

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

**POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529**

CONSENT AGENDA

September 7, 2017

5:30 P.M.

-
- (1) 911 Addressing - Requesting Approval of Private Road Name - NW Dicks Lake Court - District 1 (Pg. 1)**
 - (2) 911 Communications Center - Request to Apply for Fall 2017 Rural E-911 Grant for Exacom Recorder Maintenance & Support (Pg. 4)**
 - (3) BCC Administration - Suwannee River Economic Council (SHIP) - Release of Lien Agreement - Michael and Jill Childs (Pg. 28)**
 - (4) BCC Administration - Suwannee River Economic Council (SHIP) - Release of Lien Agreement - Thyron & Lateri Taylor (Pg. 30)**
 - (5) BCC Administration - Requesting Approval of the Columbia County SHIP Annual Report for Fiscal Years 2014-2015 (close out year), 2015-2016 (interim year 1) and 2016-2017 (interim year 2) (Pg. 33)**
 - (6) BCC Administration - Requesting Approval of Contract between Columbia County/State of Florida Department of Health for Operations of the Columbia County Health Department - FY 2017-2018 (Pg. 78)**
 - (7) BCC Administration - Requesting Approval of Agreement - Columbia County/North Central Florida Regional Planning Council - Local Government Comprehensive Planning Services - FY 2018 (Pg. 98)**
 - (8) BCC Administration - Requesting Approval of Agreement - Columbia County/North Central Florida Regional Planning Council - Annual Monitoring of Hazardous Waste Generators - FY 2018 (Pg. 104)**
 - (9) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - August 3, 2017 (Pg. 110)**
 - (10) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Special Meeting/Budget Workshop - August 17, 2017 (Pg. 118)**
 - (11) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - August 17, 2017 (Pg. 121)**
 - (12) BCC Administration - Requesting Approval for Florida Power and Light Company - Easement to Montgomery Building (Pg. 127)**

- (13) **BCC Administration - Requesting Approval of the Preliminary Estimate of the Permanent Population of Columbia County as of April 1, 2017 (Pg. 130)**
- (14) **Building and Zoning - Requesting Approval for Special Family Lot Permit (SFLP 17-41) - Jeffrey Scott Thomas, Son - Michael and Catherine Thomas, Property Owners (Pg. 135)**
- (15) **Fire Department - Requesting Approval of 50/50 Grant to Purchase Equipment - Two New Brush Trucks - \$4,971 (Pg. 151)**
- (16) **Maintenance - Contract Renewal for Otis Elevator Company - \$10,560 (Pg. 153)**
- (17) **Maintenance - Contract Renewal for Jacksonville Sound for Fire Alarm Monitoring - Courthouse, Annex, Emergency Operations Center and Columbia County Detention Center - \$4,120 (Pg. 156)**
- (18) **Maintenance - Contract Renewal with Premier Water for Courthouse and Columbia County Detention Center - \$7,176 (Pg. 160)**
- (19) **Maintenance - Requesting Approval for One Year Contract Renewal for Johnson Controls - \$50,388 (Pg. 163)**
- (20) **Library - Distribute Donated Funds to the Appropriate Lines in the Library's Budget - BA 17-67 - \$350 (Pg. 166)**
- (21) **Library - Requesting Approval to Submit Letter Requesting \$5,000 in Grant Funds - Dorothy Louise Kyler Foundation - Purchase Children's Materials (Pg. 173)**
- (22) **Library - Requesting Permission for the Libraries to Close on November 11, Veterans Day Holiday, In Addition to the County Holiday of November 10 (Pg. 178)**
- (23) **Public Works - Utility Permit - AT&T - SW Gables Glen (Pg. 180)**
- (24) **Public Works - Utility Permit - AT&T - County Road 242 (Pg. 189)**
- (25) **Public Works - Utility Permit - AT&T - Giles Martin Avenue (Pg. 199)**
- (26) **Public Works - Utility Permit - Comcast - NW Spring Hollow Boulevard (Pg. 207)**
- (27) **Public Works - Utility Permit - Comcast - SW Marvin Burnett Road (Pg. 217)**
- (28) **Public Works - Utility Permit - Comcast - SW Deanna Terrace (Pg. 227)**
- (29) **Public Works - Utility Permit - Comcast - SW Sisters Welcome Road (Pg. 237)**
- (30) **Public Works - Requesting Approval of Resolution 2017R-42 - Town of Fort White FDOT SCOP Project - BA 17-68 - \$351,678 (Pg. 252)**

- (31) Public Works - Requesting Approval to Perform Work on Private Property - Clint Dicks, Property Owner - 609 SW Deanna Street - Metal Hit the House and Damaged the Trim and Siding - \$90 (Pg. 255)**
- (32) Public Works - Requesting Approval to Enter Private Property - David & Debra Scott, Property Owner - 246 Crocket Way - Drainage Repair (Pg. 261)**
- (33) Public Works - Requesting Approval to Enter Private Property - Lola Monroe, Property Owner - 3056 Washington Street - Repair Driveway Washout Caused by Runoff from County Road (Pg. 265)**
- (34) Sheriff's Office - Request to Allocate Revenue in the Special Law Enforcement Trust Fund - Annual Harmony In The Streets Youth Camps - BA 17-65 - \$14,000 (Pg. 269)**
- (35) Solid Waste - Requesting Approval for Mosquito Control Budget Amendment - BA 17-66 - \$18,393 (Pg. 271)**



1

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 14, 2017 Meeting Date: September 7, 2017

Name: Ron Croft Department: 911 Addressing

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Approval of Private Road Name - NW Dicks Lake Ct .- District One

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

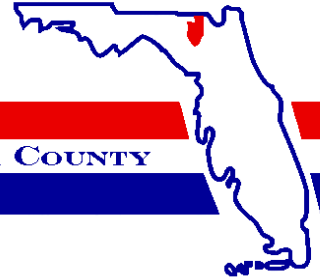
Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Bucky Nash
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: August 14, 2017

THRU: Scott Ward, Assistant County Manager

T0: Ben Scott, County Manager

FR: Ronal N. Croft, 911 Addressing / GIS Coordinator

RE: Approval of Street/Road Name(s) Pending Board of County Commissioners Approval.

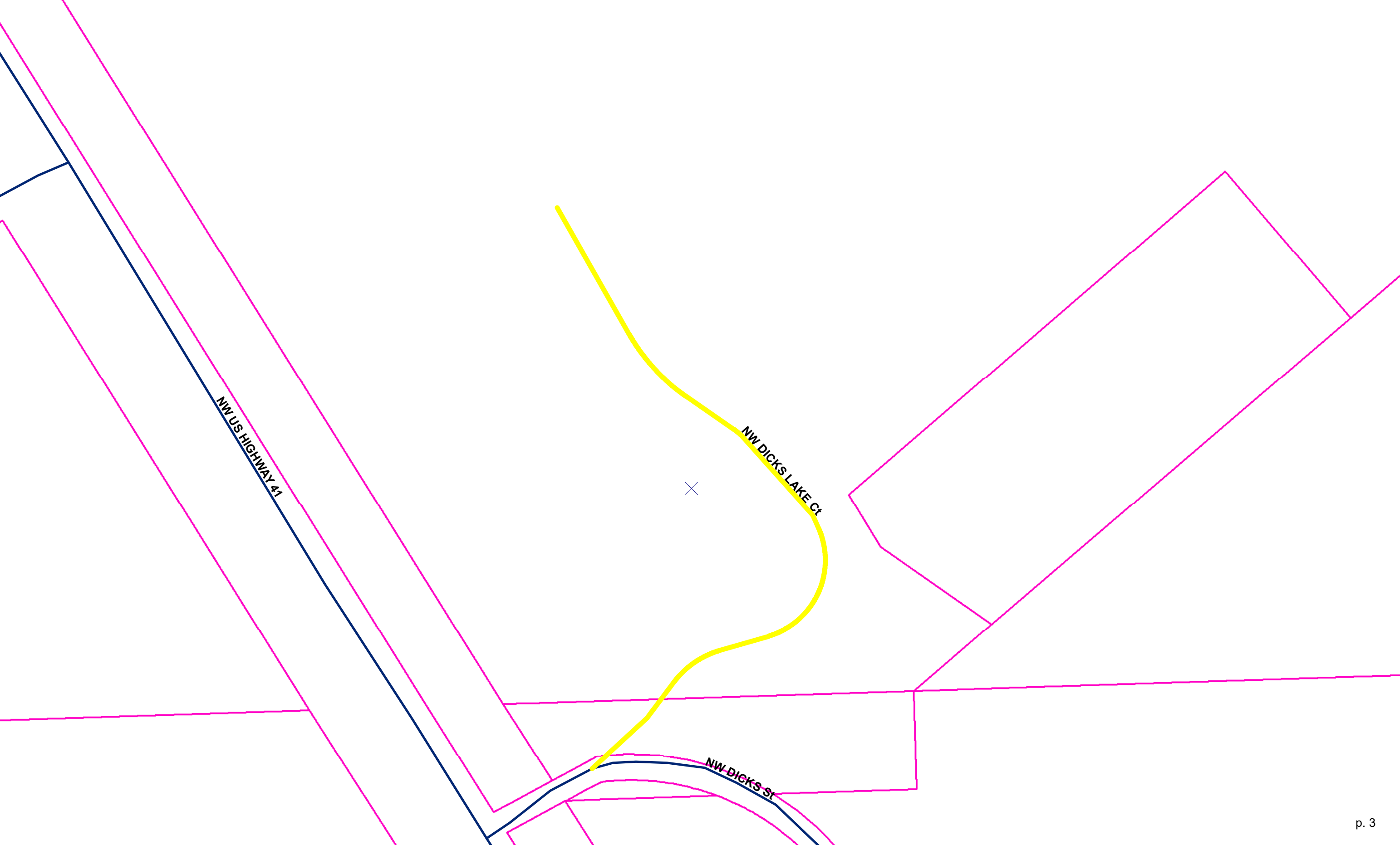
The 911 Addressing/GIS Department requests the following proposed private road name be submitted to the Board of County Commissioners for approval. The proposed name was selected that the residents for the roadway.

Proposed Road Name:
NW Dicks Lake Ct.

Location:
See attached map.

The proposed private road requires naming in accordance with the Addressing Ordinance.

Please contact me if you have any questions concerning this request.



NW US HIGHWAY 41

NW DICKS LAKE Ct

x

NW DICKS ST



2

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 17, 2017 Meeting Date: September 7, 2017

Name: Tom Brazil Department: 9-1-1 Communications Center

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Request to apply for Fall 2017 Rural E-911 Grant for Exacom recorder maintenance & support.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 001-2510-525.30-34 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



*COLUMBIA COUNTY, FLORIDA
COMBINED COMMUNICATIONS CENTER 9-1-1
263 NW LAKE CITY AVE.
LAKE CITY, FL 32055
(386) 758-1125
FAX (386) 758-1386*

MEMORANDUM

DATE: August 17, 2017

TO: Ben Scott County Manager via Scott Ward Assistant County Manager

FR: Thomas W. Brazil Combined Communications Center Manager / 911 Coordinator

RE: Request to BOCC to apply for Fall 2017 Rural E-911 Board Grant

Attached is the application and supporting documents to apply for the 2017 E-911 Board Fall Rural Grant for support & maintenance of the 911 Communications Center Exacom backup recorder. The amount of this reimbursement grant is \$1,655.00. Via this memorandum, I am seeking BOCC approval to apply for this grant.

Properly maintaining our 911 equipment provides resiliency, reliability, and survivability of our 911 call taking and recording equipment to serve the citizens of Columbia County.

cc: file

APPLICATION

**E911 RURAL COUNTY GRANT
PROGRAM**

**W Form 1A, incorporated by reference in Rule 60FF1-5.002, Florida
Administrative Code, Rural County Grants
E911 Rural County Grant Program Application,
Revised 02/17/16**

1.0 Purpose

The E911 Rural County Grant Program is to assist rural counties with the installation and maintenance of an Enhanced 911 (E911) system and to provide “seamless” E911 throughout the State of Florida.

2.0 Eligibility

The Board of County Commissioners in any county in the State of Florida with a population of less than 75,000 as per the most recent published data from the Florida Association of Counties’ directory is eligible to apply for this grant program. Funding priorities are established in Addendum I.

3.0 Definitions

- A. Enhanced 911 (E911): As defined by subsection 365.172(3)(h), Florida Statutes, and as referenced in the State E911 Plan under section 365.171, Florida Statutes.
- B. E911 Maintenance: Means the preventative, routine and emergency maintenance required by the State E911 Plan, in order to maintain the E911 System in operable working condition.
- C. E911 System: Means the Public Safety Answering Point equipment, in accordance with the State E911 Plan, including 911 call routing, processing, mapping and call answering communications equipment.
- D. Next Generation 911 (NG-911): Means the designation for an advanced 911 emergency communications system or service that provides a communications service subscriber with 911 service and, in addition, directs 911 emergency requests for assistance to appropriate public safety answering points based on the geographical location from which the request originated, or as otherwise provided in the State E911 Plan under Section 365.171, Florida Statutes, and that provides for automatic number identification and automatic location identification features and emergency data information through managed IP-based networks.
- E. Public Safety Answering Point (PSAP): As defined by paragraph 365.172(3)(y), Florida Statutes, and as referenced in the State E911 Plan under section 365.171, Florida Statutes.

4.0 E911 Rural County Grant Program Calendar

	Spring Schedule	Fall Schedule
Counties submit Application	by April 1	by October 1
E911 Board Members evaluate applications	April – May	October – November
E911 Board votes on applications to fund at regularly scheduled meeting	April – June	October – December
E911 Board sends notification of awards approved for funding to the counties.	before June 30	before December 30
Implementation period	One year from the award notification letter date.	One year from the award notification letter date.
Expiration of the right to incur costs, request payment and/or final reimbursement of funding.	Two years from the award notification letter date	Two years from award notification letter date.

5.0 General Conditions

- 5.1 Applications must be delivered to the following address:
State of Florida E911 Board
ATTN: E911 Board Administrative Staff
4030 Esplanade Way, Suite 135
Tallahassee, FL 32399-0950
Or E911BoardElectronicGrantReports@dms.myflorida.com
- 5.2 The applicant must provide one original of the pages for Application Form items 1 through 14 the associated quotes, and the E911 Board Form 6A, "County E911 Fiscal Information," included in E911 Board Rule 60FF1-5.006, Florida Administrative Code. The grant application package must be postmarked or delivered on or before April 1 or October 1 of each year, dependent on the spring or fall application period. Failure to provide these documents will result in automatic rejection of the grant application. One scanned copy of the entire submitted package should also be provided on a CD-ROM, to ensure quality of the documents to be reviewed.
- 5.3 The E911 Board will consider remotely provided hosted 911 answering point call-taking equipment and network services directly attributable to establishing and provisioning E911 or NG-911 services. Warranty and maintenance costs shall be calculated to account for only the first year warranty and maintenance costs and shall not include upfront maintenance costs to reduce the yearly service amount.
- 5.4 All grant applications shall be accompanied by at least one complete quote for equipment or services. Grant applications totaling \$35,000.00 or more must be accompanied by at least three written substantiated competitive complete quotes from different vendors. Complete quote submittals shall include a detailed scope of work, all pages included in the vendor proposal, breakdown of all costs including equipment, service tasks and deliverables. The E911 Board will compare the three quotes to any existing state contract in order to determine appropriate funding. Any county that has made a good faith effort to obtain at least three competitive quotes and has not been able to obtain the quotes can request E911 Board review based on substantiated proof of request for quotes or posting of the request with documentation of the limited responses.
- 5.5 If the grant application does not exceed the threshold amount of \$195,000, the county can initiate a request for approval for sole source funding. These will be considered on a case-by-case basis. Justification for sole source funding shall be provided with the application. Sole source will be approved if provided in accordance with Chapter 287, Florida Statutes, or with provision of a letter from the county's purchasing department that the project is a sole source procurement based on the county's purchasing requirements, which shall be provided with this grant application. Include pricing justification in the sole source letter from the county's purchasing department.
- 5.6 Rather than submitting multiple application requests for maintenance, all eligible maintenance requests should be combined into a single application request and include a breakdown of the individual components of the E911 system maintenance costs that are requested for funding assistance in the application. Grant applications for maintenance, where the county obtained a grant or utilized county funds to purchase equipment and obtained three competitive quotes for the first year of maintenance, or met the requirements of General Conditions items 5.4 or 5.5, are not required to provide three written quotes with an application for an additional year of maintenance.

- 5.7 All maintenance requests should include on the vendor's quote for service the beginning and ending term for each maintenance request. Grant awards will be limited to maintenance contracts beginning prior to or within the maintenance cycle of the grant program. Spring cycle maintenance requests should be submitted for maintenance beginning May through October. Fall cycle maintenance requests should be submitted for maintenance beginning November through April. Complete quote shall include a detailed scope of work, all pages included in the vendor proposal, breakdown of all costs including equipment, service tasks and deliverables.
- 5.8 Applicants requesting items from different funding priorities should complete a separate application for each priority. See Addendum I - Funding Priorities for the E911 Rural County Grant Program for a listing of funding priorities. Items from the same funding priorities should be combined in the same application and shall comply with General Condition items 5.4 and 5.5.
- 5.9 Should two or more rural counties jointly apply for a grant, each county will be required to complete and submit a grant application detailing the funds requested and the county responsible for the funds. In addition one combined grant application detailing the entire project and a memorandum of understanding or inter-local agreement of all counties involved shall be submitted. The combined grant application shall comply with General Condition items 5.4 and 5.5.
- 5.10 Procurement shall be based on the county's purchasing requirements and the applicable State purchasing requirements, including Section 112.061, Florida Statutes. All travel and associated per diem costs proposed shall be in compliance with General Conditions item 6.3.5.
- 5.11 Funding application requests must include a scope of work that clearly establishes the tasks to be performed. The applications shall include all tasks that are required for successful completion of the project. The project shall be divided into quantifiable units of deliverables that shall be received and accepted in writing by the county before payment. Each deliverable must be directly related to the scope of work and must specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.
- 5.12 Funding requests must include all necessary costs required for full implementation of the proposed solution including that of any third party. Should the county grant application request or grant award be less than the projected cost of the equipment or service, the county should provide verification of the ability to fund the difference. Pricing submitted cannot be contingent upon "yet to be" determined fees for products and services by the proposer or any other third party required for implementation.
- 5.13 The county shall provide information on the county's preceding year E911 fee revenue amount, the preceding year carry forward funding amount and the total carry forward balance amount in the county E911 fund. The amount of grant funding award, for allowable carry forward expenditures, is limited based on the total amount of carry forward funding in the county E911 fund in excess of an amount calculated based on the allowable 30 percent carry forward amount for a two year basis in accordance with sub-paragraph 365.172(6)(a)3.c., Florida Statutes and E911 Board Rule 60FF1-5.006 Florida Administrative Code. The county shall include the amount of their county carry forward funding being utilized for this grant in the Applied County Carry Forward or other Funding (if applicable) line in the Application Form item #12. Budget/Expenditure Report. This carry forward funding provision does not apply to grant applications for recurring maintenance. Maintenance contract cost is not a capital expenditure and is not an authorized expenditure of carry forward funds after the initial first year project costs included in the original capital equipment replacement or upgrade project.

- 5.14 Detailed information is required for any grant application requesting funding for systems that require immediate system replacement for provisioning of enhanced 911 in the county. Include detailed justification and explanation for any E911 system with an expected remaining life of less than 1 year.
- 5.15 Funding requests contingent upon “beta testing” or for products and services not in general production and installation will not be funded.

6.0 Limitation on Use of Funds

6.1 Only eligible expenses for E911 service listed in subsection 365.172(10), Florida Statutes, (Appendix I) that are not specifically excluded in this application will be funded.

6.2 Specifically excluded E911 expenses:

6.2.1 Salaries and associated expenses for 911 coordinators and call takers or other 911 personnel will not be funded.

6.2.2 Wireline database costs from the local exchange carrier, vehicle expenses, outside plant fiber or copper cabling systems and building entrance build out costs, consoles, workstation furniture and aerial photography expenses will not be funded.

6.2.3 Wireline 911 analog trunks, administrative lines and circuits are not fundable. Recurring network and circuit costs will not be funded after the first year implementation period.

6.3 Funding limitations are specified on the following items:

6.3.1 Grant funding shall be limited to eligible equipment maintenance and warranty costs for a primary PSAP and one other PSAP per county; either a primary, a secondary or a backup.

6.3.2 Grant funding shall be limited to eligible mapping maintenance and warranty costs for a primary PSAP and one other PSAP per county; either a primary, a secondary or a backup.

6.3.3 Grant funding for 911 equipment, hardware and software shall be limited (per grant cycle) to eligible expenditures for a primary PSAP only.

6.3.4 Selective router equipment costs are limited to the primary PSAP system and are limited to one per county. For this grant program they are included under the call handling equipment priority.

6.3.4 Training cost funding is limited to new system & equipment training.

6.3.5 The allowable grant funding for travel expenses is limited to the authorized amounts established in Section 112.061, Florida Statutes, and the Department of Financial Services Guidelines for State Expenditures. Allowable costs for daily per diem shall not exceed \$186.00.

7.0 Approval and Award

7.1 The E911 Board will review each application for compliance with the requirements of terms and conditions.

- 7.2 Grant awards will be withheld for any county that has a grant with a past-due quarterly report or past-due final documentation and closeout of previous rural county grant awards.
- 7.3 Applications will be awarded based upon the priorities set by the E911 Board as listed in Addendum I - Funding Priorities for the E911 Rural County Grant Program.
- 7.4 The E911 Board will adjust the amount awarded to a county based upon the availability of funds, eligibility of requested items, published quotes, increased effectiveness of grant funds, minimum system requirements for performing the needed E911 function as specified in the State E911 Plan, or documented factors provided in the grant application submission.
- 7.5 Any county that requires Board of County Commissioner approval of the grant program funding, prior to commencement of the project, shall notify the E911 Board in Application Form item #10. Grant funds for approved grant applications will be held until the county provides written notification to the E911 Board of the Board of County Commissioners approval of the project prior to the funds being disbursed from the E911 Trust Fund.
- 7.6 Any conditional hold, for documentation submittal referenced in 7.2 and 7.5, is limited to the last regularly scheduled E911 Board meeting application vote established in the grant program calendar.

8.0 Financial and Administrative Requirements

- 8.1 Grant funds shall be provided on a cost reimbursement basis. Grant funds shall be deposited in an interest bearing account maintained by the grantee, and each grant shall be tracked using a unique accounting code designator for deposits, disbursements and expenditures assigned by the county. All grant funds in the account maintained by the grantee shall be accounted for separately from all other funds. Any interest generated shall be returned to the E911 Board.
- 8.2 Each grantee may submit reimbursement claims to the E911 Board as needed; however claims are limited to one request per month. Receipt of reimbursement funds from the E911 Board is contingent on the timely and accurate submittal of funding requests. Requests for reimbursement of expenditures must be submitted on the approved Appendix IV Financial Reimbursement of Expenditures Reporting Form. Incomplete claims forms or claims not submitted on the correct form cannot be processed and will be returned for corrections. Submit only for the amounts in each budget categories in which you have incurred expenditures.
- 8.3 Upon written request and accompanying documentation justifying the need, a county may receive a payment of funding with a completed Expenditures Reporting Form, with the vendor invoice, and county certification that the specific grant items including all tasks and deliverables included in the funding request are complete. Within 45 days of transfer of funding or the check date, the grantee shall submit verification of payment to the vendor.
- 8.4 Reimbursement claims shall include only expenditures claimed against the specific grant number awarded and include copies of purchase orders and paid vouchers, invoices, copies of check processing, journal transfers. To assure prompt processing, complete reimbursement claims should be e-mailed to:

E911Board-ElectronicGrantReports@dms.myflorida.com

- 8.5 Grant funds, can only be used between the beginning and ending dates of the grant term, unless the E911 Board authorizes an extension. The right to incur costs under this grant expires two years from receipt of award and funds. The grantee may not incur costs and request payment or final reimbursement of funding past the expiration date.
- 8.6 Responsibility for grant funding and any failure to perform the minimum level of service required by the grant application and the application scope of work cannot be transferred under any circumstances from the County. Failure to perform the scope of work or expenditure of funds for other than allowable 911 costs as stated in the grant application shall require the county to return the awarded funds to the E911 Board.
- 8.7 Responsibility for property and equipment obtained under a grant cannot be transferred under any circumstances. If a sale or transfer of such property or equipment occurs within five years after a grant ends, funds must be returned to the E911 Board on a pro rata basis.
- 8.8 The grantee agrees that any improvement, expansion or other effect brought about in whole or part by grant funds will be maintained for a minimum of five years or thereafter until the effective replacement date of the system.
- 8.9 If a grantee materially fails to comply with any term of an award, the Board shall take one or more of the following actions, as appropriate in the circumstances:

- Temporarily withhold grant payments pending grantee correction of the deficiency,
- Disapprove all or part of the cost of the activity or action not in compliance,
- Suspend or terminate the current award for the grantee's project,
- Suspend or deny future grant awards.

The Board will provide the grantee an opportunity for a hearing, appeal, or other administrative proceeding to which the grantee is entitled under Florida Statute or regulation applicable to the action involved.

- 8.10 Grant awards may be terminated in whole or in part by the Board, with the consent of the grantee, in which case the two parties shall agree upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated. Grant awards may be terminated by the grantee upon written notification to the Board, detailing the reasons for such termination, the effective date, and return of all funding.
- 8.11 Grant funds provided in excess of the amount to which the actual cost incurred to meet the terms and conditions of the grant agreement must be refunded to the E911 Board and sent to the Florida E911 Board's Post Office Box address:
 Florida E911 Board
 PO Box 7117
 Tallahassee, FL 32314
 The refund shall include transmittal information detailing the amount of returned funds that are excess grant funding and/or returned interest and shall include the number of the associated grant.

9.0 Grant Reporting Procedures

- 9.1 Grantees will be required to submit quarterly reports summarizing cumulative expenditures and status of the grant project. Quarterly reports shall include an updated Application Form item #12 Budget/Expenditure Report and a completed Appendix III Quarterly Report Form.
- 9.1.1 Reporting will begin at the conclusion of the first full quarter after the award. The report periods will end on March 31, June 30, September 30, and December 31 of each year. Reports are due within 30 days of the ending report period.
- 9.1.2 Earned interest shall be reported cumulatively and included with each quarterly report.
- 9.1.3 Updated reports and associated information should be e-mailed to E911Board-ElectronicGrantReports@dms.myflorida.com.
- 9.2 At project completion, a final report shall be submitted based on the same reporting requirements described in grant reporting item 9.1. The county shall determine the final completion date based on the final payment date, or the initiation date of the warranty period. Final documentation including copies of all expenditures and corresponding invoices shall be submitted within 90 days of the final report.
- 9.3 Change requests shall be submitted prior to deviation from any awarded grant applications. No changes or departures from the original request are authorized unless approved in writing by the E911 Board. Such requests shall be submitted using the form attached in Appendix II, Request for Change Form. Any unauthorized change shall require the return of grant funds, plus any interest accrued.
- 9.3.1 Time extension requests will not be granted unless the county has executed a contract for the grant equipment and/or services, or demonstrates good cause for failure to execute a contract within twelve months of award. Good cause documentation shall include a new project timeline schedule.
- 9.3.2 Time extensions shall be limited to a maximum of one additional year when approved by the E911 Board.
- 9.3.3 Request for Change forms and associated information should be e-mailed to E911Board-ElectronicGrantReports@dms.myflorida.com.
- 9.4 The Appendix III Quarterly Report Form shall inform the E911 Board of significant impacts to grant supported activities. Significant impacts include project status developments affecting time schedules and objectives, anticipated lower costs or producing beneficial results in addition to those originally planned. Additionally, problems, delays, or adverse conditions which will materially impair the ability to meet the timely completion of the award must be reported. The disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
- 9.5 The county's Board of County Commission chairperson shall be notified when overdue quarterly reports or final reports are not received before the next E911 Board meeting following the month after the end of the quarter in which they are due.
- 9.6 Funding continuance will be based on timely submission of quarterly reports.

- 9.7 Final document submission and close-out of a grant does not affect the E911 Board's right to disallow costs and recover funds on the basis of an audit or financial review. The county shall remain obligated to return any funds expended that do not comply with the terms and conditions of the grant award.

County Columbia

STATE OF FLORIDA E911 BOARD
E911 RURAL COUNTY GRANT PROGRAM APPLICATION FORM

Total Amount Requested: \$1,655.00

Project Title: Maintenance & Support

1. Board of County Commissioners Chair: Ronald Williams

Mailing Address: 135 N.E. Hernando Av.
Mailing P.O. Box 1529
City: Lake City
State: Florida Zip: 32056 - 1529
Phone: (386) 758-1005 Fax: (386) 758-2128
Email Address: Penny_stanley@columbiacountyfla.com

2. County 911 Coordinator: Thomas W. Brazil

Mailing Address: Columbia County Combined Communications Center 911
263 N.W. Lake City Av.
City: Lake City
State: Florida Zip: 32055 - 1529
Phone: (386) 7581388 Fax: 386 7581386
Email Address: tbrazil@columbiacountyfla.com

3. Federal Tax ID Number: 59-6000564

5. Describe your county's existing E911 system. Include specific information on existing system equipment upgrades and when the installation of this equipment was completed.

Columbia County operates a Type 4 Enhanced 911 System with state of the art geo-diverse, Airbus DS Communications VESTA 911 equipment which was installed May 31, 2015. It includes a nine (9) position primary PSAP center and, as the County Center is the only PSAP in Columbia County, a four (4) position side B Auxiliary PSAP designed and engineered to provide redundancy and minimize the chances of a total 911 system outage. The County also utilizes two (2) Exacom G2 Time Gate logging recorders, which were installed in July 2012 and 2013 respectively. AT&T provides the 911 circuits, ANI/ALI data, MSAG, and selective routing services.

6. Describe the scope of work for the proposed project including any goal(s) and objectives. Include the tasks to be performed as part of the project. Provide scope of work in quantifiable units of deliverables that shall be received and accepted. For each deliverable specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.

Columbia County's E-911 system is currently maintained under contract with AK Associates and this grant is seeking funds to renew that contract to include:

Exacom 911 logging recorder support (1/1/2018 - 12/31/2018) is needed to maintain the 911 logging recorders. Includes comprehensive 24/7 technical maintenance support program including support, patches and upgrades to all software components as well as hardware repairs.

The goal of this grant project is to renew the maintenance and support agreements with Exacom to insure the continued functionality of the E-911 system in Columbia County.

The scope of work includes maintenance services for logging recorder (Exacom) support. The goal of this grant project is to renew the maintenance and support agreements to insure the continued functionality of the logging in Columbia County.

7. Justification of the need for the proposed project. Provide detailed information on the existing system's condition including a detailed justification for any system with an expected remaining life of less than 1 year.

Without AK Exacom logging recorder support, Columbia County would not be able to effectively maintain the County's E-911 logging recorder.

8. Describe why your county will not be able to complete this project without this grant funding.

In section 4.4 of the State E-911 Plan, coordinators are required to develop and maintain plans to limit the impact of system failures and expedite restoration of E-911 services. Our comprehensive equipment maintenance agreement currently in place with AK Associates addresses this requirement. It is our goal to continue to provide reliable, uninterrupted 911 services. The grant funding will provide the equipment maintenance and emergency repair resources necessary to ensure operation of our E-911 system.

9. Briefly describe how this grant project would be in concurrence with the State E911 Plan.

Columbia County currently contracts with AK Associates for E-911 system service and maintenance. We need these funds to renew Exacom Recorder second Tier Support for 1/1/18 through 12/31/18.

Receipt of these funds will allow continuance of our current maintenance contracts without interruption or lapse in maintenance coverage.

10. Describe the required steps with an anticipated time schedule with procurement and payment milestones and a total project completion date.

Columbia County will renew Exacom Recorder second Tier Support for period 1/1/2018 through 12/31/2018.

11. Sole source justification (if applicable).

This will be a sole source procurement in compliance with Columbia County's purchasing policies avoid voiding any existing maintenance and warranty agreements.

12. Budget/Expenditure Report

Prepare an itemized Grant Budget ("Line Item" breakdown should include separated systems, i.e.; 911 system, logging recorder, centerline mapping, etc. and services items). The completed form shall be used to complete quarterly report requirements, listing expenditures and revisions (if any) in appropriate columns. If there is insufficient space, please include details in an attachment. **Budget costs should match requested vendor quote.**

County:	Columbia	Grant Number:		Report Date:	
---------	-----------------	---------------	--	--------------	--

For Grant Period Ending:	<input type="checkbox"/> March 31	<input type="checkbox"/> June 30	<input type="checkbox"/> September 30	<input type="checkbox"/> December 31	Year:		FINAL	<input type="checkbox"/>
--------------------------	-----------------------------------	----------------------------------	---------------------------------------	--------------------------------------	-------	--	-------	--------------------------

Proposed Budget				USE FOR QUARTERLY REPORTS	
Line Item	Unit Price (\$)	Quantity	Total Cost (\$)	Revised Budget	Total Cumulative Expenditures (\$)
A. Systems (Hardware, Software, Equipment & Labor)					
Total System Items					
B. Services (Training, Maintenance and Warranty Items) Exacom Second Tier Support 1/1/2018-12/31/2018	\$1,655.00		\$1,655.00		
Total Service Items			\$1,655.00		
Less any Applied County Carry Forward or other Funding (if applicable)			0.0		
Grant Request Total			\$1,655.00		

USE FOR ALL REPORTS	
Total Amount of Grant Awarded	
Total Interest for Grant Period	
Final Completion Date	

Thomas W. Brazil

Signature, County 911 Coordinator

Page 14

Appendix I

NO requests for funding will be acknowledged for any items not specified in subsection 365.172 (10), Florida Statutes (shown below).

AUTHORIZED EXPENDITURES OF E911 FEE.—

(a) For purposes of this section, E911 service includes the functions of database management, call taking, location verification, and call transfer. Department of Health certification and recertification and training costs for 911 public safety telecommunications, including dispatching, are functions of 911 services.

(b) All costs directly attributable to the establishment or provision of E911 service and contracting for E911 services are eligible for expenditure of moneys derived from imposition of the fee authorized by subsections (8) and (9). These costs include the acquisition, implementation, and maintenance of Public Safety Answering Point (PSAP) equipment and E911 service features, as defined in the providers' published schedules or the acquisition, installation, and maintenance of other E911 equipment, including circuits; call answering equipment; call transfer equipment; ANI or ALI controllers; ANI or ALI displays; station instruments; E911 telecommunications systems; visual call information and storage devices; recording equipment; telephone devices and other equipment for the hearing impaired used in the E911 system; PSAP backup power systems; consoles; automatic call distributors, and interfaces, including hardware and software, for computer-aided dispatch (CAD) systems; integrated CAD systems for that portion of the systems used for E911 call taking; GIS system and software equipment and information displays; network clocks; salary and associated expenses for E911 call takers for that portion of their time spent taking and transferring E911 calls, salary, and associated expenses for a county to employ a full-time equivalent E911 coordinator position and a full-time equivalent mapping or geographical data position, and technical system maintenance, database, and administration personnel for the portion of their time spent administrating the E911 system; emergency medical, fire, and law enforcement prearrival instruction software; charts and training costs; training costs for PSAP call takers, supervisors, and managers in the proper methods and techniques used in taking and transferring E911 calls, costs to train and educate PSAP employees regarding E911 service or E911 equipment, including fees collected by the Department of Health for the certification and recertification of 911 public safety telecommunicators as required under s. [401.465](#); and expenses required to develop and maintain all information, including ALI and ANI databases and other information source repositories, necessary to properly inform call takers as to location address, type of emergency, and other information directly relevant to the E911 call-taking and transferring function. Moneys derived from the fee may also be used for next-generation E911 network services, next-generation E911 database services, next-generation E911 equipment, and wireless E911 routing systems.

(c) The moneys may not be used to pay for any item not listed in this subsection, including, but not limited to, any capital or operational costs for emergency responses which occur after the call transfer to the responding public safety entity and the costs for constructing, leasing, maintaining, or renovating buildings, except for those building modifications necessary to maintain the security and environmental integrity of the PSAP and E911 equipment rooms.

Appendix III

Quarterly Report

County: _____
Grant Number: _____
Report Date: _____

Project Status Update:

Problems/Delays:

Signature of Authorized Official _____
Date

Appendix IV Financial Reimbursement of Expenditures Reporting Form

Prepare an itemized request for reimbursement expenditures in each budget categories for each deliverable. Attach copies of purchase orders and paid vouchers, invoices, copies of checks, journal transfers, required for expenditure justifications. If there is insufficient space, please include details in an attachment.

County:		Grant Number:		Request Number:		Request Date:	
---------	--	---------------	--	-----------------	--	---------------	--

Budget Categories				Previous Request Amount (\$)	Current Request Amount (\$)
Deliverable Items	Unit Price (\$)	Quantity	Total Amount (\$)		
A. Systems (Hardware, Software, Equipment & Labor)					
B. Services (Training, Maintenance and Warranty Items)					
Grant Request Total					

Request payment of funding (if applicable) <input type="checkbox"/>
Justification of payment funding need:

Signature, County 911 Coordinator

Addendum I

Funding Priorities for the E911 Rural County Grant Program

The criteria for determining acceptability for disbursement of funds from the State of Florida E911 Rural County Grant Program will be made on a priority basis. There will be five priorities as identified below:

PRIORITY 1: Rural counties with E911 Phase II Primary PSAP systems that require immediate system replacement to maintain enhanced 911 status or when the expected remaining life of the system is less than 1 year.

PRIORITY 2: Rural counties with E911 Phase II systems that require maintenance or warranty agreements for maintaining enhanced 911 status. This may include the following, listed in order of funding priority a through c:

- a: E911 System Maintenance (pertaining exclusively to items listed in Priorities 3a-h only)
- b: Hosted E911 System Service for subsequent years, after the first year.
- c: E911 Mapping System Maintenance (pertaining exclusively to items listed in Priority 5a only)

PRIORITY 3: Rural counties with E911 Phase II Primary PSAP systems that require new or replacement of critical or necessary hardware or software for maintaining E911 Phase II status. This may include the following, listed in order of funding priority a through h:

- a: Hardware and software for communications or terminal equipment located at a PSAP for 911 call processing, ANI and ALI display and call answering.
- b: Lightning Protection Equipment
- c: Uninterruptible Power Supply Equipment
- d: E911 Voice Recording Equipment
- e: County E911 Standalone ALI Database Equipment
- f: E911 Map Display Equipment
- g: New additional 911 Call Taker Position Equipment
- h: Net clock

PRIORITY 4: Rural counties with E911 Phase II Systems requesting consolidation of E911 PSAPs, which decreases the number of Primary or Secondary PSAPs in the county by a minimum of one.

PRIORITY 5: Rural counties with E911 Phase II Systems that require mapping services necessary for maintaining E911 Phase II Geographic Information Systems (GIS). This may include the following, listed in order of funding priority a through b:

- a: E911 Mapping System Equipment - E911 map generation hardware and software licensing is limited to components for two stations
- b: GIS Centerline, point generation and map accuracy services

Regional E911 system project requests related to systems, equipment and maintenance will be considered the highest priority within each priority category.

Grants awards will be funded in order of priority assigned. Total funding for any priority may be adjusted based on the remaining funds available, the number of applications and the anticipated requests in the next funding cycle. The acceptability for disbursement of funds from the State of Florida E911 Rural County Grant Program for any E911 expense items not expressly provided for in Priorities above shall be determined at the discretion of the E911 Board pursuant to its authority under sections 365.172 and 365.173, Florida Statutes.

COUNTY E911 FISCAL INFORMATION

Item No.	E911 Fee Revenues		
1	County	Columbia	Fiscal Year 2018
2	Various E911 Fee Revenue	\$ 117,472.50	
3	Non-wireless E911 Fee Revenue	\$ 81,224.77	(ABC wireless & VON)
4	Unrec'd E911 Fee Revenue	\$ 45,196.80	
5	E911 State Grant Revenue	\$	(Grant required unique accounting code)
6	Rural County Grant Revenue	\$ 66,455.11	(Grant required unique accounting code)
7	Emergency Grant Revenue	\$ -	(Grant required unique accounting code)
8	Rural County Supplemental Disbursement	\$	
9	E911 Board Special Disbursement	\$ 1,200.00	
10	Total E911 Fee Revenue	\$ 247,893.61	Carry Forward Fee Revenue calculation (Item #1 + Item #3 + Item #4)
Item No.	E911 Allowable Expenditures		
11	E911 Fee Revenue and Supplemental and Special Disbursement Expenditures	\$ 249,093.61	
12	County Funded E911 Expenditures	\$ 320,879.05	
13	Subtotal Expenditures	\$ 569,972.66	Calculation (Item #11 + Item #12)
14	E911 State Grant Expenditures	\$	
15	Rural County Grant Expenditures	\$ 66,455.11	
16	Emergency Grant Expenditures	\$ -	
17	Subtotal Grant Expenditures	\$ 66,455.11	Calculation (Item #14 + Item #15 + Item #16)
18	Total E911 Expenditures	\$ 636,427.77	Calculation (Item #13 + Item #17)
Item No.	E911 Carry Forward & Excess Cost Recovery Calculation		
19	Allowable County Carry Forward Amount	\$ 75,028.06	Maximum allowable calculation (20% of fee revenue (Item #10) - (full amount of Item #12 + Item #14 + Item #15 + Item #16)) Grants are under unique accounting codes and are not included in calculation
20	Actual County Carry Forward Amount	\$ -	Limited by paragraph 365.173(2)(d), Florida Statutes. Assume amount is equal to or less than Item #19
21	Excess Cost Recovery	\$ (320,879.06)	Calculation (Item #19 - Item #20 - Item #18 - Item #17) Positive amount equals excess cost recovery amount to be returned to the E911 Board
Item No.	Contact Information		
24	Name of person preparing response	Danielle Beard	
25	Title/Position of person preparing response	Finance Director for Board of County Commissioners	
26	Telephone number	388.738-1152	
27	E-Mail address of person preparing response	dbeard@columbiacountyfla.com	
28	Date:	2/3/2018	
In accordance with paragraph 365.173(2)(c) and 365.173(2)(a)(3), Florida Statutes			



3

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017

Meeting Date: September 7, 2017

Name: Penny Stanley

Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

BCC Administration - Suwannee River Economic Council - (SHIP) Release of Lean - Michael and Jill Childs

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

Consent Item

Discussion Item

This Instrument Prepared By:
Heritage Title Services of North Florida, Inc.
201 Parshley Street, S.W., Live Oak FL 32064

RELEASE OF LIEN AGREEMENT UNDER
STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM

WHEREAS, Michael J. Childs and Jill E. Childs, husband and wife, executed and delivered to Columbia County, Florida, a political subdivision existing under the laws of the State of Florida, that certain lien agreement under State Housing Initiatives Partnership Program dated March 5, 2012 and recorded in Official Record Book 1230 Page 2685, public records of Columbia County, Florida, granting to Columbia County, Florida, a lien against the following described real property situated in Columbia County, Florida to-wit:

AS DESCRIBED THEREIN: Lot 20, and the North 16 feet of Lot 19, Block 1, Oak Hill Estates Replat, according to the map or plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Columbia County, Florida

WHEREAS, Michael J. Childs and Jill E. Childs, husband and wife has paid to Columbia County, Florida, the sum of \$6,000.00 in reimbursement and repayment of funds paid to or for the benefit of Columbia County. FL to assist in the purchase of the above described property.

NOW, THEREFORE, Columbia County, Florida, hereby releases and cancels the lien held against the above described real property by virtue of the afore described lien agreement under State Housing Initiatives Partnership Program.

IN WITNESS WHEREOF, Columbia County, Florida, a political sub-division existing under the laws of the State of Florida, has caused these presents to be executed this _____ day of _____, 2017.

Signed, Sealed, and Delivered
in the presence of:

COLUMBIA COUNTY, FLORIDA

WITNESS

By: _____
As: Chairman

(Print or Type Name of Witness)

WITNESS

(Print or Type Name of Witness)

State of Florida
County of _____

Sworn to and subscribed before me on this _____ day of _____, 2017, by _____ as Chairman of the Columbia County Commission who have/has produced _____ as identification, or who is/are personally known to me.

NOTARY PUBLIC

Printed Name
MY COMMISSION EXPIRES: _____
(Seal)



4

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 17, 2017 Meeting Date: September 7, 2017

Name: Scott Ward Department: BCC Administration

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Expiration of SHIP Lien Agreement for Thyron & Lateri Taylor

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item



Suwannee River Economic Council, Inc.

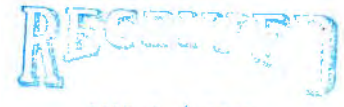
**Post Office Box 70
Live Oak, Florida 32064**

Administrative Office - Phone (386) 362-4115

Fax (386) 362-4078

E-Mail: mattpearson@suwanneec.net

Website: www.srecinc.org



AUG 14 2017

Board of County Commissioners
Columbia County

August 9, 2017

Mr. Ben Scott, County Manager
Columbia County
PO Drawer 1529
Lake City, FL 32056-1529

Re: Expiration of SHIP Lien Agreement for Thyron & Lateri Taylor

Dear Mr. Scott

The SHIP Lien against Thyron & Lateri Taylor expired on April 13, 2011.

Please execute the enclosed Release of Lien Agreement and return to our office so that we may forward it to the closing company.

If you have any questions or concerns, please do not hesitate to contact Stephanie Barrington at 386-362-4115 ext. 242.

Sincerely,
Suwannee River Economic Council, Inc.

Matt Pearson
Executive Director

MP/ssb

Enclosures

c: SREC Finance Department

Celebrating

SERVING

BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-TAYLOR-UNION

"This institution is an equal opportunity provider and employer."

Funded in part through a grant by the State of Florida Department of Elder Affairs

This Instrument Prepared By:
Robert Stewart
Lake City Title Group
426 SW Commerce Dr. Suite 145
Lake City, FL 32025
2017-2076

**RELEASE OF LIEN AGREEMENT UNDER
STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM**

WHEREAS Thyron I. Taylor and Lateri T. Taylor, executed and delivered to Columbia County, Florida, a political subdivision existing under the laws of the State of Florida, that certain lien agreement under State Housing Initiatives Partnership (S.H.I.P.) Program dated 4/13/2001, and recorded in Official Record Book 924, Page 2249, public records of Columbia County, Florida, granting to Columbia County, Florida, a lien against the following described real property situated in Columbia County, Florida to-wit:

AS DESCRIBED THEREIN:

WHEREAS, Thyron I. Taylor and Lateri T. Taylor, has received monetary assistance from the State Housing Initiatives Partnership Program, State of Florida, County of Columbia to assist in the purchase of the above described property.

NOW, THEREFORE, in consideration of Thyron I. Taylor and Lateri T. Taylor have fulfilled the legal requirements of the Columbia County S.H.I.P. Program, Columbia County, Florida, hereby releases and cancels the lien held against the above described real property by virtue of the aforescribed lien agreement under State Housing Initiatives Partnership Program.

IN WITNESS WHEREOF, Columbia County, Florida, a political sub-division existing under the laws of the State of Florida, has caused these presents to be executed this _____ day of August, 2017.

Signed, Sealed, and Delivered
in the presence of:

Columbia County, Florida

WITNESS

BY: _____

(Print or Type Name of Witness)

WITNESS

ATTEST: _____

(Print or Type Name of Witness)



5

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 21, 2017

Meeting Date: September 7, 2017

Name: Scott Ward

Department: BCC Administration

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

Approval of the Columbia County SHIP Annual Report for fiscal years 2014/2015 (close out year), 2015/2016 (interim year 1) and 2016/2017 (interim year 2).

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

Consent Item

Discussion Item



Suwannee River Economic Council, Inc.

**Post Office Box 70
Live Oak, Florida 32064**

Administrative Office - Phone (386) 362-4115

Fax (386) 362-4078

E-Mail: mattpearson@suwanneec.net

Website: www.srecinc.org

August 16, 2017

Mr. Ben Scott, County Manager
Columbia County
PO Drawer 1529
Lake City FL 32056

Board of County Commissioners
Columbia County

RECEIVED
AUG 18 2017

Dear Mr. Scott:

Enclosed is the Columbia County SHIP Annual Report for fiscal years 2014/2015 (close-out year), 2015/2016 (interim year 1), and 2016/2017 (interim year 2) for approval at the Board of County Commissioners meeting on Thursday, September 7th. This document is yours to keep for the County's records.

Enclosed with the Annual Report are two originals of the Annual Report Certification form that need to be executed. Please return one original to us and the other original is for the County's records.

If you have any questions or need additional information, please feel free to call Stephanie Barrington, SHIP Director, at extension 242.

Sincerely,

Matt Pearson
Executive Director

MP/sb
Enclosures

RECEIVED

AUG 18 2017

Board of County Commissioners
Columbia County



SERVING

BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-TAYLOR-UNION

"This institution is an equal opportunity provider and employer."

