

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**POST OFFICE BOX 1529  
LAKE CITY, FLORIDA 32056-1529**

**COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX**

**372 WEST DUVAL STREET  
LAKE CITY, FLORIDA 32055**

**AGENDA**

**September 7, 2017**

**5:30 P.M.**

*Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.*

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**Invocation (Commissioner Ronald Williams)**

**Pledge to U.S. Flag**

**Staff or Commissioner Additions or Deletions to Agenda**

**Approval of Agenda**

**Presentation of Ministerial Matters Not Requiring Public Comment**

**Rusty DePratter, County Commissioner**

**(1) Proclamation No. 2017P-9 - James H. Montgomery Appreciation Day (Pg. 1)**

**Presentation of the Board Not Requiring Board Vote or Action**

**Christa Pribble, Owner - That's Better Recycling**

**(1) The State of Curbside Recycling in Unincorporated Areas (Pg. 3)**

**Public Hearings**

**Ben Scott, County Manager**

**(1) Resolution No. 2017R-35 - Fire Protection Services (Pg. 15)**

- (2) Resolution No. 2017R-36 - Solid Waste Collection and Disposal Services (Pg. 33)
- (3) Resolution No. 2017R-37 - Emerald Lakes Street Lighting Assessment (Pg. 49)
- (4) Resolution No. 2017R-38 - Spring Hollow Street Lighting Assessment (Pg. 62)
- (5) Resolution No. 2017R-39 - Carolyn Heights Street Lighting Assessment (Pg. 75)
- (6) Resolution No. 2017R-40 - Pine Ridge Court Local Improvement and Maintenance Assessment (Pg. 91)
- (7) Resolution No. 2017R-41 - Rolling Oaks Local Improvement Assessment (Pg. 104)
- (8) First Hearing: Fiscal Year 2017-2018 Adoption of Millage Rate, 8.015 mills (Pg. 114)
- (9) First Hearing: Adoption of Fiscal Year 2017-2018 Budget (Pg. 116)

**Joel Foreman, County Attorney**

- (10) Adoption Hearing: Ordinance 2017-15 An Ordinance of the Board of County Commissioners of Columbia County, Repealing Ordinance 2016-31 and Lifting the Moratorium on Cannabis Dispensing Businesses (Pg. 156)
- (11) Adoption Hearing: Ordinance 2017-16 Amending Chapter 18 of the Code of Ordinances to Repeal Article II and Abolish the Animal Control Board - Amending Article III to Provide for Enforcement of Animal Control Violations through Special Magistrate (Pg. 160)

**Public Comment on Agenda Items Only – 5 Minute Limit**

**Approval of Consent Agenda**

**Adoption of Consent Agenda**

**Discussion and Action Items**

**Glenn Hunter, Economic Development Director**

- (1) Review Economic Development Business Incentive Guideline (Pg. 171)

**Ben Scott, County Manager**

- (2) Approval of Final Ranking for RFP 2017-S Architectural Services - Jail and Permission to Begin Negotiations with the No. 1 Ranked Firm Dewberry Architects, Inc. (Pg. 178)**
- (3) Southside Recreation Reserve Capital Improvements - \$284,000 (Pg. 181)**
- (4) Review Property Acquisition Guidelines (Pg. 183)**

**Joel Foreman, County Attorney**

- (5) Presentation of Renegotiated Proposal for the Acquisition of Lands from Mann - Herlong Road Project (per request of Commissioner Everett Phillips) - \$130,000 (Pg. 188)**

**Open Public Comments to the Board – 2 Minute Limit**

**Staff Comments**

**Commissioner Comments**

**Adjournment**





# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Proclamation No. 2017P-9 - James H. Montgomery Appreciation Day**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

**PROCLAMATION 2017P-9**

**A PROCLAMATION RECOGNIZING JAMES H. MONTGOMERY FOR TWENTY-FOUR YEARS OF DEDICATED SERVICE TO THE BOARD OF COUNTY COMMISSIONERS AND THE CITIZENS OF COLUMBIA COUNTY, FLORIDA; AND DESIGNATING SEPTEMBER 24TH, 2017 AS JAMES H. MONTGOMERY APPRECIATION DAY**

**WHEREAS**, James H. Montgomery has served with honor and distinction as a member of the Columbia County Board of County Commissioners for twenty-four years;

**WHEREAS**, Columbia County has experienced unprecedented growth during the last twenty-four years, and James H. Montgomery has met the challenges and opportunities presented by that growth with careful thought, attentiveness, and a spirit of public service to serve the best interests of the County;

**WHEREAS**, James H. Montgomery has provided exemplary and honorable service to the Board of County Commissioners, County administration, County staff, and the citizens of Columbia County, Florida; and

**WHEREAS**, James H. Montgomery has been instrumental in bringing forth several recreational facilities and programs for the citizens of Columbia County.

**NOW, THEREFORE, BE IT PROCLAIMED**, by the Board of County Commissioners for Columbia County, Florida, that James H. Montgomery is commended for his outstanding efforts in service to Columbia County and that he continues his many years of service with our deepest and sincerest gratitude for all he has accomplished in making Columbia County a better place to live. In recognition of his lifelong efforts, achievements, and legacy, the 24<sup>th</sup> day of September, 2017 is hereby proclaimed as James H. Montgomery Appreciation Day.

BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA

ATTEST:

BY:

\_\_\_\_\_  
P. DEWITT CASON, CLERK OF COURT

\_\_\_\_\_  
RONALD WILLIAMS, CHAIRMAN

(SEAL)



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: August 29, 2017 Meeting Date: September 7, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Christa Pribble - The State of Curbside Recycling in Unincorporated Areas**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

# *State of Curbside Recycling in Unincorporated Columbia County*





# *What kind of Volume of Recyclables does the Unincorporated area create?*

- If ~19,000 households make up the unincorporated population (Census), and each household produces ~350 pounds of recyclables each year (EPA), that means **~6.65 Million lbs. of Recyclables** are created in Columbia county each year.



# How can we know who Is Recycling and who Isn't? - Survey

- This online survey was collected in August 2017, another in-person survey was collected in July 2017, asking the same questions and its results are statistically similar to online survey results.

Curbside Recycling in Columbia County

SUMMARY → DESIGN SURVEY → COLLECT RESPONSES → ANALYZE RESULTS

### Survey Design

**Curbside Recycling in Columbia County**  
Created on 8/24/2017

7	1
QUESTIONS	PAGES

Survey language: English

Theme: Jungle

### Responses and Status

TOTAL RESPONSES 46	OVERALL SURVEY STATUS OPEN	RESPONSE ALERTS You get them, others do not. <a href="#">Manage Alerts</a>
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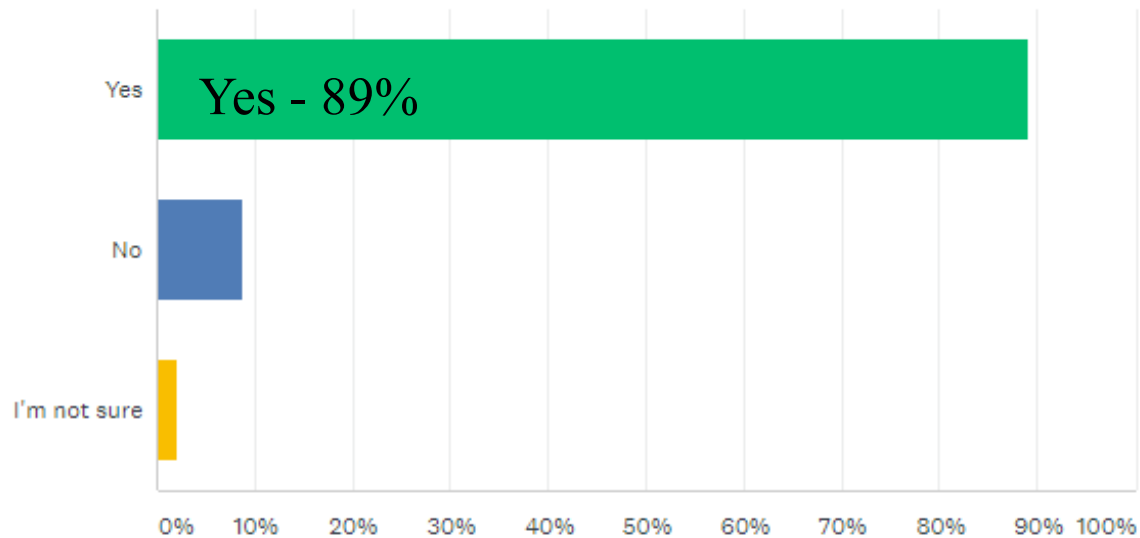
### Collectors

OPEN Social Media Post 1 Created: 8/24/2017	46 RESPONSES COLLECTED
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# Survey: Do You Live Outside the City Limits?

Do you live outside the city limits in Columbia county?

Answered: 46 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	89.13% 41
No	8.70% 4
I'm not sure	2.17% 1
TOTAL	46

# Close to 80% of Respondents Don't Recycle or only sell Aluminum cans

Please tell us how you recycle:

Answered: 46 Skipped: 0



No recycling /  
Only Aluminu...

No Recycling / Only Aluminum - 78%

I drop off my  
recycling a ...

I drop off my  
recycling at...

I recycle at  
work

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

## ANSWER CHOICES

## RESPONSES

▼ No recycling / Only Aluminum Cans for Sale	78.26%	36
▼ I drop off my recycling a few times a year	2.17%	1
▼ I drop off my recycling at least once a month	17.39%	8
▼ I recycle at work	2.17%	1

TOTAL

46

# *Drop-Off Scheme collecting only ~20% of Recyclables*

- From survey respondents in July and August of 2017, only about 20% of unincorporated citizens are dropping off their recycling, or saving aluminum cans for re-sale.



# *Tens of 1000s of lbs. of Recyclables Going to Landfill each business day*

- If ~80% of recyclables are not being recycled, that means we are adding ~11 tons (22,000 lbs.) of recyclables to the landfill each business day.



# *Some of these Trashed materials are Saleable, and worth \$1,186 / ton*

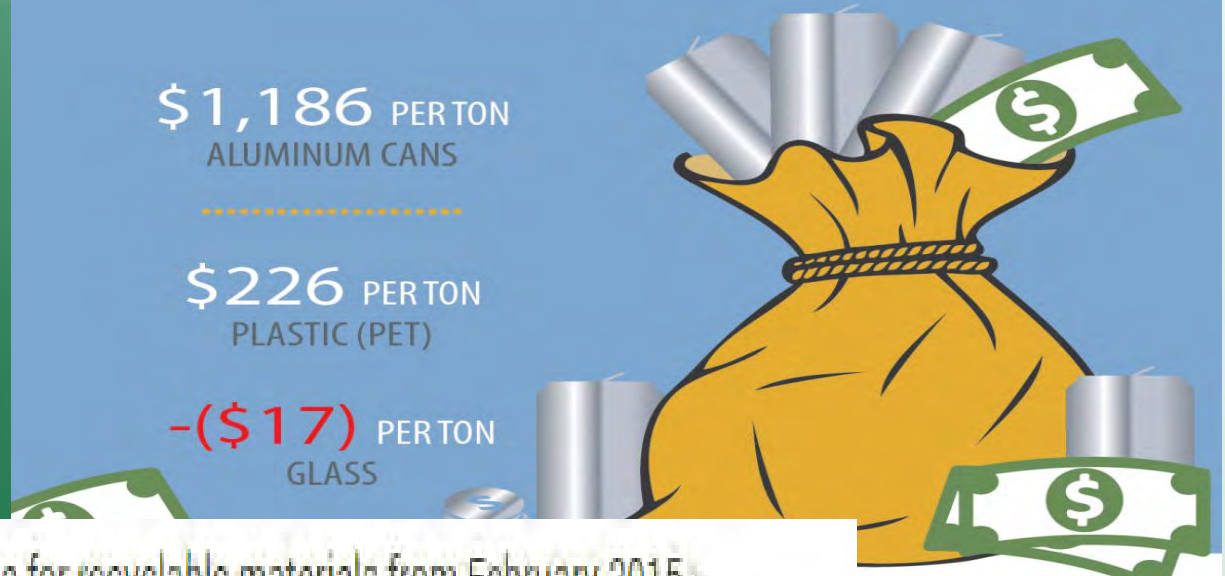
- From Aluminum.org

RECYCLING: BROUGHT TO YOU BY ALUMINUM  
HIGH VALUE ALUMINUM CANS MAKE RECYCLING PROGRAMS POSSIBLE

\$1,186 PER TON  
ALUMINUM CANS

\$226 PER TON  
PLASTIC (PET)

-(**\$17**) PER TON  
GLASS

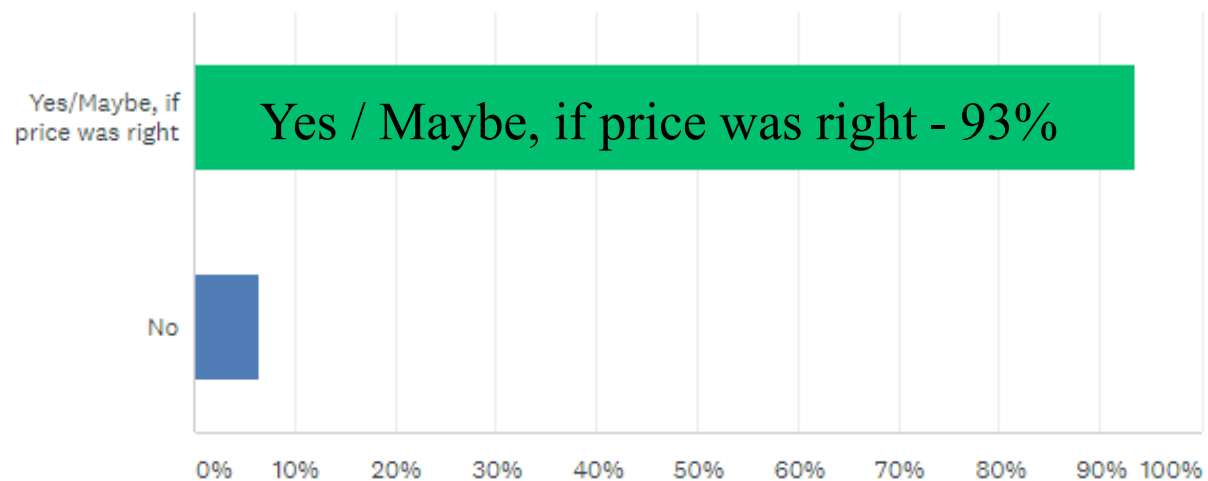


The data reflects an average price for recyclable materials from February 2015 – February 2017. The implications are clear – without aluminum, very few curbside pickup programs would be financially viable.

# *Will Citizens Participate in Curbside Recycling?*

If a private service would pick up your recycling at your curb, and drop off your recycling, would you use this service?

Answered: 46 Skipped: 0



ANSWER CHOICES	RESPONSES
▼ Yes/Maybe, if price was right	93.48% 43
▼ No	6.52% 3
<b>TOTAL</b>	<b>46</b>



*To Plan for Sustainability, to Increase Property Values, Save Landfill space, we MUST start Curbside Recycling in Unincorporated areas in 2018*

- How?
- Special Committee of the Board:  
Unincorporated Curbside Recycling Special Committee
- 1<sup>st</sup> Goal: Identify the most cost-effective method of getting the 6.65 Million pounds of recyclables to secondary recycling facilities. Report to Board with cost comparison.

# *Summary: Unmet Needs, Willing Citizens, Public Action **NEEDED***

- Drop-off Recycling not working for Majority of citizens, some due to Mobility Issues, Transport Problems. **Public Curbside Recycling** INCLUDES these citizens in caring for their community!
- Between 80% (in-person survey) and 93% (online survey) of citizens polled are **READY** to participate in **Curbside Recycling** outside city limits.
- Special Committee of the Board to Identify Best Solution **NEEDED**.





COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Rate Resolution No. 2017R-35 - Fire Protection Services

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [ ] Yes Account No. [ ] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[ ] Consent Item [X] Discussion Item

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**COLUMBIA COUNTY, FLORIDA**

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**AMENDED AND RESTATED  
FINAL ASSESSMENT RESOLUTION  
FOR FIRE PROTECTION SERVICES  
RESOLUTION NO. 2017R-35**

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**ADOPTED SEPTEMBER 7, 2017**

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**RESOLUTION NO. 2017R-35**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE COLUMBIA COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE PROTECTION SERVICES; CONFIRMING THE INITIAL ASSESSMENT RESOLUTION; IMPOSING FIRE PROTECTION ASSESSMENTS AGAINST ASSESSABLE PROPERTY LOCATED WITHIN THE COLUMBIA COUNTY MUNICIPAL SERVICES BENEFIT UNIT FOR FIRE PROTECTION SERVICES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; APPROVING THE FIRE PROTECTION ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (the "Board") of Columbia County (the "County"), Florida, has enacted the Master Service Assessment Ordinance, as codified in Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance"), which authorizes the imposition of Service Assessments for fire protection services, facilities, and programs against Assessable Property located within the Columbia County Municipal Services Benefit Unit for Fire Protection Services;

**WHEREAS**, the imposition of a Fire Protection Assessment for fire protection services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning Fire Protection Assessed Cost among parcels of Assessable Property;

**WHEREAS**, the Board desires to impose a fire protection assessment program in the Columbia County Municipal Services Benefit Unit for Fire Protection Services using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2017;

**WHEREAS**, the Board adopted Resolution No. 2017R-24, the Amended and Restated Initial Assessment Resolution (the "Initial Assessment Resolution") on July 20, 2017;

**WHEREAS**, the Initial Assessment Resolution contains and references a brief and general description of the fire protection services, facilities and programs to be provided to Assessable Property; describes the method of apportioning the Fire Protection Assessed Cost to compute the Fire Protection Assessment for fire protection services, facilities, and programs against Assessable Property; estimates rates of assessment; and directs the updating and preparation of the Fire Protection Assessment Roll and provision of the notice required by the Ordinance;

**WHEREAS**, in order to impose Fire Protection Assessments for the Fiscal Year beginning October 1, 2017, the Ordinance requires the Board to adopt a Final Assessment Resolution which establishes the rates of assessment and approves the Fire Protection Assessment Roll for the upcoming Fiscal Year, with such amendments as the Board deems appropriate, after hearing comments and objections of all interested parties;

**WHEREAS**, the final Fire Protection Assessment Rates contained in the Initial Assessment Resolution for Residential Property have changed slightly, which changes were included in the notices required pursuant to Sections 16 and 17 of the Initial Assessment Resolution and are included herein and in the Fire Protection Assessment Roll;

**WHEREAS**, the Fire Protection Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance;

**WHEREAS**, notice of a public hearing has been published and mailed, as required by the terms of the Ordinance, which provides notice to all interested persons of an opportunity to be heard; an affidavit regarding the form of notice mailed being attached hereto as Appendix A and the proof of publication being attached hereto as Appendix B; and

**WHEREAS**, a public hearing was held on September 7, 2017, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

**SECTION 1. AUTHORITY.** This resolution is adopted pursuant to the provisions of the Ordinance, the Initial Assessment Resolution, Article VIII, Section 1, Florida Constitution, sections 125.01 and 125.66, Florida Statutes, the Columbia County Home Rule Charter, and other applicable provisions of law.

**SECTION 2. DEFINITIONS AND INTERPRETATION.**

(A) This Resolution constitutes the Amended and Restated Final Assessment Resolution as defined in the Ordinance.

(B) All capitalized terms in this Resolution shall have the meanings defined in the Ordinance and the Initial Assessment Resolution.

**SECTION 3. IMPOSITION OF FIRE PROTECTION ASSESSMENTS.**

(A) The parcels of Assessable Property described in the Fire Protection Assessment Roll, which is hereby approved, are hereby found to be specially benefited by the provision of the fire protection services, facilities, and programs described or



referenced in the Initial Assessment Resolution in the amount of the Fire Protection Assessment set forth in the Fire Protection Assessment Roll, a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference.

(B) It is hereby ascertained, determined and declared that each parcel of Assessable Property within the Columbia County Municipal Services Benefit Unit for Fire Protection Services will be specially benefitted by the County's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment for such parcel, computed in the manner set forth in the Initial Assessment Resolution. Adoption of this Final Assessment Resolution constitutes a legislative determination that all parcels assessed derive a special benefit in a manner consistent with the legislative declarations, determinations and findings as set forth in the Ordinance and the Initial Assessment Resolution from the fire protection services, facilities, or programs to be provided and a legislative determination that the Fire Protection Assessments are fairly and reasonably apportioned among the properties that receive the special benefit as set forth in the Initial Assessment Resolution.

(C) The method for computing Fire Protection Assessments described and referenced in the Initial Assessment Resolution is hereby approved. The Cost Apportionment, Cost Factor, and Parcel Apportionment methodologies described and adopted in Sections 7, 8, and 9 of the Initial Assessment Resolution are hereby approved.

(D) For the Fiscal Year beginning October 1, 2017, the estimated Fire Protection Assessed Cost to be assessed is \$6,660,826.00. The Fire Protection Assessments to be assessed and apportioned among benefitted parcels pursuant to the Cost Apportionment

and Parcel Apportionment to generate the estimated Fire Protection Assessed Cost for the Fiscal Year commencing October 1, 2017, are hereby established as follows:

<b>RESIDENTIAL PROPERTY USE CATEGORIES</b>	<b>Rate Per Dwelling Unit</b>
Single Family/Mobile Home	\$219.98
Multi-Family	\$123.19
<b>LAND PROPERTY USE CATEGORIES</b>	<b>Rate Per Parcel</b>
Land <= 160 acres	\$60.78
<b>LAND PROPERTY USE CATEGORIES</b>	<b>Rate Per Each Add'l Acre (added to rate/parcel)</b>
Land ≥ 160 acres and < 640 acres	\$0.5769
<b>NON-RESIDENTIAL PROPERTY USE CATEGORIES</b>	<b>Per Square Foot Rates</b>
Commercial	\$0.0787
Industrial/Warehouse	\$0.0672
Institutional	\$0.0778

(E) The above rates of assessment are hereby approved. Fire Protection Assessments for fire protection services, facilities, and programs in the amounts set forth in the Fire Protection Assessment Roll, as herein approved, are hereby levied and imposed on all parcels of Assessable Property described in such Fire Protection Assessment Roll for the Fiscal Year beginning October 1, 2017.

(F) No Fire Protection Assessment shall be imposed upon a parcel of Government Property or a Building categorized as Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law. Further, no Fire Protection Assessment shall be imposed against any Land that is classified as agricultural land pursuant to Section 193.471, Florida Statutes, or Buildings of Non-Residential Property located on a Tax Parcel that is classified as agricultural land pursuant to Section 193.461, Florida Statutes, unless that Building exceeds a just value of \$10,000 as determined by the Property Appraiser and is not a Pole Barn.

(G) Any shortfall in the expected Fire Protection Assessment proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the Board shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments.

(H) As authorized in the Ordinance, interim Fire Protection Assessments are also levied and imposed against all property for which a Certificate of Occupancy is issued after adoption of this Final Assessment Resolution based upon the rates of assessment approved herein.

(I) Fire Protection Assessments shall constitute a lien upon the Assessable Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(J) The Fire Protection Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance. The Fire Protection Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix C.

