

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

**POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529**

CONSENT AGENDA

November 2, 2017

3:00 P.M.

-
- (1) 911 Addressing - Request Approval of Private Road Name - NW Dicks Lake Ct - District 1 - Commissioner Ronald Williams (Pg. 1)**
 - (2) BCC Administration - Request Approval of FEMA License/Use Agreement for Richardson Community Center (Pg. 4)**
 - (3) BCC Administration - Request Approval of Minutes - Board of County Commissioners - Regular Meeting - October 5, 2017 (Pg. 9)**
 - (4) Building & Zoning - Special Family Lot Permit (SFLP 17 43) - Paulette Daley - Sister of Joann Mulholland, Property Owner - District 5 - Commissioner Tim Murphy (Pg. 16)**
 - (5) Building & Zoning - Special Family Lot Permit (SFLP 17 44) - Brittnie Taylor - Daughter of Rick McKenzie, Property Owner - District 2 - Commissioner Rusty DePratter (Pg. 29)**
 - (6) Department of Health - Quarterly Report (Pg. 42)**
 - (7) Extension - Request Approval of New Lease for Xerox Copier - \$173 monthly (Pg. 55)**
 - (8) Public Works - Utility Permit - AT&T - Giles Martin Avenue (Pg. 59)**
 - (9) Public Works - Utility Permit - AT&T - NW Castlewood Court (Pg. 66)**
 - (10) Public Works - Utility Permit - Florida Power and Light - NW Moore Farm Road (Pg. 75)**
 - (11) Public Works - Request Approval to Enter Private Property - 110 NW White Oak Glen - Tree Removal (Pg. 90)**
 - (12) Purchasing - BA 18-07 \$106,000 - Request Approval of Bid Award and Contract - Bid No. 2017 -W - I-75 Sign Renovation to ANS Signs - \$106,000 (Pg. 94)**
 - (13) Risk Management - Request Approval of Contract for CDBG Grant Compliance Assistance Services with Guardian Community Resource Management, Inc. - \$44,000 (Pg. 110)**
 - (14) Solid Waste - FDACS FY17/18 Mosquito Control Contract - Not to Exceed \$31,540 (Pg. 119)**



1

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 14, 2017 Meeting Date: November 2, 2017

Name: Ron Croft Department: 911 Addressing

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

Approval of Private Road Name - NW Dicks Lake Ct .- District One

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

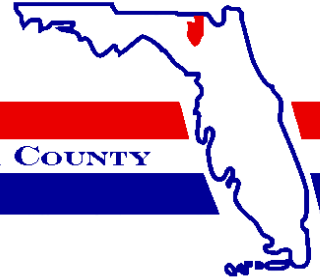
Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Bucky Nash
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: August 14, 2017

THRU: Scott Ward, Assistant County Manager

T0: Ben Scott, County Manager

FR: Ronal N. Croft, 911 Addressing / GIS Coordinator

RE: Approval of Street/Road Name(s) Pending Board of County Commissioners Approval.

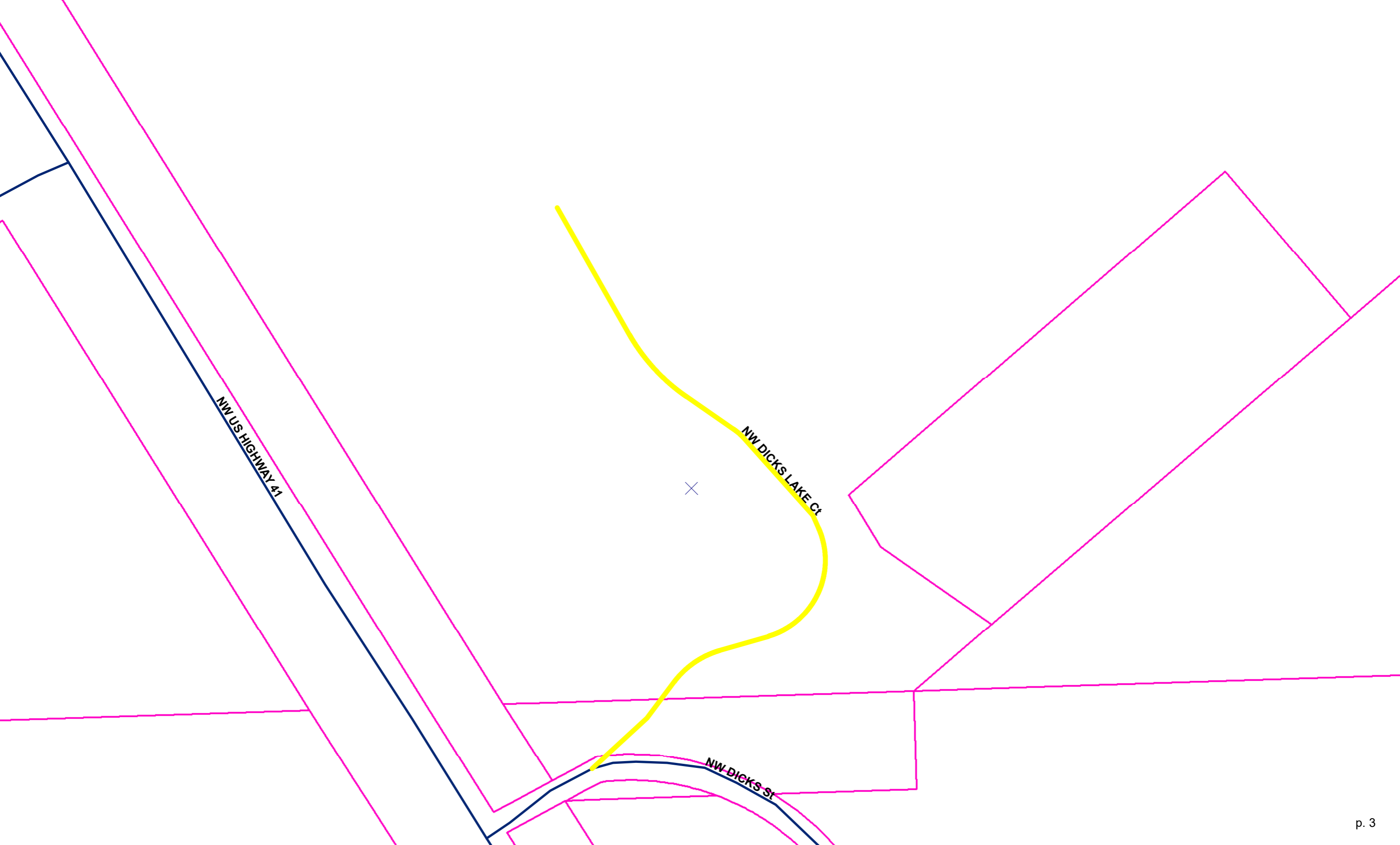
The 911 Addressing/GIS Department requests the following proposed private road name be submitted to the Board of County Commissioners for approval. The proposed name was selected that the residents for the roadway.

Proposed Road Name:
NW Dicks Lake Ct.

Location:
See attached map.

The proposed private road requires naming in accordance with the Addressing Ordinance.

Please contact me if you have any questions concerning this request.



NW US HIGHWAY 41

NW DICKS LAKE Ct

x

NW DICKS ST



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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: October 27, 2017 Meeting Date: November 2, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Approve FEMA License/Use Agreement for Richardson Community Center. FEMA will use the Premises primarily as a Disaster Recovery Center/Public Assistance office where FEMA will receive members of the public for the purpose of providing information such as the status of applications, and general information on FEMA disaster assistance.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



FEMA

LICENSE/USE AGREEMENT

1. **Parties.** The Parties to this Agreement are the Federal Emergency Management Agency (FEMA), Department of Homeland Security, and Columbia County (Licensor.)

2. **Authority.** This Agreement is authorized under the provisions of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207, et seq.

3. **Purpose.** FEMA desires to use, and the Licensor agrees to license and permit FEMA to use the following described property (hereinafter referred to as the “Premises”) at no cost to FEMA:

Richardson Community Center, 255 NE Coach Anders Lane, Lake City, FL 32055.
Ferguson building and area for the MCOV to park, hours are 8am to 8pm Include any areas excepted from use or for shared use.

4. **Scope.** The Licensor will authorize FEMA the use of the premises identified above for the following purposes:

(e.g. FEMA will use the Premises primarily as a Disaster Recovery Center/Public Assistance office where FEMA will receive members of the public for the purpose of providing information such as the status of applications, and general information on FEMA disaster assistance. Other Federal, State, local and voluntary organizations may also use the Premises to provide similar information on their programs.)

5. **Duration.** This Agreement shall become effective upon execution, and expire no later than , 30 days from the date signed, unless terminated prior to that date with 10 calendar days notice from either party. The Agreement may be extended by mutual consent of the parties.

6. **Duties and Responsibilities.**

a. Licensor shall:

1) At no cost to FEMA, maintain the Premises in good repair and condition, and supply utilities including heat, air conditioning, light, ventilation, sanitation, trash removal, and cleaning services during the period of this Agreement unless FEMA enters into separate agreements to provide for utility, sanitation and cleanings services;

- 2) Provide FEMA with any keys or other instruments necessary to access the Premises, as needed by FEMA, and coordinate with FEMA to assist with limiting the access of third parties;
- 3) Maintain at Licensor's own expense existing electrical service, and all other utilities including water and sewer for the duration of this Agreement, unless separately metered and contracted for by FEMA under separate agreements;
- 4) Permit FEMA to install, if necessary, electrical and telecommunications upgrades with the approval of the Licensor, which will become the property of the Licensor upon termination of the lease and not be removed by FEMA;
- 5) Permit FEMA to provide, as necessary, office furniture and equipment for its use. This property and other removable property provided by FEMA necessary to carry out the intended use of the Premises will remain FEMA property in the exclusive control and authority of FEMA in accordance with FEMA 119-7-1, and will be removed by FEMA upon termination of this Agreement; and
- 6) Permit FEMA to make other minor alterations to the Premises such as the installation of signage, which will be removed upon termination of the Agreement.
- 7) Maintain insurance for liability, and for loss of or damage to the property, arising from the wrongful or negligent acts or omissions of third parties.

b. FEMA shall:

- 1) Maintain the Premises in clean and orderly condition;
- 2) Surrender the Premises in the same state and condition as it was in at the commencement of FEMA use and occupancy, excepting normal wear and tear, excluding upgrades made in accordance with paragraph 6a(4) above, and including the removal of any items installed in accordance with 6a(5) and (6) above;
- 3) Provide for any required security or cleaning services under separate contract at FEMA expense; and
- 4) Permit the Licensor to enter the Premises with approval of the designated FEMA Point of Contact, or as otherwise coordinated for routine entry or shared use, as described in paragraph 3 of this Agreement.

7. Non-Fund Obligor Agreement. Nothing in the Agreement shall authorize FEMA to obligate or transfer any funds in connection with FEMA's use and occupancy of the Premises. Any additional work or activity that would require the transfer of funds or the provision of goods or services among the parties will require execution of a separate agreement and will be

contingent upon the availability of appropriated funds. Such activity must be independently authorized by appropriate statutory authority. This Agreement does not provide such authority.

8. **Liability.** Licensor and the United States each agree to be responsible for the negligent or wrongful acts or omissions of their respective employees arising under this agreement. The parties agree -- subject to any limitations imposed by law, rule, or regulation -- to cooperate in good faith to resolve any claims promptly and, whenever appropriate, without litigation. For all claims or suits arising under this agreement, each party's designated legal representatives will, within (7) calendar days of receipt, provide each other's designated legal representatives copies of any documents memorializing such claims. Nothing in this Agreement shall be construed as a waiver of any sovereign immunity of the United States. The Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 1346 (b), 2671-2680 provides the exclusive monetary damages remedy for allegedly wrongful or negligent acts or omissions by federal employees within the scope of their employment.

9. **Compliance with Applicable Law:** The Licensor shall comply with all Federal, State and local laws applicable to the Licensor as owner, or Licensor, or both of the Premises, including, without limitation, laws applicable to construction, ownership, alteration or operation of both or either thereof, and will obtain and maintain all required and permits, licenses and similar items, at no cost to FEMA. United States law will be applied to resolve any dispute or claim.

10. **Proper Use of Premises.** Licensor warrants that the Premises may be used for the purposes intended by FEMA as described in this Agreement. Nothing in this Agreement shall be construed to create a duty on FEMA to inspect for toxic material or latent environmental conditions which could be affected by FEMA's intended use of the Premises. Any known environmental conditions which could affect FEMA's use of the Premises, known to the Licensor, must be disclosed to FEMA.

11. **Integrated Agreement:** This Agreement contains the entire agreement of the parties. No agreement outside of this document can alter these provisions. Any changes to this Agreement must be made in writing with the mutual consent of the parties.

12. **Points of Contact.**

- a. The FEMA Point of Contact is:
Fayne Knobbe
Logistics Section Chief
8301 Cypress Plaza Drive, Jacksonville, FL 32256
816-527-3128, Fayne.knobbe@fema.dhs.gov

- b. The Licensor's Point of Contact is:
Ben Scott
County Manager
P.O. Box 1529, Lake City, FL 32056
386-758-1005,

13. **Other Provisions.** Nothing in this agreement is intended to conflict with current law or regulations or the directives of DHS/FEMA. If a term of this agreement is inconsistent with any such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

14. **Effective Date.** The terms of this agreement will become effective on the date of signature of the authority representatives of all parties.

15. **Modification.** This agreement may be modified upon the mutual written consent of the parties.

APPROVED BY:

Ronald Williams
Chairman
Columbia County

Fayne Knobbe

Fayne Knobbe
Logistics Section Chief
Federal Emergency Management Agency

Date: _____

Date 10/24/2017



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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: October 16, 2017 Meeting Date: November 2, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - October 5, 2017

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

Columbia County
Board of County Commissioners

Minutes of
October 5, 2017

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Ronald Williams, Tim Murphy, Bucky Nash and Everett Phillips.

Commissioners Absent: Rusty DePratter

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Scott Ward ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Katrina Vercher

Agenda Additions/Deletions

Additions:

- Proclamation 2017P-10

MOTION by Commissioner Nash to approve the agenda as amended. SECOND by Commissioner Murphy. The motion carried unanimously.

Ministerial Matters

CM Scott announced a public meeting at Stephen Foster Folk Culture Center State Park on October 10, 2017, beginning at 5:30 to view the Park Unit Management Plan Updates and Objectives.

Public Hearings

Temporary Moratorium for New Internet Gaming Business

County Attorney Joel Foreman presented the Board with Ordinance No. 2017-17, enacting a temporary moratorium to prohibit the filing, acceptance or processing of any permit, development order, or any other official action of the County having the effect of permitting or allowing the construction or operation of any internet gaming/gambling business within the County.

The public hearing opened and closed without comment.

MOTION by Commissioner Murphy to approve Ordinance No. 2017-17.
SECOND by Commissioner Phillips. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner Phillips to approve the consent agenda. SECOND by Commissioner Murphy. The motion carried unanimously.

- (1) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Workshop Meeting - September 7, 2017
- (2) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - September 7, 2017
- (3) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Special Meeting - September 14, 2017
- (4) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular/Final Budget Meeting - September 21, 2017
- (5) BCC Administration - Requesting Approval of Sanitary Sewer Easement Agreement - Love's Travel Stops & Country Stores, Inc.
- (6) BCC Administration - Memorandum of Understanding - Prolific Juvenile Offenders – Florida Department of Juvenile Justice, Columbia County Sheriff's Office, and the Columbia County Combined Communications Center
- (7) BCC Administration - Requesting Approval of Adopt-A-Shore Program Agreement between Columbia County and Current Problems, Inc. - FY 2017-2018 - \$10,000
- (8) BCC Administration - Requesting Approval of Renewal of the Medical Examiner Agreement with City of Jacksonville - \$240,000 annually
- (9) Building and Zoning - Special Family Lot Permit - SFLP 17 42 - for Michelle Rosbury Cruz, Daughter - Johanna Rosbury, Property Owner - District 5 - Commissioner Tim Murphy
- (10) Central Communications - Emergency Repairs Due to Equipment Failure - (Network Equipment and Generators) - \$10,000
- (11) Columbia County Fire Department - Request Needed to Order Equipment for the Startup of 2 (two) ALS Engines - BA 18-01 - \$80,000

- (12) Columbia County Fire Department - Requesting Approval of Resolution No. 2017R-50 – EMS State Grant for Monies to Improve and Expand Columbia County's Out-of-Hospital EMS System - \$13,474
- (13) Library - Requesting Approval for the Library to Hold Food for Fines Project - November 13- 19, 2017
- (14) Library - Requesting Approval of the Library to Close December 23, 24, 2017
- (15) Public Works - Utility Permit - AT&T - NW Eadie Street and Edison Way
- (16) Public Works - Requesting Approval of Resolution No. 2017R-47 - FDOT Reimbursement Agreement to Construct Sidewalk on Gabriel Place and Birley Avenue from Pinemount Elementary to US Hwy 90
- (17) Public Works - Requesting Approval of the use of Sick Leave for Randy Cliff
- (18) Public Works - Requesting Approval of Emergency Purchases for Hurricane Irma
- (19) Purchasing - Requesting Approval of Review Final Ranking and Beginning Negotiations with No. 1 Ranked Firm Darabi & Associates
- (20) Purchasing - Requesting Approval of Ranking for RFP 2017-U CDBG Grant Administrative Services and Environmental Review
- (21) Recreation - Requesting Approval of Repair Essential Equipment and Install Safety Equipment - BA 17-69 - \$11,325
- (22) Risk Manager - Requesting Approval of Resolution No. 2017R-49 - A Resolution Approving County Manager, Ben Scott to Sign and Execute Community Block Grant Documents under Contract 17DB-OJ-03-22-01-N-16
- (23) Risk Manager - Requesting Approval of an Application to the Florida Job Growth Grant - Construction of Phase I Rail Spur - \$3,135,600
- (24) Risk Manager - Requesting Approval of the County to Apply for a Total Maximum Daily Loads Program (TMDL) Grant - Florida Section 319 Grant - Regional Initiative Valuing Environmental Resources (RIVER) Grant and Legislative Appropriation Funding for the Cannon Creek Stormwater Mitigation Project
- (25) Solid Waste - Requesting Approval of Mosquito Control Certified Budget for FY 2017-2018 - Florida Department of Agricultural and Consumer Services
- (26) Tourist Development Council - Request Approval of the 2017-2018 Smith Travel Report (STR) Contract - \$4,500

MOTION by Commissioner Murphy to adopt the consent agenda.
SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items:

Century Ambulance Request to Amend Contract

Century Ambulance Service requested a fee schedule adjustment to reach a minimum net income of 10% but not to exceed 20%.

Discussion ensued.

MOTION by Commissioner Nash to deny the increase. SECOND by Commissioner Murphy. The motion carried unanimously.

Project 17-8 Land Appraisal

An appraisal was requested in order to establish a benchmark price for the site identified by the project. The site consists of approximately 36.5 acres of Industrial Land located on northwest Bascom Norris Drive. The appraisal determined the market value of the property to be \$730,000.

Proclamation 2017P-10

Commissioner Murphy read the Proclamation designating the month of October, 2017, as Pharmacist month in Columbia County.

MOTION by Commissioner Phillips to approve Proclamation 2017P-10.
SECOND by Commissioner Nash. The motion carried unanimously.

Dr. Sandra Buck-Camp accepted the Proclamation on behalf of all Pharmacists in Columbia County and spoke a few words.

RFP 2017-0 – P25 700 MFZ Radio System

CM Scott presented the Board with the proposals received for RFP 2017-0 and recommended approval of the ranking and requested permission to begin negotiations with the No. 1 ranked firm; Motorola.

Discussion ensued.

MOTION by Commissioner Nash to approve the ranking and commencement of negotiations with Motorola. SECOND by Commissioner Phillips. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Frank O'Steen – Economic Development and private roads.

Tyler Harris – Flooding and pumping water on a private road, and he requested help for the nine (9) families on his private road. Commissioner Williams responded.

Discussion ensued. It was suggested that Mr. Foreman call the Attorney General and get an opinion as to whether the County can help citizens on private property after the State of Emergency has expired if the issue was reported before the expiration.

MOTION by Commissioner Nash for the County Attorney to request an opinion from the Attorney General. SECOND by Commissioner Phillips.

Citizens Merrilee Malwitz-Jipson and Stewart Lilker offered comment.

The Chairman called for the vote. The motion carried unanimously.

Merrilee Malwitz-Jipson – Communication issues in the South end of the County.

Ralph Kitchen – Water on Troy Street

Jane Blais – Flooding in the South end of the County and communication issues.

Stewart Lilker – The need for better storm planning and the Lake Shore Hospital Authority.

Sandra Buck-Camp – She announced that FEMA will be at the High Springs library Friday, October 06, 2017 from 10:00 a.m. until 3:00 p.m..

Commissioner Comments:

Commissioner Williams addressed post Irma cleanup and storm debris in the ditches.

Citizen Oni Allen stated that the debris is dangerous for the school buses.

ACM Kirby addressed cleanup and the need to set a cutoff date for debris pickup.

Discussion ensued.

MOTION by Commissioner Nash for the cutoff date to be one week from today.

Discussion ensued.

Commissioner Nash withdrew his motion.

MOTION by Commissioner Nash for the cutoff to be next Friday. SECOND by Commissioner Phillips.

Discussion ensued.

AMENDED MOTION by Commissioner Nash for the cutoff to be next Friday, October 13 and to place a full page color ad in the Sunday paper if possible under this short of a notice. AMENDED SECOND by Commissioner Phillips. The motion carried unanimously.

Citizen Frank O'Steen offered comment.

Mr. Bridges with the Lake City Reporter stated that the ad would be possible.

Adjournment

There being no further business, the meeting adjourned at 8:15 p.m.

ATTEST:

Ronald Williams, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: October 16, 2017 Meeting Date: November 2, 2017

Name: Brandon Michael Stubbs Department: Building And Zoning

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Special Family Lot Permit (SFLP 17 43) for Paulette Daley - sister of Joann Mulholland, property owner.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



Columbia County Gateway to Florida

FOR PLANNING USE ONLY

Application # SFLP 17-43

Application Fee \$50.00

Receipt No. 4810

Filing Date 10-12-17

Completeness Date _____

Special Family Lot Permit Application

A. PROJECT INFORMATION

- Title Holder's Name: Brian & Jo Mulholland
- Address of Subject Property: 186 SW Corner Glen Lake City FL 32024
- Parcel ID Number(s): 03605-006 parent parcel ± 0
- Future Land Use Map Designation: _____
- Zoning Designation: _____
- Acreeage of Parent Parcel: 6.41 Acres Exhibit "A"
- Acreeage of Property to be Deeded to Immediate Family Member: 2.14 Acres Exhibit "A"
- Existing Use of Property: Residential
- Proposed use of Property: Residential
- Name of Immediate Family Member for which Special Family Lot is to be Granted: _____

PLEASE NOTE: Immediate family member must be a parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild, or grandchild of the person who is conveying the parcel to said individual.

B. APPLICANT INFORMATION

- Applicant Status Owner (title holder) Agent
- Name of Applicant(s): Brian & Jo Mulholland Title: _____
Company name (if applicable): _____
Mailing Address: 186 SW Corner Glen
City: Lake City State: FL Zip: 32024
Telephone: (407) 492-7304 Fax: () Email: cabinsofthelake@yahoo.com

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

- If the applicant is agent for the property owner*,
Property Owner Name (title holder): _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Telephone: () Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

NOTICE TO APPLICANT

A special family lot permit may be issued by the Board of County Commissioners on land zoned Agricultural or Environmentally Sensitive Area within these Land Development Regulations, for the purpose of conveying a lot or parcel to an immediate family member who is the parent, grandparent, adopted parent, stepparent, sibling, child, or adopted child, stepchild or grandchild of the person who conveyed the parcel to said individual, **not to exceed one (1) dwelling unit per one (1) acre** and the lot complies with all other conditions from permitting development as set forth in these Land Development Regulations. This provision is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence which exceed maximum density for such areas, provided that the lot complies with the conditions for permitting established in Section 14.9 of the Land Development Regulations.

If approved by the Board of County Commissioner, the division of lots shall be recorded by separate deed, comply with all other applicable regulations of the Land Development Regulations, and comply with all other conditions for permitting and development as set forth in the Land Development Regulations. A completed building permit application shall be submitted within one (1) year of receiving approval by the Board of County Commissioners. One (1) extension can be requested in writing and approved by the Land Development Regulations Administrator not to exceed nine (9) months. If a special family lot permit expires, it shall have to go through the process again for approval as required by this section. A building permit for a special family lot shall be issued only to the immediate family member or their authorized representative (i.e. licensed building contractor or mobile home installer) after a recorded copy of the family relationship residence agreement affidavit and deed to the special family lot has been submitted to the Land Development Regulation Administrator as part of the building permit application process.

Special family lots which have not met the requirements for homestead exemption shall not be transferable except, as follows:

1. The deeding of the parcel back to the original owner of the parent tract as indicated in Section 14.9 of the Land Development Regulations;
2. To another individual meeting the definition of immediate family member;
3. To an individual not meeting the definition of immediate family member due to circumstances beyond the reasonable control of the family member to whom the original special family lot permit was granted such as divorce, death or job change resulting in unreasonable commuting distances, the immediate family member is no longer able to retain ownership of the special family lot, subject to approval by the original reviewing body that approved the special family lot permit; and
4. Upon approval of the transfer of the special family lot, the County will issue a Certificate of Transfer and the owner shall record the certificate in the Public Records in the Clerk of the Courts Office. This process shall apply retroactively to special family lots previously created under the Land Development Regulations.

Any decision made by the Board of County Commissioners is subject to a 30 day appeal period as outlined in Article 12 of the Land Development Regulations. Any action taken by the applicant within the 30 day appeal period is at the applicant's risk. No Certificate of Occupancy shall be issued until the 30 day appeal period is over or until any appeal has been settled.

Upon the applicant obtaining a Certificate of Occupancy, the applicant must file for Homestead Exemption. Homestead Exemptions can be filed each year with the Columbia County Property Appraiser's Office from January 1 to March 31.

Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Brian Mulholland / Jo Mulholland

Applicant/Agent Name (Type or Print)

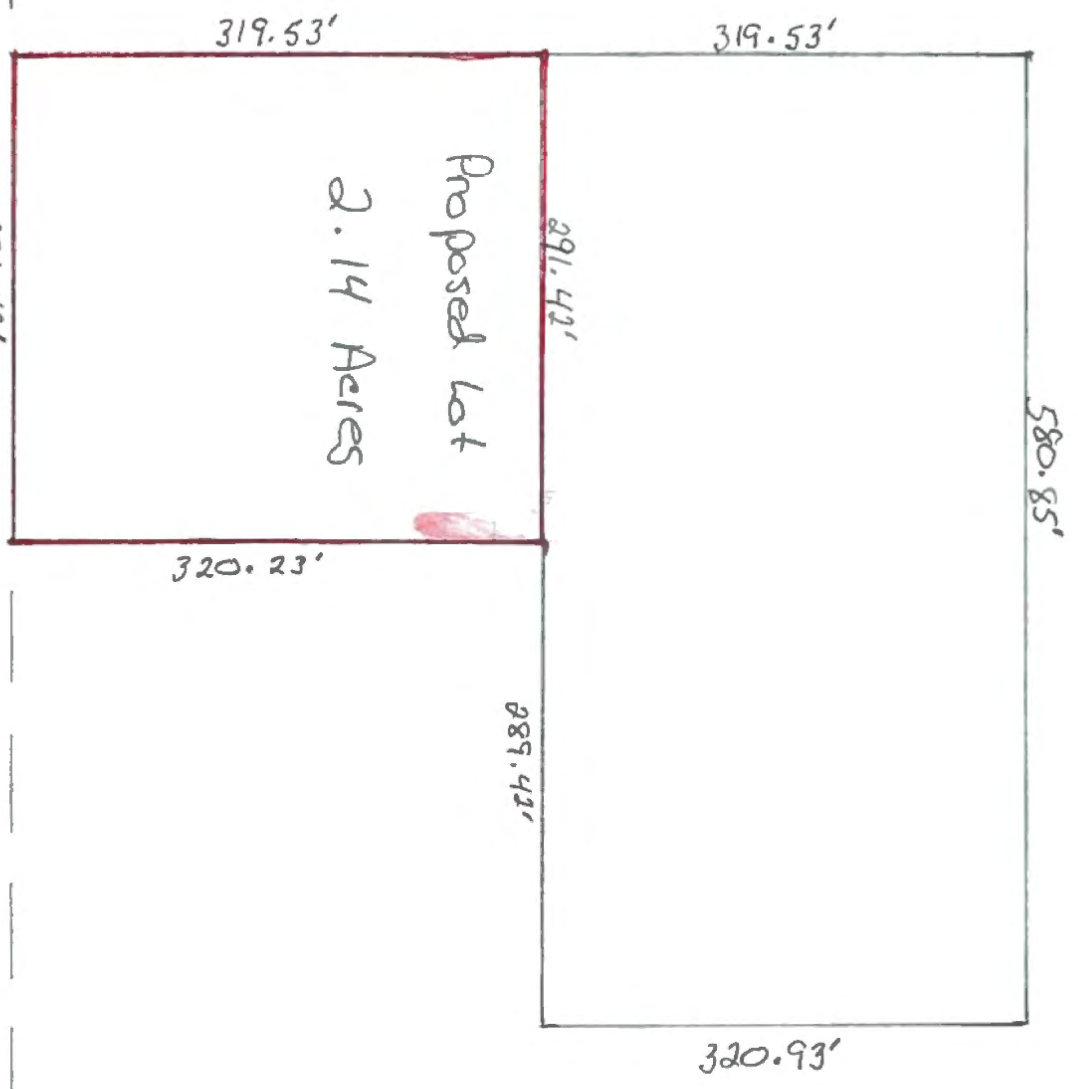
Brian Mulholland / Jo Mulholland

Applicant/Agent Signature

10-12-17

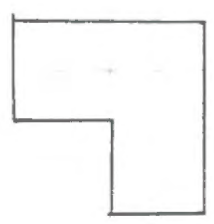
Date

Exhibit "A"



SW Corner Glen (50' R/W)

North Line of S. 1/2 of SW 1/4 of NW 1/4



Parent Parcel 6.41 Acres



Propose Lot 2.14 Acres

* Ownership Deed - parent Parcel * 6-8-17



recorded, mail to:

Name: Brian & Jo Mulholland

Address: 186 SW Conner Glen

City/State/Zip Code: Lake City, FL 32024

Inst: 201712010622 Date: 06/08/2017 Time: 10:05AM
Page 1 of 3 B: 1338 P: 799, P.DeWitt Cason, Clerk of Court
Columbia, County, By: PT
Deputy Clerk Doc Stamp-Deed: 0.70

SPACE ABOVE THIS LINE FOR RECORDER'S USE

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That I(we), Michael A. Serra and his wife Donna M. Serra

the undersigned releasor(s), for the consideration of Ten Dollars (\$10.00), and other valuable considerations, by these presents, do hereby release, remise and forever quitclaim unto Brian S. Mulholland and Jo A. Mulholland

all rights, title and interest in that certain real property situated in the County of Columbia, State of Florida, and legally described as follows:

See Exhibit -

IN WITNESS WHEREOF, I(we) have hereunto set my(our) hand(s) and seal(s) this 30TH day of MAY, 2017.

