

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
162 S. Marion Avenue, Lake City, Florida 32025
Phone 386/752-3690 Fax 755-7744

Minutes of the IDA Board of Directors meeting held at the Lake City/Columbia County Chamber of Commerce. The meeting was held on August 5, 2009 at 8:30 a.m. and Chair Donna Brown was presiding. A quorum was present.

Directors present: Donna Brown, Carlton Jones, Suzanne Norris, Gus Rentz, Jeff Simmons

Directors absent: Mike Millikin, Marc Vann

Staff present: Jim Poole, Gina Reynolds

Others present: Craig Womer

Public comment: No public comment.

Approval of minutes: **Motion** by Carlton Jones **Second** by Suzanne Norris to accept the minutes of the IDA Board meeting held on July 15, 2009. **Motion carried unanimously.**

Acceptance of financial report: **Motion** by Suzanne Norris **Second** by Jeff Simmons to accept the financial report for the month ending July 31, 2009. **Motion carried unanimously.**

Acceptance of property: **Motion** by Jeff Simmons **Second** by Suzanne Norris for the IDA to accept the property from the County, consisting of 3+/- acres east of Hunter Panels. **Motion carried unanimously.**

Approval of property sale: **Motion** by Suzanne Norris **Second** by Carlton Jones to approve the sale of the IDA property consisting of 3+/- acres east of Hunter Panels; sale price \$30,000 per acre. **Motion carried unanimously.**

Executive Director's Report:

- The rudder team kickoff meeting will be held on August 5th. The plan should be complete in November.
- IDA staff will be attending a meeting August 6th in Tallahassee; meeting with Enterprise Florida, North Florida Economic Development Partnership (RACEC), Plum Creek and the Florida Chamber.
- The RACEC Broadband feasibility study was awarded to GSG. A Broadband Authority is being established. Each participating county will have a seat on the board; one director and one alternate.
- Working on project for "green" company.

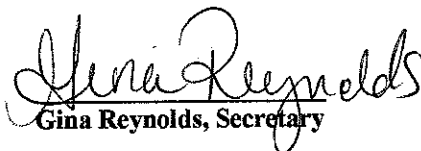
Old Business: As requested by the IDA Board, a letter was sent to the County Commission supporting their previous decision in reference to the private prison.

Motion by Jeff Simmons **Second** by Carlton Jones to approve the budget amendment to move \$76,500 from the Reserve account to the Promotion and Advertising expense account. **Motion carried unanimously.**

Next Meeting – 8:30 a.m., September 2, 2009 at the Lake Shore Hospital Authority

Meeting adjourned.

Minutes prepared by:


Gina Reynolds, Secretary

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Minutes of the IDA Board of Directors meeting held at the Lake City/Columbia County Chamber of Commerce. The meeting was held on July 15, 2009 at 8:30 a.m. and Vice Chair Donna Brown was presiding. A quorum was present.

Directors present: Donna Brown, Carlton Jones, Mike Millikin, Suzanne Norris, Gus Rentz, Jeff Simmons, Marc Vann

Directors absent: none absent

Staff present: Jim Poole, Gina Reynolds

Others present: No others present

Public comment: No public comment.

Approval of minutes: Motion by Suzanne Norris Second by Gus Rentz to accept the minutes of the IDA Board meeting held on February 18, 2009. **Motion carried unanimously.**

Acceptance of informational notes: Motion by Mike Millikin Second by Carlton Jones to accept the informational notes of the IDA Board meeting held on June 9, 2009. **Motion carried unanimously.** There was a quorum present at the June 9th meeting however the advertisement was not printed in the paper within the appropriate timeframe. No official business took place during the meeting.

Acceptance of financial report: Motion by Jeff Simmons Second by Suzanne Norris to accept the financial reports for the fiscal year to date, June 30, 2009. **Motion carried unanimously.**

Acceptance of the audit: Donna Brown reviewed and reported on the audit. Audit was clean with no findings. Motion by Jeff Simmons Second by Suzanne Norris to accept the audit for the fiscal year ending September 30, 2008. **Motion carried unanimously.**

Election of Officers: Motion by Suzanne Norris Second by Carlton Jones to appoint Donna Brown to serve as Chair of the IDA Board for 2009. **Motion carried unanimously.** Motion by Jeff Simmons Second by Carlton Jones to appoint Suzanne Norris to serve as Vice Chair of the IDA Board for 2009. **Motion carried unanimously.**

Executive Director's Report:

- Went out RFP for Professional Marketing Strategies. Bid was awarded to Fairfield Index. Requesting County Commission for approval to move \$74,000 from reserve to pay for marketing strategy. Putting together a steering committee. First meeting will be on August 4th. Jeff Simmons will serve on the steering committee.
- A private prison company approached the County June 08. IDA staff has not had contact with the company since June 08, until June 09. The proposed prison would hold illegal immigrants. Last year, in a letter from the BOCC, they offered a letter of support under the following conditions:
 1. *This will be a private entity with no public financing from Columbia County.*
 2. *There will be no adverse impact on any other government entity in Columbia County.*
 3. *The facility as a private entity will pay ad valorem taxes and non-ad valorem assessments as levied by Columbia County.*
 4. *Columbia County will have the opportunity to further consider the proposal and its impact upon Columbia County before giving final approval.*

The IDA Board requested staff to write a letter supporting the County Commissioners' decision last year in reference to the prison project.