**SECTION 4. CONFIRMATION OF INITIAL ASSESSMENT RESOLUTION.** The Initial Assessment Resolution is hereby confirmed.

**SECTION 5. EFFECT OF ADOPTION OF RESOLUTION.** The adoption of this Final Assessment Resolution shall be the final adjudication of the issues presented

(including, but not limited to, the determination of special benefit and fair apportionment to the Assessable Property, the method of apportionment and assessment, the rate of assessment, the Fire Protection Assessment Roll and the levy and lien of the Fire Protection Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Final Assessment Resolution.

**SECTION 6. SEVERABILITY.** If any clause, section or other part of this resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this resolution.

**SECTION 7. EFFECTIVE DATE.** This Amended and Restated Final Assessment Resolution shall take effect immediately upon its passage and adoption.

**PASSED, ADOPTED AND APPROVED** this 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS  
OF COLUMBIA COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Approved for Form and Correctness:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**

**AFFIDAVIT REGARDING NOTICE MAILED TO PROPERTY OWNERS**

## **AFFIDAVIT OF MAILING**

BEFORE ME, the undersigned authority, personally appeared Benjamin Scott, Nilgun Kamp, and Rheemi Spiess, who, after being duly sworn, depose and say:

1. Benjamin Scott, as County Manager of Columbia County, Florida (the "County"), pursuant to Chapter 94, Article II of the Columbia County Code (the "Ordinance"), timely directed the preparation of the Fire Protection Assessment Roll and the preparation, mailing, and publication of notices in accordance with Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance") and in conformance with Resolution No. 2017R-24 adopted by the Board of County Commissioners on July 20, 2017 (the "Initial Assessment Resolution").

2. Nilgun Kamp is Associate Principal for Tindale-Oliver and Associates ("Tindale-Oliver"). Tindale-Oliver has caused the notices required by the Ordinance to be prepared in conformance with the Initial Assessment Resolution. An exemplary form of such notice is attached hereto. Tindale-Oliver has caused such individual notices for each affected property owner to be prepared and each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the County expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

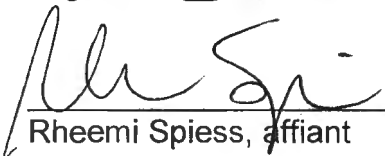
3. On or before August 17, 2017, Tindale-Oliver delivered and directed the mailing of the above-referenced notices by TC Delivers by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Columbia County Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

4. Rheemi Spiess is Senior Account Executive of TC Delivers. As directed above, TC Delivers, mailed or caused to be mailed on or before August 17, 2017, the above-referenced notices delivered to TC Delivers by Tindale-Oliver.

FURTHER AFFIANTS SAYETH NOT.

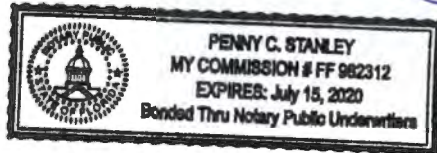
  
\_\_\_\_\_  
Benjamin Scott, affiant

  
\_\_\_\_\_  
Nilgun Kamp, affiant

  
\_\_\_\_\_  
Rheemi Spiess, affiant

STATE OF FLORIDA  
COUNTY OF COLUMBIA

28<sup>th</sup> The foregoing Affidavit of Mailing was sworn to and subscribed before me this day of Aug, 2017 by Benjamin Scott, as County Manager of Columbia County, Florida. He is personally known to me or has produced \_\_\_\_\_ as identification and did take an oath.



Penny C. Stanley  
Printed Name: Penny C. Stanley  
Notary Public, State of Florida  
At Large  
My Commission Expires: \_\_\_\_\_  
Commission No.: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF HILLSBOROUGH

25<sup>th</sup> The foregoing Affidavit of Mailing was sworn to and subscribed before me this day of August, 2017 by Nilgun Kamp, Associate Principal, Tindale-Oliver and Associates, a Florida corporation. She is personally known to me or has produced \_\_\_\_\_ as identification and did take an oath.



Angel P. Acey  
Printed Name: Angel P. Acey  
Notary Public, State of Florida  
At Large  
My Commission Expires: March 30, 2018  
Commission No.: FF 88249

STATE OF FLORIDA  
COUNTY OF HILLSBOROUGH

25<sup>th</sup> The foregoing Affidavit of Mailing was sworn to and subscribed before me this day of August, 2017 by Rheemi Spiess, Senior Account Executive of TC Delivers, a Florida corporation. He is personally known to me or has produced \_\_\_\_\_ as identification and did take an oath.



Priya G. Matos  
State of Florida  
My Commission Expires 02/05/2021  
Commission No. GG 69710

Priya G. Matos  
Printed Name: Priya G. Matos  
Notary Public, State of Florida  
At Large  
My Commission Expires: 02.05.2021  
Commission No.: GG 69710



**APPENDIX B**  
**PROOF OF PUBLICATION**

# THE LAKE CITY REPORTER

Lake City, Columbia County, Florida

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Legal Copy  
As Published

Before the undersigned authority personally appeared Todd Wilson who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

the matter of Legal Notice of Hearing to Impose and Provide for Collection of Fire Protection Special Assessments Court, was published the said newspaper in the issues of August 11, 2017

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Witness my hand and subscribed before me this 11 day of August, 2017.  
KATHLEEN A. FROTTO  
MY COMMISSION # FF 133466  
EXPIRES August 20, 2018  
Statewide Title Budget History Services  
Notary Public

## NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS

Notice is hereby given that the Board of County Commissioners of Columbia County, Florida will conduct a public hearing to consider the continued imposition of annual fire protection special assessments for the provision of fire protection services within the boundaries of the Columbia County Municipal Service Benefit Unit for Fire Protection Services, which includes all of the incorporated areas of the County and the incorporated area of the Town of Fort White.

The hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida. For the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of the notice. If a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least seven (7) days prior to the date of the hearing.

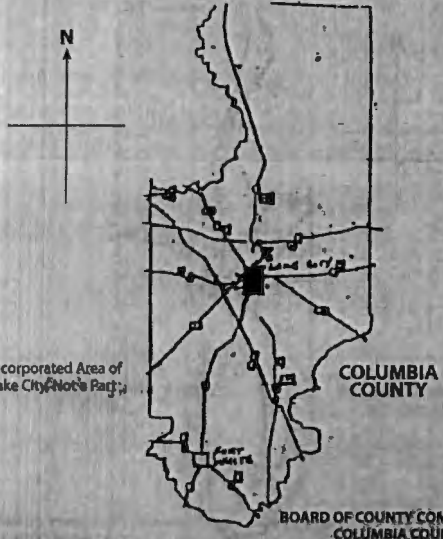
The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed maximum fire protection assessment schedule.

FIRE PROTECTION ASSESSMENTS	
<b>RESIDENTIAL PROPERTY USE CATEGORIES</b>	<b>Rate Per Dwelling Unit</b>
Single Family/Mobile Home	\$219.98
Multi-Family	\$123.19
<b>LAND PROPERTY USE CATEGORIES</b>	<b>Rate Per Parcel</b>
Land ≤ 160 Acres	\$60.78
<b>LAND PROPERTY USE CATEGORIES</b>	<b>Rate Per Each Add'l Acre (added to rate/parcel)</b>
Land ≥ 160 Acres and < 640 Acres	\$0.5769
<b>NON-RESIDENTIAL PROPERTY USE CATEGORIES</b>	<b>Per Square Foot Rates</b>
Commercial	\$0.0787
Industrial/Warehouse	\$0.0672
Institutional	\$0.0778

Copies of the Master Service Assessment Ordinance, the Amended and Restated Initial Assessment Resolution for Fire Protection Services, and the preliminary Assessment Roll are available for inspection at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Columbia County Tax Collector at (386) 758-1089 Monday through Friday between 8:00 a.m. and 4:30 p.m.



**APPENDIX C**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE  
TO  
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Chairman of the Board of County Commissioners, or authorized agent of Columbia County, Florida (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for fire protection services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

COLUMBIA COUNTY, FLORIDA

By: \_\_\_\_\_  
Chairman

[to be delivered to Tax Collector prior to September 15]



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Rate Resolution No. 2017R-36 - Solid Waste Collection and Disposal Services**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

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**COLUMBIA COUNTY, FLORIDA**

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**ANNUAL RATE RESOLUTION  
FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES**

**RESOLUTION NO. 2017R-36**

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**ADOPTED SEPTEMBER 7, 2017**

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**RESOLUTION NO. 2017R-36**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN COLUMBIA COUNTY, FLORIDA; REIMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSABLE PROPERTY LOCATED WITHIN THE COLUMBIA COUNTY SOLID WASTE MUNICIPAL SERVICE BENEFIT UNIT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; APPROVING THE RATE OF ASSESSMENT; APPROVING THE ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Columbia County, Florida, has enacted the Master Service Assessment Ordinance, as codified in Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance"), which authorizes the imposition of Service Assessments for Solid Waste collection and disposal against certain Assessable Property located within the Columbia County Solid Waste Municipal Service Benefit Unit; and

**WHEREAS**, the imposition of an annual Service Assessment for collection and disposal of Solid Waste is an equitable and efficient method of allocating and apportioning the Service Cost among parcels of Assessable Property; and

**WHEREAS**, the Board desires to reinstate an annual Solid Waste collection and disposal service assessment program within the Columbia County Solid Waste Municipal Service Benefit Unit using the tax bill collection method for the Fiscal Year beginning on October 1, 2017;

**WHEREAS**, the Board, on July 20, 2017, adopted Resolution No. 2017R-25 (the "Preliminary Rate Resolution"), containing a brief and general description of the Solid Waste collection and disposal services, facilities, or programs to be provided to



Assessable Property, describing the method of apportioning the Service Cost to compute the Solid Waste Assessment for Solid Waste collection and disposal services, facilities, or programs against Residential Property, designating a rate of assessment, and directing preparation of the updated Assessment Roll for the Fiscal Year beginning October 1, 2017, and provision of the notice required by the Ordinance;

**WHEREAS**, pursuant to the provisions of the Ordinance, the Board is required to confirm or repeal the Preliminary Rate Resolution, with such amendments as the Board deems appropriate, after hearing comments and objections of all interested parties; and

**WHEREAS**, the updated Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

**WHEREAS**, notice of a public hearing has been published and, if required by the terms of the Ordinance, mailed to each property owner proposed to be assessed notifying such property owner of the Owner's opportunity to be heard, an affidavit regarding the form of notice mailing to each property owner being attached hereto as Appendix A and the proof of publication being attached hereto as Appendix B; and

**WHEREAS**, a public hearing was held on September 7, 2017, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA**, as follows:

**SECTION 1. AUTHORITY.** This Resolution is adopted pursuant to the Ordinance, the Initial Assessment Resolution (Resolution No. 95R-64); the Final Assessment Resolution (Resolution No. 95R-69); the Preliminary Rate Resolution (Resolution No. 2017R-25); Article VIII, Section 1, Florida Constitution, the Columbia

County Home Rule Charter, sections 125.01 and 125.66, Florida Statutes, and other applicable provisions of law.

**SECTION 2. DEFINITIONS AND INTERPRETATION.**

(A) This Resolution constitutes the Annual Rate Resolution as defined in the Ordinance.

(B) All capitalized terms in this Resolution shall have the meanings defined in the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, and the Preliminary Rate Resolution.

**SECTION 3. REIMPOSITION OF SOLID WASTE COLLECTION AND DISPOSAL ASSESSMENTS.**

(A) The parcels of Assessable Property described in the Assessment Roll, which is hereby approved, are hereby found to be specially benefitted by the provision of Solid Waste collection and disposal facilities in the amount of the Solid Waste Assessment set forth in the Assessment Roll, a copy of which was present at the above referenced public hearing and is incorporated herein by reference.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessable Property within the Columbia County Solid Waste Municipal Service Benefit Unit will be benefitted by the County's provision of Solid Waste collection and disposal services and facilities in an amount not less than the Solid Waste Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution. Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive the following special benefit, as set forth in the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, and the Preliminary Rate Resolution, from the Solid Waste collection and disposal services, facilities, or

programs: The special benefits provided to individual properties from Solid Waste Services include, by way of example and not limitation, the availability and use of collection services to property and safely remove and transport Solid Waste generated on such property, the provision of disposal services which provide effective and environmentally sound disposal of Solid Waste generated on such property, better service to Owners and occupants of such property who receive Solid Waste services, and the enhancement of environmentally responsible use and enjoyment of such property.

(C) The method for computing Solid Waste Assessments described in the Preliminary Rate Resolution is hereby approved. Adoption of this Annual Rate Resolution constitutes a legislative determination that the Solid Waste Service Assessments are fairly and reasonably apportioned among the Residential Properties that receive the special benefit, as set forth in the Preliminary Rate Resolution.

(D) For the Fiscal Year beginning October 1, 2017, the estimated Service Cost is \$4,050,491.00. For the Fiscal Year beginning October 1, 2017, the Solid Waste Service Cost shall be allocated among all parcels of Residential Property, based upon the number of Dwelling Units for such parcels. A rate of assessment equal to \$193.00 for each Dwelling Unit for the upcoming Fiscal Year is hereby approved. Solid Waste Assessments for Solid Waste collection and disposal in the amounts set forth in the Assessment Roll, as herein approved, are hereby levied and imposed on all parcels of Assessable Property described in the Assessment Roll for the Fiscal Year beginning October 1, 2017.

(E) Any shortfall in the expected Solid Waste Assessment proceeds due to any reduction or exemption from payment of the Solid Waste Assessments required by

law or authorized by the Board shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Solid Waste Assessments.

(F) As authorized in the Ordinance, interim Solid Waste Assessments are also levied and imposed against all property for which a Certificate of Occupancy is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(G) Such Solid Waste Assessments shall constitute a lien upon the Assessable Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(H) The Assessment Roll, as herein approved, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix C.

(I) An annual Solid Waste Assessment for the collection and disposal of Solid Waste has not been imposed against Non-Residential Property due to the widely varied production of Solid Waste among the many types of Non-Residential Property and that the cost of disposal of Solid Waste generated on Non-Residential Property can be effectively recovered through tipping fees charged for disposal at the County's Solid Waste Disposal Facility.

**SECTION 4. CONFIRMATION OF PRELIMINARY RATE RESOLUTION.** The Preliminary Rate Resolution is hereby confirmed.

**SECTION 5. EFFECT OF ADOPTION OF RESOLUTION.** The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented herein (including, but not limited to, the method of apportionment, the rate of assessment, the Maximum Assessment Rate, if any, the Assessment Roll, and the levy and lien of the Service Assessments for Solid Waste collection and disposal), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within twenty (20) days from the date of this Final Assessment Resolution.

**SECTION 6. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage and adoption.

**PASSED, ADOPTED AND APPROVED THIS** 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Approved for Form and Correctness:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**

**AFFIDAVIT REGARDING NOTICE MAILED TO PROPERTY OWNERS**

## **AFFIDAVIT OF MAILING**

**BEFORE ME**, the undersigned authority, personally appeared **BENJAMIN SCOTT**, who, after being duly sworn, deposes and says:

1. Benjamin Scott, as County Manager of Columbia County, Florida, ("County"), pursuant to the authority and direction received from the Board of County Commissioners, timely directed the preparation of the Assessment Roll and the preparation, mailing, and publication of notices in accordance with the Master Service Assessment Ordinance (the "Ordinance," as codified in Chapter 94, Article II of the Columbia County Code of Ordinances), and in conformance with Resolution No. 2017R-25 adopted by the County Commission on July 20, 2017 (the "Preliminary Rate Resolution").

2. In accordance with the Ordinance, Mr. Scott caused the notices required by the Ordinance to be prepared in conformance with the Preliminary Rate Resolution. An exemplary form of such notice is attached hereto. Mr. Scott has caused such individual notices for each affected property owner to be prepared and each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the County expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with

the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

3. On or before August 17, 2017, Mr. Scott directed the mailing of the above-referenced notices in accordance with the Ordinance and the Preliminary Rate Resolution by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Columbia County Property Appraiser for the purpose of the collection of ad valorem taxes.

FURTHER AFFIANTS SAYETH NOT.

*Ben Scott*  
\_\_\_\_\_  
BENJAMIN SCOTT  
Affiant

STATE OF FLORIDA  
COUNTY OF COLUMBIA

28th The foregoing Affidavit of Mailing was sworn to and subscribed before me this day of August, 2017 by Benjamin Scott, County Manager, Columbia County, Florida. He is personally known to me or who has produced \_\_\_\_\_ as identification and did take an oath.



*Elizabeth Gregory*  
\_\_\_\_\_  
Printed Name: Elizabeth Gregory  
Notary Public, State of Florida  
My Commission Expires: June 04, 2018  
Commission No.: FF129269



**APPENDIX B**  
**PROOF OF PUBLICATION**

# THE LAKE CITY REPORTER

Lake City, Columbia County, Florida

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Legal Copy  
As Published

## NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SOLID WASTE SPECIAL ASSESSMENTS

Before the undersigned authority personally appeared **Todd Wilson** who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

legal notice of hearing to reimpose and provide for collection of solid waste special assessments

the said newspaper in the issues of August 11, 2017 Court, was published

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Subscribed before me this 11 day of August, 2017



KATHLEEN A. RIOTTO  
MY COMMISSION # FF 133408  
EXPIRES: August 26, 2019  
Bonded Third Party Notary Services  
Notary Public

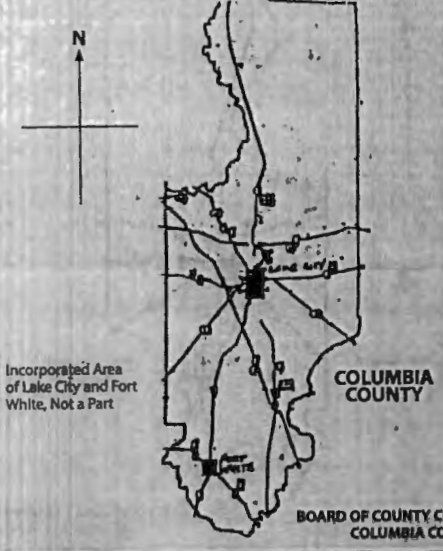
The form and content of this notice is required by state law. Notice is hereby given that the Board of County Commissioners of Columbia County, Florida, will conduct a public hearing to consider the continued imposition of solid waste assessments for the fiscal year beginning October 1, 2017, and for future fiscal years against certain improved residential properties located within the Columbia County Solid Waste Municipal Service Benefit Unit which includes the unincorporated area of the County, to fund the cost of solid waste collection and disposal services, facilities and programs provided to such properties and to authorize collection of such assessments on the tax bill.

The public hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 calendar days of the date of this notice. If a person decides to appeal any decision made by the Board with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least two (2) days prior to the date of the hearing.

The proposed rate of assessment for the upcoming fiscal year is \$193.00 per dwelling unit. The total annual solid waste assessment revenue to be collected within the Columbia County Solid Waste Municipal Service Benefit Unit is estimated to be \$4,050,491.00 for the fiscal year beginning on October 1, 2017. Copies of the Master Service Assessment Ordinance (Ordinance No. 94-17), the Initial Assessment Resolution (Resolution No. 95R-64), the Final Assessment Resolution (Resolution No. 95R-69), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and reimposing the Solid Waste Assessments, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the County Manager's office, located at 135 NE Hernando Avenue, Lake City, Florida, between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Columbia County Tax Collector at (386) 758-1080, Monday through Friday between 8:00 a.m. and 4:30 p.m.



**APPENDIX C**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE**  
**TO**  
**NON-AD VALOREM ASSESSMENT ROLL**

**I HEREBY CERTIFY** that I am the Chairman of the Board of County Commissioners or authorized agent of Columbia County, Florida, (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for solid waste services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

**I FURTHER CERTIFY** that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

**IN WITNESS WHEREOF**, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_ day of \_\_\_\_\_, 2017.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chair

**(SEAL)**

[to be delivered to Tax Collector prior to September 15]



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Rate Resolution No. 2017R-37 - Emerald Lakes Street Lighting Assessment**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

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**COLUMBIA COUNTY, FLORIDA**

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**ANNUAL RATE RESOLUTION  
FOR EMERALD LAKES STREET LIGHTING**

**RESOLUTION NO. 2017R-37**

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**ADOPTED SEPTEMBER 7, 2017**

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	NON-AD VALOREM ASSESSMENT ROLL

**RESOLUTION NO. 2017R-37**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE PROVISION OF STREET LIGHTING SERVICES, FACILITIES AND PROGRAMS THROUGHOUT THE EMERALD LAKES STREET LIGHTING MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING AUTHORITY AND DEFINITIONS; APPROVING THE UPDATED STREET LIGHTING ASSESSMENT ROLL; PROVIDING FOR THE REIMPOSITION OF THE STREET LIGHTING ASSESSMENTS; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; PROVIDING FOR THE EFFECT OF THIS RESOLUTION; PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the Board adopted the Master Service Assessment Ordinance, as codified in Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance"), as it may be amended, which authorizes the annual imposition of Street Lighting Assessments for street lighting services, facilities, and programs against Tax Parcels of Assessable Property located within the Emerald Lakes Street Lighting Municipal Services Benefit Unit as created by Resolution No. 2014R-27 adopted by the Board on August 4, 2014; and

**WHEREAS**, the reimposition of a Street Lighting Assessment for street lighting services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning Street Lighting Service Cost among Tax Parcels of Assessable Property; and

**WHEREAS**, the Board desires to reimpose a Street Lighting Assessment within the Emerald Lakes Street Lighting Municipal Services Benefit Unit using



the tax bill collection method for the Fiscal Year beginning on October 1, 2017;  
and

**WHEREAS**, the Board, on July 20, 2017, adopted Resolution No. 2017R-26 (the "Preliminary Rate Resolution") containing a brief and general description of the street lighting services, facilities and programs to be provided to Tax Parcels of Assessable Property; describing the method of apportioning the Street Lighting Service Cost to compute the Street Lighting Assessment for street lighting services, facilities, and programs against Tax Parcels of Assessable Property; estimating the rate of assessment; and directing the preparation of the updated Street Lighting Assessment Roll and provision of the notice required by the Ordinance; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the County is required to confirm or repeal the Preliminary Rate Resolution with such amendments as the Board deems appropriate, after hearing comments and objections of all interested parties; and

**WHEREAS**, the Street Lighting Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

**WHEREAS**, notice of a public hearing has been published as required by the terms of the Ordinance, which provides notice to all interested persons of an opportunity to be heard, the proof of publication being attached hereto as Appendix A. The circumstances described in Section 94-65 of the Ordinance did not require mailing of notices to property owners to reimpose the assessment for the fiscal year beginning October 1, 2017; and

**WHEREAS**, a public hearing was held on September 7, 2017 and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

**SECTION 1. AUTHORITY.** This Resolution is adopted pursuant to the Ordinance, the Initial Assessment Resolution (Resolution No. 2014R-18), the Final Assessment Resolution (Resolution No. 2014R-27), the Preliminary Rate Resolution (Resolution No. 2017R-26), Article VIII, Section 1, Florida Constitution, sections 125.01 and 125.66, Florida Statutes, the Columbia County Home Rule Charter, and other applicable provisions of law.

**SECTION 2. DEFINITIONS AND INTERPRETATIONS.**

(A) This Resolution constitutes the Annual Rate Resolution as defined in the Ordinance.

(B) All capitalized terms in this Resolution shall have the meanings defined in the Ordinance, Resolution No. 2014R-18, and Resolution No. 2014R-27.