MICHAEL A. SERRA

Printed Name of Releasor

DONNA M. SERRA

Printed Name of Co-Releasor

[Signature]

Signature of Witness No. 1

Laurie Hodson

Printed Name of Witness No. 1

135 NE Hernandez Ave

Address

Lake City, FL 32055

City/State/Zip Code

[Signature]

Signature of Releasor

[Signature]

Signature of Co-Releasor

[Signature]

Signature of Witness No. 2

Brandon M. Stubbs

Printed Name of Witness No. 2

135 NE Hernandez Ave

Address

Lake City, FL 32055

City/State/Zip Code

Acknowledgment

State of FLORIDA)

County of COLUMBIA)

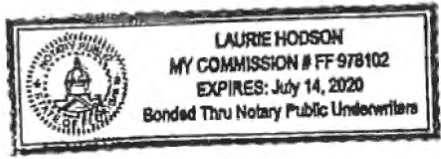
ss.

The foregoing instrument was acknowledged before me, the undersigned Notary Public, this 30TH day of MAY, 2017, by MICHAEL A. SERRA ? DONNA M. SERRA, known to me to be the individual(s) who executed the foregoing instrument and acknowledged the same to be his(her)(their) free act and deed.

My Commission Expires: July 14, 2020

[Signature]
Notary Public

If acknowledged in the State of Florida, complete the section below:
(check one) [] Personally Known. Produced Identification.
Type of Identification produced: Drivers License
for both



RANGE 16 EAST
COLUMBIA CO., FLORIDA

* Legal Description - parent parcel *

5
769-2
769-
m
106

DESCRIPTION:

COMMENCE at the Southwest corner of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13, Township 5 South, Range 16 East, Columbia County, Florida and run North 01°16'32" West along the West line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 645.37 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 727.25 feet; thence South 01°16'20" East a distance of 320.93 feet to the POINT OF BEGINNING; thence North 88°06'41" East a distance of 289.42 feet; thence North 01°16'20" West a distance of 320.23 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 291.42 feet to a point on the East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence South 01°16'20" East along said East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 639.06 feet to the Southeast corner of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence South 87°58'22" West along the South line of said South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 580.85 feet; thence North 01°16'20" West a distance of 320.93 feet to the POINT OF BEGINNING. Containing 6.41 acres, more or less.

SUBJECT TO an ingress/egress easement.

TOGETHER WITH an easement, for ingress and egress purposes, being 15 feet in width, lying 7.5 feet left of and 7.5 feet right of the following described centerline:

COMMENCE at the Southwest corner of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13, Township 5 South, Range 16 East, Columbia County, Florida and run North 01°16'32" West along the West line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 645.37 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 727.25 feet to the POINT OF BEGINNING; thence South 01°16'20" East a distance of 320.93 feet to a point herein designated as POINT A; thence South 88°06'41" West a distance of 494.69 feet to the TERMINAL POINT of herein described line and easement AND ALSO BEGIN at herein designated POINT A and run North 88°06'41" East a distance of 580.84 feet to the TERMINAL POINT of herein described centerline and easement.

RANGE TO EAST
COLUMBIA CO., FLORIDA

* Legal Description - Property to be deeded to immediate family member. *

DESCRIPTION:

COMMENCE at the Southwest corner of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13, Township 5 South, Range 16 East, Columbia County, Florida and run North 01°16'32" West along the West line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 645.37 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 1016.66 feet to the POINT OF BEGINNING; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 291.42 feet to a point on the East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence South 01°16'20" East along said East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 319.53 feet; thence South 88°06'41" West a distance of 291.42 feet; thence North 01°16'20" West a distance of 320.23 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 and the POINT OF BEGINNING. Containing 2.14 acres, more or less.

SUBJECT TO an ingress/egress easement.

TOGETHER WITH an easement, for ingress and egress purposes, being 15 feet in width, lying 7.5 feet left of and 7.5 feet right of the following described centerline:

COMMENCE at the Southwest corner of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13, Township 5 South, Range 16 East, Columbia County, Florida and run North 01°16'32" West along the West line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 645.37 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 727.25 feet to the POINT OF BEGINNING; thence South 01°16'20" East a distance of 320.93 feet to a point herein designated as POINT A; thence South 88°06'41" West a distance of 494.69 feet to the TERMINAL POINT of herein described line and easement AND ALSO BEGIN at herein designated POINT A and run North 88°06'41" East a distance of 580.84 feet to the TERMINAL POINT of herein described centerline and easement.

FAMILY RELATIONSHIP AFFIDAVIT

STATE OF FLORIDA
COUNTY OF COLUMBIA

BEFORE ME the undersigned Notary Public personally appeared, Brian & Jo Ann Mulholland the Owner of the parent parcel which has been subdivided for and Paulette & Donald Daley, the Immediate Family Member of the Owner, which is intended for the Immediate Family Members primary residence use. The Immediate Family Member is related to the Owner as Sister. Both individuals being first duly sworn according to law, depose and say:

1. Affiant acknowledges Immediate Family Member is defined as parent, grandparent, step-parent, adopted parent, sibling, child, step-child, adopted child or grandchild.
2. Both the Owner and the Immediate Family Member have personal knowledge of all matters set forth in this Affidavit.
3. The Owner holds fee simple title to certain real property situated in Columbia County, and more particularly described by reference with the Columbia County Property Appraiser Parent Tract Tax Parcel No. 13-55-16-03605-006
4. The Immediate Family Member holds fee simple title to certain real property divided from the Owners' parent parcel situated in Columbia County and more particularly described by reference to the Columbia County Property Appraiser Tax Parcel No. 13-55-16-03605-
5. No person or entity other than the Owner and Immediate Family Member to whom permit is being issued, including persons residing with the family member claims or is presently entitled to the right of possession or is in possession of the property, and there are no tenancies, leases or other occupancies that affect the property.
6. This Affidavit is made for the specific purpose of inducing Columbia County to recognize a family division for an Immediate Family Member being in compliance with the density requirements of the Columbia County's Comprehensive Plan and Land Development Regulations (LDR's).
7. This Affidavit and Agreement is made and given by Affiants with full knowledge that the facts contained herein are accurate and complete, and with full knowledge that the penalties under Florida law for perjury include conviction of a felony of the third degree.

We Hereby Certify that the facts represented by us in this Affidavit are true and correct and we accept the terms of the Agreement and agree to comply with it.

Jo Ann Mulholland
Brian S. Mulholland

Owner
Jo Ann Mulholland
Brian S. Mulholland
Typed or Printed Name

Paulette M. Daley
Donald R. Daley

Immediate Family Member
DONALD R. DALEY
PAULETTE M. DALEY
Typed or Printed Name

Subscribed and sworn to (or affirmed) before me this 12 day of October, 2017,
by Jo Ann Mulholland, Brian Mulholland (Owner) who is personally known to me or has produced
FL ID as identification.

[Signature]
Notary Public



Subscribed and sworn to (or affirmed) before me this 12 day of October, 2017,
by Paulette & Donald Daley (Family Member) who is personally known to me or has
produced FL/ID as identification.

[Signature]
Notary Public



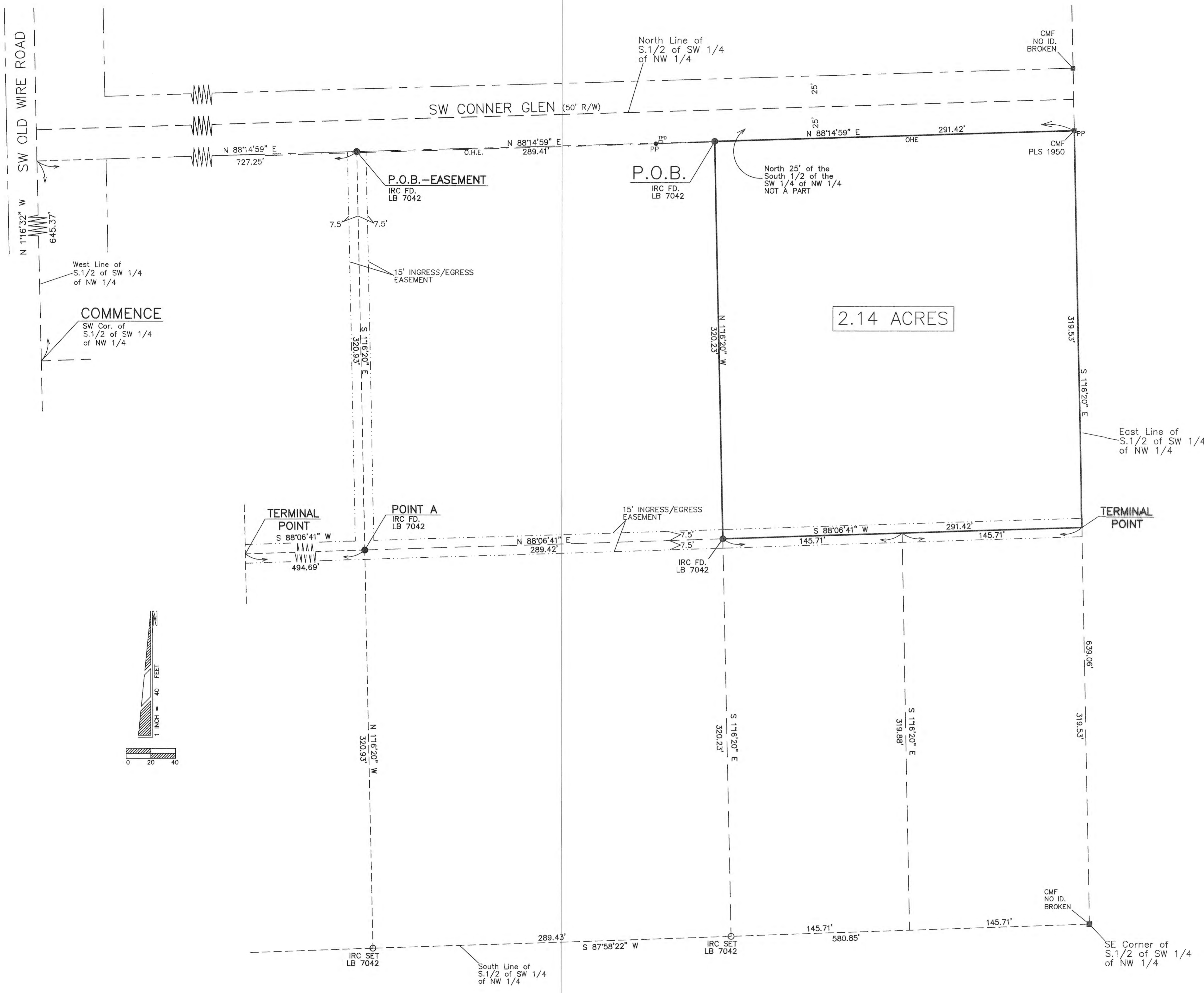
APPROVED:
COLUMBIA COUNTY, FLORIDA

By: _____

Name: _____

Title: _____

SKETCH IN SECTION 13
TOWNSHIP 5 SOUTH
RANGE 16 EAST
COLUMBIA CO., FLORIDA



DESCRIPTION:

COMMENCE at the Southwest corner of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13, Township 5 South, Range 16 East, Columbia County, Florida and run North 01°16'32" West along the West line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 645.37 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 1016.66 feet to the POINT OF BEGINNING; thence North 88°14'59" East along said line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 291.42 feet to a point on the East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13; thence South 01°16'20" East along said East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 a distance of 319.53 feet; thence South 88°06'41" West a distance of 291.42 feet; thence North 01°16'20" West a distance of 320.23 feet to a point on a line lying 25 feet South of and parallel to the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of Section 13 and the POINT OF BEGINNING. Containing 2.14 acres, more or less.

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LEGEND

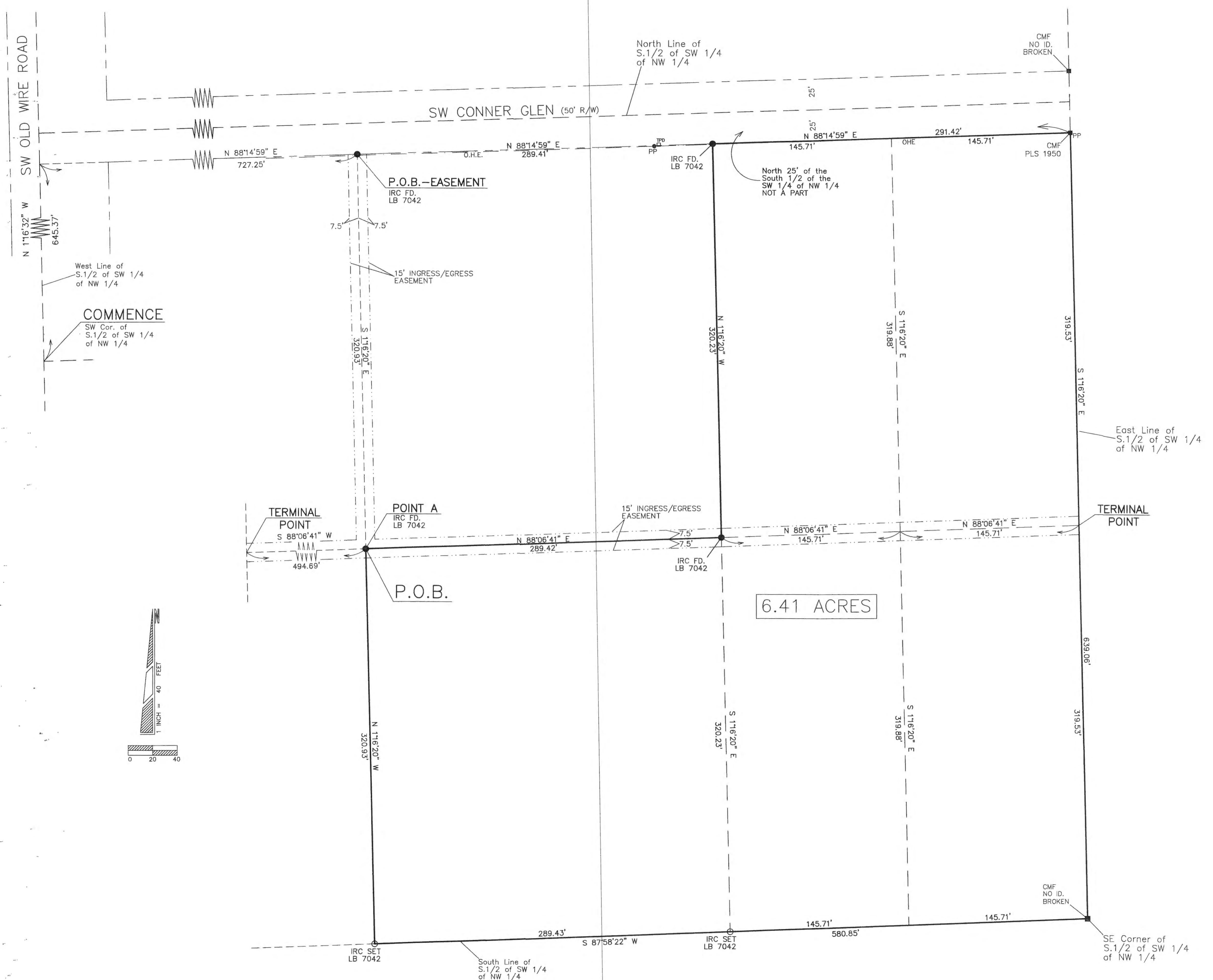
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- IRP=IRON PIPE FOUND
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- PLS=PROFESSIONAL LAND SURVEYOR
- P.S.M.=PROFESSIONAL SURVEYOR & MAPPER
- R/W=RIGHT-OF-WAY
- C=CENTER LINE
- PR=PROPERTY LINE
- PP=POWER POLE
- IR=IRON REBAR & CAP
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- OHE=OVERHEAD ELECTRIC LINE
- SEC=SECTION
- RGE=RANGE
- TWP=TOWNSHIP
- CR=CORNER
- NE=NORTHEAST
- NW=NORTHWEST
- SW=SOUTHWEST
- SE=SOUTHEAST
- LB=LICENSED BUSINESS
- P.O.B.=POINT OF BEGINNING
- FD=FOUND
- TPD=TELEPHONE PEDESTAL
- ME=METER, ELECTRIC

CAD FILE: 6960.DWG

Donald F. Lee and Associates, Inc.
SURVEYORS — ENGINEERS
140 Northwest Ridgewood Avenue, Lake City, Florida 32055
Phone: (386) 755-6166 FAX: (386) 755-6167
Certificate of Authorization # LB 7042

Date: 10/11/2017	DONALD & PAULETTE DALEY	Scale: 1"=40'
Drafting: A V G		Field Book: 17-664
Computations: A V G		Work Order: 17-7014
Checked: T A D		File: B-38-29

SKETCH IN SECTION 13
TOWNSHIP 5 SOUTH
RANGE 16 EAST
COLUMBIA CO., FLORIDA

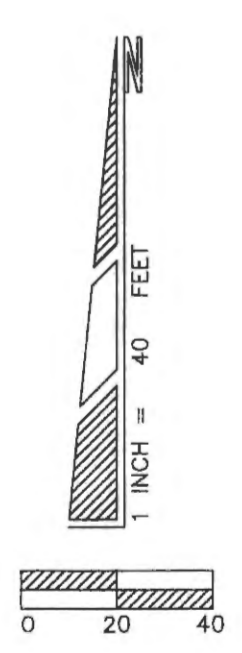


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- ME=METER, ELECTRIC

6.41 ACRES

CAD FILE: 6960.DWG

Donald F. Lee and Associates, Inc.
SURVEYORS - ENGINEERS
140 Northwest Ridgewood Avenue, Lake City, Florida 32055
Phone: (386) 755-6166 FAX: (386) 755-6167
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Date: 06/06/2017	BRIAN & JO MULHOLLAND	Scale: 1"=40'
Drafting: A V G		Field Book: 17-664
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Checked: T A D		



5

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 26, 2017

Meeting Date: November 2, 2017

Name: Brandon M Stubbs

Department: Building And Zoning

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

Special Family Lot Permit (SFLP 17 44) for Brittanie Taylor - Daughter of Rick McKenzie, property owner.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

Consent Item

Discussion Item



Columbia County Gateway to Florida

FOR PLANNING USE ONLY

Application # SFLP 17-44

Application Fee \$50.00

Receipt No. 4811

Filing Date 10-23-17

Completeness Date _____

Special Family Lot Permit Application

A. PROJECT INFORMATION

- Title Holder's Name: Arick A. McKenzie Anelia S. McKenzie
- Address of Subject Property: 225 SW Spicilt Ave Fort White Fla.
- Parcel ID Number(s): 24-75-16-04310-000
- Future Land Use Map Designation: _____
- Zoning Designation: _____
- Acreage of Parent Parcel: 20.0
- Acreage of Property to be Deeded to Immediate Family Member: 2.0
- Existing Use of Property: Investment
- Proposed use of Property: Homestead
- Name of Immediate Family Member for which Special Family Lot is to be Granted: Brittanie Lee Taylor (McKenzie) Parcel "C" on Attached Survey

PLEASE NOTE: Immediate family member must be a parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild, or grandchild of the person who is conveying the parcel to said individual.

B. APPLICANT INFORMATION

- Applicant Status Owner (title holder) Agent
- Name of Applicant(s): Arick A McKenzie Title: _____
Company name (if applicable): _____
Mailing Address: 28113 NW 16th Ave
City: High Springs FL State: FLA Zip: 32643
Telephone: (352) 538-4778 Fax: () _____ Email: Rickmckenzie@andstrom.net

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

- If the applicant is agent for the property owner*.
Property Owner Name (title holder): _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Telephone: () _____ Fax: () _____ Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

C. ATTACHMENT/SUBMITTAL REQUIREMENTS

- ✓ 1. Map, Drawing, or Sketch of Parent Parcel Showing the Location of the Proposed Lot being Deeded to Immediate Family Member with Appropriate Dimensions (Must be a Minimum of One Acre).
2. Personal Identification and Proof of Relationship, to Establish the Required Immediate Family Member Status, of both the Parent Parcel Owner and the Immediate Family Member. The Personal Identification Shall Consist of Original Documents or Notarized Copies from Public Records. Such Documents may include Birth Certificates, Adoption Records, Marriage Certificates, and/or Other Public Records.
- ✓? 3. Family Relationship Residence Agreement Affidavit is Required Stating that the Special Family Lot is being Created as a Homestead by the Immediate Family Member, that the Immediate Family Member shall obtain Homestead Exemption on the Lot. This Affidavit shall be Recorded in the Clerk of Courts Office.
4. Legal Description of Parent Parcel with Acreage (In Microsoft Word Format).
5. Legal Description of Property to be Deeded to Immediate Family Member with Acreage (In Microsoft Word Format).
6. Legal Description of Parent Parcel with Immediate Family Member Lot Removed with Acreage (In Microsoft Word Format).
- ✓ 7. Proof of Ownership (i.e. deed).
8. ~~Agent Authorization Form~~, if applicable (signed and notarized).
- ✓ 9. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
10. Fee. \$50.00 - No application shall be accepted or processed until the required application fee has been paid.

NOTICE TO APPLICANT

A special family lot permit may be issued by the Board of County Commissioners on land zoned Agricultural or Environmentally Sensitive Area within these Land Development Regulations, for the purpose of conveying a lot or parcel to an immediate family member who is the parent, grandparent, adopted parent, stepparent, sibling, child, or adopted child, stepchild or grandchild of the person who conveyed the parcel to said individual, **not to exceed one (1) dwelling unit per one (1) acre** and the lot complies with all other conditions from permitting development as set forth in these Land Development Regulations. This provision is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence which exceed maximum density for such areas, provided that the lot complies with the conditions for permitting established in Section 14.9 of the Land Development Regulations.

If approved by the Board of County Commissioner, the division of lots shall be recorded by separate deed, comply with all other applicable regulations of the Land Development Regulations, and comply with all other conditions for permitting and development as set forth in the Land Development Regulations. A completed building permit application shall be submitted within one (1) year of receiving approval by the Board of County Commissioners. One (1) extension can be requested in writing and approved by the Land Development Regulations Administrator not to exceed nine (9) months. If a special family lot permit expires, it shall have to go through the process again for approval as required by this section. A building permit for a special family lot shall be issued only to the immediate family member or their authorized representative (i.e. licensed building contractor or mobile home installer) after a recorded copy of the family relationship residence agreement affidavit and deed to the special family lot has been submitted to the Land Development Regulation Administrator as part of the building permit application process.

Special family lots which have not met the requirements for homestead exemption shall not be transferable except, as follows:

1. The deeding of the parcel back to the original owner of the parent tract as indicated in Section 14.9 of the Land Development Regulations;
2. To another individual meeting the definition of immediate family member;
3. To an individual not meeting the definition of immediate family member due to circumstances beyond the reasonable control of the family member to whom the original special family lot permit was granted such as divorce, death or job change resulting in unreasonable commuting distances, the immediate family member is no longer able to retain ownership of the special family lot, subject to approval by the original reviewing body that approved the special family lot permit; and
4. Upon approval of the transfer of the special family lot, the County will issue a Certificate of Transfer and the owner shall record the certificate in the Public Records in the Clerk of the Courts Office. This process shall apply retroactively to special family lots previously created under the Land Development Regulations.

Any decision made by the Board of County Commissioners is subject to a 30 day appeal period as outlined in Article 12 of the Land Development Regulations. Any action taken by the applicant within the 30 day appeal period is at the applicant's risk. No Certificate of Occupancy shall be issued until the 30 day appeal period is over or until any appeal has been settled.

Upon the applicant obtaining a Certificate of Occupancy, the applicant must file for Homestead Exemption. Homestead Exemptions can be filed each year with the Columbia County Property Appraiser's Office from January 1 to March 31.

Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Arick A McKee

Applicant/Agent Name (Type or Print)

Arick A McKee

Applicant/Agent Signature

10-20-77

Date

FAMILY RELATIONSHIP AFFIDAVIT

STATE OF FLORIDA
COUNTY OF COLUMBIA

BEFORE ME the undersigned Notary Public personally appeared, Arick McKenzie
Brittne Taylor the Owner of the parent parcel which has been subdivided for and
the Immediate Family Member of the Owner, which is
intended for the Immediate Family Members primary residence use. The Immediate Family
Member is related to the Owner as Daughter. Both individuals being
first duly sworn according to law, depose and say:

1. Affiant acknowledges Immediate Family Member is defined as parent, grandparent, step-parent, adopted parent, sibling, child, step-child, adopted child or grandchild.
2. Both the Owner and the Immediate Family Member have personal knowledge of all matters set forth in this Affidavit.
3. The Owner holds fee simple title to certain real property situated in Columbia County, and more particularly described by reference with the Columbia County Property Appraiser Parent Tract Tax Parcel No. 24-75-16-04310-000.
4. The Immediate Family Member holds fee simple title to certain real property divided from the Owners' parent parcel situated in Columbia County and more particularly described by reference to the Columbia County Property Appraiser Tax Parcel No. 24-75-16-04310-
5. No person or entity other than the Owner and Immediate Family Member to whom permit is being issued, including persons residing with the family member claims or is presently entitled to the right of possession or is in possession of the property, and there are no tenancies, leases or other occupancies that affect the property.
6. This Affidavit is made for the specific purpose of inducing Columbia County to recognize a family division for an Immediate Family Member being in compliance with the density requirements of the Columbia County's Comprehensive Plan and Land Development Regulations (LDR's).
7. This Affidavit and Agreement is made and given by Affiants with full knowledge that the facts contained herein are accurate and complete, and with full knowledge that the penalties under Florida law for perjury include conviction of a felony of the third degree.

We Hereby Certify that the facts represented by us in this Affidavit are true and correct and we accept the terms of the Agreement and agree to comply with it.

Arick McKenzie
Owner

Brittnie L. Taylor
Immediate Family Member

Arick A McKenzie
Typed or Printed Name

Brittnie L. Taylor
Typed or Printed Name

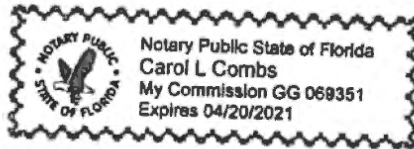
Subscribed and sworn to (or affirmed) before me this 23rd day of October, 2017, by Arick McKenzie (Owner) who is personally known to me or has produced Florida drivers license as identification.

Carol L Combs
Notary Public



Subscribed and sworn to (or affirmed) before me this 23rd day of October, 2017, by Brittnie Taylor (Family Member) who is personally known to me or has produced _____ as identification.

Carol L Combs
Notary Public



APPROVED:
COLUMBIA COUNTY, FLORIDA

By: _____

Name: _____

Title: _____

Prepared by:
Elaine R. Davis
American Title Services of Lake City, Inc.
321 SW Main Boulevard, Suite 105
Lake City, Florida 32025

File Number: 13-057

Doc 201312002873 Date: 2/26/2013 Time: 4:07 PM
Doc Stamp: 175.00
DC, P. DeWitt Cason, Columbia County Page 1 of 2 B: 1250 P: 245

Warranty Deed

Made this February 22, 2013 A.D.

By **MARK S. GRAHAM**, 725 SW Spirit Avenue, Fort White, Florida 32038, hereinafter called the grantor,

To **ARICK ANDREW MCKENZIE and ANDELIA SUE MCKENZIE, husband and wife**, whose post office address is: 28113 NW 182nd Avenue, High Springs, Florida 32643, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Columbia County, Florida, viz:

See Attached Schedule "A"

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number: 04310-000

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2012.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.


Signed, sealed and delivered in our presence:

Elaine R. Davis
Witness Printed Name Elaine R. Davis

Mark S. Graham (Seal)
MARK S. GRAHAM
Address: 725 SW Spirit Avenue, Fort White, Florida 32038

Johnny M. Hamm
Witness Printed Name Johnny M. Hamm
State of Florida
County of Columbia

The foregoing instrument was acknowledged before me this 22 day of Feb, 2013, by MARK S. GRAHAM, who is/are personally known to me or who has produced Drivers license as identification.

Elaine R. Davis
Notary Public
Print Name:
My Comm. # EE 103181


Prepared by:
Elaine R. Davis
American Title Services of Lake City, Inc.
321 SW Main Boulevard, Suite 105
Lake City, Florida 32025

File Number: 13-057

Schedule "A"

TOWNSHIP 7 SOUTH, RANGE 16 EAST

SECTION 24: The W 1/2 of the NW 1/4 of the NE 1/4, IN COLUMBIA COUNTY, FLORIDA.

