROL	07/11/2018	815.00	.00
25200	613	00	FLORIDA POWER & LIGHT	07/11/2018	784.75	.00
25201	4154	00	FORT WHITE TRUE VALUE HARDWARE	07/11/2018	67.66	.00
25202	673	00	FRANCOTYP-POSTALIA, INC.	07/11/2018	117.00	.00
25203	2004	00	FT. WHITE BABE RUTH BASEBALL ASSOC.	07/11/2018	2,500.00	.00
25204	3140	00	FUTURE FITNESS	07/11/2018	60.00	.00
25205	806	00	G.W. HUNTER, INC.	07/11/2018	43,168.96	.00
25206	5197	00	GARNET G. DASHER	07/11/2018	63.19	.00
25207	1851	00	GLEN HUNTER	07/11/2018	325.41	.00
25208	4896	00	GOODYEAR COMMERCIAL TIRE & SERVICE	07/11/2018	716.40	.00
25209	724	00	GRAINGER	07/11/2018	290.52	.00
25210	745	00	GREAT AMERICA FINANCIAL SVCS	07/11/2018	557.56	.00
25211	794	00	GREEN'S MARINE & SPORTING GOODS	07/11/2018	271.32	.00
25212	756	00	GTC, INC.	07/11/2018	207.15	.00
25213	743	00	GUERRY FUNERAL HOME	07/11/2018	500.00	.00
25214	761	00	GULF ICE SYSTEM	07/11/2018	2,025.32	.00
25215	2416	00	HAIR HOME & AUTO CENTER, INC.	07/11/2018	5.99	.00
25216	857	00	HALL-MARK RTC	07/11/2018	1,760.68	.00
25217	839	00	HALL'S PUMP & WELL SERVICE, INC.	07/11/2018	62.10	.00
25218	818	00	HILL MANUFACTURING CO., INC.	07/11/2018	862.00	.00
25219	1663	00	HILTON ST. PETERSBURG	07/11/2018	780.00	.00
25220	2133	00	HOME DEPOT CREDIT SERVICE/THE	07/11/2018	742.28	.00
25221	3982	00	HOPPING GREEN & SAMS	07/11/2018	696.00	.00
25222	1704	00	HUNTER PRINTING	07/11/2018	243.00	.00
25223	952	00	ICS CREMATION AND FUNERAL HOME	07/11/2018	450.00	.00
25224	4903	00	INTERNATIONAL COUNCIL OF SHOPPING C	07/11/2018	50.00	.00
25225	911	00	INTERSTATE SUPPLY	07/11/2018	72.94	.00
25226	4998	00	J NEWTON ENTERPRISES, INC.	07/11/2018	966.00	.00
25227	4695	00	JOEL FOREMAN	07/11/2018	140.62	.00
25228	4305	00	JOHN A MCINTOSH	07/11/2018	1,283.69	.00
25229	778	00	JOSHUA WEHINGER	07/11/2018	649.23	.00
25230	1058	00	JUNCTION CITY MINING CO., LLC	07/11/2018	1,795.13	.00
25231	1102	00	KEATON LOCKSMITHS	07/11/2018	15.00	.00
25232	5026	00	LAKE AND WETLAND MANAGEMENT	07/11/2018	776.00	.00
25233	1212	00	LAKE CITY AUTO PARTS	07/11/2018	2,174.71	.00
25234	1230	00	LAKE CITY INDUSTRIES	07/11/2018	2,105.49	.00
25235	1204	00	LAKE CITY REPORTER, INC.	07/11/2018	173.89	.00
25236	4710	00	LAWSON PRODUCTS, INC.	07/11/2018	143.03	.00
25237	3020	00	LEVY JONES	07/11/2018	97.70	.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25238	2130	00	LIBRARY CORP./THE	07/11/2018	1,995.00	.00
25239	2183	00	LINDA CRAY	07/11/2018	13.08	.00
25240	4290	00	LKQ NORTH FLORIDA	07/11/2018	518.00	.00
25241	1262	00	LOWE'S PROX	07/11/2018	906.75	.00
25242	1216	00	LUBE SPECIALISTS	07/11/2018	624.31	.00
25243	4504	00	MADDEN MEDIA	07/11/2018	9,598.49	.00
25244	5213	00	MAIN STREET PRINTING	07/11/2018	164.00	.00
25245	118	00	MATHESON TRI-GAS INC.	07/11/2018	66.15	.00
25246	3135	00	MAYO FERTILIZER, INC.	07/11/2018	401.50	.00
25247	1319	00	MCCRIMON'S OFFICE SUPPLY	07/11/2018	56.48	.00
25248	4503	00	METZ,HUSBAND& DAUGHTON,P.A.	07/11/2018	6,700.00	.00
25249	1316	00	MIKE GOSSETT	07/11/2018	71.98	.00
25250	1346	00	MIKELL'S POWER EQUIPMENT	07/11/2018	6.76	.00
25251	4158	00	MIKES ALUMINUM OF LAKE CITY, INC	07/11/2018	1,545.00	.00
25252	1347	00	MINI-STORAGE/RECORD STORAGE OF	07/11/2018	45.00	.00
25253	812	00	MOTION INDUSTRIES, INC.	07/11/2018	46.25	.00
25254	4887	00	MUNICIPAL SAFETY SERVICES	07/11/2018	1,250.00	.00
25255	1434	00	NE-RO TIRE & BRAKE SERVICE	07/11/2018	1,313.66	.00
25256	1432	00	NEFLIN, INC.	07/11/2018	35.00	.00
25257	3663	00	NORTH FLORIDA PROFESSIONAL SERVICES	07/11/2018	13,326.00	.00
25258	1460	00	BLUETARP FINANCIAL	07/11/2018	490.30	.00
25259	1616	00	O'NEAL ROOFING CO., INC.	07/11/2018	255.00	.00
25260	1622	00	OFFICE DEPOT	07/11/2018	3,404.21	.00
25261	4755	00	OMNICOM CONSULTING GROUP, INC.	07/11/2018	4,147.87	.00
25262	310	00	P.DEWITT CASON CLERK OF COURT	07/11/2018	34,072.00	.00
25263	3597	00	PATRICK'S UNIFORMS OF FLORIDA, INC.	07/11/2018	130.00	.00
25264	1707	00	PELONI'S PUMPING	07/11/2018	195.00	.00
25265	1041	00	PETE OLIN AUTO PARTS, INC.	07/11/2018	625.78	.00
25266	4098	00	PIONEER MANUFATURING COMPANY, INC	07/11/2018	479.50	.00
25267	1752	00	PREDATOR MANAGEMENT SERVICES	07/11/2018	12,500.00	.00
25268	4063	00	PREMIER PAPER & JANITORIAL SUPPLIES	07/11/2018	1,334.68	.00
25269	1793	00	PREMIER WATER & ENERGY TEC.	07/11/2018	598.00	.00
25270	1766	00	PRIDE ENTERPRISES	07/11/2018	600.00	.00
25271	425	00	PRIORITY DISPATCH, CORP.	07/11/2018	2,190.00	.00
25272	1763	00	PUBLIC DEFENDER	07/11/2018	683.00	.00
25273	1175	00	PUBLIC DEFENDER I.T.	07/11/2018	2,010.00	.00
25274	1802	00	QUADMED, INC.	07/11/2018	80.65	.00
25275	4555	00	QUEST LINER	07/11/2018	2,741.17	.00
25276	4171	00	RICHARDSON C/C ANNIE MATTOX PARK N.	07/11/2018	17,000.00	.00
25277	3415	00	RICHARDSON PAINT	07/11/2018	340.28	.00
25278	8033	00	RICKEY W .SMITH	07/11/2018	1,400.00	.00
25279	1907	00	RING POWER CORP.	07/11/2018	3,701.62	.00
25280	2960	00	ROBERT L. BOSTIC	07/11/2018	1,000.00	.00
25281	2101	00	RONNIE BRANNON, TAX COLLECTOR	07/11/2018	86,617.00	.00
25282	2101	00	RONNIE BRANNON, TAX COLLECTOR	07/11/2018	28,856.23	.00
25283	2101	00	RONNIE BRANNON, TAX COLLECTOR	07/11/2018	57.98	.00
25284	1589	00	S & S MOWERS, INC.	07/11/2018	149.00	.00
25285	1355	00	SHAYNE MORGAN	07/11/2018	151.00	.00
25286	4477	00	SNIFFEN & SPELLMAN, P.A.	07/11/2018	2,250.00	.00
25287	3230	00	SOUTHERN LOCK & SUPPLY CO.	07/11/2018	856.35	.00
25288	3083	00	SOUTHERN RESCUE TOOLS, LLC	07/11/2018	4,650.00	.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25289	2020	00	STAFFORD FIRE EXT. CO.	07/11/2018	378.50	.00
25290	1198	00	STATE ATTORNEY'S OFFICE (IT)	07/11/2018	5,982.52	.00
25291	2022	00	STATE ATTORNEY'S OFFICE-F	07/11/2018	2,543.35	.00
25292	4857	00	STRICTLY TECHNOLOGY LLC	07/11/2018	1,873.99	.00
25293	4888	00	SUN PROFESSIONAL SUPPLY, LLC	07/11/2018	789.00	.00
25294	2075	00	SUWANNEE RIVER WATER MGMT. DIST.	07/11/2018	100.00	.00
25295	2028	00	SUWANNEE VALLEY ELECT. CO.	07/11/2018	3,689.02	.00
25296	2029	00	SUWANNEE VALLEY TRANS. AUTH.	07/11/2018	14,676.50	.00
25297	2078	00	SWIFT LUBE	07/11/2018	40.93	.00
25298	2147	00	TEN-8 FIRE EQUIPMENT INC.	07/11/2018	4,895.02	.00
25299	2220	00	THE STORE	07/11/2018	271.89	.00
25300	2148	00	THOMAS TIRE REPAIR & ROAD SERVICE	07/11/2018	149.90	.00
25301	1458	00	TOM NEHL TRUCK COMPANY	07/11/2018	478.61	.00
25302	4442	00	TOWER ENGINEERING PROFESSIONALS INC	07/11/2018	500.00	.00
25303	2109	00	TOWN OF FT. WHITE	07/11/2018	931.20	.00
25304	4627	00	TRANE US, INC.	07/11/2018	54.97	.00
25305	5157	00	TWO FOLD WATER ENGINEERING, INC.	07/11/2018	1,620.00	.00
25306	4180	00	ULINE	07/11/2018	226.15	.00
25307	4909	00	UNITED REFRIGERATION, INC.	07/11/2018	1,233.73	.00
25308	2244	00	UNITED RENTALS	07/11/2018	297.73	.00
25309	4922	00	UNIVERSAL ENVIRONMENTAL SERVICES	07/11/2018	546.25	.00
25310	1565	00	US POSTAL SERVICE (CMRS-FP)	07/11/2018	3,500.00	.00
25311	2673	00	VERIZON WIRELESS	07/11/2018	465.11	.00
25312	4938	00	WESSPUR TREE EQUIPMENT, INC.	07/11/2018	879.00	.00
25313	2420	00	WHEELABRATOR TECHNOLOGIES INC.	07/11/2018	1,716.13	.00
25314	2462	00	WHITEHEAD HARDWARE COMPANY	07/11/2018	354.60	.00
25315	129	00	WINDSTREAM	07/11/2018	1,249.88	.00
25316	3387	00	WINDSTREAM . 2	07/11/2018	98.76	.00
25317	5190	00	WINSUPPLY	07/11/2018	126.86	.00
25318	2500	00	XEROX CORP	07/11/2018	1,581.25	.00
25319	3551	00	ZEP SALES & SERVICE	07/11/2018	324.00	.00
25320	1152	00	111-WASTE PRO - LAKE CITY	07/11/2018	862.55	.00
NUMBER OF CHECKS				185	GRAND TOTAL	1,147,957.16



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 6, 2018 Meeting Date: July 19, 2018

Name: Joel Foreman Department: County Attorney

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Request for Board approval of License Agreement - White Springs Agricultural Chemical, Inc. - Landfill sand

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

MEMORANDUM

To: Board Agenda, July 19, 2018

From: Joel F. Foreman

Re: License Agreement with White Springs Agricultural Chemicals, Inc.

Date: July 6, 2018

County Manager Scott asked me to review the attached proposed license agreement between the County and White Springs Agricultural Chemicals, Inc. ("WSAC"). The purpose of this license is to permit the County, under certain circumstances and conditions, to enter WSAC's property and retrieve sand for the County landfill. The license covers a period of four years.

Because of the nature of WSAC's operations they are requiring the County to be specially insured and to provide proof of same before exercising this license.

If the County complies with the conditions imposed by the license, sand may be obtained for the County's use free of charge.

TEMPORARY LICENSE AGREEMENT
FOR REMOVAL OF SAND

THIS TEMPORARY LICENSE AGREEMENT for the removal of sand (“Agreement”), made and entered into this ____ day of _____, 2018, between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056, (herein “County”), and **WHITE SPRINGS AGRICULTURAL CHEMICALS, INC.**, a Delaware corporation, whose mailing address is 1101 Skokie Boulevard, Suite 400, Northbrook, Illinois 60062, (herein “Corporation”).

RECITALS

A. Corporation owns property located in Hamilton County, Florida, (herein “the property”), upon which it has stockpiled surplus sand and sand materials (the “Material”) from Corporation’s excavation and manufacturing activities on the property.

B. County desires to obtain from Corporation a license to go upon the property for the specific purpose of removing sand for County’s use in constructing a next-cell area adjacent to its landfill facility in Columbia County.

C. Corporation is willing to grant a temporary license to County for said purpose to allow County to go upon the property to remove sand for County’s use, but only upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the premises and the covenants of the parties herein contained, County and Corporation agree as follows:

1. **RECITALS**: The above recitals are all true and correct and are incorporated herein and made a part of this Agreement.

2. **LICENSE**: Corporation grants County the right to enter upon the property during the term of this License with equipment, personnel, tools and other reasonably necessary conveyances for the purposes of removing sand and sand-related materials from the property for use in the construction of various elements at the Columbia County landfill and similar uses and purposes. County will at all times act in full compliance with all local, federal, and state laws and regulations in carrying out its activities upon the property.

3. **TERM OF LICENSE:** This License is for a term of 48 months from its effective date (the date the License is executed by the parties). The term may be renewed upon mutual written consent of both parties. Upon its termination, all rights and obligations under this License shall terminate, except any provision herein which specifically survives the termination of this Agreement, including the indemnification provision. Corporation's License to the County shall include granting County the right of reasonable ingress and egress over and across Corporation's adjacent property where necessary for the removal of the sand as described in this Agreement.

4. **CONSIDERATION FOR LICENSE/TITLE TO MATERIAL:** The consideration for this License is the mutual covenants of the parties set forth herein, including County's obligation to perform all work in accordance with local, state and federal laws and otherwise comply with the terms and conditions of this Agreement. County shall not be required to pay any sum of money to Corporation for the sand removed in accordance with this Agreement.

5. **WARRANTY DISCLAIMER:** There are no warranties (whether express, implied or statutory) with respect to the Material. The County is taking title to the Material as is. No warranties, including, but not limited to, implied warranties of merchantability or fitness for a particular purpose shall apply. County shall be deemed to have accepted the Material and taken title to the Material once County has removed the Material from Corporation's premises.

6. **INDEMNIFICATION:** County hereby agrees to indemnify Corporation for claims brought against the Corporation to the extent they are found to result from the negligence of the County, its governing body or its employees, agents or contractors. County shall defend, indemnify and hold Corporation harmless from and against any and all claims, demands, damages, actions or causes of actions, whatsoever arising from or growing out of the use of the Material. Upon acceptance of the Material, County agrees to defend, indemnify and hold Corporation and Corporation's officers, employees, agents, successors and assigns, free and harmless from and against all liabilities (including, without limitation, reasonable legal fees and other costs of litigation) and claims for loss of or damage to property (whether belonging to either of the parties hereto or to a third person), including, but not limited to, any environmental response costs, and against any liabilities or claims for injuries to or death of persons (whether they be third persons or agents, servants or employees of either party) in any manner, either directly or indirectly arising out of or incidental to the acceptance and use of said Material by County or its agents, servants or employees. This indemnification shall not be construed to be an indemnification for the acts or omissions of third parties, independent contractors

or third-party agents of the Corporation.

This indemnification nor anything herein shall be construed as a waiver of the County's sovereign immunity and shall be limited by the provisions of Section 768.28, Florida Statutes, and other applicable governmental sovereign immunity laws. Any claim against the County must comply with the procedures found in Section 768.28, Florida Statutes. The value of this indemnification is subject to the limitations of Section 768.28, Florida Statutes.

7. **INSURANCE**: County's contractor shall provide general commercial liability insurance in an amount no less than \$4,000,000 aggregate for claims for bodily injury or property damage as a result of County or its contractor's acts, omissions or failure to act pursuant to the terms of this Agreement. Corporation shall be an additional insured on such insurance policy or policies. Insurance shall include waivers of subrogation in favor of Corporation, its affiliates and their successors and assigns, and be regarded as primary insurance. The County shall provide a certificate of insurance to the Corporation evidencing such insurance coverage and will notify the Corporation of any change in the insurance coverage during the term of this Agreement.

8. **PROPERTY CLEAN UP AND REPAIR**: All spills of fuel or other pollutants resulting from the County's presence on Corporation's property must be immediately reported as required by law to the corporation and remediated at the County's expense. No later than sixty (60) days after the termination of this License, the County shall clean up and repair any damage to Corporation's property, including, but not limited to, repairing or replacing fence; removing any paper or other debris; removing any damaged trees, limbs and tree debris from the property to the extent damage has been caused by the County's action. County shall take precautions against the possibility of fire, contamination or tainting of the property and Corporation's adjacent property, and exercise all reasonable care in conducting its activities on the property. County shall at all times exercise full and complete environmental compliance and comply with all deferral, state, and local laws applicable to its operations and activities, including any environmental laws.

9. **VENUE**: This Agreement shall be construed in accordance with the laws of the State of Florida where the Material is located and sole and exclusive venue for any legal action shall be in the state courts of Columbia County or the county where the Material is located.

10. **ASSIGNMENTS**: This License cannot be assigned or transferred to any other person or entity unless agreed between the parties in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

Signed, sealed and delivered
in the presence of:

COLUMBIA COUNTY, FLORIDA

Witness

Print or type name

By: _____
Print: _____
Title: _____

Witness

Print or type name

Signed, sealed and delivered
in the presence of:

**WHITE SPRINGS AGRICULTURAL
CHEMICALS, INC.**

Witness

Print or type name

By: _____
Print: _____
Title: _____

Witness

Print or type name



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 9, 2018 Meeting Date: July 19, 2018

Name: Shayne Morgan Department: Emergency Management

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

BA 18-58: For the Board of County Commissioners to accept the 2018-2019 Emergency Management Preparedness Grant (EMPG). This is the county's federal allocation of funds. Total Amendment \$52,461.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 18-58 Fund:

Table with 3 columns: FROM, TO, AMOUNT. Rows include budget amendment details and funding sources like 'FED PUBLIC SAFETY GRANT / EMPG18-FG' and 'OPERATING EXPENDITURES / CONTRACTURAL SERVICES'.

For Use of County Manager Only:

[X] Consent Item [] Discussion Item

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Bucky Nash
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: July 9, 2018

TO: Ben Scott, County Manager

FR: Shayne Morgan, FPEM, Emergency Management Director

A handwritten signature in blue ink, appearing to read 'SM', is located to the right of the 'FR:' line.

RE: BoCC Acceptance of the Emergency Management Preparedness Grant (EMPG)

Please find attached for signature two copies of the 2018-2019 Emergency Management Preparedness Grant (EMPG). This is the contract for Federal Funds for Emergency Management use. This year's award is \$52, 461.00. Once the Board has signed these contracts I will forward the signed versions to Tallahassee for the final execution by the Florida Division of Emergency Management.

If you have any questions please let me know.

BOARD MEETS FIRST THURSDAY AT 5:30 P.M.
AND THIRD THURSDAY AT 5:30 P.M.

P. O. BOX 1529



LAKE CITY, FLORIDA 32056-1529



PHONE (386) 755-4100

FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT

2 C.F.R. §200.92 states that a "sub-award may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract."

As defined by 2 C.F.R. §200.74, "pass-through entity" means "a non-Federal entity that provides a sub-award to a sub-recipient to carry out part of a Federal program."

As defined by 2 C.F.R. §200.93, "Sub-Recipient" means "a non-Federal entity that receives a sub-award from a pass-through entity to carry out part of a Federal program."

As defined by 2 C.F.R. §200.38, "Federal award" means "Federal financial assistance that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity."

As defined by 2 C.F.R. §200.92, "sub-award" means "an award provided by a pass-through entity to a sub-recipient for the sub-recipient to carry out part of a Federal award received by the pass-through entity."

The following information is provided pursuant to 2 C.F.R. §200.331(a)(1):

Sub-Recipient's name:	<u>Columbia County</u>
Sub-Recipient's unique entity identifier:	<u>065924409</u>
Federal Award Identification Number (FAIN):	<u>59-6000564</u>
Federal Award Date:	_____
Subaward Period of Performance Start and End Date:	<u>July 1, 2018 – June 30, 2019</u>
Amount of Federal Funds Obligated by this Agreement:	<u>\$52,461.00</u>
Total Amount of Federal Funds Obligated to the Sub-Recipient by the pass-through entity to include this Agreement:	<u>\$52,461.00</u>
Total Amount of the Federal Award committed to the Sub-Recipient by the pass-through entity:	\$ _____
Federal award project description (see FFATA):	
<p>The purpose of the Emergency Management Performance Grant (EMPG) Program is to provide federal funds to states to assist state, local, territorial, and tribal governments in preparing for all hazards, as authorized by Section 662 of the <i>Post Katrina Emergency Management Reform Act</i> (6 U.S.C. § 762) and the <i>Robert T. Stafford Disaster Relief and Emergency Assistance Act</i> (42 U.S.C. §§ 5121 et seq.). Title VI of the <i>Stafford Act</i> authorizes DHS/FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, states, and their political subdivisions. The Federal Government, through the EMPG Program, provides necessary direction, coordination, and guidance, and provides necessary assistance, as authorized in this title, to support a comprehensive all hazards emergency preparedness system. The FY 2018 EMPG will provide federal funds to assist state, local, tribal, and territorial emergency management agencies to obtain the resources required to support the National Preparedness Goal's (the Goal's) associated mission areas and core capabilities. The EMPG program supports the Quadrennial Homeland Security Review Mission to Strengthen National Preparedness and Resilience.</p>	
Name of Federal awarding agency:	<u>Department of Homeland Security</u>
Name of pass-through entity:	<u>Florida Division of Emergency Management</u>
Contact information for the pass-through entity:	<u>2555 Shumard Oak Blvd.</u>
	<u>Tallahassee, FL 32399</u>
Catalog of Federal Domestic Assistance (CFDA) Number and Name:	<u>97 042</u>
Whether the award is R&D:	<u>No (N/A)</u>
Indirect cost rate for the Federal award:	<u>24-13% 28.33%</u>

THIS AGREEMENT is entered into by the State of Florida, Division of Emergency Management, with headquarters in Tallahassee, Florida (hereinafter referred to as the "Division"), and Columbia County, (hereinafter referred to as the "Sub-Recipient").

For the purposes of this Agreement, the Division serves as the pass-through entity for a Federal award, and the Sub-Recipient serves as the recipient of a sub-award.

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING REPRESENTATIONS:

- The Sub-Recipient represents that it is fully qualified and eligible to receive these grant funds to provide the services identified herein;
- The State of Florida received these grant funds from the Federal government, and the Division has the authority to subgrant these funds to the Sub-Recipient upon the terms and conditions outlined below; and,
- The Division has statutory authority to disburse the funds under this Agreement.

THEREFORE, the Division and the Sub-Recipient agree to the following:

1. LAWS, RULES, REGULATIONS AND POLICIES

The Division and the Sub-Recipient shall be governed by all applicable State and Federal laws, rules and regulations, including those identified in Attachment C. Any express reference in this Agreement to a particular statute, rule, or regulation in no way implies that no other statute, rule, or regulation applies.

A. The Sub-Recipient's performance under this Agreement is subject to 2 C.F.R. Part 200, entitled "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."

B. 2 C.F.R. §200.302 provides: "Each state must expend and account for the Federal award in accordance with state laws and procedures for expending and accounting for the state's own funds." Therefore, section 215.971, Florida Statutes, entitled "Agreements funded with federal or state assistance", applies to this Agreement.

C. This Agreement involves "Federal financial assistance," as that term is defined in section 215.97(2)(f), Florida Statutes.

D. As required by Section 215.971(1), Florida Statutes, this Agreement includes:

(1) A provision specifying a scope of work that clearly establishes the tasks that the Sub-Recipient is required to perform.

(2) A provision dividing the agreement into quantifiable units of deliverables that must be received and accepted in writing by the Division before payment. Each deliverable must be directly related to the scope of work and specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.

(3) A provision specifying the financial consequences that apply if the Sub-Recipient fails to perform the minimum level of service required by the agreement.

(4) A provision specifying that the Sub-Recipient may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period.

(5) A provision specifying that any balance of unobligated funds which has been advanced or paid must be refunded to the Division.

(6) A provision specifying that any funds paid in excess of the amount to which the Sub-Recipient is entitled under the terms and conditions of the agreement must be refunded to the Division.

2. TERMS AND CONDITIONS

This Agreement, to include the attachments, contains all the terms and conditions agreed upon by the parties, which terms and conditions shall govern all transactions between the Division and the Sub-Recipient.

3. EXECUTION

This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

4. MODIFICATION

This Agreement may only be modified or amended upon mutual written agreement of the Division and the Sub-Recipient. No oral agreements or representations shall be valid or binding upon either party to this Agreement.

5. SCOPE OF WORK

The Sub-Recipient shall perform the work in accordance with the Budget and Scope of Work, Attachment A and Attachment B of this Agreement.

6. CONTACT

A. In accordance with section 215.971(2), Florida Statutes, the Division's Grant Manager shall be responsible for enforcing performance of this Agreement's terms and conditions and shall serve as the Division's liaison with the Sub-Recipient. As part of his/her duties, the Grant Manager for the Division shall:

- (1) Monitor and document Sub-Recipient performance; and,
- (2) Review and document all deliverables for which the Sub-Recipient requests

payment.

B. The Division's Grant Manager for this Agreement is:

Owen Roach

2555 Shumard Oak Blvd.

Tallahassee, FL 32399

Telephone: (850) 815-4344

Fax: _____

Email: owen.roach@em.myflorida.com

C. The name and address of the Representative of the Sub-Recipient responsible for the administration of this Agreement is:

Shayne Morgan, FPED, EM Director

P.O. Box 1787

Lake City, FL 32056-1787

Telephone: (386) 758-1383

Fax: (386) 752-9644

Email: shayne_morgan@columbiacountyfla.com

D. In the event that different representatives or addresses are designated by either party after execution of this Agreement, notice of the name, title and address of the new representative will be provided to the other party.

7. PERIOD OF AGREEMENT.

This Agreement shall begin on July 1, 2018 and shall end on June 30, 2019, unless terminated earlier in accordance with the provisions of Paragraph (19) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement. Pre-award costs are allowable only with the prior written approval of FDEM and are included in the award agreement. To request pre-award costs, a written request must be included with the application and be signed by the Authorized Representative of the entity. The letter must outline what the pre-award costs are for, including a detailed budget break-out of pre-award costs from the post-award costs, and a justification for approval.

8. FUNDING

A. This is a cost-reimbursement Agreement, subject to the availability of funds.

B. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature, and subject to any modification in accordance with either Chapter 216, Florida Statutes, or the Florida Constitution.

C. The Division will reimburse the Sub-Recipient only for allowable costs incurred by the Sub-Recipient in the successful completion of each deliverable. The maximum reimbursement amount for each deliverable is outlined in Attachment A and Attachment B of this Agreement ("Budget and Scope of Work"). The maximum reimbursement amount for the entirety of this Agreement is \$52,461.00.

D. If authorized by the Federal Awarding Agency, then the Division will reimburse the Sub-Recipient for overtime expenses in accordance with 2 C.F.R. §200.430 ("Compensation—personal services") and 2 C.F.R. §200.431 ("Compensation—fringe benefits"). If the Sub-Recipient seeks reimbursement for overtime expenses for periods when no work is performed due to vacation, holiday, illness, failure of the employer to provide sufficient work, or other similar cause (see 29 U.S.C. §207(e)(2)), then the Division will treat the expense as a fringe benefit. 2 C.F.R. §200.431(a) defines fringe benefits as "allowances and services provided by employers to their employees as compensation in addition to regular salaries and wages." Fringe benefits are allowable under this Agreement as long as the benefits are reasonable and are required by law, Sub-Recipient-employee agreement, or an established policy of the Sub-Recipient. 2 C.F.R. §200.431(b) provides that the cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if all of the following criteria are met:

- (1) They are provided under established written leave policies;

(2) The costs are equitably allocated to all related activities, including Federal awards; and,

(3) The accounting basis (cash or accrual) selected for costing each type of leave is consistently followed by the non-Federal entity or specified grouping of employees.

E. If authorized by the Federal Awarding Agency, then the Division will reimburse the Sub-Recipient for travel expenses in accordance with 2 C.F.R. §200.474. As required by the Reference Guide for State Expenditures, reimbursement for travel must be in accordance with section 112.061, Florida Statutes, which includes submission of the claim on the approved state travel voucher. If the Sub-Recipient seeks reimbursement for travel costs that exceed the amounts stated in section 112.061(6)(b), Florida Statutes (\$6 for breakfast, \$11 for lunch, and \$19 for dinner), then the Sub-Recipient must provide documentation that:

(1) The costs are reasonable and do not exceed charges normally allowed by the Sub-Recipient in its regular operations as a result of the Sub-Recipient's written travel policy; and,

(2) Participation of the individual in the travel is necessary to the Federal award.

F. If authorized by the Federal Awarding Agency, then the Division will reimburse the Sub-Recipient for attendance at a conference.

(1) 2 C.F.R. §200.432 defines the term conference as "a meeting, retreat, seminar, symposium, workshop or event whose primary purpose is the dissemination of technical information beyond the non-Federal entity and is necessary and reasonable for successful performance under the Federal award."

(2) Any reimbursement from the Division to the Sub-Recipient for the costs associated with attending a conference is subject to the Department of Financial Services' Reference Guide for State Expenditures, which states: "Reimbursement for registration fees and travel expenses in connection with attendance at conferences or conventions will not be paid unless:

a) "The main purpose of the convention or conference is directly related to the statutory duties and responsibilities of the agency;

b) "The duties and responsibilities of the traveler is related to the objectives of the convention or conference; and,

c) "The activity provides a direct benefit supporting the work and public purpose of the person attending."

9. PAYMENTS

A. Invoices shall be submitted at least quarterly and shall include the supporting documentation for all costs of the project or services. The final invoice shall be submitted within sixty (60) days after the expiration date of the agreement. An explanation of any circumstances prohibiting the submittal of quarterly invoices shall be submitted to the Division grant manager as part of the Sub-Recipient's quarterly reporting as referenced in Paragraph 15 of this Agreement.

B. As required by 2 C.F.R. §200.415(a), any request for payment under this Agreement must include a certification, signed by an official who is authorized to legally bind the Sub-Recipient, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the

purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."

C. The Division will review any request for reimbursement by comparing the documentation provided by the Sub-Recipient against a performance measure, outlined in Attachment A and Attachment B, that clearly delineates:

- (1) The required minimum acceptable level of service to be performed; and,
- (2) The criteria for evaluating the successful completion of each deliverable.

D. The Division's grant manager, as required by section 215.971(2)(c), Florida Statutes, shall reconcile and verify all funds received against all funds expended during the grant agreement period and produce a final reconciliation report. The final report must identify any funds paid in excess of the expenditures incurred by the Sub-Recipient.

E. As defined by 2 C.F.R. §200.53, the term "improper payment" means or includes:

- (1) Any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements; and,
- (2) Any payment to an ineligible party, any payment for an ineligible good or service, any duplicate payment, any payment for a good or service not received (except for such payments where authorized by law), any payment that does not account for credit for applicable discounts, and any payment where insufficient or lack of documentation prevents a reviewer from discerning whether a payment was proper.

F. Any advance payment under this Agreement is subject to 2 C.F.R. §200.305 and, as applicable, section 216.181(16), Florida Statutes. All advances are required to be held in an interest-bearing account. If an advance payment is requested, the budget data on which the request is based and a justification statement shall be included in this Agreement as Attachment E. Attachment E will specify the amount of advance payment needed and provide an explanation of the necessity for and proposed use of these funds. No advance shall be accepted for processing if a reimbursement has been paid prior to the submittal of a request for advanced payment. After the initial advance, if any, payment shall be made on a reimbursement basis as needed.

G. If the necessary funds are not available to fund this Agreement as a result of action by the United States Congress, the federal Office of Management and Budgeting, the State Chief Financial Officer or under subparagraph (9) B. of this Agreement, all obligations on the part of the Division to make any further payment of funds shall terminate, and the Sub-Recipient shall submit its closeout report within thirty days of receiving notice from the Division.

10. REPAYMENTS

A. All refunds or repayments due to the Division under this Agreement are to be made payable to the order of "Division of Emergency Management", and mailed directly to the following address:

Division of Emergency Management

Cashier
2555 Shumard Oak Boulevard
Tallahassee FL 32399-2100

B. In accordance with Section 215.34(2), Florida Statutes, if a check or other draft is returned to the Division for collection, Sub-Recipient shall pay the Division a service fee of \$15.00 or 5% of the face amount of the returned check or draft, whichever is greater.

11. PROCUREMENT

A. The Sub-Recipient shall ensure that any procurement involving funds authorized by the Agreement complies with all applicable federal and state laws and regulations, to include 2 C.F.R. §§200.318 through 200.326 as well as Appendix II to 2 C.F.R. Part 200 (entitled "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards").

B. As required by 2 C.F.R. §200.318(b), the Sub-Recipient shall "maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price."

C. As required by 2 C.F.R. §200.318(i), the Sub-Recipient shall "maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders." In order to demonstrate compliance with this requirement, the Sub-Recipient shall document, in its quarterly report to the Division, the progress of any and all subcontractors performing work under this Agreement.

D. Except for procurements by micro-purchases pursuant to 2 C.F.R. §200.320(a) or procurements by small purchase procedures pursuant to 2 C.F.R. §200.320(b), if the Sub-Recipient chooses to subcontract any of the work required under this Agreement, then the Sub-Recipient shall forward to the Division a copy of any contemplated contract prior to contract execution. The Division shall review the unexecuted contract and provide comments, if any, to the Sub-Recipient within three (3) business days. Consistent with 2 C.F.R. §200.324, the Division will review the unexecuted contract for compliance with the procurement standards outlined in 2 C.F.R. §§200.318 through 200.326 as well as Appendix II to 2 C.F.R. Part 200. Consistent with 2 C.F.R. §200.318(k), the Division will not substitute its judgment for that of the Sub-Recipient. While the Sub-Recipient does not need the approval of the Division in order to execute a subcontract, this review may allow the Division to identify deficiencies in the terms and conditions of the subcontract as well as deficiencies in the procurement process that led to the subcontract. The Division's review and comments shall not constitute an approval of the subcontract. Regardless of the Division's review, the Sub-Recipient remains bound by all applicable laws, regulations, and agreement terms. If during its review the Division identifies any deficiencies, then the Division shall communicate those deficiencies to the Sub-Recipient as quickly as possible within the three (3) business day window outlined above. If the Sub-Recipient executes a subcontract after receiving a communication from the Division that the subcontract is non-compliant, then the Division may:

(1) Terminate this Agreement in accordance with the provisions outlined in paragraph 19 below; and,

(2) Refuse to reimburse the Sub-Recipient for any costs associated with that subcontract.

E. The Sub-Recipient agrees to include in the subcontract that (i) the subcontractor is bound by the terms of this Agreement, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Division and Sub-Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law.

F. As required by 2 C.F.R. §200.318(c)(1), the Sub-Recipient shall "maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts."

G. As required by 2 C.F.R. §200.319(a), the Sub-Recipient shall conduct any procurement under this agreement "in a manner providing full and open competition." Accordingly, the Sub-Recipient shall not:

- (1) Place unreasonable requirements on firms in order for them to qualify to do business;
- (2) Require unnecessary experience or excessive bonding;
- (3) Use noncompetitive pricing practices between firms or between affiliated companies;
- (4) Execute noncompetitive contracts to consultants that are on retainer contracts;
- (5) Authorize, condone, or ignore organizational conflicts of interest;
- (6) Specify only a brand name product without allowing vendors to offer an equivalent;
- (7) Specify a brand name product instead of describing the performance, specifications, or other relevant requirements that pertain to the commodity or service solicited by the procurement;
- (8) Engage in any arbitrary action during the procurement process; or,
- (9) Allow a vendor to bid on a contract if that bidder was involved with developing or drafting the specifications, requirements, statement of work, invitation to bid, or request for proposals.

H. "[E]xcept in those cases where applicable Federal statutes expressly mandate or encourage" otherwise, the Sub-Recipient, as required by 2 C.F.R. §200.319(b), shall not use a geographic preference when procuring commodities or services under this Agreement.

I. The Sub-Recipient shall conduct any procurement involving invitations to bid (i.e. sealed bids) in accordance with 2 C.F.R. §200.320(c) as well as section 287.057(1)(a), Florida Statutes.

J. The Sub-Recipient shall conduct any procurement involving requests for proposals (i.e. competitive proposals) in accordance with 2 C.F.R. §200.320(d) as well as section 287.057(1)(b), Florida Statutes.

K. For each subcontract, the Sub-Recipient shall provide a written statement to the Division as to whether that subcontractor is a minority business enterprise, as defined in Section 288.703, Florida Statutes. Additionally, the Sub-Recipient shall comply with the requirements of 2 C.F.R. §200.321

("Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms").

12. RECORDS

A. As required by 2 C.F.R. §200.336, the Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the Division, or any of their authorized representatives, shall enjoy the right of access to any documents, papers, or other records of the Sub-Recipient which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right of access also includes timely and reasonable access to the Sub-Recipient's personnel for the purpose of interview and discussion related to such documents. Finally, the right of access is not limited to the required retention period but lasts as long as the records are retained.

B. As required by 2 C.F.R. §200.331(a)(5), the Division, the Chief Inspector General of the State of Florida, the Florida Auditor General, or any of their authorized representatives, shall enjoy the right of access to any documents, financial statements, papers, or other records of the Sub-Recipient which are pertinent to this Agreement, in order to make audits, examinations, excerpts, and transcripts. The right of access also includes timely and reasonable access to the Sub-Recipient's personnel for the purpose of interview and discussion related to such documents.

C. As required by 2 C.F.R. §200.333, the Sub-Recipient shall retain sufficient records to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of three (3) years from the date of submission of the final expenditure report. The following are the only exceptions to the three (3) year requirement:

(1) If any litigation, claim, or audit is started before the expiration of the 3-year period, then the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.

(2) When the Division or the Sub-Recipient is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through entity to extend the retention period.

(3) Records for real property and equipment acquired with Federal funds must be retained for 3 years after final disposition.

(4) When records are transferred to or maintained by the Federal awarding agency or pass-through entity, the 3-year retention requirement is not applicable to the Sub-Recipient.

(5) Records for program income transactions after the period of performance. In some cases, recipients must report program income after the period of performance. Where there is such a requirement, the retention period for the records pertaining to the earning of the program income starts from the end of the non-Federal entity's fiscal year in which the program income is earned.

(6) Indirect cost rate proposals and cost allocations plans. This paragraph applies to the following types of documents and their supporting records: indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates).

D. In accordance with 2 C.F.R. §200.334, the Federal awarding agency must request transfer of certain records to its custody from the Division or the Sub-Recipient when it determines that the records possess long-term retention value.

E. In accordance with 2 C.F.R. §200.335, the Division must always provide or accept paper versions of Agreement information to and from the Sub-Recipient upon request. If paper copies are submitted, then the Division must not require more than an original and two copies. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records are paper, electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.

F. As required by 2 C.F.R. §200.303, the Sub-Recipient shall take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or the Division designates as sensitive or the Sub-Recipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Florida's Government in the Sunshine Law (Section 286.011, Florida Statutes) provides the citizens of Florida with a right of access to governmental proceedings and mandates three, basic requirements:

- (1) Meetings of public boards or commissions must be open to the public;
- (2) Reasonable notice of such meetings must be given; and,
- (3) Minutes of the meetings must be taken and promptly recorded.

The mere receipt of public funds by a private entity, standing alone, is insufficient to bring that entity within the ambit of the open government requirements. However, the Government in the Sunshine Law applies to private entities that provide services to governmental agencies and that act on behalf of those agencies in the agencies' performance of their public duties. If a public agency delegates the performance of its public purpose to a private entity, then, to the extent that private entity is performing that public purpose, the Government in the Sunshine Law applies. For example, if a volunteer fire department provides firefighting services to a governmental entity and uses facilities and equipment purchased with public funds, then the Government in the Sunshine Law applies to board of directors for that volunteer fire department. Thus, to the extent that the Government in the Sunshine Law applies to the Sub-Recipient based upon the funds provided under this Agreement, the meetings of the Sub-Recipient's governing board or the meetings of any subcommittee making recommendations to the governing board may be subject to open government requirements. These meetings shall be publicly noticed, open to the public, and the minutes of all the meetings shall be public records, available to the public in accordance with Chapter 119, Florida Statutes.

H. Florida's Public Records Law provides a right of access to the records of the state and local governments as well as to private entities acting on their behalf. Unless specifically exempted from disclosure by the Legislature, all materials made or received by a governmental agency (or a private entity acting on behalf of such an agency) in conjunction with official business which are used to perpetuate, communicate, or formalize knowledge qualify as public records subject to public inspection. The mere receipt of public funds by a private entity, standing alone, is insufficient to bring that entity

within the ambit of the public record requirements. However, when a public entity delegates a public function to a private entity, the records generated by the private entity's performance of that duty become public records. Thus, the nature and scope of the services provided by a private entity determine whether that entity is acting on behalf of a public agency and is therefore subject to the requirements of Florida's Public Records Law.

I. The Sub-Recipient shall maintain all records for the Sub-Recipient and for all subcontractors or consultants to be paid from funds provided under this Agreement, including documentation of all program costs, in a form sufficient to determine compliance with the requirements and objectives of the Budget and Scope of Work - Attachment A - and all other applicable laws and regulations.

13. INTELLECTUAL PROPERTY

A. Except as provided below, intellectual property rights to all property created or otherwise developed under or in connection with the performance of this Agreement are hereby reserved to and shall be owned by the State of Florida.

B. If the Sub-Recipient has pre-existing intellectual property rights, then the Sub-Recipient shall retain all rights and entitlements to that pre-existing intellectual property unless the Agreement provides otherwise.

C. If any intellectual property is developed in the course of or as a result of work or services performed under this Agreement, or in any way connected with it, the Sub-Recipient shall refer the intellectual property to the Division for a determination whether the State of Florida will seek patent, copyright, trademark, or other intellectual property protection in its name.

D. Within thirty days of execution of this Agreement, the Sub-Recipient shall disclose all intellectual properties relating to the performance of this Agreement which he or she knows or should know could give rise to a patent, copyright, trademark, or other intellectual property protection. Failure to disclose will indicate that no such property exists. The Division shall then, under Subparagraph A above, have the right to all intellectual property which accrues during performance of the Agreement.

E. If the Sub-Recipient qualifies as a state university under Florida law, then, pursuant to section 1004.23, Florida Statutes, any invention conceived exclusively by the employees of the Sub-Recipient shall become the sole property of the Sub-Recipient. In the case of joint inventions, that is inventions made jointly by one or more employees of both parties hereto, each party shall have an equal, undivided interest in and to such joint inventions. The Division shall retain a perpetual, irrevocable, fully-paid, nonexclusive license, for its use and the use of its contractors of any resulting patented, copyrighted or trademarked work products, developed solely by the Sub-Recipient, under this Agreement, for Florida government purposes.

14. AUDITS

A. The Sub-Recipient shall comply with the audit requirements contained in 2 C.F.R. Part 200, Subpart F.

B. In accounting for the receipt and expenditure of funds under this Agreement, the Sub-Recipient shall follow Generally Accepted Accounting Principles ("GAAP"). As defined by 2 C.F.R.

§200.49, GAAP “has the meaning specified in accounting standards issued by the Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).”

C. When conducting an audit of the Sub-Recipient’s performance under this Agreement, the Division shall use Generally Accepted Government Auditing Standards (“GAGAS”). As defined by 2 C.F.R. §200.50, GAGAS, “also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits.”

D. If an audit shows that all or any portion of the funds disbursed were not spent in accordance with the conditions of this Agreement, the Sub-Recipient shall be held liable for reimbursement to the Division of all funds not spent in accordance with these applicable regulations and Agreement provisions within thirty days after the Division has notified the Sub-Recipient of such non-compliance.

E. The Sub-Recipient shall have all audits completed by an independent auditor, which is defined in section 215.97(2)(h), Florida Statutes, as “an independent certified public accountant licensed under chapter 473.” The independent auditor shall state that the audit complied with the applicable provisions noted above. The audit must be received by the Division no later than nine months from the end of the Sub-Recipient’s fiscal year.

F. The Sub-Recipient shall send copies of reporting packages for audits conducted in accordance with 2 C.F.R. Part 200, by or on behalf of the Sub-Recipient, to the Division at the following address:

DEMSingle_Audit@em.myflorida.com

DEMSingle_Audit@em.myflorida.com

OR

Office of the Inspector General

2555 Shumard Oak Boulevard

Tallahassee, Florida 32399-2100

G. The Sub-Recipient shall send the Single Audit reporting package and Form SF-SAC to the Federal Audit Clearinghouse by submission online at:

<http://harvester.census.gov/fac/collect/ddeindex.html>

H. The Sub-Recipient shall send any management letter issued by the auditor to the Division at the following address:

DEMSingle_Audit@em.myflorida.com

DEMSingle_Audit@em.myflorida.com

OR

Office of the Inspector General

2555 Shumard Oak Boulevard

Tallahassee, Florida 32399-2100

15. REPORTS

A. Consistent with 2 C.F.R. §200.328, the Sub-Recipient shall provide the Division with quarterly reports and a close-out report. These reports shall include the current status and progress by

the Sub-Recipient and all subcontractors in completing the work described in the Scope of Work and the expenditure of funds under this Agreement, in addition to any other information requested by the Division.

B. Quarterly reports are due to the Division no later than 30 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30 and December 31.

C. The close-out report is due 60 days after termination of this Agreement or 60 days after completion of the activities contained in this Agreement, whichever first occurs.

D. If all required reports and copies are not sent to the Division or are not completed in a manner acceptable to the Division, then the Division may withhold further payments until they are completed or may take other action as stated in Paragraph (18) REMEDIES. "Acceptable to the Division" means that the work product was completed in accordance with the Budget and Scope of Work.

E. The Sub-Recipient shall provide additional program updates or information that may be required by the Division.

F. The Sub-Recipient shall provide additional reports and information identified in Attachment D.

16. MONITORING

A. The Sub-Recipient shall monitor its performance under this Agreement, as well as that of its subcontractors and/or consultants who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the Schedule of Deliverables and Scope of Work are being accomplished within the specified time periods, and other performance goals are being achieved. A review shall be done for each function or activity in Attachment A and Attachment B to this Agreement, and reported in the quarterly report.