Funded in part through a grant by the State of Florida Department of Elder Affairs

2014 / 2015

Close-out Report

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
1	Purchase Assistance with Rehab	\$189,597.90	14	\$0.00	0	\$0.00	0
5	Disaster Repair/Mitigation	\$0.00	0	\$0.00	0	\$0.00	0
6	Emergency Repair	\$156,598.00	22	\$0.00	0	\$0.00	0
10	New Construction	\$18,000.00	1	\$0.00	0	\$0.00	0
Homeownership Totals:		\$364,195.90	37	\$0.00	0	\$0.00	0

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
Rental Totals:							
Subtotals:		\$364,195.90	37	\$0.00	0	\$0.00	0

Additional Use of Funds

Use	Expended	Encumbered	Unencumbered
Administrative	\$35,449.10		
Homeownership Counseling	\$0.00		
Admin From Program Income	\$0.00		
Admin From Disaster Funds	\$0.00		

Totals:	\$399,645.00	37	\$0.00	0	\$0.00	0
----------------	---------------------	-----------	---------------	----------	---------------	----------

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	\$359,645.00
Program Income (Interest)	
Program Income (Payments)	\$40,000.00
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$0.00
Total:	\$399,645.00

* Carry Forward to Next Year: \$0.00

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Form 2

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
-------------	------	-------	-------	-------	-------

√ No rental strategies are in use

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$364,195.90	22.06%
Public Moneys Expended	\$124,923.00	7.57%
Private Funds Expended	\$1,145,647.00	69.41%
Owner Contribution	\$15,814.10	.96%
Total Value of All Units	\$1,650,580.00	100.00%

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$364,195.90	\$359,645.00	101.27%	65%
Construction / Rehabilitation	\$364,195.90	\$359,645.00	101.27%	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % *
Extremely Low	\$70,539.00	\$0.00	\$0.00	\$70,539.00	17.65%
Very Low	\$86,059.00	\$0.00	\$0.00	\$86,059.00	21.53%
Low	\$92,649.71	\$0.00	\$0.00	\$92,649.71	23.18%
Moderate	\$114,948.19	\$0.00	\$0.00	\$114,948.19	28.76%
Over 120%-140%	\$0.00	\$0.00	\$0.00	\$0.00	.00%
Totals:	\$364,195.90	\$0.00	\$0.00	\$364,195.90	91.13%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$0.00	0	\$70,539.00	10	\$70,539.00	10
Very Low	\$0.00	0	\$86,059.00	12	\$86,059.00	12
Low	\$92,649.71	5	\$0.00	0	\$92,649.71	5
Moderate	\$114,948.19	10	\$0.00	0	\$114,948.19	10
Totals:	\$207,597.90	15	\$156,598.00	22	\$364,195.90	37

Form 3

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Purchase Assistance with Rehab	Incorporated	0	0	2	3	5
Purchase Assistance with Rehab	Unincorporated	0	0	2	7	9
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0
Emergency Repair	Incorporated	3	4	0	0	7
Emergency Repair	Unincorporated	7	8	0	0	15
New Construction	Incorporated	0	0	1	0	1
New Construction	Unincorporated	0	0	0	0	0
Totals:		10	12	5	10	37

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Purchase Assistance with Rehab	Incorporated	0	4	0	1	5
Purchase Assistance with Rehab	Unincorporated	2	6	0	1	9
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0
Emergency Repair	Incorporated	0	1	4	2	7
Emergency Repair	Unincorporated	0	0	4	11	15
New Construction	Incorporated	0	0	1	0	1
New Construction	Unincorporated	0	0	0	0	0
Totals:		2	11	9	15	37

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
Purchase Assistance with Rehab	Incorporated	2	2	1	5
Purchase Assistance with Rehab	Unincorporated	5	2	2	9
Disaster Repair/Mitigation	Incorporated	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0
Emergency Repair	Incorporated	3	2	2	7
Emergency Repair	Unincorporated	10	5	0	15
New Construction	Incorporated	1	0	0	1

New Construction	Unincorporated	0	0	0	0
Totals:		21	11	5	37

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Purchase Assistance with Rehab	Incorporated	2	3	0	0	0	0	5
Purchase Assistance with Rehab	Unincorporated	7	2	0	0	0	0	9
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0	0	0
Emergency Repair	Incorporated	2	5	0	0	0	0	7
Emergency Repair	Unincorporated	7	7	0	1	0	0	15
New Construction	Incorporated	0	1	0	0	0	0	1
New Construction	Unincorporated	0	0	0	0	0	0	0
Totals:		18	18	0	1	0	0	37

Demographics (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Home-less	Elderly	Other	Other	Total
Purchase Assistance with Rehab	Incorporated	0	0	0	1	0	0	1
Purchase Assistance with Rehab	Unincorporated	0	0	0	1	0	0	1
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0	0	0
Emergency Repair	Incorporated	0	0	0	2	0	0	2
Emergency Repair	Unincorporated	0	0	0	11	0	0	11
New Construction	Incorporated	0	0	0	0	0	0	0
New Construction	Unincorporated	0	0	0	0	0	0	0
Totals:		0	0	0	15	0	0	15

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units
-------------	----------------------	----------------	---------------------------

Form 4

Status of Incentive Strategies

Incentive Strategy:

1. Expedited Permitting. Permits for affordable housing projects are expedited to a greater degree than other projects.
2. Ongoing Review Process. for the review of local policies, ordinances, regulations and plan provisions that increase the cost of housing prior to their adoption.

Adopting Ordinance or Resolution Number or identify local policy:

1. Adopting Resolution 94-R-10 (original), adopted 2/17/1994; Amended Resolution 95-R-17 adopted 3/16/1995.
2. Adopting Resolution 94-R-10 adopted on 2/17/1994; Adopted Ordinance 2007-40 on 10/18/2007; Adopted Ordinance 2007-41 on 10/18/2007.

Implementation Schedule (Date):

1. From the date of adoption if over 1200 permits per year.
2. Implemented on adoption 10/18/2007

Has the plan or strategy been implemented? If no, describe the steps that will be taken to implement the plan:

1. The threshold of 1200+ permits per year has not been met to trigger the provision of the plan.
2. Ordinance No. 2007-40 and 2007-41, commenced on 10/18/2007, affecting the fees for permits. The Columbia County Board of County Commissioners considered the potential impact when determining these fees. The actions will increase the cost of development but will not increase the time of approval. The actions will increase long term development cost.

Status of Strategy - (is the strategy functioning as intended, i.e. are the time frames being met, etc.):

All strategies are functioning as intended.

Support Services

1. SREC, Inc. will provide a Housing Counselor to educate potential home buyers the responsibility of Home Ownership in a Home Ownership course provided in conjunction with the University of Florida Extension Office.
2. The wide range of SREC, Inc. support services are available to SHIP recipients including:
 - a. Community Services Block Grant
 - b. Low Income Home Emergency Assistance Program
 - c. U.S. Dept. of Agriculture Commodities
 - d. Aging Programs
 - e. Transportation
 - f. Weatherization
 - g. Housing Preservation

Other Accomplishments

N/A

Availability for Public Inspection and Comments

Posted as a Public Notice in the local newspaper with no comments received.

Homeownership Default & Foreclosure

Mortgage Foreclosures

- A. Very low income households in foreclosure: 0

B. Low income households in foreclosure: 1
 C. Moderate households in foreclosure: 4
 Foreclosed Loans Life-to-date: 5
 SHIP Program Foreclosure Percentage Rate Life to Date: 5

Mortgage Defaults

A. Very low income households in default: 0
 B. Low income households in default: 0
 C. Moderate households in default: 0
 Defaulted Loans Life-to-date: 0
 SHIP Program Default Percentage Rate Life to Date: 0

Welfare to Work Programs

N/A

Strategies and Production Costs

Strategy	Average Cost
Purchase Assistance with Rehab	\$14,188.00
Disaster Repair/Mitigation	\$0.00
Emergency Repair	\$7,118.09
New Construction	\$18,000.00

Expended Funds

Total Unit Count: 37 Total Expended Amount: \$364,196.00

Strategy	Full Name	Address	City	Zip Code	Expended Funds	Unit Counted
New Construction	Renee Griffin	TBD NE Gurley Ave	Lake City	32055	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Joseph Daniel Webb	299 SE St. Johns St	Lake City	32025	\$16,995.71	<input type="checkbox"/>
Purchase Assistance with Rehab	Eric Gleman	1115 SW Jaguar Dr	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Arin Murphy	267 SE Araphahoe Lane	Lake City	32025	\$11,948.19	<input type="checkbox"/>
Purchase Assistance with Rehab	Tony Fulton & Ebony Williams	1048 SW Yorktown Glen	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Thomas Gainer	316 NW Fronie St	Lake City	32055	\$16,500.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Jacob Woodworth	196 SW Wilderness Dr.	Lake City	32025	\$12,000.00	<input type="checkbox"/>

Purchase Assistance with Rehab	Sara Berryhill	156 SW Phillips Circle	Lake City	32024	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	George Walker	259 SW Ventura Lane	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Seth Byrd	173 SW Crest Glen	Lake City	32024	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Bridget McLaughlin	336 SE Woodhave St.	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Celeste Bradley	117 SE Jeremy Pl	Lake City	32056	\$7,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Jannon Forsythe	586 NW Holiday Dr.	Lake City	32055	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Lance Leguire	500 SE Tribble St	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Lisa Shay	1593 SW Howell St.	Lake City	32024	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Trineshia Carter	587 WE Monroe Street	Lake City	32055	\$5,154.00	<input checked="" type="checkbox"/>
Emergency Repair	David Patrick Vick	670 SE Dade St	Lake City	32025	\$7,305.00	<input type="checkbox"/>
Emergency Repair	Pearlean Jackson	369 NW Indiana Ave	Lake City	32055	\$7,500.00	<input type="checkbox"/>
Emergency Repair	Susanne Mose	734 SE Monroe St	Lake City	32025	\$7,495.00	<input type="checkbox"/>
Emergency Repair	Timothy Gordon	1007 NE Goodvine Way	Lake City	32055	\$7,355.00	<input type="checkbox"/>
Emergency Repair	Joshlyn Tillman	392 SE Castillo Terr	Lake City	32025	\$7,445.00	<input type="checkbox"/>
Emergency Repair	Delores Cason	585 NW Holiday Dr	Lake City	32055	\$7,370.00	<input type="checkbox"/>
Emergency Repair	Jennifer Danka	1079 New Eadie St	Lake City	32055	\$7,405.00	<input type="checkbox"/>
Emergency Repair	Martene Couchon	216 SW Shady Oak Way	Lake City	32024	\$7,485.00	<input type="checkbox"/>
Emergency Repair	Shirley Zecher	195 SE Andrews Dr	Lake City	32025	\$7,500.00	<input type="checkbox"/>
Emergency Repair	Lisa Bradley	187 SE Montrose Ave	Lake City	32025	\$7,500.00	<input type="checkbox"/>
Emergency Repair	Mary Weatherspoon	235 SE Beech St	Lake City	32025	\$7,500.00	<input type="checkbox"/>
Emergency Repair	Arthur Butler	503 SW Pleasant Terr	Ft. White	32038	\$7,390.00	<input type="checkbox"/>
Emergency Repair	Patrice Goodwin	492 SE Olustee Ave	Lake City	32025	\$4,357.00	<input type="checkbox"/>
Emergency Repair	Lillie Pearl Harris	123 SW Neighbors Glen	Lake City	32024	\$6,200.00	<input type="checkbox"/>
Emergency Repair	Gail Rentz	6671 SW SR 242	Lake City	32024	\$6,542.00	<input type="checkbox"/>
Emergency Repair	Reva Russell	156 SW Tulip Place	Lake City	32025	\$7,500.00	<input type="checkbox"/>
Emergency Repair	Albert King, Sr.	134 SW Bryant St	Ft. White	32038	\$6,680.00	<input type="checkbox"/>

Emergency Repair	Linda Rucker (Brown)	170 NE Williams St	Lake City	32055	\$7,471.00	<input type="checkbox"/>
Emergency Repair	Geraldine Vaughn	1862 N Hwy 441	Lake City	32055	\$7,253.00	<input type="checkbox"/>
Emergency Repair	Joung Lee	134 SW Villa Court	Lake City	32024	\$7,020.00	<input type="checkbox"/>
Emergency Repair	Brenda Wise	895 W Moore Rd	Lake City	32055	\$6,825.00	<input type="checkbox"/>
Emergency Repair	Nancy Bickerstaff	284 SW Hudson Lane	Lake City	32025	\$7,500.00	<input type="checkbox"/>

Administrative Expenditures

SREC, Inc. receives 5% of the Local Government's allowable expenditure for Administration Fees from the SHIP funds. The Local Government maintains the remaining 5%. SREC, Inc. is not paid per strategy.

Sub Recipients and Consultants

Name	Business Type	Strategy Covered	Responsibility	Amount
Suwannee River Economic Council, Inc.	Non-profit	Purchase Assistance with Rehab	Implements the strategy	\$4,495.56
Suwannee River Economic Council, Inc.	Non-profit	Disaster Relief/Mitigation	Implements the strategy	\$4,495.56
Suwannee River Economic Council, Inc.	Non-profit	Emergency Repair	Implements the strategy	\$4,495.56
Suwannee River Economic Council, Inc.	Non-profit	New Construction	Implements the strategy	\$4,495.56

Program Income

Program Income Funds	
Loan Repayment:	\$40,000.00
Refinance:	
Foreclosure:	
Sale of Property:	
Interest Earned:	
Other ():	
Total:	\$40,000.00

Explanation of Recaptured funds

Description	Amount
N/A	
Total:	\$0.00

Rental Developments

Development Name	Owner	Address	City	Zip Code	SHIP Amount	SHIP Units	Compliance Monitored By	Additional Notes

Columbia County 2014 Closeout

Single Family Area Purchase Price

The average area purchase price of single family units:

Or

✓ Not Applicable

Form 5

Special Needs Breakdown

SHIP Expended and Encumbered for Special Needs Applicants

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
1	Purchase Assistance with Rehab	\$16,500.00	1	\$0.00	0
6	Emergency Repair	\$70,748.00	10	\$0.00	0

Special Needs Category Breakdown by Strategy

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(1) Purchase Assistance with Rehab	Receiving Veterans Disability Benefits	\$16,500.00	1	\$0.00	0
(6) Emergency Repair	Person with Disabling Condition (not DD)	\$29,186.00	4	\$0.00	0
(6) Emergency Repair	Receiving Social Security Disability Insurance	\$22,405.00	3	\$0.00	0
(6) Emergency Repair	Receiving Supplemental Security Income	\$19,157.00	3	\$0.00	0

Provide a description of efforts to reduce homelessness:

Columbia County residents: (1) Needing emergency shelter housing will be referred to GRACE Marketplace; (2) Seeking information for affordable rental housing and are not in immediate danger of eviction and/or homelessness, referrals will be made to floridahousingsearch.org; and (3) Will be provided additional assistance through the Emergency Repair strategy which provides for the correction of health, safety, and building code violations in order for the resident to maintain the existing home and prevent homelessness.

2015 / 2016
Interim – 1 Report

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
1	Purchase Assistance with Rehab	\$254,897.81	16	\$0.00	0	\$0.00	0
5	Disaster Repair/Mitigation	\$0.00	0	\$0.00	0	\$0.00	0
6	Emergency Repair	\$63,823.00	9	\$0.00	0	\$0.00	0
10	New Construction	\$26,591.69	2	\$0.00	0	\$0.00	0
Homeownership Totals:		\$345,312.50	27	\$0.00	0	\$0.00	0

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
------	----------	-----------------	-------	-------------------	-------	---------------------	-------

Rental Totals:

Subtotals: \$345,312.50 27 \$0.00 0 \$0.00 0

Additional Use of Funds

Use	Expended	Encumbered	Unencumbered
Administrative	\$35,964.50		
Homeownership Counseling			
Admin From Program Income			
Admin From Disaster Funds			

Totals: \$381,277.00 27 \$0.00 0 \$0.00 0

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	\$362,277.00
Program Income (Interest)	
Program Income (Payments)	\$19,000.00
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$0.00
Total:	\$381,277.00

* Carry Forward to Next Year: \$0.00

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Form 2

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
-------------	------	-------	-------	-------	-------

√ No rental strategies are in use

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$345,312.50	17.41%
Public Moneys Expended	\$706,130.00	35.60%
Private Funds Expended	\$914,313.00	46.10%
Owner Contribution	\$17,487.08	.88%
Total Value of All Units	\$1,983,242.58	100.00%

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$345,312.50	\$362,277.00	95.32%	65%
Construction / Rehabilitation	\$345,312.50	\$362,277.00	95.32%	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % *
Extremely Low	\$99,033.00	\$0.00	\$0.00	\$99,033.00	25.97%
Very Low	\$17,381.69	\$0.00	\$0.00	\$17,381.69	4.56%
Low	\$120,846.00	\$0.00	\$0.00	\$120,846.00	31.70%
Moderate	\$108,051.81	\$0.00	\$0.00	\$108,051.81	28.34%
Over 120%-140%	\$0.00	\$0.00	\$0.00	\$0.00	.00%
Totals:	\$345,312.50	\$0.00	\$0.00	\$345,312.50	90.57%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$50,000.00	2	\$49,033.00	7	\$99,033.00	9
Very Low	\$2,591.69	0	\$14,790.00	2	\$17,381.69	2
Low	\$120,846.00	7	\$0.00	0	\$120,846.00	7
Moderate	\$108,051.81	9	\$0.00	0	\$108,051.81	9
Totals:	\$281,489.50	18	\$63,823.00	9	\$345,312.50	27

Form 3

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Purchase Assistance with Rehab	Incorporated	2	0	7	4	13
Purchase Assistance with Rehab	Unincorporated	0	0	0	3	3
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0
Emergency Repair	Incorporated	3	0	0	0	3
Emergency Repair	Unincorporated	4	2	0	0	6
New Construction	Incorporated	0	0	0	0	0
New Construction	Unincorporated	0	0	0	2	2
Totals:		9	2	7	9	27

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Purchase Assistance with Rehab	Incorporated	0	9	3	1	13
Purchase Assistance with Rehab	Unincorporated	1	2			3
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0
Emergency Repair	Incorporated	0	1	1	1	3
Emergency Repair	Unincorporated			2	4	6
New Construction	Incorporated	0	0	0	0	0
New Construction	Unincorporated		2			2
Totals:		1	14	6	6	27

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
Purchase Assistance with Rehab	Incorporated	3	8	2	13
Purchase Assistance with Rehab	Unincorporated	1	1	1	3
Disaster Repair/Mitigation	Incorporated	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0
Emergency Repair	Incorporated	1	1	1	3
Emergency Repair	Unincorporated	5	1	0	6
New Construction	Incorporated	0	0	0	0

New Construction	Unincorporated	1	1		2
Totals:		11	12	4	27

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Purchase Assistance with Rehab	Incorporated	8	3	2	0	0	0	13
Purchase Assistance with Rehab	Unincorporated	3	0	0	0	0	0	3
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0	0	0
Emergency Repair	Incorporated	1	2	0	0	0	0	3
Emergency Repair	Unincorporated	4	2	0	0	0	0	6
New Construction	Incorporated	0	0	0	0	0	0	0
New Construction	Unincorporated	1	1	0	0	0	0	2
Totals:		17	8	2	0	0	0	27

Demographics (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Home-less	Elderly	Other	Other	Total
Purchase Assistance with Rehab	Incorporated	0	0	0	1	0	0	1
Purchase Assistance with Rehab	Unincorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0	0	0
Emergency Repair	Incorporated	0	0	0	1	0	0	1
Emergency Repair	Unincorporated	0	0	0	4	0	0	4
New Construction	Incorporated	0	0	0	0	0	0	0
New Construction	Unincorporated	0	0	0	0	0	0	0
Totals:		0	0	0	6	0	0	6

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units
-------------	----------------------	----------------	---------------------------

Form 4

Expended Funds

\$345,313.00

Strategy	Full Name	Address	City	Zip Code	Expended Funds	Unit Counted
Purchase Assistance with Rehab	Arin Murphy	267 SE Araphahoe Lane	Lake City	32025	\$51.81	<input checked="" type="checkbox"/>
Purchase Assistance with Rehab	Shauna Paukune	2896 SE Country Road 245	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Angela Whilden	3118 154th Place	Lake City	32024	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Jose Guttiere	1927 SW Judy Glen	Lake City	32024	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Lesli Strait	143 SW Cromwell Court	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Camari Nater	367 SE Perry Avenue	Lake City	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Jessica Dockery	164 SE Carob Glen	Lake City	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Carolyn Rhym	249 McCray Avenue	Lake City	32055	\$25,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Trinesha Carter	587 WE Monroe Street	Lake City	32055	\$12,846.00	<input type="checkbox"/>
Emergency Repair	Johanna Nelson	948 SE Brock Gln.	Lake City	32025	\$7,450.00	<input type="checkbox"/>
Emergency Repair	Louvenia Kettles	1413 NW Jake Gln	Lake City	32055	\$7,433.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Flun (Richard) Morgan	463 SW Christ Terrace	Lake City	32024	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Steve Co1	356 SE Country Club Rd.	Lake City	32025	\$12,000.00	<input type="checkbox"/>

Purchase Assistance with Rehab	Amanda Hurtado	323 SW Thomas Terr	Lake City	32024	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Justina Howarth	161 SW Wren Ct	Lake City	32025	\$18,000.00	<input type="checkbox"/>
New Construction	Candace Clary	201 SW Cherry Blossom Way	Lake City	32024	\$12,000.00	<input type="checkbox"/>
Emergency Repair	Joshlyn Tillman	392 SE Castillo Terr	Lake City	32025	\$5,185.00	<input type="checkbox"/>
Emergency Repair	Randolph Lee	167 SE Brandon Dr	Lake City	32025	\$7,390.00	<input type="checkbox"/>
Purchase Assistance with Rehab	John Coates	677 SE Country Club Rd	Lake City	32025	\$18,000.00	<input type="checkbox"/>
Emergency Repair	Verna Smith	295 NE Bickel dr	Lake City	32055	\$6,540.00	<input type="checkbox"/>
Emergency Repair	Horace Powell Sr.	327 SW Wingate St	Lake City	32024	\$7,400.00	<input type="checkbox"/>
Emergency Repair	April Vick	815 NW Moore Rd	Lake City	32055	\$7,500.00	<input type="checkbox"/>
Emergency Repair	Sandy Jackson	964 SE Monroe St	Lake City	32055	\$7,500.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Katie Reed	1229 SW Yorktown Glen	Lake City	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Queen Key	563 NW Holiday Dr	Lake City	32055	\$25,000.00	<input type="checkbox"/>
New Construction	Arlena Coker	278 SW Newlywed Ct	Lake City	32024	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Cameron Sweat	276 SW Edna Ct	Lake City	32024	\$12,000.00	<input type="checkbox"/>
Emergency Repair	Patrice Goodwin	429 SE Olustee Ave	Lake City	32025	\$7,425.00	<input type="checkbox"/>
New Construction	Lisa Olin	241 NW HARWELL CT.	Lake City	32055	\$2,591.69	<input checked="" type="checkbox"/>

Columbia County 2015 Interim-1

Form 5

Special Needs Breakdown

SHIP Expended and Encumbered for Special Needs Applicants

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
1	Purchase Assistance with Rehab	\$62,000.00	3	\$.00	0
6	Emergency Repair	\$63,823.00	9	\$.00	0
10	New Construction	\$.00	0	\$.00	0

Special Needs Category Breakdown by Strategy

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(1) Purchase Assistance with Rehab	Receiving Supplemental Security Income	\$37,000.00	2	\$.00	0
(1) Purchase Assistance with Rehab	Receiving Social Security Disability Insurance	\$25,000.00	1	\$.00	0
(6) Emergency Repair	Receiving Supplemental Security Income	\$27,568.00	4	\$.00	0
(6) Emergency Repair	Receiving Social Security Disability Insurance	\$36,255.00	5	\$.00	0

Provide a description of efforts to reduce homelessness:

Columbia County residents: (1) Needing emergency shelter housing will be referred to GRACE Marketplace; (2) Seeking information for affordable rental housing and are not in immediate danger of eviction and/or homelessness, referrals will be made to floridahousingsearch.org; and (3) Will be provided additional assistance through the Emergency Repair strategy which provides for the correction of health, safety, and building code violations in order for the resident to maintain the existing home and prevent homelessness.

2016 / 2017
Interim – 2 Report

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
1	Purchase Assistance with Rehab	\$240,000.00	15	\$0.00	0	\$50,000.00	2
5	Disaster Repair/Mitigation	\$0.00	0	\$0.00	0	\$0.00	0
6	Emergency Repair	\$34,805.00	5	\$0.00	0	\$34,405.61	5
10	New Construction	\$52,408.31	3	\$0.00	0	\$0.00	0
Homeownership Totals:		\$327,213.31	23	\$0.00	0	\$84,405.61	7

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
Rental Totals:							

Subtotals: \$327,213.31 23 \$0.00 0 \$84,405.61 7

Additional Use of Funds

Use	Expended	Encumbered	Unencumbered
Administrative	\$44,433.80		
Homeownership Counseling	\$790.50		
Admin From Program Income			
Admin From Disaster Funds			

Totals:	\$372,437.61	23	\$0.00	0	\$84,405.61	7
----------------	---------------------	-----------	---------------	----------	--------------------	----------

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	\$445,479.00
Program Income (Interest)	\$2,864.22
Program Income (Payments)	\$8,500.00
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$0.00
Total:	\$456,843.22

*** Carry Forward to Next Year: \$0.00**

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Form 2

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
-------------	------	-------	-------	-------	-------

√ No rental strategies are in use

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$327,213.31	21.28%
Public Moneys Expended	\$212,655.00	13.83%
Private Funds Expended	\$984,285.00	64.01%
Owner Contribution	\$13,484.00	.88%
Total Value of All Units	\$1,537,637.31	100.00%

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$411,618.92	\$445,479.00	92.40%	65%
Construction / Rehabilitation	\$411,618.92	\$445,479.00	92.40%	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % *
Extremely Low	\$27,405.00	\$0.00	\$17,202.81	\$44,607.81	9.76%
Very Low	\$54,808.31	\$0.00	\$50,000.00	\$104,808.31	22.94%
Low	\$144,000.00	\$0.00	\$17,202.80	\$161,202.80	35.29%
Moderate	\$101,000.00	\$0.00		\$101,000.00	22.11%
Over 120%-140%	\$0.00	\$0.00	\$0.00	\$0.00	.00%
Totals:	\$327,213.31	\$0.00	\$84,405.61	\$411,618.92	90.10%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$0.00	0	\$27,405.00	4	\$27,405.00	4
Very Low	\$47,408.31	2	\$7,400.00	1	\$54,808.31	3
Low	\$144,000.00	8	\$0.00	0	\$144,000.00	8
Moderate	\$101,000.00	8	\$0.00	0	\$101,000.00	8
Totals:	\$292,408.31	18	\$34,805.00	5	\$327,213.31	23

Form 3

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Purchase Assistance with Rehab	Incorporated	0	0	6	4	10
Purchase Assistance with Rehab	Unincorporated	0	1	1	3	5
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0
Emergency Repair	Incorporated	2	0	0	0	2
Emergency Repair	Unincorporated	2	1	0	0	3
New Construction	Incorporated	0	0	1	0	1
New Construction	Unincorporated	0	1	0	1	2
Totals:		4	3	8	8	23

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Purchase Assistance with Rehab	Incorporated	3	6	1	0	10
Purchase Assistance with Rehab	Unincorporated	2	3	0	0	5
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0
Emergency Repair	Incorporated	0	0	1	1	2
Emergency Repair	Unincorporated	0	1	2	0	3
New Construction	Incorporated	0	0	1	0	1
New Construction	Unincorporated	0	2	0	0	2
Totals:		5	12	5	1	23

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
Purchase Assistance with Rehab	Incorporated	3	5	2	10
Purchase Assistance with Rehab	Unincorporated	2	3	0	5
Disaster Repair/Mitigation	Incorporated	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0
Emergency Repair	Incorporated	2	0	0	2
Emergency Repair	Unincorporated	1	1	1	3
New Construction	Incorporated	0	1	0	1

New Construction	Unincorporated	0	1	1	2
Totals:		8	11	4	23

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Purchase Assistance with Rehab	Incorporated	6	2	2	0	0	0	10
Purchase Assistance with Rehab	Unincorporated	3	2	0	0	0	0	5
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0	0	0
Emergency Repair	Incorporated	0	2	0	0	0	0	2
Emergency Repair	Unincorporated	0	3	0	0	0	0	3
New Construction	Incorporated	0	1	0	0	0	0	1
New Construction	Unincorporated	2	0	0	0	0	0	2
Totals:		11	10	2	0	0	0	23

Demographics (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Homeless	Elderly	Other	Other	Total
Purchase Assistance with Rehab	Incorporated	0	0	0	0	0	0	0
Purchase Assistance with Rehab	Unincorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Incorporated	0	0	0	0	0	0	0
Disaster Repair/Mitigation	Unincorporated	0	0	0	0	0	0	0
Emergency Repair	Incorporated	0	0	0	1	0	0	1
Emergency Repair	Unincorporated	0	0	0	0	0	0	0
New Construction	Incorporated	0	0	0	0	0	0	0
New Construction	Unincorporated	0	0	0	0	0	0	0
Totals:		0	0	0	1	0	0	1

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units
-------------	----------------------	----------------	---------------------------

Form 4

Expended Funds

\$327,213.00

Strategy	Full Name	Address	City	Zip Code	Expended Funds	Unit Counted
New Construction	GARTIN, DANIELLE	215 SW VERMONT WAY	LAKE CITY	32025	\$18,000.00	<input type="checkbox"/>
New Construction	OLIN, LISA	241 NW HARWELL CT.	LAKE CITY	32055	\$22,408.31	<input type="checkbox"/>
New Construction	KIRKMAN, DAVID	11524 TUSTENUGGEE AVE	FT. WHITE	32035	\$12,000.00	<input type="checkbox"/>
Emergency Repair	BOATWRIGHT, ADRIAN	508 NE DAVIS AVE	LAKE CITY	32055	\$7,450.00	<input type="checkbox"/>
Emergency Repair	MORELAND, DOLFAIR	660 NE CONGRESS AVE	LAKE CITY	32055	\$7,150.00	<input type="checkbox"/>
Emergency Repair	CARTER, BRANDY	863 NW EARLY ST	LAKE CITY	32055	\$5,505.00	<input type="checkbox"/>
Emergency Repair	GRAHAM, PATRICIA	129 NE FRIER ST	LAKE CITY	32055	\$7,400.00	<input type="checkbox"/>
Emergency Repair	GRIFFIN, PAULINE	1286 NW CR 25-A	LAKE CITY	32055	\$7,300.00	<input type="checkbox"/>
Purchase Assistance with Rehab	JONES, TAMIYA	480 SW PUTTER GLEN	LAKE CITY	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	REVIS, MARTY	423 SE COUNTRY CLUB RD	LAKE CITY	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	WILKERSON, TARA	155 SE ROMEO LANE	LAKE CITY	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	ROMANO, JOY	465 SW MCFARLANE AVE	LAKE CITY	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	CRUZ, EULALIO	1451 SE VALE ST	LAKE CITY	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	DAYS, DENNIS	347 SE SANDIA WAY	LAKE CITY	32052	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	MORANTO, DANTE	1196 SW YORKTOWN GLEN	LAKE CITY	32025	\$12,000.00	<input type="checkbox"/>

8/15/2017 12:23:57 PM

Purchase Assistance with Rehab	JONES, KIMBERLY	397 NW HILTEN AVE	LAKE CITY	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	MALDONADO, JORGE	1410 SW INDIAN GLEN	LAKE CITY	32025	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	RATLIFF, RICHARD	747 SE COUNTRY CLUB RD	LAKE CITY	32025	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	BRADLEY, CELESTE	117 SE JEREMY PLACE	LAKE CITY	32056	\$5,000.00	<input checked="" type="checkbox"/>
Purchase Assistance with Rehab	KEEL, D'NEISHA	525 SW CHRIS TERR	LAKE CITY	32024	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	FLOURNOY, VINCENT	360 SE OLUSTEE AVE	LAKE CITY	32055	\$12,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	Young, Marsha	269 SW Dahlia lane	LAKE CITY	32025	\$25,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	PAYNE, TIFFANY	3663 SW WILSON SPRINGS RD	FT. WHITE	32038	\$18,000.00	<input type="checkbox"/>
Purchase Assistance with Rehab	CHAPMAN, BARBARA	2480 SW PINEMOUNT RD	LAKE CITY	32024	\$12,000.00	<input type="checkbox"/>

Columbia County 2016 Interim-2

Form 5

Special Needs Breakdown

SHIP Expended and Encumbered for Special Needs Applicants

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
1	Purchase Assistance with Rehab	\$36,000.00	2	\$0.00	0
6	Emergency Repair	\$22,150.00	3	\$0.00	0
10	New Construction	\$18,000.00	1	\$0.00	0

Special Needs Category Breakdown by Strategy

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(1) Purchase Assistance with Rehab	Receiving Social Security Disability Insurance	\$18,000.00	1	\$0.00	0
(6) Emergency Repair	Receiving Supplemental Security Income	\$22,150.00	3	\$0.00	0
(10) New Construction	Person with Disabling Condition (not DD)	\$18,000.00	1	\$0.00	0
(1) Purchase Assistance with Rehab	Person with Disabling Condition (not DD)	\$18,000.00	1	\$0.00	0

Provide a description of efforts to reduce homelessness:

Columbia County residents: (1) Needing emergency shelter housing will be referred to GRACE Marketplace; (2) Seeking information for affordable rental housing and are not in immediate danger of eviction and/or homelessness, referrals will be made to floridahousingsearch.org; and (3) Will be provided additional assistance through the Emergency Repair strategy which provides for the correction of health, safety, and building code violations in order for the resident to maintain the existing home and prevent homelessness.



6

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Contract between Columbia County/State of Florida Department of Health for Operations of the Columbia County Health Department - 2017-2018

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. 001-6230-562.80-16
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

**CONTRACT BETWEEN
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
COLUMBIA COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2017-2018**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Columbia County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2017.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Columbia County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.
2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2017, through September 30, 2018, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.
3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:
 - a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease.

Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

- i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 1,224,991 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.
- ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$153,784 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health

Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Columbia County
217 NE Franklin Street
Lake City, FL 32055

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i. The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii. Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Columbia County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to

take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii. A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2018 for the report period October 1, 2017 through December 31, 2017;
- ii. June 1, 2018 for the report period October 1, 2017 through March 31, 2018;
- iii. September 1, 2018 for the report period October 1, 2017 through June 30, 2018; and
- iv. December 1, 2018 for the report period October 1, 2017 through September 30, 2018.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2018, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

Mark Lander
Name
Administrator
Title
217 NE Franklin Street

Lake City, FL 32055
Address

For the County:

Ben Scott
Name
County Manager
Title
PO Box 1529

Lake City, FL 32056-1529
Address

386-758-1037

Telephone

386-758-1005

Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this eight page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (six pages), Attachment III (one page), Attachment IV (one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2017.

**BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

SIGNED BY: _____

NAME: Ronald Williams

NAME: Celeste Philip, MD, MPH

TITLE: Chairman

TITLE: Surgeon General and Secretary

DATE: _____

DATE: _____

ATTESTED TO:

SIGNED BY: _____

SIGNED BY: 

NAME: Ben Scott

NAME: Mark Lander

TITLE: County Manager

TITLE: Administrator

DATE: _____

DATE: 8/26/17

ATTACHMENT I
COLUMBIA COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below.

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (Including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-18, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP). Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-815) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization.

- | | | |
|-----|--------------------------------------|--|
| | | levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance. |
| 7. | Environmental Health | Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21* |
| 8. | HIV/AIDS Program | Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons treated for HIV in CHD clinics should be reported on Lab Request DH Form 1828 in accordance with the Forms Instruction Guide
Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines. |
| 9. | School Health Services | Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3029 and F.A.C. 64F-6. |
| 10. | Tuberculosis | Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 382. |
| 11. | General Communicable Disease Control | Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations. |
| 12. | Refugee Health Program | Programmatic and financial requirements as specified by the program office. |

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/17			
	-27030	249310	222280
2. Drawdown for Contract Year October 1, 2017 to September 30, 2018	0	-56480	-56480
3. Special Capital Project use for Contract Year October 1, 2017 to September 30, 2018	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2017 to September 30, 2018			
	-27030	192830	165800

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part II. Sources of Contributions to County Health Department

October 1, 2017 to September 30, 2018

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
013040 AIDS PREVENTION & SUPPLEMENTAL GENERAL REVENUE	36,055	0	36,055	0	36,055
013040 CHD - TB COMMUNITY PROGRAM	11,878	0	11,878	0	11,878
013040 DENTAL SPECIAL INITIATIVE PROJECTS	6,190	0	6,190	0	6,190
013040 FAMILY PLANNING GENERAL REVENUE	23,406	0	23,406	0	23,406
013040 PRIMARY CARE PROGRAM	118,800	0	118,800	0	118,800
013040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	98,711	0	98,711	0	98,711
013080 CHD-GENERAL REVENUE SUBSIDIARIES-AL	454,581	0	454,581	0	454,581
GENERAL REVENUE TOTAL	778,445	0	778,445	0	778,445
2. NON GENERAL REVENUE - STATE					
013010 CIGARETTE TREATMENT AND COUNSELING	5,597	0	5,597	0	5,597
013010 HURRICAN MATTHEW EXECUTIVE ORDER 16-230	9,177	0	9,177	0	9,177
NON GENERAL REVENUE TOTAL	14,774	0	14,774	0	14,774
3. FEDERAL FUNDS - STATE					
007000 COMPREHENSIVE COMMUNITY CAREBID STUDY	41,316	0	41,316	0	41,316
007000 CMH-MCH PURCHASED CLIENT SERVICES	30,949	0	30,949	0	30,949
007000 DISEASE PREVENTION PUBLIC HEALTH FUNDING	15,519	0	15,519	0	15,519
007000 ENVIRONMENTAL & HEALTH EFFECT TRACKING	9,781	0	9,781	0	9,781
007000 FAMILY PLANNING TITLE X - GRANT	41,291	0	41,291	0	41,291
007000 HEALTH SERVICES PROMOTION PUBLIC HEALTH FUNDING	15,069	0	15,069	0	15,069
007000 IMMUNIZATION ACTION PLAN	7,386	0	7,386	0	7,386
007000 MCH SPECIAL PROJECT DENTAL	10,739	0	10,739	0	10,739
007000 HOME COMMUNITY PREPAREDNESS CAPABILITY	126,143	0	126,143	0	126,143
007000 AIDS PREVENTION	121,247	0	121,247	0	121,247
007000 ZIKA ELK M1 ARBOVIRAL DISEASE	496	0	496	0	496
013075 INSPECTIONS OF SUGGEST FEEDING PROGRAM - DOE	3,060	0	3,060	0	3,060
013075 SUPPLEMENTAL HOME HEALTH	15,133	0	15,133	0	15,133
013075 REFUGEE HEALTH SCREENING REIMBURSEMENT ADMIN	1,833	0	1,833	0	1,833
013075 REFUGEE HEALTH SCREENING REIMBURSEMENT SERVICES	2,000	0	2,000	0	2,000
013008 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	14,320	0	14,320	0	14,320
FEDERAL FUNDS TOTAL	473,732	0	473,732	0	473,732
4. FEES ASSIGNED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	60,687	0	60,687	0	60,687
001098 CHD STATEWIDE ENVIRONMENTAL FEES	163,840	0	163,840	0	163,840
001806 ON SITE SEWAGE DISPOSAL PERMIT FEES	12,050	0	12,050	0	12,050
001808 SANITATION CERTIFICATES FOOD INSPECTIONS	1,943	0	1,943	0	1,943
001804 SEPTIC TANK HERBICIDE FIELD MARKS	2,630	0	2,630	0	2,630
001804 SEPTIC TANK VARIANCE FEES 30%	800	0	800	0	800
001808 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	480	0	480	0	480
001806 DRINKING WATER PROGRAM OPERATIONS	1,786	0	1,786	0	1,786
001808 TRADING PERMITS	186	0	186	0	186
001808 ON SITE SEWAGE TREATING CENTER	1,910	0	1,910	0	1,910

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2017 to September 30, 2018

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contributions	Total
001808 MOBILE HOME & RV PARK FEES	1,500	0	1,500	0	1,500
FEES AUTHORIZED BY STATE OR FEDERAL RULES TOTAL	247,562	0	247,562	0	247,562
5. OTHER CASH CONTRIBUTIONS - STATE					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY					
001007 CHD CLINIC FEES	0	40,280	40,280	0	40,280
001147 CHD CLINIC FEES	0	26,500	26,500	0	26,500
001148 CHD CLINIC FEES	0	273,800	273,800	0	273,800
001148 GENERAL CLINIC BARRIERS SERVICES & DRUG PURCHASES	0	500	500	0	500
MEDICAID TOTAL	0	940,080	940,080	0	940,080
7. ALLOCABLE REVENUE - STATE					
001008 GENERAL CLINIC BARRIERS SERVICES & DRUG PURCHASES	1,000	0	1,000	0	1,000
ALLOCABLE REVENUE TOTAL	1,000	0	1,000	0	1,000
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	96,595	96,595
PHARMACY DRUG PROGRAM	0	0	0	15,809	15,809
WIC PROGRAM	0	0	0	1,540,575	1,540,575
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	10,187	10,187
IMMUNIZATIONS	0	0	0	96,886	96,886
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	1,702,152	1,702,152
9. DIRECT LOCAL CONTRIBUTIONS - BCOYTA DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	153,794	153,794	0	153,794
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	153,794	153,794	0	153,794
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001205 CHD CLINIC FEES	0	56	56	0	56
001977 CHD CLINIC FEES	0	13,790	13,790	0	13,790
001894 CHD LOCAL ENVIRONMENTAL FEES	0	67,890	67,990	0	67,890
001110 VITAL STATISTICS CERTIFIED RECORDS	0	78,000	78,000	0	78,000
FEES AUTHORIZED BY COUNTY TOTAL	0	179,736	179,736	0	179,736
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001009 CHD CLINIC FEES	0	13,710	13,710	0	13,710
001009 GENERAL CLINIC BARRIERS SERVICES & DRUG PURCHASES	0	500	500	0	500
001090 CHD CLINIC FEES	0	8,380	8,380	0	8,380
009000 CHD LOCAL REVENUE & EXPENDITURES	0	3,849	3,849	0	3,849
011000 RYAN WHITE CONTRACTED GRANT PROGRAM	0	44,700	44,700	0	44,700
011001 CHD HEALTHY START COALITION CONTRACT	0	269,658	269,658	0	269,658
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	66,480	66,480	0	66,480

p. 91

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2017 to September 30, 2018

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	494,150	494,150	0	494,150
12. ALLOCABLE REVENUE - COUNTY					
OTHER GENERAL CLERK, MARSH SERVICES & DRUG PURCHASER	0	1,000	1,000	0	1,000
COUNTY ALLOCABLE REVENUE TOTAL	0	1,000	1,000	0	1,000
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	184,700	184,700
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	7,800	7,800
BUILDING MAINTENANCE	0	0	0	6,000	6,000
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	3,000	3,000
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	190,900	190,900
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	3,000	3,000
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	3,000	3,000
GRAND TOTAL CHD PROGRAM	1,516,908	1,185,791	2,692,297	1,880,053	4,568,190

COLUMBIA COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Classes, Services and Expenditures by Program Service Area Within Each Level of Service

October 1, 2017 to September 30, 2018

	FTE's (0.00)	Clients/Services/		Quarterly Expenditure Plan				State	County	Grand Total
		Units	Visits	1st	2nd	3rd	4th			
				(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
DECONTAMINATION (101)	1.06	715	645	15,979	15,170	15,579	15,170	96,588	35,910	87,498
SEXUALLY TRANM. DIS. (108)	1.21	365	443	20,954	24,451	20,954	24,451	87,708	58,074	90,830
HEALTHY PREVENTION (25A1)	2.27	0	158	60,900	60,015	60,980	60,215	179,600	40,738	219,827
HEALTHY SURVEILLANCE (25A5)	0.00	0	0	0	0	0	0	0	0	0
HEALTHY PATIENT CARE (25A6)	1.05	174	409	16,699	19,442	16,668	19,443	0	79,320	73,229
ADAP (25A4)	0.45	8	7	5,145	4,001	5,145	4,000	16,454	5,527	32,991
TUBERCULOSIS (104)	0.28	381	979	8,876	8,378	8,825	8,373	17,468	8,955	34,418
COMM. DIS. SURV. (106)	0.21	0	33	8,301	7,593	8,301	7,594	35,800	0	35,800
HSPATHE (109)	0.01	28	31	382	640	392	340	1,101	103	1,204
PREPAREDNESS AND RESPONSE (110)	1.25	0	17	95,536	43,703	95,536	48,732	158,736	0	158,736
REPORTS HEALTH (112)	0.07	0	0	980	1,143	980	1,142	3,380	808	4,245
VITAL RECORDS (103)	2.08	4,643	10,951	16,876	23,127	19,958	23,126	0	98,808	98,808
COMMUNICABLE DISEASE SUBTOTAL	11.22	8,341	12,623	179,020	205,225	179,626	205,225	598,780	194,735	773,905
B. PRIMARY CARE										
CHRONIC DISEASE PREVENTION (P20) (210)	1.21	214	60	19,114	22,294	19,114	22,294	22,816	0	63,618
WIC (210F1)	0.00	0	0	0	0	0	0	0	0	0
TOBACCO USE INTERVENTION (212)	0.00	0	0	0	0	0	0	0	0	0
WIC BREASTFEEDING PREE COUNSELING (210F3)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (220)	2.08	626	1,096	35,976	41,829	35,985	41,826	26,544	66,856	168,830
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	18	18	18	18	0	85	85
HEALTHY START PRENATAL (217)	2.89	650	2,785	48,194	78,707	48,194	77,707	0	379,808	715,912
COMPREHENSIVE CHILD HEALTH (226)	0.72	10	14	438	489	425	490	0	1,854	1,854
HEALTHY START CHILD (221)	2.80	481	1,357	95,158	48,132	95,159	43,103	0	100,983	156,993
SCHOOL HEALTH (230)	0.03	0	0	27,008	21,489	27,008	21,800	117,911	0	117,911
COMPREHENSIVE ADULT HEALTH (227)	0.83	669	1,143	58,152	62,031	58,152	62,031	188,682	61,745	300,436
COMMUNITY HEALTH DEVELOPMENT (230)	0.27	0	54	5,550	6,500	5,580	6,450	58,478	0	75,478
DENTAL HEALTH (240)	8.10	1,679	5,695	95,653	101,338	96,982	101,220	130,448	266,000	378,443
PRIMARY CARE SUBTOTAL	17.88	4,701	10,048	237,735	362,944	327,736	363,897	628,072	814,929	1,405,001
C. ENVIRONMENTAL HEALTH:										
Water and Sewer Storage Programs										
CORRAL BRACKS MONITORING (267)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (267)	1.21	115	1,206	21,105	24,816	21,105	24,817	57,848	58,003	91,443
PUBLIC WATER SYSTEM (265)	0.18	5	1,703	1,806	2,340	1,928	2,948	0	3,353	3,353
PRIVATE WATER SYSTEM (266)	1.04	0	980	18,182	17,729	18,182	17,709	80,568	35,874	58,753
ONSITE SEWAGE TREATMENT & DISPOSAL (262)	2.05	617	1,321	42,830	49,244	43,830	48,545	179,959	12,833	155,529
Group Total	6.31	736	5,820	81,880	94,818	81,033	94,819	307,880	88,427	351,107
Facility Programs										
TATTOO FACILITY SERVICES (244)	0.00	0	0	0	0	0	0	0	0	0
FOOD HYGIENE (246)	0.63	85	210	7,901	9,074	7,881	9,273	36,301	0	54,461

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures by Program Service Area Within Each Level of Service

October 1, 2017 to September 30, 2018

	FTEs (\$,000)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole Dollars only)						
BODY PUREMENT FACILITIES SERVICES (640)	0.00	0	0	0	0	0	0	0	0	0
GROUP CARE FACILITY (640)	0.08	40	77	1,318	1,321	1,318	1,581	8,098	880	8,689
MIGRANT LABOR CAMP (640)	0.08	1	3	589	685	558	563	2,484	0	2,484
BOARDING & PUB. BLDG. (640)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (640)	0.89	104	188	4,947	5,304	4,547	5,304	18,702	0	18,702
POOL/BATHING PLACES (640)	0.15	25	103	3,448	3,884	2,448	3,854	10,800	0	10,800
MUNICIPAL WASTE SERVICES (640)	0.00	0	0	0	0	0	0	0	0	0
YACHTING FACILITY SERVICES (640)	0.04	3	8	854	875	854	978	3,614	0	3,614
Group Total	1.15	272	685	17,690	20,589	17,690	20,620	76,998	880	78,528
Groundwater Contamination										
SPRIGLE TANK COMPLIANCE SERVICES (640)	0.00	0	0	0	0	0	0	0	0	0
SURFACE SERVICES (640)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (640)	0.00	0	0	0	0	0	0	0	0	0
INFURY PREVENTION (640)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (640)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (640)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (640)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (640)	0.32	74	188	3,590	3,836	3,590	3,837	14,311	0	14,311
RAISIN SURVEILLANCE (640)	0.32	2	118	4,708	4,688	4,708	5,487	20,888	0	20,888
ASBESTOS SURVEILL. (640)	0.01	0	0	92	95	92	95	384	0	384
WATER TREATMENT PLANT (640)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (670)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (670)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (670)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (670)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.68	76	317	8,697	8,609	8,697	8,697	34,882	0	34,882
ENVIRONMENTAL HEALTH SUBTOTAL	6.91	1,285	6,905	106,785	124,830	106,782	124,838	375,488	94,077	495,578
B. NON-OPERATIONAL COSTS										
NON OPERATIONAL COSTS (640)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (640)	0.00	0	0	8,388	8,179	8,388	8,180	22,968	0	22,968
MEDICATED BUYBACK (610)	0.00	0	0	156	951	723	951	3,280	0	3,330
NON OPERATIONAL COSTS SUBTOTAL	0.00	0	0	8,544	7,040	8,097	7,041	29,156	0	29,156
TOTAL CONTRACT	90.89	12,025	20,523	619,080	723,059	619,080	723,059	1,818,506	1,184,731	2,604,137

ATTACHMENT III
COLUMBIA COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaires, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT V
 COLUMBIA COUNTY HEALTH DEPARTMENT
 SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

CONTRACT YEAR	STATE	COUNTY	TOTAL
2016-2017	\$ 0	\$ 0	\$ 0
2017-2018	\$ 0	\$ 0	\$ 0
2018-2019	\$ 0	\$ 0	\$ 0
2019-2020	\$ 0	\$ 0	\$ 0
PROJECT TOTAL	\$ 0	\$ 0	\$ 0

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER	PROJECT NAME	LOCATION/ADDRESS	PROJECT TYPE	SQUARE FOOTAGE	PROJECT SUMMARY
			NEW BUILDING		
			ROOFING		
			RENOVATION		
			PLANNING STUDY		
			OTHER		
			NEW ADDITION		
					(Describe scope of work in reasonable detail)

START DATE (Year, month or Year) :	_____
COMPLETION DATE:	_____
DESIGN FEES:	\$ _____
CONSTRUCTION COSTS:	\$ _____
FURNITURE/EQUIPMENT:	\$ _____
TOTAL PROJECT COST:	\$ _____
COST PER SQ FOOT:	\$ _____

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and include health vans.

* Cash balance as of 8/31/17
 ** Cash to be transferred to FCO account.
 *** Cash allocated for future contract years.



7

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Agreement - Columbia County/North Central Florida Regional Planning Council - Local Government Comprehensive Planning Services - FY 2018

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

FISCAL YEAR 2018

LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES

AGREEMENT

BETWEEN THE

BOARD OF COUNTY COMMISSIONERS
OF COLUMBIA COUNTY, FLORIDA

AND THE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

This Agreement made and entered into this 14th day of September 2017, by and between the Board of County Commissioners of Columbia County, Florida, hereinafter referred to as the "Purchaser" and the North Central Florida Regional Planning Council, hereinafter referred to as the "Planning Council".