SUBJECT TO: Easement for Ingress and Egress over and across the North 30.00 feet and the South 30.00 feet of said W 1/2 of the NW 1/4 of the NE 1/4 of Section 24, Township 7 South, Range 16 East, Columbia County, Florida.

SUBJECT TO: Existing County Road Right of Way for SW Spirit Avenue along the West side of said W 1/2 of NW 1/4 of NE 1/4 of Section 24, township 7 South, Range 16 East, Columbia County, Florida.

Columbia County Tax Collector

generated on 10/23/2017 11:02:23 AM EDT

Tax Record

Last Update: 10/23/2017 11:02:22 AM EDT

[Register for eBill](#)

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Tax Type	Tax Year
R04310-000	REAL ESTATE	2016

Mailing Address

MCKENZIE ARICK ANDREW &
ANDELIA SUE
28113 NW 182ND AVE
HIGH SPRINGS FL 32643

Property Address

725 SPIRIT SW FT WHITE

GEO Number

247S16-04310-000

Exempt Amount	Taxable Value
See Below	See Below

Exemption Detail

NO EXEMPTIONS

Millage Code

003

Escrow Code

Legal Description (click for full description)

24-7S-16 5000/5000 20.06 Acres W1/2 OF NW1/4 OF NE1/4. 734-975, 774-351, 780-155, 875 -898, 983-08, QC 1246-2521, WD 1250-245, ESMT 1304-1031,

Ad Valorem Taxes

Taxing Authority	Rate	Assessed Value	Exemption Amount	Taxable Value	Taxes Levied
BOARD OF COUNTY COMMISSIONERS	8.0150	44,049	0	\$44,049	\$353.05
COLUMBIA COUNTY SCHOOL BOARD					
DISCRETIONARY	0.7480	44,049	0	\$44,049	\$32.95
LOCAL	4.5040	44,049	0	\$44,049	\$198.40
CAPITAL OUTLAY	1.5000	44,049	0	\$44,049	\$66.07
SUWANNEE RIVER WATER MGT DIST	0.4093	44,049	0	\$44,049	\$18.03
LAKE SHORE HOSPITAL AUTHORITY	0.9620	44,049	0	\$44,049	\$42.38
Total Millage	16.1383		Total Taxes		\$710.88

Non-Ad Valorem Assessments

Code	Levying Authority	Amount
FFIR	FIRE ASSESSMENTS	\$420.38
GGAR	SOLID WASTE - ANNUAL	\$386.00

Total Assessments \$806.38

Taxes & Assessments \$1,517.26

If Paid By **Amount Due**
\$0.00

Date Paid	Transaction	Receipt	Item	Amount Paid
6/19/2017	PAYMENT	3505183.0001	2016	\$1,763.03

Prior Years Payment History

Prior Year Taxes Due

NO DELINQUENT TAXES

DESCRIPTION: PARCEL "C"

PART OF THE WEST ½ OF THE NW ¼ OF THE NE ¼ OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT A CONCRETE MONUMENT, LS 4708, MARKING THE SW CORNER OF THE WEST ½ OF THE NW ¼ OF THE NE ¼ OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, AND THENCE N.01 DEGREES 37'22"W., ALONG THE WEST LINE OF SAID NW ¼ OF THE NE ¼, A DISTANCE OF 262.05 FEET; THENCE N.88 DEGREES 08'26"E., 12.07 FEET TO A 5/8" IRON ROD, LS 4708, ON THE EASTERLY MAINTAINED RIGHT-OF-WAY LINE OF SW SPIRIT AVENUE; THENCE CONTINUE N.88 DEGREES 08'26"E., 317.25 FEET TO A 5/8" IRON ROD, LS 4708, AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED LANDS; THENCE CONTINUE N.88 DEGREES 08'26"E., 329.28 FEET TO A 5/8" IRON ROD, LS 4708, ON THE EAST LINE OF SAID NW ¼ OF THE NE ¼; THENCE S.01 DEGREES 35'45"E., 232.00 FEET, TO A 5/8" IRON ROD, LS 4708, ON THE NORTH LINE OF A 30.00 INGRESS AND EGRESS EASEMENT; THENCE CONTINUE S.01 DEGREES 35'45"E., 30.00 FEET TO A CONCRETE MONUMENT, LS 4708, MARKING THE SE CORNER OF SAID NW ¼ OF THE NE ¼; THENCE S.88 DEGREES 08'10"W., 329.24 FEET; THENCE N.01 DEGREES 36'19"W., 30.00 FEET TO A 5/8" IRON ROD, LS 4708, ON THE NORTH LINE OF AN INGRESS AND EGRESS EASEMENT; THENCE CONTINUE N.01 DEGREES 36'19"W., 232.02 FEET TO THE POINT OF BEGINNING.

DESCRIBED LANDS CONTAIN 1.98 ACRES, MORE OR LESS.

TOGETHER WITH AND SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE SOUTH 30.00 FEET OF THE ABOVE DESCRIBED LANDS.

BOUNDARY SURVEY
IN SECTION 24,
TOWNSHIP 7 SOUTH,
RANGE 16 EAST,
COLUMBIA COUNTY, FLA.

DESCRIPTION: PARCEL "A"
PART OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGIN AT A 5/8" IRON ROD, LS 4708, MARKING THE NE CORNER OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, AND THENCE S.01 DEGREES 35'45"E, ALONG THE EAST LINE OF SAID WEST 1/4 OF THE NW 1/4 OF THE NE 1/4, A DISTANCE OF 262.09 FEET TO A 5/8" IRON ROD, LS 4708; THENCE N.88 DEGREES 09'07"W, 329.30 FEET TO A 5/8" IRON ROD, LS 4708; THENCE S.01 DEGREES 35'45"E, 30.00 FEET TO A POINT ON THE NORTH LINE OF SAID NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, THENCE N.88 DEGREES 09'07"W, 329.24 FEET TO THE POINT OF BEGINNING.
DESCRIBED LANDS CONTAIN 1.98 ACRES, MORE OR LESS.
TOGETHER WITH AND SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE NORTH 30.00 FEET OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA.

DESCRIPTION: PARCEL "B"
PART OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGIN AT A CONCRETE MONUMENT, LS 4708, MARKING THE SW CORNER OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, AND THENCE N.01 DEGREES 37'22"W, ALONG THE WEST LINE OF SAID NW 1/4 OF THE NE 1/4, A DISTANCE OF 262.05 FEET; THENCE N.88 DEGREES 08'26"E, 12.07 FEET TO A 5/8" IRON ROD, LS 4708, ON THE EASTERLY MAINTAINED RIGHT-OF-WAY LINE OF SW SPIRIT AVENUE; THENCE CONTINUE N.88 DEGREES 08'26"E, 317.25 FEET TO A 5/8" IRON ROD, LS 4708; THENCE S.01 DEGREES 36'19"E, 232.02 FEET TO A 5/8" IRON ROD, LS 4708, ON THE NORTH LINE OF A 30.00 INGRESS AND EGRESS EASEMENT; THENCE CONTINUE S.01 DEGREES 36'19"E, 30.00 FEET TO THE SOUTH LINE OF SAID NW 1/4 OF THE NE 1/4; THENCE S.88 DEGREES 08'10"W, 318.10 FEET TO A CONCRETE MONUMENT, LS 4708, ON THE EASTERLY MAINTAINED RIGHT-OF-WAY LINE OF SW SPIRIT AVENUE; THENCE CONTINUE S.88 DEGREES 08'10"W, 11.14 FEET TO THE POINT OF BEGINNING.
DESCRIBED LANDS CONTAIN 1.98 ACRES, MORE OR LESS.
SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE SOUTH 30.00 FEET OF THE ABOVE DESCRIBED LANDS.
SUBJECT TO EXISTING MAINTAINED PUBLIC ROAD RIGHT-OF-WAY FOR SW SPIRIT AVENUE.

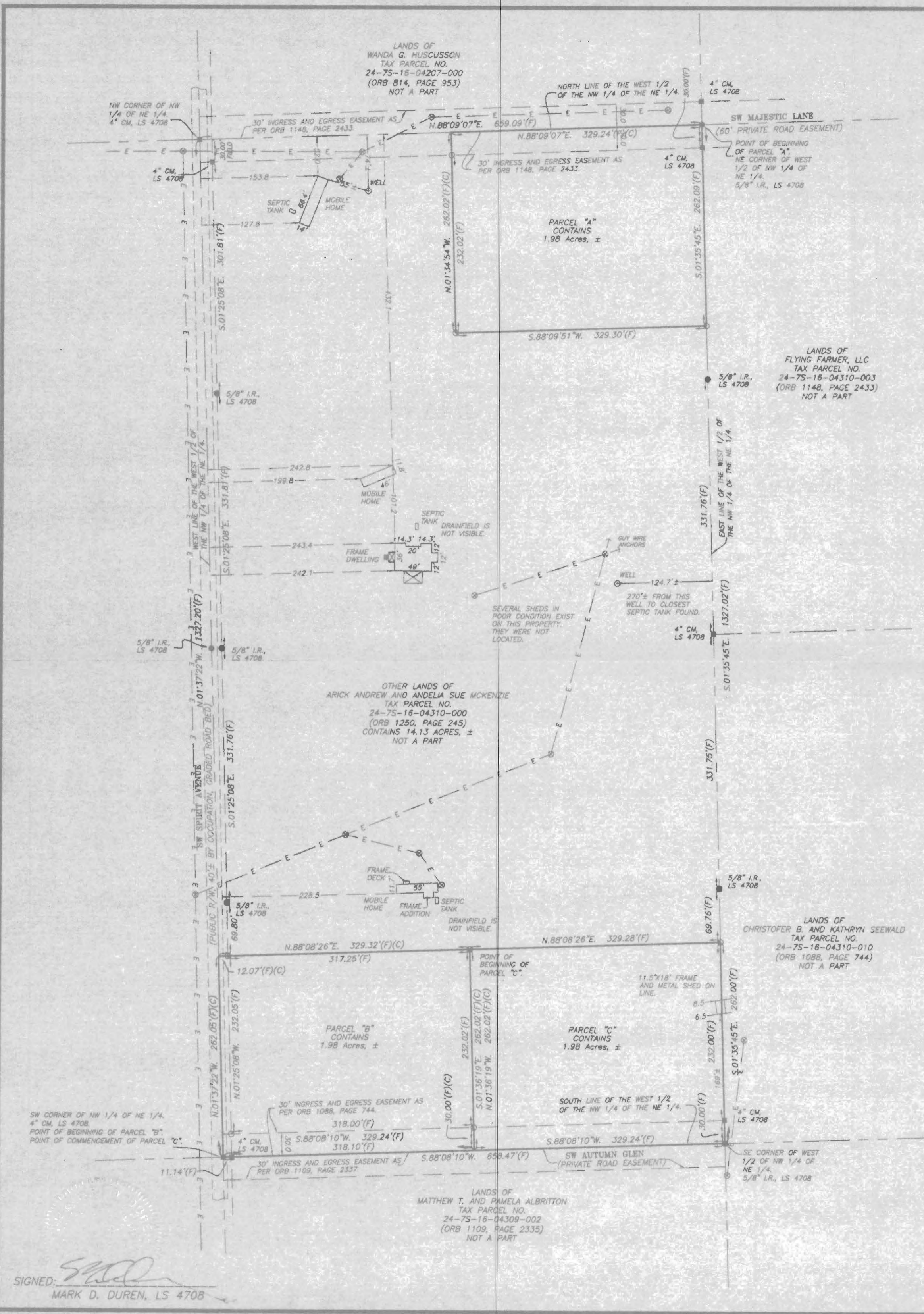
DESCRIPTION: PARCEL "C"
PART OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCE AT A CONCRETE MONUMENT, LS 4708, MARKING THE SW CORNER OF THE WEST 1/4 OF THE NW 1/4 OF THE NE 1/4 OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, AND THENCE N.01 DEGREES 37'22"W, ALONG THE WEST LINE OF SAID NW 1/4 OF THE NE 1/4, A DISTANCE OF 262.05 FEET; THENCE N.88 DEGREES 08'26"E, 12.07 FEET TO A 5/8" IRON ROD, LS 4708, ON THE EASTERLY MAINTAINED RIGHT-OF-WAY LINE OF SW SPIRIT AVENUE; THENCE CONTINUE N.88 DEGREES 08'26"E, 317.25 FEET TO A 5/8" IRON ROD, LS 4708, ON THE EAST LINE OF SAID NW 1/4 OF THE NE 1/4; THENCE S.01 DEGREES 35'45"E, 232.00 FEET, TO A 5/8" IRON ROD, LS 4708, ON THE NORTH LINE OF A 30.00 INGRESS AND EGRESS EASEMENT; THENCE CONTINUE S.01 DEGREES 35'45"E, 30.00 FEET TO A CONCRETE MONUMENT, LS 4708, MARKING THE SE CORNER OF SAID NW 1/4 OF THE NE 1/4; THENCE S.88 DEGREES 08'10"W, 329.24 FEET; THENCE N.01 DEGREES 36'19"W, 30.00 FEET TO A 5/8" IRON ROD, LS 4708, ON THE NORTH LINE OF AN INGRESS AND EGRESS EASEMENT; THENCE CONTINUE N.01 DEGREES 36'19"W, 232.02 FEET TO THE POINT OF BEGINNING.
DESCRIBED LANDS CONTAIN 1.98 ACRES, MORE OR LESS.
TOGETHER WITH AND SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE SOUTH 30.00 FEET OF THE ABOVE DESCRIBED LANDS.

- SURVEYOR'S NOTES:
- 1. BOUNDARY BASED ON MONUMENTATION FOUND IN ACCORDANCE WITH THE RETRACEMENT OF PRIOR SURVEYS IN THIS SECTION BY THIS OFFICE.
 - 2. BEARINGS BASED ON AN ASSUMED BEARING OF S.01'35'45"E. USING MONUMENTS FOUND ON THE EAST LINE OF THIS PARCEL.
 - 3. THIS PARCEL IS IN ZONE "X" AND IS DETERMINED TO BE OUTSIDE THE 500 YEAR FLOOD PLAIN AS PER FLOOD INSURANCE RATE MAP, DATED FEBRUARY 4, 2009, COMMUNITY PANEL NO. 12023C0531C.
 - 4. NO EASEMENT FOR UTILITY AND/OR DRAINAGE IS SHOWN ON THIS LOT IN RECORDS IN THE POSSESSION OF THIS OFFICE.
 - 5. THE IMPROVEMENTS, IF ANY, INDICATED ON THIS SURVEY DRAWING ARE AS LOCATED ON DATE OF FIELD SURVEY AS SHOWN HEREON.
 - 6. IF THEY EXIST, NO UNDERGROUND ENCROACHMENTS AND/OR UTILITIES WERE LOCATED FOR THIS SURVEY EXCEPT AS SHOWN HEREON.
 - 7. "NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER"
 - 8. CLOSURE OF FIELD SURVEY IS BETTER THAN 1/7500.
 - 9. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OR TITLE POLICY. THEREFORE EXCEPTION IS MADE HEREON REGARDING EASEMENTS, RESERVATIONS, RESTRICTIONS, AND/OR TITLE CONFLICTS OF RECORD, IF ANY, NOT PROVIDED BY THE CLIENT OR HIS AGENTS.
 - 10. CERTIFIED TO:
ARICK ANDREW AND ANDELIA SUE MCKENZIE

SYMBOL LEGEND

O.R.I.	OFFICIAL RECORD INSTRUMENT
■	CONCRETE MONUMENT FOUND
□	CONCRETE MONUMENT SET, LS 4708
○	IRON PIN OR PIPE FOUND
●	5/8" IRON ROD SET, LS 4708
—	WIRE FENCE
—	ELECTRIC UTILITY LINE (OVERHEAD)
-UG-	UNDERGROUND ELECTRIC SERVICE
ctv-	CABLE TV LINE (OVERHEAD)
—	CHAIN LINK FENCE
—	WOODEN FENCE
CMF	CORRUGATED METAL PIPE
PCP	PERMANENT CONCRETE PIPE
LS	LAND SURVEYOR
LB	LICENSED BUSINESS
ORB	OFFICIAL RECORD BOOK
PRM	PERMANENT REFERENCE MONUMENT
PCP	PERMANENT CONTROL POINT
U	UTILITY POLE
R/W	RIGHT-OF-WAY
NO ID.	NO IDENTIFICATION
FLA. D.O.T.	FLA. DEPT. OF TRANSPORTATION
C.M.	CENTERLINE CONCRETE MONUMENT
I.R.	IRON ROD
I.P.	IRON PIPE
"SRD"	STATE ROAD DEPARTMENT

EXTRA ABBREVIATION:
(F) FIELD, AS IN "FIELD MEASUREMENT";
(D) DEED, AS IN "DEED DIMENSION";
(P) PLAT, AS IN "PLAT DIMENSION";
(R) RECORD, AS IN "RECORD DIMENSION";



SIGNED: *[Signature]*
MARK D. DUREN, LS 4708

MARK D. DUREN AND ASSOCIATES, INC.
LB 7620
1604 SW SISTERS WELCOME ROAD
LAKE CITY, FLA. 32025
(386) 758-9831 OFFICE
(386) 758-8010 FAX

FIELD SURVEY DATE: OCTOBER 9, 2017
DATE DRAWN: OCTOBER 18, 2017
FOR: MCKENZIE

FIELD BOOK: 231 PAGE: 59
DRAWN BY: M. DUREN

WO# 17-436
SEE 13-017



6

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 24, 2017 Meeting Date: November 2, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Department of Health Quarterly Report

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Phillip, MD, MPH
Surgeon General and Secretary

Vision: To be the Healthiest State in the Nation

October 13, 2017

The Honorable Ronald Williams, Chairman
Columbia Board of County Commissioners
PO Box 1529
Lake City, FL 32055



RE: FY 2016-17 Contract between the Columbia Board of County Commissioners and the Department of Health for operation of the Columbia County Health Department

Dear Chairman Williams:

The above-referenced Core Contract and Section 154.02, Florida Statutes, require that the Department of Health submit quarterly reports to the County with the following information.

As specified in Section 4., Paragraph d., enclosed are updated Attachment II Part II and Part III Revenue and Expenditure Attachments. These attachments reflect any revenue or expenditure adjustments since the previous quarter.

As specified in Section 6., Paragraphs o. i and ii, also enclosed are the DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report. A written explanation is provided for any service level expenditure variance that deviates more than 25 percent from the planned service expenditure amount and exceeds three percent of the total planned expenditures for the corresponding level of service at the end of the contract year.

If you have any questions, please feel free to contact Brenda Brown at 386-758-1363.

Sincerely,

Sr. Public Health Services Manager
Columbia County Health Department

Enclosures

Cc: Beth Benton, Office of Budget and Revenue Management

Columbia
Contract Management Variance Report
for Period 10/01/2016 to 06/30/2017

Program	Reported FTEs	Planned FTEs	% Variance FTE	Reported Clients/Units	Planned Clients/Units	% Variance Clients/Units	Reported Visits/Services	Planned Visits/Services	% Variance Visits/Services	Reported Expenditures	Planned Expenditures	% Variance Expenditures
Communicable Disease Section												
01:Immunization	1.11	1.14	-2.63	309	415	-25.50	403	493	-18.21	\$32,712.70	\$54,557.00	-40.04
02:Sexually Trans. Dis.	2.31	3.44	-32.85	352	410	-14.20	571	587	-2.77	\$108,089.47	\$131,807.00	-17.99
03-A1:HIV/AIDS Prevention	2.82	2.29	23.14	0	14	-100.00	103	32	226.98	\$132,899.75	\$114,185.00	16.39
03-A2:HIV/AIDS Surveillance	0.42	0.34	23.53	0	45	-100.00	0	48	-100.00	\$1,711.46	\$10,303.00	-83.39
03-A3:HIV/AIDS Patient Care	0.93	0.42	121.43	82	125	-34.14	276	304	-9.14	\$52,640.80	\$21,982.00	139.47
03-A4:aDAP	0.59	0.54	9.26	2	7	-70.37	1	8	-60.00	\$26,318.40	\$15,819.00	79.02
04:Tuberculosis	0.25	0.36	-55.26	198	340	-41.72	476	794	-40.07	\$12,314.07	\$23,469.00	-47.53
06:Comm. Dis. Surv.	0.42	0.32	31.25	0	0		28	0		\$13,950.47	\$20,322.00	-31.35
09:Hepatitis	0.01	0.00		22	0		28	0		\$366.39	\$66.00	455.13
10:Preparedness and Response	1.71	1.30	31.54	0	0		17	0		\$93,589.12	\$67,836.00	37.96
18:Refugee Health	0.01	0.05	-80.00	0	4	-100.00	0	8	-100.00	\$104.72	\$2,270.00	-95.41
80:Vital Records	2.23	2.08	7.21	3,393	3,050	11.24	8,174	6,757	20.98	\$57,123.89	\$63,470.00	-10.00
Communicable Disease Totals	12.81	12.48	2.64	4,358	4,409	-1.16	10,079	9,030	11.62	\$533,816.74	\$526,086.00	1.47
Primary Care Section												
10:Chronic Disease Prevention Pro	1.42	1.17	21.37	565	124	358.57	62	424	-85.37	\$95,371.57	\$63,986.00	49.05
12:Tobacco Use Intervention	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
21-W1:WIC	0.00	0.00		2,211	0		2,211	0		\$0.00	\$0.00	
21-W2:WIC Breastfeeding Peer Counseling	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
23:Family Planning	1.95	3.39	-42.48	384	722	-46.78	795	1,234	-35.56	\$115,487.98	\$140,140.00	-17.59
25:Improved Pregnancy Outcome	0.00	0.00		0	0		0	0		\$104.16	\$48.00	117.00
27:Healthy Start Prenatal	2.93	4.00	-26.75	405	581	-27.81	1,926	2,552	-24.51	\$186,892.26	\$204,187.00	-8.47
29:Comprehensive Child Health	0.01	0.09	-88.89	5	1	566.67	6	2	300.00	\$672.34	\$5,054.00	-86.70
31:Healthy Start Child	2.63	2.47	6.48	335	300	11.67	1,350	1,438	-20.01	\$100,915.24	\$81,268.00	24.18
34:School Health	0.02	0.01	100.00	0	0		153,812	143,726	6.88	\$148,396.10	\$108,134.00	37.21

37:Comprehensive Adult Health	2.07	2.15	-11.91	313	458	-31.70	683	882	-22.56	\$183,697.76	\$150,159.00	22.34
38:Community Health Development	0.12	0.00		0	0		15	0		\$35,678.55	\$41.00	86,920.86
40:Dental Health	4.52	4.61	-1.95	998	1,193	-14.21	2,096	2,259	-7.22	\$240,055.74	\$264,895.00	-9.38
Primary Care Totals	15.87	18.09	-13.38	5,216	3,329	56.71	162,556	192,513	6.58	\$1,107,271.71	\$1,017,912.00	8.78
Environmental Health Section												
44:TATTOO FACILITIES SERVICES	0.00	0.00		0	0		0	0		50.00	50.00	
45:Community Envir. Health	0.00	0.00		0	0		0	0		50.00	50.00	
46:Injury Prevention	0.00	0.00		0	0		0	0		50.00	50.00	
47:Coastal Beach Monitoring	0.00	0.00		0	0		0	0		50.00	50.00	
48:Food Hygiene	0.45	0.41	9.76	48	116	-58.71	185	359	-40.40	\$24,367.80	\$19,065.00	27.81
49:Body Piercing Facilities Services	0.00	0.00		2	0		0	0		50.00	50.00	
50:Lead Monitoring Services	0.00	0.00		0	0		0	0		50.00	\$108.00	-100.00
51:Group Care Facility	0.09	0.05	80.00	21	26	-17.45	50	41	21.21	\$2,920.40	\$2,752.00	6.12
52:Migrant Labor Camp	0.07	0.01	600.00	1	2	-33.33	4	5	-11.11	\$3,460.93	\$624.00	454.64
53:Housing & Pub. Bldg.	0.00	0.00		0	0		0	0		50.00	50.00	
54:Mobile Home And Park	0.46	0.26	76.92	45	149	-69.85	44	239	-81.61	\$7,495.46	\$10,956.00	-31.59
55:Storage Tank Compliance Servc	0.00	0.26	-100.00	0	22	-100.00	0	50	-100.00	(\$100.22)	\$12,684.00	-100.79
56:SUPER Act Services	0.00	0.00		0	0		0	0		\$24.88	50.00	
57:Limited Use Public Water Systems	1.06	1.30	-18.46	81	116	-30.32	903	2,025	-55.41	\$66,661.78	\$71,187.00	-6.36
58:Public Water System	0.18	0.19	-5.26	2	3	-33.33	1,459	2,415	-39.59	\$6,857.91	\$7,162.00	-4.25
59:Private Water System	1.18	1.09	8.26	0	0		752	863	-12.81	\$47,735.51	\$45,617.00	4.64
60:Pools/Bathing Places	0.23	0.19	21.05	-5	30	-116.67	103	136	-24.13	\$8,524.30	\$7,371.00	15.65
61:Onsite Sewage Treatment and Disposal	3.93	6.04	-34.93	661	911	-27.40	1,331	2,482	-46.37	\$181,930.23	\$202,158.00	-10.01
62:Public Sewage	0.00	0.00		577	0		0	0		50.00	50.00	
63:Solid Waste Disposal Service	0.00	0.00		0	0		0	0		50.00	50.00	
64:Biomedical Waste Services	0.00	0.00		67	0		0	0		50.00	50.00	
65:Sanitary Nuisance	0.21	0.18	16.67	36	32	14.29	84	117	-28.21	\$5,150.82	\$7,352.00	-29.94
66:Rabies Surveillance	0.39	0.94	-27.78	-4	21	-119.05	113	66	71.21	\$16,740.14	\$21,063.00	-20.48
67:Arbovirus Surveil.	0.01	0.00		0	0		4	0		\$160.73	\$83.00	155.12
68:Rodent/Arthropod Control	0.00	0.00		0	0		0	0		50.00	50.00	
69:Tanning Facility	0.05	0.07	-28.57	1	21	-85.71	1	37	-97.26	\$179.35	\$2,548.00	-92.96

Services													
70:Water Pollution	0.00	0.00		0	0		0	0		50.00	50.00		
71:Indoor Air	0.00	0.00		0	0		0	0		550.01	522.00	127.30	
72:Radiological Health	0.00	0.00		0	0		0	0		50.00	50.00		
73:Toxic Substances	0.00	0.00		0	0		0	0		50.00	50.00		
Environmental Health Totals	8.31	10.59	-21.53	1,435	1,448		12.95	5,033	6,874	-43.02	5371,169.00	5410,732.00	-9.39
CHD Totals	36.79	41.16	-10.62	11,209	9,185		22.03	177,668	170,378	4.28	\$2,013,257.45	\$1,954,730.00	2.99



Columbia DE580 Analysis of Fund Equities Report

Note: This report is based upon Schedule C, FIRS
and year-to-date FLAIR transactions as of 06/30/2017

Columbia CHD (643812) DE580 Analysis of Fund Equities Report for fiscal year 2016-2017 as of 06/30/2017
Actual Year-to-Date (through Jun)

OCA	OCA Title	Beginning Cash	Revenues YTD	Expenditures YTD	Certified Forward Expenditures YTD	Actual Cash YTD
State						
1E000	ON SITE SEWAGE DISPOSAL PERMIT FEES	104.24	12,161.40	12,250.20	0.00	15.44
1O000	SANITATION CERTIFICATES (FOOD INSPECTION)	(48.20)	1,945.00	1,896.80	0.00	0.00
3S000	INSPECTIONS OF SUMMER FEEDING PROGRAM - DOE	1,058.00	3,185.00	0.00	0.00	4,243.00
4BAPS	AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	326.79	36,053.00	35,261.56	326.79	791.44
7F000	CHD - TB COMMUNITY PROGRAM	0.00	6,844.00	6,844.00	0.00	0.00
9V000	STATE UNDERGROUND PETROLEUM RESPONSE ACT	673.00	0.00	0.00	0.00	673.00
ADA17	AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	0.00	13,402.58	12,820.50	582.08	0.00
ADA18	AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	0.00	3,584.00	3,602.62	0.00	(18.62)
B9000	SEPTIC TANK RESEARCH SURCHARGE	105.00	1,936.60	1,941.60	0.00	100.00
BY000	SEPTIC TANK VARIANCE FEES 50%	0.00	700.00	700.00	0.00	0.00
CIP15	COMPREHENSIVE COMMUNITY CARDIO - PHBG	(219.18)	12,381.37	10,863.63	1,298.56	0.00
CIP16	COMPREHENSIVE COMMUNITY CARDIO - PHBG	0.00	22,984.04	24,404.28	0.00	(1,420.24)
DE015	CMS-MCH PURCHASED CLIENT SERVICES 2014-2015	(5,000.00)	24,500.00	19,500.00	0.00	0.00
DE016	CMS-MCH PURCHASED CLIENT SERVICES	0.00	4,150.61	24,150.61	0.00	(20,000.00)
DNSPJ	DENTAL SPECIAL INITIATIVE PROJECTS	0.00	5,806.00	5,806.00	0.00	0.00
DPF17	DIABETES PREVENTION PUBLIC HEALTH FUNDING	0.00	5,598.83	9,318.00	0.00	(3,719.17)
ENVFE	CHD STATEWIDE ENVIRONMENTAL FEES	(6,693.67)	257,075.68	207,554.21	7,635.56	35,192.24
FMP17	FAMILY PLANNING TITLE X - GRANT	0.00	42,884.00	42,884.00	0.00	0.00
FMPGR	FAMILY PLANNING GENERAL REVENUE	0.00	24,361.00	24,361.00	0.00	0.00
HPF17	HEART DISEASE PREVENTION PUBLIC HEALTH FUNDING	0.00	11,535.06	17,628.25	0.00	(6,093.19)
HQRSV	CHDTF RESERVE	30,000.00	0.00	30,000.00	0.00	0.00
IMM16	IMMUNIZATION ACTION PLAN	0.00	3,044.00	3,044.00	0.00	0.00
IMM17	IMMUNIZATION ACTION PLAN	0.00	0.00	0.00	0.00	0.00
IMM18	IMMUNIZATION ACTION PLAN	0.00	1,522.00	1,522.00	0.00	0.00
K3000	PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	140.00	764.00	774.00	0.00	130.00

