

Columbia County  
**Board of County Commissioners**

Minutes of:  
**July 18, 2013**

The Columbia County Board of County Commissioners met in a regular meeting at the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer, and the Pledge of Allegiance to the Flag of the United States of America followed.

Commissioners in Attendance: Stephen Bailey, Rusty DePratter, Scarlet Frisina, Ronald Williams and Bucky Nash.

Others in Attendance: County Manager Dale Williams  
Safety Manager David Kraus, (“S.M.”)  
Operations Manager Kevin Kirby (“O.M.”)  
Administrative Manager Lisa Roberts (“A.M.”), and  
Deputy Clerk Sandy A. Markham

**Agenda Additions**

- Tindale-Oliver & Associates Change Order

MOTION by Commissioner Frisina to adopt agenda with the addition. Second by Commissioner Williams. The motion carried unanimously.

**Public Comments**

Casey Schmelz who is the Emergency Services Director for the local American Red Cross expressed appreciation to the Board for their commitment to provide quality service in the area. A Certificate of Appreciation was presented to the Board.

Citizen L.J. Johnson thanked the Board for paving the roads in the College Manor area, and asked for assistance with cleaning out the ditches.

Citizen Stewart Lilker commented on spending unbudgeted funds to hire Retail Strategy and Consulting Group, and the need for the County to prioritize spending.

**VIVA 500 Year Anniversary**

As Part of the Board’s continuing effort at bring awareness to Florida’s anniversary of 500 years, Commissioner Frisina continued with a short read from the book *A Short History of Florida*, Which she began reading on May 05, 2013.

## **Health Improvement Plan**

Mark Lander presented the Columbia County Health Improvement Plan on behalf of the Columbia County Steering Committee for Health. The Plan will be in place and available on the Health Department's website ([www.doh.state.fl.us./chdcolumbia.com](http://www.doh.state.fl.us./chdcolumbia.com)) on August 01, 2013. No action was required.

## **Proclamation #13P-11**

The Board considered a proclamation recognizing Detective John Hatcher for his years of dedicated security service at the Board of County Commissioner Meetings. He will retire soon and will be missed.

MOTION by Commissioner Frisina to approve. Second by Commissioner Williams. The motion carried unanimously.

## **Consent Agenda**

- (1) External Budget Amendment – Fire Department – BA # 13-85 – Purchase of a Page Simulcast System - \$85,616.00
- (2) External Budget Amendment – Fire Department – BA # 13-86 – Purchase Emergency Fire Dispatch Software - \$30,000.00
- (3) - Human Resource – Change in Position Description – Tractor Mounted Brush Cutter Operator – Include Requirement for a CDL Class B License
- (4) Suwannee River Economic Council, Inc – State Housing Initiative Partnership Program (S.H.I.P.) - Fiscal Year 2013 – 2014 Funding Certification - \$350,000
- (5) Suwannee River Economic Council, Inc. – (S.H.I.P.) – Subordination Agreement – Valerie C. Adams and Raymond D. Adams – Reduce Payoff from 30 to 15 years
- (6) Agreement – Sabal Trail Transmission, LLC/Columbia County Board of County Commissioners – Survey Authorization
- (7) Administrative Manager – Requesting Approval for GIS Training Service – Panda Consulting – County Departments Two (2) Day On-Site Training - 911/Addressing/GIS Department, County Engineer, Building and Zoning – Total Cost \$5,600.00 (City of Lake City Contribution \$1,100.00)
- (8) Administrative Manager – Comcast Business Class Service Order Agreement – Relocate Internet Service from Current Location 164 SW Mary Ethel Lane to 971 W. Duval Street - \$49.00 Installation, \$94.85 Monthly Service Charge
- (9) Landfill Department – Fiscal Year 13/14 – Detailed Work Plan Budget – Mosquito Control - \$46,985.00

- (10) Tax Collectors Office – Resolution No. 2013R-23 – Request an Extension of the 2013 Assessment Roll
- (11) Operations Manager – Bid Award No. 2013-14 – Anderson Columbia Company, Inc. – Roadway Improvements to NW Horizon and NW Lona Loop - \$279,743.17
- (12) Operations Manager – Bid Award No. 2013-12 – Register’s Custom Services – Paving of Columbia County Health Department Parking Lot - \$16,554.00
- (13) Building and Zoning – Requesting Approval of Family Lot Permits – John Windham, II – Parent Parcel Owner, John and Joyce Windham and Craig Beasley – Parent Parcel Owner, Leonard Beasley and Christine Beasley Knowles
- (14) Lake City Moose Lodge – Requesting Permission for Annual Fireworks Display
- (15) Central Communications – Detention Center Tower Evaluation – Request to Negotiate Contract with RCC Consultants, Inc.
- (16) Sheriff’s Office – Requesting Approval for the 2013-2014 Edward Byrne Memorial Justice Assistance Grant – Multi-Jurisdictional Task Force - \$31,936.00
- (17) Sheriff’s Office – Requesting \$7,000.00 from Special law Enforcement Trust Fund – Operation of the Harmony In the Streets Mobile Youth Camp at Richardson Middle School
- (18) Utility Permit – AT&T SE Florida – NW County Road 25A
- (19) Operations Manager – County Road 252 and CHS Project Supplemental Agreement – 103,602.92 (proposed work total)
- (20) Minute Approval – Board of County Commissioners – Regular Meeting – April 18, 2013
- (21) Minute Approval – Board of County Commissioners – Regular Meeting – June 6, 2013
- (22) Minute Approval – Board of County Commissioners – Regular Meeting - June 20, 2013

MOTION by Commissioner Williams to adopt the agenda unless there were items to be pulled. Second by Commissioner Frisina.