This AGREEMENT/CONTRACT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS: The Purchaser desires to engage the Planning Council to render certain technical or professional services; and

The Planning Council possesses the qualifications and expertise to perform the services required.

NOW THEREFORE, THE PURCHASER AND THE PLANNING COUNCIL DO MUTUALLY AGREE AS FOLLOWS:

ARTICLE I - SCOPE OF SERVICES

The Planning Council agrees to provide services to the Purchaser in accordance with the terms and conditions set forth in Appendix A, Scope of Services, of this Agreement which is incorporated by reference herein and considered as an integral part of this Agreement.

ARTICLE II - COMPENSATION

The Planning Council shall be paid by the Purchaser a fixed fee of Thirty-five Thousand Dollars and No Cents (\$35,000.00) for services provided in completing the Scope of Services described in Appendix A, which is incorporated herein by reference.

Payment to the Planning Council for services rendered in accordance with the Scope of Services as set forth in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, will become due within thirty (30) days following receipt by the Purchaser of a requisition of payment. Requisitions may be made on a monthly basis.

ARTICLE III - TIME COMPLETION

This Agreement shall begin on October 1, 2017 and shall end on September 30, 2018. Any allowable costs incurred by the Planning Council during the period covered by this Agreement in providing services in performing the work described in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement are eligible expenses chargeable to the Purchaser. However, if this Agreement is not executed by all parties, the Purchaser shall not be liable for any such costs incurred by the Planning Council.

ARTICLE IV - TERMINATION WITHOUT CAUSE

Each party may terminate this Agreement without cause providing fifteen (15) days written notice to the other. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. In such an event, all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser. Upon termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement.

ARTICLE V - DEFAULT AND TERMINATION

The failure of either party to comply with any provision of this Agreement shall place that party at default. Prior to terminating this Agreement, the nondefaulting party shall notify the defaulting party in writing. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. The notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) days in which to cure the default. In the event said default is not cured within the ten (10) day period, the Agreement may be terminated. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or noncompliance. Upon default and termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement and all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser.

ARTICLE VI - NONDISCRIMINATION

In carrying out the work of this Agreement, the Planning Council shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin or handicapped status. The Planning Council shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, sex, national origin or handicapped status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Planning Council agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Planning Council shall, in all solicitations or advertisements for employees placed by or on behalf of the Planning Council, state that it is an Equal Opportunity/Affirmative Action Employer. The Planning Council shall incorporate the foregoing requirement of this paragraph in all subcontracts for services covered by this Agreement.

ARTICLE VII - LIABILITY

The Planning Council hereby agrees to hold harmless the Purchaser, to the extent allowed and required by law, from all claims, demands, liabilities and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence, or omission of the Planning Council, its subcontractors or agents, if any, that is related to the Planning Council's performance under this Agreement.

ARTICLE VIII - ASSIGNABILITY

The Planning Council shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior consent of the Purchaser.

ARTICLE IX - REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the County Manager of the Purchaser shall represent and act for the Purchaser and the Executive Director of the Planning Council shall represent and act for the Planning Council.

ARTICLE X - VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Columbia County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction of Columbia County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

ARTICLE XI - AMENDMENT OF AGREEMENT

The Planning Council and the Purchaser by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between the Planning Council and Purchaser and shall be incorporated in a written amendment to this Agreement, duly signed by both parties.

ARTICLE XII - COMPLETE CONTRACT

This Agreement, including Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, constitutes the entire contract between the parties, and any changes, amendments, or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized on the date first above written.

BOARD OF COUNTY COMMISSIONERS
OF COLUMBIA COUNTY

Attest:

Seal

P. DeWitt Cason
County Clerk

Ronald Williams
Chair

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:

Seal



Scott R. Koons
Executive Director



Lorene J. Thomas
Chair

APPENDIX A
SCOPE OF SERVICES
FOR THE
FISCAL YEAR 2018
LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES AGREEMENT

The following services will be provided by the Planning Council to the Purchaser.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations;
- II. Amendment Assistance - preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments; and
- III. Development Review Assistance - reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.



8

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: *Ben Scott*

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Agreement - Columbia County/North Central Florida Regional Planning Council - Annual Monitoring of Hazardous Waste Generators - FY 2018

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

FISCAL YEAR 2018

HAZARDOUS WASTE MONITORING AGREEMENT BETWEEN

BOARD OF COUNTY COMMISSIONERS
OF COLUMBIA COUNTY, FLORIDA

AND THE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

This Agreement made and entered into this 17th day of September 2017, by and between the Board of County Commissioners of Columbia County, Florida, hereinafter referred to as the "Purchaser" and the North Central Florida Regional Planning Council, hereinafter referred to as the "Planning Council".

This AGREEMENT/CONTRACT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS: The Purchaser desires to engage the Planning Council to render certain technical or professional services; and

The Planning Council possesses the qualifications and expertise to perform the services required.

NOW THEREFORE, THE PURCHASER AND THE PLANNING COUNCIL DO MUTUALLY AGREE AS FOLLOWS:

ARTICLE I - SCOPE OF SERVICES

The Planning Council agrees to provide services to the Purchaser in accordance with the terms and conditions set forth in Appendix A, Scope of Services, of this Agreement which is incorporated by reference herein and considered as an integral part of this Agreement.

ARTICLE II - COMPENSATION

The Planning Council shall be paid by the Purchaser a fixed fee of Nine Thousand Seven Hundred Thirty-One Dollars and No Cents (\$9,731.00) for services provided in completing the Scope of Services described in Appendix A, which is incorporated herein by reference.

Payment to the Planning Council for services rendered in accordance with the Scope of Services as set forth in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, will become due within thirty (30) days following receipt by the Purchaser of a requisition of payment. Requisitions may be made on a monthly basis.

ARTICLE III - TIME COMPLETION

This Agreement shall begin on October 1, 2017 and shall end on September 30, 2018. Any allowable costs incurred by the Planning Council during the period covered by this Agreement in providing services in performing the work described in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement are eligible expenses chargeable to the Purchaser. However, if this Agreement is not executed by all parties, the Purchaser shall not be liable for any such costs incurred by the Planning Council.

ARTICLE IV - TERMINATION WITHOUT CAUSE

Each party may terminate this Agreement without cause providing fifteen (15) days written notice to the other. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. In such an event, all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser. Upon termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement.

ARTICLE V - DEFAULT AND TERMINATION

The failure of either party to comply with any provision of this Agreement shall place that party at default. Prior to terminating this Agreement, the nondefaulting party shall notify the defaulting party in writing. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. The notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) days in which to cure the default. In the event said default is not cured within the ten (10) day period, the Agreement may be terminated. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or noncompliance. Upon default and termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement and all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser.

ARTICLE VI - NONDISCRIMINATION

In carrying out the work of this Agreement, the Planning Council shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin or handicapped status. The Planning Council shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, sex, national origin or handicapped status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Planning Council agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Planning Council shall, in all solicitations or advertisements for employees placed by or on behalf of the Planning Council, state that it is an Equal Opportunity/Affirmative Action Employer. The Planning Council shall incorporate the foregoing requirement of this paragraph in all subcontracts for services covered by this Agreement.

ARTICLE VII - LIABILITY

The Planning Council hereby agrees to hold harmless the Purchaser, to the extent allowed and required by law, from all claims, demands, liabilities and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence, or omission of the Planning Council, its subcontractors or agents, if any, that is related to the Planning Council's performance under this Agreement.

ARTICLE VIII - ASSIGNABILITY

The Planning Council shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior consent of the Purchaser.

ARTICLE IX - REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the County Manager of the Purchaser shall represent and act for the Purchaser and the Executive Director of the Planning Council shall represent and act for the Planning Council.

ARTICLE X - VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Columbia County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction of Columbia County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

ARTICLE XI - AMENDMENT OF AGREEMENT

The Planning Council and the Purchaser by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between the Planning Council and Purchaser and shall be incorporated in a written amendment to this Agreement, duly signed by both parties.

ARTICLE XII - COMPLETE CONTRACT

This Agreement, including Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, constitutes the entire contract between the parties, and any changes, amendments, or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized on the date first above written.

BOARD OF COUNTY COMMISSIONERS
OF COLUMBIA COUNTY

Attest:

Seal

P. DeWitt Casan
County Clerk

Ronald Williams
Chair

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:

Seal



Scott R. Koons
Executive Director



Lorene J. Thomas
Chair

APPENDIX A
SCOPE OF WORK

The Council will complete the annual verification of hazardous waste management practices for twenty (20) percent of the potential small quantity generators located within the County as required by Sections 403.7234 and 403.7236, Florida Statutes. All verifications will be made by on-site visits to the places of business of potential small quantity generators. The verification information will be entered into the Florida Department of Environmental Protection on-line database as required by the Department.

The Council will notify all identified known and potential small quantity generators of their legal responsibilities concerning proper waste management practices, including used oil management. The notification information will be provided to small quantity generators during the site visits and will include information on who to contact at the Council if a facility needs additional information concerning compliance assistance.



9

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: 

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - August 3, 2017

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

Columbia County
Board of County Commissioners

Minutes of
August 3, 2017

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Ronald Williams, Rusty DePratter, Tim Murphy, Bucky Nash and Everett Phillips.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Scott Ward ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Susan Weeks

Agenda Additions/Deletions

Additions:
Interlocal Agreement

Deletions:
None

MOTION by Commissioner Phillips to approve the agenda as amended.
SECOND by Commissioner Murphy. The motion carried unanimously.

Ministerial Matters

Suwannee River Water Management District ("SRWMD")

Hugh Thomas, Executive Director for SRWMD, presented the County a check for \$37,738.76 as payment in lieu of taxes.

Discussion ensued.

Public Comment on Discussion and Action Items:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

- Mr. Ralph Kitchens on rule changes and the County Attorney.

- Mr. Stewart Lilker on rules of procedure and public comments at Board meetings.
- Ms. Barbara Lemley on rules of procedure and comment cards.

MOTION by Commissioner Nash to approve the consent agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

Consent Agenda:

- (1) 911 Communications - Requesting Approval to Utilize E-911 Board Special Disbursement and Enter into Contract with Equature/DSS Corp. - Replace 911 Logging Recorder - BA 17-62 - \$50,000
- (2) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - July 20, 2017
- (3) BCC Administration - Requesting Approval for Resolution 2017R-30 - Texting While Driving Ban
- (4) BCC Administration - Requesting Approval of a Use of Space Agreement with the American Red Cross
- (5) Building and Zoning - Special Family Lot Permit (SFLP 17-40) - Beverly Stone, Mother of Courtney Bedenbaugh - Kaleb and Courtney Bedenbaugh, Property Owner - 4078 SE Country Club Road
- (6) Fire Rescue Department - Requesting Approval To Authorize the Application - FY 2017-2018 Florida Firefighter Assistance Grant - Purchase Personal Protective Equipment for Reservists - \$45,000
- (7) Human Resource - Department of the Navy - National Naval Aviation Museum Aircraft Loan Agreement Amendment
- (8) Operations - Utility Permit - AT&T Florida - County Road 245
- (9) Operations - Utility Permit - Florida Power and & Light Company - County Road 252
- (10) Operations - Requesting Approval for a Right-of-Way Easement - Clay Electric Coop. - Ellisville Fire Station
- (11) Purchasing - Requesting Approval - Award Bid No. 2017-Q to Low Bidder Sun Professional Supply - \$46,980
- (12) Recreation - Requesting Approval of Amendment for a New Network Switch and Surveillance Camera - BA 17-63 - \$2,620

MOTION by Commissioner Murphy to adopt the consent agenda.
SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items:

Project 17-8

- Resolution No. 2017R-31

A resolution declaring the company in Project 17-08 a Qualified Target Industry pursuant to Florida Statute 288.106.

Discussion ensued.

MOTION by Commissioner Murphy to approve Resolution No. 2017R-31.
SECOND by Commissioner Nash. The motion carried unanimously.

- Tax Exemption

A recommendation by the Economic Development Advisory Board (“EDAB”) for a tax exemption of seventy-five percent (75%) for eight (8) years with a thirty-three (33) job minimum and no pro rata if jobs fall below the minimum.

Discussion ensued.

MOTION by Commissioner Nash to approve Tax Exemption of 50% with the statutory requirement of ten (10) jobs or more for 5 years. SECOND by Commissioner DePratter. The motion carried unanimously.

- Land Transfer

The company is requesting the County consider a donation of the land in whole or in part. Economic Development Director requested an appraisal of the property to be utilized for negotiations.

Discussion ensued.

MOTION by Commissioner Murphy to have the property appraised by the next EDAB meeting. SECOND by Commissioner Phillips. The motion carried unanimously.

RFP 2017-P - Group Health Insurance

The County received four (4) proposals in response to the RFP. The Evaluation and Ranking Committee ranked Blue Cross the highest and recommended approval. ACM Scott outlined the new coverage being offered by Blue Cross.

Discussion ensued.

MOTION by Commissioner Nash to approve awarding RFP 2017-P for group health insurance to Blue Cross and Blue Shield. SECOND by Commissioner Murphy. The motion carried unanimously.

MOTION by Commissioner Nash to approve adding the BlueCare 60 plan at no additional cost to the County. SECOND by Commissioner DePratter. The motion carried unanimously.

MOTION by Commissioner DePratter to approve ComPsych Employee Assistance Program to the Employee Benefit Plan for each employee at \$36 per year per employee. SECOND by Commissioner Nash. The motion carried unanimously.

MOTION by Commissioner Murphy to approve the insurance rates for the Employee Benefit Plan as presented. SECOND by Commissioner Murphy. The motion carried unanimously.

River Rise and Hollingsworth Bluff Boat Ramps

ACM Kirby was asked to look into the possibility of port-o-lets at the above mentioned boat ramps. Placing temporary facilities for everyday public use has a multitude of issues:

- ◆ Vandalism
- ◆ ADA accessible
- ◆ Location
- ◆ Parking
- ◆ Maintenance

A handicap port-o-let is \$2,300 per unit, per year, per location. A regular port-o-let is \$1,200 per unit, per year, per location. Placing port-o-lets at these locations could possibly cause a flood of requests for them at all public boat ramps in the County.

Discussion ensued.

Commissioner DePratter and ACM Kirby will gather more information.

Bid No. 2017-R Motor Graders

ACM Kirby recommends approval of the low bidder, Beard Equipment Company, for the purchase of three (3) motor graders at \$317,118.

Discussion ensued.

MOTION by Commissioner DePratter to approve the John Deere bid. SECOND by Commissioner Murphy. The motion carried 4 to 1 with Commissioner Williams voting in opposition.

Croft Street Bridge Project

In May 2017, the County received bids for the project. The low bidder was Roberts Site Development, Inc. for \$134,830.

At that time, it was recognized that the project had a shortfall of \$41,705 from the amount funded by Florida Department of Transportation ("FDOT"). FDOT will fund this through the SCOP Program.

Discussion ensued.

MOTION by Commissioner Phillips to approve the low bid and proceed with the bridge. SECOND by Commissioner Nash. The motion carried unanimously.

MOTION by Commissioner Phillips to approve the construction agreement with Roberts Site Development, Inc. SECOND by Commissioner Murphy. The motion carried unanimously.

MOTION by Commissioner Phillips to approve FDOT supplemental agreement for contract reimbursement. SECOND by Commissioner Murphy. The motion carried unanimously.

Cannon Creek Storm Water Mitigation Project Update

This project was approved in 2008, the County received grant funding in the amount of \$3,000,000. There are three (3) phases to the project:

1. Engineering
2. Property Acquisition
3. Construction

The grant application was based on the following figures:

1. \$ 500,000/Design/Permitting
2. 1,200,000/Property Acquisition
3. 1,300,000/Construction

In February of 2012 NFPS construction cost would have been \$1,200,000. In July of 2017 the revised costs are \$2,294,000. A ninety-six percent (96%) increase. This creates a deficit of \$1.23 million. ACM Kirby offered the following options to be considered:

1. Go forward with the project.
 - County fund 1.23 million
 - Have complete project
2. Public Works to self-perform all clearing, grubbing and excavation of ponds.
 - Reduce total cost to \$2,964,334
 - Approximately one (1) year to complete.
3. Adjust grant criteria by modifying the project to match grant funding.
 - Reduce project benefits
 - Delay the project
4. Stop Project at this point.
 - County will have spent \$750,000 that is reimbursable
 - County will have spent \$350,000 that is non-reimbursable
 - No project

Discussion ensued.

MOTION by Commissioner Murphy to approve option three (3). SECOND by Commissioner Phillips.

Discussion ensued.

The Chairman called for the vote. The motion carried unanimously.

Interlocal Agreement

A Interlocal agreement between Columbia County and the Town of Fort White regarding the FDOT Outreach Program funding for the construction of a portion of Haines Avenue.

MOTION by Commissioner DePratter to approve Interlocal Agreement between Columbia County and the Town of Fort White. SECOND by Commissioner Phillips. The motion carried unanimously.

Resolution 2017R-23 – Rules and Policies

A resolution approving and adopting the new rules and policies of the BOCC.

Discussion ensued.

MOTION by Commissioner Nash to adopt Resolution 2017R-23. SECOND by Commissioner Murphy. The motion carried unanimously.

Rule 1.513 section B, need to remove “The employment of all department directors shall require confirmation by the Board”. That is in conflict with the County Charter.

AMENDED MOTION by Commissioner Nash to redact the above line in Rule 1.513, Section B from Resolution 2017R- 23. SECOND by Commissioner Murphy. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

- Ms. Merrilee Malwitz-Jipson on the port-o-lets, bathrooms at springs and speed limit signs on Hwy 138.
- Mr. Ralph Kitchens on rule changes and the County Attorney.
- Mr. Stewart Lilker on the rules and procedures.
- Ms. Barbara Lemley on the insurance.

Adjournment

There being no further business, the meeting adjourned at 7:45 p.m.

ATTEST:

Ronald Williams, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Special Meeting/Budget Workshop - August 17, 2017

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

Columbia County
Board of County Commissioners
Budget Workshop

Minutes of
August 17, 2017

The Columbia County Board of County Commissioners met in a special meeting /workshop at the auditorium of the School Board Administrative Complex at 2:00 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Ronald Williams, Rusty DePratter, Tim Murphy, Bucky Nash and Everett Phillips.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Scott Ward ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Clerk of Court P. DeWitt Cason
BOCC Finance Director Danielle Beard
Clerk of Court Finance Director Chad Crews
Sheriff Mark Hunter
Deputy Clerk Katrina Vercher

Public Comment on Agenda Topics

Members of the public addressed the Board with their comments and/or questions regarding the following items:

- Ms. Barbara Lemley on a new administrative building location and the new jail.
- Mr. Stewart Lilker on the location of a new administrative building and the Olustee Festival.

Budget Workshop Presentation

CM Scott gave a brief explanation on Goals and Objectives for the coming year.

CM Scott presented the proposed Floor Budget for fiscal year 2017-2018 using the attached PowerPoint presentation.

The New Jail Construction Project had the following motion:

MOTION by Commissioner DePratter to revert the millage in the budget for the first budget hearing to 8.015, the previous year's millage rate, to place the Charter County and Regional Transportation System Surtax on the next Primary Election at one

percent and to set aside two (2) million dollars in excess reserves in the 2018-2019 budget. SECOND by Commissioner Murphy.

Mr. Stewart Lilker offered comment.

The Chairman called for a vote. The motion carried unanimously.

Public Hearings

Thursday September 7, 2017 at 5:30 p.m. – First Budget Hearing

Thursday September 21 , 2017 at 5:30 p.m. – Final Budget Hearing

Adjournment

There being no further business, the meeting adjourned at 5:00 p.m.

ATTEST:

Ronald Williams, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - August 17, 2017

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

Columbia County
Board of County Commissioners

Minutes of
August 17, 2017

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Ronald Williams, Rusty DePratter, Tim Murphy, Bucky Nash and Everett Phillips.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Scott Ward ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
State Attorney Jeff Siegmeister
Sheriff Mark Hunter
Deputy Clerk Katrina Vercher

Agenda Additions/Deletions

There were no additions or deletions.

MOTION by Commissioner Murphy to approve the agenda as presented.
SECOND by Commissioner Phillips. The motion carried unanimously.

MOTION by Commissioner DePratter to approve the consent agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

Consent Agenda:

- (1) BCC Administration - Requesting Approval of Resolution No. 2017R-32 - 2017 Assessment Rolls
- (2) Human Resources - Requesting Unpaid Leave - Ronald Snelgrove
- (3) Library - Requesting Approval of State Aid to Libraries Grant Agreement for 2017-18
- (4) Landscape - Requesting Additional Funds for Updated Roadside Mowing and Litter Removal Contracts - BA 17-64 - \$130,000

- (5) Operations - Requesting Permission to Enter Private Property - 375 Fett Way – Drainage Maintenance
- (6) Operations - Requesting Approval of Road Construction Supervisor Pay Adjustment – Corey McRae - \$33.72 per hour
- (7) Operations - Requesting Approval of Resolution No. 2017R-34 - FDOT Reimbursement Agreement - Croft Street Bridge
- (8) Operations - Utility Permit - Florida Power & Light - NW Lake Jeffery Road
- (9) Operations - Utility Permit - Florida Power & Light - Sisters Welcome Road, Sandlin Road, and CR 341
- (10) Purchasing - Requesting Approval of Bid No. 2017-T - North Florida Septic Tank - \$31,815
- (11) Solid Waste - Requesting Approval of Contract Renewal 2016-J - Quest Liner, Inc. – Leachate Hauling - \$.055 per gallon
- (12) Tourist Development - Reclassify Sports Marketing Director Salary

MOTION by Commissioner Murphy to adopt the consent agenda.
SECOND by Commissioner Phillips. The motion carried unanimously.

Public Hearings

Building and Zoning Hearings:

Large Scale Comprehensive Plan (“LSCPA”) Amendment

CPA 0224 -To amend the future land use plan map, from highway interchange to agriculture for tax parcels 00109-000 & 00111-001 and a portion of tax parcels 00115-000 & 00098-000. [Ordinance No. 2017-11]

The public hearing opened and closed without comment.

MOTION by Commissioner DePratter to approve CPA 0224, Ordinance No. 2017-11. SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items:

Internet Casinos

Dennille Decker, Executive Director of the Lake City Chamber of Commerce, addressed the Board and urged them to enact an ordinance prohibiting internet casinos in Columbia County.

Jeff Siegmeister, State Attorney for the Third Judicial Circuit, addressed the Board. His office has plans to investigate to determine if the internet casinos are in violation of Florida Statute 849.

Sheriff Hunter addressed the Board.

Discussion ensued.

The following members of the public addressed the Board with their comments and/or questions:

Sara Babcock
Linda Carter
Lori Hewett
Linda Russell

Shawn Vaughn
Nicholas Wellborn
William Russell
Mark Davis

Discussion ensued.

MOTION by Commissioner DePratter for the County Attorney to prepare an ordinance for a six (6) month moratorium on issuing any permits for these businesses. SECOND by Commissioner Phillips. The motion carried unanimously.

Animal Control Ordinances

County Attorney Forman requested approval to set an adoption hearing on September 7, 2017 for the proposed Animal Control Ordinance Amendments.

Discussion ensued.

MOTION by Commissioner Murphy to approve setting an adoption hearing. SECOND by Commissioner Phillips. The motion carried unanimously.

Repeal Medical Marijuana Moratorium

County Attorney Forman requested approval to set an adoption hearing on September 7, 2017, for an ordinance lifting the moratorium on permitting, licensing and other activities within the County regarding medical marijuana dispensaries.

Discussion ensued.

MOTION by Commissioner Murphy to approve setting the adoption hearing. SECOND by Commissioner Phillips. The motion carried unanimously.

Utility Easement

Mr. Ronald A. Robbins, owner of the Marion Street Deli and Pub is requesting approval of a utility easement across county property between East Veterans Street and the rear of his establishment, in order to install a dedicated four (4) inch water line for a required fire protection sprinkler system.

Discussion ensued.

Ms. Sandra Smith offered comment.

MOTION by Commissioner Phillips to approve the easement. SECOND by Commissioner Nash. The motion carried unanimously.

Resolution No. 2017R-33 – Ellisville Tax Increment Area

On June 15, 2017, the Board of County Commissioners approved Ordinance No. 2016-24, establishing the “Ellisville Overlay District”. In order to establish a dedicated funding source to provide improvements for future roadway, water, and wastewater facilities or for economic development purposes we are proposing the Board approve Resolution No 2017R-33. The Resolution establishes the Ellisville Tax Increment Area geographical boundaries, provides for the calculation of the tax increment, establishes the Ellisville Reserve Account, and authorizes the pledge and appropriation of reserve funds.

Discussion ensued.

MOTION by Commissioner Phillips to approve Resolution 2017R-33, Ellisville Tax Increment Area. SECOND by Commissioner Nash. The motion carried unanimously.

Staff Comments:

CM Scott requested the Chairman set a workshop concerning an issue with the business tax receipts. The Chairman directed CM Scott to do so.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Mr. Steven Dicks on the Herlong Road Project. Commissioners Phillips and Nash, County Attorney Foreman and ACM Kirby responded. Mr. Foreman was directed to look into reopening negotiations with Mr. Mann with the possibility of changing the path of the road project.

Adjournment

There being no further business, the meeting adjourned at 7:30 p.m.

ATTEST:

Ronald Williams, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 17, 2017 Meeting Date: September 7, 2017

Name: Scott Ward Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Request for Florida Power and Light Easement to Montgomery Building

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

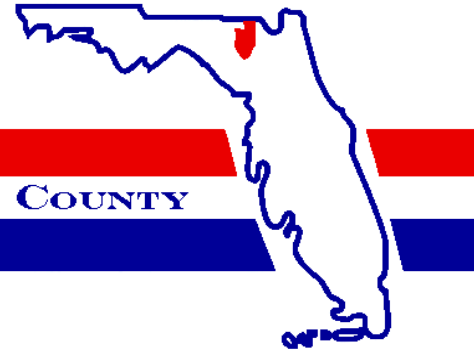
Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:


For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: August 24, 2017
To: Ben Scott, County Manager
From: Scott Ward, Assistant County Manager 
RE: Florida Power and Light Easement to the Montgomery Building

Jeff Simmons of Florida Power and Light has requested the attached easement form be approved to upgrade the electrical service to the Montgomery Building. The recorded easement needed to be returned to FPL prior to scheduling installation of FPL facilities.

Work Request No. _____

Sec. 32, Twp 3 S, Rge 17 E

Parcel I.D. 00-00-00-12654
(Maintained by County Appraiser)

Form 3722 (Stocked) Rev. 7/94

EASEMENT

This Instrument Prepared By

Name: Jeff Simmons
Co. Name: Florida Power & Light Company
Address: 2618 NE Bascom Norris Dr
Lake City, FL 32055
pg 1 of 1.

The undersigned, in consideration of the payment of \$1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its licensees, agents, successors, and assigns, an easement forever for the construction, operation and maintenance of overhead and underground electric utility facilities (including wires, poles, guys, cables, conduits and appurtenant equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage, as well as, the size of and remove such facilities or any of them within an easement 25 feet in width described as follows:

Reserved for Circuit Court

THE WEST 25 FEET OF THE SOUTH 75 FEET OF THE EAST 1/2 OF BLOCK 10 IN THE CENTRAL DIVISION OF LAKE CITY, FLORIDA, AS DESCRIBED IN ORB 1326-101 IN COLUMBIA COUNTY FLORIDA

Together with the right to permit any other person, firm or corporation to attach wires to any facilities hereunder and lay cable and conduit within the easement and to operate the same for communications purposes; the right of ingress and egress to said premises at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the easement area; to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the easement area which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the land heretofore described, over, along, under and across the roads, streets or highways adjoining or through said property.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 20__.

Signed, sealed and delivered in the presence of:

(Witness' Signature)
Print Name: _____
(Witness)

(Witness' Signature)
Print Name: _____
(Witness)

(Corporate's name)
By: _____
(President's signature)
Print Name: _____
Print Address: _____

Attest: _____
(Secretary's signature)
Print Name: _____
Print Address: _____

(Corporate Seal)

STATE OF _____ AND COUNTY OF _____. The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by _____, and _____ respectively the _____ President and _____ Secretary of _____, a _____ corporation, on behalf of said corporation, who are personally known to me or have produced _____ as identification, and who did (did not) take an oath. (Type of Identification)

My Commission Expires:

Notary Public, Signature
Print Name _____



13

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 21, 2017 Meeting Date: September 7, 2017

Name: Scott Ward Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Approval of the preliminary estimate of the permanent population of Columbia County as of April 1, 2017

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



College of Liberal Arts and Sciences
Bureau of Economic and Business Research



720 SW 2nd Ave. Ste. 150
PO Box 117148
Gainesville, FL 32611-7148
352-392-0171
888-534-2404 Fax

August 10, 2017

Dear Sir or Madam:

Enclosed is a notice of the preliminary estimate of the permanent population of your area as of **April 1, 2017**. This estimate was produced by our office under contractual agreement with the Florida Legislature, and it is one factor used in determining the distribution of state revenue-sharing funds (Section 186.901, Florida Statutes, Revenue Sharing Act, 1972). We ask that you evaluate this estimate carefully and make the appropriate response on the enclosed form. To confirm receipt of this estimate, please complete the enclosed form and return it in either the postage-paid envelope, via email or fax. If future correspondence to your office should be directed toward a different person or address than the one listed, please indicate that change on the form.

You have the right to challenge the preliminary estimate if you believe it is not reasonably accurate. You may do so by providing an alternative estimate, along with any supporting documentation or information you may have. This challenge must be received in our office by **September 8, 2017**. We will review your challenge thoroughly and objectively, and we will notify you regarding our response to your challenge.

Thank you very much; your assistance in this matter is greatly appreciated. If you have any questions regarding the preliminary estimate or the challenge process, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Richard L. Doty".

Richard L. Doty
352-392-0171, Ext 210
RichardLDoty@ufl.edu

Have You Had an Annexation Lately? If So, Your Population Estimate Needs Your Help

Your population estimate is important because it determines the amount of state and federal dollars that your community receives. It is essential that the state knows of your annexation in order to incorporate that area's population into your estimate.

Where to Report:

Report your annexation to the Florida Governor's Office and the Legislative Office of Economic and Demographic Research in order to ensure that the University of Florida knows that you had an annexation and that you qualify for all benefits available under the law.

Report to:

Clyde Diao
Executive Office of the Governor
RE: Annexations
The Capitol, Room 1702
Tallahassee, FL 32399-0001
Phone: 850-717-9390
Email: clyde.diao@laspbs.state.fl.us

Pam Schenker
Florida Legislative Office of Economic and
Demographic Research
111 W. Madison Street, Suite 574
Tallahassee, FL 32399-6588
Phone: 850-487-1402
Email: DenseUrbanLandArea@leg.state.fl.us

What to Send:

- Annexation ordinance including:
 - Ordinance number
 - Legal description
 - Map with acreage denoted
 - Annexed land area (acres)
 - Effective date of the annexation
- Number of housing units by type of unit (single-family, multifamily, or mobile home) at the time of annexation

Population estimates depend upon the number of active residential electric meters in your area. So, please remember to **let your electric utility company(ies) know of the annexation**. In this way, the data that drive your population estimate will correctly reflect your current boundaries, both today and in the future.

Statutory Authority:

FS186.901(3): In cases of annexation or consolidation, local governments shall be required to submit to the Executive Office of the Governor, within 30 days following annexation or consolidation, a statement as to the population census effect of the action.

FS171.091: **Recording**.--Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area.

In addition to the above, please remember to file your annexation in accordance with Florida Statutes 171.044(3): An ordinance adopted under this section shall be filed with the clerk of the circuit court and the chief administrative officer of the county in which the municipality is located and with the Department of State within 7 days after the adoption of such ordinance. The ordinance must include a map which clearly shows the annexed area and a complete legal description of that area by metes and bounds.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 14, 2017 Meeting Date: September 7, 2017

Name: Brandon M. Stubbs Department: Building And Zoning

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Special Family Lot Permit (SFLP 17 41) for Jeffrey Scott Thomas, son of Michael and Catherine Thomas.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



Columbia County Gateway to Florida

FOR PLANNING USE ONLY

Application # SFLP 17-41
 Application Fee \$50.00
 Receipt No. 4787
 Filing Date 8-11-17
 Completeness Date 8-14-17

Special Family Lot Permit Application

A. PROJECT INFORMATION

- Title Holder's Name: Michael & Catherine Thomas
- Address of Subject Property: 15912 N US HWY 441, Lake City, FL 32055
- Parcel ID Number(s): 08-1S-17-04507-001
- Future Land Use Map Designation: Agriculture
- Zoning Designation: Agriculture 3
- Acreage of Parent Parcel: 23.00
- Acreage of Property to be Deeded to Immediate Family Member: 1.98
- Existing Use of Property: Homesite
- Proposed use of Property: 2nd Homesite
- Name of Immediate Family Member for which Special Family Lot is to be Granted: Jeffrey Scott Thomas

PLEASE NOTE: Immediate family member must be a parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild, or grandchild of the person who is conveying the parcel to said individual.

B. APPLICANT INFORMATION

- Applicant Status Owner (title holder) Agent
- Name of Applicant(s): Michael & Catherine Thomas Title: Owner
 Company name (if applicable): _____
 Mailing Address: 15912 N US HWY 441
 City: Lake City State: Florida Zip: 32055
 Telephone: (386) 365-7434 Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

- If the applicant is agent for the property owner*
 Property Owner Name (title holder): Michael Thomas
 Mailing Address: 15912 N US Hwy 441
 City: White Springs State: Florida Zip: 32096
 Telephone: (386) 461-2442 Fax: () Email: _____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

***Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.**

C. ATTACHMENT/SUBMITTAL REQUIREMENTS

1. Map, Drawing, or Sketch of Parent Parcel Showing the Location of the Proposed Lot being Deeded to Immediate Family Member with Appropriate Dimensions (Must be a Minimum of One Acre). *Survey*
2. Personal Identification and Proof of Relationship, to Establish the Required Immediate Family Member Status, of both the Parent Parcel Owner and the Immediate Family Member. The Personal Identification Shall Consist of Original Documents or Notarized Copies from Public Records. Such Documents may include *Birth Certificates*, Adoption Records, Marriage Certificates, and/or Other Public Records.
3. *Family Relationship Residence Agreement Affidavit* is Required Stating that the Special Family Lot is being Created as a Homestead by the Immediate Family Member, that the Immediate Family Member shall obtain Homestead Exemption on the Lot. This Affidavit shall be Recorded in the Clerk of Courts Office.
4. Legal Description of Parent Parcel with Acreage (In Microsoft Word Format).
5. Legal Description of Property to be Deeded to Immediate Family Member with Acreage (In Microsoft Word Format).
6. Legal Description of Parent Parcel with Immediate Family Member Lot Removed with Acreage (In Microsoft Word Format).
7. Proof of Ownership (i.e. deed).
8. Agent Authorization Form, if applicable (signed and notarized).
9. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
10. Fee. \$50.00 - No application shall be accepted or processed until the required application fee has been paid.

NOTICE TO APPLICANT

A special family lot permit may be issued by the Board of County Commissioners on land zoned Agricultural or Environmentally Sensitive Area within these Land Development Regulations, for the purpose of conveying a lot or parcel to an immediate family member who is the parent, grandparent, adopted parent, stepparent, sibling, child, or adopted child, stepchild or grandchild of the person who conveyed the parcel to said individual, **not to exceed one (1) dwelling unit per one (1) acre** and the lot complies with all other conditions from permitting development as set forth in these Land Development Regulations. This provision is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence which exceed maximum density for such areas, provided that the lot complies with the conditions for permitting established in Section 14.9 of the Land Development Regulations.

If approved by the Board of County Commissioner, the division of lots shall be recorded by separate deed, comply with all other applicable regulations of the Land Development Regulations, and comply with all other conditions for permitting and development as set forth in the Land Development Regulations. A completed building permit application shall be submitted within one (1) year of receiving approval by the Board of County Commissioners. One (1) extension can be requested in writing and approved by the Land Development Regulations Administrator not to exceed nine (9) months. If a special family lot permit expires, it shall have to go through the process again for approval as required by this section. A building permit for a special family lot shall be issued only to the immediate family member or their authorized representative (i.e. licensed building contractor or mobile home installer) after a recorded copy of the family relationship residence agreement affidavit and deed to the special family lot has been submitted to the Land Development Regulation Administrator as part of the building permit application process.

Special family lots which have not met the requirements for homestead exemption shall not be transferable except, as follows:

1. The deeding of the parcel back to the original owner of the parent tract as indicated in Section 14.9 of the Land Development Regulations;
2. To another individual meeting the definition of immediate family member;
3. To an individual not meeting the definition of immediate family member due to circumstances beyond the reasonable control of the family member to whom the original special family lot permit was granted such as divorce, death or job change resulting in unreasonable commuting distances, the immediate family member is no longer able to retain ownership of the special family lot, subject to approval by the original reviewing body that approved the special family lot permit; and
4. Upon approval of the transfer of the special family lot, the County will issue a Certificate of Transfer and the owner shall record the certificate in the Public Records in the Clerk of the Courts Office. This process shall apply retroactively to special family lots previously created under the Land Development Regulations.

Any decision made by the Board of County Commissioners is subject to a 30 day appeal period as outlined in Article 12 of the Land Development Regulations. Any action taken by the applicant within the 30 day appeal period is at the applicant's risk. No Certificate of Occupancy shall be issued until the 30 day appeal period is over or until any appeal has been settled.

Upon the applicant obtaining a Certificate of Occupancy, the applicant must file for Homestead Exemption. Homestead Exemptions can be filed each year with the Columbia County Property Appraiser's Office from January 1 to March 31.

Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing. If an application is deemed to be incomplete, it may cause a delay in the scheduling of the application before the Planning & Zoning Board.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Michael & Catherine Thomas

Applicant/Agent Name (Type or Print)

Catherine G. Thomas

Michael Thomas

Applicant/Agent Signature

8-10-17

Date

FAMILY RELATIONSHIP AFFIDAVIT

STATE OF FLORIDA
COUNTY OF COLUMBIA

BEFORE ME the undersigned Notary Public personally appeared, Michael & Catherine Thomas the Owner of the parent parcel which has been subdivided for and Jeffrey Scott Thomas, the Immediate Family Member of the Owner, which is intended for the Immediate Family Members primary residence use. The Immediate Family Member is related to the Owner as Son. Both individuals being first duly sworn according to law, depose and say:

1. Affiant acknowledges Immediate Family Member is defined as parent, grandparent, step-parent, adopted parent, sibling, child, step-child, adopted child or grandchild.
2. Both the Owner and the Immediate Family Member have personal knowledge of all matters set forth in this Affidavit.
3. The Owner holds fee simple title to certain real property situated in Columbia County, and more particularly described by reference with the Columbia County Property Appraiser Parent Tract Tax Parcel No. 08-1S-17-04507-001.
4. The Immediate Family Member holds fee simple title to certain real property divided from the Owners' parent parcel situated in Columbia County and more particularly described by reference to the Columbia County Property Appraiser Tax Parcel No. 08-1S-17-04507-004.
5. No person or entity other than the Owner and Immediate Family Member to whom permit is being issued, including persons residing with the family member claims or is presently entitled to the right of possession or is in possession of the property, and there are no tenancies, leases or other occupancies that affect the property.
6. This Affidavit is made for the specific purpose of inducing Columbia County to recognize a family division for an Immediate Family Member being in compliance with the density requirements of the Columbia County's Comprehensive Plan and Land Development Regulations (LDR's).
7. This Affidavit and Agreement is made and given by Affiants with full knowledge that the facts contained herein are accurate and complete, and with full knowledge that the penalties under Florida law for perjury include conviction of a felony of the third degree.

We Hereby Certify that the facts represented by us in this Affidavit are true and correct and we accept the terms of the Agreement and agree to comply with it.

Catherine G. Thomas
Michael Thomas
Owner

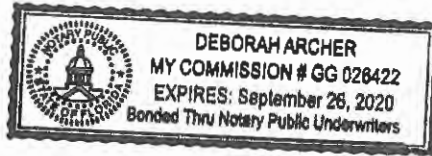
Jeffrey Scott Thomas
Immediate Family Member

Michael & Catherine Thomas
Typed or Printed Name

Jeffrey Scott Thomas
Typed or Printed Name

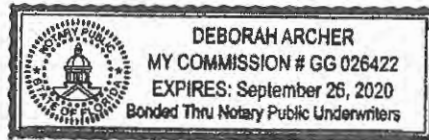
Subscribed and sworn to (or affirmed) before me this 11 day of Aug, 2017
by Michael & Catherine Thomas (owner) who is personally known to me or has produced
Drivers License as identification.

Deborah Archer
Notary Public



Subscribed and sworn to (or affirmed) before me this 11 day of Aug, 2017
by Jeffrey Scott Thomas (Family Member) who is personally known to me or has
produced Drivers License as identification.

Deborah Archer
Notary Public



APPROVED:
COLUMBIA COUNTY, FLORIDA

By: _____

Name: Brandon Stubbs

Title: County Planner

Tax Record

Last Update: 8/9/2017 10:49:50 AM EDT

Register for eBill

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number

R04507-001

Tax Type

REAL ESTATE

Tax Year

2016

Mailing Address

THOMAS H MICHAEL & CATHERINE
15912 N US HWY 441
WHITE SPRINGS FL 32096

Property Address

15912 US HIGHWAY 441 N WHITE
SPRINGS

GEO Number

081S17-04507-001

Exempt Amount

See Below

Taxable Value

See Below

Exemption Detail

H3 25000
HX 25000

Millage Code

003

Escrow Code

Legal Description (click for full description)

08-1S-17 5000/5000 23.00 Acres ALL OF E1/2 OF SW1/4 LYING S OF LITTLE CREEK & W OF W R/W OF SR-47 & BEG NE COR OF SW1/4 OF SW1/4, S 00 DEG W 665.04 FT N 01 DEG W 665.42 FT, E 33 FT TO POB EX .25 AC DESC IN ORB 1182-1632. ORB 355-338

Ad Valorem Taxes

Taxing Authority	Rate	Assessed Value	Exemption Amount	Taxable Value	Taxes Levied
BOARD OF COUNTY COMMISSIONERS	8.0150	131,578	50,000	\$81,578	\$653.85
COLUMBIA COUNTY SCHOOL BOARD					
DISCRETIONARY	0.7480	131,578	25,000	\$106,578	\$79.72
LOCAL	4.5040	131,578	25,000	\$106,578	\$480.03
CAPITAL OUTLAY	1.5000	131,578	25,000	\$106,578	\$159.87
SUWANNEE RIVER WATER MGT DIST	0.4093	131,578	50,000	\$81,578	\$33.39
LAKE SHORE HOSPITAL AUTHORITY	0.9620	131,578	50,000	\$81,578	\$78.48
Total Millage	16.1383				
		Total Taxes			\$1,485.34

Non-Ad Valorem Assessments

Code	Levying Authority	Amount
FFIR	FIRE ASSESSMENTS	\$603.70
GGAR	SOLID WASTE - ANNUAL	\$579.00

Total Assessments \$1,182.70

Taxes & Assessments

\$2,668.04

If Paid By

Amount Due

\$0.00

Date Paid	Transaction	Receipt	Item	Amount Paid
11/9/2016	PAYMENT	2100154.0003	2016	\$2,561.32

Prior Years Payment History

Prior Year Taxes Due

NO DELINQUENT TAXES

1722
7975

WARRANTY DEED

1722

THIS WARRANTY DEED Made the 30th day of September, 1975 by and between LEON E. FERGUSON and ALVENA FERGUSON, his wife, MATTIE F. BULLARD, joined by her husband, GEORGE DEWEY BULLARD, MERIBA F. OGDEN, joined by her husband, RUFUS C. OGDEN, SR., and W. J. FERGUSON and MEREDYTHE C. FERGUSON, his wife, hereinafter called the Grantors, to H. MICHAEL THOMAS and CATHERINE G. THOMAS, his wife, whose post office address is Star Route - Box 76, White Springs, Florida 32096, hereinafter called the Grantee:

This Instrument Was Prepared By: Sal C. FERGUSON AND FERGUSON
Attorneys at Law
Lake City, Florida 32055

(Wherever used herein the terms "Grantors" and "Grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations.)

355
OFFICIAL RECORD

W I T N E S S E T H:

That the Grantors, for and in consideration of the sum of SEVENTEEN THOUSAND FIVE HUNDRED AND NO/100 (\$17,500.00) DOLLARS, and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys, and confirms unto the Grantee, all that certain land situate in Columbia County, Florida, viz:

TOWNSHIP 1 SOUTH-RANGE 17 EAST

Section 8: The East 1/2 of the Southwest 1/4 lying South of the run of Little Creek and West of the Westerly Right of Way line of State Road No. 47, containing 25 acres, more or less.

Together, with all the tenements, hereditaments, and appurtenances thereto belonging or in anywise appertaining.

009398
COLUMBIA COUNTY

STATE OF FLORIDA
DOCUMENTARY STAMP TAX
DEPT. OF REVENUE
52.50

-1-

010011
COLUMBIA COUNTY
FLORIDA
DEPT. OF REVENUE
DEC 16 1975
REC'D

To have and to hold the same in fee simple forever.

And, the Grantors hereby covenants with said Grantee that the Grantors are lawfully seized of said land in fee simple; that the Grantors have good right and lawful authority to sell and convey said land; that the Grantors hereby fully warrant the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 1974.

In witness whereof, the said Grantors have signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

[Signature]
[Signature]
Witnesses

[Signature] (SEAL)
LEON E. FERGUSON
[Signature] (SEAL)
ALVENA FERGUSON

Signed, sealed and delivered in the presence of:

[Signature]
[Signature]
Witnesses

[Signature] (SEAL)
MATTIE F. BULLARD
[Signature] (SEAL)
GEORGE DEWEY BULLARD

Signed, sealed and delivered in the presence of:

[Signature]
[Signature]
Witnesses

[Signature] (SEAL)
MERIBA F. OGDEN
[Signature] (SEAL)
RUFUS C. OGDEN, SR.

Signed, sealed and delivered in the presence of:

[Signature]
[Signature]
Witnesses

[Signature] (SEAL)
W. J. FERGUSON
[Signature] (SEAL)
MEREDYTH C. FERGUSON

355-481339
OFFICIAL RECORDS

STATE OF FLORIDA

COUNTY OF COLUMBIA

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State aforesaid and in the County Aforesaid to take acknowledgements, personally appeared MATTIE F. BULLARD, GEORGE DEWEY BULLARD, MERIBA F. OGDEN, RUFUS C. OGDEN, SR., W. J. FERGUSON and MEREDYTHE C. FERGUSON, to me known to me to be the persons described the foregoing Warranty Deed and they acknowledged before me that they executed the same for the purposes therein expressed.

WITNESS my hand and official seal in Lake City, Florida this 30th day of September, 1975.

Dale C. Ferguson
NOTARY PUBLIC
Notary Public, State of Florida at Large
My Commission Expires Oct. 10, 1979
Bonded by American Fire & Casualty Co.

STATE OF TEXAS

COUNTY OF Harris

I HEREBY CERTIFY, that on this day, before me, an officer duly authorized in the State aforesaid, and in the County aforesaid to take acknowledgements, personally appeared LEON E. FERGUSON and ALVENA FERGUSON, his wife, to me known to be the persons described in the foregoing Warranty Deed and they acknowledged before me that they executed the same for the purposes therein expressed.

WITNESS my hand and official seal this 24 day of September, 1975.

Bess E. Mooneyham
NOTARY PUBLIC
BESS E. MOONEYHAM
Notary Public in and for Harris County, Texas
My Commission Expires June 1, 1976



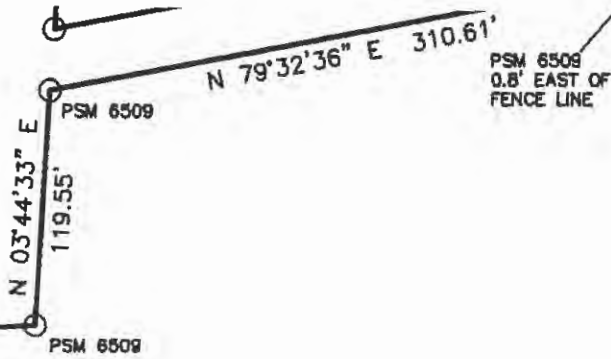
BOOK 355 PAGE 340
1975 DEC 16 AM 10:58
W. E. Bond
CLERK OF CIRCUIT COURT
COLUMBIA COUNTY, FLORIDA

355-340
OFFICIAL RECORDS

STATE OF FLORIDA, COUNTY OF COLUMBIA
I HEREBY CERTIFY that the above and foregoing is a true copy of the original filed in this office
P. DEWITT CASON, CLERK OF COURTS
By: *Janie Don*
Deputy Clerk
Date: Aug 14, 2017

RCEL FOUR
2.00 AC.±

17°27'58" E
280.00'



PARCEL THREE
11.61 AC.±

PSM 6509
N 89°48'16" W 418.00'(C)
S 89°48'16" E 418.00'(C)

BEGIN POINT - PARCEL ONE
PSM 6509
5.5' SOUTH OF
FENCE LINE

PARCEL ONE
1.98 AC.±

S 15°16'30" E 214.00'(C)
N 15°16'30" W 214.00'(C)

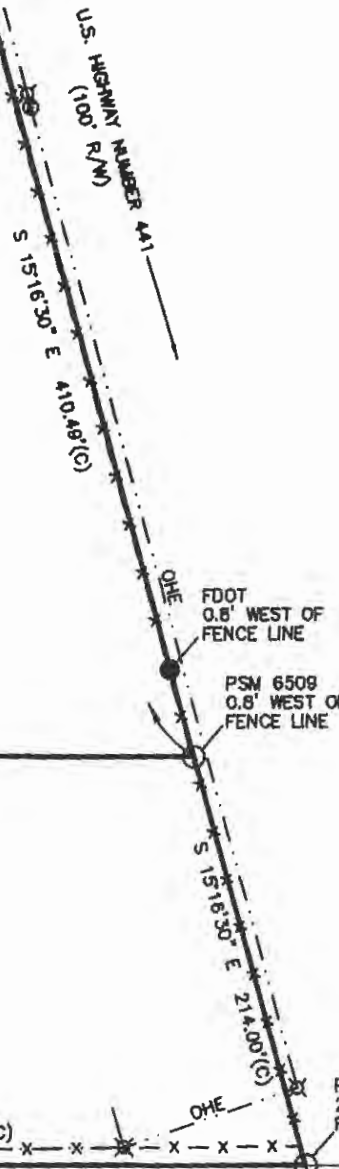
S. LINE OF SE 1/4
OF SW 1/4 OF
SECTION 8

16° W 414.21'(C)
447.21'(C)

N 89°48'16" W 418.00'(C)

NW JEFF GLENN (COUNTY GRADE)
(AVERAGE MAINT. WIDTH 30')

INT. R/W LINE OF
GLENN (COUNTY GRADE)



COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS

COMMENCE AT THE SOUTHWEST CORNER OF THE SE AND RUN S 89°48'16" E ALONG THE SOUTH LINE OF 8 (ALSO BEING THE NORTH MAINTAINED RIGHT-OF-WAY LINE OF SAID SE 1/4 OF THE SW 1/4 OF SECTION 8 (ALSO BEING THE NORTH MAINTAINED RIGHT-OF-WAY LINE OF SAID SE 1/4 OF THE SW 1/4 OF SECTION 8) A DISTANCE OF 280.00 FEET; THENCE RUN N 01°52'14" W A DISTANCE OF 280.71 FEET; THENCE RUN S 89°48'16" E A DISTANCE OF 590.88 FEET TO THE WEST LINE OF SAID SE 1/4 OF THE SW 1/4 OF SECTION 8; THENCE RUN S 15°16'30" E ALONG THE WEST LINE OF SAID SE 1/4 OF THE SW 1/4 OF SECTION 8 A DISTANCE OF 325.69 FEET TO THE POINT OF BEGINNING; THENCE RUN N 03°44'33" E A DISTANCE OF 300.48 FEET; THENCE RUN N 87°27'58" E A DISTANCE OF 280.00 FEET; THENCE RUN N 79°32'36" E A DISTANCE OF 119.55 FEET; THENCE RUN N 79°32'36" WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY NUMBER 441 A DISTANCE OF 325.69 FEET; THENCE RUN S 15°16'30" E ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 325.69 FEET CONTAINING 2.00 ACRES, MORE OR LESS.

