

**APPEAL TO THE
BOARD OF ADJUSTMENT
FOR A CHANGE IN A NON-CONFORMING USE**

DO NOT WRITE IN THIS SPACE -- FOR OFFICE USE ONLY

Date Filed _____ Change Non-Conforming Use No. _____

Received By _____ Date Set for Hearing _____

Date Hearing Held _____ Published Notice Made _____

Newspaper _____ Fee Paid-Receipt No. _____

Amount _____ Date _____

Comments: (indicate other actions such as continuances) _____

Action by Board on Request _____
(granted, denied, other)

SECTION TO BE COMPLETED BY APPLICANT

Information concerning Title Holder(s) and Agent

Name of Title Holder(s) _____

Address _____

Zip _____ Phone _____

Any other persons having any ownership in subject property? Yes _____ No _____

If Yes, list such persons _____

Note: If the Title Holder(s) of the subject property of this application is appointing an agent to represent him/her, a letter from the Title Holder(s) addressed to the Chairman, Board of Adjustment, MUST be attached to this application at the time of submittal stating such appointment.

Title Holder(s) Representative (Agent), if applicable _____

Address _____

Zip _____ Phone _____

A Change in the Non-Conforming Use is requested in conformity with the powers vested in the Board to permit the _____ on the property described

(insert use proposed)

below.

Location and Use

Legal Description _____

Tax Parcel Number _____

Location or Address of Property _____

Size of Property _____

Present Use, Elaborate _____

(commercial, industrial, residential, agricultural, etc.)

Land Use Plan Map Category _____

Zoning District _____

Actions by Applicant on Property

Permit applied for and denied? _____ Permit Application No. _____
(yes/no)

A previous appeal _____ was _____ made with respect to these
_____ was not _____ premises, Appeal Application No. _____

Reasons for Request

1. State the Section of the Zoning Regulations for which a change in the non-conforming use is requested _____

2. State the grounds on which the change in the non-conforming use is requested _____

I (we) certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my (our) knowledge and belief.

APPLICANT ACKNOWLEDGES THAT EITHER APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE PUBLIC HEARINGS BEFORE THE BOARD, OTHERWISE THE REQUEST WILL NOT BE CONSIDERED (UNLESS APPLICANT'S APPEARANCE IS PREVIOUSLY WAIVED BY STAFF)

(Signature)

Title Holder(s) or Authorized Agent

Date

The following is requested to be submitted along with the application for a non-conforming use:

- A. Site plans showing the existing and proposed placement of structures on the property; provisions for ingress and egress and offstreet parking.
- B. Plans for any proposed screening and buffering with reference as to type, dimensions, and character.
- C. Proposed signs and lighting, including type, dimensions.