# ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2007

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INTRODUCTORY SECTION

# LIST OF PRINCIPAL OFFICIALS

# September 30, 2007

Title	Name
Board of County Commissioners	
District I	Ronald Williams
District II	Dewey Weaver
District III	George Skinner
District IV	Stephen E. Bailey
District V	Elizabeth Porter
County Attorney	Marlin M. Feagle
Clerk of Circuit Court	P. DeWitt Cason
Property Appraiser	J. Doyle Crews
Sheriff	William Gootee
Supervisor of Elections	Elizabeth P. Horne
Tax Collector	Ronnie Brannon

# FINANCIAL SECTION

BASIC FINANCIAL STATEMENTS

### INDEPENDENT AUDITOR'S REPORT

Honorable Board of County Commissioners and Constitutional Officers Columbia County, Florida

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Columbia County, Florida (the County), as of and for the year ended September 30, 2007, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Columbia County, Florida, as of September 30, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated June 27, 2008, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis on pages 10 through 17 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

The budgetary comparison information presented for the general fund and the other major governmental funds is not a required part of the basic financial statements of the County, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying information identified in the table of contents as combining statements is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

**POWELL & JONES** 

Powel & Joxes

Certified Public Accountants

June 27, 2008

# COLUMBIA COUNTY, FLORIDA Management's Discussion and Analysis For the Fiscal Year Ended September 30, 2007

The County's management discussion and analysis presents an overview of the County's financial activities for the fiscal year ended September 30, 2007. The analysis provides summary financial information for the County and should be read in conjunction with the County's financial statements.

The County has implemented Governmental Accounting Standards Board (GASB) Statement 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. This statement requires governmental entities to report finances in accordance with specific guidelines. Among those guidelines are the components of this section dealing with management's discussion and analysis.

Its intent is to provide a brief, objective, and easily readable analysis of the County's financial performance for the year and its financial position at fiscal year end September 30, 2007.

One of the key changes in financial presentation is the requirement to capitalize infrastructure assets and record depreciation. Consequently, significant changes have resulted in the reporting of fixed assets, long term liabilities, and fund balances.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements consist of: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The Government-wide financial statements present an overall picture of the County's financial position and results of operations. The Fund financial statements present financial information for the County's major funds. The Notes to the financial statements provide additional information concerning the County's finances that are not disclosed in the government-wide or fund financial statements.

### Government -wide financial statements

The government-wide financial statements consist of the statement of net assets and the statement of activities, and are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business. Emphasis is placed on the net assets of governmental activities and business-type activities and the change in net assets. Governmental activities are primarily supported by property and non ad valorem taxes, sales and use taxes, federal and state grants, and state shared revenues. Business-type activities are supported by charges to the users of those activities.

The statement of net assets presents information on all assets and liabilities of the County, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating. Net assets are reported in three categories: 1) invested in capital assets, net of related debt, 2) restricted, and 3) unrestricted. Assets, liabilities, and net assets are reported for all Governmental Activities separate from those of business-type activities.

The statement of activities presents information on all revenues and expenses of the County and the change in net assets. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the County. To assist in

understanding the County's operations, expenses have been reported as governmental activities or business-type activities. Governmental activities financed by the County include public safety, physical environment, transportation, economic environment, human services, culture and recreation, and general government services. Business-type activities financed by user charges include the landfill operation.

### Fund financial statements

A fund is a separate accounting entity with a self-balancing set of accounts, and is used to maintain control over resources that have been segregated for specific activities or objectives in accordance with special regulations, restrictions, or limitations. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

Proprietary fund financial statements provide information on all assets and liabilities of the fund, changes in the economic resources (revenues and expenses), and total economic resources.

Fund financial statements include a balance sheet and a statement of revenues, expenditures, and changes in fund balances for all governmental funds. A statement of revenues, expenditures, and changes in fund balances - budget and actual, is provided for the County's general fund and major special revenue, capital projects, and debt service funds as required supplementary information. For the proprietary funds, which includes business-type activities, a statement of net assets; a statement of revenues, expenses, and changes in fund net assets; and a statement of cash flows are presented. A combining statement of fiduciary net assets is presented for the County's agency funds.

Fund financial statements provide more detailed information about the County's activities. Individual funds are established by the County to track revenues that are restricted to certain uses, comply with legal requirements, or account for the use of state and federal grants.

The government-wide financial statements and the fund financial statements provide different pictures of the County. The government-wide financial statements provide an overall picture of the County's financial standing, split between governmental activities and business-type activities. These statements are comparable to private-sector companies and give a good understanding of the County's overall financial health and how the County paid for the various activities, or functions, provided by the County. All assets of the County, including buildings, land, roads, and bridges and reported in the statement of net assets. All liabilities, including principal outstanding on bonds, landfill closure liabilities, and future employee benefits obligated but not paid by the County, are included. The statement of activities includes depreciation on all long lived assets of the County, but transactions between the different functions of the County have been eliminated in order to avoid "doubling up" the revenues and expenses.

The fund financial statements provide a picture of the major funds of the County and a column for all non-major funds. In the case of governmental activities, outlays for long lived assets are reported as expenditures, and long-term liabilities are not included in the fund financial statements. To provide a link from the fund financial statements to the government-wide financial statements, a reconciliation is provided from the fund financial statements to the government wide financial statements.

### Notes to the financial statements

The Notes to the financial statements provide additional detail concerning the financial activities and financial balances of the County. Additional information about the accounting practices of the County, investments of the County, long-term debt, and pension plan are some of the items included in the notes to the financial statements.

### FINANCIAL HIGHLIGHTS

Total assets of the County exceeded total liabilities by \$160,513,672 (net assets). Unrestricted net assets for governmental activities were \$20,063,065, and for business-type activities were \$4,535,306. Governmental Activities restricted net assets were \$15,719,142, and were \$-0- for Business-type Activities.

Total net assets increased by \$8,701,536. Of that amount, \$8,530,124 is attributable to Governmental Activities and Business-type Activities \$171,412.

Governmental Funds revenues increased by \$9,343,118 to \$65,370,849. This 17% increase in revenue was due primarily to overall revenue increases during the year. Governmental Fund expenditures likewise increased by \$9,088,577 to \$65,004,818. This increase in expenditures of 16% was primarily due to overall increases in County services during the prior year.

Business-type activities revenues increased 7% to \$2,984,017, while business-type expenses increased 7% to \$2,984,017. The increase in revenue was attributable to greater tonnage and increased interest earnings.

### FINANCIAL ANALYSIS OF THE COUNTY

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At September 30, 2007, the assets of the County exceed liabilities by \$160,573,672.

The following schedule provides a summary of the assets, liabilities, and net assets of the county.

### **Net Assets**

	Governmental	Business-type	Total Gov	vernment
	Activities	Activities	2007	2006
Assets				
Current assets	\$ 37,493,242	\$ 8,695,865	\$ 46,189,107	\$ 42,097,348
Restricted assets	-	4,121,141	4,121,141	3,936,497
Noncurrent assets	125,317,042	6,429,820	131,746,862	111,591,661_
Total assets	162,810,284	19,246,826	182,057,110	157,625,506
Liabilities				
Current liabilities (payable				
from current assets)	1,711,035	144,865	1,855,900	1,531,530
Current liabilities (payable	, ,	,	,,	, ,
from restricted assets)	-	435,000	435,000	415,000
Noncurrent liabilities	8,818,320	10,434,218	19,252,538	19,169,762
Total liabilities	10,529,355	11,014,083	21,543,438	21,116,292
Net assets				
Net assets invested in capital				
assets, net of related debt	116,498,722	3,697,437	120,196,159	98,713,087
Net assets - restricted	15,719,142	, , , <u>-</u>	15,719,142	14,877,723
Net assets - unrestricted	20,063,065	4,535,306	24,598,371	22,918,404
	\$ 152,280,929	\$ 8,232,743	\$ 160,513,672	\$ 136,509,214

75% of the County's net assets reflect its investment in capital assets (land, buildings, infrastructure, and equipment), less any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional 10% of the County's net assets represent resources that are dedicated or subject to restrictions on how they may be used. The remaining balance of unrestricted net assets () may be used to meet the government's ongoing obligations to citizens and creditors.

The following schedule provides a summary of the changes in net assets. The increase in Governmental Activities net assets is due primarily to various road improvement and other capital grants received for capital road projects which have been capitalized. The increase in Business-type Activities net assets is due to normal operations.

## Changes in Net Assets

	Governmental	Business-type	Total Government								
	Activities	Activities	2007	2006							
Revenues:	_										
Program revenues											
Charges for services	\$ 14,744,083	\$ 2,231,266	\$ 16,975,349	\$ 14,912,255							
Operating grants/											
contributions	1,846,642	191,176	2,037,818	2,671,363							
Capital grants/contributions	5,782,664	-	5,782,664	2,103,007							
General revenues											
Property taxes	20,173,293	-	20,173,293	15,745,083							
Sales and use taxes	11,048,031	-	11,048,031	10,982,048							
Federal and State shared											
revenues	8,970,174	-	8,970,174	8,697,742							
Interest	1,856,126	557,590	2,413,716	2,045,231							
Other	1,242,799	3,985	1,246,784	1,653,158							
Total revenues	65,663,812	2,984,017	68,647,829	58,809,887							
Expenses:											
General government	11,959,554	-	11,959,554	11,276,089							
Public safety	20,906,251	-	20,906,251	20,530,027							
Physical environment	4,578,528	2,812,605	7,391,133	5,734,566							
Transportation	12,402,594	-	12,402,594	5,516,212							
Economic environment	2,188,589	-	2,188,589	1,552,302							
Human services	2,604,827	-	2,604,827	2,328,492							
Culture/recreation	2,222,763	-	2,222,763	1,914,487							
Interest on long-term debt	270,582		270,582	351,021							
Total expenses	57,133,688	2,812,605	59,946,293	49,203,196							
Increase in net assets	\$ 8,530,124	\$ 171,412	\$ 8,701,536	\$ 9,606,691							

Property taxes provide 31% of the revenues for Governmental Activities, while sales taxes provide 17%. Most of the Governmental Activities resources are spent for Public Safety (37%), General Government (21%), Transportation (22%), and Physical Environment (8%).

### FUND FINANCIAL INFORMATION

### **Governmental Funds**

## General Fund

The County's General Fund is the main operating fund of the County. It is used to account for all financial resources that are not restricted by State or Federal laws, County Ordinances or other externally imposed requirements. As of September 30, 2007, total assets were \$19,063,995 and total liabilities were \$6,145,785. The ending fund balance was \$12,918,210, \$2,417,209 of which is designated for specified projects.

During the year ended September 30, 2007, total revenues, \$26,142,670, exceeded total expenditures, \$12,798,575, by \$13,344,095. \$14,373,287 was also transferred to other funds for operational and capital related purposes, and \$495,201 was transferred in. The net decrease in the fund balance in the General Fund was therefore, \$(533,991).

During the fiscal year, the County amended the General Fund budget by \$2,794,779, primarily due to State and Federal grants being received during the course of the year in excess of the original approved budget.

### Other Governmental Funds

The County Transportation Trust Fund accounts for motor fuel taxes designated for the annual maintenance of roads, bridges, right-of-way, drainage systems, etc. The County has the legal authority to levy ad valorem taxes for the Transportation Fund, but has elected not to do so. As of September 30, 2007, revenues exceeded expenditures, debt proceeds, and transfers by \$1,752,584.

The Municipal Services Benefit Unit Fund (MSBU) accounts for expenditures incurred for the solid waste collection and fire control services in the unincorporated area, and other services which primarily benefit residents of the unincorporated area of the County. Financing is provided by non-ad valorem assessments and other revenues derived from the unincorporated area. For the fiscal year ended September 30, 2007, expenditures exceeded revenues and transfers by \$(387,405). This was primarily due to fire control related capital expenditures.

The Municipal Services Special District Fund (MSSD) accounts for expenditures incurred for emergency medical services, fire control, and 911 communications. Financing is provided by non ad valorem assessments, service fees, and distribution of state shared revenues. For the fiscal year ended September 30, 2007, revenues were exceeded by expenditures by \$(404,081).

The Sheriff General Fund is the general operating fund of the Sheriff, a Constitutional Officer. The primary source of funds are transfers from the Board of County Commission General Fund. Expenditures for the year were \$12,941,773, and by law this fund has no ending fund balance.

The Clerk of Courts General Fund is the general operating fund of the Clerk of the Circuit Court, a Constitutional Officer. The primary source of funds are various court related fees and service charges and transfers from the Board of County Commission General Fund. Expenditures for the year were \$2,876,351, and this fund also had no ending fund balance.

The Economic Development Fund accounts for expenditures associated with debt service and other outlays for economic development projects authorized by the Board of County Commissioners. During the year, expenditures exceeded revenues by \$(1,984,444), leaving an ending fund deficit of \$(859,840). This will be funded during the ensuing year with loan proceeds.

The Connector Road Project Fund accounts for the ongoing project to provide bypass roads to relieve traffic congestion throughout the county. Financing is provided by a previously dedicated local option gas tax and state construction grants. During the year, revenues exceeded expenditures by \$1,803,410, leaving an ending fund balance of \$5,745,198 to be used in subsequent years for this project.

The Road Improvement Fund accounts for the ongoing resurfacing and improvements to various roads within the County. Financing is provided by State construction grants and various transfers from other Board funds. During the year, revenues exceeded expenditures and transfers by \$458,362, leaving an ending fund balance of \$4,042,991.

## **Proprietary Funds**

The Landfill Enterprise Fund accounts for the revenues, expenses, assets, and liabilities associated with the County-operated solid waste disposal facility. This fund is substantially financed by tippage fees charged to users of the services. Total assets as of September 30, 2007, were \$19,246,826, total liabilities were \$11,014,083, and net assets were \$8,232,743. Total income was \$2,984,017, and total expenses were \$2,812,605, leaving a net income of \$171,412.

### CAPITAL ASSETS ACTIVITY

The County's capital assets for its governmental and business-type activities as of September 30, 2007, is \$131,643,648 (net of accumulated depreciation). This investment in capital assets includes land, buildings, equipment, infrastructure, and construction in progress, net of depreciation. Prior to 2003, general fixed assets were recorded at cost or fair market value at the time of acquisition. Depreciation was not recognized for governmental activities.

The most significant change in capital assets during the fiscal year was the completion of various road and other capital projects.

The following schedule provides a summary of the County's capital assets balances for the year ended September 30, 2007, compared to the prior year:

### Capital Assets

	Governmental	Business-type	Total Government							
	Activities	Activities	2007	2006						
Land and improvements	\$ 4,914,839	\$ 10,748,642	\$ 15,663,481	\$ 15,452,914						
Construction in progress	977,024	-	977,024	-						
Infrastructure	124,508,644	-	124,508,644	-						
Buildings and improvements	46,310,724	493,668	46,804,392	104,648,781						
Equipment	19,304,765	2,730,184	22,034,949	21,400,868						
	196,015,996	13,972,494	209,988,490	141,502,563						
Less accumulated depreciation	(70,698,954)	(7,645,888)	(78,344,842)	(30,040,468)						
Total expenses	\$ 125,317,042	\$ 6,326,606	\$ 131,643,648	\$ 111,462,095						

### **DEBT MANAGEMENT**

### Governmental Activities Debt

During the year, total long-term debt decreased by \$926,924 leaving the following balances:

Bank loan	\$ 1,489,831
Revenue bonds	3,405,488
Government loan	223,437
Capital leases	1,873,747
Compensated absences	1,984,583
	\$ 8,977,086

## Business-type Activities Debt

On September 1, 1995, the County refinanced the Series 1994 Solid waste Disposal Revenue Bonds with a fixed rate loan from the City of Gulf Breeze, Florida Local Government Loan program. The loan of \$6,090,000 is being repaid over a period of seventeen years with interest rates ranging from 3.70% to 5.90%. The debt is payable from the net revenues of the Solid Waste Disposal facility. Principal payments of \$415,000 were made on this loan during the year, leaving a balance of \$2,430,000 at year end. The County has internally escrowed funds to fully pay this debt.

### OTHER FINANCIAL INFORMATION

## Economic Factors and Next Year's Budget

- The current unemployment rate for the County, was 2.8%.
- The official population for the County in 2007 was 61,964, and is estimated to be 67,000 by the end of 2008, an 11% increase.
- The ad valorem tax millage rate for the County was 8.864 mills in 2007, which has remained unchanged for many years. During the ensuing year, the millage rate was decreased to 7.977 mills which amounted to a 3% decrease for current year revenues.

### REQUEST FOR INFORMATION

This financial report is designed to present users with a general overview of the County's finances and to demonstrate the County's accountability. Questions concerning this report or requests for additional information should be addressed to the County Manager, P. O. Drawer 1529, Lake City, Florida 32025, or by calling (386) 758-1005.

# **STATEMENT OF NET ASSETS September 30, 2007**

		ernmental ctivities		iness - type Activities		Total
ASSETS						
Current Assets						
Cash	\$	13,717,567	\$	7,243,424	\$	20,960,991
Accounts receivable		251,533		170,470		422,003
Due from other funds		853,641		148,534		1,002,175
Due from other governmental units		1,757,695		-		1,757,695
Inventories		15,753		-		15,753
Investments		20,438,790		1,133,437		21,572,227
Other current assets		458,263				458,263
Total current assets		37,493,242		8,695,865		46,189,107
Noncurrent Assets Restricted assets Cash				07.556		07 556
Investments		<u>-</u>		97,556 4,023,585		97,556 4,023,585
Total restricted assets		<del></del>		4,023,363		4,023,363
Total restricted assets				4,121,141		4,121,141
Capital assets, net	1	25,317,042		6,326,606		131,643,648
Other assets						
Unamortized bond issuance costs				103,214		103,214
Total noncurrent assets		25,317,042		10,550,961		135,868,003
Total assets	<b>\$</b> 1	62,810,284		19,246,826	\$	182,057,110
LIABILITIES						
Current Liabilities	_		_		_	
Accounts payable	\$	847,540	\$	44,212	\$	891,752
Accrued payroll liabilities		220,332		-		220,332
Due to other funds		-		9,731		9,731
Due to other governmental units		237,175		-		237,175
Accrued compensated absences		158,767		49,061		207,828
Interest payable		55,639 73,204		41,861		97,500 73,204
Deposits Deferred revenue		73,201		-		73,201
Other current liabilities		104,675 13,706		-		104,675 13,706
Total current liabilities		1,711,035		144,865		1,855,900
Total Current habilities		1,711,033		144,003		1,000,000
Current Liabilities Payable from Restricted Assets Note payable Gulf Breeze, short-term portion				435,000		435,000
Noncurrent Liabilities						
Due within one year: Notes and loans payable		100 200				100 260
Capital leases		199,369		-		199,369
Bonds payable		228,854 1,892,960		-		228,854 1,892,960
Due in more than one year:		1,092,900		_		1,092,900
Notes and loans payable		1,513,900		1,995,000		3,508,900
Capital leases		1,644,893		- ,000,000		1,644,893
Bonds payable		1,512,528		_		1,512,528
Accrued compensated absences		1,825,816		_		1,825,816
Estimated landfill closure liability		-,,		8,439,218		8,439,218
Total noncurrent liabilities		8,818,320		10,434,218		19,252,538
Total liabilities		10,529,355		11,014,083		21,543,438
(Continued)		, -,				
1	18					

# STATEMENT OF NET ASSETS September 30, 2007

	Governmental <u>Activities</u>	iness - type Activities	 Total
NET ASSETS		_	
Invested in capital assets, net of related debt	\$ 116,498,722	\$ 3,697,437	\$ 120,196,159
Restricted for:			
Library	2,071,111	-	2,071,111
Road projects	9,788,189	-	9,788,189
Other purposes	3,859,842	-	3,859,842
Unrestricted	20,063,065	 4,535,306	24,598,371
Total net assets	\$ 152,280,929	\$ 8,232,743	\$ 160,513,672

See notes to financial statements.

# STATEMENT OF ACTIVITIES For the Fiscal Year Ended September 30, 2007

Net (Expenses) Revenues and

		F	Program Servic	es	Changes in Net Assets							
			Operating	Capital		Business						
		Charges for	Grants and	Grants and	Governmental	Type						
	Expenses	Services	Contributions	Contributions	Activities	Activities	Total					
Functions/Programs												
Governmental Activities												
General Government	\$ 9,476,593	\$ 3,268,301	\$ 194,424	\$ -	\$ (6,013,868)	\$ -	\$ (6,013,868)					
Public Safety	20,906,251	5,145,261	270,049	17,142	(15,473,799)	-	(15,473,799)					
Physical Environment	4,578,528	3,729,489	92,480	-	(756,559)	-	(756,559)					
Transportation	12,402,594	42,013	5,920	5,167,522	(7,187,139)	-	(7,187,139)					
Economic Environment	2,188,589	-	296,164	583,000	(1,309,425)	-	(1,309,425)					
Human Services	2,604,827	2,701	37,000	-	(2,565,126)	-	(2,565,126)					
Culture/recreation	2,222,763	41,513	950,605	15,000	(1,215,645)	-	(1,215,645)					
Court-related	2,482,961	2,514,805			31,844		31,844					
Interest on long-term debt	270,582				(270,582)		(270,582)					
Total governmental activities	57,133,688	14,744,083	1,846,642	5,782,664	(34,760,299)	-	(34,760,299)					
Business - type activities												
Physical Environment												
Landfill	2,812,605	2,231,266	191,176			(390,163)	(390,163)					
Total government	59,946,293	16,975,349	2,037,818	5,782,664	(34,760,299)	(390,163)	(35,150,462)					
		General reven	IIIES									
		Ad valorem t			20,173,293	_	20,173,293					
		Sales and us			11,048,031	_	11,048,031					
		Franchise fe			127,151	_	127,151					
			nents in lieu of	taxes	175,432	_	175,432					
			state shared re		8,794,742	_	8,794,742					
			nts in lieu of ta		10,740	_	10,740					
		Interest			1,856,126	557,590	2,413,716					
			n disposition o	of fixed assets	(153,733)	-	(153,733)					
		Rents and ro	•		274,863	_	274,863					
		Miscellaneou	•		983,778	3,985	987,763					
		Total general	revenue		43,290,423	561,575	43,851,998					
			8,530,124	171,412	8,701,536							
		Change in net Net assets be	ginning of year	•	127,354,421	9,154,794	136,509,215					
		Prior period a			16,396,384	(1,093,463)	15,302,921					
		Net assets en	•		\$ 152,280,929	\$ 8,232,743	\$ 160,513,672					
See notes to financial state	ements.											

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# **GOVERNMENTAL FUNDS**

# **BALANCE SHEET**

**September 30, 2007** 

	Special Revenue Funds										Deb	t Service Fund	Capital Projects funds									
		General Fund		County Transpor- tation Trust		Municipal Services Benefit Unit		Municipal Services Special District		Clerk of Courts Operating		Sheriff perating		Economic evelopment	Connector Road Road t Project Improvemen		Road	Other Governmental Funds		Go	Total overnmental Funds	
ASSETS Current assets Cash Accounts receivable Due from other funds Due from other	\$	200,000 10,844 3,785,832	\$	2,533,865 507	\$	1,889,469 38,552 283,927	\$	1,578 108,028 1,000,000	\$	7,151 - 262,457	\$	350,975 85,610 45,645	\$	441,897 - -	\$	412,826 - 5,763,604	\$	3,613,296 - 429,695	\$	4,266,510 7,992 1,813,446	\$	13,717,567 251,533 13,384,606
governmental units Inventories Investments Other current assets		306,208 - 14,761,111 -		990,162 15,753 1,627,234		46,116 - 20,273		2,659,246 -		5,741 - - -		27,366 - - -		- - - 458,263		- - -		- - -		382,102 - 1,370,926 -		1,757,695 15,753 20,438,790 458,263
Total assets	\$	19,063,995	\$	5,167,521	\$	2,278,337	\$	3,768,852	\$	275,349	\$	509,596	\$	900,160	\$	6,176,430	\$	4,042,991	\$	7,840,976	\$	50,024,207
LIABILITIES AND FUND BALANCES LIABILITIES Accounts payable	\$	159,221	\$	47,712	\$	95,824	\$	25,779	\$	6,063	\$	466,551	\$	-	\$	1,537	\$	-	\$	44,853	\$	847,540
Due to other funds Due to other		5,782,030		-		1,148,002		1,062,703		67,897		36,355		2,750,000		429,695		-		1,254,283		12,530,965
governmental units Accrued payroll		-		-		-		-		192,577		-		-		-		-		44,598		237,175
liabilities Deposits Revenues collected		199,601 -		- 63,201		-		-		8,812 -		-		10,000		-		-		11,919 -		220,332 73,201
in advance Other current liabilities		- 4,933		-		- 5,527		84,499 1,629		-		6,690		-		-		-		13,486 1,617		104,675 13,706
Total liabilities		6,145,785		110,913		1,249,353	_	1,174,610		275,349		509,596		2,760,000		431,232		-		1,370,756	_	14,027,594
Fund balances Designated Unreserved		2,417,209 10,501,001		- 5,056,608		- 1,028,984		- 2,594,242		-		-		- (1,859,840)		- 5,745,198		- 4,042,991		- 6,470,220		2,417,209 33,579,404
Total fund balances		12,918,210		5,056,608		1,028,984		2,594,242		-		-		(1,859,840)		5,745,198		4,042,991		6,470,220		35,996,613
Total liabilities and fund balances	\$	19,063,995	\$	5,167,521	\$	2,278,337	\$	3,768,852	\$	275,349	\$	509,596	\$	900,160	\$	6,176,430	\$	4,042,991	\$	7,840,976		
	_										as Ca <sub> </sub> ar Lor ar in	sets are dif pital assets ad, are there ag-term deb ad loans pa terest (\$55,6 ad payable i	feren used fore t tran yable 539), n the	t because: in governmenot reported isactions inc (\$1,713,269), and compens	ental in fur ludin capi sated od an	ctivities in the activities are n nds. g bonds payal tal leases pay: absences (\$1 d therefore are	ot fina ble (\$3 able ( ,984,5	ancial resourc 3,405,488), not (\$1,873,747), a 83), are not d	es ccrue		\$	125,317,042 (9,032,726) 152,280,929

# COLUMBIA COUNTY, FLORIDA GOVERNMENTAL FUNDS

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

For the Fiscal Year Ended September 30, 2007

													Deb	t Service								
								Revenue Fund	ds					Fund		Capital Pro	jects	funds				
REVENUES		General Fund		County Transpor- tation Trust		Municipal Services Benefit Unit		Municipal Services Special District	(	lerk of Courts perating		heriff erating		Economic evelopment		Connector Road Project	lm	Road provement	Go	Other vernmental Funds	G	Total overnmental Funds
Taxes	\$	22,955,849	\$	3,351,809	\$	373,401	\$	300,000	\$	-	\$	-	\$	-	\$	-	\$	2,500,000	\$	1,867,416	\$	31,348,475
Licenses and permits		-		-		589,287		-		-		-		-		-		-		-		589,287
Intergovernmental		876,113		3,553,096		358,483		847,689		69,955		127,566		2,183,000		2,000,000		3,167,522		3,499,344		16,682,768
Charges for services		1,095,481		11,235		-		1,221,265	2	2,473,343		238,923		-		-		-		2,163,921		7,204,168
Fines and forfeitures Miscellaneous		34,143 1,181,084		317,839		7,275 6,116,542		176,674		50,348		3,350		- 184,573		210,161		92,166		759,508 412,488		800,926 8,745,225
Total revenues	_	26,142,670	_	7,233,979		7,444,988	_	2,545,628		2,593,646		369,839		2,367,573	_	2,210,161		5,759,688	_	8,702,677		65,370,849
rotal revenues		20,142,070	_	1,200,010	_	1,444,300	_	2,545,020		2,000,040		303,033		2,501,515	_	2,210,101		3,733,000		0,702,077	_	03,370,043
EXPENDITURES																						
Current expenditures																						
General government		4,059,462		-		276,466		211,485		881,233		<b>.</b>		-		20,000		-		3,223,764		8,672,410
Public safety		1,150,439		-		2,935,741		2,660,956		-	12	,315,030		-		-		-		535,723		19,597,889
Physical environment		757,883		-		3,818,394		-		-		-		-		-		-		-		4,576,277
Transportation		F04 007		5,256,311		-		-		-		-		254 505		382,973		23,653		4 220 704		5,662,937
Economic environment		581,997 2,552,156		-		-		-		-		-		254,595		-		-		1,329,794		2,166,386 2,552,156
Human services Culture/recreation		1,350,043		-		40,271		-		-		-		-		-		-		743,794		2,134,108
Court-related		1,330,043		_		40,271		_	4	1,995,118				_		_		_		487,843		2,482,961
Capital outlay										1,555,116										407,043		2,402,501
General government		41,272		_		_		_		_		_		_		_		-		6,056		47,328
Public safety		562,431		-		712,679		77,268		_		537,366		_		-		_		174,359		2,064,103
Physical environment		107,066		-		-		-		-		-		-		-		-		-		107,066
Transportation		· -		2,067,277		-		-		-		-		-		3,778		5,108,317		-		7,179,372
Economic environment		73,705		-		-		-		-		-		2,827,107		-		-		-		2,900,812
Human services		11,468		-		-		-		-		-		-		-		-		-		11,468
Culture/recreation		1,550,653		-		190,979		-		-		-		-		-		-				1,741,632
Court-related		-		-		-		-		-		-		-		-		-		5,520		5,520
Debt services																						
Principal		-		933,965		-		-		-		89,377		1,942,760		-		-		851,877 70,767		3,817,979
Interest		12,798,575	_	38,092 8,295,645	_	7,974,530		2,949,709		076 254	- 42	,941,773		167,555 5,192,017	_	406,751		5,131,970		78,767 7,437,497	_	284,414 66,004,818
Total expenditures		12,790,575	_	6,295,045	_	7,974,530		2,949,709		2,876,351		,941,773		5,192,017	_	400,751		5,131,970		7,437,497		00,004,010
Excess of revenues																						
over (under)																						
expenditures		13,344,095		(1,061,666)		(529,542)		(404,081)		(282,705)	(12	,571,934)		(2,824,444)		1,803,410		627,718		1,265,180		(633,969)
oxponunu oo	_	10,011,000	_	(1,001,000)	_	(020,012)	_	(101,001)		(202,: 00)		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		(=,== :, : : :)	_	.,000,	_	021,110		.,200,.00	_	(000,000)
Other financing sources																						
Sale of fixed assts		-		883,138		55,194		-		-		-		-		-		-		-		938,332
Interfund transfers in		495,201		· -		82,155		-		282,705	12	,571,934		-		-		-		1,660,990		15,092,985
Interfund transfers out		(14,373,287)		-		-		-		-		-		-		-		(169,356)		(550,342)		(15,092,985)
Debt proceeds		-		1,931,112		4,788		-		-		-		840,000		-		-		-		2,775,900
Total other financing			_		_										_							
sources (uses)		(13,878,086)		2,814,250	_	142,137		-		282,705	12	,571,934		840,000	_	<u> </u>		(169,356)		1,110,648		3,714,232
Net change in fund																						
balances		(533,991)		1,752,584		(387,405)		(404,081)		_		_		(1,984,444)		1,803,410		458,362		2,375,828		3,080,263
Fund balances beginning		(000,001)		1,102,004		(001,700)		(-10-1,001)						(1,004,444)		1,000,410		-00,002		2,0.0,020		0,000,200
of year		13,202,505		3,304,024		1,128,152		2,998,323		_		_		124,604		3,941,788		3,584,629		4,094,392		32,378,417
Prior period adjustment		249,696		-,		288,237		-		-		-		-		-,,		.,,		,,		537,933
Fund balances end of		,				•																,
year	\$	12,918,210	\$	5,056,608	\$	1,028,984	\$	2,594,242	\$	-	\$		\$	(1,859,840)	\$	5,745,198	\$	4,042,991	\$	6,470,220	\$	35,996,613

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Fiscal Year Ended September 30, 2007

Net change in fund balances - total governmental funds		\$ 3,080,263
Amounts reported for governmental activities in the statement of activities are different because:  Governmental funds report capital outlay as expenditures.  However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.		
Expenditures for capital assets Less current year depreciation	\$ 14,057,300 (8,876,041)	5,181,259
Governmental funds do not report gain or loss on trade-in or disposition of capital assets. However, the statement of activities reports these gains or losses.		(4 000 005)
Loss on disposition of capital assets		(1,092,065)
Governmental funds do not report donated assets as revenue Donation of fixed assets		446,696
Debt and capital lease proceeds provide current financial resources to governmental funds, but debt and capital leases increase long-term liabilities in the statement of net assets.		
Loan proceeds		(2,775,900)
Repayments of notes, capital leases and bonds are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	0.40.000	
Note principal payments  Capital lease principal payments	242,368 933,968	
Bond principal payments	2,641,643	3,817,979
Some expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.  Net change in compensated absences	(141,940)	,,,,,,,,,
Accrued interest expense	13,832	(128,108)
Change in net assets of governmental activities		\$ 8,530,124

See notes to financial statements.

# STATEMENT OF NET ASSETS PROPRIETARY FUND September 30, 2007

	<u>Landf</u> i	II Enterprise
ASSETS		
Current Assets		
Cash	\$	7,243,424
Accounts receivable		170,470
Due from other funds		148,534
Investments		1,133,437
Total current assets		8,695,865
Noncurrent Assets		
Restricted assets		
Cash		97,556
Investments		4,023,585
Total restricted assets		4,121,141
Fixed assets		
Land		887,973
Buildings		493,668
Improvements other than buildings		9,860,669
Equipment		2,730,184
Allowance for depreciation		(7,645,888)
Total fixed assets		6,326,606
Other assets		
Unamortized bond issuance costs		103,214
Total noncurrent assets		10,550,961
Total assets	\$	19,246,826
LIABILITIES		
Current Liabilities		
Accounts payable	\$	44,212
Due to other funds	•	9,731
Interest payable		41,861
Accrued compensated absences		49,061
Total current liabilities		144,865
		<del>, , , , , , , , , , , , , , , , , , , </del>
Current Liabilities Payable from Restricted Assets		
Note payable Gulf Breeze, short-term portion		435,000
Noncurrent Liabilities		
Note payable Gulf Breeze, long-term portion		1,995,000
Estimated landfill closure liability		8,439,218
Total noncurrent liabilities		10,434,218
Total liabilities		11,014,083
(Continued)		

# STATEMENT OF NET ASSETS PROPRIETARY FUND September 30, 2007

	Landf	ill Enterprise
NET ASSETS		
Invested in capital assets, net of related debt	\$	3,697,437
Unrestricted		4,535,306
Total net assets	\$	8,232,743

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

# PROPRIETARY FUND For the Fiscal Year Ended September 30, 2007

OPERATING REVENUES Physical environment	Landfill Enterprise
Garbage/solid waste revenue	
Landfill fees commercial	\$ 985,884
Landfill fees contractor	1,245,382
Total physical environment	2,231,266
Miscellaneous	
Sale of surplus recycling	3,880
Other miscellaneous	105
Total miscellaneous	3,985
Total operating revenues	2,235,251
OPERATING EXPENSES	
Landfill Personal services	
	404 202
Regular salaries FICA	491,202 35,757
Retirement	47,921
Life and health insurance	71,056
Workers' compensation	39,889
Total personal services	685,825
Total personal services	000,020
Operating expenses	
Professional services	196,022
Depreciation	398,324
Other contractual services	6,907
Travel and per diem	2,859
Communications services	2,153
Utility services	13,845
Rentals and leases	2,500
Insurance	49,752
Repairs and maintenance	95,913
Other current charges and obligations	1,075
Administration fees	74,800
Office supplies	2,942
Operating supplies	16,661
Gas and oil	117,088
Leachate disposal	119,723
Hazardous waste disposal	21,327
Total operating expenses	1,121,891
Total landfill	1,807,716

(Continued)

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

# PROPRIETARY FUND For the Fiscal Year Ended September 30, 2007

OPERATING EXPENSES (Continued) Central Landfill Closure	Landfil	I Enterprise
Operating expenses		
Professional services	\$	65,863
Contractual services	Ψ	13,840
Landfill closure		510,002
Total landfill closure		589,705
Litter Removal		
Operating expenses		
Contractual services		189,842
Waste tire grant		46,375
Total litter removal		236,217
Total operating expenses		2,633,638
Operating loss		(398,387)
NONOPERATING REVENUES (EXPENSES)		
State grants		
Physical environment		
Small county grant		191,176
Interest earnings		•
SBA		20,491
Other		537,099
Debt service costs		
Interest		(143,893)
Other debt service costs		(8,721)
Amortization		(26,353)
Total nonoperating revenues (expenses)		569,799
Net income		171,412
Net assets at beginning of year		9,154,794
Prior period adjustment		(1,093,463)
Net assets at end of year	\$	8,232,743
-		-

# STATEMENT OF CASH FLOWS PROPRIETARY FUND

For the Fiscal Year Ended September 30, 2007

	Landfill Enterprise
Cash Flows From Operating Activities Cash flows received from customers Cash paid to employees Cash paid for employee benefits Cash paid to vendors Net cash provided by operating activities	\$ 2,089,399 (491,202) (190,263) (1,024,612) 383,322
Cash Flows From Noncapital Financing Activities State grants received Net cash provided by noncapital financing activities	191,176 191,176
Cash Flows From Capital and Related Financing Activities Payments to acquire or construct capital assets Principal paid on bonds Interest paid on capital debt Other debt service costs Net cash used for capital and related financing activities	(212,318) (415,000) (150,429) (8,721) (786,468)
Cash Flows From Investing Activities Interest received Increase in investments Net cash provided by investing activities	557,590 (242,631) 314,959
Net increase in cash	102,989
Cash at beginning of year Cash at end of year	7,237,991 \$ 7,340,980

(continued)

# STATEMENT OF CASH FLOWS PROPRIETARY FUND

For the Fiscal Year Ended September 30, 2007

	Landf	ill Enterprise
Reconciliation of Operating Loss to Net Cash Provided by Operating Activities		
Cash paid to vendors	_\$_	(398,387)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation		398,324
(Increase) decrease in assets: Accounts receivable Due from other funds		2,682 (148,534)
Increase (decrease) in liabilities: Accounts payable Due to other funds Accrued compensated absences Landfill closure liability Total adjustments		5,144 4,360 9,731 510,002 781,709
Net cash provided by operating activities	\$	383,322

See notes to financial statements.

# STATEMENT OF FIDUCIARY NET ASSETS

# AGENCY FUNDS September 30, 2007

	Clerk of Circuit Court									Sheriff					Tax Co						
										Public											
						Defender Registry										Ad					
		Clerk's	Em	ployee	Do	mestic		Jury Occupancy				of		Bond		Inmate		Valorem		Tag	
		Trust	Su	nshine	Re	lations	W	itness	Trust		Court		and Fine		Welfare		Tax		Agency		Totals
ASSETS																					
Cash	\$	1,645,162	\$	1,140	\$	4,756	\$	5,161	\$	33,381	\$	80,352	\$	7,890	\$	205,093	\$	1,715,028	\$	122,573	\$ 3,820,536
Accounts receivable		14,479							_		_	<u> </u>				8,290				1,343	 24,112
Total assets	\$	1,659,641	\$	1,140		4,756	\$	5,161	<u>\$</u>	33,381	\$	80,352	<u>\$</u>	7,890	\$	213,383	\$	1,715,028	\$	123,916	\$ 3,844,648
LIABILITIES																					
Accounts payable	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,912	\$	-	\$ 1,912
Cash bond liability		171,946		-		-		-		-		-		-		-		-		-	171,946
Due to individuals		131,832		-		-		-		-		-		-		2,592		-		-	134,424
Court fees payable		649,705		-		-		-		-		-		-		-		-		-	649,705
Deposits held in escrow		2,339		-		-		-		-		63,361		-		-		12,594		-	78,294
Due to other funds		277,268		-		696		-		357		17		7,309		-		686,561		20,236	992,444
Due to other																					
governmental units		319,174		-		1,560		5,161		33,024		-		-		-		696,520		95,410	1,150,849
Interest payable		-		-		-		-		-		16,974		-		-		315,029		8,251	340,254
Installments payable		7,318		-		-		-		-		-		-		-		-		-	7,318
Tax deeds payable		99,043		-		-		-		-		-		-		-		-		-	99,043
Other current liabilities		1,016		1,140		2,500		-						581		210,791		2,412		19	218,459
Total liabilities		1,659,641		1,140		4,756		5,161		33,381		80,352		7,890		213,383		1,715,028		123,916	3,844,648
NET ASSETS	\$	-	\$	-	\$		\$		\$		\$		\$	-	\$		\$	-	\$	-	\$ 

### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Columbia County, Florida, (the ACounty®) is a political subdivision of the State pursuant to Article VIII, Section 1(a) of the Constitution of the State of Florida. The County is governed by the Board of County Commissioners and five elected constitutional officers (Clerk of the Circuit Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector) in accordance with State statues and regulations. The constitutional officers maintain separate accounting records and budgets from the Board of County Commissioners. The Constitution of the State of Florida, Article VIII, Section 1(d) created the constitutional officers and Article VIII, Section 1(e), created the Board of County Commissioners.

The financial statements of the County have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting principles. Pronouncements of the Financial Accounting Standards Board (FASB) issued after November 30, 1989, are not applied in the preparation of the financial statements of the proprietary fund types in accordance with GASB Statement 20. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units.

In June, 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement 34-Basic Financial Statement and Management =s Discussion and Analysis - for State and Local Governments. This Statement provides for the most significant change in financial reporting in over twenty years and is scheduled for a phased implementation (based on the size of government) starting with the fiscal year ending 2002. As part of this statement, there is a new reporting requirement regarding the local government =s infrastructure (roads, bridges, traffic signals, etc.). This requirement permits an optional four-year further delay for implementation of the infrastructure related portion to the fiscal year ending in 2007. The County fully implemented the basic model in the FY 2002-2003, and implement ed the infrastructure related portion in 2007.

### A. Reporting Entity

The concept underlying the definition of the reporting entity is that elected officials are accountable to their constituents for their actions. The reporting entity =s financial statements should allow users to distinguish between the primary government (the Board) and its component units. However, some component units, because of the closeness of their relationships with the Board, should be blended as though they are part of the Board. Otherwise, most component units should be discretely presented. As required by generally accepted accounting principles, the financial reporting entity consists of (1) the primary government (the Board), (2) organizations for which the County is financially accountable, and (3) other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the reporting entity=s financial statements to be misleading or incomplete. The County is financially accountable if it appoints a voting majority of the organization =s governing body and (a) it is able to impose its will on that organization or (b) there is a potential for the

organization to provide specific financial benefits to, or impose specific financial burdens on, the County. The County may be financially accountable if an organization is fiscally dependent on the County regardless of whether the organization has (a) a separately elected governing body, (b) a governing board appointed by a higher level of government, or (c) a jointly appointed board. Based on these criteria, County management examined all organizations which are legally separate in order to determine which organizations, if any, should be included in the Board=s special purpose financial statements. Management determined that the Columbia County Industrial Development Authority was the only organization that should be included in the County=s financial statements as a component unit.

## Blended Component Unit

Columbia County Industrial Development Authority (CCIDA) created pursuant to the provisions of Section 159.45, Florida Statutes, the Board of County Commissioners appoints the governing body, approves the millage rate and the budget of the CCIDA. Although legally separate, the CCIDA is appropriately blended as a governmental fund-type (special revenue) component unit into the primary government.