JOHN C. DRIG
PROFESSIONAL

Jh
7-18

DATE OF SIGNATURE

THIS SURVEY
AND THE ORIGINAL
LICENSED SURVEYOR

PROF

JAS

DATE OF FIELD

DRAWN: JC

SCALE 1" = 40'

ANY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

PARCEL ONE

A PARCEL OF LAND LYING WITHIN SECTION 8, TOWNSHIP 1 SOUTH, RANGE 17 EAST, COLUMBIA COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF THE SE 1/4 OF THE SW 1/4 OF SAID SECTION 8, AND RUN S 89°48'16" E ALONG THE SOUTH LINE OF SAID SE 1/4 OF THE SW 1/4 OF SECTION 8 (ALSO BEING THE NORTH MAINTAINED RIGHT-OF-WAY LINE OF NW JEFF GLENN), A DISTANCE OF 447.21 FEET TO THE POINT OF BEGINNING; THENCE RUN N 15°16'30" W A DISTANCE OF 214.00 FEET; THENCE RUN S 89°48'16" E A DISTANCE OF 418.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY NUMBER 441; THENCE RUN S 15°16'30" E ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 214.00 FEET TO THE SOUTH LINE OF THE SE 1/4 OF THE SW 1/4 OF SAID SECTION 8 (ALSO BEING THE NORTH MAINTAINED RIGHT-OF-WAY LINE OF NW JEFF GLENN); THENCE RUN N 89°48'16" W ALONG SAID SOUTH LINE AND SAID NORTH MAINTAINED RIGHT-OF-WAY LINE A DISTANCE OF 418.00 FEET TO THE POINT OF BEGINNING; CONTAINING 1.98 ACRES, MORE OR LESS.

THIS INSTRUMENT PREPARED BY
AND RETURN TO:

MARLIN M. FEAGLE, ESQUIRE
MARLIN M. FEAGLE, ATTORNEY AT LAW, P.A.
153 NE Madison Street
Post Office Box 1653
Lake City Florida 32056-1653
Florida Bar No. 0173248

The preparer of this instrument has performed no title examination nor has the preparer issued any title insurance or furnished any opinion regarding the title, existence of liens, the quantity of lands included, or the location of the boundaries. The names, addresses, tax identification numbers and legal description were furnished by the parties to this instrument.

1.98Ac Deed
Propose #
04507-004

10/17
Deed
p. 149

Inst: 201712014668 Date: 08/03/2017 Time: 3:33PM
Page 1 of 2 B: 13-41 P: 2741, P.DeWitt Cason, Clerk of Court
Columbia, County, By: BD
Deputy ClerkDoc Stamp-Deed: 0.70

WARRANTY DEED

THIS INDENTURE, made this 19 day of August, 2017, between **H. MICHAEL THOMAS** and his wife, **CATHERINE G. THOMAS** a/k/a **CATHERINE THOMAS**, whose mailing address is 15912 North U.S. Highway 441, Lake City, Florida 32055, parties of the first part, Grantors, and **JEFFREY SCOTT THOMAS** and his wife, **MARCIE LYNN THOMAS**, as tenants by the entirety, whose mailing address is 149 SW Jeff Glen, White Springs, Florida 32096, parties of the second part, Grantees,

WITNESSETH:

That said Grantors, for and in consideration of the sum of **TEN AND NO/100 (\$10.00) DOLLARS**, and other good and valuable considerations to said Grantors in hand paid by said Grantees, the receipt whereof is hereby acknowledged, have granted, bargained and sold to the said Grantees, and Grantees' heirs, successors and assigns forever, the following described land, situate, lying and being in Columbia County, Florida, to-wit:

A parcel of land lying within Section 8, Township 1 South, Range 17 East, Columbia County, Florida, being more particularly described as follows:

Commence at the Southwest corner of the SE 1/4 of the SW 1/4 of said Section 8, and run S 89°48'16" E along the South line of said SE 1/4 of the SW 1/4 of Section 8 (also being the North maintained right-of-way line of NW Jeff Glen), a distance of 447.21 feet to the **POINT OF BEGINNING**; thence run N 15°16'30" W a distance of 214.00 feet; thence run S 89°48'16" E a distance of 418.00 feet to the West right-of-way line of U.S. Highway Number 441; thence run S 15°16'30" E along said West right-of-way line a distance of 214.00 feet to the South line of the SE 1/4 of the SW 1/4 of said Section 8 (also being the North maintained right-of-way line of NW Jeff Glen); thence run N 89°48'16" W along said South line and said North maintained right-of-way line a distance of 418.00 feet to the **POINT OF BEGINNING**. Containing 1.98 acres, more or less.

SUBJECT TO reservations, restrictions, and easements of record, and government, land use, and zoning regulations; also outstanding mineral rights, if any, which are not hereby reimposed.

Tax Parcel No.: 08-1S-17-04507-001 (parent parcel)

TOGETHER WITH all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the same in fee simple forever.

AND the Grantors hereby covenant with said Grantees that the Grantors are lawfully seized of said land in fee simple: that the Grantors have good right and lawful authority to sell and convey said land: that the Grantors hereby fully warrant the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 2016.

IN WITNESS WHEREOF, the said Grantors have signed and sealed these presents the day and year first above written.

Signed, sealed and delivered
in the presence of:

Marlin Feagle
Witness Signature
MARLIN FEAGLE
Print or type name

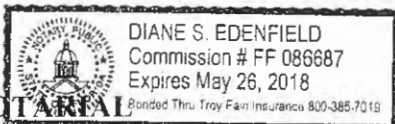
H. Michael Thomas (SEAL)
H. MICHAEL THOMAS

Diane S. Edenfield
Witness Signature
DIANE S. EDENFIELD
Print or type name

Catherine G. Thomas (SEAL)
CATHERINE G. THOMAS
a/k/a CATHERINE THOMAS

**STATE OF FLORIDA
COUNTY OF COLUMBIA**

The foregoing instrument was acknowledged before me this 1st day of August, 2017, by **H. MICHAEL THOMAS** and his wife, **CATHERINE G. THOMAS** a/k/a **CATHERINE THOMAS**, who are personally known to me.

(NOTARIAL SEAL)

SEAL)

Diane S. Edenfield
Notary Public, State of Florida

My Commission Expires: 05/26/18



15

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 22, 2017 Meeting Date: September 7, 2017

Name: Jeff Crawford Department: Fire Department

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

The purpose of this grant is purchase equipment for the two new brush trucks being built.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 102-2200-522.30-64 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



Fire Chief
Jeffrey Crawford

COLUMBIA COUNTY FIRE RESCUE

509 SW Bascom Norris Dr., Lake City, FL 32025
Office (386) 754-7057 Fax (386) 754-7064

MEMORANDUM

DATE: August 22, 2017

TO: Ben Scott

FR: Assistant Chief Tad Cervantes

RE: Volunteer Fire Assistance Grant Application

Mr. Scott

Columbia County Fire Rescue would like to apply for the following grant to outfit the two new brush trucks with equipment. The grant is a 50/50 matching grant through Florida Department of Agriculture and Consumer Services. The total cost is \$9,942.62 the County will pay 50% which amounts to \$4,971.31.

Thank you

Assistant Chief Tad Cervantes



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:
Contract Renewal for Otis Elevator Company

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A
[X] Yes Account No. 00118305193041
[] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

OTIS

DATE: August 21, 2017

TO:
Columbia County
135 NE Henando St
Lake City, FL 32056

FROM:
Otis Elevator Company
4801 Executive Park Ct #208
Jacksonville, FL 32216

EQUIPMENT LOCATION:
Columbia County
135 NE Henando St
Lake City, FL 32056

CONTRACT NUMBER: TAJ05316W

CONTRACT DATE: 1/17/2000

We propose the following modification to the Contract referred to above, to take effect as of: **October 1, 2017**

COOPERATIVE PURCHASING THROUGH DMS ACS AGREEMENT NO.72101506-16-ACS

In accordance with DMS contract 14/15-049REIB and as authorized by ACS agreement 7210506-16-ACS; OTIS extends cooperative purchasing for elevator maintenance to the Columbia County under the terms and conditions previously negotiated in the attached contract and scope of work with the following changes:

TERM

The initial term shall be for five years with renewals as per section 2.2

2.13.2 Service Ticket

References in this section that require a physical signature are deleted. Use of OTIS Eservice digital records shall be used in place of signatures, and backed up with machine room log books.

2.13.3 Monthly Summary Report

The summary report shall be provided on an annual basis to accompany the annual condition report. Any requirements for invoicing/payment with this report are removed as referenced in 2.13.7, 2.13.8 & 3.1

2.13.5 Condition Reports - Quarterly

The frequency of this reports shall be changed from quarterly to annually.

Scope: Contractor to provide labor and material to perform quarterly maintenance, inspection, and lubrication.

Preventative Maintenance / Inspection and Testing Annual Rate

The annual rates for the services under this agreement shall be:

2017-2018 \$10,560
2018-2019 \$10,560
2019-2020 \$10,560
2020-2021 \$10,877
2021-2022 \$11,203

This proposal, when accepted by you below and approved by our authorized representative, will become binding as an addendum and modification to the Contract. All other terms, conditions and obligations in the Contract referred to are to remain in full force and effect. This quotation is valid for ninety (90) days from the proposal date.

Submitted by: _____
Cheyenne Staehle

Accepted in Duplicate

CUSTOMER

Approved by Authorized Representative

Date: _____

Signed: X _____

Print Name: _____

Title: _____

E-mail: _____

Name of Company: _____

OTIS ELEVATOR COMPANY

Approved by Authorized Representative

Date: _____

Signed: _____

Print Name: _____

Title: _____

Principal, Owner or
Authorized Representative of Principal or Owner

Agent _____
(Name of Principal or Owner)



17

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Contract Renewal for Jacksonville Sound for fire alarm monitoring in Courthouse, Annex, EOC and CCDC

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 00118305193034 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

TERMS AND CONDITIONS

GENERAL PROVISIONS

- A. This agreement is placed subject only to the Terms And Conditions set forth hereunder and the reference to any proposal from Customer including Purchase Orders, which shall become part of this agreement, is only for the purpose of specifying basic information concerning price, the description of the items, quantities, terms of payment, and delivery and then only as such terms are consistent with the terms and conditions herein. Further, notwithstanding any other agreements between the parties, this agreement shall not be deemed or construed to be modified, amended, rescinded, cancelled or waived in whole or in part and in the event of any inconsistencies between the terms and conditions in this agreement or the purchase order, this agreement shall prevail.
- B. All services under this Agreement will be performed during the normal working hours of JSC Systems, Inc. normal working days unless specifically outlined as a special provision to this Agreement.
- C. The Customer will promptly notify JSC Systems, Inc. of any malfunction in the system(s) which comes to the Customer's attention.
- D. It is agreed that, in providing the system or services included in this Agreement, JSC Systems, Inc. is not an insurer, and does not guarantee that no damage or injury to person or property will occur.
- E. In the event that the system or any equipment or component thereof is altered, modified, changed or moved, this Agreement may be immediately terminated at JSC Systems, Inc. option.
- F. No representations of any kind have been made by JSC Systems, Inc. to the Customer except as set forth herein and this document contains the entire Agreement between the parties.
- G. This Agreement does not apply to software, repairs to, or replacement of the equipment subject to this agreement, if such repairs are required by reason of vandalism, flooding, fire, lightning, power failure, installation of incompatible equipment, improper operating procedures, or by any other cause beyond the control of JSC Systems, Inc.
- H. This Agreement shall be governed and construed in accordance with the laws of the State of Florida. Both parties also agree to submit to the exclusive venue and jurisdiction of the courts of the State of Florida for any litigation pertaining to this Agreement
- I. If a Fire Watch is either recommended or deemed necessary by any person, including any government AHJ, then the procurement and all associated costs of the Fire Watch shall be the sole responsibility of the Customer and shall in no event be the responsibility of JSC Systems, Inc.
- J. This agreement assumes that the system is in complete working order. Any deficiencies found during the first complete inspections are not included, and will be submitted to the customer for approval to proceed, and will be charged separately.
- K. If sprinkler flow valves and tamper switch testing is included, the testing will be limited to electrical functional tests only.

CUSTOMER RESPONSIBILITIES

Customer agrees: to provide free access to the equipment: to provide necessary equipment to reach inaccessible, equipment and peripheral devices: to supply suitable electrical service: and that in the event of an emergency or system failure, reasonable safety precautions will be taken to protect life and property during the period of time from when JSC Systems, Inc. is first notified of the emergency or failure and until such time as JSC Systems, Inc. notifies the Customer that the system is operational or that the emergency has been cleared. Customer will provide engineering personnel to assist in any after hour service calls or testing.

JSC SYSTEMS, INC. RESPONSIBILITIES

JSC Systems, Inc. will maintain the System in working order in accordance with good workman-like standards and in accordance with NFPA 72 code. The system will be tested and a condition report with recommendations will be presented to the customer. The customer may purchase parts or additional services such as Repair, Emergency Repair, or Renovation, at normal published rates. JSC Systems, Inc. will provide the customer with a Certificate of Insurance evidencing Commercial General Liability Insurance and proof of Worker's Compensation Insurance upon execution of this agreement.

PAYMENTS / MINIMUM CHARGES

Invoices are Due and Payable Upon Receipt. The Company reserves the right to assess an interest charge of 1.5% per month or the maximum permitted by law, whichever is less, on accounts overdue. Any billable work is subject to a hour minimum charge.

TERM OF AGREEMENT

This Agreement shall be for a period of one(1) year, commencing on the date of execution of this Agreement.

LIMITATION OF LIABILITY

NEITHER JSC SYSTEMS, INC. NOR ITS REPRESENTATIVE SHALL BE LIABLE TO CUSTOMER OR ANYONE ELSE FOR ANY LIABILITY CLAIM, LOSS DAMAGE, OR EXPENSE OF ANY KIND, OR FOR ANY DIRECT, CONSEQUENTIAL, COLLATERAL, OR INCIDENTAL DAMAGES, RELATIVE TO OR ARISING FROM OR CAUSED DIRECTLY OR INDIRECTLY BY THE EQUIPMENT, ITS INSTALLATION, ITS SERVICE, OR THE USE THEREOF OR ANY DEFICIENCY, DEFECT, OR INADEQUACY OF THE EQUIPMENT. IT IS EXPRESSLY AGREED THAT PURCHASER'S EXCLUSIVE REMEDY FOR ANY CAUSE OR ACTION RELATING TO THE PURCHASE, INSTALLATION, SERVICE AND/OR USE OF EQUIPMENT SHALL BE FOR DAMAGES AND JSC SYSTEMS, INC. LIABILITY FOR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, SHALL IN NO EVENT EXCEED THE PRICE OF AND ALL LOSSES OR THE SERVICE AGREEMENT FOR THE EQUIPMENT IN RESPECT TO WHICH THE CLAIM IS MADE OR, AT THE ELECTION OF JSC SYSTEMS, INC., THE RESTORATION OR REPLACEMENT OR REPAIR OF SUCH EQUIPMENT.

Signature

Date

SPECIAL PROVISIONS

Version 83116



This Special Provisions Page is part of the contract dated: 9/1/17, Cust. No. CO035

This agreement for testing and inspection will be performed in accordance with NFPA 72, Chapter 10, shall conform to the equipment manufacturer's recommendations, and shall verify correct operation of the fire alarm system, In accordance with NFPA 72, Paragraph 10.2.2.5, JSC Systems, Inc. Service Technicians are Factory Trained and Certified, NICET Certified, and JSC Systems, Inc. is a UL listed Organization.

This testing and inspection agreement assumes that the system is in complete working order, any corrective action required to make the system operational will be billable. This agreement does not include any change to the system software or firmware. The testing of waterflow switches, Tamper switches control modules and monitoring modules is limited to electrical testing for initiation and supervision. Testing of auxiliary functions is to verify the proper operation of the output modules only.

Customer to assist in gaining access to residents' apartments or any secured areas that may house devices that require testing.



18

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Contract Renewal with Premier Water for Courthouse and CCDC

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [X] Yes Account No. 00118305193034 [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



PREMIER WATER & ENERGY TECHNOLOGY, INC.

11481 Columbia Park Drive W
Jacksonville, FL 32258
800-741-0984 | 904-268-1152
Fax 904-268-6851 | premierwater.com

August 28, 2017

Donny Dupree
HVAC Technician
COLUMBIA COUNTY BOARD OF COMMISSIONERS
135 N.E. Hernando Ave.
Lake City, FL. 32056

Re: Water Treatment Program (Courthouse and Jail)

The anniversary date of our **Water Treatment Agreement** is October 1, 2017. Thank you for allowing Premier Water & Energy Technology, Inc. to partner with you over the past several years. We trust we have met your expectations and seek to exceed them in the coming year.

The annual price for the products and services you have come to expect as part of your Water Treatment Program will remain \$7,176.00. We will continue to bill you in monthly installments of \$598.00 each. This amount does not include any applicable taxes. *Should trends in water, operating, load characteristics, or equipment malfunction result in changes in consumption, we agree to mutually renegotiate pricing to cover these events.*

Premier Water includes Water Treatment control equipment insurance which means that we will replace any equipment that malfunctions.

Per your request have included the breakout as follows:

- Courthouse –\$5,976.00
- Jail - \$1,200.00 annually

The billing amount does not include any applicable taxes. Should trends in water, operating, load characteristics, or equipment malfunction result in changes in consumption, we agree to mutually renegotiate pricing to cover these events.

Our Water Treatment Program includes control of corrosion and biological growth; prevention of mineral deposits on heat transfer surfaces for the following systems:

- One (1) Condenser Water System (350 ton chiller/240 ton chiller)
- Two (2) Closed Loop Systems (1-Chilled/1-Hot)
- One (1) Closed Loop System at Jail (Chilled)



Innovative Solutions Provider



Partner

Our services will continue to include, but are not limited to, laboratory services, routine on-site service visits, treatment products and reagents as needed. All automatic control equipment will be checked for proper operation and adjustments made as necessary. Service reports will be emailed to you or your designated representative, as well as a copy being left onsite.

Also included is our proprietary web based service system, "Premier eReports." Premier eReports is the most effective way to manage your Water Management Program by keeping all of your Service Reports, Operator Logs, Lab Results, Inspections, and Inventory Reports in one easy access, paperless location.

While not included in our Water Treatment Program, please remember Legionella Testing is something we can provide in addition to the products and services covered by this agreement. This type of testing is fast becoming a "Best Practice" protocol for owners and operators of cooling towers. In fact, testing is already mandated in certain industries and jurisdictions.

You may indicate your acceptance by signing below and returning a copy of this agreement by e-mail to cvanpelt@premierwater.com or by faxing a copy to 904-268-6851. Either party may terminate this agreement at any time by giving thirty (30) days written notice by either party. If a Purchase Order is required, please provide information on the line below or fax/email a copy of same.

We appreciate your business over the past year, and look forward to working with you in the year ahead! If there is anything else you need from us, please let us know.

Sincerely,

Cari Van Pelt
Customer Service
PREMIER WATER & ENERGY TECHNOLOGY, INC

Andy Seeker
Aquafuelicity Consultant

We agree to continue our Water Treatment Agreement for the period of October 1, 2017 until September 30, 2018. The new billing amount will be \$598.00 monthly plus applicable taxes.

Accepted by:

PLEASE PRINT

(Signature)

Date

Purchase Order No.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:
One year contract renewal for Johnson Controls

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A
[X] Yes Account No. 00118305193034
[] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: 8 / 18 / 2017

To: Kevin Kirby, Assistant County Manager

From: Donny DuPree, Maintenance Director

RE: Johnson Controls Service Contract renewal

Kevin, I am providing you with the service contract renewal for Johnson Controls Inc. to provide maintenance and preventative maintenance to the HVAC system in the Courthouse and the Annex.

Johnson Controls Inc. has been considered to be a sole source provider and due to several emergency repairs to the HVAC system this year, that JCI was a great help getting resolved, 85% of the controllers in this system are now Johnson Controls equipment.

Johnson Controls Inc. has had the HVAC service contract for the courthouse and Annex for some time and have provided an excellent service for us and I feel that this should not change at this time.

The cost of this service contract for the next fiscal year has not increased.

Thanks for your consideration,

Donny DuPree, Maintenance Director

A handwritten signature in blue ink, appearing to be 'D DuPree', is written below the typed name.



PLANNED SERVICE RENEWAL

8/15/2017/8/2017

Donny Dupree
Columbia Co Courthouse
135 Ne Hernando Ave
Lake City FL 32055-4003

Columbia Co Courthouse FY18



Dear Donny Dupree:

Thank you for choosing Johnson Controls to provide the maintenance solution for your facility. We appreciate your business and look forward to continuing as your building technology services partner.

Your current service agreement (1-40654380981) will expire on 09/30/2017. We are pleased to offer a one year continuation of your current agreement for the annual sum of \$50,388.00, to be paid quarterly. The scope will remain the same and the term of this contract will be 10/01/2017 to 09/30/2018. Invoices will be sent to:

Columbia Co Board of Commissioners
P O Drawer 1529
Lake City FL 32055-1529

To continue service without interruption, please sign below and return to me by 8/31/2017. If you require us to reference a requisition or purchase order on our invoices, please provide a copy of that document when you return this signed notice.

As a manufacturer of mechanical, controls, security and fire systems, we have the expertise and resources to provide proper maintenance and repair services for your facility. With planned service you're getting a solution that can help optimize your building's performance, provide dependability, sustainability and energy efficiency. Your service is delivered with the attention of a local service company backed by the resources of a global organization.

Again, thank you for your business and we look forward to serving you in the coming year. Please do not hesitate to call if I can assist you in any way.

Sincerely,
Johnson Controls

Customer Signature: _____

David Kelleher
Truck Based Service Manager
4603 NW 6th Street
Gainesville, FL 32609
david.i.kelleher@jci.com
Phone: (352) 494-9180

Customer Name: _____

Customer Title: _____

PO/Requisition #: _____



20

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Katrina Evans Department: Library

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

This budget amendment is to distribute donated funds to the appropriate lines in the Library's budget. BA 17-67; total amendment \$350.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 17-67 Fund: 104-LIBRARY ENHANCEMENT

Table with 3 columns: FROM, TO, AMOUNT. Row 1: 104-0000-366.20-00 CONTRIBUTIONS & DONATIONS / CONTRIBUTIONS to 104-7100-571.30-31 OPERATING EXPENDITURES / PROFESSIONAL SERVICES \$300.00. Row 2: 104-0000-366.20-00 CONTRIBUTIONS & DONATIONS / CONTRIBUTIONS to 104-7100-571.30-66 OPERATING EXPENDITURES / BOOKS/PUBLICATIONS \$50.00

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

Columbia County Public Library
308 NW Columbia Avenue
Lake City, FL 32055
386-758-1018 * 386-758-2135 Fax

Katrina P. Evans, Library Director

MEMORANDUM

DATE: August 28, 2017

TO: Scott Ward, Assistant County Manager

FR: Katrina Evans, Library Director

RE: Library donations

The attached budget amendment is to distribute \$300.00 donated to the Library by the Friends of the Library and \$50 donated by Kenneth R. Lowe, Sr. to the appropriate funds in the Library's budget. The Friends of the Library donated \$300.00 to pay for a speaker at a Library program about antiques and collectibles. Mr. Lowe donated \$50 for books. If you have any questions, please let me know. Thank you.

Columbia County Public Library

308 NW Columbia Avenue
Lake City, Florida 32055
386-758-2101 * FAX 386-758-2135

Date: August 28, 2017

To: Friends of the Library

From: Katrina Evans *KPE*

Re: Funding Requests

Below is a brief summary of upcoming Library programs and activities for which Library staff would like to request funding from the Friends of the Library. If you have any questions about specific items, please let me know.

Description of Funding Request	Staff Member Requesting Funds/Friends Budget Fund	Amount
1. Speaking fee for John Sikorski for library program about antiques and collectibles	Katrina Evans/5310.1	\$300.00
Total Funds Requested Payable to: Columbia County Public Library		\$300.00

*✓ # 1494
8-28-17*

ABS Antiques Company John Sikorski

Invoice

PO Box 2513
 44 SE 1st Ave, Suite 213
 Ocala, FL 34478-2513

Date	Invoice #
7/23/2017	SEM SEP 9

Bill To
Columbia County Library 308 NW Columbia Ave. Lake City, FL 32055 Heather Blair, Branch Manager III

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			7/23/2017			
Quantity	Item Code	Description			Price Each	Amount
1	seminar Trip Charge	Seminar Florida sales tax <i>Seminar October 3, 2017 Please make checkout to ABS Antiques Company</i>			250.00 50.00 6.50%	250.00 50.00 0.00
Total						\$300.00

DEPOSIT TICKET



DATE 8-29-17

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	COIN	CHECKS LIST EACH SEPARATELY	DOLLARS	CENTS
		1 Friends of		
		2 CCPL	300	00
		3		
		4		
		5		
		6		
		7		
		8		
		9		
		10		
		11		
		12		
		13		
		14		
		15		
		16		
		17		

104-0000-366-2000
(Library program Speaker fee)

TOTAL \$300.00

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

Prepared By L-Cray Please Print

Verified By

3369820 DS4 4-D-BK

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
CLAIMS FUND/ LIBRARY
P.O. BOX 1529
LAKE CITY, FL 32056-1529

TOTAL ITEMS

\$

300.00

Columbia County Public Library

⑈000004⑈ ⑆5240⑆ ⑆1020⑆ ⑆428252670⑆⑈

FRIENDS OF COLUMBIA COUNTY PUBLIC LIBRARY

308 NW COLUMBIA AVE.
LAKE CITY, FL 32055

1494

Date 8/28/17

63-64/631

Pay to the order of Columbia County Public Library

\$300.00

Three hundred dollars and 00/100

Dollars

COLUMBIA BANK
LAKE CITY, FLORIDA 32055

For acct 5310.1 Speaker fee John Sikorski

Patricia Morris

⑈001494⑈ ⑆063100646⑆ ⑆1909231⑈

CHECKS UNLIMITED - BLUE SAFETY

Security Features include: Depend on Back.

DEPOSIT TICKET



DATE 8/24/2017
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

DS4 4-D-BK
3369820

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

CLAIMS FUND/ LIBRARY
P.O. BOX 1529
LAKE CITY, FL 32056-1529

0000004 5240 10201 4282526701

	DOLLARS	CENTS
CURRENCY		
COIN		
CHECKS LIST EACH SEPARATELY		
1 <u>K. Lowe Sr</u>	<u>50</u>	<u>00</u>
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		

104-0000-366-2000 (Donation)

TOTAL 50.00

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

Prepared By K. Evans
Please Print

Verified By _____

50.00

407 08-13
KENNETH ROY LOWE SR
BRIAN JOSEPH LOWE
249 SW CUSTER WAY
LAKE CITY, FL 32025

Pay to the Order of Columbia County Library \$ 50.00
Fifty and 00/100

Date 8/18/2017

TD Bank America's Most Convenient Bank®
Photo ID Bank Deposit (Required on Cash)

For Donation for books Kenneth R. Lowe Sr.

0670148221 42833066 0407

TD Bank CNA



21

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Katrina Evans Department: Library

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Requesting approval to submit letter requesting \$5,000 in grant funds from the Dorothy Louise Kyler Foundation to purchase children's materials for the Library.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

Columbia County Public Library
308 NW Columbia Avenue
Lake City, FL 32055
386-758-1018 * 386-758-2135 Fax

Katrina P. Evans, Library Director

MEMORANDUM

DATE: August 29, 2017

TO: Scott Ward, Assistant County Manager

FR: Katrina Evans, Library Director

RE: Approval of grant request

The attached letter serves as an application for grant funds of up to \$5,000 from the Dorothy Louise Kyler Foundation. The Foundation is currently accepting requests from Florida libraries for grants of up to \$5,000 for the purchase of children's books, DVDs, or audiobooks for the circulating collection. If funded, this grant would allow the library to update and expand its existing collections of circulating board books for babies and toddlers at all three library locations and its rotating collection of children's books that are part of our outreach to local childcare centers. All requests must be received by October 1, 2017 in order to be considered. If you have any questions, please let me know. Thank you.

Dorothy Louise Kyler Foundation

PO BOX 350065 TOLEDO, OHIO 43635

August 17, 2017

Columbia County Public Library
308 NW Columbia Avenue
Lake City, FL 32055

GRANT FOR CHILDREN'S MATERIAL

The Foundation is accepting requests in your state for grants up to \$5,000. The items eligible with this grant are physical media in the form of Children's Books, DVD's, CD's and Audio Books for your children's circulations.

If you are interested in applying for a grant, you must submit a letter to the foundation with a description of how the grant money will be used, a picture of your library, a statement of impact this grant will make, and number of people your library serves. Please submit these letters to:

Dorothy Louise Kyler Foundation
Attention Mary Jacobs
PO Box 350065
Toledo OH 43635

All letters received by *October 1, 2017* will be considered for a grant. Please note that it may take 30 to 60 days to review all requests received. You will receive a letter by December 31, 2017 stating the amount of the grant you will be awarded. You will also be required to send in copies of your invoices from your purchases made with the grant.

Thank You

Dorothy Louise Kyler Foundation

COLUMBIA COUNTY PUBLIC LIBRARY

308 NW Columbia Avenue
Lake City, Florida 32055

Katrina P. Evans, Director

August 28, 2017

Mary Jacobs
Dorothy Louise Kyler Foundation
PO Box 350065
Toledo, OH 43635

Dear Ms. Jacobs,

The Columbia County Public Library would like to request \$5,000 in grant funds from the Dorothy Louise Kyler Foundation. Our library system serves the 69,299 people who call Columbia County home (United States Census Bureau, 2016 Population Estimates), with three locations to meet the needs of the community. According to Florida's Office of Economic and Demographic Research, in 2015 30% of Columbia County families with children were below the poverty line, a full eight percent higher than the state average in Florida. This statistic emphasizes the importance of the Library's goal to help achieve high early literacy rates among children in our community in order to help them get the best start possible. To that end, we would like to use grant funds to update and expand the Library's board book collections at our three library locations, the Main Library in downtown Lake City, the West Branch Library in Lake City, and the Fort White Branch Library in the town of Fort White. We would also use funds to replace worn out books in the heavily used, circulating picture book collections that we rotate through twenty-four local childcare centers.

The Columbia County Public Library Youth Services Department places a heavy emphasis on early literacy. Our programming schedule reflects this with a weekly "Baby & Me" program where parents or caregivers and babies participate in interactive nursery rhymes, songs, finger plays, and books, followed by time at the end of the program for the babies and adults to socialize. This summer, we began to participate in the 1,000 Books Before Kindergarten program, and although the program is still relatively young, we have thirty children actively enrolled. We also encourage the parents of babies to participate in our Born to Read program, funded by our Friends of the Library group, where the parents receive a board book and tote bag upon registration and more books on the child's first and second birthdays. Our department also provides weekly story time programs for two-year-olds, preschool-aged children, and as outreach to local childcare centers.

Our outreach to childcare centers allows Library staff to visit twenty-four centers on a revolving basis to conduct story times. In addition, we also have a collection of 30 crates, each with 15 picture books that we lend out and rotate through each of the childcare centers, some of which are large enough to have more than one crate of books at a time. These rotating collections ensure that any existing classroom libraries are supplemented by a regular flow of

PHONE 386-758-2101

FAX 386-758-2135

TDD 386-758-1016

quality, librarian-vetted books for children. With our outreach visits and the constant flow of new books for daycare teachers to read to their classes, we hope to enhance the literacy development of all children in our local childcare centers.

The Columbia County Public Library circulated over 85,000 children's books and audiovisual items during the last fiscal year. Popular and heavily used collections are always in need of updating and expansion. Our board book collection is a prime example. Our more than 1300 board books are heavily used by participants in the Library's Baby & Me programs and many others, and they wear out quickly. We would like to update and expand the board book collections at all three of our library locations, and this grant would enable us to do that. By using \$3500 (\$1000 each for our two branches and \$1500 for our Main Library) we would be able to purchase approximately 182 board books for each of our branches and 272 board books for the Main Library, at an estimated cost of \$5.50 per book (including discounts).

After refreshing our board book collections, the remaining \$1500 would be used to strengthen the rotating collections that we send to local childcare centers, allowing us to purchase approximately 130 picture books at an estimated cost of \$11.50 (including discounts and processing). The twenty-four centers that we serve depend on our support each year. Each crate of children's books passes from center to center, and by the end of the year, the wear and tear on the books is readily apparent. We spend about a week in the summer cleaning and repairing the books, but inevitably, some must be discarded due to their overly-loved conditions. While we do order new books for this collection, they wear out quickly with all the use they get in a year, and it is difficult to keep up with demand.

Any funding that our Library were to receive from the Dorothy Louise Kyler Foundation would be a vital contribution to the Library's goal of helping to achieve high early literacy rates among children in our community. Thank you for your consideration.

Sincerely,



Katrina P. Evans
Library Director



Stephanie Tyson
Outreach & Youth Services Librarian



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 25, 2017 Meeting Date: September 7, 2017

Name: Katrina Evans Department: Library

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Requesting permission for the Libraries to close on November 11, the actual Veterans Day holiday, in addition to the County holiday of November 10.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

COLUMBIA COUNTY PUBLIC LIBRARY

**308 NW Columbia Ave.
Lake City, Florida 32055**

Katrina P. Evans, Director

MEMORANDUM

DATE: August 25, 2017

TO: Scott Ward, Assistant County Manager

FR: Katrina P. Evans, Library Director

RE: Library Closings for Veterans Day

Because Veterans Day (November 11) falls on a Saturday, the County holiday will be observed on Friday, November 10. However, all three library locations are normally open to the public on Saturdays, the day of the actual holiday. I would like to request approval by the Board of County Commissioners for the Library close on Saturday, November 11, 2017, in addition to the observed County holiday on November 10, in observation of Veterans Day. Staff who would normally be scheduled to work on Saturday, November 11 would have the opportunity to work those hours at another time during the week or to use annual leave.

I would provide sufficient public notice in advance of the holiday closings. Please let me know if you need any further information from me. Thank you for your consideration.



23

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Utility permit from AT&T for NW Gables Glen.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

AT&T JOB #: 73E61230N

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 8-29-17 Permit No. _____ County Road SW GABLES GLN Section No. _____

Permittee At&t Authorized Agent Rebecka Bonts Email: RBonts@truenetcommunications.com
Address 7666 Blanding Blvd. Jacksonville, FL 32244 Telephone Number 904-777-9052 ext.258

Requesting permission from the Columbia County Board of County Commissioners, hereinafter called the County, to contract, operate and maintain: At&t job# 73E61230N proposes to place copper cable, innerduct, and boring under NW Gables Glen @ 42" min depth to provide service to 13 new homes

Submitted for the Utility Owner by: Rebecka Bonts AT&T Authorized Agent
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within the corporate limits of Municipality: YES () NO (x). If YES: LAKECITY () FORT WHITE (). A letter of notification was mailed on 8-29-17 to the following utility owners: Columbia Co utilities

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at P.O. Box 969, Lake City, FL 32056 Telephone Number (386) 752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is Mike Brown, Telephone Number (352) 336-5508 (This name may be provided at the time of the 24 hour notice to starting work).

3. This PERMITTEE shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

Utilities Permit
Revised: 08-28-00

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileged herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless the Columbia County Board of County Commissioners from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on the Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instruction: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.

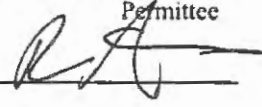
12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Rebecka Bonts
Permittee

Place Corporate Seal

Attest

Signature 

Title: AT&T Authorized Agent

Utilities Permit
Revised: 5/4/99

Recommended for Approval:

Signature: *[Handwritten Signature]*

Title : *Add County Website*

Date : *08-30-17*

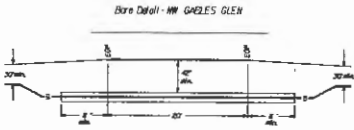
Approved by Columbia County Board of County Commissioners:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
8-29-17*



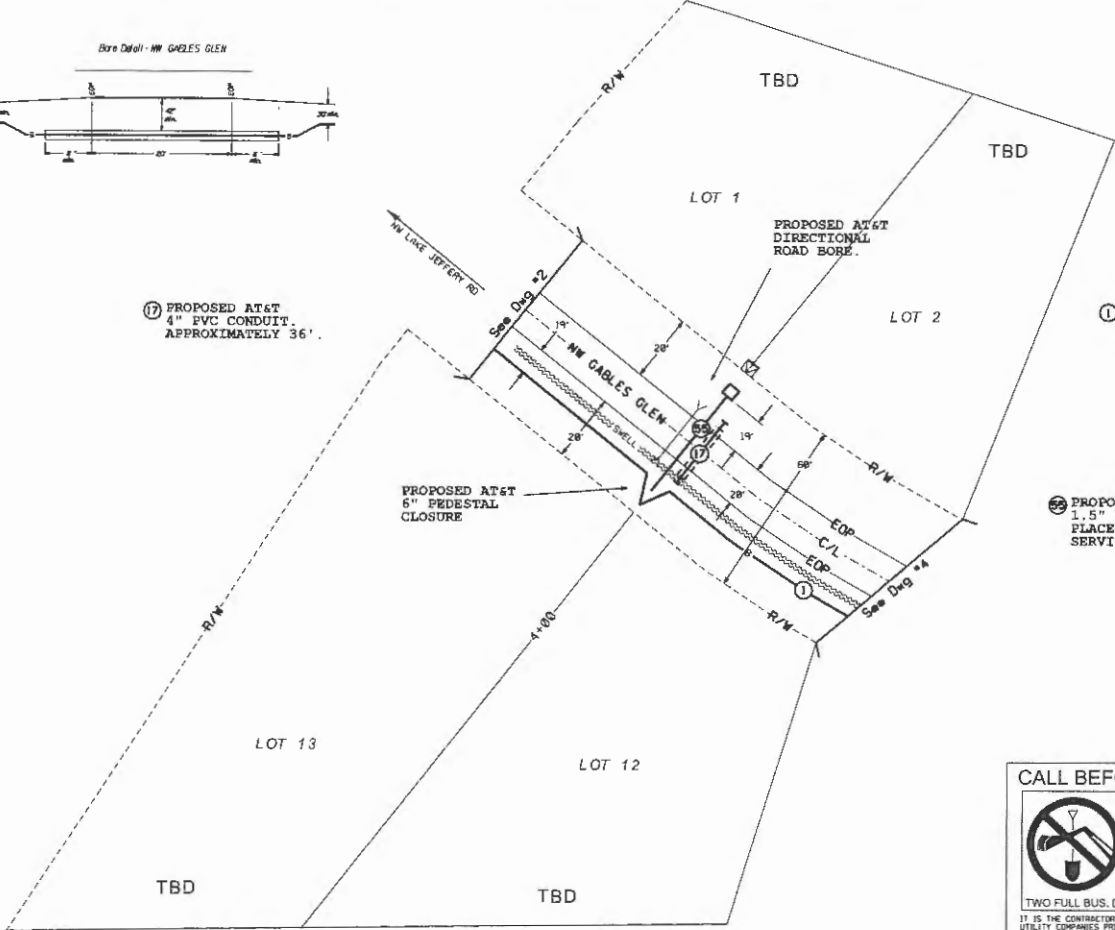
⑰ PROPOSED AT&T
4" PVC CONDUIT.
APPROXIMATELY 36'.

PROPOSED AT&T
6" PEDESTAL
CLOSURE

PROPOSED AT&T
DIRECTIONAL
ROAD BORE.

① PROPOSED AT&T BURIED
COPPER CABLE TRENCHED
AT 30 INCH DEPTH OF COVER.
APPROXIMATELY 2527'.

⑱ PROPOSED AT&T
1.5" PVC INNERDUCT.
PLACED FOR FUTURE
SERVICE DROP (S).



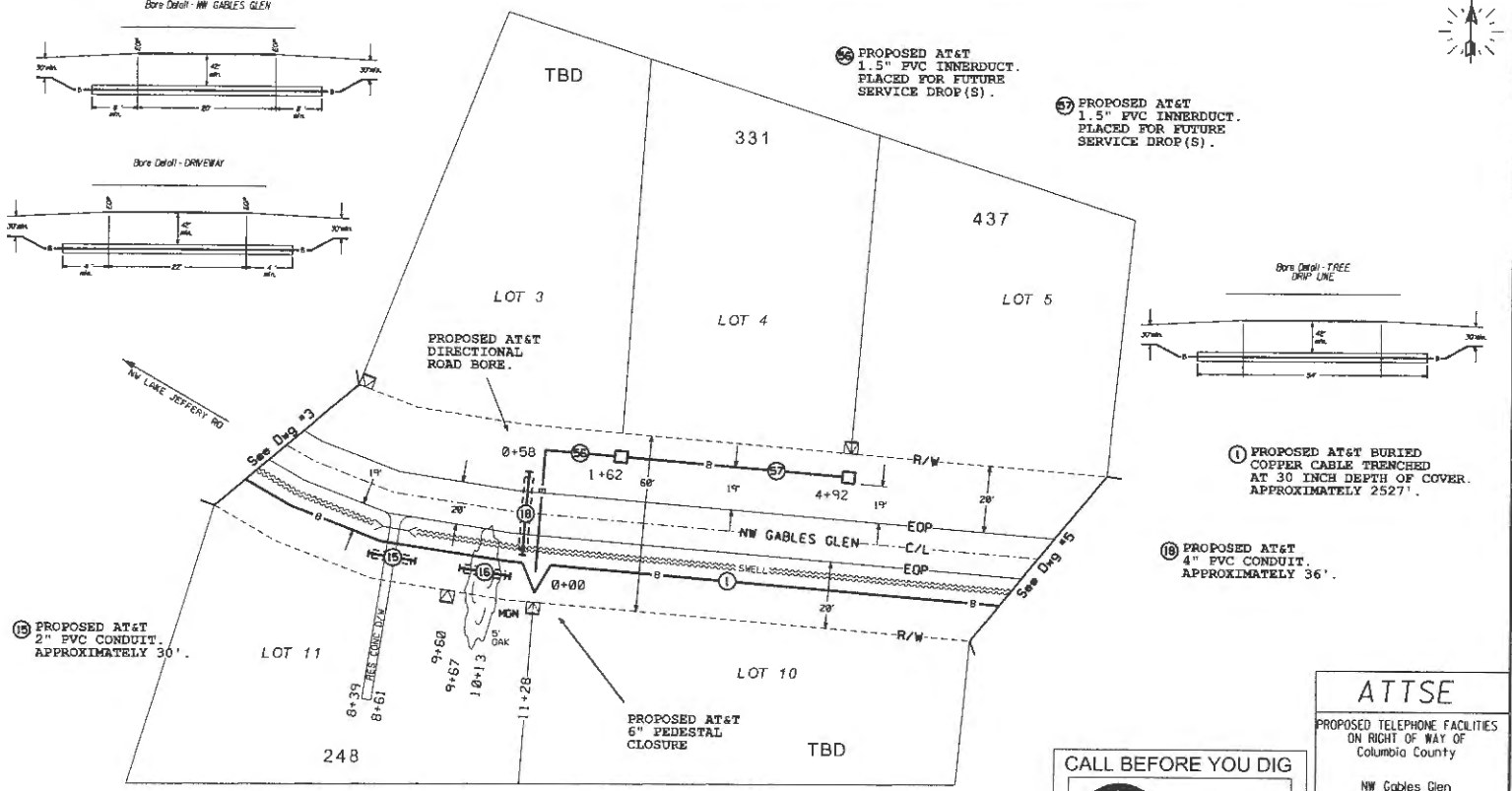
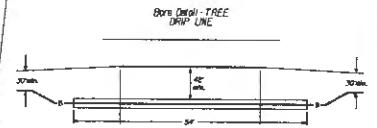
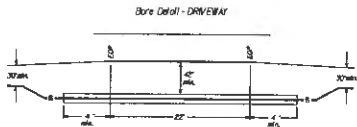
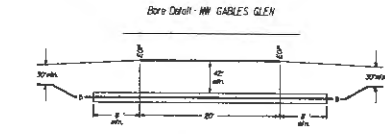
CALL BEFORE YOU DIG

FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
NW Cables Glen	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73EG230N
Dwg.:	3 of 5



15 PROPOSED AT&T
2" PVC CONDUIT.
APPROXIMATELY 30'.

15 PROPOSED AT&T
2" PVC CONDUIT.
APPROXIMATELY 54'.

56 PROPOSED AT&T
1.5" PVC INNERDUCT.
PLACED FOR FUTURE
SERVICE DROP(S).

57 PROPOSED AT&T
1.5" PVC INNERDUCT.
PLACED FOR FUTURE
SERVICE DROP(S).

1 PROPOSED AT&T BURIED
COPPER CABLE TRENCHED
AT 30 INCH DEPTH OF COVER.
APPROXIMATELY 2527'.

18 PROPOSED AT&T
4" PVC CONDUIT.
APPROXIMATELY 36'.

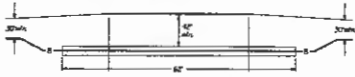
PROPOSED AT&T
6" PEDESTAL
CLOSURE

CALL BEFORE YOU DIG

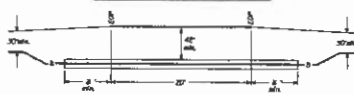
ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
NW Gables Glen	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E6230N
Dwg.	4 of 5



Bore Detail - TREE
DROP LAKE



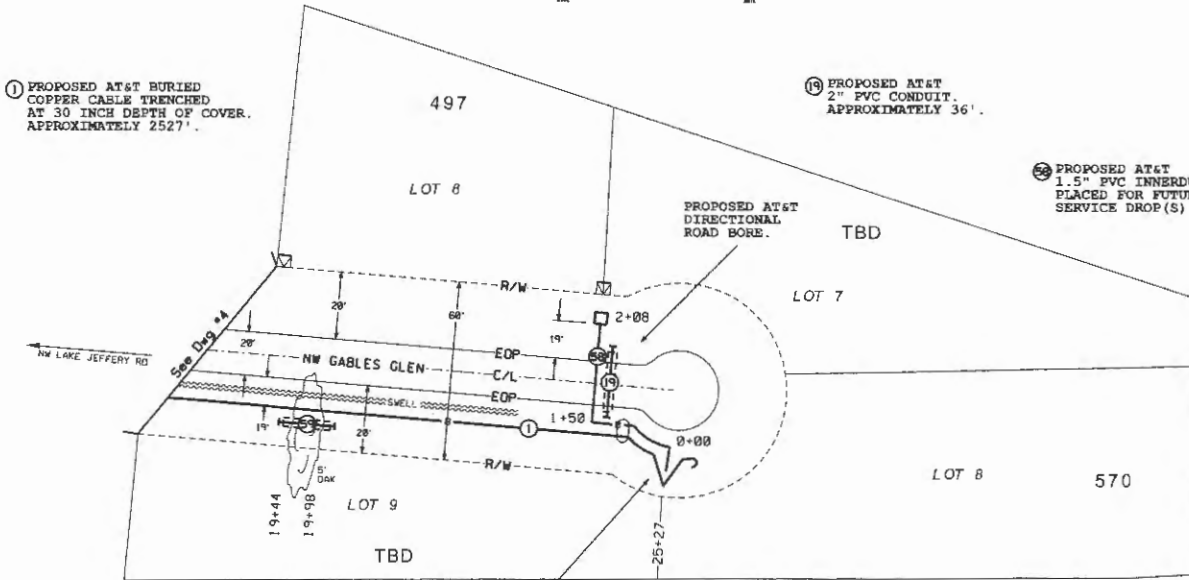
Bore Detail - NW GABLES GLEN



① PROPOSED AT&T BURIED COPPER CABLE TRENCHED AT 30 INCH DEPTH OF COVER. APPROXIMATELY 2527'.

⑱ PROPOSED AT&T 2" PVC CONDUIT. APPROXIMATELY 36'.

Ⓢ PROPOSED AT&T 1.5" PVC INNERDUCT. PLACED FOR FUTURE SERVICE DROP(S).



PROPOSED AT&T 5" PEDESTAL CLOSURE

Ⓢ PROPOSED AT&T 2" PVC CONDUIT. APPROXIMATELY 62'.