**SECTION 3. CONFIRMATION OF PRELIMINARY RATE RESOLUTION.**

The Preliminary Rate Resolution is hereby ratified and confirmed.

**SECTION 4. APPROVAL OF ASSESSMENT ROLL.**

The Street Lighting Assessment Roll, which is currently on file in the office of the County Manager, is hereby approved.

**SECTION 5. REIMPOSITION OF ASSESSMENTS TO FUND STREET LIGHTING IMPROVEMENTS.**

(A) The Tax Parcels described in the updated Street Lighting Assessment Roll are hereby found to be specially benefited by the provision of the street lighting services, facilities, and programs in the amount of the annual Street Lighting Assessment set forth in the updated Street Lighting Assessment Roll.

(B) For the Fiscal Year commencing October 1, 2017, the estimated Street Lighting Service Cost for the Emerald Lakes Street Lighting Municipal Service Benefit Unit is \$8,839.00. For the Fiscal Year commencing October 1, 2017, the Street Lighting Assessment is \$46.04 per Lot. The annual Street Lighting Assessments computed in the manner set forth in the Preliminary Rate Resolution are hereby levied and reimposed on all Tax Parcels of Assessable Property described in the updated Street Lighting Assessment Roll for the Fiscal Year commencing October 1, 2017.

(C) The methodology set forth in Section 5 of the Preliminary Rate Resolution for computing the annual Street Lighting Assessments is hereby approved.

(D) Upon adoption of this Annual Rate Resolution, the Street Lighting Assessments shall constitute a lien against the assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid. The lien

shall be deemed perfected upon adoption by the Board of this Annual Rate Resolution and shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

**SECTION 6. COLLECTION OF ASSESSMENTS.**

(A) The Street Lighting Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

(B) Upon adoption of this Annual Rate Resolution, the County Manager shall cause the certification and delivery of the updated Assessment Roll to the Tax Collector by September 15, in the manner prescribed by the Uniform Assessment Collection Act. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix B.

**SECTION 7. EFFECT OF ANNUAL RATE RESOLUTION.** The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented herein and in the Preliminary Rate Resolution (including, but not limited to, the method by which the Assessments are computed, the Street Lighting Assessment Roll, the levy and lien of the Assessments, and the special benefit to assessed property) unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the Board action on this Annual Rate Resolution.

**SECTION 8. SEVERABILITY.** If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause,

the remaining portion of said Resolution shall remain in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

**SECTION 9. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**PASSED, ADOPTED AND APPROVED** this 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS  
OF COLUMBIA COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Approved for Form and Correctness:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**  
**PROOF OF PUBLICATION**

**THE LAKE CITY REPORTER**

Lake City, Columbia County, Florida

Legal Copy  
As Published

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Before the undersigned authority personally appeared **Todd Wilson** who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

the matter of *legal Notice of Hearing to impose and provide for collection of street lighting special assessments*

and newspaper in the issues of *August 11, 2017* Court, was published

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

worn to and subscribed before me this *11* day of *August* A.D., 20 *17*

*Kathleen A. Riotta*  
KATHLEEN A. RIOTTA  
MY COMMISSION # FF 133408  
EXPIRES: August 20, 2018  
Bancled thru Enotyl Notary Services  
Notary Public

**NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF STREET LIGHTING SPECIAL ASSESSMENTS**

Notice is hereby given that the Board of County Commissioners of Columbia County, Florida will conduct a public hearing to consider the continued imposition of annual street lighting special assessments for the provision of street lighting services, facilities, and programs for the Fiscal Year beginning October 1, 2017, and future fiscal years within the boundaries of the Emerald Lakes Street Lighting Municipal Service Benefit Unit ("MSBU"), as shown below, which includes all lands within the following recorded, platted subdivisions: Emerald Lakes, Phases 1-4; Arbor Green at Emerald Lakes, Phases 1-2; Arbor Green Addition; and Kelly Lake, Replat.

The hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of this notice. If a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least two (2) days prior to the date of the hearing.

The assessment for each parcel of property will be based the total number of improved lots attributed to that parcel. The annual assessment will include each Tax Parcel's share of the service cost, plus administrative and collection costs. The maximum annual assessment is estimated to be \$46.28 per lot.

Copies of the Master Capital Project and Service Assessment Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, the Preliminary Rate Resolution and the updated Emerald Lakes Street Lighting Assessment Roll are available for inspection at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Columbia County Tax Collector at (386) 758-1080, Monday through Friday between 8:00 a.m. and 4:30 p.m.



BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA

**APPENDIX B**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**



**CERTIFICATE**  
**TO**  
**NON-AD VALOREM ASSESSMENT ROLL**

**I HEREBY CERTIFY** that I am the Chairman of the Board of County Commissioners or authorized agent of Columbia County, Florida, (the "County"); as such I have a satisfied myself that all property included or includable on the non-ad valorem assessment roll for street lighting services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

**I FURTHER CERTIFY** that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

**IN WITNESS WHEREOF**, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_ day of \_\_\_\_\_, 2017.

**BOARD OF COUNTY COMMISSIONERS**  
**COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chairman

**(SEAL)**

[to be delivered to Tax Collector prior to September 15]



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Rate Resolution No. 2017R-38 - Spring Hollow Street Lighting Assessment**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

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**COLUMBIA COUNTY, FLORIDA**

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**ANNUAL RATE RESOLUTION  
FOR SPRING HOLLOW STREET LIGHTING MSBU**

**RESOLUTION NO. 2017R-38**

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**ADOPTED SEPTEMBER 7, 2017**

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**RESOLUTION NO. 2017R-38**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE PROVISION OF STREET LIGHTING SERVICES, FACILITIES AND PROGRAMS THROUGHOUT THE SPRING HOLLOW STREET LIGHTING MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING AUTHORITY AND DEFINITIONS; APPROVING THE UPDATED STREET LIGHTING ASSESSMENT ROLL; PROVIDING FOR THE REIMPOSITION OF THE STREET LIGHTING ASSESSMENTS; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; PROVIDING FOR THE EFFECT OF THIS RESOLUTION; PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the Board adopted the Master Service Assessment Ordinance, as codified in Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance"), as it may be amended, which authorizes the annual imposition of Street Lighting Assessments for street lighting services, facilities, and programs against Tax Parcels of Assessable Property located within the Spring Hollow Street Lighting Municipal Services Benefit Unit as created by Resolution No. 2015R-12 adopted by the Board on July 16, 2015; and

**WHEREAS**, the reimposition of a Street Lighting Assessment for street lighting services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning Street Lighting Service Cost among Tax Parcels of Assessable Property; and

**WHEREAS**, the Board desires to reimpose a Street Lighting Assessment within the Spring Hollow Street Lighting Municipal Services Benefit Unit using the tax bill collection method for the Fiscal Year beginning on October 1, 2017; and

**WHEREAS**, the Board, on July 20, 2017, adopted Resolution No. 2017R-27 (the "Preliminary Rate Resolution") containing a brief and general description of the street lighting services, facilities and programs to be provided to Tax Parcels of Assessable Property; describing the method of apportioning the Street Lighting Service Cost to compute the Street Lighting Assessment for street lighting services, facilities, and programs against Tax Parcels of Assessable Property; estimating the rate of assessment; and directing the preparation of the updated Street Lighting Assessment Roll and provision of the notice required by the Ordinance; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the County is required to confirm or repeal the Preliminary Rate Resolution with such amendments as the Board deems appropriate, after hearing comments and objections of all interested parties; and

**WHEREAS**, the Street Lighting Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

**WHEREAS**, notice of a public hearing has been published as required by the terms of the Ordinance, which provides notice to all interest persons of an opportunity to be heard; the proof of publication being attached hereto as Appendix B. The circumstances in Section 94-65 of the Ordinance did not require mailing of notices to property owners to reimpose the assessment for the fiscal year beginning October 1, 2017; and

**WHEREAS**, a public hearing was held on September 7, 2017 and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

**SECTION 1. AUTHORITY.** This Resolution is adopted pursuant to the Ordinance, the Initial Assessment Resolution (Resolution No. 2015R-12), the Final Assessment Resolution (Resolution No. 2015R-21), the Preliminary Rate Resolution (Resolution No. 2017R-27), Article VIII, Section 1, Florida Constitution, sections 125.01 and 125.66, Florida Statutes, the Columbia County Home Rule Charter, and other applicable provisions of law.

**SECTION 2. DEFINITIONS AND INTERPRETATIONS.**

(A) This Resolution constitutes the Annual Rate Resolution as defined in the Ordinance.

(B) All capitalized terms in this Resolution shall have the meanings defined in the Ordinance, Resolution No. 2015R-12, and Resolution No. 2015R-21.

**SECTION 3. CONFIRMATION OF PRELIMINARY RATE RESOLUTION.**

The Preliminary Rate Resolution is hereby ratified and confirmed.

**SECTION 4. APPROVAL OF ASSESSMENT ROLL.**

The Street Lighting Assessment Roll, which is currently on file in the office of the County Manager, is hereby approved.

**SECTION 5. REIMPOSITION OF ASSESSMENTS TO FUND STREET LIGHTING IMPROVEMENTS.**

(A) The Tax Parcels described in the updated Street Lighting Assessment Roll are hereby found to be specially benefited by the provision of the street lighting services, facilities, and programs in the amount of the annual Street Lighting Assessment set forth in the updated Street Lighting Assessment Roll.

(B) For the Fiscal Year commencing October 1, 2017, the estimated Street Lighting Service Cost for the Spring Hollow Street Lighting Municipal Service Benefit Unit is \$2,109.00. For the Fiscal Year commencing October 1, 2017, the Street Lighting Assessment is \$55.50 per Lot. The annual Street Lighting Assessments computed in the manner set forth in the Preliminary Rate Resolution are hereby levied and reimposed on all Tax Parcels of Assessable Property described in the updated Street Lighting Assessment Roll for the Fiscal Year commencing October 1, 2017.

(C) The methodology set forth in Section 5 of the Preliminary Rate Resolution for computing the annual Street Lighting Assessments is hereby approved.

(D) Upon adoption of this Annual Rate Resolution, the Street Lighting Assessments shall constitute a lien against the assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid. The lien



shall be deemed perfected upon adoption by the Board of this Annual Rate Resolution and shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

**SECTION 6. COLLECTION OF ASSESSMENTS.**

(A) The Street Lighting Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

(B) Upon adoption of this Annual Rate Resolution, the County Manager shall cause the certification and delivery of the updated Assessment Roll to the Tax Collector by September 15, in the manner prescribed by the Uniform Assessment Collection Act. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix B.

**SECTION 7. EFFECT OF ANNUAL RATE RESOLUTION.** The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented herein and in the Preliminary Rate Resolution (including, but not limited to, the method by which the Assessments are computed, the Street Lighting Assessment Roll, the levy and lien of the Assessments, and the special benefit to assessed property) unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the Board action on this Annual Rate Resolution.

**SECTION 8. SEVERABILITY.** If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause,

the remaining portion of said Resolution shall remain in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

**SECTION 9. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**PASSED, ADOPTED AND APPROVED** this 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS  
OF COLUMBIA COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Approved for Form and Correctness:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**  
**PROOF OF PUBLICATION**

**THE LAKE CITY REPORTER**

Lake City, Columbia County, Florida

Legal Copy  
As Published

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Before the undersigned authority personally appeared **Todd Wilson** who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

in the matter of *Notice of Hearing To Impose and Provide For Collection of Street Lighting Special Assessments*  
in the Court, was published in said newspaper in the issues of *August 11, 2017*

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this *11* day of *August* A.D., 20 *17*  
*Kathleen A. Protto*  
KATHLEEN A. PROTTO  
MY COMMISSION # FF 133408  
EXPIRES: August 20, 2018  
Notary Public

**NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF STREET LIGHTING SPECIAL ASSESSMENTS**

Notice is hereby given that the Board of County Commissioners of Columbia County, Florida, conduct a public hearing to consider the continued imposition of annual street lighting special assessments for the provision of street lighting services, facilities, and programs for the fiscal year beginning October 1, 2017, and future fiscal years within the boundaries of the Spring Hollow Street Lighting Municipal Service Benefit Unit ("MSBU"), as shown below, which includes all parcels within the following recorded, platted subdivision: Spring Hollow Subdivision, a platted subdivision of part of the South 1/2 of Section 24, Township 3 South, Range 16 East and a portion of NW 1/4 of Section 25, Township 3 South, Range 16 East as recorded in Plat Book 4, page 19 & 19A, Public Records of Columbia County, Florida.

The hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of this notice. If a person desires to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least two (2) days prior to the date of the hearing.

The assessment for each parcel of property will be based the total number of Improved Lots tributary to that parcel. The annual assessment will include each Tax Parcel's share of the serv cost, plus administrative and collection costs. The maximum annual assessment is estimated be \$55.50 per Lot.

Copies of the Master Capital Project and Service Assessment Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, the Preliminary Rate Resolution and the updated Spring Hollow Street Lighting Assessment Roll are available for inspection at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Columbia County Tax Collector at (386) 758-1010 Monday through Friday between 8:00 a.m. and 4:30 p.m.



BOARD OF COUNTY COMMISSIONER  
COLUMBIA COUNTY, FLORIDA

**APPENDIX B**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE**  
**TO**  
**NON-AD VALOREM ASSESSMENT ROLL**

**I HEREBY CERTIFY** that I am the Chairman of the Board of County Commissioners or authorized agent of Columbia County, Florida, (the "County"); as such I have a satisfied myself that all property included or includable on the non-ad valorem assessment roll for street lighting services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

**I FURTHER CERTIFY** that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

**IN WITNESS WHEREOF**, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_ day of \_\_\_\_\_, 2017.

**BOARD OF COUNTY COMMISSIONERS**  
**COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chairman

**(SEAL)**

[to be delivered to Tax Collector prior to September 15]



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Rate Resolution No. 2017R-39 - Carolyn Heights Street Lighting Assessment

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [ ] Yes Account No. [ ] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[ ] Consent Item [X] Discussion Item

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**COLUMBIA COUNTY, FLORIDA**

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**CAROLYN HEIGHTS MSBU STREET LIGHTING  
FINAL ASSESSMENT RESOLUTION**

**RESOLUTION NO. 2017R-39**

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**ADOPTED SEPTEMBER 7, 2017**

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	NON-AD VALOREM ASSESSMENT ROLL

**RESOLUTION NO. 2017R-39**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE PROVISION OF STREET LIGHTING SERVICES, FACILITIES AND PROGRAMS THROUGHOUT THE CAROLYN HEIGHTS STREET LIGHTING MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING AUTHORITY AND DEFINITIONS; CREATING THE CAROLYN HEIGHTS STREET LIGHTING MUNICIPAL SERVICE BENEFIT UNIT; CONFIRMING THE INITIAL ASSESSMENT RESOLUTION; APPROVING THE STREET LIGHTING ASSESSMENT ROLL; PROVIDING FOR THE IMPOSITION OF THE STREET LIGHTING ASSESSMENTS; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; PROVIDING FOR THE EFFECT OF THIS RESOLUTION; PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Columbia County (the "Board") adopted the Master Service Assessment Ordinance, as codified in Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance"), to provide for the imposition of special assessments to fund the provision of services which benefit property within Assessment Areas; and

**WHEREAS**, on July 20, 2017, the Board adopted Resolution No. 2017R-28 (the "Initial Assessment Resolution") describing the Carolyn Heights Street Lighting Municipal Service Benefit Unit, describing the method of assessing the Street Lighting Service Cost against the real property that will be specially benefited thereby, and directing preparation of the Street Lighting Assessment Roll and the provision of the notices required by the Ordinance; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the Board is required to confirm or repeal the Initial Assessment Resolution with such amendments as the Board deems appropriate after hearing comments and receiving objections of all interested parties; and

**WHEREAS**, the Street Lighting Assessment Roll has been filed with the County Manager, as required by the Ordinance; and

**WHEREAS**, as required by the Ordinance, notice of a public hearing has been published and mailed to each property owner proposed to be assessed notifying such property owner of the opportunity to be heard concerning the assessments; the proof of publication and an affidavit of mailing are attached hereto as Appendices A and B respectively; and

**WHEREAS**, a public hearing has been duly held on September 7, 2017 and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

**SECTION 1. AUTHORITY.** This Final Assessment Resolution is adopted pursuant to the Ordinance, the Initial Assessment Resolution, Article VIII, Section 1, Florida Constitution, sections 125.01 and 125.66, Florida Statutes, the Columbia County Home Rule Charter, and other applicable provisions of law.

**SECTION 2. DEFINITIONS.**

(A) This Resolution is the Final Assessment Resolution as defined in the Ordinance.

(B) All capitalized terms in this Final Assessment Resolution shall have the meanings defined in the Ordinance and Initial Assessment Resolution.

**SECTION 3. CREATION OF ASSESSMENT AREAS.** The Carolyn Heights Street Lighting Municipal Service Benefit Unit is hereby created to include all property described in Appendix C to the Initial Assessment Resolution.

**SECTION 4. CONFIRMATION OF INITIAL ASSESSMENT RESOLUTION.** The Initial Assessment Resolution is hereby ratified and confirmed.

**SECTION 5. APPROVAL OF ASSESSMENT ROLL.** The Street Lighting Assessment Roll, which is currently on file in the office of the County Manager, is hereby approved.

**SECTION 6. IMPOSITION OF ASSESSMENTS TO FUND STREET LIGHTING IMPROVEMENTS.**

(A) The Tax Parcels described in the Street Lighting Assessment Roll are hereby found to be specially benefited by the provision of the street lighting services, facilities, and programs in the amount of the annual Street Lighting Assessment set forth in the Street Lighting Assessment Roll.

(B) For the Fiscal Year commencing October 1, 2017, the Street Lighting Service Cost for the Carolyn Heights Street Lighting Municipal Service Benefit Unit is \$2,516.00. For the Fiscal Year commencing October 1, 2017, the Street Lighting Assessment is \$74.00 per Lot.

(C) The methodology set forth in Section 2.04 of the Initial Assessment Resolution for computing the annual Street Lighting Assessments is hereby

approved and found to be a fair and reasonable method of apportioning the Street Lighting Service Costs among the benefited properties.

(D) The annual Street Lighting Assessments computed in the manner set forth in the Initial Assessment Resolution are hereby levied and imposed on all Tax Parcels described in the Street Lighting Assessment Roll for the Fiscal Year commencing October 1, 2017.

(E) Upon adoption of this Final Assessment Resolution, the Street Lighting Assessments shall constitute a lien against the assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid. The lien shall be deemed perfected upon adoption by the Board of this Final Assessment Resolution and shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

#### **SECTION 7. COLLECTION OF ASSESSMENTS.**

(A) The Street Lighting Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

(B) Upon adoption of this Final Assessment Resolution, the County Manager shall cause the certification and delivery of the Assessment Roll to the Tax Collector by September 15, in the manner prescribed by the Uniform Assessment Collection Act. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix C.

**SECTION 8. EFFECT OF FINAL RESOLUTION.** The adoption of this Final Assessment Resolution shall be the final adjudication of the issues presented herein and in the Initial Assessment Resolution (including, but not limited to, the method by which the Assessments are computed, the Street Lighting Assessment Roll, the terms for prepayment of the Assessments, the levy and lien of the Assessments, and the special benefit to assessed property) unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the Board action on this Final Assessment Resolution.

**SECTION 9. SEVERABILITY.** If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall remain in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

**SECTION 10. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**PASSED, ADOPTED AND APPROVED** this 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS  
OF COLUMBIA COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Approved for Form and Correctness:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**  
**PROOF OF PUBLICATION**



**THE LAKE CITY REPORTER**

Lake City, Columbia County, Florida

Legal Copy  
As Published

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Before the undersigned authority personally appeared Todd Wilson on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

Legal  
the matter of Notice of Hearing To Impose and Provide for Collection of Street Lighting special assessments  
the Court, was published  
said newspaper in the issues of August 11, 2017

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Form to and subscribed before me this 11 day of August, 2017  
D., 2017  
KATHLEEN A. RIOTTO  
MY COMMISSION # FF 133406  
EXPIRES: August 20, 2018  
Bonded Third Party Notary Services  
*Kathleen Riotto*  
Notary Public

**NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF STREET LIGHTING SPECIAL ASSESSMENTS**

Notice is hereby given that the Board of County Commissioners of Columbia County, Florida will conduct a public hearing to consider the imposition of street lighting special assessments for the provision of street lighting services, facilities, and programs for the Fiscal Year beginning October 1, 2017, and future fiscal years within the boundaries of the Carolyn Heights MSBU Street Lighting Municipal Service Benefit Unit ("MSBU"), which includes all lands shown on the map set forth below.

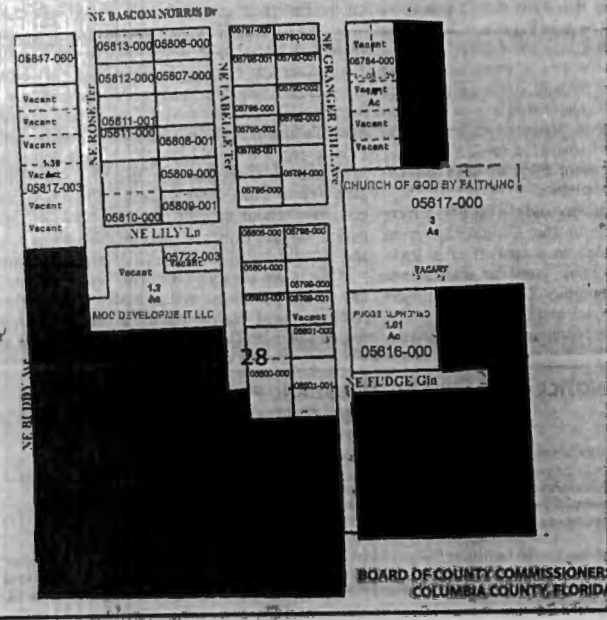
The hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of this notice. If a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an Interpreter to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least two (2) days prior to the date of the hearing.

The assessment for each parcel of property will be based the total number of improved lots attributed to that parcel. The annual assessment will include each Tax Parcel's share of the service cost, plus administrative and collection costs. The maximum annual assessment is estimated to be \$74.00 per lot.

Copies of the Master Capital Project and Service Assessment Ordinance, the Initial Assessment Resolution and the preliminary Carolyn Heights MSBU Street Lighting Assessment Roll are available for inspection at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Columbia County Tax Collector at (386) 758-1080, Monday through Friday between 8:00 a.m. and 4:30 p.m.



**APPENDIX B**  
**AFFIDAVIT OF MAILING**

## **AFFIDAVIT OF MAILING**

**BEFORE ME**, the undersigned authority, personally appeared **BENJAMIN SCOTT**, who, after being duly sworn, deposes and says:

1. Benjamin Scott, as County Manager of Columbia County, Florida, ("County"), pursuant to the authority and direction received from the Board of County Commissioners, timely directed the preparation of the Street Lighting Assessment Roll and the preparation, mailing, and publication of notices in accordance with Chapter 94, Article II of the Columbia County Code of Ordinances (the "Ordinance"), and in conformance with the Initial Assessment Resolution No. 2017R-28 adopted by the County Commission on July 20, 2017 (the "Initial Assessment Resolution").

2. In accordance with the Ordinance, Mr. Scott caused the notices required by Sections 94-65 of the Ordinance to be prepared in conformance with the Initial Assessment Resolution and sent to all affected property owners. Each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the County expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

3. On or before August 17, 2017, Mr. Scott directed the mailing of the above-referenced notices in accordance with Section 94-65 of the Ordinance and the Initial

Assessment Resolution by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Columbia County Property Appraiser for the purpose of the collection of ad valorem taxes.