B. In addition to reviews of audits, monitoring procedures may include, but not be limited to, on-site visits by Division staff, limited scope audits, and/or other procedures. The Sub-Recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Division. In the event that the Division determines that a limited scope audit of the Sub-Recipient is appropriate, the Sub-Recipient agrees to comply with any additional instructions provided by the Division to the Sub-Recipient regarding such audit. The Sub-Recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Florida Chief Financial Officer or Auditor General. In addition, the Division will monitor the performance and financial management by the Sub-Recipient throughout the contract term to ensure timely completion of all tasks.

17. DEFAULT

If any of the following events occur ("Events of Default"), all obligations on the part of the Division to make further payment of funds shall terminate and the Division has the option to exercise any of its remedies set forth in Paragraph (18); however, the Division may make payments or partial payments after any Events of Default without waiving the right to exercise such remedies, and without becoming liable to make any further payment if:

A. Any warranty or representation made by the Sub-Recipient in this Agreement or any previous agreement with the Division is or becomes false or misleading in any respect, or if the Sub-

Recipient fails to keep or perform any of the obligations, terms or covenants in this Agreement or any previous agreement with the Division and has not cured them in timely fashion, or is unable or unwilling to meet its obligations under this Agreement;

B. Material adverse changes occur in the financial condition of the Sub-Recipient at any time during the term of this Agreement, and the Sub-Recipient fails to cure this adverse change within thirty days from the date written notice is sent by the Division;

C. Any reports required by this Agreement have not been submitted to the Division or have been submitted with incorrect, incomplete or insufficient information; or,

D. The Sub-Recipient has failed to perform and complete on time any of its obligations under this Agreement.

18. REMEDIES.

If an Event of Default occurs, then the Division shall, after thirty calendar days written notice to the Sub-Recipient and upon the Sub-Recipient's failure to cure within those thirty days, exercise any one or more of the following remedies, either concurrently or consecutively:

A. Terminate this Agreement, provided that the Sub-Recipient is given at least thirty days prior written notice of the termination. The notice shall be effective when placed in the United States, first class mail, postage prepaid, by registered or certified mail-return receipt requested, to the address in paragraph (6) herein;

B. Begin an appropriate legal or equitable action to enforce performance of this Agreement;

C. Withhold or suspend payment of all or any part of a request for payment;

D. Require that the Sub-Recipient refund to the Division any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.

E. Exercise any corrective or remedial actions, to include but not be limited to:

(1) Request additional information from the Sub-Recipient to determine the reasons for or the extent of non-compliance or lack of performance,

(2) Issue a written warning to advise that more serious measures may be taken if the situation is not corrected,

(3) Advise the Sub-Recipient to suspend, discontinue or refrain from incurring costs for any activities in question or

(4) Require the Sub-Recipient to reimburse the Division for the amount of costs incurred for any items determined to be ineligible;

F. Exercise any other rights or remedies which may be available under law.

Pursuing any of the above remedies will not stop the Division from pursuing any other remedies in this Agreement or provided at law or in equity. If the Division waives any right or remedy in this Agreement or fails to insist on strict performance by the Sub-Recipient, it will not affect, extend or waive any other right or remedy of the Division, or affect the later exercise of the same right or remedy by the Division for any other default by the Sub-Recipient.

19. TERMINATION.

A. The Division may terminate this Agreement for cause after thirty days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Sub-Recipient to permit public access to any document, paper, letter, or other material subject to disclosure under Chapter 119, Florida Statutes, as amended.

B. The Division may terminate this Agreement for convenience or when it determines, in its sole discretion, that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Sub-Recipient with thirty calendar days prior written notice.

C. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of the Agreement.

D. In the event that this Agreement is terminated, the Sub-Recipient will not incur new obligations for the terminated portion of the Agreement after the Sub-Recipient has received the notification of termination. The Sub-Recipient will cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. The Sub-Recipient shall not be relieved of liability to the Division because of any breach of Agreement by the Sub-Recipient. The Division may, to the extent authorized by law, withhold payments to the Sub-Recipient for the purpose of set-off until the exact amount of damages due the Division from the Sub-Recipient is determined.

20. LIABILITY

A. Unless Sub-Recipient is a State agency or subdivision, as defined in section 768.28(2), Florida Statutes, the Sub-Recipient is solely responsible to parties it deals with in carrying out the terms of this Agreement; as authorized by section 768.28(19), Florida Statutes, Sub-Recipient shall hold the Division harmless against all claims of whatever nature by third parties arising from the work performance under this Agreement. For purposes of this Agreement, Sub-Recipient agrees that it is not an employee or agent of the Division, but is an independent contractor.

B. As required by section 768.28(19), Florida Statutes, any Sub-Recipient which is a state agency or subdivision, as defined in section 768.28(2), Florida Statutes, agrees to be fully responsible for its negligent or tortious acts or omissions which result in claims or suits against the Division, and agrees to be liable for any damages proximately caused by the acts or omissions to the extent set forth in Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any Sub-Recipient to which sovereign immunity applies. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

21. ATTACHMENTS

A. All attachments to this Agreement are incorporated as if set out fully.

B. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

C. This Agreement has the following attachments:

(1) Attachment A – Budget

(2) Attachment B – Scope of Work/Deliverables

- (3) Attachment C – Program Statutes and Regulations
- (4) Attachment D – Reports
- (5) Attachment E – Justification of Advance Payment
- (6) Attachment F – Warranties and Representations
- (7) Attachment G – Certification Regarding Debarment
- (8) Attachment H – Statement of Assurances
- (9) Attachment I – Mandatory Contract Provisions
- (10) Attachment J – Allowable Costs and Eligible Activities

22. MANDATED CONDITIONS

A. The validity of this Agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Sub-Recipient in this Agreement, in any later submission or response to a Division request, or in any submission or response to fulfill the requirements of this Agreement. All of said information, representations, and materials are incorporated by reference. The inaccuracy of the submissions or any material changes shall, at the option of the Division and with thirty days' written notice to the Sub-Recipient, cause the termination of this Agreement and the release of the Division from all its obligations to the Sub-Recipient.

B. This Agreement shall be construed under the laws of the State of Florida, and venue for any actions arising out of this Agreement shall be in the Circuit Court of Leon County. If any provision of this Agreement is in conflict with any applicable statute or rule, or is unenforceable, then the provision shall be null and void to the extent of the conflict, and shall be severable, but shall not invalidate any other provision of this Agreement.

C. Any power of approval or disapproval granted to the Division under the terms of this Agreement shall survive the term of this Agreement.

D. The Sub-Recipient agrees to comply with the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.), which prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, State and local government services, and telecommunications.

E. Those who have been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of \$25,000.00 for a period of 36 months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.

F. Any Sub-Recipient which is not a local government or state agency, and which receives funds under this Agreement from the federal government, certifies, to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal department or agency;

(2) Have not, within a five-year period preceding this proposal been convicted of or had a civil judgment rendered against them for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offenses enumerated in paragraph 22(F)(2). of this certification; and,

(4) Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default.

G. If the Sub-Recipient is unable to certify to any of the statements in this certification, then the Sub-Recipient shall attach an explanation to this Agreement.

H. In addition, the Sub-Recipient shall send to the Division (by email or by facsimile transmission) the completed "Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion" (Attachment G) for each intended subcontractor which Sub-Recipient plans to fund under this Agreement. The form must be received by the Division before the Sub-Recipient enters into a contract with any subcontractor.

I. The Division reserves the right to unilaterally cancel this Agreement if the Sub-Recipient refuses to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, which the Sub-Recipient created or received under this Agreement.

J. If the Sub-Recipient is allowed to temporarily invest any advances of funds under this Agreement, any interest income shall either be returned to the Division or be applied against the Division's obligation to pay the contract amount.

K. The State of Florida will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a(e) [Section 274A(e) of the Immigration and Nationality Act ("INA")]. The Division shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the Sub-Recipient of the employment provisions contained in Section 274A(e) of the INA shall be grounds for unilateral cancellation of this Agreement by the Division.

L. All unmanufactured and manufactured articles, materials and supplies which are acquired for public use under this Agreement must have been produced in the United States as required under 41 U.S.C. 10a, unless it would not be in the public interest or unreasonable in cost.

(23) LOBBYING PROHIBITION

A. 2 C.F.R. §200.450 prohibits reimbursement for costs associated with certain lobbying activities.

B. Section 216.347, Florida Statutes, prohibits "any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or organization unless the terms of the grant

or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency.”

C. No funds or other resources received from the Division under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

D. The Sub-Recipient certifies, by its signature to this Agreement, that to the best of his or her knowledge and belief:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sub-Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the Sub-Recipient shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities."

(3) The Sub-Recipient shall require that this certification be included in the award documents for all subawards (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Sub-Recipients shall certify and disclose.

(4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(24) EQUAL OPPORTUNITY EMPLOYMENT

L. In accordance with 41 C.F.R. §60-1.4(b), the Sub-Recipient hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this contract, the contractor agrees as follows:

- i. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during

employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

ii. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.

iii. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

iv. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

v. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

vi. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order

11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

vii. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

M. The Sub-Recipient further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

N. The Sub-Recipient agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

O. The Sub-Recipient further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive order. In addition, the Sub-Recipient agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the Sub-Recipient under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such Sub-Recipient; and refer the case to the Department of Justice for appropriate legal proceedings.

(25) COPELAND ANTI-KICKBACK ACT

The Sub-Recipient hereby agrees that, unless exempt under Federal law, it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, the following clause:

- i. Contractor. The contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

- ii. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

- iii. Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

(26) CONTRACT WORK HOURS AND SAFETY STANDARDS

If the Sub-Recipient, with the funds authorized by this Agreement, enters into a contract that exceeds \$100,000 and involves the employment of mechanics or laborers, then any such contract must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation.

(27) CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

If the Sub-Recipient, with the funds authorized by this Agreement, enters into a contract that exceeds \$150,000, then any such contract must include the following provision:

Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387), and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

(28)SUSPENSION AND DEBARMENT

If the Sub-Recipient, with the funds authorized by this Agreement, enters into a contract, then any such contract must include the following provisions:

- i. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

- ii. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

- iii. This certification is a material representation of fact relied upon by the Division. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Division, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

- iv. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

(29)BYRD ANTI-LOBBYING AMENDMENT

If the Sub-Recipient, with the funds authorized by this Agreement, enters into a contract, then any such contract must include the following clause:

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended).
Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal

award. Such disclosures are forwarded from tier to tier up to the recipient.

(30) CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

A. If the Sub-Recipient, with the funds authorized by this Agreement, seeks to procure goods or services, then, in accordance with 2 C.F.R. §200.321, the Sub-Recipient shall take the following affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used whenever possible:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

B. The requirement outlined in subparagraph A. above, sometimes referred to as "socioeconomic contracting," does not impose an obligation to set aside either the solicitation or award of a contract to these types of firms. Rather, the requirement only imposes an obligation to carry out and document the six affirmative steps identified above.

C. The "socioeconomic contracting" requirement outlines the affirmative steps that the Sub-Recipient must take; the requirements do not preclude the Sub-Recipient from undertaking additional steps to involve small and minority businesses and women's business enterprises.

D. The requirement to divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises, does not authorize the Sub-Recipient to break a single project down into smaller components in order to circumvent the micro-purchase or small purchase thresholds so as to utilize streamlined acquisition procedures (e.g. "project splitting").

(31) ASSURANCES.

The Sub-Recipient shall comply with any Statement of Assurances incorporated as Attachment H.

(32) LEGAL AUTHORIZATION.

The Sub-Recipient certifies that it has the legal authority to receive the funds under this Agreement and that its governing body has authorized the execution and acceptance of this Agreement.

The Sub-Recipient also certifies that the undersigned person has the authority to legally execute and bind Sub-Recipient to the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

COLUMBIA COUNTY

By: _____

Name and Title: _____

Date: July 19, 2018

FID# 59-6000564

DUNS# 065924409

Include a copy of the designation of authority for the signatory, if applicable.

STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: Michael Kennett, Deputy Director (by Authority from the Director)

Date: _____

**ATTACHMENT A
PROPOSED PROGRAM BUDGET**

- Funding from the Emergency Management Performance Grant is intended for use by the Sub-Recipient to perform eligible activities as identified in Notice of Funding Opportunity (NOFO), Fiscal Year 2018 EMPG, Appendix B – FY 2018 EMPG Funding Guidelines and programs that are consistent with 2 C.F.R. Part 200 and Chapter 252, Florida Statutes.
- Below is a general budget which outlines eligible categories under this award. The Sub-recipient is to utilize the "Proposed Program Budget" as a guide for completing the "Budget Detail Worksheet" below.
- The Equipment category will require Authorized Equipment List (AEL) reference number. The Authorized Equipment List (AEL) is a list of approved equipment types allowed under FEMA's preparedness grant programs.. The AEL can be found at <https://www.fema.gov/authorized-equipment-list>.
- The transfer of funds between the categories listed in the Proposed Program Budget is permitted. If funds need to be moved in categories, send a revised Proposed Program Budget to your grant manager.

Grant	Sub-Recipient Agency	Category	Amount Allocated
FY 2018 – Emergency Management Performance Grant Program (EMPG)	COLUMBIA COUNTY	Planning	
		Organization	\$52,461
		Training	
		Exercise	
		Equipment	
		Management and Administration Expenditures (up to 5% of amount received)	
Total Award			\$52,461.00

FY 2018 BUDGET DETAIL WORKSHEET - ELIGIBLE ACTIVITIES (Not limited to activities below)			
Allowable Planning Costs	Quantity	Unit Cost	Total Cost
Emergency Operation Plan			

Communications Plans			
Administrative Plans			
Whole Community Engagement/Planning			
Resource Management Planning			
Shelter and Evacuation Planning			
Recovery Planning			
Continuity Planning			
Hiring of full or part-time staff or contractors/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties)			
Materials required to conduct planning activities			
Travel/per diem related to planning activities			
TOTAL PLANNING EXPENDITURES			\$
Allowable Organization Costs	Quantity	Unit Cost	Total Cost
Hiring of full or part-time staff or contractors/consultants (temporary employees, student or graduate assistant fellowships, part time academic employment, consultants and other services)			
Utility (electric, water and sewage)	1	1	\$10,000
Telephone Bills (landlines, cellular and satellite)	1	1	\$28,000
Internet Services	1	1	\$4,461
Maintenance and Sustainment (maintenance contracts, warranties, repair or replacement costs, upgrades and user fees)	1	1	\$10,000
Storage			
Postage			
Publications			
Memberships			
TOTAL ORGANIZATION EXPENDITURES			\$ 52,461
Allowable Exercise Costs	Quantity	Unit Cost	Total Cost
Design, Develop, Conduct and Evaluate an Exercise			
Full or Part-Time Staff or Contractors/Consultants - (Full or part-time staff may be hired to support exercise -related activities. Payment of salaries and fringe benefits must be in accordance with the policies of the state or local unit(s) of government and have the approval of the state or the awarding agency, whichever is applicable.)			
Overtime and backfill costs – related to backfilling personnel, that are direct results of time spent on design, development and conduct of exercise.			

Travel - allowable expenses by employees who are on travel status for official business related to planning and conduct of exercise activities			
Supplies - items that are expended or consumed during the conduct of the exercise activities (e.g., copying paper, gloves, tape, non-sterile masks, and disposable protective equipment).			
TOTAL EXERCISE EXPENDITURES			\$
Allowable Training Costs	Quantity	Unit Cost	Total Cost
Develop, Deliver and Evaluate Training			
Overtime and backfill direct result of attendance at DHS/FEMA and/or approved training course or program			
Conferences			
Full or Part-Time Staff or Contractors/Consultants			
Certification/Recertification of Instructors			
Travel			
Supplies items that are expended or consumed during the course of the training activities (e.g., , gloves, tape, non-sterile masks, and disposable protective equipment)			
TOTAL TRAINING EXPENDITURES			\$
Eligible Equipment Acquisition Costs	Quantity	Unit Cost	Total Cost
Personal protective equipment			
Information technology			
Cybersecurity enhancement equipment			
Interoperable communications equipment			
Detection Equipment			
Power equipment			

CBRNE Reference Materials			
CBRNE Incident Response Vehicles			
Physical Security Enhancement Equipment			
CBRNE Logistical Support Equipment			
Other authorized equipment costs			
21GN-00-OCEQ (EOC Supplies and equipment)			
General Purpose Vehicles			
TOTAL EQUIPMENT EXPENDITURES			\$
TOTAL EXPENDITURES			\$
Eligible Management and Administration Costs	Quantity	Unit Cost	Total Cost
Hiring of full-time or part-time staff or contractors/consultants: to assist with the management of the respective grant program; application requirements, and compliance with reporting and data collection requirements			
TOTAL M&A EXPENDITURES			\$
TOTAL EXPENDITURES			\$

**ATTACHMENT B
SCOPE OF WORK/DELIVERABLES**

BACKGROUND

The Emergency Management Performance Grant (EMPG) subgrant agreement authorizes reimbursement for eligible activities as identified in the Notice of Funding Opportunity (NOFO), Fiscal Year 2018 EMPG, Appendix B – FY 2018 EMPG Funding Guidelines. EMPG Program Guidance, FY2018 allowable costs are divided into the following categories:

- **Planning;**
- **Organization;**
- **Training;**
- **Exercise;**
- **Equipment; and,**
- **Management and Administration.**

Eligible activities are outlined in Allowable Costs and Eligible Activities. The EMPG's allowable costs support efforts to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas described in the National Preparedness Goal. The intent of the EMPG Base Grant Agreement is to provide each county with the means to successfully manage and operate an Emergency Management Program by enhancing county emergency management plans and programs that are consistent with the State Comprehensive Emergency Management Plan and Chapter 252, Florida Statutes.

Counties must be able to prepare for, respond to, recover from, and mitigate against natural and man-made disasters/ emergencies. Each Emergency Management staff person must work the number of hours and assume the responsibilities for the duties in their official position description as well as provide the coordination and support for all incidents within their jurisdiction.

By signing this Agreement, the Sub-Recipient certifies that it will use these funds to enhance the county's Emergency Management Program.

MONITORING

Monitoring will be accomplished through desk-based reviews, on-site monitoring visits, or both. Monitoring will involve the review and analysis of the financial, programmatic, performance, compliance and administrative processes, policies, activities, and other attributes of each county and will identify areas where technical assistance, corrective actions and other support may be needed.

Desk monitoring is the review of projects, financial activity and technical assistance between the Division and the applicant via e-mail and telephone. On-Site Monitoring are actual visits to the Sub-Recipient agencies by a Division representative who examines records, procedures and equipment.

The Division may request additional monitoring/information if the activity, or lack thereof, generates questions from the region, the sponsoring agency or Division leadership. The method of gathering this information will be determined on a case-by-case basis.

PROCUREMENT

All Procurement transactions will be conducted in a manner providing full and open competition and shall comply with the standards articulated in:

- 2 C.F.R. Part 200;
- Chapter 287, Florida Statutes; and,
- Any local procurement policy.

Piggy-backing: The practice of one agency using another's procurement process and contractual agreement is called piggybacking. For the piggybacking agency to receive reimbursement under this Agreement, the original agency's procurement process must comply with all applicable laws and regulations (e.g. 2 CFR 200.318-326). Additionally, the original contract must contain language or other legal authority authorizing third parties to make purchases from the contract with the vendor's consent. The terms and conditions of the new contract, including the scope of work, must be substantially the same as those of the existing contract. For example, the piggyback contract may not exceed the existing contract in the scope of volume of goods or services. Finally, an agency may not use the preexisting contract merely as a "basis to begin negotiations" for a broader or materially different contract.

Tasks:

At a minimum the County is to successfully complete the following tasks throughout the period of performance. Quarterly Tasks (Form1B) will need to be provided each quarter to show completion or working towards the completion of each task. All back-up documentation listed below shall be uploaded to the Division's SharePoint portal, <https://portal.floridadisaster.org>

1. **Match.** Throughout the period of performance for this Agreement, the Sub-Recipient shall use non-Federal funds to match dollar for dollar all funds provided under this Agreement.

Proposed Match Plan (Form 3) is due with the signed agreement and will be used to compare with the match portion of your close out report. If your proposed match plan changes, an update shall be provided. **NOTE:** If the federal obligation exceeds EMPA then you need to identify the other non-federal match. In the space provided on the form, provide a narrative description on how you plan to meet the dollar for dollar match requirement.

Deliverables (due each quarter):

- Quarterly Match Form (Form 3A); and,
- Receipts, expense reports, or similar pieces of documentation that demonstrate Sub-Recipient expenditures at least equal to the amount of reimbursement requested for that quarter.

2. **National Incident Management System ("NIMS").** Throughout the period of performance for this Agreement, the Sub-Recipient shall utilize NIMS.

NIMS is a comprehensive, national approach to incident management that is applicable at all jurisdictional levels and across functional disciplines. It is intended to:

- Be applicable across a full spectrum of potential incidents, hazards, and impacts, regardless of size, location or complexity;
- Improve coordination and cooperation between public and private entities in a variety of incident management activities; and,
- Provide a common standard for overall incident management.

NIMS provides a consistent nationwide framework and approach to enable government at all levels (Federal, State, tribal, and local), the private sector, and nongovernmental organizations (NGOs) to work together to prepare for, prevent, respond to, recover from, and mitigate the effects of incidents regardless of the incident's cause, size, location, or complexity.

Consistent application of NIMS lays the groundwork for efficient and effective responses, from a single agency fire response to a multiagency, multijurisdictional natural disaster or terrorism response. Entities that have integrated NIMS into their planning and incident management structure

can arrive at an incident with little notice and still understand the procedures and protocols governing the response, as well as the expectations for equipment and personnel. NIMS provides commonality in preparedness and response efforts that allow diverse entities to readily integrate and, if necessary, establish unified command during an incident.

Deliverable (due second quarter):

- The Sub-Recipient shall complete a NIMS survey in the Division's SharePoint portal. This survey is designed to provide a self-assessment instrument to evaluate and report on your jurisdiction's implementation of the National Incident Management System (NIMS).

3. Capabilities. Each person serving in a position that is funded at least in part by this Agreement **SHALL** complete the following training requirements and record proof of completion:

- NIMS Training, Independent Study (IS) 100 (any version), IS 200 (any version), IS 700 (any version), and IS 800 (any version)
- Professional Development Series (PDS) or the Emergency Management Professional Program (EMPP) Basic Academy (E/L101 thru 105) delivered either by the Emergency Management Institute (EMI) or at a sponsored State, local, tribal, territorial, regional or other, designated location.

Deliverable (due each quarter):

- Provide a current version of the Staffing Detail Form (Form 4); and,
- Provide current course completion documentation for all personnel listed on Form 4.

NOTE: For quarters 2, 3, and 4, additional course completion documentation is required only if:

- Personnel listed on the Staffing Detail Form successfully complete additional courses; and/or,
- New personnel are listed on the Staffing Detail Form.

4. Planning, Training, and Exercises. The Sub-Recipient shall develop and maintain a Multi-Year Training and Exercise Plan ("MYTEP") that identifies a combination of exercises and associated training requirements that address priorities identified in the TEPW and builds from training gaps identified in the THIRA/SPR process.

Planning efforts should demonstrate whole community engagement to create a strategic, operational, and/or community-based approach to preparedness.

Training activities must enhance the capabilities of emergency management personnel, including establishing, supporting, conducting, and attending training deliveries. Training activities should align to a current, MYTEP developed through an annual Training and Exercise Plan Workshop (TEPW) and should reflect efforts to address training capabilities gaps through the RTIIP.

Exercises conducted with grant funds should test and evaluate performance towards meeting capability targets established in a jurisdiction's THIRA for the core capabilities needed to address its greatest risks. Exercise priorities should align to a current, Multi-Year TEP developed through an annual TEPW.

Deliverable (due every quarter):

- The percentage of completed training and exercise activities listed on the current MYTEP.

5. Strengthening Governance Integration. Each quarter, the Sub-Recipient shall conduct Strengthening Governance Integration ("Stakeholder") conference calls or meetings and shall invite the following stakeholders:

- The County Sheriff;
- Each Fire Control District in the County;
- Each municipal Emergency Management Director in the County;
- Each municipality in the County (only if there is no EM Director for the municipality);
- Each school district in the County (to include the Florida School for the Deaf and Blind, the Florida Virtual School, the Okeechobee Youth Development Center, as well as the laboratory schools operated by university and colleges in your jurisdiction);

- Each state university and state college in the County; and,
- Each Voluntary Organization Active in Disasters ("VOAD") with a significant presence in the County.

Attendance at a conference call or meeting is not mandatory for the Stakeholders listed above; however, the Sub-Recipient must invite each Stakeholder to at least one call or meeting each quarter.

The Sub-Recipient is not required to invite each Stakeholder to every call or meeting; but, each stakeholder must be invited to at least one call or meeting with the Sub-Recipient every quarter.

For the Florida Virtual School, which lists a physical address in Orlando, Florida, only Orange County is required to include that particular school district as a Stakeholder.

DHS/FEMA preparedness grant programs are intended to support the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery that are necessary to prepare for incidents that pose the greatest risk to the Nation's security. Each program reflects the Department's intent to build and sustain an integrated network of national capabilities across all levels of government and the whole community. Disparate governance structures must be integrated and refined to ensure resources are targeted to support the most critical needs of a community based on risk-driven, capabilities-based planning. Strong and inclusive governance systems better ensure that disparate funding streams are coordinated and applied for maximum impact.

DHS/FEMA requires that all governance processes that guide the allocation of preparedness grant funds adhere to the following guiding principles:

- **Coordination of Investments:** Resources must be allocated to address the most critical capability needs as identified in the SPR and coordinated among affected preparedness stakeholders;
- **Transparency:** Stakeholders must be provided visibility on how preparedness grant funds are allocated and distributed, and for what purpose;
- **Substantive Local Involvement:** The tools and processes that are used to inform the critical priorities, which DHS/FEMA grants support, must include local government representatives. At the state and regional levels, local risk assessments must be included in the overarching analysis to ensure that all threats and hazards are accounted for;
- **Accountability:** DHS/FEMA recognizes that unique preparedness gaps exist at the local level. Grantees are responsible for ensuring the effective use of funds to address those gaps and for maintaining and sustaining existing capabilities; and,
- **Support of Regional Coordination:** Inter/intra-state partnerships and dependencies at the state and regional levels, including those within metropolitan areas, must be recognized.

Deliverables (due each quarter):

- Provide the Division with a list of each stakeholder invited to each Stakeholder conference call or meeting; and,
- Provide the Division with meeting notes that accurately document the content of the discussions during each Stakeholder conference call or meeting.

6. **Strengthening Governance Integration.** The Integrated Public Alert and Warning System (IPAWS) is a comprehensive, coordinated, integrated system that can be used by authorized public officials to deliver effective alert messages to the American public. IPAWS is the nation's next-generation infrastructure of alert and warning networks. IPAWS ensures the President can alert and warn the public under any condition. Additionally, IPAWS will provide Federal, State, territorial, tribal, and local warning authorities the capabilities to alert and warn their communities of all hazards impacting public safety and well-being via multiple communication pathways. FEMA is upgrading the alert and warning infrastructure so that no matter what the crisis, the public will receive life-saving information via at least one path. The following steps need to be accomplished not later than quarter 3 to satisfy deliverable requirements:

1. <https://www.fema.gov/how-sign-ipaws>
2. County emails FEMA requesting IPAWS capability IPAWS@fema.dhs.gov
3. FEMA sends the county an application
4. County completes application and returns to FEMA IPAWS@fema.dhs.gov

5. FEMA sends the county an unsigned MOA, unsigned PAA form, and link to IPAWS online training
6. <https://training.fema.gov/is/courseoverview.aspx?code=IS-247.a>
7. County signs MOA, obtains state signature on PAA form, takes online training...sends everything to FEMA
8. FEMA signs the MOA, sends completed paperwork and digital certificate to county, and enables their access in the system

Other recommendations:

If you are using Everbridge and EMnet please put both on the applications.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-251>

Deliverable (due third quarter):

- The sub-recipient shall upload FEMA IPAWS MOA in the Division's SharePoint portal.

REIMBURSEMENT CONDITIONS:

Subject to the funding limitations of this Agreement, the Division shall reimburse the Sub-Recipient on a quarterly basis for the documented costs incurred during the successful completion of the task(s) required by this Agreement. However, the following limitations shall apply:

- In any quarter, the Division shall not reimburse the Sub-Recipient for an amount that exceeds 40% of the overall amount authorized by this Agreement; and,
- The cumulative amount of reimbursement for quarters 1, 2, and 3 shall not exceed 85% of the overall amount authorized by this Agreement.

If extraordinary circumstances exist, then the Sub-Recipient can request permission from the Division to exceed the 40% cap for a particular quarter. However, under no circumstances shall the cumulative reimbursement amount for quarters 1, 2, and 3 exceed 85% of the overall amount authorized by this Agreement.

FINANCIAL CONSEQUENCES:

Failure to successfully complete each of the required tasks, as demonstrated by the failure to satisfy the applicable deliverables, shall result in the following penalty:

- A 10% reduction of the overall amount authorized by this Agreement.

The Division shall apply the penalty each quarter during which the Sub-Recipient fails to successfully complete each of the required tasks. During this Agreement, up to four penalties may be imposed; and, each penalty shall be applied cumulatively.

If, because of circumstances beyond the Sub-Recipient's control, the Sub-Recipient is unable to successfully perform a task required by this Agreement, then the Sub-Recipient shall notify the Division immediately. If the Division agrees that the inability to perform was directly due to circumstances beyond the control of the Sub-Recipient, then the Division will consider waiving the imposition of a financial consequence.

ATTACHMENT C
PROGRAM STATUTES AND REGULATIONS

1. Age Discrimination Act of 1975 42 U.S.C. § 6101 *et seq.*
2. Americans with Disabilities Act of 1990 42 U.S.C. § 12101-12213
3. Chapter 473, Florida Statutes
4. Chapter 215, Florida Statutes
5. Chapter 252, Florida Statutes
6. Title VI of the Civil Rights Act of 1964 42 U.S.C. § 2000 *et seq.*
7. Title VIII of the Civil Rights Acts of 1968 42 U.S.C. § 3601 *et seq.*
8. Copyright notice 17 U.S.C. §§ 401 or 402
9. Assurances, Administrative Requirements and Cost Principles 2 C.F.R. Part 200
10. Debarment and Suspension Executive Orders 12549 and 12689
11. Drug Free Workplace Act of 1988 41 U.S.C. § 701 *et seq.*
12. Duplication of Benefits 2 C.F.R. Part 200, Subpart E
13. Energy Policy and Conservation Act 42 U.S.C. § 6201
14. False Claims Act and Program Fraud Civil Remedies 31 U.S.C. § 3729 also 38 U.S.C. § 3801-3812
15. Fly America Act of 1974 49 U.S.C. § 41102 also 49 U.S.C. § 40118
16. Hotel and Motel Fire Safety Act of 1990 15 U.S.C. § 2225a
17. Lobbying Prohibitions 31 U.S.C. § 1352
18. Patents and Intellectual Property Rights 35 U.S.C. § 200 *et seq.*
19. Procurement of Recovered Materials section 6002 of Solid Waste Disposal Act
20. Terrorist Financing Executive Order 13224
21. Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act) U.S.C. § 1681 *et seq.*
22. Trafficking Victims Protection Act of 2000 22 U.S.C. § 7104
23. Rehabilitation Act of 1973 Section 504, .29 U.S.C. § 794
24. USA Patriot Act of 2001 18 U.S.C. § 175-172c
25. Whistleblower Protection Act 10 U.S.C. § 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. § § 4304 and 4310
27. 53 Federal Register 8034
28. Rule Chapters 27P-6, 27P-11 , and 27P-19, Florida Administrative Code
29. 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
30. To the extent that 2 C.F.R. Part 200 supersedes any provision outlined above, 2 C.F.R. Part 200 shall apply

**ATTACHMENT D
REPORTS**

The Sub-Recipient shall provide the Division with quarterly financial reports and a final close-out report. Quarterly financial reports are due to the Division no later than thirty days after the end of each quarter of the program year; and shall continue to be submitted each quarter until submission of the final close-out report. The ending dates for each quarter of this program year are September 30, December 31, March 31 and June 30.

Reporting Period	Report due to FDEM no later than
July 1 through September 30	October 30
October 1 through December 31	January 30
January 1 through March 31	April 30
April 1 through June 30	July 30

The Sub-Recipient shall provide the Division with full support documentation for the quarterly financial reports.

- A. The Quarterly Tasks Form is due with your quarterly financial report each quarter. This form identifies EMPG funded employees, the required training completed (or working towards completion), and the required amount of exercises during the agreement period.
- B. Proposed Match Plan (Form 3) is due with the signed agreement and will be used to compare with the match portion of your close out report. If your proposed match plan changes an update shall be provided. Federal funds provided under this Agreement shall be matched by the Sub-Recipient dollar for dollar from non-federal funds. NOTE: If the amount is NOT EMPA or if the federal obligation exceeds EMPA then you need to identify the other non-federal match. In the space provided on the form, provide a narrative description on how you plan to meet the dollar for dollar match requirement. The Proposed Match form must be signed by the Chief Financial Officer or equal authority.
- C. The Quarterly Match Form (Form 3A) is due each quarter for Sub-Recipients using local funds to match the federal obligation. The Sub-Recipient must provide supporting documentation of matching funds (i.e. invoices, canceled checks, general ledger, earning statements, payroll registries, etc.). Cost-matching requirements are in accordance with 2 C.F.R. 200.306. To meet matching requirements, the Sub-Recipient contributions must be verifiable, reasonable, allowable, allocable, and necessary under the grant program and must comply with all Federal requirements and regulations.
- D. The final Close Out report is due sixty (60) days after termination of this Agreement. Federal funds provided under this agreement shall be matched by the Sub-Recipient dollar for dollar from non-federal funds. If the funds are being matched with EMPA and are less than the expended EMPA, no additional back-up/supporting documentation is needed. However, if your EMPG funds exceed EMPA, or if you are not using EMPA for match, the appropriate back-up/supporting documentation needs to be provided (i.e. invoices, canceled checks, general ledger, earning statements, payroll registries, etc.).
- E. Programmatic Point of Contact:

Contractual Point of Contact	Programmatic Point of Contact
Owen Roach FDEM 2555 Shumard Oak Blvd. Tallahassee, FL 32399-2100 (850) 815-4344 owen.roach@em.myflorida.com	Isabell Parker FDEM 2555 Shumard Oak Blvd. Tallahassee, FL 32399-2100 (850) 815-4315 isabell.parker@em.myflorida.com

- The Division shall determine eligibility of projects and approve changes in Scope of Work.
- The Division shall administer the financial processes.

**ATTACHMENT E
JUSTIFICATION OF ADVANCE PAYMENT**

SUB-RECIPIENT:

If you are requesting an advance, indicate same by checking the box below.

<p><input type="checkbox"/> ADVANCE REQUESTED</p> <p>Advance payment of \$ _____ is requested. Balance of payments will be made on a reimbursement basis. These funds are needed to pay staff, award benefits to clients, duplicate forms and purchase start-up supplies and equipment. We would not be able to operate the program without this advance.</p>
--

If you are requesting an advance, complete the following chart and line item justification below.

ESTIMATED EXPENSES

BUDGET CATEGORY/LINE ITEMS (list applicable line items)	20__-20__ Anticipated Expenditures for First Three Months of Contract
<p><u>For example</u> ADMINISTRATIVE COSTS (Include Secondary Administration.)</p>	
<p><u>For example</u> PROGRAM EXPENSES</p>	
TOTAL EXPENSES	

LINE ITEM JUSTIFICATION (For each line item, provide a detailed justification explaining the need for the cash advance. The justification must include supporting documentation that clearly shows the advance will be expended within the first ninety (90) days of the contract term. Support documentation should include quotes for purchases, delivery timelines, salary and expense projections, etc. to provide the Division reasonable and necessary support that the advance will be expended within the first ninety (90) days of the contract term. Any advance funds not expended within the first ninety (90) days of the contract term shall be returned to the Division Cashier, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399, within thirty (30) days of receipt, along with any interest earned on the advance)

ATTACHMENT F
WARRANTIES AND REPRESENTATIONS

Financial Management

The Sub-Recipient's financial management system must comply with 2 C.F.R. §200.302.

Procurements

Any procurement undertaken with funds authorized by this Agreement must comply with the requirements of 2 C.F.R. §200, Part D—Post Federal Award Requirements—Procurement Standards (2 C.F.R. §§200.317 through 200.326).

Business Hours

The Sub-Recipient shall have its offices open for business, with the entrance door open to the public, and at least one employee on site, from: _____

Licensing and Permitting

All subcontractors or employees hired by the Sub-Recipient shall have all current licenses and permits required for all of the particular work for which they are hired by the Sub-Recipient.

ATTACHMENT G

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Subcontractor Covered Transactions

- (1) The prospective subcontractor of the Sub-Recipient, _____, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

- (2) Where the Sub-Recipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

SUBCONTRACTOR:

By: _____

Signature

Sub-Recipient's Name

Name and Title

DEM Contract Number

Street Address

Project Number

City, State, Zip

Date

ATTACHMENT H
STATEMENT OF ASSURANCES

The Sub-Recipient hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including 2 C.F.R. Part 200; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
2. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et. seq.)
3. It will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.
4. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
5. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
6. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
7. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
8. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
9. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and

Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of Investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

10. It will comply, and assure the compliance of all its sub-recipients and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.

11. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

12. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C,D,E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.

13. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the Grounds of race, color, religion, national origin, sex, or disability against a Sub-Recipient of funds, the Sub-Recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

14. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.

15. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

16. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620.

ATTACHMENT L MANDATORY CONTRACT PROVISIONS

Any contract or subcontract funded by this Agreement must contain the applicable provisions outlined in Appendix II to 2 C.F.R. Part 200. It is the responsibility of the sub-recipient to include the required provisions. The Division provides the following list of sample provisions that may be required:

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3706). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or

materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

(I) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1985 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(J) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any

other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(K) See §200.322 Procurement of recovered materials.

APPENDIX III TO PART 200—INDIRECT (F&A) COSTS IDENTIFICATION AND ASSIGNMENT, AND RATE DETERMINATION FOR INSTITUTIONS OF HIGHER EDUCATION (IHEs)

A. GENERAL

This appendix provides criteria for identifying and computing indirect (or indirect (F&A) rates at IHEs (institutions). Indirect (F&A) costs are those that are incurred for common or joint objectives and therefore cannot be identified readily and specifically with a particular sponsored project, an instructional activity, or any other institutional activity. See subsection B.1. Definition of Facilities and Administration, for a discussion of the components of indirect (F&A) costs.

1. Major Functions of an Institution

Refers to instruction, organized research, other sponsored activities and other institutional activities as defined in this section:

a. *Instruction* means the teaching and training activities of an institution. Except for research training as provided in subsection b, this term includes all teaching and training activities, whether they are offered for credits toward a degree or certificate or on a non-credit basis, and whether they are offered through regular academic departments or separate divisions, such as a summer school division or an extension division. Also considered part of this major function are departmental research, and, where agreed to, university research.

(1) *Sponsored instruction and training* means specific instructional or training activity established by grant, contract, or cooperative agreement. For purposes of the cost principles, this activity may be considered a major function even though an institution's accounting treatment may include it in the instruction function.

(2) *Departmental research* means research, development and scholarly activities that are not organized research and, consequently, are not separately budgeted and accounted for. Departmental research for purposes of this document, is not considered as a major function, but as a part of the instruction function of the institution.

b. *Organized research* means all research and development activities of an institution that are separately budgeted and accounted for. It includes:

(1) *Sponsored research* means all research and development activities that are sponsored by Federal and non-Federal agencies and organizations. This term includes activities involving the training of individuals in research techniques (commonly called research training) where such activities utilize the same facilities as other research and development activities and where such activities are not included in the instruction function.

(2) *University research* means all research and development activities that are separately budgeted and accounted for by the institution under an internal application of institutional funds. University research, for purposes of this document, must be combined with sponsored research under the function of organized research.

c. *Other sponsored activities* means programs and projects financed by Federal and non-Federal agencies and organizations which involve the performance of work other than instruction and organized research. Examples of such programs and projects are health service projects and community service programs. However, when any of these activities are undertaken by the institution without outside support, they may be classified as other institutional activities.

d. *Other institutional activities* means all activities of an institution except for instruction, departmental research, organized research, and other sponsored activities, as defined in this section. Indirect (F&A) cost activities identified in this Appendix paragraph B. Identification and assignment of indirect (F&A) costs, and specialized services facilities described in §200.468 Specialized service facilities of this Part.

Examples of other institutional activities include operation of residence halls, dining halls, hospitals and clinics, student unions, intercollegiate athletics, bookstores, faculty housing, student apartments, guest houses, chapels, theaters, public museums, and other similar auxiliary enterprises. This definition also includes any other categories of activities, costs of which are "unallowable" to Federal awards, unless otherwise indicated in an award.

2. Criteria for Distribution

a. *Base period.* A base period for distribution of indirect (F&A) costs is the period during which the costs are incurred. The base period normally should coincide with the fiscal year established by the institution, but in any event the base period should be so selected as to avoid inequities in the distribution of costs.

b. *Need for cost groupings.* The overall objective of the indirect (F&A) cost allocation process is to distribute the indirect (F&A) costs described in Section B. Identification and assignment of indirect (F&A) costs, to

ATTACHMENT J
ALLOWABLE COST AND ELIGIBLE ACTIVITIES

I. Categories and Eligible Activities

The 2018 EMPG Funding Guidance allowable costs are divided into the following categories: **planning, organization, training, exercise, equipment, and management and administration.**

Allowable Costs

A. Planning

Planning spans all five National Preparedness Goal (the Goal) mission areas and provides a baseline for determining potential threats and hazards, required capabilities, required resources, and establishes a framework for roles and responsibilities. Planning provides a methodical way to engage the whole community in the development of a strategic, operational, and/or community-based approach to preparedness.

Plans should have prior review and approval from the respective DEM state program. Funds may not be reimbursed for any plans that are not approved.

EMPG Program funds may be used to develop or enhance emergency management planning activities.

Some examples include:

- Emergency Operation Plans
- Communications Plans
- Administrative Plans
- Whole Community Engagement/Planning
- Resource Management Planning
- Sheltering and Evacuation planning
- Recovery Planning
- Continuity Plans
- Federal (and Mutual Aid) Emergency Response Official (F/ERO) Credentialing and Validation

Planning Costs Supporting Documentation: Provide copies of completed plan, contracts, MOUs or agreements with consultants or sub-contractors providing services. Copies of invoices/receipts and canceled checks or general ledger for proof of payment.

B. Organization

EMPG Program funds may be used for all-hazards emergency management operations, staffing, and other day-to-day activities in support of emergency management. Sub-Recipients are encouraged to fund at least one dedicated Planner, Training Officer, and Exercise Officer. Personnel costs, including salary, overtime, compensatory time off, and associated fringe benefits, are allowable costs with EMPG Program funds. These costs must comply with 2 C.F.R. Part 200, Subpart E – Cost Principles.

The Quarterly Tasks (Form 1B) is due every quarter with your quarterly financial report. This is to identify all EMPG funded employees, the completion of the required training (or working towards completion) and the required amount of exercises during the agreement period.

Eligible "Organization Cost" items include, but are not limited to:

- Utility (electric, water and sewage)

Attachment J
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- IS-241.b Decision Making and Problem Solving
- IS-242.b Effective Communication
- IS-244.b Developing and Managing Volunteers

To ensure the professional development of the emergency management workforce, the Sub-Recipients must ensure a routine capabilities assessment is accomplished and a TEP is developed and implemented.

For additional information on review and approval requirements for training courses funded with preparedness grants please refer to the following policy: http://www.fema.gov/media-library-data/1115d44e06367bb89510aafbe79c1875/FINAL_GPD+Training+Three+for+Free+Policy_09+10+13.pdf.

Additional types of training or training related activities include, but are not limited to, the following:

- Developing/enhancing systems to monitor training programs
- Conducting all hazards emergency management training
- Attending Emergency Management Institute (EMI) training or delivering EMI train-the-trainer courses
- Attending other FEMA-approved emergency management training
- State-approved, locally-sponsored CERT training
- Mass evacuation training at local, state, and tribal levels

Allowable training-related costs include the following:

- **Develop, Deliver, and Evaluate Training.** This includes costs related to administering the training: planning, scheduling, facilities, materials and supplies, reproduction of materials, and equipment. Training should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills. Any training or training gaps, including those for children and individuals with disabilities or access and functional needs, should be identified in the Multi-year TEP and addressed in the training cycle. States are encouraged to use existing training rather than developing new courses. When developing new courses states are encouraged to apply the Analysis Design Development and Implementation Evaluation (ADDIE) model for instruction design.
- **Overtime and Backfill.** The entire amount of overtime costs, including payments related to backfilling personnel, which are the direct result of attendance at FEMA and/or approved training courses and programs are allowable. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the state or unit(s) of local government and has the approval of the state or FEMA, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.), even though such work may benefit both activities.
- **Travel.** Travel costs (e.g., airfare, mileage, per diem, and hotel) are allowable as expenses by employees who are on travel status for official business related to approved training.
- **Hiring of Full or Part-Time Staff or Contractors/Consultants.** Full or part-time staff or contractors/consultants may be hired to support direct training-related activities. Payment of salaries and fringe benefits must be in accordance with the policies of the state or unit(s) of local government and have the approval of the state or FEMA, whichever is applicable.
- **Certification/Recertification of Instructors.** Costs associated with the certification and re-certification of instructors are allowed. States are encouraged to follow the FEMA Instructor Quality Assurance Program to ensure a minimum level of competency and corresponding levels of evaluation of student learning. This is particularly important for those courses which involve training of trainers.
- **Conferences.**
The Division recognizes the important role that conferences can play in the professional development of emergency managers.

2 C.F.R. §200.432 defines the term conference as "a meeting, retreat, seminar, symposium, workshop or event whose primary purpose is the dissemination of technical information beyond the non-Federal entity and is necessary and reasonable for successful performance under the Federal award."

Rule 69I-42.002(3), Florida Administrative Code, defines the term conference as:

[T]he coming together of persons with a common interest or interests for the purpose of deliberation, interchange of views, or for the removal of differences or disputes and for discussion of their common problems and interests. The term also includes similar meetings such as seminars and workshops which are large formal group meetings that are programmed and supervised to accomplish intensive research, study, discussion and work in some specific field or on a governmental problem or problems. A conference does not mean the coming together of agency or interagency personnel.

In order for travel to a conference or convention to qualify for reimbursement, the cost must be reasonable and attendance at the conference must be necessary for the successful completion of a task required by this Agreement.

Provided the cost qualifies as reasonable and necessary for the successful completion of a task required by this Agreement, travel to a conference that complies with the requirements of Rule 69I-42.004, Florida Administrative Code, satisfies the minimum level of service for conference travel under this Agreement.

In pertinent part, Rule 69I-42.004(1), Florida Administrative Code, states "No public funds shall be expended for attendance at conferences or conventions unless:

- The main purpose of the conference or convention is in connection with the official business of the state and directly related to the performance of the statutory duties and responsibilities of the agency participating;
- The activity provides a direct educational or other benefit supporting the work and public purpose of the person attending;
- The duties and responsibilities of the traveler attending such meetings are compatible with the objectives of the particular conference or convention; and
- The request for payment of travel expenses is otherwise in compliance with these rules."

Provided the cost qualifies as reasonable and necessary for the successful completion of a task required by this Agreement, and provided any related travel complies with the requirements of Rule 69I-42.004, Florida Administrative Code, conferences may qualify for reimbursement under this Agreement:

Requests for reimbursement for payment of the registration fee or for a conference or convention must include:

- A statement explaining how the expense directly relates to the Recipient's successful performance of a task outlined in this Agreement;
- A copy of those pages of the agenda that itemizes the registration fee;
- A copy of local travel policy; and,
- A copy of the travel voucher or a statement that no travel costs were incurred, if applicable.