M5000	DRINKING WATER PROGRAM OPERATIONS	0.00	1,809.00	1,791.00	0.00	18.00
MC406	MCH SPECIAL PROJCT DENTAL	0.00	11,755.00	11,755.00	0.00	0.00
NCGRV	CHD GENERAL REVENUE NON-CATEGORICAL	3,061.70	481,686.00	479,967.61	3,061.70	1,718.39
PCG00	PRIMARY CARE PROGRAM	0.00	118,600.00	118,600.00	0.00	0.00
PHCP7	BASE COMMUNITY PREPAREDNESS CAPABILITY	0.00	64,675.35	69,208.54	0.00	(4,533.19)
PHE16	HPP AND PHEP COOP AGRMT PHEP EBOLA SUPPLEMENT #2	(1,023.36)	1,023.36	0.00	0.00	0.00
PHMA7	BASE MASS CARE	0.00	1,189.50	1,189.50	0.00	0.00
PHPB6	PHP PUBLIC HEALTH PREPAREDNESS BASE ALLOC	(3,173.34)	5,342.58	36.48	2,132.76	0.00
PRV16	AIDS PREVENTION	(4,717.20)	70,965.04	61,127.87	5,119.97	0.00
PRV17	AIDS PREVENTION	0.00	52,764.27	55,403.28	0.00	(2,639.01)
R9000	TANNING FACILITIES	0.00	186.00	186.00	0.00	0.00
SCHGR	SCHOOL HEALTH SERVICES - GENERAL REVENUE	29,208.50	98,711.00	98,711.00	29,208.50	0.00
SCHSP	SUPPLEMENTAL SCHOOL HEALTH	0.00	18,123.00	18,123.00	0.00	0.00
SEWTN	ONSITE SEWAGE TRAINING CENTER	65.00	1,765.80	1,795.80	0.00	35.00
SRS16	REFUGEE HEALTH SCREENING REIMBURSEMENT SERVICES	(135.44)	135.44	0.00	0.00	0.00
TOBBX	CESSATION TREATMENT AND COUNSELING	0.00	12,682.00	12,682.00	0.00	0.00
TSMAT	HURRICAN MATTHEW EXECUTIVE ORDER 16-230	0.00	0.00	9,176.67	0.00	(9,176.67)
UQ000	MOBILE HOME & RV PARK FEES	16.64	1,303.12	1,319.76	0.00	0.00
State Total		43,748.48	1,439,134.63	1,438,200.77	49,365.92	(4,683.58)
Local						
		0.00	0.00	0.00	0.00	0.00
CLFEE	CHD CLINIC FEES	255,107.00	374,937.90	363,887.12	52,214.84	213,942.94
CPGCR	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0.00	2,884.76	2,884.76	0.00	0.00
ENVLF	CHD LOCAL ENVIRONMENTAL FEES	138,936.11	97,162.40	186,081.79	5,547.22	44,469.50
HSCNT	CHD HEALTHY START COALITION CONTRACT	17,565.32	319,117.09	324,435.91	8,695.76	3,550.74
HSPAT	HEALTHY START PARENTS AS TEACHERS - CHD	(38.17)	0.00	0.00	0.00	(38.17)
JV000	VITAL STATISTICS CERTIFIED RECORDS	10,746.23	79,910.50	69,546.64	9,479.99	11,630.10
LOGOV	CHD LOCAL REVENUE & EXPENDITURES	30,585.24	144,697.89	131,245.06	7,920.86	36,117.21
PST16	PETROLEUM STORAGE TANK DEP COMPLIANCE CONTRACT	4,620.86	0.00	4,620.86	0.00	0.00
RWCGP	RYAN WHITE CONTRACTED GRANT PROGRAM	1,173.97	44,514.90	45,434.20	1,105.68	(851.01)
SALGS	CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	5,619.00	480.00	(602.00)	4,998.57	1,702.43
ZIKAP	ZIKA CHD APPROVED EXPENDITURES	0.00	171.73	171.73	0.00	0.00
Local Total		464,315.56	1,063,877.17	1,127,706.07	89,962.92	310,523.74
Grand Total		508,064.04	2,503,011.80	2,565,906.84	139,328.84	305,840.16

Columbia
Contract Management Variance Report
for Period 10/01/2016 to 09/30/2017

Program	Reported FTEs	Planned FTEs	% Variance FTE	Reported Clients/Units	Planned Clients/Units	% Variance Clients/Units	Reported Visits/Services	Planned Visits/Services	% Variance Visits/Services	Reported Expenditures	Planned Expenditures	% Variance Expenditures
Communicable Disease Section												
01:Immunization	1.17	1.14	2.63	486	553	-12.12	589	657	-10.35	\$49,469.18	\$74,653.00	-33.73
02:Sexually Trans. Dis.	2.31	3.44	-32.85	510	547	-6.76	789	783	0.77	\$132,664.36	\$180,359.00	-26.44
03-A1:HIV/AIDS Prevention	3.55	2.29	55.02	0	19	-100.00	131	42	211.90	\$191,526.84	\$158,246.00	22.58
03-A2:HIV/AIDS Surveillance	0.42	0.34	23.53	0	60	-100.00	0	64	-100.00	\$1,824.95	\$14,099.00	-87.06
03-A3:HIV/AIDS Patient Care	1.19	0.42	183.33	154	146	-6.02	360	405	-11.11	\$69,857.31	\$30,080.00	132.24
03-A4:ADaP	0.69	0.54	27.78	2	9	-77.78	3	10	-70.00	\$35,740.63	\$21,645.00	65.12
04:Tuberculosis	0.25	0.56	-55.36	274	453	-39.51	619	1,059	-41.55	\$16,373.71	\$32,115.00	-49.02
06:Comm. Dis. Surv.	0.53	0.32	65.63	0	0		42	0		\$26,682.52	\$27,809.00	-4.05
09:Hepatitis	0.01	0.00		25	0		31	0		\$397.14	\$90.00	341.27
16:Preparedness and Response	3.92	1.30	201.54	0	0		21	0		\$173,685.77	\$92,824.00	87.11
18:Refugee Health	0.01	0.05	-80.00	0	5	-100.00	0	10	-100.00	\$104.22	\$2,827.33	-96.31
80:Vital Records	2.23	2.08	7.21	4,717	4,067	15.98	11,252	9,009	24.90	\$76,333.80	\$86,851.00	-12.11
Communicable Disease Totals	18.28	12.48	30.45	6,170	5,879	4.96	13,837	12,039	14.93	\$774,660.43	\$719,598.33	7.65
Primary Care Section												
10:Chronic Disease Prevention Pro	1.42	1.17	21.37	626	145	279.39	78	565	-86.19	\$119,166.76	\$87,556.00	36.10
12:Tobacco Use Intervention	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
21-W1:WIC	0.00	0.00		4,321	0		4,321	0		\$0.00	\$0.00	
21-W2:WIC Breastfeeding Peer Counseling	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
23:Family Planning	2.07	3.39	-40.71	610	962	-36.59	1,072	1,443	-34.83	\$153,573.42	\$191,762.00	-19.91
25:Improved Pregnancy Outcome	0.00	0.00		0	0		0	0		\$113.59	\$67.00	69.54
27:Healthy Start Prenatal	2.93	4.00	-26.75	548	748	-26.74	2,350	3,402	-30.92	\$230,004.02	\$279,401.00	-17.68
29:Comprehensive Child Health	0.06	0.09	-44.44	6	1	500.00	7	2	250.00	\$1,294.84	\$6,916.00	-81.28
31:Healthy Start Child	3.23	2.47	30.77	488	400	22.00	1,585	1,917	-17.32	\$138,423.05	\$111,203.00	24.48
34:School Health	0.08	0.01	700.00	0	0		163,138	191,634	-14.87	\$150,510.61	\$147,946.00	1.72

37:Comprehensive Adult Health	2.28	2.35	-2.98	464	611	-24.06	872	1,176	-25.85	\$245,809.02	\$205,471.00	19.61
38:Community Health Development	0.59	0.00		0	0		30	0		\$46,627.48	\$56.00	83,163.36
40:Dental Health	4.52	4.61	-1.95	1,108	1,551	-28.56	2,215	3,012	-26.46	\$201,423.05	\$362,472.00	-16.84
Primary Care Totals	17.11	18.09	-5.42	8,171	4,438	84.11	175,668	203,353	-13.61	\$1,386,945.84	\$1,392,670.00	-0.43
Environmental Health Section												
44:TATTOO FACILITIES SERVICES	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
45:Community Envir. Health	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
46:Injury Prevention	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
47:Coastal Beach Monitoring	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
48:Food Hygiene	0.45	0.41	9.74	63	155	-59.35	264	478	-44.77	\$29,207.65	\$26,088.00	11.94
49:Body Piercing Facilities Services	0.00	0.00		2	0		0	0		\$0.00	\$0.00	
50:Lead Monitoring Services	0.00	0.00		0	0		0	0		\$0.00	\$134.00	-100.00
51:Group Care Facility	0.09	0.05	80.00	22	34	-35.29	61	55	10.91	\$3,424.83	\$3,767.00	-9.08
52:Migrant Labor Camp	0.07	0.01	600.00	1	2	-50.00	5	6	-16.67	\$3,669.90	\$853.00	330.23
53:Housing & Pub. Bldg.	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
54:Mobile Home And Park	0.46	0.26	76.92	61	199	-69.35	115	319	-63.95	\$10,779.76	\$14,993.00	-28.10
55:Storage Tank Compliance Servc	0.00	0.26	-100.00	0	27	-100.00	0	61	-100.00	(\$100.22)	\$19,798.67	-100.63
56:SUPER Act Services	0.00	0.00		0	0		0	0		\$24.88	\$0.00	
57:Limited Use Public Water Systems	1.10	1.30	-15.38	125	155	-19.35	1,612	2,700	-40.30	\$104,775.62	\$97,410.00	7.56
58:Public Water System	0.18	0.19	-5.26	2	4	-50.00	1,992	3,220	-38.14	\$9,702.24	\$9,801.00	-1.01
59:Private Water System	1.18	1.09	8.26	0	0		1,020	1,150	-11.30	\$85,780.32	\$62,420.00	5.38
60:Pools/Bathing Places	0.23	0.19	21.05	28	40	-30.00	121	181	-33.15	\$10,980.69	\$10,087.00	6.86
61:Onsite Sewage Treatment and Disposal	3.93	6.04	-34.93	824	1,214	-32.13	1,786	3,309	-46.03	\$232,349.68	\$276,826.00	-16.01
62:Public Sewage	0.00	0.00		677	0		0	0		\$0.00	\$0.00	
63:Solid Waste Disposal Service	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
64:Biomedical Waste Services	0.00	0.00		96	0		0	0		\$0.00	\$0.00	
65:Sanitary Nuisance	0.21	0.18	16.67	43	42	2.38	88	156	-43.59	\$5,464.31	\$10,060.00	-45.68
66:Rabies Surveillance	0.39	0.54	-27.76	2	28	-92.86	130	88	47.73	\$21,962.37	\$28,821.00	-23.80
67:Arbovirus Surveill.	0.01	0.00		0	0		4	0		\$160.73	\$79.00	103.45
68:Rodent/Arthropod Control	0.00	0.00		0	0		0	0		\$0.00	\$0.00	
69:Tanning Facility	0.05	0.07	-28.57	4	28	-85.71	3	49	-93.88	\$286.41	\$3,486.00	-91.78

Services												
70:Water Pollution	0.00	0.00		0	0		0	0		50.00	50.00	
71:Indoor Air	0.00	0.00		0	0		0	0		550.01	527.33	62.95
72:Radiological Health	0.00	0.00		0	0		0	0		50.00	50.00	
73:Toxic Substances	0.00	0.00		0	0		0	0		50.00	50.00	
Environmental Health Totals	6.35	10.58	-21.15	1,950	1,928	1.16	7,201	11,772	-38.83	\$498,519.16	\$560,451.00	-11.09
CHD Totals	41.74	41.16	1.41	16,291	12,244	33.05	196,706	227,165	-13.41	\$2,660,125.44	\$2,672,919.33	-0.48



Columbia DE580 Analysis of Fund Equities Report

Note: This report is based upon Schedule C, FIRS
and year-to-date FLAIR transactions as of 09/30/2017

Columbia CHD (643812) DE580 Analysis of Fund Equities Report for fiscal year 2017-2018 as of 09/30/2017
Actual Year-to-Date (through Sep)

OCA	OCA Title	Beginning Cash	Revenues YTD	Expenditures YTD	Certified Forward Expenditures YTD	Actual Cash YTD
State						
1E000	ON SITE SEWAGE DISPOSAL PERMIT FEES	15.44	3,780.60	4,043.50	0.00	(247.46)
1O000	SANITATION CERTIFICATES (FOOD INSPECTION)	0.00	675.00	166.00	0.00	509.00
3S000	INSPECTIONS OF SUMMER FEEDING PROGRAM - DOE	4,243.00	0.00	53.40	0.00	4,189.60
4BAPS	AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	791.44	9,013.00	6,828.76	1,132.99	1,842.69
7F000	CHD - TB COMMUNITY PROGRAM	0.00	2,970.00	1,171.39	51.72	1,746.89
9V000	STATE UNDERGROUND PETROLEUM RESPONSE ACT	673.00	0.00	0.00	0.00	673.00
ADA18	AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	(18.62)	1,371.77	2,802.00	135.32	(1,584.17)
ADA19	AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	0.00	0.00	0.00	0.00	0.00
B9000	SEPTIC TANK RESEARCH SURCHARGE	100.00	440.00	535.00	0.00	5.00
BY000	SEPTIC TANK VARIANCE FEES 50%	0.00	5.00	5.00	0.00	0.00
CIP16	COMPREHENSIVE COMMUNITY CARDIO - PHBG	(1,420.24)	12,015.96	17,015.26	1,602.85	(8,022.39)
CIP17	COMPREHENSIVE COMMUNITY CARDIO - PHBG	0.00	0.00	0.00	0.00	0.00
DE016	CMS-MCH PURCHASED CLIENT SERVICES	(20,000.00)	21,574.06	4,143.06	0.00	(2,569.00)
DNSPJ	DENTAL SPECIAL INITIATIVE PROJECTS	0.00	1,550.00	1,145.54	24.90	379.56
DPF17	DIABETES PREVENTION PUBLIC HEALTH FUNDING	(3,719.17)	3,719.17	0.00	0.00	0.00
DPF18	DIABETES PREVENTION PUBLIC HEALTH FUNDING	0.00	0.00	0.00	0.00	0.00
ENT17	ENVIRONMENTAL & HEALTH EFFECT TRACKING	0.00	5,719.28	8,954.08	0.00	(3,234.80)
ENVFE	CHD STATEWIDE ENVIRONMENTAL FEES	35,192.24	61,509.80	50,585.09	8,066.19	38,050.76
FMP18	FAMILY PLANNING TITLE X - GRANT	0.00	2,207.50	6,331.35	0.00	(4,123.85)
FMPGR	FAMILY PLANNING GENERAL REVENUE	0.00	5,864.00	1,120.87	51.46	4,691.67
HPF17	HEART DISEASE PREVENTION PUBLIC HEALTH FUNDING	(6,093.19)	6,675.71	0.00	582.52	0.00
HPF18	HEART DISEASE PREVENTION PUBLIC HEALTH FUNDING	0.00	456.52	2,079.72	0.00	(1,623.20)
IMM18	IMMUNIZATION ACTION PLAN	0.00	410.94	1,339.24	41.10	(969.40)
K3000	PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	130.00	132.50	262.50	0.00	0.00
M5000	DRINKING WATER PROGRAM OPERATIONS	18.00	625.50	382.50	0.00	261.00

MC407	MCH SPECIAL PROJCT DENTAL	0.00	460.55	1,335.88	46.05	(921.38)
MCH47	MCH SPECIAL PROJECTS DENTAL	0.00	2,349.80	7,384.13	0.00	(5,034.33)
NCGRV	CHD GENERAL REVENUE NON-CATEGORICAL	1,718.39	121,138.00	131,137.41	2,098.78	(10,379.80)
PCG00	PRIMARY CARE PROGRAM	0.00	29,650.00	27,496.74	5,409.42	(3,256.16)
PHCP7	BASE COMMUNITY PREPAREDNESS CAPABILITY	(4,533.19)	5,488.65	(29.14)	984.60	0.00
PHCP8	BASE COMMUNITY PREPAREDNESS CAPABILITY	0.00	17,849.72	16,589.99	262.27	997.46
PRV17	AIDS PREVENTION	(2,639.01)	30,904.06	26,790.38	5,071.47	(3,596.80)
PRV18	AIDS PREVENTION	0.00	0.00	0.00	0.00	0.00
R9000	TANNING FACILITIES	0.00	31.50	31.50	0.00	0.00
SCHGR	SCHOOL HEALTH SERVICES - GENERAL REVENUE	0.00	24,678.00	0.00	0.00	24,678.00
SCHSP	SUPPLEMENTAL SCHOOL HEALTH	0.00	0.00	0.00	0.00	0.00
SEWTN	ONSITE SEWAGE TRAINING CENTER	35.00	370.00	350.00	0.00	55.00
SRA17	REFUGEE HEALTH SCREENING REIMBURSEMENT ADMIN	0.00	0.00	0.00	0.00	0.00
SRA18	REFUGEE HEALTH SCREENING REIMBURSEMENT ADMIN	0.00	0.00	0.00	0.00	0.00
SRS17	REFUGEE HEALTH SCREENING REIMBURSEMENT SERVICES	0.00	0.00	0.00	0.00	0.00
SRS18	REFUGEE HEALTH SCREENING REIMBURSEMENT SERVICES	0.00	0.00	0.00	0.00	0.00
TOBBX	CESSATION TREATMENT AND COUNSELING	0.00	1,399.00	15.46	0.00	1,383.54
TSMAT	HURRICAN MATTHEW EXECUTIVE ORDER 16-230	(9,176.67)	0.00	0.00	0.00	(9,176.67)
UQ000	MOBILE HOME & RV PARK FEES	0.00	544.50	360.10	0.00	184.40
ZM117	ZIKA ELC M1 ARBOVIRAL DISEASE	0.00	496.00	532.50	0.00	(36.50)
State Total		(4,683.58)	376,076.09	320,959.21	25,561.64	24,871.66
Local						
CLFEE	CHD CLINIC FEES	213,942.94	42,467.55	72,615.18	13,393.00	170,402.31
CPGCR	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0.00	0.00	1,686.33	0.00	(1,686.33)
ENVLF	CHD LOCAL ENVIRONMENTAL FEES	44,469.50	18,615.60	41,796.42	8,409.01	12,879.67
HSCNT	CHD HEALTHY START COALITION CONTRACT	3,550.74	30,339.00	62,392.53	12,860.43	(41,363.22)
HSPAT	HEALTHY START PARENTS AS TEACHERS - CHD	(38.17)	0.00	0.00	0.00	(38.17)
JV000	VITAL STATISTICS CERTIFIED RECORDS	11,630.10	18,931.50	13,939.20	2,742.09	13,880.31
LOGOV	CHD LOCAL REVENUE & EXPENDITURES	36,117.21	52,008.78	37,903.25	26,303.24	23,919.50
RWCGP	RYAN WHITE CONTRACTED GRANT PROGRAM	(851.01)	8,988.43	7,056.78	2,458.99	(1,378.35)
SALGS	CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	1,702.43	0.00	(154.00)	0.00	1,856.43
TSIRM	HURRICANE IRMA EXECUTIVE ORDER 17-235	0.00	0.00	2,704.24	0.00	(2,704.24)
xxxxC	All Collocated OCAs	0.00	0.00	376.55	0.00	(376.55)
Local Total		310,523.74	171,350.86	240,316.48	66,166.76	175,391.36

**COLUMBIA COUNTY HEALTH DEPARTMENT
PROGRAM SERVICE VARIANCE ANALYSIS
REPORT PERIOD: OCTOBER 2016 - SEPTEMBER 2017**

PROGRAM SERVICE	VARIANCE AMOUNT	VARIANCE PERCENTAGE	EXPLANATION
01-Immunizations	-25183.82	-33.73	The CHD seen a reduction in immunizations due to influenza vaccination cost. With the availability of flu vaccine available at local pharmacies and private provides, the CHD does not have the volume of flu vaccinations as in the past. The CHD also provided fewer services and clients due to prior outbreaks of vaccine preventable diseases and no mass vaccinations provided this year.
02 - Sexually Transmitted Disease	-47694.64	-26.44	The difference is the actual to planned cost is due to coding changes. A staff member that is dedicated to the STD program no longer codes to this program and the cost are now reflected in the 03-A3 program. This change has been reflected on the 1718 contract.
03-A3-HIV Aids Patient Care	39777.31	132.24	Due to change in coding by staff there was an increase in this program (See explanation to 02)
16-Preparedness and Response	80784	87.11	Due to the unexpected events of Hurricanes Matthew in 2016 and Irma in 2017 there was an increase in expenses due to direct salary costs for special needs shelter staffing and preparation/training of staff.
38- Community Health Development	46571.48	83.16	The increase in expenditures reflected is due to coding by staff that were not originally planned to work in this program on the Healthy Babies and accreditation projects.



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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 18, 2017 Meeting Date: November 2, 2017

Name: Carree Musgrove Department: County Extension

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

To approve and sign new lease for Xerox copier, current lease to expire at the end of October 2017. County has an agreement with Xerox. New lease options expected to save an average of \$30/month.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 001-3700-537.30-44 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

Lease Agreement



Customer: COLUMBIA, COUNTY OF

BillTo: COUNTY OF COLUMBIA
PO BOX 1529
LAKE CITY, FL 32056-1529

Install: UF/FAS EXTENSION
102
971 W DUVAL ST STE
LAKE CITY, FL 32055

State or Local Government Negotiated Contract : 072533200

Solution

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
1. C8035H (XEROX C8035H)	<ul style="list-style-type: none"> - 1 Line Fax - 2/3 Hole Punch - Office Finisher Lx - Customer Ed - Analyst Services 	Lease Term: 48 months Purchase Option: \$0.00	- Xerox 7835P S/N MX1189752 Trade-In as of Payment 48	10/18/2017

Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges		Maintenance Plan Features
			Volume Band	Per Print Rate	
1. C8035H	\$173.26	1: Black and White Impressions 2: Color Impressions	1 - 5,000 5,001+	Included \$0.0056	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$173.26	Minimum Payments (Excluding Applicable Taxes)			

Authorized Signature

Customer acknowledges receipt of the terms of this agreement which consists of 3 pages including this face page.

Signer: _____

Phone: ()-

Signature: _____

Date: _____

Thank You for your business!
This Agreement is proudly presented by Xerox and

Keith Norris
(386)755-7969

For information on your Xerox Account, go to
www.xerox.com/AccountManagement



Introductory Pricing

You are receiving special Introductory Pricing. Your Minimum Payment for Products identified in the Pricing Detail table below will be adjusted during the Introductory Pricing period as set forth in the Pricing Detail table, and will be different from the Minimum Payment during the balance of this Agreement. The Pricing Detail table illustrates how the Minimum Payment will be affected during the Introductory Pricing period.

Monthly Minimum Pricing Summary for the item to be installed at this location during the 3 Month Introductory Period

	Month 1	Month 2	Month 3	Full Amount
Product	\$150.26	\$150.26	\$150.26	\$173.26
Total	\$150.26	\$150.26	\$150.26	\$173.26

Introductory Pricing Detail for Each Applicable Item

Item	Contract Months	Product Minimum Payment	Print Charges			Maintenance Plan Features
			Meter	Volume Band	Per Print Rate	
1. C8035H	1 - 3	\$150.26	1: Black and White Impressions	1 - 5,000 5,001+	Included \$0.0014	<ul style="list-style-type: none"> - Full Service Maintenance Included for all prints - Consumable Supplies charge only
			2: Color Impressions	All Prints	\$0.0003	



Terms and Conditions

INTRODUCTION:

1. NEGOTIATED CONTRACT. The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

GOVERNMENT TERMS:

2. REPRESENTATIONS & WARRANTIES. This provision is applicable to governmental entities only. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duly authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Equipment) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Equipment is essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement; and (6) all payments due and to become due under this Agreement are payable from sources other than ad valorem taxes. Your payment is due within 45 days of the invoice date.

3. FUNDING. This provision is applicable to governmental entities only. You intend to remit and reasonably believe that moneys in an amount sufficient to remit all payments due and to become due during the Term can and will lawfully be appropriated and made available to permit your continued utilization of the Products and the performance of its essential function during the Term. The person in charge of preparing your budget will include in each of your fiscal budgets a request for the payments due and to become due under this Agreement in such fiscal period. You acknowledge that appropriation of moneys for payment required under this Agreement is a governmental function that you cannot contractually commit to in advance, and this Agreement does not constitute: (1) a multiple fiscal year direct or indirect debt or financial obligation; (2) an obligation payable in any fiscal year beyond the fiscal year for which funds are lawfully appropriated; or (3) an obligation creating a pledge of or a lien on your tax or general revenues. If your governing board does not approve an appropriation of funds at any time during the Term for payments due and to become due for a fiscal year

during the Term, you will have the right terminate this Agreement on the last day of the fiscal period for which sufficient appropriations were received without penalty or expense to you, except as to the portion of payments required hereunder for which funds have been appropriated and budgeted. If you elect to terminate this Agreement, you will return the Equipment, at your expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those payments due for the current fiscal year (with Xerox retaining all sums paid to date). At least 30 days prior to the end of your fiscal year, your chief executive officer (or legal counsel) will certify in writing that (a) despite reasonable efforts to obtain sufficient appropriations, funds have not been appropriated for the ensuing fiscal period, and (b) you have exhausted all funds legally available for the payment of amounts due and to become due under this Agreement. To the extent permitted by applicable law, you will not use this non-appropriation provision as a substitute for convenience termination.

PRICING PLAN/OFFERING SELECTED:

4. FIXED PRICING. If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

GENERAL TERMS & CONDITIONS:

5. REMOTE SERVICES. Certain models of Equipment are supported and serviced using data that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Data") via electronic transmission to a secure off-site location ("Remote Data Access"). Remote Data Access also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Data include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code data. Remote Data may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Data will be transmitted to and from you in a secure manner specified by Xerox. Remote Data Access will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Data Access for the purposes described above. Upon Xerox's request, you will provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment. You will enable Remote Data Access via a method prescribed by Xerox, and you will provide reasonable assistance to allow Xerox to provide Remote Data Access. Unless Xerox deems Equipment incapable of Remote Data Access, you will ensure that Remote Data Access is maintained at all times Maintenance Services are being performed.

Financial Information

6. TAX TREATMENT. Xerox has accepted this Agreement based on your representation that Xerox may claim any interest paid by you as exempt from federal income tax under Section 103(c) of the Internal Revenue Code ("Code"). You will comply with the information reporting requirements of Section 149(e) of the Code. Such compliance includes the execution of 8038-G or 8038-GC Information Returns. You appoint Xerox as your agent to maintain, and Xerox will maintain, or cause to be maintained, a complete and accurate record of all assignments of this Agreement in form sufficient to comply with the book entry requirements of Section 149(a) of the Code and the regulations thereunder from time to time. Should Xerox lose the benefit of this exemption as a result of your failure to comply with or be covered by Section 103(c) of the Code or the regulations thereunder, then, subject to the availability of funds and upon demand by Xerox, you will pay Xerox an amount equal to its loss in this regard. You shall provide Xerox with a properly prepared and executed copy of US Treasury Form 8038 or 8038-GC.

Item	Finance Activity	Int. Rate	Total Int. Payable
1. C8035H	- New Xerox Agreement (Govt. Form 8038)	11.75%	\$1,383.08



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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 23, 2017 Meeting Date: November 2, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from AT& T for Giles Martin.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

AT&T JOB #:73E61244N

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT

Date: 10-19-17 Permit No. _____ County Road Giles Martin Ave. Section No. _____

Permittee At&t Authorized Agent Rebecka Bonts Email: RBonts@truenetcommunications.com
Address 7666 Blanding Blvd. Jacksonville, Fl. 32244 Telephone Number 904-777-9052 ext.258

Requesting permission from the Columbia County Board of County Commissioners, hereinafter called the County, to contract, operate and maintain: Place 140' of copper cable in proposed and through existing customer conduit.

Submitted for the Utility Owner by: Rebecka Bonts AT&T Authorized Agent
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within the corporate limits of Municipality: YES () NO (x). If YES: LAKECITY () FORT WHITE (). A letter of notification was mailed on 10-20-17 to the following utility owners: Comcast, FP&L, Teco

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at P.O. Box 969, Lake City, FL 32056 Telephone Number (386) 752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is Mike Brown, Telephone Number (352) 336-5508 (This name may be provided at the time of the 24 hour notice to starting work).

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

Utilities Permit
Revised: 08-28-00

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileged herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless the Columbia County Board of County Commissioners from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on the Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instruction: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.


12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Rebecka Bonts

Place Corporate Seal

Attest

Signature 

Permittee

Title: AT&T Authorized Agent

Utilities Permit
Revised: 5/4/99

Recommended for Approval:

Signature: [Handwritten Signature]

Title : Asst County Manager

Date : 10-23-17

Approved by Columbia County Board of County Commissioners:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

Rec'd
10/20/17

PERMIT NOTES:

AT&T PROPOSES TO PLACE THE FOLLOWING TELEPHONE FACILITIES:

BORE ROADWAY OF SE GILES MARTIN AV TO PLACE COPPER CABLE FOR ALARM SERVICE FOR THE UTILITIES DEPARTMENT

MAINTENANCE OF TRAFFIC

WORKERS WILL UTILIZE M.O.T.CASE 601 FOR THE PROPOSED WORK SHOWN THROUGHOUT THESE DRAWINGS.