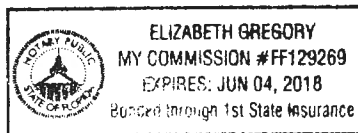
FURTHER AFFIANT SAYETH NOT.

*Ben Scott*

**BENJAMIN SCOTT**  
Affiant

STATE OF FLORIDA  
COUNTY OF COLUMBIA

The foregoing Affidavit of Mailing was sworn to and subscribed before me this 28<sup>th</sup> day of August, 2017 by Benjamin Scott, County Manager, Columbia County, Florida. He is personally known to me or who has produced \_\_\_\_\_ as identification and did take an oath.



*Elizabeth Gregory*

Printed Name: Elizabeth Gregory  
Notary Public, State of Florida  
My Commission Expires: June 04, 2018  
Commission No.: FF129269

**APPENDIX C**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE**  
**TO**  
**NON-AD VALOREM ASSESSMENT ROLL**

**I HEREBY CERTIFY** that I am the Chairman of the Board of County Commissioners or authorized agent of Columbia County, Florida, (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for street lighting services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

**I FURTHER CERTIFY** that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

**IN WITNESS WHEREOF**, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_ day of \_\_\_\_\_, 2017.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chairman

**(SEAL)**

[to be delivered to Tax Collector prior to September 15]



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Rate Resolution No. 2017R-40 - Pine Ridge Court - Local Improvement and Maintenance Assessment**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

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**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

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**ANNUAL RATE RESOLUTION  
FOR  
LOCAL IMPROVEMENT AND MAINTENANCE ASSESSMENTS  
IN THE  
PINE RIDGE COURT MUNICIPAL SERVICE BENEFIT UNIT  
RESOLUTION NO. 2017R-40**

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**ADOPTED SEPTEMBER 7, 2017**

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**RESOLUTION NO. 2017R-40**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE PINE RIDGE ROAD IMPROVEMENT PROJECT; PROVIDING AUTHORITY AND DEFINITIONS; APPROVING THE FINAL ASSESSMENT ROLLS; PROVIDING FOR THE REIMPOSITION OF THE ASSESSMENTS TO FUND MAINTENANCE SERVICES; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; PROVIDING FOR THE EFFECT OF THIS RESOLUTION; PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Columbia County (the "Board") has the Capital Project and Related Service Assessment Ordinance, as codified in Chapter 98, Article V of the Columbia County Code of Ordinances (the "Ordinance"), to provide for the imposition of Assessments to fund the construction of Capital Projects and the provision of Related Services to benefit property within Assessment Areas; and

**WHEREAS**, on July 20, 2017, the Board adopted Resolution No. 2017R-29, the Preliminary Rate Resolution (the "Preliminary Rate Resolution"), describing the method of assessing the cost of the design, construction, and installation of the Pine Ridge Road Improvement Project and the related Maintenance against the real property that will be specially benefited thereby, and directing the preparation of the updated Improvement Assessment Roll and Maintenance Assessment Roll and provision of the notices required by the Ordinance; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the Board is required to confirm or repeal the Preliminary Rate Resolution with such amendments as the Board deems appropriate after hearing comments and receiving objections of all interested parties; and

**WHEREAS**, the final Improvement Assessment Roll and Maintenance Assessment Roll have been filed with the County Manager, as required by the Ordinance; and

**WHEREAS**, as required by the Ordinance, notice of a public hearing has been published and, if required, mailed to each property owner of the continued reimposition of the assessment and notifying such property owner of the opportunity to be heard concerning the assessments; the proof of publication is attached hereto as Appendix A. The circumstances described in Section 98-148 of the Ordinance did not require mailing of notices to property owners for the fiscal year beginning October 1, 2017; and

**WHEREAS**, a public hearing was duly held on September 7, 2017, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA, FLORIDA, AS FOLLOWS:**

**SECTION 1. AUTHORITY.** This Resolution is adopted pursuant to the Ordinance, the Initial Assessment Resolution (Resolution No. 2015R-14), the Final Assessment Resolution (Resolution No. 2015R-22), the Preliminary Rate Resolution (Resolution No. 2017R-29), the Columbia County Home Rule Charter, Sections 125.01 and 125.66, Florida Statutes, Article VIII, Section 1, Florida Constitution, and other applicable provisions of law.

**SECTION 2. DEFINITIONS.**

(A) This Resolution is the Annual Rate Resolution as defined in the Code.

(B) All capitalized terms in this Annual Rate Resolution shall have the meanings defined in the Ordinance, the Initial Assessment Resolution, and the Final Assessment Resolution unless the context clearly indicates an alternative meaning.

**SECTION 3. CONFIRMATION OF PRELIMINARY RATE RESOLUTION.** The Preliminary Rate Resolution is hereby ratified and confirmed.

**SECTION 4. APPROVAL OF FINAL ASSESSMENT ROLLS.** The final Improvement Assessment Roll and Maintenance Assessment Roll for the Pine Ridge Court Municipal Service Benefit Unit, which are on file in the County Manager's office and incorporated herein by reference, are hereby approved for the Fiscal Year commencing on October 1, 2017.

**SECTION 5. REIMPOSITION OF ASSESSMENTS TO FUND THE PROJECT COST AND MAINTENANCE COST OF THE PINE RIDGE ROAD IMPROVEMENT PROJECT.**

(A) The Tax Parcels described in the updated Improvement Assessment Roll and Maintenance Assessment Roll are hereby found to be specially benefited by the design, construction, and installation of the Pine Ridge Road Improvement Project and the related Maintenance in the amount of the maximum annual Assessments set forth in the assessment rolls. The methodology set forth in the Preliminary Rate Resolution for computing the Local Improvement Assessments and Maintenance Assessments, respectively, are hereby approved and found to be a fair and reasonable method of apportioning the Project Cost and Maintenance Cost among the benefited properties.

(B) Annual Improvement Assessments computed in the manner described in the Preliminary Rate Resolution are hereby levied and imposed on all Tax Parcels described in the updated Local Improvement Assessment Roll at the maximum annual assessment rates set forth in the final assessment roll for a period not to exceed 20

years, commencing with the ad valorem tax bill that was mailed in November 2015. Annual Maintenance Assessments computed in the manner described in the Preliminary Rate Resolution are hereby levied and imposed on all Tax Parcels described in the updated Maintenance Assessment Roll at the assessment rates set forth in the final assessment roll for the Fiscal Year commencing on October 1, 2017.

(C) Upon adoption of this Annual Rate Resolution:

(1) the Assessments shall constitute a lien against the assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid. The lien shall be deemed perfected upon adoption by the Board of this Annual Rate Resolution and shall attach to the property included on the Assessment Rolls as of the prior January 1, the lien date for ad valorem taxes.

(2) as to any Tax Parcel that is acquired by a public entity through condemnation, negotiated sale or otherwise prior to adoption of the next Annual Rate Resolution, the Prepayment Amount for the Local Improvement Assessment shall constitute a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims, until paid. The lien shall be deemed perfected upon adoption by the Board of the Annual Rate Resolution and shall attach to property included on the Assessment Rolls upon adoption of the Annual Rate Resolution.

**SECTION 6. COLLECTION OF ASSESSMENTS.** The Assessments shall be collected pursuant to the Uniform Assessment Collection Act. Upon adoption of this Annual Rate Resolution, the Chairman shall cause the certification and delivery of the Assessment Roll to the Tax Collector by September 15, in the manner prescribed by the Uniform Assessment Collection Act. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix B.

**SECTION 7. EFFECT OF ANNUAL RATE RESOLUTION.** The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented herein and in the Preliminary Rate Resolution (including, but not limited to, the method by which the Assessments are computed, the Assessment Roll, the annual Assessment amount, the levy and lien of the Assessments, and the special benefit to assessed property) unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the Board action on this Annual Rate Resolution.

**SECTION 8. SEVERABILITY.** If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall remain in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

**SECTION 9. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**DULY ADOPTED** this 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS OF  
COLUMBIA COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

By: \_\_\_\_\_  
Clerk

APPROVED AS TO FORM AND CONTENT:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**  
**PROOF OF PUBLICATION**



# THE LAKE CITY REPORTER

Lake City, Columbia County, Florida

Legal Copy  
As Published

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Before the undersigned authority personally appeared **Todd Wilson** who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

Legal  
Notice of Hearing to Impose and Provide for Collection of Special Assessments

in the matter of \_\_\_\_\_ Court, was published in said newspaper in the issues of August 11, 2017

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing the advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 11 day of August, A.D., 20 2017  
KATHLEEN A. RYDING  
NOTARY PUBLIC  
MY COMMISSION # FF 133406  
EXPIRES: August 20, 2018  
Bonded Through Notary Services  
Notary Public

## NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE PINE RIDGE COURT MUNICIPAL SERVICE BENEFIT UNIT TO PROVIDE FOR ROADWAY IMPROVEMENTS AND MAINTENANCE

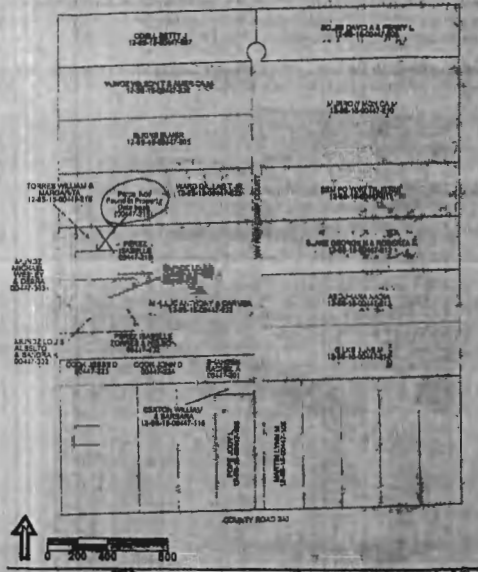
Notice is hereby given that the Columbia County Board of County Commissioners will conduct a public hearing to consider reimposing non-ad valorem special assessments for the provision of roadway improvements and maintenance along Southwest Pine Ridge Court within the boundaries of the Pine Ridge Court Municipal Service Benefit Unit for the Fiscal Year beginning October 1, 2017. The hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida. The purpose of receiving public comment on the proposed Pine Ridge Court Municipal Service Benefit Unit special assessments for roadway improvements and maintenance. All affected property owners have a right to appear at the hearing and to file written objections with the County Commissioner within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the County Commission with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter, to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least two (2) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon the total number of tax parcels on which a single-family dwelling unit has been or can be constructed or sited in accordance with applicable laws and regulations on the date the assessment is imposed. The proposed local improvement assessment is \$90.10 for the fiscal year beginning on October 1, 2017, and future fiscal years. The local improvement assessment will be collected in twenty (20) annual installments, which began with the ad valorem tax bill mailed in November 2015. The proposed maintenance assessment is \$130.17 per Tax Parcel for the fiscal year beginning on October 1, 2017, and future fiscal years. A more specific description of the road improvements, maintenance and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution for Local Improvement and Maintenance Assessments adopted by the County Commission on July 16, 2015. Copies of the Capital Project and Related Service Assessment Ordinance (Ordinance No. 2005-12), the Initial Assessment Resolution (Resolution No. 2015R-14), the Final Assessment Resolution (Resolution No. 2015R-22), the Preliminary Rate Resolution (Resolution No. 2017R-29), and the updated Assessment Rolls for the upcoming fiscal year are available for inspection at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the County Manager at (386) 758-1005, Monday through Friday between 9:00 a.m. and 5:00 p.m.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
SW PINE RIDGE COURT  
PROPERTY IDENTIFICATION  
BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA

**APPENDIX B**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE  
TO  
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Chairman of the Board of County Commissioners of Columbia County, Florida, or an authorized agent of Columbia County, Florida (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for local improvement and maintenance services assessments (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chair

**[to be delivered to Tax Collector prior to September 15]**



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 31, 2017 Meeting Date: September 7, 2017

Name: Esther Chung Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Rate Resolution No. 2017R-41 - Rolling Oaks Local Improvement Assessment

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [ ] Yes Account No. [ ] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[ ] Consent Item [X] Discussion Item

**RESOLUTION NO. 2017R-41**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE ROLLING OAKS MUNICIPAL SERVICE BENEFIT UNIT AND THE ROLLING OAKS PAVING PROJECT PROVIDED THEREIN; PROVIDING AUTHORITY; PROVIDING DEFINITIONS; ESTABLISHING ANNUAL ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; APPROVING AN ASSESSMENT ROLL FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; ESTABLISHING THE LIEN ASSOCIATED THEREWITH; DIRECTING THAT THE ASSESSMENT ROLL BE CERTIFIED TO THE COLUMBIA COUNTY TAX COLLECTOR; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board enacted the Capital Project and Related Service Assessment Ordinance, Ordinance No. 2005-12 (the "Ordinance," as codified in Chapter 98, Article IV of the Columbia County Code of Ordinances), to provide for the creation of assessment areas and authorize the imposition of special assessments to fund the construction of local improvements and the provision of related services to property located within said assessment areas; and

**WHEREAS**, pursuant to the Ordinance, the Board created and imposed special assessments within the Rolling Oaks Municipal Service Benefit Unit (the "MSBU") on September 1, 2005, with the adoption of the Final Assessment Resolution for Local Improvement Assessments in the Rolling Oaks Municipal Service Benefit Unit, Resolution No. 2005R-44; and

**WHEREAS**, as established, the Project Cost for the Rolling Oaks Paving Project was to be funded through the annual imposition of Assessments for a term of fifteen (15) years commencing with the tax bill mailed in November 2005; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the Board is required to adopt an Annual Assessment Resolution for each fiscal year to approve the assessment roll for such fiscal year; and

**WHEREAS**, notice of a public hearing has been published as required by the terms of the Ordinance, which provides notice to all interested persons of an opportunity to be heard; the proof of publication being attached hereto as Appendix A. The circumstances described in Section 98-148 of the Ordinance did not require mailing of notices to property owners to reimpose the assessment for the fiscal year beginning October 1, 2017; and

**WHEREAS**, a public hearing was held on September 7, 2017, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance; and

**WHEREAS**, the Board has deemed it to be in the best interests of the citizens and residents within the Rolling Oaks Municipal Service Benefit that Local Improvement Assessments continue to be imposed for the Fiscal Year beginning October 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1. RECITALS.** The above recitals are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution.

**SECTION 2. AUTHORITY.** This resolution is adopted pursuant to the provisions of the Ordinance, the Initial Assessment Resolution for Local

Improvement Assessments in the Rolling Oaks Municipal Service Benefit Unit (Resolution No. 2005R-35), as amended by Resolution No. 2007R-30, the Final Assessment Resolution for Local Improvement Assessments in the Rolling Oaks Municipal Service Benefit Unit (Resolution No. 2005R-44), Article VIII, Section 1, Florida Constitution, the Columbia County Home Rule Charter, sections 125.01 and 125.66, Florida Statutes, and other applicable provision of law.

**SECTION 3. DEFINITIONS.** All capitalized terms not otherwise defined herein shall have the meanings defined in the Ordinance, the Initial Assessment Resolution, as amended, and the Final Assessment Resolution unless the context clearly indicates an alternative meaning.

**SECTION 4. ANNUAL ASSESSMENTS TO FUND LOCAL IMPROVEMENTS.**

(A) The Tax Parcels described in the updated Assessment Roll are hereby found to be specially benefited by the provision of the Local Improvements in the amount of the annual Assessment set forth in the updated Assessment Roll.

(B) The annual Assessments computed in the manner set forth in the Initial Assessment Resolution, as amended by Resolution No. 2007R-30, are hereby levied and reimposed on all Tax Parcels described in the updated Assessment Roll.

**SECTION 5. APPROVAL OF UPDATED ASSESSMENT ROLL.** The updated Assessment Roll on file with the Assessment Coordinator for the Rolling Oaks Municipal Service Benefit Unit, which includes the annual Assessment

amounts for each Tax Parcel within the MSBU for the Fiscal Year beginning October 1, 2017, is hereby approved.

**SECTION 6. ASSESSMENT LIENS.** Special assessments imposed within the Rolling Oaks Municipal Service Benefit Unit shall constitute a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid. The lien shall be deemed perfected upon adoption by the Board of this Resolution and shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

**SECTION 7. COLLECTION OF ASSESSMENTS.** The Assessments shall be collected pursuant to the Uniform Assessment Collection Act. Upon adoption of this Resolution, the Assessment Coordinator shall cause the certification and delivery of the Local Improvements Assessment Roll to the Tax Collector by September 15, in the manner prescribed by the Uniform Assessment Collection Act. The updated Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix B.

**SECTION 8. CONFLICTS.** All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 9. SEVERABILITY.** If any clause, section, or other part or application of this Resolution is held by any court of competent jurisdiction to be



unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or application of this Resolution.

**SECTION 10. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage and adoption.

**PASSED, ADOPTED AND APPROVED THIS** 7th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chairman

(SEAL)

ATTEST:

\_\_\_\_\_  
Clerk

Approved for Form and Correctness:

By: \_\_\_\_\_  
County Attorney

**APPENDIX A**  
**PROOF OF PUBLICATION**

# THE LAKE CITY REPORTER

Lake City, Columbia County, Florida

STATE OF FLORIDA,  
COUNTY OF COLUMBIA,

Legal Copy  
As Published

Before the undersigned authority personally appeared Todd Wilson on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

Legal Notice of Hearing to Reimpose and provided for collection of Special Assessments

the matter of \_\_\_\_\_ Court was published in the issues of August 30, 2017

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

30 day of August  
Kathleen A. Hottel  
Notary Public

Form to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2017  
KATHLEEN A. HOTTOL  
MY COMMISSION # FF 133426  
EXPIRES: August 20, 2018  
Bonded Third Class Notary Services

## NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE ROLLING OAKS MUNICIPAL SERVICE BENEFIT UNIT TO PROVIDE FOR ROADWAY PAVING IMPROVEMENTS

Notice is hereby given that the Columbia County Board of County Commissioners will conduct a public hearing to consider the continued imposition of non-ad valorem special assessments for the provision of roadway paving improvements along Northwest Armadillo Lane, Northwest Dalton Glen, Northwest Brinkley Terrace, and Northwest Pompano Court within the boundaries of the Rolling Oaks Municipal Service Benefit Unit for the fiscal year beginning October 1, 2017 and for the remainder of the total assessment period.

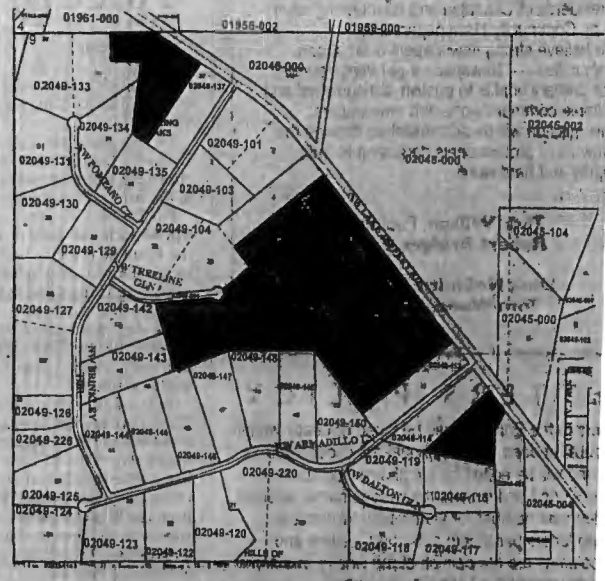
The hearing will be held at 5:30 p.m. on September 7, 2017, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida, for the purpose of receiving public comment on the proposed Rolling Oaks Municipal Service Benefit Unit special assessments for roadway paving improvements. All affected property owners have a right to appear at the hearing and to file written objections with the County Commission within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the County Commission with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact Columbia County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least seven (7) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon the total number of lots on which a Single-Family Residential Unit has been or can be constructed or sited in accordance with applicable laws and regulations on the date the assessment is imposed. The proposed local improvement assessment for the upcoming fiscal year beginning on October 1, 2017 is \$376.68 per lot which is the same rate imposed for Fiscal Year 2016-2017. A more specific description of the paving improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution for Local Improvement Assessments adopted by the County Commission on August 4, 2005. Copies of the Capital Project and Related Service Assessment Ordinance (Ordinance No. 2005-12), the Initial Assessment Resolution, the Final Assessment Resolution, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Columbia County Tax Collector at (386) 758-1080 Monday through Friday between 8:30 a.m. and 4:30 p.m.



Not a part of Rolling Oaks MSBU

BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA

**APPENDIX B**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE  
TO  
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Chairman of the Board of County Commissioners of Columbia County, Florida (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for capital improvements within the Rolling Oaks Municipal Service Benefit Unit (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2017.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_ day of \_\_\_\_\_, 2017.

**COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chairman

(SEAL)

**[to be delivered to Tax Collector prior to September 15]**



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

Fiscal Year 2017 - 2018 Adoption of Millage Rate, 8.015 mills

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [ ] Yes Account No. [ ] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[ ] Consent Item [X] Discussion Item

District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Bucky Nash  
District No. 4 - Everett Phillips  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

MEMORANDUM

TO: Board of County Commissioners

FR: Ben Scott, County Manager

A handwritten signature in blue ink that reads "Ben Scott".

DATE: August 28, 2017

RE: Millage Rate Public Hearing

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In accordance with the Florida State Statute 200.065, within 80 days of certification of value, but not earlier than 65 days, the Board of County Commissioners will hold a public hearing on the proposed millage rates and tentative budgets. As per Florida Statute, the Property Appraiser provided certification of value. This hearing was publicized on the Truth in Millage (TRIM) Notice mailed by the Property Appraiser. At this hearing, the Board may amend the adjusted tentative budgets; publicly announces the percent by which the proposed millage exceeds the rolled-back rate; and adopts tentative millage rates and budgets.

The gross taxable value for operating purposes not exempt from taxation within Columbia County has been certified by the Columbia County Property Appraiser to the Columbia County Board of County Commissioners as \$2,405,208,669. The proposed Fiscal Year 2017-2018 operating millage rate is 8.015 mills, which is more than the rolled-back rate of 7.9504 mills by .81%.

XC: Outgoing Correspondence

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item: Adoption of Fiscal Year 2017 - 2018 Budget

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [X] N/A [ ] Yes Account No. [ ] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: Fund:

FROM: TO: AMOUNT:

For Use of County Manger Only:

[ ] Consent Item [X] Discussion Item



District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Bucky Nash  
District No. 4 - Everett Phillips  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

MEMORANDUM

TO: Board of County Commissioners  
FR: Ben Scott, County Manager  
DATE: August 28, 2017  
RE: 2018 Budget Public Hearing

A handwritten signature in blue ink that reads "Ben Scott".

---

Appropriations and revenue estimates for the Budget for Fiscal Year 2018:

Fund	
General	\$43,024,405
Transportation Trust	13,575,080
Municipal Services Fund	15,216,117
Sheriff	18,007,200
Court Services Fund	1,316,750
Landfill Enterprise	4,116,864
Library Enhancement	2,178,849
Special Law Enforcement	55,100
Tourist Development Tax-Operating	3,745,900
Local Housing	370,000
Economic Development	1,754,100
Utilities	2,067,595
Community Development Block Grant	750,000
Road Improvement	15,826,824
Capital Projects	21,510,000
Jail Constriction	2,200,000
Road Improvement Debt Service	745,750
Administrative Building Debt Service	700,000
Total	<u>\$147,160,534</u>

Detailed Tentative Budget is attached.