When a meal is included in a registration fee, the meal allowance must be deducted from the reimbursement claim, even if the traveler decides for personal reasons not to eat the meal. See section 112.061(6)(c), Florida Statutes ("No one, whether traveling out of or in state, shall be reimbursed for any meal or lodging included in a convention or conference registration fee paid by the state."). A continental breakfast is considered a meal and must be deducted if included in a registration fee for a convention or conference. However, in the case where a meal is provided by a hotel or airline, the traveler shall be allowed to claim the meal allowance provided by law.

Class A, Class B, and Class C Travel:

- Class A travel is continuous travel of 24 hours or more away from official headquarters. The travel day for Class A is based on a calendar day (midnight to midnight).
- Class B travel is continuous travel of less than 24 hours which involves overnight absence away from official headquarters. The travel day for Class B travel begins at the same time as the travel period.
- Class C travel is short or day trips in which the traveler is not away from his/her official headquarters overnight. Class C allowances are currently not authorized for reimbursement.

Meal Allowance and Per Diem:

Section 112.061(6)(b), Florida Statutes, establishes the meal allowance for each meal during a travel period as follows:

- \$6 for breakfast (when travel begins before 6 a.m. and extends beyond 8 a.m.);
- \$11 for lunch (when travel begins before 12 noon and extends beyond 2 p.m.); and,
- \$19 for dinner (When travel begins before 6 p.m. and extends beyond 8 p.m. or when travel occurs during nighttime hours due to special assignment.).

Section 112.061(a), Florida Statutes, establishes the per diem amounts. All travelers are allowed:

- The authorized per diem for each day of travel; or,
- If actual expenses exceed the allowable per diem, the amount allowed for meals as provided in s. 112.061(6) (b), F.S., plus actual expenses for lodging at a single occupancy rate.

Per diem shall be calculated using four six-hour periods (quarters) beginning at midnight for Class A or when travel begins for Class B travel. Travelers may only switch from actual to per diem while on Class A travel on a midnight to midnight basis. A traveler on Class A or B travel who elects to be reimbursed on a per diem basis is allowed \$20.00 for each quarter from the time of departure until the time of return.

Reimbursement for Meal Allowances That Exceed the State Rates:

The Division shall not reimburse for any meal allowance that exceeds \$6 for breakfast, \$11 for lunch, or \$19 for dinner unless:

- For counties – the requirements of section 112.061(14), Florida Statutes, are satisfied;
- The costs do not exceed charges normally allowed by the Recipient in its regular operations as the result of the Recipient's written travel policy (in other words, the reimbursement rates apply uniformly to all travel by the Recipient); and,
- The costs do not exceed the reimbursement rates established by the United States General Services Administration ("GSA") for that locale (see <https://www.gsa.gov/portal/content/104877>).

Hotel Accommodations:

A traveler may not claim per diem or lodging reimbursement for overnight travel within 50 miles (one-way) of his or her headquarters or residence unless the circumstances necessitating the overnight stay are fully explained by the traveler and approved by the Division.

Absent prior approval from the Division, the cost of any hotel accommodation shall not exceed \$150 per night.

Travel Reimbursement Forms:

Unless the Recipient has received prior approval from the Florida Department of Financial Services ("DFS"), the Recipient shall use the travel forms incorporated by reference in Rule 69I-42.003, Florida Administrative Code. Those forms include:

- The Authorization to Incur Travel Expense, Form DFS-AA-13;
- The Application for Advance on Travel Expenses, Form DFS-AA-25; and,
- The Voucher for Reimbursement of Travel Expenses, Form DFS-AA-15.

If the Recipient has not received permission from DFS to use an alternate form, and if the Recipient submits a request for reimbursement without including the applicable DFS forms listed above, then the Division shall not provide any reimbursement for that travel.

Training Costs Supporting Documentation: Provide copies of contracts, MOUs or agreements with consultants or sub-contractors providing services. Copies of invoices/receipts and canceled checks or general ledger for proof of payment and a copy of the agenda and sign in rosters (if using pre populated sign in sheets they must be certified by the Emergency Management Director or Lead Instructor verifying attendance).

For travel and conferences related to EMPG activities, copies of all receipts must be submitted (i.e., airfare, proof of mileage, toll receipts, hotel receipts, car rental receipts, etc.) Receipts must be itemized and match the dates of travel/conference. If conference, a copy of the agenda must be provided. Proof of payment is also required for all travel and conferences. If the Sub-Recipient seeks reimbursement for travel costs that exceed the amounts stated in section 112.061(6)(b), Florida Statutes (\$6 for breakfast, \$11 for lunch, and \$19 for dinner), then the Sub-Recipient must provide documentation that: The costs are reasonable and do not exceed charges normally allowed by the Sub-Recipient in its regular operations as a result of the Sub-Recipient's written travel policy; and participation of the individual in the travel is necessary to the Federal award.

If cancelled checks are NOT available, copies of the general ledger MUST be provided.

D. Exercises

Allowable exercise-related costs include:

- **Design, Develop, Conduct and Evaluate an Exercise.** This includes costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel, and documentation. Sub-Recipients are encouraged to use free public space/locations/facilities, whenever available, prior to the rental of space/locations/facilities. Exercises should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills. Gaps identified during an exercise including those for children and individuals with

disabilities or access and functional needs, should be identified in the AAR/IP and addressed in the exercise cycle.

- **Hiring of Full or Part-Time Staff or Contractors/Consultants.** Full or part-time staff may be hired to support direct exercise activities. Payment of salaries and fringe benefits must be in accordance with the policies of the state or unit(s) of local government and have the approval of the state or FEMA, whichever is applicable. The services of contractors/consultants may also be procured to support the design, development, conduct and evaluation of exercises.
- **Overtime and Backfill.** The entire amount of overtime costs, including payments related to backfilling personnel, which are the direct result of time spent on the design, development and conduct of exercises are allowable expenses. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the state or unit(s) of local government and has the approval of the state or FEMA, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.), even though such work may benefit both activities.
- **Travel.** Travel costs (e.g., airfare, mileage, per diem, hotel) are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of the exercise activities.
- **Supplies.** Supplies are items that are expended or consumed during the course of the planning and conduct of the exercise activities (e.g., gloves, non-sterile masks, and disposable protective equipment).
- **Other Items.** These costs are limited to items consumed in direct support of exercise activities such as the rental of space/locations for planning and conducting an exercise, rental of equipment, and the procurement of other essential nondurable goods. Sub-Recipients are encouraged to use free public space/locations, whenever available, prior to the rental of space/locations. Costs associated with inclusive practices and the provision of reasonable accommodations and modifications that facilitate full access for children and adults with disabilities are allowable.

Unauthorized exercise-related costs include:

- Reimbursement for the maintenance and/or wear and tear costs of general use vehicles (e.g., construction vehicles) and emergency response apparatus (e.g., fire trucks, ambulances). The only vehicle costs that are reimbursable are fuel/gasoline or mileage.
- Equipment that is purchased for permanent installation and/or use, beyond the scope of exercise conduct (e.g., electronic messaging signs)
- Durable and non-durable goods purchased for installation and/or use beyond the scope of exercise conduct

Exercise Costs Supporting Documentation: Provide copies of contracts, MOUs or agreements with consultants or sub-contractors providing services. Copies of invoices/receipts and canceled checks or general ledger for proof of payment and a copy of Exercise Plan (EXPLAN), After-Action Report/Improvement Plan (AAR/IP) and sign in sheets (if using pre populated sign in sheets they must be certified by the Emergency Management Director or Lead Exercise Planner verifying attendance).

E. Equipment

Allowable equipment categories for the EMPG Program are listed on the web-based version of the Authorized Equipment List (AEL) at <https://www.fema.gov/authorized-equipment-list>. Unless otherwise stated, equipment must meet all mandatory regulatory and/or FEMA-adopted standards to be eligible for purchase using these funds. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.

Allowable equipment includes equipment from the following AEL categories:

- Personal Protective Equipment (PPE) (Category 1)
- Information Technology (Category 4)
- Cybersecurity Enhancement Equipment (Category 5)
- Interoperable Communications Equipment (Category 6)
- Detection Equipment (Category 7)
- Power Equipment (Category 10)
- Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Reference Materials (Category 11)
- CBRNE Incident Response Vehicles (Category 12)
- Physical Security Enhancement Equipment (Category 14)
- CBRNE Logistical Support Equipment (Category 19)
- Other Authorized Equipment (Category 21)

In addition to the above, general purpose vehicles are allowed to be procured in order to carry out the responsibilities of the EMPG Program. If Sub-Recipients have questions concerning the eligibility of equipment not specifically addressed in the AEL, they should contact their Grant Manager for clarification.

Sub-Recipients should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Large equipment purchases must be identified and explained. For more information regarding property management standards for equipment, please reference 2 C.F.R. Part 200, including 2 C.F.R. §§ 200.310, 200.313, and 200.316.

Controlled Equipment

Grant funds may be used for the purchase of Controlled Equipment, however, because of the nature of the equipment and the potential impact on the community, there are additional and specific requirements in order to acquire this equipment. Refer to Information Bulletin 407 *Use of Grant Funds for Controlled Equipment* for the complete *Controlled Equipment List*, information regarding the *Controlled Equipment Request Form*, and a description of the specific requirements for acquiring controlled equipment with DHS/FEMA grant funds. For additional information on controlled equipment refer to

Executive Order (EO) 13688 Federal Support for Local Law Enforcement Equipment Acquisition (<https://www.gpo.gov/fdsys/pkg/DCPD-201500033/pdf/DCPD-201500033.pdf>), and the Recommendations Pursuant to Executive Order 13688 (https://www.whitehouse.gov/sites/default/files/docs/le_equipment_wg_final_report_final.pdf).

Requirements for Small Unmanned Aircraft System

All requests to purchase Small Unmanned Aircraft System (SUAS) with FEMA grant funding must also include the policies and procedures in place to safeguard individuals' privacy, civil rights, and civil liberties of the jurisdiction that will purchase, take title to, or otherwise use the SUAS equipment, see Presidential Memorandum: Promoting Economic Competitiveness While Safeguarding Privacy, Civil Rights, and Civil Liberties, in Domestic Use of Unmanned Aircraft Systems (<https://www.whitehouse.gov/the-press-office/2015/02/15/presidential-memorandum-promoting-economic-competitiveness-while-safegu>), issued February 20, 2015.

Equipment Acquisition Costs Supporting Documentation: Copies of invoices/receipts and cancelled checks or general ledger for proof of payment. AEL# for each purchase (if applicable).

F. Management and Administration (M&A)

M&A activities are those defined as directly relating to the management and administration of EMPG Program funds, such as financial management and monitoring. It should be noted that salaries of

state and local emergency managers are not typically categorized as M&A, unless the state or local EMA chooses to assign personnel to specific M&A activities.

Management and Administrative Costs Supporting Documentation: Supply copies of certified timesheets documenting hours worked and proof employee was paid (i.e., earning statements/payroll registries).

Indirect Costs

Indirect costs are allowable under this program as described in 2 C.F.R. § 200.414. With the exception of Sub-Recipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), Sub-Recipients must have an approved indirect cost rate agreement with their cognizant federal agency to charge indirect costs to this award. A copy of the approved rate (a fully executed, agreement negotiated with the applicant's cognizant federal agency) is required at the time of application, and must be provided to FEMA before indirect costs are charged to the award.

II. Construction and Renovation

Construction and renovation projects for a state, local, territorial, or Tribal government's principal Emergency Operations Center (EOC) as defined by the SAA are allowable under the EMPG Program.

Written approval must be provided by FEMA prior to the use of any EMPG Program funds for construction or renovation. Requests for EMPG Program funds for construction of an EOC must be accompanied by an EOC Investment Justification (FEMA Form 089-0-0-3; OMB Control Number 1660-0124 (http://www.fema.gov/pdf/government/grant/2011/fy11_eoc_inv.pdf)) to their Regional EMPG Program Manager for review. Additionally, Sub-Recipients are required to submit a SF-424C Budget and Budget detail citing the project costs.

When applying for funds to construct communication towers Sub-Recipients must submit evidence that the Federal Communication Commission's (FCC) Section 106 review process has been completed and submit all documentation resulting from that review to GPD prior to submitting materials for EHP review. Sub-Recipients are also encouraged to have completed as many steps as possible for a successful EHP review in support of their proposal for funding (e.g., coordination with their State Historic Preservation Office to identify potential historic preservation issues and to discuss the potential for project effects, compliance with all state and EHP laws and requirements). Projects for which the Sub-Recipient believes an Environmental Assessment (EA) may be needed, as defined in 44 C.F.R. § 10.8, must also be identified to the FEMA EMPG Regional Program Manager within six months of the award and completed EHP review materials must be submitted no later than 12 months before the end of the period of performance. EHP review packets should be sent to gpdehpinfo@fema.gov.

EMPG Program Sub-Recipients using funds for construction projects must comply with the *Davis-Bacon Act* (40 U.S.C. §§ 3141 *et seq.*). Grant Sub-Recipients must ensure that their contractors or subcontractors for construction projects pay workers no less than the prevailing wages for laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the state in which the work is to be performed. Additional information regarding compliance with the *Davis-Bacon Act*, including Department of Labor (DOL) wage determinations, is available from the following website:

<http://www.dol.gov/compliance/laws/comp-dbra.htm>.

III. Maintenance and Sustainment

The use of FEMA preparedness grants funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable under all active grant awards, unless otherwise noted.

EMPG Program grant funds are intended to support the Goal and fund activities and projects that build and sustain the capabilities necessary to prevent, protect against, mitigate the effects of, respond to, and recover from those threats that pose the greatest risk to the security of the Nation. In order to provide Sub-Recipients the ability to meet this objective, the policy set forth in GPD's IB 379 (<http://www.fema.gov/grant-programs-directorate-information-bulletins>) (Guidance to State Administrative Agencies to Expedite the Expenditure of Certain DHS/FEMA Grant Funding) allows for the expansion of eligible maintenance and sustainment costs, which must be in: (1) direct support of existing capabilities; (2) must be an otherwise allowable expenditure under the applicable grant program; (3) be tied to one of the core capabilities in the five mission areas contained within the Goal, and (4) shareable through the EMAC. Additionally, eligible costs may also be in support of equipment, training, and critical resources that have previously been purchased with either federal grant funding or any other source of funding other than DHS/FEMA preparedness grant program dollars. Additional guidance is provided in FEMA Policy FP 205-402-125-1, *Maintenance Contracts and Warranty Coverage Funded by Preparedness Grants*, located at: <http://www.fema.gov/media-library/assets/documents/32474>.

Unallowable Costs

- Expenditures for weapons systems and ammunition
- Costs to support the hiring of sworn public safety officers for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities
- Activities and projects unrelated to the completion and implementation of the EMPG Program

In general, Sub-Recipients should consult with their Grant Manager prior to making any investment that does not clearly meet the allowable expense criteria established in this Guidance.

IV. Environmental Planning and Historic Preservation (EHP) Compliance

As a federal agency, FEMA is required to consider the effects of its actions on the environment and/or historic properties to ensure that all activities and programs funded by the agency, including grants-funded projects, comply with federal EHP regulations, laws and Executive Orders as applicable. Sub-Recipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. In some cases, FEMA also is required to consult with other regulatory agencies and the public in order to complete the review process. The EHP review process must be completed and approved before funds are released to carry out the proposed project. FEMA will not fund projects that are initiated without the required EHP review. Additionally, all Sub-Recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in FP 108-023-1, Environmental Planning and Historic Preservation Policy Guidance ([http://www.fema.gov/media-library-data/1421336453304-d48abd61f8b2a35d2bad325ae49ae531/FP1080231 Environmental Planning Historic Preservation Policy.pdf](http://www.fema.gov/media-library-data/1421336453304-d48abd61f8b2a35d2bad325ae49ae531/FP1080231%20Environmental%20Planning%20Historic%20Preservation%20Policy.pdf)), and FP 108.24.4, Environmental Planning and Historical Preservation Policy (<http://www.fema.gov/media-library-data/1388411752234-6ddb79121951a68e9ba036d2569aa488/18Dec13-NoNEPARReview.pdf>)

EHP Technical Assistance, including the EHP Screening Form, can be found at (http://www.fema.gov/media-library-data/20130726-1806-25045-2839/gpd_ehp_screening_form_omb_1660_0115_june_2011.pdf)



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 3, 2018 Meeting Date: July 19, 2018

Name: Jeff Crawford Department: Fire Department

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Apply for grant to have the DOH supply Naloxone

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



Fire Chief
Jeffrey Crawford

COLUMBIA COUNTY FIRE RESCUE

509 SW Bascom Norris Dr., Lake City, FL 32025
Office (386) 754-7057 Fax (386) 754-7064

MEMORANDUM

DATE: July 3, 2018

TO: Ben Scott

FR: Jeffery Crawford

RE: HEROS Grant

I would like to be able to apply for a grant offered through the Department of health (DOH). The purpose of this grant is to reduce the number of drug/opioid over-dose related deaths and adverse events by providing emergency responders with the appropriate pharmaceutical resources to address this crisis. If successful in this grant, the DOH would provide us with emergency opioid antagonists. Last year in Columbia County there were 48 overdoses. This grant does not require any match or money from Columbia County.

Helping Emergency Responders Obtain Support (HEROS) Program

The drug overdose death rate involving opioids has increased by 200% since 2000 and has now become the leading cause of accidental deaths in the United States. Nationwide, in 2016, there were 42,249 deaths that involved an opioid (licit or illicit), and 17,087 people died from overdoses involving prescription opioids. The most common drugs involved in such deaths were methadone, oxycodone, and hydrocodone. In 2016, in Florida, heroin caused 952 deaths, fentanyl caused 1,390 deaths, oxycodone caused 723 deaths, and hydrocodone caused 245 deaths. In 2017, Florida's emergency responders treated approximately 45,202 patients for drug overdose. This crisis has become a heavy burden for our first responder agencies.

In response to the nationwide opioid epidemic, funding has been made available through the Florida Department of Health (DOH) for emergency opioid antagonists. The DOH has been appropriated \$5,000,000 from the General Revenue Fund for the purchase of emergency opioid antagonists to be made available to emergency responders. DOH has established the **HEROS** Program for the purpose of acquiring emergency opioid antagonists for agencies that employ emergency responders.

Description

The purpose of this program is to reduce the number of drug/opioid overdose-related deaths and adverse events by providing emergency responders with the appropriate pharmaceutical resources to address this crisis. The DOH has developed a simple grant award program for emergency responders to apply online or in writing to receive emergency opioid antagonists. DOH will work with local agencies to make available emergency opioid antagonists through a competitive grant process.

Application Period: July 1, 2018 to July 31, 2018

Anticipated Award Notification: August 31, 2018

Eligibility

Eligible applicants are all Florida agencies that employ emergency responders. Emergency responder means a law enforcement officer, a firefighter, an emergency medical technician, or a paramedic.

- (a) "Emergency medical technician" has the same meaning as provided in s. [401.23, F.S.](#)
- (b) "Firefighter" has the same meaning as provided in s. [633.102, F.S.](#)
- (c) "Law enforcement officer" has the same meaning as provided in s. [943.10, F.S.](#)
- (d) "Paramedic" has the same meaning as provided in s. [401.23, F.S.](#)

Licensed EMS agency applicants must have the ability to report Naloxone administrations through the Emergency Medical Services Tracking and Reporting System (EMSTARS) Version 3 to document Naloxone administrations. All other applicants must have the ability to report to the Washington/Baltimore High Intensity Drug Trafficking Overdose Detection Mapping Application Program (OD Maps) identified in Chapter 401.253(1), F.S. Applicants may register for OD Maps free of charge at <http://www.hidta.org/odmap/>. Applications may be approved for funding pending registration with OD Maps or software upgrades pending for EMSTARS version 3.

Applicants must register for the Minnesota Multi-State Cooperative Agreement for Pharmaceutical Procurement (MMCAP). MMCAP's primary function is to provide a full range of pharmaceuticals to its participating agencies. MMCAP participation is free of charge and applicants may register at <http://www.mmd.admin.state.mn.us/MMCAP/background/NewMemberInfo.aspx>

Data Sources

EMSTARS is the primary source of information used to determine appropriate distribution of allocated funding. EMSTARS is a collection of electronic patient care records submitted by licensed EMS agencies. This is a voluntary system that currently collects approximately 90% of the emergency call volume for the state. This system has the ability to identify patients with a suspected “drug overdose” and the treatment provided by licensed EMS agencies. This system also has the ability to identify treatment provided by emergency responders prior to EMS arrival.

The department also review data from the Florida Department of Children and Families’ (DCF) State Targeted Response Grant (STR) program. This program provided a limited number of Naloxone kits to law enforcement officers utilizing funding from the Substance Abuse and Mental Health Services Administration (SAMHSA).

Definitions

Drug Overdose - Categorical syndrome definition based on Enhanced State Opioid Overdose Surveillance (ESOO) criteria, intended to detect incidents involving any drug overdose. The criteria are defined for EMSTARS v2 and v3 as follows:

- NEMSIS v2: Labeled as overdose if primary or secondary impression is "Poisoning/Drug Ingestion".
- NEMSIS v3: Labeled as overdose if primary or secondary impression starts with T36-T50, F11-F16, or F18-F19.

This syndrome is restricted to only those incidents corresponding to an emergency response that resulted in patient contact (i.e., cancelled calls, transfers, and other non-emergency calls are explicitly excluded).

Emergency Responder - means a law enforcement officer, a firefighter, an emergency medical technician, or a paramedic.

- “Emergency medical technician” has the same meaning as provided in s. [401.23, F.S.](#)
- “Firefighter” has the same meaning as provided in s. [633.102, F.S.](#)
- “Law enforcement officer” has the same meaning as provided in s. [943.10, F.S.](#)
- “Paramedic” has the same meaning as provided in s. [401.23 F.S.](#)

Emergency opioid antagonist - means naloxone hydrochloride or any similarly acting drug that blocks the effects of opioids administered from outside the body and that is approved by the United States Food and Drug Administration for the treatment of an opioid overdose.

Type of Medication Available:

Applicants will be given the opportunity to indicate the desired method of administration from the options below:

Option # 1 - Intranasal	Option # 2 – Autoinjector	Option # 3 - Syringe
Dose: 4mg	Dose: 0.4ml	Dose: 2ml
Package Size: 1 package contains 2 doses	Package Size: 1 package contains 2 doses	Package Size: 1 package contains 10 doses (Luerlock Prefilled Syringe)

Option # 4 - Syringe	Option # 5 - Vial
Dose: 2ml	Dose: 0.4mg/mL = 1mL vial
Package Size: 1 package contains 10 doses (Min-I-JET Prefilled syringe; 21G x 1-1/2 inch fixed Needle	Package Size: 1 package contains 25 vials

Naloxone Administration Training:

The department has developed an online training component and made it available via the TRAIN Florida learning management system. The training objectives in this course include an overview of the opioid overdose crisis and how the nation and Florida are responding to the overdose epidemic.

Additional objectives include:

- Recognizing the signs and symptoms of an opioid overdose
- How to administer naloxone
- Instructions for using the NARCAN® Nasal Spray and or the EVZIO® Auto-injector
- Possible side effects of naloxone delivery and what to do until help arrives
- How to provide emergency care and support to an opioid overdose victim.
- An overview of legal authority - Florida’s laws for naloxone and the Good Samaritan Law,
- A brief ten (10) question quiz, and certificate of completion.
- The average time to complete the training is 25 minutes.

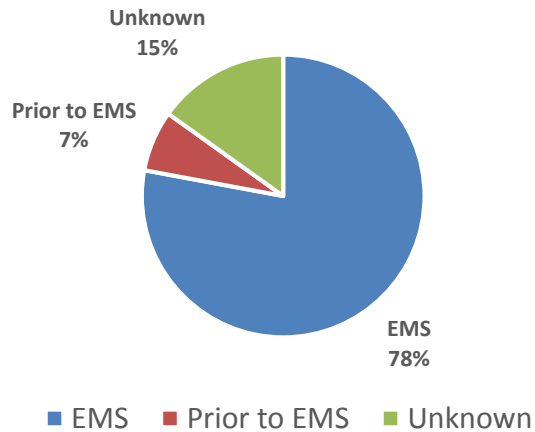
The online Naloxone training will be available soon on the HEROS website.

Methodology for Determining Allotment

The department utilized 2017 EMSTARS data to determine the percentage of funding to be allocated by emergency responder type. Chart I indicated that 78% of the EMSTARS documented Naloxone was administered by licensed EMS agencies. The remaining 22% was administered prior to EMS arrival or it was unknown who administered the Naloxone. Six months of data submitted to the DCF’s STR grant program indicated there were 319 doses administered by law enforcement agencies. This is an extremely limited sample and it is assumed that more law enforcement agencies would administer an emergency opioid antagonist if the resources were available. These data sources indicate a clear majority of the Naloxone administrations are administered by licensed EMS agencies. Using this data,

Chart I

Percentage of Milligrams Administered by Emergency Responder Type



the department will allocate 60% of the funding to licensed EMS agencies and the remaining 20% to non-licensed fire agencies and 20% to law enforcement agencies.

DOH will accept applications from all emergency responder agencies for the initial defined period. A second competitive grant period may be established if funding remains available. The second grant period is contingent on funding being available. The second grant period would be from December 1, 2018 to December 31, 2018. Notice of grant award would occur by January 31, 2019.

Competitive Criteria:

This is a competitive grant program to assure that resources are placed in the most appropriate location. The grant scoring methodology of the DOH HEROS program is designed to provide emergency opioid antagonists to the areas of the state with the greatest need and ability to impact the opioid crisis. There are criteria that are reviewed and scored. These five criteria include alternative funding sources, percentage of staff trained, organizational type, evidence-based need, and narrative. These criteria are further explained below:

- **Alternative funding sources** – Does the applicant have other funding sources available to support the purchase of emergency opioid antagonists? These sources may be through local, state, or federal funding.
- **Percentage of staff trained** – What percentage of the applicant’s staff are trained to correctly administer an emergency opioid antagonist? This percentage only includes field level staff that are responding to a potential overdose.
- **Evidenced-based need** – Evidenced-based need is scored by analyzing the number of overdoses occurring in the applicant’s county. 2017 data indicates that nearly 75% of overdoses are occurring within 11 specific counties. The scoring methodology awards more points to the applicants from counties with the greatest need.
- **Organizational Type** – Chart I indicates that over 75% of the documented Naloxone administrations in 2017 were administered by EMS Providers. Organizational type is added to assure that the emergency opioid antagonists are deployed to an area and agency that will utilize the medication in the most effective manner.
- **Narrative** – The Narrative section of each application will include a 500 word or less explanation of the applicants need to obtain emergency opioid antagonists. Narratives will only be reviewed if the scores are tied between multiple applicants.

Scoring Methodology:

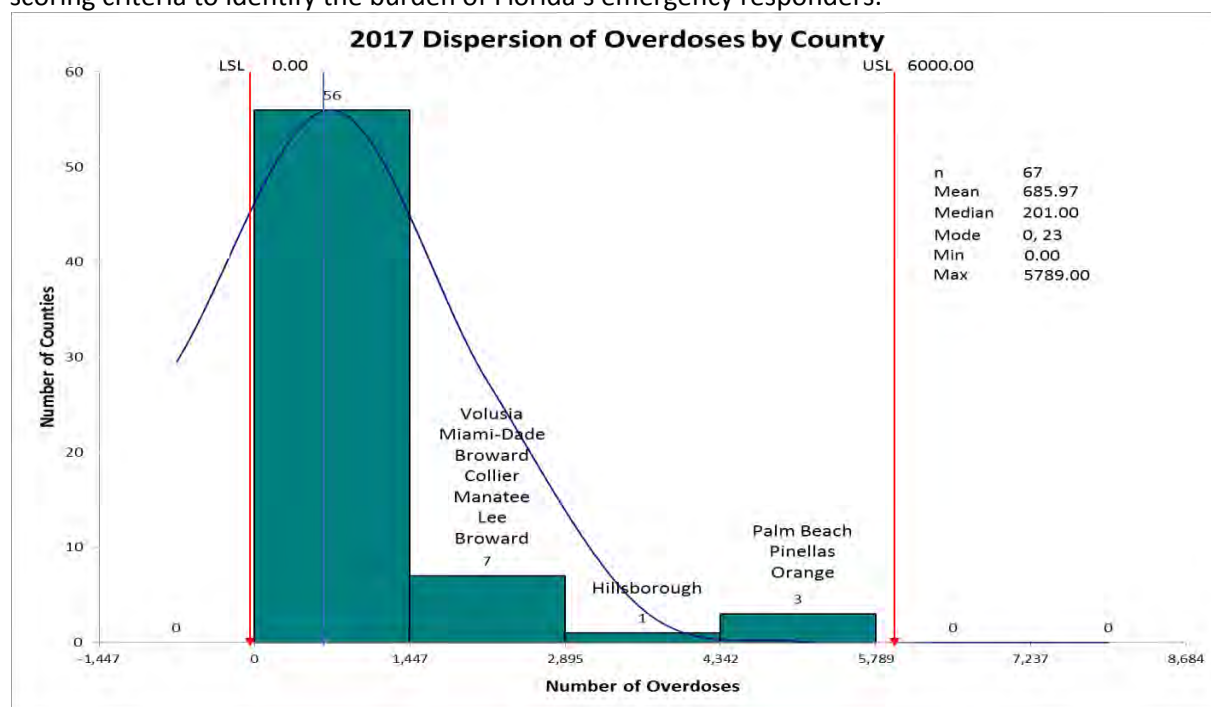
The scoring of each application will occur on a 100-point scale. Each of the criteria are weighted differently and provide more or less points. The available points for each criterion are detailed below:

2017 Scoring Methodology for the Distribution of Emergency Opioid Antagonists					
Alternative Funding	The applicant has an alternative funding source.		The applicant does not have an alternative funding source.		Max Total Points
	0 Points		10 Points		
Percentage of Staff Trained	0% - 25% Trained	26% - 50% Trained	51% - 75% Trained	76% - 100%	

				Trained	
	0 Points	5 Points	10 Points	15 Points	15
Organizational Type	Non-EMS Agency		EMS Agency		
	0 Points		15 Points		15
Evidenced-Based Need	Lower Quartile < 34 Overdoses	Q ₂ 35 – 201 Overdoses	Q ₃ 202 – 632 Overdoses	Upper Quartile > 632 Overdoses	
	10 Points	20 Points	30 Points	60 Points	60

Burden and Ranking of Counties:

The purpose of this program is to impact the lives of persons suffering from overdose by allocating funding to emergency responders that have the largest burden. The department reviewed several years of overdose data and noted increases from year to year. The most current full year of data was utilized to identify the burden among Florida counties. Overdose counts ranged from the highest in Palm Beach County at 5,789 to zero in Calhoun County. The department will use this data as part of the grant scoring criteria to identify the burden of Florida’s emergency responders.



County	2017 OD Count	Count Per 10k Pop	Percent of Total Burden
Palm Beach	5789	42.19	12.6%
Pinellas	5227	56.26	11.4%
Orange	4815	39.3	10.5%

2017 EMS Overdose Count by County

County	2017 OD Count	Count Per 10k Pop	Percent of Total Burden
Hillsborough	3611	27.96	7.9%
Volusia	2508	50.08	5.5%
Miami-Dade	2468	9.43	5.4%
Broward	2364	12.86	5.1%
Collier	2113	62.21	4.6%
Manatee	1701	49.72	3.7%
Lee	1616	24.44	3.5%
Alachua	1505	59.38	3.3%
Seminole	1182	27.11	2.6%
Pasco	940	19.77	2.0%
St. Lucie	822	28.66	1.8%
Polk	716	11.49	1.6%
Osceola	697	23.35	1.5%
Clay	695	35.39	1.5%
Citrus	568	40.78	1.2%
Escambia	423	13.83	0.9%
Brevard	409	7.43	0.9%
Sumter	397	37.08	0.9%
Martin	386	25.52	0.8%
Leon	377	13.38	0.8%
Monroe	330	43.22	0.7%
St. Johns	293	13.98	0.6%
Indian River	288	20.28	0.6%
Flagler	278	27.81	0.6%
Santa Rosa	257	15.95	0.6%
Bay	250	14.29	0.5%
Hernando	248	14.22	0.5%
Okaloosa	233	12.02	0.5%
Walton	215	35.95	0.5%
Sarasota	203	5.2	0.4%
Charlotte	201	12.2	0.4%
Levy	199	50.2	0.4%
Duval	190	2.14	0.4%
Nassau	175	23.11	0.4%
Highlands	150	15.37	0.3%
Marion	143	4.24	0.3%
Baker	84	31.1	0.2%
Hendry	84	22.42	0.2%
Bradford	80	29.8	0.2%

2017 EMS Overdose Count by County

County	2017 OD Count	Count Per 10k Pop	Percent of Total Burden
Jackson	76	15.53	0.2%
Taylor	63	27.56	0.1%
Gadsden	58	12.56	0.1%
Union	54	35.68	0.1%
Columbia	48	7.11	0.1%
Dixie	45	28.23	0.1%
Okeechobee	40	10.17	0.1%
Holmes	34	17.24	0.1%
Washington	34	13.81	0.1%
Wakulla	33	10.64	0.1%
Desoto	31	8.98	0.1%
Gilchrist	30	17.72	0.1%
Lake	30	0.97	0.1%
Gulf	27	17.06	0.1%
Hamilton	23	16.02	0.1%
Jefferson	23	16.2	0.1%
Madison	23	12.28	0.1%
Lafayette	17	19.21	0.0%
Glades	14	10.49	0.0%
Suwannee	13	2.97	0.0%
Putnam	11	1.52	0.0%
Liberty	3	3.59	0.0%
Franklin	0		0.0%
Hardee	0		0.0%
Calhoun	0		0.0%



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 9, 2018 Meeting Date: July 19, 2018

Name: Jeff Crawford Department: Fire Department

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Renew support and maintenance services contract for Fire Department personnel management software \$5,461

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 102-2200-522.30-52 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manager Only:

[X] Consent Item [] Discussion Item



Fire Chief
Jeffrey Crawford

COLUMBIA COUNTY FIRE RESCUE

509 SW Bascom Norris Dr., Lake City, FL 32025
Office (386) 754-7057 Fax (386) 754-7064

MEMORANDUM

DATE: July 9, 2018

TO: Ben Scott

FR: Jeffery Crawford

RE: Kronos Contract Renewal

I am requesting approval on a contract to renew our Software Support Services with Kronos (Telestaff). This is a yearly support and maintenance contract covering our personnel management and payroll program. This program keeps track of personnel time, shifts, OT, sick, performs call back for open shifts and keeps track of personnel trades. The cost of this contract for maintenance and support services is \$5,460.90.

13-JUN-2018
JEFF CRAWFORD
COLUMBIA COUNTY FIRE RESCUE
Solution ID: 6105389

Subject: Kronos Support Services Quote for COLUMBIA COUNTY FIRE RESCUE
Contract #: 1189051 R04-JUN-18

Dear JEFF,

The support services and benefits provided under your existing maintenance services terms are due to expire. In order to continue to receive support services and benefits for your Kronos products, you will need to renew the maintenance support for another year. Please review the attached quote so that we can ensure that the upcoming invoice we send to your Accounts Payable organization accurately reflects your Kronos investment. (Please be aware that per the terms of your agreement Kronos will send an invoice 60 days prior to the start of your contract.) **If the attached quote matches your records, please sign the quote and return a copy to me within 10 business days.**

If your organization requires a Purchase Order for payment, please forward me a copy at this time so I can make sure it is referenced on the invoice.

When the invoice is paid, your organization is acknowledging that they are renewing the maintenance support services for another year under the existing terms and conditions with Kronos. If the invoice is not paid, your support services for the products will be cancelled and Kronos will require you to sign a new support services contract, with applicable charges, in order to reactivate your service.

I encourage you to visit the Kronos Customer Portal at <http://customer.kronos.com> for access to SuperSearch, eCase management, Customer Forums, Product Documentation, Training tips and so much more! Experience the array of services Kronos offers.

Please contact me at the email address or telephone number provided below if you have any questions regarding your renewal.

Thank you for your business.

Regards,

Catherine Firestone
Contract Administrator

tel: 978-947-3073
fax: (978)-596-0007
email: Catherine.Firestone@kronos.com

Payment Terms:	Net 30 Days	Quote Type:	Renewal
Currency:	USD	Customer:	COLUMBIA COUNTY FIRE RESCUE
Customer PO Number:		Solution ID:	6105389
		Contract #:	1189051 R04-JUN-18
		Date:	13-JUN-2018
		Prepared by:	Catherine Firestone / US Northeast6

Bill To:	COLUMBIA COUNTY FIRE RESCUE PO BOX 1529 LAKE CITY FL 32056 UNITED STATES	Ship To:	COLUMBIA COUNTY FIRE RESCUE 370 SE RACETRACK LN LAKE CITY FL 32025 UNITED STATES
Contact:	JEFF CRAWFORD		
Email:	jeff_crawford@columbiacountyfla.com		

CONTRACT SUMMARY

Contract Period: 01-OCT-2018 - 30-SEP-2019

Description	Support Services	Estimated Tax	Subtotal
Software Support Services	5,460.90	0.00	5,460.90
Total	5,460.90	0.00	5,460.90

Annualized Contract Value: 5,460.90

The Annualized Contract Value is the value of the contract if all services are priced for 365 days. The Annualized Contract Value does not include estimated tax. Please note that this quote may include services priced for prorated periods.

IMPORTANT NOTES

Support Services are subject to applicable taxes. The tax amount shown on this quote is only an estimate. The actual tax due will be reflected on the invoice.

COLUMBIA COUNTY FIRE RESCUE	KRONOS INCORPORATED
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Payment Terms:	Net 30 Days	Quote Type:	Renewal
Currency:	USD	Customer:	COLUMBIA COUNTY FIRE RESCUE
Customer PO Number:		Solution ID:	6105389
		Contract #:	1189051 R04-JUN-18
		Date:	
		Prepared by:	Catherine Firestone / US Northeast6

Bill To:	COLUMBIA COUNTY FIRE RESCUE PO BOX 1529 LAKE CITY FL 32056 UNITED STATES	Ship To:	COLUMBIA COUNTY FIRE RESCUE 370 SE RACETRACK LN LAKE CITY FL 32025 UNITED STATES
Contact:	JEFF CRAWFORD		
Email:	jeff_crawford@columbiacountyfla.com		

SOFTWARE SUPPORT SERVICES

Line	Support Service Level	Covered Product	License Count	Start Date	End Date	Duration (days)
1	Platinum	TELESTAFF ENTERPRISE V2	95	01-OCT-2018	30-SEP-2019	365
2	Platinum	TELESTAFF GATEWAY MANAGER V2		01-OCT-2018	30-SEP-2019	365
3	Web Access	TELESTAFF WEB ACCESS V2 - TSG HOSTED	95	01-OCT-2018	30-SEP-2019	365

	Support Services	Estimated Tax	Subtotal
	5,460.90	0.00	5,460.90
Software Support Services			



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: June 20, 2018 Meeting Date: July 19, 2018

Name: Jeff Crawford Department: Fire Department

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

BA 18-56: Appropriate money for grant G403

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. 102-2200-522.30-64 [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 18-56 Fund: 102-MSBU

Table with 3 columns: FROM, TO, AMOUNT. Row 1: 102-2200-522.30-64 OPERATING EXPENDITURES / NON-CAPITAL EQUIPMENT to 102-2201-522.30-46 OPERATING EXPENDITURES / REPAIR & MAINTENANCE for \$4,972.00. Row 2: 102-0000-331.20-22 FED PUBLIC SAFETY GRANT / VFA ASSISTANCE GRANT to 102-2201-522.30-46 OPERATING EXPENDITURES / REPAIR & MAINTENANCE for \$4,972.00.

For Use of County Manager Only:

[X] Consent Item [] Discussion Item



Fire Chief
Jeffrey Crawford

COLUMBIA COUNTY FIRE RESCUE

509 SW Bascom Norris Dr., Lake City, FL 32025
Office (386) 754-7057 Fax (386) 754-7064

MEMORANDUM

DATE: July 9, 2018

TO: Ben

FR: Jeffery Crawford

RE: Volunteer Firefighter Assistance Grant

With Board approval on October 4, 2017 we applied for and have received approval for a grant from Florida Forestry. The grant is named Volunteer Firefighter Assistance Grant (G403). The grant was a 50/50 match. This grant will be used to buy hose, intake valves, hose fittings and adapters needed for the new engines and brush trucks. I am requesting to move \$4,971.50 from account # 102-2200-522.30-64 to account #102-2201-522.30-46. I am also requesting to move \$4971.50 from account #102-0000-331.20-22 to account #102-2201-522.30-46



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 6, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Approve and submit grant application.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. 401-0000-334.33-00
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: July 5, 2018
To: Kevin Kirby, Assistant County Manager
From: Pam Davis, Assistant Solid Waste Director *P Davis*
RE: FY18-19 Small County Consolidated Solid Waste Grant Application

Please find attached the above referenced grant application along with the grant work plan. This grant is from the Florida Department of Environmental Protection and utilized to assist in the cost of litter removal on county roads. The grant amount is \$90,909.

Upon approval by the BOCC, please have the Chairman sign and return to our department so that they can be submitted electronically by the due date of August 1, 2018.

Please advise if you have any questions regarding this information.



Florida Department of Environmental Protection

Bob Martinez Center
2600 Blair Stone Rd.
Tallahassee, FL 32399-2400

DEP Form #: 62-716.500 F.A.C.
Form Title: Small County Consolidated
Solid Waste Management
Grant Application
Effective Date: December 17, 2013
Incorporated in Rule: 62-716.500(2), F.A.C.

Small County Consolidated Solid Waste Management Grant Application

Due Date:	Aug 1, of each year
Name of County:	Columbia
Name and Title of Authorized Representative:	Tim Murphy, Chairman
Address:	P.O. Box 1529 Lake City, FL 32056-1529
Federal Employer Identification Number:	59-6000564
Grant Manager Contact Name:	Ed Lontz
Title:	Solid Waste Director
Address:	1347 NW Oosterhoudt Lane Lake City, FL 32055
e-mail address:	elontz@columbiacountyfla.com
Phone number:	386-752-6050 ext. 1549
Required forms at time of submission:	<input checked="" type="checkbox"/> Grant Work Plan (Attachment 1) <input checked="" type="checkbox"/> Budget-Cost Analysis <input checked="" type="checkbox"/> Certificate of Insurance <input checked="" type="checkbox"/> Federal Tax ID W-9 Form
MyFloridaMarketPlace Registered Vendor Name and Address:	Winfield Solid Waste Facility 1347 NW Oosterhoudt Lane Lake City, FL 32055
Is your County Self-Insured for Liability Insurance, appropriate and allowable under Florida Law?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If your county <u>is self-insured</u> , we must have a written statement from your Chief Financial Officer stating this. (Please Attach).

Small County Consolidated Solid Waste Management Grant Application

I CERTIFY that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete and accurate. I further certify that I possess the authority to apply for this grant on behalf of this county.

Signature of Authorized Representative

Date

NOTE: This form may be submitted electronically to waste.grants@dep.state.fl.us or by mail to Financial Management and Procurement, MS 4500, Division of Waste Management, Department of Environmental Protection, 2600 Blair Stone Road, Tallahassee, Florida 32399-2400.

Division of Waste Management

Small County Consolidated Solid Waste Management Grant Program Grant Work Plan for FY18-19

**ATTACHMENT 3
GRANT WORK PLAN**

PROJECT TITLE: Columbia County Small County Consolidated Solid Waste Management Grant

PROJECT AUTHORITY: Columbia County (Grantee) received funding from the Florida Legislature in the amount of \$90,909.00, through Specific Appropriation Line Item No. 1663, Solid Waste Management Trust Fund, Fiscal Year (FY) 2018-19 General Appropriations Act. The Grantee meets the threshold for a small county (population under 110,000) and received this funding under the Small County Consolidated Grants program for the purpose of subsidizing its litter prevention costs. Authority for this Project is specified in Section 403.7095, Florida Statutes (F.S.), and Chapter 62-716, Florida Administrative Code (F.A.C). Monitoring and auditing guidelines, as related to the Florida Single Audit Act, are specified in the Florida Catalog of State Financial Assistance (CSFA), No. 37.012.

PROJECT LOCATION: Roadside litter removal will be completed along 514 miles of roadways maintained by the Grantee. Litter debris materials will be collected from the. The litter debris, will be collected from the roadways throughout Columbia County and then transported and disposed of in the Winfield Solid Waste Facility, which is located at 1347 NW Oosterhoudt Lane, Lake City, FL 32055.

PROJECT BACKGROUND: The Grantee currently maintains 514 miles of roadways within Columbia County and removes an average of 30 tons of illegally dumped materials collected annually and disposed of at the Grantee-maintained landfill, Winfield Solid Waste Facility. Funds provided through this agreement allow the Grantee to pay the contractual labor cost to pick up the litter from county maintained roadways. The Grantee needs this funding to help offset the cost for collection because of its small population and limited funding resources.

PROJECT DESCRIPTION: The Grantee, through a competitively procured vendor, Boone Improvements, performs (5) cycles annually (October 1, 2018 through September 30, 2019) on 514 miles each cycle of litter collected by hand on county maintained roadways. Approximately 30 tons of materials are collected by the contractor annually and disposed of at the Winfield Solid Waste Facility. All potentially hazardous materials are removed from the authorized areas and disposed of through the County's hazardous waste program at a properly permitted disposal site.

TASKS and DELIVERABLES:

Task #1: Roadside Litter Control

Deliverable(s): As part of an existing, competitively procured contract, the Grantee's contractor will pick up litter by hand along the 514 miles of roadways maintained by the Grantee. This roadside litter removal is part of the roadside mowing and litter maintenance contract, the contractor has been procured to complete on an annual basis, performed in five (5) cycles throughout the fiscal year (October 1, 2018 through September 30, 2019). The removed debris is disposed of at the Winfield Solid Waste Facility, and all potentially hazardous materials removed are disposed of at a properly permitted waste disposal site. The Grantee will: 1) conduct site inspections along the 514 miles of Grantee-maintained roadways to monitor its contractor; 2) respond to any complaints of roadside litter that may be received from the public (complaints about roadside dumping will be addressed outside of this Agreement); and 3) work with local Department staff to address any concerns with proper maintenance of the roadways. The Grantee also encourages its area citizens to contact the Department regarding any environmental concerns, which the Department may use to address performance issues with the Grantee.

Documentation: In accordance with Paragraph 6 of this Agreement, the Grantee will submit a copy of the executed subcontract prior to any payment request for subcontracted work. The Grantee will submit copies of the paid invoices and checks. The invoices, provided by the contractor, will include reports of the waste collected, the disposal sites utilized and weight receipts. The Grantee will then use that documentation to complete either the **Tonnage Summary Report**, provided by the Department as **Exhibit 1** of this Grant Work Plan or its own comparable documentation. All deliverables may be submitted electronically, unless paper copies are requested by the Department's Grant Manager.

Performance Standard: The Department's Grant Manager will review each deliverable to verify that it meets the specifications above. Upon review and written acceptance by the Department's Grant Manager of required deliverable(s) under this task, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement quarterly. Payment requests shall be submitted within thirty (30) calendar days following completion of the quarter. The outlined Deliverable(s) must have been submitted and accepted in writing by the Department's Grant Manager prior to payment request submittal.