## B. Measurement Focus and Basis of Accounting

The basic financial statements of the County are comprised of the following:

- Government -wide financial statements
- Fund financial statements
- Notes to the financial statements

### 1. Government -wide Financial Statements

Government -wide financial statements display information about the reporting government as a whole, except for its fiduciary activities. These statements include separate columns for the governmental and business-type activities of the primary government (including its blended component unit. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges for support. Likewise, the primary government is reported separately from the legally separate component unit for which the primary government is financially accountable.

Government -wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and agency fund financial statements. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement 33 - Accounting and Financial Reporting for Nonexchange Transactions.

Program revenues include charges for services, special assessments, and payments made by parties outside of the reporting government =s citizenry if that money is restricted to a particular program. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. As applicable, the County also chooses to eliminate the indirect costs between governmental activities to avoid a Adoubling up@ effect.

### 2. Fund Financial Statements

The underlying accounting system of the County is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government =s governmental and proprietary funds are presented after the government -wide financial statements. These statements display information about major funds individually, and nonmajor funds in the aggregate for governmental and enterprise funds.

### Governmental Funds

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Franchise fees, licenses, sales taxes, gas taxes, operating and capital grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable only when cash is received by the County.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of Aavailable spendable resources. @ Governmental funds operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of Aavailable spendable resources @ during a period.

Any noncurrent portions of long-term receivables (special assessments) due to governmental funds are reported on their balance sheets in spite of their spending measurement focus.

Noncurrent portions of other long-term receivables are offset by fund balance reserve accounts.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources were expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

# **Proprietary Funds**

The County=s Landfill Enterprise Fund is a proprietary fund. In the fund financial statements, proprietary funds are presented using the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when the related goods and services are delivered. In the fund financial statements, proprietary funds are presented using the economic resources measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in total net assets. The County applies all GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins, issued on or before November 30, 1989, which do not conflict with or contradict GASB pronouncements.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies, taxes, and investment earnings, result from nonexchange transactions or ancillary activities.

Amounts paid to acquire capital assets are capitalized as assets in the fund financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the fund financial statements, rather than as an other financing source. Amounts paid to reduce long-term indebtedness are reported as a reduction of the related liabilities, rather than as an expense.

### C. Basis of Presentation

GASB Statement 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category and the governmental and enterprise combined) for the determination of major funds. The County has used GASB 34 minimum criteria for major fund determination and has also electively disclosed funds which either had debt outstanding or specific community focus as major funds. The nonmajor funds are combined in a column in the fund financial statements and detailed in the combining section.

### 1. Governmental Major Funds:

General Fund - The General Fund is the general operating fund of the County. It is used to account for all financial resources, except those required to be accounted for in another fund.

County Transportation Trust Fund - The County Transportation Trust Fund accounts for expenditures incurred for the maintenance and repairs of County roads. Financing is provided by local option fuel taxes and distributions of state shared fuel taxes and other revenues.

Municipal Services Benefit Unit Fund - The Municipal Services Benefit Unit Fund (MSBU) accounts for expenditures incurred for the solid waste collection and fire services in the unincorporated area, and other services which primarily benefit residents of the unincorporated area of the County. Financing is provided by non-ad valorem assessments and other revenues derived from the unincorporated area.

Municipal Services Special District Fund - The Municipal Services Special District Fund (MSSD) accounts for expenditures incurred for emergency medical services, and 911 communications. Financing is provided by non ad valorem assessments, service fees, and distribution of state shared revenues.

Clerk of Courts Operating Fund - The Operating Fund of the Clerk of Circuit Court is used to account for all financial resources which are generated from operations of the Office or any other resources not required to be accounted for in another fund.

Sheriff Operating Fund - The Operating Fund of the Sheriff is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

Economic Development Debt Service Fund - The Economic Development Debt Service Fund accounts for expenditures associated with debt service and other outlays for economic development projects authorized by the Board of County Commissioners.

Connector Road Project Fund - The Connector Road Project Fund accounts for the ongoing project to provide bypass roads to relieve traffic congestion throughout the County. Financing is provided by proceeds of a previously dedicated local option gas tax and state construction grants.

Road Improvement Fund - The Road Improvement Fund accounts for the ongoing resurfacing and improvements to various roads within the County. Financing is provided by State construction grants and various transfers from other County funds.

### 2. Proprietary Funds:

Landfill Enterprise Fund - The Landfill Enterprise Fund accounts for the revenues, expenses, assets, and liabilities associated with the County operated solid waste disposal services.

### 3. Non-current Governmental Assets/Liabilities:

GASB Statement 34 requires noncurrent governmental assets, such as land and buildings, and noncurrent governmental liabilities, such as general obligation bonds and capital leases, be reported in the governmental activities column in the government-wide statement of net assets.

# D. Assets, Liabilities and Net Assets or Equity

### 1. Cash and Cash Equivalents

The County maintains a cash pool that is available for use by most funds. Earnings from the pooled cash are allocated to the respective funds based on applicable cash participation by each fund. The cash pool is managed such that all participating funds have the ability to deposit and withdraw cash as if they were demand deposit accounts. Therefore, all balances representing participants = equity in the cash pools are classified as cash and cash equivalents for financial statement purposes. In addition, longer-term investments are held by certain of the County=s funds and are reported as investments on these statements.

### 2. Investments

Investments, consisting of investments in the Florida Local Government Surplus Funds Trust Fund and Florida Counties Investment Trust Fund and U.S. Treasury money market funds, are stated at cost which approximated market value. All such investments are secured as required by State law.

### 3. Allowance for Doubtful Accounts

The County provides an allowance for Landfill Enterprise Fund accounts receivable that may become uncollectible. At September 30, 2007, this allowance was \$19,696. No other allowances for doubtful accounts are maintained since other fund accounts receivable are considered collectible as reported at September 30, 2007.

# 4. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as Adue to/from other funds. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as Ainternal balances.

All receivables are shown net of an allowance for doubtful accounts. Any receivables in excess of 180 days would comprise the trade accounts receivable allowance for doubtful accounts.

### 5. Inventories

Inventories are valued at cost, which approximates market, using the Afirst-in, first-out@ method of accounting. Supplies inventories of certain governmental funds are recorded as expenditures when consumed rather than when purchased.

### 6. Restricted Assets

Certain net assets of the County are classified as restricted assets on the statement of net assets because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors, grantors, contributions, or laws or regulations of other governments. In a fund with both restricted and unrestricted assets, qualified expenses are considered to be paid first from restricted net assets and then from unrestricted net assets.

### 7. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, County-administered Special Revenue Funds, Capital Projects Funds, and the Enterprise Fund. Material encumbrances outstanding at year end, if any, are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

# 8. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, right-of-ways, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the County as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. Except for roads and bridges constructed prior to October 1, 1981, assets are recorded at historical cost. Roads and bridges constructed prior to October 1, 1981 are reported at estimated historical cost, or not reported. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

The County holds legal title to the capital assets used in the operations of the Board, Clerk of the Circuit Court, Property Appraiser, Supervisor of Elections and Tax Collector, as is accountable for them under Florida Law.

The Sheriff is accountable for and thus maintains capital asset records pertaining only to equipment used in his operations.

Property, plant, and equipment of the County, as well as component units, are depreciated using the straight-line method over the following estimated useful lives:

Assets	_Years_
Building and improvements	5 - 40
Machinery and equipment	3 - 12
Road and bridge infrastructure	20 - 40

#### 9. Capitalization of Interest

Interest costs related to bond issues are capitalized during the construction period. These costs are netted against applicable interest earnings on construction fund investments. During the current period, the County did not have any capitalized interest.

#### 10. Deferred Revenues

Deferred revenues reported in government-wide financial statements represent unearned revenues. The deferred revenues will be recognized as revenue in the fiscal year they are earned in accordance with the accrual basis of accounting. Deferred revenues reported in governmental fund financial statements represent unearned revenues or revenues which are measurable but not available and, in accordance with the modified accrual basis of accounting, are reported as deferred revenues.

#### 11. Accrued Compensated Absences

The County accrues accumulated unpaid vacation and sick leave when earned by the employee. The current portion is the amount estimated to be used in the following year. The noncurrent portion is the amount estimated to be used in subsequent fiscal years. Both the current and noncurrent estimated accrued compensated absences amounts for governmental funds are maintained separately and represent a reconciling item between the fund and government-wide presentation.

#### 12. Obligation for Bond Arbitrage Rebate

Pursuant to Section 148(f) of the U.S. Internal Revenue Code, the County must rebate to the United States Government the excess of interest earned from the investment of certain debt proceeds and pledged revenues over the yield rate of the applicable debt. The County uses the Arevenue reduction @ approach in accounting to rebatable arbitrage. This approach treats excess earnings as a reduction of revenue. The County has no arbitrage liability outstanding as of September 30, 2007.

#### 13. Landfill Closure Costs

Under the terms of current state and federal regulations, the County was required to place a final cover on closed landfill areas, and to perform certain monitoring and maintenance functions for a period of twenty years after closure. The County recognizes these costs of post-closure maintenance annually. Required obligations for closure and post-closure costs are recognized in the Landfill Fund.

#### 14. Capital Contributions

The capital contributions accounted for in the proprietary fund type represents contributions from other funds. Any current year contributions are reported after nonoperating revenues and expenses on the statement of revenues, expenses, and changes in fund assets in accordance with GASB Statement 33.

#### NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

L. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government -wide Statement of Net Assets.

ATotal fund balances@ of the County=s governmental funds \$35,991,613 differs from Anet assets@ of governmental activities \$152,280,299 reported in the statement of net assets. This difference primarily results from the long-term economical focus of the statement of net assets versus the current financial resources focus of the governmental fund balance sheet.

#### Capital related items

When capital assets (property, plant, equipment) that are to be used in governmental activities are purchased or constructed, the cost of these assets are reported as expenditures in governmental funds. However, the statement of net assets included those capital assets among the assets of the County as a whole.

Cost of capital assets	\$ 196,015,996
Accumulated depreciation	(70,698,954)
Total	\$ 125,317,042

#### Long-term debt transactions

Long-term liabilities applicable to the County=s governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the statement of net assets. Balances at September 30, 2007, were:

Revenue Notes/Bonds Payable	\$ 3,405,488
Notes and loans payable	1,713,269
Capital leases payable	1,873,746
Compensated absences	1,984,583
Total	\$ 8,977,086

#### Accrued interest

Accrued liabilities in the statement of net assets differs from the amount reported in governmental funds due to accrued interest on the Revenue Bonds, notes, loans, and certain capital lease debts.

Notes payable	\$ 12,223
Revenue bonds	14,387
Capital lease debts	29,029
Total	\$ 55,639

#### Elimination of interfund receivables/payable

Interfund receivables and payables in the amount of \$12,530,965 between governmental funds must be eliminated for the statement of net assets.

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Assets

	G	Total overnmental Funds	Capital Related Items	ng-Term Debt nsactions	classifications and Eliminations	 Statement of Net Assets
ASSETS						
Cash and cash equivalents	\$	13,717,567	\$ -	\$ -	\$ -	\$ 13,717,567
Accounts receivable - net		251,533	-	-	-	251,533
Due from other funds		13,384,606	-	-	(12,530,965)	853,641
Due from other governmental units		1,757,695	-	-	-	1,757,695
Investments		20,438,790	-	-	-	20,438,790
Inventories		15,753	-	-	-	15,753
Other current assets		458,263				458,263
Capital assets - net		-	125,317,042	-	-	125,317,042
Total assets	\$	50,024,207	\$ 125,317,042	\$ 	\$ (12,530,965)	\$ 162,810,284
LIABILITIES AND FUND BALANCES Liabilities: Accounts payable Accrued payroll liabilities	\$	847,540 220,332	\$ 	\$ -	\$	\$ 847,540 220,332
Accrued interest payable		-	-	55,639	-	55,639
Due to other funds		12,530,965	-	-	(12,530,965)	-
Due to other governmental units		237,175	-	-	-	237,175
Deposits		73,201	-	-	-	73,201
Deferred revenues		104,675	-	-	-	104,675
Other current liabilities		13,706	-	-	-	13,706
Accrued compensated absences		-	-	1,984,583	-	1,984,583
Capital leases payable		-	-	1,873,747	-	1,873,747
Notes and loans payable		-	-	1,713,269	-	1,713,269
Revenue bonds payable		_	-	3,405,488	-	3,405,488
Total liabilities		14,027,594	-	9,032,726	(12,530,965)	10,529,355
Fund balances/net assets		35,996,613	 125,317,042	(9,032,726)	<u>-</u>	 152,280,929
Total liabilities and fund balance/net assets	\$	50,024,207	\$ 125,317,042	\$ 	\$ (12,530,965)	\$ 162,810,284

B. Explanation of Differences Between Governmental Fund Operating Statements and the Statement of Activities

The Anet change in fund balances@ for governmental funds (\$3,080,263) differs from the Achange in net assets@ for governmental activities (\$8,530,124) reported in the statement of activities. The differences arise primarily from the long-term economic focus of the statement of activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

#### Capital related items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. As a result, fund balances decrease by the amount of financial resources expended, whereas net assets decrease the amount of depreciation expense charges for the year. The statement of activities reports gains or losses arising from the disposition of capital assets. Conversely, governmental funds do not report these gains or losses.

Donated assets	\$ 446,696
Loss on deleted assets	(1,092,066)
Capital outlay	14,057,301
Depreciation expense	(8,876,041)
Difference	\$ 4,535,890

#### Long-term debt transactions

In the statement of activities, debt proceeds increase long-term liabilities. However, in the governmental funds, debt proceeds are treated as other financing sources since they provide current financial resources to governmental funds.

Debt proceeds	\$ (2,775,900)
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Repayments of debt principal are reported as an expenditure in the governmental funds and, thus, have the effect of reducing fund balance because current financial resources have been used. However, the principal payments reduce the liabilities in the statement of net assets and do not result in an expense in the statement of activities.

Some expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.

Net change in compensated absences	\$ (141,940)		
Not all and the second District	 40.000		
Net change in accrued interest	\$ 13,832		

#### Reclassification and Eliminations

Transfers in and transfers out in the amount of \$15,092,985 between governmental activities should be eliminated.

## NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS B. Explanation of Differences Between Government Fund Operating Statements and the Statement of Activities

	Total Governmental Funds	Capital Related Items	Long-term Debt Transactions	Compensated Absences	Accrued Interest	Reclassifications and Eliminations	Statement of Activities
REVENUES	ruius	items	Transactions	Absences	interest	Ellitiliations	Activities
Taxes	\$ 31,348,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,348,475
Licenses and permits	589,287	•	•			•	589,287
Intergovernmental	16,682,768	_	_	_	_	_	16,682,768
Charges for services	7,204,168	_	_	_	_	_	7,204,168
Fines and forfeitures	800,926	_	_	_	_	_	800,926
Special assessments	6,074,852	_	_	_	_	_	6,074,852
Interest	1,856,126	_	_	_	_	_	1,856,126
Miscellaneous	814,247	446,696	_	_	_	_	1,260,943
Loss on disposition of fixed assets	014,247	(153,733)					(153,733)
Total revenues	65,370,849	292,963					65,663,812
EXPENDITURES							
Current Expenditures							
General government	8,672,410	744,428	_	59,755	_	_	9,476,593
Public safety	19,597,889	1,239,340	_	69,022	_	_	20,906,251
Physical environment	4,576,277	1,200,040	_	2,251	_	_	4,578,528
Transportation	5,662,937	6,733,375	_	6,282	_	_	12,402,594
Economic environment	2,166,386	20,930	_	1,273	_	_	2,188,589
Human services	2,552,156	52,671		1,275	_	_	2,604,827
Culture/recreation	2,134,108	85,298	_	3,357	_	_	2,222,763
Court related	2,482,961	-		3,337	_	_	2,482,961
Capital outlay	2,402,301	_	_	_	_		2,402,301
General government	47,328	(47,328)				_	_
Public safety	2,064,103	(2,064,103)	-	-	-	-	-
•	2,064,103	(2,064,103)	-	-	-	-	-
Physical environment	7,179,372	· , ,	-	-	-	-	-
Transportation		(7,179,372)	-	-	-	-	-
Economic environment	2,900,812	(2,900,812)	-	-	-	-	-
Human services	11,468	(11,468)	-	-	-	-	-
Culture/recreation	1,741,632	(1,741,632)	-	-	-	-	-
Court related	5,520	(5,520)	-	-	-	-	-
Debt Service			(0.04-0-0)				-
Principal	3,817,979	-	(3,817,979)	-	- (40.000)	-	-
Interest	284,414	- (5.404.050)	- (2.24-2-2)		(13,832)		270,582
Total expenditures	66,004,818	(5,181,259)	(3,817,979)	141,940	(13,832)		57,133,688
Excess of revenues over	(633.060)	E 474 222	2 947 070	(4.44.040)	42 022		8,530,124
(under) expenditures	(633,969)	5,474,222	3,817,979	(141,940)	13,832	<del>-</del>	6,530,124
OTHER FINANCING SOURCES (USES)	0.775.000		(0.77E.000)				
Debt proceeds	2,775,900	-	(2,775,900)	-	-	-	-
Sale of fixed assets	938,332	(938,332)	-	-	-	· · · · · · · · · · · · · · · · · · ·	-
Transfers in	15,092,985	-	-	-	-	(15,092,985)	-
Transfers out	(15,092,985)	-	-		-	15,092,985	
Total other financing sources (uses)	3,714,232	(938,332)	(2,775,900)	-	-		-
Net change in fund balance	3,080,263	4,535,890	1,042,079	(141,940)	13,832	-	8,530,124
Fund balances at beginning of year	32,378,417	104,949,482	(8,061,364)	(1,842,643)	(69,471)	-	127,354,421
Prior period adjustment	537,933	15,831,670	26,781	- (1.001.550)	-	-	16,396,384
Fund balances at end of year	\$ 35,996,613	\$ 125,317,042	\$ (6,992,504)	\$ (1,984,583)	\$ (55,639)	<u> </u>	\$ 152,280,929

#### NOTE 3. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **Budgets and Budgetary Accounting**

The County uses the following procedures in establishing the budgetary data reflected in the financial statements.

- 1. Prior to September 15, the County Manager serving as Budget Officer submits to the Board of County Commissioners a tentative budget for the fiscal year commencing October 1.
- 2. Public hearings are conducted by the Board of County Commissioners to obtain taxpayer comments.
- 3. Prior to September 30, the budget is legally enacted through passage of a resolution by the Board of County Commissioners.
- 4. The Constitutional Officers submit, at various times, to the Board and to certain divisions within the Department of Revenue, State of Florida, a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them, as set forth in Chapter 129 of the Florida Statutes.
- 5. The Department of Revenue, State of Florida, has the final authority on the operating budgets for the Tax Collector and the Property Appraiser, which are classified as separate special revenue funds.
- 6. The Board of County Commissioners is authorized to amend fixed appropriations by motion to the extent that appropriations do not exceed the total approved budget of the fund; or appropriate for the special purpose intended, reserves or unanticipated receipts. Appropriations lapse at year end. No supplemental appropriations were necessary during the year. Various such amendments were made during the year.
- 7. Formal budgetary integration is employed as a management control device in all governmental funds.
- 8. Governmental fund budgets are initially adopted on the modified accrual basis. The legally amended budgetary data presented in the accompanying financial statements for the fiscal year ending September 30, 2007, are shown on this basis of accounting. Therefore, the actual and budgetary data are on a comparable basis. The Enterprise Fund budget is adopted on the accrual basis.
- 9. Legal control of the budget is exercised pursuant to applicable provisions of Florida Statutes.
- 10. Appropriations for the County lapse at the close of the fiscal year.
- 11. The following is a comparison of the appropriations to total expenses for the proprietary fund for the fiscal year ended September 30, 2007.

	Appropriations	Expenses	Variance Positive
Primary government Enterprise fund			
Landfill	\$ 2,984,015	\$ 2,812,604	\$ 471,411

The appropriations budget did not include debt service payments that are considered to be defeased by the County.

#### NOTE 4. CASH AND CASH EQUIVALENTS

The County maintains a cash pool that is available for use by all funds except those whose cash and investments must be segregated due to bond covenants or other legal restrictions.

#### 1. Deposits

At September 30, 2007, the carrying amount of the County=s deposits was \$21,058,547. All deposits with financial institutions were 100% insured by federal depository insurance or by collateral provided by qualified public depositories to the State Treasurer pursuant to the Public Depository Security Act of the State of Florida. The Act established a Trust Fund, maintained by the State Treasurer, which is a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a member fails.

#### 2. Investments -

Florida Statutes, and various bond covenants authorize investments in certificates of deposit, money market accounts, savings accounts, repurchase agreements, the Local Government Surplus Funds Trust Fund, administered by the Florida State Board of Administration, Florida Local Government Investment Trust Fund, obligations of the U.S. Government, obligations of government agencies unconditionally guaranteed by the U.S. Government, obligations of the Federal Farm Credit Banks, obligations of the Federal Home Loan Mortgage Corporation participation certificates, obligations of the Federal Home Loan Bank, obligations of the Government National Mortgage Association, obligations of the Federal National Mortgage Association and securities of any management type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. ss.80a-1 et seq., provided the portfolio is limited to U.S. Government obligations and to repurchase agreements fully collateralized by U.S. Government obligations. The County invested in only these types of instruments during the fiscal year.

In accordance with generally accepted accounting principles, the County=s investments are categorized in the following schedule to give an indication of the level of custodial credit risk assumed at year end. Category 1 includes investments that are insured or registered, or for which the securities are held by the County or its agent in the County=s name. Investments in the Local Government Surplus Funds Trust Fund, the Florida Local Government Investment Trust Fund, money market accounts and guaranteed investment contracts are not categorized since the investments are not evidenced by securities that exist in physical or book entry form.

The Board's investments in the Local Government Surplus Funds Trust Fund, a Securities and Exchange Commission Rule 2a-7 like external investment pool, are similar to money market funds in which shares are owned in the fund rather than the actual underlying investments. The State Board of Administration has taken the position that it is not required to disclose to participants in the pool information related to interest rate risk, custodial credit risk, concentrations of credit risk and foreign currency risk. The investment pool was not rated by a nationally recognized statistical rating agency as of September 30, 2007.

The Board's investments with First Federal Savings Bank are structured as a retail repurchase agreement. Under a retail repurchase agreement the Bank daily at the close of business sells to the County marketable securities with a fair market value of equal to the balance in the account and repurchases them the next morning for the same price plus negotiated interest. The Bank while retaining possession of the securities has legally pledged to the County a security interest in the pledged securities. A repurchase agreement as an investment is not FDIC insured nor is it a public funds deposit under Florida Law.

The Florida Local Government Investment Trust Fund (Trust) is a professionally managed fund available only to public entities in Florida. The investment policy of the trust restricts investments to direct obligations of or securities fully guaranteed by the United States; obligations of certain federal agencies, including collateralized mortgage obligations; repurchase agreements; corporate bonds; and commercial paper. As of September 30, 2007, the Trust had investments, at fair value, of approximately \$370 million. Of the total investments in the Trust, 8.7% was invested in asset backed securities 61.7% was invested in Federal Agency Mortgage-backed securities.

Investments in the Pool and Trust are reported at fair value based on the fair value per share of the underlying portfolio.

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The County's investment policy to minimize interest rate risk is by structuring the investment portfolio so that the investments are readily convertible to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

Foreign Currency Risk: Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment on a deposit. The County does not hold foreign or foreign currency investments and therefore is not subject to foreign currency risk.

Credit Risk: The County also mitigates credit risk, which is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the County will not be able to recover the value of investment or collateral securities that are held in the possession of an outside party. The County limits this risk by investing only in permitted investments.

Concentrations of Credit Risk: Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The implementation of GASB Statement No. 40 requires the disclosure of investments in any on issuer that represent 5% or more of total investments. As of September 30, 2007, the County had investments with the following issuers in the percentages of total investments shown below.

#### Schedule of Investments at September 30, 2007

	Fair		
	Value	_Percent_	Category
Florida Local Government Surplus Funds Trust Fund	\$ 4,023,585	15.72%	1
Local Government Surplus Funds Trust Fund	243,615	0.95%	*
Certificates if Deposit	840,000	3.28%	
First Federal Savings Bank			
Money Market Funds	20,488,610	80.05%	*
	\$ 25,595,810	100.00%	
	Ψ 20,000,010	100.0070	

#### NOTE 5. PROPERTY TAX REVENUES

Taxable values for all property are established as of January 1, which is the date of lien, for the fiscal year starting October 1. Property tax revenues recognized for the 2006-2007 fiscal year were levied in October 2006. All taxes are due and payable on November 1 or as soon as the assessment roll is certified and delivered to the Tax Collector. Discounts are allowed for early payment at the rate of 4% in November, 3% in December, 2% in January, and 1% in February. Taxes paid in March are without discount. All unpaid taxes become delinquent as of April 1. Virtually all unpaid taxes are collected via the

sale of tax certificates on or prior to June 1; therefore, there were no material taxes receivable at fiscal year end.

#### NOTE 6. CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2007, was as follows:

#### **Primary Government**

						PRIOR		
	Beginning					PERIOD		
	Balance	D	onations	Additions	AE	JUSTMENT	Deletions	Balance
Governmental activities:								
Capital assets:								
Land	\$ 4,704,272	\$	-	\$ 210,567	\$	-	\$ -	\$ 4,914,839
Buildings	44,576,739		-	323,491		-	-	44,900,230
Improvements other than								
buildings	-		-	1,410,494		-	-	1,410,494
Road improvements	59,578,374		-	7,935,424		56,994,847	-	124,508,645
Construction in progress	-		-	977,024		-	-	977,024
Equipment	 18,869,853		446,695	3,200,301		(580,921)	(2,631,164)	19,304,754
Total capital assets	127,729,238		446,695	14,057,301		56,413,926	(2,631,164)	196,015,986
Less accumulated depreciation	(22,779,756)			(8,876,041)		(40,582,256)	1,539,099	(70,698,954)
Governmental activities capital	 					_	_	_
assets, net	\$ 104,949,482	\$	446,695	\$ 5,181,260	\$	15,831,670	\$ (1,092,065)	\$ 125,317,032
Business-type activities:								
Landfill	\$ 887,973	\$	-	\$ -	\$	-	\$ -	\$ 887,973
Equipment	2,531,015		-	212,317		(13,148)	-	2,730,184
Buildings	493,668		-	-		-	-	493,668
Improvements	9,860,669			<u>-</u>		_	 	9,860,669
Total capital assets	13,773,325		-	212,317		(13,148)	-	13,972,494
Less accumulated depreciation	(7,260,712)			(398,324)		13,148	 <u>-</u>	(7,645,888)
Business-type activities:								
capital assets, net	\$ 6,512,613	\$	-	\$ (186,007)	\$	-	\$ -	\$ 6,326,606

Depreciation expense was charged to functions/progra ms of the County as follows: Governmental activities:

Covernmental activities.	
General government	\$ 744,428
Public safety	1,239,340
Transportation	6,733,375
Economic environment	20,930
Human services	52,671
Culture/recreation	85,298
Total depreciation expense - governmental activities	\$ 8,876,042
Business-type activities:	
Landfill enterprise	\$ 398,324
Total depreciation expense - business-type activities	\$ 9,274,366

NOTE 7. INTERFUND RECEIVABLES/PAYABLES

Balances at September 30, 2007, were:

Fund	Interfund Receivables	Interfund Payables		
General fund	\$ 3,785,830	\$ 5,782,028		
Special revenue funds:				
Local Housing Assistance	-	28,769		
Municipal services benefit unit	283,927	1,148,002		
Municipal services special district	1,000,000	1,062,703		
Court service fund	16,983	-		
Sheriff:				
Operating	45,645	-		
Individual depositions	` 2,213	36,355		
Clerk of Courts:				
Operating	262,457	67,897		
Public records modernization	10,959	47,270		
Teen court	586	-		
Property Appraiser operating		26,449		
Supervisor of Elections operating	-	1,021		
Tax Collector operating	19,976	423,380		
Capital projects funds:				
Connector road project	5,763,604	429,695		
Road improvement	-	345,678		
Paving assessments	384	381,716		
Debt service funds:				
Road improvement	429,695	- -		
Economic development		2,750,000		
Jail	1,762,345	-		
Agency funds:				
Clerk of Circuit Court		077 000		
Trust	-	277,268		
Domestic relations	-	696		
Public defender occupancy trust	-	357 17		
Registry of courts Sheriff	-	17		
individual depositions	-	7,309		
Tau Calla stan				
Tax Collector		000 504		
Ad valorem tax	-	686,561		
Tag agency	-	20,236		
Enterprise Fund	440.504	0.704		
Landfill	148,534	9,731		
Totals	<u>\$ 13,533,138</u>	\$ 13,533,138		

#### NOTE 8. INTERFUND TRANSFERS

Interfund transfers for the year ended September 30, 2007, consisted of the following:

Transfers from general fund to:	
Clerk of Courts Operating Fund	\$ 235,435
Property Appraiser Operating Fund	1,003,903
Sheriff Operating Fund	12,571,934
Supervisor of Elections Operating Fund	562,014
Transfer from jail/debt service to	
General Fund	400,000
Municipal Services Benefit Unit	8,000
Transfer from Road Improvement Fund	
General Fund	95,201
Municipal Services Benefit Unit Fund	74,155
Transfer from Law Enforcement Special Fund to:	
Sheriff Nongrant Forfeiture Fund	95,073
Transfer from Public Record Modernization Trust Fund to:	
Clerk Operating Fund	47,270
Total transfers	\$ 15,092,985

Transfers are used to 1) move revenues from the fund that state law requires to collect them to the fund that state law requires to expend them, 2) provide matching funds for grants, 3) use unrestricted general fund revenues to finance transportation activities which must be accounted for in another fund, and 4) fund Constitutional Officer operations.

#### NOTE 9. RECEIVABLE AND PAYABLE BALANCES

#### Receivables

Receivables at September 30, 2007, were as follows:

				Oue from		
				Other		
			Gov	/ernmental		Total
	Д	ccounts		Units	Re	eceivables
Governmental activities:		_		_		
General	\$	10,844	\$	306,208	\$	317,052
County transportation trust		507		990,162		990,669
Municipal services benefit unit		38,552		46,116		84,668
Municipal services special district		108,028		27,366		135,394
Sheriff operating		85,610		-		85,610
Clerk operating		-		5,741		5,741
Other governmental		7,992		382,102		390,094
Total governmental activities	\$	251,533	\$	1,757,695	\$	2,009,228
Business-type activities:						
Landfill enterprise		170,470	\$		\$	170,470

**Payables** 

Payables at September 30, 2007, were as follows:

				Other		
			Gov	rernmental		Total
	\	endors		Units	F	Payables
Governmental activities:		_				_
General	\$	159,221	\$	-	\$	159,221
County transportation trust		47,712		-		47,712
Municipal services benefit unit		95,824		-		95,824
Municipal services special district		25,779		-		25,779
Clerk of Court operating		6,063		192,577		198,640
Sheriff operating		466,551		-		466,551
Connector road project		1,537		-		1,537
Other governmental		44,853		44,598		89,451
Total governmental activities	\$	847,540	\$	237,175	\$	1,084,715
Business-type activities:						
Landfill enterprise	\$	44,212			\$	44,212

#### NOTE 10. LONG-TERM LIABILITIES

#### A. Governmental Activities

#### **Notes Payable**

A. The County has a note with Columbia Bank, associated with the County owned Florida Sports Hall of Fame and Tourist Information Center Complex. This loan is secured by proceeds of the Three Cent Tourist Development Tax levied by the County, and certain revenues of the complex. Details of this loan follow:

Original amount	\$ 1,170,000
Current interest rate	3.49%
Payment, monthly	\$ 8,213
Due date	04-21-2016

The scheduled payment of principal and interest on this note payable are as follows:

Year Ending				
September 30	F	Principal	Interest	 Total
2008	\$	75,336	\$ 23,219	\$ 98,555
2009		76,865	21,690	98,555
2010		79,591	18,964	98,555
2011		82,413	16,142	98,555
2012		85,336	13,219	98,555
Thereafter		338,051	 15,508	 353,559
Total	\$	737,592	\$ 108,742	\$ 846,334

B. In December 2006, the County entered into a loan agreement with Columbia Bank in the amount of \$840,000. The proceeds of this loan were used to pay off an existing Revenue Bond held by Suntrust Bank as described in Revenue Bonds Note A. This note is being paid in 24 quarterly payments of \$42,850 beginning March 4, 2007 which includes interest at 6.65%. This note is secured by a certificate of deposit in the amount of \$840,000 which is also held at Columbia Bank. The scheduled payments of principal and interest on this note payable are as follows:

Year Ending				
September 30	F	Principal	Interest	 Total
2008	\$	124,034	\$ 47,366	\$ 171,400
2009		132,563	38,837	171,400
2010		141,677	29,723	171,400
2011		151,420	19,980	171,400
2012		161,831	9,569	171,400
Thereafter		40,715	 2,135	 42,850
Total	\$	752,240	\$ 147,610	\$ 899,850

#### Loan Payable

A. FDEP - On July 14, 2004, the County entered into a loan agreement with the State of Florida Department of Environmental Protection (FDEP) for State Revolving Fund financial assistance for a wastewater treatment system at the I-75 exit 80 area (Ellisville). The terms of this agreement called for a \$276,864 disbursable amount of loan funds plus \$8,800 in capitalized interest for a total loan principal of \$285,664.

This loan was subsequently amended on June 14, 2006 for a total loan amount of \$755,809 when fully disbursed. Upon full disbursement, the loan is payable in forty semi-annual payments of \$24,345 including interest at 2.07%, beginning October 15, 2009. At September 30, 2007, a total of \$177,141 had been drawn on this loan.

Also, in conjunction with the project, the County entered into an additional loan with the FDEP in the amount of \$248,000. This loan is payable in ten semi-annual payments of \$14,491 including interest at 2.65%, beginning on July 15, 2009. At September 30, 2007, \$46,296 had been drawn on this loan.

Both of these loans are subject to future amendments as to principal amounts, and semi-annual payment amounts and payment inception dates.

B. Long-Term Debt -- In March, 2006, the Sheriff entered into an agreement with Computer Information Systems, Inc., to purchase hardware and server software in the amount of \$268,130. This agreement called for three payments of \$89,377. The equipment and software

were for a computer information system that accommodates operating, jail, courthouse and dispatching. The final payment was made in the current year

#### Revenue Bonds

- A. On April 15, 1996, the County closed on a Revenue Term Bond in the amount of \$1,700,000. The proceeds were used to construct a manufacturing plant to be leased by the County to Homes of Merit, a mobile home manufacturer. The bonds were being repaid over a period of eleven years with an average interest rate of 7.23%. The debt was secured by the State Half-Cent Sales Tax revenue. Debt service was accounted for in the applicable debt service fund and was being reimbursed by the tenant. This debt was paid off in the current year.
- B. On February 1, 2003, the County closed on the Transportation Improvement and Refunding Revenue Bond, Series 2003 in the amount of \$4,600,000. The purpose of this issuance was to refinance the remaining balance of the 1993 Revenue Bonds at a lower interest rate and provide additional funds to finance the costs of certain transportation related improvements. The bonds are being repaid over a period of six years with a fixed interest rate of 2.69%. The debt is secured by and paid from the County =s Four Cent Local Option Fuel tax levied pursuant to County ordinance no. 2002-20.

The scheduled payments of principal and interest on these bonds are as follows:

Year Ending					
September 30	F	Principal	li	nterest	 Total
2008	\$	788,297	\$	44,479	\$ 832,776
2009		412,191		4,195	416,386
Total	\$	1,200,488	\$	48,674	\$ 1,249,162

C. On August 23, 2004, the County issued Sales Tax Revenue Bonds in the amount of \$3,250,000. The purpose of the issuance was to purchase and improve real property to be used for economic development and other public projects. The bonds are being repaid over a period of five years with a fixed interest rate of 3.44%. The debt is secured by and paid from the State Half-Cent Sales Tax revenue.

The scheduled payment of principal and interest on these bonds are as follows:

Principal	Interest	Total
\$ 1,085,000	\$ 57,190	\$ 1,142,190
1,120,000	19,264	1,139,264
\$ 2,205,000	\$ 76,454	\$ 2,281,454
	\$ 1,085,000 1,120,000	\$ 1,085,000 \$ 57,190 1,120,000 19,264

#### Capital Leases

The County has the following installment payment agreements for equipment purchases:

A. Purchase of three motor graders costing \$441,915. The terms of the agreement call for four annual payments of \$95,943, which includes interest at 4.25%, with a terminating payment of \$197,040 on January 20, 2010.

- B. Purchase of seven motor graders costing \$1,081,439. The terms of the agreement called for five annual payments of \$150,272. The payments included interest at 3.75%, beginning in July, 2003, and a balloon payment of \$450,760 in July, 2008. The motor graders were repurchased by Caterpillar in a buy-back agreement in the current year.
- C. Purchase of six motor graders costing \$933,012. The terms of the agreement call for five annual payments of \$95,656 beginning September 5, 2007, and a concluding payment of \$720,000 on September 30, 2012. These payments include interest at 7.00%.
- D. Purchase of a rotary mixer costing \$369,420. The terms of the agreement call for five annual payments of \$74,746 beginning June 11, 2007, and a concluding payment of \$58,197 on June 11, 2012. These payments include interest at 7.00%.
- E. Purchase of a wheel loader costing \$192,883. The terms of the agreement call for five annual payments of \$27,876 beginning June 11, 2007, and a concluding payment of \$99,000 on June 11, 2012. These payments include interest at 7.00%.
- F. Purchase of a motor grader costing \$170,878. The terms of the agreement call for five annual payments of \$21,073 beginning June 11, 2007, and a concluding payment of \$110,000 on June 11, 2012. These payments include interest at 7.00%.
- G. Purchase of a bulldozer costing \$108,609. The terms of the agreement call for five annual payments of \$16,630 beginning June 11, 2007, and a concluding payment of \$50,000 on June 11, 2012. These payments include interest at 7.00%.
- H. Purchase of a motor grader costing \$156,310. The terms of the agreement call for five annual payments of \$18,769 beginning January 1, 2007, and a concluding payment of \$91,000 on January 1, 2012. These payments include interest at 4.95%.

The following is a schedule of the future minimum lease payments under these capital leases, and the present value of the net minimum lease payments at September 30, 2007:

Year Ending	
September 30	
2008	\$ 350,693
2009	350,693
2010	451,789
2011	254,749
2012	1,128,197
Less amount representing interest	 (662,374)
Total	\$ 1,873,747

#### B. Business-type Activities

#### **Notes Payable**

On September 1, 1995, the County refinanced the Series 1994 Solid Waste Disposal Revenue Bonds with a fixed rate loan from the City of Gulf Breeze, Florida Local Government Loan program. The loan of \$6,090,000 is being repaid over a period of seventeen years with interest rates ranging from 3.70% to 5.90%. The debt is payable from the net revenues of the Solid Waste Disposal facility. Debt service is accounted for in the Landfill Enterprise Fund.

The scheduled payment of principal and interest on this loan are as follows:

Year Ending								
September 30	P	Principal		Principal Interest		Interest		Total
2008	\$	435,000	\$	127,681	\$	562,681		
2009		460,000		102,833		562,833		
2010		485,000		75,894		560,894		
2011		510,000		46,905		556,905		
2012		540,000		15,930		555,930		
Total	\$ 2	2,430,000	\$	369,243	\$	2,799,243		

### C. Changes in Long-term Liabilities

Long-term liability activity for the year ended September 30, 2007, was as follows:

Balance at Prior Period  10/01/06 Adjustment  Governmental activities:		Additions	Deletions	Balance at 09/30/07	Due Within One Year	
Revenue notes payable: Notes payable Columbia Bank	\$ 802,823	\$ -	\$ -	\$ 65,231	\$ 737,592	\$ 75,336
Revenue bonds: Transportation -Series 2003 Sales tax revenue-Series 2004 SunTrust Revenue Term	1,987,134 3,250,000 810,000 6,047,134	- - - -	- - - -	786,646 1,045,000 810,000 2,641,646	1,200,488 2,205,000 	807,960 1,085,000 
Loan Agreements Payable: Columbia Bank Computer Information Systems, Inc.	- 89,377	-	840,000	87,760 89,377	752,240 -	124,034
Department of Environmental Regulation	218,649 308,026		4,788 844,788	177,137	223,437 975,677	124,034
Capital Leases Payable: Caterpillar Financial Xerox Corporation John Deere Credit	277,568 599,033 26,781	26,781	933,012 369,420 192,883 170,878 108,609 - - 156,310 1,931,112	95,656 74,746 27,876 21,073 16,630 84,788 599,033 	837,356 294,674 165,007 149,806 91,979 192,780 - 142,146 1,873,747	37,041 54,119 16,325 10,586 10,192 88,392 - 12,200 228,855
Other Liabilities: Compensated absences	1,842,643 \$ 9.904.008	\$ 26.781	141,940 \$ 2.917.840	<u> </u>	1,984,583 \$ 8.977.087	158,767 \$ 2.479.952
Business activities: Note payable: Gulf Breeze loan	\$ 2,845,000	\$ -	\$ -	\$ 415,000	\$ 2,430,000	\$ 435,000
Other Liabilities: Compensated absences Estimated liability for	44,701	-	4,360	-	49,061	3,925
landfill closure	6,835,754 \$ 9,725,455	1,093,462 \$ 1.093,462	\$ 510,002 \$ 514,362	\$ 415,000	8,439,218 \$ 10.918.279	\$ 438.925

#### NOTE 11. LANDFILL CLOSURE AND POSTCLOSURE COST

State and federal laws and regulations require the County to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure.

Although closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the County reports a portion of these closure and postclosure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date.

\$8,439,218 reported as landfill closure and postclosure care liability at September 30, 2007, represents the cumulative amount reported to date based on the use of eight years of the estimated capacity of the landfill. The County will recognize the remaining estimated cost of closure and postclosure care as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and annual postclosure care in 2007. The County expects to close this landfill cell in the year 2012. Actual cost may be higher because of inflation, changes in technology, or changes in regulations.

The County is required by state and federal laws and regulations to make annual contributions to an escrow account to finance closure. The County is in compliance with these requirements, and at September 30, 2007, restricted cash of \$4,023,585 is held for its purpose. The County expects future inflation costs to be paid from interest earnings on these annual contributions. However, if interest earnings are inadequate or additional postclosure care requirements are determined (because of changes in technology or applicable laws and regulations, for example), these costs may need to be covered by charges to future landfill users or from other future revenues of the County.

#### NOTE 12. OPERATING LEASES

The County leases office space and equipment under various long-term operating lease commitments with noncancellable terms. Scheduled minimum rental payments for succeeding fiscal years ending September 30, are as follows:

Year Ending		
September 30		
2008		\$ 297,927
2009		180,451
2010		49,755
2011		19,892
2012	_	2,068
		\$ 550,093

#### NOTE 13. DEFINED BENEFIT PENSION PLAN

#### Florida Retirement System

Plan Description - The County employees participate in the Florida Retirement System (FRS), a cost-sharing multiple-employer public employee retirement system, administered by the Florida Department of Administration. The FRS is noncontributory for all members; all contributions are made by the employer. The FRS provides for vesting of benefits after six years of creditable service. Normal retirement benefits are available to employees who retire at or after age 62 with six or more years of service. Early retirement is available after six years of service with a five percent reduction in benefits for each year

prior to the normal retirement age. Retirement benefits are based on age, average compensation, and years-of-service credit where average compensation is computed as the average of an individual =s five highest years of earnings.