XC: Outgoing Correspondence

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

**COLUMBIA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**TENTATIVE BUDGET  
FISCAL YEAR 2017-2018**

**PREPARED BY  
BEN SCOTT  
COUNTY MANAGER**

**SEPTEMBER 7, 2017**

**COLUMBIA COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**TENTATIVE BUDGET**  
For the Year Ending September 30, 2018

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**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Ad Valorem Taxes, Floor Budget		
8.015 mills 2017, 8.015 mills 2018	\$ 18,774,519	\$ 19,277,747
Delinquent Ad Valorem Taxes	50,000	50,000
Small County Surtax	4,425,000	4,250,000
Payment - In Lieu of Taxes	150,000	150,000
Vessel Registration Fees	20,000	20,000
<b>Total Taxes</b>	<u>23,419,519</u>	<u>23,747,747</u>
<b>Intergovernmental Revenue</b>		
<b>State and Federal Grants</b>		
Emergency Preparedness	105,806	105,806
Emergency Management	52,227	52,150
Mosquito Control	32,468	31,540
<b>Total State and Federal Grants</b>	<u>190,501</u>	<u>189,496</u>
<b>State Shared Revenues</b>		
Amendment 1 Relief	1,900,000	1,900,000
State Revenue Sharing	1,400,000	1,370,000
Half-Cent Sales Tax	1,825,000	2,220,000
Insurance Agents County Licenses	25,000	24,000
Alcohol Beverage Licenses	15,000	15,000
<b>Total State Shared Revenues</b>	<u>5,165,000</u>	<u>5,529,000</u>
<b>Total Intergovernmental Revenue</b>	<u>5,355,501</u>	<u>5,718,496</u>
<b>Charges for Services</b>		
Crime Prevention Funds	21,000	23,000
Sheriff Civil Fees	75,000	75,000
School Resource Officer	251,318	251,318
Telephone Assessments	85,000	81,000
Wireless Assessments	118,000	118,000
Prepaid Wireless Assessments	-	50,000
<b>Total Charges for Services</b>	<u>550,318</u>	<u>598,318</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Fines and Forfeitures</b>		
Communications Surcharges	78,000	60,000
Court Facility Surcharges \$30	235,000	185,000
Animal Control Fines	1,600	1,600
Total Fines and Forfeitures	<u>314,600</u>	<u>246,600</u>
<b>Miscellaneous Revenue</b>		
Interest Earnings	80,000	100,000
Other	97,500	128,900
Total Miscellaneous Revenue	<u>177,500</u>	<u>228,900</u>
<b>Transfers from Other Funds - Administration</b>		
MSBU - Municipal Services	627,535	627,535
County Transportation Trust Fund	335,478	335,478
Tourist Development Fund	33,913	33,913
Landfill Fund	168,191	168,191
Library Enhancement Fund	54,928	54,928
Court Services Fund	13,963	13,963
Economic Development Fund	41,094	41,094
Total Transfers from Other Funds - Administration	<u>1,275,102</u>	<u>1,275,102</u>
Total Revenues	<u>31,092,540</u>	<u>31,815,163</u>
Less 5% of Revenues	<u>(1,554,627)</u>	<u>(1,590,758)</u>
	29,537,913	30,224,405
Transfer in from Tourist Development Fund	300,000	300,000
Estimated Beginning Cash	8,500,000	12,500,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 38,337,913</u></u>	<u><u>\$ 43,024,405</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>General Government Services</b>		
<b>Legislative</b>		
<b>Board of County Commissioners</b>		
Personal Services	\$ 1,240,915	\$ 1,287,508
Other Current Expenses	178,000	190,500
Capital Outlay	140,000	140,000
Grants - FLOW	200,000	120,000
<b>Total Legislative</b>	<u>1,758,915</u>	<u>1,738,008</u>
<b>Executive</b>		
<b>Clerk to the Board of County Commissioners</b>		
Personal Services	394,264	405,864
Worker's Comp.*	1,500	1,500
Other Current Expenses	3,000	3,000
<b>Total Executive</b>	<u>398,764</u>	<u>410,364</u>
<b>Financial and Administrative</b>		
<b>Property Appraiser</b>		
Other Current Expenses	1,307,072	1,491,436
<b>Property Appraisal Adjustment Board</b>		
Other current Expenses	6,000	5,500
<b>Tax Collector</b>		
Other Current Expenses	750,000	780,000
<b>Accounting and Auditing</b>		
Other Current Expenses	120,000	120,000
<b>Data Processing</b>		
Other Current Expenses	40,000	39,000
<b>Total Financial and Administrative</b>	<u>2,223,072</u>	<u>2,435,936</u>
<b>Legal Counsel</b>		
<b>County Attorney</b>		
Personal Services	186,057	192,777
Other Current Expenses	15,000	16,200
<b>Total Legal Counsel</b>	<u>201,057</u>	<u>208,977</u>

\* Paid Directly by B.C.C.

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Other General Governmental Services</b>		
<b>Supervisor of Elections</b>		
Personal Services	438,235	438,235
Worker's Comp.*	1,500	1,500
Other Current Expenses	21,265	31,265
<b>Total Supervisor of Elections</b>	<u>461,000</u>	<u>471,000</u>
<b>Elections</b>		
Personal Services	141,500	141,500
Other Current Expenses	175,422	179,822
<b>Total Elections</b>	<u>316,922</u>	<u>321,322</u>
<b>Non-Departmental</b>		
Personal Services	10,000	10,000
Other Current Expenses	519,000	482,500
<b>Total Non-Departmental</b>	<u>529,000</u>	<u>492,500</u>
<b>Facilities Management</b> (Building, Operations, and Maintenance)		
Personal Services	711,550	770,760
Other Current Expenses	702,900	697,800
Capital Outlay	30,000	30,000
<b>Total Facilities Management</b>	<u>1,444,450</u>	<u>1,498,560</u>
<b>Total General Government Services</b>	<u>7,333,180</u>	<u>7,576,667</u>
<b>Public Safety</b>		
<b>Emergency Preparedness</b>		
Other Current Expenses	52,227	52,150
<b>Total Emergency Preparedness</b>	<u>52,227</u>	<u>52,150</u>
<b>Emergency Management</b>		
Personal Services	65,440	69,719
Other Current Expenses	40,366	40,366
Local Match - Personal Services	38,552	29,640
<b>Total Emergency Management</b>	<u>144,358</u>	<u>139,725</u>
<b>Safety</b>		
Personal Services	157,414	82,271
Other Current Expenses	28,500	28,700
<b>Total Safety</b>	<u>185,914</u>	<u>110,971</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Detention Center Facilities</b>		
Personal Services	51,360	56,134
Other Current Expenses		
Utilities	260,000	250,000
Maintenance and Repair	70,000	55,000
Insurance - Casualty	72,000	72,000
Total Other Current Expenses	402,000	377,000
Total Detention Center Facilities	453,360	433,134
<b>911 Emergency Communications</b>		
Personal Services	1,540,001	1,630,495
Other Current Expenses	290,800	286,800
Capital Outlay	11,000	-
Total 911 Emergency Communications	1,841,801	1,917,295
<b>Central Communications</b>		
Personal Services	85,493	88,507
Other Current Expenses	50,400	46,750
Total Central Communications	135,893	135,257
<b>Code Enforcement</b>		
Personal Services	88,142	93,591
Other Current Expenses	51,700	45,700
Total Code Enforcement	139,842	139,291
<b>Medical Examiner</b>		
Autopsies	240,000	240,000
Total Public Safety	3,193,395	3,167,823
<b>Physical Environment</b>		
<b>County Extension Office</b>		
Personal Services	247,478	263,208
Other Current Expenses	83,350	84,750
Total Extension Office	330,828	347,958



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Landscape</b>		
Personal Services	682,391	770,578
Other Current Expenses	305,000	322,300
Capital Outlay	20,000	20,000
<b>Total Landscape</b>	<u>1,007,391</u>	<u>1,112,878</u>
<b>Other Physical Environment</b>		
Florida Forest Management	3,000	3,000
Ichetucknee Partnership	40,000	40,000
<b>Total Other Physical Environment</b>	<u>43,000</u>	<u>43,000</u>
<b>Total Physical Environment</b>	<u>1,381,219</u>	<u>1,503,836</u>
<b>Economic Environment</b>		
<b>Veterans Services</b>		
Personal Services	24,370	14,111
Other Current Expenses	4,500	4,500
<b>Total Veterans Services</b>	<u>28,870</u>	<u>18,611</u>
Tax Increment Funds	<u>150,000</u>	<u>173,000</u>
<b>Total Economic Environment</b>	<u>178,870</u>	<u>191,611</u>
<b>Human Services</b>		
<b>Health</b>		
<b>Mosquito Control</b>		
Personal Services	26,851	31,946
Other Current Expenses	64,765	81,072
<b>Total Mosquito Control</b>	<u>91,616</u>	<u>113,018</u>
<b>Human Services Contributions</b>		
Columbia County Health Department	153,784	153,784
Family Health Center of Columbia County	48,500	48,500
Lake City Humane Society - Animal Control	325,000	325,000
Medicaid	1,500,000	1,450,000
Health Care Responsibility Act	256,148	258,116
<b>Total Human Services Contributions</b>	<u>2,283,432</u>	<u>2,235,400</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Mental Health</b>		
Meridian Behavioral Services	225,225	231,000
<b>Other Human Services</b>		
Columbia County Senior Services	250,000	250,000
CARC	80,000	80,000
Suwannee Valley 4C's	10,000	10,000
Total Other Human Services	340,000	340,000
<b>Total Human Services</b>	<u>2,940,273</u>	<u>2,919,418</u>
<b>Culture/Recreation</b>		
<b>County Recreation Department</b>		
Personal Services	189,163	200,858
Other Current Expenses	50,000	57,700
Total County Recreation Department	239,163	258,558
<b>County Recreation Facilities</b>		
Other Current Expenses - Utilities	210,000	210,000
Community Centers - Repairs and Maintenance	18,000	18,000
Total County Recreation Facilities	228,000	228,000
<b>Organizational Support</b>		
Columbia Youth Football	9,300	9,300
Boy's Club	30,000	30,000
Youth Baseball League	12,000	12,000
Downtown July 4th Fireworks	7,500	7,500
Columbia Youth Soccer Association	12,000	12,000
Fort White Girls Softball	3,480	3,480
Columbia County Girls Softball Association	9,600	9,600
South Columbia Youth Baseball	5,370	5,370
Pop Warner Youth Football	3,750	3,750
Total Organizational Support	93,000	93,000
<b>Total Culture/Recreation</b>	<u>560,163</u>	<u>579,558</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
GENERAL FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Transfers</b>		
Non-recurring Transfer to Capital Projects Fund	750,000	1,200,000
Non-recurring Transfer to Jail Construction Fund	-	2,200,000
Non-recurring Transfer to Admin. Bldg. Debt Service	-	700,000
Transfer to Sheriff Fund	14,170,542	14,507,200
<b>Total Transfers</b>	<u>30,507,642</u>	<u>34,546,113</u>
 <b>RESERVES</b>		
<b>Funded Reserves</b>		
Equipment	250,000	500,000
Cash Balance Forward	4,604,507	4,713,681
Contingency	2,975,764	3,264,611
Total Reserves	<u>7,830,271</u>	<u>8,478,292</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 38,337,913</u>	<u>\$ 43,024,405</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**TRANSPORTATION TRUST FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Local Option Gasoline Tax	\$ 1,700,000	\$ 1,615,000
Small County Surtax	1,900,000	2,300,000
Voted Gas Tax	630,000	610,000
<b>Total Taxes</b>	<u>4,230,000</u>	<u>4,525,000</u>
<b>Intergovernmental Revenue</b>		
<b>Federal Grants and State Shared Revenues</b>		
<b>Physical Environment</b>		
National Forest Regular Distribution	110,000	105,000
State Revenue Sharing	200,000	230,000
Half-Cent Sales Tax-Regular	1,500,000	1,055,000
Half-Cent Sales Tax-Fiscally Constrained	640,000	700,000
<b>Total Federal Grants and State Shared Revenues</b>	<u>2,450,000</u>	<u>2,090,000</u>
<b>Transportation</b>		
County Gas Tax	685,000	685,000
Constitutional Gas Tax	1,530,000	1,540,000
Fuel Decal User Fee	2,000	2,400
Motor Fuel Tax Rebate	45,000	45,000
<b>Total Transportation</b>	<u>2,262,000</u>	<u>2,272,400</u>
<b>Total Intergovernmental Revenue</b>	<u>4,712,000</u>	<u>4,362,400</u>
<b>Miscellaneous Revenue</b>		
F.D.O.T. Lighting Agreement	110,000	110,000
Culvert Waiver Fees	1,500	2,000
Interest Earnings	15,000	20,000
Reimbursement of Current Expenses by Other County Units	5,000	2,000
Other Miscellaneous Revenue	10,000	5,000
<b>Total Miscellaneous Revenue</b>	<u>141,500</u>	<u>139,000</u>
<b>Total Revenues</b>	<u>9,083,500</u>	<u>9,026,400</u>
Less 5% of Revenues	<u>(454,175)</u>	<u>(451,320)</u>
	8,629,325	8,575,080
Estimated Beginning Cash	3,500,000	5,000,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 12,129,325</u></u>	<u><u>\$ 13,575,080</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**TRANSPORTATION TRUST FUND**

**For the Year Ending September 30, 2018**

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>Transportation</b>		
<b>Contracted Mowing</b>		
Other Current Expenses	\$ 105,000	\$ 205,000
<b>Maintenance and Improvement of Graded Roads</b>		
Personal Services	814,147	860,746
Other Current Expenses	10,000	3,000
Debt Service	233,400	260,000
Total Maintenance and Improvement	<u>1,057,547</u>	<u>1,123,746</u>
<b>Heavy Equipment and Drainage (Includes labor crew)</b>		
Personal Services	419,600	434,978
Other Current Expenses	475,000	473,500
Total Heavy Equipment and Drainage	<u>894,600</u>	<u>908,478</u>
<b>Storm Water</b>		
Personal Services	351,671	380,685
Other Current Expenses	70,500	25,500
Total Storm Water	<u>422,171</u>	<u>406,185</u>
<b>Sign Shop</b>		
Personal Services	145,531	154,508
Other Current Expenses	215,000	195,500
Total Sign Shop	<u>360,531</u>	<u>350,008</u>
<b>Repair Shop</b>		
Personal Services	431,675	460,578
Other Current Expenses	353,500	387,500
Total Repair Shop	<u>785,175</u>	<u>848,078</u>
<b>Stockroom</b>		
Personal Services	43,109	46,084
Other Current Expenses	810,000	510,000
Total Stockroom	<u>853,109</u>	<u>556,084</u>
<b>Shoulder Crew</b>		
Personal Services	508,764	530,123
Other Current Expenses	7,500	7,500
Total Shoulder Crew	<u>516,264</u>	<u>537,623</u>
<b>Right-of-Way Maintenance</b>		
Personal Services	547,341	589,757
Other Current Expenses	244,500	222,500
Total Right-of-Way Maintenance	<u>791,841</u>	<u>812,257</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**TRANSPORTATION TRUST FUND**

**For the Year Ending September 30, 2018**

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Roadway Enhancements</b>		
Weed Control	55,000	55,000
Road Stripping	100,000	100,000
Dust Suppressant	50,000	50,000
Concrete Work	85,000	85,000
Roadway Stabilization	165,000	165,000
Milling	250,000	250,000
<b>Total Roadway Enhancements</b>	<u>705,000</u>	<u>705,000</u>
<b>Administration and Overhead</b>		
Personal Services	838,812	830,920
Other Current Expenses	598,000	583,200
Capital Outlay	527,000	527,000
<b>Total Administration and Overhead</b>	<u>1,963,812</u>	<u>1,941,120</u>
<b>Other</b>		
Suwannee Valley Transit Authority	57,633	58,706
Administrative Fee - General Fund	335,478	335,478
<b>Total Administration and Overhead Other</b>	<u>393,111</u>	<u>394,184</u>
Non-recurring Transfer to Capital Projects Fund	<u>725,000</u>	<u>1,700,000</u>
<b>Total Appropriations</b>	<u>9,573,161</u>	<u>10,487,763</u>
<b>RESERVES</b>		
National Forest - Title III	154,000	154,000
Equipment	218,545	500,000
Cash Balance Forward	1,298,803	1,554,541
Contingency	884,816	878,776
<b>Total Reserves</b>	<u>2,556,164</u>	<u>3,087,317</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 12,129,325</u>	<u>\$ 13,575,080</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**MUNICIPAL SERVICES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Small County Surtax	\$ 780,000	\$ 825,000
Franchise Fees - Garbage	110,000	110,000
<b>Total Taxes</b>	<u>890,000</u>	<u>935,000</u>
<b>Licenses and Permits</b>		
Occupational Licenses	58,000	58,000
Competency Cards	20,000	4,000
Building Permits	235,000	310,000
Certification Fees	1,000	1,000
Land Use Fees	55,000	80,000
Protective Inspection/AP	13,100	15,600
<b>Total Licenses and Permits</b>	<u>382,100</u>	<u>468,600</u>
<b>Non Ad Valorem Assessments</b>		
Solid Waste	3,850,000	4,050,000
Solid Waste - Partial Year	18,000	18,000
Solid Waste - Delinquent	500	500
Fire Services	5,080,000	5,690,000
Fire - Partial Year & Delinquent	18,000	20,000
<b>Total Non Ad Valorem Assessments</b>	<u>8,966,500</u>	<u>9,778,500</u>
<b>Intergovernmental Revenue</b>		
Mobile Home Licenses	22,000	23,000
Racing Tax	223,250	223,250
<b>Total Intergovernmental Revenue</b>	<u>245,250</u>	<u>246,250</u>
<b>Miscellaneous</b>		
Interest Earnings- Board of County Commissioners	18,000	20,000
Tower Rent	3,300	2,200
Other Miscellaneous	30,000	30,000
Special Assessment - Spring Hollow	2,100	2,100
Special Assessment - Emerald Lakes	8,000	8,000
<b>Total Miscellaneous</b>	<u>61,400</u>	<u>62,300</u>
<b>Total Revenues</b>	<u>10,545,250</u>	<u>11,490,650</u>
Less 5% of Revenues	<u>(527,263)</u>	<u>(574,533)</u>
	10,017,987	10,916,117
Beginning Cash Balance	4,700,000	4,300,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u>\$ 14,717,987</u>	<u>\$ 15,216,117</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**MUNICIPAL SERVICES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>General Government Services</b>		
Administrative Fee - General Fund	\$ 26,185	\$ 26,185
Other Current Expenses	60,000	55,000
<b>Total General Government Services</b>	<u>86,185</u>	<u>81,185</u>
<b>Public Safety</b>		
<b>Building and Zoning Department</b>		
Personal Services	397,634	469,245
Other Current Expenses	132,000	84,600
<b>Total Building and Zoning Department</b>	<u>529,634</u>	<u>553,845</u>
<b>County Fire Services</b>		
Personal Services	3,772,758	4,095,357
Other Current Expenses	881,700	787,600
Capital Outlay	-	568,500
Debt Service	341,170	341,170
Administrative Fee - General Fund	459,009	459,009
<b>Total County Fire Services</b>	<u>5,454,637</u>	<u>6,251,636</u>
<b>Contractual Fire Agreements</b>		
Coop. Forest Management	24,100	24,100
<b>Tax Collector</b>		
Contractual Services		
Non Ad Valorem Assessments	260,000	260,000
<b>Addressing Department</b>		
Personal Services	106,043	111,374
Other Current Expenses	31,000	30,950
<b>Total Addressing Department</b>	<u>137,043</u>	<u>142,324</u>
<b>Total Public Safety</b>	<u>6,405,414</u>	<u>7,231,905</u>



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**MUNICIPAL SERVICES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>Physical Environment</b>		
<b>Solid Waste Services</b>		
Professional Services	7,750	7,750
Contracted Services - Residential Pickup	2,350,000	2,250,000
Residential Tipping Fees	1,030,000	1,030,000
Contracted Services - Roadside Pickup	-	150,000
Contracted Services - County Facilities	50,000	48,000
Administrative Fee - General Fund	142,341	142,341
<b>Total Solid Waste Services</b>	<u>3,580,091</u>	<u>3,628,091</u>
<b>Utility Assessments</b>		
Other Current Expenses	9,850	9,900
<b>Total Physical Environment</b>	<u>3,589,941</u>	<u>3,637,991</u>
<b>Total Appropriations</b>	<u>10,081,540</u>	<u>10,951,081</u>
<b>RESERVES</b>		
Equipment Reserve	616,062	750,000
Capital Reserve	1,500,000	777,266
Cash Balance Forward	1,512,231	1,642,662
Contingency	1,008,154	1,095,108
<b>Total Reserves</b>	<u>4,636,447</u>	<u>4,265,036</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 14,717,987</u>	<u>\$ 15,216,117</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
SHERIFF FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Transfers From Other Funds</b>		
General Fund	\$ 14,170,542	\$ 14,507,200
<b>Total Transfers From Other Funds</b>	<u>14,170,542</u>	<u>14,507,200</u>
Estimated Beginning Cash	1,600,000	3,500,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 15,770,542</u></u>	<u><u>\$ 18,007,200</u></u>
<b>APPROPRIATIONS</b>		
<b>Public Safety</b>		
<b>Sheriff</b>		
<b>Law Enforcement</b>		
Personal Services	\$ 6,907,252	\$ 7,066,154
Other Current Expenses	1,169,081	1,206,276
Capital Outlay	355,000	435,000
<b>Total Law Enforcement</b>	<u>8,431,333</u>	<u>8,707,430</u>
<b>Judicial</b>		
Personal Services	650,466	697,792
Other Current Expenses	70,785	70,785
<b>Total Judicial</b>	<u>721,251</u>	<u>768,577</u>
<b>Detention Center Operations</b>		
Personal Services	3,567,908	3,791,144
Other Current Expenses	1,130,050	1,130,050
Capital Outlay	15,000	10,000
<b>Total Detention Center Operations</b>	<u>4,712,958</u>	<u>4,931,194</u>
<b>Total Appropriations</b>	<u>13,865,542</u>	<u>14,407,201</u>
<b>RESERVES</b>		
<b>Funded Reserves</b>		
Cash Balance Forward	518,446	2,159,279
Contingency	1,386,554	1,440,720
<b>Total Reserves</b>	<u>1,905,000</u>	<u>3,599,999</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u><u>\$ 15,770,542</u></u>	<u><u>\$ 18,007,200</u></u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**COURT SERVICES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Small County Surtax	\$ 295,000	\$ 325,000
<b>Fines and Forfeitures</b>		
Technology Surcharges - \$2	73,000	82,000
Optional Court Costs - \$65	55,000	55,000
Total Fines and Forfeitures	<u>128,000</u>	<u>137,000</u>
<b>Miscellaneous Revenue</b>		
Interest	2,000	3,000
Total Revenues	<u>425,000</u>	<u>465,000</u>
Less: 5% of Revenues	<u>(21,250)</u>	<u>(23,250)</u>
	403,750	441,750
Estimated Beginning Cash	840,000	875,000
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<u><u>\$ 1,243,750</u></u>	<u><u>\$ 1,316,750</u></u>
<b>APPROPRIATIONS</b>		
<b>General Government Services</b>		
General Fund Administration	\$ 13,963	\$ 13,963
<b>Judicial</b>		
<b>County Court</b>		
Personal Services	40,706	41,198
Other Current Expenses	30,000	30,000
Total Judicial	<u>70,706</u>	<u>71,198</u>
<b>State Attorney</b>		
Other Current Expenses	54,425	30,520
Technology	81,125	71,791
Total State Attorney	<u>135,550</u>	<u>102,311</u>
<b>Public Defender</b>		
Other current Expenses	8,196	8,196
Technology	27,480	24,120
Total Public Defender	<u>35,676</u>	<u>32,316</u>
<b>Conflict Counsel</b>		
Technology	<u>-</u>	<u>5,232</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**COURT SERVICES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final	Tentative
	Budget	Budget
<b>Court Support Service</b>		
Technology	48,905	114,635
<b>Guardian Ad Litem</b>		
Other Current Expenses	44,155	44,494
<b>Optional Court Costs</b>		
Legal Aid	13,750	13,750
Law Library	13,750	13,750
Drug Court	13,750	13,750
Innovations (Teen Court)	13,750	13,750
Total Optional Court Costs	55,000	55,000
Non-recurring Transfer to Capital Projects Fund	-	350,000
Total Appropriations	403,955	789,149
 <b>RESERVES</b>		
Court Innovations	-	375,000
Cash Balance Forward	799,399	108,686
Contingency	40,396	43,915
Total Reserves	839,795	527,601
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 1,243,750</u>	<u>\$ 1,316,750</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**LANDFILL ENTERPRISE FUND**