PROJECT TIMELINE: The tasks must be completed by the end of each task timeline and all deliverables must be received by the designated due date.

Task No.	Task Title	Task Start Date	Task End Date	Deliverable Due Date/ Frequency
1	Roadside Litter Control	10/1/2018	9/30/2019	Quarterly, within thirty (30) calendar days of the end of each quarter and prior to each payment request.

BUDGET DETAIL BY TASK:

Task No.	Budget Category	Budget Amount
1	Contractual Services (Subcontractor)	\$90,909
	Total for Task:	\$90,909

PROJECT BUDGET SUMMARY: Cost reimbursable grant funding must not exceed the category totals for the project as indicated below.

Category Totals	Grant Funding, Not to Exceed, \$90,909
Contractual Services Total	\$90,909
Total:	\$90,909



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: July 12, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Renew contract and approve increase from Quest Liner, Inc.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. 40153415344444
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____


For Use of County Manager Only:

Consent Item Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: July 10, 2018
To: Kevin Kirby, Assistant County Manager
From: Pam Davis, Assistant Solid Waste Director 
RE: 2016-J Contract Renewal for Leachate Hauling

I am in receipt of a request from Quest Liner, Inc., the Contractor that hauls our leachate to the Baldwin WWTP. They are requesting to renew their hauling agreement with a price increase of 6%, which would increase our hauling cost from \$0.055 to \$0.060 per gallon.

They are stating the increase is necessitated by the dramatic increase in labor cost for professional truck drivers, recruiting and retention of the same.

The requested price increase is still below the next competing bid, which was \$.0725 per gallon received May 17, 2016. There was little interest in this contract only two (2) bids were received. Attached are the supporting bid documents.

I would like to recommend that we agree to a one (1) year extension with the price increase.

Attached is a contract that reflects the new prices should the Board approve.



2099 Southpark Ct., Suite 1
Dubuque, IA 52003
PH: 563-584-2670
FAX: 563-584-2698

Good afternoon Pam-

Quest Liner would like very much to continue the waste stream transportation as outlined in our contract 2017-J, Transportation of Leachate with Columbia County for the contract year beginning August 17, 2018.

However, in order to renew this contract we will require a rate adjustment from the current \$0.055 per gallon to \$0.060 per gallon. This increase is necessitated by the dramatic increase in labor costs for professional truck drivers, recruiting and retention of same.

Please let me know if this rate will be acceptable so that we do not have any break in service between contract expiration and renewal.

Thank you for your consideration. We appreciate your business.

Best regards,

A handwritten signature in black ink, appearing to read "Carlton Recher", with a long horizontal line extending to the right.

Carlton Recher
EVP / COO
Quest Liner, Inc.

Columbia County Bid Tabulation

Bid No.2016-J Date of Opening: 5/17/2016 Bid Title: Transportation of Leachate

Bidders	Quest Liner	Hull's Environmental Services			
Description	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
Two Trips from Winfield to Lake City WWTRP	.0516 per gal.	.0750 per gal.			
Two Trips from Winfield to Baldwin WWTP	.0516 per gal.	.0725 per gal.			

Recommend award bid to low bidder (Quest Liner).

Ray Hill
Purchasing Director

BID FORM
BID NO. 2016-J
TRANSPORTATION OF LEACHATE
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS, LAKE CITY, FL

Bids must be received in the Office of the Board of County Commissioners, Columbia County, 135 NE Hernando Avenue, Room 203, Lake City, FL 32055 no later than _____ A.M., on _____, 2016.

Columbia County reserves the right to reject any and/or all bids and to accept the bid in the county's best interest, bid F.O.B., Columbia County, Florida.

TRANSPORTATION OF LEACHATE:

- 1) Two (2) trips a day from the Winfield Solid Waste Facility to the Baldwin WWTP and One (1) additional trip a day from the Winfield Solid Waste Facility to the City of Lake City WWTP.

\$.0516 price per gallon

And

- 2) Two (2) trips a day from the Winfield Solid Waste Facility to the Baldwin WWTP.

\$.0516 price per gallon

Any exceptions to the specifications must be attached on a separate sheet.

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, terms and conditions of this bid and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his/her bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: QUEST LINER, INC. DATE: 5/16/16
ADDRESS: 2099 SOUTHPARK CT.
PHONE NO: 563-451-1277
SIGNATURE: [Signature]
PRINT NAME/TITLE: CARLTON E. RECHERTZ ENR/COO

BID FORM
BID NO. 2016-J
TRANSPORTATION OF LEACHATE
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS, LAKE CITY, FL

Bids must be received in the Office of the Board of County Commissioners, Columbia County, 135 NE Hernando Avenue, Room 203, Lake City, FL 32055 no later than 11:00 A.M., on May 17th, 2016.

Columbia County reserves the right to reject any and/or all bids and to accept the bid in the county's best interest, bid F.O.B., Columbia County, Florida.

TRANSPORTATION OF LEACHATE:

- 1) Two (2) trips a day from the Winfield Solid Waste Facility to the Baldwin WWTP and One (1) additional trip a day from the Winfield Solid Waste Facility to the City of Lake City WWTP.

\$.0750 price per

gallon And

- 2) Two (2) trips a day from the Winfield Solid Waste Facility to the Baldwin WWTP.

\$.0725 price per

gallon Any exceptions to the specifications must be attached on a separate sheet.

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, terms and conditions of this bid and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his/her bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: Hull's Environmental DATE: May 16th 2016
ADDRESS: 10145 103rd St. Jacksonville, FL. 32210
PHONE NO: 904-379-3465
SIGNATURE: Raymond Baxter
PRINT NAME/TITLE: Raymond Baxter / Accounts Manager

CONTRACT

TRANSPORTATION OF LEACHATE

BID NO. 2016-J

THIS CONTRACT, made this ____ day of _____, 2018 by and between the BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, hereinafter called "County" and QUEST LINER, INC, hereinafter called "Contractor".

WITNESSETH:

That for and in consideration of the cost and agreements hereinafter mentioned:

Contractor agrees to dispatch a D.O.T. approved tanker to transport leachate from the Winfield Solid Waste Facility in Columbia County, Florida. The leachate will be transported to the Baldwin Waste Water Treatment Plant located at 800 South Main Street, in Baldwin, Florida, 32234 and/or City of Lake City Waste Water Treatment Plant located at 527 SW Margaret Street, Lake City, Florida, 32055 for proper treatment and disposal of leachate in accordance with bid documents attached hereto and made a part hereof.

The term of this contract shall be for one (1) year from the date executed, with provisions for renewal of the contract for subsequent years, upon mutual consent of the parties. Either party may, for reasonable cause, terminate this contract by giving thirty (30) days written notice. Prior to final execution of said contract the Florida Department of Environmental Protection must approve.

Method of transportation of leachate shall be in accordance with the bid documents. Cost is as follows:

Transportation of Leachate:

1. **Two (2) trips a day from the Winfield Solid Waste Facility to the Baldwin WWTP and One (1) additional trip a day from the Winfield Solid Waste Facility to the City of Lake City WWTP.**

\$0.060 cents per gallon.

And

2. **Two (2) trips a day from the Winfield Solid Waste Facility to the Baldwin WWTP.**

\$0.060 cents per gallon.

Prior to commencement of this project, Contractor shall provide to County copies of all applicable permits and insurance documents. Contractor shall provide a non-hazardous waste manifest for each load before removal of leachate from the Winfield Solid Waste Facility.

CONTRACT: Transportation of Leachate – Bid No. 2016-J
July 10, 2018
PAGE (2) TWO

Contractor shall confer with generator as to disposal options prior to disposal of waste streams not conforming to sample and profile sheets supplied by the Winfield Solid Waste Facility.

County shall make payments of approved invoices, timely submitted, on a Bi-weekly basis to Contractor.

IN WITNESS WHEREOF, County and Contractor have caused these presents to be executed by their duly authorized officers the day and year first above written.

Signed, sealed and delivered in the presence of:

Witness

Print or type name

Witness

Print or type name

**BOARD OF COUNTY COMMISSIONERS
OF COLUMBIA COUNTY, FLORIDA**

BY: _____

Tim Murphy, Chairperson

BCC Approved: _____

ATTEST:

P. DeWitt Cason, Clerk of Courts

(Notary Seal)

STATE OF FLORIDA

COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by **Tim Murphy**, as Chairman of the **BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA**, on behalf of the Board, who is personally known to me or who has produced a Florida Driver's License as identification.

Notary Public, State of Florida

My Commission Expires: _____

(Notary Seal)

Signed, sealed and delivered in the presence of:

Witness

Print or type name

Witness

Print or type name

QUEST LINER, INC.

OF DUBUQUE, IA 52003

BY: _____

Print Name: _____

Title: _____

CONTRACT: Transportation of Leachate – Bid No. 2016-J

July 10, 2018

PAGE (3) THREE

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2018,
by _____, as the _____ of
QUEST LINER, INC., a foreign corporation authorized to do business in the State of Florida, who is
personally known to me or who has produced _____ as identification.

Notary Public, State of _____
My Commission Expires: _____

(Notary Seal)



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 27, 2018 Meeting Date: July 19, 2018

Name: Katrina Evans Department: Library

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

BA 18-57: This budget amendment is to distribute \$364.00 donated by the Friends of the Library to the appropriate lines in the Library's budget.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 18-57 Fund: 104-LIBRARY ENHANCEMENT

Table with 3 columns: FROM, TO, AMOUNT. FROM: 104-0000-366.20-00 CONTRIBUTIONS & DONATIONS / CONTRIBUTIONS TO: 104-7102-571.30-31 OPERATING EXPENDITURES / PROFESSIONAL SERVICES AMOUNT: \$364.00

For Use of County Manager Only:

[X] Consent Item [] Discussion Item

Columbia County Public Library
308 NW Columbia Avenue
Lake City, FL 32055
386-758-1018 * 386-758-2135 Fax

Katrina P. Evans, Library Director

MEMORANDUM

DATE: June 27, 2018

TO: Ben Scott, County Manager

FR: Katrina Evans, Library Director

RE: Friends of the Library donations

The attached budget amendment is to distribute \$364.00 donated to the Library by the Friends of the Library to the appropriate funds in the Library's budget. The Friends of the Library donated \$364.00 for performers for the Library's Summer Reading Programs for children. If you have any questions, please let me know. Thank you.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Katrina Evans Department: Library

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Requesting permission to close all three library locations on Monday, October 8, 2018, for system-wide staff training day.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manager Only:

[X] Consent Item [] Discussion Item

Columbia County Public Library
308 NW Columbia Avenue
Lake City, FL 32055
386-758-1018 * 386-758-2135 Fax

Katrina P. Evans, Library Director

MEMORANDUM

DATE: June 22, 2018

TO: Ben Scott, County Manager

FR: Katrina Evans, Library Director

RE: Requesting Permission to Close Libraries for System-wide Staff Training Day

I am requesting permission from the Board of County Commissioners to close all three Library locations on Monday, October 8, 2018, for the purpose of having a system-wide Staff Training Day. With three Library locations open to the public varying hours each week and twenty-six staff members, it is very difficult to schedule a meeting that includes all staff. When we are able to do that, it requires a lot of schedule changes, and it is limited to one hour because staff is needed to work in public areas.

I believe that this date will be the least disruptive. The West Branch Library is normally closed on Mondays, and Monday, October 8 is Columbus Day, a federal holiday. While it is not a County holiday, the public sometimes assumes that the Library will be closed because it is a federal holiday and other businesses, like banks and the post office, are closed. The Library often has fewer visitors than usual that day. I would make sure the public is notified well in advance with signage in the libraries, notice on the library website, and information in the newspapers.

Please let me know if I can provide you with further information. Thank you very much for your consideration.



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 26, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Return asset # 10718 to inventory.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

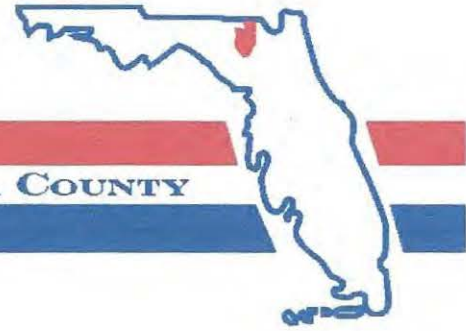
Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: June 22, 2018
To: Ben Scott, County Manager
From: Kevin Kirby, Assistant County Manager 
RE: Return to Inventory

On June 21, 2018 asset # 10718, a 2000 Pickup Truck was approved for sale by the Board of County Commissioners. This truck was entered onto the portal in error. Therefore, I am requesting that this asset be returned to Department 428 inventory as it is currently in use and running fine.

I apologize for the inconvenience.

Thank you.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 13, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from AT&T for SW Bishop Rd.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

AT&T JOB #:83E61199N

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 7-10-18 Permit No. _____ County Road 1614 SW BISHOP RD Section No. _____

Permittee At&t Authorized Agent Rebecka Bonts Email: RBonts@truenetcommunications.com
Address 7666 Blanding Blvd. Jacksonville, FL 32244 Telephone Number 904-777-9052 ext.258

Requesting permission from the Columbia County Board of County Commissioners, hereinafter called the County, to contract, operate and maintain:

801' OF COPPER TELE. CABLE TRENCHED @ 30" MIN DEPTH AND BORED IN PROPOSED CONDUIT @ 48" MIN DEPTH

Submitted for the Utility Owner by: Rebecka Bonts AT&T Authorized Agent
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within the corporate limits of Municipality: YES () NO (x). If YES: LAKECITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners:

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at P.O. Box 969, Lake City, FL 32056 Telephone Number (386) 752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is Mike Brown, Telephone Number (352) 336-5508 (This name may be provided at the time of the 24 hour notice to starting work).

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

Utilities Permit
Revised: 08-28-00

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileged herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless the Columbia County Board of County Commissioners from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.


9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on the Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instruction: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Rebecka Bonts Place Corporate Seal Attest
Signature  Title: AT&T Authorized Agent

Utilities Permit
Revised: 5/4/99

Recommended for Approval:

Signature: 

Title : ADD County Manager

Date : 07-12-18

Approved by Columbia County Board of County Commissioners:

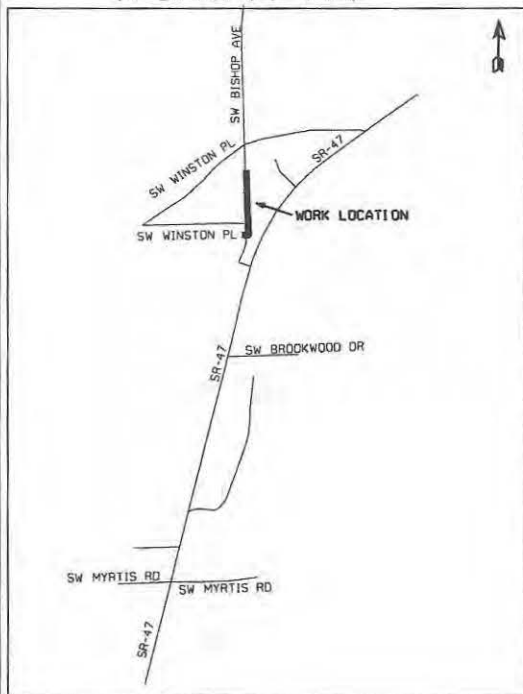
YES () NO ()

Date Approved: _____

Chairman's Signature: _____

read
7-10-18

V I C I N I T Y M A P



PERMIT NOTES:

AT&T PROPOSES PLACING THE FOLLOWING TELEPHONE FACILITIES:

801' OF COPPER TELE. CABLE (BURIED ENVIRONMENT)

ALL UTILITIES TO BE LOCATED PRIOR TO CONSTRUCTION

PRIMARY METHOD OF PLACEMENT WILL BE MECHANICALLY PLACED, UNLESS NOTED OTHERWISE.

CONTACT INFORMATION FOR THE AT&T BUILD SUPERVISOR:
 MIKE DUMAN 704-718-1768 (d116a)

CONTACT INFORMATION FOR THE AT&T FACILITIES INSTALLER (CONTRACTOR):
 DANIELA CHRISTIAN (L) CORP OF FLORIDA, INC.
 KEVIN ROBERTSON 704-718-2081 (d116a)



NOTE TO PERMITTING AGENCY:

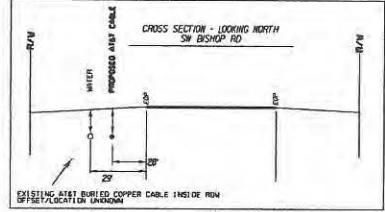
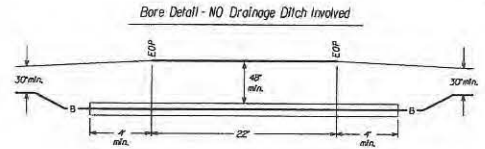
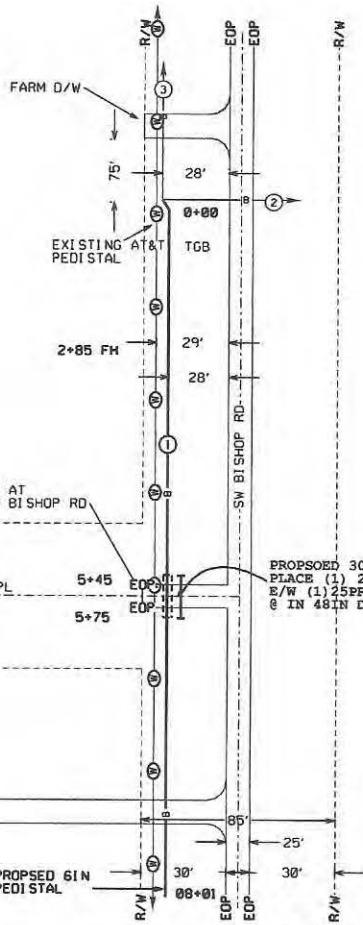
THE BELOW INFORMATION IS THE ORIGINAL DRAFT PERSON WHO HAS DETAILED FIELD KNOWLEDGE OF THE PROPOSED WORK TO BE PERFORMED ON THIS PERMIT REQUEST, AND SHOULD BE THE FIRST POINT OF CONTACT WITH QUESTIONS REGARDING THESE FIELD CONDITIONS AND/OR CORRECTIONS TO THIS PERMIT REQUEST.



MAINTENANCE OF TRAFFIC
 WORKERS WILL UTILIZE M.O.T. CASE #602 FOR THE PROPOSED WORK SHOWN THROUGHOUT THESE DRAWINGS.
SEE DRAWING 3
 FOR THE M.O.T. REFERENCES



ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
164 SW BISHOP RD	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorizations:	83E6I99N
Draw:	1 of 3

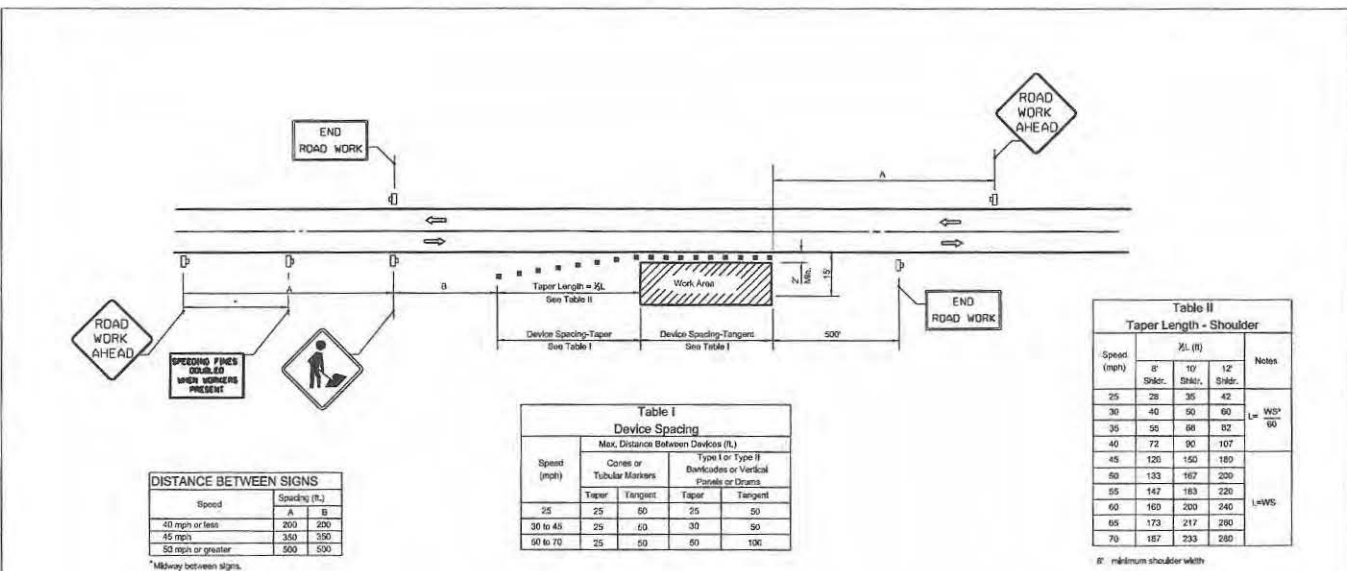


- ① PROPOSED 801' AT&T BURIED 25PR COPPER CABLE @ IN 30IN DEPTH
- ② EXISTING AT&T BURIED COPPER CABLE
- ③ EXISTING AT&T BURIED COPPER CABLE



ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
1614 SW BISHOP RD	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorizations:	83E6199N
Dwg. 2 of 3	

*** NO OTHER UTILITIES VISIBLE AT TIME OF SURVEY***



Speed	Spacing (ft.)	
	A	B
40 mph or less	200	200
45 mph	350	350
50 mph or greater	500	500

* Midway between signs.

Speed (mph)	Max. Distance Between Devices (ft.)			
	Cones or Tubular Markers		Type I or Type II Barricades or Vertical Panels or Drums	
	Taper	Tangent	Taper	Tangent
25	25	50	25	50
30 to 45	25	50	30	50
60 to 70	25	50	60	100

Speed (mph)	XL (ft)				Notes
	8' Shldr.	10' Shldr.	12' Shldr.	12' Shldr.	
25	28	35	42		L=WS* 60 L=WS
30	40	50	60		
35	55	68	82		
40	72	90	107		
45	120	150	180		
50	133	167	200		
55	147	183	220		
60	160	200	240		
65	173	217	260		
70	187	233	280		

- SYMBOLS**
- Work Area
 - Channelizing Device (See Index No. 600)
 - Work Zone Sign
 - Lane Identification - Direction of Traffic

- GENERAL NOTES**
- When four or more work vehicles enter the through traffic lanes in a one hour period or less (excluding establishing and dismantling the work area), the advanced FLAGGER sign shall be substituted for the WORKERS sign. For location of flaggers and FLAGGER signs, see Index No. 600.
 - SHOULDER WORK sign may be used as an alternate to the WORKER symbol sign only on the side where the shoulder work is being performed.
 - When a side road intersects the highway within the TTC zone, additional TTC devices shall be placed in accordance with other applicable TTC indexes.
 - For general TTC requirements and additional information, refer to Index No. 600.

- DURATION NOTES**
- Signs and channelizing devices may be omitted if all of the following conditions are met:
 - Work operations are 60 minutes or less.
 - Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe light operation.

W = Minimum shoulder width
 XL = Length of shoulder taper in feet
 W = Width of total shoulder in feet (combined paved and unpaved width)
 S = Posted speed limit (mph)

CONDITIONS
 WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCRoACH THE AREA CLoSER THAN 15 BUT NOT CLoSER THAN 2' TO THE EDGE OF TRAVEL WAY.

ATTSE

PROPOSED TELEPHONE FACILITIES
ON RIGHT OF WAY OF
COLUMBIA COUNTY

1614 SW BISHOP RD

Exchange: **386752**

Designer: **Fernandez, Chris**

Phone: **904-727-1554**

Authorization: **83E6199N**

Dwg. **3** of **3**

LAST REVISION 07/01/15	DESCRIPTION:	FDDT FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK ON SHOULDER	INDEX NO. 602	SHEET NO. 1 of 1
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**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from City of Lake City for Business Point Dr.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date: 06/06/2018 Permit No. _____ County Road Business Point Dr. Section No. 24-4S-16

Permittee City of Lake City

Address 692 SW St. Margaret's St., Lake City, FL. 32025 Telephone Number 386-758-5456

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain Directional drilling under Business Point Dr approximately 120'+/- to tie in two existing force mains

FROM: Business Point Dr. (at SITEL) TO: Beacon Way

Submitted for the Utility Owner by: Brian Scott Director of Distribution & Collections
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners _____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at 533 NW Quinten St., Lake City, FL. Telephone Number 386-719-1019. The PERMITTEE's employee responsible for Maintenance of Traffic is TJ Brannon Telephone Number 386-758-5456 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 90 days after issuance of permit, and shall be completed within 180 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.


10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between Business Point Dr. and Beacon Way within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Brian Scott Director of Distribution & Collections
Permittee



Signature and Title

Place Corporate Seal

06/06/18

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: _____ *[Handwritten Signature]*

Title: _____ *ASD County Manager*

Date: _____ *06-11-18*

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
6-19-18*



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from City of Lake City for Business Point to Packard Street

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date: 06/06/2018 Permit No. _____ County Road Business Point Dr. Section No. 24-4S-16

Permittee City of Lake City

Address 692 SW St. Margaret's St., Lake City, FL. 32025 Telephone Number 386-758-5456

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain Extending C-900 12" blue water line approximately 3000'+/- down Business Point Dr.

from SITEL to SW Packard St., installing a fire hydrant and a gate valve every 1000'.

FROM: Business Point Dr. (at SITEL) TO: SW. Packard St.

Submitted for the Utility Owner by: Brian Scott Director of Distribution & Collections
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners _____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at 533 NW Quinten St., Lake City, FL. Telephone Number 386-719-1019. The PERMITTEE's employee responsible for Maintenance of Traffic is TJ Brannon Telephone Number 386-758-5456 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 90 days after issuance of permit, and shall be completed within 180 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between Business Point Dr. and SW Packard St. within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.


11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Brian Scott Director of Distribution & Collections
Permittee

Place Corporate Seal



Signature and Title

06/06/18

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: _____ *[Handwritten Signature]*
Title: _____ *Asst County Manager*
Date: _____ *06-19-18*

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
6-19-18*



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 6, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from Comcast for SW Arvid Gln

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date: 07/05/2018 Permit No. _____ County Road SW ARVID GLN Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PROPOSED UG CATV FACILITIES AT THIS LOCATION, 39' (1 ROAD BORE)

FROM: 30.110210-82.657549 TO: 30.110100-82.657542

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 07/05/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY (FORT WHITE (). A letter of notification was mailed on 07/05/2018 to the following utility owners AT&T

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within ____ days after issuance of permit, and shall be completed within ____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Jennifer Sanders
Permittee

Place Corporate Seal

Jennifer Sanders
Signature and Title Authorized Comcast Agent

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: ASS County Manager

Date: 07-06-16

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

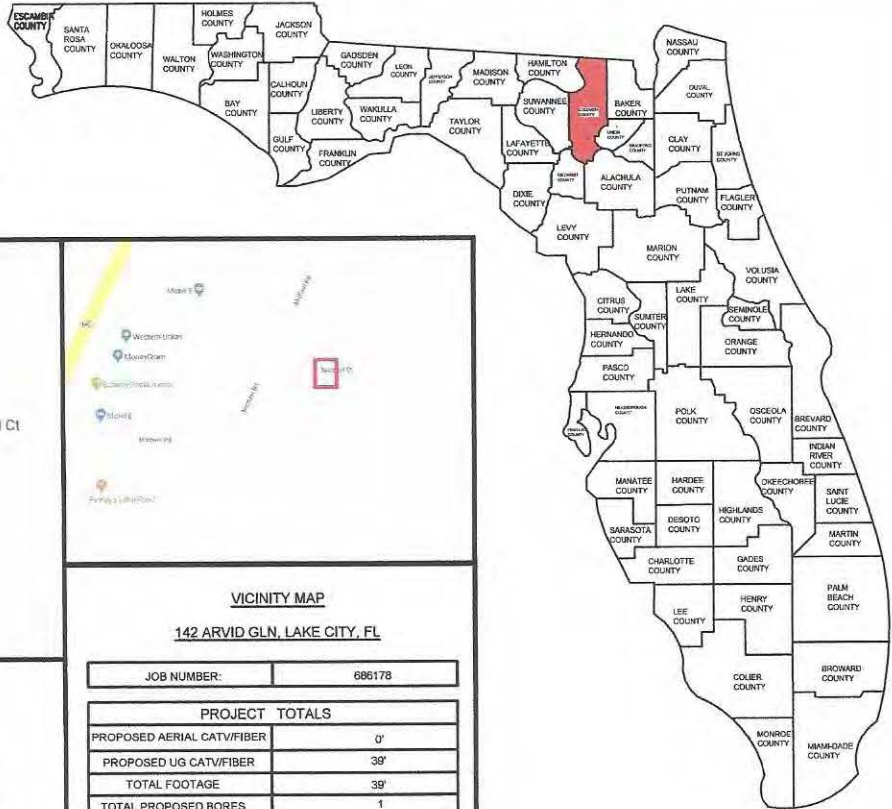
Date Approved: _____

Chairman's Signature: _____

*rec'd
7-5-18*

**COMCAST PERMIT REQUEST FOR
142 ARVID GLN,
LAKE CITY, FL**

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST FULL TIME EMPLOYEE MR. LARRY PAYNE AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES



JOB NUMBER:	686178
PROJECT TOTALS	
PROPOSED AERIAL CATV/FIBER	0'
PROPOSED UG CATV/FIBER	39'
TOTAL FOOTAGE	39'
TOTAL PROPOSED BORES	1

**JOB SITE:
142 ARVID GLN,
LAKE CITY, FL 32024**

Comcast
5934 RICHARD ST
JACKSONVILLE, FLORIDA 32216

**COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT**

<ul style="list-style-type: none"> STANDARD POWER — 2P — 3P — 4P — 5P STREET LIGHT — 3/4" — 5/8" — 3/4" — 1" FIBER/CATV — 1" — 1.5" — 2" — 3" WATER — WATER SEWER — SEWER 	<ul style="list-style-type: none"> CONCRETE POLE JOINT USAGE POLE WOOD POLE TRANSFORMER POLE RISER POLE 	<ul style="list-style-type: none"> WALL ANCHOR PEDESTAL
--	--	--

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
SHEET NO. 1-18	CITY: LAKE CITY	LAKE CITY
SCALE: NOT TO SCALE	COUNTY: COLUMBIA	COLUMBIA
DATE: 09-30-2018	STATE: FLORIDA	FLORIDA
	DRAWN: FIBER CORE GROUP	

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER THE COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 48" DEEP AND DRIVEWAY BORES AT 36" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4' X 4' X4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" REAMER.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

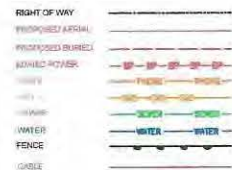
WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVEMENT SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS, SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO-"SOFT DIG"-EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT
EOD REPRESENTS THE EDGE OF DIRT
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

GRADED POWER - SP - SP - SP	SEWER	CONCRETE POLE	WALK ANCHOR
STREET LIGHT - S/L - S/L - S/L	PROPOSED AERIAL	WOOD POLE	PEDESTAL
FENCE	PROPOSED BURIED	TRANSFORMER POLE	
WATER	GAS	ISSER POLE	
SEWER	RIGHT OF WAY		

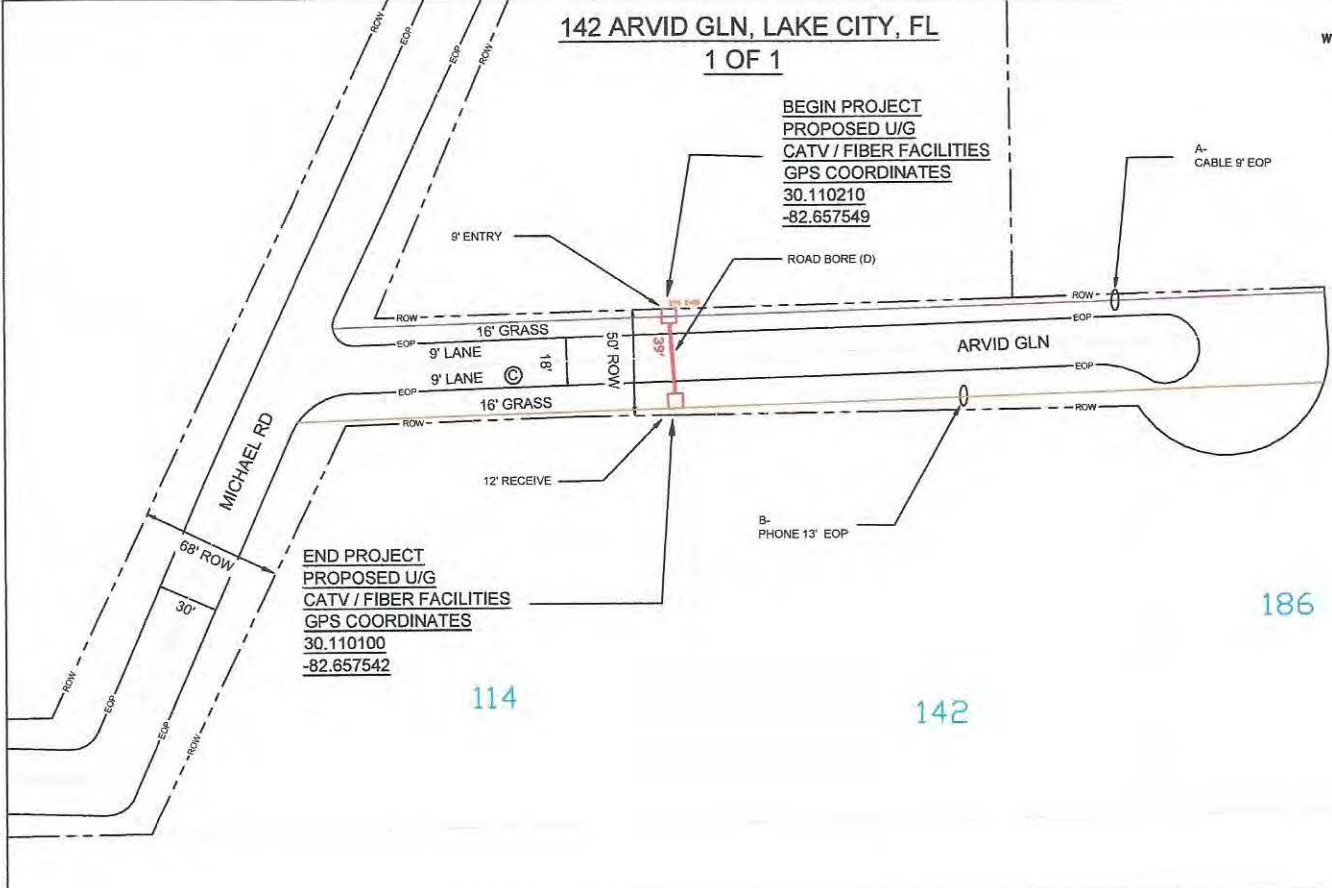
PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
CONSTRUCTION NO:	CITY:	LINE:
SHEET NO: 2-116	COUNTY:	COLUMBIA
SCALE: NOT TO SCALE	STATE:	FLORIDA
DATE: 08-03-2014	DRAWN:	FIBER CORE GROUP

142 ARVID GLN, LAKE CITY, FL
1 OF 1



BEGIN PROJECT
PROPOSED U/G
CATV / FIBER FACILITIES
GPS COORDINATES
 30.110210
 -82.657549

END PROJECT
PROPOSED U/G
CATV / FIBER FACILITIES
GPS COORDINATES
 30.110100
 -82.657542



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BARRED POWER — SP — DP — GP — HP —
STREET LIGHT — S/L — S/L-1 — S/L-2 —
FURNISH — FURNISH —
WATER — WATER —
SEWER — SEWER —

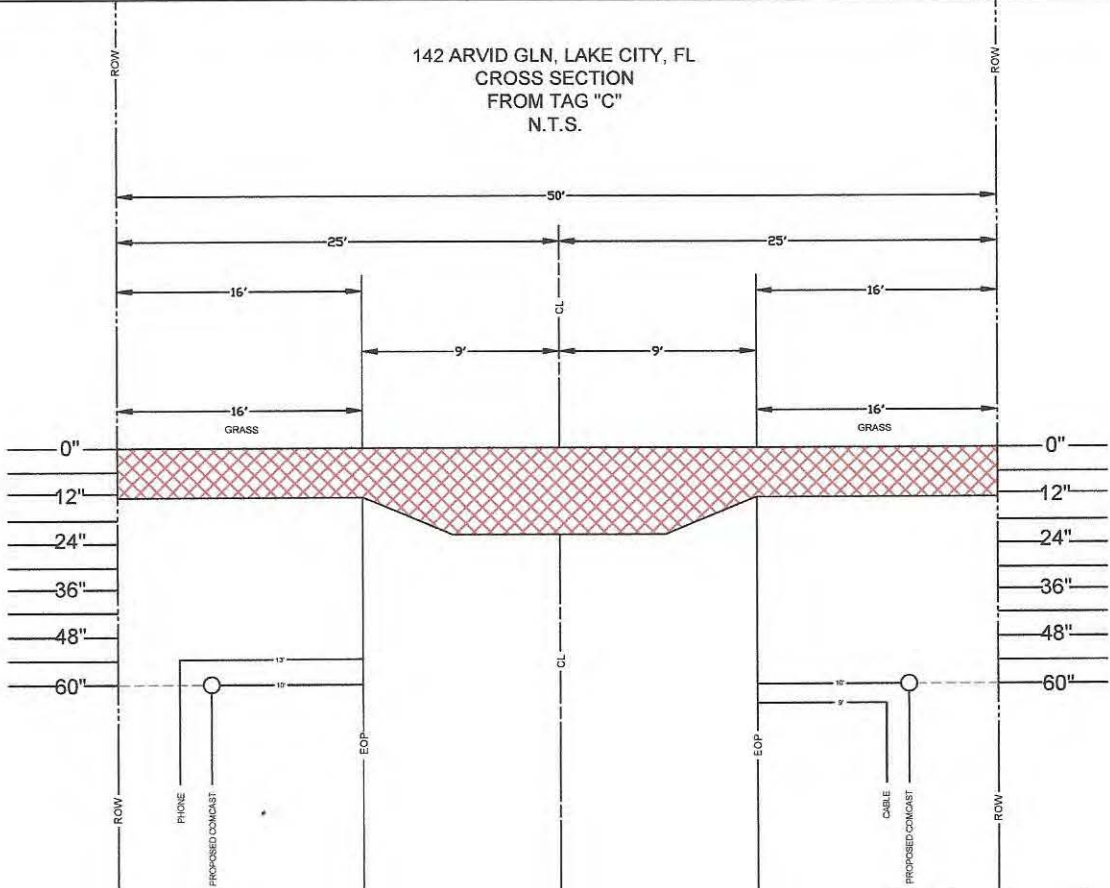
CATV —
PROPOSED AERIAL —
PROPOSED BARRED —
RIGHT OF WAY —

① CONCRETE POLE
 ⊗ JOINT USAGE POLE
 × BROAD POLE
 ⊕ TRANSFORMER POLE
 ⊙ RISER POLE

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA

DATE: 06-30-2018	CITY: LAKE
SCALE: NOT TO SCALE	COUNTY: COLUMBIA
STATE: FLORIDA	
DRAWN: FIBER CORE GROUP	

142 ARVID GLN, LAKE CITY, FL
 CROSS SECTION
 FROM TAG "C"
 N.T.S.



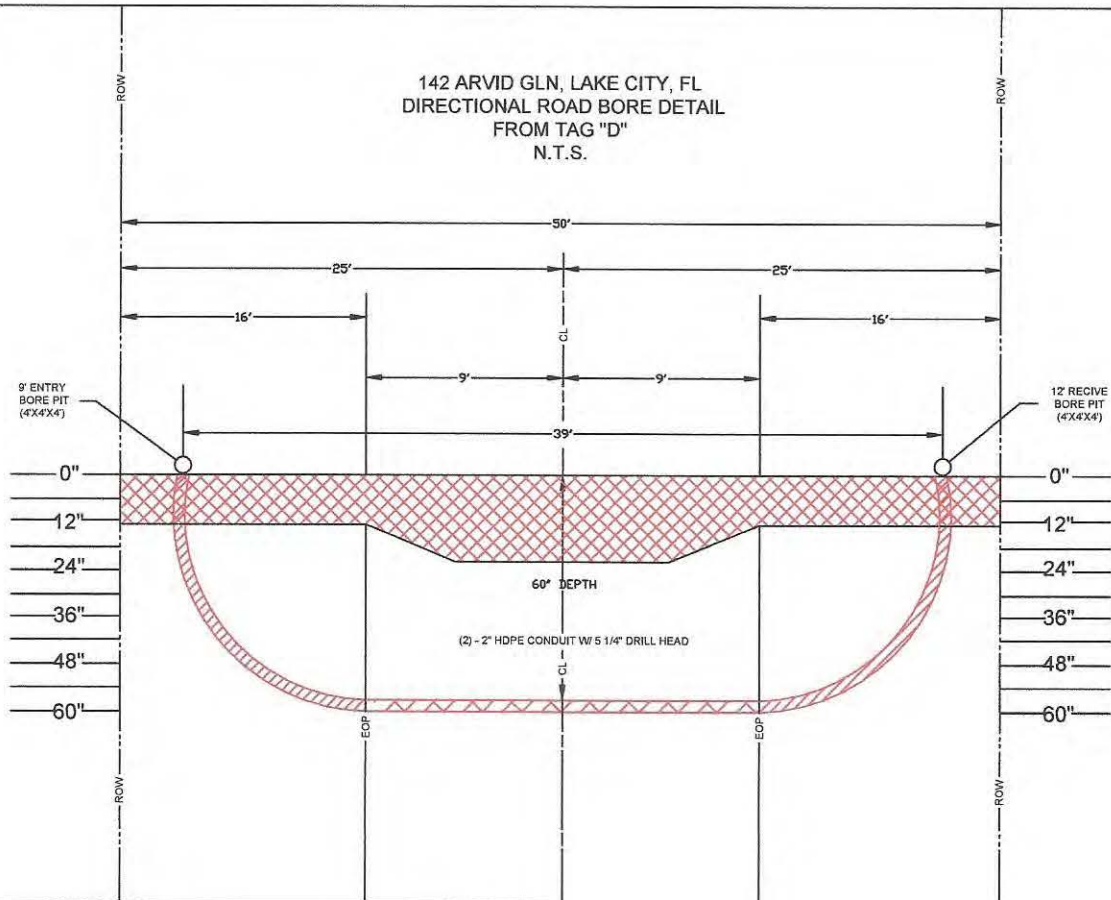
Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — 3P — 3P — 3P —	UTILITY	PHONE	CONCRETE POLE	VAULT
STREET LIGHTS — 2/1 — 3/1 — 2/1 —	PROPOSED AERIAL	PROPOSED BURIED	WOOD POLE	ANCHOR
PHONE	SEE	SEE	TRANSFORMER POLE	PEDESTAL
WATER	RIGHT OF WAY	SEE	RISER POLE	
SEWER				

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
CROSS SECTION—E	CITY: LAKE
SHEET NO: 519	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 05-25-2016	DRAWN: FIBER CORE GROUP

142 ARVID GLN, LAKE CITY, FL
 DIRECTIONAL ROAD BORE DETAIL
 FROM TAG "D"
 N.T.S.



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

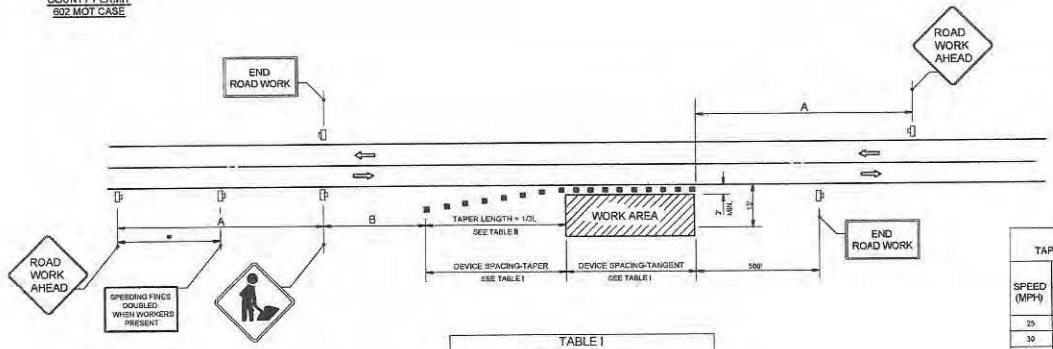
COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

SHARED POWER	—DP—DP—DP—	CITY	—PHONE—	CONCRETE POLE	⊗	VAULT	⊞
STREET LIGHT	—S/L—S/L—S/L—	PROPOSED AERIAL	—PROPOSED AERIAL	JOINT USAGE POLE	⊗	ANCHOR	Y
PHONE	—PHONE—	PROPOSED BURIED	—PROPOSED BURIED	WOOD POLE	⊗	PEDERSON	⊞
WATER	—WATER—	ONE	—ONE—ONE—ONE—	TRANSFORMER POLE	⊗		
SEWER	—SEWER—	RIGHT OF WAY	—ROW—ROW—ROW—	RISER POLE	⊗		

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
ROAD BORE-13	CITY: LAKE
SHEET NO: 6 of 8	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-25-2013	DRAWN: FIBER CORE GROUP



142 ARVID GLN, LAKE CITY, FL
 COUNTY PERMIT
 802 MOT CASE



SPEED	SPACING (FT.)	
	A	B
43 MPH OR LESS	200	200
45 MPH	350	350
50 MPH OR GREATER	500	500

*MIDWAY BETWEEN SIGNS.

SPEED (MPH)	MAY DISTANCE BETWEEN DEVICES (FT.)				
	CONES OR TUBULAR MARKERS		TYPE I OR TYPE B BARRICADES OR VERTICAL PANELS OR DRUMS		
	TAPER	TANGENT	TAPER	TANGENT	TANGENT
25	25	50	25	50	50
30 TO 45	25	50	30	50	50
50 TO 75	25	50	50	100	100

SPEED (MPH)	1/2L (FT)			NOTES
	8' SH.LDR.	10' SH.LDR.	12' SH.LDR.	
25	28	35	72	L=WS 60
30	40	50	60	
35	55	30	63	
40	72	80	107	
45	120	150	186	L=WS
50	133	187	206	
55	147	183	220	
60	160	200	240	
65	173	217	280	
70	187	233	280	

- SYMBOLS**
- WORK AREA
 - CHANNELIZING DEVICE (SEE INDEX NO. 600)
 - WORK ZONE SIGN
 - LANE IDENTIFICATION + DIRECTION OF TRAFFIC

- GENERAL NOTES**
- WHEN FOUR OR MORE WORK VEHICLES ENTER THE THROUGH TRAFFIC LANES IN A ONE HOUR PERIOD OR LESS (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA), THE ADVISORY FLAGGER SIGN SHALL BE SUBSTITUTED FOR THE WORKERS SIGN. FOR LOCATION OF FLAGGERS AND FLAGGER SIGNS, SEE INDEX NO. 603.
 - SHOULDER WORK SIGNS MAY BE USED AS AN ALTERNATE TO THE WORKER SYMBOL SIGN ONLY ON THE SIDE WHERE THE SHOULDER WORK IS BEING PERFORMED.
 - WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE TTC ZONE, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH OTHER APPLICATION TTC INDEXES.
 - FOR GENERAL TTC REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 602.