SEE DRAWING 3 FOR THE M.O.T. REFERENCES

CONTACT INFORMATION FOR THE AT&T BUILD SUPERVISOR:
MIKE DUGAN 904-693-1786

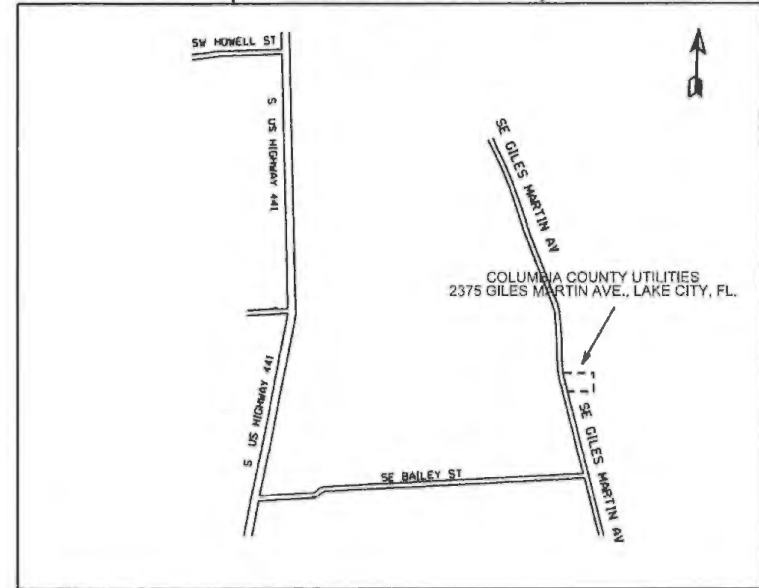
CONTACT INFORMATION FOR THE AT&T FACILITIES INSTALLER (CONTRACTOR):
DANIELLA CONSTRUCTION CORP. OF FLORIDA, INC.
(904) 268-0361 (office) SATLIG@DANELLA.COM

NOTE TO PERMITTING AGENCY:

THE BELOW INFORMATION IS THE ORIGINAL DRAFT PERSON WHO HAS DETAILED FIELD KNOWLEDGE OF THE PROPOSED WORK TO BE PERFORMED ON THIS PERMIT REQUEST, AND SHOULD BE THE FIRST POINT OF CONTACT WITH QUESTIONS REGARDING THESE FIELD CONDITIONS AND/OR CORRECTIONS TO THIS PERMIT REQUEST.



VICINITY MAP



BURIED SYMBOL LEGEND		
Proposed	Existing	Description
		BURIED CABLE
		BUR JOINT-TRENCH
		ENCLOSURE
		ENCLOSURE
		MANHOLE
		PIPE/CONDUIT
		CABLE MARKER
		BURIED SVC WIRE
		JOINT-TRENCH SVC
	N/A	BORE
	N/A	CUT PAVEMENT
	N/A	SPlicing PIT
200'@24"	N/A	TRENCH LENGTH/DEPTH

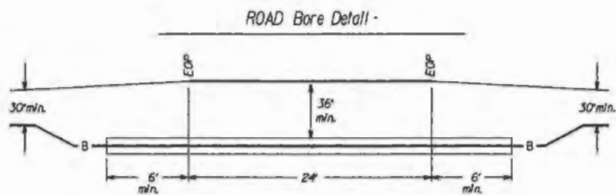
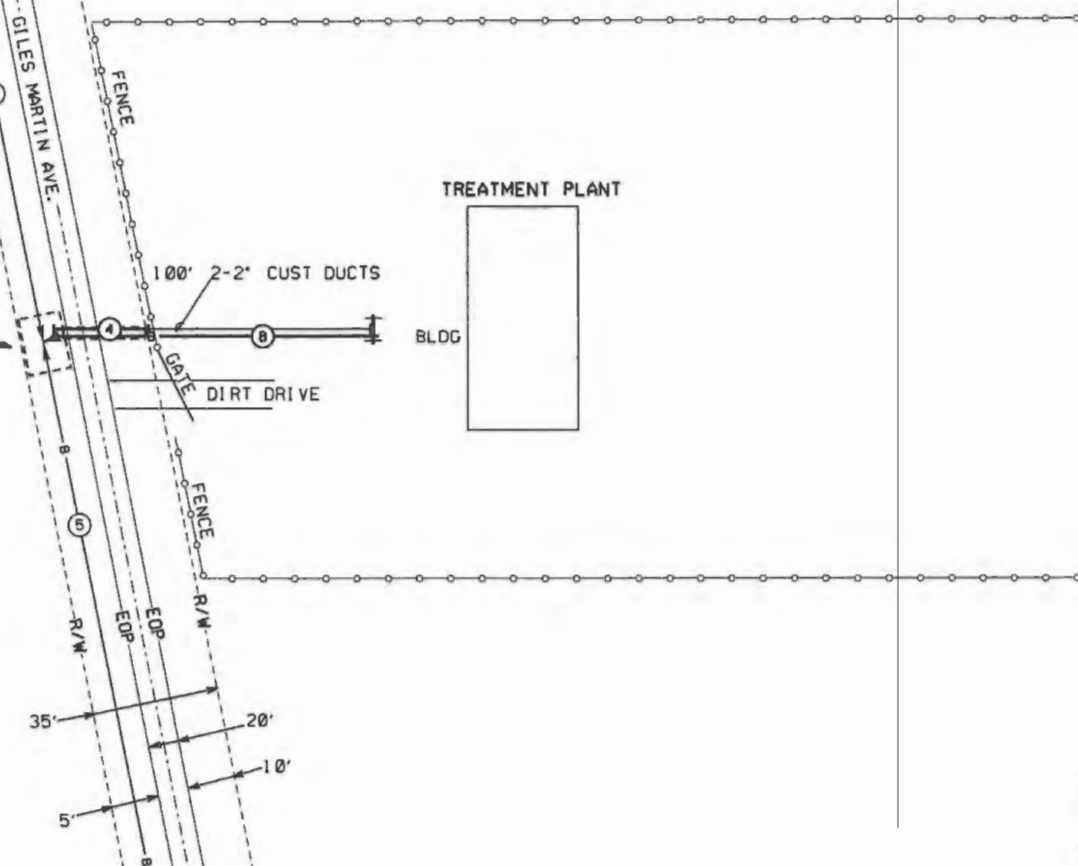
ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
2511 SE GILES MARTIN	
Exchange:	LAKE CITY
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E61244N
Drawn:	1 of 3



COLUMBIA COUNTY UTILITIES
2375 GILES MARTIN AVE., LAKE CITY, FL.

- ⑥ EXISTING CABLE
- ⑤ EXISTING CABLE
- ⑧ 140' OF IDUCTED COPPER CABLE
- ④ 36' OF BORE 2" CONDUIT @ 36" MINIMUM DEPTH

DIG PIT & SPLICE TO EXISTING CABLE



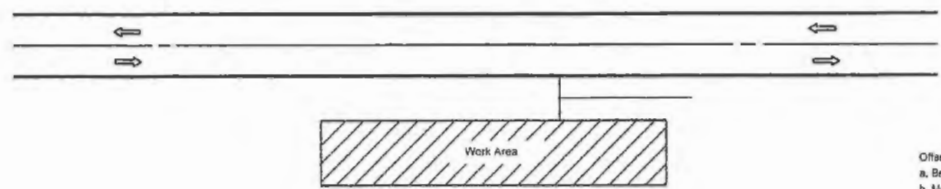
CALL BEFORE YOU DIG

DIAL 811

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY EXCAVATION AND THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE REPRESENTATIVE AND NOT A GUARANTEE. THE CONTRACTOR'S CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
2511 SE GILES MARTIN	
Exchange:	LAKE CITY
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorizations:	73E61244N
Dwg.	2 of 3



Offset zone:
 a. Behind an existing barrier,
 b. More than 2' behind the curb,
 c. 15' or more from the edge of travel way.

GENERAL NOTES

1. If the work operation (excluding establishing and terminating the work area) requires that two or more work vehicles cross the offset zone in any one hour, traffic control will be in conformance with Index No. 602.
2. No special signing is required.
3. When a side road intersects the highway within the work area, additional TTC devices shall be placed in accordance with other applicable TCZ indexes.
4. When construction activities encroach on a sidewalk refer to Index No. 660.
5. For general TCZ requirements and additional information, refer to Index No. 600.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS AND THEIR ACTIVITIES ARE BEHIND AN EXISTING BARRIER, MORE THAN 2' BEHIND THE CURB, OR 15' OR MORE FROM THE EDGE OF TRAVEL WAY.

SYMBOLS

- Work Area
- Lane Identification + Direction of Traffic

ATTSE
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY
25#SE GILES MARTIN
Exchange: LAKE CITY
Designer: Fernandez, Chris
Phone: 904-727-1554
Authorization: 73E61244N
Dwg. <u>3</u> of <u>3</u>

LAST REVISION 07/01/05	DESCRIPTION:	FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK OUTSIDE SHOULDER	INDEX NO. 601	SHEET NO. 1 of 1
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10/12/2014 1:58:35 PM



9

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 18, 2017 Meeting Date: November 2, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from AT&T for Castlewood.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

AT&T JOB #:73E61247N

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT

Date: 10-16-17 Permit No. _____ County Road NW CASTLEWOOD CT Section No. _____

Permittee At&t Authorized Agent Rebecka Bonts Email: RBonts@truenetcommunications.com
Address 7666 Blanding Blvd. Jacksonville, Fl. 32244 Telephone Number 904-777-9052 ext.258

Requesting permission from the Columbia County Board of County Commissioners, hereinafter called the County, to contract, operate and maintain: To place 1985' of copper cable as well as innerduct, handholes, and boring conduit in county ROW

Submitted for the Utility Owner by: Rebecka Bonts AT&T Authorized Agent
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within the corporate limits of Municipality: YES () NO (x). IF YES: LAKECITY () FORT WHITE (). A letter of notification was mailed on 10-16-17 to the following utility owners: FP&L, Teco, Comcast

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at P.O. Box 969, Lake City, FL 32056 Telephone Number (386) 752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is Mike Brown, Telephone Number (352) 336-5508 (This name may be provided at the time of the 24 hour notice to starting work).

3. This PERMITTEE shall commence actual construction in good faith within ___ days after issuance of permit, and shall be completed within ___ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

Utilities Permit
Revised: 08-28-00

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileged herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless the Columbia County Board of County Commissioners from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on the Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instruction: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Rebecka Bonts
Permittee

Place Corporate Seal

Attest

Signature 

Title: AT&T Authorized Agent

Utilities Permit
Revised: 5/4/99

Recommended for Approval:

Signature: 

Title : ASS county MGR/AGOR

Date : 10-18-17

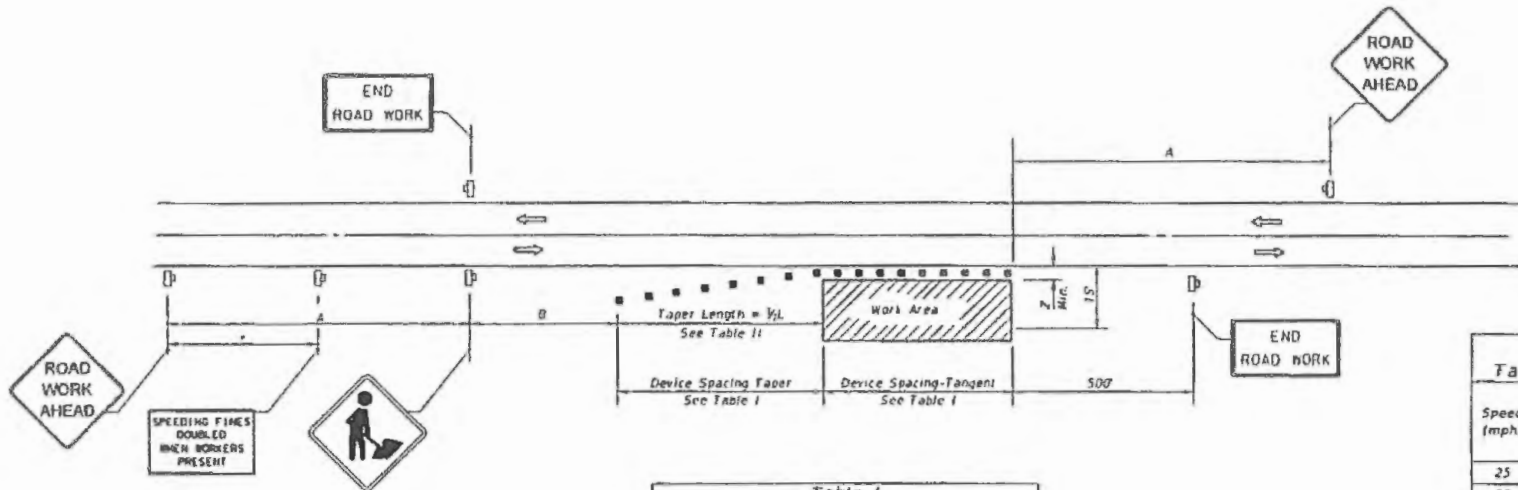
Approved by Columbia County Board of County Commissioners:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
10-17-17*



Speed	Spacing (ft.)	
	A	B
40 mph or less	200	200
45 mph	350	350
50 mph or greater	500	500

*Midway between signs.

Speed (mph)	Max. Distance Between Devices (ft.)			
	Cones or Tubular Markers		Type I or Type II Barricades or Vertical Panels or Drums	
	Taper	Tangent	Taper	Tangent
25	25	50	25	50
30 to 45	25	50	30	50
50 to 70	25	50	50	100

Speed (mph)	VSL (ft)			Notes
	8' Shldr.	10' Shldr.	12' Shldr.	
25	28	35	42	L= WS/60
30	40	50	60	
35	55	68	82	
40	72	90	107	
45	120	150	180	L=WS
50	133	167	200	
55	147	183	220	
60	160	200	240	
65	173	217	260	
70	187	233	280	

8' minimum shoulder width

VSL = Length of shoulder taper in feet

W = Width of total shoulder in feet (combined paved and unpaved width)

S = Posted speed limit (mph)

- SYMBOLS**
- Work Area
 - Channelizing Device (See Index No. 600)
 - Work Zone Sign
 - Lane Identification + Direction of Traffic

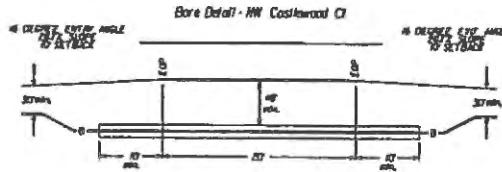
- GENERAL NOTES**
- When four or more work vehicles enter the through traffic lanes in a one hour period or less (excluding establishing and terminating the work area), the advanced FLAGGER sign shall be substituted for the WORKERS sign. For location of flaggers and FLAGGER signs, see Index No. 603.
 - SHOULDER WORK sign may be used as an alternate to the WORKER symbol sign only on the side where the shoulder work is being performed.
 - When a side road intersects the highway within the TTC zone, additional TTC devices shall be placed in accordance with other applicable TC2 Indexes.
 - For general TC2 requirements and additional information, refer to Index No. 600.

- DURATION NOTES**
- Signs and channelizing devices may be omitted if all of the following conditions are met:
 - a. Work operations are 60 minutes or less.
 - b. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.

CONDITIONS
 WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCR OACH THE AREA CLOSER THAN 15' BUT NOT CLOSER THAN 2' TO THE EDGE OF TRAVEL WAY

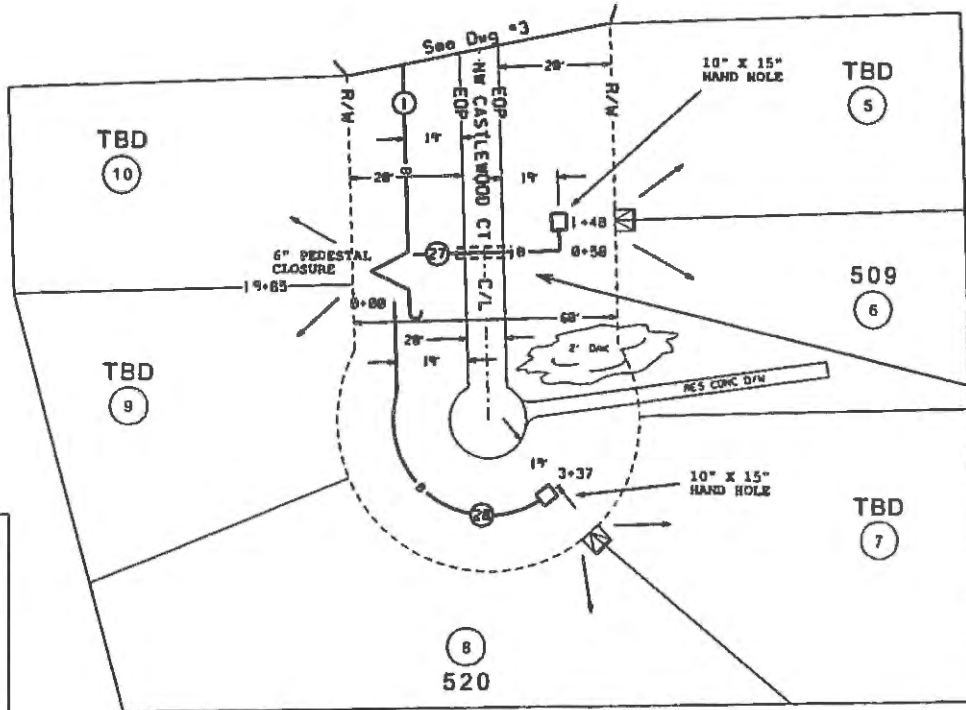
LAST REVISION 07/01/15	DESCRIPTION:	FDOT FY 2017-18 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK ON SHOULDER	INDEX NO. 602	SHEET NO. 1 of 1
---------------------------	--------------	--	-------------------------------------	------------------	---------------------

① APPROXIMATELY 1985' OF PROPOSED AT&T BURIED COPPER CABLE. TRENCHED AT 30 INCH DEPTH OF COVER.



NW SUMNER VALLEY RD

Note
TURN-UP INNERDUCT
INSIDE 6" CLOSURE.



- ② PROPOSED AT&T 1.5" PVC INNERDUCT, BURIED FROM 6 INCH PEDESTAL CLOSURE TO 10" X 15" HAND HOLE TO PROVIDE PATHWAY FOR SERVICE DROPS.
- ③ PROPOSED AT&T 1.5" PVC INNERDUCT, BURIED FROM 6 INCH PEDESTAL CLOSURE TO 10" X 15" HAND HOLE TO PROVIDE PATHWAY FOR SERVICE DROPS.

PROPOSED AT&T DIRECTIONAL ROAD BORE

CALL BEFORE YOU DIG



FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

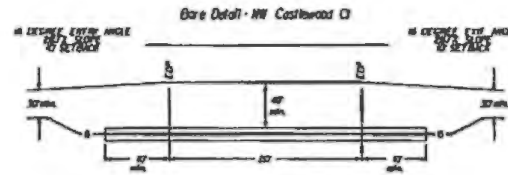
TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
NW Castlewood Ct	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E61247N
Dwg.:	4 of 4



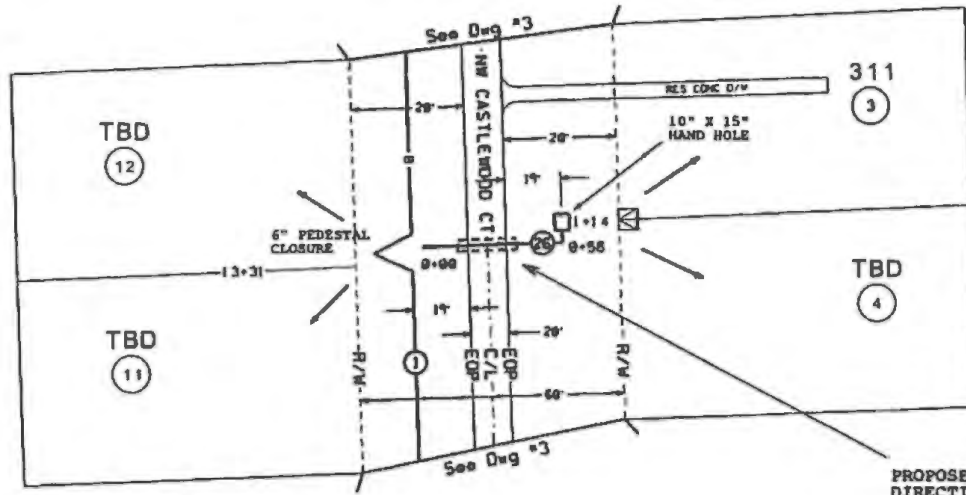
① APPROXIMATELY 1985' OF PROPOSED AT&T BURIED COPPER CABLE, TRENCHED AT 30 INCH DEPTH OF COVER.



NW SUBURBAN VALLEY RD

② PROPOSED AT&T 1.5" PVC INNERDUCT, BURIED FROM 6 INCH PEDESTAL CLOSURE TO 10" X 15" HAND HOLE TO PROVIDE PATHWAY FOR SERVICE DROPS.

Note
TURN-UP INNERDUCT
INSIDE 6" CLOSURE.



PROPOSED AT&T DIRECTIONAL ROAD BORE

CALL BEFORE YOU DIG

FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

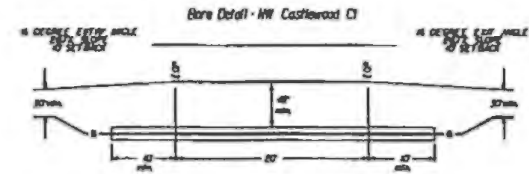
ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
NW Castlemore Ct	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E61247N
Drawn:	3 of 4

① APPROXIMATELY 1985' OF PROPOSED AT&T BURIED COPPER CABLE. TRENCHED AT 30 INCH DEPTH OF COVER.

② EXISTING AT&T BURIED CABLE

③ EXISTING AT&T BURIED CABLE

PROPOSED AT&T 4' X 4' X 5' BURIED PIT TO ACCESS EXISTING AT&T BURIED CABLE.



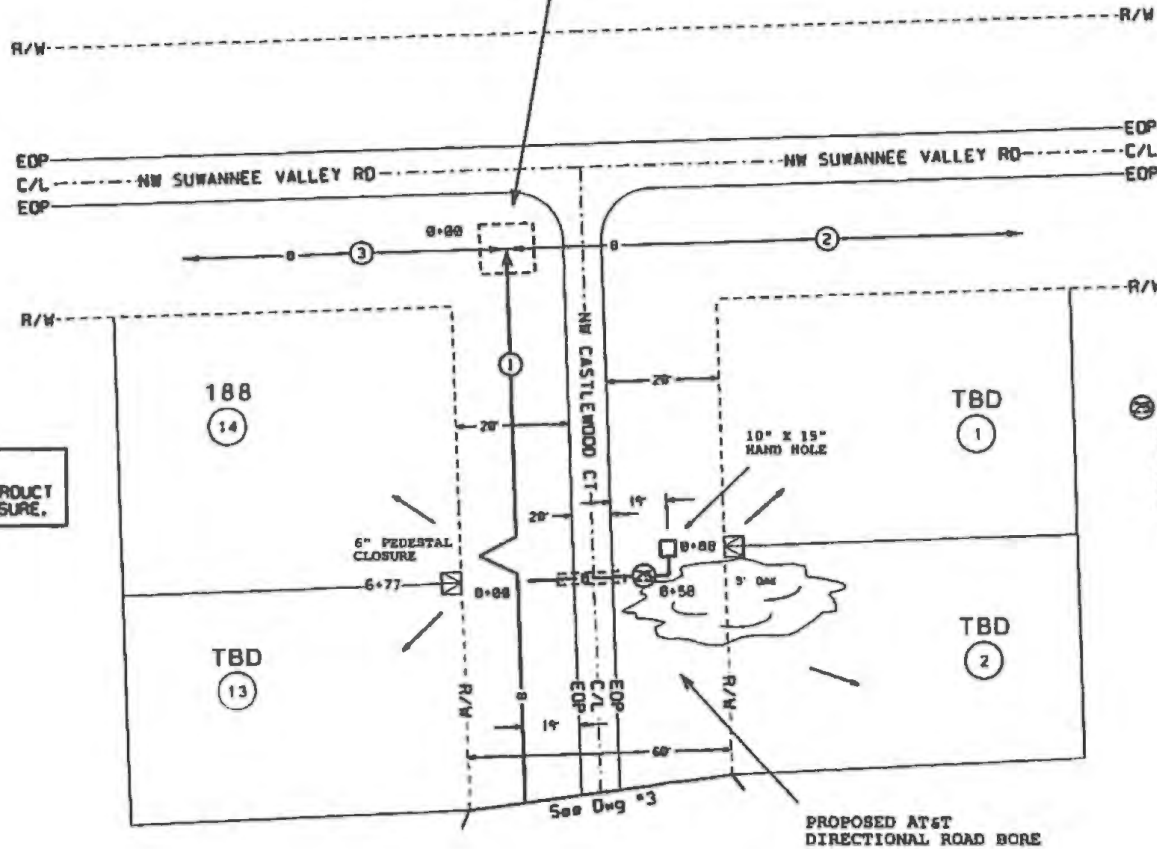
CALL BEFORE YOU DIG

FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

TWO FULL BUS. DAYS BEFORE YOU DIG

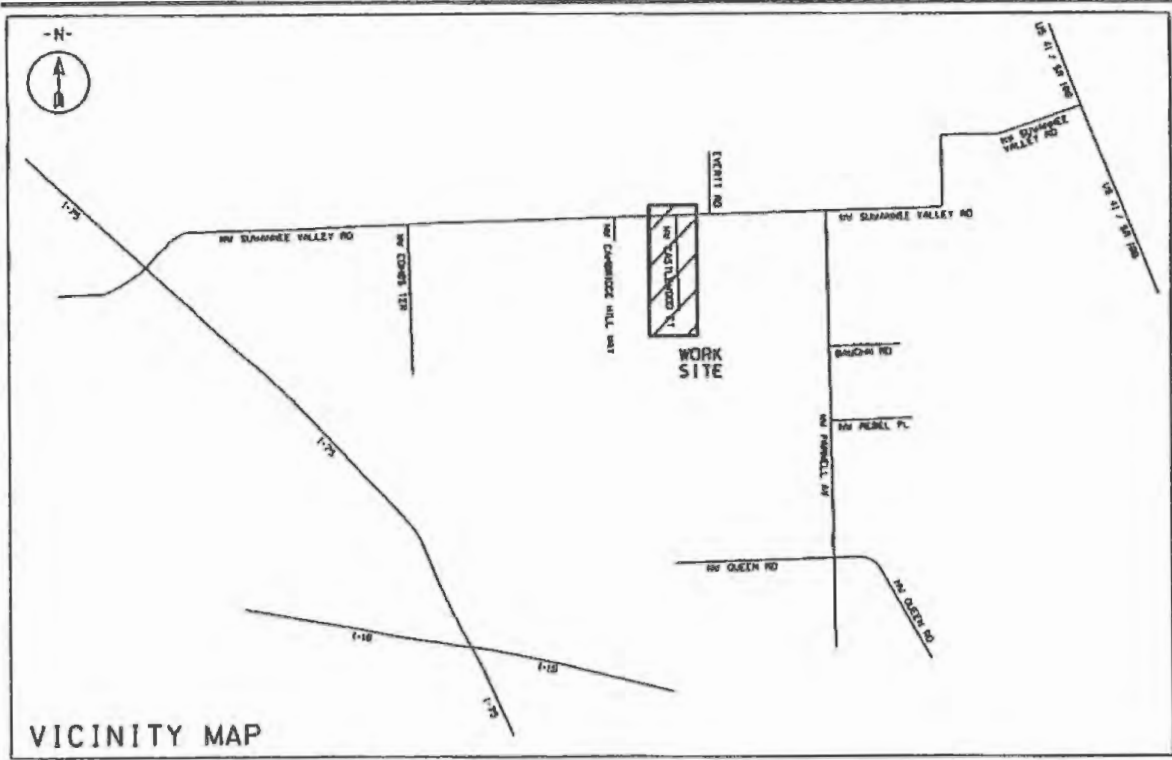
IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

Note
TURN-UP INNERDUCT
INSIDE 6" CLOSURE.



④ PROPOSED AT&T 1.5" PVC INNERDUCT. BURIED FROM 6 INCH PEDESTAL CLOSURE TO 10" X 15" HAND HOLE TO PROVIDE PATHWAY FOR SERVICE DROPS.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
NW Castlewood Ct	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E61247N
Dep.:	2 of 4



VICINITY MAP

FLORIDA DOT MOT 600 TO BE UTILIZED FOR THIS WORK PROJECT.

CONTRACT SUPERVISOR
MIKE DUGAN 904-693-1786

CONTACT FOR DANELLA
SATAL@DANELLA.COM

JOB DESIGN
LEON WRAY 904-504-3299

AT&T GEO MANAGER FOR LAKE CITY
CHRIS FERNANDEZ 904-727-1554

BURIED SYMBOL LEGEND		
Proposed	Existing	Description
		BURIED CABLE
		BUR JOINT-TRENCH
		ENCLOSURE
		ENCLOSURE
		MANHOLE
		PIPE/CONDUIT
		CABLE MARKER
		BURIED SVC WIRE
		JOINT-TRENCH SVC
	N/A	BARE
	N/A	CUT PAVEMENT
	N/A	SPLICING PIT
	N/A	TRENCH LENGTH

COLUMBIA COUNTY PERMIT REQUEST FOR AT&T TO PLACE APPROXIMATELY 1985' OF BURIED COPPER CABLE TO PROVIDE TELECOMMUNICATIONS SERVICE FOR 14 NEW HOMES ON NW CASTLEWOOD CT.

ALL CABLE & INNERDUCT TO BE TRENCHED AT 30 INCH MINIMUM DEPTH OF COVER.