For the Fiscal Year Ending September 30, 2016

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Intergovernmental</b>		
State Grants		
Consolidated Waste Grant	\$ 90,909	\$ 90,909
<b>Charges for Services</b>		
Class I	2,300,000	2,375,000
Class III	600,000	700,000
Tires	35,000	36,000
<b>Total Charges for Services</b>	<u>2,935,000</u>	<u>3,111,000</u>
<b>Miscellaneous</b>		
Other Income	5,000	12,000
Interest	65,000	67,000
<b>Total Miscellaneous</b>	<u>70,000</u>	<u>79,000</u>
<b>Total Revenues</b>	<u>3,095,909</u>	<u>3,280,909</u>
Less 5% of Revenues	<u>(154,795)</u>	<u>(164,045)</u>
	<u>2,941,114</u>	<u>3,116,864</u>
Estimated Unreserved Beginning Cash	1,200,000	1,000,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 4,141,114</u></u>	<u><u>\$ 4,116,864</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**LANDFILL ENTERPRISE FUND**

For the Fiscal Year Ending September 30, 2016

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>Physical Environment</b>		
<b>Winfield Landfill Operations</b>		
Personal Services	\$ 709,749	\$ 755,791
Other Current Expenses	940,200	854,925
Administration Fees- General Fund	168,191	168,191
Capital Outlay - Equipment Replacement	518,000	285,000
Capital Outlay - Land	30,000	-
<b>Total Winfield Landfill Operations</b>	<u>2,366,140</u>	<u>2,063,907</u>
<b>Central Landfill</b>		
Annual Long-term Care	118,500	119,100
<b>Litter Control Program</b>		
<b>Litter Disposal</b>		
Contractual Services	150,000	10,000
<b>Tire Disposal</b>		
Contractual Services	50,000	35,000
<b>Total Litter Control Program</b>	<u>200,000</u>	<u>45,000</u>
<b>Total Landfill Appropriations</b>	<u>2,684,640</u>	<u>2,228,007</u>
<b>Funded Reserves</b>		
Winfield Class I Closure	120,000	120,000
Winfield Class III Closure	75,000	75,000
<b>Total Funded Reserves</b>	<u>195,000</u>	<u>195,000</u>
<b>Total Physical Environment</b>	<u>2,879,640</u>	<u>2,423,007</u>
<b>Other Reserves</b>		
Equipment Replacement Reserve	-	500,000
Landfill Expansion Reserve	541,564	588,105
Cash Balance Forward	431,946	363,451
Contingency	287,964	242,301
<b>Total Reserves</b>	<u>1,261,474</u>	<u>1,693,857</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 4,141,114</u>	<u>\$ 4,116,864</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**LIBRARY FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Intergovernmental Revenue</b>		
Communications Services Tax	\$ 1,000,000	\$ 1,040,000
<b>State Grants</b>		
Library Equalization	560,047	560,047
Library - Operating	27,224	27,224
Total Intergovernmental Revenue	<u>1,587,271</u>	<u>1,627,271</u>
<b>Charges for Services</b>		
Library Fees	<u>9,150</u>	<u>8,875</u>
<b>Fines and Forfeitures</b>		
Library Fines	<u>27,500</u>	<u>25,300</u>
<b>Miscellaneous Revenue</b>		
Interest Earnings	500	500
Total Revenue	<u>1,624,421</u>	<u>1,661,946</u>
Less 5% of Revenues	<u>(81,221)</u>	<u>(83,097)</u>
	<u>1,543,200</u>	<u>1,578,849</u>
Estimated Beginning Cash	87,000	600,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 1,630,200</u></u>	<u><u>\$ 2,178,849</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
LIBRARY FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>Culture/Recreation</b>		
<b>Main Library</b>		
Personal Services	\$ 241,984	\$ 255,841
Other Current Expenses	83,700	92,450
Capital Outlay	63,000	63,000
<b>Total Main Library</b>	<u>388,684</u>	<u>411,291</u>
<b>Fort White Library</b>		
Personal Services	104,815	113,000
Other Current Expenses	14,600	15,400
Capital Outlay	15,400	15,400
<b>Total Fort White Library</b>	<u>134,815</u>	<u>143,800</u>
<b>Library Enhancements</b>		
Personal Services	575,142	570,836
Other Current Expenses	111,500	112,300
Administration Fee-General Fund	54,928	54,928
Capital Outlay	10,000	10,000
<b>Total Library Enhancements</b>	<u>751,570</u>	<u>748,064</u>
<b>Literacy Program</b>		
Personal Services	36,237	42,813
Other Current Expenses	1,600	1,600
Capital Books	2,000	2,000
<b>Total Literacy Program</b>	<u>39,837</u>	<u>46,413</u>
<b>West Branch</b>		
Personal Services	124,236	132,819
Other Current Expenses	33,150	34,400
Capital Outlay	12,600	14,600
<b>Total West Branch</b>	<u>169,986</u>	<u>181,819</u>
<b>Total Appropriations</b>	<u>1,484,892</u>	<u>1,531,387</u>
 <b>RESERVES</b>		
Future Enhancement	-	188,046
Cash Balance Forward	-	306,277
Contingency	145,308	153,139
<b>Total Reserves</b>	<u>145,308</u>	<u>647,462</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 1,630,200</u>	<u>\$ 2,178,849</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**SPECIAL LAW ENFORCEMENT FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u> Final Budget	<u>2017-18</u> Tentative Budget
<b>REVENUES</b>		
<b>Fines and Forfeitures</b>		
Seized Contraband	\$ 5,000	\$ 5,000
<b>Miscellaneous Revenue</b>		
Interest Earnings	100	100
Estimated Beginning Cash	75,000	50,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u>\$ 80,100</u>	<u>\$ 55,100</u>
 <b>APPROPRIATIONS AND RESERVES</b>		
Sheriff's Department Expenditures	\$ 20,000	\$ 20,000
Reserve for Law Enforcement Expenditures	60,100	35,100
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 80,100</u>	<u>\$ 55,100</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**TOURIST DEVELOPMENT TAX FUND - OPERATING**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Tourist Development Tax	\$ 1,300,000	\$ 1,500,000
<b>Intergovernmental Revenue</b>		
Grant - State of Florida	50,000	-
Grant - Local Governments	14,000	-
<b>Total Intergovernmental Revenue</b>	<u>64,000</u>	<u>-</u>
<b>Miscellaneous Revenue</b>		
Sign Advertising	11,000	12,000
Interest	2,500	10,000
<b>Total Miscellaneous Revenue</b>	<u>13,500</u>	<u>22,000</u>
<b>Total Revenue</b>	<u>1,377,500</u>	<u>1,522,000</u>
Less 5% of Revenues	<u>(68,875)</u>	<u>(76,100)</u>
	1,308,625	1,445,900
Estimated Beginning Cash	1,250,000	2,300,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 2,558,625</u></u>	<u><u>\$ 3,745,900</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**TOURIST DEVELOPMENT TAX FUND - OPERATING**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>Tourism Promotion</b>		
Personal Services	\$ 156,023	\$ 170,603
Other Current Expenses	231,913	333,913
Capital Outlay	30,000	30,000
<b>Total Tourism Promotion</b>	<u>417,936</u>	<u>534,516</u>
<b>Community Outreach</b>		
Columbia County Historical Society	5,000	5,000
Blue Grey Festival	10,000	10,000
<b>Total Community Outreach</b>	<u>15,000</u>	<u>15,000</u>
<b>DEO Grant</b>		
Postage	5,000	-
Printing	5,000	-
Advertising	90,000	-
Local Event Promotion	-	-
<b>Total DEO Grant</b>	<u>100,000</u>	<u>-</u>
<b>Sports Marketing</b>		
Personal Services	57,786	66,525
Other Current Expenses	36,500	126,000
<b>Total Sports Marketing</b>	<u>94,286</u>	<u>192,525</u>
<b>Visit Florida</b>		
Marketing	18,000	-
Transfer to General Fund	300,000	300,000
<b>Total Appropriations</b>	<u>945,222</u>	<u>1,042,041</u>
<b>RESERVES</b>		
Capital Reserve	1,329,837	2,391,247
Cash Balance Forward	189,044	208,408
Contingency/Reserve	94,522	104,204
<b>Total Reserves</b>	<u>1,613,403</u>	<u>2,703,859</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 2,558,625</u>	<u>\$ 3,745,900</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**LOCAL HOUSING ASSISTANCE (SHIP) FUND**

**For the Year Ending September 30, 2018**

	<u>2016-17</u> Final Budget	<u>2017-18</u> Tentative Budget
<b>REVENUES</b>		
<b>Intergovernmental Revenue</b>		
State Grants - SHIP	\$ 444,338	\$ 350,000
<b>Miscellaneous</b>		
Loan Repayments	-	20,000
Estimated Beginning Cash	-	-
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u>\$ 444,338</u>	<u>\$ 370,000</u>
<b>APPROPRIATIONS</b>		
Administration	\$ 44,434	\$ 35,000
Housing Assistance	399,904	335,000
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 444,338</u>	<u>\$ 370,000</u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**ECONOMIC DEVELOPMENT FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final	Tentative
	<u>Budget</u>	<u>Budget</u>
<b>REVENUES</b>		
<b>Taxes</b>		
<b>Intergovernmental</b>		
Half-Cent Sales Tax	\$ 1,225,000	\$ 1,275,000
<b>Miscellaneous Revenue</b>		
Interest- Other	5,000	3,000
<b>Total Operating Revenue</b>	<u>1,230,000</u>	<u>1,278,000</u>
Less 5% Revenues	<u>(61,500)</u>	<u>(63,900)</u>
	1,168,500	1,214,100
Estimated Beginning Cash	<u>1,057,000</u>	<u>540,000</u>
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 2,225,500</u></u>	<u><u>\$ 1,754,100</u></u>
<b>APPROPRIATIONS</b>		
<b>Economic Environment</b>		
<b>Administration</b>		
Personal Services	\$ 161,297	\$ 167,861
Other Current Expenses	64,800	89,300
Admin Fees - General Fund	41,094	41,094
<b>Total Economic Environment</b>	<u>267,191</u>	<u>298,255</u>
<b>Economic Incentives</b>		
Tax Rebates	<u>185,000</u>	<u>200,000</u>
<b>Target Project</b>		
<b>Debt Service</b>		
Principal	465,204	479,517
Interest	24,594	10,281
<b>Total Debt Service</b>	<u>489,798</u>	<u>489,798</u>
<b>Total Economic Incentives</b>	<u>674,798</u>	<u>689,798</u>
Transfer to Utility Fund	<u>225,000</u>	<u>225,000</u>
<b>Total Appropriations</b>	<u><u>1,166,989</u></u>	<u><u>1,213,053</u></u>
<b>RESERVES</b>		
Reserve for Gateway Crossing	255,000	170,000
Reserve for Future Project	511,764	67,784
Cash Balances Forward	175,048	181,958
Contingency	116,699	121,305
<b>Total Reserves</b>	<u>1,058,511</u>	<u>541,047</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u><u>\$ 2,225,500</u></u>	<u><u>\$ 1,754,100</u></u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
UTILITIES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Intergovernmental</b>		
State Grants	\$ 1,183,563	\$ 1,183,563
<b>Charges for Services</b>		
Water Sales	35,750	37,800
Sewer Sales	15,000	16,000
Connection Fees	3,000	3,000
Water Capacity Fees	10,000	10,000
Sewer Capacity Fees	-	-
Regulatory Assessment Fees	4,000	5,000
<b>Total Charges for Services</b>	<u>67,750</u>	<u>71,800</u>
<b>Total Revenues</b>	<u>\$ 1,251,313</u>	<u>\$ 1,255,363</u>
Less 5% of Revenues	<u>(62,566)</u>	<u>(62,768)</u>
	1,188,747	1,192,595
Transfer from Economic Development Fund	225,000	225,000
Estimated Beginning Cash	650,000	650,000
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<u><u>\$ 2,063,747</u></u>	<u><u>\$ 2,067,595</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
UTILITIES FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>Physical Environment</b>		
<b>Water Plant</b>		
<b>Operating Expenses</b>		
Operator Contract	11,000	11,000
Utilities	7,100	6,850
Communications	2,500	2,800
Repairs and Maintenance	13,400	5,350
Operating Supplies	7,600	5,600
<b>Total Water Plant</b>	<u>41,600</u>	<u>31,600</u>
<b>Sewer Plant</b>		
<b>Operating Expenses</b>		
Operator Contract	11,500	13,500
Utilities	7,500	6,000
Insurance	3,500	3,500
Repairs and Maintenance	2,000	1,500
Printing & Legal Ads	-	450
Operating Supplies	7,500	2,200
<b>Total Sewer Plant</b>	<u>32,000</u>	<u>27,150</u>
<b>Capital Outlay</b>	<u>1,483,750</u>	<u>1,483,750</u>
<b>Total Physical Environment</b>	<u>1,557,350</u>	<u>1,542,500</u>
<b>Debt Service</b>		
Principal	98,000	98,000
Interest	37,502	37,502
<b>Total Debt Service</b>	<u>135,502</u>	<u>135,502</u>
<b>Total Appropriations</b>	<u>1,692,852</u>	<u>1,678,002</u>
<b>RESERVES</b>		
Contingency	169,285	167,800
Cash Balances Forward	201,610	221,793
<b>Total Reserves</b>	<u>370,895</u>	<u>389,593</u>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 2,063,747</u>	<u>\$ 2,067,595</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Intergovernmental Revenue</b>		
Federal Grants	\$ -	\$ 750,000
Estimated Beginning Cash	-	-
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<u>\$ -</u>	<u>\$ 750,000</u>
<b>APPROPRIATIONS</b>		
<b>Physical Environment</b>		
Administration	\$ -	\$ 60,000
Water Line Improvements	-	415,000
Street Improvements	-	275,000
Total Appropriations	<u>-</u>	<u>750,000</u>
<b>RESERVES</b>		
Contingency	-	-
Cash Balances Forward	-	-
<b>TOTAL APPROPRIATIONS AND RESERVES</b>	<u>-</u>	<u>\$ 750,000</u>



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
ROAD IMPROVEMENT FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Local Option Gasoline Tax	\$ 150,000	\$ 150,000
<b>Intergovernmental Revenue</b>		
<b>DOT Grants</b>		
Old Wire Road	1,237,500	1,237,500
Real Road	812,942	-
Bell Road	1,165,836	1,165,836
Callahan Road	905,827	905,827
King/Mauldin	1,145,000	1,360,000
Moore Road	1,423,125	1,423,125
CR 241	850,000	850,000
Croft Bridge	125,000	167,000
Mount Carmel and Troy	-	1,190,000
Total Intergovernmental Revenue	<u>7,665,230</u>	<u>8,299,288</u>
Total Revenues	<u>7,815,230</u>	<u>8,449,288</u>
Less 5% of General Revenues	<u>(390,762)</u>	<u>(422,464)</u>
	<u>7,424,468</u>	<u>8,026,824</u>
Estimated Beginning Cash	<u>9,300,000</u>	<u>7,800,000</u>
<b>Non-recurring Transfers In</b>		
Transfer from Connector Road Fund	400,000	-
Transfer from Road Debt Service Fund	425,000	-
Total Non-recurring Transfers In	<u>825,000</u>	<u>-</u>
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<u><u>\$ 17,549,468</u></u>	<u><u>\$ 15,826,824</u></u>

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET  
ROAD IMPROVEMENT FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>APPROPRIATIONS</b>		
<b>Road Construction Projects</b>		
Herlong Road	\$ 2,800,000	\$ 2,800,000
Old Wire Road	3,131,419	3,131,419
Brim Street	2,358,760	2,133,000
Bell Street	1,200,000	1,200,000
Real Road	1,053,827	-
Callahan Road	1,436,015	1,436,015
King/Mauldin	1,145,000	1,390,000
Mt. Carrie Road	1,127,000	-
Moore Road	1,423,125	1,423,125
CR 241	850,000	850,000
Croft Bridge	125,000	167,000
Mount Carmel and Troy	-	1,190,000
<b>Total Appropriations</b>	<u>16,650,146</u>	<u>15,720,559</u>
<b>RESERVES</b>		
Contingency	899,322	106,265
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ 17,549,468</u>	<u>\$ 15,826,824</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**CAPITAL PROJECTS FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
Bond Proceeds	\$ -	\$ 8,000,000
<b>Intergovernmental Revenue</b>		
State Grants	5,260,000	5,260,000
<b>Transfers From Other Funds</b>		
General	750,000	1,200,000
Transportation Trust	725,000	1,700,000
Court Services	-	350,000
Total Transfers	<u>1,475,000</u>	<u>3,250,000</u>
Total Revenues	<u>6,735,000</u>	<u>16,510,000</u>
Estimated Beginning Cash	6,500,000	5,000,000
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<u><u>\$ 13,235,000</u></u>	<u><u>\$ 21,510,000</u></u>
<b>APPROPRIATIONS</b>		
<b>General Government</b>		
Building Improvements	\$ 520,250	\$ 10,085,250
Equipment	85,362	-
Total General Government	<u>605,612</u>	<u>10,085,250</u>
<b>Transportation</b>		
Building Improvements	-	70,000
<b>Physical Environment</b>		
Building Improvements	102,000	70,000
Improvements other than Buildings	6,206,000	6,196,050
Equipment	-	-
Total Physical Environment	<u>6,308,000</u>	<u>6,266,050</u>
<b>Public Safety</b>		
Building Improvements	71,000	280,000
Radio Communications Improvements	6,000,000	4,750,000
Total Public Safety	<u>6,071,000</u>	<u>5,030,000</u>
Total Appropriations	<u>12,984,612</u>	<u>21,451,300</u>
<b>RESERVES</b>		
Contingency	250,388	58,700
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u><u>\$ 13,235,000</u></u>	<u><u>\$ 21,510,000</u></u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**JAIL CONSTRUCTION FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Transfers From Other Funds</b>		
General	\$ -	\$ 2,200,000
Estimated Beginning Cash	-	-
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<u>\$ -</u>	<u>\$ 2,200,000</u>
<b>APPROPRIATIONS</b>		
Jail Construction		
Professional Services	\$ -	\$ 2,000,000
Construction	-	-
<b>Total Appropriations</b>	<u>-</u>	<u>2,000,000</u>
<b>RESERVES</b>		
Contingency	-	200,000
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u>\$ -</u>	<u>\$ 2,200,000</u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**ROAD IMPROVEMENT DEBT SERVICE FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
Local Option Gasoline Tax	\$ 650,000	\$ 685,000
<b>Miscellaneous Revenue</b>		
Interest earnings	-	-
<b>Total Revenue</b>	<u>650,000</u>	<u>685,000</u>
Less 5% Revenues	<u>(32,500)</u>	<u>(34,250)</u>
	617,500	650,750
Estimated Beginning Cash	<u>478,000</u>	<u>95,000</u>
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 1,095,500</u></u>	<u><u>\$ 745,750</u></u>
 <b>APPROPRIATIONS</b>		
Transfer to Road Improvement Fund	\$ 425,000	\$ -
Debt Service - Principal	563,000	569,000
Debt Service - Interest	85,000	79,000
<b>Total Appropriations</b>	<u>1,073,000</u>	<u>648,000</u>
 <b>RESERVES</b>		
Reserve for Debt Service	22,500	97,750
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u><u>\$ 1,095,500</u></u>	<u><u>\$ 745,750</u></u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**JAIL DEBT SERVICE FUND**

For the Year Ending September 30, 2018

	<u>2016-17</u>	<u>2017-18</u>
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Taxes</b>		
State Shared Revenues		
Half-Cent Sales Tax	\$ -	\$ -
<b>Miscellaneous Revenue</b>		
Interest Earnings	-	-
Total Revenue	-	-
Less 5% Revenues	-	-
	-	-
Estimated Beginning Cash	-	-
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
 <b>APPROPRIATIONS</b>		
Debt Service - Principal	\$ -	\$ -
Debt Service - Interest	-	-
Total Appropriations	-	-
<b>RESERVES</b>		
Reserve for Debt Service	-	-
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
<b>TRANSFERS, RESERVES AND BALANCES</b>		

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**  
**BUDGET**  
**ADMINISTRATION BUILDING DEBT SERVICE FUND**  
For the Year Ending September 30, 2018

	2016-17	2017-18
	Final Budget	Tentative Budget
<b>REVENUES</b>		
<b>Transfers From Other Funds</b>		
General	\$ -	\$ 700,000
Estimated Beginning Cash	-	-
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	\$ -	\$ 700,000
 <b>APPROPRIATIONS</b>		
Debt Service - Principal	\$ -	\$ 415,000
Debt Service - Interest	-	270,000
Total Appropriations	-	685,000
<b>RESERVES</b>		
Reserve for Debt Service	-	15,000
<b>TOTAL APPROPRIATED EXPENDITURES</b>	\$ -	\$ 700,000
<b>TRANSFERS, RESERVES AND BALANCES</b>		



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Joel Foreman Department: County Attorney

Division Manager's Signature: *Ben Scott*

**1. Nature and purpose of agenda item:**

**Adoption Hearing: Ordinance 2017-15 AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, REPEALING ORDINANCE 2016-31 AND LIFTING THE MORATORIUM ON CANNABIS DISPENSING BUSINESSES PROVIDED THEREIN; PROVIDING FOR AN EFFECTIVE DATE**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

**2. Fiscal impact on current budget.**

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**For Use of County Manger Only:**

Consent Item  Discussion Item



**MEMORANDUM**

To: Ben Scott, County Manager  
Board of County Commissioners

From: Joel F. Foreman

**Re: Adoption Hearing, Ordinance 2017-15  
Repeal of Medical Marijuana Dispensary Moratorium**

Date: August 30, 2017

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Ordinance 2017-15 relating to repeal of the moratorium on permitting for medical marijuana dispensaries within the unincorporated areas of the County, is set for adoption hearing on September 7, 2017, during the regular business of the Board. Attached is the form of that ordinance as noticed. Notice of the adoption hearing was published Sunday, August 27, 2017, in the legal notices section of the Lake City Reporter.