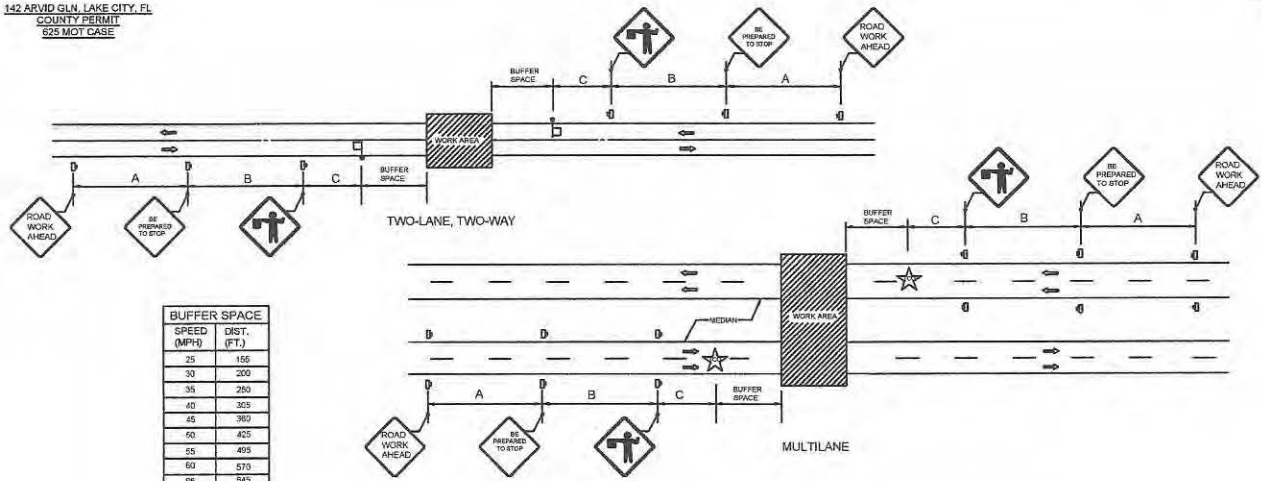
- DURATION NOTES**
- SIGNS AND CHANNELIZING DEVICES MAY BE OMITTED IF ALL OF THE FOLLOWING CONDITIONS ARE MET:
 A. WORK OPERATIONS ARE 60 MINUTES OR LESS.
 B. VEHICLES IN THE WORK AREA HAVE HIGH-INTENSITY, ROTATING, FLASHING, OSCILLATING, OR STROBE LIGHTS OPERATING.

W = MINIMUM SHOULDER WIDTH
 1/2L = LENGTH OF SHOULDER TAPER IN FEET
 W = WIDTH OF TOTAL SHOULDER IN FEET (COMBINED PAVED AND UNPAVED WIDTH)
 S = POSTED SPEED LIMIT (MPH)

CONDITIONS
 WHERE ANY VEHICLE/EQUIPMENT WORKERS OR THEIR ACTIVITIES ENOUGH THE AREA CLOSER THAN 12 BUT NOT CLOSER THAN 2 TO THE EDGE OF TRAVEL WAY.

LAST REVISION 07/31/15	DESCRIPTION: 	FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK ON SHOULDER	INDEX NO. 602	SHEET NO. 7 of 9
---------------------------	------------------	--------------------------------	-------------------------------------	------------------	---------------------

142 ARVID GLN, LAKE CITY, FL
 COUNTY PERMIT
 S25 MOT CASE



SPEED (MPH)	DIST. (FT.)
25	156
30	200
35	250
40	305
45	365
50	425
55	495
60	570
65	645

SPEED (MPH)	SPACING (FT.)		
	A	B	C
40 OR LESS	200	200	200
45	350	350	350
50 OR GREATER	500	500	500

SYMBOLS

- WORK AREA
- WORK ZONE SIGN
- FLAGGER
- TRAFFIC CONTROL OFFICER
- LANE IDENTIFICATION + DIRECTION OF TRAFFIC

GENERAL NOTES

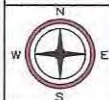
1. THIS INDEX DOES NOT APPLY TO LIMITED ACCESS FACILITIES.
2. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE TTC ZONE, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH APPLICABLE TTC INDEXES.
3. TRAFFIC VOLUME OR COMPLEXITY OF THE ROADWAY MAY DICTATE ADDITIONAL DEVICES, SIGNS, FLAGMEN AND/OR A TRAFFIC CONTROL OFFICER.
4. THE BUFFER SPACE MAY BE OMITTED IF THERE ARE NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR DISTANCE EQUAL TO THE BUFFER SPACE.
5. A FLAGGER MAY BE SUBSTITUTED FOR A TRAFFIC CONTROL OFFICER AND THE BE PREPARED TO STOP SIGN MAY BE OMITTED, WHEN THE FOLLOWING CONDITIONS ARE MET:
 - A. SPEED LIMIT IS 45 MPH OR LESS
 - B. NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR A DISTANCE EQUAL TO THE BUFFER SPACE.
 - C. VEHICLES IN THE WORK AREA HAVE HIGH-INTENSITY, ROTATING, FLASHING, OSCILLATING, OR STROBE LIGHTS OPERATING.
6. ON UNDIVIDED HIGHWAYS THE MEDIAN SIGN AS SHOWN ARE TO BE OMITTED.
7. FOR GENERAL TTC REQUIREMENTS AND ADDITIONAL INFORMATION REFER TO FDOT INDEX NO. 600.

CONDITIONS
 PLANNED CLOSURE NOT
 EXCEEDING 5 MINUTES

LAST REVISION 07/01/15	DESCRIPTION: 	FY 2017-18 DESIGN STANDARDS	TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS	INDEX NO. 625	SHEET NO. 8 of 9
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**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 142 ARVID GLN, LAKE CITY, FL**

- DESIGN STANDARD INDEX NO 602 (TWO-LANE, TWO-WAY, WORK ON SHOULDER)
- DESIGN STANDARD INDEX NO 625 (TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS)



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BURIED POWER — 0" — 0" — 0" —
 STREET LIGHT — 5" — 5" — 5" —
 PHONE — 1" — 1" — 1" —
 GAS — 1" — 1" — 1" —
 WATER — WATER —
 SEWER — SEWER —

C&G
 PROPOSED AERIAL
 PROPOSED BURIED
 SUS
 RIGHT OF WAY

CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 FIBER POLE

VAULT
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
TRAFFIC CONTROL SIGNALS - 11	CITY: LAKE
SHEET NO: 048	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06/26/2018	DRAWN: FIBER CORE GROUP



July 5, 2018

Columbia County Public Works Department
Attn: Connie Brecheen
607 NW Quinten St
Lake City, FL 32055

Comcast is submitting this permit request for 142 SW ARVID GLN, LAKE CITY, FL 32024.

If you have any questions or concerns about our drawing please feel free to contact me at the number and/or email below.

Thank you,

Jennifer Sanders
Authorized Comcast Agent
405-314-9079
sanders@fibercoregroup.com



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility Permit from Comcast for NE Bascom Norris

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 06/20/2018 Permit No. _____ County Road NE BASCOM NORRIS Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PROPOSED AERIAL CATV FACILITIES AT THIS LOCATION. 237'

FROM: 30.203290-82.636061 TO: 30.203528-82.636708

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 6/20/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on 6/20/2018 to the following utility owners FP&L

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Jennifer Sanders
Permittee

Place Corporate Seal

Jennifer Sanders Authorized Comcast Agent
Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: Asst County Manager

Date: 06-21-18

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

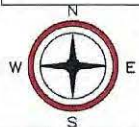
rec'd 6-19-18

**COMCAST PERMIT REQUEST FOR
1101 N MARION ST,
LAKE CITY, FL**

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST FULL TIME EMPLOYEE MR. LARRY PAYNE AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES



**JOB SITE:
NE BASCOM NORRIS DR
LAKE CITY, FL, 32055**



**COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT**

- BURIED POWER — BP — BP — BP —
- STREET LIGHT — S/L — S/L — S/L —
- PHONE — PHONE — PHONE —
- AT&T — AT&T — AT&T —
- WATER — WATER — WATER —
- SEWER — SEWER — SEWER —
- DATA — DATA — DATA —
- PROPOSED AERIAL — PROPOSED AERIAL —
- PROPOSED BURIED — PROPOSED BURIED —
- GAS — GAS — GAS —
- RIGHT OF WAY — RIGHT OF WAY —
- CONCRETE POLE
- JOINT USAGE POLE
- WOOD POLE
- TRANSFORMER POLE
- RISER POLE
- VAULT
- ANCHOR
- PEDESTAL

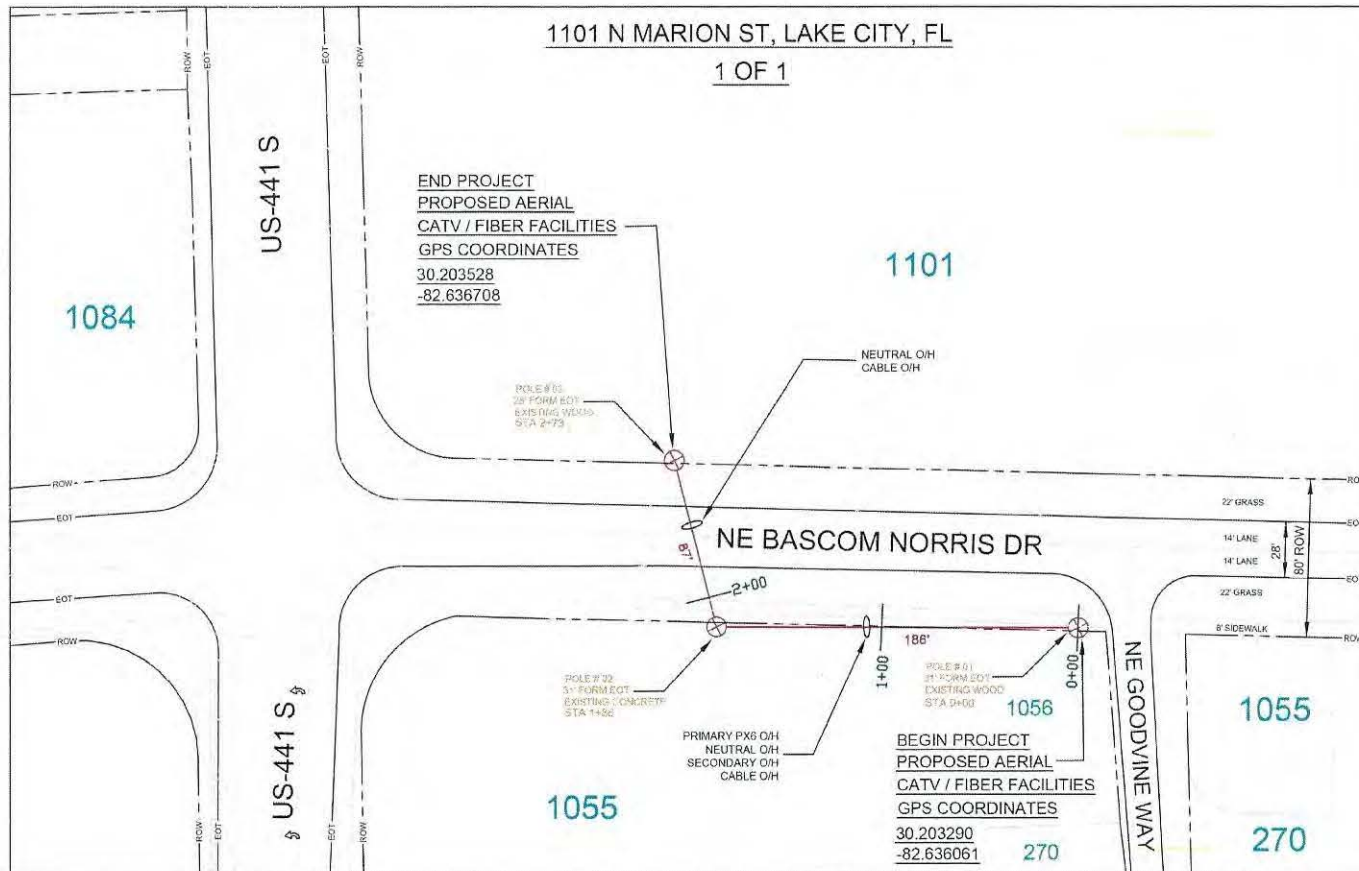
PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA

VICINITY VIEW		CITY:	LAKE CITY
SHEET NO:	1 of 10	COUNTY:	COLUMBIA
SCALE:	NOT TO SCALE	STATE:	FLORIDA
DATE:	06-18-2018	DRAWN:	FIBER CORE GROUP



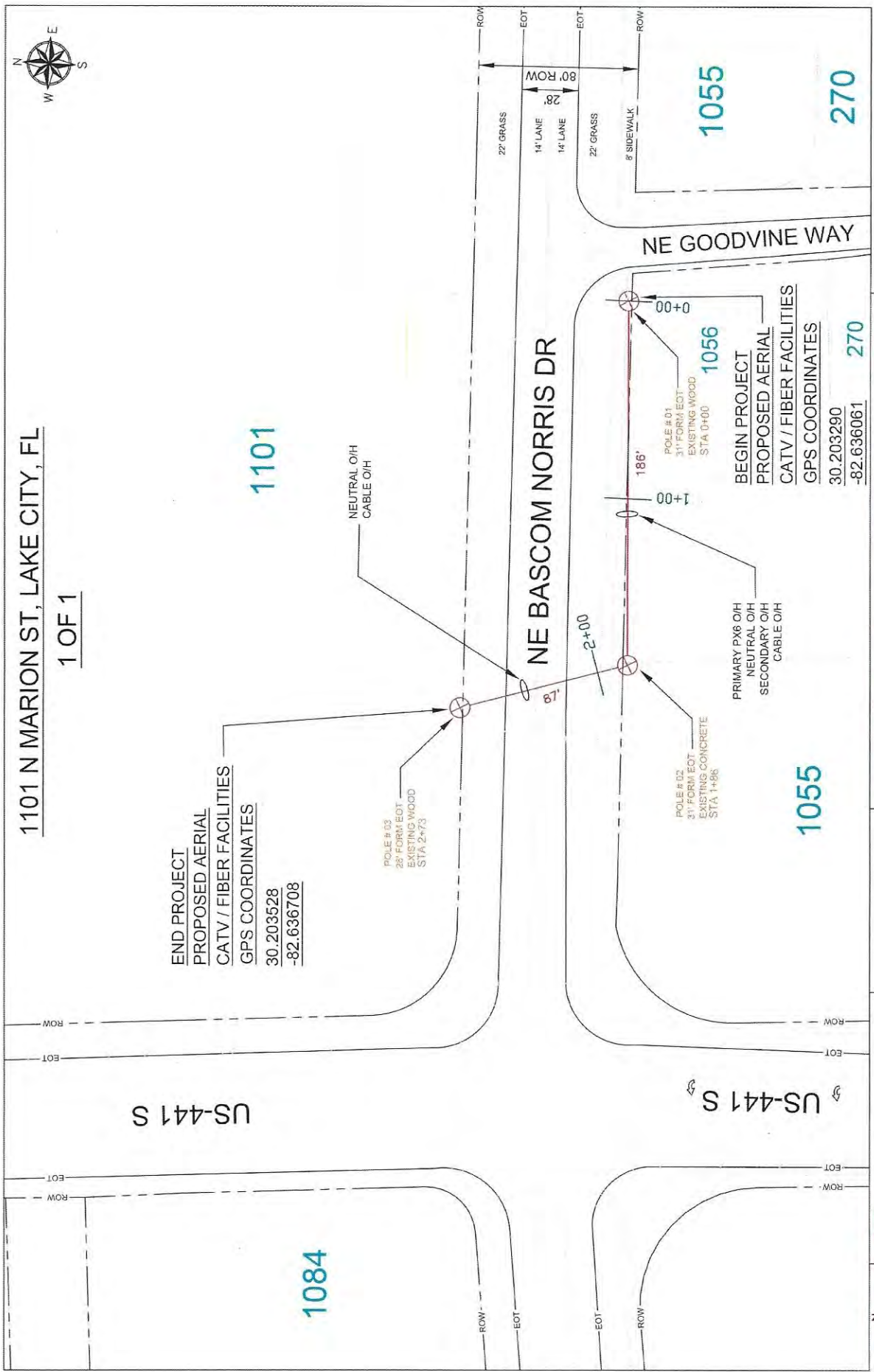
PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN SUWANNEE COUNTY, FLORIDA

OVERALL VIEW	
CITY:	LAKE CITY
COUNTY:	SUWANNEE
STATE:	FLORIDA
DATE:	05-18-2018
DRAWN:	FIBER CORE GROUP



1101 N MARION ST, LAKE CITY, FL

1 OF 1



END PROJECT
PROPOSED AERIAL
CATV / FIBER FACILITIES
GPS COORDINATES
30.203528
-82.636708

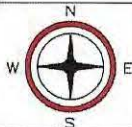
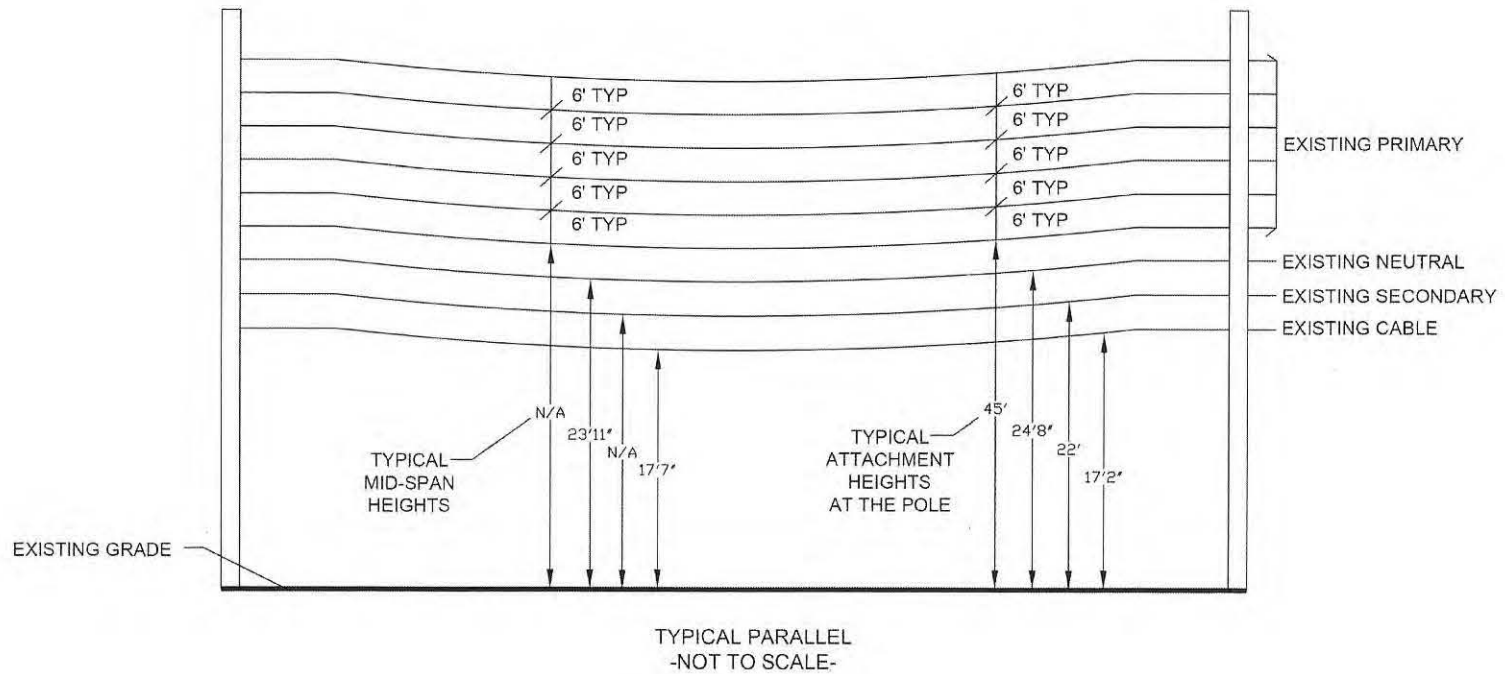
BEGIN PROJECT
PROPOSED AERIAL
CATV / FIBER FACILITIES
GPS COORDINATES
30.203290
-82.636061

COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT



- BURIED POWER — BP — BP — BP —
- STREET LIGHT — S/L — S/L — S/L —
- PHONE — PHONE — PHONE —
- AT&T — AT&T — AT&T —
- WATER — WATER — WATER —
- SEWER — SEWER — SEWER —
- CITY — CITY — CITY —
- PROPOSED AERIAL — PROPOSED AERIAL —
- PROPOSED BURIED — PROPOSED BURIED —
- CAS — CAS — CAS —
- RIGHT OF WAY — RIGHT OF WAY —
- CONCRETE POLE — CONCRETE POLE —
- JOINT USAGE POLE — JOINT USAGE POLE —
- WOOD POLE — WOOD POLE —
- TRANSFORMER POLE — TRANSFORMER POLE —
- RISER POLE — RISER POLE —
- VAULT — VAULT —
- ANCHOR — ANCHOR —
- PEDestal — PEDestal —

1101 N MARION ST, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

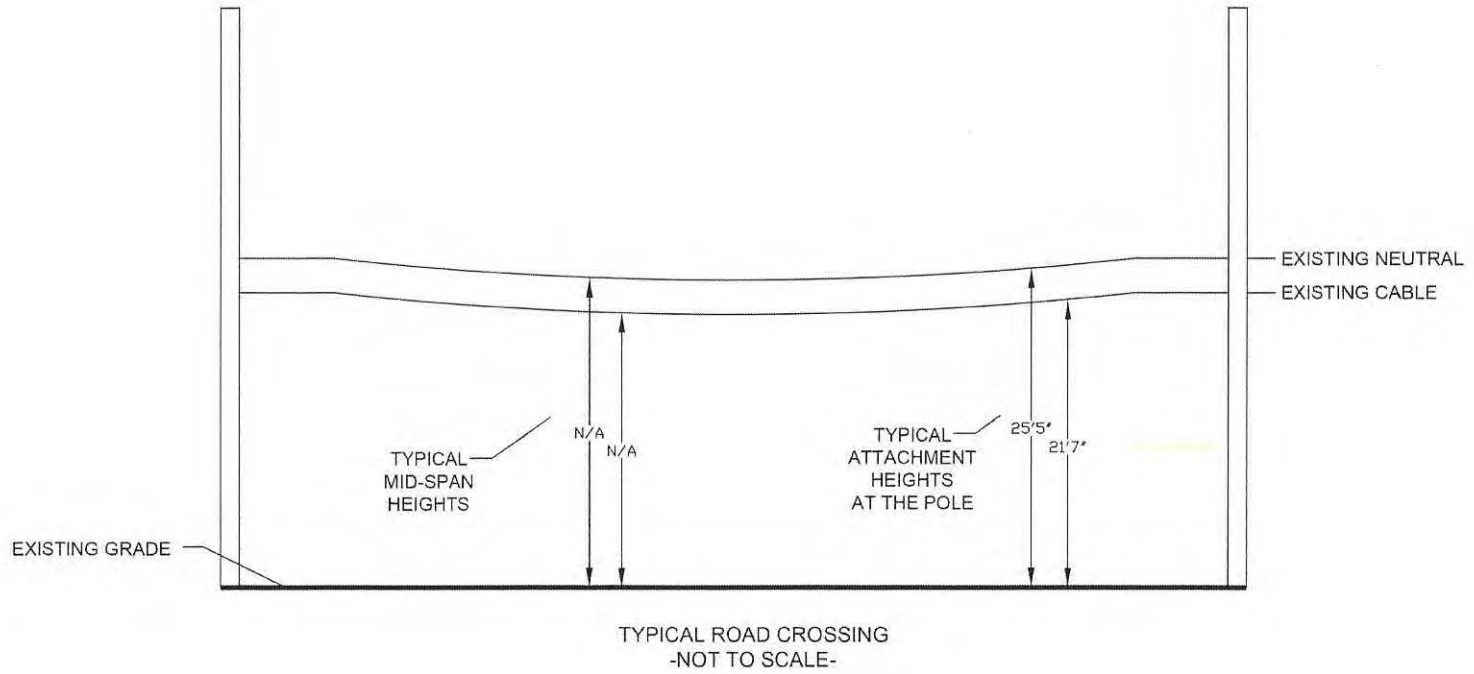
BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS — GAS — GAS —
 RIGHT OF WAY —

CONCRETE POLE (C)
 JOINT USAGE POLE (X)
 WOOD POLE (X)
 TRANSFORMER POLE (X)
 RISER POLE (R)

VAULT (V)
 ANCHOR (Y)
 PEDESTAL (P)

1101 N MARION ST, LAKE CITY, FL AERIAL TYPICAL ROAD CROSSING



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

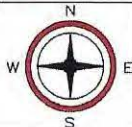
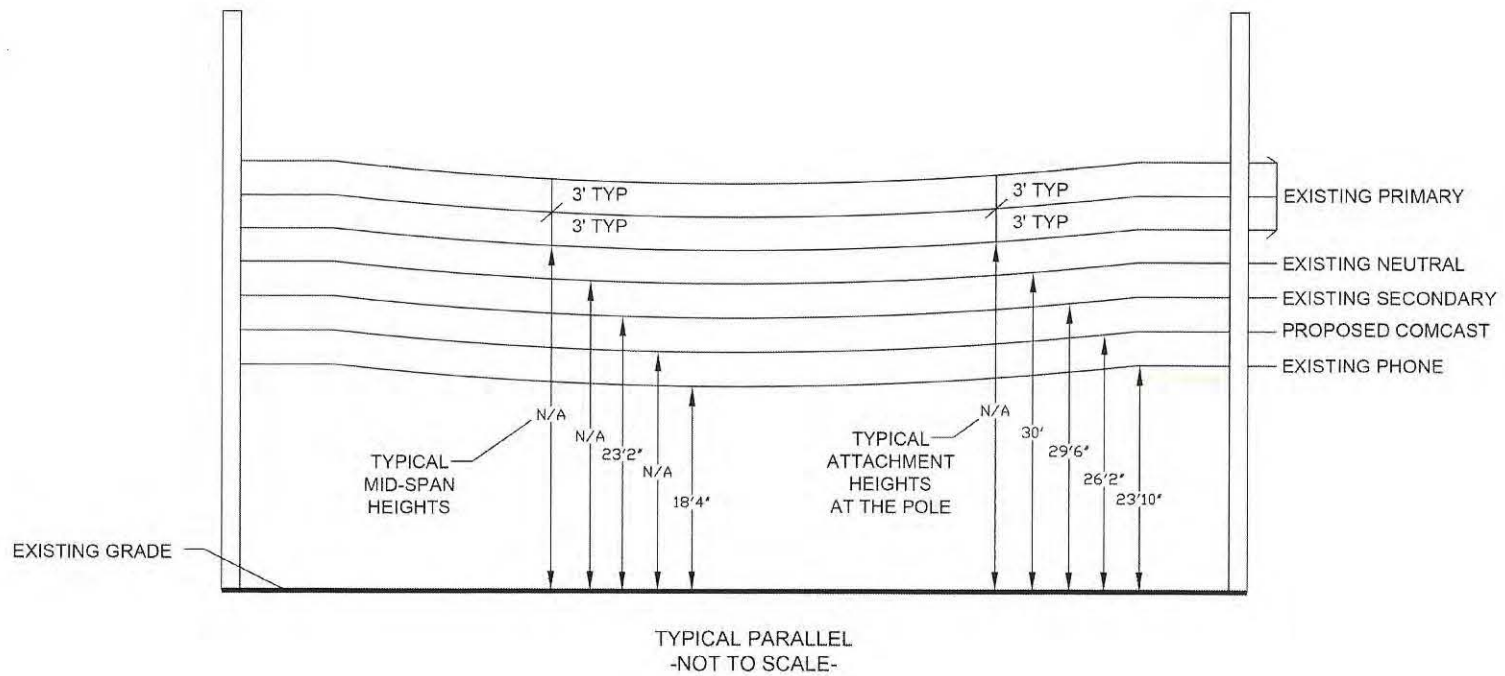
BURIED POWER — BP — BP — BP —
STREET LIGHT — S/L — S/L — S/L —
PHONE — PHONE —
AT&T — AT&T —
WATER — WATER —
SEWER — SEWER —

CATV
PROPOSED AERIAL
PROPOSED BURIED
GAS
RIGHT OF WAY

PHONE
CONCRETE POLE
JOINT USAGE POLE
WOOD POLE
TRANSFORMER POLE
RISER POLE

VAULT
ANCHOR
PEDESTAL

1101 N MARION ST, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



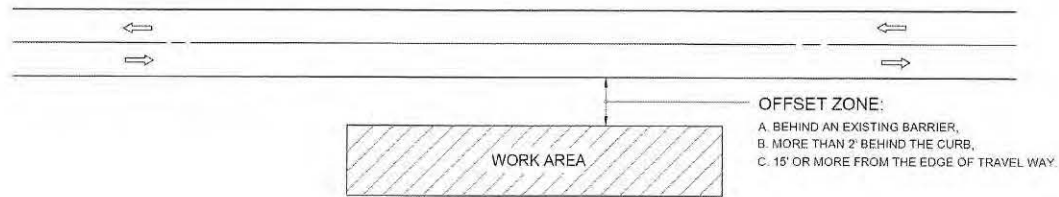
COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS — GAS — GAS —
 RIGHT OF WAY



⊕ CONCRETE POLE ⊞ VAULT
 ⊗ JOINT USAGE POLE ⊕ ANCHOR
 ⊗ WOOD POLE □ PEDESTAL
 ⊗ TRANSFORMER POLE
 ⊕ RISER POLE

1101 N MARION ST, LAKE CITY, FL
 CITY PERMIT
 601 MOT CASE



OFFSET ZONE:
 A. BEHIND AN EXISTING BARRIER,
 B. MORE THAN 2' BEHIND THE CURB,
 C. 15' OR MORE FROM THE EDGE OF TRAVEL WAY.


SYMBOLS

-  WORK AREA
-  LANE IDENTIFICATION + DIRECTION OF TRAFFIC

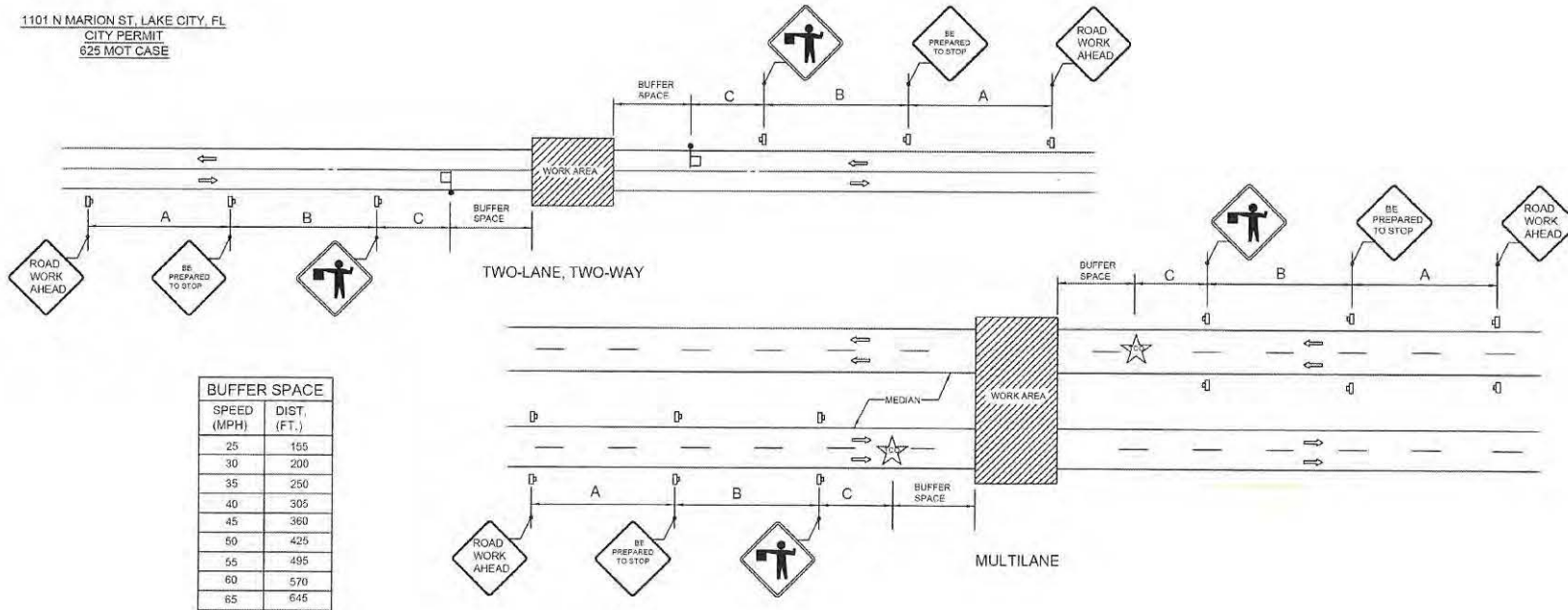
1. IF THE WORK OPERATION (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA) REQUIRES THAT TWO OR MORE WORK VEHICLES CROSS THE OFFSET ZONE IN ANY ONE HOUR, TRAFFIC CONTROL WILL BE IN CONFORMANCE WITH INDEX NO. 602.
2. NO SPECIAL SIGNING IS REQUIRED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE WORK AREA, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH ORDER APPLICABLE TCZ INDEXES.
4. WHEN CONSTRUCTION ACTIVITIES ENCROACH ON A SIDEWALK REFER TO INDEX NO. 660.
5. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 600.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

LAST REVISION 07/01/05	DESCRIPTION: UNKNOWN		FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER	INDEX NO. 601	SHEET NO. 8 OF 10
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1101 N MARION ST, LAKE CITY, FL
CITY PERMIT
625 MOT CASE



BUFFER SPACE	
SPEED (MPH)	DIST. (FT.)
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645

SPEED (MPH)	SPACING (FT.)		
	A	B	C
40 OR LESS	200	200	200
45	350	350	350
50 OR GREATER	500	500	500

SYMBOLS

- WORK AREA
- WORK ZONE SIGN
- FLAGGER
- TRAFFIC CONTROL OFFICER
- LANE IDENTIFICATION + DIRECTION OF TRAFFIC

GENERAL NOTES

- THIS INDEX DOES NOT APPLY TO LIMITED ACCESS FACILITIES.
- WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE TTC ZONE, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH APPLICABLE TCZ INDEXES.
- TRAFFIC VOLUME OR COMPLEXITY OF THE ROADWAY MAY DICTATE ADDITIONAL DEVICES, SIGNS, FLAGMEN AND/OR A TRAFFIC CONTROL OFFICER.
- THE BUFFER SPACE MAY BE OMITTED IF THERE ARE NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR A DISTANCE EQUAL TO THE BUFFER SPACE.
- A FLAGGER MAY BE SUBSTITUTED FOR A TRAFFIC CONTROL OFFICER AND THE BE PREPARED TO STOP SIGN MAY BE OMITTED, WHEN THE FOLLOWING CONDITIONS ARE MET:
 - A. SPEED LIMIT IS 45 MPH OR LESS
 - B. NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR A DISTANCE EQUAL TO THE BUFFER SPACE.
 - C. VEHICLES IN THE WORK AREA HAVE HIGH-INTENSITY, ROATING, FLASHING, OSCILLATING, OR STROBE LIGHTS OPERATING.
- ON UNDIVIDED HIGHWAYS THE MEDIAN SIGN AS SHOWN ARE TO BE OMITTED.
- FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION REFER TO FDOT INDEX NO. 600.

CONDITIONS
PLANNED CLOSURE NOT
EXCEEDING 5 MINUTES

LAST REVISION
07/01/15

DESCRIPTION:



FY 2017-18
DESIGN STANDARDS

TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS

INDEX NO.
625

SHEET NO.
9 OF 10

**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 1101 N MARION ST, LAKE CITY, FL.**

- DESIGN STANDARD INDEX NO 601 (TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER)
- DESIGN STANDARD INDEX NO 625 (TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS)



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BURIED POWER — BP — BP — BP —	DATA — PHONE —	CONCRETE POLE	VAULT
STREET LIGHT — S/L — S/L — S/L —	PROPOSED AERIAL —	JOINT USAGE POLE	ANCHOR
PHONE — PHONE —	PROPOSED BURIED —	WOOD POLE	PEDESTAL
AT&T — AT&T —	GAS — GAS — GAS —	TRANSFORMER POLE	
WATER — WATER —	RIGHT OF WAY —	RISER POLE	
SEWER — SEWER —			



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 6, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from Comcast for CR 240

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 07/05/2018 Permit No. _____ County Road CR 240 Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PROPOSED AERIAL/UG CATV FACILITIES AT THIS LOCATION. 150' AERIAL & 41' UG

FROM: 30.065429-82.601343 TO: 30.065443-82.622857

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 7/5/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on 7/5/2018 to the following utility owners CLAY ELECTRIC CO-OP, AT&T

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Jennifer Sanders
Permittee

Place Corporate Seal

Jennifer Sanders
Signature and Title Authorized Comcast Agent

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: ASS County Manager

Date: 07/06/18

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

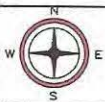
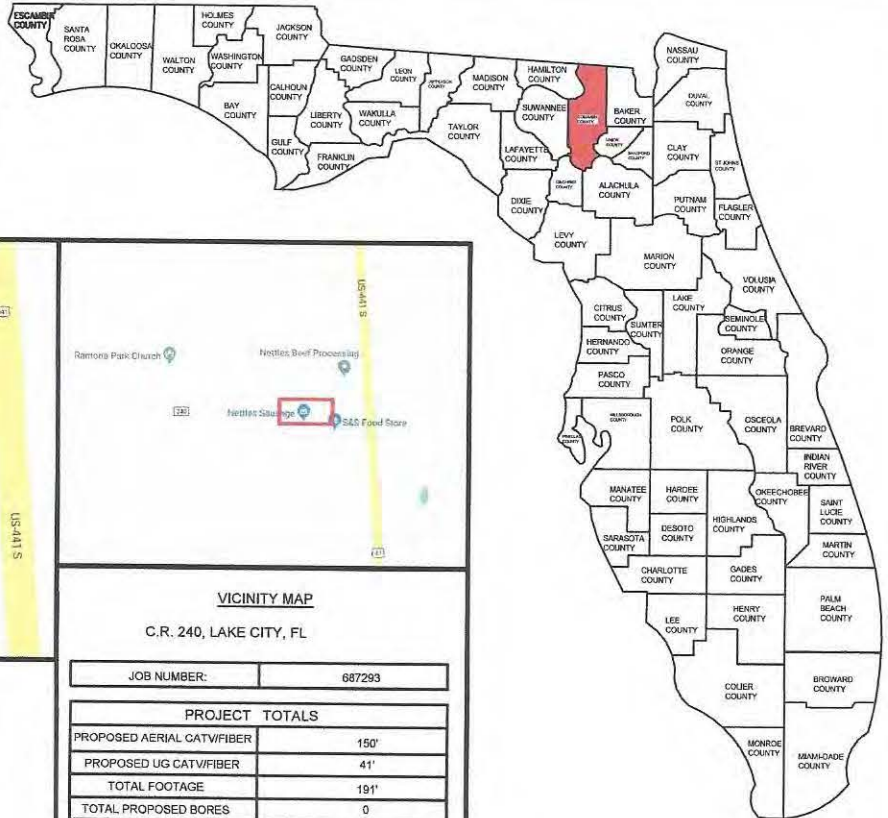
Date Approved: _____

Chairman's Signature: _____

*Rec'd
7-5-18*

**COMCAST PERMIT REQUEST FOR
COUNTY RD 240 (FOR SERVICE AT 9390 S US
HWY 441, LAKE CITY, FL)**

THESE PLANS WERE PREPARED UNDER THE
RESPONSIBLE CHARGE OF COMCAST FULL TIME
EMPLOYEE MR. LARRY PAYNE AND
ARE EXEMPT FROM THE SIGNING AND SEALING
REQUIREMENTS PRESCRIBED IN
SECTION 471 OF THE FLORIDA STATUTES



**COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT**

BURIED POWER	STREET LIGHT	FIRE HYDRANT	WATER	SEWER	UTILITY	PROPOSED AERIAL	PROPOSED BURIED	GAS	RIGHT OF WAY	CONCRETE POLE	WOOD POLE	TRANSFORMER POLE	RISER POLE	VAULT	MANHOLE	PEDESTAL
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PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
VICINITY VIEW		CITY: LAKE
SHEET NO: 1 of 8	COUNTY: COLUMBIA	
SCALE: NOT TO SCALE	STATE: FLORIDA	
DATE: 06-25-2018	DRAWN: FIBER CORE GROUP	

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER THE COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 48" DEEP AND DRIVEWAY BORES AT 36" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4' X 4' X 4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" REAMER.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

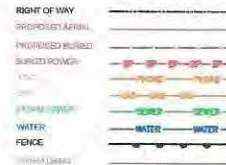
WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS, THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS, SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO "SOFT DIG" EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRUCTURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT
EOD REPRESENTS THE EDGE OF DIRT
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

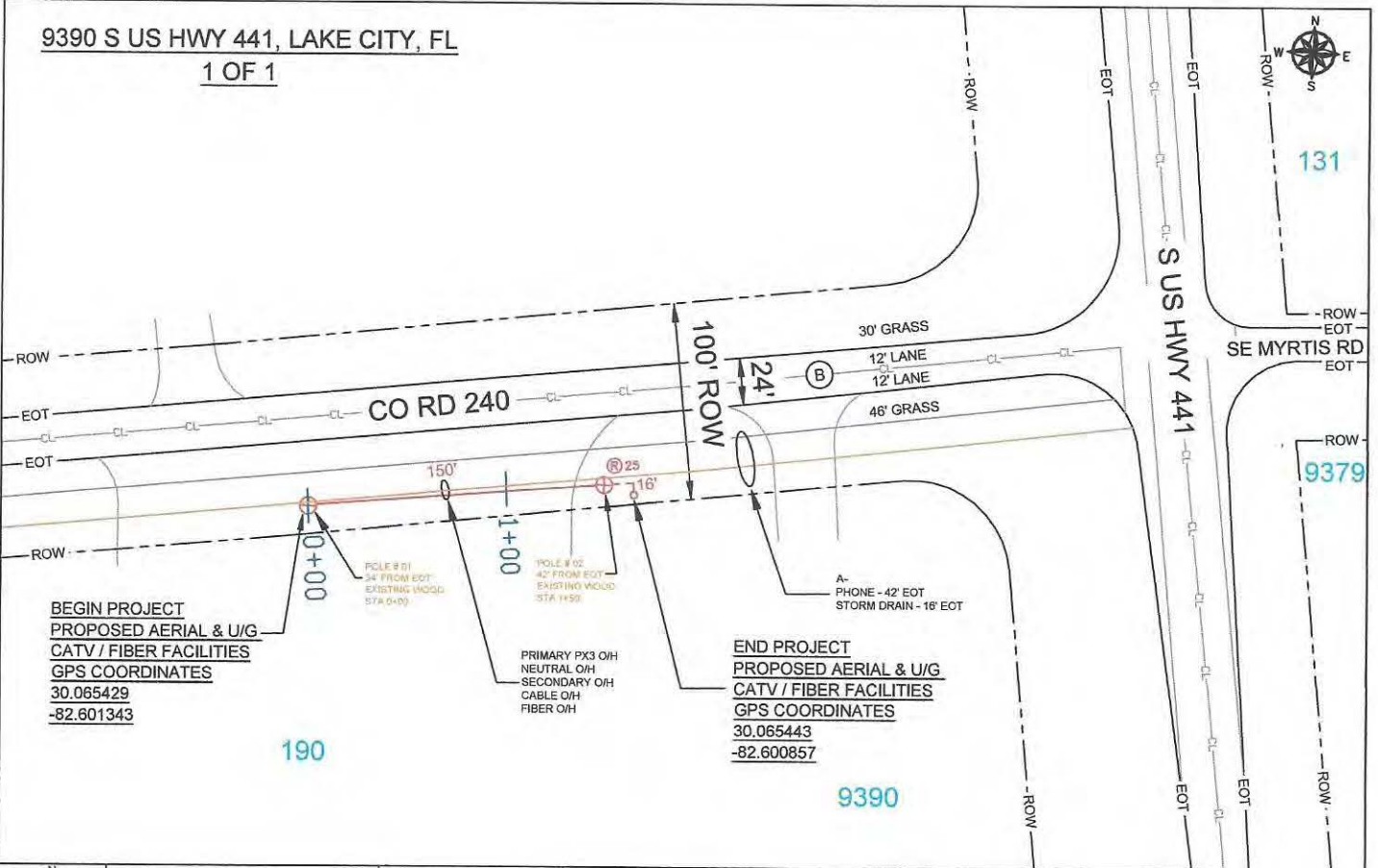


PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA

CONTRACTOR/ENGINEER	CITY	LANE
SHEET NO: 2 of 8	COUNTY: COLUMBIA	
SCALE: NOT TO SCALE	STATE: FLORIDA	
DATE: 06-30-2016	DRAWN: FIBER CORE GROUP	

9390 S US HWY 441, LAKE CITY, FL

1 OF 1



BEGIN PROJECT
PROPOSED AERIAL & U/G
CATV / FIBER FACILITIES
GPS COORDINATES
 30.065429
 -82.601343

END PROJECT
PROPOSED AERIAL & U/G
CATV / FIBER FACILITIES
GPS COORDINATES
 30.065443
 -82.600857



COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

SHARDED POWER —BP—BP—BP—
 STREET LIGHT —S/L—S/L—S/L—
 PHONE —PHONE—
 FIBER —FIBER—
 WATER —WATER—
 SEWER —SEWER—

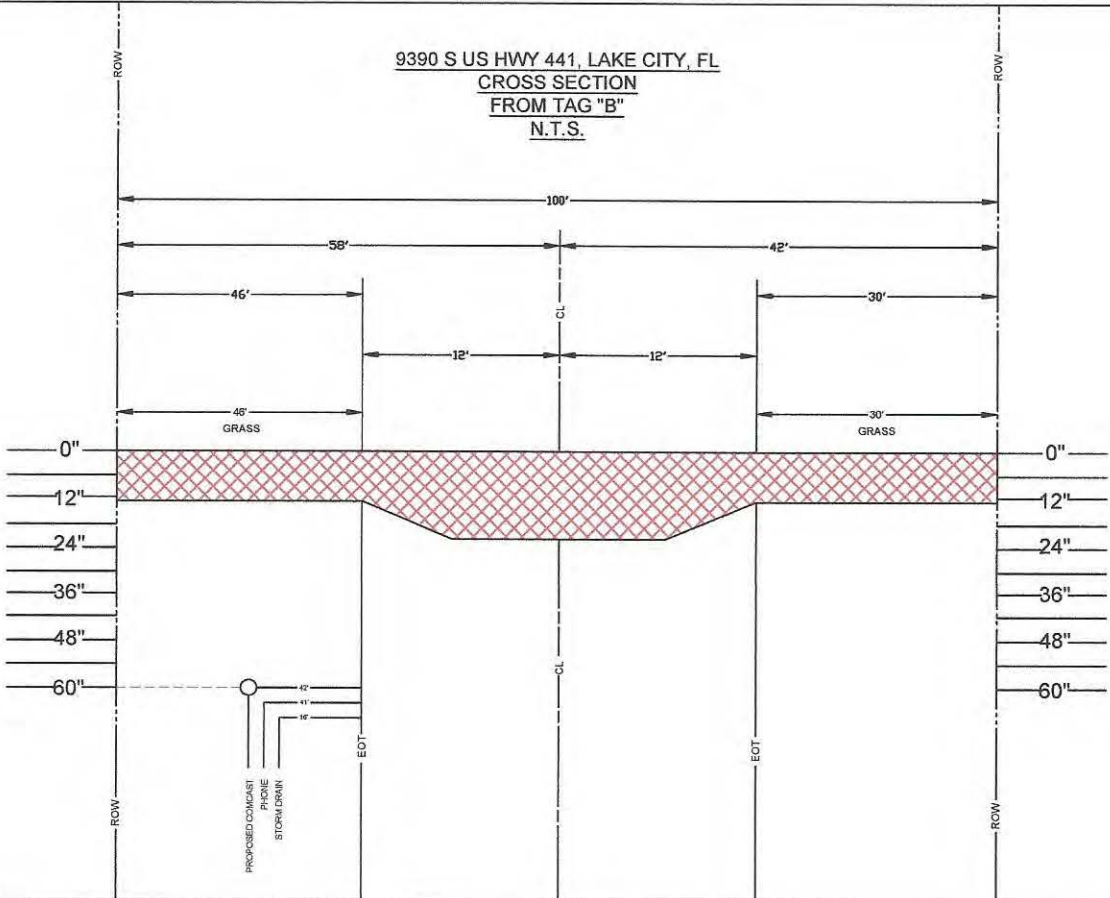
CATV —PHONE—
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS —GAS—GAS—GAS—
 RIGHT OF WAY —