SEE DRAWINGS 2-4 FOR DETAILS.

CALL BEFORE YOU DIG

FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
NW Castlewood Ct	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E61247N
Req. <u>1</u> at <u>4</u>	



10

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 25, 2017 Meeting Date: November 2, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Utility permit from Florida Power and Light for Moore Farm Rd.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT

Date: 10/18/17 Permit No. _____ County Road _____ Section No. _____

Permittee Florida Power & Light

Address 9001 Ellis Rd., Melbourne, FL 32904 Telephone Number 321-726-4867

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain Install 1 proposed Directional Bore

Located Along NW Moores Farm Rd
and Litteray Rd MOT 603

FROM: _____ TO: _____

Submitted for the Utility Owner by: Melissa Slyter-Prmt Admn. Melissa Slyter 10/18/2017
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). IF YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners _____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within 180 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Melissa Slyter
Permittee

Place Corporate Seal

Melissa Slyter
Signature and Title Permit Admin.

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: _____

Title: _____

Date: _____

Rec'd
10/23/17

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

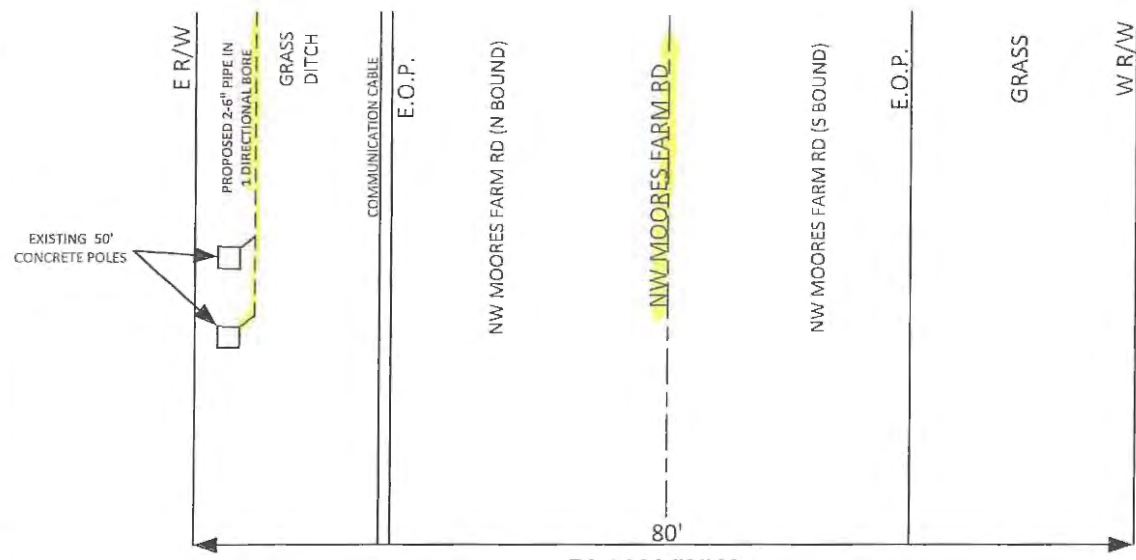
Date Approved: _____

Chairman's Signature: _____

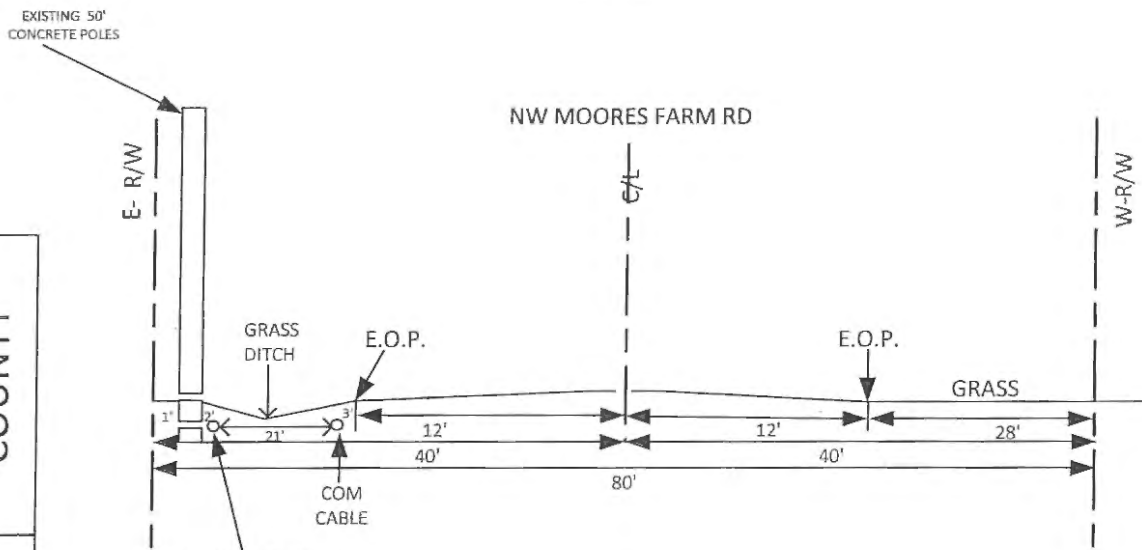
NAME: _____
 RWO/SIO/ER: _____
 APPR: _____
 CORR: _____
 CH: _____
 BY: _____
 REVISION: _____
 DATE: _____
 NO.: _____
 TIME-PLOT: _____
 PLOT TIME: _____
 DATE-PLOT: _____
 PLOT DATE: _____
 DRAWN BY: OCRM81
 CHECKED: _____
 CORRECT: _____

COLUMBIA COUNTY

LOCATION SKETCH
 N.T.S.



PLAN VIEW
 N.T.S.



ELEVATION
 LOOKING SOUTH
 N.T.S.

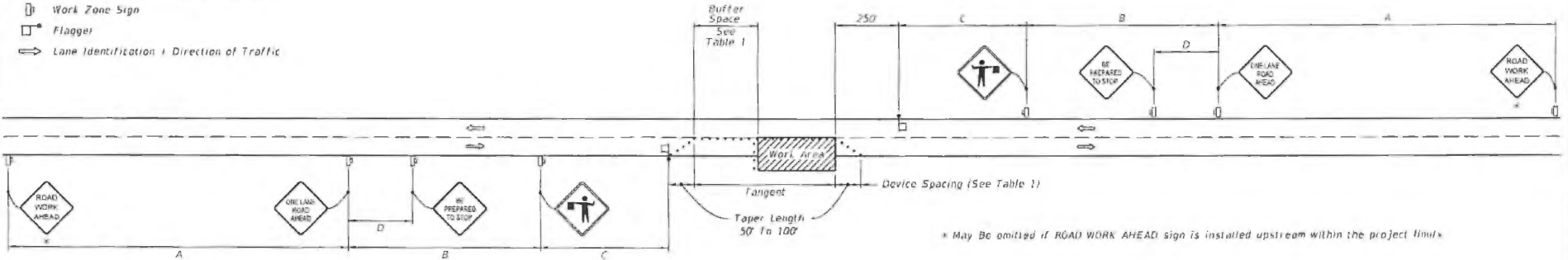
- LEGEND**
- PROPOSED CONC POLE — PROPOSED PIPE
 - EXISTING POLE — EXISTING PIPE
 - OTHER POLE
 - ⊙ EXISTING CONCRETE TRANSMISSION POLE
- NOTES:
- PROPOSED M.O.T. INDEX 603
 - ALL CIRCUITS ARE EFFECTIVELY GROUNDED
 - POSTED SPEED LIMIT MPH: 30
 - THIS JOB IS LOCATED WITHIN THE CITY OF LAKE CITY IN COLUMBIA COUNTY, FL

TWP 3 SEC 12 RNG. 16 QTR

FOREIGN UTILITIES		PROP. 2-6" DIRECTIONAL BORE NW MOORES FARM RD LAKE CITY, COLUMBIA COUNTY, FL	
STM. SEWER	SAN. SEWER		DATE 2/16/2017
CATV	GAS		JOB NO. WR #7366787
WATER	SBT		MAP NO. Z21153
			REV. NO.

SYMBOLS:

- Work Area
- Channelizing Device (See Index No 600)
- Work Zone Sign
- Flagger
- Lane Identification + Direction of Traffic



WITHOUT TEMPORARY RAISED RUMBLE STRIPS

GENERAL NOTES:

1. Special Conditions may be required in accordance with these notes and the following sheets:
 - A. Railroad Crossings.
 - a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 3.
 - b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.
 - B. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 3 only if the Existing Paved Shoulder width is sufficient to provide for an 11' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.
2. Temporary Raised Rumble Strips
 - A. Use when both of the following conditions are met concurrently:
 - a. Existing Posted Speed is 55 mph or greater;
 - b. Work duration is greater than 60 minutes.
 - B. Use a consistent Strip color throughout the work zone.
 - C. Place each Rumble Strip Set transversely across the lane at locations shown.
 - D. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
3. Additional one-way control may be provided by the following means:
 - A. Flag-carrying vehicle;
 - B. Official vehicle;
 - C. Pilot vehicles;
 - D. Traffic signals.
4. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
5. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe light's operating.
6. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft, for posted speeds greater than 25 mph.
7. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:
 - A. Work operations are 60 minutes or less.
 - B. Speed limit is 45 mph or less.
 - C. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
 - D. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
 - E. Volume and complexity of the roadway has been considered.
 - F. If a railroad crossing is present, vehicles will not queue across rail tracks.
 - G. AFADs are not in use.
8. See Index 600 for general TCZ requirements and additional information.
9. Automated Flagger Assistance Devices (AFADs) may be used in accordance with Specifications Section 102.990 and the APL vendor drawings.






When flaggers are the safe means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.

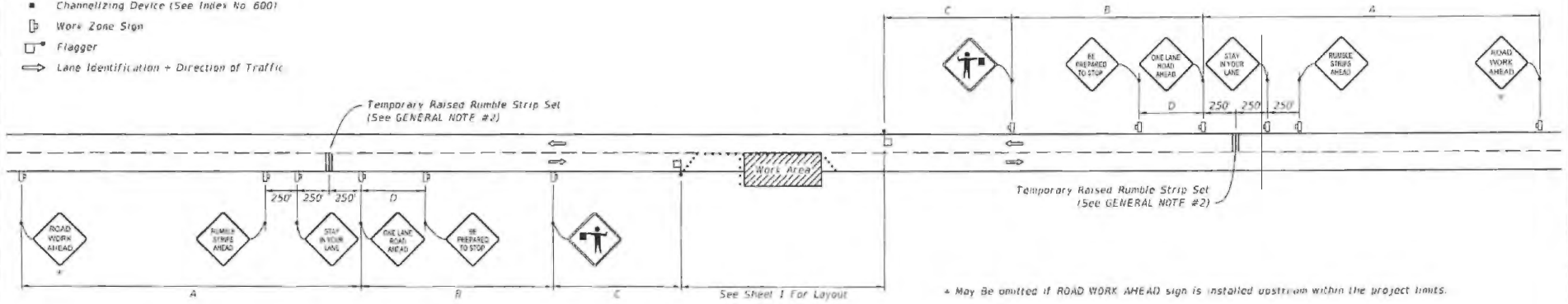
Posted Speed	DEVICE SPACING				Distance Between Signs				Buffer Space
	Maximum Spacing of Cones or Tubular Markers		Maximum Spacing of Type I or Type II Barricades/Panels/Drums		A	B	C	D	
	On a Taper	On a Tangent	On a Taper	On a Tangent					
25	20'	50'	20'	50'	200'	200'	200'	100'	155'
30	20'	50'	20'	50'	200'	200'	200'	100'	200'
35	20'	50'	20'	50'	200'	200'	200'	100'	250'
40	20'	50'	20'	50'	200'	200'	200'	100'	305'
45	20'	50'	20'	50'	350'	350'	350'	175'	360'
50	20'	50'	20'	100'	500'	500'	500'	250'	425'
55	20'	50'	20'	100'	2640'	1500'	1000'	500'	495'
60	20'	50'	20'	100'	2640'	1500'	1000'	500'	570'
65	20'	50'	20'	100'	2640'	1500'	1000'	500'	645'
70	20'	50'	20'	100'	2640'	1500'	1000'	500'	730'

CONDITIONS
WHERE ANY VEHICLE, EQUIPMENT WORKERS OR THEIR ACTIVITIES ENCRDACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY

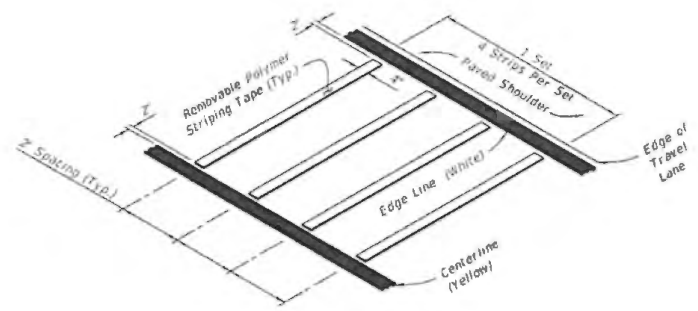
LAST REVISION 01/01/16	DESCRIPTION:	FDOT FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 1 of 3
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SYMBOLS:

-  Work Area
-  Channelizing Device (See Index No. 600)
-  Work Zone Sign
-  Flagger
-  Lane Identification + Direction of Traffic

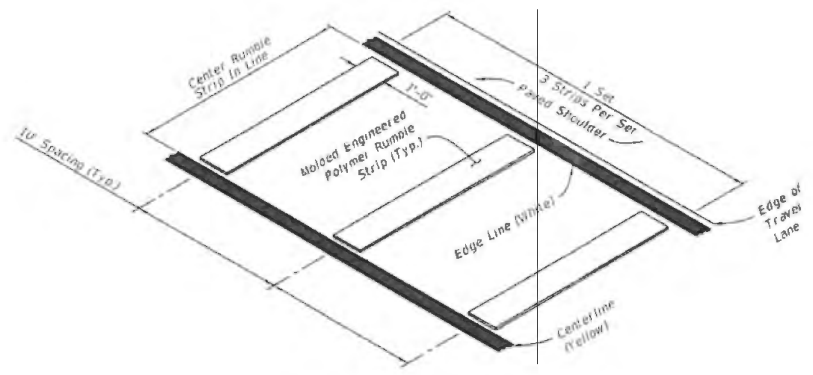


WITH TEMPORARY RAISED RUMBLE STRIPS
(When Required See GENERAL NOTE #2)



REMOVABLE POLYMER STRIPING TAPE

RUMBLE STRIP SET
OPTION - 1



MOLDED ENGINEERED POLYMER SET






RUMBLE STRIP SET
OPTION - 2

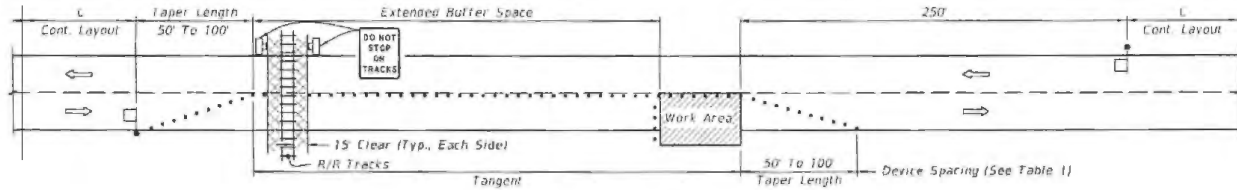
TEMPORARY RAISED RUMBLE STRIPS

<p>LAST REVISION 02/04/16</p>	<p>REVISION DESCRIPTION:</p>	<p>FDOT FY 2016-17 DESIGN STANDARDS</p>	<p>TWO LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY</p>	<p>INDEX NO. 603</p>	<p>SHEET NO. 2 of 3</p>
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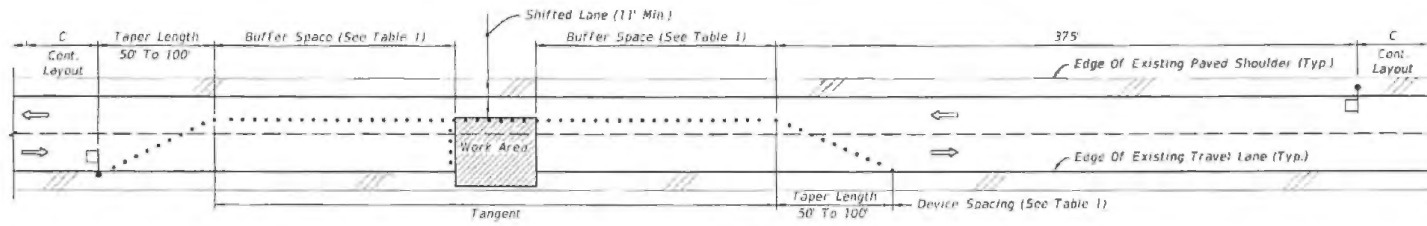
6/16/2016 10:21:27 AM

SYMBOLS:

-  Work Area
-  Channelizing Device (See Index No. 600)
-  Work Zone Sign
-  Flagger
-  Lane Identification + Direction of Traffic



TEMPORARY RAILROAD CROSSING BUFFER SPACE EXTENSION




TEMPORARY LANE SHIFT TO SHOULDER WHEN WORK AREA ENCROACHES ON THE CENTERLINE

SPECIAL CONDITIONS

Cross Reference:
1. See General Note #1, Sheet 1 for more information.

SPECIAL CONDITIONS

LAST REVISION 01/01/16	REVISION	DESCRIPTION:	 FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 3 of 3
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12.27.2015 9:03:12 AM

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT

Date: 10/18/17 Permit No. _____ County Road _____ Section No. _____

Permittee Florida Power & Light

Address 9001 Ellis Rd., Melbourne, FL 32904 Telephone Number 321-726-4867

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain Install 1 proposed Directional Bore

Located Along NW Moores Farm Rd
and Litteray Rd MOT 603

FROM: _____ TO: _____

Submitted for the Utility Owner by: Melissa Slyter-Prmt Admn. Melissa Slyter 10/18/2017
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). IF YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners _____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within 180 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.


9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Melissa Slyter  Place Corporate Seal
Permittee

Melissa Slyter Permit Admin. _____
Signature and Title Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: _____

Title: _____

Date: _____

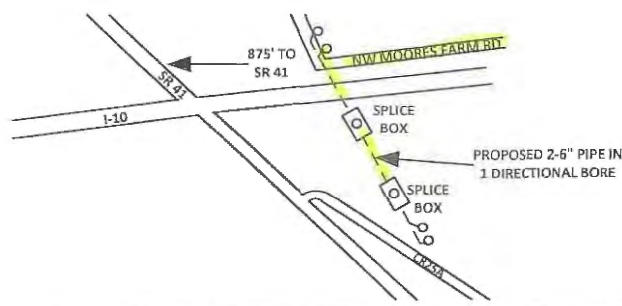
Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

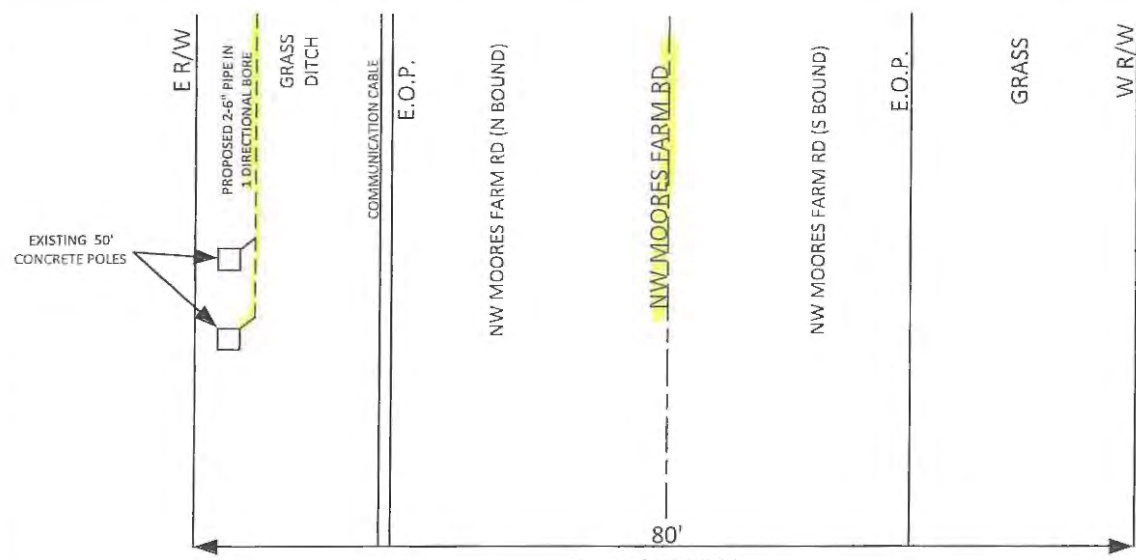
Date Approved: _____

Chairman's Signature: _____

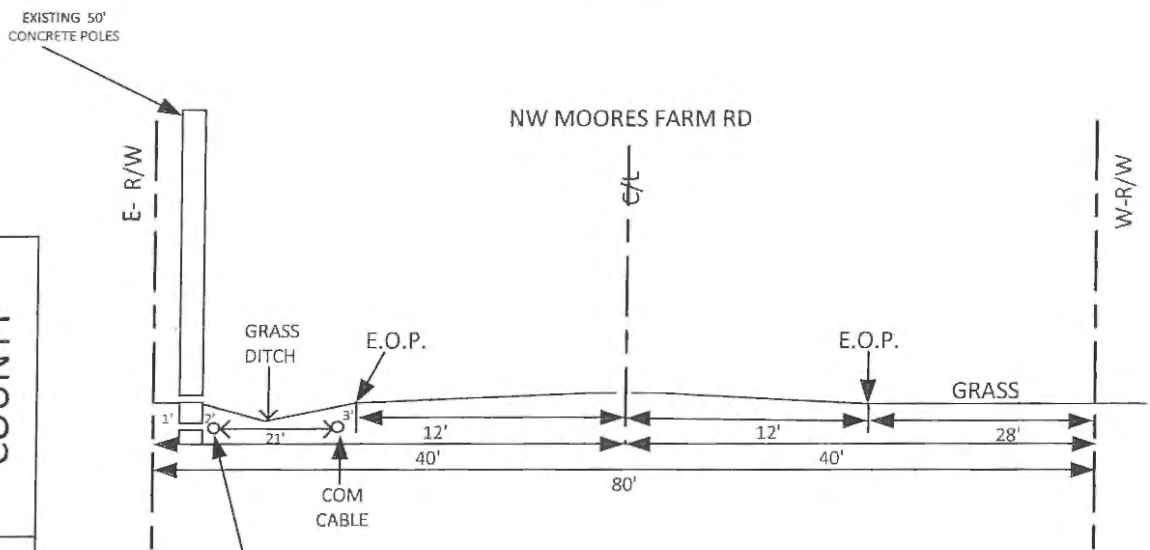
NAME: _____ RWO/SIO/ER: _____
 APPR: _____
 CAD NAME: _____ BY: _____ CH: _____ CORR: _____
 TIME-PLOT: _____ REVISION: _____
 DATE: _____
 PLOT TIME: _____ NO.: _____
 DATE-PLOT: _____
 COLUMBIA COUNTY
 APP. _____
 DRAWN BY: OCRM81
 CHECKED: _____
 CORRECT: _____



LOCATION SKETCH
N.T.S.



PLAN VIEW
N.T.S.



ELEVATION
LOOKING SOUTH
N.T.S.






- LEGEND**
- PROPOSED CONC POLE — PROPOSED PIPE
 - EXISTING POLE — EXISTING PIPE
 - OTHER POLE
 - ⊙ EXISTING CONCRETE TRANSMISSION POLE

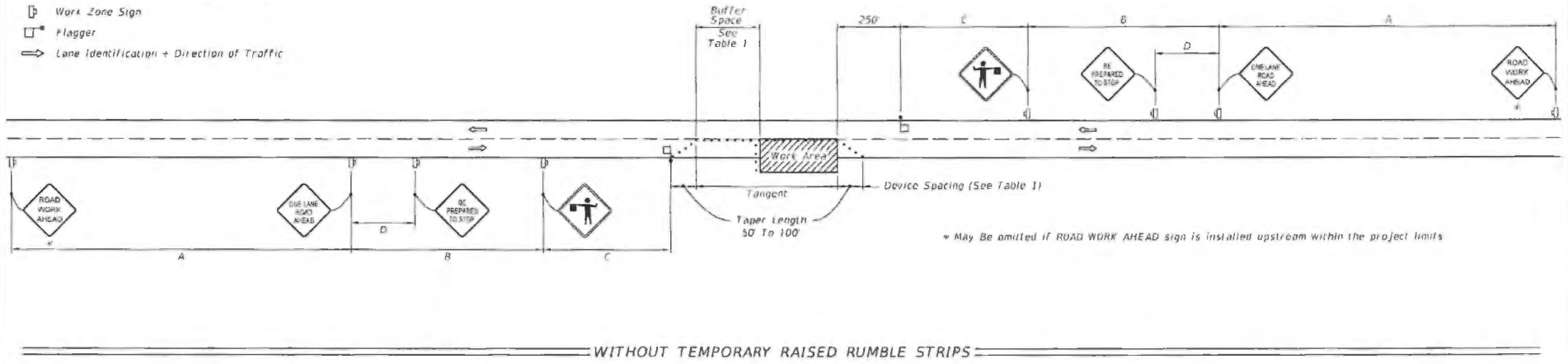
NOTES:
 -PROPOSED M.O.T. INDEX 603
 -ALL CIRCUITS ARE EFFECTIVELY GROUNDED
 POSTED SPEED LIMIT MPH: 30
 -THIS JOB IS LOCATED WITHIN THE CITY OF
 LAKE CITY IN COLUMBIA COUNTY, FL

TWP 3 SEC 12 RNG. 16 QTR

FOREIGN UTILITIES		PROP. 2-6" DIRECTIONAL BORE NW MOORES FARM RD LAKE CITY, COLUMBIA COUNTY, FL	
STM. SEWER	SAN. SEWER		DATE 2/16/2017
CATV	GAS		JOB NO. WR #7366787
WATER	SBT		MAP NO. 221153
			REV. NO.

SYMBOLS:

-  Work Area
-  Channelizing Device (See Index No. 600)
-  Work Zone Sign
-  Flagger
-  Lane Identification + Direction of Traffic



WITHOUT TEMPORARY RAISED RUMBLE STRIPS

GENERAL NOTES:

1. Special Conditions may be required in accordance with these notes and the following sheets:
 - A. Railroad Crossings:
 - a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 3.
 - b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.
 - c. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 3 only if the Existing Paved Shoulder width is sufficient to provide for an 11' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.
2. Temporary Raised Rumble Strips:
 - A. Use when both of the following conditions are met concurrently:
 - a. Existing Posted Speed is 35 mph or greater;
 - b. Work duration is greater than 60 minutes.
 - B. Use a consistent Strip color throughout the work zone.
 - C. Place each Rumble Strip Set transversely across the lane at locations shown.
 - D. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
3. Additional one-way control may be provided by the following means:
 - A. Flag-carrying vehicle;
 - B. Official vehicle;
 - C. Pilot vehicles;
 - D. Traffic signals.

When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.
4. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TC2 Indexes.
5. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.
6. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft, for posted speeds greater than 25 mph.
7. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:
 - A. Work operations are 60 minutes or less.
 - B. Speed limit is 45 mph or less.
 - C. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
 - D. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
 - E. Volume and complexity of the roadway has been considered.
 - F. If a railroad crossing is present, vehicles will not queue across rail tracks.
 - G. AFADs are not in use.
8. See Index 600 for general TC2 requirements and additional information.
9. Automated Flagger Assistance Devices (AFADs) may be used in accordance with Specifications Section 102, 990 and the APL vendor drawings.