This matter is set for hearing, debate and disposition.

**ORDINANCE NO. 2017-15**

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, REPEALING ORDINANCE 2016-31 AND LIFTING THE MORATORIUM ON CANNABIS DISPENSING BUSINESSES PROVIDED THEREIN; PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, the Columbia County Board of County Commissioners adopted Ordinance 2016-31 on December 1, 2016, imposing a moratorium on the issuance of or application for permits, licenses, or business tax receipts to cannabis dispensing businesses for the duration thereof;

**WHEREAS**, the purpose of the moratorium was to preserve the status quo until such time as the Florida Legislature provided through general law for the County's regulatory authority in this field, if any;

**WHEREAS**, the Florida Legislature adopted Senate Bill 8-A, amending Fla. Stat. section 381.986, and providing for preemption to the State of Florida many of the regulatory arenas within which the moratorium was intended to maintain the status quo;

**WHEREAS**, Senate Bill 8-A was signed into law and the amendments to section 381.986 are now effective;

**WHEREAS**, the Board has considered the report it received from the County Attorney on July 16, 2017, and the Board has elected pursuant to Fla. Stat. section 381.986(11)(b)2 to regulate cannabis dispensing facilities, or medical marijuana treatment facilities, in a manner that is no more restrictive than its ordinances permitting or determining the locations for pharmacies licensed under Fla. Stat. chapter 465;

**WHEREAS**, the County Planner and County Attorney have advised the Board that the County's current Land Development Regulations provide for determining of the location of dispensing facilities in so far as the County's regulations already restrict the location of retail commercial outlets for the sale of drugs to the CN and CG zoning districts, and both pharmacies and medical marijuana treatment facilities shall be governed alike thereunder except as provided by general law; and

**WHEREAS**, the purposes of the moratorium have been met and maintaining the status quo is of no further public benefit.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

**Section 1. RECITALS INCORPORATED**

The recitals above are incorporated as the Board's findings in support of this Ordinance.

**Section 2. REPEAL OF ORDINANCE 2016-31**

Ordinance 2016-31, adopted by this Board on December 1, 2016, is hereby repealed and is of no further force or effect.

**Section 3. SEVERABILITY**

If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**Section 4. EFFECTIVE DATE**

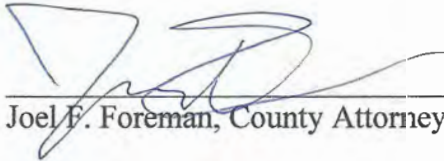
This Ordinance shall take effect immediately upon a certified copy hereof being filed with the Florida Department of State.

**DULY ADOPTED** by the Board of County Commissioners of Columbia County, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2017

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
**Ron Williams, Chair**

Approved as to form and legality:

  
\_\_\_\_\_  
Joel F. Foreman, County Attorney

ATTEST: P. Dewitt Cason, Clerk of Court

\_\_\_\_\_  
Deputy Clerk

Effective Date: \_\_\_\_\_



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 30, 2017

Meeting Date: September 7, 2017

Name: Joel Foreman

Department: County Attorney

Division Manager's Signature: *Ben Scott*

**1. Nature and purpose of agenda item:**

**Adoption Hearing: Ordinance 2017-16 AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AMENDING CHAPTER 18 OF THE COUNTY CODE OF ORDINANCES TO REPEAL ARTICLE II AND ABOLISH THE ANIMAL CONTROL BOARD; AMENDING ARTICLE III TO PROVIDE FOR ENFORCEMENT OF ANIMAL CONTROL VIOLATIONS THROUGH THE SPECIAL MAGISTRATE, CHANGE REFERENCES TO THE COUNTY'S CONTRACTED ANIMAL CONTROL SERVICES PROVIDER, CLARIFY "CONFINEMENT", CLARIFY "RESTRAINT", EXCLUDE CERTAIN ANIMALS FROM MANDATED HOLDING PERIODS, PERMIT THE ANIMAL CONTROL SERVICES PROVIDER TO SET REASONABLE FEES FOR IMPOUNDMENT, PERMIT ANIMAL CONTROL OFFICERS TO ENTER FENCED YARDS UNDER CERTAIN CIRCUMSTANCES, PROVIDE FOR AN INCREASE TO BOARD-ASSESSED FEES, AND PROHIBIT OUTDOOR FEEDING OF ANIMALS IN CERTAIN ZONING DISTRICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

**2. Fiscal impact on current budget.**

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**For Use of County Manger Only:**

Consent Item  Discussion Item

**MEMORANDUM**

To: Ben Scott, County Manager  
Board of County Commissioners

From: Joel F. Foreman

**Re: Adoption Hearing, Ordinance 2017-16  
Animal Control Ordinance Revisions**

Date: August 30, 2017

---

Ordinance 2017-16 relating to revisions to the County's animal control ordinances is set for adoption hearing on September 7, 2017, during the regular business of the Board. Attached is the form of that ordinance as noticed. Notice of the adoption hearing was published Sunday, August 27, 2017, in the legal notices section of the Lake City Reporter.

This matter is set for hearing, debate and disposition.

**ORDINANCE NO. 2017-16**

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AMENDING CHAPTER 18 OF THE COUNTY CODE OF ORDINANCES TO REPEAL ARTICLE II AND ABOLISH THE ANIMAL CONTROL BOARD; AMENDING ARTICLE III TO PROVIDE FOR ENFORCEMENT OF ANIMAL CONTROL VIOLATIONS THROUGH THE SPECIAL MAGISTRATE, CHANGE REFERENCES TO THE COUNTY'S CONTRACTED ANIMAL CONTROL SERVICES PROVIDER, CLARIFY "CONFINEMENT", CLARIFY "RESTRAINT", EXCLUDE CERTAIN ANIMALS FROM MANDATED HOLDING PERIODS, PERMIT THE ANIMAL CONTROL SERVICES PROVIDER TO SET REASONABLE FEES FOR IMPOUNDMENT, PERMIT ANIMAL CONTROL OFFICERS TO ENTER FENCED YARDS UNDER CERTAIN CIRCUMSTANCES, PROVIDE FOR AN INCREASE TO BOARD-ASSESSED FEES, AND PROHIBIT OUTDOOR FEEDING OF ANIMALS IN CERTAIN ZONING DISTRICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, it is the intent of Columbia County to provide for necessary regulation and enforcement for the control of stray, nuisance, dangerous, or rabid animals in order to protect the inhabitants of Columbia County and their property from injury, inconvenience, or bother, all in the interest of the public health, safety, and welfare of the inhabitants of the county;

**WHEREAS**, there was created by the Board of County Commissioners an Animal Control Board pursuant to Ordinance No. 96-29 and codified in Chapter 3, Article II of the Code of Ordinances of Columbia County, Florida;

**WHEREAS**, since the adoption of Ordinance No. 96-29, the Animal Control Board has become defunct and the animal control needs of the County and its citizens are presently met through a contract the County maintains with an animal control services provider;

**WHEREAS**, the County employs a Special Magistrate for the purpose of hearing cases relating to violations of the County's various codes, and the Special Magistrate has been authorized pursuant to Chapter 2, Article VI, Division 2, Section 2.343(5), to hear cases involving "[a]ll other ordinances, codes, and regulations of the County, as may hereafter be provided by the County through separate Ordinance or Resolution";

**WHEREAS**, it is necessary that the County from time to time solicit competitive bids to provide the County's animal control services, and any fixed reference to any one services provider within an ordinance may frustrate the County's ability to do so; and

**WHEREAS**, animal control enforcement requires a code that is easily interpreted and implemented in the field by the County's animal control officers and animal control service providers, and relevant code sections may be amended from time to time to reflect the realities of such enforcement activities on behalf of the people of this County.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA:**

**Section 1. FINDINGS**

The above Recitals are incorporated herein by reference and are hereby adopted as Findings in support of this Ordinance.

**Section 2. CHAPTER 18, ARTICLE II REPEALED**

Chapter 18, Article II of the County Code of Ordinances is hereby repealed and the Animal Control Board created thereunder is hereby abolished as of the effective date of this Ordinance.

**Section 3. SPECIAL MAGISTRATE TO HEAR ANIMAL CONTROL VIOLATIONS**

- a. Section 18-73 of the Code of Ordinances is amended as follows:

*Citation* means a written notice, issued to a person by an officer, that the officer has probable cause to believe that the person has committed a civil infraction in violation of a duly enacted article and that the county ~~court~~ special magistrate will hear the charge. The citation must contain:

- (1) The date and time of issuance.
- (2) The name and address of the person.
- (3) The date and time the civil infraction was committed.
- (4) The facts constituting probable cause.
- (5) The article violated.
- (6) The name and authority of the officer.
- (7) The procedure for the person to follow in order to pay the civil penalty, to contest the citation, or to appear ~~in court~~ before the special magistrate as required under subsection (6) of this definition.
- (8) The applicable civil penalty if the person elects to contest the citation.
- (9) The applicable civil penalty if the person elects not to contest the citation.

(10) A conspicuous statement that if the person fails to pay the civil penalty within the time allowed, or fails to appear ~~in court~~ before the special magistrate to contest the citation, the person shall be deemed to have waived his right to contest the citation and that, in such case, ~~judgment a fine~~ may be entered assessed against the person for an amount up to the maximum civil penalty.

(11) A conspicuous statement that if the person is required to appear ~~in court~~ before the special magistrate as mandated by subsection (6) of this definition, he or she does not have the option of paying a fine in lieu of appearing ~~in court~~ before the special magistrate.

~~(12) A conspicuous statement that if a person is required to appear in court as mandated by subsection (5) of this definition, he does not have the option of paying a fine in lieu of appearing in court.~~

b. Section 18-88 of the Code of Ordinances is amended as follows:

Sec. 18-88. - Violation of article.

(a) *Civil infraction.* Except as to the provisions for a dangerous dog, section 18-76, the violation of this article is a civil infraction.

(b) *Order to show cause.* If a person who has received a citation fails to pay the civil penalty, fails to appear ~~in court~~ before the special magistrate to contest the citation, or fails to appear ~~in court~~ before the special magistrate when the citation requires the person to do so, the ~~court~~ special magistrate may issue an order to show cause or take such other or further action authorized by law. An order to show cause shall require such person to appear before the ~~court~~ special magistrate to explain why action on the citation has not been taken and why the person should not be ~~held in contempt of court~~ or subject to other lawful disposition by the ~~court~~ special magistrate. If any person that is issued such order fails to appear in response to the ~~court's~~ special magistrate's directive, that person may be ~~held in civil contempt of court and punished~~ found to have waived any such appearance and fines or corrective action shall be ordered accordingly. This subsection is not



intended to limit, but is in addition to all other lawful actions which the ~~court~~ special magistrate may take when a citation has been issued.

(c) *Mandatory ~~court~~ appearance.* Any citation issued pursuant to this article may require mandatory ~~court~~ appearances before the special magistrate for violations resulting in the unprovoked biting, attacking, wounding, or killing of a human or domestic animal; violations resulting in the destruction or loss of personal property; violations of local animal cruelty laws; or violations resulting in the issuance of a third or subsequent citation to a person. The citation must clearly inform the person of such mandatory ~~court~~ appearance. The animal control official or the board of county commissioners or its authorized representatives shall maintain sufficient records to prove the number of citations issued to the person. Persons required to appear ~~in court~~ shall not have the option of paying the fine instead of appearing ~~in court~~.

(d) *Dangerous dogs.* In the event of a violation of section 18-76 with respect to a dangerous dog, the owner of a dangerous dog shall be subject to all the penalties provided by F.S. §§ 767.10—767.15, except that the hearings afforded to an owner pursuant to section 767.12 shall be before the special magistrate.

c. Section 18-90 of the Code of Ordinances is amended as follows:

Sec. 18-90. - Penalties for violation of article.

(a) *Citation not contested.* If a person does not contest a citation received pursuant to this article and shall pay the applicable civil penalty prior to the date specified on the citation, then the applicable civil penalty for each violation shall be as follows:

- (1) Section 18-76: stray/nuisance animal... \$ 50.00
- (2) Section 18-80: rabies vaccination ..... 50.00
- (3) Section 18-84: surrender of animal for quarantine or destruction .....  
100.00
- (4) Section 18-85: surrender of carcass of rabid animal ..... 100.00
- (5) Section 18-86: dumping animals .... ~~50.00~~ \$500.00
- (6) Section 18-87: female dogs/cats in heat.. 50.00

- (7)Section 18-88: interference with animal control officer ..... 100.00
- (8)Section 18-78: dangerous dog (as provided by state statute) ..... 500.00
- (9)~~All applicable court costs~~ Administrative costs for magistrate proceedings . . . \$250.00
- (10)In accordance with F.S. § 828.27(4)(b), in addition to the foregoing penalties, a surcharge of \$5.00 shall be imposed for each violation, the proceeds of which shall be used to pay the cost of training for animal control officers.

(b)*Contest of violation.* If a person elects to contest a violation received pursuant to this article, upon a finding by the greater weight of the evidence by the ~~county court~~ special magistrate that the person so cited did commit the violation as described in the citation, the ~~county judge~~ special magistrate shall impose a penalty not to exceed the penalty as set forth in section 18-91(a), plus administrative court costs. Upon such a finding, a ~~judgment~~ code enforcement lien shall issue against the violator in the name of the board of county commissioners in the amount of the civil penalty together with such costs as imposed by the ~~court~~ special magistrate, which shall be collected as any civil judgment.

(c)*Payment of penalties.* All penalties for citations, together with applicable ~~court~~ fees or costs issued pursuant to this article, shall be paid to the clerk of the circuit court of the county as general revenue for the county, together with the \$5.00 surcharge as provided in F.S. § 828.27(4)(b).

(d)*Second or subsequent ~~conviction~~ violation.* In addition to all other penalties provided herein, in the case of a second or subsequent ~~conviction~~ violation, the ~~court~~ special magistrate may order the animal taken into the custody of the ~~Lake City/Columbia County Humane Society, Inc., a/k/a the "animal shelter,"~~ for adoption or other humane disposition.

d. Section 18-91 of the Code of Ordinances is amended as follows:

(a) To contest any citation, the violator must appear before the ~~county judge~~ special magistrate on the date shown on the citation ~~for the purpose of setting a~~

~~trial date.~~ The rules of evidence applicable in all hearings for contested ~~civil~~ citations shall be the same as small claims rules in civil cases except to the extent inconsistent with this article, and may be liberally construed by the ~~court~~ special magistrate. The citation shall constitute the statement of claim, delivery of the citation shall constitute service of process and notice of ~~plea day~~ hearing.

(b) Appeal from any judgment of the ~~county court~~ special magistrate shall be the same cost and method as an appeal from any civil judgment in small claims court.

#### **Section 4. REFERENCES TO ANIMAL CONTROL SERVICES PROVIDER**

- a. Section 18-73 of the Code of Ordinances is amended as follows:

*Animal control officer* means any person employed or appointed by the county or employed by the animal control services provider who is authorized to investigate, on public or private property, civil infractions relating to animal control or cruelty and to issue citations as provided in this article. An animal control officer is not authorized to bear arms or make arrests; however, such officer may carry a device to chemically subdue and tranquilize an animal, provided that such officer has successfully completed a minimum of 16 hours of training in marksmanship, equipment handling, safety and animal care, and can demonstrate proficiency in chemical immobilization of animals in accordance with guidelines prescribed in the Chemical Immobilization Operational Guide of the American Humane Association.

*Animal control services provider* means the entity in contractual privity with the Board of County Commissioners and the county to provide animal control services to the county and its citizens.

Animal shelter means any premises designated by action of the Board of County Commissioners for the purposes of impounding and caring for all animals taken into custody for violation of, or pursuant to, this article. ~~Lake City/Columbia County Humane Society~~ The shelter facility maintained by the animal control services provider shall also be known as "animal shelter."

- b. All other references to the “Lake City/Columbia County Humane Society, Inc.” or variations thereof making specific reference to that organization are amended to identify instead the County’s “animal control services provider” as now defined in Section 18-73.

**Section 5. CONFINEMENT AND RESTRAINT CLARIFIED**

- a. Section 18-74. – Animal restraint is amended as follows:

Every animal shall be confined within an enclosure sufficient to prevent the animal’s escape upon ~~to~~ property that is either owned or controlled by the animal's owner or upon other property with the consent of the owner of that property-owner at all times. For purposes of this section any animal kept indoors shall be presumed to be confined. Confinement shall not be required where the animal is under restraint upon a tether preventing the animal from leaving property it is permitted to be upon. Confinement shall not be required when the animal is on a leash within the owner’s control and the leash prevents the animal from roaming freely onto the property of others. This provision shall not be construed to authorize the tethering of animals where such tethering deprives an animal of shelter, food, or water. ~~unless under restraint or control.~~

**Section 6. HOLDING PERIOD FOR PUPPIES LESS THAN 12 WEEKS OLD**

- a. Section 18-75(b) is amended as follows:

*Holding period.* If the owner of the stray/nuisance animal is not known and the animal is not otherwise claimed within three working days (Monday through Friday, except legal holidays) of such impoundment, such animal shall come into the custody of the animal control services provider Lake City/Columbia County Humane Society, Inc., for adoption or other humane disposition. If the stray/nuisance animal is a puppy believed in the opinion of the animal control services provider to be less than 12 weeks of age, then such animal shall come into the immediate custody of the animal control services provider for adoption or other humane disposition.

**Section 7. FEES AND COSTS OF IMPOUNDMENT SET BY PROVIDER**

- a. Section 18-75(d) of the Code of Ordinances is amended as follows:

*Return to owner.* All stray/nuisance animals shall be returned to their owners upon reasonable proof of ownership and after cash payment of all fees and costs of impoundment by the owner or on the owner's behalf with the owner's permission, and with proof of current rabies vaccination by a licensed veterinarian. For purposes of this section, reasonable fees and costs of impoundment may be assessed by the animal control services provider in an amount sufficient to offset the actual expenses incurred by the animal control services provider in connection with the impoundment of the stray/nuisance animal impounded under this section.

**Section 8. ANIMAL CONTROL OFFICER AUTHORIZED TO ENTER**

- a. Section 18-78 of the Code of Ordinances is amended as follows:

For the purpose of discharging the duties imposed by this article, and for enforcing its provisions, the animal control officer is empowered to enter upon any private property, not including any dwelling, structure or fenced enclosure, except the animal control officer or any officer may enter a fenced enclosure for the purpose of posting notices or citations required by the animal control officer's duties, impounding any animal known or suspected with (legal probable cause) of biting any person, or any animal infected with or suspected of showing suspicious symptoms of rabies. Whenever practicable, the officer shall make every reasonable effort to contact the property owner prior to entering a fenced enclosure for the purpose of enforcing this article.

**Section 9. OUTDOOR FEEDING OF ANIMALS RESTRICTED IN COMMERCIAL ZONING DISTRICTS**

- a. Section 18-7505 is hereby created for inclusion in the Code of Ordinances:

Sec. 18-7505. – Certain Outdoor Feeding Prohibited

It shall be unlawful and a violation of this part to intentionally feed any animal outdoors within the following zoning districts set forth in section 4.1.1 of the Columbia County Land Development Regulations:

CG Commercial, General

CI Commercial, Intensive

CHI Commercial, Highway Interchange

**Section 10. SEVERABILITY**

If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**Section 11. EFFECTIVE DATE**

This Ordinance shall take effect immediately upon a certified copy hereof being filed with the Florida Department of State.

**DULY ADOPTED** by the Board of County Commissioners of Columbia County, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2017

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
**Ron Williams, Chair**

Approved as to form and legality:

  
\_\_\_\_\_  
Joel F. Foreman, County Attorney

ATTEST: P. Dewitt Cason, Clerk of Court

\_\_\_\_\_  
Deputy Clerk

Effective Date: \_\_\_\_\_



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 25, 2017 Meeting Date: September 7, 2017

Name: Glenn Hunter Department: Economic Development

Division Manager's Signature:  \_\_\_\_\_

### 1. Nature and purpose of agenda item:

**Review the Economic Development Business Incentive Guideline**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

District No. 1- Ronald Williams  
District No. 2- Rusty DePratter  
District No. 3- Bucky Nash  
District No. 4- Everett Phillips  
District No. 5- Tim Murphy

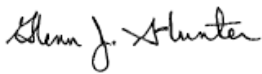
BOARD OF COUNTY COMMISSIONERS

COLUMBIA COUNTY

## MEMORANDUM

DATE: August 25, 2017

TO: Ben Scott, County Manager

FR: Glenn J. Hunter, Economic Development Director 

RE: Agenda Item Request: Business Incentive Guideline

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On January 4, 2017 the Economic Development Advisory Board voted unanimously to implement the attached Business Incentive Guideline.

We request this item on the agenda for the next regularly scheduled Board of County Commissioner meeting on September 7, 2017

BOARD MEETS FIRST THURSDAY AT 5.30P.M.  
AND THIRD THURSDAY AT 5.30P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE 386.755.4100





## **COLUMBIA COUNTY ECONOMIC DEVELOPMENT**

### **LAKE CITY, FLORIDA**

### **BUSINESS INCENTIVE GUIDELINES**

It is the mission of the Economic Development Department to foster a strong local economy and vibrant community by promoting a favorable business environment to attract private capital investment and employment opportunities.

**December 1, 2016**

**Page 1**



The consideration of financial incentives are provided for new and expanding industry and new retail development locating in the County. The guidelines are provided within. Points are accumulated and assessed based upon the applicant's application submitted.

For additional information or assistance on these programs, please contact :

Glenn J. Hunter  
Executive Director  
Columbia County Economic Development  
971 W Duval Street, Suite 150  
Lake City, FL 32055  
386-758-1033 phone  
386-758-1167 fax

Debbie A. Motes  
Office Manager  
Columbia County Economic Development  
971 W Duval Street, Suite 150  
Lake City, FL 32055  
386-758-1033 phone  
386-758-1167 fax

**NEW AND EXPANDING INDUSTRY BUSINESS INCENTIVE GUIDELINE**

**INDUSTRIAL INCENTIVE SCORE CARD**

<b>PROJECT CRITERIA</b>		<b>POINTS</b>
<b>TARGET INDUSTRY</b>		
Companies that are listed as a targeted industry within the Columbia County Strategic Plan 2014-2018 (Top 10 Targeted Industry Sectors)		2.0
<b>CAPITAL INVESTMENT</b>		
Points shall be awarded based on Capital Investment of	2.5M-2.9M	1.0
new construction costs (excludes real property acquisition)	3M-4.9M	2.0
	5M-9.9M	3.0
	10M and Up	4.0
<b>SIZE OF FACILITY ADDITION</b>		
Points shall be awarded based upon the size of the facility addition or the new construction square footage	20,000 - 30,000 SQ FT	1.0
	30,001- 40,000 SQ FT	2.0
	40,001 -and up	3.0
<b>NEW EMPLOYMENT</b>		
Points shall be awarded based on <b>new</b> full-time equivalent jobs to be created in Columbia County	20 FTE	1.0
	21 – 30 FTE	2.0
	31 - 50 FTE	3.0
	51 or more FTE	4.0
<b>WAGE RATES</b>		
Points shall be awarded for wages paid above the County's average wage rate	115% TO 119.9%	2.0
	120% TO 124.9%	3.0
	125% PLUS	4.0

Financial Incentives derived through the accumulation of points based on the criteria above shall be considered to receive the following incentives:

<b>POINT TOTAL RANGE</b>	<b>ECONOMIC DEVELOPMENT INCENTIVE RANGE(S)</b>
5.0	3 years of ad valorem tax rebate*
6.0	4 years of ad valorem tax rebate*
7.0	5 years of ad valorem tax rebate*
8.0	6 years of ad valorem tax rebate*
9.0	7 years of ad valorem tax rebate*
10.0	8 years of ad valorem tax rebate*

75% of New/Improved Amount

50% Tangible Property Taxes

- Company receiving incentives must file for the tax rebate each year of eligibility

**ADDITIONAL BENEFITS:** Qualifying projects are also eligible for expedited permitting and application assistance for State/County Incentives.