Florida Statutes Chapter 121, as may be amended from time to time by the state legislature, determines contribution rates for the various membership classes of the FRS. The FRS issues a publicly available financial report that includes financial statements, ten-year historical trend information and other required supplementary information. That report may be obtained by writing to the Department of Administration, Division of Retirement, Cedars Executive Center, Building C, 2639 North Monroe Street, Tallahassee, Florida 32399-1560.

Funding Policy - The FRS has the following classes of membership applicable to the County with descriptions and contribution rates in effect during the period ended September 30, 2007, as follows (contribution rates are in agreement with the actuarially determined rates):

	10/01/06 to 09/30/07
Regular Class - Members not qualifying for other classes.	9.85%
Senior Management Service Class - Members of senior management who do not elect the optional annuity management program.	13.12%
Special Risk Class - members employed as law enforcement officers, firefighters, correctional officers, or emergency services and meet the criteria set to qualify for this class.	20.92%
Special Risk Administrative Support Class - Special risk members who are transferred or reassigned to non-special risk and meet the criteria.	12.55%
Elected County Officer's Class - Certain elected county officials.	16.53%
<u>Deferred Retirement Option Program</u> -  Members who are eligible for normal retirement that have elected to participate in the deferred retirement option program.	10.91%

Contributions to the FRS for the fiscal year ended September 30, 2007, were equal to 14.9% of the annual covered payroll. Contributions to the FRS for the fiscal years ended September 30, 2005, 2006, and 2007, were \$1,728,364, \$1,963,262, and \$2,205,075 respectively, which are equal to 100% of the required contribution for each year.

#### NOTE 14. CONTINGENT LIABILITIES

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the state and federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the County expects such amounts, if any, to be material.

Litigation - The County is defendant in various pending or threatened litigation. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County Attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the County.

#### NOTE 15. RISK MANAGEMENT

The County participates in various public entity risk pools for certain of its insurance coverages. Under these insurance risk pools, the County's entity risk pool pays annual premiums to the pools for its insurance coverages. The agreements for formation of the pools provide that the pools will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of specific amounts.

The County continues to carry commercial insurance for other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The pooling agreements allow for the pools to make additional assessments to make the pools self-sustaining. It is not possible to estimate the amount of such additional assessments, which might have to be paid by the County.

The pooling agreements require the pool to be self-sustaining. It is not possible to estimate the amount of losses, which might have to be borne by the County.

#### NOTE 16. CONSTRUCTION COMMITMENTS

During the year, the County had in progress several construction projects including road improvements and facilities renovations. At year end, the significant portion of these related construction commitments were completed and existing funds had been earmarked for any incomplete projects.

#### NOTE 17. PRIOR PERIOD ADJUSTMENT

The following prior period adjustments have been made to the net assets in the financial statements of the County.

Fund/Account Capital Assets, Governmental Activities	Net Assets Increase (Decrease) \$ 56,994,847	Account Corrected Infrastructure capital assets	Reason for Adjustment Road improvements were included on a retroactive basis per GASB 34 requirements.				
	21,926	Equipment	Equipment was understated in the prior fiscal year.				
	(41,145,706)	Accumulated depreciation	Accumulated depreciation on roads was included on a retroactive basis per GASB 34 requirements.				
Landfill	(1,093,463)	Estimated liability for landfill closure	Post closure costs for the landfill were overstated in prior fiscal years.				

#### NOTE 18. FUND EQUITY DEFICITS

The following governmental funds had a deficit in fund balance at September 30, 2007:

Economic Development \$ 1,859,840
Road Improvement Debt Service \$ 311,446
\$ 2,171,286

The deficits of these funds will be funded by loan proceeds to be received in the ensuing year.

#### NOTE 19. SUBSEQUENT EVENTS

As discussed in Note 4, at September 30, 2007, the County had \$243,615 invested in the State Board of Administration's Local Government Surplus Funds Trust Fund Investment Pool (Pool).

On November 29, 2007, the State Board of Administration implemented a temporary freeze on the assets held in the Pool due to an unprecedented amount of withdrawals from the Pool coupled with the absence of market liquidity for certain securities within the Pool. The significant amount of withdrawals followed reports that the Pool held asset-backed commercial paper that was subject to sub-prime mortgage risk. On December 4, 2007, based on recommendation from an outside financial advisor, the State Board of Administration restructured the Pool into two separate pools. Pool A consisted of money market appropriate assets, which was approximately \$12 billion of 86% of Pool assets. Pool B consisted of assets that either had defaulted on a payment, paid more slowly than expected and/or had any significant credit and liquidity risk, which was approximately \$2 billion or 14% of Pool assets. At the time of the restructuring, all current pool participants had their existing balances proportionately allocated into Pool A and Pool B.

Currently, Pool B participants are prohibited from withdrawing any amount from the Pool and a formal withdrawal policy has not yet been developed. Market valuations of the assets held in Pool B are not readily available. In addition, full realization of the principal value of Pool B assets is not readily determinable.

After making allowed withdrawals from the Pool, as of July 31, 2008, the County has \$48,051 and \$11,960 invested in Pool A and B, respectively. Additional information regarding the Local Government Surplus Funds Trust Fund may be obtained from the State Board of Administration.

REQUIRED SUPPLEMENTARY INFORMATION

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted	Amounts		Variance with Final Budget Positive		
	Original	Final	<b>Actual Amounts</b>	(Negative)		
REVENUES						
TAXES						
Advalorem taxes						
Ad valorem taxes	\$ 20,005,487	\$ 20,005,487	\$ 18,074,171	\$ (1,931,316)		
Delinquent taxes	35,000	35,000	1,788,972	1,753,972		
Sales and Use Taxes						
Small County Infrastructure Surtax	3,015,300	3,015,300	2,970,251	(45,049)		
Communications Service Taxes	110,000	110,000	122,455	12,455		
Total Taxes	23,165,787	23,165,787	22,955,849	(209,938)		
INTERGOVERNMENTAL Federal Grants						
Public Safety	45.540	45.540		4 = 0 =		
Emergency preparedness grants	15,740	15,740	20,247	4,507		
Homeland Security	-	-	33,866	33,866		
Title IV-A Rural Fire			2,553	2,553		
Total Federal Grants	15,740	15,740	56,666	40,926		
Federal payments in lieu of taxes			2,802	2,802		
State Grants						
Public Safety						
State Emergency Preparedness	102,959	102,959	102,959	-		
FEMA State portion	-	-	92,480	92,480		
Human Services						
Mosquito Control	37,000	37,000	37,000	-		
Culture and recreation						
State Aid to Libraries	30,000	30,000	29,869	(131)		
Gates grant	10,000	10,000	15,000	5,000		
Other	10,000	10,000	10,984	984		
Total State Grants	189,959	189,959	288,292	98,333		
State Shared Revenues						
Insurance Agents' Licenses	15,000	15,000	26,881	11,881		
Alcohol Beverage Licenses	13,000	13,000	13,120	120		
Half-cent sales tax	175,823	175,823	175,823	120		
Total State Shared Revenues	203,823	203,823	215,824	12,001		
		<del></del>	<del></del>			
State Payments in Lieu of Taxes						
SRWMD	20,000	20,000	10,740	(9,260)		
Grants from Other Local Units	-	-	301,709	301,709		
Total Intergovernmental Revenue	429,522	429,522	876,033	446,511		
(Continued)				170,011		

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with Final Budget	
	Budgeted		Astrol Assessment	Positive	
CHARGES FOR SERVICES	<u>Original</u>	Final	Actual Amounts	(Negative)	
General Government	¢	¢	\$ 107	\$ 107	
Copies Tax Collector Fees	\$ -	\$ -	•	20,236	
Sheriff Fees	9E 000	95 000	20,236	· · · · · · · · · · · · · · · · · · ·	
	85,000	85,000	95,093	10,093	
Supervisor fees Administrative	206.050	206.050	1,199	1,199	
SHIP Administration	386,850	386,850	386,850	- 20.7E0	
• • • • • • • • • • • • • • • • • • • •	-	-	28,759	28,759	
Public Safety	220.000	220.000	400.047	(CZ ZEO)	
911 Surcharge	230,000	230,000	162,247	(67,753)	
Room and board for prisoners	-	-	21,630	21,630	
Wireless 911 Fees	65,000	65,000	115,129	50,129	
Human Services	0.000		0.704	(000)	
Animal Control Fees	3,000	3,000	2,701	(299)	
Culture and Recreation	4 =00	4 = 00	4 == 4		
Lake City Library Fees	1,500	1,500	1,731	231	
Lake City Printing	5,000	5,000	4,136	(864)	
Ft. White Library Fees	100	100	124	24	
Ft. White Printing	400	400	484	84	
West Branch Library Fees	200	200	278	78	
West Branch Printing	500	500	617	117	
Court Related					
Court Costs	-	-	43,346	43,346	
Court Facility Fee	165,000	165,000	195,674	30,674	
Other Charges for Services	27,000	27,000	15,140	(11,860)	
Total Charges for Services	969,550	969,550	1,095,481	125,931	
FINES AND FORFEITURES					
Library Fines	33,500	33,500	34,143	643	
Total fines	33,500	33,500	34,143	643	
MISCELLANEOUS					
Interest	575,000	575,000	923,874	348,874	
Rentals and Leases	5,600	5,600	10,000	4,400	
Disposition of Fixed Assets	-	-	400	400	
Contributions	-	-	1,277	1,277	
Other	30,000	30,000	245,613	215,613	
Total Miscellaneous	610,600	610,600	1,181,164	570,564	
TOTAL REVENUES	25,208,959	25,208,959	26,142,670	933,711	
(Continued)					

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with Final Budget		
		Amounts		Positive		
EVENDITUES	Original	Final	Actual Amounts	(Negative)		
EXPENDITURES General Government						
Legislative Personal services	\$ 802,941	\$ 802,987	\$ 802,987	\$ -		
Operating expenses	\$ 602,941 175,000	374,365	374,365	ф <u>-</u>		
Capital outlay	173,000	18,802	20,802	(2,000)		
Total legislative	977,941	1,196,154	1,198,154	(2,000)		
Total legislative		1,130,134	1,130,134	(2,000)		
Executive						
Personal services	1,800	1,800	1,600	200		
Tax Collector						
Operating expenses	750,000	750,000	705,415	44,585		
Accounting and Auditing						
Operating expenses	95,000	95,000	95,000			
Data Processing						
Operating expenses	32,000	38,530	38,530			
Legal Counsel						
Personal services	114,791	129,317	129,317	-		
Operating expenses	2,000	3,386	3,386			
Total legal counsel	116,791	132,703	132,703			
Circuit Court						
Operating expenses	-	-	47,616	(47,616)		
Capital outlay			5,520	(5,520)		
Total Circuit Court	<del>-</del>		53,136	(53,136)		
General Government						
Personal services	_	1,344	1,344	_		
Operating expenses	-	5,731	5,731	_		
Total general government		7,075	7,075			
Total gonoral government						
Nondepartmental						
Personal services	10,000	4,827	4,827	-		
Operating expenses	520,500	480,028	478,328	1,700		
Total nondepartmental	530,500	484,855	483,155	1,700		
(Continued)						

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

## For the Fiscal Year Ended September 30, 2007

	Budgeted	Amou	ınts			Fi Bud	nce with nal dget itive
	 Priginal	7	Final	Actu	al Amounts		ative)
Courthouse Maintenance	 						
Personal services	\$ 697,138	\$	711,990	\$	711,988	\$	2
Operating expenses	365,133		403,693		403,694		(1)
Capital outlay	5,000		20,470		20,470		-
Total courthouse maintenance	 1,067,271		1,136,153		1,136,152		1
Annex							
Operating expenses	 52,510		52,510		52,509		1
Montgomery Building							
Operating expenses	 26,320		26,320		26,320		-
Witt Building							
Operating expenses	 2,700		2,700		2,700		-
Utilities Sheriff							
Operating expenses	 13,472		13,472		13,472		
Supervisor of Elections							
Operating expenses	 136,476		136,476		136,476		
Watertown Building							
Operating expenses	 18,337		18,337		18,337		-
Total general government	 3,821,118		4,092,085		4,100,734		(8,649)
Public Safety							
Emergency							
Operating expenses	 15,740		20,191		20,191		-
Preparedness							
Personal services	103,386		108,109		108,109		-
Operating expenses	 44,700		42,113		38,329		3,784
Total preparedness	 148,086		150,222		146,438		3,784
Safety							
Personal services	64,421		73,928		73,928		-
Operating expenses	 25,450		23,946		23,946		-
Total safety	 89,871		97,874		97,874		-
Medical examiner							
Operating expenses	 240,000		178,840		178,840		

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

## For the Fiscal Year Ended September 30, 2007

							Variance with Final		
							Budget		
		Budgeted	Amou				Positive		
	0	riginal		Final	Actua	al Amounts	(Negative)		
Corrections									
Personal services		175,000	\$	84,325	\$	84,325	<u> </u>		
Corrections Maintenance									
Personal services		42,746		46,728		46,728	-		
Operating expenses		359,000		292,611		292,611	-		
Capital outlay		150,000				<u>-</u>			
Total corrections maintenance		551,746		339,339		339,339			
Law Enforcement									
Personal services		435,000		276,560		276,560			
Judicial									
Capital outlay		<u>-</u>		500,302		500,302			
Emergency services									
Operating expenses		6,872		-		6,872	(6,872)		
Capital outlay		62,129		35,954		35,954			
Total emergency services		69,001		35,954		42,826	(6,872)		
Addressing									
Capital outlay		-		26,175		26,175	-		
Total Public Safety		1,724,444		1,709,782		1,712,870	(3,088)		
Physical Environment									
Conservation and Resource Management									
Personal services		182,420		191,962		191,962	-		
Operating expenses		73,145		63,536		63,536	-		
Total conservation and resource									
management		255,565		255,498		255,498			
Landscaping									
Personal expenses		117,470		153,666		153,666	-		
Operating expenses		44,900		37,216		37,216			
Total landscaping		162,370		190,882		190,882			

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

### For the Fiscal Year Ended September 30, 2007

							Fi	nce with nal dget
		Budgeted Amounts					Pos	sitive
	Oriç	ginal		Final	Actua	I Amounts	(Neg	ative)
Conservation and development								
Grants and aids	\$	20,646	\$	7,646	\$	7,646	\$	
Florida Forest								
Grants and aids		3,000		3,000		3,000		
Projects								
Operating expenses		66,600		64,068		62,846		1,222
Capital outlay		-		108,844		107,066		1,778
		66,600		172,912		169,912		3,000
Florida Boating Improvement						4 000		(4.000)
Operating expenses						1,386		(1,386)
FEMA								
Operating expenses				134,859		134,859		
Local Mitigation Strategy								
Operating expenses		-		3,246		3,246		-
Total Physical Environment		508,181		768,043		766,429		1,614
Economic Environment								
Industry Development								
Grants and aids				106,913		106,913		
Downtown Redevelopment								
Grants and aids		160,000		160,000		148,879		11,121
Veterans Services								
Personal services		99,786		91,536		91,536		-
Operating expenses		9,600		186,141		186,140		1
Capital outlay		· -		73,705		73,705		-
Total Veterans services		109,386		351,382		351,381		1
Special Projects								
Capital outlay		250,000		148,827		148,827		_
Total Economic Environment		519,386		767,122		756,000		11,122
						. 00,000		· · · · · · · · · · · · · · · · · · ·

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgeted	Amou	unts			Varian Fin Bud Posi	get
	 Original		Final	Actu	ual Amounts	(Nega	
Human Services	 <u> </u>						
Mosquito Control							
Personal services	\$ 19,034	\$	10,557	\$	10,557	\$	-
Operating expenses	72,292		32,228		32,228		-
Capital outlay	 20,500		11,468		11,468		
Total mosquito control	 111,826		54,253		54,253		-
Human Services							
Grants and aids	 1,773,134		1,832,094		1,832,094		
Mental Health							
Grants and aids	 195,000		195,000		195,000		
Welfare and Public Assistance							
Operating expenses	-		30,352		30,352		-
Grants and aids	 121,425		338,425		338,425		
Total welfare and public	_				_		
assistance	 121,425		368,777		368,777		
Retardation							
Grants and aids	 40,000		95,500		95,500		
Other Human Services							
Grants and aids	 10,000		18,000		18,000		
Total Human Services	 2,251,385		2,563,624		2,563,624		
Culture/Recreation							
Library							
Personal services	518,892		494,096		494,096		-
Operating expenses	 175,607		183,136		183,136		
Total library	 694,499		677,232		677,232		-
Ft. White Library							
Personal services	66,532		69,788		69,788		-
Operating expenses	 33,000		23,825		23,825		
Total Ft. White Library	 99,532		93,613		93,613		

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with
				Final
		_		Budget
	Budgeted			Positive
	Original	Final	Actual Amounts	(Negative)
Parks and recreation				
Operating expenses	\$ 45,000	\$ 59,003	\$ 59,003	\$ -
Capital outlay	35,000	1,550,653	1,550,653	-
Grants and aids	306,250	507,111	507,111	
Total parks and recreation	386,250	2,116,767	2,116,767	
Special Events				
Grants and aids	-	11,306	11,306	-
Total Culture/Recreation	1,180,281	2,898,918	2,898,918	-
Total Expenditures	10,004,795	12,799,574	12,798,575	999
Excess of revenues over (under)				
expenditures	15,204,164	12,409,385	13,344,095	934,710
Other financing sources (uses)				
Operating transfers in	495,201	495,201	495,201	-
Operating transfers out	-	-	-	-
Transfer to Officer Funds	(13,794,585)	(14,373,287)	(14,373,287)	
Total other financing sources (uses)	(13,299,384)	(13,878,086)	(13,878,086)	
Net change in fund balance	1,904,780	(1,468,701)	(533,991)	934,710
Fund balance, beginning of year	13,202,505	13,202,505	13,202,505	_
Prior period adjustment	249,696	249,696	249,696	-
Fund balance, end of year	\$ 15,356,981	\$ 11,983,500	\$ 12,918,210	\$ 934,710

### **COUNTY TRANSPORTATION TRUST FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

		Budgeted	l Amo			Actual	Fin:	ance with al Budget Positive
		Original		Final		Amounts	(N	egative)
REVENUES								
Taxes								
Sales and use taxes	•	040.040	•	040.040	•	040404	•	00.075
County 1 - cent voted gas tax	\$	616,219	\$	616,219	\$	646,194	\$	29,975
Local option gas tax/alternative		4 504 570		4 504 570		4 055 405		00 550
fuel		1,591,573		1,591,573		1,655,125		63,552
Small county infrastructure		744.000		744 000		4 050 400		200 454
surtax		744,036		744,036		1,050,490		306,454
Total taxes		2,951,828		2,951,828		3,351,809		399,981
Intergovermental revenue Federal grants								
Title III		15,000		15,000		5,920		(9,080)
Federal payments in lieu of taxes								
Federal forestry		125,000		125,000		172,630		47,630
State shared revenues								
General government								
State revenue sharing		585,964		585,964		585,964		-
Fiscally constrained		552,088		552,088		572,480		20,392
Transportation								
Motor fuel tax rebate		-		-		40,869		40,869
Constitutional gas tax		1,514,637		1,514,637		1,510,392		(4,245)
County gas tax		685,536		685,536		658,077		(27,459)
Special and motor fuel use tax	_	25,000		25,000		6,764		(18,236)
Total intergovernmental revenue		3,503,225		3,503,225		3,553,096		49,871
Charges for services								
Transportation	_	3,500		3,500		11,235		7,735
Miscellaneous								
Interest								
SBA		15,000		15,000		13,907		(1,093)
Other interest		85,000		85,000		144,291		59,291
Other miscellaneous		20,000		20,000		159,641		139,641
Total miscellaneous		120,000		120,000		317,839		197,839
Total revenues		6,578,553		6,578,553		7,233,979		655,426
(Continued)		, ,		, ,,		, ,-		<del></del> _
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### **COUNTY TRANSPORTATION TRUST FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

## For the Fiscal Year Ended September 30, 2007

	Budgeted	Amounts	Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
EXPENDITURES				
Transportation				
Contracted mowing				
Operating expenses	\$ 265,000	\$ 187,583	\$ 187,582	<u>\$</u> 1
Total contracted mowing	265,000	187,583	187,582	1
Graded roads				
Personal services	877,867	845,674	845,673	1
Operating expenses	52,250	6,599	8,056	(1,457)
Capital outlay	-	-	2,023,368	(2,023,368)
Debt service	240,000	930,855	955,427	(24,572)
Total graded roads	1,170,117	1,783,128	3,832,524	(2,049,396)
Drainage and equipment				
Personal services	338,291	269,308	269,309	(1)
Operating expenses	377,000	441,403	445,447	(4,044)
Debt service	-	16,630	16,630	-
Total drainage and equipment	715,291	727,341	731,386	(4,045)
Sign shop				
Personal services	121,410	78,860	78,860	-
Operating expenses	336,000	220,771	220,771	-
Total sign shop	457,410	299,631	299,631	-
Repair shop				
Personal services	402,169	372,791	372,791	-
Operating expenses	230,000	244,426	244,427	(1)
Total repair shop	632,169	617,217	617,218	(1)
Stock room				
Personal services	32,268	33,357	33,358	(1)
Operating expenses	456,500	460,548	460,548	-
Total stock room	488,768	493,905	493,906	(1)

### **COUNTY TRANSPORTATION TRUST FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

		Budgeted	Amo			Actual	Fina	ance with al Budget Positive
		Original		<u>Final</u>		Amounts	(N	egative)
Administration							_	
Personal services	\$	629,888	\$	706,377	\$	706,377	\$	<b>-</b>
Operating expenses		517,250		714,278		634,850		79,428
Capital outlay		<u> </u>		30,100		20,279		9,821
Total administration		1,147,138		1,450,755		1,361,506		89,249
Tree trimming								
Personal services		316,513		257,930		257,931		(1)
Operating expenses		40,000		33,022		41,647		(8,625)
Capital outlay		-		32,255		23,630		8,625
Total tree trimming		356,513		323,207		323,208		(1)
Coordon, maintenana								
Secondary maintenance Personal services		137,900		168,993		168,993		_
Operating expenses		12,000		3,917		3,917		_
Total secondary maintenance		149,900		172,910		172,910		<u>-</u> _
Total Secondary maintenance		143,300		172,310		172,310		
Roadway enhancements								
Operating expenses		525,000		257,406		257,405		1
Suwannee Valley Transit								
Grants and aids		24,492		27 402		18,369		9,123
Total expenditures		5,931,798		27,492 6,340,575		8,295,645		1,955,070)
rotal experiolities		5,931,796		0,340,373		0,293,043		1,935,070)
Excess of revenues over (under)								
expenditures		646,755		237,978		(1,061,666)	(	1,299,644)
OTHER FINANCING SOURCES (USES)								
Debt proceeds		-		-		1,931,112		1,931,112
Sale of equipment		-		-		883,138		883,138
Total other financing sources								
uses						2,814,250		2,814,250
Net change in fund balance		646,755		237,978		1,752,584		1,514,606
Fund balance at beginning of year		(3,304,024)		(3,304,024)		3,304,024		_
Fund balance at end of year		3,950,779	\$	3,542,002	\$	5,056,608	\$	1,514,606
•	$\dot{-}$			<u> </u>	$\dot{=}$	, ,		

# MUNICIPAL SERVICES BENEFIT UNIT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgeted	Amounts	Actual	Variance with Final Budget	
	Original	Final	Amounts	Positive (Negative)	
REVENUES					
Taxes					
Franchise fees					
Solid waste	\$ 80,000	\$ 80,000	\$ 127,151	\$ 47,151	
Licenses and permits					
Professional and occupational	75,000	75,000	76,256	1,256	
Building permits	360,000	360,000	353,968	(6,032)	
Other licenses and permits					
Permits land use	160,000	160,000	156,274	(3,726)	
Building inspection	5,000	5,000	2,789	(2,211)	
Total licenses and permits	600,000	600,000	589,287	(10,713)	
Intergovernmental					
State grants					
Ecosystem management	-	-	74,848	74,848	
State shared revenues					
General government					
Mobile home permits	24,000	24,000	25,807	1,807	
State revenue sharing	260,000	260,000	257,828	(2,172)	
Communications service taxes	272,028	272,028	246,250	(25,778)	
Total intergovernmental	556,028	556,028	604,733	48,705	
Fines and forfeitures					
General government					
Violation of local ordinances	500	500	7,275	6,775	
Miscellaneous					
Interest earnings					
Interest on investments	66,000	66,000	58,252	(7,748)	
Interest SBA and other	15,000	15,000	16,712	1,712	
Special assessments/impact fees					
Special assessments					
Fire	2,600,000	2,600,000	2,382,063	(217,937)	
Physical environment	3,517,000	3,517,000	2,909,991	(607,009)	
Partial year solid waste	75,000	75,000	76,727	1,727	
Delinquent fees	5,000	5,000	667,923	662,923	
Other miscellaneous					
Special lighting	1,500	1,500	1,388	(112)	
Other	500	500	3,486	2,986	
Total miscellaneous	6,280,000	6,280,000	6,116,542	(163,458)	
Total revenues	7,516,528	7,516,528	7,444,988	(71,540)	

#### (Continued)

See notes to financial statements.

# MUNICIPAL SERVICES BENEFIT UNIT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

						Variance with		
	Budgeted Amounts				Actual	Final Budget		
	Original Final					Mounts	Positive (Negative)	
EXPENDITURES								
General government								
Legislative								
Operating expenses	\$	98,750	\$	175,507	\$	209,267	\$	(33,760)
Financial and administrative								
Operating expenses		155,000		72,199		67,199		5,000
Total general government		253,750		247,706		276,466		(28,760)
Public safety								
Protective inspections								
Personal services		566,901		495,708		495,708		-
Operating expenses		151,900		128,929		136,109		(7,180)
Capital outlay		25,000		22,512		15,332		7,180
Total protective inspections		743,801		647,149		647,149		-
Fire departments								
Personal services		1,443,685		1,506,608		1,506,608		-
Operating expenses		457,000		460,920		496,506		(35,586)
Capital outlay		591,052		441,851		682,501		(240,650)
Total fire departments		2,491,737		2,409,379		2,685,615		(276,236)
Fire control								
Grants and aids		19,364		40,406		40,406		-
Code enforcement								
Personal services		74,975		58,950		58,950		-
Operating expenses		18,300		13,220		60,591		(47,371)
Capital outlay		-		62,218		14,846		47,372
Total code enforcement		93,275		134,388		134,387		1
Addressing services								
Personal services		69,644		95,151		95,151		-
Operating expenses Capital outlay		35,155		29,424 4,288		45,712 -		(16,288) 4,288
Total addressing services		104,799		128,863		140,863		(12,000)
Total public safety		3,452,976		3,360,185		3,648,420		(288,235)
Physical environment								
Operating expenses	;	3,390,000		3,857,097		3,818,394		38,703
Culture/recreation								
Parks and recreation								
Operating expenses		-		30,272		21,337		8,935
Capital outlay		-		190,979		190,979		-
Grants and aids		45,200		8,948		17,823		(8,875)
Total parks and recreation		45,200		230,199		230,139		60
(Continued)							-	
See notes to financial statements.			_					

# MUNICIPAL SERVICES BENEFIT UNIT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with		
	Budgeted	Amounts	Actual	Final Budget		
	Original	Final	Amounts	Positive (Negative)		
Spring Hollow Subdivision						
Operating expenses	\$ -	\$ -	<b>\$</b> 1,111	<b>\$</b> (1,111)		
Total culture/recreation	45,200	230,199	231,250	(1,051)		
Total expenditures	7,141,926	7,695,187	7,974,530	(279,343)		
Excess of revenues over (under) expenditures	374,602	(178,659)	(529,542)	(350,883)		
OTHER FINANCING SOURCES						
Sale of fixed assets	-	-	55,194	55,194		
Interfund transfers in	-	-	82,155	82,155		
Debt proceeds	-	-	4,788	4,788		
Total other financing sources	-	-	142,137	86,943		
Net change in fund balance	374,602	(178,659)	(387,405)	(208,746)		
Fund balance beginning of year	1,128,152	1,128,152	1,128,152	-		
Prior period adjustment	<u>-</u>		288,237	288,237		
Fund balance end of year	\$ 1,502,754	\$ 949,493	\$ 1,028,984	\$ 79,491		

## MUNICIPAL SERVICES SPECIAL DISTRICT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

## For the Fiscal Year Ended September 30, 2007

	Budge	ted Am	ounts	Actual	Final	nce with I Budget esitive
	Original Final		 Amounts		(Negative)	
REVENUES						
Taxes						
Small County Infrastructure Surtax	\$ 300,000	\$	300,000	\$ 300,000	\$	-
Intergovernmental revenue						
State shared revenue						
General government						
State revenue sharing	630,000		630,000	624,439		(5,561)
Racing tax	223,250		223,250	223,250		-
Total intergovernmental revenue	1,153,250	<u> </u>	1,153,250	 1,147,689		(5,561)
Charges for services						
Public safety	4 000 004	_	4 000 000	4 000 400		0.400
Ambulance fees	1,200,000	)	1,200,000	1,209,420		9,420
911 Telephone assessments		<u>-</u>	-	 11,845		11,845
Total charges for services	1,200,000	<u> </u>	1,200,000	 1,221,265		21,265
Miscellaneous						
Interest earnings						
Interest on investments	95,000	)	95,000	152,031		57,031
Interest SBA		-	-	13,698		13,698
Rents						
Rents and leases	1,800	)	1,800	2,591		791
Special assessments/impact fees						
Special assessments						
Delinquent special assessments	5,000	)	5,000	7,370		2,370
City EMS assessments	250,000	)	250,000	-	(	(250,000)
Other miscellaneous	500	0	500	984		484
Total miscellaneous	352,300	<del>-</del> -	352,300	176,674	ĺ	(175,626)
Total revenues	2,705,550		2,705,550	2,545,628		(159,922)

(Continued)

## MUNICIPAL SERVICES SPECIAL DISTRICT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

		Budgeted	Amo	ounts		Actual	Fina	ance with al Budget ositive
	Original			Final	Amounts		(N	egative)
EXPENDITURES								
General government								
Legislative			_		_			
Operating expenses	\$	108,750	\$	211,485	\$	211,485	\$	-
Financial and administrative				F0.464				E0 404
Operating expenses		400.750		50,164				50,164
Total general government		108,750		261,649		211,485		50,164
Public safety								
Fire departments								
Operating expenses		_		_		23,137		(23,137)
Total fire departments		-		-		23,137		(23,137)
FireControl								
Operating expenses		-				27,027		(27,027)
Total fire control		-		-		27,027		(27,027)
EMS Communications								
Operating expenses		150,000		144,634		144,633		1
Total EMS communications		150,000		144,634		144,633		1
EMS billings								
Personal services		105,822		109,512		109,511		1
Operating expenses		20,200		17,236		17,235		1
Total EMS billings		126,022		126,748		126,746		2
EMS Medical Director								
Personal services		17,812		11,515		11,515		-
Total EMS medical director		17,812		11,515		11,515		
(Continued)	-							

## MUNICIPAL SERVICES SPECIAL DISTRICT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted	Amounts	Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Ambulance services				
Personal services	\$ 1,597,373	\$ 1,765,779	\$ 1,765,780	(1)
Operating expenses	436,150	555,081	555,080	1
Capital outlay	-	77,268	77,268	-
Total ambulance services	2,033,523	2,398,128	2,398,128	
EMS Tower				
Operating expenses	7,900	7,038	7,038	-
Total EMS tower	7,900	7,038	7,038	_
Total public safety	2,335,257	2,688,063	2,738,224	(50,161)
Total expenditures	2,444,007	2,949,712	2,949,709	3
Net change in fund balance	261,543	(244,162)	(404,081)	(159,919)
Fund balance beginning of year	2,998,323	2,998,323	2,998,323	
Fund balance end of year	\$ 3,259,866	\$ 2,754,161	\$ 2,594,242	\$ (159,919)

# CLERK OF THE CIRCUIT COURT OPERATING FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted	Amounts		Actual		Variance Positive	
	Original		Final	Δ	Amounts	(N	egative)
REVENUES							
Intergovernmental revenue							
Federal grants							
IV - D grant	\$ 70,000	\$	70,000	\$	69,955	\$	(45)
Charges for services							
General government							
Noncourt related charges							
Recording	225,000		225,000		293,624		68,624
Documentary stamp commissions	37,000		37,000		37,150		150
Marriage licenses fees and charges	22,700		22,700		24,167		1,467
Passports	25,000		25,000		47,820		22,820
Copies	50,000		50,000		50,185		185
Other charges	24,960		24,960		25,274		314
Court related charges							
County court criminal	342,585		342,585		283,430		(59,155)
Circuit court criminal	147,580		147,580		149,110		1,530
County court civil	237,015		237,015		277,249		40,234
Circuit court civil	266,160		266,160		257,200		(8,960)
Traffic	971,350		971,350		958,002		(13,348)
Probate	56,600		56,600		61,571		4,971
Miscellaneous	•		·		·		·
Interest	45,472		45,472		58,909		13,437
Total revenues	2,521,422		2,521,422		2,593,646		72,224
EXPENDITURES							
<b>Board of County Commissioners</b>							
Personal services	301,532		301,532		317,163		(15,631)
Operating expenses	1,800		1,800		1,213		587
Total Board of County Commissioners	303,332		303,332		318,376		(15,044)
Other general government							
Personal services	390,004		390,004		387,246		2,758
Operating expenses	41,677		41,677		104,828		(63,151)
Total other general government	431,681		431,681		492,074		(60,393)
Clerk administration							
Personal services	465,136		465,136		424,190		40,946
Operating expenses	32,439		32,439		17,469		14,970
Total Clerk administration	497,575		497,575		441,659		55,916
Court-related payments to State							
Budgeted payments	462,182		462,182		462,182		-
Excess fees	, <u> </u>		· -		8,812		(8,812)
Total court-related payments to State	462,182		462,182		470,994		(8,812)
(Continued)	· ·		<del>, , , , , , , , , , , , , , , , , , , </del>		· · ·		· /

# CLERK OF THE CIRCUIT COURT OPERATING FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Amounts		Actual		_	Variance Positive		
	Driginal		Final	A	Amounts		(Negative)	
Jury Management								
Personal services	\$ 22,684	\$	22,684	\$	24,504	\$	(1,820)	
Operating expenses	1,474		1,474		496		978	
Total jury management	24,158		24,158		25,000		(842)	
Circuit Criminal								
Personal services	194,066		194,066		210,415		(16,349)	
Operating expenses	22,117		22,117		11,972		10,145	
Total circuit criminal	216,183		216,183		222,387		(6,204)	
Circuit Civil								
Personal services	77,359		77,359		82,769		(5,410)	
Operating expenses	7,372		7,372		2,764		4,608	
Total circuit civil	84,731		84,731		85,533		(802)	
Circuit Family								
Personal services	116,818		116,818		169,161		(52,343)	
Operating expenses	25,066		25,066		14,265		10,801	
Total circuit family	141,884		141,884		183,426		(41,542)	
Circuit Juvenile								
Personal services	63,571		63,571		71,304		(7,733)	
Operating expenses	7,372		7,372		2,625		4,747	
Total circuit juvenile	70,943		70,943		73,929		(2,986)	
Circuit Probate								
Personal services	42,866		42,866		48,893		(6,027)	
Operating expenses	4,423		4,423		1,427		2,996	
Total circuit probate	47,289		47,289		50,320		(3,031)	
Information Technology								
Personal services	61,161		61,161		66,579		(5,418)	
Operating expenses	7,290		7,290		4,204		3,086	
Total information technology	 68,451		68,451		70,783		(2,332)	
(Continued)	 							

# CLERK OF THE CIRCUIT COURT OPERATING FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

					Variance Positive				
	Budgeted Amounts			Actual					
		Original		Final		Amounts		(Negative)	
County Criminal									
Personal services	\$	185,222	\$	185,222	\$	170,534	\$	14,688	
Operating expenses		22,117		22,117		9,638		12,479	
Total county criminal		207,339		207,339		180,172		27,167	
County Civil									
Personal services		78,676		78,676		74,566		4,110	
Operating expenses		7,372		7,372		2,435		4,937	
Total county civil		86,048		86,048		77,001		9,047	
County Traffic									
Personal services		165,265		165,265		173,956		(8,691)	
Operating services		17,693		17,693		10,741		6,952	
Total county traffic		182,958		182,958		184,697		(1,739)	
Total expenditures		2,824,754		2,824,754		2,876,351		(51,597)	
Excess of revenues over (under)									
expenditures		(303,332)		(303,332)		(282,705)		20,627	
Other financing sources									
Transfers from Board of County									
Commissioners		303,332		303,332		235,435		(67,897)	
Interfund transfers in		-		-		47,270		47,270	
Total other financing sources		303,332		303,332		282,705		(20,627)	
Net change in fund balance		-		-		-		-	
Fund balance beginning of year		-		-		-		_	
Fund balance end of year	\$	-	\$		\$	-	\$	-	

# SHERIFF

#### **OPERATING FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgete	d Amounts	Actual	Variance With Final Budget Positive
	Original			(Negative)
REVENUES			Amounts	<u> </u>
Intergovernmental revenue				
Federal grants				
E. Byrne Memorial	\$ -	\$ 35,172	\$ 38,101	\$ 2,929
STOP	-	58,409	72,321	13,912
Bullet proof vest	-	-	17,144	17,144
Charges for Services				
Public safety				
Police services	-	-	238,923	238,923
Miscellaneous				
Other	-	-	3,350	3,350
Total revenue		93,581	369,839	276,258
Expenditures				
Administration				
Personal services	932,899	929,039	859,572	69,467
Operating expenses	124,594	152,102	92,199	59,903
Capital outlay	-	45,867	26,272	19,595
Debt service	_	, <u>-</u>	89,377	(89,377)
Total administration	1,057,493	1,127,008	1,067,420	59,588
Road Patrol				
Personal services	2,011,181	2,020,333	2,061,349	(41,016)
Operating expenses	540,132	545,643	654,976	(109,333)
Capital outlay	125,000	530,396	466,020	64,376
Total road patrol	2,676,313	3,096,372	3,182,345	(85,973)
Detective				
Personal services	685,786	696,950	747,725	(50,775)
Operating expenses	164,755	171,966	164,852	7,114
Total Detective	850,541	868,916	912,577	(43,661)
Courts Judicial				
Personal services	972,621	1,067,822	934,950	132,872
Operating expenses	180,666	180,166	191,212	(11,046)
Capital outlay	-	18,505	10,211	8,294
Total court judicial	1,153,287	1,266,493	1,136,373	130,120
•				,

(Continued)

# SHERIFF

#### **OPERATING FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET AND ACTUAL

	Budgeted Amounts		Actual	Variance With Final Budget Positive	
	Original	Final	Actual	(Negative)	
Records Evidence	Original	IIIIaI	Amounts	(Negative)	
Personal services	\$ 161,667	\$ 161,667	\$ 150,701	\$ 10,966	
Operating expenses	30,633	36,144	35,100	1,044	
Capital outlay	-	987	987	-	
Total records evidence	192,300	198,798	186,788	12,010	
Communications					
Personal services	717,149	746,380	753,419	(7,039)	
Operating expenses	205,488	182,275	122,592	59,683	
Capital outlay	-	5,301	5,301	-	
Total communications	922,637	933,956	881,312	52,644	
Corrections					
Personal services	2,795,164	2,795,164	2,719,216	75,948	
Operating expenses	1,164,355	1,170,742	1,378,874	(208,132)	
Capital outlay	30,000	34,174	27,583	6,591	
Total corrections	3,989,519	4,000,080	4,125,673	(125,593)	
Sheriff Task Force					
Personal services	407,526	414,864	401,974	12,890	
Operating expenses	75,123	75,123	120,500	(45,377)	
Total Sheriff Task Force	482,649	489,987	522,474	(32,487)	
Community Affairs					
Personal services	470,630	470,631	601,156	(130,525)	
Operating expenses	114,121	112,921	78,189	34,732	
Total community affairs	584,751	583,552	679,345	(95,793)	
Bullet Proof Vest					
Operating expenses		- <del>-</del>	21,246	(21,246)	
STOP					
Personal services	48,466	90,014	88,027	1,987	
Operating expenses	-	5,427	6,287	(860)	
Captial outlay	40.400		992	(992)	
Total Stop	48,466	95,441	95,306	135	
E. Byrne Memorial Grant					
Personal services		21,983	35,172	(13,189)	
Operation Snow Wash					
Personal services		<u> </u>	95,742	(95,742)	
Total Operation Snow Wash		<u> </u>	95,742	(95,742)	
Total expenditures	11,957,956	12,682,586	12,941,773	(259,187)	
(Continued) to financial statements.		0.0			

## SHERIFF

## **OPERATING FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET AND ACTUAL

	Budgeted	d Amounts	Actual	Variance With Final Budget Positive
	Original	Final	Amounts	(Negative)
Excess of revenues over (under)				
expenditures	\$ (11,957,956)	\$ (12,589,005)	\$ (12,571,934)	\$ (17,071)
Other financing sources				
Transfers from the Board of				
County Commissioners	11,957,956	12,589,005	12,571,934	17,071
Total other financing sources	11,957,956	12,589,005	12,571,934	17,071
Net change in fund balance	-	-	-	-
Fund balance beginning of year	-	_	-	-
Fund balance end of year	\$ -	\$ -	\$ -	\$ -

# CONNECTOR ROAD PROJECT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with Final Budget
		Amounts	Actual	Positive
REVENUES	Original	Final	Amounts	(Negative)
Intergovernmental State grants Economic Development				
Transportation Trust	\$ 2,826,000	\$ 2,826,000	\$ 2,000,000	\$ (826,000)
Total intergovernmental	2,826,000	2,826,000	2,000,000	(826,000)
Miscellaneous				
Interest	10,000	10,000	208,079	198,079
Other miscellaneous			2,082	2,082
Total miscellaneous	10,000	10,000	210,161	200,161
Total revenues	2,836,000	2,836,000	2,210,161	(625,839)
EXPENDITURES Legislative				
Operating expenses	20,000	20,000	20,000	
Transportation Road and street legislative				
Operating expenses	100,000	100,000	62,209	37,791
Total road and street legislative	100,000	100,000	62,209	37,791
US 90 to CSX				
Operating expenses	-	-	57,905	(57,905)
Capital outlay	6,874,200	6,874,200	1,278	6,872,922
Total US 90 to CSX	6,874,200	6,874,200	59,183	6,815,017
CSX Railroad Bridge				
Operating expenses			129,957	(129,957)
CSX to US 41				
Operating expenses	-	-	105,471	(105,471)
Capital outlay			2,500	(2,500)
Total CSX to US 41			107,971	(107,971)
Real Road extension Capital outlay			27 424	(27.424)
Total transportation	6 074 200	6,974,200	27,431	(27,431)
Total expenditures	6,974,200		386,751	6,587,449
(Continued)	6,994,200	6,994,200	406,751	6,587,449

# CONNECTOR ROAD PROJECT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with
				Final Budget
	Budgeted	Amounts	Actual	Positive
	Original	Final	Amounts	(Negative)
Excess of revenues over (under)				
expenditures	\$(4,158,200)	\$ (4,158,200)	\$ 1,803,410	\$ 5,961,610
Fund balance at beginning of year	3,941,788	3,941,788	3,941,788	
Fund balance at end of year	\$ (216,412)	\$ (216,412)	\$ 5,745,198	\$ 5,961,610

# ECONOMIC DEVELOPMENT DEBT SERVICE FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

		l Amounts	Actual	Variance With Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental				
State shared revenues	¢ 4 600 000	¢ 4 600 000	¢ 4 600 000	¢
Half-cent sales tax Grants from other local units	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ - 593,000
Total intergovernmental	1,600,000	1,600,000	<u>583,000</u> 2,183,000	<u>583,000</u> 583,000
Miscellaneous	1,000,000	1,000,000	2,103,000	
Interest	25,000	_	5,245	5,245
Rents	177,304	191,687	177,305	(14,382)
Other	-	6,136	2,023	(4,113)
Total miscellaneous	202,304	197,823	184,573	(13,250)
Total revenues	1,802,304	1,797,823	2,367,573	569,750
EXPENDITURES				
Economic environment				
New Millennium Project				
Debt service	1,141,429	1,139,080	1,139,680	(600)
Tannat				
Target			254 505	(254 505)
Operating expenses Capital outlay	330,000	3,285,400	254,595 2,827,107	(254,595) 458,293
Capital Outlay	330,000	3,285,400	3,081,702	203,698
		3,203,400	3,001,702	203,090
Industry Development				
Grants and aids	50,000	254,595	_	254,595
Homes of Merit				
Debt service	176,000	970,635	970,635	
Total expenditures	1,697,429	5,649,710	5,192,017	457,693
Excess of revenues over (under)	4040==	(0.074.007)	(2.224.44)	
expenditures	104,875	(3,851,887)	(2,824,444)	1,027,443
Other financing sources				
Debt proceeds	_	_	840,000	840,000
Net change in fund balance	104,875	(3,851,887)	(1,984,444)	1,867,443
not shange in rand balance	107,073	(0,001,001)	(1,504,444)	1,001,170
Fund balance beginning of year	124,604	124,604	124,604	-
Fund balance end of year	\$ 229,479	\$ (3,727,283)	\$ (1,859,840)	\$ 1,867,443
•	-			

See notes to financial statements.