Posted Speed	DEVICE SPACING				Distance Between Signs				Buffer Space
	Maximum Spacing of Cones or Tubular Markers		Maximum Spacing of Type I or Type II Barricades/Panels/Drums		A	B	C	D	
	On a Taper	On a Tangent	On a Taper	On a Tangent					
25	20'	50'	20'	50'	200'	200'	200'	100'	155'
30	20'	50'	20'	50'	200'	200'	200'	100'	200'
35	20'	50'	20'	50'	200'	200'	200'	100'	250'
40	20'	50'	20'	50'	200'	200'	200'	100'	305'
45	20'	50'	20'	50'	350'	350'	350'	175'	360'
50	20'	50'	20'	100'	500'	500'	500'	250'	425'
55	20'	50'	20'	100'	2640'	1500'	1000'	500'	495'
60	20'	50'	20'	100'	2640'	1500'	1000'	500'	570'
65	20'	50'	20'	100'	2640'	1500'	1000'	500'	645'
70	20'	50'	20'	100'	2640'	1500'	1000'	500'	730'

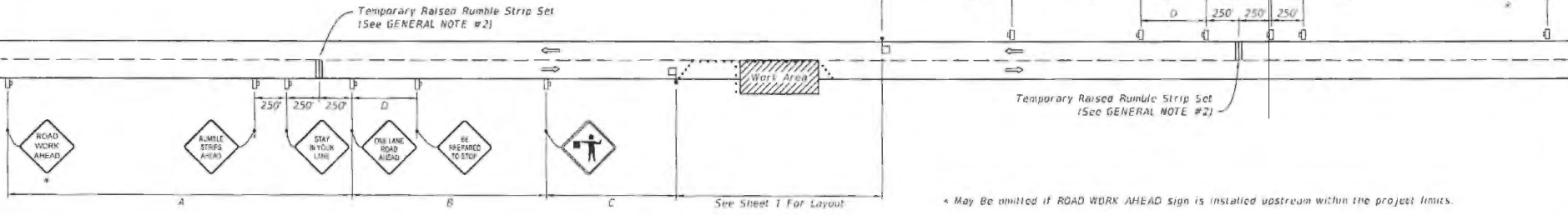
CONDITIONS
 WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCR OACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY

12/27/2015 9:02:10 AM

LAST REVISION 01/01/16	DESCRIPTION:	FDOT FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 1 of 3
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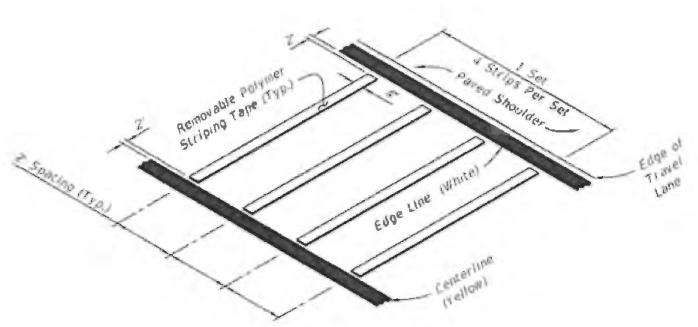
SYMBOLS:

-  Work Area
-  Channelizing Device (See Index No. 600)
-  Work Zone Sign
-  Flagger
-  Lane Identification + Direction of Traffic



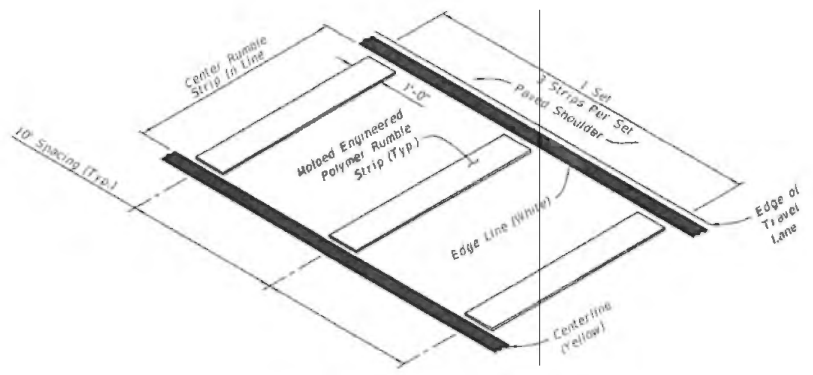
* May Be omitted if ROAD WORK AHEAD sign is installed upstream within the project limits.

WITH TEMPORARY RAISED RUMBLE STRIPS
(When Required See GENERAL NOTE #2)



REMOVABLE POLYMER STRIPING TAPE


RUMBLE STRIP SET
OPTION - 1



MOLDED ENGINEERED POLYMER SET






RUMBLE STRIP SET
OPTION - 2

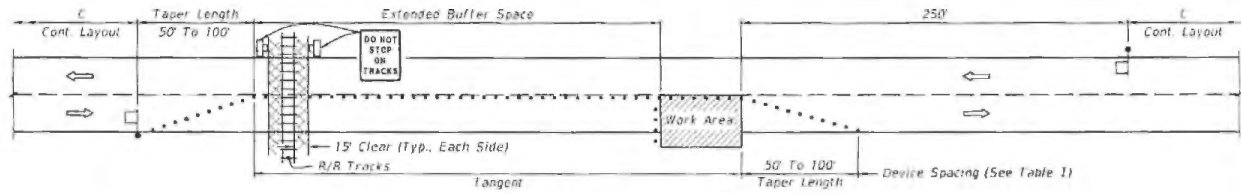
TEMPORARY RAISED RUMBLE STRIPS

LAST REVISION 02/04/16	DESCRIPTION:	 FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 2 of 3
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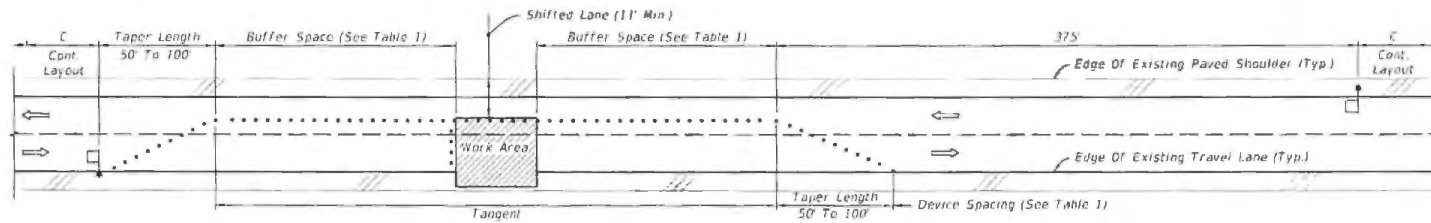
6/12/2016 10:37:27 AM

SYMBOLS:

-  Work Area
-  Channelizing Device (See Index No. 600)
-  Work Zone Sign
-  Flagger
-  Lane Identification + Direction of Traffic



TEMPORARY RAILROAD CROSSING BUFFER SPACE EXTENSION




TEMPORARY LANE SHIFT TO SHOULDER WHEN
WORK AREA ENCLOSES ON THE CENTERLINE

SPECIAL CONDITIONS

Cross Reference:
1. See General Note #1, Sheet 1 for more information.

SPECIAL CONDITIONS

LAST REVISION 01/01/16	REVISION	DESCRIPTION:	 FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 3 of 3
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12-700(15) 9/05/12-08



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 18, 2017 Meeting Date: November 2, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Permission to enter private property.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

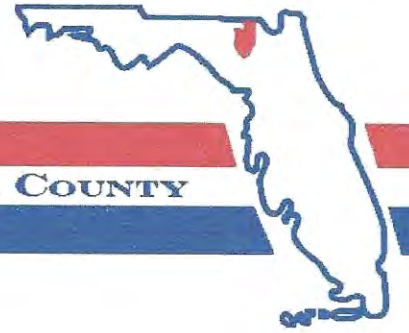
Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

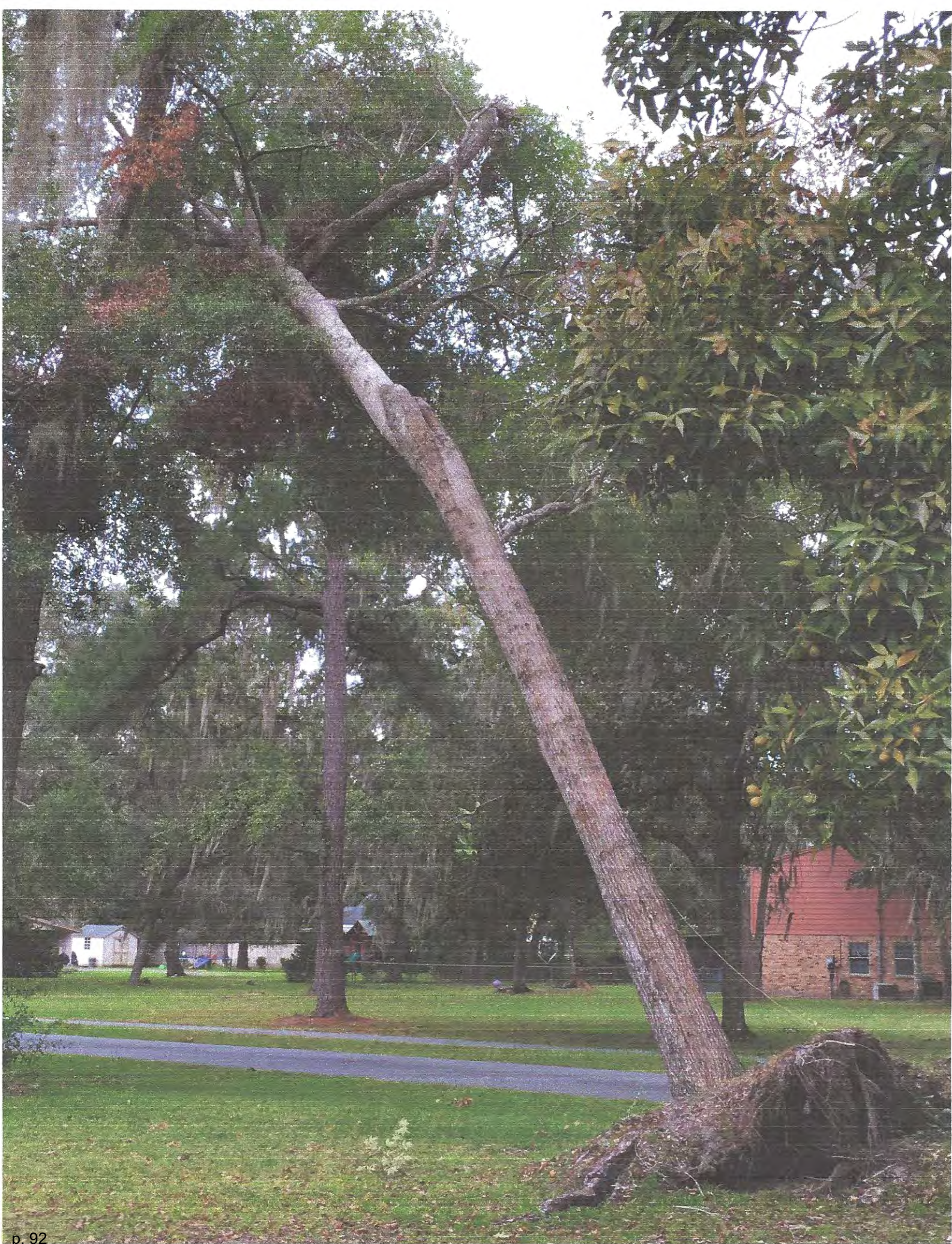
Date: **October 17, 2017**
To: **Ben Scott, County Manager**
From: **Kevin Kirby, Assistant County Manager**
RE: **Entering Private Property**

A blue ink handwritten signature, appearing to be 'K. Kirby', is written over the name 'Kevin Kirby' in the 'From:' line of the memo header.

I am requesting permission to enter private property after the fact located at 110 NW White Oak Glen for the purpose of tree removal.

Two trees from the county right-of-way were leaning and posed a danger. We removed them immediately and needed to enter the property to do so.

The appropriate Hold Harmless Agreement was obtained.







12

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 27, 2017 Meeting Date: November 2, 2017

Name: Ray Hill Department: Purchasing

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Approve bid award and contract for Bid No. 2017-W, I-75 Sign Renovation to low bidder, ANS Signs. BA 18-07; total amendment \$106,000.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 18-07 Fund: 107-TOURIST DEV/OPERATING

Table with 3 columns: FROM, TO, AMOUNT. FROM: 107-8400-584.90-97 RESERVES / EQUIPMENT RESERVE TO: 107-5200-552.31-53 OPERATING EXPENDITURES / SIGN MAINTENANCE AMOUNT: \$106,000.00

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Bucky Nash
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



Memo

Date: October 27, 2017
To: Board of Commissioners
From: Ray Hill, Purchasing Director
RE: Bid No. 2017-W I-75 Sign Renovation

I have reviewed bids on the above reference project along with Danny Kail of Kail Partners Architecture and Design. We recommend award of this project to low bidder ANS Signs. I also request approval of the attached contract for the services to be provided. I have attached the bid tabulation and contract for your review.

Columbia County Board of County Commissioners

I-75 Sign Repair

Company Name	Amount
Don Bell Signs, LLC	\$153,832.00
ANS Signs	\$105,900
Signcraft & More, Inc.	\$150,000

ATTACHMENT NO. 1

COLUMBIA COUNTY, FLORIDA

LAKE CITY, FLORIDA

AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT, made this ___ day of _____ in the year Two Thousand and Seventeen between the Owner: **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529; and the Contractor:

ANS Signs, Inc., whose mailing address is 700 West Ninth Street, Adel, Georgia 31620

ARTICLE 1

THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract for Construction (General, Supplementary and other Conditions), the Project Manual and Drawings for Signage Renovations at I-75 and U.S. 90, Lake City, Florida, Architect's Project No. 1733, Addenda issued prior to execution of this Agreement and Modifications issued subsequent to. These form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated in.

ARTICLE 2

THE WORK

The Contractor shall perform the work required by the Contract Documents in accordance with the Drawings, Project Manual and Addenda for Signage Renovations at I-75 and U.S. 90, Lake City, Florida, Architect's Project No. 1733, and shall execute the work described in the documents, working whatever schedule is required to complete the work in the time allotted, including overtime work and weekend work as required.

ARTICLE 3

TIME OF COMMENCEMENT AND COMPLETION

Contractor shall execute the Owner/Contractor Contract within five calendar days from date of receipt and return to the Owner for his execution, along with required insurance certificates. Contractor shall begin work within seven calendar days from date of receipt of a Letter of Intent, Building Permit and/or Notice to Proceed issued by the appropriate authority.

A specified construction time frame was removed from the project requirements via Addendum Four.

Liquidated damages were removed from the project requirements via Addendum Four.

ARTICLE 4

CONTRACT SUM

The Owner shall pay the Contractor for the performance of the work, subject to additions and deductions by Change Orders as provided in the conditions of the Contract, in current funds, the Contract Sum of

One Hundred and Five Thousand and Nine Hundred DOLLARS (\$105,900.00)

ARTICLE 5

PROGRESS, FINAL PAYMENTS AND CONTRACTOR PAYMENT TO SUBCONTRACTORS

Upon Application for Payment submitted by the Contractor to the Architect and Certificates of Payments, the Owner shall make progress payments on account of the Contract Sum and a final payment to the Contractor as provided in the conditions of the Contract and as follows:

- 5.1 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.
 - a. Contractor shall present to the Architect an Application for Payment. Owner shall remit payment, less any contested amount, not later than the 25th business day after the date on which the payment request or invoice is stamped as received.
 - b. The Owner may reject the payment request or invoice within 20 business days after the date on which the payment request or invoice is stamped as received. The rejection shall specify the deficiency in the payment request and the action necessary to make the payment request proper.
 - c. If a payment request or an invoice is rejected and the Contractor submits a corrected payment request or invoice which corrects the deficiency specified, the corrected payment request or invoice shall be paid or rejected not later than the 10th business day after the date the corrected payment request or invoice is stamped as received.
 - d. If a dispute between the Owner and the Contractor cannot be resolved, the dispute shall be resolved in accordance with the dispute resolution procedure prescribed in the construction contract.
 - e. If the Owner disputes a portion of a payment request or an invoice, the undisputed portion shall be paid timely.
 - f. Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Application for Payment.
 - g. Applications for Payment shall indicate the percentage of completion of each portion of the work as of the end of the period covered by the Application for Payment.

- 5.2 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:
- a. Until such time as the contract work reaches 50% completion, the Owner shall, within the time period set forth above, make a progress payment to the Contractor in the amount provided in such certificate; provided such payment in addition to previous payments does not exceed ninety percent (90%) of the portion of the Contract Sum properly allocable to labor, materials and equipment incorporated in the work plus ninety percent (90%) of the Contract Sum properly allocable to materials and equipment not incorporated in the work but delivered and suitably stored at the site or at a location suitable to Owner when agreed upon by the parties.
 - b. After such time as the Contract work reaches or exceeds 50% completion, the Owner shall, within the time period set forth above, make a progress payment to the Contractor in the amount provided in such certificate; provided such payment in addition to all previous payments does not exceed ninety-five percent (95%) of the portion of the Contract Sum properly allocable to labor, materials and equipment incorporated in the work plus ninety-five percent (95%) of the Contract Sum properly allocable to materials and equipment not incorporated in the work but delivered and suitably stored at the site or at a location suitable to Owner when agreed upon by the parties.
 - c. Any progress payments of this Agreement shall be reduced by any amounts that are the subject of a good faith dispute, the subject of a claim brought or otherwise the subject of a claim or demand by the Owner or Contractor.
 - d. When final punch list items have been completed to the satisfaction of Owner and Architect, and Final Closeout Documents have been reviewed and approved, Final Payment of the remaining 5% will be made upon Final Acceptance by Columbia County, Florida.
- 5.3 The Application for Payment for the final payment under the contract shall include the following forms:
- a. Contractor's Affidavit to Owner stating that liens have been paid in full. If Subcontractor, fabricator or supplier fails to furnish a release or waiver in full, the prime Contractor will furnish an Indemnity Bond for release of lien to the Owner, or other collateral satisfactory to the Owner, to indemnify the Owner against lien.
 - b. Consent of Surety to Final Payment on appropriate A.I.A. Document or other form acceptable to the Owner.
 - c. Contractor's Affidavit of Release of Liens on A.I.A. Documents G706 and G706A, or other forms acceptable to the Owner, certifying that the prime Contractor, Subcontractors, suppliers of materials and equipment, and performers of work, labor or services on the project release or waive lien against the Owner arising in the construction project.
- 5.4 Subcontractors, forty-five days after satisfactory completion of their work on the Contractor's project, can invoice the Contractor for the remainder of unpaid work, including the full value of the retainage related to their work, less the value of any item contested in accordance with the terms and conditions of the construction Contract.
- a. The Contractor shall require the Subcontractor to include a conditional release of lien and appropriate warranties and closeout documentation with this final payment invoice to the Contractor.
 - b. The Contractor shall include this subcontractor payment request in the next Application for Payment in the pay application cycle to the Architect following the receipt of the subcontractor payment request, if deemed to be complete and in compliance with this section.

- c. When a Contractor receives payment from the Owner for labor, services or materials furnished by subcontractors and suppliers hired by the Contractor, the Contractor shall remit payment due to those subcontractors and suppliers, less the value of any item contested in accordance with the terms and conditions of the construction Contract, within ten days after the Contractor's receipt of payment.
- 5.5 Paragraph 5.4 shall not be construed to create a contractual relationship (1) between the Architect and Contractor, (2) between the Owner and a Subcontractor or Sub-subcontractor, (3) between the Owner and Architect or (4) between persons or entities other than the Owner and Contractor.
- 5.6 Columbia County, Florida may occupy the facilities prior to the completion of punch list items; however, retainages specified will remain in force.

ARTICLE 6

MISCELLANEOUS PROVISIONS

- 6.1 Terms used in the Agreement which are defined in the Conditions of the Contract shall have the meanings designated in those Conditions.
- 6.2 The Contract Documents shall constitute the Agreement between the Owner and the Contractor, except for Modifications issued after execution of this Agreement, and shall include Alternates set forth in. In the event of a conflict between the Project Manual, then specific provisions of the Project Manual shall control.
- 6.3 The Owner's representative is:

Paula Vann
Columbia County Tourist Development Council
Lake City, Florida
(386) 758-1312 - Telephone
- 6.4 The Contractor's representative is:

Jason Wisenbaker
ANS Signs, Inc.
700 West Ninth Street, Adel, Georgia 31620
(229) 896-4500
- 6.5 The Contractor's representative shall not be changed without notice to, and approval of, the Owner.
- 6.6 Public Records. Contractor understands that the public shall have access at all reasonable times to all documents and information pertaining to County contracts subject to the provision of Chapter 119, Florida Statutes, and agrees to allow access to such public records in accordance with Section 119.0701, Florida Statutes. Failure by the Contractor to grant such public access shall be grounds for immediate cancellation of this contract by the County. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (386) 758-1326, penny_stanley@columbiacountyfla.com, PO BOX 1529, Lake City, FL 32056.
- 6.7 Venue: This contract shall be governed in accordance with the laws of the State of Florida and the state courts of Columbia County, Florida shall be the proper and sole venue for any legal action regarding this contract.

ARTICLE 7

ENUMERATION OF CONTRACT DOCUMENTS

7.1 The Specifications and Drawings are those contained in the Project Manual; see Exhibit A (Table of Contents to be provided after bid opening) and incorporated by reference.

7.2 The Addenda, if any, (to be provided after bid opening) are as follows:

Number	Date	Pages
One	September 2, 2017	One
Two	September 7, 2017	One
Three	September 15, 2017	One
Four	September 26, 2017	One

THIS AGREEMENT executed as of the day and year first above written, and is executed in at least three original copies of which one is to be delivered to the Contractor, one to the Architect for use in the administration of the Contract, and the remainder to the Owner.

Signed, sealed and delivered
in the presence of:

COLUMBIA COUNTY, FLORIDA

TT ST

S g at re

Pri t or t a e

**STATE OF FLORIDA
COUNTY OF COLUMBIA**

The foregoing instrument was acknowledged before me this ___ day of _____
20___, by _____, as **COLUMBIA COUNTY**, who is personally known to me.

**(NOTARIAL
SEAL)**

Notary Public, State of Florida

(Print or Type Name)

My Commission Expires:

Signed, sealed and delivered
in the presence of:

GENERAL CONTRACTOR

Witness

By: _____
Name and Title

Print or type name

Witness

Print or type name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20_____,
by _____, as _____
of _____, a Florida corporation, on behalf of
the corporation, who is personally known to me or who has produced _____
as identification.

Notary Public, State of Florida

**(NOTARIAL
SEAL)**

(Print or Type Name)
My Commission Expires:

ATTACHMENT NO. 2

APPLICATION AND CERTIFICATE FOR PAYMENT

Date _____ For Period Ending _____ Payment No. _____

CONTRACTOR: _____

CONTRACT FOR: SIGNAGE RENOVATIONS
I-75 AND U.S. 90
LAKE CITY, FLORIDA
ARCHITECT'S PROJECT NUMBER: 1733

Original Contract Sum	\$ _____	Contract Time	_____	Calendar Days	_____
Adds to Date	\$ _____	Authorized Ext	_____	Calendar Days	_____
Total	\$ _____	Pending Requests	_____	Calendar Days	_____
Deducts to Date	\$ _____	Time Lapsed To Date	_____	Calendar Days	_____
Adj. Contr. Sum	\$ _____		_____	Calendar Days	_____

WORK PERFORMED TO DATE	\$ _____
MATERIAL SUITABLY STORED (Itemized list of materials attached)	\$ _____
TOTAL TO DATE	\$ _____
Less Retainage	\$ _____
Less Previous Payments	\$ _____
 TOTAL	 \$ _____
 DUE THIS PAYMENT	 \$ _____

CERTIFICATION OF THE CONTRACTOR: I certify that items and amounts shown on the face of this Certificate are correct and that work has been performed and material supplied in full accordance with the terms and conditions of the Contract. I further certify that just and lawful bills against the undersigned and his subcontractors have been paid in full accordance with their terms and conditions and that Subcontractors listed on the previous month's Application and Certificate for Payment have been paid the full amount listed on that Application as evidenced by Partial Releases of Liens attached.

Date: _____ Contractor: _____ (Printed Name)
(Notarized Signature Required)

Date: _____ Notary: _____



CERTIFICATE OF THE ARCHITECT: I certify that I have checked and verified this Certificate and the accompanying Partial Releases of Liens; that to the best of my knowledge and belief it is a true statement of the value of the work performed and material suitably stored on the site or other approved location by the Contractor; that work and material included in this Certificate have been reviewed; and that work has been performed and material supplied in accordance with the terms of the Contract.

Date: _____

Architect: _____

APPROVED FOR PAYMENT:

Date: _____

Owner: _____

(Authorized Signature)

ATTACHMENT NO. 3

EQUAL OPPORTUNITY

CERTIFICATE OF COMPLIANCE

PROJECT TITLE:

SIGNAGE RENOVATIONS
I-75 AND U.S. 90
LAKE CITY, FLORIDA
ARCHITECT'S PROJECT NO. 1733

This is to certify that the undersigned Contractor on subject project does now and will during the length of this project comply with applicable laws, rules and regulations relating to equal employment opportunity, and Federal, State, or Local laws, rules or regulations pertaining to; and further certifies compliance specifically with Executive Order 11246 originally issued by the President of the United States on September 24, 1965, as amended from time to time thereafter, including:

1. The Contractor does not discriminate in its employment policies as to race, color, religion, sex or national origin; and,
2. The Contractor does maintain an affirmative action plan to recruit, employ and promote qualified members of groups that may have been formerly excluded because of race, color, religion, sex or national origin.

CONTRACTOR

By: _____
Name / Title

Date: _____

ATTACHMENT NO. 4

SUPPLEMENTARY CONDITIONS

1. **Conditions of the Contract** General Conditions, these Supplementary Conditions and Divisions 00 and 01 are applicable to divisions and sections of the specifications and it is the Contractor's responsibility to so inform parties who should be influenced by.

2. **Applicable Documents** The Documents applicable to this work are titled:

Signage Renovations
I-75 and U.S. 90

Dated: July 26, 2017

Prepared by: Kail Partners Architecture & Interiors
PO Box 359055
Gainesville, Florida 32635-9055

The Drawings accompany these Specifications and become a part of.

The Contractor shall purchase sets of Drawings and Project Manual as required of his use and the use of the Subcontractors on the project.

3. **Contract Time** The work shall be commenced within seven calendar days after receipt of the Notice to Proceed. The project time was removed as a project requirement via Addendum Four.

4. **Liquidated Damages** Liquidated damages were removed from the project requirements via Addendum Four.

5. **Notice to Owner** - If a Subcontractor or supplier files a Notice to Owner under the Florida Lien Law, the Owner will notify the Contractor of its receipt. Payment request delivered subsequent to receipt of that Notice to Owner that contains payment in full or in part for that Subcontractor or supplier shall require a Final or Partial Release of Lien from each Subcontractor or supplier so affected.

6. **Contractor's Liability Insurance**
 - a) The Contractor shall purchase and maintain in a company or companies licensed to do business in the State of Florida, possess an AM Best rating of A-, and acceptable to the Owner and his Insurance Counselor such insurance as will protect him from claims, which may rise out of or result from the Contractor's operations under the Contract, whether such operations be by himself or by Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone else for whose acts any of them may be liable. The specific delineation of coverage in this paragraph is a minimum guide only, it being the specific intent of the Owner that it shall be fully and completely protected and indemnified from any and all claims which may arise out of Contractor's operation under the Contract; including among others those checked below:
 - a)j claims under workers' compensation, disability benefit and other similar employee benefit acts;
 - a)jii claims for damages because of bodily injury, occupational sickness or disease, or death of his employees;
 - a)jiii claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees;

- a)iv claims for damages by usual personal injury coverage including but not limited to libel, slander, and false arrest which are sustained (1) by any person including, but not limited to, a Contractor, Subcontractor or Sub-subcontractor or their employees as a result of an occurrence directly or indirectly related to the employment of such person by the Contractor, or (2) by any other person;
- a)v claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom;
- a)vi claims resulting from explosion, collapse, or underground accident, (X-C-U coverage required) and other on-premises operations.
- a)vii claims resulting from owned, hired and non-owned motor vehicles and equipment;
- a)viii claims for damage resulting from the actions or inactions of independent Contractors;
- a)ix claims arising under products and completed operations insurance.
- b) The insurance required shall be written for not less than the limits of liability specified below, or that required by law, whichever is greater, and shall include contractual liability insurance as applicable to the Contractor's obligations in the General Conditions. Contractor shall provide Owner with Certificate of Insurance evidencing that Owner shall receive a thirty day (30) notice of cancellation, nonrenewal or material change in coverage with a ten (10) day notice if cancellation is for nonpayment of premium. Contractor shall provide Owner with Certificate of Insurance prior to beginning any work.

b)i Workers' Compensation:

State, Florida Statutes	Statutory
Applicable Federal	Statutory
Employer's Liability	\$200,000

b)ii Comprehensive General Liability:
Including Premises-Operations; Products Completed Operations; Contractor's Liability
Broad Form Property Damage; Contractual Liability.

General Liability	\$1,000,000 per Claimant
Property Damage	\$1,000,000 per Occurrence
Personal Injury	\$1,000,000 per Claimant
Liability	\$1,000,000 per Occurrence
	\$2,000,000 per Annual Aggregate

Property Damage Liability Insurance will provide X, C, or U coverage as applicable.

The Owner shall be named as additional insured on the Contractor's Comprehensive General Liability Policy.

Personal Injury Liability shall be separate coverage from Bodily Injury.

b)iii Owner's Protective Liability:

The Owner shall be named as the insured; ORIGINAL policy shall be submitted to the Owner.

Bodily/Personal Injury	\$1,000,000 per Claimant
Injury	\$1,000,000 per Occurrence
Property Damage	\$1,000,000 Single Limit per Occurrence

b)iv Contractor's Protective Liability:

The Owner shall be named as additional insured on the Contractor's Protective Liability Policy.

Bodily/Personal Injury	\$1,000,000 per Claimant
	\$1,000,000 per Occurrence
Property Damage	\$1,000,000 Single Limit per Occurrence

b)v Comprehensive Automobile Liability:

The Owner shall be named as additional insured on the Contractor's Comprehensive Automobile Liability Policy. Policy shall cover owned, hired and all classes of non-owned vehicles.

Bodily Personal Injury:	\$1,000,000 per Claimant
	\$1,000,000 per Occurrence
Property Damage:	\$1,000,000 Single Limit per Occurrence

b)vi Coverage to be certified by the Contractor (and Subcontractors) shall include, but not be limited to the following:

- x Workers' Compensation
- x Automobile owned, hired and non-owned
- x Premises
- x Operations
- x Contractual
- x Personal injury - Hazards, A, B and C with employee exclusion removed
- x Broad Form Property Damage
- x Removal of X, C and U exclusions
- x Products and Completed Operations
- x Independent Contractors

- c) A Certificate of Insurance, executed on a standard ACORD form, shall be filed with the Owner simultaneously with the Contractor's execution of the Agreement. The certificate shall contain a provision that coverages afforded under the policies will not be cancelled until at least thirty days prior written notice has been given to the Owner. The Certificate of Insurance will include the following statement: "Interest of the Certificate Holder is included as an Additional Insured."