There was a public call for clarification on items #1, #2, #6, and #15. County Manager Williams assisted with clarification.

The motion carried unanimously.

### **New Generation Christian School (“NGS”)**

County Manager Williams opened with a presentation of facts regarding the placement of modular homes on Burnett Road, and provided facts surrounding the approval of the Special Exception applied for.

Paula Gorme, founder and administrator introduced the school. She gave a PowerPoint presentation that included the positive works of the school, and the future plans to improve the exterior of the modular homes that will be used for classrooms.

Several family members of the students spoke in support of the school’s work within the community and the difference the school has made in the lives of many children.

Neighbor, Linda Downing said that she was not opposed to the school or its works, but resents not being formally informed at the Planning and Zoning Board meeting that there is an appeal process available to those who are not satisfied with the decisions made. She asked the Commission to put a rule in place that would require such an announcement at future meetings.

MOTION by Commissioner Frisina to have the Board of Adjustment advise citizens of the appeal process at the meetings. Second by Commissioner DePratter. The motion carried unanimously.

### **Retail Analysis Requested by the Chamber**

County Manager Williams advised that the Chamber of Commerce has requested the County fund a retail analysis in Lake City/Columbia County that would cost \$80,000. Retail Strategies, a group from Alabama, would be the company to perform the analysis, because there is no one local to do this exact type of work. He explained that the City will be asked to pay their prorated share based on population. Chamber President Joel Foreman elaborated on what the analysis consisted of and the benefit it will be when recruiting new businesses into the area.

MOTION by Commissioner DePratter to approve the request. Second by Commissioner Williams. The motion carried unanimously.

### **Funding for Spring Restoration Ichetucknee Springs Water Quality Project**

In 2013 the Florida Legislature appropriated \$10,000,000 for restoration of springs, which is to be administered by Florida Department of Environmental Protection (“DEP”). The Suwannee River Water Management District has identified Ichetucknee Springs to be submitted for funding under this allocation. Steve Minnis, Legislative Affairs Director, discussed the project with the Commission and requested financial support and assistance. There was discussion regarding the need for assistance. There was also discussion that this matter could be approved subject to receiving and being satisfied with the additional information.

MOTION by Commissioner Williams to allocate \$100,000 for the joint project between SRWMD, the City of Lake City and the Board of County Commissioners for protecting the

water quality and reducing nitrates. Second by Commissioner DePratter. The motion carried unanimously.

MOTION by Commissioner Williams to pay the money from the account formerly known as “FLOW,” which was originally allocated to promote and protect water quality. Second by Commissioner Nash. The motion carried unanimously.

### **Tindale-Oliver & Associates**

The Board considered a change order with Tindale-Oliver & Associates in the amount of \$30,430 relating to Non-Ad Valorem Assessment Notices. The County Manager said timeframes will not allow the County to wait on setting up the process for mailing should it become necessary.

MOTION by Commissioner Williams to approve the change order. Second by Commissioner Nash. The motion carried unanimously.

### **Permission to Enter Private Property**

Commissioner Williams requested permission to enter private property to assist Mr. **Bruce Milton** with a drainage problem on **Hwy. 441 North**, and permission to assist **Kenny Wilson** with a drainage problem on **Mattie Lane**.

MOTION by Commissioner Williams to approve both. Second by Commissioner DePratter. The motion carried unanimously.

### **Permission to Complete Drainage Work**

Commissioner Williams requested permission to enter private property for the purpose of finishing work that was started approximately a year ago on Howard Thomas Road, which is a road acquired through maintenance. The Commissioner explained the initial drainage work was done by contractors who installed tanker cars. The second part of the work must be completed by the County. The Chair called for a motion.

Motion by Commissioner Williams, “So move.” Second by Commissioner DePratter. The motion carried unanimously.

### **Public Comment**

Citizen L.J. Johnson thanked Commissioner Frisina for the motion to require the Planning Board to announce the public’s appeal rights at future meetings. He suggested advertising the appeal process in the Lake City Advertiser, which is a cheaper alternative than the Lake City Reporter.

Citizen Stewart Lilker addressed the cost of the Retail Analysis requested by the Chamber of Commerce and approved by the Commission. He said the Board should have considered a financial match instead of funding the entire \$80,000.

**Adjournment**

There being no further business to come before the Board, the meeting adjourned at 8:20 p.m.

ATTEST:

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Chairman Stephen Bailey  
Board of County Commissioners

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P. DeWitt Cason  
Clerk of Circuit Courts