CALL BEFORE YOU DIG



FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

ATTSE

PROPOSED TELEPHONE FACILITIES
ON RIGHT OF WAY OF
Columbia County

NW Gables Glen

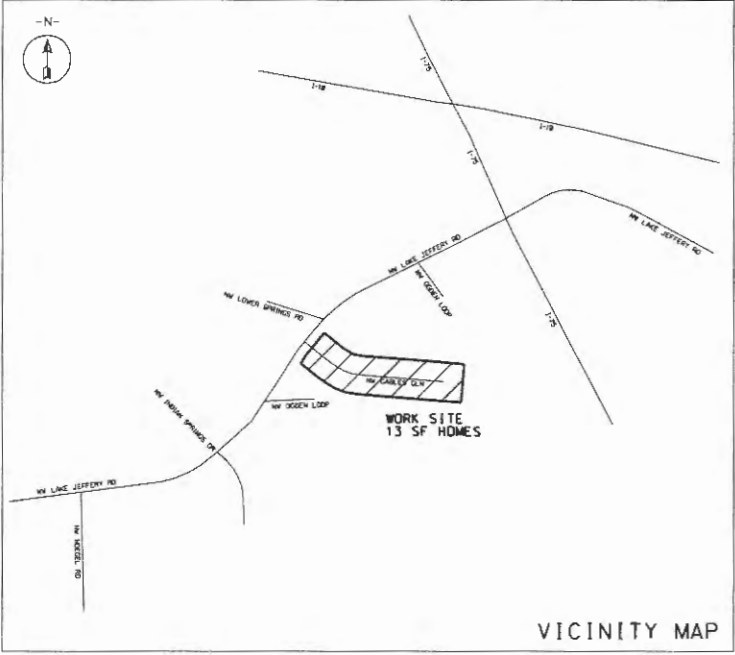
Exchange: 386752

Designer: Fernandez, Chris

Phone: 904-727-1554

Authorization: 73E6I230N

Dwg. 5 of 5



VICINITY MAP

FLORIDA DOT MOT 601 TO BE UTILIZED FOR THIS WORK PROJECT.

COLUMBIA COUNTY PERMIT REQUEST FOR AT&T TO PLACE APPROXIMATELY 2527' OF BURIED COPPER CABLE TO PROVIDE TELECOMMUNICATIONS AND VIDEO SERVICE FOR 13 NEW HOMES.

ALL CABLE & INNERDUCT TO BE TRENCHED AT 30 INCH MINIMUM DEPTH OF COVER.

SEE DRAWINGS 2-5 FOR DETAILS.

CONTRACT SUPERVISOR
DESS FENNELL • 382-336-5548
CONTACT FOR DANIELA
SATALI@DANIELLA.COM
JOB DESIGN
LEON WRAY • 904-504-3299
AT&T GEO. MANAGER FOR LAKE CITY
CHRIS FERNANDEZ • 904-727-1554



BURIED SYMBOL LEGEND

Proposed	Existing	Description
		BURIED CABLE
		BUR JOINT-TRENCH
		ENCLOSURE
		ENCLOSURE
		MANHOLE
		PIPE/CONDUIT
		CABLE MARKER
		BURIED SVC WIRE
		JOINT-TRENCH SVC
	N/A	BORE
	N/A	CUT PAVEMENT
	N/A	SPLICING PIT
	N/A	TRENCH LENGTH/DEPTH

CALL BEFORE YOU DIG

FLORIDA DIAL 811 or 1-800-432-4770
www.call811.com

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTORS RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

ATTSE

PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County

NW Gables Glen

Exchange:	386752
Designer:	Fernandez,Chris
Phone:	904-727-1554
Authorization:	73E61230N
Dwg.:	1 of 5



24

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Utility permit from AT&T for CR 242.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date: 8/21/2017 Permit No. _____ County Road CR 242 Section No. _____

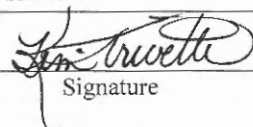
Permittee AT&T Authorized Representative - Kim Trivette, RTS Associates, LLC

Address 4220 International Pkwy, Suite 400, Atlanta, GA 30354 Telephone Number 770-270-1212 ext 3006

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain Intercept existing conduit run & place proposed 30"x48" Handhole over the intercept point. From proposed handhole, Trench 17 linear feet to proposed cabinet. Place proposed 24 fiber cable & 900 pr copper cable through the proposed & existing conduits. Trench 5 linear feet from proposed cabinet to the adjacent existing AT&T cabinet with 1-2"-PVC conduit for power.

4378 SW CR 242

FROM: CR 242 TO: SR 247

Submitted for the Utility Owner by: Kim Trivette (Permit Specialist)  8/21/2017
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners _____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is KEVIN KIRBY, located at P.O.BOX 969, LAKE CITY, FL 32056 Telephone Number (366) 752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is DESS FENNELL Telephone Number (352) 336-5548 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 60 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

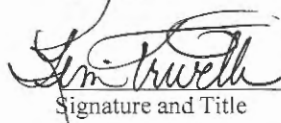
10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____^{n/a}_____ and _____^{n/a}_____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: AT&T Authorized representative - Kim Trivette - RTS Associates, LLC
Permittee

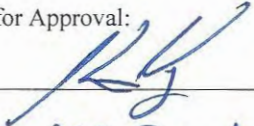
 (Permit Specialist)
Signature and Title

Place Corporate Seal

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 
Title: ASS County Manager
Date: 08-30-17

Approval by Board of County Commissioners, Columbia County, Florida:

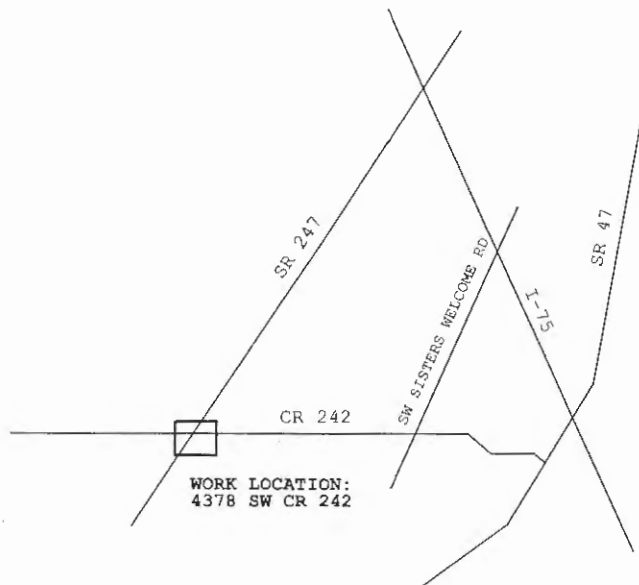
YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
8-30-17*

VICINITY MAP



WORK LOCATION:
4378 SW CR 242

CAUTION

Volts to Ground

301V-15kV

SAFETY IS



CALL BEFORE YOU DIG

FLORIDA
DIAL 811 or
1-800-432-4770
www.811fl.com

TWO FULL BUS. DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT THE UTILITIES LISTED ABOVE, AND TO OBTAIN THE NECESSARY PERMITS, RECORDS, TOLERANCES, AND SPECIAL INSTRUCTIONS FROM EACH UTILITY BEFORE ANY EXCAVATION OR INSTALLATION OF ALL UNDERGROUND UTILITIES IS INITIATED.



SCOPE OF WORK:

INTERCEPT EXISTING CONDUIT RUN AND PLACE PROPOSED 30"X48" HAND HOLE OVER THE INTERCEPT POINT.

FROM PROPOSED HANDHOLE, TRENCH 17 LINEAR FEET TO PROPOSED AT&T CABINET.

PLACE PROPOSED 24 FIBER CABLE AND 900 PAIR COPPER CABLE THROUGH THE PROPOSED AND EXISTING CONDUITS.

TRENCH 5 LINEAR FEET FROM PROPOSED CABINET TO THE ADJACENT EXISTING AT&T CABINET WITH 1-2"-PVC CONDUIT FOR POWER.

BURIED SYMBOL LEGEND

Proposed	Existing	Description
		BURIED CABLE
		BUR JOINT-TRENCH
		ENCLOSURE
		ENCLOSURE
		MANHOLE
		PIPE/CONDUIT
		CABLE MARKER
		BURIED SVC WIRE
		JOINT-TRENCH SVC
	N/A	BORE
	N/A	CUT PAVEMENT
	N/A	SPLICING PIT
	N/A	TRENCH LENGTH

CONTRACTOR CONTACT:
RTS ASSOCIATES
DESIGNER: KYLE RYNNING
770-270-1212 X6002

ATTSE

PROPOSED TELEPHONE FACILITIES
ON RIGHT OF WAY OF
COLUMBIA COUNTY

4378 SW CR 242

Exchange: 386752

Designer: Fernandez, Chris

Phone: 904-727-1554

Authorization: 83E6171N

Dwg. 1 of 3

- ⑥ EXISTING BURIED CABLE
- ⑩ EXISTING BURIED CABLE
- ⑮ EXISTING BURIED CABLE
- ⑰ EXISTING BURIED CABLE
- ⑳ EXISTING BURIED CABLE
- ㉓ EXISTING BURIED CABLE
- ㉕ EXISTING BURIED CABLE
- ㉗ EXISTING BURIED CABLE
- ㉙ EXISTING BURIED CABLE
- ㉛ EXISTING BURIED CABLE
- ㉞ EXISTING 4"-PVC CONDUITS
- ㉟ EXISTING 4"-PVC CONDUITS
- ㊳ EXISTING MANHOLE
- ㊴ PROPOSED 30"X48" HAND HOLE
- ㊶ EXISTING 4"-PVC CONDUITS
- ㊷ PROPOSED BURIED 24 FIBER CABLE
- ㊸ PROPOSED BURIED 900PR COPPER CABLE
- ㊼ 4"-PVC CONDUIT
17@35'
- ㊽ 2"-PVC CONDUIT
FOR POWER
5@48'

NOTE
SEE DRAWING #6 FOR
SITE PLACEMENT DETAIL



CALL BEFORE YOU DIG

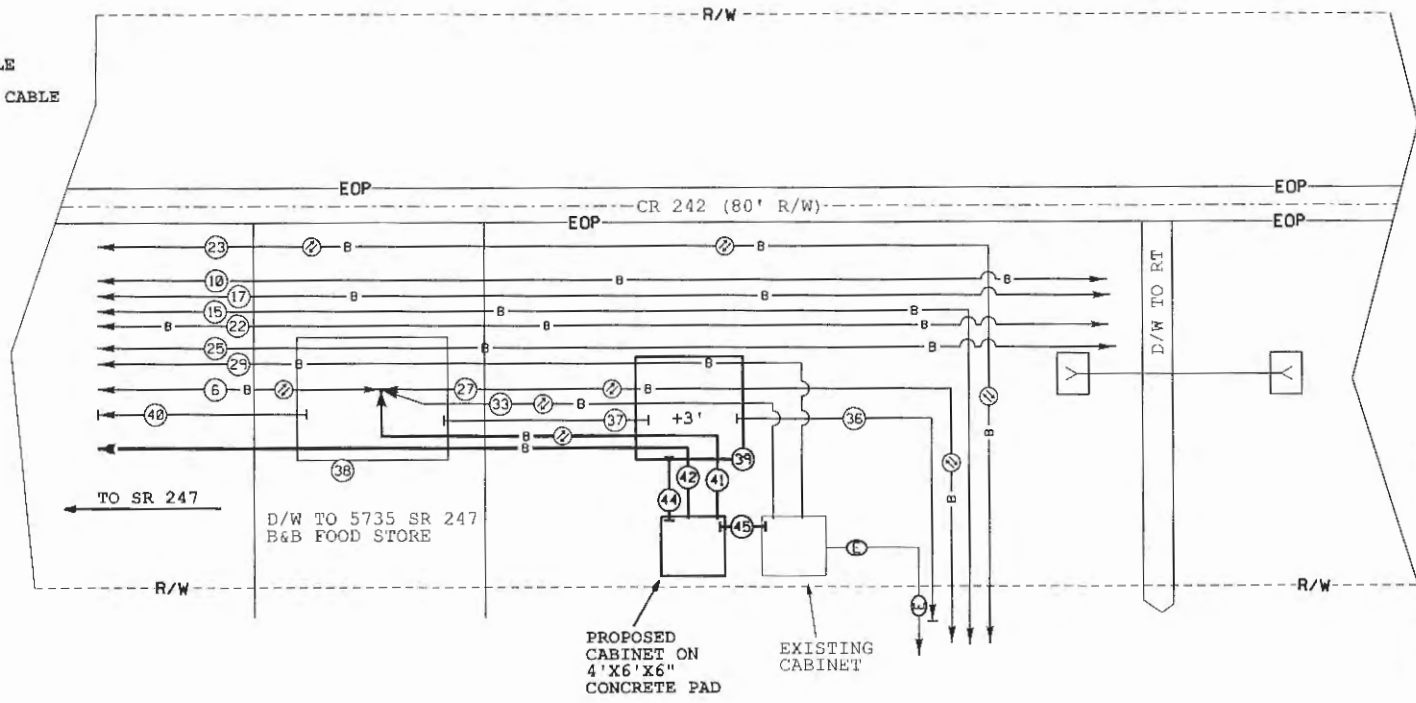
FLORIDA
DIAL 811 or
1-800-432-4770
www.call811.com

TWO FULL BUS DAYS BEFORE YOU DIG

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY OPERATIONS TO DETERMINE THE LOCATION OF UTILITIES KNOWN OR BELIEVED TO BE LOCATED ON THE SITE. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY UTILITIES IS WITHIN.

NOTE
INTERCEPT CONDUITS WITH
HANDHOLE AND MAINTAIN
CONTINUITY TO RT SITE.

CAUTION
Volts to Ground
301V-15kV



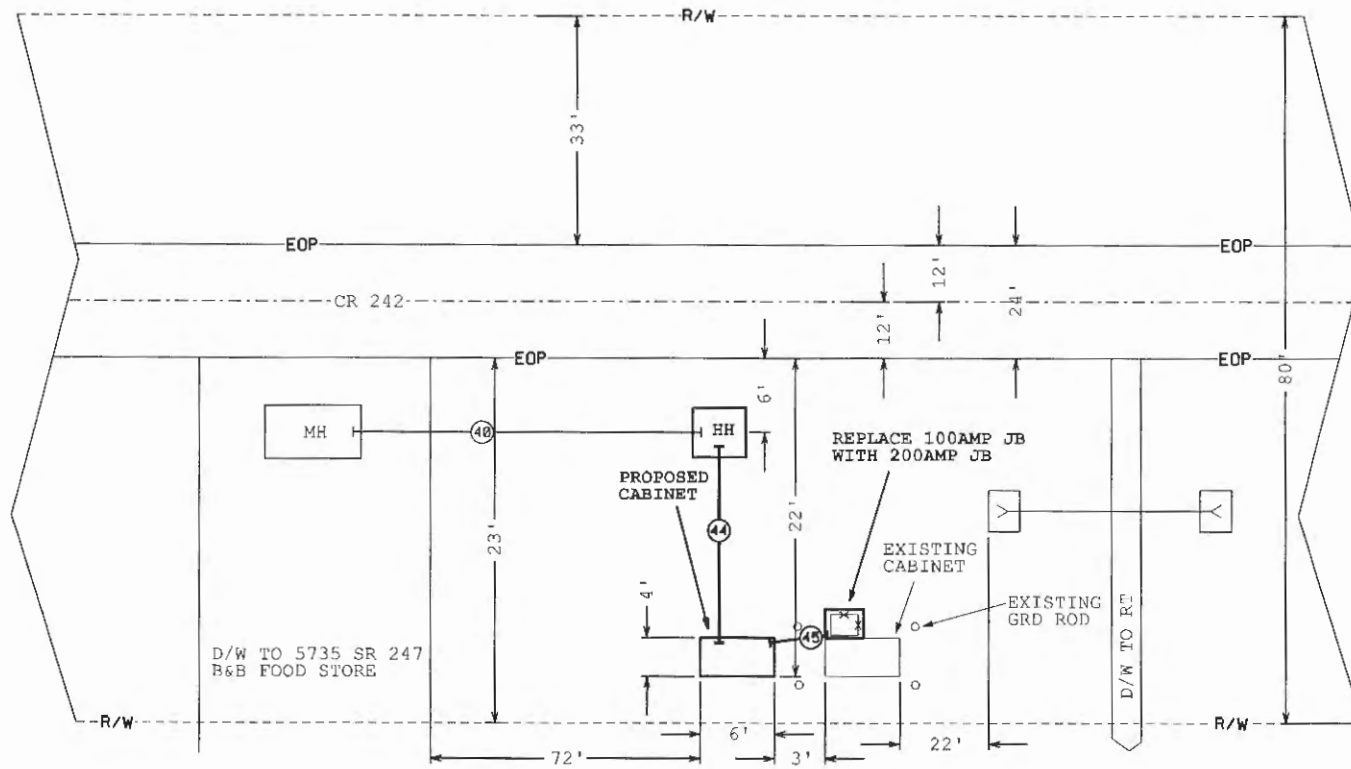
ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
4378 SW CR 242	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	B3E6H7IN
Dwg. <u>2</u> of <u>3</u>	



40 EXISTING 4"-PVC CONDUITS

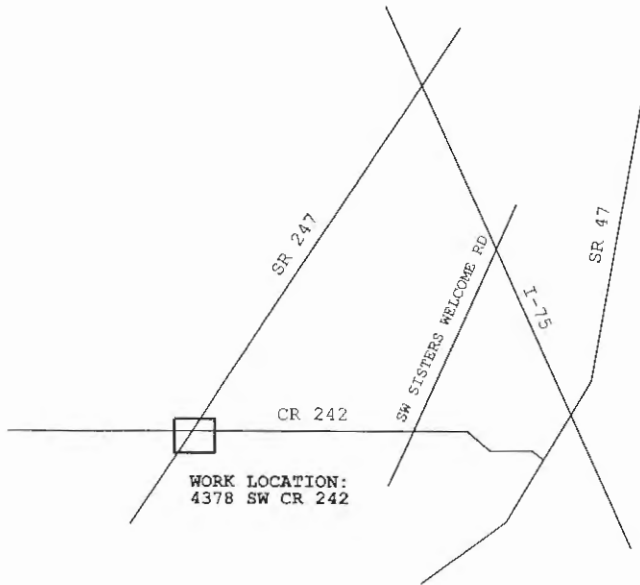
44 4"-PVC CONDUIT

45 2"-PVC CONDUIT FOR POWER



ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
4378 SW CR 242	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorizations:	83E6117IN
Dwg. <u>3</u> of <u>3</u>	

VICINITY MAP



WORK LOCATION:
4378 SW CR 242

CAUTION

Volts to Ground

301V-15kV

SAFETY IS



CALL BEFORE YOU DIG

FLORIDA
DIAL 811 or
1-800-432-4770
www.CAB811.com

TWO FULL BUS. DAYS BEFORE YOU DIG.
IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT LOCAL UTILITY PROVIDERS TO LOCATE AND MARK ALL UTILITIES BEFORE ANY CONSTRUCTION. THE USER ASSUMES ALL LIABILITY FOR DAMAGE TO ANY UTILITIES OR PERSONS OR PROPERTY CAUSED BY THE USER'S NEGLIGENCE OR FAILURE TO FOLLOW THE CALL BEFORE YOU DIG PROGRAM. THE USER ASSUMES ALL LIABILITY FOR DAMAGE TO ANY UTILITIES OR PERSONS OR PROPERTY CAUSED BY THE USER'S NEGLIGENCE OR FAILURE TO FOLLOW THE CALL BEFORE YOU DIG PROGRAM.



SCOPE OF WORK:

INTERCEPT EXISTING CONDUIT RUN AND PLACE PROPOSED 30"X48" HAND HOLE OVER THE INTERCEPT POINT.

FROM PROPOSED HANDHOLE, TRENCH 17 LINEAR FEET TO PROPOSED AT&T CABINET.

PLACE PROPOSED 24 FIBER CABLE AND 900 PAIR COPPER CABLE THROUGH THE PROPOSED AND EXISTING CONDUITS.

TRENCH 5 LINEAR FEET FROM PROPOSED CABINET TO THE ADJACENT EXISTING AT&T CABINET WITH 1-2"-PVC CONDUIT FOR POWER.

BURIED SYMBOL LEGEND

Proposed	Existing	Description
— B —	— B —	BURIED CABLE
— BJ —	— BJ —	BUR JOINT-TRENCH
		ENCLOSURE
		ENCLOSURE
		MANHOLE
		PIPE/CONDUIT
— CA-MKR —	— CA-MKR —	CABLE MARKER
- - - B - - -	- - - B - - -	BURIED SVC WIRE
- - - BJ - - -	- - - BJ - - -	JOINT-TRENCH SVC
- - - - -	N/A	BORE
	N/A	CUT PAVEMENT
	N/A	SPLICING PIT
200' @ (24")	N/A	TRENCH LENGTH

CONTRACTOR CONTACT:
RTS ASSOCIATES
DESIGNER: KYLE RYNNING
770-270-1212 X6002

ATTSE

PROPOSED TELEPHONE FACILITIES
ON RIGHT OF WAY OF
COLUMBIA COUNTY

4378 SW CR 242

Exchange: 386752

Designer: Fernandez, Chris

Phone: 904-727-1554

Authorization: B3E617IN

Dwg. 1 of 3

- ⑥ EXISTING BURIED CABLE
- ⑩ EXISTING BURIED CABLE
- ⑮ EXISTING BURIED CABLE
- ⑰ EXISTING BURIED CABLE
- ⑳ EXISTING BURIED CABLE
- ㉓ EXISTING BURIED CABLE
- ㉕ EXISTING BURIED CABLE
- ㉗ EXISTING BURIED CABLE
- ㉙ EXISTING BURIED CABLE
- ㉛ EXISTING BURIED CABLE
- ㉞ EXISTING 4-4"-PVC CONDUITS
- ㉟ EXISTING 4-4"-PVC CONDUITS
- ㊱ EXISTING MANHOLE
- ㊳ PROPOSED 30"X48" HAND HOLE
- ㊵ EXISTING 4-4"-PVC CONDUITS
- ㊶ PROPOSED BURIED 24 FIBER CABLE
- ㊸ PROPOSED BURIED 900PR COPPER CABLE
- ㊼ 4"-PVC CONDUIT
17@35"
- ㊽ 2"-PVC CONDUIT
FOR POWER
5@78"

NOTE
SEE DRAWING #6 FOR
SITE PLACEMENT DETAIL

CALL BEFORE YOU DIG

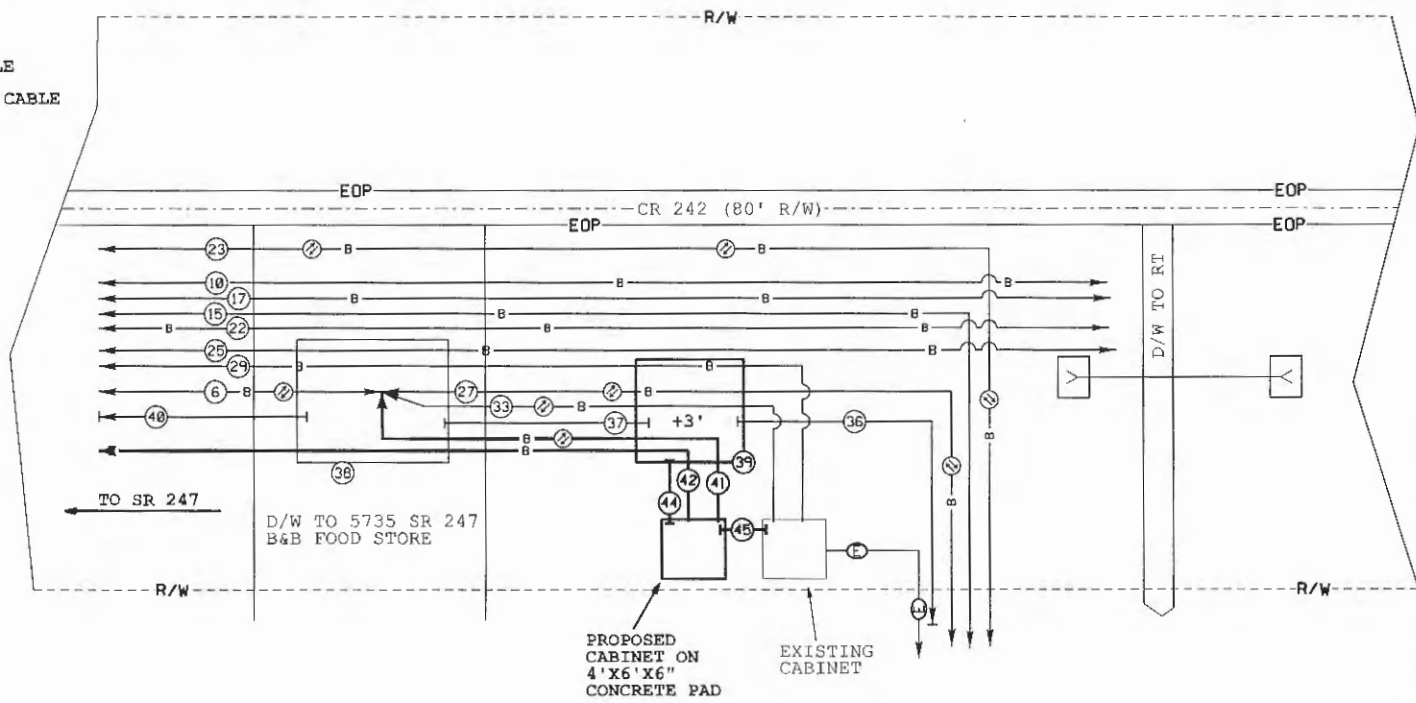


FLORIDA
DIAL 811 or
1-800-432-4770
www.call11.com

TWO FULL BUS DAYS BEFORE YOU DIG
IS THE OWNER'S RESPONSIBILITY TO OBTAIN
FULLY TRAINED PERSONNEL TO LOCATE
AND MARK UTILITIES AND TO OBTAIN THE
NECESSARY PERMITS FROM ALL AGENCIES
RESPECTIVE TO THE LOCATION OF ALL UNDERGROUND
UTILITIES TO BE DIGGED.

NOTE
INTERCEPT CONDUITS WITH
HANDHOLE AND MAINTAIN
CONTINUITY TO RT SITE.

CAUTION
Volts to Ground
301V-15kV



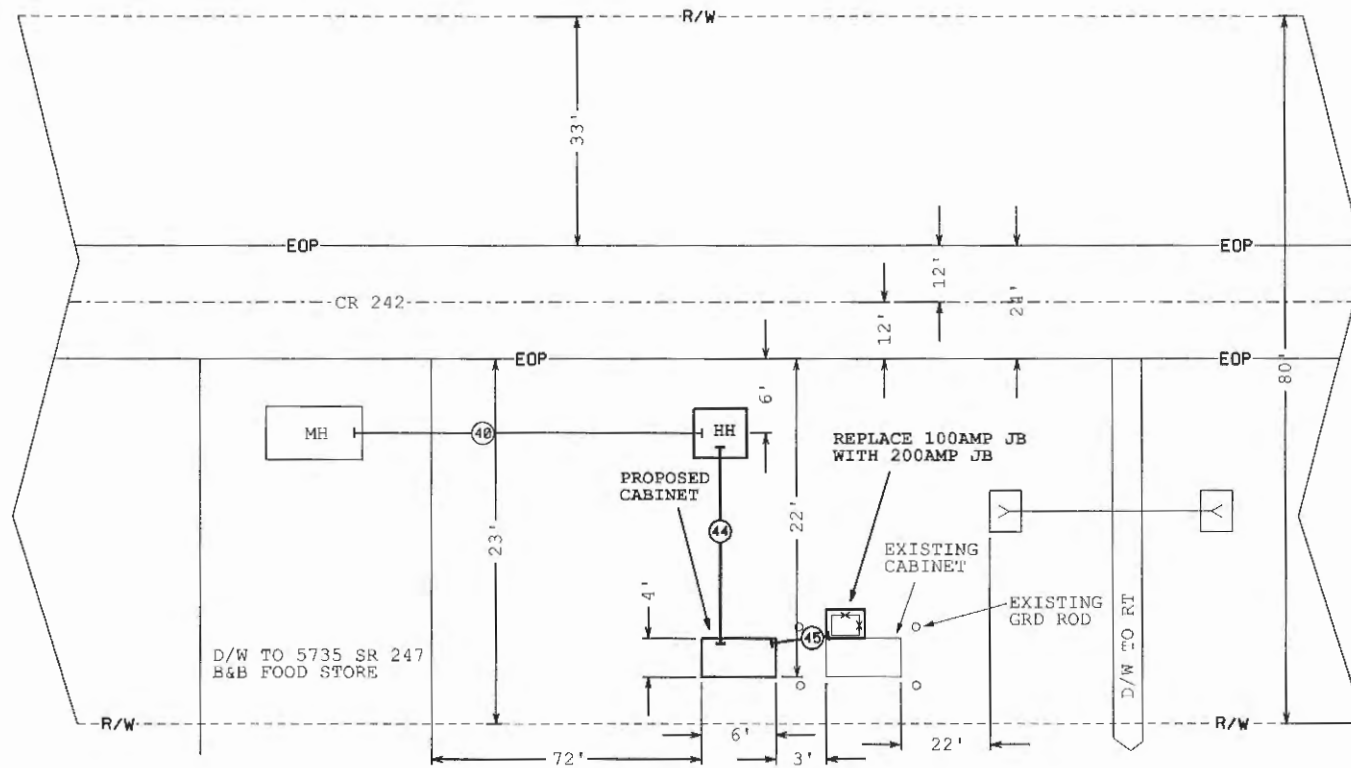
ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
4378 SW CR 242	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	83E6H7IN
Dwg. 2	of 3



40 EXISTING 4-4"-PVC CONDUITS

44 4"-PVC CONDUIT

45 2"-PVC CONDUIT FOR POWER



D/W TO 5735 SR 247
B&B FOOD STORE

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
4378 SW CR 242	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	B3E6H7IN
Dwg. <u>3</u> of <u>3</u>	



25

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Utility permit from AT&T for Giles Martin Ave.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

AT&T JOB #: 73E61226N

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT**

Date: 8-28-17 Permit No. _____ County Road SE GILES MARTIN AV Section No. _____

Permittee At&t Authorized Agent Rebecka Bonts Email: RBonts@truenetcommunications.com
Address 7666 Blanding Blvd. Jacksonville, Fl. 32244 Telephone Number 904-777-9052 ext.258

Requesting permission from the Columbia County Board of County Commissioners, hereinafter called the County, to contract, operate and maintain: At&t job#73E61226N proposes to place 1474' of 50 pair copper cable buried @ 30" min depth and boring 2" conduit under SE GILES MARTIN AV at 36" min depth.

Submitted for the Utility Owner by: Rebecka Bonts AT&T Authorized Agent
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within the corporate limits of Municipality: YES () NO (x). If YES: LAKECITY () FORT WHITE (). A letter of notification was mailed on 8-28-17 to the following utility owners: Columbia Co. utilities

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at P.O. Box 969, Lake City, FL 32056 Telephone Number (386) 752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is Mike Brown, Telephone Number (352) 336-5508 (This name may be provided at the time of the 24 hour notice to starting work).

3. This PERMITTEE shall commence actual construction in good faith within ____ days after issuance of permit, and shall be completed within ____ days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

Utilities Permit
Revised: 08-28-00

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileged herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless the Columbia County Board of County Commissioners from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

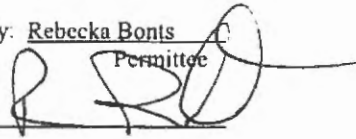
9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on the Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instruction: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Rebecka Bonts
Permittee
Signature 

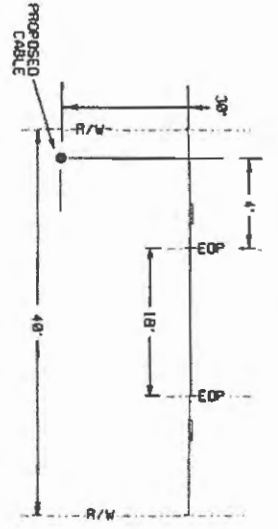
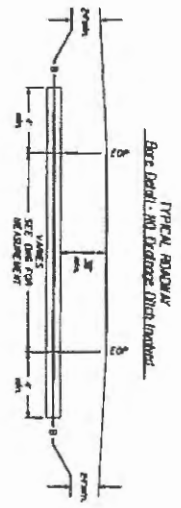
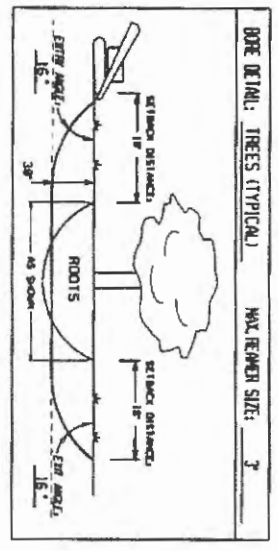
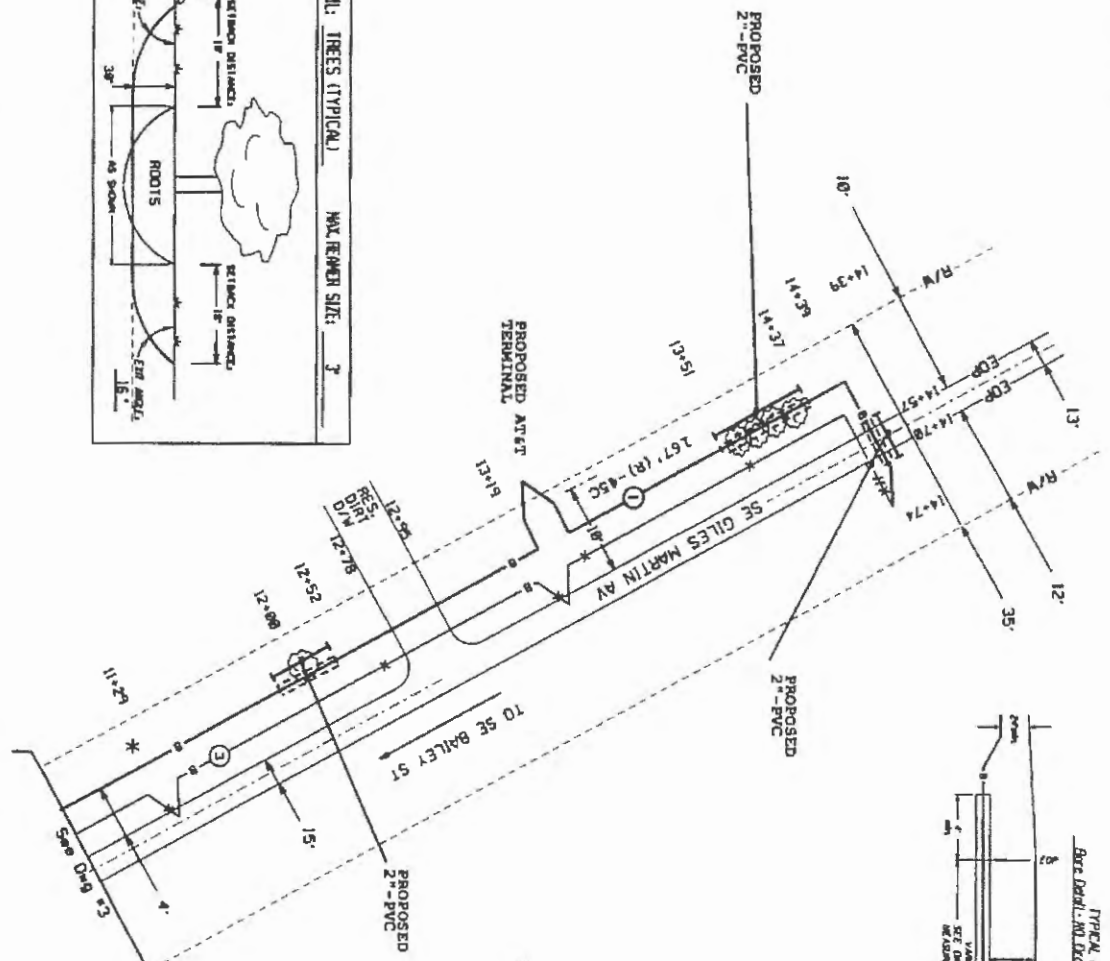
Place Corporate Seal

Attest

Title: AT&T Authorized Agent

Utilities Permit
Revised: 5/4/99

① PROPOSED BURIED
50 PAIR COPPER CABLE



③ CABLE



ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF COLUMBIA COUNTY	
56 Old Martin Av	
ESTIMATE:	386152
DESIGNER:	Fernandez, Chris
PHONE:	904-727-1554
AUTHOR/DATE:	73E61226N
REV.	4 of 4

① PROPOSED BURIED
50 PAIR COPPER CABLE

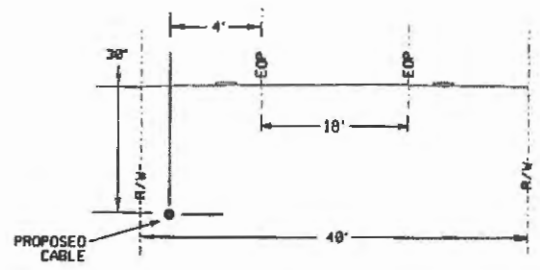
4" REAMER TO BE
USED FOR BORING
1/8" min set back
15 degree entry
& exit angle
See Detail 40 Drilling (20) Detail



PROPOSED
2"-PVC

PROPOSED
2"-PVC

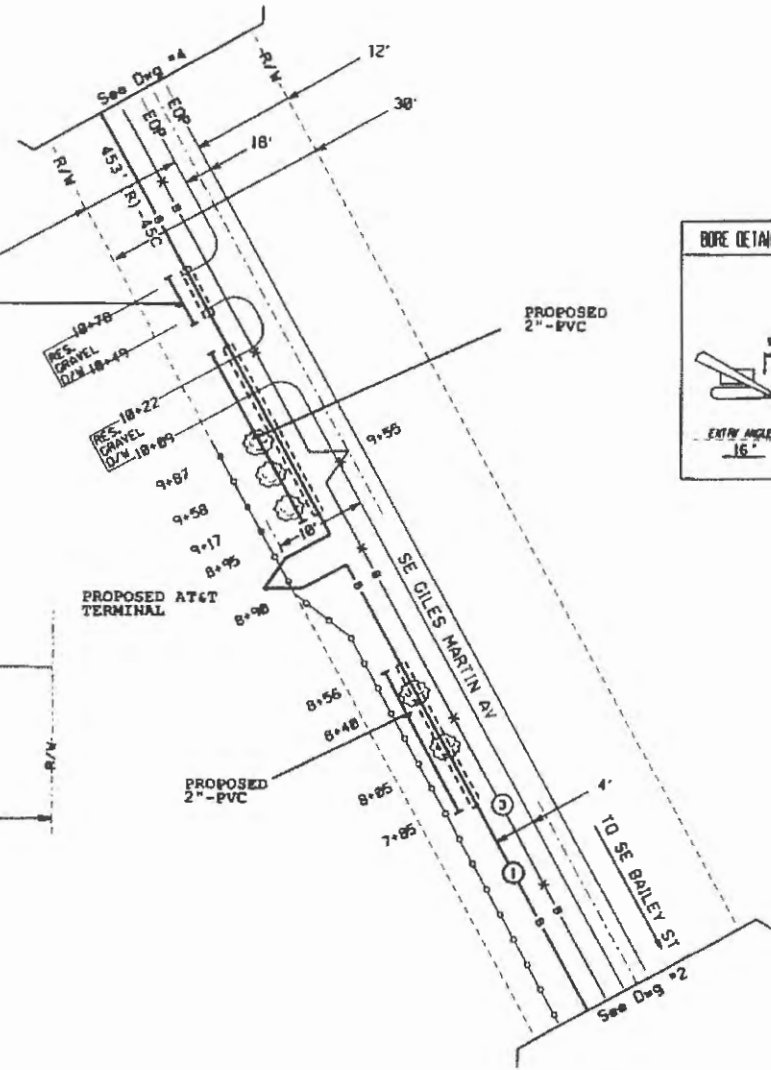
Cross Section Detail - Cable Placement
SE Giles Martin Av - Facing North



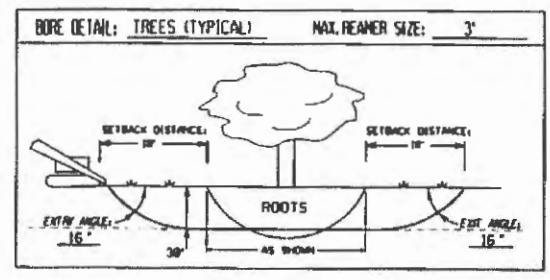
CALL BEFORE YOU DIG

DIAL 811

THE FULL BUS DAYS SET BACK FROM THE
IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT
UTILITY COMPANIES PRIOR TO ANY EXCAVATION AND
THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION
AND TO MAINTAIN ALL UTILITIES IN ACCORDANCE WITH ALL
APPLICABLE REGULATIONS AND TO MAINTAIN ALL UTILITIES
IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS.



③ EXISTING BURIED
COPPER CABLE



ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
se Gile Martin Av	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	73E61226N
Doc.:	3 of 4

CAUTION

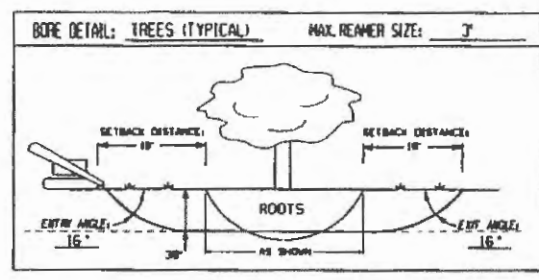
Volts to Ground
13.2 KV

SEE DETAIL 40 DRILLING (20) DETAIL
AND MAINTAIN ALL UTILITIES
IN ACCORDANCE WITH ALL APPLICABLE
REGULATIONS.

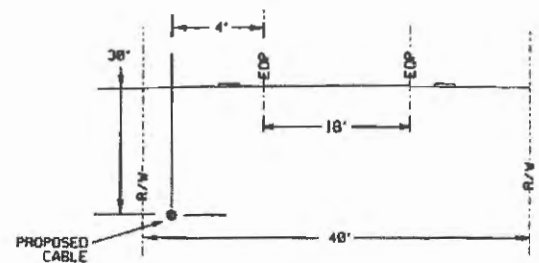
SEE ALL PROPER POWER CLEARANCES



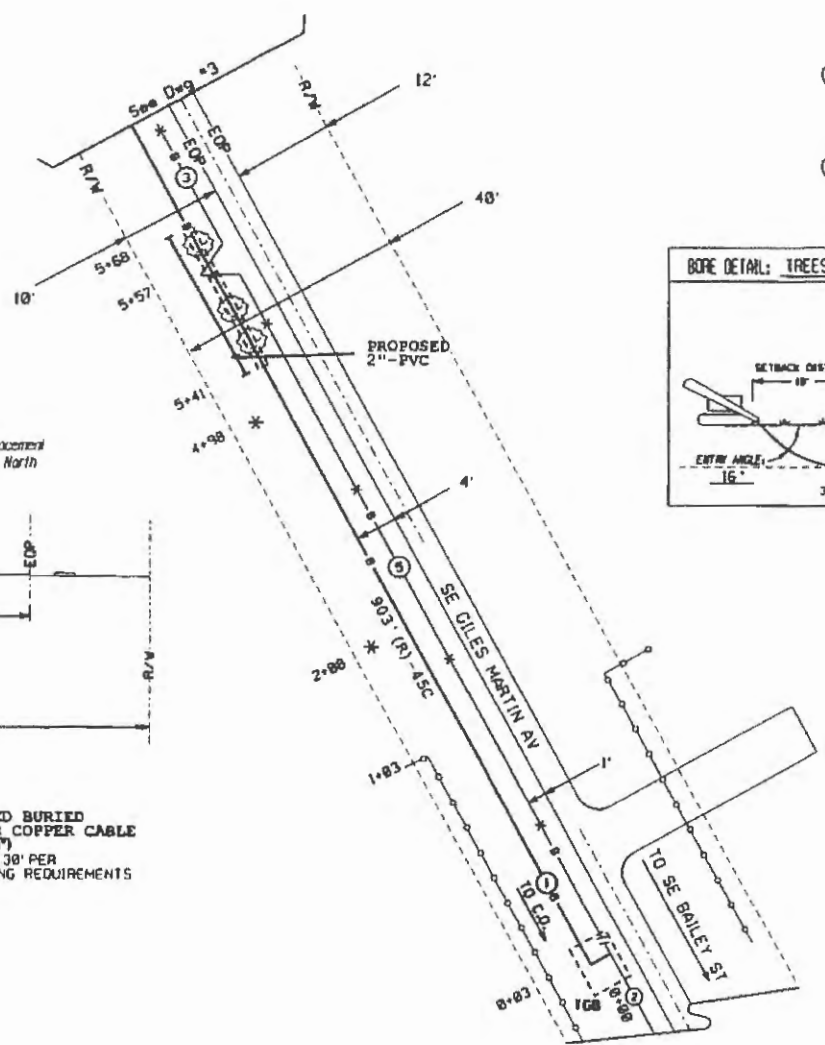
- ② EXISTING BURIED COPPER CABLE
- ⑤ EXISTING BURIED COPPER CABLE
- ③ EXISTING BURIED COPPER CABLE



Cross Section Detail - Cable Placement
SE Giles Martin Av - Facing North



- ① PROPOSED BURIED 50 PAIR COPPER CABLE (474 @ 30") BURY AT 38" PER PERMITTING REQUIREMENTS



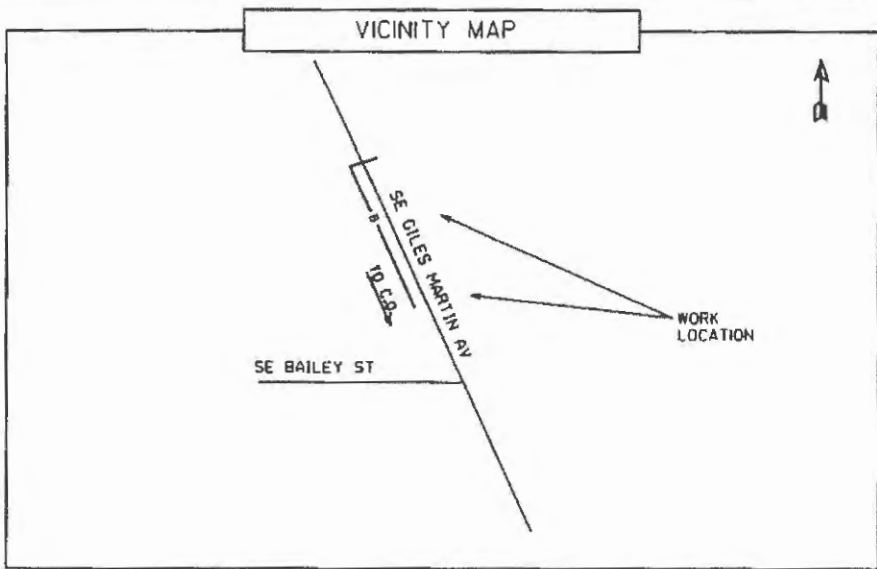
CALL BEFORE YOU DIG

DIAL 811

TWO FULL BUSINESS DAYS BEFORE YOU DIG

It is the caller's responsibility to contact utility companies prior to any digging to the location of utilities. Digging without this information may result in property damage, injury or death. Call 811 for a list of all utilities in your area.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbiana County	
se Giles Martin Av	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorization:	T3E61226N
Drawn:	2 of 4



PERMIT NOTES:
 AT&T PROPOSES TO PLACE THE FOLLOWING TELEPHONE FACILITIES:
 1474' OF BURIED COPPER CABLE ALONG SE GILES MARTIN AV

PRIMARY METHOD OF PLACEMENT
 WILL BE MECHANICALLY PLACED,
 UNLESS NOTED OTHERWISE.

BURIED SYMBOL LEGEND		
Proposed	Existing	Description
		BURIED CABLE
		BUR JOINT-TRENCH
		ENCLOSURE
		ENCLOSURE
		MANHOLE
		PIPE/CONDUIT
		CABLE MARKER
		BURIED SYNC WIRE
		JOINT-TRENCH SVC
	N/A	BORE
	N/A	CUT PAVEMENT
	N/A	SPLICING PIT
	N/A	TRENCH LENGTH/DEPTH

CONTACT INFORMATION FOR THE AT&T BUILD SUPERVISOR:
 Don Farrell (904) 334-5528

CONTACT INFORMATION FOR THE AT&T FACILITIES INSTALLER (CONTRACTOR):
 DANIELA ZARZYCKA/AT&T CORP OF FLORIDA, INC.
 dzar@att.net (904) 242-0411 (office)

NOTE TO PERMITTING AGENCY:
 THE BELOW INFORMATION IS THE ORIGINAL DRAFT PERSON WHO HAS DETAILED FIELD KNOWLEDGE OF THE PROPOSED WORK TO BE PERFORMED ON THIS PERMIT REQUEST AND SHOULD BE THE FIRST POINT OF CONTACT WITH QUESTIONS REGARDING THESE FIELD CONDITIONS AND/OR CORRECTIONS TO THIS PERMIT REQUEST.



TrueNet
 Communications
 a Fujitsu company

DESIGNED BY:
 JAMES GORDON
 904-777-9052 X 264

MAINTENANCE OF TRAFFIC
 WORKERS WILL UTILIZE M.O.T. CASE #611 FOR THE PROPOSED WORK SHOWN THROUGHOUT THESE DRAWINGS.