## **ROAD IMPROVEMENT FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

				Variance With Final Budget		
	Budgeted	d amounts	Actual	Positive		
	Original	Final	Amounts	(Negative)		
REVENUES						
Taxes						
Infrastructure surtax	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000		
Intergovernmental						
State grants						
Transportation						
Small County Road Assistance						
Program	4,181,981	4,181,981	1,507,548	(2,674,433)		
Small County Outreach	2,157,120	2,157,120	1,659,974	(497,146)		
State shared revenues						
General government						
Half-cent sales tax	2,500,000	2,500,000		(2,500,000)		
Total intergovernmental	8,839,101	8,839,101	3,167,522	(5,671,579)		
Miscellaneous						
Interest	5,000	5,000	61,436	56,436		
Paving assessments	31,000	31,000	30,730	(270)		
Total miscellaneous	36,000	36,000	92,166	56,166		
Total revenues	8,875,101	8,875,101	5,759,688	(3,115,413)		
EXPENDITURES						
Transportation						
Rolling Oaks						
Operating expenses	-	2,826	2,826	-		
Capital outlay		1,269,501	1,269,501			
Total Rolling Oaks		1,272,327	1,272,327			
CD 420						
CR 138			4.026	(4.026)		
Operating expenses			1,026	(1,026)		
Booker - T Combs Road						
Operating expenses	-	1,440	1,439	1		
Lake Jeffery Road						
Capital outlay		21,830	21,830			
Stewart Circle						
Capital outlay		11,250	11,250			

(Continued)

## **ROAD IMPROVEMENT FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Original	l amounts Final	Actual Amounts	Variance With Final Budget Positive (Negative)
Fiddler's Way Operating expenses	\$ -	\$ 1,375	\$ 1,375	\$ -
CR 138 Capital outlay	1,920,000	1,761,275	1,761,275	
Lulu Area Capital outlay	200,000	262,462	262,462	
CR 240 (247-47) Capital outlay	1,300,000	933,733	933,733	
CR 133 Capital outlay		616,033	616,033	
Kerce Road Operating expenses			579_	(579)
Woodland Avenue Capital outlay		232,233	232,233	
Turner Road Operating expenses	750,000	7,725	7,725	
Brown Road Operating expenses		8,683	8,683	
Other road projects Capital outlay	4,165,000			(4 004)
Total expenditures	8,335,000	5,130,366	5,131,970	(1,604)
Excess of revenues over (under) expenditures	540,101	3,744,735	627,718	(3,117,017)
Other Financing Sources (Uses) Transfers out	-	-	(169,356)	(169,356)
Net change in fund balance Fund balance beginning of year	540,101 3,584,629	3,744,735 3,584,629	458,362 3,584,629	(3,286,373)
Fund balance end of year	\$ 4,124,730	\$ 7,329,364	<u>\$ 4,042,991</u>	\$ (3,286,373)

FUND COMBINING STATEMENTS

# NONMAJOR GOVERNMENTAL FUNDS

## **COMBINING BALANCE SHEET**

									S	<u>pecial</u>	
						operty					
		Clerk o	f Cour	ts	Ap	praiser					
	Pub	lic Records					Minimun				
	Mod	dernization						Standards			
		Trust	Tee	Teen Court		perating	School		Forfeiture		
ASSETS											
Current assets											
Cash	\$	197,563	\$	664	\$	29,249	\$	18,757	\$	2,917	
Accounts receivable		-		-		765		-		-	
Due from other funds		10,959		586		-		2,213		-	
Due from other governmental units		-		-		-		-		-	
Investments						-					
Total assets	\$	208,522	\$	1,250	\$	30,014	\$	20,970	\$	2,917	
LIABILITIES AND FUND BALANCES											
LIABILITIES											
Current liablilties											
Accounts payable	\$	32,218	\$	542	\$	-	\$	-	\$	-	
Accrued payroll deductions											
and matching		-		-		-		-		-	
Due to other funds		47,270		-		26,449		-		-	
Due to other governmental units		-		-		3,565		-		-	
Revenues collected in advance		-		-		-		-		-	
Other current liabilities						-		<u> </u>			
Total liabilities		79,488		542		30,014		-		-	
FUND BALANCES											
Unreserved fund balances		129,034		708				20,970		2,917	
Total fund balances		129,034		708		-		20,970		2,917	
Total liabilites and fund balances	\$	208,522	\$	1,250	\$	30,014	\$	20,970	\$	2,917	

# NONMAJOR GOVERNMENTAL FUNDS

## **COMBINING BALANCE SHEET**

	evenue		Funds											
							ervisor	_	Tax					
<u> </u>	heriff					of E	<u>lections</u>	C	ollector					
											munity			
	nmate		orfeiture		Work						opment		Court	
v	Velfare	N	longrant	P	rogram	<u>Op</u>	erating	0	perating	Block	Grant	Re	Reporters	
\$	50,256	\$	648,724	\$	21,895	\$	13,802	\$	460,853	\$	49	\$	83,881	
	-		-		-		-		-		-		-	
	-		-		-		-		19,976		-		-	
	-		-		-		-		527		-		-	
	<u>-</u>		-		-		-				-		-	
\$	50,256	\$	648,724	\$	21,895	\$	13,802	\$	481,356	\$	49	\$	83,881	
\$	-	\$	-	\$	-	\$	-	\$	5,369	\$	_	\$	100	
\$	- 345	\$		\$		\$	-	\$		\$	-	\$	10	
\$	- 345 -	\$	-	\$	-	\$	- - 1.021	\$	11,574	\$	-	\$	10	
\$	- 345 - -	\$	-	\$	- - - -	\$	- - 1,021 -	\$	11,574 423,380	\$		\$	10	
\$	- 345 - -	\$	-	\$		\$	-	\$	11,574	\$		\$	10(	
\$	- 345 - - -	\$	-	\$		\$	- 1,021 - 12,781 -	\$	11,574 423,380	\$		\$	10	
\$	345 - - - - 345	\$	- - - - - -	\$	- - - - - -	\$	-	\$	11,574 423,380	\$	- - - - - - -	\$		
\$	- - -	\$	- - - - - - - 648,724	\$	- - - - - - 21,895	\$	- 12,781 -	\$	11,574 423,380 41,033 -	\$	- - - - - - - 49	\$	100	
\$	345	\$	- - - - - - - 648,724 648,724	\$	- - - - - - - 21,895 21,895	\$	- 12,781 -	<b>\$</b>	11,574 423,380 41,033 -	<b>\$</b>	- - - - - - - - 49	\$	100 83,781 83,781	

# NONMAJOR GOVERNMENTAL FUNDS

## **COMBINING BALANCE SHEET**

		evenue F	Funds							
								Board o	f Co	unty
		Court Service		Industrial Development Authority		Law Enforcement Special		Law Library		Library hancement Grant
ASSETS								<u>y</u>		
Cash	\$	744,489	\$	411,902	\$	49,548	\$	3,946	\$	747,698
Accounts receivable		· -		112		· -		_		2,465
Due from other funds		16,983		-		-		-		
Due from other governmental units		-		-		-		-		-
Investments		-		-		1,390		-		1,322,054
Total assets	\$	761,472	\$	412,014	\$	50,938	\$	3,946	\$	2,072,217
LIABILITIES AND FUND BALANCES LIABILITIES Current liablilties										
Accounts payable	\$	_	\$	_	\$	500	\$	_	\$	401
Accrued payroll deductions	•		•		*	000	•		*	
and matching		_		_		_		_		_
Due to other funds		_		_		_		_		_
Due to other governmental units		_		_		_		_		_
Revenues collected in advance		_		_		_		_		705
Other current liabilities		-		1,617		-		-		-
Total liabilities			-	1,617		500				1,106
FUND BALANCES										
Unreserved fund balances		761,472		410,397		50,438		3,946		2,071,111
Total fund balances		761,472		410,397		50,438		3,946		2,071,111
Total liabilites and fund balances	\$	761,472	\$	412,014	\$	50,938	\$	3,946	\$	2,072,217

# NONMAJOR GOVERNMENTAL FUNDS

## **COMBINING BALANCE SHEET**

	Commis	sion	nre .		De	ebt Se	ervice Fun	ds			Capital rojects				
F	Local lousing	Т	ourist elopment				Road		Tourist Assess-		Assess-		Assess- Gover		al Nonmajor vernmental
As	ssistance		Tax	_	<u>Jail</u>	Imp	provement	Dev	/elopment		ments	_	Funds		
\$	257,056	\$	58,343	\$	-	\$	-	\$	464,918	\$	-	\$	4,266,510		
	-		4,650		-		-		-		-		7,992		
	-		-		1,762,345		-		-		384		1,813,446		
	-		27,371		319,972		34,232		-		-		382,102		
									47,482				1,370,926		
\$	257,056	\$	90,364	\$	2,082,317	\$	34,232	\$	512,400		384		7,840,976		
\$	3,599	\$	2,124	\$	-	\$	-	\$	-		-		44,853		
	-		-		-		-		-		-		11,919		
	28,769		-		-		345,678		-		381,716		1,254,283		
	-		-		-		-		-		-		44,598		
	-		-		-		-		-		-		13,486		
									<u>-</u>				1,617		
	32,368		2,124		<u> </u>		345,678		<u> </u>		381,716	_	1,370,756		
	224,688		88,240		2,082,317		(311,446)		512,400		(381,332)		6,470,220		
	224,688		88,240		2,082,317		(311,446)		512,400		(381,332)		6,470,220		
\$	257,056	\$	90,364	\$	2,082,317	\$	34,232	\$	512,400	\$	384	\$	7,840,976		

# NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES For the Fiscal Year Ended September 30, 2007

					Special
	Clouls	of Courts	Property		
	Public Records  Modernization  Trust	Teen Court	Appraiser  Operating	Minimun Standards School	Forfeiture
REVENUES					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental revenue	-	-	-	-	-
Charges for services	172,483	41,461	135,308	-	-
Fines and forfeitures	-	-	-	29,859	803
Miscellaneous		1	4,482	5,171	28
Total revenues	172,483	41,462	139,790	35,030	831_
EXPENDITURES					
Current Expenditures					
General government	48,460	-	1,143,693	-	-
Public safety	-	-	-	30,049	-
Economic environment	-	-	-	-	-
Culture/recreation	-	-	-	-	-
Court - related	131,076	40,867	-	-	-
Capital outlay					
General government	-	-	-	-	-
Public safety	-	-	-	-	-
Court - related	5,520	-	-	-	-
Debt service					
Transportation					
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Economic environment					
Principal	-	-	-	-	-
Interest		<u> </u>			
Total expenditures	185,056	40,867	1,143,693	30,049	
Excess of revenues over (under)					
expenditures	(12,573)	595_	(1,003,903)	4,981	831_
OTHER FINANCING SOURCES (USES)					
Interfund transfers in	-	-	1,003,903	-	-
Interfund transfers out	(47,270)	<u> </u>			
Total other financing sources (uses)	(47,270)		1,003,903		
Net change in fund balances	(59,843)	595	-	4,981	831
Fund balances beginning of year	188,877	113		15,989	2,086
Fund balances end of year	\$ 129,034	\$ 708	\$ -	\$ 20,970	\$ 2,917

# NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES For the Fiscal Year Ended September 30, 2007

**Revenue Funds** 

Sheriff	e runus			Supervisor of Elections	Tax Collector	Community	
nmate Velfare	Forfeitur Nongran		Work Program	Operating	Operating	Development Block Grant	Court Reporters
\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$
-		-	-	4,792	-	-	106,985
150,000		-	21,892	-	1,215,472	-	160,433
-	703,6		-	-	-	-	
99,387	18,5		311	629	30,642		007.44
249,387	722,1	173	22,203	5,421	1,246,114		267,41
-		-	-	567,435	1,240,058	-	206,94
233,096	261,1	188	11,390	-	-	-	
-		-	-	-	-	-	
-		-	-	-	-	-	
-		-	-	-	-	-	
-	405.0	-	-	-	6,056	-	
20,945	125,3	506	28,108	-	-	-	
-		-	-	-	-	-	
-		-	-	-	-	-	
-		-	-	-	-	-	
-		-	-	-	-	-	
 254,041	386,4	101	39,498	567,435	1,246,114		206,94
234,041		134	33,430		1,240,114		
(4,654)	335,6	<u> 881</u>	(17,295)	(562,014)			60,47
_	95,0	073	-	562,014	-	-	
 	95,0			562,014			
(4,654)	430,7		(17,295)	-	-	-	60,47
54,565	217,9		39,190			49	23,30
\$ 49,911	\$ 648,7	724_	\$ 21,895	\$ -	\$ -	\$ 49	\$ 83,78

# NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES For the Fiscal Year Ended September 30, 2007

							Sp	ecial Rev	enue Funds
									f County
		Court Service	Dev	dustrial relopment authority		Law orcement Special	Law Library		Library Enhancement Grant
REVENUES		<del>OCI VIOC</del>		- Turnomy		орсони		ibitary	<u> </u>
Taxes	\$	275,001	\$	310,150	\$	_	\$	_	\$ -
Intergovernmental revenue	•	-	•	-	•	-	,	_	618,355
Charges for services		266,872		-		_		_	· -
Fines and forfeitures		, <u>-</u>		-		25,233		_	-
Miscellaneous		25,352		15,001		3,210		-	80,145
Total revenues		567,225		325,151		28,443			698,500
EXPENDITURES									
Current Expenditures									
General government		17,000		-		-		175	-
Public safety		-		-		-		-	-
Economic environment		-		243,571		-		_	-
Culture/recreation		-		-		-		_	743,794
Court -related		315,900		-		-		-	-
Capital outlay									
General government		-		-		-		-	-
Public safety		-		-		-		-	-
Court -related		-		-		-		-	-
Debt service									
Transportation									
Principal		-		-		-		-	-
Interest		-		-		-		-	-
Economic environment									
Principal		-		-		-		-	-
Interest									
Total expenditures		332,900		243,571				175	743,794
Excess of revenues over (under)									
expenditures		234,325		81,580		28,443	-	(175)	(45,294)
OTHER FINANCING SOURCES (USES)									
Interfund transfers in		-		-		-		-	-
Interfund transfers out						(95,072)			
Total other financing sources (uses)						(95,072)			
Net change in fund balances		234,325		81,580		(66,629)		(175)	(45,294)
Fund balances beginning of year		527,147		328,817		117,067		4,121	2,116,405
Fund balances end of year	\$	761,472	\$	410,397	\$	50,438	\$	3,946	\$ 2,071,111

# NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES For the Fiscal Year Ended September 30, 2007

Capital **Debt Service Funds** Projects Fund Commissioners Local **Tourist** Road **Tourist Paving Total Nonmajor** Development Housing Improvement Development Governmental Assess-**Assistance** Tax Jail ments **Funds** \$ 289,064 \$ 900,000 93,201 \$ 1,867,416 291,997 4,167 2,473,048 3,499,344 2,163,921 759,508 48 412,488 276 88,934 2,538 20,502 17,269 292.273 382,165 2,490,317 902,538 113,703 48 8,702,677 3,223,764 535,723 362,029 724,194 1,329,794 743,794 487,843 6,056 174,359 5,520 786,646 786,646 45,443 45,443 65,231 65,231 33,324 33,324 724,194 362,029 832,089 98,555 7,437,497 (431,921) 20,136 2,490,317 70,449 15,148 48 1,265,180 1,660,990 (408,000) (550,342) (408,000)1,110,648 (431,921)20,136 2,082,317 70,449 15,148 48 2,375,828 656,609 68,104 (381,895) 497,252 (381,380) 4,094,392 (381,332) \$ 224,688 88,240 2,082,317 \$ (311,446) 512,400 6,470,220

SINGLE AUDIT AND COMPLIANCE SECTION

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of County Commissioners And Constitutional Officers Columbia County, Florida

We have audited the financial statements of the governmental activities, the business-type activities, the major funds, and the aggregate remaining fund information of Columbia County, Florida, (the County) as of and for the year ended September 30, 2007, which collectively comprise the County's basic financial statements and have issued our report thereon dated June 27, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting - In planning and performing our audit, we considered Columbia County, Florida's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Columbia County, Florida's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the County's financial statements that is more than inconsequential will not be prevented or detected by the County's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the County's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

<u>Compliance and Other Matters</u> - As part of obtaining reasonable assurance about whether Columbia County, Florida's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

However, we noted certain matters that we reported to management of the County in a separate letter dated June 13, 2008 on pages 105 - 108.

This report is intended solely for the information and use of management, the Columbia County Board of County Commissioners and Constitutional Officers and federal and state awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

**POWELL & JONES** 

Powel & Jones

June 27, 2008

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER COMPLIANCE APPLICABLE TO EACH MAJOR STATE FINANCIAL ASSISTANCE PROJECT

To the Board of County Commissioners and Constitutional Officers Columbia County, Florida

#### <u>Compliance</u>

We have audited the compliance of Columbia County, Florida with the types of compliance requirements described in the Executive Office of the Governor's State Projects Compliance Supplement, that are applicable to each of its major state financial assistance projects for the year ended September 30, 2007. Columbia County, Florida's major state financial assistance projects are identified in the summary of auditor's results section of the accompanying Schedule of Findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major state financial assistance projects is the responsibility of Columbia County, Florida's management. Our responsibility is to express an opinion on Columbia County, Florida's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General. Those standards, and Chapter 10.550, Rules of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state financial assistance project occurred. An audit includes examining, on a test basis, evidence about Columbia County, Florida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Columbia County, Florida's compliance with those requirements.

In our opinion, Columbia County, Florida complied, in all material respects, with the requirements referred to above that are applicable to each of its major state financial assistance projects for the year ended September 30, 2007.

#### Internal Control Over Compliance

The management of Columbia County, Florida is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to state financial assistance projects. In planning and performing our audit, we considered Columbia County, Florida's internal control over compliance with requirements that could have a direct and material effect on a state financial assistance project to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with Chapter 10.550, Rules of the Auditor General.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the

design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major state financial assistance project being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### Schedule of Expenditures of Federal Awards and State Financial Assistance

We have audited the basic financial statements of Columbia County, Florida as of and for the year ended September 30, 2007, and have issued our report thereon dated June 27, 2008. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance is presented for the purposes of additional analysis and as required by Chapter 10.550, Rules of the Auditor General and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of County Commissioners, Constitutional Officers, management, and federal and state awarding agencies, pass-through entities, and the Auditor General of the State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

**POWELL & JONES** 

Certified Public Accountants

Powel & Joxes

June 27, 2008

# COLUMBIA COUNTY FLORIDA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE For The Fiscal Year Ended September 30, 2007

Federal and State Grantor/Pass Through Grantor Program Title	CFDA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	DEFERRED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES	DEFERRED REVENUES 9/30/2007
FEDERAL AWARDS  NONMAJOR PROGRAMS Federal Environmental Protection Agency passed through Florida Department of Environmental Protection Capitalization Grant for Clean Water State Revolving Funds Capitalization Grant for Drinking Water State Revolving Funds	66.458 66.468	WW74202P DW1201010	\$ 755,809 240,000 995,809	\$ 26,000 - 26,000	\$ 145,962 45,000 190,962	\$ 3,592 1,195 4,788	\$ 28,812 1,195 30,008	\$ 120,742 45,000 165,742
US Department of Justice passed through Florida Department of Law Enforcement E. Byrne Memorial Justice Assistance Grant/MJTF JAG #10	16.738	2007-JAGC-COLU-1-P3-181	38,103			38,103	38,103	
passed through Florida Department of Children and Families Stop Violence Against Women Grant	16.588	LN017	252,733	84,831		72,321	72,321	
US Department of Homeland Security passed through the Florida Department of Community Affairs Homeland Security Grant	97.067	06-DS-3W-03-22-01-346	34,622			33,866	33,866	
US Department of Justice Bureau of Justice Assistance/Office of Crimminal Justice Grants Bulletproof Vest Grant	16.607	FY2006	17,144			17,144	17,144	
US Department of Homeland Security passed through the Florida Department of Community Affairs Emergency Management Performance Grant Emergency Management Planning Grant	97.042 97.004	07-BG-04-03-22-01-277 07-DS-2N-03-22-01-429	15,747 4,500 20,247	: :	· ·	15,747 4,500 20,247	15,747 4,500 20,247	- - -
Federal Bureau of Land Management passed through Florida Department of Agriculture and Consumer Services Title IV-A Rural Fire Grant	15.228	2006 VFD	2,553			2,553	2,553	
U.S. Department of Health and Human Services passed through Florida Department of Revenue Title IV-D Funds	93.563	CC312	425,179	355,216		69,963	69,963	
Help America Vote Act passed through State of Florida Division of Elections Voting Systems Assistance/Pollworker Recruitment	90.400	FY 06/07	3,328		6,043	3,328	1,682	7,689
General Services Administration passed through State of Florida Division of Elections Election Reform Payments/Voter Education Funds Total federal awards	39.011	FY 06/07	6,656 \$1,796,373	\$ 466,047	1,547 \$ 198,552	6,656 \$ 268,968	3,110 \$ 288,996	5,093 \$ 178,523

# COLUMBIA COUNTY FLORIDA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE For The Fiscal Year Ended September 30, 2007

Federal and State Grantor/Pass Through Grantor Program Title STATE FINANCIAL ASSISTANCE MA JOR PROGRAMS	CSFA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	DEFERRED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES	DEFERRED REVENUES 9/30/2007
Office of the Governor								
Economic Development Transportation Trust Grant (EDTF)	31.002	04-00288	\$2,000,000	\$ -	<u> </u>	\$ 2,000,000	\$ 2,000,000	\$ -
Florida Department of Transportation								
Small County Outreach Program/SCOPE CR 138	55.016	211661-5-58-01	678,047	-	-	678,047	678,047	-
Small County Road Assistance Program/SCRAP CR 242	55.009	417313-1-58-01	1,659,974	-	-	1,659,974	1,659,974	-
Small County Road Assistance Program/SCRAP CR 240	55.016	211683-2-58-01	1,675,195 4,013,216	845,694 845,694	<u> </u>	829,501 3,167,522	829,501 3,167,522	
State Housing Initiatives Program								
SHIP Funds 2007	52.901	FY 2006/07	575,179	-	575,179	-	575,179	-
SHIP Funds 2008	52.901	FY 2007/08	583,992	-	-	291,996	148,691	143,305
			1,159,171	_	575,179	291,996	723,870	143,305
Total major programs			7,172,387	845,694	575,179	5,459,518	5,891,392	143,305
NONMAJOR PROGRAMS: Department of State Division of Library Information Services								
Gates Grant	45.030	06-GATES-08	15,000	-	-	15,000	-	15,000
State Aid to Libraries Operating/Equalization Grant	45.030	06-ST-13	701,897	105,081	596,816	-	596,816	-
State Aid to Libraries Operating/Equalization Grant	45.030	07-ST-13	648,200			648,200	176,848	471,352
			1,365,097	105,081	596,816	663,200	773,664	486,352
Department of Environmental Protection								
Ecosystem Management and Restoration Grant	37.039	LP6025	400,000	-	-	74,848	74,848	-
Florida Recreation Development Assistance Program (FRDAP)	37.017	F6195	200,000	-	-	92,480	92,480	-
Small County Solid Waste Grant Agreement	37.012	SC704	191,176			191,176	191,176	
			791,176			358,504	358,504	-
Department of Agriculture and Consumer Services Arthropod Mosquito Control State Aid	42.003	FY06/07	37,000			37,000	37,000	
Altinopou Mosquito Control State Ald	42.003	F100/07		<u>-</u>	<del></del>	37,000	37,000	<del></del>
Department of Community Affairs								
Capital Improvements Element Technical Assistance Grant	52.033		3,000	-	-	3,000	3,000	-
Capital Improvements Element Technical Assistance Grant	52.033		5,500	-	-	5,500	5,500	-
Emergency Management Performance Grant/MATCH	52.008	07-BG-04-03-22-01-277	102,959			102,959	102,959	-
			111,459			111,459	111,459	
Department of Health								
Emergency Medical Services County Grant Program	64.005	C1012	21,170	-	21,170	-	-	21,170
Emergency Medical Services County Grant Program	64.005	C2012	20,121	-	20,121	-	-	20,121
Emergency Medical Services County Grant Program	64.005	C3012	43,208		43,208			43,208
			84,499		84,499			84,499

# COLUMBIA COUNTY FLORIDA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE For The Fiscal Year Ended September 30, 2007

Federal and State Grantor/Pass Through Grantor Program Title	CSFA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	DEFERRED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES	DEFERRED REVENUES 9/30/2007
Florida Department of Law Enforcement Drug Control/Money Laundering Investigations Grant	71.005	FY 2005/2006	100,000		53,775		47,085	6,690
Florida Wireless 911 Board Rural County Grant/911 Grant Total nonmajor programs Total state financial assistance		FY 2006/2007	2,484 2,491,715 \$9,664,102	105,081 \$ 950,775	735,090 \$ 1,310,269	2,484 1,172,647 \$ 6,632,165	2,484 1,330,196 \$ 7,221,588	577,541 \$ 720,846

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance

For the Fiscal Year Ended September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and presentation of the Single Audit Report of Columbia, County, Florida, (the "County") have been designed to conform to generally accepted accounting principles as applicable to governmental units, including the reporting and compliance requirements of the Audits of States, Local Governments, and Non-Profit Organizations and Office of Management and Budget Circular A-133.

#### A. Reporting Entity

The reporting entity consists of Columbia County, the primary government, and each of its component units. The County includes a Schedule of Expenditures of Federal Awards and State Financial Assistance in the Compliance Section

#### B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurements made, regardless of the measurement focus.

The modified accrual basis of accounting is followed in the Schedule of Expenditures of Federal Awards and State Financial Assistance. Under the modified accrual basis, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

# NOTE 2. E. BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2007-JAGC-COLU-2-P3-194

The County entered into a grant agreement with U.S. Department of Justice as passed through the Florida Department of Law Enforcement for an E. Byrne Memorial Justice Assistance Grant (#2007-JAGC-COLU-2-P3-194) in the amount of \$25,402. This grant was actually obtained by the County for the City of Lake City of Lake City received the grant revenues directly from and submitted the required reports directly to the Florida Department of Law Enforcement. The amounts received and expended are reported in the City of Lake City's Schedule of Expenditures of Federal Awards and State Financial Assistance Projects and is not reflected in the County's schedules.

# COLUMBIA COUNTY, FLORIDA SCHEDULE OF FINDINGS

For the Fiscal Year Ended September 30, 2007

#### **Summary of Auditor's Results**

Finar	ncial	Statements	
т ша	ıcıaı	Statements	

Type of auditor's report issued:

Unqualified

Internal control over financial reporting:

\* Material weakness identified?

\* Reportable condition identified not considered to be material weaknesses?

None reported

Noncompliance material to financial statements

noted?

#### State Financial Assistance

Internal control over major projects:

\* Material weakness identified?

\* Reportable conditions identified that are not considered to be material weaknesses?

None reported

Type of auditor's report issued on compliance

for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Rule 10.656,

Rules of the Auditor General?

Identification of major programs:

<u>CSFA Number</u>
31.002

Name of State Programs
Office of the Governor
Economic Development Transportation

Trust Program

52.901 State Housing Initiatives
Program

55.016 Department of Transportation: Small County Road Assistance Program

55.009 Small County Outreach Program

Dollar threshold used to distinguish between

Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

#### **Financial Statement Findings**

None

# State Financial Assistance Findings and Questioned Costs Costs

None

#### MANAGEMENT LETTER

Honorable Board of County Commissioners and Constitutional Officers Columbia County, Florida

We have audited the financial statements of the Columbia County, Florida, as of and for the year ended September 30, 2007, and have issued our report thereon dated June 27, 2008.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards, Independent Auditor's Report on Compliance and Internal Control over Compliance Applicable to each Major State Financial Assistance Project, and Schedule of Findings. Disclosures in those reports and schedule, which are dated June 27, 2008, should be considered in conjunction with this management letter. Additionally, our audit was conducted in accordance with Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following items be addressed in this letter.

#### **BOARD OF COUNTY COMMISSIONERS**

#### PRIOR YEAR FINDINGS

<u>Fuel Purchases</u> - From our review of vehicle fuel purchases by the Fire and Tourist Development Departments, we found instances where the vehicle odometer readings were not recorded on the vendor automated billing system. For proper accountability, odometer readings should be recorded for each vehicle fuel purchase and the resulting usage reports should be examined and reconciled for any resulting out-of-range readings.

All other prior year findings were substantially corrected during the current year.

#### **CURRENT YEAR FINDINGS**

<u>Fuel Logs</u> – For several months during the year the recording function of the County's automated fueling system was inoperable due to lightning damage. During this period a manual logging system was maintained by the Road Department. Upon reviewing these logs, we found that odometer readings were not recorded along with the gallons pumped for individual vehicles. Without such recording it is not possible to verify that the quantities pumped were of reasonable and appropriate for individual vehicles. If such a logging system is required to be used in the future, we recommend that odometer readings be recorded along with the gallonage for each vehicle. Periodically, miles per gallon should be computed and any out-of-range amounts investigated.

<u>Vehicle Maintenance Records</u> – From our audit procedures at the Road Department, were found that the individual vehicle maintenance records were not up to date primarily due to the lack of data entry in the Fleetwise Software System. In addition to the lack of vehicle management reports, this deficiency also prevented accurate billings to outside departments and agencies and undermined internal control over usage of vehicle parts and supplies. We recommend that proper information be regularly entered into

this software, and the resultant reports be generated, reviewed and utilized as a part of the monthly accounting procedures at the Road Department.

<u>Petty Cash Reimbursement.</u> – From our review of petty cash reimbursements relating to the Tourist Development Department, we found an instance where personal purchases of \$48.28 were reimbursed by the County. Upon notification, this amount was repaid by the concerned employee. Upon further review, we found no other apparent similar instances. To deter such occurrences in the future, we recommend that a policy be implemented to prohibit reimbursements where the related documentation contains both personal and business expenditures. Reimbursement requests should also be reviewed and approved by a supervisor prior to being submitted for reimbursement.

#### CLERK OF THE CIRCUIT COURT

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

<u>Travel</u> – From our review of selected travel vouchers, we found that a per diem payment was accidentally miscalculated and the traveling employees were overpaid. To assure proper calculation of travel reimbursements, we recommend that all travel vouchers be carefully reviewed prior to being paid.

#### PROPERTY APPRAISER

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

#### **SHERIFF**

#### PRIOR YEAR FINDINGS

All prior year findings were substantially corrected during the current year.

#### CURRENT YEAR FINDINGS

<u>Cash Receipts</u> – From our review of transaction processes and financial records relating to cash monies collected in the Sheriff's Office Administration Building, we found instances where cash receipts were not kept in sequential order and instances where cash deposits were not made in a prompt manner. To strengthen internal controls and the audit trail over these cash collections, we recommend that all receipts be kept in sequential order and deposited daily, if feasible, and always by the end of each work week.

<u>Fuel Purchases</u> – From our review of vehicle fuel purchases, we found various instances where the vehicle odometer readings were incorrectly recorded on the vendor automated billing system. For proper accountability, odometer readings should be correctly recorded for each vehicle fuel purchase and the resultant monthly usage reports should be examined and reconciled for any resulting out-of-range readings.

<u>Prepaid Phone Cards</u> – From our review of the inmate prepaid phone card inventory system, we found that there is no documentation of the activity of the inventory and distribution of these cards being retained for audit review. For proper accountability, we recommend that a process of internal controls be implemented over the inventory and distribution of inmate phone cards that provides for monitoring of the current stock of cards as well as documents the distribution of the cards to individual inmates.

<u>Counterfeit Check</u> – From our review of expenditures in the Inmate Trust Fund, we noted an expense of \$3,870 and a corresponding bank fee of \$5 for a fraudulent check that was received on behalf of an inmate and credited to the inmate's account. Prior to this check actually clearing the bank, the inmate was released and a refund of the individual's trust account balance was made. It was later determined that the check was fraudulent and that the inmate was not entitled to the refund received. There was also an expense of \$80 for an inmate refund check that was fraudulently altered by an inmate upon release from a valid \$8 inmate refund check. In order to minimize the vulnerability of such occurrences in the future, we recommend that the Sheriff adopt a policy of delaying inmate refunds until availability of their funds can be verified.

Subsequent to year end, the Sheriff implemented a kiosk system which is maintained by an outside vendor for the intake and deposit of inmate monies. Although this system reduces the risk of fraud, there is still a risk of refund checks being altered for an amount other than the issued amount as described in the second instance noted above.

#### SUPERVISOR OF ELECTIONS

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

#### TAX COLLECTOR

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

#### AUDITOR GENERAL COMPLIANCE MATTERS

<u>Annual Local Government Financial Report</u> - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(I)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007.

<u>Investment of Public Funds</u> - The County complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> - Nothing came to our attention that caused us to believe that the County had met any of conditions described in Section 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> - As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Requirements of Section 28.35 Florida Statutes – For the fiscal year ended September 30, 2007, the Clerk of the Circuit Court complied with the following:

- a. The budget certified by the Florida Clerk of Courts Operations Corporation.
- b. The performance standards developed and certified to Section 28.35, Florida Statutes.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with appropriate County officials and management and have provided them with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the County. We look forward to a long and mutually beneficial relationship with the Board of County Commissioners and other County Officials and employees. We also appreciate the helpful assistance and courtesy afforded us by all County employees.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

June 27, 2008

# **BOARD OF COUNTY COMMISSIONERS**

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

# ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2007

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# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

# ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

Honorable Board of County Commissioners Columbia County, Florida

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Columbia County Board of County Commissioners (the Board), as of and for the year ended September 30, 2007, which collectively comprise the basic financial statements of the County's primary government as listed in the table of contents. These financial statements are the responsibility of the management of the Board. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statements referred to above include only the primary government of Columbia County, Florida, which consists of all funds and agencies that comprise the Board's legal entity. The financial statements do not include financial data for the Board's legally separate constitutional officer component units, which accounting principles generally accepted in the United States of America require to be reported with the financial data of the Board's primary government. As a result, the primary government financial statement do not purport to, and do not, present fairly the financial position of the reporting entity of Columbia County, Florida, as of September 30, 2007, and the changes in its financial position and its cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Board has utilized the financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, for the fiscal year ended September 30, 2007. The Board has not presented the management's discussion and analysis in these financial statements.

In our opinion, except for the omission of the management's discussion and analysis that results in an incomplete presentation as explained in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information for the Columbia County Board of County Commissioners, the primary government of Columbia County, as of September 30, 2007, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated June 27, 2008, on our consideration of the Board of County Commissioners' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The budgetary comparison information presented for the general fund and the other major governmental funds is not a required part of the basic financial statements of the Board, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The combining nonmajor governmental fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements of the Board. Such information has been subjected to the auditing procedures applied in the audit of the financial statements, and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

**POWELL & JONES** 

Certified Public Accountants

Poweel & Joxes

June 27, 2008

BASIC FINANCIAL STATEMENTS

# **BOARD OF COUNTY COMMISSIONERS** STATEMENT OF NET ASSETS **September 30, 2007**

		vernmental	iness - type Activities		Total
ASSETS					
Current Assets					
Cash	\$	11,914,762	\$ 7,243,424	\$	19,158,186
Accounts receivable		165,157	170,470		335,627
Due from other funds		9,731	148,534		158,265
Due from other governmental units		3,022,687	-		3,022,687
Inventories		15,753	-		15,753
Investments		20,438,790	1,133,437		21,572,227
Other current assets		458,263	 -		458,263
Total current assets		36,025,143	 8,695,865		44,721,008
Noncurrent Assets Restricted assets Cash			07.556		07 556
Investments		-	97,556 4 022 595		97,556
Total restricted assets		<u>-</u>	 4,023,585 4,121,141		4,023,585
Total restricted assets			 4,121,141		4,121,141
Capital assets, net	1	23,752,228	 6,326,606		130,078,834
Other assets					
Unamortized bond issuance costs		-	 103,214		103,214
Total noncurrent assets		23,752,228	10,550,961		134,303,189
Total assets	\$ 1	59,777,371	\$ 19,246,826	\$	179,024,197
LIABILITIES					
Current Liabilities			44.040		
Accounts payable	\$	341,731	\$ 44,212	\$	385,943
Accrued payroll liabilities		199,601	-		199,601
Due to other funds		148,534	9,731		158,265
Due to other governmental units		45,645	-		45,645
Accrued compensated absences		158,767	49,061		207,828
Interest payable		55,639 73,304	41,861		97,500
Deposits Deferred revenue		73,201	-		73,201
Other current liabilities		85,204 8 773	-		85,204 8,772
Total current liabilities		8,772 1,117,094	 144,865		8,772 1,261,959
Total Current habilities		1,117,094	 144,003	_	1,201,939
Current Liabilities Payable from Restricted Assets Note payable Gulf Breeze, short-term portion			435,000		435,000
Noncurrent Liabilities					
Due within one year:		400.070			400.070
Notes and loans payable		199,372	-		199,372
Capital leases		228,854	-		228,854
Bonds payable Due in more than one year:		1,892,960	-		1,892,960
Accrued compensated absences		1,825,816	_		1 925 916
Notes and loans payable		1,525,616	1,995,000		1,825,816 3,508,899
Capital leases		1,644,892	1,333,000		1,644,892
Bonds payable		1,512,528	-		1,512,528
Estimated landfill closure liability		- 1,012,020	8,439,218		8,439,218
Total noncurrent liabilities		8,818,321	 10,434,218		19,252,539
Total liabilities		9,935,415	 11,014,083		20,949,498
(Continued)		3,000,0	,,		
1	15				

# BOARD OF COUNTY COMMISSIONERS STATEMENT OF NET ASSETS September 30, 2007

	Governmental Activities	siness - type Activities	Total
NET ASSETS			_
Invested in capital assets, net of related debt	\$ 116,759,724	\$ 3,697,437	\$ 120,457,161
Restricted for:			
Library	2,071,111	-	2,071,111
Road projects	9,788,189	-	9,788,189
Other purposes	3,859,842	-	3,859,842
Unrestricted	17,363,090	 4,535,306	 21,898,396
Total net assets	\$ 149,841,956	\$ 8,232,743	\$ 158,074,699

See notes to financial statements.