⊙ CONCRETE POLE
 ⊗ JOINT USAGE POLE
 × WOOD POLE
 ⊠ TRANSFORMER POLE
 ⊕ RISER POLE

PROPOSED AERIAL & U/G CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

PLAN VIEW	CITY:	LAKE
SHEET NO.	COUNTY:	COLUMBIA
SCALE:	STATE:	FLORIDA
DATE:	06-20-2018	DRAWN:

9390 S US HWY 441, LAKE CITY, FL
 CROSS SECTION
 FROM TAG "B"
 N.T.S.

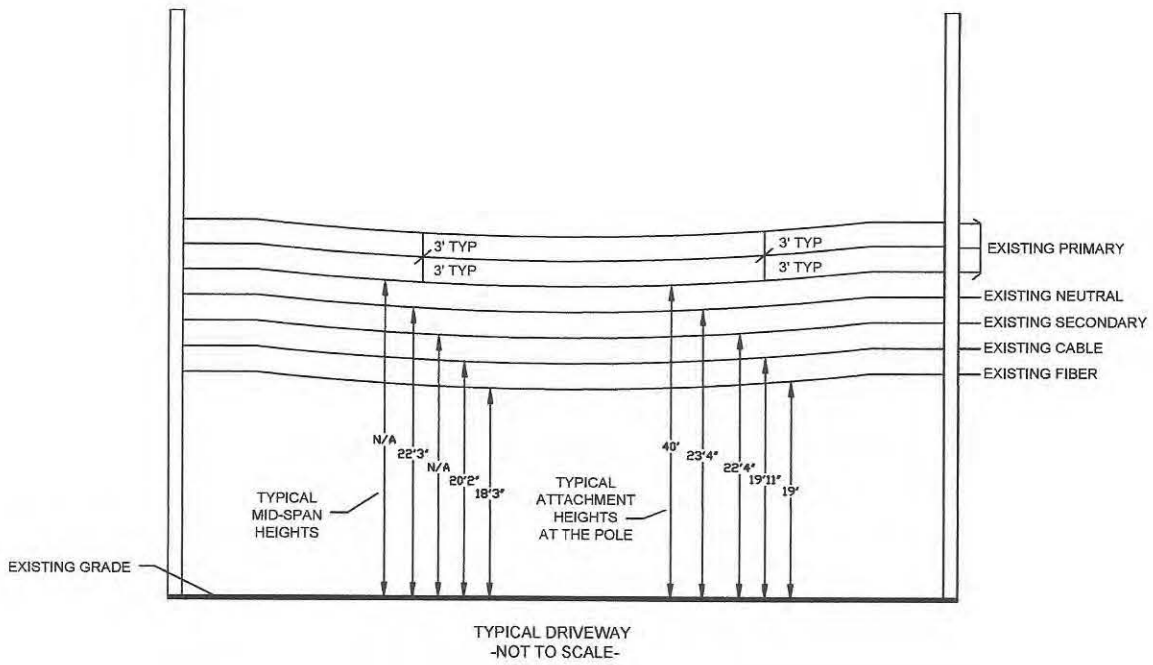


COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BARRED POWER	—SP—SP—SP—	CITY	—TRUNK—	⊙	CONCRETE POLE	⊠	MULTI
STREET LIGHT	—S/A—S/A—S/A—	PROPOSED AERIAL	—	⊗	JOIST LUGGE POLE	Y	ANCHOR
PHONE	—PHONE—	PROPOSED BURIED	—	X	WOOD POLE	□	PEDESTAL
ASST	—ASST—	WKS	—GWS—GWS—GWS—	⊕	TRANSFORMER POLE		
WATER	—WATER—	RIGHT OF WAY	—	⊖	RISER POLE		
SEWER	—SEWER—						

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
CROSS SECTION: B	CITY: LAKE
SHEET NO: 5418	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-26-2018	DRAWN: FIBER CORE GROUP

9390 S US HWY 441, LAKE CITY, FL
AERIAL TYPICAL
DRIVEWAY



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BARBED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SENDER — SENDER —

CATV
 PROPOSED AERIAL
 PROPOSED BARBED
 GAS — GAS — GAS —
 RIGHT OF WAY

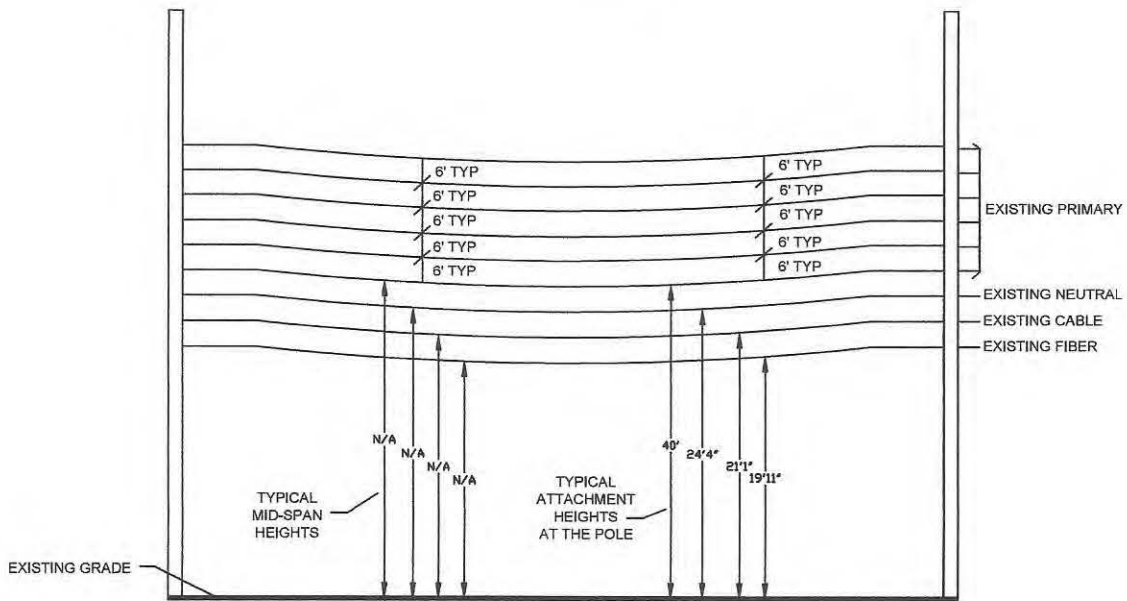
PHONE
 CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

WALF
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

AERIAL TYPICALS & DETAILS - 01	CITY:	LAKE
SHEET NO. 1 of 8	COUNTY:	COLUMBIA
SCALE: NOT TO SCALE	STATE:	FLORIDA
DATE: 09-26-2014	DRAWN:	FIBER CORE GROUP

9390 S US HWY 441, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



TYPICAL PARALLEL
 -NOT TO SCALE-



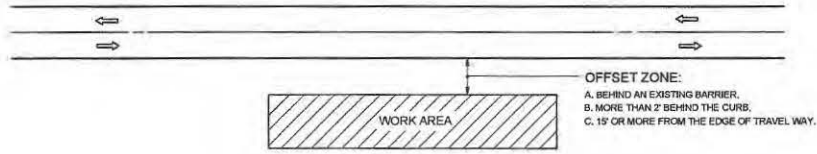
Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

STANDARD POWER	— SP — SP — SP —	DATA	— DATA —	CONCRETE POLE	⊙	VAULT	⊞
STREET LIGHT	— SL — SL — SL —	PROPOSED AERIAL	— AERIAL —	JOINT USAGE POLE	⊗	ANCHOR	⌵
FIBRE	— FIBRE —	PROPOSED BURIED	— BURIED —	WOOD POLE	⊗	PEDESTAL	⊞
WATER	— WATER —	RIGHT OF WAY	— ROW —	TRANSFORMER POLE	⊗		
SEWER	— SEWER —			RISER POLE	⊗		

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
AERIAL TYPICALS & DETAILS-02	CITY: LAKE
SHEET NO: 7 of 2	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 05-03-2018	DRAWN: FIBER CORE GROUP

9380 S US HWY 441, LAKE CITY, FL
 COUNTY PERMIT
 891 MOT CASE



OFFSET ZONE:
 A. BEHIND AN EXISTING BARRIER,
 B. MORE THAN 2' BEHIND THE CURB,
 C. 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

SYMBOLS

- WORK AREA
- LANE IDENTIFICATION + DIRECTION OF TRAFFIC

1. IF THE WORK OPERATION (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA) REQUIRES THAT TWO OR MORE WORK VEHICLES CROSS THE OFFSET ZONE IN ANY ONE HOUR, TRAFFIC CONTROL WILL BE IN CONFORMANCE WITH INDEX NO. 602.
2. NO SPECIAL SIGNING IS REQUIRED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE WORK AREA, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH ORDER APPLICABLE TCZ INDEXES.
4. WHEN CONSTRUCTION ACTIVITIES ENCROACH ON A SIDEWALK REFER TO INDEX NO. 660.
5. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 600.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

LAST REVISION 07/01/05	DESCRIPTION: 	FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER	INDEX NO. 601	SHEET NO. 8 of 9
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**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 9390 S US HWY 441, LAKE CITY, FL**

- DESIGN STANDARD INDEX NO 601 (TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER)



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BARRIED POWER — SP — SP — SP —
 STREET LIGHT — S/L — S/L — C/L —
 FIBRE — FIBRE —
 GAS — GAS —
 WATER — WATER —
 SEWER — SEWER —

EXTY — EXTY —
 PROPOSED AERIAL — PROPOSED AERIAL —
 PROPOSED BARRIED — PROPOSED BARRIED —
 SPS — SPS —
 RIGHT OF WAY — RIGHT OF WAY —

CONCRETE POLE WULT
 JOINT USAGE POLE Y ANCHOR
 WOOD POLE PEDESTAL
 TRANSFORMER POLE
 RISER POLE

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
TRAFFIC CONTROL BUSES-DL	CITY: LAKE
SHEET NO: 448	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-25-2016	DRAWN: FIBER CORE GROUP



July 5, 2018

Columbia County Public Works Department
Attn: Connie Brecheen
607 NW Quinten St
Lake City, FL 32055

Comcast is submitting this permit request C.R. 240 (for service at 9390 S US Highway 441, Lake City, FL.)

If you have any questions or concerns about our drawing please feel free to contact me at the number and/or email below.

Thank you,

Jennifer Sanders
Authorized Comcast Agent
405-314-9079
sanders@fibercoregroup.com



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 22, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility Permit from Comcast for Deputy J. Davis.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

- Is this a budgeted item?
- N/A
 - Yes Account No. _____
 - No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

- Consent Item
- Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 06/21/2018 Permit No. _____ County Road SW DEPUTY J DAVIS LN Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PROPOSED AERIAL CATV FACILITIES AT THIS LOCATION. 87', ONE ROAD BORE

FROM: 30.179496-82.699904 TO: 30.179264-82.699833

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 6/21/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners _____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Jennifer Sanders
Permittee

Place Corporate Seal

Jennifer Sanders Authorized Comcast Agent
Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: _____ *[Handwritten Signature]*

Title: _____ *Asst County Manager*

Date: _____ *06-22-18*

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

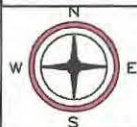
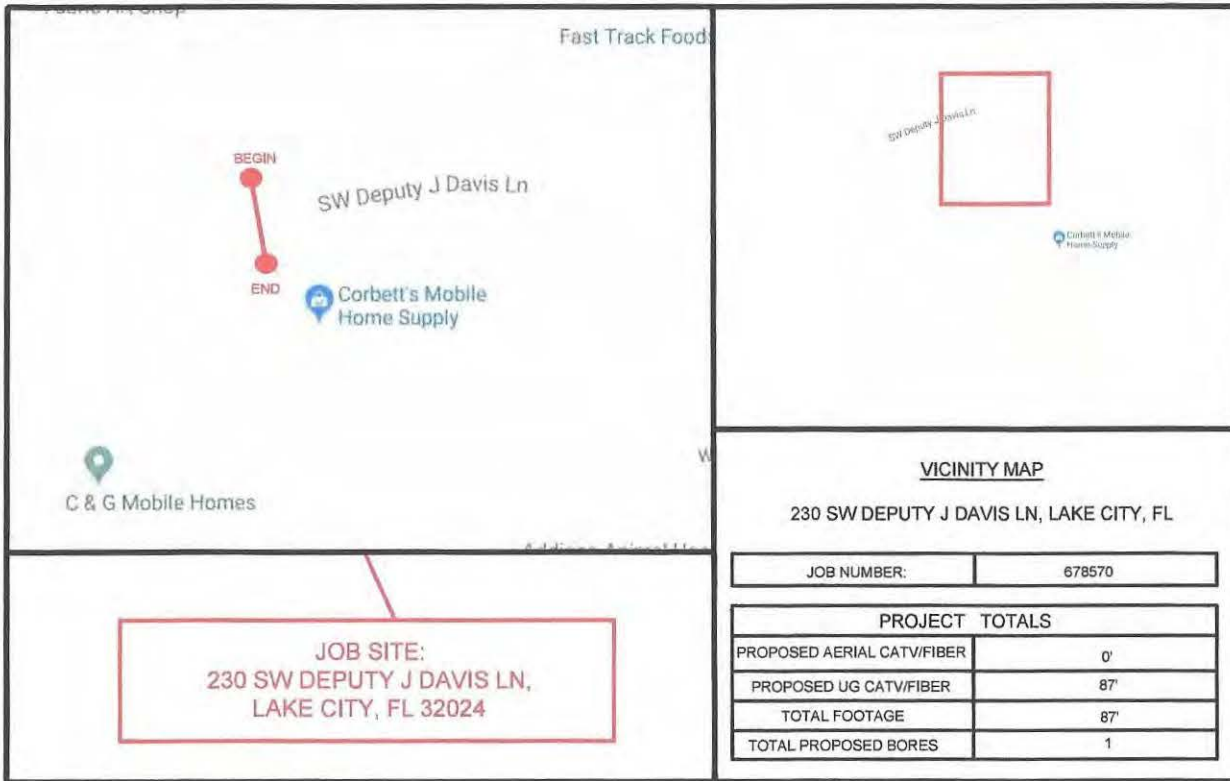
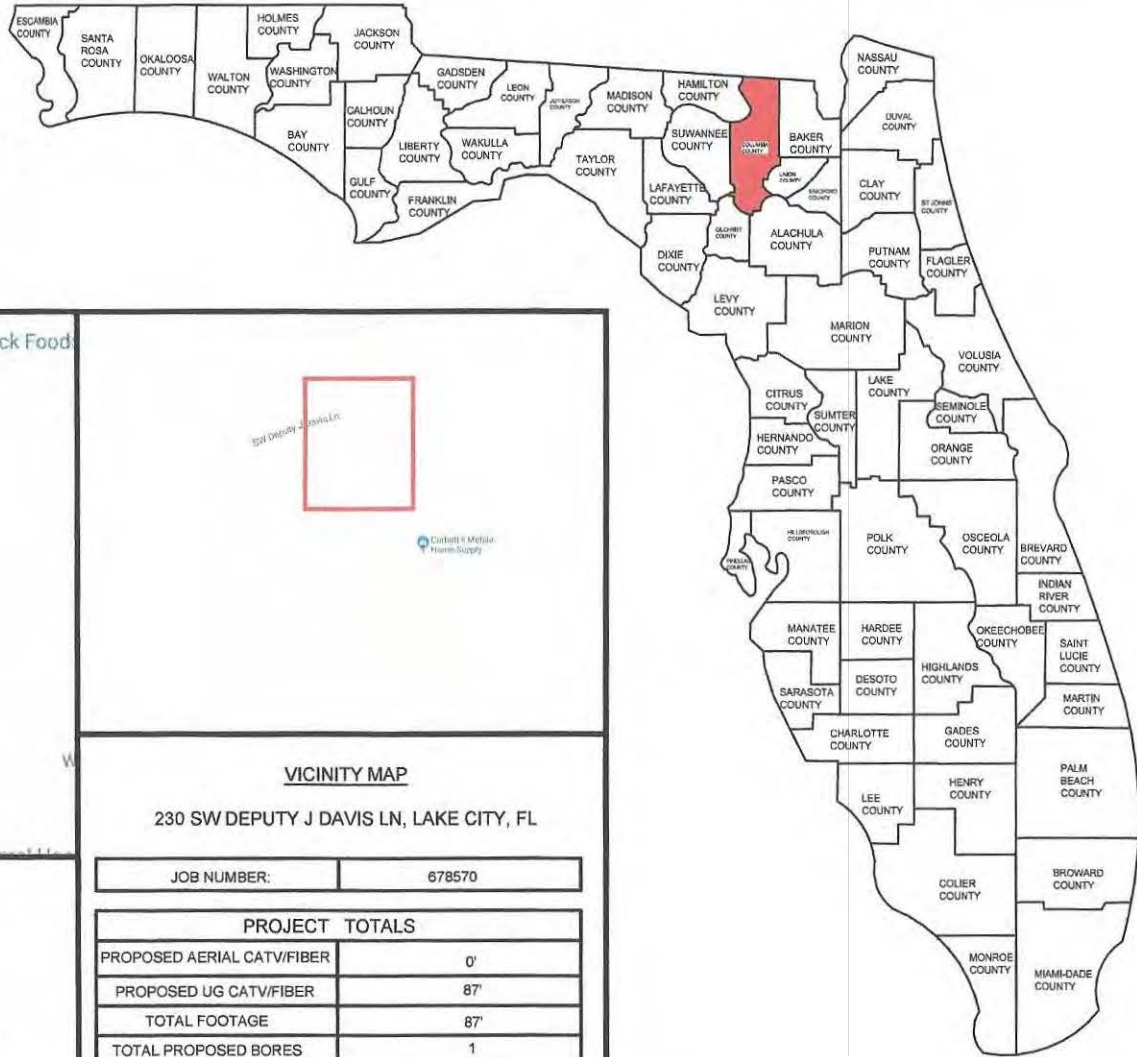
Date Approved: _____

Chairman's Signature: _____

read 6-21-18

**COMCAST PERMIT REQUEST FOR
230 SW DEPUTY J DAVIS LN,
LAKE CITY, FL**

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST FULL TIME EMPLOYEE MR. LARRY PAYNE AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

- BURIED POWER — SP — SP — SP —
- STREET LIGHT — S/L — S/L — S/L —
- PHONE — PHONE —
- AT&T — AT&T —
- WATER — WATER —
- SEWER — SEWER —

- CATV — PHONE —
- PROPOSED AERIAL —
- PROPOSED BURIED —
- GAS — GAS — GAS —
- RIGHT OF WAY —

- (C) CONCRETE POLE
- (X) JOINT USAGE POLE
- (X) WOOD POLE
- (X) TRANSFORMER POLE
- (R) RISER POLE
- (V) VAULT
- (Y) ANCHOR
- (□) PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER
FACILITIES IN COLUMBIA COUNTY, FLORIDA

VICINITY VIEW		CITY:	LAKE
SHEET NO. 1 of 9	COUNTY:	COLUMBIA	
SCALE: NOT TO SCALE	STATE:	FLORIDA	
DATE: 06-21-2018	DRAWN:	FIBER CORE GROUP	

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER THE COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 48" DEEP AND DRIVEWAY BORES AT 36" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4' X 4' X4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" REAMER.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

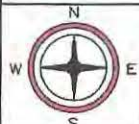
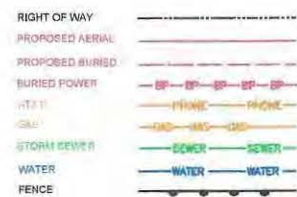
WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES

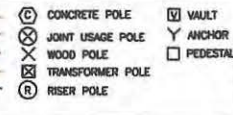
IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS, SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO-"SOFT DIG"-EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT
EOD REPRESENTS THE EDGE OF DIRT
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD



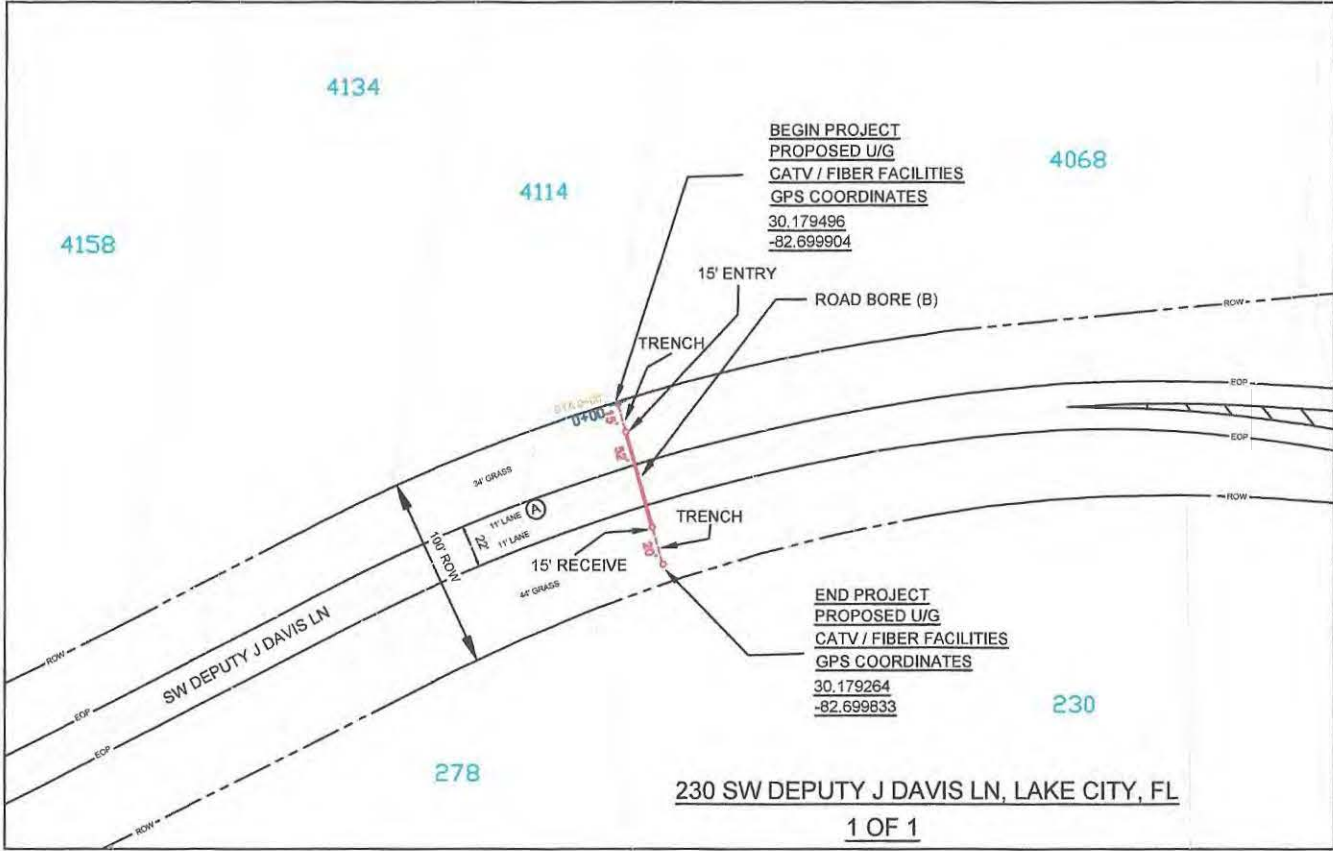
COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

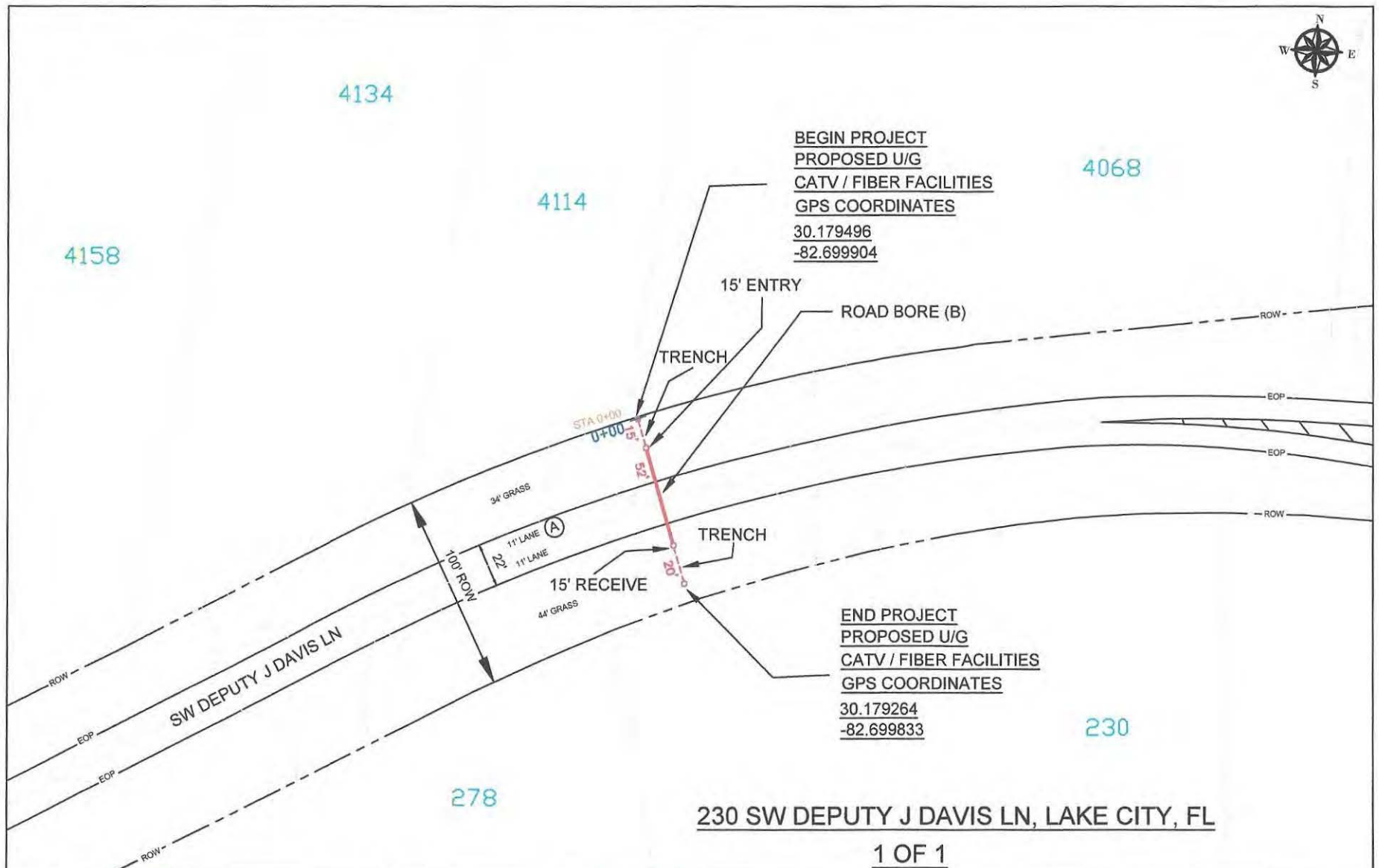


PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
CONSTRUCTION NOTES	CITY: LAKE
SHEET NO. 2 of 9	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 08-21-2016	DRAWN: FIBER CORE GROUP



PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
OVERSAIL VIEW	CITY: LAKE
SHEET NO: 3 of 9	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-21-2018	DRAWN: FIBER CORE GROUP





Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

- BURIED POWER — BP — BP — BP —
- STREET LIGHT — S/L — S/L — S/L —
- PHONE — PHONE —
- AIRSET — AIRSET —
- WATER — WATER —
- SEWER — SEWER —
- CITY
- PROPOSED AERIAL
- PROPOSED BURIED
- GAS
- RIGHT OF WAY

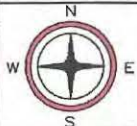
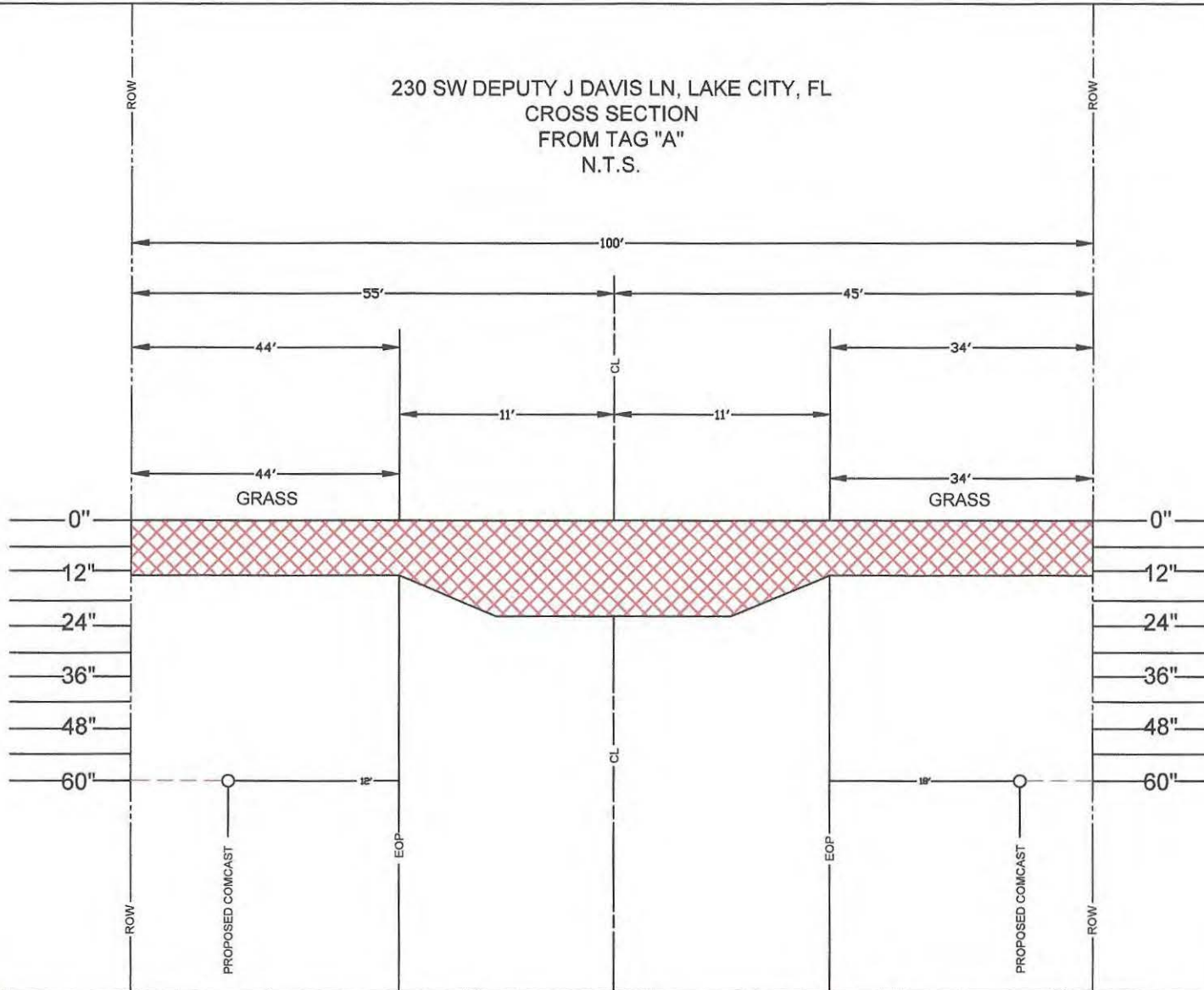
- PHONE
- CONCRETE POLE
- JOINT USAGE POLE
- WOOD POLE
- TRANSFORMER POLE
- RISER POLE

- VAULT
- ANCHOR
- PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW: 01	CITY: LAKE
SHEET NO: 4 of 8	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-21-2018	DRAWN: FIBER CORE GROUP



230 SW DEPUTY J DAVIS LN, LAKE CITY, FL
 CROSS SECTION
 FROM TAG "A"
 N.T.S.



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS — GAS — GAS —
 RIGHT OF WAY —

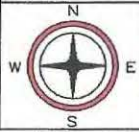
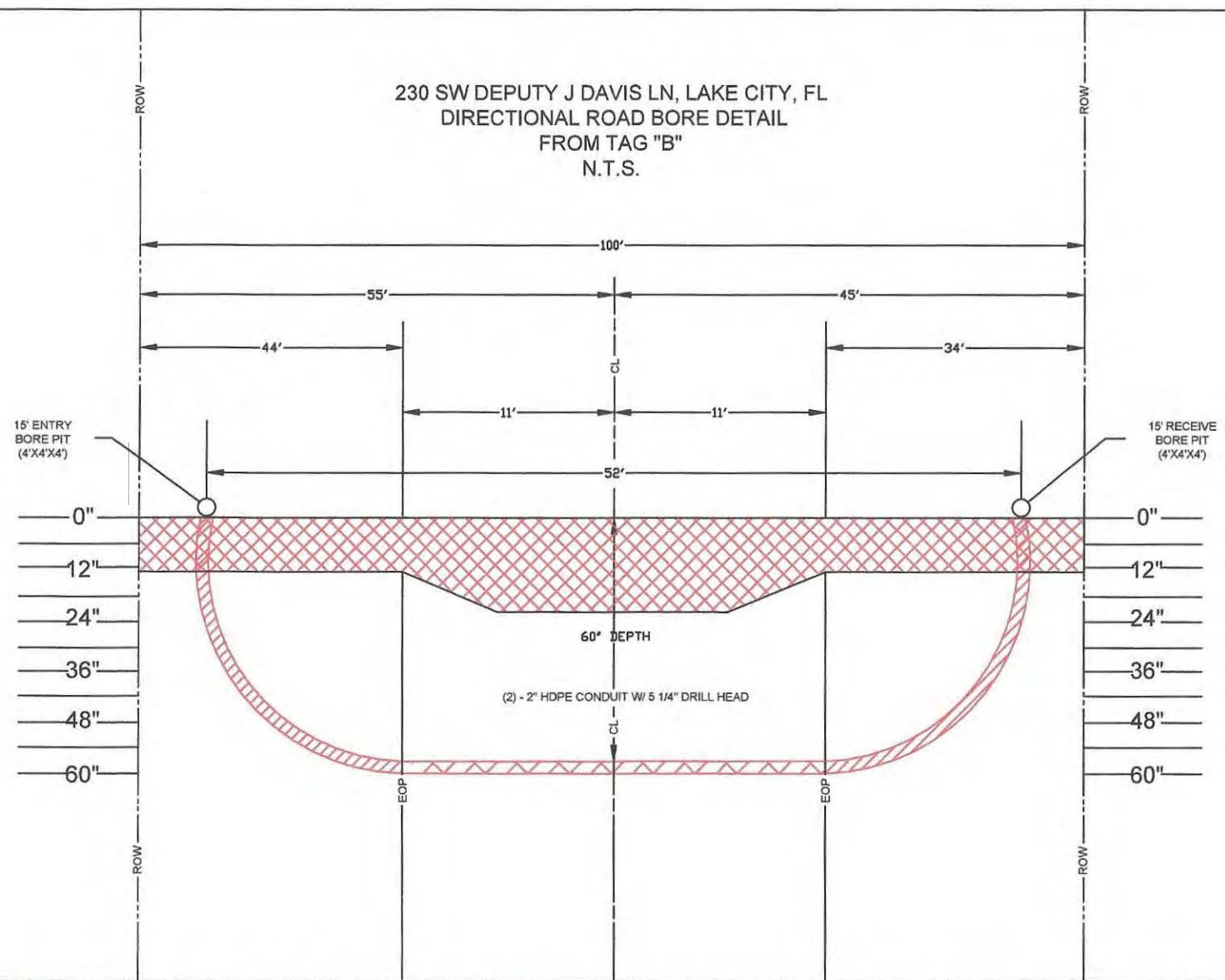
⊕ CONCRETE POLE
 ⊗ JOINT USAGE POLE
 ⊗ WOOD POLE
 ⊗ TRANSFORMER POLE
 ⊙ RISER POLE

⊞ VAULT
 ⊞ ANCHOR
 □ PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

CROSSSECTION-A	CITY: LAKE
SHEET NO: 8 of 9	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 08-21-2018	DRAWN: FIBER CORE GROUP

230 SW DEPUTY J DAVIS LN, LAKE CITY, FL
 DIRECTIONAL ROAD BORE DETAIL
 FROM TAG "B"
 N.T.S.



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

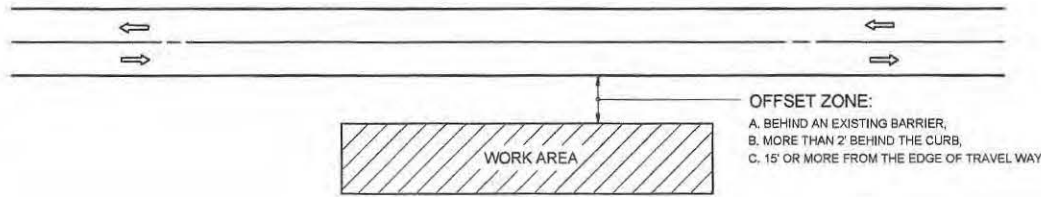
COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER	BP -- BP -- BP	CATV	PHONE	CONCRETE POLE	VAULT
STREET LIGHT	S/L - S/L - S/L	PROPOSED AERIAL	PHONE	JOINT USAGE POLE	ANCHOR
PHONE	PHONE	PROPOSED BURIED	PHONE	WOOD POLE	PEDESTAL
AT&T	AT&T	GAS	GAS	TRANSFORMER POLE	
WATER	WATER	RIGHT OF WAY	PHONE	RISER POLE	
SEWER	SEWER				



PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA

ROAD BOSS-B	CITY:	LAKE
SHEET NO. 6 of 9	COUNTY:	COLUMBIA
SCALE: NOT TO SCALE	STATE:	FLORIDA
DATE: 08-21-2018	DRAWN:	FIBER CORE GROUP

230 SW DEPUTY J DAVIS LN, LAKE CITY, FL
 COUNTY PERMIT
 601 MOT CASE




SYMBOLS

-  WORK AREA
-  LANE IDENTIFICATION + DIRECTION OF TRAFFIC

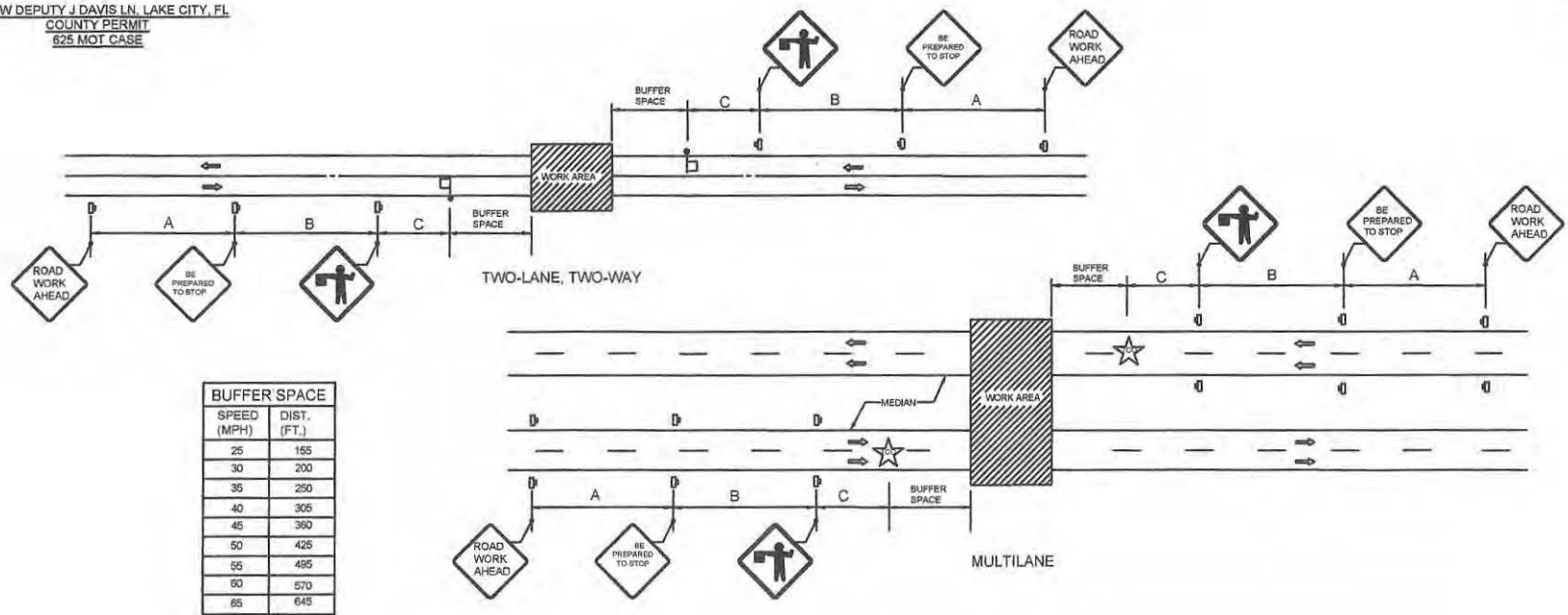
1. IF THE WORK OPERATION (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA) REQUIRES THAT TWO OR MORE WORK VEHICLES CROSS THE OFFSET ZONE IN ANY ONE HOUR, TRAFFIC CONTROL WILL BE IN CONFORMANCE WITH INDEX NO. 602.
2. NO SPECIAL SIGNING IS REQUIRED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE WORK AREA, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH ORDER APPLICABLE TCZ INDEXES.
4. WHEN CONSTRUCTION ACTIVITIES ENCROACH ON A SIDEWALK REFER TO INDEX NO. 660.
5. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 600.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

LAST REVISION 07/01/05	DESCRIPTION:		FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER	INDEX NO. 601	SHEET NO. 7 of 9
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230 SW DEPUTY J DAVIS LN, LAKE CITY, FL
 COUNTY PERMIT
 625 MOT CASE



BUFFER SPACE	
SPEED (MPH)	DIST. (FT.)
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645

DISTANCE BETWEEN SIGNS			
SPEED (MPH)	SPACING (FT.)		
	A	B	C
40 OR LESS	200	200	200
45	350	350	350
50 OR GREATER	500	500	500

SYMBOLS

- WORK AREA
- WORK ZONE SIGN
- FLAGGER
- TRAFFIC CONTROL OFFICER
- LANE IDENTIFICATION + DIRECTION OF TRAFFIC

GENERAL NOTES

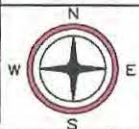
1. THIS INDEX DOES NOT APPLY TO LIMITED ACCESS FACILITIES.
2. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE TTC ZONE, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH APPLICABLE TCZ INDEXES.
3. TRAFFIC VOLUME OR COMPLEXITY OF THE ROADWAY MAY DICTATE ADDITIONAL DEVICES, SIGNS, FLAGMEN AND/OR A TRAFFIC CONTROL OFFICER.
4. THE BUFFER SPACE MAY BE OMITTED IF THERE ARE NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR DISTANCE EQUAL TO THE BUFFER SPACE.
5. A FLAGGER MAY BE SUBSTITUTED FOR A TRAFFIC CONTROL OFFICER AND THE BE PREPARED TO STOP SIGN MAY BE OMITTED, WHEN THE FOLLOWING CONDITIONS ARE MET:
 - A. SPEED LIMIT IS 45 MPH OR LESS
 - B. NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR A DISTANCE EQUAL TO THE BUFFER SPACE.
 - C. VEHICLES IN THE WORK AREA HAVE HIGH-INTENSITY, ROATING, FLASHING, OSCILLATING, OR STROBE LIGHTS OPERATING.
6. ON UNDIVIDED HIGHWAYS THE MEDIAN SIGN AS SHOWN ARE TO BE OMITTED.
7. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION REFER TO FDOT INDEX NO. 800.

CONDITIONS
 PLANNED CLOSURE NOT EXCEEDING 5 MINUTES

LAST REVISION 07/01/15	DESCRIPTION: TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS	FY 2017-18 DESIGN STANDARDS	TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS	INDEX NO. 625	SHEET NO. 8 OF 9
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**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 230 SW DEPUTY J DAVIS LN, LAKE CITY, FL.**

- DESIGN STANDARD INDEX NO 601 (TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER)
- DESIGN STANDARD INDEX NO 625 (TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS)



**COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT**

BURNED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CITY
 PROPOSED AERIAL
 PROPOSED BURNED
 GAS
 RIGHT OF WAY

PHONE
 AT&T
 GAS
 GAS

(C) CONCRETE POLE
 (X) JOINT USAGE POLE
 (X) WOOD POLE
 (X) TRANSFORMER POLE
 (R) RISER POLE

(V) VAULT
 (Y) ANCHOR
 (P) PEDESTAL

**PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA**

<small>TRAFFIC CONTROL RULES-G1</small>		<small>CITY:</small> LAKE
<small>SHEET NO:</small> 8 of 9	<small>COUNTY:</small> COLUMBIA	
<small>SCALE:</small> NOT TO SCALE		<small>STATE:</small> FLORIDA
<small>DATE:</small> 05-21-2018	<small>DRAWN:</small> FIBER CORE GROUP	



June 21, 2018

Columbia County Public Works Department
Attn: Connie Brecheen
607 NW Quinten St
Lake City, FL 32055

Comcast is submitting this permit request for 230 SW Deputy J Davis Ln, Lake City, FL 32024.

If you have any questions or concerns about our drawing please feel free to contact me at the number and/or email below.