ATTSE	
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF Columbia County	
se Giles Martin Av	
Exchange:	386752
Designer:	Fernandez, Chris
Phone:	904-727-1554
Authorizations:	73E6I226N
Req. 1 of 4	



26

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from Comcast for Spring Hollow Blvd.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date: 8-28-2017 Permit No. _____ County Road NW SPRING HOLLOW BLVD Section No. _____

Permittee COMCAST (ASHLEY MCCABE)

Address 7666 BLANDING BLVD Telephone Number (904)777-9052 ext 223

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain REPLACING 823' OF DAMAGED U/G CATV FACILITIES ALONG NW SPRING HOLLOW BLVD.(SEE PLANS)

FROM: SW SISTERS WELCOME RD TO: SW SUMMERTIME WAY

Submitted for the Utility Owner by: ASHLEY MCCABE
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners AT&T/FPL

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 60 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understand and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: ASHLEY MCCABE
Permittee

Place Corporate Seal

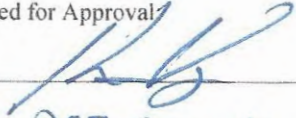
Ashley M. McCabe
Digitally signed by ASHLEY
Date: 2017.02.09 13:08:23 -05'00'

Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 
Title: ASS COUNTY MANAGER
Date: 08-29-17

Approval by Board of County Commissioners, Columbia County, Florida:

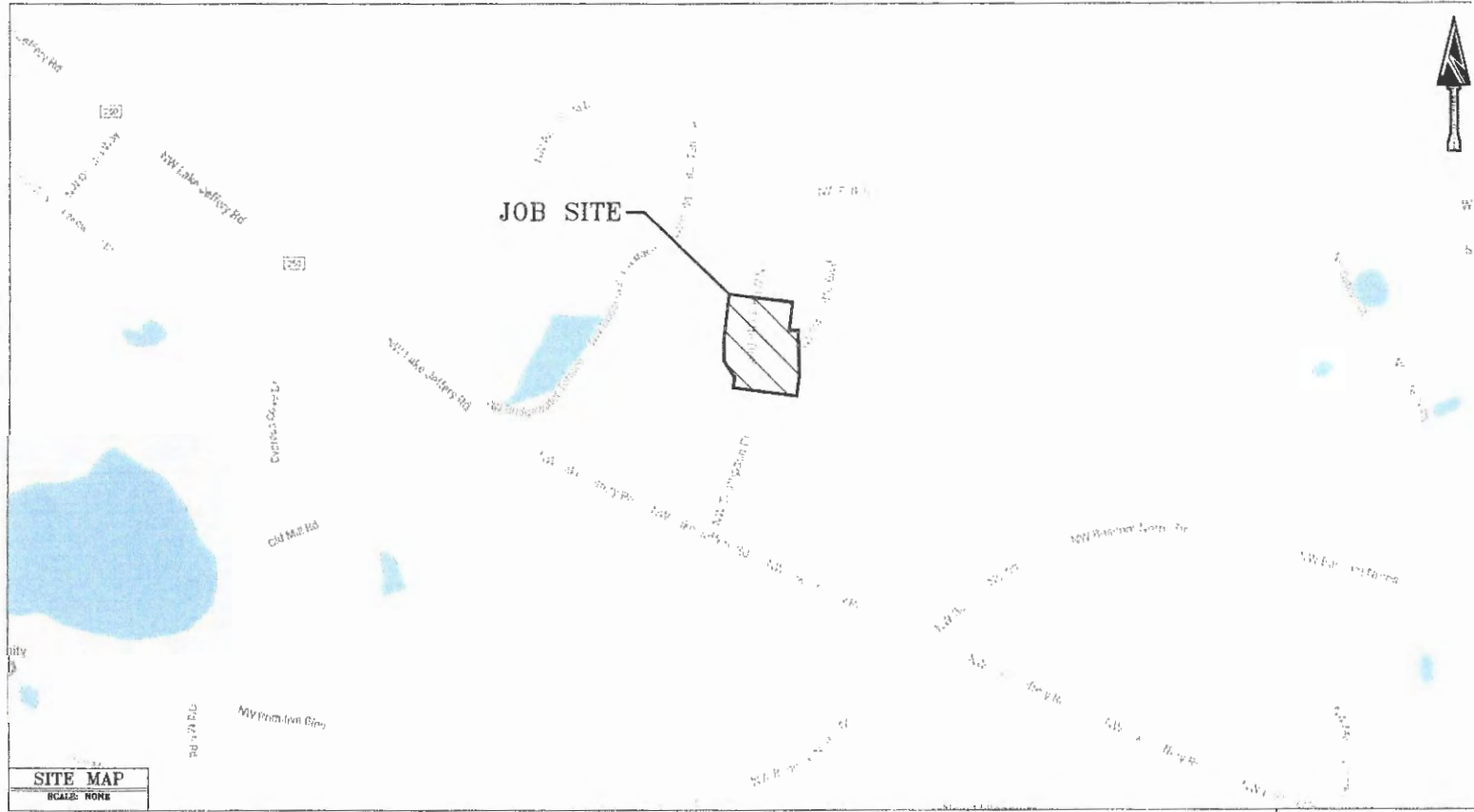
YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
8-29-17*

445 SW SPRING HOLLOW BLVD
CITY PERMIT
COVER



BINDING SPACE

MOT NOTES
 TRAFFIC CONTROL SHALL COMPLY WITH FEDERAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND F.D.O.T. DESIGN STANDARD #NO. 600.

PROJECT TOTAL	
PROP. BURIED CATV:	823'
PROP. OH CATV:	0'
TOTAL PROP. CATV:	823' (0.16A)

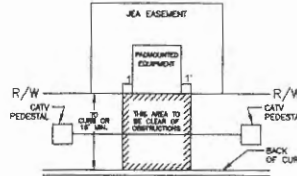
COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT

SUBJECT:	PROPOSED U/G CATV FACILITIES ON NW PALMETTO BLVD & NW SPRING HOLLOW BLVD	COUNTY:	COLUMBIA
CIFA:	N/A	STATE:	FLORIDA
		SHEET NO.:	1 OF 1
		DATE:	08/22/20
		MAP:	N/A
		DRAFTED BY:	J. COMPTON

445 NW SPRING HOLLOW BLVD

445 SW SPRING HOLLOW BLVD CITY PERMIT NOTES & TYPICALS



NOTE:
PLACE PEDESTALS TO THE LEFT
OR RIGHT SIDE OF JEA
TRANSFORMER LOCATIONS.

TYPICAL JEA EASEMENT
N.T.S.

- ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO VERIFIED BY LOCATES.
- EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT.
- E/P REPRESENTS THE TRUE EDGE OF PAVEMENT.
- EOD REPRESENTS THE EDGE OF DIRT.
- HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD.

COLUMBIA COUNTY U/G NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NESC SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 30" DEEP, EXCEPT BORES 36" DEEP.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

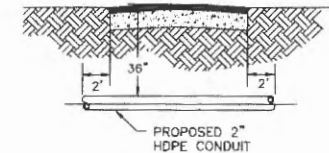
LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS. PRIOR TO CONSTRUCTION.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE COUNTY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS COUNTY APPROVED CONDUIT.

ALL PROPOSED CATV DIRECTIONAL BORES WILL EXTEND A MINIMUM OF 5' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT.

LEGEND			
X	POWER POLE	—	BORE
⊗	POWER TRANSFORMER POLE	—	SWALE/DITCH
⊕	JOINT USE TRANSFORMER POLE	—	GUARD RAIL
○	PHONE POLE	—	FENCE LINE
●	CATV POLE	—	PROPOSED OVERHEAD CATV
⊙	STEEL POLE	—	PROPOSED BURIED CATV
⊗	CONCRETE POLE	—	EXISTING OVERHEAD CATV
⊕	JOINT USE POLE	—	EXISTING BURIED CATV
Ⓡ	RISER	—	OVERHEAD ELECTRIC
⊙	ANCHOR	—	BURIED ELECTRIC
	OVERHEAD GUY	—	GAS
∇	CATV FIBER VAULT	—	OVERHEAD TELEPHONE
⊕	TRAFFIC SIGNAL VAULT	—	BURIED TELEPHONE
⊙	TRAFFIC SIGNAL POLE	—	SANITARY SEWER
⊕	TRAFFIC SIGNAL BOX	—	STORM SEWER
⊙	CROSS SECTION REFERENCE	—	WATER
???	AERIAL FOOTAGE	—	CENTERLINE
???	U/G FOOTAGE	—	EDGE OF PAVEMENT
/	REFERENCE POINT	—	BACK OF CURB
	STORM DRAIN	—	RIGHT OF WAY



**TYPICAL DRIVEWAY
DIRECTIONAL BORE**
N.T.S.

USE CASE 1 M.O.T.

COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT:	445 NW SPRING HOLLOW BLVD
PROPOSED U/G CATV FACILITIES ON NW PALMETTO BLVD & NW SPRING HOLLOW BLVD	COUNTY: COLUMBIA
GFA: N/A	STATE: FLORIDA
	SHEET NO.: 2 OF 2
	DATE: 08/22/201
	MAP: N/
	DRAFTED BY: J. COMPTON

BINDING SPACE

445 SW SPRING HOLLOW BLVD

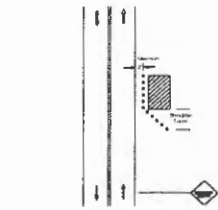
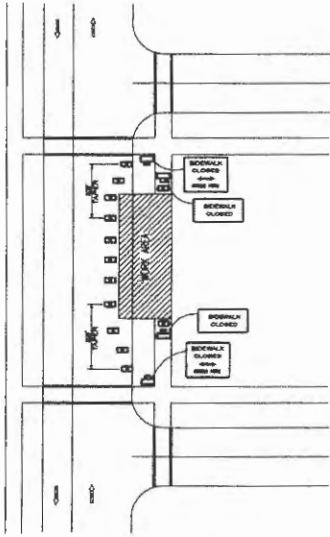
CITY PERMIT M.O.T. CASES

Shoulder Work
(2'-15' From the Edge of Pavement)
(Maintaining two-way traffic in two travel lanes)

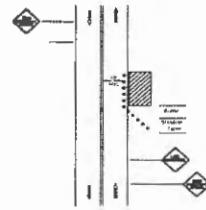
Shoulder Work With Minor Encroachment
(Within 2' of the Edge of Pavement)

Lane Closure on a Two-Lane Road
(Two Flagger Operation)

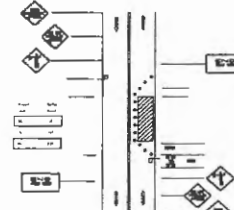
MID-BLOCK SIDEWALK CLOSURE



CASE 1 M.O.T.



CASE 2 M.O.T.



CASE 3 M.O.T.

A CASE 3 M.O.T. SHALL ONLY BE IMPLEMENTED WHILE CONTRACTOR PERSONNEL ARE PRESENT. DURING OFF HOURS THIS M.O.T. SHOULD BE REMOVED AND TWO LANES OF TRAFFIC RESTORED.

LEGEND

- Demarcating Device
- Flagger Symbol
- X Portable Sign Support
- Arrow Display
- ⊗ High Level Warning Cones
- ▨ Work Area
- ⬆ Warning Sign

SIGN SPACING

ROAD TYPE	DISTANCE BETWEEN SIGNS**		
	A	B	C
URBAN (low speed)	100	100	100
URBAN (high speed)	350	350	350
RURAL	500	500	500
Expressway/Freeway	1,000	1,500	2,000

** 20 mph = high speed

* SPEED CATEGORY TO BE DETERMINED BY HIGHWAY CODE
 ** DISTANCES ARE SHOWN IN FEET. THE COLUMN HEADING A, B, AND C ARE THE DIMENSIONS SHOWN IN FIGURES B1-1 THROUGH B1-4 OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD). THE DIMENSION IS THE DISTANCE FROM THE TRIGGER OR POINT OF RESTRICTION TO THE SIGN. THE B DIMENSION IS THE DISTANCE BETWEEN THE FIRST AND SECOND SIGNS. THE C DIMENSION IS THE DISTANCE BETWEEN THE SECOND AND THIRD SIGNS. THE THIRD SIGN IS THE FIRST ONE IN THE THREE SIGN SERIES ENCOUNTERED BY A DRIVER APPROACHING A TRAFFIC CONTROL ZONE.
 **10. LATERAL DIMENSIONS ARE TO BE ADJUSTED BY FIELD CONDITIONS. SEE FOOT NOTE NO. 600.

TAPER LENGTH CRITERIA

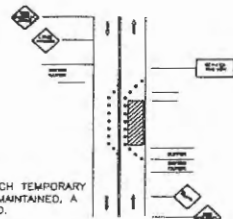
TYPE OF TAPER	TAPER LENGTH (L)*
MEDIAN TAPER	AT LEAST L
SHOULDER TAPER	AT LEAST 0.5L
SHOULDER TAPER	AT LEAST 0.33L
ONE LANE, TWO WAY TRAFFIC TAPER	100 FT. MAXIMUM
DOWNSTREAM TAPER	100 FT PER LANE

* FORMULAS FOR L ARE AS FOLLOWS
 FOR SPEED LIMITS OF 40 MPH OR LESS: $L = \frac{WS^2}{80}$
 FOR SPEED LIMITS OF 45 MPH OR GREATER: $L = WS$
 WHERE: L = TAPER LENGTH IN FEET
 W = WIDTH OF OFFSET IN FEET
 S = POSTED SPEED LIMIT

MAINTENANCE OF TRAFFIC REQUIREMENTS

- ANY MODIFICATIONS OF THIS MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED TO THE CITY OF JACKSONVILLE, TRAFFIC ENGINEERING DIVISION FOR REVIEW AND APPROVAL, PRIOR TO IMPLEMENTATION.
- PROJECT WORK HOURS ARE BETWEEN 7:00 AM TO 7:00 PM ON RESIDENTIAL STREETS, AND 9:00 AM TO 4:00 PM ON COLLECTOR OR ARTERIAL STREETS.
- CONTRACTOR MUST MAINTAIN EXISTING SIGNING. IF SIGNS ARE DAMAGED DUE TO HIS ACTIVITY, THE CONTRACTOR IS REQUIRED TO REPLACE THEM IN ACCORDANCE WITH CURRENT CITY STANDARD SPECIFICATIONS IMMEDIATELY.
- THIRTY FOOT RADI ARE REQUIRED AT ALL INTERSECTIONS WHERE THE ROADWAY IS REDUCED.
- ACCESS TO ALL STREETS AND DRIVEWAYS TO BE MAINTAINED AT ALL TIMES.
- IF SIDEWALKS ARE DISTURBED AND HAVE TO BE REPLACED, HANDICAP RAMPS ARE TO BE INSTALLED.
- THE CONTRACTOR SHALL CONFINE HIS ACTIVE WORK AREA TO NO MORE THAN ONE BLOCK AT A TIME.
- THE ROADWAY SHALL BE RESTORED TO AT LEAST A LIMEROCK SURFACE BEFORE IT IS REOPENED TO TRAFFIC, AND BEFORE THE CONTRACTOR MOVES ON TO THE NEXT CONSTRUCTION ZONE.
- DUST CONTROL MEASURES SHALL BE IMPLEMENTED ON ALL UNPAVED SURFACES UNTIL PAVED.
- WHEN CONSTRUCTION PHASING IS NOT SHOWN ON PLANS, OR IF CONTRACTOR WANTS TO ALTER THE PHASING SHOWN, CONTRACTOR IS TO SUBMIT PHASING PLAN WITH A PROPOSED CONSTRUCTION SCHEDULE TO TRAFFIC ENGINEERING PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL NOTIFY TRAFFIC ENGINEERING DIVISION (387-8861) A MINIMUM OF 5 WORKING DAYS PRIOR TO IMPLEMENTATION OF THE M.O.T.
- TRAFFIC SIGNAL VEHICLE LOOPS SHALL BE RESTORED TO PROPER OPERATION WITHIN 48 HOURS OF BEING DESTROYED OR DAMAGED. CONTACT TERRY SANDLEN AT 387-8971 OR MASON BOYD AT 387-6997, A MINIMUM OF 48 HOURS PRIOR TO WORKING NEAR A SIGNALIZED INTERSECTION.

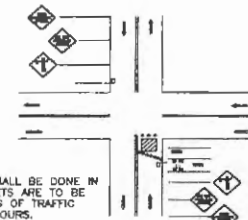
Work in Travel Lane on a Minor Urban Street
(Maintaining Two-Way Traffic)



CASE 4 M.O.T.

MINIMUM 11' WIDTH FOR EACH TEMPORARY LANE. IF 11' CANNOT BE MAINTAINED, A CASE 3 M.O.T. MUST BE USED.

Lane Closure in Advance of an Intersection
(Work Area on the Through Road)



CASE 5 M.O.T.

ALL ROAD CROSSINGS SHALL BE DONE IN ONE DAY. CROSS STREETS ARE TO BE RESTORED TO TWO LANES OF TRAFFIC DURING NON-WORKING HOURS.

GENERAL NOTES

- ONLY THE SIGNS CONTROLLING PEDESTRIAN FLOWS ARE SHOWN. OTHER WORK ZONE SIGNS WILL BE NEEDED TO CONTROL TRAFFIC ON STREETS.
- TEMPORARY WALKWAYS SHALL BE A MINIMUM OF 4' WIDE AND KEPT FREE OF ANY OBSTRUCTIONS AND HAZARDS SUCH AS HOLES, DEBRIS, MUD, CONSTRUCTION EQUIPMENT, STORED MATERIALS AND ETC. (FOR DETAILS SEE INDEX 600.)
- POST MOUNTED SIGNS LOCATED NEAR OR ADJACENT TO A SIDEWALK SHALL HAVE A 7' MINIMUM CLEARANCE FROM THE BOTTOM OF SIGN TO THE SIDEWALK.
- THE CITY OF JACKSONVILLE PROHIBITS MIDBLOCK CROSSING OF PEDESTRIANS. WHEN AN ALTERNATE ROUTE IS NOT FEASIBLE, CONTRACTOR SHALL PROVIDE AN ADA COMPLIANT PEDESTRIAN PATH-WAY THROUGH THE WORK ZONE WHEN SIDEWALK IS CLOSED.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT WORKERS OR THEIR ACTIVITIES ENCRUGH ON THE SIDEWALK FOR A PERIOD OF MORE THAN 60 MINUTES

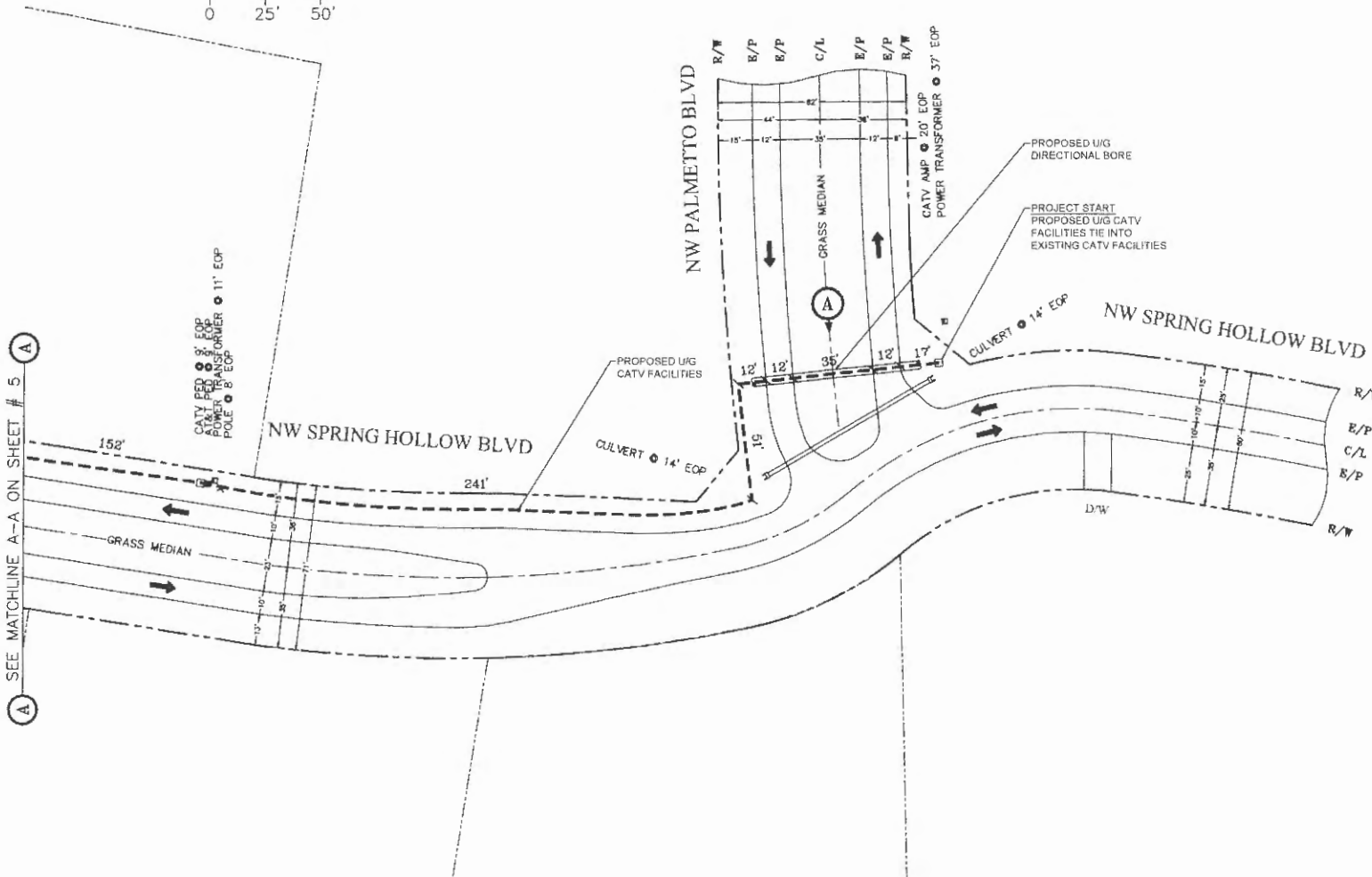
COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

445 NW SPRING HOLLOW BLV

SUBJECT:	COUNTY:	COLUMBI
PROPOSED U/G CATV FACILITIES ON NW PALMETTO BLVD & NW SPRING HOLLOW BLVD	STATE:	FLORID
	SHEET NO.:	3 OF
	DATE:	08/22/201
CIFA: N/A	MAP:	N/
	DRAFTED BY:	J. COMPTO

445 SW SPRING HOLLOW BLVD
 CITY PERMIT
 PLAN VIEW



BINDING SPACE

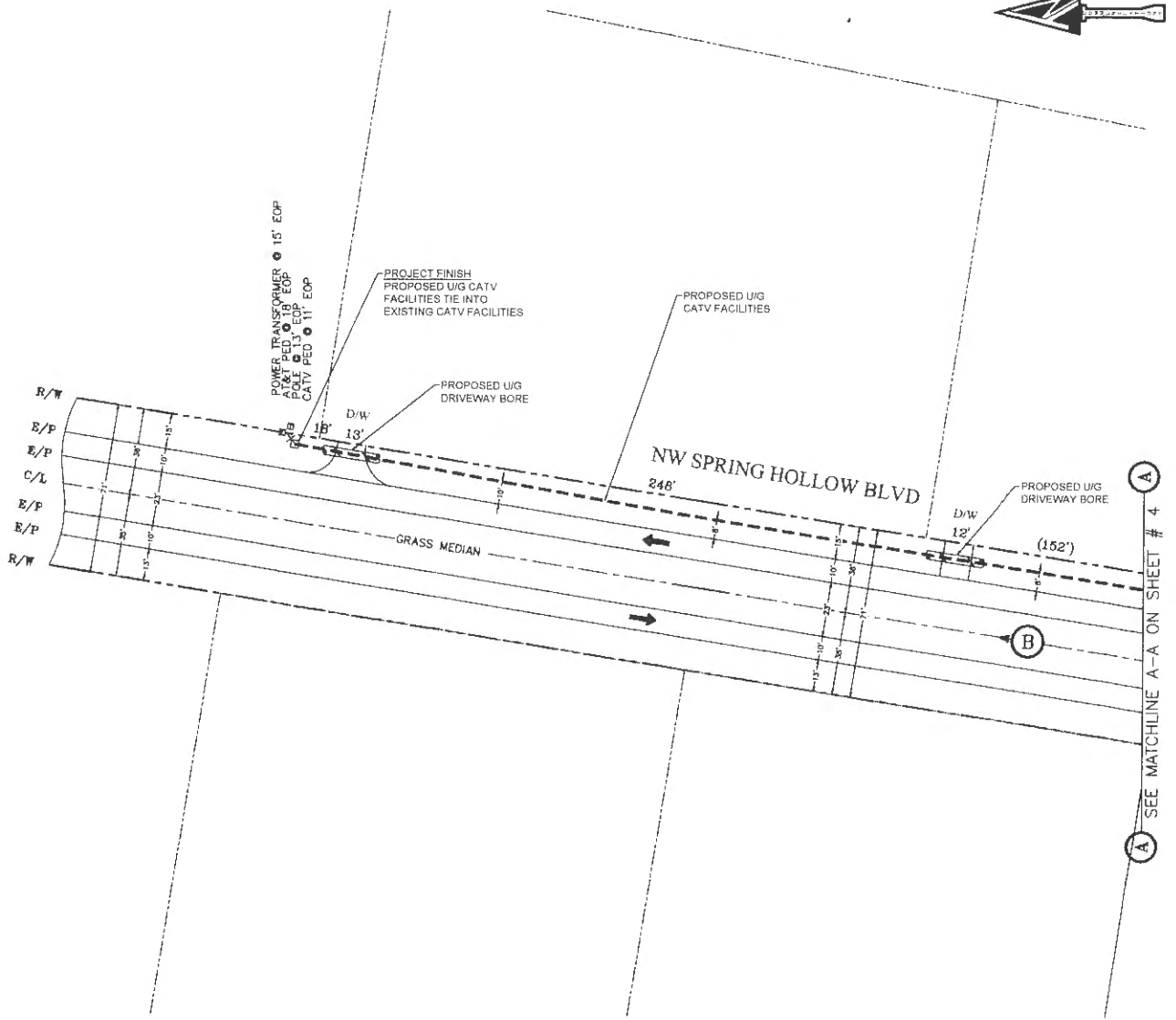
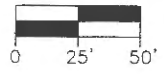
SEE MATCHLINE A-A ON SHEET # 5

COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL
 RIGHT-OF-WAY PERMIT

445 NW SPRING HOLLOW BLV	
SUBJECT:	COUNTY: COLUMBI
PROPOSED U/G CATV FACILITIES ON NW PALMETTO BLVD & NW SPRING HOLLOW BLVD	STATE: FLORID
	SHEET NO.: 4 OF
	DATE: 08/22/201
CIFA: N/A	MAP: N/
	DRAFTED BY: J. COMPTO

445 SW SPRING HOLLOW BLVD CITY PERMIT PLAN VIEW



BINDING SPACE

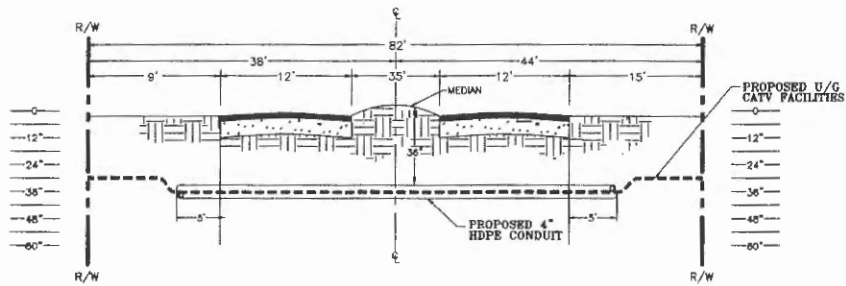

COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

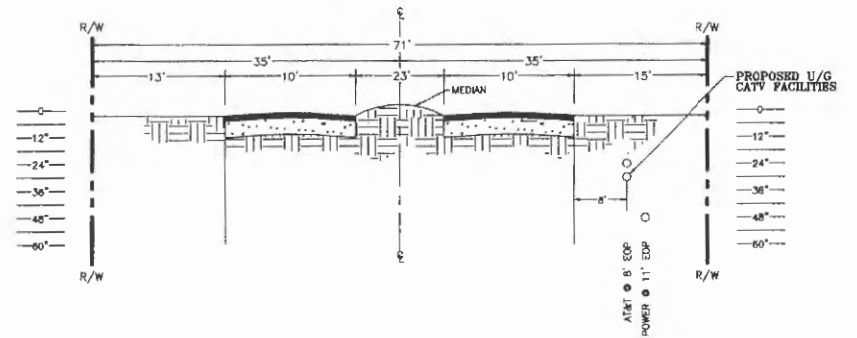
SUBJECT:		445 NW SPRING HOLLOW BLV	
PROPOSED U/G CATV FACILITIES ON NW PALMETTO BLVD & NW SPRING HOLLOW BLVD		COUNTY:	COLUMBI
CIFA: N/A		STATE:	FLORID
		SHEET NO.:	5 OF
		DATE:	08/22/201
		MAP:	N/
		DRAFTED BY:	J. COMPTO

445 SW SPRING HOLLOW BLVD
CITY PERMIT
CROSS SECTIONS

CROSS SECTION
FROM TAG "A"
 N.T.S.



CROSS SECTION
FROM TAG "B"
 N.T.S.



BINDING SPACE

COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St.
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL
 RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED U/G CATV FACILITIES ON NW PALMETTO BLVD & NW SPRING HOLLOW BLVD	COUNTY: COLUMBI.
CIFA: N/A	STATE: FLORID.
	SHEET NO.: 6 OF
	DATE: 08/22/201
	MAP: N/
	DRAFTED BY: J. COMPTON

445 NW SPRING HOLLOW BLV



27

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 25, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Utility permit from Comcast on Marvin Burnett

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____ Fund: _____

FROM: _____ TO: _____ AMOUNT: _____

For Use of County Manger Only:

Consent Item Discussion Item

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date: 8/16/2017 Permit No. _____ County Road SW MARVIN BURNETT RD Section No. _____

Permittee COMCAST (ASHLEY MCCABE)

Address 7666 BLANDING BLVD Telephone Number (904)777-9052 ext 223

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PLACING 1697' OF O/H CATV FACILITIES ALONG SW MARVIN BURNETT RD.(SEE PLANS)

FROM: SW BASCOM NORRIS DR TO: SW DEANNA TER

Submitted for the Utility Owner by: ASHLEY MCCABE
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners AT&T/ FPL

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 60 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

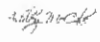
11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: **ASHLEY MCCABE**
Permittee

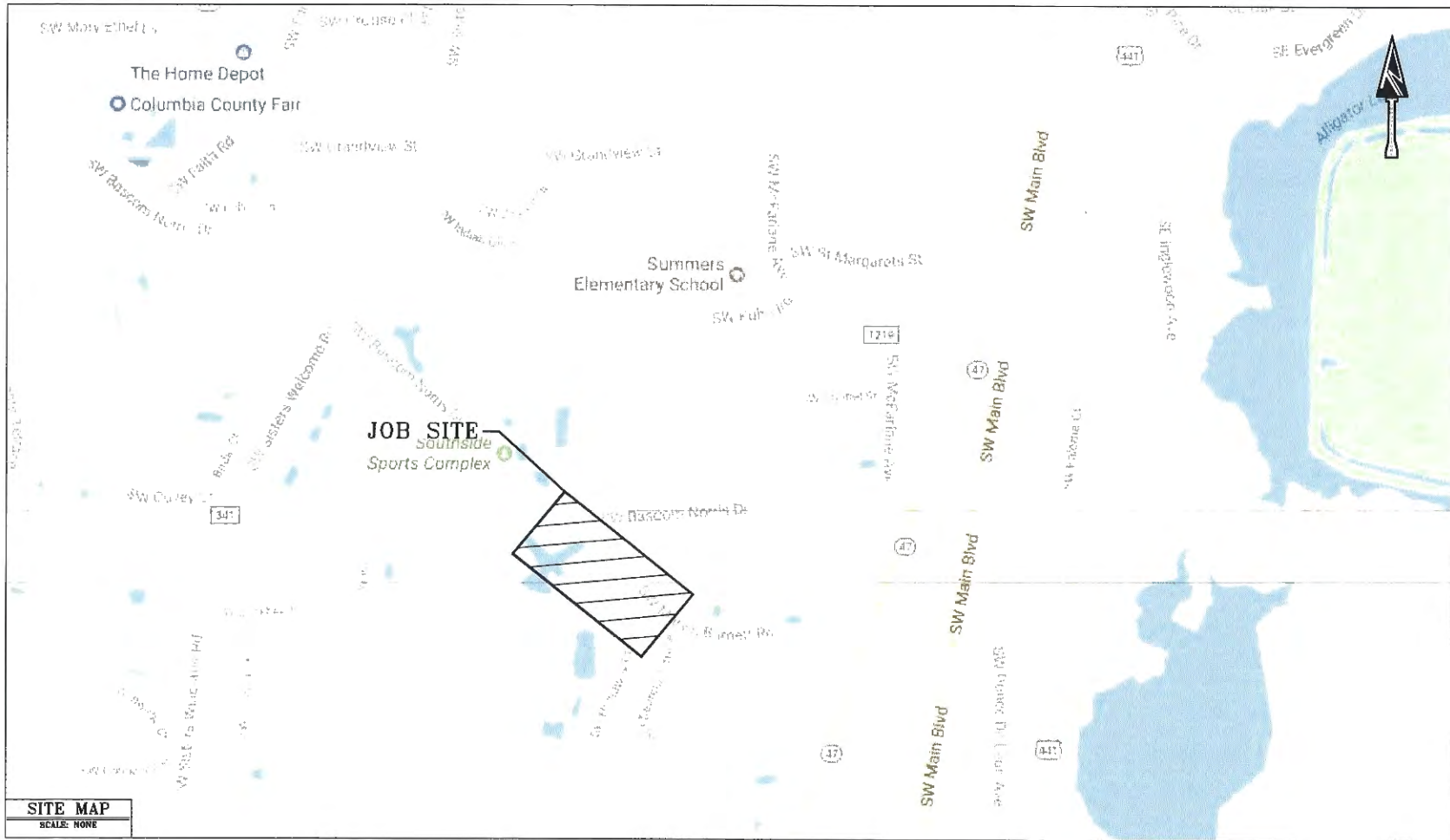
Place Corporate Seal


Digitally signed by ASHLEY
Date: 2017.02.09 13:08:23 -05'00'

Signature and Title

Attested

**SW MARVIN BURNETT RD
COUNTY PERMIT
COVER**



SITE MAP
SCALE: NONE

MOT NOTES

TRAFFIC CONTROL SHALL COMPLY WITH FEDERAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND F.D.O.T. DESIGN STANDARD #NO. 600.

COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT:
PROPOSED O/H CATV
FACILITIES ON SW SISTERS
WELCOME RD.

CFA:
N/A

PROJECT TOTALS

PROP. BURIED CATV:	
PROP. OH CATV:	16'
TOTAL PROP. CATV:	16' (0.2)

COUNTY:	COLUMBIA
STATE:	FLORIDA
SHEET NO.:	1 OF 1
DATE:	08/18/20
MAP:	
DRAFTED BY:	A

SW MARVIN BURNETT RD COUNTY PERMIT NOTES & TYPICALS

COLUMBIA COUNTY AERIAL NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NESC SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED CATV WILL BE .700" OR .840" DIAMETER, INSULATED COAXIAL CABLE OR 1.0" DIAMETER, INSULATED FIBER OPTIC CABLE, AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STD. GALV. LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSINGS (BOTH ROADWAYS AND DRIVEWAYS) WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0".

ALL OTHER PROPOSED AERIAL CATV WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-6" AS PER NESC SPECIFICATIONS.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO VERIFIED BY LOCATES.

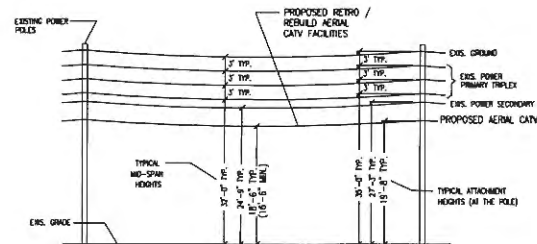
EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT.

E/P REPRESENTS THE TRUE EDGE OF PAVEMENT.

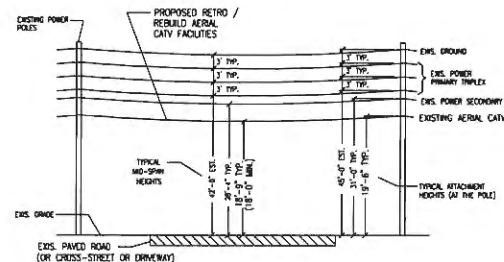
EOD REPRESENTS THE EDGE OF DIRT.

HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD.

**TYPICAL
"PARALLEL"**
SCALE: NONE



**TYPICAL
"CROSSING"**
SCALE: NONE



LEGEND

✕	POWER POLE	— — — — —	BORE
✕	POWER TRANSFORMER POLE	— — — — —	SWALE/DITCH
⊗	JOINT USE TRANSFORMER POLE	— — — — —	GUARD RAIL
○	PHONE POLE	— — — — —	FENCE LINE
●	CATV POLE	— — — — —	PROPOSED OVERHEAD CATV
⊙	STEEL POLE	— — — — —	PROPOSED BURIED CATV
⊕	CONCRETE POLE	— — — — —	EXISTING OVERHEAD CATV
⊗	JOINT USE POLE	— — — — —	EXISTING BURIED CATV
Ⓡ	RISER	— — — — —	OVERHEAD ELECTRIC
⚡	ANCHOR	— — — — —	BURIED ELECTRIC
	OVERHEAD GUY	— — — — —	GAS
∇	CATV FIBER VAULT	— — — — —	OVERHEAD TELEPHONE
⊞	TRAFFIC SIGNAL VAULT	— — — — —	BURIED TELEPHONE
⊕	TRAFFIC SIGNAL POLE	— — — — —	SANITARY SEWER
⊞	TRAFFIC SIGNAL BOX	— — — — —	STORM SEWER
⊕	CROSS SECTION REFERENCE	— — — — —	WATER
???	AERIAL FOOTAGE	— — — — —	CENTERLINE
???	U/G FOOTAGE	— — — — —	EDGE OF PAVEMENT
/	REFERENCE POINT	— — — — —	BACK OF CURB
	STORM DRAIN	— — — — —	RIGHT OF WAY

USE CASE 1 M.O.T.



COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT:
PROPOSED O/H CATV
FACILITIES ON SW SISTERS
WELCOME RD.

CIFA:
N/A

COUNTY:	COLUMBIA
STATE:	FLORIDA
SHEET NO.:	2 OF 2
DATE:	08/18/22
MAP:	
DRAFTED BY:	A

LCO

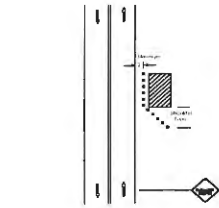
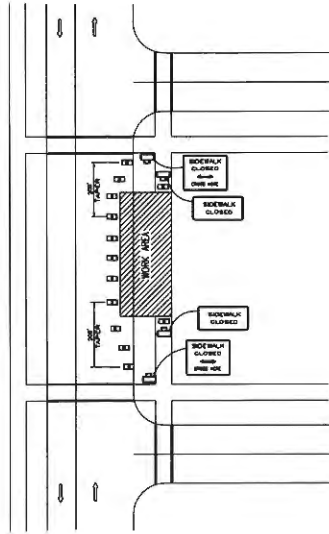
SW MARVIN BURNETT RD COUNTY PERMIT M.O.T. CASES

Shoulder Work
(2'-15' From the Edge of Pavement)
(Maintaining two-way traffic in two travel lanes)

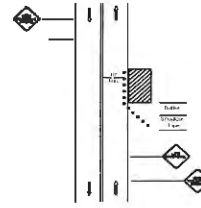
Shoulder Work With Minor Encroachment
(Within 2' of the Edge of Pavement)

Lane Closure on a Two-Lane Road
(Two Flagger Operation)

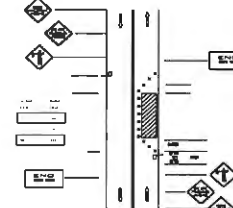
MID-BLOCK SIDEWALK CLOSURE



CASE 1 M.O.T.



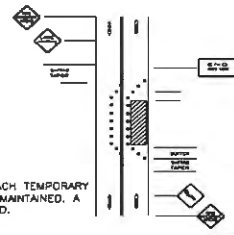
CASE 2 M.O.T.



CASE 3 M.O.T.

A CASE 3 M.O.T. SHALL ONLY BE IMPLEMENTED WHILE CONTRACTOR PERSONNEL ARE PRESENT. DURING OFF HOURS THIS M.O.T. SHOULD BE REMOVED AND TWO LANES OF TRAFFIC RESTORED.

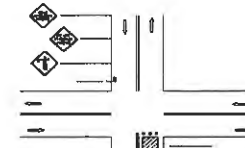
Work in Travel Lane or a Minor Urban Street
(Maintaining Two-Way Traffic)



CASE 4 M.O.T.

MINIMUM 11' WIDTH FOR EACH TEMPORARY LANE. IF 11' CANNOT BE MAINTAINED, A CASE 3 M.O.T. MUST BE USED.

Lane Closure in Advance of an Intersection
(Work Area on the Through Road)



CASE 5 M.O.T.

ALL ROAD CROSSINGS SHALL BE DONE IN ONE DAY. CROSS STREETS ARE TO BE RESTORED TO TWO LANES OF TRAFFIC DURING NON-WORKING HOURS.

LEGEND

•	Channelizing Device
□	Flagger Symbol
△	Portable Sign Support
→	Arrow Display
⊗	High Level Warning Device
▨	Work Area
⬇	Warning Sign

SIGN SPACING

ROAD TYPE	DISTANCE BETWEEN SIGNS**		
	A	B	C
URBAN (low speed)	100	100	100
URBAN (high speed)	350	350	350
RURAL	500	500	500
Expressway/Freeway	1,000	1,500	2,840

2 1/2 mph = high speed

* SPEED CATEGORY TO BE DETERMINED BY HIGHWAY AGENCY
** DISTANCES ARE SHOWN IN FEET. THE COLUMN HEADING A, B, AND C ARE THE DIMENSIONS SHOWN IN FIGURE 501-1 OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD). THE A DIMENSION IS THE DISTANCE FROM THE TRANSITION OR POINT OF RESTRICTION TO THE SIGN. THE B DIMENSION IS THE DISTANCE BETWEEN THE FIRST AND SECOND SIGNS. THE C DIMENSION IS THE DISTANCE BETWEEN THE SECOND AND THIRD SIGNS. (THE THIRD SIGN IS THE FIRST ONE IN THE SERIES ENCLOSED BY A LOWER APPROACHING A TEMPORARY TRAFFIC CONTROL ZONE.)
NOTE: LONGITUDINAL DIMENSIONS ARE TO BE ADJUSTED TO FIT FIELD CONDITIONS. SEE FOOT INDEX NO.

TAPER LENGTH CRITERIA

TYPE OF TAPER	TAPER LENGTH (L)*
MERGING TAPER	AT LEAST L
SHIFTING TAPER	AT LEAST 0.5L
SHOULDER TAPER	AT LEAST 0.33L
ONE LANE, TWO WAY TRAFFIC TAPER	100 FT. MAXIMUM
DOWNSTREAM TAPER	100 FT. PER LANE

* FORMULAS FOR L ARE AS FOLLOWS

FOR SPEED LIMITS OF 40 MPH OR LESS: $L = \frac{W \cdot S}{2}$
FOR SPEED LIMITS OF 45 MPH OR GREATER: $L = WS$

WHERE: L = TAPER LENGTH IN FEET
W = WIDTH OF OFFSET IN FEET
S = POSTED SPEED LIMIT

MAINTENANCE OF TRAFFIC REQUIREMENTS

- ANY MODIFICATIONS OF THIS MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED TO THE CITY OF JACKSONVILLE, TRAFFIC ENGINEERING DIVISION FOR REVIEW AND APPROVAL PRIOR TO IMPLEMENTATION.
- PROJECT WORK HOURS ARE BETWEEN 7:00 AM TO 7:00 PM ON RESIDENTIAL STREETS, AND 9:00 AM TO 4:00 PM ON COLLECTOR OR ARTERIAL STREETS.
- CONTRACTOR MUST MAINTAIN EXISTING SIGNING. IF SIGNS ARE DAMAGED DUE TO HIS ACTIVITY, THE CONTRACTOR IS REQUIRED TO REPLACE THEM ACCORDANCE WITH CURRENT CITY STANDARD SPECIFICATIONS IMMEDIATELY.
- THIRTY FOOT RADII ARE REQUIRED AT ALL INTERSECTIONS WHERE THE ROADWAY IS REDUCED.
- ACCESS TO ALL STREETS AND DRIVEWAYS TO BE MAINTAINED AT ALL TIMES.
- IF SIDEWALKS ARE DISTURBED AND HAVE TO BE REPLACED, HANDICAP RAMPS ARE TO BE INSTALLED.
- THE CONTRACTOR SHALL CONFINE HIS ACTIVE WORK AREA TO NO MORE THAN ONE BLOCK AT A TIME.
- THE ROADWAY SHALL BE RESTORED TO AT LEAST A LIME ROCK SURFACE BEFORE IT IS REOPENED TO TRAFFIC, AND BEFORE THE CONTRACTOR MOVES ON TO THE NEXT CONSTRUCTION ZONE.
- DUST CONTROL MEASURES SHALL BE IMPLEMENTED ON ALL UNPAVED SURFACES UNTIL PAVED.
- WHERE CONSTRUCTION PHASING IS NOT SHOWN ON PLANS, OR IF CONTRACTOR WANTS TO ALTER THE PHASING SHOWN, CONTRACTOR IS TO SUBMIT PHASING PLAN WITH A PROPOSED CONSTRUCTION SCHEDULE TO TRAFFIC ENGINEERING PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL NOTIFY TRAFFIC ENGINEERING DIVISION (387-2881), MINIMUM OF 5 WORKING DAYS PRIOR TO IMPLEMENTATION OF THE M.O.T.
- TRAFFIC SIGNAL VEHICLE LOPS SHALL BE RESTORED TO PROPER OPERATING WITHIN 36 HOURS OF BEING DESTROYED OR DAMAGED. CONTACT TERRY SANDEN AT 387-2971 OR MASON BOYD AT 387-6967 A MINIMUM OF 48 HOURS PRIOR TO WORKING NEAR A SIGNALIZED INTERSECTION.