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS STATEMENT OF ACTIVITIES

For the Fiscal Year Ended September 30, 2007

Net (Expenses) Revenues and

Functions/Programs Governmental Activities General Government Public Safety Physical Environment Transportation Economic Environment Human Services	\$ 7,397,065 20,166,857 4,578,530 12,402,593 2,188,590	Charges for Services  \$ 1,125,891	Operating Operating Grants and Contributions \$ 119,678 159,625	Capital Grants and Contributions  \$ 458,271	Governmental Activities \$ (5,693,225)	Business Type Activities	Total
Governmental Activities General Government Public Safety Physical Environment Transportation Economic Environment	\$ 7,397,065 20,166,857 4,578,530 12,402,593	\$ 1,125,891 4,619,317 3,729,489	Contributions \$ 119,678	Contributions	Activities	Activities	Total
Governmental Activities General Government Public Safety Physical Environment Transportation Economic Environment	\$ 7,397,065 20,166,857 4,578,530 12,402,593	\$ 1,125,891 4,619,317 3,729,489	\$ 119,678				Total
Governmental Activities General Government Public Safety Physical Environment Transportation Economic Environment	20,166,857 4,578,530 12,402,593	4,619,317 3,729,489	•	\$ 458,271	\$ (5.693.225)	•	
General Government Public Safety Physical Environment Transportation Economic Environment	20,166,857 4,578,530 12,402,593	4,619,317 3,729,489	•	\$ 458,271	\$ (5.693.225)	•	
Public Safety Physical Environment Transportation Economic Environment	20,166,857 4,578,530 12,402,593	4,619,317 3,729,489	•	\$ 458,271	\$ (5.693.225)	<b>^</b>	
Physical Environment Transportation Economic Environment	4,578,530 12,402,593	3,729,489	159,625		Ψ ( <del>0,000,</del> <b>110</b> )	\$ -	\$ (5,693,225)
Transportation Economic Environment	12,402,593			-	(15,387,915)	-	(15,387,915)
Economic Environment		40.040	92,480	-	(756,561)	-	(756,561)
	2,188,590	42,013	5,920	5,167,522	(7,187,138)	-	(7,187,138)
Human Sarvicas		-	296,164	583,000	(1,309,426)	-	(1,309,426)
numan services	2,604,827	2,701	37,000	-	(2,565,126)	-	(2,565,126)
Culture/recreation	2,222,761	41,513	950,605	15,000	(1,215,643)	-	(1,215,643)
Court related	315,900	-	-	-	(315,900)	-	(315,900)
Interest on long-term debt	270,582	-	-	-	(270,582)	-	(270,582)
Total governmental activities	52,147,705	9,560,924	1,661,472	6,223,793	(34,701,516)	_	(34,701,516)
Business - type activities					• • • •		• • • •
Physical Environment							
Landfill	2,812,605	2,231,266	191,176	-	-	(390,163)	(390,163)
Total government	54,960,310	11,792,190	1,852,648	6,223,793	(34,701,516)	(390,163)	(35,091,679)
		General rever	NIAS				
		Ad valorem			20,173,293	_	20,173,293
		Sales and us			11,048,031	_	11,048,031
		Franchise fe			127,151	_	127,151
			nents in lieu of	tavos	175,432	_	175,432
			state shared re		8,794,742	_	8,794,742
			ents in lieu of ta		10,740		10,740
		Interest	ints in neu or te	IVC2	1,716,929	557,590	2,274,519
			on disposition o	of fived accete	(123,602)	337,390	(123,602)
		Rents and ro	•	i lixeu assets	274,863	_	274,863
		Miscellaneou	•		463,372	3,985	467,357
		Total general			42,660,951	561,575	43,222,526
		Change in net			7,959,435	171,412	8,130,847
		_	ginning of year		125,473,522	9,154,794	134,628,316
		Prior period a			16,408,999	(1,093,463)	15,315,536
		Net assets en	•		\$ 149,841,956	\$ 8,232,743	\$ 158,074,699
See notes to financial stateme	ante	1101 433013 611	a or year		Ψ 173,071,330	Ψ 0,232,1 43	Ψ 100,01 4,000

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#### COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

#### **GOVERNMENTAL FUNDS**

**BALANCE SHEET** 

September 30, 2007

							_		De	ebt Service								
					Special Revenue Funds			<u>Fund</u>			Capital Projects Funds							
		General Fund	Tra	County nsportation Trust		funicipal Services enefit Unit		Municipal Services Special District		Economic evelopment		Connector Road Project	<u>Im</u>	Road provement	Go	Other overnmental Funds	G	Total overnmental Funds
ASSETS																		
Current assets	•	200,000	\$	2,533,865	\$	4 000 470	•	4 E70	\$	441,897	\$	442.026	\$	2 642 206	\$	2 024 020	\$	11,914,762
Cash Accounts receivable	\$	200,000 10,844	Þ	2,533,865 507	Þ	1,889,470 38,551	\$	1,578 108,028	Þ	441,897	Þ	412,826	Þ	3,613,296	Þ	2,821,830 7,227	Þ	11,914,762
Due from other funds		•		507		9,731		1,000,000		-		5,763,604		- 429,695		1,762,345		11,744,144
Due from other		2,778,769		-		9,731		1,000,000		-		5,765,604		429,093		1,762,343		11,744,144
governmental units		4 242 274		990,162		220.242										398,942		3,022,687
Inventories		1,313,271		15,753		320,312		-		-		-		-		390,942		3,022,667 15,753
Inventories		- 14,761,111		1,627,234		20,273		2,659,246		-		-		-		1,370,926		20,438,790
Other current assets		14,701,111		1,027,234		20,273		2,039,240		458,263		_		_		1,370,320		458,263
Total assets	\$	19,063,995	\$	5,167,521	\$	2,278,337	\$	3,768,852	\$	900,160	\$	6,176,430	\$	4,042,991	\$	6,361,270	\$	47,759,556
Total accord	Ť	10,000,000	Ť	0,101,021	<u> </u>	2,2,0,00,	Ť	0,1 00,002	Ť	000,100	Ť	0,110,100	Ť	4,042,001	Ť	0,001,210	Ť	41,100,000
LIABILITIES AND FUND BALANCES LIABILITIES																		
Accounts payable	\$	164,155	\$	47,712	\$	95,824	\$	25,779	\$	-	\$	1,537	\$	-	\$	6,724	\$	341,731
Accrued payroll liabilities		199,601		-		-		-		-		-		-		-		199,601
Due to other funds		5,736,384		-		1,148,002		1,062,703		2,750,000		429,695		-		756,163		11,882,947
Due to other governmental																		
units		45,645		-		-		-		-		-		-		-		45,645
Deposits		-		63,201		-		-		10,000		-		-		-		73,201
Revenues collected in																		
advance		-		-		-		84,499		-		-		-		705		85,204
Other current liabilities		-		-		5,527		1,629				-		-		1,617		8,773
Total liabilities		6,145,785		110,913		1,249,353		1,174,610		2,760,000		431,232		-		765,209		12,637,102
FUND BALANCES Unreserved																		
Designated		2,417,209		-		-		-		-		-		-		-		2,417,209
Undesignated		10,501,001		5,056,608		1,028,984		2,594,242		(1,859,840)		5,745,198		4,042,991		5,596,061		32,705,245
Total fund balances		12,918,210		5,056,608		1,028,984		2,594,242		(1,859,840)		5,745,198		4,042,991		5,596,061		35,122,454
Total liabilities and fund balances	\$	19,063,995	\$	5,167,521	\$	2,278,337	\$	3,768,852	\$	900,160	\$	6,176,430	\$	4,042,991	\$	6,361,270		
	_		_				_		_				_		_			

Amounts reported for governmental activitiies in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Long-term liabilities, including bonds payable of(\$3,405,488),notes and loans payable of (\$1,713,269), capital leases of (\$1,873,747), compensated absences of (\$1,984,583), and accrued interest of (\$55,639) are due and payable in the current period and therefore are not reported in the funds.

123,752,228

(9,032,726) 149,841,956

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

#### **GOVERNMENTAL FUNDS**

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

For the Fiscal Year Ended September 30, 2007

		S <sub>I</sub>	pecial Revenue Fun	nds	Debt Service Fund	Capital	Projects		
REVENUES	General Fund	County Transportation Trust	Municipal Services Benefit Unit	Municipal Services Special District	Economic Development	Connector Road Project	Road Improvement	Other Governmental Funds	Total Governmental Finds
Taxes	\$ 22,955,849	\$ 3,351,809	\$ 373,402	\$ 300,000	\$ -	\$ -	\$ 2,500,000	\$ 1,867,416	\$ 31,348,476
Licenses and permits	-	-	589,288	-		· -	-	-	589,288
Intergovernmental	876,033	3,553,096	358,483	847,689	2,183,000	2,000,000	3,167,522	3,494,552	16,480,375
Charges for services	1,095,481	11,235		1,221,265				427,305	2,755,286
Fines and forfeitures	34,143	· -	7,275		-	-	-	25,233	66,651
Miscellaneous	1,181,164	317,839	6,116,541	176,676	184,573	210,161	92,165	253,276	8,532,395
Total revenues	26,142,670	7,233,979	7,444,989	2,545,630	2,367,573	2,210,161	5,759,687	6,067,782	59,772,471
EXPENDITURES									
Current expenditures									
General government	4,059,462	-	276,466	211,485	-	20,000	-	224,118	4,791,531
Public safety	1,150,439	-	2,935,741	2,660,958	-	-	-	· -	6,747,138
Physical environment	757,885	-	3,818,394	-	-	-	-	-	4,576,279
Transportation	-	5,256,311	-	-	-	382,973	23,652	-	5,662,936
Economic environment	581,998	-	-	-	254,595	-	-	1,329,794	2,166,387
Human services	2,552,156	-	-	-	-	-	-	-	2,552,156
Culture / recreation	1,350,041	-	40,271	-	-	-	-	743,794	2,134,106
Court related	-	-	-	-	-	-	-	315,900	315,900
Capital outlay									
General government	41,272	-	-	-	-	-	=	-	41,272
Public safety	562,431	-	712,680	77,268	-	-	-	-	1,352,379
Physical environment	107,066	-	-	-	-	-	-	-	107,066
Transportation	-	2,067,277	-	-	-	3,778	5,108,317	-	7,179,372
Economic environment	73,704	-	-	-	2,827,107	-	-	-	2,900,811
Human services	11,468	-	-	-	-	-	=	-	11,468
Culture / recreation	1,550,653	-	190,979	-	-	-	-	-	1,741,632
Debt service									
Transportation	-	972,057	-	-	-	-	-	832,089	1,804,146
Economic environment	<u>-</u> _				2,110,315			98,555	2,208,870
Total expenditures	12,798,575	8,295,645	7,974,531	2,949,711	5,192,017	406,751	5,131,969	3,544,250	46,293,449
Excess of revenues over									
expenditures OTHER FINANCING SOURCES	13,344,094	(1,061,666)	(529,542)	(404,081)	(2,824,444)	1,803,410	627,718	2,523,532	13,479,022
(USES)									
Sale of fixed assets	-	883,138	55,194	-	<del>.</del>	-	-	-	938,332
Debt proceeds	-	1,931,112	4,788	-	840,000	-	-	-	2,775,900
Interfund transfers in	495,201	-	82,155	-	-	-	-	-	577,356
Interfund transfers out		-	-	-	-	-	(169,356)	(408,000)	(577,356)
Transfers to Officers	(14,373,286)							(95,073)	(14,468,360)
Total other financing sources	(40.070.007)	0.044.6=0	440.40=		040.000		(400.5=5)	(F00 CTC)	(40.754.400)
(uses)	(13,878,085)	2,814,250	142,137	- (404.551)	840,000	- 4 000 412	(169,356)	(503,073)	(10,754,128)
Net change in fund balances	(533,991)	1,752,584	(387,405)	(404,081)	(1,984,444)	1,803,410	458,362	2,020,459	2,724,894
Fund balances at beginning of	40.000 5								
year	13,202,505	3,304,024	1,128,152	2,998,323	124,604	3,941,788	3,584,629	3,575,602	31,859,627
Prior period adjustment	249,696		288,237	<u>-</u>	- (4.0F0.515)	-	- 4040551	<u> </u>	537,933
Fund balances at end of year	\$ 12,918,210	\$ 5,056,608	\$ 1,028,984	\$ 2,594,242	\$ (1,859,840)	\$ 5,745,198	\$ 4,042,991	\$ 5,596,061	\$ 35,122,454

See notes to financial statements.

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Fiscal Year Ended September 30, 2007

Net change in fund balances - total governmental funds		\$ 2,724,894
Amounts reported for governmental activities in the statement of activities are different because:  Governmental funds report capital outlay as expenditures.  However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.  Officer capital additions and donations  Expenditures for capital assets	\$ 458,271 13,334,000	
Less current year depreciation	(8,320,391)	5,471,880
Governmental funds do not report gain or loss on trade-in or disposition of capital assets. However, the statement of activities reports these gains or losses.  Loss on disposition of capital assets		(1,061,933)
Debt and capital lease proceeds provide current financial resources to governmental funds, but debt and capital leases increase long-term liabilities in the statement of net assets.  Loan proceeds		(2,775,900)
		(=,:::,:::)
Repayments of notes, capital leases and bonds are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.  Bond principal payments  Capital lease principal payments  Notes and loan principal payments	2,641,646 933,965 152,991	3,728,602
Some expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.  Net change in compensated absences  Accrued interest expense	(141,940) 13,832	(128,108)
•		
Change in net assets of governmental activities		\$ 7,959,435

See notes to financial statements.

# BOARD OF COUNTY COMMISSIONERS STATEMENT OF NET ASSETS PROPRIETARY FUND September 30, 2007

	Landfil	I Enterprise
ASSETS		
Current Assets		
Cash	\$	7,243,424
Accounts receivable		170,470
Due from other funds		148,534
Investments		1,133,437
Total current assets		8,695,865
Noncurrent Assets		
Restricted assets		
Cash		97,556
Investments		4,023,585
Total restricted assets		4,121,141
Fixed assets		
Land		887,973
Buildings		493,668
Improvements other than buildings		9,860,669
Equipment		2,730,184
Allowance for depreciation		(7,645,888)
Total fixed assets		6,326,606
Other assets		
Unamortized bond issuance costs		103,214
Total noncurrent assets		10,550,961
Total assets	\$	19,246,826
LIABILITIES		
Current Liabilities		
Accounts payable	\$	44,212
Due to other funds	*	9,731
Interest payable		41,861
Accrued compensated absences		49,061
Total current liabilities		144,865
Current Liabilities Payable from Restricted Assets		
Note payable Gulf Breeze, short-term portion		435,000
Noncurrent Liabilities		
Note payable Gulf Breeze, long-term portion		1,995,000
Estimated landfill closure liability		8,439,218
Total noncurrent liabilities		10,434,218
Total liabilities		11,014,083
(Continued)		, 0 1 - 1,000
(30		

# BOARD OF COUNTY COMMISSIONERS STATEMENT OF NET ASSETS PROPRIETARY FUND September 30, 2007

	Landf	ill Enterprise
NET ASSETS		
Invested in capital assets, net of related debt	\$	3,697,437
Unrestricted		4,535,306
Total net assets	\$	8,232,743

# BOARD OF COUNTY COMMISSIONERS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

# PROPRIETARY FUND For the Fiscal Year Ended September 30, 2007

OPERATING REVENUES	Landfill Enterprise
Physical environment	
Garbage/solid waste revenue	
Landfill fees commercial	\$ 985,884
Landfill fees contractor	1,245,382
Total physical environment	2,231,266
Miscellaneous	
Sale of surplus recycling	3,880
Other miscellaneous	105
Total miscellaneous	3,985
Total operating revenues	2,235,251
OPERATING EXPENSES	
Landfill	
Personal services	
Regular salaries	491,202
FICA	35,757
Retirement	47,921
Life and health insurance	71,056
Workers' compensation	39,889
Total personal services	685,825
Operating expenses	
Professional services	196,022
Depreciation	398,324
Other contractual services	6,907
Travel and per diem	2,859
Communications services	2,153
Utility services	13,845
Rentals and leases	2,500
Insurance	49,752
Repairs and maintenance	95,913
Other current charges and obligations	1,075
Administration fees	74,800
Office supplies	2,942
Operating supplies	16,661
Gas and oil	117,088
Leachate disposal	119,723
Hazardous waste disposal	21,327
Total operating expenses	1,121,891
Total landfill	1,807,716

(Continued)

# BOARD OF COUNTY COMMISSIONERS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

# PROPRIETARY FUND For the Fiscal Year Ended September 30, 2007

OPERATING EXPENSES (Continued) Central Landfill Closure	<u>Landfi</u>	II Enterprise
Operating expenses		
Professional services	\$	65,863
Contractual services		13,840
Landfill closure		510,002
Total landfill closure		589,705
Litter Removal		
Operating expenses		
Contractual services		189,842
Waste tire grant		46,375
Total litter removal		236,217
Total operating expenses		2,633,638
Operating loss		(398,387)
NONOPERATING REVENUES (EXPENSES)		
State grants		
Physical environment		
Small county grant		191,176
Interest earnings		
SBA		20,491
Other		537,099
Debt service costs		
Interest		(143,893)
Other debt service costs		(8,721)
Amortization		(26,353)
Total nonoperating revenues (expenses)		569,799
Net income		171,412
Net assets at beginning of year		9,154,794
Prior period adjustment		(1,093,463)
Net assets at end of year	\$	8,232,743
•		

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

# STATEMENT OF CASH FLOWS PROPRIETARY FUND

For the Fiscal Year Ended September 30, 2007

	Landfill Enterprise
Cash Flows From Operating Activities	
Cash flows received from customers	\$ 2,089,399
Cash paid to employees	(491,202)
Cash paid for employee benefits	(190,263)
Cash paid to vendors	(1,024,612)
Net cash provided by operating activities	383,322
Cash Flows From Noncapital Financing Activities	
State grants received	191,176
Net cash provided by noncapital financing activities	191,176
Cash Flows From Capital and Related Financing Activities	
Payments to acquire or construct capital assets	(212,318)
Principal paid on bonds	(415,000)
Interest paid on capital debt	(150,429)
Other debt service costs	(8,721)
Net cash used for capital and related financing activities	(786,468)
Cash Flows From Investing Activities	
Interest received	557,590
Increase in investments	(242,631)
Net cash provided by investing activities	314,959
Net increase in cash	102,989
Cash at beginning of year	7,237,991
Cash at end of year	\$ 7,340,980

(continued)

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

# STATEMENT OF CASH FLOWS PROPRIETARY FUND

For the Fiscal Year Ended September 30, 2007

	Landf	ill Enterprise
Reconciliation of Operating Loss to Net Cash Provided by Operating Activities		
Cash paid to vendors	\$	(398,387)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation		398,324
(Increase) decrease in assets: Accounts receivable Due from other funds		2,682 (148,534)
Increase (decrease) in liabilities: Accounts payable Due to other funds Accrued compensated absences Landfill closure liability Total adjustments	<u></u>	5,144 4,360 9,731 510,002 781,709
Net cash provided by operating activities	\$	383,322

See notes to financial statements.

#### BOARD OF COUNTY COMMISSIONERS

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Columbia County, Florida, (the ACounty®) is a political subdivision of the State pursuant to Article VIII, Section 1(a) of the Constitution of the State of Florida. The County is governed by the Board of County Commissioners and five elected constitutional officers (Clerk of the Circuit Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector) in accordance with State statutes and regulations. The constitutional officers maintain separate accounting records and budgets from the Board of County Commissioners. The Constitution of the State of Florida, Article VIII, Section 1(d) created the constitutional officers and Article VIII, Section 1(e), created the Board of County Commissioners.

The financial statements of the Board of County Commissioners have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting principles. Pronouncements of the Financial Accounting Standards Board (FASB) issued after November 30, 1989, are not applied in the preparation of the financial statements of the proprietary fund types in accordance with GASB Statement 20. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units.

In June, 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement 34-Basic Financial Statement and Management =s Discussion and Analysis - for State and Local Governments. This Statement provides for the most significant change in financial reporting in over twenty years and is scheduled for a phased implementation (based on the size of government) starting with the fiscal year ending 2002. As part of this statement, there is a new reporting requirement regarding the local government =s infrastructure (roads, bridges, traffic signals, etc.). This requirement permits an optional four-year further delay for implementation of the infrastructure related portion to the fiscal year ending in 2007. The Board has fully implemented the basic model in the FY 2002-2003, and implemented the infrastructure related portion in 2007.

#### A. Reporting Entity

The concept underlying the definition of the reporting entity is that elected officials are accountable to their constituents for their actions. The reporting entity =s financial statements should allow users to distinguish between the primary government (the Board) and its component units. However, some component units, because of the closeness of their relationships with the Board, should be blended as though they are part of the Board. Otherwise, most component units should be discretely presented. As required by generally accepted accounting principles, the financial reporting entity consists of (1) the primary government (the Board), (2) organizations for which the Board is financially accountable, and (3) other organizations for which the nature and significance of their relationship with the Board are such that exclusion would cause the reporting entity =s financial statements to be misleading or incomplete. The Board is financially accountable if it appoints a voting majority of the organization =s governing body

and (a) it is able to impose its will on that organization or (b) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Board. The Board may be financially accountable if an organization is fiscally dependent on the Board regardless of whether the organization has (a) separately elected governing board, (b) a governing board appointed by a higher level of government, or (c) a jointly appointed board. Based on these criteria, Board management examined all organizations which are legally separate in order to determine which organizations, if any, should be included in the Board=s special purpose financial statements. Management determined that the Columbia County Industrial Development Authority was the only organization that should be included in the County=s financial statements as a component unit.

Columbia County Industrial Development Authority (CCIDA) created pursuant to the provisions of Section 159.45, Florida Statutes, the Board of County Commissioners appoints the governing body, approves the millage rate and the budget of the CCIDA. Although legally separate, the CCIDA is appropriately blended as a governmental fund-type (special revenue) component unit into the primary government.

#### B. Measurement Focus and Basis of Accounting

The basic financial statements of the Board are comprised of the following:

- Government -wide financial statements
- Fund financial statements
- Notes to the financial statements

#### 1. Government - wide Financial Statements

Government -wide financial statements display information about the reporting government as a whole, except for its fiduciary activities. These statements include separate columns for the governmental and business-type activities of the primary government (including its blended component unit. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges for support. Likewise, the primary government is reported separately from the legally separate component unit for which the primary government is financially accountable.

Government -wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and agency fund financial statements. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement 33 - Accounting and Financial Reporting for Nonexchange Transactions.

Program revenues include charges for services, special assessments, and payments made by parties outside of the reporting government =s citizenry if that money is restricted to a particular program. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. As applicable, the Board also chooses to eliminate the indirect costs between governmental activities to avoid Adoubling up@ effect.

#### 2. <u>Fund Financial Statements</u>

The underlying accounting system of the Board is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government =s governmental and proprietary funds are presented after the government -wide financial statements. These statements display information about major funds individually, and nonmajor funds in the aggregate for governmental and enterprise funds.

#### Governmental Funds

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Board considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Franchise fees, licenses, sales taxes, gas taxes, operating and capital grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable only when cash is received by the Board.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be measure of Aavailable spendable resources. © Governmental funds operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of Aavailable spendable resources © during a period.

Any noncurrent portions of long-term receivables (special assessments) due to governmental funds are reported on their balance sheets in spite of their spending measurement focus.

Noncurrent portions of other long-term receivables are offset by fund balance reserve accounts.

Because of their spending measurement focus, expenditure recognition for governmental fund types exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources were expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

#### **Proprietary Funds**

The Board=s Landfill Enterprise Fund is a proprietary fund. In the fund financial statements, proprietary funds are presented using the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when the related goods and services are delivered. In the fund financial statements, proprietary funds are presented using the economic resources measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in total net assets. The Board applies all GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins, issued on or before November 30, 1989, which do not conflict with or contradict GASB pronouncements.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies, taxes, and investment earnings, result from nonexchange transactions or ancillary activities.

Amounts paid to acquire capital assets are capitalized as assets in the fund financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the fund financial statements, rather than as an other financing source. Amounts paid to reduce long-term indebtedness are reported as a reduction of the related liabilities, rather than as an expense.

#### C. Basis of Presentation

GASB Statement 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category and the governmental and enterprise combined) for the determination of major funds. The Board has used GASB 34 minimum criteria for major fund determination and has also electively disclosed funds which either had debt outstanding or specific community focus as major funds. The nonmajor funds are combined in a column in the fund financial statements and detailed in the combining section.

#### 1. Governmental Major Funds:

General Fund - The General Fund is the general operating fund of the Board. It is used to account for all financial resources, except those required to be accounted for in another fund.

County Transportation Trust Fund - The County Transportation Trust Fund accounts for expenditures incurred for the maintenance and repairs of County roads. Financing is provided by local option fuel taxes and distributions of State shared fuel taxes and other revenues.

Municipal Services Benefit Unit Fund - The Municipal Services Benefit Unit Fund (MSBU) accounts for expenditures incurred for the solid waste collection and fire services in the unincorporated area, and other services which primarily benefit residents of the unincorporated area of the County. Financing is provided by non-ad valorem assessments and other revenues derived from the unincorporated area.

Municipal Services Special District Fund - The Municipal Services Special District Fund (MSSD) accounts for expenditures incurred for emergency medical services, and 911 communications. Financing is provided by service fees and distribution of State shared revenues.

Economic Development Debt Service Fund - The Economic Development Fund accounts for expenditures associated with debt service and other outlays for economic development projects authorized by the Board of County Commissioners.

Connector Road Project Fund - The Connector Road Project Fund accounts for the ongoing project to provide bypass roads to relieve traffic congestion throughout the County. Financing is provided by proceeds of a previously dedicated local option gas tax and State construction grants.

Road Improvement Fund - The Road Improvement Fund accounts for the ongoing resurfacing and improvements to various roads within the County. Financing is provided by State construction grants and various transfers from other Board funds.

### 2. Proprietary Funds:

Landfill Enterprise Fund - The Landfill Enterprise Fund accounts for the revenues, expenses, assets, and liabilities associated with the County operated solid waste disposal services.

#### 3. Noncurrent Governmental Assets/Liabilities:

GASB Statement 34 requires noncurrent governmental assets, such as land and buildings, and noncurrent governmental liabilities, such as general obligation bonds and capital leases, be reported in the governmental activities column in the government-wide statement of net assets.

#### D. Assets, Liabilities and Net Assets or Equity

#### 1. Cash and Cash Equivalents

The Board maintains a cash pool that is available for use by most funds. Earnings from the pooled cash are allocated to the respective funds based on applicable cash participation by each fund. The cash pool is managed such that all participating funds have the ability to deposit and withdraw cash as if they were demand deposit accounts. Therefore, all balances representing participants = equity in the cash pools are classified as cash and cash equivalents for financial statement purposes. In addition, longer-term investments are held by certain of the Board=s funds and are reported as investments on these statements.

#### 2. Investments

Investments, consisting of investments in the Florida Local Government Surplus Funds Trust Fund, the Florida Counties Investment Trust Fund and U.S. Treasury money market funds, are stated at cost which approximate d market value. All such investments are secured as required by State law.

#### 3. Allowance for Doubtful Accounts

The County provides an allowance for Landfill Enterprise Fund accounts receivable that may become uncollectible. At September 30, 2007, this allowance was \$19,696. No other allowances for doubtful accounts are maintained since other fund accounts receivable are considered collectable as reported at September 30, 2007.

#### 4. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as Adue to/from other funds. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as Ainternal balances.

All receivables are shown net of an allowance for doubtful accounts. Any receivables in excess of 180 days would comprise the trade accounts receivable allowance for doubtful accounts.

#### 5. Inventories

Inventories are valued at cost, which approximates market, using the Afirst-in, first-out@ method of accounting. Supplies inventories of certain governmental funds are recorded as expenditures when consumed rather than when purchased.

#### Restricted Assets

Certain net assets of the Board are classified as restricted assets on the statement of net assets because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors, grantors, contributions, or laws or regulations of other governments. In a fund with both restricted and unrestricted assets, qualified expenses are considered to be paid first from restricted net assets and then from unrestricted net assets.

#### 7. Encumbrance s

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, Board-administered Special Revenue Funds, Capital Projects Funds, and the Enterprise Fund. Material encumbrances outstanding at year end, if any, are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

#### 8. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, right-of-ways, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Board as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. Except for roads and bridges constructed prior to October 1, 1981, assets are recorded at historical cost. Roads and bridges constructed prior to October 1, 1981 are reported at estimated historical cost, or not reported. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

The Board holds legal title to the capital assets used in the operations of the Board, Clerk of the Circuit Court, Property Appraiser, Supervisor of Elections and Tax Collector, and is accountable for them under Florida Law.

The Sheriff is accountable for and thus maintains capital asset records pertaining only to equipment used in his operations.

Property, plant, and equipment of the Board, as well as component units, are depreciated using the straight-line method over the following estimated useful lives:

Assets	_Years_
Building and improvements	5 - 40
Machinery and equipment	3 - 12
Road and bridge infrastructure	20 - 40

#### 9. Capitalization of Interest

Interest costs related to bond issues are capitalized during the construction period. These costs are netted against applicable interest earnings on construction fund investments. During the current period, the Board did not have any capitalized interest.

#### 10. Deferred Revenues

Deferred revenues reported in government-wide financial statements represent unearned revenues. The deferred revenues will be recognized as revenue in the fiscal year they are earned in accordance with the accrual basis of accounting. Deferred revenues reported in governmental fund financial statements represent unearned revenues or revenues which are measurable but not available and, in accordance with the modified accrual basis of accounting, are reported as deferred revenues.

#### 11. Accrued Compensated Absences

The Board accrues accumulated unpaid vacation and sick leave when earned by the employee. The current portion is the amount estimated to be used in the following year. The non-current portion is the amount estimated to be used in subsequent fiscal years. Both the current and non-current estimated accrued compensated absences amounts for governmental funds are maintained separately and represent a reconciling item between the fund and government-wide presentation.

#### 12. Obligation for Bond Arbitrage Rebate

Pursuant to Section 148(f) of the U.S. Internal Revenue Code, the Board must rebate to the United States Government the excess of interest earned from the investment of certain debt proceeds and pledged revenues over the yield rate of the applicable debt. The Board uses the Arevenue reduction @ approach in accounting to rebatable arbitrage. This approach treats excess earnings as a reduction of revenue. The Board has no arbitrage liability outstanding as of September 30, 2007.

#### 13. Landfill Closure Costs

Under the terms of current State and federal regulations, the Board was required to place a final cover on closed landfill areas, and to perform certain monitoring and maintenance functions for a period of twenty years after closure. The Board recognizes these costs of post-closure maintenance annually. Required obligations for closure and post-closure costs are recognized in the Landfill Fund.

#### 14. Capital Contributions

The capital contributions accounted for in the proprietary fund type represents contributions from other funds. The current year contributions are reported after nonoperating revenues and expenses on the statement of revenues, expenses, and changes in fund assets in accordance with GASB Statement 33.

#### NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government -wide Statement of Net Assets.

ATotal fund balances@ of the Board=s governmental funds (\$35,122,454) differs from Anet assets@ of governmental activities (\$149,841,956) reported in the statement of net assets. This difference primarily results from the long-term economical focus of the statement of net assets versus the current financial resources focus of the governmental fund balance sheet.

#### Capital related items

When capital assets (property, plant, equipment) that are to be used in governmental activities are purchased or constructed, the cost of these assets are reported as expenditures in governmental funds. However, the statement of net assets included those capital assets among the assets of the Board as a whole.

Cost of capital assets	\$ 191,496,136
Accumulated depreciation	(67,743,908)
Total	\$ 123,752,228

#### Long-term debt transactions

Long-term liabilities applicable to the Board=s governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the statement of net assets. Balances at September 30, 2007, were:

Revenue notes/bonds payable	\$ 3,405,488
Notes and loans payable	1,713,267
Capital leases payable	1,873,747
Compensated absences	1,984,583
Total	\$ 8,977,087

#### Accrued interest

Accrued liabilities in the statement of net assets differs from the amount reported in governmental funds due to accrued interest on the revenue bonds, notes payable and certain capital lease debts.

Notes payable	\$ 12,227
Revenue bonds	14,387
Capital lease debts	29,029
Total	\$ 55,643

# Elimination of interfund receivables/paya ble

Interfund receivables and payables in the amount of \$11,734,413 between governmental funds must be eliminated for the statement of net assets.

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Assets

	Total Governmental Funds		 Capital Related Items	Long-Term Debt Transactions		eclassifications and Eliminations	Statement of Net Assets		
ASSETS									
Cash and cash equivalents	\$	11,914,762	\$ -	\$ -	\$	-	\$	11,914,762	
Accounts receivable - net		165,157	-	-		-		165,157	
Due from other funds		11,744,144	-	-		(11,734,413)		9,731	
Due from other governmental units		3,022,687	-	-		-		3,022,687	
Inventories		15,753	-	-		-		15,753	
Investments		20,438,790	-	-		-		20,438,790	
Other current assets		458,263	-	-		=		458,263	
Capital assets - net		-	 123,752,228	-		=		123,752,228	
Total assets	\$	47,759,556	\$ 123,752,228	\$ -	\$	(11,734,413)	\$	159,777,371	
LIABILITIES AND FUND BALANCES									
Liabilities:									
Accounts payable	\$	341,731	\$ _	\$ -	\$	-	\$	341,731	
Accrued payroll liabilities		199,601	_	-		<u>-</u>		199,601	
Due to other funds		11,882,947	-	-		(11,734,413)		148,534	
Due to other governmental units		45,645	-	-		-		45,645	
Accrued interest payable		-	-	55,639		-		55,639	
Deposits		73,201	-	· -		-		73,201	
Deferred revenues		85,204	-	=		-		85,204	
Other current liabilities		8,773	-	=		-		8,773	
Accrued compensated absences		-	-	1,984,583		-		1,984,583	
Capital leases payable		-	-	1,873,747		-		1,873,747	
Notes and loans payable		-	-	1,713,269		-		1,713,269	
Revenue bonds payable		-	-	3,405,488		-		3,405,488	
Total liabilities		12,637,102	<u>-</u>	9,032,726	_	(11,734,413)		9,935,415	
Fund balances/net assets		35,122,454	123,752,228	(9,032,726)		-		149,841,956	
Total liabilities and fund balance/net assets	\$	47,759,556	\$ 123,752,228	\$ -	\$	(11,734,413)	\$	159,777,371	

# B. Explanation of Differences Between Governmental Fund Operating Statements and the Statement of Activities

The Anet change in fund balances@ for governmental funds (\$2,724,894) differs from the Achange in net assets@ for governmental activities \$7,959,435 reported in the statement of activities. The differences arise primarily from the long-term economic focus of the statement of activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

#### Capital related items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. As a result, fund balances decrease by the amount of financial resources expended, whereas net assets decrease by the amount of depreciation expense charges for the year.

Officer capital additions and donations	\$ 458,271
Capital outlay	13,334,000
Depreciation expense	(8,320,391)
Total	\$ 5,471,880

The statement of activities reports losses arising from the trade-in or other disposition of existing capital assets. Conversely, governmental funds do not report any gain or loss on a trade-in or disposition of capital assets.

Loss on disposition of assets \$ (1,061,934)

#### Long-term debt transactions

In the statement of activities, debt proceeds increase long-term liabilities. However, in the governmental funds, debt proceeds are treated as other financing sources since they provide current financial resources to governmental funds.

Debt proceeds \$ 2,775,900

Repayments of debt principal are reported as an expenditure in the governmental funds and, thus, have the effect of reducing fund balance because current financial resources have been used. However, the principal payments reduce the liabilities in the statement of net assets and do not result in an expense in the statement of activities.

Debt principal payments made \$ 3,728,602

Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.

Net change in compensated absences \$ (141,940)

Net change in accrued interest \$ 13,832

#### Reclassification and Eliminations

Transfers in and transfers out in the amount of \$577,356 between governmental activities should be eliminated. Operating budget transfers to Constitutional Officers in the amount of \$14,455,100 must be distributed to the related expenditure funds.

BOARD OF COUNTY COMMISSIONERS

# NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

B. Explanation of Differences Between Government Fund Operating Statements and the Statement of Activities

	Total Governmental Funds	Governmental Related Debt Compensated		•	Accrued Interest	Reclassifications and Eliminations	Statement of Activities	
REVENUES								
Taxes	\$ 31,348,476	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,348,476	
Licenses and permits	589,288	-	-	-	-	-	589,288	
Intergovernmental	16,480,375	-	-	-	-	-	16,480,375	
Charges for services	2,755,286	-	-	-	-	-	2,755,286	
Fines and forfeitures	66,651	-	-	-	-	-	66,651	
Special assessments	6,074,852	-	-	-	-	-	6,074,852	
Interest	1,716,929	-	-	-	-	-	1,716,929	
Miscellaneous	740,614		-	-	-	-	740,614	
Donation of fixed assets	· -	458,271	-	-	-	-	458,271	
Loss on disposition of fixed assets	-	(123,602)	_	-	_	-	(123,602)	
Total revenues	59,772,471	334,669	-				60,107,140	
EXPENDITURES								
Current Expenditures								
General government	4,791,531	744,427	_	59,755	_	1,801,352	7,397,065	
Public safety	6,747,138	683,689	_	69,022	_	12,667,008	20,166,857	
Physical environment	4,576,279	-	_	2,251	-	-	4,578,530	
Transportation	5,662,936	6,733,375	_	6,282	_	_	12,402,593	
Economic environment	2,166,387	20,930	_	1,273	_	_	2,188,590	
Human services	2,552,156	52,671	_	1,275	_	_	2,604,827	
Culture/recreation	2,134,106	85,298	-	3,357	-	_	2,222,761	
Court related		03,290	-	3,337	-	-		
	315,900	-	-	-	-	-	315,900	
Capital outlay	44.070	(44.070)					-	
General government	41,272	(41,272)	-	-	•	-	-	
Public safety	1,352,379	(1,352,379)	-	-	-	-	-	
Physical environment	107,066	(107,066)	-	-	-	-	-	
Transportation	7,179,372	(7,179,372)	-	-	-	-	-	
Economic environment	2,900,811	(2,900,811)	-	-	-	-	-	
Human services	11,468	(11,468)	-	-	-	-	-	
Culture/recreation	1,741,632	(1,741,632)	-	-	-	=	-	
Debt Service							-	
Principal	3,728,602	-	(3,728,602)	-	-	-	-	
Interest	284,414	-	-	-	(13,832)	-	270,582	
Total expenditures	46,293,449	(5,013,610)	(3,728,602)	141,940	(13,832)	14,468,360	52,147,705	
Excess of revenues over								
(under) expenditures	13,479,022	5,348,279	3,728,602	(141,940)	13,832	(14,468,360)	7,959,435	
OTHER FINANCING SOURCES (USES)								
Sale of fixed assets	938,332	(938,332)	_	-	-	-	-	
Debt proceeds	2,775,900	`	(2,775,900)	-	-	-	-	
Transfers in	577,356	_		_	_	(577,356)	_	
Transfers out	(577,356)	_	-	_	_	577,356	_	
Constitutional Officers	(14,468,360)	_	_	_	_	14,468,360		
Total other financing sources (uses)	(10,754,128)	(938,332)	(2,775,900)			14,468,360		
Net change in fund balance	2,724,894	4,409,947	952,702	(141,940)	13,832		7,959,435	
Fund balances at beginning of year	2,724,694 31,859,627	103,471,215	(7,945,206)	(1,842,643)	(69,471)	-	125,473,522	
Prior period adjustment	537,933	15,871,066	(1,343,200)	(1,042,043)	(03,471)	-	16,408,999	
Fund balances at end of year	\$ 35,122,454	\$ 123,752,228	\$ (6,992,504)	\$ (1,984,583)	\$ (55,639)	\$ -	\$ 149,841,956	
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#### NOTE 3. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **Budgets and Budgetary Accounting**

The Board uses the following procedures in establishing the budgetary data reflected in the financial statements.

- 1. Prior to September 15, the County Manager, serving as Budget Officer, submits to the Board of County Commissioners a tentative budget for the fiscal year commencing October 1.
- 2. Public hearings are conducted by the Board of County Commissioners to obtain taxpayer comments.
- 3. Prior to September 30, the budget is legally enacted through passage of a resolution by the Board of County Commissioners.
- 4. The Board of County Commissioners is authorized to amend fixed appropriations by motion to the extent that appropriations do not exceed the total approved budget of the fund; or appropriate for the special purpose intended, reserves or unanticipated receipts. Appropriations lapse at year end. No supplemental appropriations were necessary during the year. Various such amendments were made during the year.
- 5. Formal budgetary integration is employed as a management control device in all governmental funds.
- 6. Governmental fund budgets are initially adopted on the modified accrual basis. The legally amended budgetary data presented in the accompanying financial statements for the fiscal year ending September 30, 2007, are shown on this basis of accounting. Therefore, the actual and budgetary data are on a comparable basis. The Enterprise Fund budget is adopted on the accrual basis.
- 7. Legal control of the budget is exercised pursuant to applicable provisions of Florida Statutes.
- 8. Appropriations for the Board lapse at the close of the fiscal year.
- 9. The following is a comparison of the appropriations to total expenses for the proprietary fund for the fiscal year ended September 30, 2007.

_Appropriations_	Expenses	Variance Positive
\$ 2,984,015	\$ 2,512,604	\$ 471,411

The appropriations budget did not include debt service payments that are considered to be defeased by the County.

#### NOTE 4. CASH AND CASH EQUIVALENTS

The Board maintains a cash pool that is available for use by all funds except those whose cash and investments must be segregated due to bond covenants or other legal restrictions.

#### 1. Deposits

At September 30, 2007, the carrying amount of the Board=s deposits was \$19,158,186. All deposits with financial institutions were 100% insured by federal depository insurance or by collateral provided by qualified public depositories to the State Treasurer pursuant to the Public Depository Security Act of the State of Florida. The Act established a Trust Fund, maintained by the State Treasurer, which is a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a member fails

#### 2. Investments -

Florida Statutes, and various bond covenants authorize investments in certificates of deposit, money market accounts, savings accounts, repurchase agreements, the Local Government Surplus Funds Trust Fund, administered by the Florida State Board of Administration, Florida Local Government Investment Trust Fund, obligations of the U.S. Government, obligations of government agencies unconditionally guaranteed by the U.S. Government, obligations of the Federal Farm Credit Banks, obligations of the Federal Home Loan Mortgage Corporation participation certificates, obligations of the Federal Home Loan Bank, obligations of the Government National Mortgage Association, obligations of the Federal National Mortgage Association and securities of any management type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. ss.80a-1 et seq., provided the portfolio is limited to U.S. Government obligations and to repurchase agreements fully collateralized by U.S. Government obligations. The Board invested in only these types of instruments during the fiscal year.

In accordance with generally accepted accounting principles, the Board = s investments are categorized in the following schedule to give an indication of the level of custodial credit risk assumed at year end. Category 1 includes investments that are insured or registered, or for which the securities are held by the Board or its agent in the Board = s name. Investments in the Local Government Surplus Funds Trust Fund, the Florida Local Government Investment Trust Fund, money market accounts and guaranteed investment contracts are not categorized since the investments are not evidenced by securities that exist in physical or book entry form.

The Board's investments in the Local Government Surplus Funds Trust Fund, a Securities and Exchange Commission Rule 2a-7 like external investment pool, are similar to money market funds in which shares are owned in the fund rather than the actual underlying investments. The State Board of Administration has taken the position that it is not required to disclose to participants in the pool information related to interest rate risk, custodial credit risk, concentrations of credit risk and foreign currency risk. The investment pool was not rated by a nationally recognized statistical rating agency as of September 30, 2007.

The Board's investments with First Federal Savings Bank were structured as a retail repurchase agreement. Under a retail repurchase agreement the Bank daily at the close of business sells to the County marketable securities with a fair market value of equal to the balance in the account and repurchases them the next morning for the same price plus negotiated interest. The Bank while retaining possession of the securities has legally pledged to the County a security interest in the pledged securities. A repurchase agreement as an investment is not FDIC insured nor is it a public funds deposit under Florida Law.

The Florida Local Government Investment Trust Fund (Trust) is a professionally managed fund available only to public entities in Florida. The investment policy of the trust restricts investments to direct obligations of or securities fully guaranteed by the United States; obligations of certain federal agencies, including collateralized mortgage obligations; repurchase agreements; corporate bonds; and commercial paper. As of September 30, 2007, the Trust had investments, at fair value, of approximately \$370 million. Of the total investments in the Trust, 8.7% was invested in asset backed securities and 61.7% was invested in Federal treasury securities.

Investments in the Pool and Trust are reported at fair value based on the fair value per share of the underlying portfolio.

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The County's investment policy to minimize interest rate risk is by structuring the investment portfolio so that the investments are readily convertible to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

Foreign Currency Risk: Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment on a deposit. The County does not hold foreign or foreign currency investments and therefore is not subject to foreign currency risk.

Credit Risk: The County also mitigates credit risk, which is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the County will not be able to recover the value of investment or collateral securities that are held in the possession of an outside party. The County limits this risk by investing only in permitted investments.

Concentrations of Credit Risk: Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The implementation of GASB Statement No. 40 requires the disclosure of investments in any on issuer that represent 5% or more of total investments. As of September 30, 2007, the County had investments with the following issuers in the percentages of total investments shown below.