Qualifying project may also be awarded extra point if location is within a Brownfield or CRA Designated Area.

## Targeted Industry Sectors

Columbia County's top 10 targeted Industry sectors are based upon an asset inventory and industry trend analysis conducted through the FPL PoweringFlorida.com resource. This resource compares our regional profile to the industry standard in several categories, such as, workforce, market proximity, utilities, cost of doing business, logistics, available buildings & sites, and incentives. The categories differ based on the sector definition and are assigned a percentage weight based on their importance to the success of the industry. Not only do we learn which sectors will be most attracted to Columbia County, but we also learn for which categories within those sectors we are below the industry standard. This information is helpful in forming economic development programs and policy.

### Columbia County                      Top 10 Industry Sectors

NAICS Codes	Description
3359	Other Electrical Equipment
562	Waste Management
322	Paper Product Manufacturing
321	Wood Product Manufacturing
3364	Aerospace & Defense
493	Warehouse & Storage
488	Support Activities for Transportation
311	Food & Beverage manufacturing
336	Transportation Equipment manufacturing
5416	Management, Scientific and Technical
325199	All Other Basic Organic Chemical

Enterprise Florida Targeted Industries: Aviation and  
Aerospace  
Cleantech  
Defense Homeland Security Financial and Professional  
Services Headquarters  
Life Sciences  
Logistics  
Manufacturing

**BUSINESS INCENTIVE GUIDELINE FOR RETAIL**

**RETAIL INCENTIVE SCORE CARD**

<b>PROJECT CRITERIA</b>		<b>POINTS</b>
<b>CAPITAL INVESTMENT</b>		
Points shall be awarded based on Capital Investment	3M-4.9M	1.0
	5M – 9.9M	2.0
	10M AND UP	3.0
<b>SIZE OF FACILITY ADDITION</b>		
Points shall be awarded based upon the size of the facility addition or the new construction square footage	20,000- 30,000 SQ FT	1.0
	30,001- 40,000 SQ FT	2.0
	40,001 AND UP	3.0

Financial Incentives derived through the accumulation of points based on the criteria above will be considered to receive the following incentives:

<b>POINT TOTAL RANGE</b>	<b>ECONOMIC DEVELOPMENT INCENTIVE RANGE(S)</b>
5.0 POINTS	3 years of 50% Ad Valorem Tax Rebates
6.0 POINTS	5 years of 50% Ad Valorem Tax Rebates

\* Company receiving incentives must file for the tax rebate each year of eligibility

**ADDITIONAL BENEFITS:** Qualifying projects are also eligible for expedited permitting and application assistance for State/County Incentives.

Qualifying project may also be awarded extra point if location is within a Brownfield or CRA Designated Area.



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Ray Hill Department: Purchasing

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

Approval of Final Ranking for RFP 2017-S Architectural Services - Jail and permission to begin negotiations with the No. 1 ranked firm Dewberry.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Bucky Nash  
District No. 4 - Everett Phillips  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**Memo**

**Date:** 8/16/17

**To:** Board of Commissioners

**From:** Ray Hill, Purchasing Director 

**RE:** Approve Ranking RFP 2017-S Architectural Design - Jail

---

On Tuesday August 15, 2017 the evaluation committee for the above referenced project met and ranked the responses to the above referenced RFP. I have tabulated the scoring and have attached that information for your review.

I am requesting approval of the Final Ranking and for permission to begin negotiations with the number one ranked firm, Dewberry Architects, Inc.

BOARD MEETS FIRST THURSDAY AT 5:30 P.M.  
AND THIRD THURSDAY AT 5:30 P.M.

**Final Ranking**  
**Architectural Design Jail**  
**RFP 2017-S**

Columbia County, Florida  
 Board of County Commissioners  
 Criteria for Ranking:

Firm	Tim Murphy	Ben Scott	Mark Hunter						
									Final Rank
Point Value									
Dewberry	1	1	2						
Securitecture	3	2	3						
Studio 8 Design	4	4	4						
Clemons Rutherford	2	3	1						
Brame Heck	5	5	5						

Signature of Rater: *C. Ray Hill*

Print Name: C. Ray Hill





# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: August 15, 2017 Meeting Date: September 7, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Southside Recreation Reserve Capital Improvements - \$284,000**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. 001-9041-572.60-63  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Bucky Nash  
District No. 4 - Everett Phillips  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

MEMORANDUM

TO: Board of County Commissioners  
FR: Ben Scott, County Manager *Ben Scott*  
DATE: August 15, 2017  
SUBJECT: Southside Recreation Capital Improvements

Staff would like to recommend the following capital improvements to be funded from the Southside Recreation Reserve:

Southside Recreation Complex Batting Cages	\$ 23,000
Southside Recreation Complex Privacy Fence Slats	35,000
Southside Playground Protective Netting	21,000
Installation of Soft Surface (Southside Playground)	50,000
Coach's Building Repairs	45,000
Southside RC Track Pavilion	40,000
Southside RC Track Restroom	70,000
Total	<u>\$ 284,000</u>

The reserve of approximately \$600,000 are funds that have been pledged by the Board and the Tourist Development Council for Southside Improvements.

XC: Outgoing Correspondence

BOARD MEETS FIRST THURSDAY AT 5:30 P.M.  
AND THIRD THURSDAY AT 5:30 P.M.



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: August 28, 2017 Meeting Date: September 7, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Review Property Acquisition Guidelines**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item

## PROPERTY ACQUISITION GUIDELINES

- I. In order to ensure that right-of-way purchases in Columbia County are fair and equitable for all citizens and that the right-of-way acquisition process is completed in the most cost effective and timely manner possible, the following property acquisition guidelines are recommended:
1. Other than projects approved through an established capital improvements plan, before any Property Acquisition Project may be presented to the Board, the County Manager, Assistant County Manager, County Engineer, County Attorney, and the County Commissioner(s) of the district(s) in which the property is proposed to be acquired will meet to discuss the project. The committee shall consider all relevant factors affecting the project on a case-by-case basis, including but not limited to:
    - a. Estimated costs of the project and economic feasibility
    - b. Community support for improvement the approved capital improvement
    - c. Known or anticipated barriers to acquisition of necessary land through donation or voluntary sale of lands to the County
    - d. Projected legal expenditures to resolve acquisition through takings or settlement of such suits.
    - e. Any other factor uniquely impacting positively or negatively on the timely and efficient completion of acquisition for the project within one year.

If the project is approved for commencement, then the committee shall reconvene from time-to-time as set forth below to facilitate timely completion of the project.

2. The above information will be submitted to the Board of County Commissioners for review and approval by majority vote for commencement of the capital improvement project. The date of resolution approving the project shall be the effective commencement date.

## **II. Day 1 through Day 180**

1. The County Engineer shall prepare a conceptual layout for the identification of the proposed right-of-way limits, and the establishment of a centerline, if any.
2. Upon completion of the conceptual layout, the Operations Manager, County Manager, Assistant County Manager, County Engineer, the County Commissioner in which the property is being acquired will meet. The purpose of this meeting is to make any final changes to the limits of the right-of-way to be acquired.

3. As soon as practicable following the meeting required under section 3 hereof, the County Engineer will cause notice of the proposed work to be mailed to each affected property owner shown on the conceptual layout.
4. The County Engineer will authorize the County Surveyor to complete the right-of-way survey complete with property boundaries and legal descriptions. The legal descriptions shall include the acreage amount, the gross right-of-way (currently maintained and owned by the County plus additional right-of-way to be acquired) and acreage for additional right-of-way acquired.
5. The County Engineer shall contact entities providing utility services in existing properties or additional properties and coordinate with affected utilities to determine what, if any, utility easements need to be acquired by the County at the time of property acquisition.
6. Upon completion of the final survey, including property boundaries and legal descriptions, the Operations Manager, County Engineer and County Attorney shall decide which parcels will require a title search. The County Attorney will order all needed and necessary title searches.

**NOTE:** Upon receipt of the completed title searches, the County Attorney shall determine whether full or partial releases of any mortgage or other lien encumbering the property shall be required. The County Attorney and the County's designated closing agent shall adhere to the procedure set forth in Exhibit "C" attached hereto.

### **III. Day 181 through Day 240**

1. The County Manager, Assistant County Manager, County Engineer and shall meet with the County Acquisition Agent and review parcels to be acquired.
2. The County Acquisition Agent shall perform, or cause to be performed, a market analysis for the various properties to be acquired. The County Acquisition Agent will utilize the following formula to tender offers to the parcels owners, utilizing the Real Property Acquisition Calculation Sheet attached as Exhibit "A":
  - a. Property will be valued at 115% of the market analysis.
  - b. Fencing and landscaping shall be valued in accordance with the guidelines attached hereto as Exhibit "B".
  - c. If, in the opinion of County Engineer, any appurtenances are likely to be affected by the acquisition, then the County Manager, Assistant County Manager, County Engineer, and County

Acquisition Agent shall meet and determine the value of any loss to the property owner.

- d. For road improvement projects, for Each parcel of land adjoining the Project, regardless of whether any portion thereof is taken by the County in connection with the Project, shall have one driveway constructed as part of the Project at no cost to the parcel owner. The driveway shall be constructed to the County's standards in accordance with the parcel's then-current use. If there is no evidence of any driveway present when the survey of the Project is completed, then the County Engineer or his designee shall contact the parcel owner and advise the owner that a driveway may be installed in connection with the project. Upon being contacted by the County, the owner shall either identify a suitable location for the driveway or execute a waiver indicating that the owner declines installation of a driveway under this part. In the event contact with the owner cannot be made after mailing a notice to the property owner at the then-current address showing on the Columbia County Property Appraiser's website, , then the County shall presume the owner waives any entitlement to a driveway under this part and the Project shall proceed accordingly. If there is evidence of any additional driveways present when the survey of the Project is completed, then the County's surveyor shall locate such additional driveways on the survey of the Project and said additional driveways shall also be constructed as part of the roadway project. This section shall not obligate the County to replace or construct driveways that, if so completed, would pose a threat to public safety under regulations promulgated by the Department of Transportation.
3. If the value of a parcel or portion of a parcel to be acquired exceeds \$20,000, one appraisal by a fee appraiser shall be ordered.
  4. If the value of a parcel or portion of a parcel to be acquired exceeds \$500,000, two appraisals by a fee appraiser shall be ordered
  5. At the next scheduled meeting of the Board of County Commissioners following Day 240 the County Acquisition Agent and County Engineer shall brief the Board on their progress during the first 240 days of the project. Members of the committee may provide supplemental briefing as appropriate. Following that briefing, the Board shall determine whether and how the project shall proceed.

**IV. Day 241 through Day 270**

1. County Engineer shall order appraisals for parcels where section III settlement negotiations have not resulted in an Agreement of Intent on or before the 240th day.
2. Upon completion of the appraisals ordered, the County Manager, County Engineer, and the individual(s) who completed the appraisal shall meet with the County Acquisition Agent and review each appraisal. The County Acquisition Agent shall contact the property owner to review the appraisal and may offer a settlement agreement based on the original calculation formula or appraisal, whichever is higher.
3. The County Acquisition Agent shall report to the County Engineer and County Manager on the status of acquisitions. Agreements between the County Acquisition Agent and the property owners shall be memorialized with an “Agreement to of Intenet” prepared by the County Attorney.
4. Upon review and execution by the property owner of the “Agreement of Intent ”, the agreement shall be forwarded to the Board Chair for signature, then to the designated closing agent for closing of the purchase.
5. Parcels the County Acquisition Agent is unable to reach agreement on shall be remanded to the County Attorney for further action.

**V. Day 271 through Day 365**

1. If the County Attorney is unable to secure settlement by Day 270, then the County Attorney shall commence eminent domain proceedings by requesting the Board approve a resolution authorizing the County Attorney to proceed against all unresolved parcels.
2. Although litigation of the valuation of the properties may continue beyond Day 365, the County Attorney shall make every effort to secure a hearing to obtain an order of taking before Day 365 as to each parcel such that the County may proceed with bidding the project.
3. All final judgments which constitute a valid lien against the property will be released or included in the eminent domain proceedings.

**APPROVED** by the Board of County Commissioners of Columbia County, Florida, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, FLORIDA**

\_\_\_\_\_  
By: Ronald Williams, Chairman



# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: August 30, 2017 Meeting Date: September 7, 2017

Name: Joel Foreman Department: County Attorney

Division Manager's Signature: *Ben Scott*

### 1. Nature and purpose of agenda item:

**Presentation of renegotiated proposal for the acquisition of lands from Mann on the Herlong Road Project (per request of Comm. Phillips). \$130,000.00**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

### 2. Fiscal impact on current budget.

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

### For Use of County Manger Only:

Consent Item  Discussion Item



## MEMORANDUM

To: Board of County Commissioners; Ben Scott, County Manager; Kevin Kirby, Asst. County Manager; Chad Williams, County Engineer

CC: Mr. David Mann, *Via Email Only*

From: Joel F. Foreman

Re: Herlong Road Parcels 68, 68A, and 69 – Mann Renegotiation Status

Date: August 25, 2017

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Today I met personally with David Mann, who with his wife owns the above-referenced parcels on the Herlong Road project. As you know, Mr. Mann's parcels are necessary to accomplish realignment of Herlong Street, Marion Mann Terrace, and Howell Street. As presently designed, realignment would eliminate stop conditions where Herlong meets Marion Mann from the west and where Howell meets Marion Mann from the east.

At the Board's meeting on August 17, 2017 during Commissioner comments I was requested by Commissioner Phillips to reach out to Mr. Mann and make a final attempt at negotiating a purchase price satisfactory to the Board. Although the Board did not commit to a price, Commissioner Phillips indicated he wanted the sales price to be renegotiated down "by about twenty or twenty-five thousand dollars". Commissioner Nash indicated he would not vote for any price over \$100,000.00, stating that he believed Mr. Mann had rejected a previous offer from the County to purchase the land at \$100,000.00<sup>1</sup>.

To be certain the record I have is clear and consistent with the understanding of the Board, below I recount my involvement with this matter and the offers and information that has been formally exchanged between the County and the Manns.

**2012 Negotiations**

In July of 2012 then County Attorney Feagle wrote to Mr. and Mrs. Mann about this acquisition. The portion to be acquired by the language of that letter was 2.41 acres on Parcel 68. Mr. Feagle offered \$31,000.00 for that acquisition at the appraised value from an appraisal prepared on June 6, 2011. That appraisal factored in damages to the remainder parcel after the acquisition of \$6,200.00 and costs to cure of \$11,300 to relocate the fences enclosing the original parcel to maintain the enclosure condition. The price per acre for the gross appraisal was \$12,863.07; accounting only for the value of the acreage at \$13,500, the cost per acre was \$5,601.66. I did not find any written responses or further correspondence between Mr. Feagle and the Manns in Mr. Feagle's file.

Of note: the 2012 proposal had the Manns retaining ownership of a 3.9-acre parcel of land across from the realigned Herlong Road. Under subsequent proposals for settlement the County has proposed to acquire that parcel along with the right-of-way. The added acquisition helped to eliminate some of the severance

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<sup>1</sup> I have no record of the County making such an offer.

damages and provide the County with additional lands on which to locate drainage or other improvements, but it also resulted in some confusion.

Needless to say, the County and Manns did not reach an agreement following Mr. Feagle’s letter.

**The Current Negotiations**

In November of 2015 I was asked to assist the County Engineer with responding to a series of written questions submitted by Mr. Mann to former County Manager Dale Williams. The questions included technical questions about the roadway as well as legal questions about how a settlement agreement might be framed. I met with the County Engineer and reviewed the project. Unlike the 2012 plan for Herlong, the County now sought three parcels of land from the Manns – Parcels 68, 68A and 69. The new acquisition included the smaller triangle of land as well as additional land necessary for realignment and widening of the improved road. Updated appraisals had been ordered through Mr. George Brannon, the same appraiser who had completed work on the original, smaller Parcel 68. Those appraisals were completed and delivered to Ben Scott in December of 2015. Those appraisals, the most recent that have been prepared in connection with these negotiations, reflect the following values:

Parcel 68:	Land: 3,200 ft. fence: One 20ft. gate: Damages-Incurable: Cost to Cure: TOTAL:	\$12,900.00 12,800.00 \$800.00 -0- -0- \$26,500.00
Parcel 68A:	Land: 1,800 ft. fence: Damages-Incurable: Cost to Cure: TOTAL:	\$35,100.00 7,200.00 -0- -0- \$42,300.00
Parcel 69:	Land: 1,325 ft. fence: Damages-Incurable: Cost to Cure: TOTAL:	\$3,500.00 5,300.00 -0- -0- \$8,800.00
<b>TOTAL</b>		<b>\$77,600.00</b>

Stated differently, the December 2015 appraisals set the total value for acquisition of land at \$51,500.00 and the total value of other improvements at \$26,100.00.

After receipt and review of the appraisals and in further consultation with the County Engineer, I wrote in response to Mr. Mann’s questions on January 14, 2016. I advised Mr. Mann of the new appraised values in that letter. There was, however, a miscommunication about the acreage that the County actually sought to acquire. In the type-written notes the County Engineer provided to my office, a transposition occurred with the headings on a table, making it appear that the “Acquisition ROW” was 1.47, 2.00, and 0.66 acres

for parcels 68, 68A, and 69, respectively, for a total of 4.13 acres. The actual acreages are 3.14, 4.38 and 0.66 acres for those three tracts, for a total of 8.18 acres.

Nevertheless, my January 14, 2016 letter included the transposition figures while also indicating the County's valuation of \$77,600.00. I did not have a timely response from Mr. or Mrs. Mann following the January 2016 letter.

In April of 2016 I again wrote to the Manns asking if there were any questions and inviting them to contact me. I did not have a timely response to that letter.

In August of 2016, still with no response from the Manns, I wrote a similar letter, but included that Commissioner Phillips was eager to hear a response so we could conclude negotiations. I did not have a timely response to that letter.

On May 4, 2017, the Board voted to set a 14-day window for final negotiations on Parcels 68, 68A, and 69 (as well as other parcels on the project). On May 5, 2017, I wrote to Mr. Mann via Certified Mail explaining that I had no responses to my prior letters, that the Board had imposed a deadline, and that I needed to have a response so we could bring the matter to a conclusion.

Following my May 5, 2017 letter, I wrote to Mr. Mann on May 10, 2017. Although I had not had contact from Mr. Mann, I had been informed by Commissioner DePratter that Mr. Mann had told the Commissioner that the Manns did not believe an offer had been made. I explained in my May 10 letter that I believed the County had offered \$77,600.00 to settle the acquisition in January of 2016, but that I needed to hear from them to continue negotiations.

I then received a written response from Mr. Mann wherein he asked me to confirm that the County intended to acquire only 4.13 acres with the accompanying improvements for \$77,600.00. Per his request I double checked the figures against the maps and discovered the transposition of figures. This was the first time any discrepancy in figures had been brought to my attention. I emailed Mr. Mann immediately the same day and corrected the January 2016 letter, advising him that the offer was for the purchase of 8.18 acres. I also provided Mr. Mann with figures he had requested relating to other acquisitions on the Herlong Road project. The average price per acre acquired on Phase 1, inclusive of improvements, if any, was \$7,555.88. The average price per acre on Phase 2 was \$4,532.53. The combined average was \$6,084.41.

Following this clarification there were attempts to set meetings among myself, Mr. Mann, Ben Scott, and Chad Williams to review the maps and plans and discuss changes, if any. Due to scheduling conflicts with Mr. Mann's employment those meetings did not occur. Telephonic and email communications did continue, however, and on July 18, 2017, I emailed a draft settlement agreement to Mr. Mann after he indicated to me he was willing to offer settlement at \$150,000.00. Mr. and Mrs. Mann executed the agreement and emailed it back to me on the afternoon of July 20, 2017. At the Board's meeting that same night I advised the Board that I was in receipt of the Manns' offer at \$150,000.00. The Board voted 3-2 against adopting an eminent domain resolution on the Mann parcels and to have the road design engineered to include two stop conditions that would "go around" the Mann parcels. The Mann's offer was not on the Board's agenda and no action could be taken on it.

At the August 17, 2017, Board meeting, during Commissioner comment, I was asked by Commissioner Phillips to renegotiate with Mr. Mann to see if he would reduce his settlement offer by "twenty or twenty-five thousand dollars".

After speaking with Mr. Mann today, he has verbally indicated to me his willingness to enter into an eminent domain settlement at \$130,000.00. Mr. Mann states that he has made this offer after his review of the audio of the August 17, 2017 meeting where Commissioner Phillips said he would like to see the offer reduced by “twenty to twenty-five thousand dollars”. Obviously \$130,000.00 is twenty thousand dollars lower than Mr. Mann’s previous offer of \$150,000.00.

As the Board considers Mr. Mann’s offer he has asked that I relay several points he has taken into consideration.

**Cost Per Acre Analysis:**

<b>Settlement Sum:</b>	<b>\$130,000.00</b>
Compensation for Fencing:	26,100.00
Compensation for Land:	103,900.00
<b>Compensation per Acre:</b>	<b>12,701.71</b>

**Business Losses/Damages**

Mr. Mann indicates that he and his wife lease this land to a third party for agricultural use at a rate of \$225.00 per acre per year for irrigated lands, \$50.00 per acre per year for dry lands. The portions the County will acquire are dry lands, but Mr. Mann states he was prepared to install a 40-acre pivot on that land to convert it to the \$225 rate. He states that he cannot do that now and that he will lose land that he could otherwise lease. He is not asserting any business damages claims, but wanted the Board to be cognizant of these concerns of his.

**Attorneys’ Fees and Other Costs**

Because the Board will not be employing eminent domain proceedings the question of attorneys’ fees and expert costs is somewhat moot. Notwithstanding that, Mr. Mann would like the Board to consider that he did not elect to employ an attorney or experts to assist him, all of which would have driven the cost higher in the event the County had proceeded with a taking.

**Improvement of Herlong Road**

Finally, Mr. Mann states that he has decided to offer settlement at \$130,000.00 because he believes Herlong should be realigned with no stop conditions if at all possible. He states that he is hopeful this offer will be accepted so the road can be completed without stop signs so people who use the road will benefit from it.

**CONCLUSION**

As requested I have completed renegotiation with Mr. Mann. I have no intention of further negotiating or exploring this acquisition beyond the September 7, 2017 meeting. I expect to objectively present Mr. Mann’s offer and respond to questions from the Board as I am capable, but only in my capacity as the County Attorney.

My files, including the appraisals, are available for any member of the Board or interested staff to examine and I am happy to address any questions you have prior to the September 7 meeting if you require clarification of this memo.