Thank you,

Jennifer Sanders
Authorized Comcast Agent
405-314-9079
sanders@fibercoregroup.com



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 26, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from Comcast for Pinemount Road.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 06/25/2018 Permit No. _____ County Road Pinemount Rd Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PROPOSED AERIAL CATV FACILITIES AT THIS LOCATION. 415'

FROM: 30.164223-82.735789 TO: 30.164747-82.734640

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 6/25/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY (FORT WHITE (). A letter of notification was mailed on 6/22/2018 to the following utility owners FP&L

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3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

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5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

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11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Jennifer Sanders
Permittee

Place Corporate Seal

Jennifer Sanders Authorized Comcast Agent
Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: *[Handwritten Signature]*
Title: *Asst County Manager*
Date: *06-25-18*

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

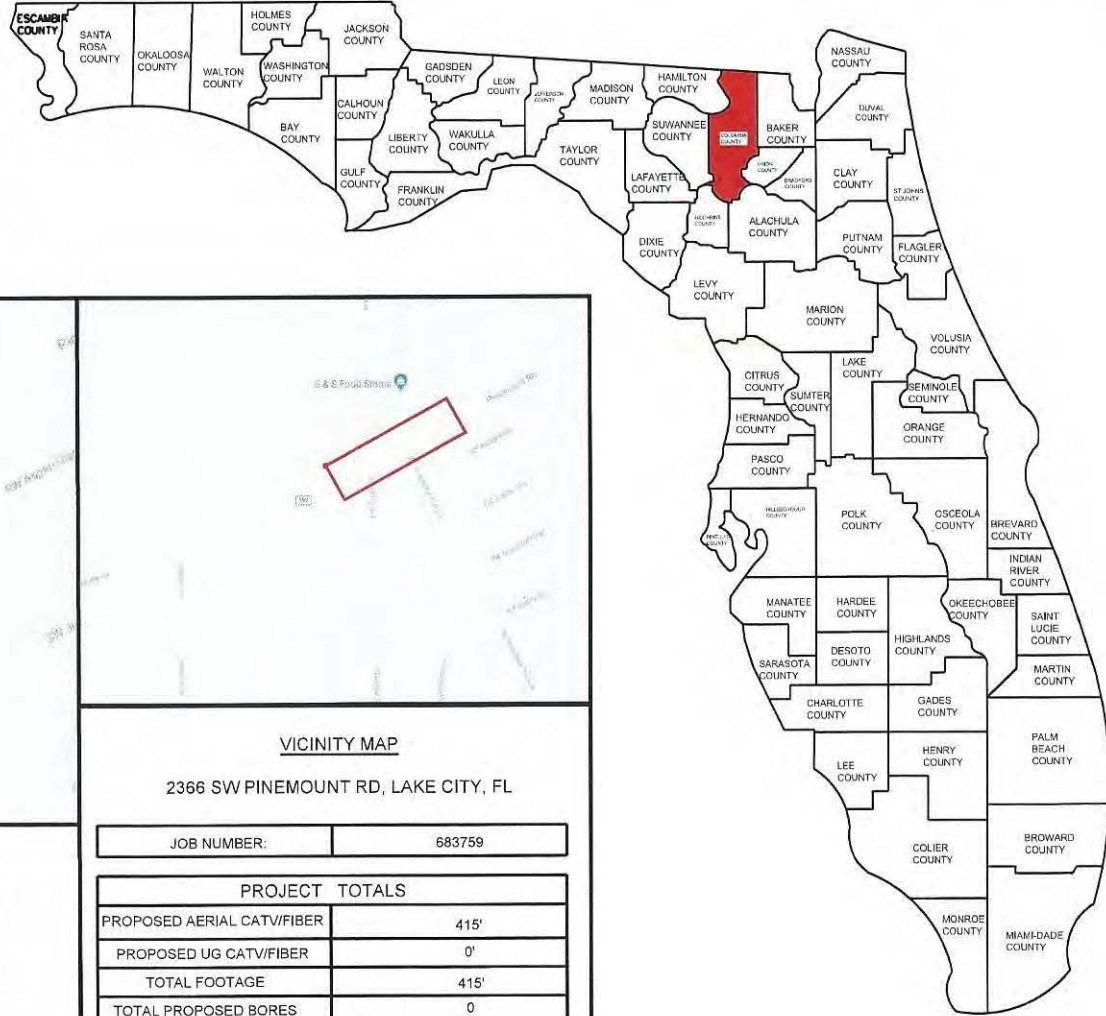
Date Approved: _____

Chairman's Signature: _____

Rec'd 6-25-18

**COMCAST PERMIT REQUEST FOR
2366 SW PINEMOUNT RD,
LAKE CITY, FL**

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST FULL TIME EMPLOYEE MR. LARRY PAYNE AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES



JOB SITE:
2366 SW PINEMOUNT RD,
LAKE CITY, FL 32024



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

- BURIED POWER — BP — BP — BP —
- STREET LIGHT — S/L — S/L — S/L —
- PHONE — PHONE — PHONE —
- AT&T — AT&T — AT&T —
- WATER — WATER — WATER —
- SEWER — SEWER — SEWER —
- CATV
- PROPOSED AERIAL
- PROPOSED BURIED
- GAS
- RIGHT OF WAY
- PHONE
- GAS
- CONCRETE POLE
- JOINT USAGE POLE
- WOOD POLE
- TRANSFORMER POLE
- RISER POLE
- VAULT
- ANCHOR
- PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA

VICINITY VIEW	CITY	LAKE
SHEET NO: 1 of 10	COUNTY:	COLUMBIA
SCALE: NOT TO SCALE	STATE:	FLORIDA
DATE: 06-23-2018	DRAWN:	FIBER CORE GROUP

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER THE COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 48" DEEP AND DRIVEWAY BORES AT 36" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM of 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM of 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4' X 4' X4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" REAMER.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVEMENT SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS, SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO-"SOFT DIG"-EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT
EOD REPRESENTS THE EDGE OF DIRT
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD

RIGHT OF WAY	-----
PROPOSED AERIAL	-----
PROPOSED BURIED	-----
BURIED POWER	---BP---BP---BP---BP---
AT&T	---PHONE---PHONE---
GC&C	---GC&C---GC&C---
STORM SEWER	---SEWER---SEWER---
WATER	---WATER---WATER---
FENCE	=====



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BURIED POWER	---BP---BP---BP---
STREET LIGHT	---S/L---S/L---S/L---
PHONE	---PHONE---
AT&T	---AT&T---
WATER	---WATER---
SEWER	---SEWER---

CATV	---PHONE---
PROPOSED AERIAL	-----
PROPOSED BURIED	-----
GC&C	---GC&C---GC&C---
RIGHT OF WAY	-----

⊙	CONCRETE POLE	<input checked="" type="checkbox"/>	VAULT
⊗	JOINT USAGE POLE	<input type="checkbox"/>	ANCHOR
⊗	WOOD POLE	<input type="checkbox"/>	PEDESTAL
⊗	TRANSFORMER POLE		
Ⓡ	RISER POLE		

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA

CONSTRUCTION NOTES		CITY	LAKE
SHEET NO.	2 of 19	COUNTY	COLUMBIA
SCALE	NOT TO SCALE	STATE	FLORIDA
DATE	06-23-018	DRAWN	FIBER CORE GROUP



PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
<u>GENERAL SHEET</u>	CITY	LAKE
SHEET NO. 3 of 10	COUNTY	COLUMBIA
SCALE NOT TO SCALE	STATE	FLORIDA
DATE 06-23-2018	DRAWN	FIBER CORE GROUP





BEGIN PROJECT
 PROPOSED AERIAL
 CATV / FIBER FACILITIES
 GPS COORDINATES
 30.164223
 -82.735789

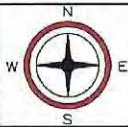
END PROJECT
 PROPOSED AERIAL
 CATV / FIBER FACILITIES
 GPS COORDINATES
 30.164747
 -82.734640

POLE # 02
 38' FROM EOT
 EXISTING WOOD
 STA 2+12

POLE # 03
 38' FROM EOT
 EXISTING WOOD
 STA 4+15

POLE # 01
 44' FROM EOT
 EXISTING WOOD
 STA 0+00

2366 SW PINEMOUNT RD, LAKE CITY, FL
 1 OF 1



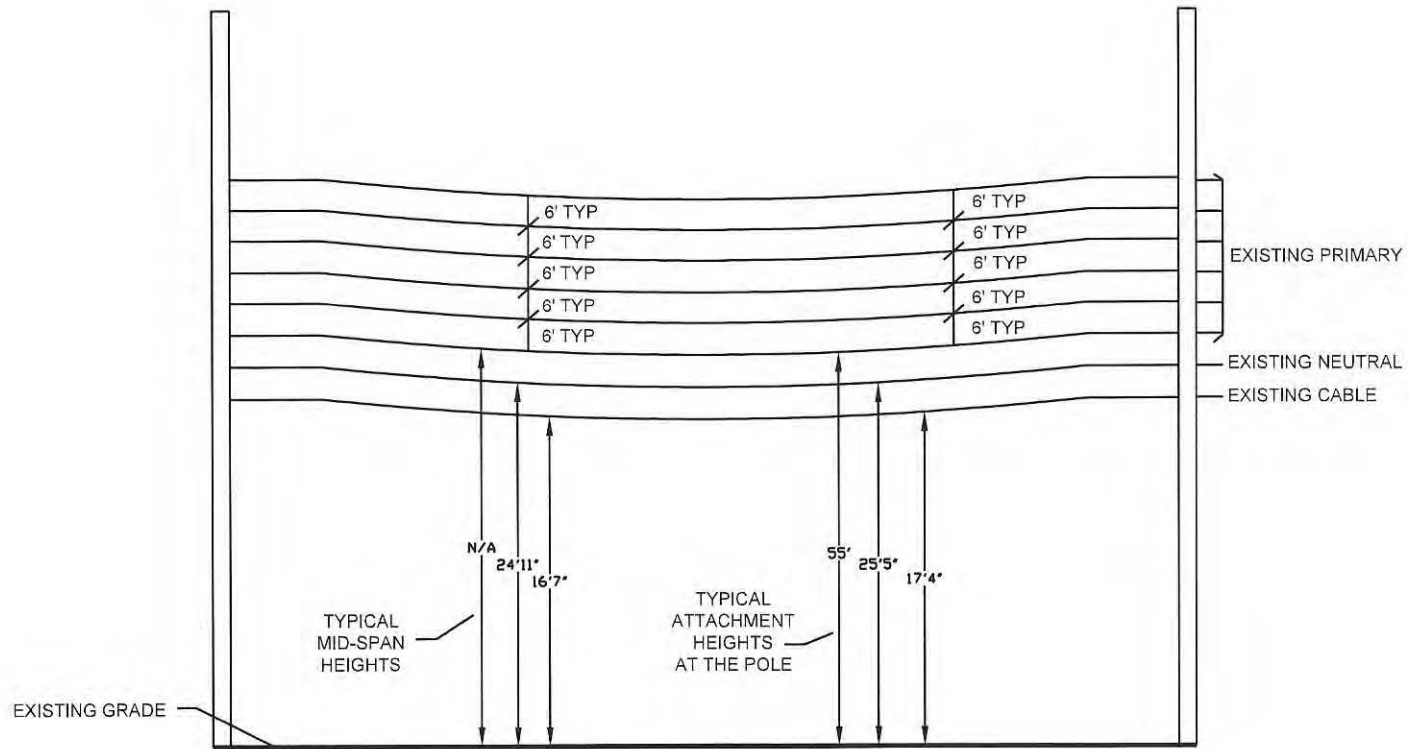
COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER	BP - BP - BP	CATV	PHONE	CONCRETE POLE	Vault
STREET LIGHT	S/L - S/L - S/L	PROPOSED AERIAL	WOOD POLE	JOINT USAGE POLE	Anchor
PHONE	PHONE	PROPOSED BURIED	TRANSFORMER POLE	WOOD POLE	PEDESTAL
AT&T	AT&T	GAS	RISER POLE	TRANSFORMER POLE	
WATER	WATER	RIGHT OF WAY			
SEWER	SEWER				

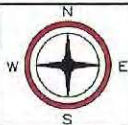
PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW - 01	CITY LAKE
SHEET NO. 4 of 10	COUNTY COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-23-2018	DRAWN: FIBER CORE GROUP



2366 SW PINEMOUNT RD, LAKE CITY, FL
AERIAL TYPICAL
ROAD CROSSING



TYPICAL ROAD CROSSING
 -NOT TO SCALE-



COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 SPS — GAS — GAS — GAS —
 RIGHT OF WAY —

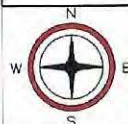
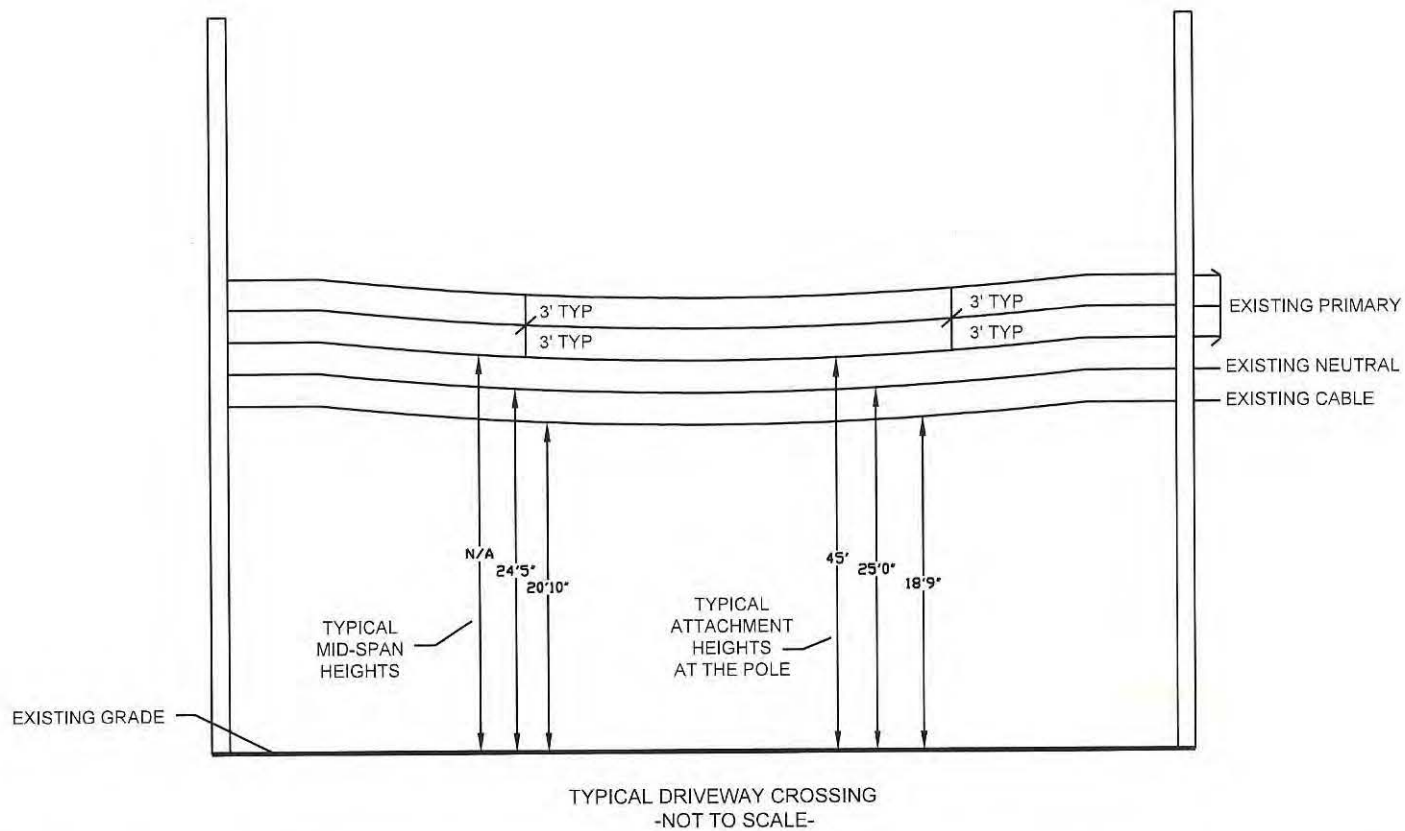
⊙ CONCRETE POLE
 ⊗ JOINT USAGE POLE
 ⊗ WOOD POLE
 ⊗ TRANSFORMER POLE
 ⊙ RISER POLE

⊠ VAULT
 ⊕ ANCHOR
 □ PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
AERIAL TYPICALS & DETAIL 3-01	CITY: LAKE
SHEET NO. 5 of 10	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 05-23-2018	DRAWN: FIBER CORE GROUP



2366 SW PINEMOUNT RD, LAKE CITY, FL
AERIAL TYPICAL
DRIVEWAY CROSSING



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER --BP--BP--BP--
 STREET LIGHT --S/L--S/L--S/L--
 PHONE ---PHONE---
 AT&T ---AT&T---
 WATER ---WATER---
 SEWER ---SEWER---

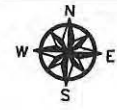
CATV
 PROPOSED AERIAL
 PROPOSED BURIED
 GAS
 RIGHT OF WAY

☉ CONCRETE POLE
 ⊗ JOINT USAGE POLE
 ⊗ WOOD POLE
 ⊗ TRANSFORMER POLE
 ⊗ RISER POLE

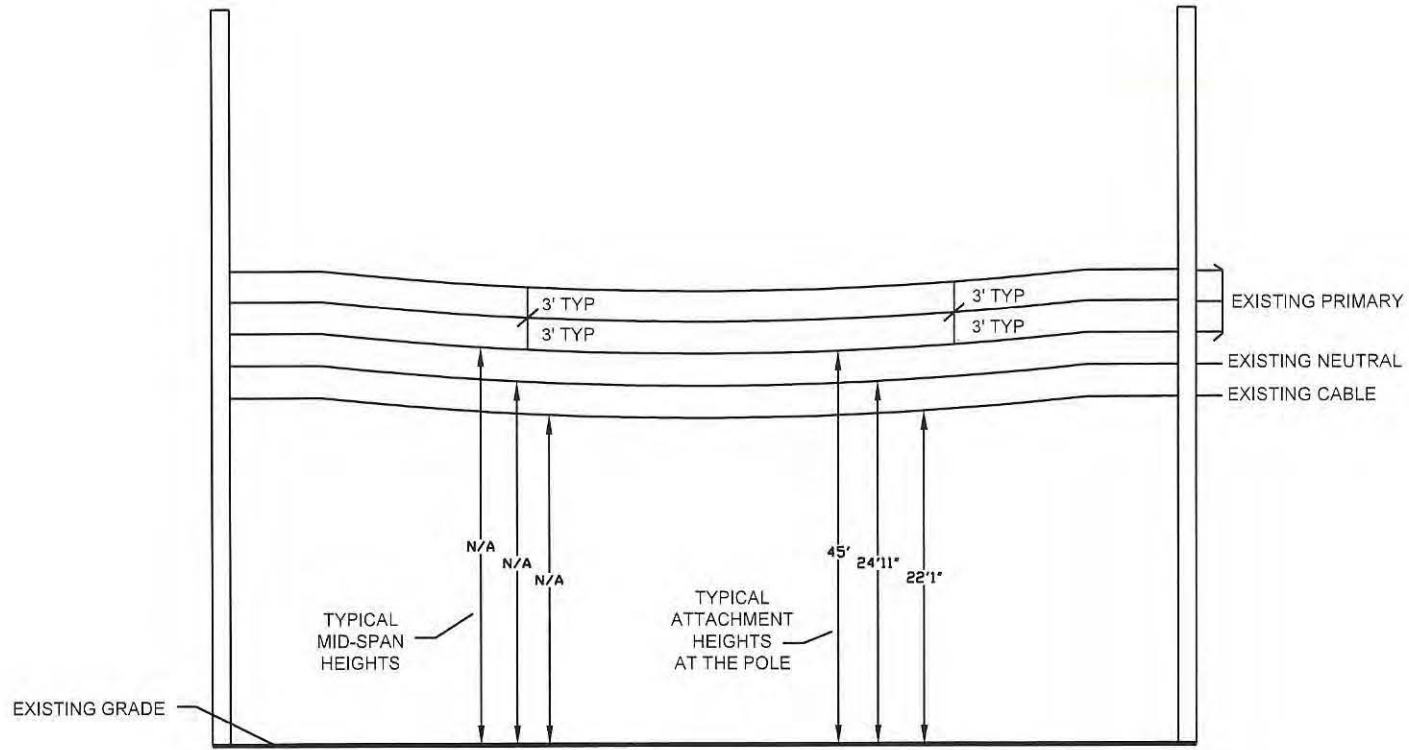
☑ VAULT
 Y ANCHOR
 □ PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

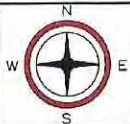
AERIAL TYPICALS & DETAILS-B2		CITY	LAKE
SHEET NO.	6 of 10	COUNTY	COLUMBIA
SCALE	NOT TO SCALE	STATE	FLORIDA
DATE	09-23-2018	DRAWN	FIBER CORE GROUP



2366 SW PINEMOUNT RD, LAKE CITY, FL
AERIAL TYPICAL
DRIVEWAY CROSSING



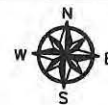
TYPICAL DRIVEWAY CROSSING
 -NOT TO SCALE-



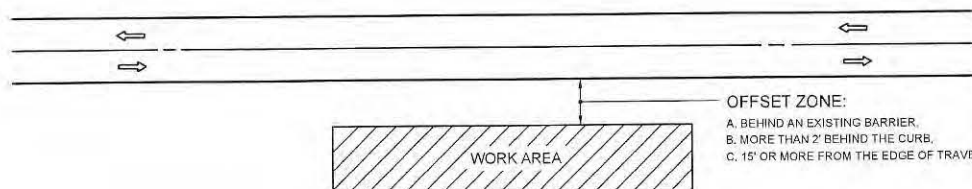
COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —	CATV ————— PHONE —————	⊙ CONCRETE POLE	⊠ VAULT
STREET LIGHT — S/L — S/L — S/L —	PROPOSED AERIAL —————	⊗ JOINT USAGE POLE	⊥ ANCHOR
PHONE ————— PHONE —————	PROPOSED BURIED —————	⊗ WOOD POLE	□ PEDESTAL
AT&T ————— AT&T —————	GAS ————— GAS ————— GAS —————	⊗ TRANSFORMER POLE	
WATER ————— WATER —————	RIGHT OF WAY —————	⊙ RISER POLE	
SEWER ————— SEWER —————			

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
AERIAL TYPICALS & DETAILS - 03	CITY: LAKE
SHEET NO: 7 of 10	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-23-2018	DRAWN: FIBER CORE GROUP



2366 SW PINEMOUNT RD, LAKE CITY, FL
 COUNTY PERMIT
 601 MOT CASE



OFFSET ZONE:
 A. BEHIND AN EXISTING BARRIER,
 B. MORE THAN 2' BEHIND THE CURB,
 C. 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

SYMBOLS

-  WORK AREA
-  LANE IDENTIFICATION + DIRECTION OF TRAFFIC

1. IF THE WORK OPERATION (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA) REQUIRES THAT TWO OR MORE WORK VEHICLES CROSS THE OFFSET ZONE IN ANY ONE HOUR, TRAFFIC CONTROL WILL BE IN CONFORMANCE WITH INDEX NO. 602.
2. NO SPECIAL SIGNING IS REQUIRED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE WORK AREA, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH ORDER APPLICABLE TCZ INDEXES.
4. WHEN CONSTRUCTION ACTIVITIES ENCOACH ON A SIDEWALK REFER TO INDEX NO. 660.
5. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 600.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

LAST REVISION
 07/01/05

DESCRIPTION:



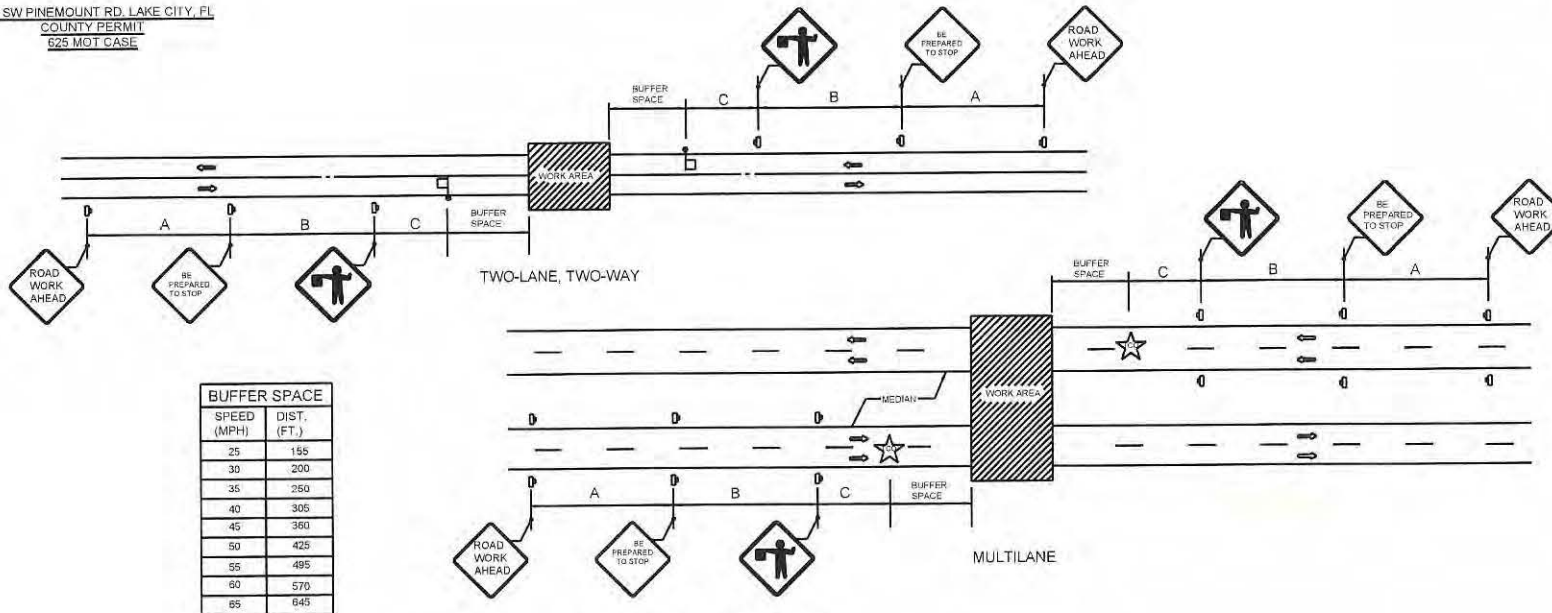
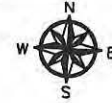
FY 2017-18
 DESIGN STANDARDS

TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER

INDEX NO.
 601

SHEET NO.
 8 of 10

2366 SW PINEMOUNT RD, LAKE CITY, FL
 COUNTY PERMIT
 625 MOT CASE



BUFFER SPACE	
SPEED (MPH)	DIST. (FT.)
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645

DISTANCE BETWEEN SIGNS			
SPEED (MPH)	SPACING (FT.)		
	A	B	C
40 OR LESS	200	200	200
45	350	350	350
50 OR GREATER	500	500	500

SYMBOLS

- WORK AREA
- WORK ZONE SIGN
- FLAGGER
- TRAFFIC CONTROL OFFICER
- LANE IDENTIFICATION + DIRECTION OF TRAFFIC

GENERAL NOTES

- THIS INDEX DOES NOT APPLY TO LIMITED ACCESS FACILITIES.
- WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE TTC ZONE, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH APPLICABLE TCZ INDEXES.
- TRAFFIC VOLUME OR COMPLEXITY OF THE ROADWAY MAY DICTATE ADDITIONAL DEVICES, SIGNS, FLAGMEN AND/OR A TRAFFIC CONTROL OFFICER.
- THE BUFFER SPACE MAY BE OMITTED IF THERE ARE NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR DISTANCE EQUAL TO THE BUFFER SPACE.
- A FLAGGER MAY BE SUBSTITUTED FOR A TRAFFIC CONTROL OFFICER AND THE BE PREPARED TO STOP SIGN MAY BE OMITTED, WHEN THE FOLLOWING CONDITIONS ARE MET:
 - SPEED LIMIT IS 45 MPH OR LESS
 - NO SIGHT OBSTRUCTIONS TO VEHICLES APPROACHING THE FLAGGER/OFFICER FOR A DISTANCE EQUAL TO THE BUFFER SPACE.
 - VEHICLES IN THE WORK AREA HAVE HIGH-INTENSITY, ROATING, FLASHING, OSCILLATING, OR STROBE LIGHTS OPERATING.
- ON UNDIVIDED HIGHWAYS THE MEDIAN SIGN AS SHOWN ARE TO BE OMITTED.
- FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION REFER TO FDOT INDEX NO. 600.

CONDITIONS
 PLANNED CLOSURE NOT
 EXCEEDING 5 MINUTES

LAST REVISION 07/01/15	DESCRIPTION 2018 01 15		FY 2017-18 DESIGN STANDARDS	TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS	INDEX NO. 625	SHEET NO. 9 of 10
---------------------------	---------------------------	--	--------------------------------	--	------------------	----------------------

**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 2366 SW PINEMOUNT RD, LAKE CITY, FL**

- DESIGN STANDARD INDEX NO 601 (TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER)
- DESIGN STANDARD INDEX NO 625 (TEMPORARY ROAD CLOSURE 5 MINUTES OR LESS)



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

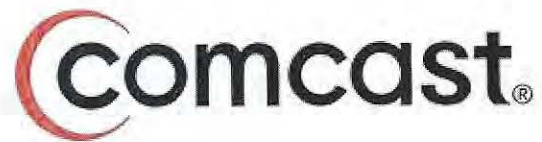
BURIED POWER --BP--BP--BP--
 STREET LIGHT --S/L--S/L--S/L--
 PHONE ---PHONE---
 AT&T ---AT&T---
 WATER ---WATER---
 SEWER ---SEWER---

CATV ---PHONE---
 PROPOSED AERIAL ---PHONE---
 PROPOSED BURIED ---PHONE---
 GAS ---GAS---GAS---
 RIGHT OF WAY ---PHONE---

(C) CONCRETE POLE
 (X) JOINT USAGE POLE
 (X) WOOD POLE
 (X) TRANSFORMER POLE
 (R) RISER POLE

(V) VAULT
 (Y) ANCHOR
 (□) PEDESTAL

TRAFFIC CONTROL RULES-03		CITY	LAKE
SHEET NO.	16 of 16	COUNTY	COLUMBIA
SCALE	NOT TO SCALE	STATE	FLORIDA
DATE	06-23-2018	DRAWN	FIBER CORE GROUP



June 25, 2018

Columbia County Public Works Department
Attn: Connie Brecheen
607 NW Quinten St
Lake City, FL 32055

Comcast is submitting this permit request for 2366 SW Pinemount RD, Lake City, FL.

If you have any questions or concerns about our drawing please feel free to contact me at the number and/or email below.

Thank you,

Jennifer Sanders
Authorized Comcast Agent
405-314-9079
sanders@fibercoregroup.com



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: July 6, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Utility permit from Comcast for Pinemount Rd

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manager Only:

[X] Consent Item [] Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 07/05/2018 Permit No. _____ County Road PINEMOUNT RD Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PROPOSED AERIAL CATV FACILITIES AT THIS LOCATION. 651'

PINEMOUNT RD.

FROM: 30.161926-82.746255 TO: 30.162629-82.747598

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 07/05/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). IF YES: LAKE CITY (FORT WHITE (). A letter of notification was mailed on 7/3/2018 to the following utility owners FP&L

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within ___ days after issuance of permit, and shall be completed within ___ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Jennifer Sanders
Permittee

Place Corporate Seal

Jennifer Sanders Authorized Comcast Agent
Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: ASS. County Mgr. JAL

Date: 07-06-18

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

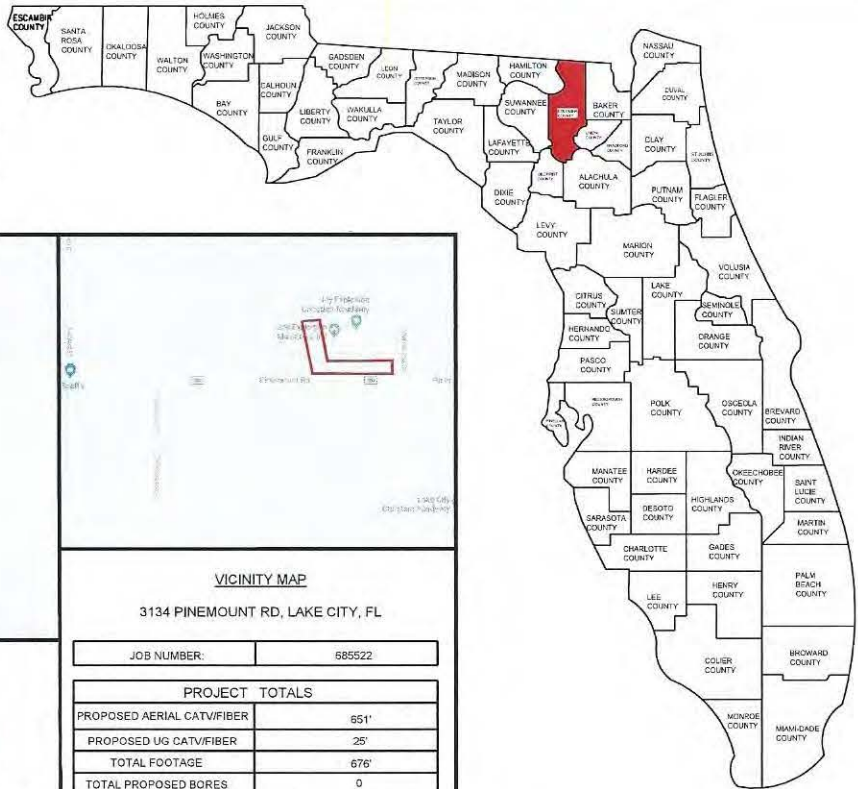
Date Approved: _____

Chairman's Signature: _____

*Rec'd
7-5-18*

**COMCAST PERMIT REQUEST FOR
3134 PINEMOUNT RD.
LAKE CITY, FL**

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST FULL TIME EMPLOYEE MR. LARRY PAYNE AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES



JOB SITE:
3134 PINEMOUNT RD.
LAKE CITY, FL 32024



5934 RICHARD ST
JACKSONVILLE, FLORIDA 32216

**COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT**

BURIED POWER — BP — BP — BP —	CATV — PHONE —	CONCRETE POLE ⊙	VAULT □
STREET LIGHT — S/L — S/L — S/L —	PROPOSED AERIAL — PHONE —	JOINT USAGE POLE ⊗	ANCHOR Y
PHONE — PHONE —	PROPOSED BURIED — PHONE —	WOOD POLE ⊗	PEDESTAL □
#12BT — BT —	RIGHT OF WAY — 200' — 400' — 600' —	TRANSFORMER POLE ⊗	
WATER — WATER —		RISER POLE ⊗	
SEWER — SEWER —			

**PROPOSED AERIAL & UG CATV / FIBER
FACILITIES IN COLUMBIA COUNTY, FLORIDA**

VICINITY VIEW	CITY — LAKE
SHEET NO: 1 of 12	COUNTY — COLUMBIA
SCALE NOT TO SCALE	STATE — FLORIDA
DATE 07-24-2018	DRAWN FIBER CORE GROUP

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER THE COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 48" DEEP AND DRIVEWAY BORES AT 36" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4' X 4' X 4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" REAMER.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

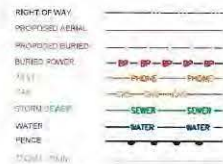
WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS, THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS. SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO "SOFT DIG" EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRUCTURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT
EOD REPRESENTS THE EDGE OF DIRT
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD

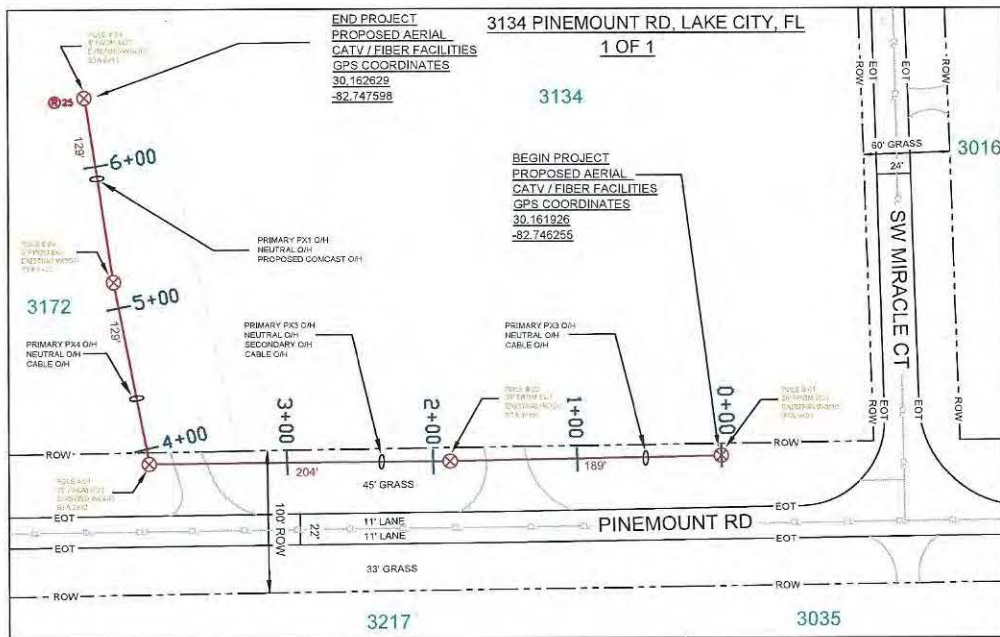


COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT



PROPOSED AERIAL & IIG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
CONSTRUCTION NO.	CITY	TAKE
SHEET NO. 2 of 12	COUNTY	COLUMBIA
SCALE: NOT TO SCALE	STATE	FLORIDA
DATE: 07-24-2013	DRAWN	FIBER CORE GROUP

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
SHEET NO.	CITY	LANE
1 OF 12	COLUMBIA	
SCALE	STATE	DATE
1/8" = 1'	FLORIDA	07-26-2018
DATE	07-26-2018	DRAWN: FIBER CORP/DMW



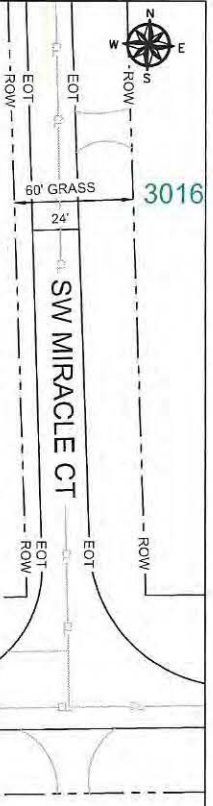
END PROJECT
 PROPOSED AERIAL
 CATV / FIBER FACILITIES
 GPS COORDINATES
 30.162629
 -82.747598

3134 PINEMOUNT RD, LAKE CITY, FL

1 OF 1

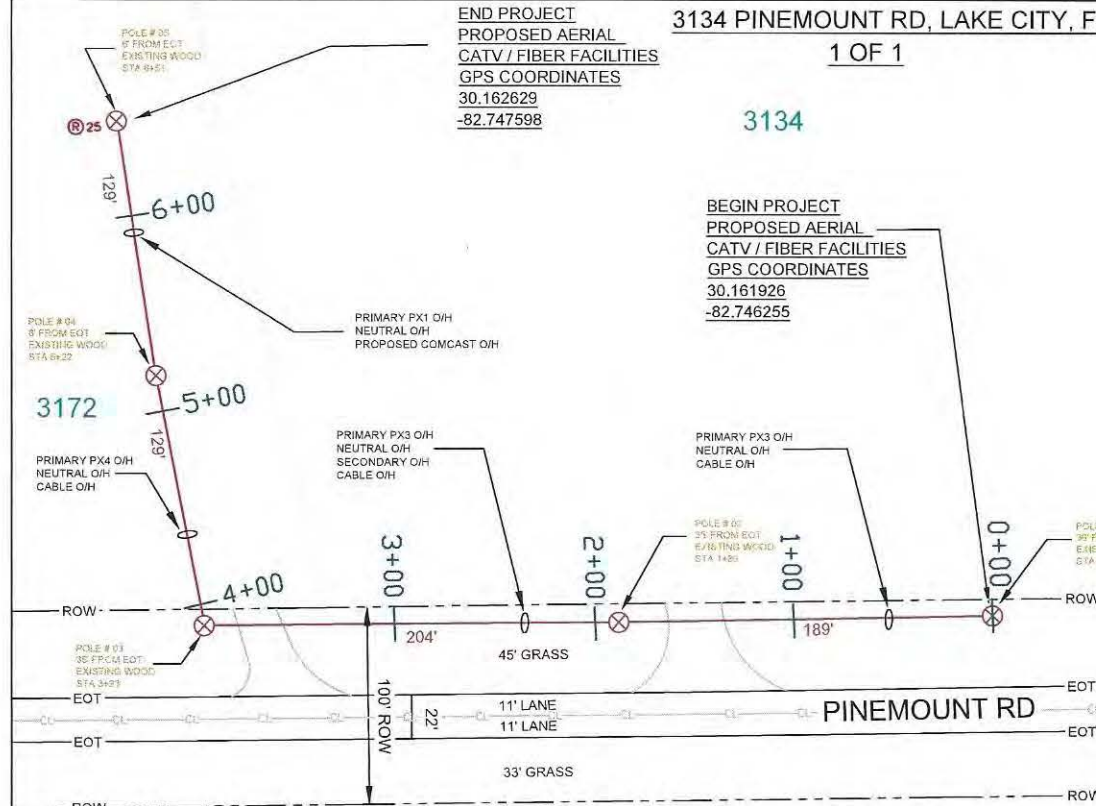
3134

BEGIN PROJECT
 PROPOSED AERIAL
 CATV / FIBER FACILITIES
 GPS COORDINATES
 30.161926
 -82.746255



3016

SW MIRACLE CT



3217

3035

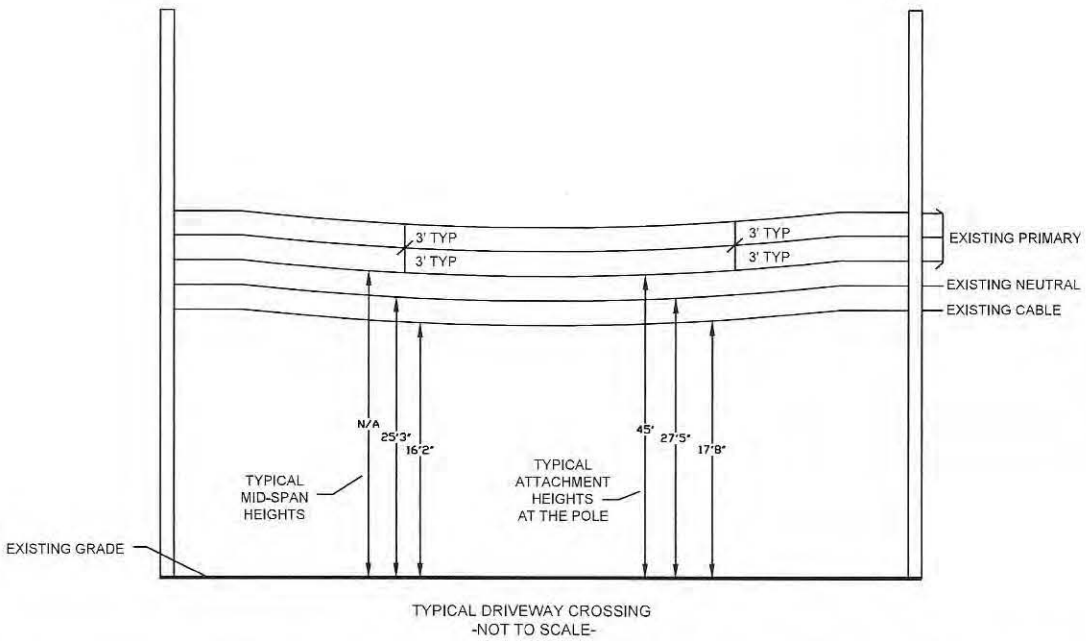


COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER	BP — SP — BP	CATV	— PHONE —	CONCRETE POLE	VAULT
STREET LIGHT	5/L — 5/L — 5/L	PROPOSED AERIAL	— JOINT USAGE POLE —	WOOD POLE	ANCHOR
PHONE	— PHONE —	PROPOSED BURIED	— GAS — GAS — GAS	TRANSFORMER POLE	PEDESTAL
AT&T	— AT&T —	RIGHT OF WAY	— RISER POLE —		
WATER	— WATER —				
SEWER	— SEWER —				

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
PLAN NUMBER	CITY	LAKE	
SHEET NO. 4 OF 12	COUNTY	COLUMBIA	
SCALE: NOT TO SCALE	STATE	FLORIDA	
DATE: 07-06-2016	DRAWN:	FIBER CORE GROUP	

3134 PINEMOUNT RD, LAKE CITY, FL
 AERIAL TYPICAL
 DRIVEWAY CROSSING



TYPICAL DRIVEWAY CROSSING
 -NOT TO SCALE-



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

DAY
 PROPOSED AERIAL — PHONE —
 PROPOSED BURIED —
 RIGHT OF WAY — (LINE — SIDE — GAS)

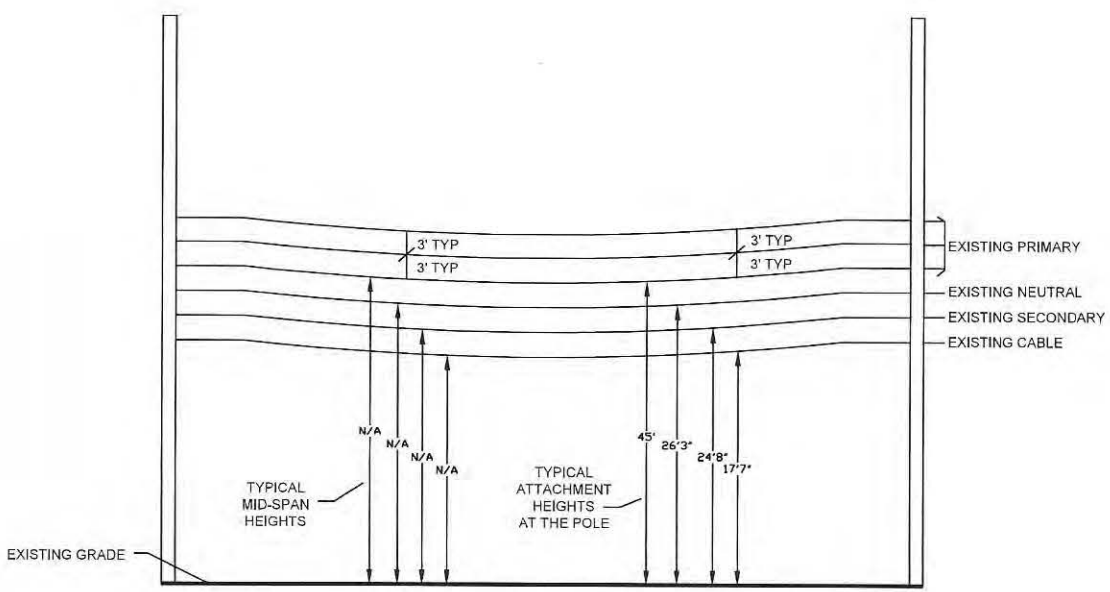
CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