GENERAL NOTES

- ONLY THE SIGNS CONTROLLING PEDESTRIAN FLOWS ARE SHOWN. OTHER WORK ZONE SIGNS WILL BE NEEDED TO CONTROL TRAFFIC ON STREETS.
- TEMPORARY WALKWAYS SHALL BE A MINIMUM OF 4' WIDE AND KEPT FREE OF ANY OBSTRUCTIONS AND HAZARDS, SUCH AS HOLES, DEBRIS, MUD, CONSTRUCTION EQUIPMENT, STORED MATERIALS, AND ETC. (FOR DETAILS SEE INDEX 600)
- POST MOUNTED SIGNS LOCATED NEAR OR ADJACENT TO A SIDEWALK SHALL HAVE A 7' MINIMUM CLEARANCE FROM THE BOTTOM OF SIGN TO THE SIDEWALK.
- THE CITY OF JACKSONVILLE PROHIBITS MIDBLOCK CROSSING OF PEDESTRIANS. WHEN AN ALTERNATE ROUTE IS NOT FEASIBLE, CONTRACTOR SHALL PROVIDE AN ADA COMPLIANT PEDESTRIAN PATHWAY THROUGH THE WORK ZONE WHEN SIDEWALK IS CLOSED.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT WORKERS OR THEIR ACTIVITIES ENDOUCH ON THE SIDEWALK FOR A PERIOD OF MORE THAN 60 MINUTES

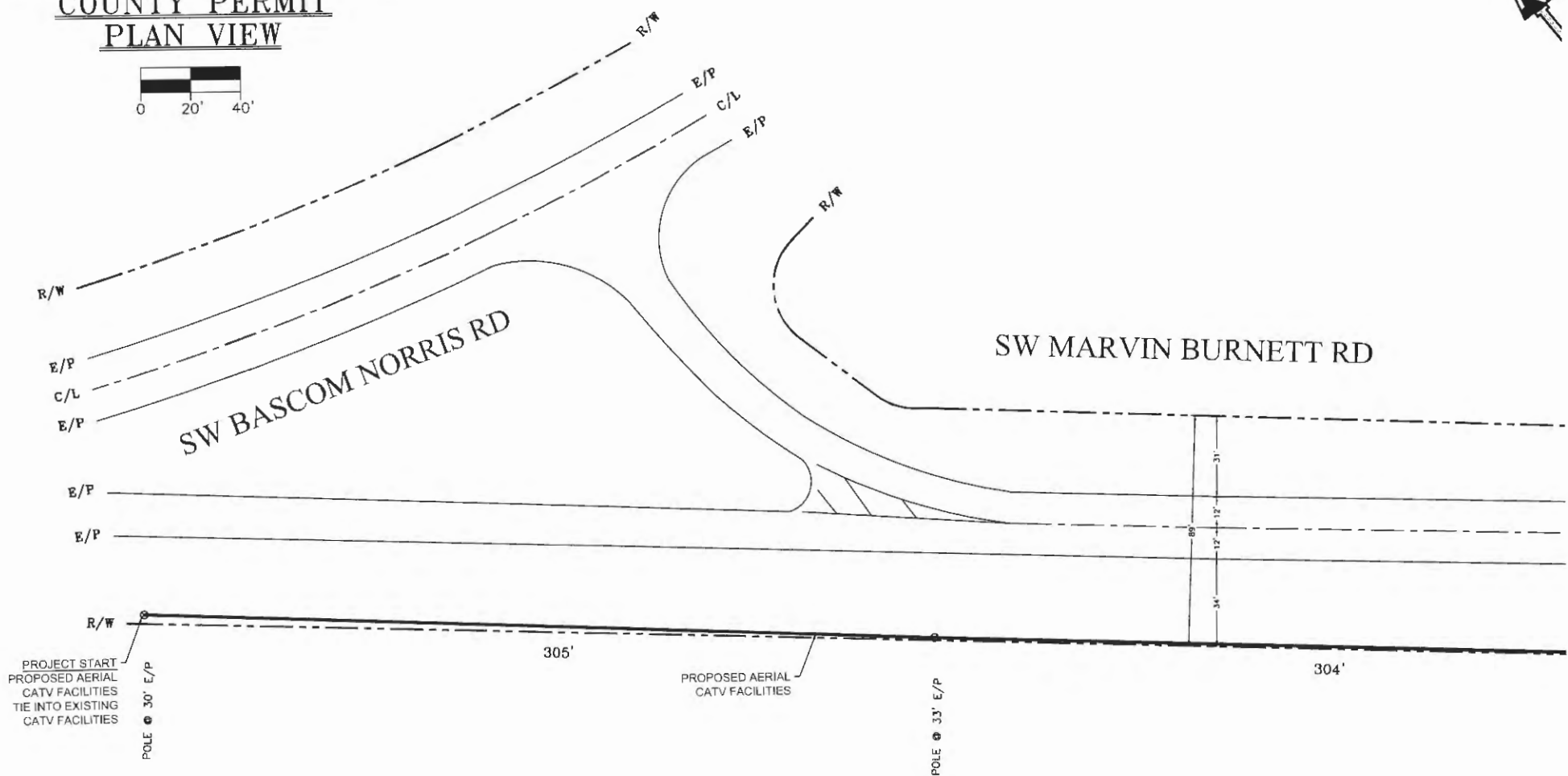
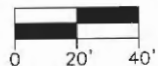
COMCAST
PROPRIETARY AND CONFIDENTIAL

5934 Richard St
Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT:	PROPOSED O/H CATV FACILITIES ON SW MARVIN BURNETT RD.	LCO COUNTY:	COLUMBIA
CIFA:	N/A	STATE:	FLORIDA
		SHEET NO.:	3 C
		DATE:	08/18/21
		MAP:	1
		DRAFTED BY:	A

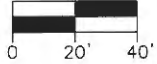
SW MARVIN BURNETT RD COUNTY PERMIT PLAN VIEW



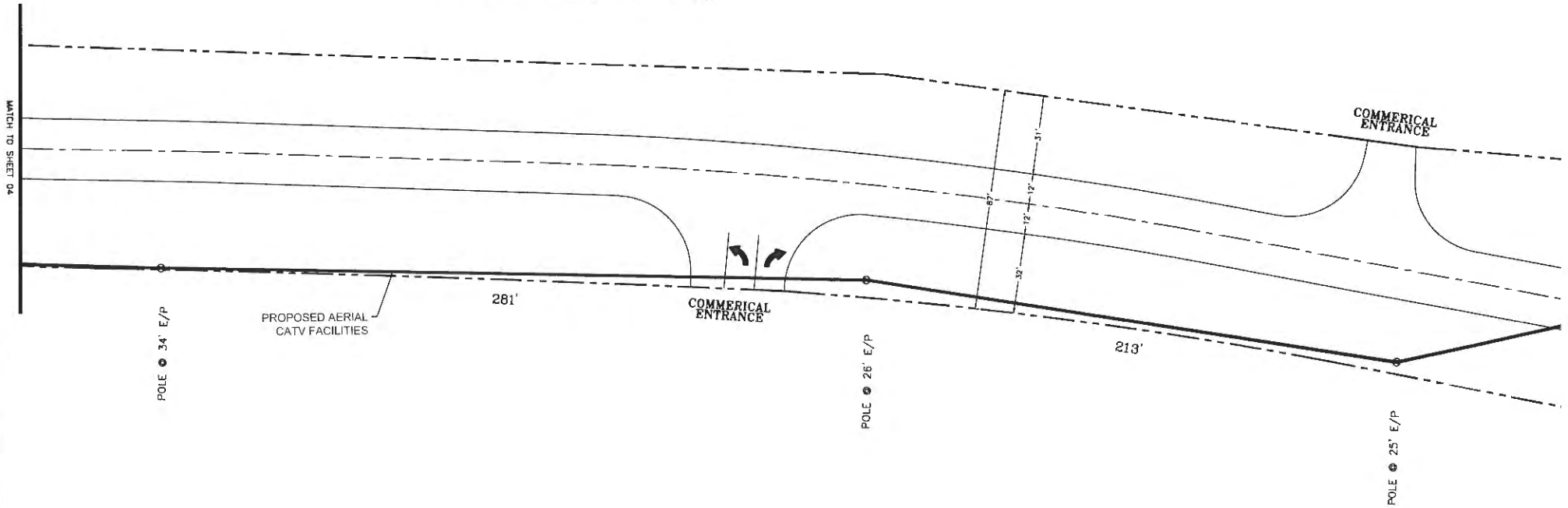
SUBJECT: PROPOSED O/H CATV FACILITIES ON SW MARVIN BURNETT RD.	COUNTY: COLUMBIA
CIFA: N/A	STATE: FLORIDA
	SHEET NO.: 4 C
	DATE: 08/18/2
	MAP: A
	DRAFTED BY: A

LCO

SW MARVIN BURNETT RD
COUNTY PERMIT
PLAN VIEW



SW MARVIN BURNETT RD

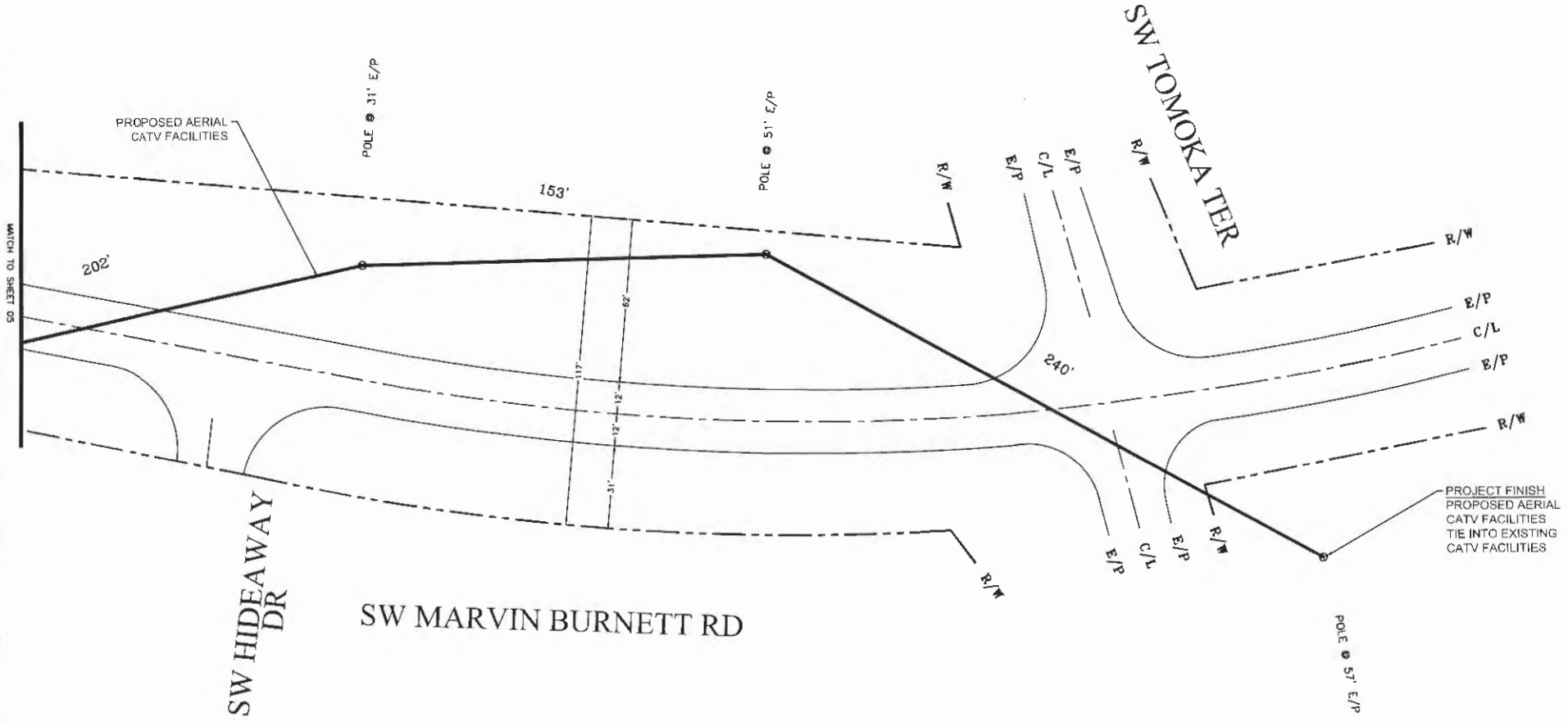


COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL
 RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H CATV FACILITIES ON SW MARVIN BURNETT RD.	LCO
	COUNTY: COLUM
CIFA: N/A	STATE: FLO
	SHEET NO.: 5 C
MAP:	DATE: 08/18/2
	DRAFTED BY: A

SW MARVIN BURNETT RD COUNTY PERMIT PLAN VIEW



COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT:
 PROPOSED O/H CATV
 FACILITIES ON SW MARVIN
 BURNETT RD.

CIFA:
 N/A

COUNTY:	COLUMBIA
STATE:	FLORIDA
SHEET NO.:	6 C
DATE:	08/18/20
MAP:	
DRAFTED BY:	A

LCO



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 25, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Utility permit from Comcast for Deanna.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 8-21-2017 Permit No. _____ County Road SW DEANNA TER Section No. _____

Permittee COMCAST (ASHLEY MCCABE)

Address 7666 BLANDING BLVD Telephone Number (904)777-9052 ext 223

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain PLACING 1745' OF AERIAL CATV FACILITIES ALONG SW DEANNA TER.(SEE PLANS)

FROM: SW BAMBI TO: SW MARVIN BURNETT RD

Submitted for the Utility Owner by: ASHLEY MCCABE
Typed Name & Title
Signature
Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners AT&T/FPL

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is _____, located at _____ Telephone Number _____. The PERMITTEE's employee responsible for Maintenance of Traffic is _____ Telephone Number _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 60 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit
Page Two
Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

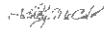
11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: ASHLEY MCCABE
Permittee

Place Corporate Seal


Digitally signed by ASHLEY
Date: 2017.02.09 13:08:23 -05'00'
Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: _____

Title: _____

Date: _____

Approval by Board of County Commissioners, Columbia County, Florida:

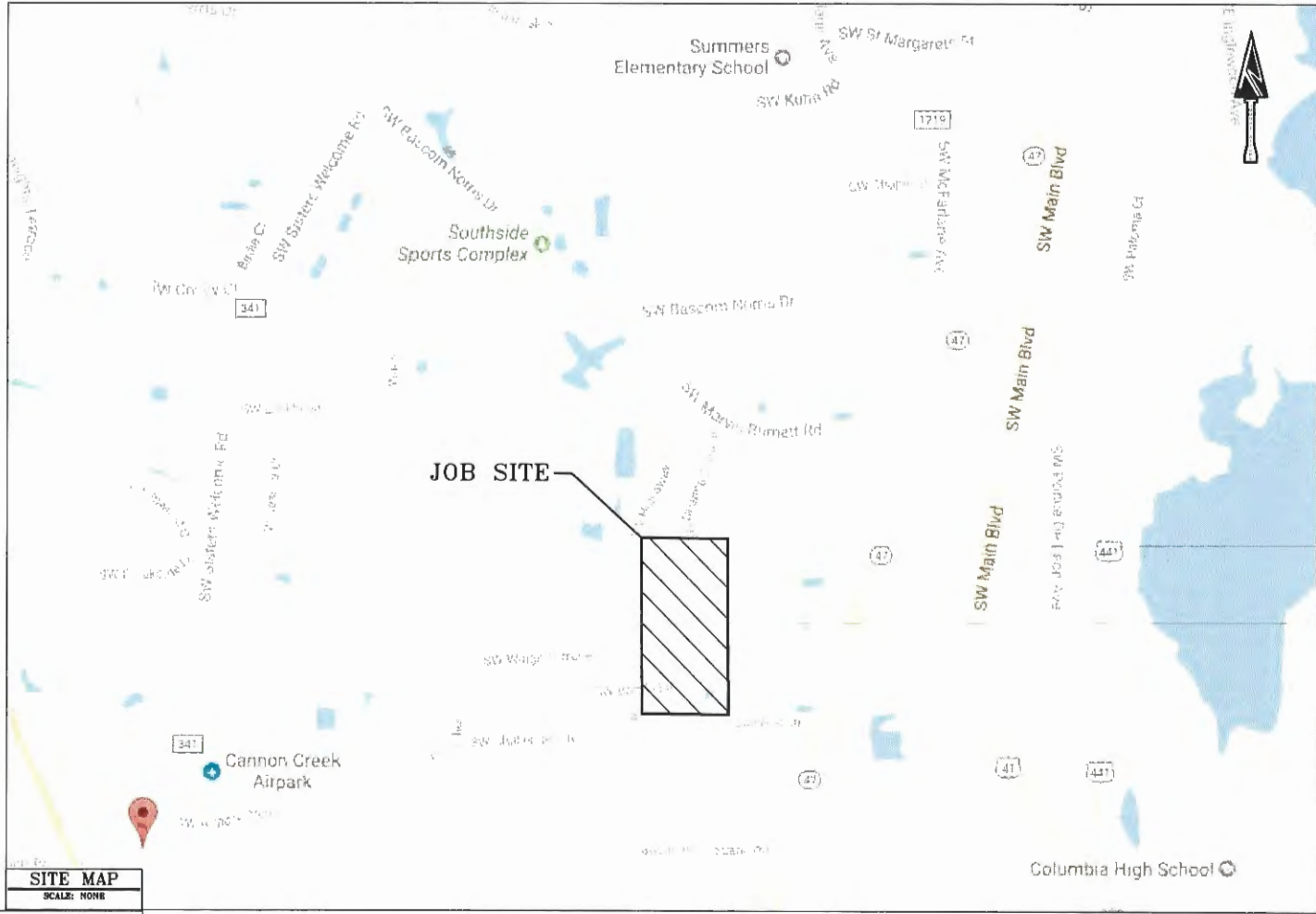
YES () NO ()

Date Approved: _____

Chairman's Signature: _____

rec'd
8-21-17

**SW DEANNA TER
COUNTY PERMIT
COVER**



SITE MAP
SCALE: NONE

MOT NOTES

TRAFFIC CONTROL SHALL COMPLY WITH FEDERAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND F.D.O.T. DESIGN STANDARD #NO. 600.



**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT:
PROPOSED O/H CATV FACILITIES ON SW DEANNA TER, & SW BAMBI LN.
CIFA:
N/A

LC02
COUNTY: COLUMBIA
STATE: FLORIDA
SHEET NO.: 1 C
DATE: 08/18/20
MAP:
DRAFTED BY: A

PROJECT TOTALS

PROP. BURIED CATV:	
PROP. OH CATV:	17'
TOTAL PROP. CATV:	17' (0.0)

SW DEANNA TER COUNTY PERMIT NOTES & TYPICALS

COLUMBIA COUNTY AERIAL NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NESC SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED CATV WILL BE .700" OR .840" DIAMETER, INSULATED COAXIAL CABLE OR 1.0" DIAMETER, INSULATED FIBER OPTIC CABLE, AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STD. GALV. LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSINGS (BOTH ROADWAYS AND DRIVEWAYS) WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0".

ALL OTHER PROPOSED AERIAL CATV WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-6" AS PER NESC SPECIFICATIONS.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO VERIFIED BY LOCATES.

EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT.

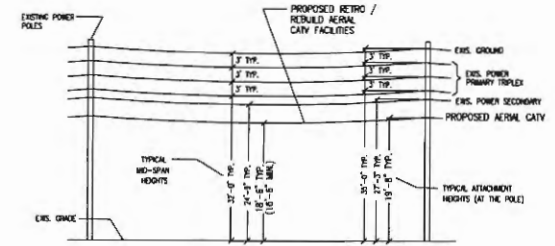
E/P REPRESENTS THE TRUE EDGE OF PAVEMENT.

EOD REPRESENTS THE EDGE OF DIRT.

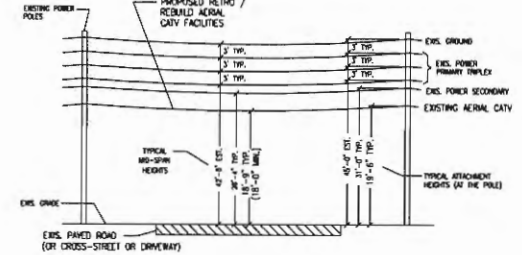
HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD.

LEGEND	
<ul style="list-style-type: none"> ✕ POWER POLE ⊗ POWER TRANSFORMER POLE ⊗ JOINT USE TRANSFORMER POLE ○ PHONE POLE ● CATV POLE ⊙ STEEL POLE ⊙ CONCRETE POLE ⊗ JOINT USE POLE Ⓡ RISER ⚓ ANCHOR OVERHEAD GUY ∇ CATV FIBER VAULT ▢ TRAFFIC SIGNAL VAULT ⊙ TRAFFIC SIGNAL POLE ⊙ TRAFFIC SIGNAL BOX ⊙ CROSS SECTION REFERENCE ???' AERIAL FOOTAGE ???' U/G FOOTAGE / REFERENCE POINT ▨ STORM DRAIN 	<ul style="list-style-type: none"> — BORE — SWALE/DITCH — GUARD RAIL — FENCE LINE — PROPOSED OVERHEAD CATV — PROPOSED BURIED CATV — EXISTING OVERHEAD CATV — EXISTING BURIED CATV — OVERHEAD ELECTRIC — BURIED ELECTRIC — GAS — OVERHEAD TELEPHONE — BURIED TELEPHONE — SANITARY SEWER — STORM SEWER — WATER — CENTERLINE — EDGE OF PAVEMENT — BACK OF CURB — RIGHT OF WAY

TYPICAL
"PARALLEL"
SCALE: NONE



TYPICAL
"CROSSING"
SCALE: NONE



USE CASE 1 M.O.T.

COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT:
PROPOSED O/H CATV
FACILITIES ON SW DEANNA
TER, & SW GAMBEL LN.

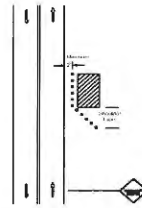
CIFA:
N/A

LC02

COUNTY:	COLU
STATE:	FL
SHEET NO.:	2 C
DATE:	08/18/22
MAP:	I
DRAFTED BY:	A

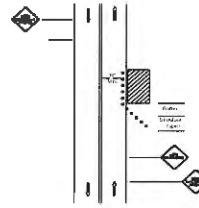
SW DEANNA TER COUNTY PERMIT M.O.T. CASES

Shoulder Work
(2'-15' From the Edge of Pavement)
(Maintaining two-way traffic in two travel lanes)



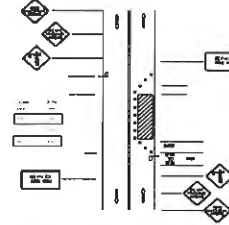
CASE 1 M.O.T.

Shoulder Work With Minor Encroachment
(Within 2' of the Edge of Pavement)



CASE 2 M.O.T.

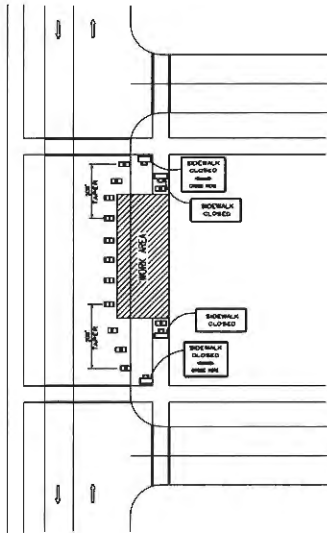
Lane Closure on a Two-Lane Road
(Two Flogger Operation)



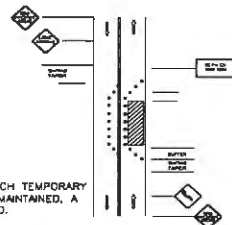
CASE 3 M.O.T.

A CASE 3 MOT SHALL ONLY BE IMPLEMENTED WHILE CONTRACTOR PERSONNEL ARE PRESENT. DURING OFF HOURS THIS MOT SHOULD BE REMOVED AND TWO LANES OF TRAFFIC RESTORED.

MID-BLOCK SIDEWALK CLOSURE



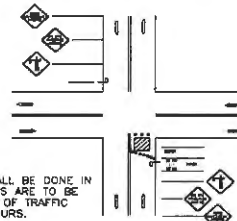
Work in Travel Lane or a Minor Urban Street
(Maintaining Two-Way Traffic)



CASE 4 M.O.T.

MINIMUM 11' WIDTH FOR EACH TEMPORARY LANE. IF 11' CANNOT BE MAINTAINED, A CASE 3 MOT MUST BE USED.

Lane Closure in Advance of an Intersection
(Work Area on the Through Road)



CASE 5 M.O.T.

ALL ROAD CROSSINGS SHALL BE DONE IN ONE DAY. CROSS STREETS ARE TO BE RESTORED TO TWO LANES OF TRAFFIC DURING NON-WORKING HOURS.

GENERAL NOTES

- ONLY THE SIGNS CONTROLLING PEDESTRIAN FLOWS ARE SHOWN. OTHER WORK ZONE SIGNS WILL BE NEEDED TO CONTROL TRAFFIC ON STREETS.
- TEMPORARY WALKWAYS SHALL BE A MINIMUM OF 4' WIDE AND KEPT FREE OF ANY OBSTRUCTIONS AND HAZARDS SUCH AS HOLES, DEBRIS, MUD, CONSTRUCTION EQUIPMENT, STORED MATERIALS AND ETC. (FOR DETAILS SEE INDEX 600)
- POST MOUNTED SIGNS LOCATED NEAR OR ADJACENT TO A SIDEWALK SHALL HAVE A 7' MINIMUM CLEARANCE FROM THE BOTTOM OF SIGN TO THE SIDEWALK.
- THE CITY OF JACKSONVILLE PROHIBITS MIDBLOCK CROSSING OF PEDESTRIANS. WHEN AN ALTERNATE ROUTE IS NOT FEASIBLE, CONTRACTOR SHALL PROVIDE AN ADA COMPLIANT PEDESTRIAN PATHWAY THROUGH THE WORK ZONE WHEN SIDEWALK IS CLOSED.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT WORKERS OR THEIR ACTIVITIES ENCRUSH ON THE SIDEWALK FOR A PERIOD OF MORE THAN 60 MINUTES

LEGEND

•	Channelizing Device
□	Flagger Symbol
+	Portable Sign Support
—	Arrow Display
⊕	High Level Warning Device
▨	Work Area
↑	Warning Sign

SIGN SPACING

ROAD TYPE	DISTANCE BETWEEN SIGNS**		
	A	B	C
URBAN (low speed)	100	100	100
URBAN (high speed)	350	350	350
RURAL	500	500	500
Expressway/Freeway	1,000	1,500	2,549

2' 45mph - High speed

* SPEED CATEGORY TO BE DETERMINED BY HIGHWAY AGENCY
** DISTANCES ARE GIVEN IN FEET. THE COLUMN HEADING A, B, AND C ARE THE DIMENSIONS SHOWN IN FIGURES 90-1 THROUGH 90-48 OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD). THE A DIMENSION IS THE DISTANCE FROM THE TRANSITION OR POINT OF RESTRICTION TO THE SIGN. THE B DIMENSION IS THE DISTANCE BETWEEN THE FIRST AND SECOND SIGNS. THE C DIMENSION IS THE DISTANCE BETWEEN THE SECOND AND THIRD SIGNS. THE THIRD SIGN IS THE FIRST ONE IN THE SERIES ENCOUNTERED BY A DRIVER APPROACHING A TEMPORARY TRAFFIC CONTROL ZONE.
NOTE: LONGITUDINAL DIMENSIONS ARE TO BE ADJUSTED TO FIT FIELD CONDITIONS. SEE FOOT INDEX NO.

TAPER LENGTH CRITERIA

TYPE OF TAPER	TAPER LENGTH (L) ¹
MERGING TAPER	AT LEAST L
SHIFTING TAPER	AT LEAST 0.2L
SHOULDER TAPER	AT LEAST 0.33L
ONE LANE, TWO WAY TRAFFIC TAPER	100 FT. MAXIMUM
DOWNSTREAM TAPER	100 FT PER LANE

¹ FORMULAS FOR L ARE AS FOLLOWS

FOR SPEED LIMITS OF 40 MPH OR LESS $L = \frac{W \cdot S^2}{25}$

FOR SPEED LIMITS OF 45 MPH OR GREATER $L = WS$

WHERE: L = TAPER LENGTH IN FEET
W = WIDTH OF OFFSET IN FEET
S = POSTED SPEED LIMIT

MAINTENANCE OF TRAFFIC REQUIREMENTS

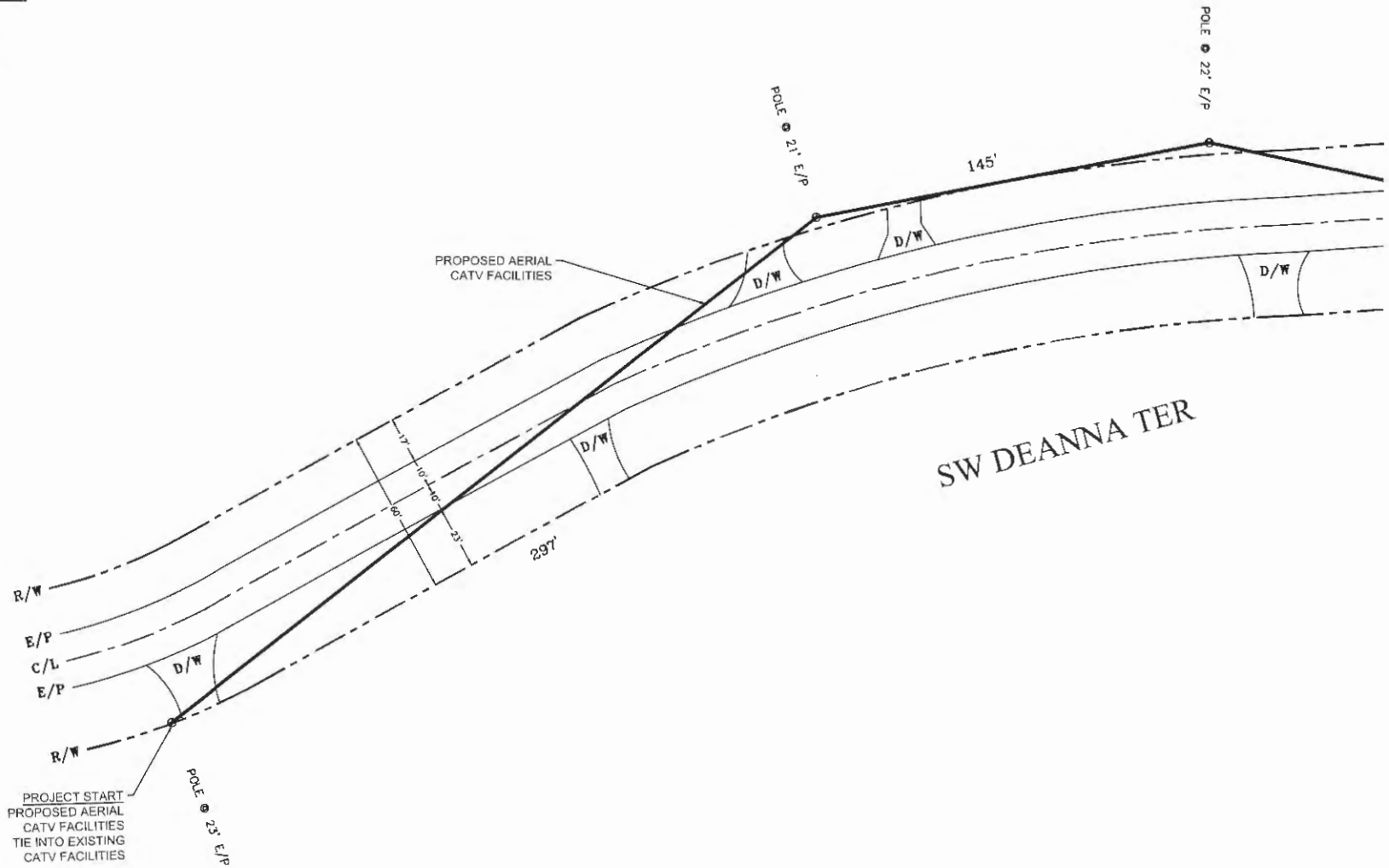
- ANY MODIFICATIONS OF THIS MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED TO THE CITY OF JACKSONVILLE, TRAFFIC ENGINEERING DIVISION FOR REVIEW AND APPROVAL PRIOR TO IMPLEMENTATION.
- PROJECT WORK HOURS ARE BETWEEN 7:00 AM TO 7:00 PM ON RESIDENTIAL STREETS, AND 9:00 AM TO 4:00 PM ON COLLECTOR OR ARTERIAL STREETS.
- CONTRACTOR MUST MAINTAIN EXISTING SIGNING. IF SIGNS ARE DAMAGED DUE TO HIS ACTIVITY, THE CONTRACTOR IS REQUIRED TO REPLACE THEM ACCORDANCE WITH CURRENT CITY STANDARD SPECIFICATIONS IMMEDIATELY.
- THIRTY FOOT RADII ARE REQUIRED AT ALL INTERSECTIONS WHERE THE ROADWAY IS REDUCED.
- ACCESS TO ALL STREETS AND DRIVEWAYS TO BE MAINTAINED AT ALL TIMES.
- IF SIDEWALKS ARE DISTURBED AND HAVE TO BE REPLACED, HANDICAP RAMPS ARE TO BE INSTALLED.
- THE CONTRACTOR SHALL CONFINE HIS ACTIVE WORK AREA TO NO MORE THAN ONE BLOCK AT A TIME.
- THE ROADWAY SHALL BE RESTORED TO AT LEAST A LIMEROCK SURFACE BEFORE IT IS REOPENED TO TRAFFIC, AND BEFORE THE CONTRACTOR MOVES ON TO THE NEXT CONSTRUCTION ZONE.
- QUILT CONTROL MEASURES SHALL BE IMPLEMENTED ON ALL UNPAVED SURFACES UNTIL PAVED.
- WHERE CONSTRUCTION PHASING IS NOT SHOWN ON PLANS, OR IF CONTRACTOR WANTS TO ALTER THE PHASING SHOWN, CONTRACTOR IS TO SUBMIT PHASING PLAN WITH A PROPOSED CONSTRUCTION SCHEDULE TO TRAFFIC ENGINEERING PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL NOTIFY TRAFFIC ENGINEERING DIVISION (387-8861) MINIMUM OF 3 WORKING DAYS PRIOR TO IMPLEMENTATION OF THE M.O.T.
- TRAFFIC SIGNAL VEHICLE LOOPS SHALL BE RESTORED TO PROPER OPERATING WITHIN 36 HOURS OF BEING DESTROYED OR DAMAGED. CONTACT TERRY SANDLEN AT 387-8971 OR MASON BOYD AT 387-8887 A MINIMUM OF 48 HOURS PRIOR TO WORKING NEAR A SIGNALIZED INTERSECTION.

COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H CATV FACILITIES ON SW DEANNA TER, & SW BAMBI LN.
COUNTY: COLUMBIA
STATE: FLORIDA
SHEET NO.: 3 C
DATE: 08/18/2
MAP: 1
DRAFTED BY: A

SW DEANNA TER COUNTY PERMIT PLAN VIEW



COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

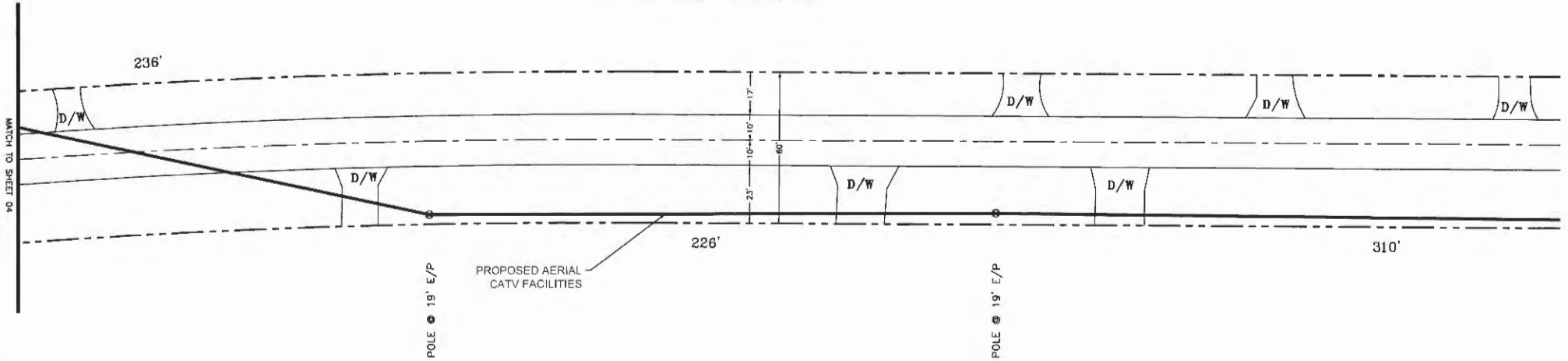
SUBJECT:
 PROPOSED O/H CATV
 FACILITIES ON SW DEANNA
 TER, & SW BAMBI LN.
 CIFA:
 N/A

LC02
 COUNTY: COLUMBIA
 STATE: FLORIDA
 SHEET NO.: 4 C
 DATE: 08/18/2011
 MAP:
 DRAFTED BY: A

SW DEANNA TER
COUNTY PERMIT
PLAN VIEW



SW DEANNA TER



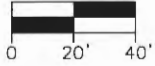
MATCH TO SHEET 04

COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

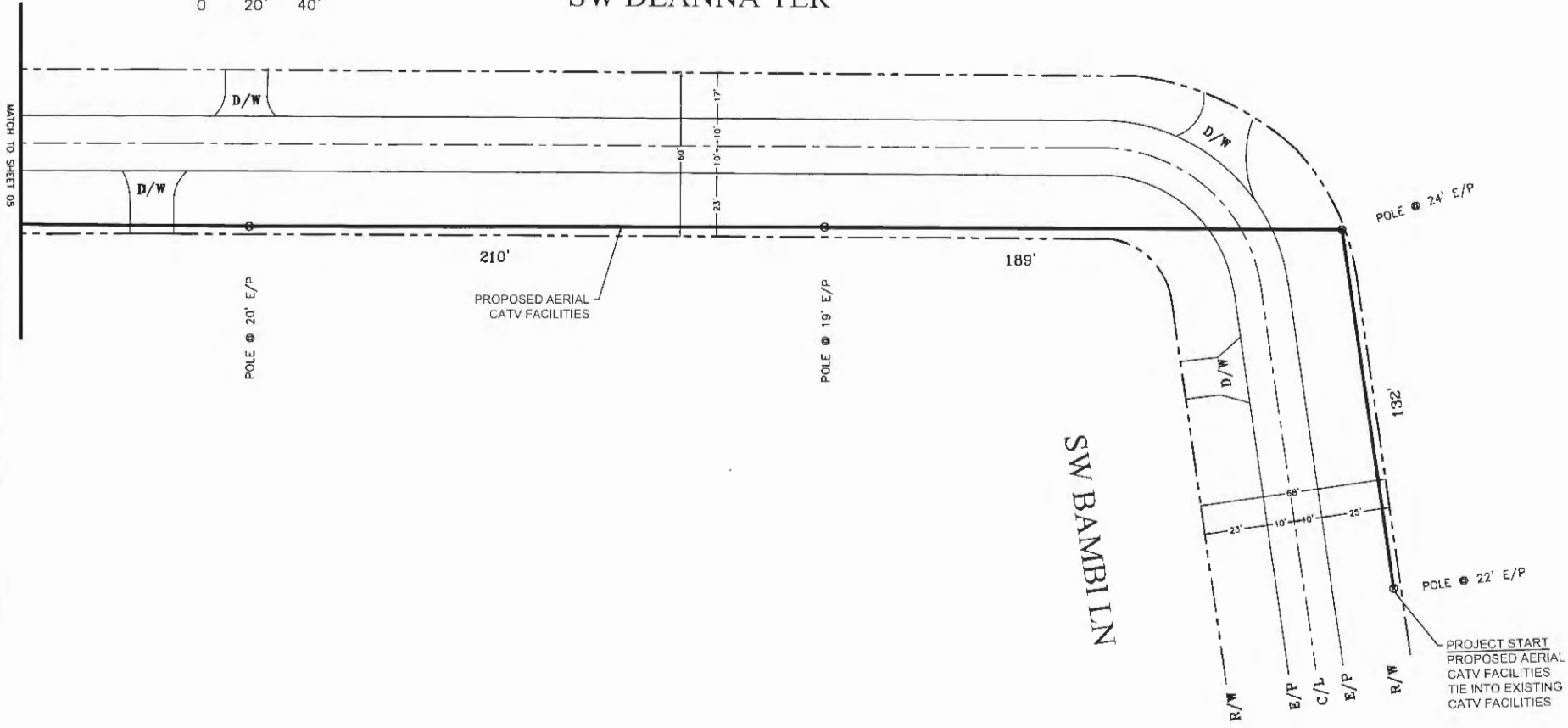
COLUMBIA COUNTY, FL
 RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H CATV FACILITIES ON SW DEANNA TER, & SW GAMBEL LN.	COUNTY:	LC02 COLUMBIA
	STATE:	FLORIDA
CIFA: N/A	SHEET NO.:	5 C
	DATE:	08/18/2011
	MAP:	
	DRAFTED BY:	A

SW DEANNA TER COUNTY PERMIT PLAN VIEW



SW DEANNA TER



COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H CATV FACILITIES ON SW DEANNA TER, & SW BAMBI LN.	COUNTY:	COLUMBIA
	STATE:	FLORIDA
CIFA: N/A	SHEET NO.:	6 OF 6
	DATE:	08/18/2011
	MAP:	
	DRAFTED BY:	A

LC02



29

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 25, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:
Utility permit from Comcast for SW Sisters Welcome

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A
[] Yes Account No.
[] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.


11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: **ASHLEY MCCABE**
Permittee

Place Corporate Seal



Signature and Title

Digitally signed by ASHLEY
Date: 2017.02.09 13:08:23 -05'00'

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: ASS County LEAD AGENT

Date: 08-24-17

Approval by Board of County Commissioners, Columbia County, Florida:

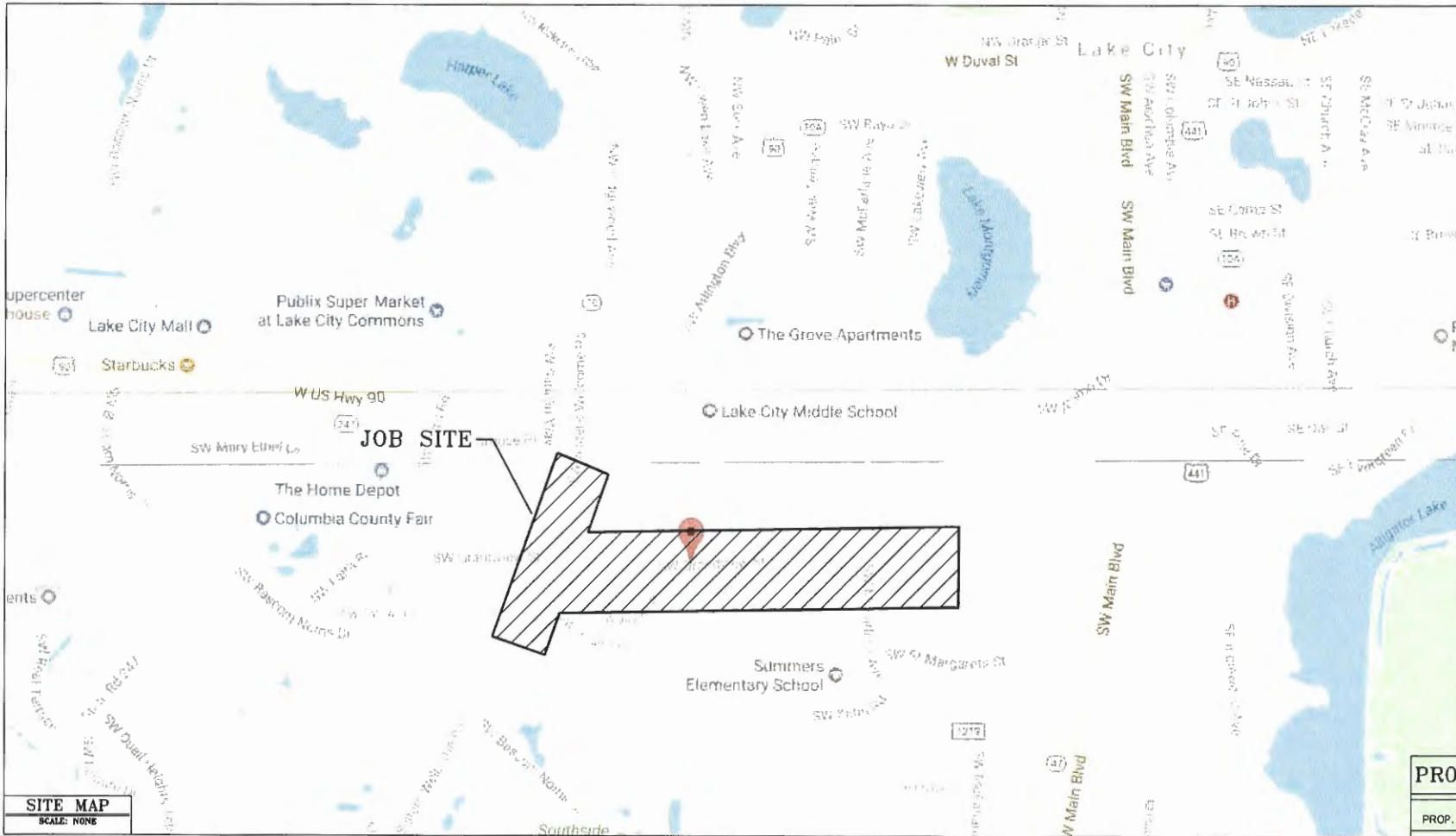
YES () NO ()

Date Approved: _____

Chairman's Signature: _____

*Rec'd
8-21-17*

**SW SISTERS WELCOME RD
CITY PERMIT
COVER**



SITE MAP
SCALE: NONE

MOT NOTES

TRAFFIC CONTROL SHALL COMPLY WITH FEDERAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND F.D.O.T. DESIGN STANDARD #NO. 600.

PROJECT TOTAL	
PROP. BURIED CATV:	61
PROP. OH CATV:	54
TOTAL PROP. CATV:	601 (1.1)

COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT:	COUNTY:
PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST.	COLU
CIFA:	STATE:
N/A	FLOR
	SHEET NO.:
	1 OF
	DATE:
	08/21/2
	MAP:
	DRAFTED BY:
	A

**SW SISTERS WELCOME RD
CITY PERMIT
NOTES & TYPICALS
USE CASE 1 M.O.T.**

COLUMBIA COUNTY AERIAL NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NESC SAFETY CODES.

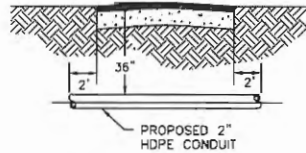
ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED CATV WILL BE .700" OR .840" DIAMETER, INSULATED COAXIAL CABLE OR 1.0" DIAMETER, INSULATED FIBER OPTIC CABLE, AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STD. GALV. LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSINGS (BOTH ROADWAYS AND DRIVEWAYS) WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0".

ALL OTHER PROPOSED AERIAL CATV WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-6" AS PER NESC SPECIFICATIONS.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.



**TYPICAL DRIVEWAY
DIRECTIONAL BORE
N.T.S.**

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO VERIFIED BY LOCATES.

EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT.

E/P REPRESENTS THE TRUE EDGE OF PAVEMENT.

EOD REPRESENTS THE EDGE OF DIRT.

HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD.

COLUMBIA COUNTY U/G NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NESC SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 30" DEEP, EXCEPT BORES 36" DEEP.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

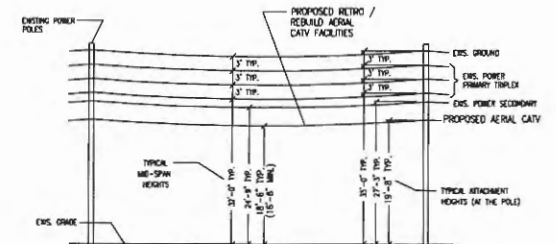
LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS. PRIOR TO CONSTRUCTION.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE COUNTY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS COUNTY APPROVED CONDUIT.

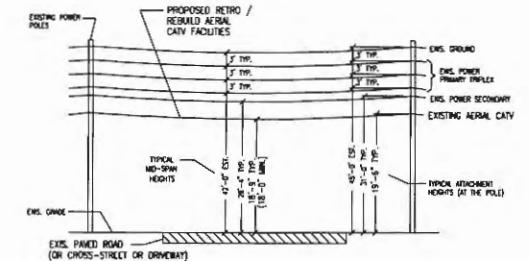
ALL PROPOSED CATV DIRECTIONAL BORES WILL EXTEND A MINIMUM OF 5' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT.

**TYPICAL
"PARALLEL"
SCALE: NONE**



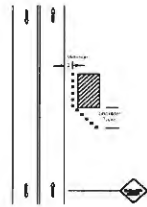
**TYPICAL
"CROSSING"
SCALE: NONE**



LEGEND			
✕	POWER POLE	— — — — —	BORE
✕	POWER TRANSFORMER POLE	— — — — —	SWALE/DITCH
✕	JOINT USE TRANSFORMER POLE	— — — — —	GUARD RAIL
○	PHONE POLE	— — — — —	FENCE LINE
●	CATV POLE	— — — — —	PROPOSED OVERHEAD CATV
○	STEEL POLE	— — — — —	PROPOSED BURIED CATV
⊙	CONCRETE POLE	— — — — —	EXISTING OVERHEAD CATV
⊙	JOINT USE POLE	— — — — —	EXISTING BURIED CATV
⊙	RISER	— — — — —	OVERHEAD ELECTRIC
⊙	ANCHOR	— — — — —	BURIED ELECTRIC
	OVERHEAD GUY	— — — — —	GAS
⊕	CATV FIBER VAULT	— — — — —	OVERHEAD TELEPHONE
⊕	TRAFFIC SIGNAL VAULT	— — — — —	BURIED TELEPHONE
⊕	TRAFFIC SIGNAL POLE	— — — — —	SANITARY SEWER
⊕	TRAFFIC SIGNAL BOX	— — — — —	STORM SEWER
⊕	CROSS SECTION REFERENCE	— — — — —	WATER
???	AERIAL FOOTAGE	— — — — —	CENTERLINE
???	U/G FOOTAGE	— — — — —	EDGE OF PAVEMENT
/	REFERENCE POINT	— — — — —	BACK OF CURB
▨	STORM DRAIN	— — — — —	RIGHT OF WAY

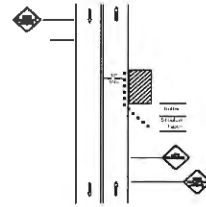
SW SISTERS WELCOME RD CITY PERMIT M.O.T. CASES

Shoulder Work
(2'-15' From the Edge of Pavement)
(Maintaining two-way traffic in two travel lanes)



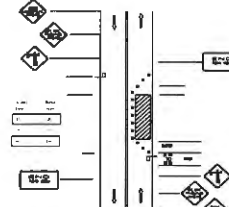
CASE 1 M.O.T.

Shoulder Work With Minor Encroachment
(Within 2' of the Edge of Pavement)



CASE 2 M.O.T.

Lane Closure on a Two-Lane Road
(Two Flagger Operation)



CASE 3 M.O.T.

A CASE 3 MOT SHALL ONLY BE IMPLEMENTED WHILE CONTRACTOR PERSONNEL ARE PRESENT. DURING OFF HOURS THIS MOT SHOULD BE REMOVED AND TWO LANES OF TRAFFIC RESTORED.

LEGEND

- Channelizing Device
- Flagger Symbol
- X Portable Sign Support
- Arrow Display
- ⊕ High Level Warning Device
- ▨ Work Area
- ⊕ Warning Sign

SIGN SPACING

ROAD TYPE	DISTANCE BETWEEN SIGNS**		
	A	B	C
URBAN (low speed)	100	100	100
URBAN (high speed)	350	350	350
RURAL	500	500	500
Expressway/Freeway	1,000	1,500	2,500

2' offset = High speed

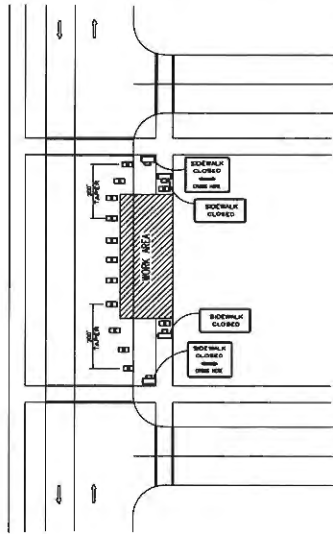
* SPEED CATEGORY TO BE DETERMINED BY HIGHWAY AGENCY
 ** DIMENSIONS ARE SHOWN IN FEET. COLUMN HEADINGS A, B, AND C ARE THE DIMENSIONS SHOWN IN FIGURES 90-1 THROUGH 90-4 OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD). THE B DIMENSION IS THE DISTANCE FROM THE POSITION OF POINT OF RESTRICTION TO THE SIGN. THE C DIMENSION IS THE DISTANCE BETWEEN THE FIRST AND SECOND SIGNS. THE C DIMENSION IS THE DISTANCE BETWEEN THE SECOND AND THIRD SIGNS. THE THIRD SIGN IS THE FIRST ONE IN THE SERIES ENCOUNTERED BY A DRIVER APPROACHING A TEMPORARY TRAFFIC CONTROL ZONE.
 NOTE: LONGITUDINAL DIMENSIONS ARE TO BE ADJUSTED TO FIT FIELD CONDITIONS. SEE FOOT NOTE NO.

TAPER LENGTH CRITERIA

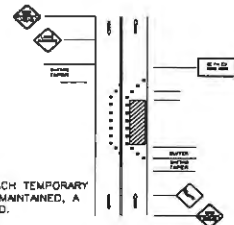
TYPE OF TAPER	TAPER LENGTH (L) ¹
MERGING TAPER	AT LEAST L
SHIFTING TAPER	AT LEAST 0.5L
SHOULDER TAPER	AT LEAST 0.35L
ONE LANE, TWO WAY TRAFFIC TAPER	100 FT. MAXIMUM
DOWNSTREAM TAPER	100 FT PER LANE

¹ FORMULAS FOR L ARE AS FOLLOWS
 FOR SPEED LIMITS OF 40 MPH OR LESS: $L = \frac{W \times S}{20}$
 FOR SPEED LIMITS OF 45 MPH OR GRE: $L = \frac{W \times S}{10}$
 WHERE: L = TAPER LENGTH IN FEET
 W = WIDTH OF OFFSET IN FEET
 S = POSTED SPEED LIMIT

MID-BLOCK SIDEWALK CLOSURE



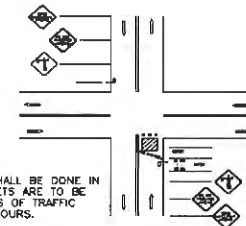
Work in Travel Lane or a Minor Urban Street
(Maintaining Two-Way Traffic)



CASE 4 M.O.T.

MINIMUM 11' WIDTH FOR EACH TEMPORARY LANE. IF 11' CANNOT BE MAINTAINED, A CASE 3 MOT MUST BE USED.