7. **Property Insurance**

- a) Until the work is completed and accepted by the Owner, the Contractor shall purchase and maintain property insurance upon the entire work at the site to the full insurable value of. This insurance shall include the interest of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the work and shall insure against the perils of fire, extended coverage, vandalism and malicious mischief. Coverage shall include damages, losses, and expenses arising out of or resulting from any insured property including fees and charges of Architects, Engineers and Attorneys.
 - b) The Contractor shall purchase and maintain such machinery insurance as may be required by the Contract Documents or by law. The insurance shall include the interest of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the work.
 - c) The Contractor shall file a copy of policies with the Owner and the Architect.
 - d) The Owner and Contractor waive rights against each other or damages caused by fire or other perils to the extent covered by insurance provided, except such rights as they may have to the proceeds of such insurance held by the Owner as trustee. The Contractor shall require similar waivers by Subcontractors and Sub-subcontractors. In waiving rights of recovery under terms, the term "Owner" shall be deemed to include his employees and the Architect, and its employees as the Owner's representative.
 - e) Such insurance shall be no less than that required by the Project Manual.
8. General Contractor contract / subcontract shall use State of Florida licensed contractors / subcontractors.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 26, 2017

Meeting Date: November 2, 2017

Name: David Kraus

Department: CDBG Neighborhood Revitalization

Division Manager's Signature:

[Handwritten signature]

1. Nature and purpose of agenda item:

To Approve and Execute a \$44,000 Contract for CDBG Grant Compliance Assistance Services with Guardian Community Resource Management, Inc.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

[]

N/A

[X]

Yes Account No.

405-3305-533.32-31 and 303-5411-541.32-31

[]

No Please list the proposed budget amendment to fund this request

Budget Amendment Number:

Fund:

FROM:

TO:

AMOUNT:

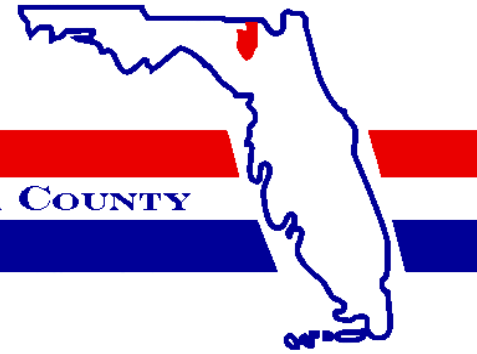
For Use of County Manger Only:

[X]

Consent Item

[]

Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: October 27, 2017

TO: Columbia County Board of County Commissioners

FR: David Kraus, Risk manager 

RE: CDBG –Plantation Park Project # 17DB-OJ-01-22-01-N-16

The Florida Department of Economic Opportunity (DEO) awarded Columbia County a \$750,000 a Small Cities Community Development Block Grant for a Neighborhood Revitalization to assist low and moderate families located in the Plantation Park subdivision. Under this grant, the County will replace the existing water system connecting the customers to the City of Lake City municipal water system, as well as, pave the roads within the subdivision.

On October 6, 2017, The Columbia County Board of County Commissioners reviewed the ranking for RFP 2017-U for CDBG grant administration and environmental review. At that time, the Board approved for the County to contract with Guardian Community Resource Management, Inc...

Staff has met with Guardian Community Resource Management and the County Attorney to review the contract. Staff now requests the Columbia County Board of County Commissioners approve and execute the contract with Guardian Community Resource Management, Inc. for CDBG Grant Compliance Assistance Services (\$44,000).

**CONTRACT FOR GRANT COMPLIANCE ASSISTANCE SERVICES
WITH GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC.**

This Agreement made and entered into this _____ day of _____ 2017, by and between COLUMBIA COUNTY, FLORIDA, by and through its Board of County Commissioners, hereinafter referred to as the "COUNTY" and GUARDIAN COMMUNITY RESOURCE MANAGEMENT, INC., hereinafter referred to as "GUARDIAN".

This AGREEMENT/CONTRACT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS:

- I. The COUNTY desires to engage GUARDIAN to render services as
- II. GUARDIAN possesses the qualifications and expertise to perform the services required.

NOW THEREFORE, THE COUNTY AND GUARDIAN DO MUTUALLY AGREE AS FOLLOWS:

ARTICLE I: SCOPE OF SERVICES

GUARDIAN agrees to provide services to the COUNTY in accordance with the terms and conditions set forth in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement. In addition:

- a) The contractor, GUARDIAN, is bound by the terms of this agreement;
- b) The contractor, GUARDIAN, is bound by all applicable State and Federal laws, rules and regulations;
- c) The contractor, GUARDIAN, shall holds DEO and the Recipient harmless against all claims of whatever nature arising out of the Contractor's performance of work under this Agreement

ARTICLE II: COMPENSATION

GUARDIAN shall be paid by the COUNTY a fixed fee of Forty Four Thousand Dollars and No Cents (\$44,000.00) for services provided in completing the Scope of Services described in Appendix A, which is incorporated herein by reference. Payment to GUARDIAN for services rendered in accordance with the Scope of Services will become due within thirty (30) days following receipt by the COUNTY of a requisition of payment. Requisitions may be made on a monthly basis.

JFF 10/26/2017

ARTICLE III: TIME COMPLETION

This Agreement shall begin on November 10, 2017 and shall end on September 13, 2019 unless modified. Any allowable costs incurred by GUARDIAN during the period covered by this Agreement in providing services in performing the work described in the Scope of Services are eligible expenses chargeable to the COUNTY. However, if this Agreement is not executed by all parties, the COUNTY shall not be liable for any such costs incurred by GUARDIAN.

ARTICLE IV: TERMINATION WITHOUT CAUSE

Each party may terminate this Agreement without cause by providing fifteen (15) days written notice to the other. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. In such an event, all finished or unfinished documents and other materials prepared by GUARDIAN pursuant to this Agreement shall become the property of the COUNTY. Upon termination as provided in this Article, GUARDIAN shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in this Agreement.

ARTICLE V: DEFAULT AND TERMINATION

The failure of either party to comply with any provision of this Agreement shall place that party at default. Prior to terminating this Agreement, the non-defaulting party shall notify the defaulting party in writing. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. The notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall then be entitled to a period often (10) days in which to cure the default. In the event said default is not cured within the ten (10) day period, the Agreement may be terminated. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or noncompliance. Upon default and termination as provided in this Article, GUARDIAN shall be reimbursed for all of its actual costs incurred in providing services hereunder and all finished or unfinished documents and other materials prepared by GUARDIAN pursuant to this Agreement shall become the property of the COUNTY.

ARTICLE VI: NONDISCRIMINATION

In carrying out the work of this Agreement, GUARDIAN shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin or handicapped status. GUARDIAN shall take affirmative action to ensure that applicants are employed and that employees are

treated during employment, without regard to their race, creed, color, sex, national origin or handicapped status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. GUARDIAN agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. GUARDIAN shall, in all solicitations or advertisements for employees placed by or on behalf of GUARDIAN, state that it is an Equal Opportunity/Affirmative Action Employer. GUARDIAN shall incorporate the foregoing requirement of this paragraph in all subcontracts for services covered by this Agreement.

ARTICLE VII: LIABILITY

GUARDIAN hereby agrees to hold harmless the COUNTY, to the extent allowed and required by law, from all claims, demands, liabilities and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence, or omission of GUARDIAN, its subcontractors or agents, if any, that is related to GUARDIAN's performance under this Agreement.

ARTICLE VIII: ASSIGNABILITY GUARDIAN shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior consent of the COUNTY.

ARTICLE IX: REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the County Manager of the COUNTY shall represent and act for the COUNTY and the President of GUARDIAN shall represent and act for GUARDIAN.

ARTICLE X: VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Columbia County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in the Circuit Court in and for Columbia County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

ARTICLE XI: AMENDMENT OF AGREEMENT

GUARDIAN and the COUNTY by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between GUARDIAN and COUNTY and shall be incorporated in a written amendment to this Agreement, duly signed by both parties.

ARTICLE XII: COMPLETE CONTRACT

This Agreement, including the Scope of Services incorporated herein, constitutes the entire contract between the parties, and any changes, amendments, or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto.

ARTICLE XIII: PUBLIC RECORDS

GUARDIAN understands that the public shall have access at all reasonable times to all documents and information pertaining to COUNTY contracts subject to the provision of Chapter 119, Florida Statutes, and agrees to allow access to such public records in accordance with Section 119.0701, Florida Statutes. Contractors shall maintain and allow access to the records for a minimum period of 6 years after the completion of the provision of services and the date of final payment or for any a longer period as required under Florida Statutes. Failure by GUARDIAN to grant such public access shall be grounds for immediate cancellation of this contract by the COUNTY. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (386) 758-1326, penny_stanley@columbiacountyfla.com, PO BOX 1529, Lake City, FL 32056.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized on the date first above written.

GUARDIAN COMMUNITY
RESOURCE MANAGEMENT, INC.

COLUMBIA COUNTY, FLORIDA

By: _____

Ronald Williams, Chairman
Board of County Commissioners

Title: _____

ATTEST

P. DeWitt Cason, Clerk of Court

Approved as to Form:

Joel F. Foreman, County Attorney

APPENDIX A SCOPE OF SERVICES

OVERVIEW

Columbia County, Florida has been awarded a FFY 2015 Small Cities Community Development Block Grant from the Florida Department of Economic Opportunity for a Neighborhood Revitalization project (contract # 17DB-OJ-03-22-01-N 16).

The Plantation Park subdivision receives water service from a small, aging well system built by a private developer and later turned over to the County. Under the CDBG Neighborhood Revitalization project, the County proposes to replace the existing water system and install a 7,100 linear feet transmission line to connect the new system and customers to the City of Lake City municipal water system. Upon completion of the new water system, the project will pave Kim-Dale Loop within the subdivision.

As a prerequisite of receiving the CDBG funds, the County and City of Lake City have entered into an interlocal agreement providing water service to the grant beneficiaries. Under the terms of this agreement, the County, using CDBG funds, will have the utility infrastructure built to City specifications and connect all of the existing customers. The City will take over the infrastructure and utility. All of the existing residents will become customers of the City Utility.

SERVICES

1. A CDBG environmental review that is compliant with US Housing and Urban Development regulations and standards; and
2. CDBG grant administrative services.

The CDBG environmental review includes, but is not limited to, the preparation and submission of all documentation, advertisements, reports and correspondence related to the Environmental Review for this project and required to obtain a release of CDBG funds from the Department of Economic Opportunity (DEO).

CDBG grant administrative services include, but are not limited to the following tasks:

- Draft policies for the County to adopt to meet special conditions required by the CDBG Subgrant Agreement, HUD regulations and DEO requirements,
- Prepare list of minority and women business enterprise (MBE/WBE) firms,

- Prepare and submit public notices for publication,
- Maintain financial records related to project activities,
- Conduct a Fair Housing activity each quarter, REQUEST FOR PROPOSAL 2017-U 2
- Draft quarterly progress reports, Section 3 and MBE/WBE reports for submission to DEO,
- Attend pre-bid conference, bid opening or preconstruction meeting,
- Review contractor payrolls and interview employees to determine compliance with the Davis-Bacon Act, the Contract Work Hours and Safety Standards Act, and the Copeland Act,
- Review Household Income Certification Forms for households being hooked up to new utility services,
- Maintain client files,
- Attend meetings of the Columbia County Board of County Commissioners to provide progress reports on subgrant activities,
- Prepare documentation for and attend on-site monitoring visits by DEO,
- Draft responses to monitoring findings and concerns for County to submit to DEO,
- Draft requests for funds for submission by the County's authorized employee,
- Draft subgrant modification documents for the County to submit to DEO,
- Draft the Administrative Closeout Report for submission by the County,
- Respond to citizen complaints,
- Assist in the preparation of responses to monitoring findings and concerns for County to submit to DEO or HUD,
- Submit requests for funds to County to submit to DEO,
- Prepare the Administrative Closeout Report and submit to County to submit to DEO,
- Prepare documentation for and attend on-site monitoring visits by DEO as well as prepare documentation for DEO required desk monitoring.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: October 23, 2017 Meeting Date: November 2, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:
FDACS FY17/18 MOSQUITO CONTROL CONTRACT

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A
[X] Yes Account No. 001-6201-562.30-31 through 001-6201-562.60-64
[] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:


For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: October 23, 2017
To: Ben Scott, County Manager
From: Kevin Kirby, Assistant County Manager 
RE: FY17/18 FDACS Contract #024781

Attached you will find two (2) contracts with FDACS as is relates to Mosquito Control funding for FY17/18. The contract award is not to exceed \$31,540.00.

Your consideration is appreciated.



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: October 20, 2017
To: Kevin Kirby, Assistant County Manager
From: Ed Lontz, Solid Waste Director *EL*
RE: FY17/18 FDACS Mosquito Control Contract # 024781

Please find attached two original copies of the Mosquito Control Contractual Agreement between the Department of Agriculture and Consumer Services and Columbia County for FY 17/18. To be placed on the agenda.

FDACS approved funding for Columbia County is not to exceed \$ 31,540.00.

The Contracts upon approval by the Board require the Chair to sign on page 13. Please return one original agreement to our office for further processing with FDACS and the BOCC can retain one original for their files.

If you have any questions regarding any of this information, please let me know.



ADAM H. PUTNAM
COMMISSIONER

FDACS CONTRACT #

Florida Department of Agriculture and Consumer Services
Division of Administration

024781

STATE FINANCIAL ASSISTANCE RECIPIENT AGREEMENT

This AGREEMENT, made and entered into this ___ day of _____, by and between the FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, the DEPARTMENT, and COLUMBIA COUNTY MOSQUITO CONTROL, acting on behalf of the COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS, the RECIPIENT.

CONTRACT PERIOD: October 1, 2017 to September 30, 2018

SCOPE OF WORK: The RECIPIENT agrees to provide the following services:

Comply with the requirements of Chapter 388, Florida Statutes, Section 215.97, Florida Statutes, and Chapter 5E-13, Florida Administrative Code to conduct arthropod/mosquito control.

DELIVERABLES: The RECIPIENT must provide the following quantifiable, measureable and verifiable units of deliverables which must be received and accepted in writing by the contract manager before payment. These deliverables are directly related to the Scope of Work specifying minimum levels of service to be performed and criteria for evaluating the successful completion of each deliverable.

- A. Submit two copies of the RECIPIENT'S operational work plan on form "Operational Work Plan for Mosquito Control" (FDACS-13666, Rev. 07/13) and detailed work plan on form "Detailed Work Plan Budget - Arthropod Control" (FDACS-13623, Rev. 07/13) shall be submitted to the DEPARTMENT no later than July 15, 2018 as part of the application/re-application process for state aid for fiscal year 2018-2019. Any state or local funds budgeted for the control of mosquitoes in a previous fiscal year shall be estimated and re-budgeted for such control measures the following fiscal year on the RECIPIENT'S detailed work plan budget.
- B. Submit two copies of the RECIPIENT'S certified budget on the form "Annual Certified Budget for Arthropod Control" (FDACS-13617, Rev. 07/13) shall be submitted to the DEPARTMENT no later than September 30, 2018. If any changes are made to the Annual Certified Budget for Arthropod Control, a budget amendment on the form "Arthropod Control Budget Amendment" (FDACS-13613, Rev. 07/13) must be submitted to the DEPARTMENT

- prior to over-expending funds in any account or expending funds in non-budgeted accounts.
- C. Submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report" for State funds (FDACS-13650, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.
 - D. Submit supporting documentation (i.e. receipts, travel vouchers, meeting agendas, invoices, etc.) to the DEPARTMENT with date specified for all state funds that are expended and reported on the form "Mosquito Control Monthly Report" for State Funds (FDACS-13650, Rev. 07/13).
 - E. Submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report" for Local Funds (FDACS-13663, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.
 - F. Submit supporting documentation (i.e. receipts, travel vouchers, meeting agendas, invoices, etc.) to the DEPARTMENT with date specified for required 25% matching local funds as detailed in Rule Chapter 5E-13.030, Florida Administrative Code that are expended and reported on the form "Mosquito Control Monthly Report" for Local funds (FDACS-13663, Rev. 07/13).
 - G. Submit a monthly pesticide activity report to the DEPARTMENT on the form "Mosquito Control Monthly Activity Report" (FDACS-13652, Rev. 07/13) no later than thirty days after the end of each month.
 - H. Submit a copy to the DEPARTMENT of each financial reporting package containing Non-state entities' financial statements, Schedule of State Financial Assistance, auditor's reports, management letter, auditee's written responses or corrective action plan, correspondence on follow-up of prior years' corrective actions taken, and such other information determined by the Auditor General of the State of Florida to be necessary.
 - I. Execution of this contract shall serve as RECIPIENT'S acknowledgment that it is subject to Section 215.97, Florida Statutes.

Intellectual property is subject to the following provisions:

- A. Anything by whatsoever designation it may be known, that is produced by, or developed in connection with this contract shall become the exclusive property of the DEPARTMENT and may be copyrighted, patented or otherwise

restricted as provided by Florida or federal law. Neither the RECIPIENT nor any individual employed under this contract shall have any proprietary interest in the product.

- B. With respect to each deliverable that constitutes a work of authorship within the subject matter and scope of U.S. Copyright Law, 17 U.S.C. Sections 102-105, such work shall be a "work for hire" as defined in 17 U.S.C. Section 101 and all copyrights subsisting in such work for hire shall be owned exclusively by the DEPARTMENT.
- C. In the event it is determined as a matter of law that any such work is not a "work for hire," RECIPIENT shall immediately assign to the DEPARTMENT all copyrights subsisting therein for the consideration set forth in the contract and with no additional compensation.
- D. The foregoing shall not apply to any preexisting software, or other work of authorship used by RECIPIENT to create a deliverable but which exists as work independent of the deliverable, unless the preexisting software or work was developed by RECIPIENT pursuant to a previous contract with the DEPARTMENT or a purchase by the DEPARTMENT under a State Term Contract.

The DEPARTMENT agrees to provide the following services: N/A

The Department of Management Services' designated United Nations Standard Products and Services Code (UNSPSC) is: 85111704

The DEPARTMENT will pay the RECIPIENT as follows:

An amount not to exceed \$31,540.00 payable in equal quarterly installments upon receipt of required reports submitted to the DEPARTMENT within statutory deadlines.

Bills for any authorized travel expenses shall be submitted and paid in accordance with the rates specified in section 112.061, Florida Statutes, governing payments by the state for travel expenses. Authorization for travel expenses must be specified in the paragraph for payments directly above.

Bills for services shall be submitted to the DEPARTMENT in detail sufficient for a proper pre-audit and post-audit thereof.

Section 215.422, Florida Statutes, provides that agencies have five (5) working days to inspect and approve goods and services,

unless bid specifications or the purchase order specifies otherwise. With the exception of payments to health care providers for hospital, medical or other health care services, if payment is not available within 40 days, measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved, a separate interest penalty set by the Chief Financial Officer pursuant to Section 55.03, Florida Statutes, will be due and payable in addition to the invoice amount. To obtain the applicable interest rate, please contact the Agency's Fiscal Section at (850) 617-7200 or Purchasing Office at (850) 617-7181.

Transaction Fee: RECIPIENT shall be pre-qualified as meeting mandatory requirements and qualifications and shall remit fees pursuant to section 287.057(22), F.S., and any rules implementing section 287.057, F.S.

Invoices returned to a RECIPIENT due to preparation errors will result in a payment delay. Invoice payment requirements do not start until a properly completed invoice is provided to the DEPARTMENT.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The vendor Ombudsman may be contacted at (850) 413-5516 or by calling the Department of Financial Services' Hotline, 1-877-693-5236.

The DEPARTMENT may make partial payments to the RECIPIENT upon partial delivery of services when a request for such partial payment is made by the RECIPIENT and approved by the DEPARTMENT.

This contract may be cancelled by either party giving 30 days written notice.

The DEPARTMENT may terminate this contract at any time in the event of the default or failure of the RECIPIENT to fulfill any of its obligations hereunder. Prior to the exercise of any remedy provided for herein, the DEPARTMENT shall provide thirty (30) calendar days written notice of default and shall provide the RECIPIENT the opportunity to cure such failure or default within said thirty (30) day period. Upon the failure or inability to cure, the DEPARTMENT shall have all rights and remedies provided at law or in equity, including without limitation the following:

- A. Temporarily withhold cash payments pending correction of the deficiency by the RECIPIENT.

- B. Disallow all or part of the cost of the services not in compliance.
- C. Wholly or partly suspend or terminate this contract.

The DEPARTMENT shall have the right of unilateral cancellation for refusal by the RECIPIENT to allow public access to all documents, papers, letters or other material made or received by the RECIPIENT in conjunction with the contract, unless the records are exempt from s. 24(a) of Article I of the State Constitution and s. 119.07(1), Florida Statutes.

IF THE RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE RECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

**OFFICE OF GENERAL COUNSEL
407 SOUTH CALHOUN STREET, SUITE 520
TALLAHASSEE, FL 32399
PHONE: (850) 245-1000
EMAIL: PRCUSTODIAN@FRESHFROMFLORIDA.COM**

The RECIPIENT must:

- A. Keep and maintain public records required by the public agency to perform the service.
- B. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract terms and following completion of the contract if the contractor does not transfer the records to the public agency.
- D. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records

required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon requires from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

Extension of a contract for contractual services shall be in writing for a single period only not to exceed six (6) months and shall be subject to the same terms and conditions set forth in the initial contract. There shall be only one extension of a contract unless the failure to meet the criteria set forth in the contract for completion of the contract is due to events beyond the control of the RECIPIENT. Contracts for contractual services may be renewed on a yearly basis for no more than three (3) years, or for a period no longer than the term of the original contract, whichever period is longer. Renewal of a contract for contractual services shall be in writing and shall be subject to the same terms and conditions set forth in the initial contract. Renewals shall be contingent upon satisfactory performance evaluations by the DEPARTMENT and subject to the availability of funds. Renewal costs may not be charged by the RECIPIENT. Exceptional purchase contracts (single source and emergency contracts) pursuant to Section 287.057(3) (a) and (c), Florida Statutes, may not be renewed.

It is mutually understood and agreed:

- A. The state of Florida's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Legislature as provided in section 287.0582, Florida Statutes.
- B. Payments made under this contract are subject to the approval of the State Chief Financial Officer (Department of Financial Services).

Subject to the requirements of section 216.347, Florida Statutes, a state agency, a water management district or the judicial branch may not authorize or make any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or

organization unless the terms of the grant or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch or a state agency.

There are uniform state audit requirements for state financial assistance provided by state agencies to nonstate entities to carry out state projects in accordance with and subject to requirements of section 215.97, Florida Statutes, which may be applicable to and binding upon RECIPIENT. Nonstate entity means a local governmental entity, nonprofit organization, or for-profit organization that receives state resources. Recipient means a Nonstate entity that receives state financial assistance directly from a state awarding agency.

- A. In the event that the RECIPIENT expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such RECIPIENT, the RECIPIENT must have a state single or project-specific audit for such fiscal year in accordance with section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. In determining the state financial assistance expended in its fiscal year, the RECIPIENT shall consider all sources of state financial assistance, including state financial assistance received from this department resource, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.
- B. Audits conducted pursuant to section 215.97, Florida Statutes, shall be: (1) performed annually, and conducted by independent auditors in accordance with auditing standards as stated in Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
- C. Regardless of the amount of the state financial assistance, the provisions of section 215.97, Florida Statutes, do not exempt a nonstate entity from compliance with provisions of law relating to maintaining records concerning state financial assistance to such nonstate entity or allowing access and examination of those records by the state awarding agency, the Chief Financial Officer, or the Auditor General.

- D. If the RECIPIENT expends less than \$750,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of section 215.97, Florida Statutes, is not required. If the nonstate entity does not meet the threshold requiring the state single audit, such nonstate entity must meet terms and conditions specified in this written agreement with the state awarding agency. In the event that the RECIPIENT expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provision of section 215.97, Florida Statutes, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the RECIPIENT's resources obtained from other than state entities).
- E. Each state awarding agency shall:
- (1) Provide to the RECIPIENT, information needed by the RECIPIENT to comply with the requirements of section 215.97, Florida Statutes.
 - (2) Require the RECIPIENT, as a condition of receiving state financial assistance, to allow the state awarding agency, the Chief Financial Officer, and the Auditor General access to the RECIPIENT's records and the RECIPIENT's independent auditor's working papers as necessary for complying with the requirements of section 215.97, Florida Statutes. The RECIPIENT is required to maintain sufficient records demonstrating its compliance with the terms of this agreement for a period of five years from the date the audit report is issued, and shall allow the DEPARTMENT or its designee, access to such records upon request.
 - (3) Notify the RECIPIENT that section 215.97, Florida Statutes, does not limit the authority of the state awarding agency to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency Inspector General, the Auditor General, or any other state official.
 - (4) Be provided by RECIPIENT one copy of each financial reporting package prepared in accordance with the

requirements of section 215.97, Florida Statutes. The financial reporting package means the nonstate entities' financial statements, Schedule of State Financial Assistance, auditor's reports, management letter, auditee's written responses or corrective action plan, correspondence on follow-up of prior years' corrective actions taken, and such other information determined by the Auditor General to be necessary and consistent with the purposes of section 215.97, Florida Statutes. Copies of the financial reporting package required by this agreement shall be submitted by or on behalf of the RECIPIENT directly to each of the following:

(a) The Florida Department of Agriculture
and Consumer Services
Division of Administration
509 Mayo Building
407 South Calhoun Street
Tallahassee, Florida 32399-0800

(b) The Auditor General's Office at the following
address:

State of Florida Auditor General
Room 401, Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

- F. Any reports, management letters, or other information required to be submitted to the DEPARTMENT pursuant to this agreement shall be submitted timely in accordance with Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
- G. The RECIPIENT shall maintain sufficient records demonstrating its compliance with the terms of this agreement for a period of five (5) years from the date the audit report is issued, and shall allow the DEPARTMENT, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The RECIPIENT shall ensure that audit working papers are made available to the DEPARTMENT, or its designee, Chief Financial Officer, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by the DEPARTMENT.

- H. The RECIPIENT shall be required to ensure expenditures of state financial assistance be in compliance with laws, rules, and regulations applicable to expenditures of state funds, including, but not limited to, the Reference Guide for State Expenditures.
- I. The RECIPIENT agrees that this agreement may be charged only with allowable costs resulting from obligations incurred during the term of this agreement.
- J. The RECIPIENT agrees that any balances of unobligated cash that have been advanced or paid that are not authorized to be retained for direct program costs in a subsequent period must be refunded to the DEPARTMENT.
- K. Any funds paid in excess of the amount to which the RECIPIENT is entitled under this Agreement must be refunded to the DEPARTMENT.

It is expressly understood and agreed that any articles that are the subject of, or required to carry out, in accordance with section 287.042, Florida Statutes, this contract shall be purchased from a nonprofit agency for the blind or for the severely handicapped that is qualified pursuant to Chapter 413, Florida Statutes, in the same manner and under the same procedures set forth in section 413.036(1) and (2), Florida Statutes; and for purposes of this contract the person, firm or other business entity carrying out the provisions of this contract shall be deemed to be substituted for the state agency insofar as dealings with such qualified nonprofit agency are concerned. Available products, pricing and delivery information may be obtained by contacting: RESPECT of Florida, 2475 Apalachee Parkway, Suite 205, Tallahassee, Florida 32301-4946, telephone number (850) 877-4816 and fax number (850) 942-7832.

It is expressly understood and agreed that any articles which are the subject of, or required to carry out, in accordance with section 287.095(3), Florida Statutes, this contract shall be purchased from the corporation identified under Chapter 946, Florida Statutes, in the same manner and under the same procedures set forth in section 946.515(2) and (4), Florida Statutes; and for the purposes of this contract the person, firm or other business entity carrying out the provisions of this contract shall be deemed to be substituted for the DEPARTMENT insofar as dealings with such corporation are concerned. The "corporation identified" is Prison Rehabilitative Industries and Diversified Enterprises, Incorporated. Available products, pricing and delivery schedules may be obtained by contacting: PRIDE of Florida, 223 Morrison

Road, Brandon, Florida 33511-4835, telephone number (813) 324-8700.

The RECIPIENT is informed that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a CONTRACTOR, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

The RECIPIENT shall not discriminate on the basis of race, sex, religion, color, national origin age or disability and shall comply with all applicable state and federal laws and regulations related thereto, including without limitation, the Americans with Disabilities Act (42 USC 12101 et. Seq.); Section 504 of the Rehabilitation Act of 1973 (29 USC 795); and the Age Discrimination Act of 1975 (42 USC 6101-6107).

The RECIPIENT is informed that the employment of unauthorized aliens by any contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the RECIPIENT knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.

The RECIPIENT is informed that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

The RECIPIENT will comply with section 20.055, Florida Statutes.

Any changes to the AGREEMENT require the written approval of each party's authorized official.

In the event that two or more documents combine to form this agreement between the parties, including future amendments and addenda, and in the event that there are contradictory or conflicting clauses or requirements in these documents, the provisions of the document(s) prepared by the DEPARTMENT shall be controlling.

All contracts entered into by the DEPARTMENT or any division or bureau thereof, are and shall be controlled by Florida law, contrary provisions notwithstanding.

In the event that any clause or requirement of this agreement is contradictory to, or conflicts with the requirements of Florida law, including, but not limited to requirements regarding contracts with Florida's governmental agencies, the offending clause or requirement shall be without force and effect and the requirements of the Florida Statutes and rules promulgated thereunder on the same subject shall substitute for that clause or requirement and be binding on all parties to this contract.

Special Conditions: See attachment N/A

The Contract Manager for the DEPARTMENT is Stacey Dallis Reese, Agricultural Environmental Services, Office of the Director, Contract Section, 3125 Conner Boulevard, Suite E, Tallahassee, Florida 32399.

The Contract Manager for the RECIPIENT is Ed Lontz, Director, 1347 NW Oosterhoudt Lane, Lake City, Florida 32055.

State resources awarded to the RECIPIENT pursuant to this agreement and are from Florida Department of Agriculture and Consumer Services, CSFA: 42.003, \$31,540.00.

If state resources awarded to the RECIPIENT are to be used as matching resources for federal programs, identify the name of federal agency and catalog of Federal Domestic Assistance (title and number).

Signed by parties to this agreement:

FLORIDA DEPARTMENT OF AGRICULTURE RECIPIENT
AND CONSUMER SERVICES

J.B.H.

Signature

Signature

Director of Administration
Title

Chairman
Title

10/13/2017

Date

Date