VAULT
 ANCHOR
 PEDESTAL

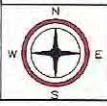
PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
AERIAL TYPICALS & DETAILS (3)	CITY: LAKE
SHEET NO: 5 OF 12	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 07-24-2018	DRAWN: FIBER CORE GROUP



3134 PINEMOUNT RD, LAKE CITY, FL
 AERIAL TYPICAL
 DRIVEWAY CROSSING



TYPICAL DRIVEWAY CROSSING
 -NOT TO SCALE-



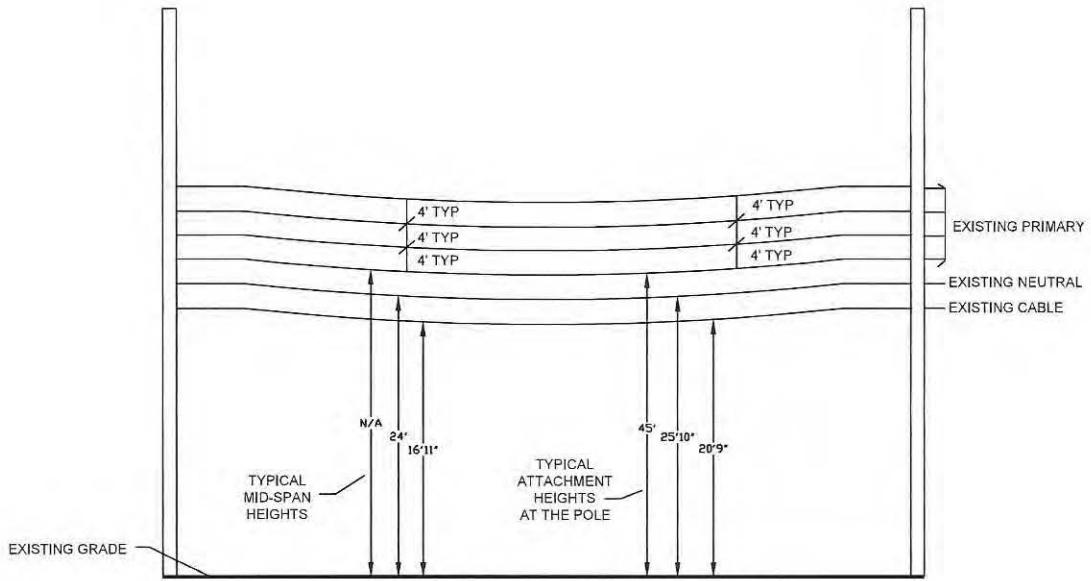
Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —	CAV	PHONE	CONCRETE POLE	WALK
STREET LIGHT — S/L — S/L — S/L —	PROPOSED AERIAL	PHONE	JOINT USAGE POLE	ANCHOR
PHONE	PROPOSED BURIED	PHONE	WOOD POLE	PEDESTAL
AT&T	PIPE	PIPE	TRANSFORMER POLE	
WATER	RIGHT OF WAY	GAS — GAS — GAS	RISER POLE	
SEWER				

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
AGILITY: TYPICAL & SPECIAL	CITY:	LAKE	
DRAWN NO: 6.012	COUNTY:	COLUMBIA	
SCALE: NOT TO SCALE	STATE:	FLORIDA	
DATE: 07-04-2015	DRAWN:	FIBER CORE GROUP	

3134 PINEMOUNT RD, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



TYPICAL PARALLEL
 -NOT TO SCALE-



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

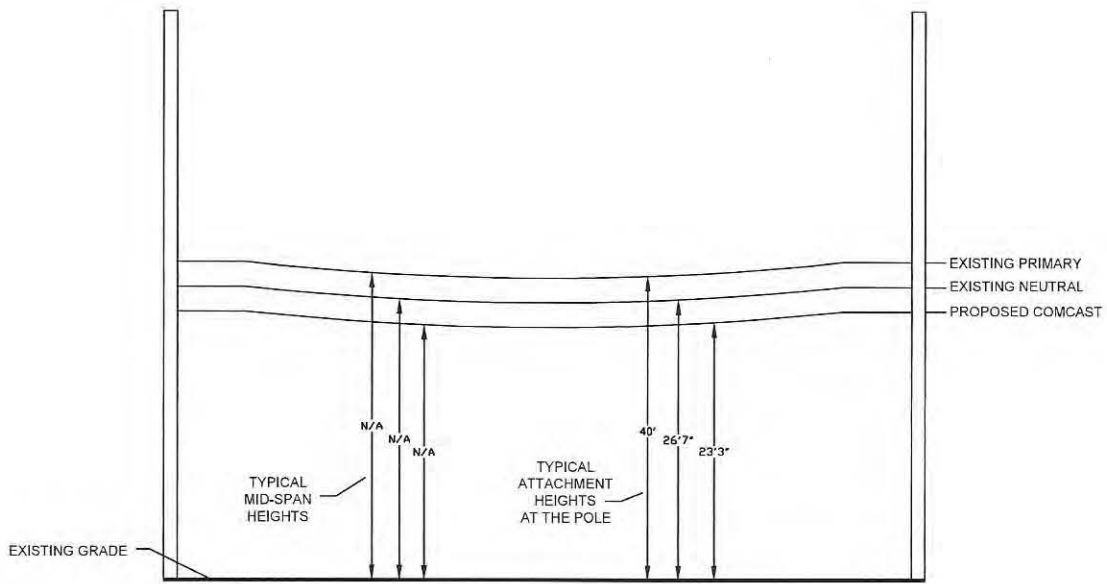
CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 RIGHT OF WAY —

CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

VAULT
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
AERIAL TYPICALS & DETAILS (2)		CITY:	LAKE
SHEET NO. 7 of 12	COUNTY:	COLUMBIA	
SCALE: NOT TO SCALE	STATE:	FLORIDA	
DATE: 07-24-2018	DRAWN:	FIBER CORE GROUP	

3134 PINEMOUNT RD, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



TYPICAL PARALLEL
 -NOT TO SCALE-



Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

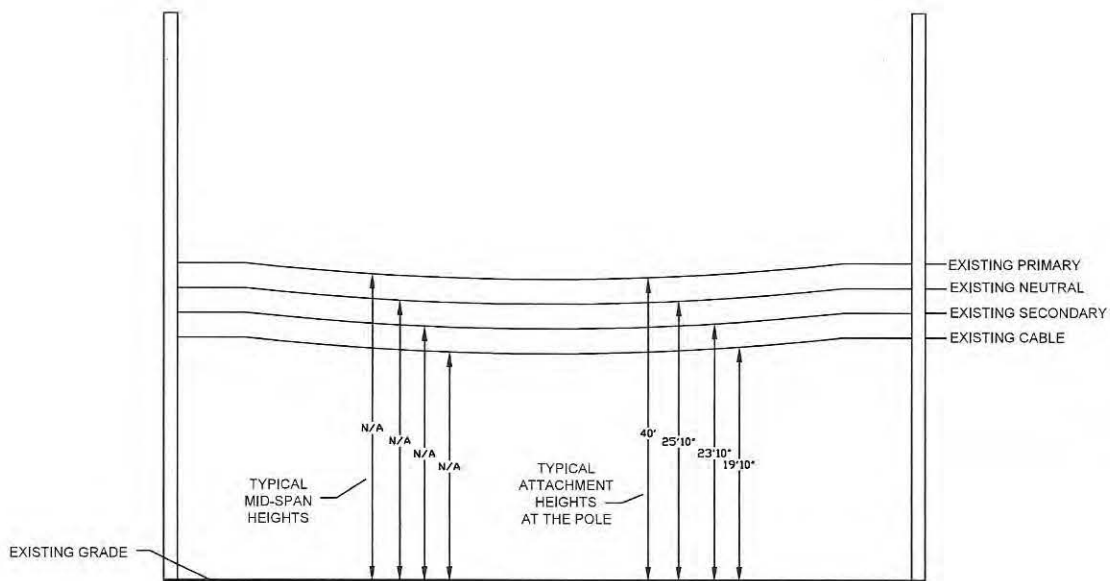
BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 CATV —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS — GAS — GAS —
 RIGHT OF WAY —

PHONE —
 CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

VALANT
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
AERIAL TYPICALS & DETAILS SH.	CITY	LAKE	
SHEET NO. 4 of 12	COUNTY	COLUMBIA	
SCALE: NOT TO SCALE	STATE	FLORIDA	
DATE: 07-06-2018	DRAWN:	FIBER CONE GROUP	

3134 PINEMOUNT RD, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



TYPICAL PARALLEL
 -NOT TO SCALE-



COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS —
 RIGHT OF WAY —

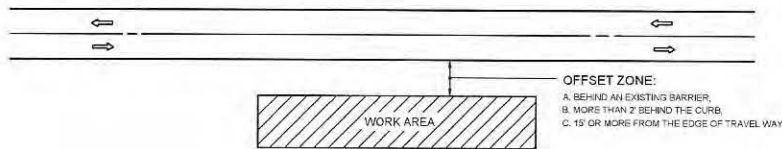
CONCRETE POLE
 ADJUT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

Vault
 Anchor
 Pedestal

PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

SHEET NO.	DATE	CITY	STATE
SCALE: NOT TO SCALE	DATE	COUNTY	FLORIDA
DATE	9/24/2018	DRAWN	FIBER CORE GROUP

3134 PINEMOUNT RD, LAKE CITY, FL
 COUNTY PERMIT
 601 MOT CASE




OFFSET ZONE:
 A. BEHIND AN EXISTING BARRIER,
 B. MORE THAN 2' BEHIND THE CURB
 C. 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

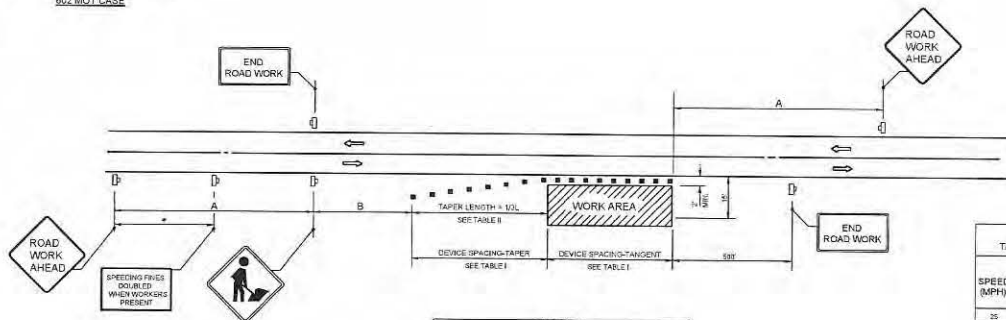
SYMBOLS
 WORK AREA
 LANE IDENTIFICATION + DIRECTION OF TRAFFIC

1. IF THE WORK OPERATION (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA) REQUIRES THAT TWO OR MORE WORK VEHICLES CROSS THE OFFSET ZONE IN ANY ONE HOUR, TRAFFIC CONTROL WILL BE IN CONFORMANCE WITH INDEX NO. 602.
2. NO SPECIAL SIGNING IS REQUIRED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE WORK AREA, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH ORDER APPLICABLE TCZ INDEXES.
4. WHEN CONSTRUCTION ACTIVITIES ENCRUSH ON A SIDEWALK REFER TO INDEX NO. 660.
5. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 600.

CONDITIONS
 WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

LAST REVISION 07/01/05	DESCRIPTION		FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER	INDEX NO. 601	SHEET NO. 10 OF 12
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3134 PINEMOUNT RD, LAKE CITY, FL
 COUNTY PERMIT
 602 MOT CASE



SPEED	SPACING (FT.)	
	A	B
40 MPH OR LESS	300	200
45 MPH	350	350
50 MPH OR GREATER	500	500

*MIDWAY BETWEEN SIGNS.

SPEED (MPH)	MAY DISTANCE BETWEEN DEVICES (FT.)			
	CONES OR TUBULAR MARKERS		TYPE I OR TYPE B BARRICADES OR VERTICAL PANELS OR CRUMS	
	TAPER	TANGENT	TAPER	TANGENT
25	25	50	25	50
30 TO 45	25	30	30	50
40 TO 75	25	50	50	100

SPEED (MPH)	1/2L (FT)			NOTES
	8" SHOULDER	10" SHOULDER	12" SHOULDER	
25	24	35	72	L=WS 6D
30	30	55	68	
35	55	38	82	L=WS
40	72	50	107	
45	120	158	110	
50	133	167	206	
55	147	183	239	
60	163	200	249	
65	173	217	260	
70	187	233	289	

L = MINIMUM SHOULDER WIDTH

1/2L = LENGTH OF SHOULDER TAPER IN FEET

W = WIDTH OF TOTAL SHOULDER IN FEET (COMBINED PAVED AND UNPAVED WIDTH)

S = POSTED SPEED LIMIT (MPH)

- SYMBOLS**
- WORK AREA
 - CHANNELIZING DEVICE (SEE INDEX NO. 600)
 - WORK ZONE SIGN
 - LANE IDENTIFICATION + DIRECTION OF TRAFFIC

GENERAL NOTES

1. WHEN FOUR OR MORE WORK VEHICLES ENTER THE THROUGH TRAFFIC LANE IN A ONE HOUR PERIOD OR LESS (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA), THE ADVANCED FLASHER SIGN SHALL BE SUBSTITUTED FOR THE WORKERS SIGN. FOR LOCATION OF FLASHERS AND FLAGGER SIGNS, SEE INDEX NO. 603.
2. SHOULDER WORK SIGN MAY BE USED AS AN ALTERNATE TO THE WORKER SYMBOL SIGN ONLY ON THE SIDE WHERE THE SHOULDER WORK IS BEING PERFORMED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE TTC ZONE, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH OTHER APPLICATION TCC PROFILES.
4. FOR GENERAL TCC REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 609.

DURATION NOTES

1. SIGNS AND CHANNELIZING DEVICES MAY BE OMITTED IF ALL OF THE FOLLOWING CONDITIONS ARE MET:
 A. WORK OPERATIONS ARE 30 MINUTES OR LESS.
 B. VEHICLES IN THE WORK AREA HAVE HIGH-INTENSITY, ROTATING, FLASHING, OSCILLATING OR STROBE LIGHTS OPERATING.

CONDITIONS

WHERE ANY VEHICLE EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCRUSH THE AREA CLOSER THAN 6 FEET BUT NOT CLOSER THAN 2 FEET TO THE EDGE OF TRAVELWAY.

LAST REVISION 07/01/15	DESCRIPTION		FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK ON SHOULDER	INDEX NO. 602	SHEET NO. 11 OF 12
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**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 3134 PINEMOUNT RD, LAKE CITY, FL**

- DESIGN STANDARD INDEX NO 601 (TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER)
- DESIGN STANDARD INDEX NO 602 (TWO-LANE, TWO-WAY, WORK ON SHOULDER)



COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 FIBRE — FIBRE —
 AIR — AIR —
 WATER — WATER —
 SEWER — SEWER —

CATS — FIBRE —
 PROPOSED AERIAL — FIBRE —
 PROPOSED BURIED — FIBRE —
 GAS — GAS —
 RIGHT OF WAY — RW — RW —

CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

VAULT
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
TRAFFIC CONTROL SIGALS	CITY	LAKE	
SHEETNO: 12 OF 12	COUNTY	COLUMBIA	
SCALE: NOT TO SCALE	STATE	FLORIDA	
DATE: 07-06-2018	DESIGN:	FIBER CORE GROUP	



July 5, 2018

Columbia County Public Works Department
Attn: Connie Brecheen
607 NW Quinten St
Lake City, FL 32055

Comcast is submitting this permit request for 3134 Pinemount Rd, Lake City, FL.

If you have any questions or concerns about our drawing please feel free to contact me at the number and/or email below.

Thank you,

Jennifer Sanders
Authorized Comcast Agent
405-314-9079
sanders@fibercoregroup.com



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 19, 2018 Meeting Date: July 19, 2018

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from Comcast for SW Troy Rd.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manager Only:

Consent Item Discussion Item



June 12, 2018

Columbia County Public Works Department
Attn: Connie Brecheen
607 NW Quinten St
Lake City, FL 32055

Comcast is submitting this permit request for **SW TROY ST (FOR SERVICE AT 2314 SW STATE RD 247, LAKE CITY).**

If you have any questions or concerns about our drawing please feel free to contact me at the number and/or email below.

Thank you,

Jennifer Sanders
Authorized Comcast Agent
405-314-9079
sanders@fibercoregroup.com

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 6/12/2018 Permit No. _____ County Road SW Troy St Section No. _____

Permittee FCG/Comcast

Address 13453 N. Main St. Suite 206, Jacksonville FL 32218 Telephone Number (904) 551-7859

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain aerial CATV facilities, 235 ft aerial new strand, 3 Poles

FROM: 6/18/2018 TO: 8/18/2018

Submitted for the Utility Owner by: Jennifer Sanders - Authorized Comcast Agent Jennifer Sanders 6/12/2018
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). IF YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on 6/12/2018 to the following utility owners

Clay Electric Co-Op & AT&T

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: [Handwritten Signature]
Title: ASS County Manager
Date: 06-19-18

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*rec'd
6-19-18*

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: _____
Permittee

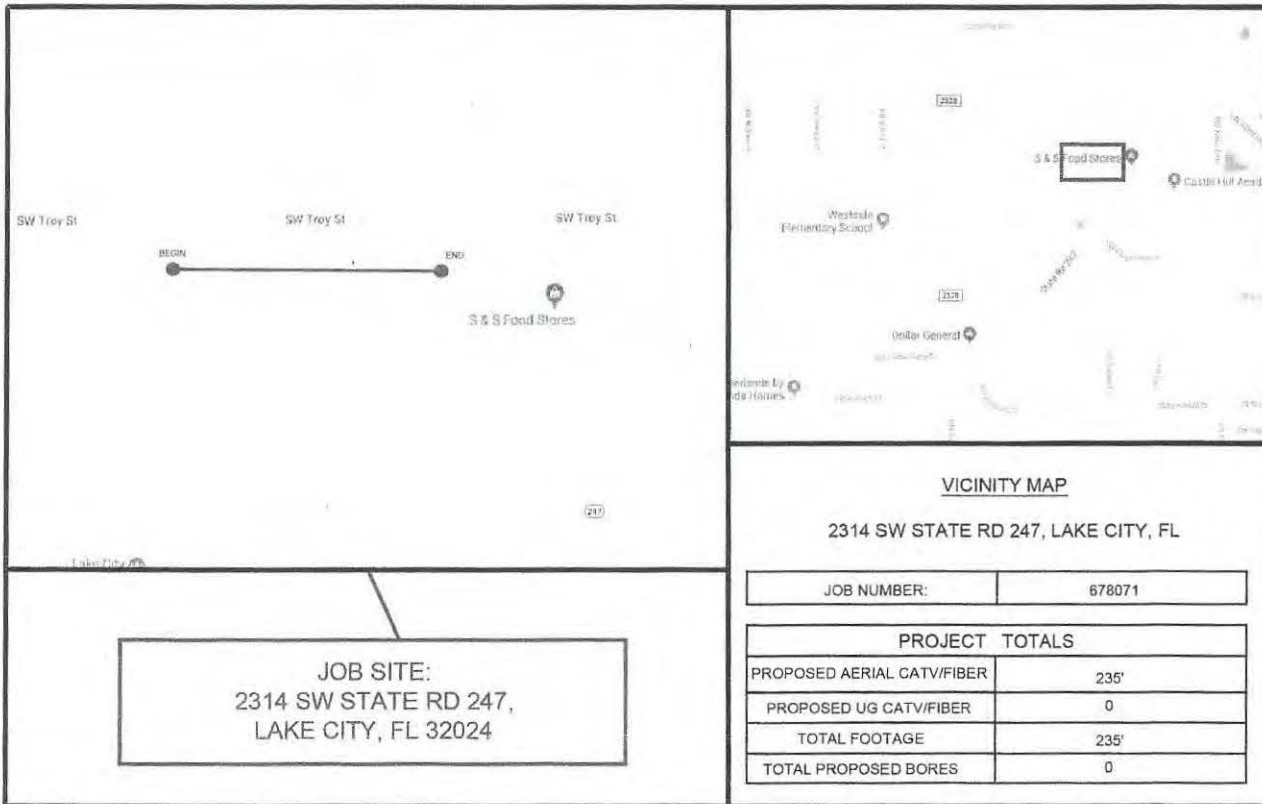
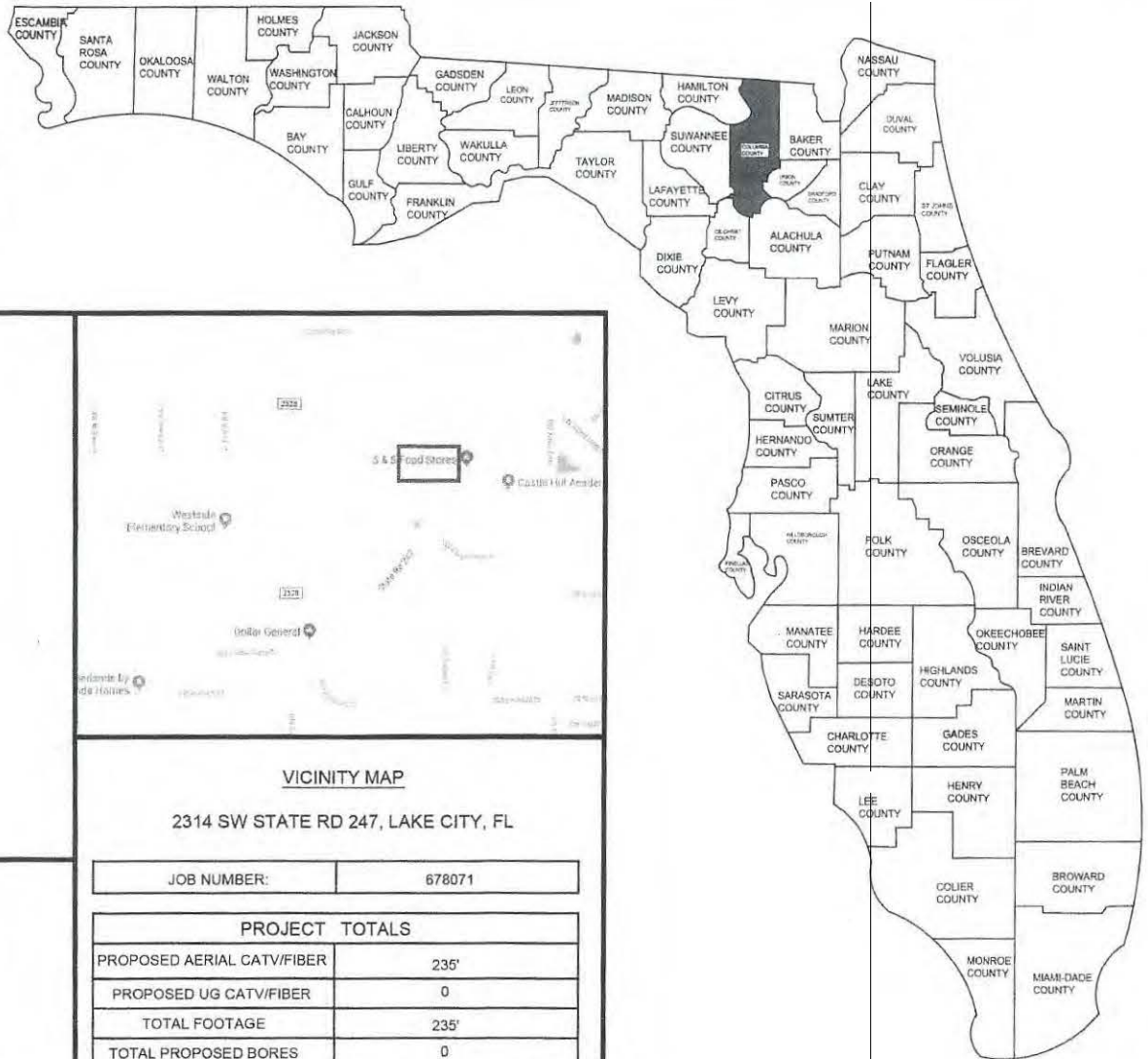
Place Corporate Seal

Signature and Title

Attested

**COMCAST PERMIT REQUEST FOR
2314 SW STATE RD 247,
LAKE CITY, FL**

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST FULL TIME EMPLOYEE MR. LARRY PAYNE AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES

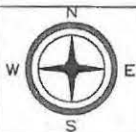


JOB SITE:
2314 SW STATE RD 247,
LAKE CITY, FL 32024

VICINITY MAP

2314 SW STATE RD 247, LAKE CITY, FL

JOB NUMBER:	678071
PROJECT TOTALS	
PROPOSED AERIAL CATV/FIBER	235'
PROPOSED UG CATV/FIBER	0
TOTAL FOOTAGE	235'
TOTAL PROPOSED BORES	0



**COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT**

BURIED POWER — BP — BP — BP —	CATV ————— PHONE ————	⊙ CONCRETE POLE	<input checked="" type="checkbox"/> VAULT
STREET LIGHT — S/L — S/L — S/L —	PROPOSED AERIAL —————	⊗ JOINT USAGE POLE	<input checked="" type="checkbox"/> ANCHOR
PHONE ————— PHONE ————	PROPOSED BURIED —————	⊗ WOOD POLE	<input type="checkbox"/> PEDESTAL
AT&T ————— AT&T ————	GAS ————— GAS ————	⊗ TRANSFORMER POLE	
WATER ————— WATER ————	RIGHT OF WAY —————	⊙ RISER POLE	
SEWER ————— SEWER ————			

**PROPOSED AERIAL & UG CATV / FIBER
FACILITIES IN COLUMBIA COUNTY, FLORIDA**

VICINITY VIEW		CITY: LAKE
SHEET NO: 1 of 8	COUNTY: COLUMBIA	
SCALE: NOT TO SCALE	STATE: FLORIDA	
DATE: 06-12-2018	DRAWN: FIBER CORE GROUP	

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER THE COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 48" DEEP AND DRIVEWAY BORES AT 36" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 8' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4' X 4' X 4') PIT AND WILL USE (2) 2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" DRILL HEAD.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTURBED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD." "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

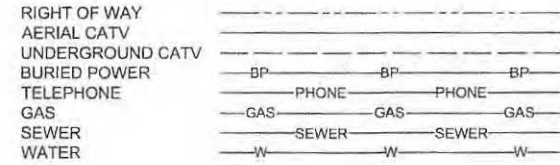
WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS, SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO -"SOFT DIG"- EQUIPMENT AND GROUND PENETRATING RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S / COUNTIES / STATE INFRASTRUCTURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT
EOD REPRESENTS THE EDGE OF DIRT
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD



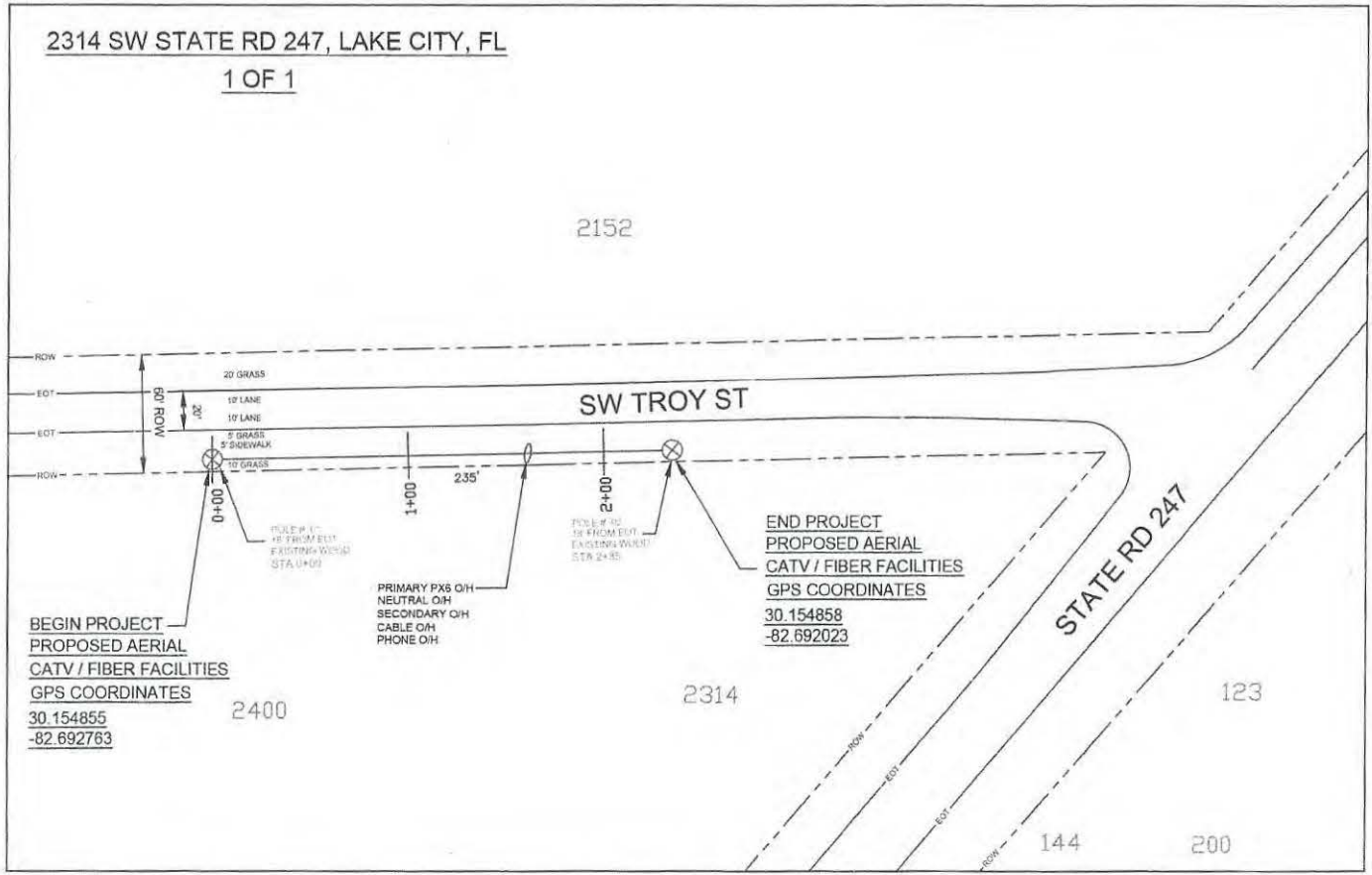
COLUMBIA COUNTY RIGHT-OF-WAY PERMIT

RIGHT OF WAY	-----	<input type="checkbox"/>	CONCRETE POLE
AERIAL CATV	_____	<input checked="" type="checkbox"/>	WOOD POLE
UNDERGROUND CATV	-----	<input checked="" type="checkbox"/>	RISER POLE
BURIED POWER	BP	<input type="checkbox"/>	PEDESTAL
TELEPHONE	PHONE	<input type="checkbox"/>	VALLT
GAS	GAS	<input type="checkbox"/>	ANCHOR
SEWER	SEWER		
WATER	W		

PROPOSED AERIAL CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
CONSTRUCTION NOTES		CITY:	LAKE CITY
SHEET NO:	2 OF 6	COUNTY:	COLUMBIA
SCALE:	TO SCALE	STATE:	FLORIDA
DATE:	01/26/2017	DRAWN BY:	M-E-C



PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA	
OVERALL VIEW	CITY: LAKE
SHEET NO: 3 of 8	COUNTY: COLUMBIA
SCALE: NOT TO SCALE	STATE: FLORIDA
DATE: 06-12-2018	DRAWN: FIBER CORE GROUP



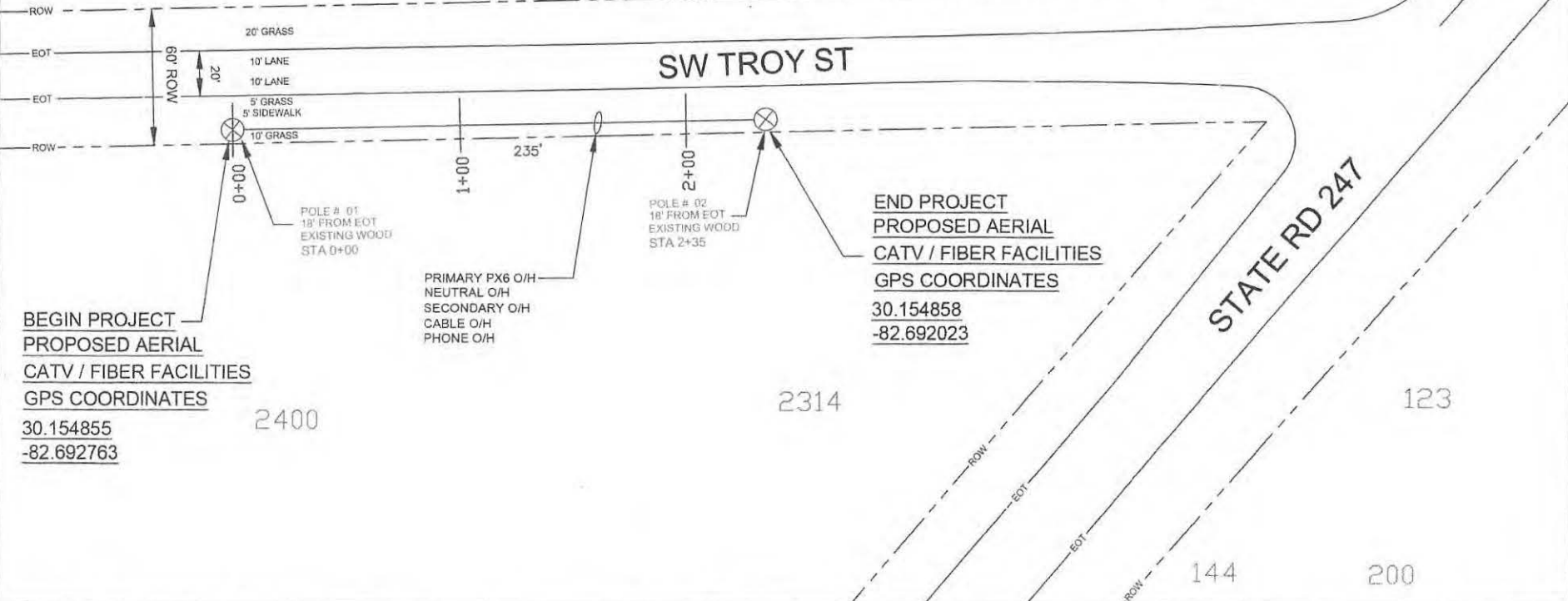
2314 SW STATE RD 247, LAKE CITY, FL

1 OF 1



2152

SW TROY ST



BEGIN PROJECT
PROPOSED AERIAL
CATV / FIBER FACILITIES
GPS COORDINATES
 30.154855
 -82.692763

END PROJECT
PROPOSED AERIAL
CATV / FIBER FACILITIES
GPS COORDINATES
 30.154858
 -82.692023

PRIMARY PX6 O/H
 NEUTRAL O/H
 SECONDARY O/H
 CABLE O/H
 PHONE O/H

2400

2314

123

144

200



Comcast.
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS — GAS — GAS —
 RIGHT OF WAY —

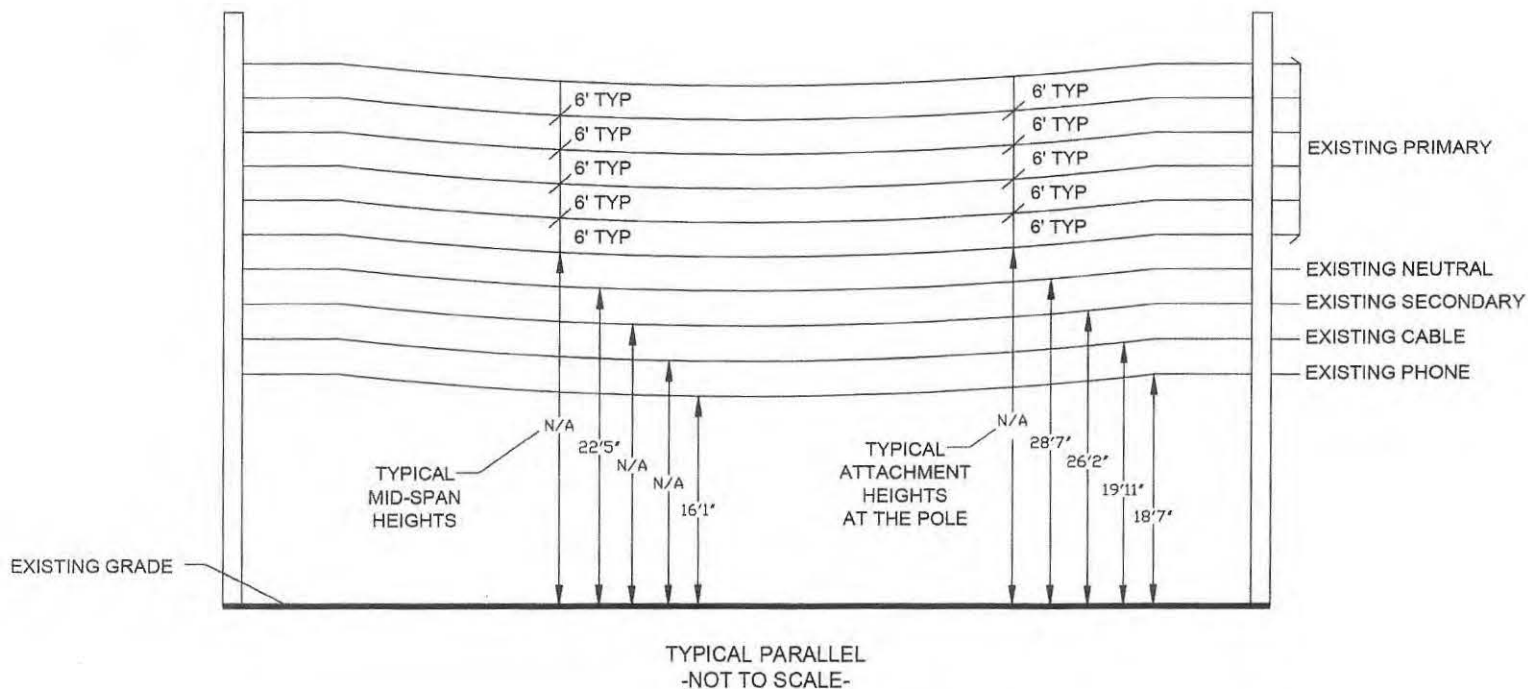
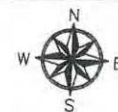
⊙ CONCRETE POLE
 ⊗ JOINT USAGE POLE
 ⊗ WOOD POLE
 ⊗ TRANSFORMER POLE
 ⊙ RISER POLE

▣ VAULT
 Y ANCHOR
 □ PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

PLAN VIEW - 01	CITY	LAKE
SHEET NO. 4 of 6	COUNTY	COLUMBIA
SCALE: NOT TO SCALE	STATE	FLORIDA
DATE: 06-12-2018	DRAWN:	FIBER CORE GROUP

2314 SW STATE RD 247, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



TYPICAL PARALLEL
 -NOT TO SCALE-



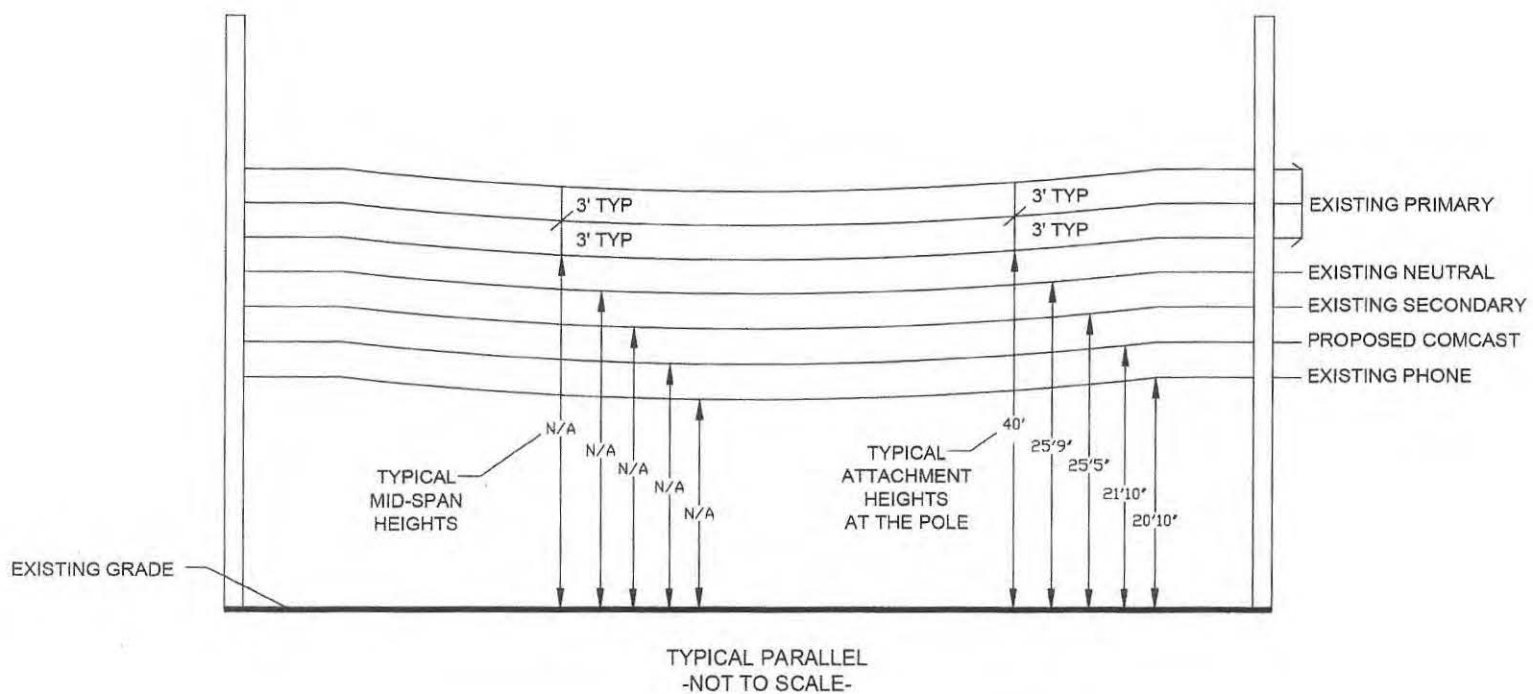
Comcast
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —	CATV ————— PHONE —————	(C) CONCRETE POLE	<input checked="" type="checkbox"/> VAULT
STREET LIGHT — S/L — S/L — S/L —	PROPOSED AERIAL —————	(X) JOINT USAGE POLE	(Y) ANCHOR
PHONE — PHONE —	PROPOSED BURIED —————	(X) WOOD POLE	() PEDESTAL
AT&T — AT&T —	GAS — GAS — GAS —	(X) TRANSFORMER POLE	
WATER — WATER —	RIGHT OF WAY —————	(R) RISER POLE	
SEWER — SEWER —			

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA		
AERIAL TYPICAL - D1	CITY:	LAKE
SHEET NO. 5 of 6	COUNTY:	COLUMBIA
SCALE: NOT TO SCALE	STATE:	FLORIDA
DATE: 06-12-2016	DRAWN:	FIBER CORE GROUP

2314 SW STATE RD 247, LAKE CITY, FL
AERIAL TYPICAL
PARALLEL



TYPICAL PARALLEL
 -NOT TO SCALE-



Comcast.
 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV
 PROPOSED AERIAL
 PROPOSED BURIED
 GAS
 RIGHT OF WAY

PHONE —
 —
 — GAS — GAS — GAS —
 —
 —
 —
 —

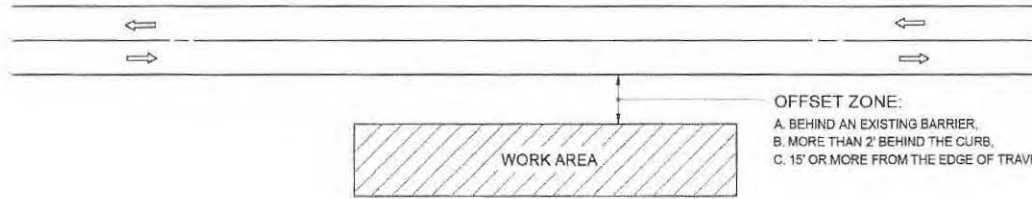
CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

VAULT
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER
 FACILITIES IN COLUMBIA COUNTY, FLORIDA

AERIAL TYPICAL - 02	CITY	LAKE
SHEET NO. 5 of 6	COUNTY	COLUMBIA
SCALE: NOT TO SCALE	STATE	FLORIDA
DATE: 06-12-2015	DRAWN:	FIBER CORE GROUP

2314 SW STATE RD 247, LAKE CITY, FL
 COLUMBIA COUNTY PERMIT
 601 MOT CASE



OFFSET ZONE:
 A. BEHIND AN EXISTING BARRIER.
 B. MORE THAN 2' BEHIND THE CURB.
 C. 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

SYMBOLS

- WORK AREA
- LANE IDENTIFICATION + DIRECTION OF TRAFFIC

1. IF THE WORK OPERATION (EXCLUDING ESTABLISHING AND TERMINATING THE WORK AREA) REQUIRES THAT TWO OR MORE WORK VEHICLES CROSS THE OFFSET ZONE IN ANY ONE HOUR, TRAFFIC CONTROL WILL BE IN CONFORMANCE WITH INDEX NO. 602.
2. NO SPECIAL SIGNING IS REQUIRED.
3. WHEN A SIDE ROAD INTERSECTS THE HIGHWAY WITHIN THE WORK AREA, ADDITIONAL TTC DEVICES SHALL BE PLACED IN ACCORDANCE WITH ORDER APPLICABLE TCZ INDEXES.
4. WHEN CONSTRUCTION ACTIVITIES ENCROACH ON A SIDEWALK REFER TO INDEX NO. 660.
5. FOR GENERAL TCZ REQUIREMENTS AND ADDITIONAL INFORMATION, REFER TO INDEX NO. 600.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

LAST REVISION 07/01/05	DESCRIPTION: <small>REVISION</small>		FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER	INDEX NO. 601	SHEET NO. 7 of 8
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**THE FOLLOWING DESIGN STANDARDS
 ARE IN ACCORDANCE WITH THE
 FLORIDA DEPARTMENT OF TRANSPORTATION
 2018 600 INDEX
 AND APPLY TO
 2314 SW STATE RD 247, LAKE CITY, FL.**

- DESIGN STANDARD INDEX NO 601 (TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER)




 5934 RICHARD ST
 JACKSONVILLE, FLORIDA 32216

COLUMBIA COUNTY
 RIGHT-OF-WAY
 PERMIT

BURIED POWER — BP — BP — BP —
 STREET LIGHT — S/L — S/L — S/L —
 PHONE — PHONE —
 AT&T — AT&T —
 WATER — WATER —
 SEWER — SEWER —

CATV — PHONE —
 PROPOSED AERIAL —
 PROPOSED BURIED —
 GAS — GAS — GAS —
 RIGHT OF WAY —

CONCRETE POLE
 JOINT USAGE POLE
 WOOD POLE
 TRANSFORMER POLE
 RISER POLE

VAULT
 ANCHOR
 PEDESTAL

PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN COLUMBIA COUNTY, FLORIDA			
TRAFFIC CONTROL RULES - D2		CITY	LAKE
SHEET NO.	3 of 8	COUNTY	COLUMBIA
SCALE	NOT TO SCALE	STATE	FLORIDA
DATE	06-12-2018	DRAWN	FIBER CORE GROUP