Lane Closure in Advance of an Intersection
(Work Area on the Through Road)



CASE 5 M.O.T.

ALL ROAD CROSSINGS SHALL BE DONE IN ONE DAY. CROSS STREETS ARE TO BE RESTORED TO TWO LANES OF TRAFFIC DURING NON-WORKING HOURS.

GENERAL NOTES

- ONLY THE SIGNS CONTROLLING PEDESTRIAN FLOWS ARE SHOWN. OTHER WORK ZONE SIGNS WILL BE NEEDED TO CONTROL TRAFFIC ON STREETS.
- TEMPORARY WALKWAYS SHALL BE A MINIMUM OF 4' WIDE AND KEPT FREE OF ANY OBSTRUCTIONS AND HAZARDS SUCH AS HOLES, DEBRIS, MUD, CONSTRUCTION EQUIPMENT, STORED MATERIALS AND ETC. (FOR DETAILS SEE INDEX 600.)
- POST MOUNTED SIGNS LOCATED NEAR OR ADJACENT TO A SIDEWALK SHALL HAVE A 7' MINIMUM CLEARANCE FROM THE BOTTOM OF SIGN TO THE SIDEWALK.
- THE CITY OF JACKSONVILLE PROHIBITS MIDDLEBLOCK CROSSING OF PEDESTRIANS. WHEN AN ALTERNATE ROUTE IS NOT FEASIBLE, CONTRACTOR SHALL PROVIDE AN ADA COMPLIANT PEDESTRIAN PATHWAY THROUGH THE WORK ZONE WHEN SIDEWALK IS CLOSED.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT WORKERS OR THEIR ACTIVITIES ENCRUSH ON THE SIDEWALK FOR A PERIOD OF MORE THAN 60 MINUTES

MAINTENANCE OF TRAFFIC REQUIREMENTS

- ANY MODIFICATIONS OF THIS MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED TO THE CITY OF JACKSONVILLE, TRAFFIC ENGINEERING DIVISION FOR REVIEW AND APPROVAL PRIOR TO IMPLEMENTATION.
- PROJECT WORK HOURS ARE BETWEEN 7:00 AM TO 7:00 PM ON RESIDENTIAL STREETS, AND 8:00 AM TO 4:00 PM ON COLLECTOR OR ARTERIAL STREETS.
- CONTRACTOR MUST MAINTAIN EXISTING SIGNING. IF SIGNS ARE DAMAGED DUE TO HIS ACTIVITY, THE CONTRACTOR IS REQUIRED TO REPLACE THEM ACCORDANCE WITH CURRENT CITY STANDARD SPECIFICATIONS IMMEDIATELY.
- THIRTY FOOT RADIUS ARE REQUIRED AT ALL INTERSECTIONS WHERE THE ROADWAY IS REBUILT.
- ACCESS TO ALL STREETS AND DRIVEWAYS TO BE MAINTAINED AT ALL TIME IF SIDEWALKS ARE DISTURBED AND HAVE TO BE REPLACED, HANDICAP RAMPS ARE TO BE INSTALLED.
- THE CONTRACTOR SHALL CONFINE HIS ACTIVE WORK AREA TO NO MORE THAN ONE BLOCK AT A TIME.
- THE ROADWAY SHALL BE RESTORED TO AT LEAST A LIME ROCK SURFACE BEFORE IT IS REOPENED TO TRAFFIC, AND BEFORE THE CONTRACTOR MOVES ON TO THE NEXT CONSTRUCTION ZONE.
- DUST CONTROL MEASURES SHALL BE IMPLEMENTED ON ALL UNPAVED SURFACES UNTIL PAVED.
- WHERE CONSTRUCTION PHASING IS NOT SHOWN ON PLANS, OR IF CONTRACTOR WANTS TO ALTER THE PHASING SHOWN, CONTRACTOR IS TO SUBMIT PHASING PLAN WITH A PROPOSED CONSTRUCTION SCHEDULE TO TRAFFIC ENGINEERING PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL NOTIFY TRAFFIC ENGINEERING DIVISION (387-8851), MINIMUM OF 5 WORKING DAYS PRIOR TO IMPLEMENTATION OF THE M.O.T.
- TRAFFIC SIGNAL VEHICLE LOOPS SHALL BE RESTORED TO PROPER OPERU WITHIN 36 HOURS OF BEING DESTROYED OR DAMAGED. CONTACT TERRY SANDREN AT 387-8971 OR MASON GOOTZ AT 387-8957 A MINIMUM OF 48 HOURS PRIOR TO WORKING NEAR A SIGNALIZED INTERSECTION.

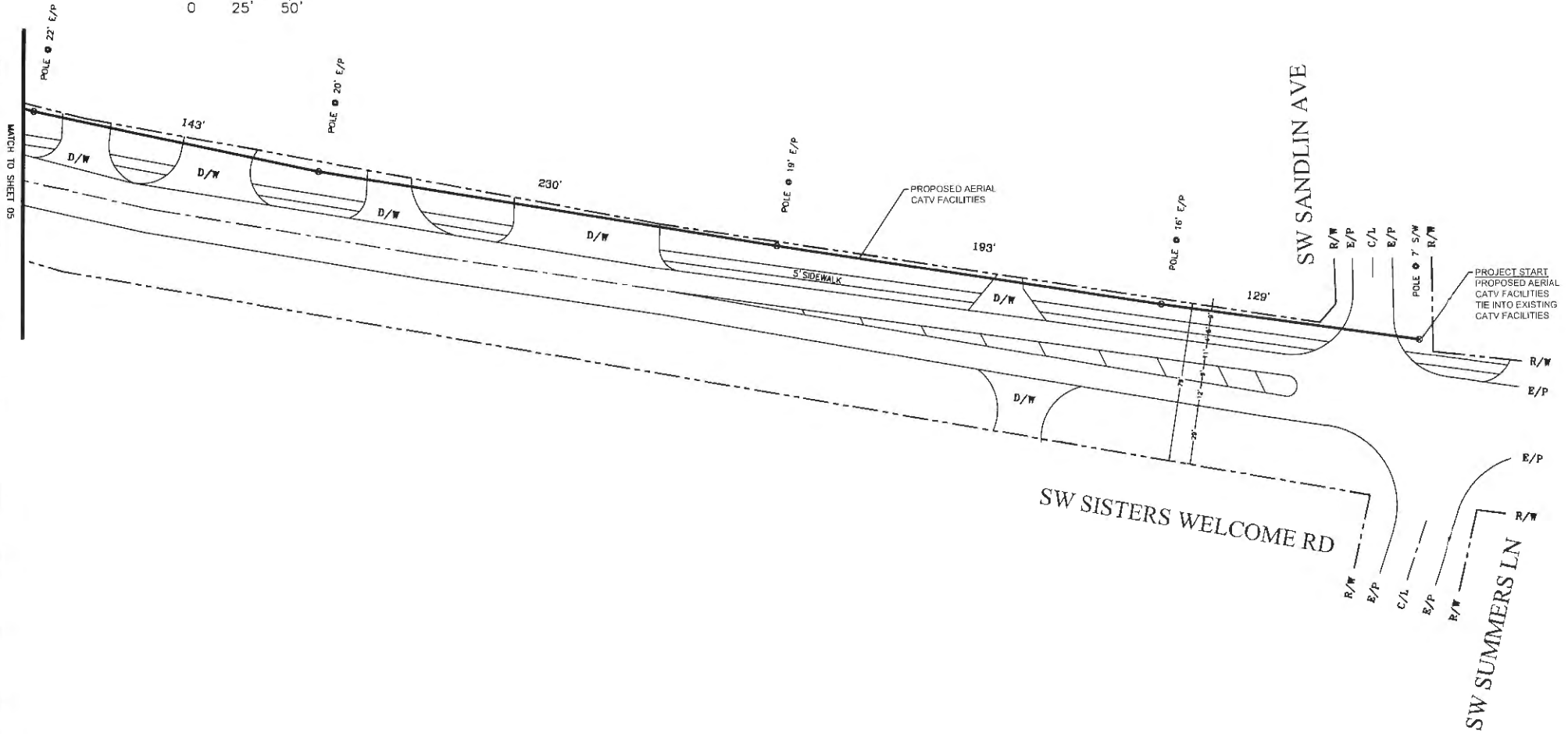


COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST.
 CIFA: N/A

LC02
 COUNTY: COLUA
 STATE: FLO
 SHEET NO.: 3 OF
 DATE: 08/21/22
 MAP:
 DRAFTED BY: A

**SW SISTERS WELCOME RD
CITY PERMIT
PLAN VIEW**

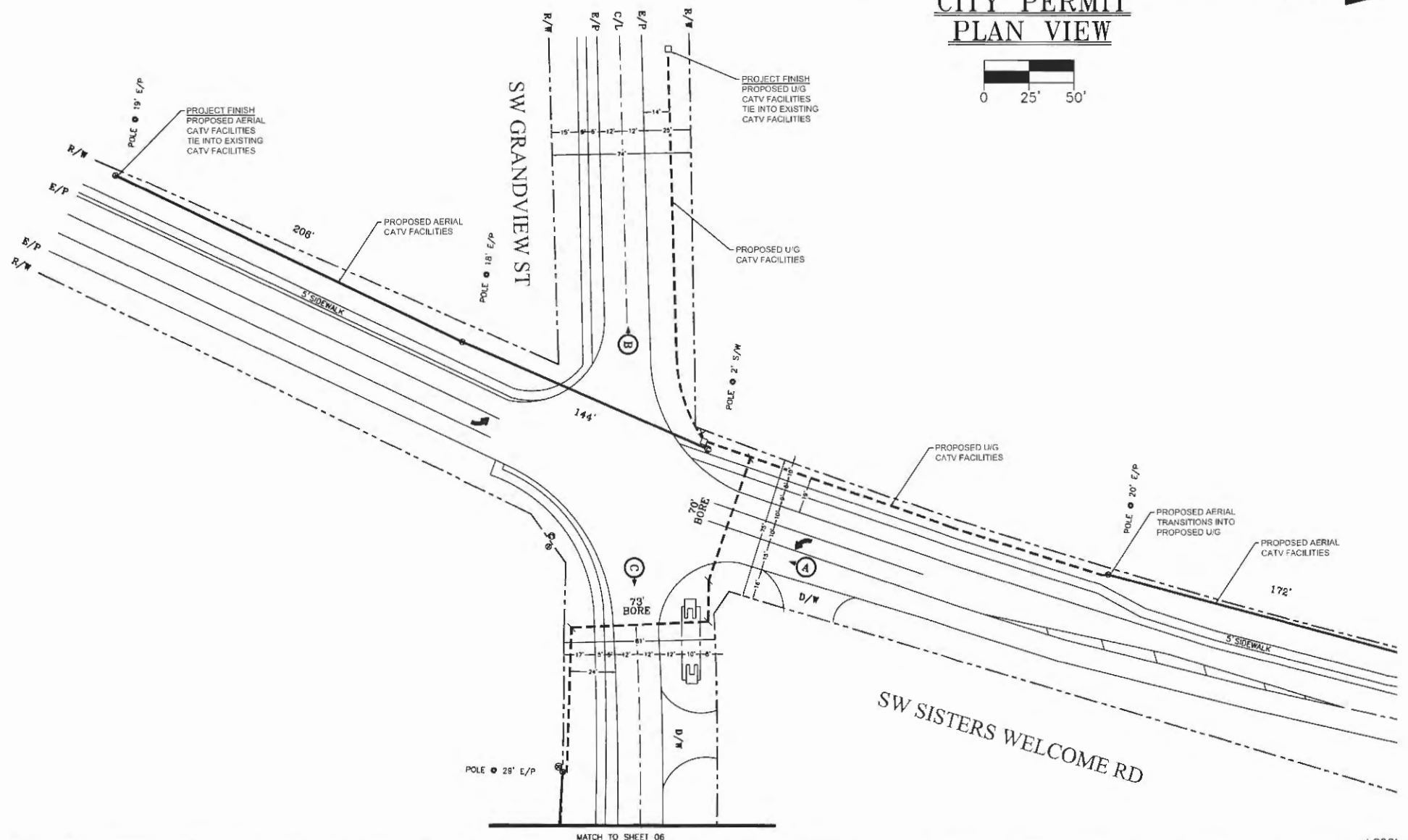


COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT:	PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST..	COUNTY:	LC02 COLU
CIFA:	N/A	STATE:	FL01
		SHEET NO.:	4 Of 4
		DATE:	08/21/2
		MAP:	
		DRAFTED BY:	A

**SW SISTERS WELCOME RD
CITY PERMIT
PLAN VIEW**



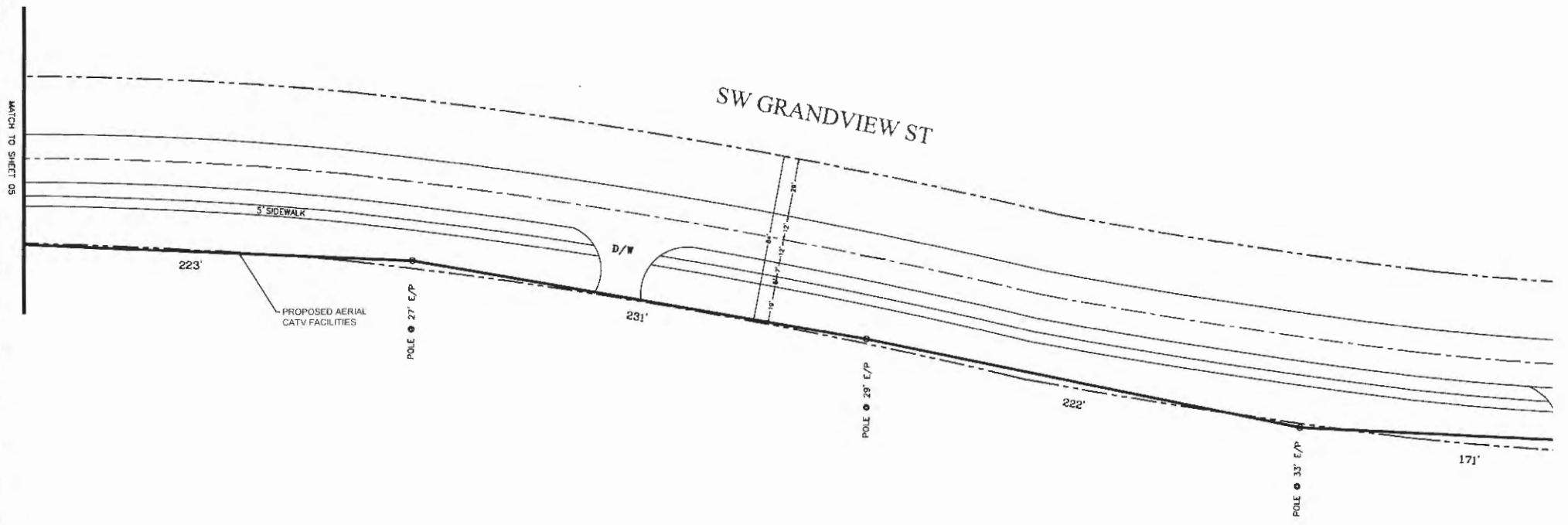
COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT: PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST..	COUNTY:	COLUMBIA
	STATE:	FLORIDA
CIFA: N/A	SHEET NO.:	5 OF 5
	DATE:	08/21/20
	MAP:	1
	DRAFTED BY:	A.

LC021

SW SISTERS WELCOME RD
CITY PERMIT
PLAN VIEW



COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

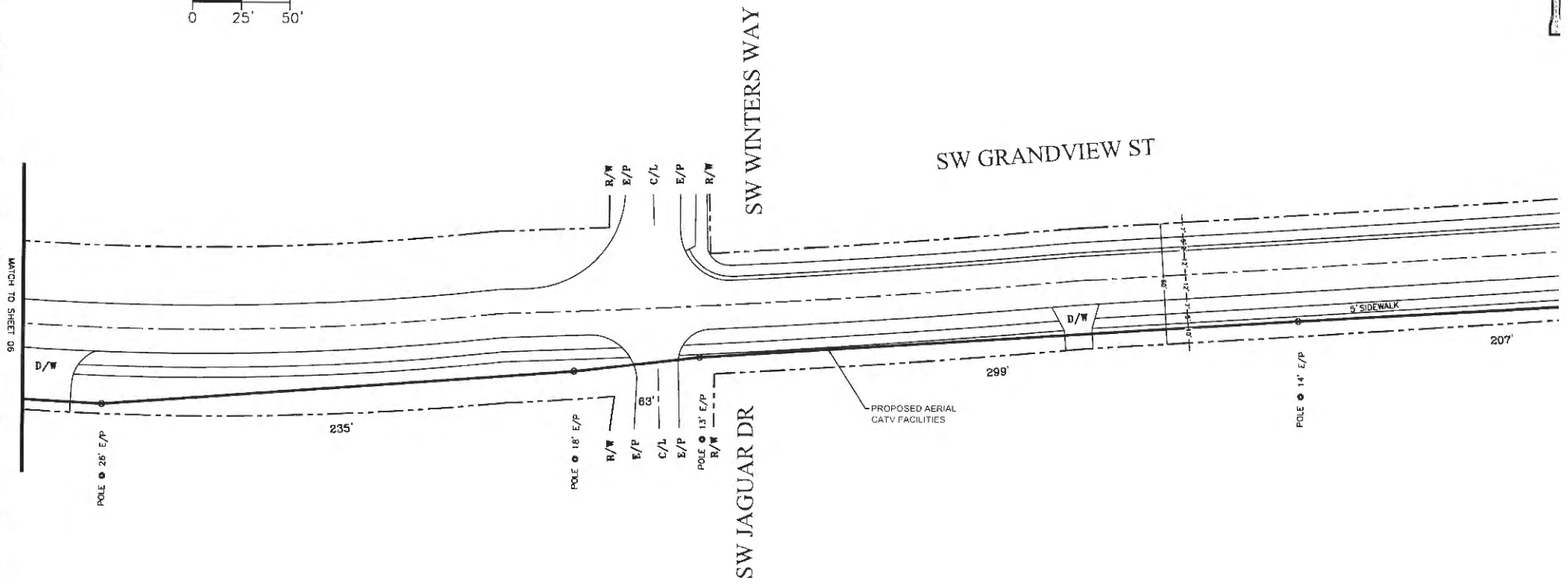
COLUMBIA COUNTY, FL
 RIGHT-OF-WAY PERMIT

SUBJECT:
 PROPOSED O/H & U/G
 CATV FACILITIES ON SW
 SISTERS WELCOME RD & SW
 GRANDVIEW ST.
 C/A:
 N/A

COUNTY: COLUMBIA
 STATE: FLORIDA
 SHEET NO.: 6 OF 6
 DATE: 08/21/2012
 MAP:
 DRAFTED BY: A

LC02

SW SISTERS WELCOME RD CITY PERMIT PLAN VIEW



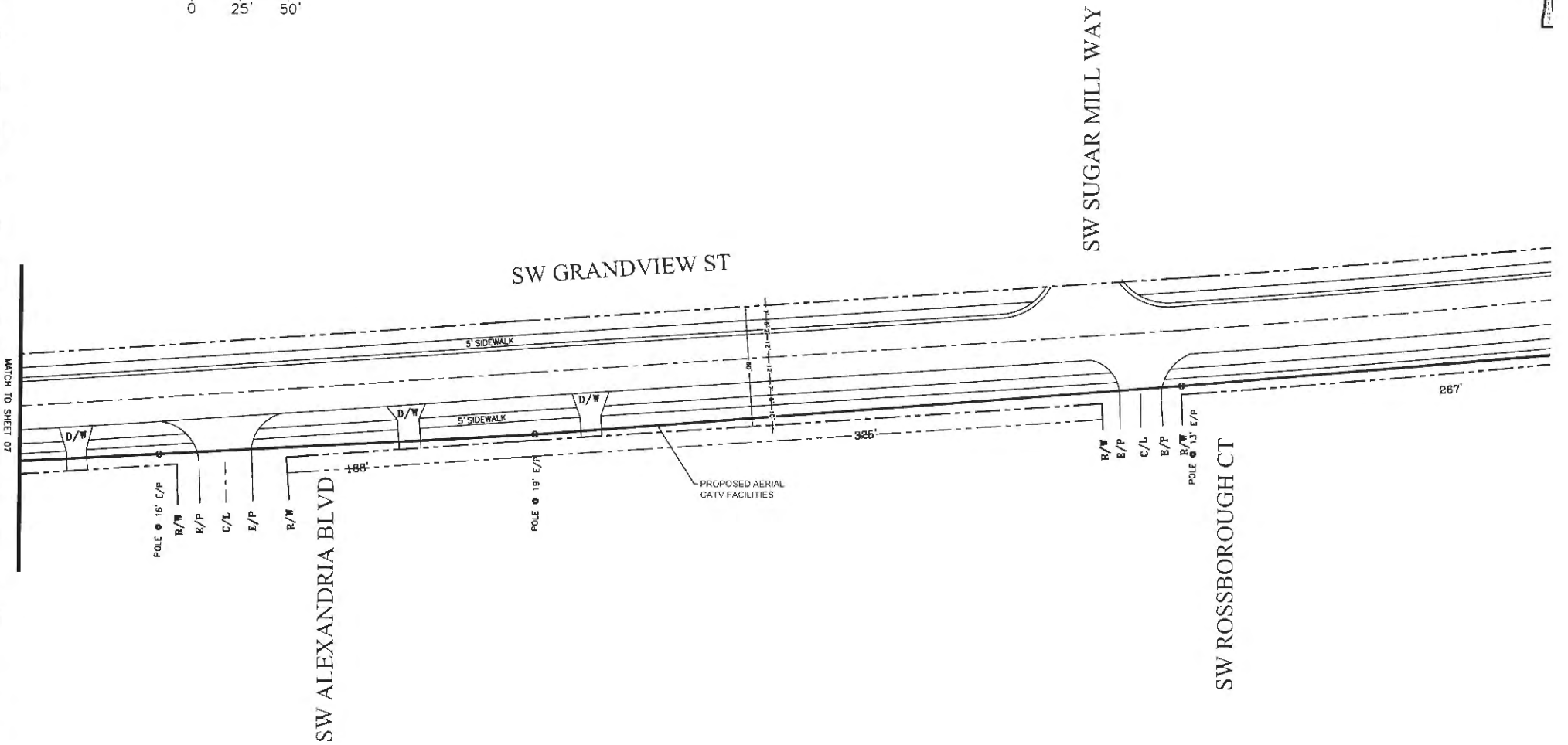
COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST.	COUNTY: COLUMBIA
CIFA: N/A	STATE: FLORIDA
	SHEET NO.: 7 OF 7
	DATE: 08/21/20
	MAP: A
	DRAFTED BY: A

LC02

SW SISTERS WELCOME RD
CITY PERMIT
PLAN VIEW

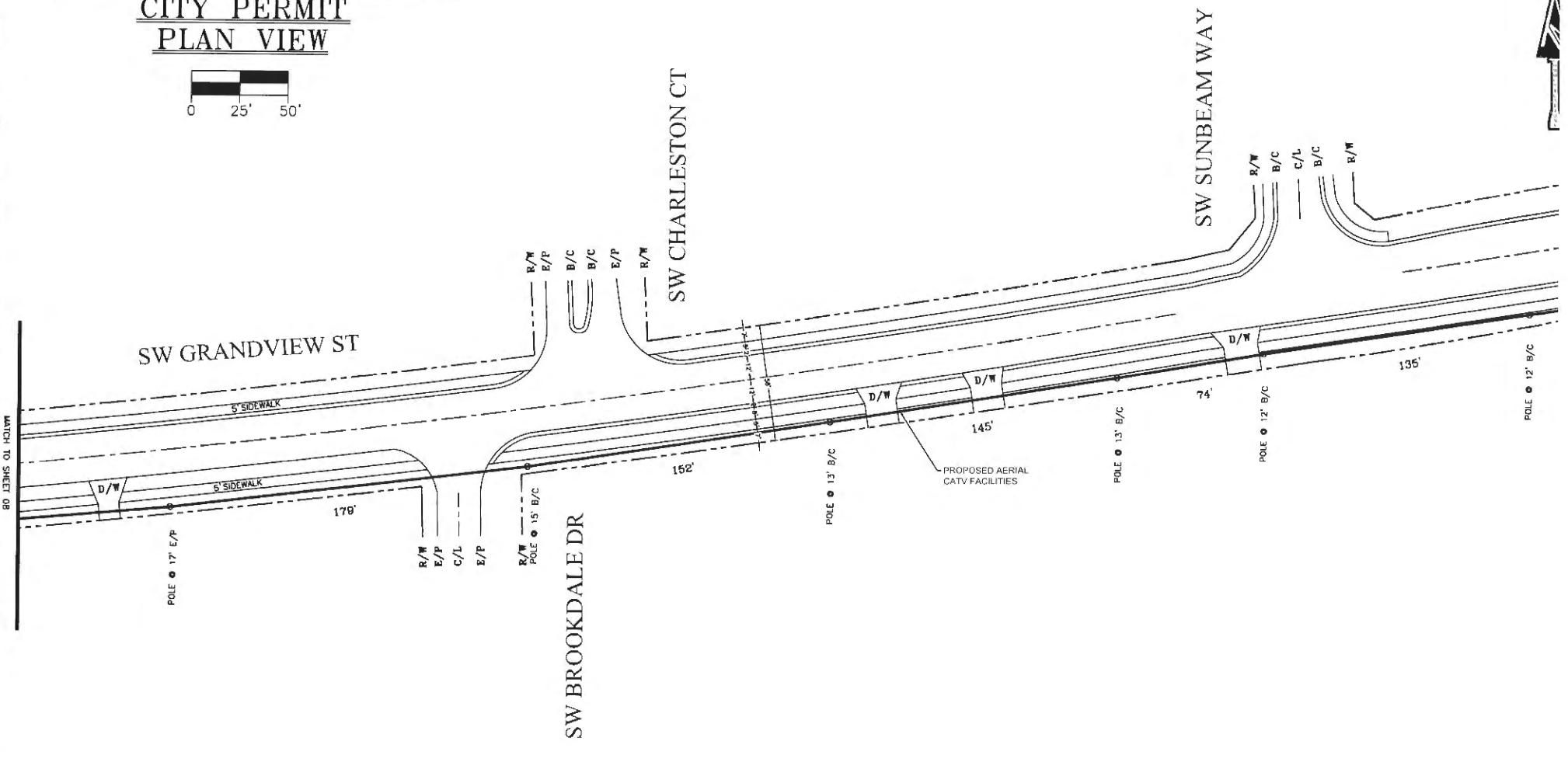


COMCAST
 PROPRIETARY AND CONFIDENTIAL
 5934 Richard St
 Jacksonville, FL 32216

COLUMBIA COUNTY, FL
 RIGHT-OF-WAY PERMIT

SUBJECT: PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST..	COUNTY: COLUMBIA
CIFA: N/A	STATE: FLORIDA
	SHEET NO.: 8 OF 10
	DATE: 08/21/20
	MAP: A
	DRAFTED BY: A

**SW SISTERS WELCOME RD
CITY PERMIT
PLAN VIEW**



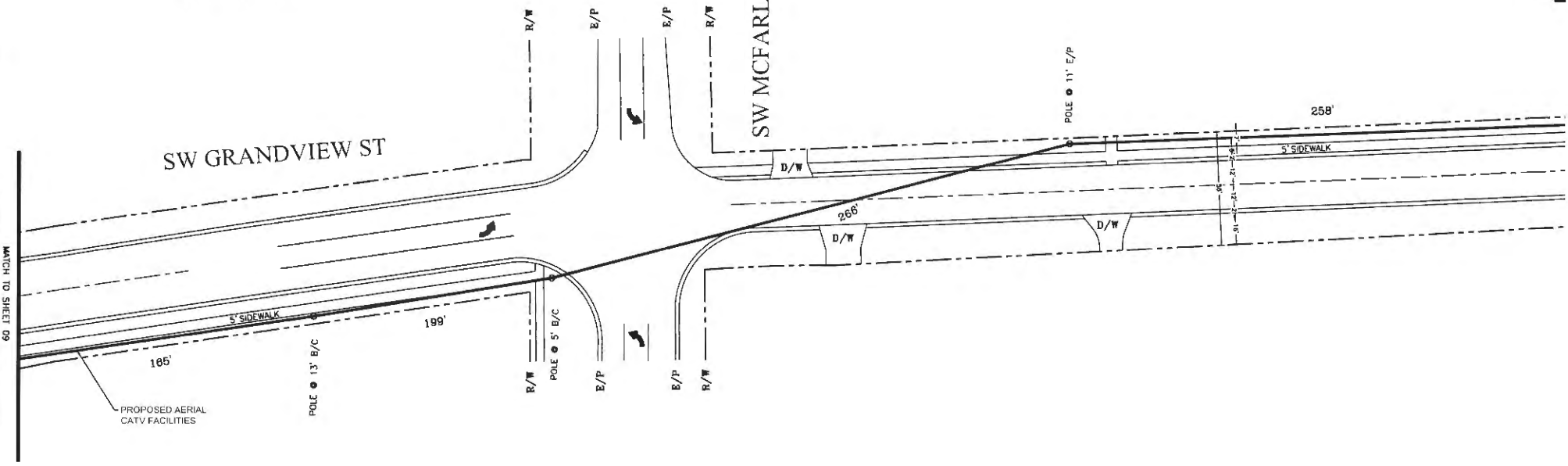
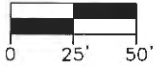
COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT:	PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST.	COUNTY:	COLUMBIA
CIFA:	N/A	STATE:	FLORIDA
		SHEET NO.:	9 OF 9
		DATE:	08/21/22
		MAP:	
		DRAFTED BY:	A

LC02

**SW SISTERS WELCOME RD
CITY PERMIT
PLAN VIEW**



COMCAST
PROPRIETARY AND CONFIDENTIAL
5934 Richard St
Jacksonville, FL 32216

**COLUMBIA COUNTY, FL
RIGHT-OF-WAY PERMIT**

SUBJECT: PROPOSED O/H & U/G CATV FACILITIES ON SW SISTERS WELCOME RD & SW GRANDVIEW ST.	COUNTY: COLUMBIA STATE: FLORIDA SHEET NO.: 10 OF 10 DATE: 08/21/2012
CIFA: N/A	MAP: DRAFTED BY: A



30

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 21, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Approval of Resolution 2017-R42 Town of Fort White FDOT Project

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 17-68 Fund: 303-ROAD IMPROVEMENT FUND

Table with 3 columns: FROM, TO, AMOUNT. FROM: 303-0000-334.43-19 GRANT FUNDS / BRIGHTON/DURRANT-SCOP; TO: 303-5419-541.30-46 OPERATING EXPENDITURES / REPAIRS & MAINTENANCE; AMOUNT: \$351,678.00

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

**COLUMBIA COUNTY, FLORIDA
RESOLUTION NO. 2017R-42**

**A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA
APPROVING STATE OF FLORIDA, DEPARTMENT OF
TRANSPORTATION, REIMBURSEMENT AGREEMENT
WITH COLUMBIA COUNTY, FLORIDA TO FACILITATE
RESURFACING OF BRIGHTON COURT FROM US 27 TO DEAD
END AND SW DURRANT STREET FROM SW DONNELLY
AVENUE TO DEAD END IN THE TOWN OF FT. WHITE IN
COLUMBIA COUNTY.**

WHEREAS, Columbia County has the authority to enter into a Reimbursement Agreement with the State of Florida, Department of Transportation, (“Department”); and

WHEREAS, Columbia County believes it is in the best interest to facilitate the Resurfacing of Brighton Court from US 27 to dead end and SW Durrant Street from SW Donnelly Avenue to dead end in the Town of Ft. White in Columbia County and to enter into a Compensation Agreement for Financial Project ID No. 440005-1-54-01.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA**, as follows:

Section 1. Columbia County, Florida by and through its Board of County Commissioners, approves the State of Florida, Department of Transportation, Reimbursement Agreement as to Financial Project ID No. 440005-1-54-01, a copy of which is attached hereto and made a part hereof.

Section 2. The Chairman of the Board of County Commissioners, together with any

other appropriate County officials, are authorized to execute the agreement on behalf of Columbia County, Florida.

UNANIMOUSLY PASSED AND ADOPTED by the Board of County Commissioners of Columbia County, Florida, at its regular session on _____

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

By: _____
Ronald Williams, Chairman

ATTEST: _____
P. DeWitt Cason, Clerk of Court

(SEAL)



31

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 21, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:
Approval to perform work on private property

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

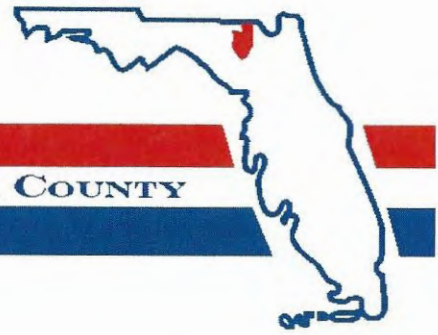
Is this a budgeted item? [X] N/A
[] Yes Account No.
[] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:


For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: August 11, 2017
To: Ben Scott, County Manager
From: Kevin Kirby, Assistant County Manager 
RE: Requesting Permission to Perform Work on Private Property

I am requesting permission to perform work on property located at 609 SW Deanna St., Lake City, FL.

On August 3, 2017 a brush cutter was working in the area and hit a piece of metal which flew into the house causing damage to the trim and siding.

Donny Dupree has advised that the repairs will take 2 employees 4 hours and require materials at a cost of \$90.00.

As soon as approved we will obtain the appropriate Hold Harmless Agreement.

Thank you.

Connie Brecheen

From: Donald Dupree
Sent: Friday, August 11, 2017 12:03 PM
To: Connie Brecheen
Cc: Lacey Boatright
Subject: FW: Damage to Clint Dicks' Home
Attachments: scan0045.pdf

After looking at the damage to the Dicks house, I feel it would be better to repair this in house rather than to file a claim and get an outside contractor, the cost for the repair will be.

Materials 90.00
Labor 2-men for 4 hours

If you need anything else from me just let me know.
Thanks,
Donny

From: Lacey Boatright
Sent: Friday, August 11, 2017 9:56 AM
To: Donald Dupree <ddupree@columbiacountyfla.com>
Subject: Damage to Clint Dicks' Home

From: Lacey Boatright
Sent: Thursday, August 10, 2017 8:50 AM
To: 'John Wheeler' <john@thewheeleragency.com>
Subject: FW: Emailing - scan0045.pdf

Mr. John,

Last week we had an employee cause damage to a citizens home while mowing the right of way. Attached are the pictures and the incident report. Mr. Kraus has also reviewed the accident and spoke to the employee, his email is below.

Is this a claim that you will handle—this is new to me!

Thank you,
Lacey

From: David Kraus
Sent: Friday, August 04, 2017 9:55 AM
To: Lacey Boatright <lboatright@columbiacountyfla.com>
Subject: FW: Emailing - scan0045.pdf

Lacey;

I spoke with Rick.

This was a preventable accident. Crews were clearing the adjacent drainage ditch and decided to clear the overgrowth. 257

From: Connie Brecheen

Sent: Thursday, August 03, 2017 4:37 PM

To: Lacey Boatright <boatright@columbiacountyfla.com>; David Kraus <david_kraus@columbiacountyfla.com>

Subject: Emailing - scan0045.pdf

Lacey / David,

Property damage to Mr. Clint Dick's house.

Lacey, Blake is going to call Mr. Dicks and let him know that it will be taken care of.

Once you get with John Wheeler will you please follow up w/Mr. Dicks 386-965-7444.

Thanks,

Pam Davis for,

Connie Brecheen

Administrative Supervisor

Columbia County Public Works

P.O. Box 969

Lake City, FL 32056

Office: 386-719-7565

Cell: 386-867-4420

Fax: 386-758-2148

ACCIDENT – INCIDENT REPORT
 (A COPY OF THIS REPORT IS NOT AUTHORIZATION FOR MEDICAL TREATMENT)

For Employee use items 1,2,4,5,6,7 For Non-Employees use items 1,2,3,4,5,6,7

1. ACCIDENT					
Date of Loss: 8-3-17		Time of Loss: AM 1:00 PM		Location of Loss: (Be Specific) 609 SW Deanne St	
2. CLAIMANT (WORKER'S COMPENSATION CLAIMS –injury to County employee in course and scope of employment)					
Name of Employee: N/A		Age:	Occupation & Department:	Part of Body Injured: Type of Injury (i.e. cut, bruise, etc.)	
Address:		City:	State:	Zip Code:	Phone Number: ()
Does employee wish to seek medical attention: Today? <input type="checkbox"/> YES <input type="checkbox"/> NO A "NO" answer above does not waive the employee's right to request Medical attention at a later date.		If "YES" Designate Referral: (Name of Physician, Clinic, Hospital) N/A		Will Employee require time off from work? <input type="checkbox"/> YES <input type="checkbox"/> NO	
		Date injury first reported:	Time injury first reported:	Return to work date:	
3. CLAIMANT (GENERAL LIABILITY CLAIMS – include Non-County employees and/or property not owned by the County)					
Name of Claimant: Clint Dicks		Age:	(a) Part of the body injured and type of injury, or (b) Damaged Property Damage to front Door Entrance		
Address: 609 SW Deanne St Lake City		City:	State: FL	Zip Code: 32055	Phone Number: 386 965-7444
4. PROPERTY (County Owned)					
Describe damaged or stolen property: N/A					
				Estimated costs of damage or value of stolen property:	
5. WITNESS(ES):					
Name: N/A		Address:		City & State: ()	
Name: N/A		Address:		City & State: ()	
6. DESCRIBE ACCIDENT (to be completed by claimant if at all possible)					
DESCRIBE IN DETAIL THE EVENTS LEADING UP TO AND PRECEDING ACCIDENT If additional space is needed please use page 2.					
AT ABOUT 2:25 I GOT A CALL MR DICKS. HE TOLD ME THAT THE BRUSH CUTTER HAD HIT A PECK OF METAL AND HIT HIS HOUSE. PICTURES ATTACHED					
<i>Rick Coulombe</i>					
7. Signatures					
Name of Person Describing Accident					
Signature of Claimant:		Date:	Signature of Constitutional Officer/ Department Head: Date: 0803-17		
Signature of Supervisor: <i>BL</i>		Date: 8-3-17	Signature of Safety Director: Date:		
ATTACH ALL LAW ENFORCEMENT REPORTS RELATED TO THIS ACCIDENT/INCIDENT USE REVERSE SIDE OF THIS FORM FOR DIAGRAM OF ACCIDENT/INCIDENT					





32

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Permission to enter private property.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: August 23, 2017
To: Ben Scott, County Manager
From: Kevin Kirby, Assistant County Manager 
RE: Entering Private Property

I am requesting permission to enter private property located at 246 Crockett Way for the purpose of drainage repair.

Upon approval the appropriate Hold Harmless Agreement will be obtained.

Thank you.

Kim Scott 292-5888



09-6S-17-09630-025
 SCOTT DAVID K & DEBRAL
 3.72AC | 10/18/2012 - \$23,000 - V/Q

Columbia County Property Appraiser

Jeff Hampton - Lake City, Florida 32055 | 386-758-1083

PARCEL: 09-6S-17-09630-025 - SINGLE FAM (000100)

LOTS 24 & 25 HEATHERWOOD S/D ALL LYING N OF R/W OF FL GAS TRANS EASE. ORB 653-482, 772-064, TO THOMPSON FAMILY TRUST 875-244 & TD 1243-1115 & CORR WD

Name: SCOTT DAVID K & DEBRA L

Site: 246 SW CROCKETT WAY

Mail: 246 SW CROCKETT WAY
 LAKE CITY, AL 32024-7803

Sales 6/12/2013

Info 1/14/2013

\$100.00 I / U

\$100.00 V / U

2016 Certified Values

Land	\$19,181.00
Bldg	\$27,500.00
Assd	\$57,780.00
Exmpt	\$32,780.00
	Cnty: \$25,000
Taxbl	Other: \$25,000 Schl: \$32,780

NOTES:



This information, updated: 8/17/2017, was derived from data which was compiled by the Columbia County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, it's use, or it's interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

powered by:
GrizzlyLogic.com





33

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Permission to enter private property.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [] Yes Account No. [] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: August 24, 2017
To: Ben Scott, County Manager
From: Kevin Kirby, Assistant County Manager 
RE: Entering Private Property

I am requesting permission to enter private property located at 3056 Washington Street for the purpose of repairing a driveway washout caused by run off from county road.

Upon approval the appropriate Hold Harmless Agreement will be obtained.

Thank you.

Columbia County Property Appraiser

updated: 8/17/2017

2016 Tax Year

Parcel: 35-3S-17-07375-000

<< Next Lower Parcel Next Higher Parcel >>

Tax Collector Tax Estimator Property Card

Parcel List Generator

2017 TRIM (pdf)

[Interactive GIS Map](#)

Print

<< Prev Search Result: 83 of 130 Next >>

Owner & Property Info

Owner's Name	MONROE LOLA MAE &		
Mailing Address	EMMA L MONROE WESTON 3056 NE WASHINGTON ST LAKE CITY, FL 32025		
Site Address	3056 NE WASHINGTON ST		
Use Desc. (code)	MOBILE HOM (000200)		
Tax District	2 (County)	Neighborhood	35317
Land Area	2.568 ACRES	Market Area	06
Description	NOTE: This description is not to be used as the Legal Description for this parcel in any legal transaction. COMM NE COR OF W1/2 OF NW1/4, RUN S'LY 1389 FT TO S R/W OF S A L RR, W/LY ALONG R/W 292 FT FOR POB, RUN S 524 FT, E 292 FT, S 137 FT TO NE COR OF LANDS OF TOM HARDING, W 369.5 FT, N 657.5 FT TO S R/W OF S A L RR, E ALONG R/W 88.5 TO POB. ORB 848-1202.		



Property & Assessment Values

2016 Certified Values		
Mkt Land Value	cnt: (0)	\$30,718.00
Ag Land Value	cnt: (3)	\$0.00
Building Value	cnt: (2)	\$33,150.00
XFOB Value	cnt: (2)	\$1,400.00
Total Appraised Value		\$65,268.00
Just Value		\$65,268.00
Class Value		\$0.00
Assessed Value		\$65,268.00
Exempt Value	(code: HA H3)	\$25,000.00
Total Taxable Value	Cnty: \$40,268 Other: \$40,268 Schl: \$40,268	

2017 Working Values (...Hide Values)		
Mkt Land Value	cnt: (0)	\$30,718.00
Ag Land Value	cnt: (3)	\$0.00
Building Value	cnt: (2)	\$31,252.00
XFOB Value	cnt: (2)	\$1,400.00
Total Appraised Value		\$63,370.00
Just Value		\$63,370.00
Class Value		\$0.00
Assessed Value		\$63,370.00
Exempt Value	(code: HA H3)	\$25,000.00
Total Taxable Value	Cnty: \$38,370 Other: \$38,370 Schl: \$38,370	

NOTE: 2017 Working Values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

Sales History

Show Similar Sales within 1/2 mile

Sale Date	OR Book/Page	OR Code	Vacant / Improved	Qualified Sale	Sale RCode	Sale Price
NONE						

Building Characteristics

Bldg Item	Bldg Desc	Year Blt	Ext. Walls	Heated S.F.	Actual S.F.	Bldg Value
1	MOBILE HME (000800)	1991	WD ON PLY (08)	1180	1180	\$9,971.00
2	MOBILE HME (000800)	1994	WD ON PLY (31)	1848	1848	\$21,281.00
Note: All S.F. calculations are based on exterior building dimensions.						

Extra Features & Out Buildings

Code	Desc	Year Blt	Value	Units	Dims	Condition (% Good)
0190	FPLC PF	1992	\$1,200.00	0000001.000	0 x 0 x 0	(000.00)





34

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 24, 2017 Meeting Date: September 7, 2017

Name: Lacey Boatright Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Budget Amendment request from Sheriff to allocate revenue in the Special Law Enforcement Trust Fund for the Annual Harmony In The Streets Youth Camps. BA 17-65; total amendment \$14,000.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 17-65 Fund: 112-SPECIAL LAW ENFORCEMENT

Table with 3 columns: FROM, TO, AMOUNT. FROM: 112-0000-389.04-00 OTHER SOURCES / CASH BALANCE FORWARD TO: 112-2400-521.30-49 OPERATING EXPENDITURES / OTHER CHARGES AMOUNT: \$14,000.00

For Use of County Manger Only:

[X] Consent Item [] Discussion Item



Sheriff Mark Hunter

COLUMBIA COUNTY SHERIFF'S OFFICE

4917 US Hwy. 90 East • Lake City, Florida 32055-6288
www.columbiasheriff.org

RECEIVED

AUG 23 2017

**Board of County Commissioners
Columbia County**

August 17, 2017

Honorable Ronald Williams, Chairman
Board of County Commissioners
P.O. Drawer 1529
Lake City, Florida 32056-1529

Dear Commissioner Williams,

Pursuant to Florida Statute 932.7055(5)(b), I am requesting a total sum of \$ 14,000.00 from the Special Law Enforcement Trust Fund for the annual Harmony In The Streets Youth Camps (2) that were conducted this summer. The request of these funds complies with the aforementioned statute.

Thank you in advance for your consideration of this request.

Sincerely,

A handwritten signature in green ink that reads "Mark Hunter".

Mark Hunter
Sheriff



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Mosquito Control Budget Amendment. BA 17-66; total amendment \$18,393.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

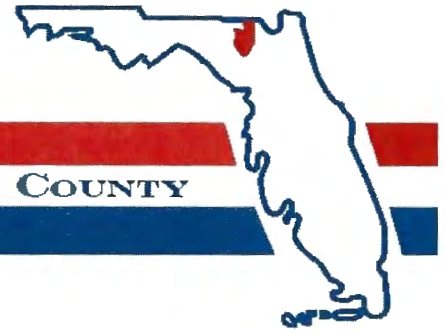
Is this a budgeted item? [] N/A [] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 17-66 Fund: 001-GENERAL FUND

Table with 3 columns: FROM, TO, AMOUNT. Rows include budget codes and descriptions like OPERATING EXPENDITURES / TRAVEL & PER DIEM, OPERATING EXPENDITURES / REPAIRS & MAINTENANCE, OPERATING EXPENDITURES / OTHER CHARGES, OPERATING EXPENDITURES / OPERATING SUPPLIES, and OPERATING EXPENDITURES / CHEMICALS with corresponding amounts.


For Use of County Manger Only:

[X] Consent Item [] Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: August 11, 2017
To: Ben Scott, County Manager
From: Kevin Kirby, Assistant County Manager 
RE: Budget Amendment

Attached please find a budget amendment amending the 2016-2017 Mosquito Control Budget.

Due to the excessive rainfall Mosquito has a negative balance in both payroll and chemical line items.

The funds to cover these items are being transferred from other accounts within the Mosquito Control Budget (see attached sheet) therefore, not creating a negative budget impact.

Your consideration is appreciated.



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

Submit to:
Mosquito Control
3125 Corner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ARTHROPOD CONTROL BUDGET AMENDMENT

ADAM H. PUTNAM
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7995 Fax (850) 617-7969

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 4 Fiscal Year: 2016-2017 Date: 8/9/2017
Amending: Local Funds ___ State Funds X (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for COLUMBIA District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 32,186.00	\$ -	\$ 32,186.00	\$ 7,604.00	\$ 7,604.00	\$ 32,186.00

NAME SOURCE OF INCREASE: (Explain Decrease) Reallocate funds for additional chemicals

BUDGETED RECEIPTS					
ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ 31,540.00	\$ 7,604.00	\$ 7,604.00	\$ 31,540.00
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ -	\$ -	\$ -	\$ -
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 31,540.00	\$ 7,604.00	\$ 7,604.00	\$ 31,540.00
Beginning Fund Balance		\$ 646.00	\$ -	\$ -	\$ 646.00
Total Budgetary Receipts & Balances		\$ 32,186.00	\$ 7,604.00	\$ 7,604.00	\$ 32,186.00

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Service Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ 800.00	\$ -	\$ 800.00	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ 4,673.00	\$ -	\$ 3,928.00	\$ 745.00
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 599.00	\$ -	\$ 599.00	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
52.2	Chemicals	\$ 19,567.00	\$ 7,604.00	\$ -	\$ 27,171.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ 1,547.00	\$ -	\$ 1,477.00	\$ 70.00
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ 200.00	\$ -	\$ -	\$ 200.00
55	Training	\$ 800.00	\$ -	\$ 800.00	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 32,186.00	\$ 7,604.00	\$ 7,604.00	\$ 32,186.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 32,186.00	\$ 7,604.00	\$ 7,604.00	\$ 32,186.00
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
Mosquito Control Program

DATE _____



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7995 Fax (850) 617-7969

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 5 Fiscal Year: 2016-2017 Date: 8/9/2017
Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for COLUMBIA District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 70,468.90	\$ -	\$ 70,468.90	\$ 10,789.00	\$ 10,789.00	\$ 70,468.90

NAME SOURCE OF INCREASE: (Explain Decrease) Reallocate funds for payroll to finish out the year.

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 59,149.00	\$ 10,789.00	\$ 10,789.00	\$ 59,149.00
334.1	State Grant	\$ 6,395.90	\$ -	\$ -	\$ 6,395.90
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ -	\$ -	\$ -	\$ -
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 65,544.90	\$ 10,789.00	\$ 10,789.00	\$ 65,544.90
Beginning Fund Balance		\$ 4,924.00	\$ -	\$ -	\$ 4,924.00
Total Budgetary Receipts & Balances		\$ 70,468.90	\$ 10,789.00	\$ 10,789.00	\$ 70,468.90

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 21,863.00	\$ 9,589.00	\$ -	\$ 31,452.00
20	Personal Service Benefits	\$ 4,988.00	\$ 1,200.00	\$ -	\$ 6,188.00
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ 1,870.00	\$ -	\$ 1,616.00	\$ 254.00
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ 11,784.00	\$ -	\$ 5,600.00	\$ 6,184.00
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 1,742.00	\$ -	\$ 1,400.00	\$ 342.00
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ 3,813.00	\$ -	\$ -	\$ 3,813.00
52.2	Chemicals	\$ 21,408.90	\$ -	\$ -	\$ 21,408.90
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 500.00
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ 400.00	\$ -	\$ 163.00	\$ 237.00
55	Training	\$ 1,600.00	\$ -	\$ 1,510.00	\$ 90.00
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 70,468.90	\$ 10,789.00	\$ 10,789.00	\$ 70,468.90
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 70,468.90	\$ 10,789.00	\$ 10,789.00	\$ 70,468.90
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
Mosquito Control Program

DATE _____