- Working with green industry company. Moving fast and may be ready to close on property before end of year.
- Will not be able to meet deadlines of Project Fire.
- The Chamber will be meeting with the County Commission to discuss the future of the partnership between the Chamber and IDA. The role of the Chamber, IDA and Committee of 100 was discussed. If Chamber and IDA remain in partnership, need to revise contract.

Old Business: A reoccurring schedule for the IDA board to meet will be the first Wednesday of every month. Starting in September, the Lake Shore Hospital Authority will have meeting space available.

New Business: **Motion** by Suzanne Norris **Second** by Carlton Jones to make budget a amendment and move \$74,000 from reserves to the Promotion and Advertising expense account. **Motion carried unanimously.** The IDA Board would like to review the plan of action at the next IDA Board meeting.

Next Meeting – 8:30 a.m., August 5, 2008 Chamber of Commerce

Meeting adjourned.

Minutes prepared by:


Gina Reynolds, Secretary

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Minutes of the IDA Board of Directors meeting held at the Lake City/Columbia County Chamber of Commerce. The meeting was held on June 9, 2009 at 8:30 a.m. and Vice Chair Donna Brown was presiding. A quorum was present.

Directors present: Donna Brown, Carlton Jones, Mike Millikin, Suzanne Norris, Gus Rentz, Jeff Simmons, Marc Vann

Directors absent: none absent

Staff present: Jim Poole, Gina Reynolds

Others present: Jeff Hardison, Lake City Reporter

Public comment: No public comment.

No official business took place during the IDA Board meeting. The meeting notice did not run in the newspaper until the day of the meeting, therefore, the meeting was not noticed to the public in the timeframe required by law.

Marc Vann was welcomed as a new member. Donna Brown and Suzanne Norris were welcomed back as reappointed members.

Donna Brown reviewed the audit during the meeting and explained to the board the audit was clean with no findings.

Mike Millikin gave an update on the activity of the school system.


There was a discussion to move the IDA Board meeting to another location.

Jeff Simmons voiced appreciation to IDA for accomplishments. He praised Jim Poole for his vision and leadership.

Next Meeting – July 15, 2009 at 8:30 at the Chamber of Commerce

Meeting adjourned.

Minutes prepared by:


Gina Reynolds, Secretary

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162 S Marion Avenue
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MEMORANDUM

DATE: May 31, 2009
TO: Minutes of Meeting file
FROM: Gina Reynolds, Secretary
RE: ***Board of Directors Meeting***

The IDA Board of Directors did not meet in May 2009. Quorum not available;
BOCC appointments to IDA Board pending.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

162 S Marion Avenue
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MEMORANDUM

DATE: April 30, 2009
TO: Minutes of Meeting file
FROM: Gina Reynolds, Secretary
RE: ***Board of Directors Meeting***

The IDA Board of Directors did not meet in April 2009. Quorum not available;
BOCC appointments to IDA Board pending.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
162 S Marion Avenue
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MEMORANDUM

DATE: March 31, 2009
TO: Minutes of Meeting file
FROM: Gina Reynolds, Secretary
RE: ***Board of Directors Meeting***

The IDA Board of Directors did not meet in March 2009. Quorum not available;
BOCC appointments to IDA Board pending.

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Minutes of the IDA Board of Directors meeting held at the Lake City/Columbia County Chamber of Commerce. The meeting was held on February 18, 2009 at 8:30 a.m.

Directors present: Carlton Jones, Mike Millikin, Gus Rentz, Jeff Simmons

Directors absent: None

Staff present: Jim Poole, Gina Reynolds

Others present: Suzanne Norris

Public comment: Suzanne Norris is willing to serve if appointed to another term and she could serve presenting the business sector, specific to finance, and the Lake City Community College.

Approval of minutes: Motion by Carlton Jones Second by Gus Rentz to accept the minutes of the IDA Board meeting held on November 5, 2008. Motion carried unanimously.

Approval of financial report: Motion by Jeff Simmons Second by Mike Millikin to accept the financial reports for the months ending October 31, 2008, November 30, 2008 and December 31, 2008. Motion carried unanimously. Jim Poole pointed out that Donna Brown as Chair, reviewed the financials prior to turning them over to the County. Jeff Simmons noted the December 31, 2008 balance sheet shows the IDA has \$626,000 on the books. This liquidity gives the IDA the ability to facilitate projects as needed and to move quickly. This demonstrates that the IDA is working smart and is financially prudent.

Executive Director's Report:

- Submitted letter to County requesting reappointment of Donna Brown, Suzanne Norris and appointment of Terry Dicks to IDA Board.
- As of January 1, 2009 all IDA bookkeeping is being done at the County. Checking account and investment account were closed and funds were given to the County.
- Working with several companies interested in locating to Columbia County
- School system capital outlay account has benefited from economic development projects.

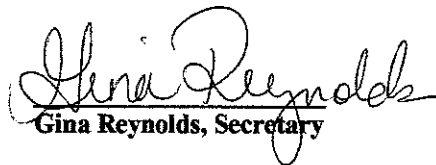
Old Business: No old business to report

New Business: No new business to report

Next Meeting – TBD

Meeting adjourned.

Minutes prepared by:


Gina Reynolds, Secretary

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MEMORANDUM

DATE: January 31, 2009
TO: Minutes of Meeting file
FROM: Gina Reynolds, Secretary
RE: ***Board of Directors Meeting***

The IDA Board of Directors did not meet in January 2009. Quorum not available;
BOCC appointments to IDA Board pending.