#### Schedule of Investments at September 30, 2007

	Fair		
	Value	Percent	Category
Florida Local Government Investment Trust Fund	\$ 4,023,585	15.72%	1
Local Government Surplus Funds Trust Fund	243,615	0.95%	*
Certificates of deposit	840,000	3.28%	
First Federal Savings Bank			
Money market funds	20,488,610	80.05%	*
	\$ 25,595,810	100.00%	

#### NOTE 5. PROPERTY TAX REVENUES

Taxable values for all property are established as of January 1, which is the date of lien, for the fiscal year starting October 1. Property tax revenues recognized for the 2006-2007 fiscal year were levied in October 2006. All taxes are due and payable on November 1 or as soon as the assessment roll is certified and delivered to the Tax Collector. Discounts are allowed for early payment at the rate of 4% in November, 3% in December, 2% in January, and 1% in February. Taxes paid in March are without discount. All unpaid taxes become delinquent as of April 1. Virtually all unpaid taxes are collected via the

sale of tax certificates on or prior to June 1; therefore, there were no material taxes receivable at fiscal year end.

# NOTE 6. CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2007, was as follows:

# **Primary Government**

	Beginning		onations/ Officer				Prior Period			
	Balance	Additions		Additions		Adjustment		Deletions		Balance
Governmental activities:				_			<u>,                                     </u>	-		
Capital assets:										
Land	\$ 4,704,272	\$	-	\$	210,567	\$	-	\$	-	\$ 4,914,839
Buildings	44,576,739		-		323,491		-		-	44,900,230
Improvements other than										
buildings	=		-		1,410,494		-		-	1,410,494
Road improvements	59,578,374		-		7,935,424	5	6,994,847		-	124,508,645
Construction in progress	-		-		977,024		-		-	977,024
Equipment	13,723,697		458,271		2,477,000		21,926	(1,	895,990)	14,784,904
Total capital assets	122,583,082		458,271	_	13,334,000	5	7,016,773	(1,	895,990)	191,496,136
Less accumulated depreciation	(19,111,867)		-		(8,320,391)	(4	1,145,706)		834,056	(67,743,908)
Governmental activities										
capital assets, net	\$ 103,471,215	\$	458,271	\$	5,013,609	\$ 1	5,871,067	\$ (1,	061,934)	\$ 123,752,228
Business-type activities:										
Land	\$ 887,973	\$	-	\$	-	\$	-	\$	-	\$ 887,973
Equipment	2,531,015		-		212,317		(13,148)		-	2,730,184
Buildings	493,668		-		-		-		-	493,668
Improvements	9,860,669		-		-		-		-	9,860,669
Total capital assets	13,773,325				212,317		(13,148)		-	13,972,494
Less accumulated depreciation	(7,260,712)		-		(398, 324)		13,148		-	(7,645,888)
Business-type activities										
capital assets, net	\$ 6,512,613	\$	-	\$	(186,007)	\$	-	\$	-	\$ 6,326,606

Depreciation expense was charged to functions/programs of the Board as follows:

Governmental activities:			
General government	\$	744,427	
Public safety		683,680	
Transportation		6,733,375	
Economic environment		20,930	
Human services		52,671	
Culture/recreation		85,298	
Total depreciation expense - governmental activities	\$	\$ 8,320,381	
Business -type activities:  Landfill enterprise	_		
Total depreciation expense - business-type activities	<u>\$</u>	398,324	

#### NOTE 7. INTERFUND RECEIVABLES/PAYABLES

Balances at September 30, 2007, were:

	Interfund	Interfund
Fund	Receivables	Payables
General Fund	\$ 2,778,769	\$ 5,736,384
Special revenue funds:		
Municipal Services Benefit Unit	9,731	1,148,002
Municipal Services Special District	1,000,000	1,062,703
Local Housing Assistance	-	28,769
Debt Service Fund:		
Economic Development	-	2,750,000
Jail	1,762,345	-
Capital Projects Funds:		
Connector Road Project	5,763,604	429,695
Road Improvement	429,695	345,678
Paving Assessments	-	381,716
Enterprise Fund:		
Landfill	148,534_	9,731
Totals	\$ 11,892,678	\$ 11,892,678

#### NOTE 8. INTERFUND TRANSFERS

Interfund transfers for the year ended September 30, 2007, consisted of the following:

Transfers from Road Improvement Fund to:	
Municipal Services Benefit Unit Fund	\$ 74,155
General Fund	95,201
Transfers from Jail Debt Service Fund to:	
General Fund	400,000
Municipal Services Benefit Unit Fund	 8,000
Total transfers	\$ 577,356

Transfers are used to 1) move revenues from the fund that State law requires to collect them to the fund that State law requires to expend them, 2) provide matching funds for grants, and 3) use unrestricted general fund revenues to finance transportation activities which must be accounted for in another fund.

#### NOTE 9. RECEIVABLE AND PAYABLE BALANCES

#### Receivables

Receivables at September 30, 2007, were as follows:

				Due from Other		
			Go	vernmental		Total
	Α	ccounts		Units	F	Receivables
Governmental activities:						
General	\$	10,844	\$	1,313,271	\$	1,324,115
County Transportation Trust		507		990,162		990,669
Municipal Services Benefit Unit		38,557		320,312		358,869
Municipal Services Special District		108,028		-		108,028
Other governmental		7,221		398,942	<u></u>	406,163
Total governmental activities	\$	165,157	\$	3,022,687	\$	3,187,844
Business-type activities:						
Landfill Enterprise	\$	170,470	\$_		\$	170,470

## **Primary Government**

Payables at September 30, 2007, were as follows:

				Other		
			Gov	ernmental		Total
	\	endors/		Units	P	ayables
Governmental activities:			-			
General	\$	164,155	\$	45,645	\$	209,800
County Transportation Trust		47,712		-		47,712
Municipal Services Benefit Unit		95,824		-		95,824
Municipal Services Special District		25,779		-		25,779
Connection Road		1,537		-		1,537
Other governmental		6,724		-		6,724
Total governmental activities	\$	341,731	\$	45,645	\$	387,376
		_				
Business-type activities:						
Landfill Enterprise	\$	44,212	\$	<u> </u>	\$	44,212

### NOTE 10. LONG-TERM LIABILITIES

### A. Governmental Activities

## **Notes Payable**

The Board has a note with Columbia County Bank, associated with the County owned Florida Sports Hall of Fame and Tourist Information Center Complex. This loan is secured by proceeds of the Three Cent Tourist Development Tax levied by the County, and certain revenues of the complex. Details of this loan follow:

Original amount	\$ 1,170,000
Current interest rate	3.49%
Payment, monthly	\$ 8,213
Due date	04/21/2016

The scheduled payment of principal and interest on this note payable are as follows:

Year Ending						
September 30	F	Principal	I	nterest		Total
2008	\$	75,336	\$	23,219	\$	98,555
2009		76,865		21,690		98,555
2010		79,591		18,964		98,555
2011		82,413		16,142		98,555
2012		85,336		13,219		98,555
Thereafter		338,051		15,508		353,559
Total	\$	737,592	\$	108,742	\$	846,334

In December 2006, the County entered into a loan agreement with Columbia Bank in the amount of \$840,000. The proceeds of this loan were used to pay off the existing Revenue Bond held by Suntrust Bank as described in Revenue Bonds Note A. This note is being paid in 24 quarterly payments of \$42,850 beginning March 4, 2007, which includes interest at 6.65%. This note is secured by a Certificate of Deposit in the amount of \$840,000 which is also held at Columbia Bank. The scheduled payment of principal and interest on this note payable are as follows:

Year Ending						
September 30	F	rincipal	I	nterest		Total
2008	\$	124,034	\$	47,366	\$	171,400
2009		132,563		38,837		171,400
2010		141,677		29,723		171,400
2011		151,420		19,980		171,400
2012		161,831		9,569		171,400
Thereafter		40,715		2,135		42,850
Total	\$	752,240	\$	147,610	\$	899,850

### Loan Payable

On July 14, 2004, the County entered into a Loan Agreement with the State of Florida Department of Environmental Protection (FDEP) for State revolving fund financial assistance for a waste water treatment system at the I-75 exit at Ellisville. The terms of this agreement called for a \$276,864 disbursable amount of loan funds plus \$8,800 in capitalized interest for a total loan principal amount of \$285,664.

This loan was subsequently amended on June 14, 2006 for a total loan amount of \$755,809 when fully disbursed. Upon full disbursement, the loan is payable in forty semiannual payments of \$24,345 including interest at 2.07%, beginning October 15, 2009. At September 30, 2007, a total of \$177,141 had been drawn on this loan.

Also, in conjunction with the project, the County entered into an additional loan with the FDEP in the amount of \$248,000. This loan is payable in ten semi-annual payments of \$14,491 including interest at 2.65%, beginning on July 15, 2009. At September 30, 2007, \$46,296 had been drawn on this loan.

Both of these loans are subject to future amendments as to principal amounts, and semiannual payments amounts and payment inception dates.

#### Revenue Bonds

- A. On April 15, 1996, the County closed on a Revenue Term Bond in the amount of \$1,700,000. The proceeds were used to construct a manufacturing plant leased by the County to Homes of Merit, a mobile home manufacturer. The bonds are being repaid over a period of eleven years with an average interest rate of 7.23%. The debt is secured by the State Half-Cent Sales Tax revenue. This debt was paid off in the current year.
- B. On February 1, 2003, the County closed on the Transportation Improvement and Refunding Revenue Bond, Series 2003 in the amount of \$4,600,000. The purpose of this issuance was to refinance the remaining balance of the 1993 Revenue Bonds at a lower interest rate and provide additional funds to finance the costs of certain transportation related improvements. The bonds are being repaid over a period of six years with a fixed interest rate of 2.69%. The debt is secured by and paid from the County=s Four Cent Local Option Fuel tax levied pursuant to County Ordinance No. 2002-20.

The scheduled payments of principal and interest on these bonds are as follows:

Year Ending			
September 30	Principal	Interest	Total
2008	\$ 788,297	\$ 44,479	\$ 832,776
2009	412,191	4,195	416,386
Total	\$ 1,200,488	\$ 48,674	\$ 1,249,162

C. On August 23, 2004, the County issued Sales Tax Revenue Bonds in the amount of \$3,250,000. The purpose of the issuance was to purchase and improve real property to be used for economic development and other public projects. The bonds are being repaid over a period of five years with a fixed interest rate of 3.44%. The debt is secured by and paid from the State Half-Cent Sales Tax revenue.

The scheduled payment of principal and interest on these bonds are as follows:

Year Ending			
September 30	Principal	Interest	Total
2008	\$ 1,085,000	\$ 57,190	\$ 1,142,190
2009	1,120,000	19,264	1,139,264
Total	\$ 2,205,000	\$ 76,454	\$ 2,281,454

#### Capital Leases

The Board has the following installment payment agreements for equipment purchases:

A. Purchase of three motor graders costing \$441,915. The terms of the agreement call for four annual payments of \$95,943, which includes interest at 4.25%, with terminating payment of \$197,040 on January 20, 2010.

- B. Purchase of seven motor graders costing \$1,081,439. The terms of the agreement call for five annual payments of \$150,272. The payments included interest at 3.75%, beginning in July, 2003, and a balloon payment of \$450,760 in July, 2008. The motor graders were repurchased by Caterpillar in a buy-back agreement in the current year.
- C. Purchase of six motor graders costing \$933,012. The terms of the agreement call for five annual payments of \$95,656 beginning September 5, 2007, and a concluding payment of \$720,000 on September 30, 2012. These payments include interest at 7.00%.
- D. Purchase of a rotary mixer costing \$369,420. The terms of the agreement call for five annual payments of \$74,746 beginning June 11, 2007, and a concluding payment of \$58,197 on June 11, 2012. These payments include interest at 7.00%.
- E. Purchase of a wheel loader costing \$192,883. The terms of the agreement call for five annual payments of \$27,876 beginning June 11, 2007, and a concluding payment of \$99,000 on June 11, 2012. These payments include interest at 7.00%.
- F. Purchase of a motor grader costing \$170,878. The terms of the agreement call for five annual payments of \$21,073 beginning June 11, 2007, and a concluding payment of \$110,000 on June 11, 2012. These payments include interest at 7:00%.
- G. Purchase of a bulldozer costing \$108,609. The terms of the agreement call for five annual payments of \$16,630 beginning June 11, 2007 and a concluding payment of \$50,000 on June 11, 2012. These payments include interest at 7.00%.
- H. Purchase of a motor grader costing \$156,310. The terms of the agreement call for five annual payments of \$18,769 beginning January 1, 2007 and a concluding payment of \$91,000 on January 1, 2012. These payments include interest at 4.95%.

The following is a schedule of the future minimum lease payments under these capital leases, and the present value of the net minimum lease payments at September 30, 2007:

Year Ending	
September 30	
2008	\$ 350,693
2009	350,693
2010	451,789
2011	254,749
2012	 1,128,197
	2,536,121
Less: amount representing interest	 (662,374)
Present value of future minimum lease payments	\$ 1,873,747

### B. Business-type Activities

### **Notes Payable**

On September 1, 1995, the County refinanced the Series 1994 Solid Waste Disposal Revenue Bonds with a fixed rate loan from the City of Gulf Breeze, Florida Local Government Loan program. The loan of \$6,090,000 is being repaid over a period of seventeen years with interest rates ranging from 3.70% to 5.90%. The debt is payable from the net revenues of the Solid Waste Disposal facility. Debt service is accounted for in the Landfill Enterprise Fund.

The scheduled payment of principal and interest on this loan are as follows:

Year Ending			
September 30	Principal	Interest	Total
2008	\$ 435,000	\$ 127,681	\$ 562,681
2009	460,000	102,833	562,833
2010	485,000	75,894	560,894
2011	510,000	46,905	556,905
2012	540,000	15,930	555,930
Total	\$ 2,430,000	\$ 369,243	\$ 2,799,243

### A. Changes in Long-term Liabilities

Long-term liability activity for the year ended September 30, 2007, was as follows:

		Prior Period			
	Balance at	adjustment*		Balance at	Due Within
Governmental Activities	10/01/08	Additions	Deletions	09/30/07	One Year
Revenue notes payable:					
Notes payable					
Columbia Bank	\$ 802,823	\$ -	\$ 65,231	\$ 737,592	\$ 75,336
Revenue bonds:					
Transportation Series 2003	1,987,134	-	786,646	1,200,488	807,960
Sales tax revenue - Series 2004	3,250,000	-	1,045,000	2,205,000	1,085,000
Suntrust Revenue Term	810,000	_	810,000	_,,	-
	6,047,134		2,641,646	3,405,488	1,892,960
					.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Loan agreement payable:					
Columbia Bank	_	840,000	87,760	752,240	124,034
Department of Environmental		0.0,000	0.,.00	. 02,2 . 0	,
Protection	218,649	4,788	_	223,437	_
	218,649	844,788	87,760	975,677	124,034
Capital leases					
A. Caterpillar Financial	277,568	_	84,788	192,780	88,392
B. Caterpillar Financial	599,033	_	599,033	-	-
C. Caterpillar Financial	-	933,012	95,656	837,356	37,041
D. Caterpillar Financial	_	369,420	74,746	294,674	54,119
E. Caterpillar Financial	_	192,883	27,876	165,007	16,325
F. Caterpillar Financial	_	170,878	21,073	149,805	10,586
G. Caterpillar Financial	_	108,609	16,630	91,979	10,192
H. John Deere Credit	_	156,310	14,164	142,146	12,200
	876,601	1,931,112	933,966	1,873,747	228,855
Accrued compensated absences	1,842,643	141,940		1,984,583	158,767
Total governmental activities	\$ 9,787,850	\$ 2,917,840	\$ 3,728,603	\$ 8,977,087	\$ 2,479,952
	¥ 5,1 51,1555	<del>•</del> = , • · · · , • · · ·	<b>T D 1 1 D D 1 D D 1 D D D D D D D D D D</b>	<u> </u>	-
BUSINESS ACTIVITIES					
Notes payable:					
Gulf Breeze loan	\$ 2,845,000	\$ -	\$ 415,000	\$ 2,430,000	\$ 435,000
Other liabilities:	Ψ =,σ .σ,σσσ	•	Ψσ,σσσ	Ψ =, .00,000	ψ .σσ,σσσ
Compensated absences	44,701	4,360	-	49,061	3,925
Estimated liability for landfill closure	6,835,754	1,603,464	-	8,439,218	
Total business activities	\$ 9,725,455	\$ 1,607,824	\$ 415,000	\$ 10,918,279	\$ 438,925
Total basilloss activities	₩ J,1∠J,7JJ	Ψ 1,007,024	Ψ <del>ΤΙΟ,</del> ΟΟΟ	Ψ 10,010,213	Ψ 700,020

<sup>\*</sup>Includes prior period adjustment of \$1,093,463

### NOTE 11. LANDFILL CLOSURE AND POSTCLOSURE COST

State and federal laws and regulations require the County to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure.

Although closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the County reports a portion of these closure and postclosure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date.

\$8,439,218 reported as landfill closure and postclosure care liability at September 30, 2007, represents the cumulative amount reported to date based on the use of eight years of the estimated capacity of the landfill. The County will recognize the remaining estimated cost of closure and postclosure care as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and annual postclosure care in 2007. The County expects to close this landfill cell in the year 2012. Actual cost may be higher because of inflation, changes in technology, or changes in regulations.

The County is required by State and federal laws and regulations to make annual contributions to an escrow account to finance closure. The County is in compliance with these requirements, and at September 30, 2007, restricted cash of \$4,023,585 is held for its purpose. The County expects future inflation costs to be paid from interest earnings on these annual contributions. However, if interest earnings are inadequate or additional postclosure care requirements are determined (because of changes in technology or applicable laws and regulations, for example), these costs may need to be covered by charges to future landfill users or from other future revenues of the County.

#### NOTE 12. OPERATING LEASES

The County leases office space and equipment under various long-term operating lease commitments with noncancellable terms. Scheduled minimum rental payments for succeeding fiscal years ending September 30, are as follows:

Year Ending	
September 30	
2008	\$ 248,739
2009	142,642
2010	25,214
2011	 4,167
	\$ 420,762

### NOTE 13. DEFINED BENEFIT PENSION PLAN

#### A. Florida Retirement System

Plan Description - The Board employees participate in the Florida Retirement System (FRS), a cost-sharing multiple-employer public employee retirement system, administered by the Florida Department of Administration. The FRS is noncontributory for all members; all contributions are made by the employer. The FRS provides for vesting of benefits after six years of creditable service. Normal retirement benefits are available to employees who retire at or after age 62 with six or more years of service. Early retirement is available after six years of service with a five percent reduction in benefits for each year prior to the normal retirement age. Retirement benefits are based on age, average compensation, and years-of-service credit where average compensation is computed as the average of an individual =s five highest years of earnings.

Florida Statutes Chapter 121, as may be amended from time to time by the State legislature, determines contribution rates for the various membership classes of the FRS. The FRS issues a publicly available financial report that includes financial statements, ten-year historical trend information and other required supplementary information. That report may be obtained by writing to the Department of Administration, Division of Retirement, Cedars Executive Center, Building C, 2639 North Monroe Street, Tallahassee, Florida 32399-1560.

Funding Policy - The FRS has the following classes of membership applicable to the Board with descriptions and contribution rates in effect during the period ended September 30, 2007, as follows (contribution rates are in agreement with the actuarially determined rates):

	10/01/06 to 09/30/07
Regular Class - Members not qualifying for other classes.	9.85%
Senior Management Service Class - Members of senior management who do not elect the optional annuity management program.	13.12%
Special Risk Class - Members employed as law enforcement officers, firefighters, or correctional officers and meet the criteria set to qualify for this class.	20.92%
Elected County Officer's Class - Certain elected county officials	16.53%
<u>Deferred Retirement Option Program</u> - Members who are eligible for normal retirement that have elected to participate in the deferred retirement option program.	10.94%

Contributions to the FRS for the fiscal year ended September 30, 2007, were equal to 13.1% of the annual covered payroll. Contributions to the FRS for the fiscal years ended September 30, 2005, 2006, and 2007, were \$506,154, \$632,715, and \$1,031,916 respectively, which are equal to 100% of the required contribution for each year.

### NOTE 14. CONTINGENT LIABILITIES

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the State and federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Board expects such amounts, if any, to be immaterial.

Litigation - The Board is defendant in various pending or threatened litigation. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County Attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the County.

### NOTE 15. RISK MANAGEMENT

The Board participates in various public entity risk pools for certain of its insurance coverages. Under these insurance risk pools, the Board's entity risk pool pays annual premiums to the pools for its insurance coverages. The agreements for formation of the pools provide that the pools will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of specific amounts.

The Board continues to carry commercial insurance for other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The pooling agreements allow for the pools to make additional assessments to make the pools self-sustaining. It is not possible to estimate the amount of such additional assessments, which might have to be paid by the Board.

The pooling agreements require the pool to be self-sustaining. It is not possible to estimate the amount of losses, which might have to be borne by the Board.

#### NOTE 16. CONSTRUCTION COMMITMENTS

During the year, the Board had in progress several construction projects including road improvements and facilities renovations. At year end, the significant portion of these related construction commitments were completed and existing funds had been earmarked for any incomplete projects.

#### NOTE 17. PRIOR PERIOD ADJUSTMENT S

The following prior period adjustments have been made to the net assets in the financial statements of the County.

	Net Assets		
	Increase	Account	
Fund/Account	(Decrease)	Corrected	Reason for Adjustment
Capital Assets,	\$ 56,994,847	Infrastructure capital	Road improvements were
Governmental Activities		assets	included on a retroactive basis per GASB 34 requirements.
	21,926	Equipment	Equipment was understated in the prior fiscal year.
	(41,145,706)	Accumulated depreciation	Accumulated depreciation on roads was included on a retroactive basis per GASB 34 requirements.
Landfill	(1,093,463)	Estimated liability for landfill closure	Post closure costs for the landfill were overstated in prior fiscal years.

#### NOTE 18. FUND EQUITY DEFICITS

The following governmental funds had a deficit in fund balance at September 30, 2007:

Economic Development \$ 1,859,840
Road Improvement Debt Service \$ 311,446
\$ 2,171,286

The deficits of these funds will be funded by loan proceeds to be received in the ensuing year.

#### NOTE 19. SUBSEQUENT EVENTS

As discussed in Note 4, at September 30, 2007, the County had \$243,615 invested in the State Board of Administration's Local Government Surplus Funds Trust Fund Investment Pool (Pool).

On November 29, 2007, the State Board of Administration implemented a temporary freeze on the assets held in the Pool due to an unprecedented amount of withdrawals from the Pool coupled with the absence of market liquidity for certain securities within the Pool. The significant amount of withdrawals followed reports that the Pool held asset-backed commercial paper that was subject to sub-prime mortgage risk. On December 4, 2007, based on recommendation from an outside financial advisor, the State Board of Administration restructured the Pool into two separate pools. Pool A consisted of money market appropriate assets, which was approximately \$12 billion of 86% of Pool assets. Pool B consisted of assets that either had defaulted on a payment, paid more slowly than expected and/or had any significant credit and liquidity risk, which was approximately \$2 billion or 14% of Pool assets. At the time of the restructuring, all current pool participants had their existing balances proportionately allocated into Pool A and Pool B.

Currently, Pool B participants are prohibited from withdrawing any amount from the Pool and a formal withdrawal policy has not yet been developed. Market valuations of the assets held in Pool B are not readily available. In addition, full realization of the principal value of Pool B assets is not readily determinable.

After making allowed withdrawals from the Pool, as of July 31, 2008, the County has \$48,051 and \$11,960 invested in Pool A and B, respectively. Additional information regarding the Local Government Surplus Funds Trust Fund may be obtained from the State Board of Administration.

REQUIRED SUPPLEMENTARY INFORMATION

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

Variance with

	<b>5</b>	•		Final  Budget
	Budgeted Original	Final	Actual Amounts	Positive (Negative)
REVENUES	Original	I IIIdi	Actual Amounts	(Negative)
TAXES				
Advalorem taxes				
Ad valorem taxes	\$ 20,005,487	\$ 20,005,487	\$ 18,074,171	\$ (1,931,316)
Delinquent taxes	35,000	35,000	1,788,972	1,753,972
Sales and Use Taxes				
Small County Infrastructure Surtax	3,015,300	3,015,300	2,970,251	(45,049)
Communications Service Taxes	110,000	110,000	122,455	12,455
Total Taxes	23,165,787	23,165,787	22,955,849	(209,938)
INTERGOVERNMENTAL Federal Grants				
Public Safety				
Emergency preparedness grants	15,740	15,740	20,247	4,507
Homeland Security	•		33,866	33,866
Title IV-A Rural Fire	-	-	2,553	2,553
Total Federal Grants	15,740	15,740	56,666	40,926
Federal payments in lieu of taxes			2,802	2,802
State Grants				
Public Safety				
State Emergency Preparedness	102,959	102,959	102,959	-
FEMA State portion	-	-	92,480	92,480
Human Services				
Mosquito Control	37,000	37,000	37,000	-
Culture and recreation				
State Aid to Libraries	30,000	30,000	29,869	(131)
Gates grant	10,000	10,000	15,000	5,000
Other	10,000	10,000	10,984	984
Total State Grants	189,959	189,959	288,292	98,333
State Shared Revenues				
Insurance Agents' Licenses	15,000	15,000	26,881	11,881
Alcohol Beverage Licenses	13,000	13,000	13,120	120
Half-cent sales tax	175,823	175,823	175,823	-
Total State Shared Revenues	203,823	203,823	215,824	12,001
Ctata Daymanta in Live of Town				
State Payments in Lieu of Taxes SRWMD	20,000	20,000	10,740	(9,260)
Oncorde from Others Level 11.15			204 706	204 700
Grants from Other Local Units	400 500	400 500	301,709	301,709
Total Intergovernmental Revenue (Continued)	429,522	429,522	876,033	446,511

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

Variance with

	Rudo	jeted Amo	ounts			В	Final Budget ositive
	Original	jeteu Aint	Final	Actual Amounts			egative)
CHARGES FOR SERVICES			1 11101	Hotaui	Amounto		ogutivo)
General Government							
Copies	\$	- \$	_	\$	107	\$	107
Tax Collector Fees	•	-	_	•	20,236	•	20,236
Sheriff Fees	85,0	000	85,000		95,093		10,093
Supervisor fees	,	-	, -		1,199		1,199
Administrative	386,8	350	386,850		386,850		· -
SHIP Administration	,	-	, -		28,759		28,759
Public Safety					,		•
911 Surcharge	230,0	000	230,000		162,247		(67,753)
Room and board for prisoners	,	-	, -		21,630		21,630
Wireless 911 Fees	65,0	000	65,000		115,129		50,129
Human Services	,		•		,		· -
Animal Control Fees	3.0	000	3,000		2,701		(299)
Culture and Recreation	,		•		,		` ,
Lake City Library Fees	1,	500	1,500		1,731		231
Lake City Printing	· ·	000	5,000		4,136		(864)
Ft. White Library Fees	•	100	100		124		24
Ft. White Printing		400	400		484		84
West Branch Library Fees	;	200	200		278		78
West Branch Printing		500	500		617		117
Court Related							
Court Costs		-	_		43,346		43,346
Court Facility Fee	165,0	000	165,000		195,674		30,674
Other Charges for Services	27,0		27,000		15,140		(11,860)
Total Charges for Services	969,		969,550	1	,095,481		125,931
FINES AND FORFEITURES							
Library Fines	33,	500	33,500		34,143		643
Total fines	33,	500	33,500		34,143		643
MISCELLANEOUS							
Interest	575,0	000	575,000		923,874		348,874
Rentals and Leases	5,0	600	5,600		10,000		4,400
Disposition of Fixed Assets		-	-		400		400
Contributions		-	-		1,277		1,277
Other	30,0	000	30,000		245,613		215,613
Total Miscellaneous	610,6		610,600	1	<u>,181,164                                   </u>		570,564
TOTAL REVENUES	25,208,9	<u> </u>	25,208,959	26	,142,670		933,711
(Continued)							

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

# BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

Variance with Final **Budget Budgeted Amounts Positive** Original **Final Actual Amounts** (Negative) **EXPENDITURES General Government** Legislative Personal services \$ 802,941 802,987 802.987 \$ Operating expenses 175,000 374,365 374,365 Capital outlay 20,802 18,802 (2,000)Total legislative 977,941 1,196,154 1,198,154 (2,000)**Executive** Personal services 1,800 1,800 1,600 200 **Tax Collector** Operating expenses 750,000 750,000 705,415 44,585 **Accounting and Auditing** Operating expenses 95,000 95,000 95,000 **Data Processing** Operating expenses 32,000 38,530 38,530 Legal Counsel Personal services 114,791 129,317 129,317 Operating expenses 2,000 3,386 3,386 Total legal counsel 116,791 132,703 132,703 **Circuit Court** Operating expenses 47,616 (47,616)Capital outlay 5,520 (5,520)**Total Circuit Court** 53,136 (53,136)**General Government** Personal services 1,344 1,344 Operating expenses 5,731 5,731 7,075 Total general government 7,075 **Nondepartmental** Personal services 10,000 4,827 4,827 478,328 Operating expenses 520,500 480,028 1,700 Total nondepartmental 530,500 484,855 483,155 1,700 (Continued)

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

## For the Fiscal Year Ended September 30, 2007

		Dudustad	<b>A</b>				Fi Bu	nce with nal dget
	Budgeted A Original		Amou			al Amounta	Positive (Negative)	
Courthouse Maintenance		Jriginai		Final	Actu	al Amounts	(Neg	ative)
Personal services	\$	697,138	\$	711,990	\$	711,988	\$	2
Operating expenses	Ψ	365,133	Ψ	403,693	Ψ	403,694	Ψ	(1)
Capital outlay		5,000		20,470		20,470		-
Total courthouse maintenance		1,067,271		1,136,153		1,136,152		1
Annex								
Operating expenses		52,510		52,510		52,509		1
Montgomery Building								
Operating expenses		26,320		26,320		26,320		-
Witt Building								
Operating expenses		2,700		2,700		2,700		
Utilities Sheriff								
Operating expenses		13,472		13,472		13,472		-
Supervisor of Elections								
Operating expenses		136,476		136,476		136,476		
Watertown Building								
Operating expenses		18,337		18,337		18,337		-
Total general government		3,821,118		4,092,085		4,100,734		(8,649)
Public Safety								
Emergency								
Operating expenses		15,740		20,191		20,191		
Preparedness								
Personal services		103,386		108,109		108,109		-
Operating expenses		44,700		42,113		38,329		3,784
Total preparedness		148,086		150,222		146,438		3,784
Safety								
Personal services		64,421		73,928		73,928		-
Operating expenses		25,450		23,946		23,946		
Total safety		89,871		97,874		97,874		-
Medical examiner								
Operating expenses		240,000		178,840		178,840		

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

							Variance with Final Budget
		Budgeted Amounts				Positive	
	Original		<del>/</del> 11100	Final	<b>Actual Amounts</b>		(Negative)
Corrections							
Personal services		175,000		84,325	\$	84,325	\$ -
Corrections Maintenance							
Personal services		42,746		46,728		46,728	-
Operating expenses		359,000		292,611		292,611	-
Capital outlay		150,000				-	
Total corrections maintenance		551,746		339,339		339,339	
Law Enforcement							
Personal services		435,000		276,560		276,560	
Judicial							
Capital outlay				500,302		500,302	<u> </u>
Emergency services							
Operating expenses		6,872		-		6,872	(6,872)
Capital outlay		62,129		35,954		35,954	
Total emergency services		69,001		35,954		42,826	(6,872)
Addressing							
Capital outlay		-		26,175		26,175	-
Total Public Safety		1,724,444		1,709,782		1,712,870	(3,088)
Physical Environment							
Conservation and Resource							
Management							
Personal services		182,420		191,962		191,962	-
Operating expenses		73,145		63,536		63,536	-
Total conservation and resource							
management		255,565		255,498		255,498	
Landscaping		447 470		450.000		450.000	
Personal expenses		117,470		153,666		153,666	-
Operating expenses		44,900		37,216		37,216	
Total landscaping		162,370		190,882		190,882	

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

							Variance with Final Budget	
		<b>Budgeted Amounts</b>					Posi	tive
	Original Final A		Actua	I Amounts	(Nega	(Negative)		
Conservation and development								
Grants and aids	_\$	20,646	\$	7,646	\$	7,646	_\$	
Florida Forest								
Grants and aids		3,000		3,000		3,000	î-	
Projects								
Operating expenses		66,600		64,068		62,846		1,222
Capital outlay		-		108,844		107,066		1,778
		66,600		172,912		169,912		3,000
Florida Boating Improvement Operating expenses		_		_		1,386		(1,386)
Operating expenses						1,300		(1,300)
FEMA								
Operating expenses		-		134,859		134,859		
Local Mitigation Strategy								
Operating expenses				3,246		3,246		
Total Physical Environment		508,181		768,043		766,429	-	1,614
Economic Environment								
Industry Development								
Grants and aids		-		106,913		106,913		
Downtown Redevelopment								
Grants and aids		160,000		160,000		148,879		11,121
Veterans Services								
Personal services		99,786		91,536		91,536		_
Operating expenses		9,600		186,141		186,140		1
Capital outlay		-		73,705		73,705		-
Total Veterans services		109,386		351,382		351,381		1
Special Projects								
Capital outlay		250,000		148,827		148,827		
Total Economic Environment		519,386		767,122		756,000		11,122
TOTAL ECONOMIC ENVIRONMENT		318,300		101,122		7 30,000		11,122

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgeted	Amou	unts			Varian Fir Bud Posi	get
				Actu	ual Amounts	(Nega	
Human Services	 						
Mosquito Control							
Personal services	\$ 19,034	\$	10,557	\$	10,557	\$	-
Operating expenses	72,292		32,228		32,228		-
Capital outlay	20,500		11,468		11,468		-
Total mosquito control	111,826		54,253		54,253		
Human Services							
Grants and aids	 1,773,134		1,832,094		1,832,094		
Mental Health							
Grants and aids	 195,000		195,000		195,000		
Welfare and Public Assistance							
Operating expenses	-		30,352		30,352		-
Grants and aids	121,425		338,425		338,425		-
Total welfare and public	 		_				
assistance	 121,425		368,777		368,777		
Retardation							
Grants and aids	 40,000		95,500		95,500		
Other Human Services							
Grants and aids	 10,000		18,000		18,000		
Total Human Services	 2,251,385		2,563,624		2,563,624		-
Culture/Recreation							
Library							
Personal services	518,892		494,096		494,096		-
Operating expenses	 175,607		183,136		183,136		
Total library	 694,499		677,232		677,232		
Ft. White Library							
Personal services	66,532		69,788		69,788		-
Operating expenses	 33,000		23,825		23,825		
Total Ft. White Library	 99,532		93,613		93,613		-

# BOARD OF COUNTY COMMISSIONERS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with Final	
				Budget	
	Budgeted	Amounts		Positive	
	Original	Final	<b>Actual Amounts</b>	(Negative)	
Parks and recreation					
Operating expenses	\$ 45,000	\$ 59,003	\$ 59,003	\$ -	
Capital outlay	35,000	1,550,653	1,550,653	-	
Grants and aids	306,250	507,111	507,111	-	
Total parks and recreation	386,250	2,116,767	2,116,767		
Special Events					
Grants and aids	-	11,306	11,306	-	
Total Culture/Recreation	1,180,281	2,898,918	2,898,918		
Total Expenditures	10,004,795	12,799,574	12,798,575	999	
Excess of revenues over (under)					
expenditures	15,204,164	12,409,385	13,344,095	934,710	
Other financing sources (uses)					
Operating transfers in	495,201	495,201	495,201	-	
Operating transfers out	-	-	-	-	
Transfer to Officer Funds	(13,794,585)	(14,373,287)	(14,373,287)		
Total other financing sources (uses)	(13,299,384)	(13,878,086)	(13,878,086)		
Net change in fund balance	1,904,780	(1,468,701)	(533,991)	934,710	
Fund balance, beginning of year	13,202,505	13,202,505	13,202,505	-	
Prior period adjustment	249,696	249,696	249,696		
Fund balance, end of year	\$ 15,356,981	\$ 11,983,500	\$ 12,918,210	\$ 934,710	

## **BOARD OF COUNTY COMMISSIONERS**

### **COUNTY TRANSPORTATION TRUST FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

							Variance with Final Budget		
	Budgeted Amounts				Actual		Positive		
		riginal	AIII	Final		Amounts		(Negative)	
REVENUES								<del>oguaro,</del>	
Taxes									
Sales and use taxes									
County 1 - cent voted gas tax	\$	616,219	\$	616,219	\$	646,194	\$	29,975	
Local option gas tax/alternative									
fuel		1,591,573		1,591,573		1,655,125		63,552	
Small county infrastructure									
surtax		744,036		744,036		1,050,490		306,454	
Total taxes		2,951,828		2,951,828		3,351,809		399,981	
Intergovermental revenue									
Federal grants									
Title III		15,000		15,000		5,920		(9,080)	
Federal payments in lieu of taxes									
Federal forestry		125,000		125,000		172,630		47,630	
State shared revenues									
General government		505.004		505.004		505.004			
State revenue sharing		585,964		585,964		585,964		-	
Fiscally constrained		552,088		552,088		572,480		20,392	
Transportation						40.000		40.000	
Motor fuel tax rebate		-		-		40,869		40,869	
Constitutional gas tax		1,514,637		1,514,637		1,510,392		(4,245)	
County gas tax		685,536		685,536		658,077		(27,459)	
Special and motor fuel use tax		25,000		25,000		6,764		(18,236)	
Total intergovernmental revenue		3,503,225		3,503,225		3,553,096		49,871	
Charges for services									
Transportation		3,500		3,500		11,235		7,735	
Transportation		3,300		3,300		11,233		1,133	
Miscellaneous									
Interest									
SBA		15,000		15,000		13,907		(1,093)	
Other interest		85,000		85,000		144,291		59,291	
Other miscellaneous		20,000		20,000		159,641		139,641	
Total miscellaneous		120,000		120,000		317,839		197,839	
Total revenues		6,578,553		6,578,553		7,233,979		655,426	
(Continued)		, -,		,,		,,-			
,									

## **BOARD OF COUNTY COMMISSIONERS**

### **COUNTY TRANSPORTATION TRUST FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

# For the Fiscal Year Ended September 30, 2007

	Budgeted	Amounts	Actual	Variance with Final Budget Positive	
	Original	Final	Amounts	(Negative)	
EXPENDITURES					
Transportation					
Contracted mowing					
Operating expenses	\$ 265,000	\$ 187,583	<b>\$</b> 187,582	<u>\$ 1</u>	
Total contracted mowing	265,000	187,583	187,582	1	
Graded roads					
Personal services	877,867	845,674	845,673	1	
Operating expenses	52,250	6,599	8,056	(1,457)	
Capital outlay	-	-	2,023,368	(2,023,368)	
Debt service	240,000	930,855	955,427	(24,572)	
Total graded roads	1,170,117	1,783,128	3,832,524	(2,049,396)	
Drainage and equipment					
Personal services	338,291	269,308	269,309	(1)	
Operating expenses	377,000	441,403	445,447	(4,044)	
Debt service		16,630	16,630	<u>-</u> _	
Total drainage and equipment	715,291	727,341	731,386	(4,045)	
Sign shop					
Personal services	121,410	78,860	78,860	-	
Operating expenses	336,000	220,771	220,771		
Total sign shop	457,410	299,631	299,631		
Repair shop					
Personal services	402,169	372,791	372,791	-	
Operating expenses	230,000	244,426	244,427	(1)	
Total repair shop	632,169	617,217	617,218	(1)	
Stock room					
Personal services	32,268	33,357	33,358	(1)	
Operating expenses	456,500	460,548	460,548	-	
Total stock room	488,768	493,905	493,906	(1)	
		· · · · · · · · · · · · · · · · · · ·			

## **BOARD OF COUNTY COMMISSIONERS**

## **COUNTY TRANSPORTATION TRUST FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

					Variance Final Bu				
		Budgeted Amounts			Actual		Positive		
		Original		Final		Amounts		(Negative)	
Administration									
Personal services	\$	629,888	\$	706,377	\$	706,377	\$	-	
Operating expenses		517,250		714,278		634,850		79,428	
Capital outlay				30,100		20,279		9,821	
Total administration		1,147,138		1,450,755		1,361,506		89,249	
Tree trimming									
Personal services		316,513		257,930		257,931		(1)	
Operating expenses		40,000		33,022		41,647		(8,625)	
Capital outlay				32,255		23,630		8,625	
Total tree trimming		356,513		323,207		323,208		(1)	
Secondary maintenance									
Personal services		137,900		168,993		168,993		-	
Operating expenses		12,000		3,917		3,917		-	
Total secondary maintenance		149,900		172,910		172,910		-	
Roadway enhancements									
Operating expenses		525,000		257,406		257,405		1	
Suwannee Valley Transit									
Grants and aids		24,492		27,492		18,369		9,123	
Total expenditures		5,931,798		6,340,575		8,295,645	(	1,955,070)	
Excess of revenues over (under)									
expenditures		646,755		237,978		(1,061,666)	1	1,299,644)	
experiantares		040,733		231,310		(1,001,000)		1,299,044)	
OTHER FINANCING SOURCES (USES)									
Debt proceeds		-		-		1,931,112		1,931,112	
Sale of equipment		-		-		883,138		883,138	
Total other financing sources		_		_		,			
uses		-		-		2,814,250		2,814,250	
Net change in fund balance		646,755		237,978		1,752,584		1,514,606	
Fund balance at beginning of year	(	(3,304,024)		(3,304,024)		3,304,024		-	
Fund balance at end of year		3,950,779	\$	3,542,002	\$	5,056,608	\$	1,514,606	

# BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES BENEFIT UNIT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgeted	Amounts	Actual	Variance with Final Budget		
	Original	Final	Amounts	Positive (Negative)		
REVENUES						
Taxes						
Franchise fees						
Solid waste	\$ 80,000	\$ 80,000	\$ 127,151	\$ 47,151		
Licenses and permits						
Professional and occupational	75,000	75,000	76,256	1,256		
Building permits	360,000	360,000	353,968	(6,032)		
Other licenses and permits						
Permits land use	160,000	160,000	156,274	(3,726)		
Building inspection	5,000	5,000	2,789	(2,211)		
Total licenses and permits	600,000	600,000	589,287	(10,713)		
Intergovernmental State grants						
Ecosystem management	_	_	74,848	74,848		
State shared revenues			7-1,0-10	1 4,040		
General government						
Mobile home permits	24,000	24,000	25,807	1,807		
State revenue sharing	260,000	260,000	257,828	(2,172)		
Communications service taxes	272,028	272,028	246,250	(25,778)		
Total intergovernmental	556,028	556,028	604,733	48,705		
Fines and forfeitures						
General government						
Violation of local ordinances	500	500	7,275	6,775		
Miscellaneous						
Interest earnings						
Interest on investments	66,000	66,000	58,252	(7,748)		
Interest SBA and other	15,000	15,000	16,712	1,712		
Special assessments/impact fees						
Special assessments						
Fire	2,600,000	2,600,000	2,382,063	(217,937)		
Physical environment	3,517,000	3,517,000	2,909,991	(607,009)		
Partial year solid waste	75,000	75,000	76,727	1,727		
Delinquent fees	5,000	5,000	667,923	662,923		
Other miscellaneous						
Special lighting	1,500	1,500	1,388	(112)		
Other	500	500	3,486	2,986		
Total miscellaneous	6,280,000	6,280,000	6,116,542	(163,458)		
Total revenues	7,516,528	7,516,528	7,444,988	(71,540)		

(Continued)

See notes to financial statements.

# BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES BENEFIT UNIT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted		Amo	unts		Actual	Variance with Final Budget		
	0	riginal		Final	A	mounts	Positiv	e (Negative)	
EXPENDITURES									
General government									
Legislative									
Operating expenses	\$	98,750	\$	175,507	\$	209,267	\$	(33,760)	
Financial and administrative									
Operating expenses		155,000		72,199		67,199		5,000	
Total general government		253,750		247,706		276,466		(28,760)	
Public safety									
Protective inspections									
Personal services		566,901		495,708		495,708		-	
Operating expenses		151,900		128,929		136,109		(7,180)	
Capital outlay		25,000		22,512		15,332		7,180	
Total protective inspections		743,801		647,149		647,149		-	
Fire departments									
Personal services		1,443,685		1,506,608		1,506,608		-	
Operating expenses		457,000		460,920		496,506		(35,586)	
Capital outlay		591,052		441,851		682,501		(240,650)	
Total fire departments		2,491,737		2,409,379		2,685,615		(276,236)	
Fire control									
Grants and aids		19,364		40,406		40,406		-	
Code enforcement									
Personal services		74,975		58,950		58,950		-	
Operating expenses		18,300		13,220		60,591		(47,371)	
Capital outlay				62,218		14,846		47,372	
Total code enforcement		93,275		134,388		134,387		1	
Addressing services									
Personal services		69,644		95,151		95,151		-	
Operating expenses		35,155		29,424		45,712		(16,288)	
Capital outlay				4,288		-		4,288	
Total addressing services		104,799		128,863		140,863		(12,000)	
Total public safety		3,452,976		3,360,185		3,648,420		(288,235)	
Physical environment									
Operating expenses	;	3,390,000		3,857,097		3,818,394		38,703	
Culture/recreation									
Parks and recreation									
Operating expenses		-		30,272		21,337		8,935	
Capital outlay		-		190,979		190,979		-	
Grants and aids		45,200		8,948		17,823		(8,875)	
Total parks and recreation		45,200		230,199		230,139		60	
(Continued)									

# BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES BENEFIT UNIT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

				Variance with		
	Budgeted	Amounts	Actual	Final Budget		
	Original	Final	Amounts	Positive (Negative)		
Spring Hollow Subdivision						
Operating expenses	\$ -	\$ -	\$ 1,111	\$ (1,111)		
Total culture/recreation	45,200	230,199	231,250	(1,051)		
Total expenditures	7,141,926	7,695,187	7,974,530	(279,343)		
Excess of revenues over (under) expenditures	374,602	(178,659)	(529,542)	(350,883)		
OTHER FINANCING SOURCES						
Sale of fixed assets	-	-	55,194	55,194		
Interfund transfers in	-	-	82,155	82,155		
Debt proceeds	-	-	4,788	4,788		
Total other financing sources		-	142,137	86,943		
Net change in fund balance	374,602	(178,659)	(387,405)	(208,746)		
Fund balance beginning of year	1,128,152	1,128,152	1,128,152	-		
Prior period adjustment	-	-	288,237	288,237		
Fund balance end of year	\$ 1,502,754	\$ 949,493	\$ 1,028,984	\$ 79,491		

## **BOARD OF COUNTY COMMISSIONERS**

### MUNICIPAL SERVICES SPECIAL DISTRICT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgeted	Amounts	Actual	Variance with Final Budget Positive		
	Original	Final	Amounts	(Negative)		
REVENUES						
Taxes						
Small County Infrastructure Surtax	\$ 300,000	\$ 300,000	\$ 300,000	\$ -		
Intergovernmental revenue						
State shared revenue						
General government	C20 000	C20 000	CO4 420	(F FC4)		
State revenue sharing	630,000	630,000	624,439	(5,561)		
Racing tax	223,250	223,250	223,250			
Total intergovernmental revenue	1,153,250	1,153,250	1,147,689	(5,561)		
Charges for services						
Public safety						
Ambulance fees	1,200,000	1,200,000	1,209,420	9,420		
911 Telephone assessments			11,845	11,845		
Total charges for services	1,200,000	1,200,000	1,221,265	21,265		
Miscellaneous						
Interest earnings						
Interest on investments	95,000	95,000	152,031	57,031		
Interest SBA	-	-	13,698	13,698		
Rents						
Rents and leases	1,800	1,800	2,591	791		
Special assessments/impact fees						
Special assessments						
Delinquent special assessments	5,000	5,000	7,370	2,370		
City EMS assessments	250,000	250,000	-	(250,000)		
Other miscellaneous	500	500	984	484		
Total miscellaneous	352,300	352,300	176,674	(175,626)		
Total revenues	2,705,550	2,705,550	2,545,628	(159,922)		

## **BOARD OF COUNTY COMMISSIONERS**

### MUNICIPAL SERVICES SPECIAL DISTRICT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Amounts			unts		Actual	Variance with Final Budget Positive		
		Original		Final	A	mounts	(No	egative)	
EXPENDITURES									
General government									
Legislative									
Operating expenses	\$	108,750	\$	211,485	\$	211,485	\$	-	
Financial and administrative									
Operating expenses				50,164				50,164	
Total general government		108,750		261,649		211,485		50,164	
Public safety									
Fire departments									
Operating expenses		-		-		23,137		(23,137)	
Total fire departments		-		-		23,137		(23,137)	
FireControl									
Operating expenses				-		27,027		(27,027)	
Total fire control				-		27,027		(27,027)	
EMS Communications									
Operating expenses		150,000		144,634		144,633		1	
Total EMS communications		150,000		144,634		144,633		1	
EMS billings									
Personal services		105,822		109,512		109,511		1	
Operating expenses		20,200		17,236		17,235		1	
Total EMS billings		126,022		126,748		126,746		2	
EMS Medical Director									
Personal services		17,812		11,515		11,515		-	
Total EMS medical director		17,812		11,515	-	11,515		-	
(Continued)		· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·		· · ·			

## **BOARD OF COUNTY COMMISSIONERS**

### MUNICIPAL SERVICES SPECIAL DISTRICT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Original	Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
Ambulance services				
Personal services	\$ 1,597,373	\$ 1,765,779	\$ 1,765,780	(1)
Operating expenses	436,150	555,081	555,080	1
Capital outlay	-	77,268	77,268	-
Total ambulance services	2,033,523	2,398,128	2,398,128	-
EMS Tower				
Operating expenses	7,900	7,038	7,038	_
Total EMS tower	7,900	7,038	7,038	
Total public safety	2,335,257	2,688,063	2,738,224	(50,161)
Total expenditures	2,444,007	2,949,712	2,949,709	3
Net change in fund balance	261,543	(244,162)	(404,081)	(159,919)
Fund balance beginning of year	2,998,323	2,998,323	2,998,323	-
Fund balance end of year	\$ 3,259,866	\$ 2,754,161	\$ 2,594,242	\$ (159,919)

# COLUMBIA COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

# ECONOMIC DEVELOPMENT DEBT SERVICE FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

				Variance With
	Rudgeted	Amounts	Actual	Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				(FIE games)
Intergovernmental				
State shared revenues				
Half-cent sales tax	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ -
Grants from other local units			583,000	583,000
Total intergovernmental	1,600,000	1,600,000	2,183,000	583,000
Miscellaneous				
Interest	25,000	-	5,245	5,245
Rents	177,304	191,687	177,305	(14,382)
Other		6,136	2,023	(4,113)
Total miscellaneous	202,304	197,823	184,573	(13,250)
Total revenues	1,802,304	1,797,823_	2,367,573	569,750
EXPENDITURES				
Economic environment				
New Millennium Project				()
Debt service	1,141,429	1,139,080	1,139,680	(600)
Toward				
Target			254 505	(254 505)
Operating expenses	220.000	2 20E 400	254,595	(254,595)
Capital outlay	330,000 330,000	3,285,400 3,285,400	2,827,107	458,293
	330,000	3,265,400	3,081,702	203,698
Industry Development				
Grants and aids	50,000	254,595	_	254,595
Grants and alas		254,555		204,000
Homes of Merit				
Debt service	176,000	970,635	970,635	_
Total expenditures	1,697,429	5,649,710	5,192,017	457,693
·		•		
Excess of revenues over (under)				
expenditures	104,875	(3,851,887)	(2,824,444)	1,027,443
Other financing sources				
Debt proceeds			840,000	840,000
Net change in fund balance	104,875	(3,851,887)	(1,984,444)	1,867,443
Fund balance beginning of year	124,604	124,604	124,604	
Fund balance end of year	<u>\$ 229,479</u>	\$ (3,727,283)	\$ (1,859,840)	\$ 1,867,443

See notes to financial statements.

## **BOARD OF COUNTY COMMISSIONERS**

# CONNECTOR ROAD PROJECT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2007

For the	Fiscal Year Er	30, 2007	Variance with Final Budget		
	Budgeted	Amounts	Actual	Positive	
	Original	Final	Amounts	(Negative)	
REVENUES				(Hoganie)	
Intergovernmental					
State grants					
Economic Development					
Transportation Trust	\$ 2,826,000	\$ 2,826,000	\$ 2,000,000	\$ (826,000)	
Total intergovernmental	2,826,000	2,826,000	2,000,000	(826,000)	
Miscellaneous					
Interest	10,000	10,000	208,079	198,079	
Other miscellaneous			2,082	2,082	
Total miscellaneous	10,000	10,000	210,161	200,161	
Total revenues	2,836,000	2,836,000	2,210,161	(625,839)	
EXPENDITURES					
Legislative					
Operating expenses	20,000	20,000	20,000		
Transportation					
Road and street legislative					
Operating expenses	100,000	100,000	62,209	37,791	
Total road and street legislative	100,000	100,000	62,209	37,791	
US 90 to CSX				/ ·	
Operating expenses	-	-	57,905	(57,905)	
Capital outlay	6,874,200	6,874,200	1,278	6,872,922	
Total US 90 to CSX	6,874,200	6,874,200	59,183	6,815,017	
CSX Railroad Bridge					
Operating expenses			129,957	(129,957)	
CSX to US 41					
Operating expenses	-	-	105,471	(105,471)	
Capital outlay			2,500	(2,500)	
Total CSX to US 41			107,971	(107,971)	
Real Road extension					
Capital outlay			27,431	(27,431)	
Total transportation	6,974,200	6,974,200	386,751	6,587,449	
Total expenditures	6,994,200	6,994,200	406,751	6,587,449	
Excess of revenues over (under)					
expenditures	(4,158,200)	(4,158,200)	1,803,410	5,961,610	
Fund balance at beginning of year	3,941,788	3,941,788	3,941,788		
Fund balance at end of year	\$ (216,412)	\$ (216,412)	\$ 5,745,198	\$ 5,961,610	

See notes to financial statements.

## **BOARD OF COUNTY COMMISSIONERS**

### **ROAD IMPROVEMENT FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted	I amounts	Actual	Variance With Final Budget Positive		
	Original	Final	Amounts	(Negative)		
REVENUES				( i i gam i i j		
Taxes						
Infrastructure surtax	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000		
Intergovernmental						
State grants						
Transportation						
Small County Road Assistance						
Program	4,181,981	4,181,981	1,507,548	(2,674,433)		
Small County Outreach	2,157,120	2,157,120	1,659,974	(497,146)		
State shared revenues						
General government				(0.500.000)		
Half-cent sales tax	2,500,000	2,500,000		(2,500,000)		
Total intergovernmental	8,839,101	8,839,101	3,167,522	(5,671,579)		
Microllonopus						
Miscellaneous Interest	E 000	E 000	64 426	EC 42C		
	5,000 31,000	5,000	61,436 30,730	56,436		
Paving assessments Total miscellaneous	36,000	31,000 36,000	92,166	(270) 56,166		
Total revenues	8,875,101	8,875,101	5,759,688	(3,115,413)		
Total Tevenues	0,073,101	0,073,101	3,733,000	(3,113,413)		
EXPENDITURES						
Transportation						
Rolling Oaks						
Operating expenses	-	2,826	2,826	-		
Capital outlay	-	1,269,501	1,269,501	-		
Total Rolling Oaks		1,272,327	1,272,327			
· ·						
CR 138						
Operating expenses			1,026	(1,026)		
Booker - T Combs Road						
Operating expenses		1,440	1,439	1		
Lake Jeffery Road						
Capital outlay		21,830	21,830			
Stowart Cirolo						
Stewart Circle		44.050	44.050			
Capital outlay (Continued)		11,250	11,250			
(Continued)						

# **BOARD OF COUNTY COMMISSIONERS**

### **ROAD IMPROVEMENT FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Original	l amounts Final	Actual Amounts	Variance With Final Budget Positive (Negative)
Fiddler's Wey	Original	IIIIaI	Amounts	(ivegative)
Fiddler's Way Operating expenses	\$ -	\$ 1,375	\$ 1,375	\$ -
CR 138				
Capital outlay	1,920,000	1,761,275	1,761,275	
Lulu Area				
Capital outlay	200,000	262,462	262,462	
CR 240 (247-47)				
Capital outlay	1,300,000	933,733	933,733	
CR 133				
Capital outlay		616,033	616,033	
Kerce Road				
Operating expenses			579	(579)
Woodland Avenue				
Capital outlay	-	232,233	232,233	-
Turner Road	750 000	7 705	7 705	
Operating expenses	750,000	7,725	7,725	
Brown Road				
Operating expenses		8,683	8,683	
Other road projects				
Capital outlay	4,165,000	-	_	
Total expenditures	8,335,000	5,130,366	5,131,970	(1,604)
Fundamental and the second sec				
Excess of revenues over (under) expenditures	540,101	3,744,735	627,718	(3,117,017)
	C-10,101	<u> </u>	JZ.,. 10	(0,,0.1)
Other Financing Sources (Uses)				
Transfers out		-	(169,356)	(169,356)
Net change in fund balance	540,101	3,744,735	458,362	(3,286,373)
Fund balance beginning of year	3,584,629	3,584,629	3,584,629	<u> </u>
Fund balance end of year	\$ 4,124,730	\$ 7,329,364	\$ 4,042,991	\$ (3,286,373)

COMBINING STATEMENTS

# **BOARD OF COUNTY COMMISSIONERS**

### NONMAJOR GOVERNMENTAL FUNDS

## **COMBINING BALANCE SHEET**

### September 30, 2007

									S	pecial	Re	evenue
	Comn	nunity					ln	dustrial		Law		
	Develo	pment	(	Court		Court	Development		Enfo	orcement		Law
	Block	Grant	Re	Reporting Services		A	uthority	Special		Library		
ASSETS												
Current Assets												
Cash	\$	49	\$	83,881	\$	744,489	\$	411,902	\$	49,548	\$	3,946
Accounts receivable		-		-		-		112		-		-
Due from other funds		-		-		-		-		-		-
Due from other governmental units		-		-		16,983		-		-		-
Investments		-		-		-		-		1,390		-
Total assets	\$	49	\$	83,881	\$	761,472	\$	412,014	\$	50,938	\$	3,946
LIABILITIES AND FUND BALANCES												
LIABILITIES												
Current Liabilities												
Accounts payable	\$	-	\$	100	\$	-	\$	-	\$	500	\$	-
Due to other funds		-		-		-		-		-		-
Other current liabilities		-		-		-		1,617		-		-
Revenues collected in advance		-		-		-				-		-
Total liabilities		-		100		-		1,617		500		-
FUND BALANCES												
Unreserved		49		83,781		761,472		410,397		50,438		3,946
Total fund balances		49		83,781		761,472		410,397		50,438		3,946
Total liabilities and fund balances	\$	49	\$	83,881	\$	761,472	\$	412,014	\$	50,938	\$	3,946

# **BOARD OF COUNTY COMMISSIONERS**

### NONMAJOR GOVERNMENTAL FUNDS

## **COMBINING BALANCE SHEET**

### September 30, 2007

	Funds Library	Local lousing ssistance		Fourist elopment Tax	Debt Services Funds Funds Pav Road Tourist Asset		Paving Road Tourist Assess		ojects unds aving ssess-	Total Nonmajor Governmenta Funds				
\$ 	747,698 2,465 - - 1,322,054 2,072,217	\$ 257,056 - - - - - - 257,056	\$	58,343 4,650 - 27,371 - 90,364	\$	1,762,345 319,972 - 2,082,317	<b>\$</b>	34,232 - 34,232	\$	464,918 - - - 47,482 512,400	\$	- - - 384 - 384	\$ <u>\$</u>	2,821,830 7,227 1,762,345 398,942 1,370,926 6,361,270
<b>\$</b>	401 - - 705 1,106	\$ 3,599 28,769 - - 32,368	<b>\$</b>	2,124	\$ 	- - - - -	_	345,678 - - 345,678	\$	- - - - -		- 881,716 - - - 881,716	\$ 	6,724 756,163 1,617 705 765,209
\$	2,071,111 2,071,111 2,072,217	\$ 224,688 224,688 257,056	\$	88,240 88,240 90,364	\$	2,082,317 2,082,317 2,082,317	\$	(311,446) (311,446) 34,232	\$	512,400 512,400 512,400		81,332) 81,332) 384	\$	5,596,061 5,596,061 6,361,270

### **BOARD OF COUNTY COMMISSIONERS**

### NONMAJOR GOVERNMENTAL FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

For the Fiscal Year Ended September 30, 2007

					Special	Revenue	
	Community Development	Court	Court	Industrial Development	Law Enforcement	Law	_
	Block Grant		Service	Authority	Special	Library	Enhancemen
REVENUES	<u> </u>						1
Taxes	\$ -	\$ -	\$ 275,001	\$ 310,150	\$ -	\$ -	
Intergovernmental	-	106,985	-	-	-	-	ļ
Charges for services	-	160,433	266,872	-	-	-	
Fines and forfeitures	-	-	-	-	25,233	-	ļ
Miscellaneous			25,352	15,001	3,211		
Total revenues	<u>-</u>	267,418	567,225	325,151	28,444	-	
EXPENDITURES							ļ
Current Expenditures							
General government	-	206,943	17,000	-	-	175	
Public safety	-	-	-	-	-	-	
Transportation	-	-	-	-	-	-	
Economic environment	-	-	-	243,571	-	-	
Culture/recreation	-	-	-	-	-	-	
Court related	-	-	315,900	-	-	-	
Capital outlay							
Transportation	-	-	-	-	-	-	
Economic environment	-	-	-	-	-	-	
Culture/recreation	-	-	-	-	-	-	
Court related	-	-	-	-	-	-	
Debt service							
Transportation	-	-	-	-	-	-	
Economic environment	-	-	-	-	-	-	
Total expenditures		206,943	332,900	243,571	-	175	
Excess of revenues over (under							
expenditures		60,475	234,325	81,580	28,444	(175)	
OTHER FINANCING SOURCES (USES)							
Interfund transfers in	-	-	-	-	-	-	
Interfund transfers out	-	-	-	-	(95,073)	-	
Total other financing sources (uses)					(95,073)		
Net changes in fund balances	_	60,475	234,325	81,580	(66,629)	(175)	
Fund balances at beginning of year	49	23,306	527,147	328,817	117,067	4,121	
Fund balances at beginning of year	\$ 49	\$ 83,781	\$ 761,472	\$ 410,397	\$ 50,438	\$ 3,946	
rund balances at end of year	<del>3 49</del>	<b>\$ 63,761</b>	\$ 761,472	\$ 410,397	<del>\$ 50,436</del>	<b>3</b> 3,940	1

See notes to financial statements.

### **BOARD OF COUNTY COMMISSIONERS**

### NONMAJOR GOVERNMENTAL FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

For the Fiscal Year Ended September 30, 2007

Funds			Debt Service Funds			Capital Projects	Total
Library Enhancement	Local Housing Assistance	Tourist Development Tax	Jail	Road Improvement	Tourist Development	Paving Assess- ments	Nonmajor Governmental Funds
\$ -	\$ -	\$ 289,064	\$ -	\$ 900,000	\$ 93,201	\$ -	\$ 1,867,416
618,355	291,997	4,167	2,473,048	-	-	-	3,494,552
-	-	-	-	-	-	-	427,305
-	-	-	-	-	-	-	25,233
80,145	276	88,934	17,269	2,538	20,502	48	253,276
698,500	292,273	382,165	2,490,317	902,538	113,703	48	6,067,782
_	_	_	_	_	_	_	224,118
_	_	_	_	_	_	_	
_	-	_	_	_	-	_	_
-	724,194	362,029	-	_	-	-	1,329,794
743,794	-	-	-	-	-	-	743,794
-	-	-	-	-	-	-	315,900
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	•	-	-	-	•
-	-	-	-	832,089	-	-	832,089
					98,555		98,555
743,794	724,194	362,029	-	832,089	98,555	-	3,544,250
(45,294)	(431,921)	20,136	2,490,317	70,449	15,148	48	2,523,532
-	-	-	-	-	-	-	-
			(408,000)				(503,073)
		-	(408,000)	-	<del>-</del>	<del>-</del>	(503,073)
(45,294)	(431,921)	20,136	2,082,317	70,449	15,148	48	2,020,459
2,116,405	656,609	68,104		(381,895)	497,252	(381,380)	3,575,602
\$ 2,071,111	\$ 224,688	\$ 88,240	\$ 2,082,317	\$ (311,446)	\$ 512,400	\$ (381,332)	\$ 5,596,061

See notes to financial statements.

COMPLIANCE SECTION

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of County Commissioners Columbia County, Florida

We have audited the special purpose financial statements of the Columbia County Board of County Commissioners (The County), as of and for the year ended September 30, 2007, and have issued our report thereon dated June 27, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

<u>Internal Control Over Financial Reporting</u> - In planning and performing our audit, we considered the Columbia County Board of County Commissioners' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia County Board of County Commissioners' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the County's financial statements that is more than inconsequential will not be prevented or detected by the County's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the County's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters - As part of obtaining reasonable assurance about whether the Columbia County Board of County Commissioners' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

However, we noted certain matters that we reported to management of the Columbia County Board of County Commissioners in a separate letter dated June 27, 2008 on pages 183-184.

This report is intended solely for the information and use of management and the Board of County Commissioners, the Auditor General of the State of Florida, and federal and state awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

June 27, 2008

#### MANAGEMENT LETTER

Honorable Board of County Commissioners Columbia County, Florida

We have audited the accompanying financial statements of the Columbia County Board of County Commissioners (the Board), as of and for the year ended September 30, 2007, and have issued our report thereon dated June 27, 2008. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management matter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

#### PRIOR YEAR FINDINGS

<u>Fuel Purchases</u> - From our review of vehicle fuel purchases by the Fire and Tourist Development Departments, we found instances where the vehicle odometer readings were not recorded on the vendor automated billing system. For proper accountability, odometer readings should be recorded for each vehicle fuel purchase and the resulting usage reports should be examined and reconciled for any resulting out-of-range readings.

All other prior year findings were substantially corrected during the current year.

#### **CURRENT YEAR FINDINGS**

<u>Fuel Logs</u> – For several months during the year the recording function of the County's automated fueling system was inoperable due to lightning damage. During this period a manual logging system was maintained by the Road Department. Upon reviewing these logs, we found that odometer readings were not recorded along with the gallons pumped for individual vehicles. Without such recording it is not possible to verify that the quantities pumped were of reasonable and appropriate for individual vehicles. If such a logging system is required to be used in the future, we recommend that odometer readings be recorded along with the gallonage for each vehicle. Periodically, miles per gallon should be computed and any out-of-range amounts investigated.

<u>Vehicle Maintenance Records</u> – From our audit procedures at the Road Department, were found that the individual vehicle maintenance records were not up to date primarily due to the lack of data entry in the Fleetwise Software System. In addition to the lack of vehicle management reports, this deficiency also prevented accurate billings to outside departments and agencies and undermined internal control over usage of vehicle parts and supplies. We recommend that proper information be regularly entered into this software, and the resultant reports be generated, reviewed and utilized as a part of the monthly accounting procedures at the Road Department.

<u>Petty Cash Reimbursement</u> – From our review of petty cash reimbursements relating to the Tourist Development Department, we found an instance where personal purchases of \$48.28 were reimbursed by the County. Upon notification, this amount was repaid by the concerned employee. Upon further

review, we found no other apparent similar instances. To deter such occurrences in the future, we recommend that a policy be implemented to prohibit reimbursements where the related documentation contains both personal and business expenditures. Reimbursement requests should also be reviewed and approved by a supervisor prior to being submitted for reimbursement.

#### AUDITOR GENERAL COMPLIANCE MATTERS

<u>Annual Local Government Financial Report</u> – The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007. The financial statements of the Board of County Commissioners are combined with other County agencies in that report.

<u>Investment of Public Funds</u> – The Board of County Commissioners complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> – Nothing came to our attention that caused us to believe that the Board had met any of the conditions in Sections 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> – As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

#### CONCLUSION

We have reviewed information regarding our audit with appropriate County officials or employees and have provided them with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the County. We appreciate the progress the Board of County Commissioners are making on improving the prior noted weaknesses and reaffirm our desire to assist in these endeavors. We also appreciate the continued helpful assistance of all county employees in completing this year's audit.

POWELL & JONES

Certified Public Accountants

Powel & Jones

June 27, 2008

CLERK OF THE CIRCUIT COURT

#### CLERK OF THE CIRCUIT COURT

#### ANNUAL FINANCIAL REPORT

#### For the Fiscal Year Ended September 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

Honorable Clerk of the Circuit Court Columbia County, Florida

We have audited the accompanying special purpose financial statements of the Columbia County Clerk of the Circuit Court (the Clerk), as of and for the year ended September 30, 2007, as listed in the table of contents. These special purpose financial statements are the responsibility of the Clerk of the Circuit Court. Our responsibility is to express an opinion on these special purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying financial statements were prepared for the purpose of complying with state reporting requirements, as described in Note 1, and are intended to present the financial position and results of operations of only that portion of the financial reporting entity of Columbia County, Florida, that is attributable to the transactions of the Clerk of the Circuit Court.

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the financial position of the Clerk of the Circuit Court, as of September 30, 2007, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated July 28, 2008, on our consideration of the Clerk's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting ad compliance and the result of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the special purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the special purpose financial statements of the Clerk of the Circuit Court. Such information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the special purpose financial statements taken as a whole.

POWELL & JONES

Powel & Joxes

July 28, 2008

COMBINED FINANCIAL STATEMENTS

#### **CLERK OF THE CIRCUIT COURT**

#### **COMBINED BALANCE SHEET - ALL FUND TYPES**

#### **September 30, 2007**

ASSETS	Governmental Fund Types Special Revenue General Fund Funds					Fiduciary and Types ency Funds	(Me	Totals (Memorandum Only)	
Current assets									
Cash	\$	7,151	\$	198,227	\$	1,769,952	\$	1,975,330	
Accounts receivable	Ψ		Ψ	-	Ψ	14,479	Ψ	14,479	
Due from other funds		262,457		11,545				274,002	
Due from other governmental units		5,741				_		5,741	
Total assets	\$	275,349	\$	209,772	\$	1,784,431	\$	2,269,552	
LIABILITIES AND FUND BALANCES LIABILITIES Current liabilities									
Accounts payable	\$	6,063	\$	32,760	\$	_	\$	38,823	
Accrued payroll liabilities	Ψ	8,812	Ψ	-	Ψ	_	Ψ	8,812	
Due to other funds		-		47,270		226,732		274,002	
Due to Board of County				,				,	
Commissioners		67,897		_		51,606		119,503	
Due to other governmental units		192,577		_		358,919		551,496	
Interest payable		, -		_		16,974		16,974	
Deposits held in trust		-		-		195,193		195,193	
Installment payments payable		-		-		7,318		7,318	
Court liability fees payable		-		-		649,705		649,705	
Juvenile installments		-		-		2,339		2,339	
Bond liability		-		-		171,946		171,946	
Tax deed sales		-		-		99,043		99,043	
Other current liabilities		-		-		4,656		4,656	
Total liabilities		275,349		80,030		1,784,431		2,139,810	
FUND BALANCES									
Unreserved				129,742				129,742	
Total liabilities and fund balances	\$	275,349	\$	209,772	\$	1,784,431	\$	2,269,552	

#### **CLERK OF THE CIRCUIT COURT**

### COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES

REVENUES   Intergovernmental   \$ 69,955   \$ - \$ 69,955   \$ Charges for services   2,473,343   213,945   2,687,288   \$ 2,543,298   213,945   2,757,243   \$ 2,543,298   213,945   2,757,243   \$ 2,543,298   213,945   2,757,243   \$ 2,543,298   213,945   2,757,243   \$ 2,75		General Fund	Special Revenue Funds	Totals (Memorandum Only)
Charges for services         2,473,343         213,945         2,687,288           Total revenues         2,543,298         213,945         2,757,243           EXPENDITURES         Current expenditures           General government         881,233         48,460         929,693           Court related         1,995,118         171,943         2,167,061           Capital outlay         -         5,520         5,520           Total expenditures         2,876,351         225,923         3,102,274           Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County           Commissioners         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	REVENUES			
Total revenues         2,543,298         213,945         2,757,243           EXPENDITURES         Current expenditures           General government         881,233         48,460         929,693           Court related         1,995,118         171,943         2,167,061           Capital outlay         Court related         -         5,520         5,520           Total expenditures         2,876,351         225,923         3,102,274           Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County           Commissioners         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	Intergovernmental	\$ 69,955	\$ -	\$ 69,955
EXPENDITURES Current expenditures General government 881,233 48,460 929,693 Court related 1,995,118 171,943 2,167,061 Capital outlay Court related - 5,520 5,520 Total expenditures 2,876,351 225,923 3,102,274  Excess of revenues over (under) expenditures (333,053) (11,978) (345,031)  OTHER FINANCING SOURCES (USES) Transfer from Board of County Commissioners 235,435 - 235,435 Interfund transfers in 47,270 - 47,270 Interfund transfers out - (47,270) (47,270) Total other financing sources (uses) 282,705 (47,270) 235,435 Net change in fund balance - (59,248) (109,596)  Fund balance at beginning of year - 188,990 188,990	Charges for services	2,473,343	213,945	2,687,288
Current expenditures         881,233         48,460         929,693           Court related         1,995,118         171,943         2,167,061           Capital outlay         5,520         5,520           Court related         - 5,520         5,520           Total expenditures         2,876,351         225,923         3,102,274           Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County         235,435         - 235,435           Interfund transfers in         47,270         - 47,270         - 47,270           Interfund transfers out         - (47,270)         (47,270)         235,435           Net change in fund balance         - (59,248)         (109,596)           Fund balance at beginning of year         - 188,990         188,990	Total revenues	2,543,298	213,945	2,757,243
General government         881,233         48,460         929,693           Court related         1,995,118         171,943         2,167,061           Capital outlay         -         5,520         5,520           Total expenditures         2,876,351         225,923         3,102,274           Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	EXPENDITURES			
Court related       1,995,118       171,943       2,167,061         Capital outlay       -       5,520       5,520         Total expenditures       2,876,351       225,923       3,102,274         Excess of revenues over (under) expenditures       (333,053)       (11,978)       (345,031)         OTHER FINANCING SOURCES (USES)       Transfer from Board of County       235,435       -       235,435         Interfund transfers in       47,270       -       47,270         Interfund transfers out       -       (47,270)       (47,270)         Total other financing sources (uses)       282,705       (47,270)       235,435         Net change in fund balance       -       (59,248)       (109,596)         Fund balance at beginning of year       -       188,990       188,990	Current expenditures			
Court related       1,995,118       171,943       2,167,061         Capital outlay       -       5,520       5,520         Total expenditures       2,876,351       225,923       3,102,274         Excess of revenues over (under) expenditures       (333,053)       (11,978)       (345,031)         OTHER FINANCING SOURCES (USES)       Transfer from Board of County       235,435       -       235,435         Interfund transfers in       47,270       -       47,270         Interfund transfers out       -       (47,270)       (47,270)         Total other financing sources (uses)       282,705       (47,270)       235,435         Net change in fund balance       -       (59,248)       (109,596)         Fund balance at beginning of year       -       188,990       188,990	•	881,233	48,460	929,693
Court related         -         5,520         5,520           Total expenditures         2,876,351         225,923         3,102,274           Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	_	1,995,118	171,943	2,167,061
Total expenditures         2,876,351         225,923         3,102,274           Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	Capital outlay			
Excess of revenues over (under) expenditures         (333,053)         (11,978)         (345,031)           OTHER FINANCING SOURCES (USES)         Transfer from Board of County         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	Court related	-	5,520	5,520
OTHER FINANCING SOURCES (USES)         Transfer from Board of County         Commissioners       235,435       -       235,435         Interfund transfers in       47,270       -       47,270         Interfund transfers out       -       (47,270)       (47,270)         Total other financing sources (uses)       282,705       (47,270)       235,435         Net change in fund balance       -       (59,248)       (109,596)         Fund balance at beginning of year       -       188,990       188,990	Total expenditures	2,876,351	225,923	3,102,274
Transfer from Board of County       235,435       -       235,435         Interfund transfers in       47,270       -       47,270         Interfund transfers out       -       (47,270)       (47,270)         Total other financing sources (uses)       282,705       (47,270)       235,435         Net change in fund balance       -       (59,248)       (109,596)         Fund balance at beginning of year       -       188,990       188,990	Excess of revenues over (under) expenditures	(333,053)	(11,978)	(345,031)
Transfer from Board of County       235,435       -       235,435         Interfund transfers in       47,270       -       47,270         Interfund transfers out       -       (47,270)       (47,270)         Total other financing sources (uses)       282,705       (47,270)       235,435         Net change in fund balance       -       (59,248)       (109,596)         Fund balance at beginning of year       -       188,990       188,990	OTHER FINANCING SOURCES (USES)			
Commissioners         235,435         -         235,435           Interfund transfers in         47,270         -         47,270           Interfund transfers out         -         (47,270)         (47,270)           Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990				
Interfund transfers out	Commissioners	235,435	-	235,435
Total other financing sources (uses)         282,705         (47,270)         235,435           Net change in fund balance         -         (59,248)         (109,596)           Fund balance at beginning of year         -         188,990         188,990	Interfund transfers in	47,270	-	47,270
Net change in fund balance       -       (59,248)       (109,596)         Fund balance at beginning of year       -       188,990       188,990	Interfund transfers out	-	(47,270)	(47,270)
Fund balance at beginning of year 188,990 188,990	Total other financing sources (uses)	282,705	(47,270)	235,435
	Net change in fund balance	-	(59,248)	(109,596)
	Fund balance at beginning of year	-	188,990	188,990
		\$ -		

#### **CLERK OF THE CIRCUIT COURT**

### COMBINED STATEMENT OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL

#### **GENERAL AND SPECIAL REVENUE FUNDS**

		<b>General Fund</b>		Sp	ınds		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	
REVENUES		<b>A 22.255</b>	<b>A</b> (45)	•	•	•	
Intergovernmental	\$ 70,000	\$ 69,955	\$ (45)	\$ -	\$ -	\$ -	
Charges for services	2,451,422	2,473,343	21,921	213,945	213,945		
Total revenues	2,521,422	2,543,298	21,876	213,945	213,945		
EXPENDITURES							
Current expenditures							
General government	797,496	881,233	(83,737)	48,460	48,460	-	
Court related	2,005,475	1,995,118	10,357	171,943	171,943	-	
Capital outlay							
General government	5,968	-	5,968	-	-	-	
Court related	15,815		15,815	5,520	5,520		
Total expenditures	2,824,754	2,876,351	(51,597)	225,923	225,923		
Excess of revenues over (under)							
expenditures	(303,332)	(333,053)	(29,721)	(11,978)	(11,978)		
OTHER FINANCING SOURCES							
Transfers from the Board of County							
Commissioners	303,332	235,435	(67,897)	-	-	-	
Interfund transfers in	, -	47,270	47,270	-	-	-	
Interfund transfers out	-	, -	-	-	(47,270)	(47,270)	
Total other financing sources (uses)	303,332	282,705	(20,627)		(47,270)	(47,270)	
Net change in fund balances	-	-	-	(11,978)	(59,248)	47,270	
Fund balances at beginning of year	_	_	_	188,990	188,990	_	
Fund balances at end of year	\$ -	\$ -	\$ -	\$ 177,012	\$ 129,742	\$ 47,270	

#### CLERK OF THE CIRCUIT COURT

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Columbia County Clerk of the Circuit Court (Clerk).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39 "Determining Whether Certain Organizations Are Component Units an Amendment of GASB Statement 14,"establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Clerk of the Circuit Court, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Clerk's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Clerk is reported as a part of the primary government of Columbia County, Florida. The Clerk's financial statements do not purport to reflect the financial position or the results of operations of Columbia County, Florida, taken as a whole.

These special purpose financial statements of the Clerk are issued separately to comply with Section 10.557(4), Rules of the Auditor General for Local Governmental Entity Audits, pursuant to Section 11.45(3), Florida Statutes.

B. Fund Accounting - Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Clerk are as follows:

#### (i) Governmental Fund

General Fund - The General Fund of the Clerk of the Circuit Court is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources which are legally restricted to expenditures for specified purposes. As of September 30, 2007, the Clerk maintained the following Special Revenue Funds:

Public Records Modernization Trust Fund Teen Court Fund

#### (ii) Fiduciary Fund

Agency Funds - Agency Funds are used to account for assets held by the Clerk as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The following Agency Funds are maintained by the Clerk.

Domestic Relations
Jury and Witness
Public Defender Occupancy Trust
Registry of Court
Trust
Employee Sunshine Fund

- C. Basis of Accounting The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Clerk of the Circuit Court currently maintains his accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations.
- D. Budget Chapter 129, Florida Statutes, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget, which includes the appropriations to the General Fund of the Clerk of the Circuit Court. The Clerk also initially prepares and appropriately amends internally the Clerk's General Fund budget.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriation's budget of the Clerk of the Circuit Court.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2007, the book balance of the Clerk's deposits was \$1,975,030. This bank balance was covered by federal depository insurance and pledged collateral held at various qualified public depositories. Chapter 280, Florida Statutes, defines the eligible collateral for these qualified public depositories.

The collateral for the Clerk's deposits is categorized to give an indication of the level of risk assumed by the Clerk at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Clerk or his agent in the Clerk's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Clerk's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Clerk's name. All of the collateral covering the Clerk's deposits was Category 1.

F. Inventories - It is the policy of the Clerk of the Circuit Court to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

- G. Fixed Assets Fixed assets used in governmental fund type operations are accounted for in the General Fixed Asset Group of Accounts, except for its infrastructure fixed assets which the County has elected not to report. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. No depreciation has been provided on the County's general fixed assets. Assets purchased by the Clerk of the Circuit Court are reported in the County's General Fixed Assets Account Group.
- H. Compensated Absences Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund of the Board of County Commissioners that will pay for them. The remainder of the compensated absences liability is reported in the General Long-Term Debt Account Group of the Board of County Commissioners.

- I. Total Column on the Combined Statements The total column on the combined statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.
- J. Estimates The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.
- K. Risk Management The Clerk is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Clerk directly purchases insurance and participates in the risk management program through the Columbia County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

#### NOTE 3. PENSION PLAN

Plan Description - The Clerk contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributory. The Clerk is required to contribute at an actuarially determined rate. The rates at September 30, 2007 were as follows: Regular Employees 9.85%; Senior Management 13.12%; Elected Officials 16.53%, and employees electing the DROP Program 10.91%. The contribution requirements of plan members and the Clerk are established and may be amended by the Florida Legislature. The Clerk's contributions to the System for the years ending

September 30, 2007, 2006 and 2005 were \$173,477, \$137,312, and \$113,001, respectively, equal to the required contributions for each year.

#### NOTE 4. INTERFUND RECEIVABLES AND PAYABLES

Balances at September 30, 2007, were:

	Interfund	Interfund
	_Receivables_	Payables
General Fund	\$ 262,457	\$ -
Public Defender Occupancy Trust	-	357
Public Records Modernization Trust	10,959	47,270
Registry of Court	-	17
Teen Court	586	-
Trust	-	225,662
Domestic Relations Trust	-	696
	\$ 274,002	\$ 274,002

#### NOTE 5. COMMITMENTS

On September 28, 2007, the Clerk entered into an agreement with Serenic Navigator for software improvements. The total cost of the agreement is \$44,412, with the balance of \$20,501 still outstanding at September 30, 2007.

Also, on September 27, 2007, the Clerk entered into an agreement with FACC for court software. The total cost of the agreement is \$147,585, with the balance of \$132,826 still outstanding at September 30, 2007.

#### NOTE 6. RELATED PARTY TRANSACTIONS

The Clerk's office utilizes a collection service in which the spouse of the Clerk has an equity interest. The terms of the Office's agreement with the company are similar to those of other area Clerk's Offices. The company's compensation is based upon a percent of amount of delinquent accounts collected and is paid by delinquent account holders. The Clerk's Office makes no payments to the collection service. Compensation totaled approximately \$70,363 for the year ended September 30, 2007 from a total of \$175,980 in delinquent collections.

COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS

#### GENERAL FUND

### CLERK OF THE CIRCUIT COURT GENERAL FUND

#### BALANCE SHEET September 30, 2007

ASSETS	
Current Assets	
Cash	\$ 7,151
Due from other funds	262,457
Due from other governmental units	 5,741
Total assets	\$ 275,349
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Current liabilities	
Accounts payable	\$ 6,063
Accrued payroll liabilities	8,812
Due to Board of County Commissioners	67,897
Due to other governmental units	 192,577
Total liabilities	275,349
FUND BALANCE	
Unreserved	 
Total liabilities and fund balance	\$ 275,349

# CLERK OF THE CIRCUIT COURT GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Amounts			ounts	Actual	Variance Positive		
		Original		Final	 Amounts	(N	egative)	
REVENUES		_		_	_		_	
Intergovernmental revenue								
Federal grants								
IV - D grant	\$	70,000	\$	70,000	\$ 69,955	\$	(45)	
Charges for services								
General government								
Noncourt related charges								
Recording		225,000		225,000	293,624		68,624	
Documentary stamp commissions		37,000		37,000	37,150		150	
Marriage licenses fees and charges		22,700		22,700	24,167		1,467	
Passports		25,000		25,000	47,820		22,820	
Copies		50,000		50,000	50,185		185	
Other charges		24,960		24,960	25,274		314	
Court related charges								
County court criminal		342,585		342,585	283,430		(59,155)	
Circuit court criminal		147,580		147,580	149,110		1,530	
County court civil		237,015		237,015	277,249		40,234	
Circuit court civil		266,160		266,160	257,200		(8,960)	
Traffic		971,350		971,350	958,002		(13,348)	
Probate		56,600		56,600	61,571		4,971	
Miscellaneous								
Interest		45,472		45,472	 58,909		13,437	
Total revenues		2,521,422		2,521,422	 2,593,646		72,224	
EXPENDITURES								
<b>Board of County Commissioners</b>								
Personal services		301,532		301,532	317,163		(15,631)	
Operating expenses		1,800		1,800	 1,213		587	
Total Board of County Commissioners		303,332		303,332	318,376		(15,044)	
Other general government								
Personal services		390,004		390,004	387,246		2,758	
Operating expenses		41,677		41,677	104,828		(63,151)	
Total other general government		431,681		431,681	492,074		(60,393)	
Clerk administration								
Personal services		465,136		465,136	424,190		40,946	
Operating expenses		32,439		32,439	17,469		14,970	
Total Clerk administration		497,575		497,575	441,659		55,916	
Court-related payments to State								
Budgeted payments		462,182		462,182	462,182		-	
Excess fees		,		,	8,812		(8,812)	
Total court-related payments to State		462,182		462,182	470,994		(8,812)	
(Continued)		- <b>-,</b> - <b></b>		,	-,		(-)/	

# CLERK OF THE CIRCUIT COURT GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

		Budgeted Amounts				Actual	=	Variance Positive		
	C	riginal		Final	A	mounts	(N	egative)		
Jury Management										
Personal services	\$	22,684	\$	22,684	\$	24,504	\$	(1,820)		
Operating expenses		1,474		1,474		496		978		
Total jury management		24,158		24,158		25,000		(842)		
Circuit Criminal										
Personal services		194,066		194,066		210,415		(16,349)		
Operating expenses		22,117		22,117		11,972		10,145		
Total circuit criminal		216,183		216,183		222,387		(6,204)		
Circuit Civil										
Personal services		77,359		77,359		82,769		(5,410)		
Operating expenses		7,372		7,372		2,764		4,608		
Total circuit civil		84,731		84,731		85,533		(802)		
Circuit Family										
Personal services		116,818		116,818		169,161		(52,343)		
Operating expenses		25,066		25,066		14,265		10,801		
Total circuit family		141,884		141,884		183,426		(41,542)		
Circuit Juvenile										
Personal services		63,571		63,571		71,304		(7,733)		
Operating expenses		7,372		7,372		2,625		4,747		
Total circuit juvenile		70,943		70,943		73,929		(2,986)		
Circuit Probate										
Personal services		42,866		42,866		48,893		(6,027)		
Operating expenses		4,423		4,423		1,427		2,996		
Total circuit probate		47,289		47,289		50,320		(3,031)		
Information Technology										
Personal services		61,161		61,161		66,579		(5,418)		
Operating expenses		7,290		7,290		4,204		3,086		
Total information technology		68,451		68,451		70,783		(2,332)		
(Continued)										

# CLERK OF THE CIRCUIT COURT GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

	Budgeted Amounts Actual							Variance Positive		
		Driginal		Final		mounts	_	egative)		
County Criminal										
Personal services	\$	185,222	\$	185,222	\$	170,534	\$	14,688		
Operating expenses		22,117		22,117		9,638		12,479		
Total county criminal		207,339		207,339		180,172		27,167		
County Civil										
Personal services		78,676		78,676		74,566		4,110		
Operating expenses		7,372		7,372		2,435		4,937		
Total county civil		86,048		86,048		77,001		9,047		
County Traffic										
Personal services		165,265		165,265		173,956		(8,691)		
Operating services		17,693		17,693		10,741		6,952		
Total county traffic		182,958		182,958		184,697		(1,739)		
Total expenditures		2,824,754		2,824,754		2,876,351		(51,597)		
Excess of revenues over (under)		_						_		
expenditures		(303,332)		(303,332)		(282,705)		20,627		
Other financing sources										
Transfers from Board of County										
Commissioners		303,332		303,332		235,435		(67,897)		
Interfund transfers in		-		-		47,270		47,270		
Total other financing sources		303,332		303,332		282,705	-	(20,627)		
Net change in fund balance		-				-		-		
Fund balance beginning of year		-		-		-		-		
Fund balance end of year	\$	-	\$	-	\$	-	\$	-		

SPECIAL REVENUE FUNDS

## CLERK OF THE CIRCUIT COURT SPECIAL REVENUE FUNDS

#### **COMBINING BALANCE SHEET**

September 30, 2007

	ic Records dernization						
		Trust	Tee	en Court	Totals		
ASSETS							
Cash	\$	197,563	\$	664	\$	198,227	
Due from other funds		10,959		586		11,545	
Total assts	\$	208,522	\$	1,250	\$	209,772	
LIABILITIES AND FUND BALANCES LIABILITIES Current Liabilities							
Accounts payable	\$	32,218	\$	542	\$	32,760	
Due to other funds		47,270				47,270	
Total liabilities		79,488		542		80,030	
FUND BALANCES							
Unreserved		129,034		708		129,742	
Total liabilities and fund balances	\$	208,522	\$	1,250	\$	209,772	

## CLERK OF THE CIRCUIT COURT SPECIAL REVENUE FUNDS

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

		lic Records dernization	_	_		_
		Trust	Tee	en Court		Totals
REVENUES						
Charges for services						
General government	•	470 400	•		•	470 400
Recording of legal instruments	\$	172,483	\$	-	\$	172,483
Court related		470.400		41,462		41,462
Total revenues		172,483		41,462		213,945
EXPENDITURES						
General Government						
Financial and administrative						
Operating expenses		48,460		-		48,460
Total general government		48,460		-		48,460
Court related						
Judicial						
Operating expenses		131,076		40,867		171,943
Capital outlay		5,520				5,520
Total court related		136,596		40,867		177,463
Total expenditures		185,056		40,867		225,923
Excess of revenues over (under)						
expenditures		(12,573)		595		(11,978)
OTHER FINANCING SOURCES (USES)						
Interfund transfers in		(47,270)		_		(47,270)
Net change in fund balances		(59,843)		595		(59,248)
Fund balances at beginning of year		188,877		113		188,990
Fund balances at end of year	\$	129,034	\$	708	\$	129,742
		==,== 1			<u> </u>	

#### AGENCY FUNDS

#### CLERK OF THE CIRCUIT COURT AGENCY FUNDS COMBINING BALANCE SHEET September 30, 2007

	_ <u>c</u>	lerk Trust	ployee nshine	_	mestic lations	ry and itness	Oc	Defender cupancy Trust	egistry ne Court	Totals
ASSETS Cash	\$	1,645,162	\$ 1,140	\$	4,756	\$ 5,161	\$	33,381	\$ 80,352	\$ 1,769,952
Dishonored checks receivable		14,479				 			 	 14,479
Total assets	\$	1,659,641	\$ 1,140	\$	4,756	\$ 5,161	\$	33,381	\$ 80,352	\$ 1,784,431
LIABILITIES										
Due to other funds	\$	225,662	\$ -	\$	696	\$ -	\$	357	\$ 17	\$ 226,732
Due to Board of County										
Commissioners		51,606	-		-	-		-	-	51,606
Due to other governmental units		319,174	-		1,560	5,161		33,024	-	358,919
Interest payable		-	-		-	-		-	16,974	16,974
Deposits held in trust		131,832	-		-	-		-	63,361	195,193
Installment payable		7,318	-		-	-		-	-	7,318
Court fees payable		649,705	-		-	-		-	-	649,705
Juvenile installments		2,339	-		-	-		-	-	2,339
Bond liability		171,946	-		-	-		-	-	171,946
Tax deeds		99,043	-		-	-		-	-	99,043
Other current liabilities		1,016	 1,140		2,500			<u> </u>	 	 4,656
Total liabilities	\$	1,659,641	\$ 1,140	\$	4,756	\$ 5,161	\$	33,381	\$ 80,352	\$ 1,784,431

#### **COLUMBIA COUNTY, FLORIDA CLERK OF CIRCUIT COURT**

#### **AGENCY FUNDS**

#### COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES For the Fiscal Year Ended September 30, 2007

	Balance October 1						Balance September 30,	
DOMESTIC RELATIONS FUND		2006		Additions		eductions		2007
Assets								
Cash	\$	2,574	\$	33,188	\$	31,006	\$	4,756
Total assets	\$	2,574	\$	33,188	\$	31,006	\$	4,756
				· · · · · · · · · · · · · · · · · · ·		· ·		<u> </u>
Liabilities								
Due to other funds	\$	694	\$	9,140	\$	9,138	\$	696
Due to other governmental units		1,880		24,048		21,868		4,060
Total liabilities	\$	2,574	\$	33,188	\$	31,006	\$	4,756
JURY AND WITNESS FUND								
Assets								
Cash	\$	3,605	\$	32,460	\$	30,904	\$	5,161
Liabilities								
Due to other governmental units	\$	3,605	\$	32,460	\$	30,904	\$	5,161
PUBLIC DEFENDER								
OCCUPANCY TRUST FUND								
Assets								
Cash	\$	36,324		76,921	\$	79,864	\$	33,381
Liabilities								
Due to other funds	\$	388	\$	357	\$	388	\$	357
Due to Public Defender		35,936		76,564		79,476		33,024
Total liabilities	<u>\$</u>	36,324	\$	76,921	\$	79,864	\$	33,381
REGISTRY OF COURT FUND								
Assets								
Cash	\$	53,419	\$	1,076,083	\$	1,049,150	\$	80,352
Liabilities								
Due to other funds	\$	6	\$	17	\$	6	\$	17
Interest payable		16,853		155		34		16,974
Deposits held in escrow		36,560		1,075,911		1,049,110		63,361
Total liabilities	\$	53,419	\$	1,076,083	\$	1,049,150	\$	80,352

(Continued)

#### COLUMBIA COUNTY, FLORIDA CLERK OF CIRCUIT COURT AGENCY FUNDS

#### COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

Reside		(	Balance October 1 2006	Additions		Deductions		Balance September 30, 2007	
Cash	TRUST FUND								
Total assets	Assets								
Total assets	Cash	\$	1,509,753	\$	11,450,089	\$	11,314,679	\$	1,645,163
Liabilities   Due to other funds   \$230,418   \$2,901,260   \$2,906,016   \$225,662   Due to other governmental units   545,984   6,997,958   7,173,162   370,780   Installments payable   7,318   7,318   Deposits in suspense   117,562   36,029   21,759   131,832   Court liability fees payable   387,095   646,704   384,094   649,705   Juvenile installments   2,242   35,851   35,754   2,339   Bond liability   130,685   433,770   392,509   171,946   Tax deeds sales   101,928   204,242   207,127   99,043   Other current liabilities   \$1,527,785   \$11,315,703   \$11,183,847   \$1,659,641	Dishonored checks receivable		18,032		13,156		16,710		14,478
Due to other funds   \$230,418   \$2,901,260   \$2,906,016   \$225,662   Due to other governmental units   545,984   6,997,958   7,173,162   370,780   Installments payable   7,318   -	Total assets	\$	1,527,785	\$	11,463,245	\$	11,331,389	\$	1,659,641
Due to other governmental units   545,984   6,997,958   7,173,162   370,780   Installments payable   7,318   -	Liabilities								
Installments payable	Due to other funds	\$	230,418	\$	2,901,260	\$	2,906,016	\$	225,662
Deposits in suspense	Due to other governmental units		545,984		6,997,958		7,173,162		370,780
Court liability fees payable         387,095         646,704         384,094         649,705           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability         130,685         433,770         392,509         171,946           Tax deeds sales         101,928         204,242         207,127         99,043           Other current liabilities         4,553         59,889         63,426         1,016           Total liabilities         5,1527,785         \$11,315,703         \$11,183,847         \$1,659,641           EMPLOYEE SUNSHINE FUND           Assets           Cash         \$597         2,900         \$2,357         \$1,140           TOTALS - ALL FUNDS           Assets           Cash         \$1,606,272         \$12,671,641         \$12,507,960         \$1,769,953           Dishonored checks receivable         \$18,032         \$13,156         \$16,710         \$14,478           Total assets         \$1,624,304         \$12,684,797         \$12,524,670         \$1,784,431           Liabilities           Due to other funds         \$231,506         \$2,910,774         \$2,915,548         \$226,732	Installments payable		7,318		-		-		7,318
Dishonored checks receivable   18,032	Deposits in suspense		117,562		36,029		21,759		131,832
Dishonored checks receivable   18,032	· · · · · · · · · · · · · · · · · · ·		•		=		=		-
Bond liability			•						
Tax deeds sales         101,928         204,242         207,127         99,043           Other current liabilities         4,553         59,889         63,426         1,016           Total liabilities         \$ 1,527,785         \$ 11,315,703         \$ 11,183,847         \$ 1,659,641           EMPLOYEE SUNSHINE FUND         Assets           Cash         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           TOTALS - ALL FUNDS           Assets         Cash         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,769,953           Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         <					=				•
Other current liabilities         4,553 (\$1,327,785)         59,889 (\$3,426)         1,016           Total liabilities         \$1,527,785         \$11,315,703         \$11,183,847         \$1,659,641           EMPLOYEE SUNSHINE FUND         S         \$597         \$2,900         \$2,357         \$1,140           Liabilities           Other current liabilities         \$597         \$2,900         \$2,357         \$1,140           TOTALS - ALL FUNDS           Assets         \$1,606,272         \$12,671,641         \$12,507,960         \$1,769,953           Dishonored checks receivable         \$1,606,272         \$12,671,641         \$12,507,960         \$1,769,953           Total assets         \$1,624,304         \$12,684,797         \$12,524,670         \$1,784,431           Liabilities           Due to other funds         \$231,506         \$2,910,774         \$2,915,548         \$226,732           Due to other governmental units         \$587,405         7,313,030         7,305,410         413,025           Interest payable         \$16,853         \$155         34         16,974           Deposits in suspense         \$117,562         \$36,029         \$21,759         \$131,832           Installments payable         7,318	<u> </u>		•		-		-		
Total liabilities         \$ 1,527,785         \$ 11,315,703         \$ 11,183,847         \$ 1,659,641           EMPLOYEE SUNSHINE FUND           Assets           Cash         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           Liabilities           Other current liabilities         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           TOTALS - ALL FUNDS           Assets         Cash         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities         Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094 <td< td=""><td>Other current liabilities</td><td></td><td>•</td><td></td><td>•</td><td></td><td></td><td></td><td></td></td<>	Other current liabilities		•		•				
Assets Cash         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           Liabilities           Other current liabilities         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           TOTALS - ALL FUNDS           Assets         Cash         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities           Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,0	Total liabilities	\$		\$		\$		\$	
Liabilities         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           TOTALS - ALL FUNDS           Assets         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities           Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability									
Court current liabilities   \$ 597	Cash	\$	597	\$	2,900	\$	2,357	\$	1,140
Other current liabilities         \$ 597         \$ 2,900         \$ 2,357         \$ 1,140           TOTALS - ALL FUNDS           Assets         Cash         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities           Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339 <td></td> <td></td> <td></td> <td></td> <td>,</td> <td></td> <td>•</td> <td></td> <td>•</td>					,		•		•
TOTALS - ALL FUNDS Assets Cash \$1,606,272 \$12,671,641 \$12,507,960 \$1,769,953 Dishonored checks receivable 18,032 13,156 16,710 14,478 Total assets \$1,624,304 \$12,684,797 \$12,524,670 \$1,784,431  Liabilities Due to other funds \$231,506 \$2,910,774 \$2,915,548 \$226,732 Due to other governmental units 587,405 7,131,030 7,305,410 413,025 Interest payable 16,853 155 34 16,974 Deposits in suspense 117,562 36,029 21,759 131,832 Installments payable 7,318 7,318 Court fees payable 387,095 646,704 384,094 649,705 Deposits held in escrow 36,560 1,075,911 1,049,110 63,361 Juvenile installments 2,242 35,851 35,754 2,339 Bond liability 130,685 433,770 392,509 171,946 Tax deeds sales 101,928 204,242 207,127 99,043 Other current liabilities 5,150 62,789 65,783 2,156	Liabilities								
Cash         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities           Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability         130,685         433,770         392,509         171,946           Tax deeds sales         101,928         204,242	Other current liabilities	\$	597	\$	2,900	\$	2,357	\$	1,140
Cash         \$ 1,606,272         \$ 12,671,641         \$ 12,507,960         \$ 1,769,953           Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities           Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability         130,685         433,770         392,509         171,946           Tax deeds sales         101,928         204,242									
Cash Dishonored checks receivable         \$ 1,606,272   \$12,671,641   \$12,507,960   \$1,769,953   \$1,478   \$12,507,960   \$1,769,953   \$1,478   \$12,674,304   \$12,684,797   \$12,524,670   \$14,478   \$12,524,670   \$14,478   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670   \$12,524,670   \$1,784,431   \$12,684,797   \$12,524,670									
Dishonored checks receivable         18,032         13,156         16,710         14,478           Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities         Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability         130,685         433,770         392,509         171,946           Tax deeds sales         101,928         204,242         207,127         99,043           Other current liabilities         5,150         62,789         65,783			4 000 000		40.074.044		40.505.000	•	4 = 00 0 = 0
Total assets         \$ 1,624,304         \$ 12,684,797         \$ 12,524,670         \$ 1,784,431           Liabilities         Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability         130,685         433,770         392,509         171,946           Tax deeds sales         101,928         204,242         207,127         99,043           Other current liabilities         5,150         62,789         65,783         2,156		\$		\$		\$		\$	
Liabilities       Due to other funds       \$ 231,506       \$ 2,910,774       \$ 2,915,548       \$ 226,732         Due to other governmental units       587,405       7,131,030       7,305,410       413,025         Interest payable       16,853       155       34       16,974         Deposits in suspense       117,562       36,029       21,759       131,832         Installments payable       7,318       -       -       7,318         Court fees payable       387,095       646,704       384,094       649,705         Deposits held in escrow       36,560       1,075,911       1,049,110       63,361         Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156		_		_		_		_	
Due to other funds         \$ 231,506         \$ 2,910,774         \$ 2,915,548         \$ 226,732           Due to other governmental units         587,405         7,131,030         7,305,410         413,025           Interest payable         16,853         155         34         16,974           Deposits in suspense         117,562         36,029         21,759         131,832           Installments payable         7,318         -         -         7,318           Court fees payable         387,095         646,704         384,094         649,705           Deposits held in escrow         36,560         1,075,911         1,049,110         63,361           Juvenile installments         2,242         35,851         35,754         2,339           Bond liability         130,685         433,770         392,509         171,946           Tax deeds sales         101,928         204,242         207,127         99,043           Other current liabilities         5,150         62,789         65,783         2,156	Total assets	<u> </u>	1,024,304	<u> </u>	12,004,797	<u> </u>	12,524,670	<u> </u>	1,764,431
Due to other governmental units       587,405       7,131,030       7,305,410       413,025         Interest payable       16,853       155       34       16,974         Deposits in suspense       117,562       36,029       21,759       131,832         Installments payable       7,318       -       -       7,318         Court fees payable       387,095       646,704       384,094       649,705         Deposits held in escrow       36,560       1,075,911       1,049,110       63,361         Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Liabilities								
Interest payable       16,853       155       34       16,974         Deposits in suspense       117,562       36,029       21,759       131,832         Installments payable       7,318       -       -       7,318         Court fees payable       387,095       646,704       384,094       649,705         Deposits held in escrow       36,560       1,075,911       1,049,110       63,361         Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Due to other funds	\$	231,506	\$	2,910,774	\$	2,915,548	\$	226,732
Deposits in suspense       117,562       36,029       21,759       131,832         Installments payable       7,318       -       -       7,318         Court fees payable       387,095       646,704       384,094       649,705         Deposits held in escrow       36,560       1,075,911       1,049,110       63,361         Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Due to other governmental units		587,405		7,131,030		7,305,410		413,025
Installments payable       7,318       -       -       7,318         Court fees payable       387,095       646,704       384,094       649,705         Deposits held in escrow       36,560       1,075,911       1,049,110       63,361         Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Interest payable		16,853		155		34		16,974
Court fees payable       387,095       646,704       384,094       649,705         Deposits held in escrow       36,560       1,075,911       1,049,110       63,361         Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Deposits in suspense		117,562		36,029		21,759		131,832
Deposits held in escrow     36,560     1,075,911     1,049,110     63,361       Juvenile installments     2,242     35,851     35,754     2,339       Bond liability     130,685     433,770     392,509     171,946       Tax deeds sales     101,928     204,242     207,127     99,043       Other current liabilities     5,150     62,789     65,783     2,156	Installments payable		7,318		-		-		7,318
Juvenile installments       2,242       35,851       35,754       2,339         Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Court fees payable		387,095		646,704		384,094		649,705
Bond liability       130,685       433,770       392,509       171,946         Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Deposits held in escrow		36,560		1,075,911		1,049,110		63,361
Tax deeds sales       101,928       204,242       207,127       99,043         Other current liabilities       5,150       62,789       65,783       2,156	Juvenile installments		2,242		35,851		35,754		2,339
Other current liabilities5,15062,78965,7832,156	Bond liability		130,685		433,770		392,509		171,946
Other current liabilities5,15062,78965,7832,156	Tax deeds sales		101,928		204,242		207,127		99,043
	Other current liabilities						65,783		
	Total liabilities	\$		\$	12,537,255	\$		\$	

COMPLIANCE SECTION

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Clerk of the Circuit Court Columbia County, Florida

We have audited the special purpose financial statements of the Columbia County Clerk of the Circuit Court, as of and for the year ended September 30, 2007, and have issued our report thereon dated July 28, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

<u>Internal Control Over Financial Reporting</u> – In planning and performing our audit, we considered Columbia County Clerk of the Circuit Court's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia County Clerk of the Circuit Court's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Columbia County Clerk of the Circuit Court's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Columbia County Clerk of the Circuit Court's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Columbia County Clerk of the Circuit Court's financial statements that is more than inconsequential will not be prevented or detected by the Columbia County Clerk of the Circuit Court's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Columbia County Clerk of the Circuit Court's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

<u>Compliance and Other Matters</u> - As part of obtaining reasonable assurance about whether the Columbia County Clerk of the Circuit Court's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Clerk of the Circuit Court of Columbia County, the Board of County Commissioners, and the Auditor General of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

July 28, 2008

#### MANAGEMENT LETTER

Honorable Clerk of the Circuit Court Columbia County, Florida

We have audited the financial statements of the Columbia County Clerk of the Circuit Court (the Clerk), as of and for the year ended September 30, 2007, and have issued our report thereon dated June 30, 2006. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the certain items be addressed in this letter.

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

<u>Travel</u> – From our review of selected travel vouchers, we found that a per diem payment was accidentally miscalculated and the traveling employees were overpaid. To assure proper calculation of travel reimbursements, we recommend that all travel vouchers be carefully reviewed prior to being paid.

#### AUDITOR GENERAL COMPLIANCE MATTERS

<u>Annual Local Government Financial Report</u> - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007. The financial statements of the Clerk of the Circuit Court are combined with other County agencies in that report.

<u>Investment of Public Funds</u> - The Clerk of the Circuit Court complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> - Nothing came to our attention that caused us to believe that the Clerk of the Circuit Court had met any of the conditions described in Section 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> - As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Requirements of Section 28.35, Florida Statutes - For the fiscal year ended September 30, 2007, the Clerk complied with the following:

- a. The budget certified by the Florida Clerk of Courts Operations Corporation
- b. The performance standards developed and certified to Section 28.35, Florida Statutes

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with the Clerk of the Circuit Court and have provided appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this year's audit of the Clerk of the Circuit Court. We appreciate the overall high quality of the financial records and personnel in the Clerk of the Circuit Court's Office. We also appreciate the helpful assistance and courtesy afforded us by these employees.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

July 28, 2008

#### PROPERTY APPRAISER

#### PROPERTY APPRAISER

#### ANNUAL FINANCIAL REPORT

#### For the Fiscal Year Ended September 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

Honorable Property Appraiser Columbia County, Florida

We have audited the accompanying special purpose financial statements of the Columbia County Property Appraiser (Property Appraiser), as of and for the year ended September 30, 2007, as listed in the table of contents. These special purpose financial statements are the responsibility of the Property Appraiser. Our responsibility is to express an opinion on these special purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying financial statements were prepared for the purpose of complying with state reporting requirements, as described in Note 1, and are intended to present the financial position and results of operations of only that portion of the financial reporting entity of Columbia County, Florida, that is attributable to the transactions of the Property Appraiser.

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the financial position of the Property Appraiser, as of September 30, 2007, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Governmental Auditing Standards, we have also issued a report dated April 30, 2008, on our consideration of the Property Appraiser's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Powel & Jones

POWELL & JONES April 30, 2008

#### FINANCIAL STATEMENTS

# PROPERTY APPRAISER GENERAL FUND BALANCE SHEET September 30, 2007

ASSETS	
Current Assets	
Cash	\$ 29,249
Accounts receivable	 766
Total assets	\$ 30,015
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Current liabilities	
Due to Board of County Commissioners	\$ 26,449
Due to other governmental units	 3,566
Total liabilities and fund balance	\$ 30,015

## COLUMBIA COUNTY, FLORIDA PROPERTY APPRAISER

# GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

REVENUES Charges for services General government County officer fees Columbia County Industrial Development Authority \$ 7,974 \$ 7,769 \$ (205)		Budget	Actual	Variance Positive (Negative)
General government County officer fees Columbia County Industrial Development Authority \$ 7,974 \$ 7,769 \$ (205) Lake Shore Hospital Authority 102,202 99,578 (2,624) Suwannee River Water Management District 28,698 27,961 (737)	REVENUES			
County officer fees Columbia County Industrial Development Authority \$ 7,974 \$ 7,769 \$ (205) Lake Shore Hospital Authority 102,202 99,578 (2,624) Suwannee River Water Management District 28,698 27,961 (737)	Charges for services			
Columbia County Industrial  Development Authority \$ 7,974 \$ 7,769 \$ (205)  Lake Shore Hospital Authority 102,202 99,578 (2,624)  Suwannee River Water  Management District 28,698 27,961 (737)	General government			
Development Authority         \$ 7,974         \$ 7,769         \$ (205)           Lake Shore Hospital Authority         102,202         99,578         (2,624)           Suwannee River Water         Wanagement District         28,698         27,961         (737)	County officer fees			
Lake Shore Hospital Authority 102,202 99,578 (2,624) Suwannee River Water Management District 28,698 27,961 (737)	Columbia County Industrial			
Suwannee River Water  Management District	•	\$ 7,974	\$ 7,769	\$ (205)
Management District <u>28,698</u> <u>27,961</u> <u>(737)</u>	•	102,202	99,578	(2,624)
<u> </u>		20.000	27.004	(727)
10tal charges for services135,506(3,506)	•			
	lotal charges for services	138,874	135,308	(3,566)
Miscellaneous	Miscellaneous			
Interest earnings - 3,566 3,566		_	3 566	3 566
Other miscellaneous - 916 916		_	•	•
Total miscellaneous - 4,482 4,482				
	Total revenues	138,874		916
EXPENDITURES	EXPENDITURES			
General government	General government			
Financial and administrative	Financial and administrative			
Personal services 1,007,123 995,586 11,537	Personal services	1,007,123	995,586	11,537
Operating expenses162,103148,10713,996		162,103	148,107	13,996
Total expenditures <u>1,169,226</u> <u>1,143,693</u> <u>25,533</u>	Total expenditures	1,169,226	1,143,693	25,533
Excess of revenues over (under)	• • • • • • • • • • • • • • • • • • • •	(4 000 070)	(4 000 000)	
expenditures (1,030,352) (1,003,903) 26,449	expenditures	(1,030,352)	(1,003,903)	26,449
OTHER FINANCING SOURCES	OTHER FINANCING SOURCES			
Transfers from Board of County				
· · · · · · · · · · · · · · · · · · ·		1 030 352	1 003 003	(26,449)
	Commissioners	1,030,332	1,003,903	(20,449)
Net change in fund balance	Net change in fund balance	-	-	-
Fund balance beginning of year	Fund balance beginning of year	_	_	-
Fund balance end of year \$ - \$ -		\$ -	\$ -	\$ -

#### COLUMBIA COUNTY, FLORIDA PROPERTY APPRAISER

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Columbia County Property Appraiser (Property Appraiser).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39, "Determining Whether Certain Organizations are Component Units an Amendment of GASB Statement 14," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Property Appraiser, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Property Appraiser's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Property Appraiser is reported as a part of the primary government of Columbia County, Florida. The Property Appraiser's financial statements do not purport to reflect the financial position or the results of operations of Columbia County, Florida, taken as a whole.

These special purpose financial statements of the Property Appraiser are issued separately to comply with Section 10.557(4), Rules of the Auditor General for Local Governmental Entity Audits, pursuant to Section 11.45(3), Florida Statutes.

- B. Fund Accounting Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Property Appraiser are as follows:
  - (i) Governmental Fund
    General Fund The General Fund of the Property Appraiser is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.
- C. Basis of Accounting The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Property Appraiser currently maintains his accounting records on the cash basis. However, for financial statement purposes appropriate adjustments are made to report the governmental fund type using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations. Encumbrance accounting is not utilized by the Property Appraiser.
- D. Budget Chapter 129, Florida Statutes, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget, which

includes the operating budget of the Property Appraiser. The Property Appraiser's budget is also subject to approval by the Florida Department of Revenue.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Property Appraiser, which was amended during the year.

- E. Cash and Investments Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2007, the book balance of the Property Appraiser's deposits was \$29,249. The total bank balance was covered by federal depository insurance.
- F. Inventories It is the policy of the Property Appraiser to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.
- G. Fixed Assets Fixed assets used in the Supervisor of Elections' operations are accounted for in the Board of County Commissioner's general fixed assets accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. Depreciation on equipment is provided on the straight-line basis over useful lives of three to twelve years.
- H. Compensated Absences Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund that will pay for them. The remainder of the compensated absences liability is reported in the general long-term debt accounts of the Board of County Commissioners.

- I. Estimates The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.
- J. Risk Management The Property Appraiser is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others.

The Property Appraiser directly purchases insurance and participates in the risk management program through the Columbia County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

#### NOTE 3. PENSION PLAN

Plan Description - The Property Appraiser contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to

retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributory. The Property Appraiser is required to contribute at an actuarially determined rate. The rates at September 30, 2007 were as follows: Regular Employees 9.85%; Senior Management 13.12%; Elected Officials 16.53%. The contribution requirements of plan members and the Property Appraiser are established and may be amended by the Florida Legislature. The Property Appraiser's contributions to the System for the years ending September 30, 2007, 2006 and 2005 were \$87,744, \$70,786, and \$59,182, respectively equal to the required contributions for each year.

#### NOTE 4. OPERATING LEASE

The Property Appraiser has an operating lease agreement with Canon Financial Services, Inc. for a microfilm reader. The agreement is being paid in sixty monthly installments of \$470. Future minimum non-cancelable lease payments are as follows:

Year Ending		
September 30		
2008		5,644
2009		3,763
	\$	9,407

COMPLIANCE SECTION

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Property Appraiser Columbia County, Florida

We have audited the special purpose financial statements of the Columbia County Property Appraiser, as of and for the year ended September 30, 2007, and have issued our report thereon dated April 30, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting - In planning and performing our audit, we considered the Columbia County Property Appraiser's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia County Property Appraiser's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Columbia County Property Appraiser's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Columbia County Property Appraiser's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the Columbia County Property Appraiser's financial statements that is more than inconsequential will not be prevented or detected by the Columbia County Property Appraiser's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Columbia County Property Appraiser's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

<u>Compliance and Other Matters</u> - As part of obtaining reasonable assurance about whether the Columbia County Property Appraiser's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance and other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Property Appraiser of Columbia County, and the Board of County Commissioners, and the Auditor General of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

POWELL & JONES

Powel & Joxes

April 30, 2008

#### MANAGEMENT LETTER

Honorable Property Appraiser Columbia County, Florida

We have audited the financial statements of the Columbia County Property Appraiser, as of and for the year ended September 30, 2007, and have issued our report thereon dated April 30, 2008. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the certain items be addressed in this letter.

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

#### AUDITOR GENERAL COMPLIANCE MATTERS

Annual Local Government Financial Report - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007. The financial statements of the Property Appraiser are combined with other County agencies in that report.

<u>Investment of Public Funds</u> - The Property Appraiser complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> - Nothing came to our attention that caused us to believe that the Property Appraiser had met any of the conditions in Section 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> - As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with the Property Appraiser and have provided appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this year's examination of the County. We appreciate the helpful assistance of all County employees in completing this year's audit.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

April 30, 2008

## SHERIFF

## SHERIFF

## ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2007

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## SHERIFF

## ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

Honorable Sheriff Columbia County, Florida

We have audited the accompanying special purpose financial statements of the Columbia County Sheriff (Sheriff), as of and for the year ended September 30, 2007, as listed in the table of contents. These special purpose financial statements are the responsibility of the Sheriff. Our responsibility is to express an opinion on these special purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying financial statements were prepared for the purpose of complying with state reporting requirements, as described in Note 1, and are intended to present the financial position and results of operations of only that portion of the financial reporting entity of Columbia County, Florida that is attributable to the transactions of the Sheriff.

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the financial position of the Sheriff, as of September 30, 2007, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated July 3, 2008, on our consideration of the Sheriff's internal control over financial reporting and our tests on its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the special purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the special purpose financial statements of the Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the special purpose financial statements taken as a whole.

**POWELL & JONES** 

Powel & Joxes

July 3, 2008

COMBINED FINANCIAL STATEMENTS

# SHERIFF COMBINED BALANCE SHEET ALL FUND TYPES September 30, 2007

	Governmental Funds					iduciary nd Types	_	
	General Fund		Special Revenue Funds		Agency Funds		Totals (Memorandum Only)	
ASSETS								
Current assets								
Cash	\$	350,975	\$	742,549	\$	212,983	\$	1,306,507
Accounts receivable		85,610		-		8,290		93,900
Due from other governmental units		73,011		2,213		-		75,224
Total assets	\$	509,596	\$	744,762	\$	221,273	\$	1,475,631
LIABILITIES AND FUND BALANCES								
LIABILITIES								
Current liabilities								
Accounts payable	\$	466,551	\$	-	\$	2,592	\$	469,143
Accrued liabilities		-		345		-		345
<b>Due to Board of County Commissioners</b>		36,355				7,309		43,664
Deferred revenue		6,690		-		-		6,690
Other current liabilities						211,372		211,372
Total current liabilities		509,596		345		221,273		731,214
FUND BALANCES								
Fund balance undesignated				744,417				744,417
Total liabilities and fund balances	\$	509,596	\$	744,762	\$	221,273	\$	1,475,631

## **SHERIFF**

# COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES

## For the Fiscal Year Ended September 30, 2007

	General Fund	Special Revenue Funds	Totals (Memorandum Only)
REVENUES			
Intergovernmental	\$ 127,566	\$ -	\$ 127,566
Charges for services	238,923	171,892	410,815
Fines and forfeitures	-	734,275	734,275
Miscellaneous	3,350	123,459	126,809
Total revenue	369,839	1,029,626	1,399,465
EXPENDITURES			
Current expenditures			
Public safety	12,315,030	535,723	12,850,753
Capital outlay			
Public safety	537,366	174,359	711,725
Debt service	89,377	<u>-</u>	89,377
Total expenditures	12,941,773	710,082	13,651,855
Excess of revenues over (under)			
expenditures	(12,571,934)	319,544	(12,252,390)
Other Financing Sources			
Transfers from Board of County			
Commissioners	12,571,934	95,073	12,667,007
Total other financing sources	12,571,934	95,073	12,667,007
Net change in fund balances	-	414,617	414,617
Fund balances at beginning of year		329,800	329,800
Fund balances at end of year	\$ -	\$ 744,417	\$ 744,417

# SHERIFF COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL

## GENERAL AND SPECIAL REVENUE FUNDS For the Fiscal Year Ended September 30, 2007

		General Fund					Special Revenue Funds					
					١	/ariance					Vari	iance
					I	Positive					Pos	itive
	B	udget		Actual	(1	legative)		Budget		Actual	(Neg	jative)
REVENUES												
Intergovernmental	\$	93,581	\$	127,566	\$	33,985	\$	-	\$	-	\$	-
Charges for services		-		238,923		238,923		171,892		171,892		-
Fines and forfeitures		-		-		-		734,275		734,275		-
Miscellaneous		-		3,350		3,350		123,459		123,459		
Total revenue		93,581		369,839		276,258		1,029,626		1,029,626		
EXPENDITURES												
Current expenditures												
Public safety		12,047,356		12,315,030		(267,674)		535,723		535,723		-
Capital outlay												
Public safety		635,230		537,366		97,864		174,359		174,359		-
Debt service		-		89,377		(89,377)						
Total expenditures		12,682,586		12,941,773		(259,187)		710,082		710,082		
Excess of revenues over (under)												
expenditures	(	12,589,005)		(12,571,934)		17,071		319,544		319,544		
Other Financing Sources												
Transfers from Board of County												
Commissioners		12,589,005		12,571,934		(17,071)		95,073		95,073		-
Total other financing sources		12,589,005		12,571,934		(17,071)		95,073	-	95,073		
Net change in fund balances		-		-		-		414,617		414,617		-
Fund balances at beginning of year								329,800		329,800		
Fund balances at end of year	\$		\$		\$		\$	744,417	\$	744,417	\$	

#### **SHERIFF**

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39 "Determining Whether Certain Organizations are Component Units an Amendment of GASB Statement 14," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Sheriff, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Sheriff's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Sheriff is reported as a part of the primary government of Columbia County, Florida. The Sheriff's financial statements do not purport to reflect the financial position or the results of operations of Columbia County, Florida, taken as a whole.

These special purpose financial statements of the Sheriff are issued separately to comply with Section 10.557(4), Rules of the Auditor General for Local Governmental Entity Audits, pursuant to Section 11.45(3), Florida Statutes.

B. Fund Accounting - Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government all resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Sheriff are as follows:

#### (i) Governmental Funds

General Fund - The General Fund of the Sheriff is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources which are legally restricted to expenditures for specified purposes. As of September 30, 2007, the Sheriff maintained the following Special Revenue Funds:

Minimum Standards School Forfeiture Inmate Welfare Forfeiture - Non Grant Work Program

#### (ii) Fiduciary Funds

Agency Funds - Agency Funds are used to account for assets held by the Sheriff as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The following Agency Funds are maintained by the Sheriff:

Bond and Fine Inmate Trust

- C. Basis of Accounting The "Basis of Accounting" refers to when revenues and expenditures, and the related assets and liabilities, are recognized in the accounting records and reported in the financial statements. The Sheriff currently maintains his accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations.
- D. Budget Chapter 129, Florida Statutes, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Sheriff.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash."

At September 30, 2007, the book balance of the Sheriff's deposits was \$1,306,507. These balances were covered by federal depository insurance and collateral held at various qualified public depositories. Chapter 280, Florida Statutes, defines the eligible collateral for these qualified public depositories.

The collateral for the Sheriff's deposits is categorized to give an indication of the level of risk assumed by the Sheriff at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Sheriff or his agent in the Sheriff's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Sheriff's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Sheriff's name.

Bank Deposit		Category					
Covered by	1	2		3		Balance	
Eligible collateral FDIC Insurance	\$ 1,106,507 200,000	\$	- -	\$	- -	\$ 1,106,507 200,000	
Total deposits	\$ 1,306,507	\$	-	\$		\$ 1,306,507	

- F. Inventories It is the policy of the Sheriff to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.
- G. Fixed Assets Fixed assets used in governmental fund type operations are accounted for in the general fixed assets accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated.
- H. Compensated Absences Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund that will pay for them. The remainder of the compensated absences liability is reported in the general long-term debt accounts of the Board of County Commissioners.

- I. Total Column on the Combined Statements The total column on the combined statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.
- J. Estimates The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.
- K. Risk Management The Sheriff is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Sheriff directly purchases insurance and participates in the risk management program through the Columbia County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

#### NOTE 2. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance	Prior Period			Balance
	10/01/06	Adjustment	Additions	Deletions	09/30/07
Equipment	\$ 4,498,822	\$ 44,487	\$ 711,725	\$ (735,174)	\$ 4,519,860

#### NOTE 3. PENSION PLAN

Plan Description - The Sheriff contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to

retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributor y. The Sheriff is required to contribute at an actuarially determined rate. The rates at September 30, 2007 were as follows: Regular Employees 9.85%; Special Risk Employees 20.92%; Senior Management 13.12%; Elected Officials 16.53%, employees electing the DROP program 10.91%. The contribution requirements of plan members and the Sheriff are established and may be amended by the Florida Legislature. The Sheriff's contributions to the System for the years ending September 30, 2007, 2006 and 2005 were \$1,173,160, \$1,017,930, and \$967,629, respectively, equal to the required contributions for each year.

#### NOTE 4. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the State and Federal governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Sheriff and Board of County Commissioners expect such amounts, if any, to be immaterial.

The Sheriff is defendant in various pending or threatened litigation. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Sheriff's counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the Sheriff.

#### NOTE 5. RISK MANAGEMENT

The Sheriff participates in various public entity risk pools for certain of its insurance coverages. Under these insurance risk pools, the Sheriff entity risk pool pays annual premiums to the pools for its insurance coverages. The agreements for formation of the pools provide that the pools will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of specific amounts.

The Sheriff continues to carry commercial insurance for other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The pooling agreements allow for the pools to make additional assessments to make the pools self-sustaining. It is not possible to estimate the amount of such additional assessments, which might have to be paid by the Sheriff.

The pooling agreements require the pool to be self-sustaining. It is not possible to estimate the amount of losses, which might have to be borne by the Sheriff.

#### NOTE 6. DEFERRED REVENUE

The Sheriff reports deferred revenue, if applicable, on the combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

#### NOTE 7. LONG-TERM DEBT

In March, 2006, the Sheriff entered into an agreement with Computer Information Systems, Inc., to purchase hardware and server software in the amount of \$268,130. This agreement called for three payments of \$89,377. This equipment and software was for a computer information system that accommodate s operating, jail, Courthouse, and dispatching. This debt was paid off in the current year.

#### NOTE 8. PRIOR PERIOD ADJUSTMENT

There is a \$44,487 prior period adjustment to the general fixed assets in the current year. This adjustment was made after a comprehensive inventory of fixed assets conducted at September 30, 2007.

#### NOTE 9. OPERATING LEASES

The Sheriff has several operating lease agreements for property and equipment with noncancellable terms. These leases are considered for accounting purposes, to be operating leases. Lease expenditures for the fiscal year totaled \$32,654. The future minimum payments under these leases at September 30, 2007, are as follows:

Year Ending	
September 30	Minimum Lease Payment
2008	\$ 40,387
2009	29,009
2010	21,608
2011	15,725
2012	2,068_
	\$ 108,797

## **GENERAL FUND**

## **SHERIFF**

## **GENERAL FUND**

## **BALANCE SHEET**

## September 30, 2007

ASSETS	
Current assets	
Cash	\$ 350,975
Accounts receivable	85,610
Due from other governmental units	 73,011
Total assets	\$ 509,596
LIABILITIES	
Liabilities	
Accounts payable	\$ 466,551
Revenues collected in advance	6,690
Due to Board of County Commissioners	 36,355
Total liabilities	\$ 509,596

## SHERIFF

#### **GENERAL FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgete	ed Amounts	Actual	Variance With Final Budget Positive		
	Original	Final	Amounts	(Negative)		
REVENUES				<u> </u>		
Intergovernmental revenue						
Federal grants						
E. Byrne Memorial	\$ -	\$ 35,172	\$ 38,101	\$ 2,929		
STOP	-	58,409	72,321	13,912		
Bullet proof vest	-	-	17,144	17,144		
Charges for Services						
Public safety						
Police services	-	-	238,923	238,923		
Miscellaneous						
Other	-	-	3,350	3,350		
Total revenue	-	93,581	369,839	276,258		
Expenditures						
Administration						
Personal services	932,899	929,039	859,572	69,467		
Operating expenses	124,594	152,102	92,199	59,903		
Capital outlay		45,867	26,272	19,595		
Debt service	-	-	89,377	(89,377)		
Total administration	1,057,493	1,127,008	1,067,420	59,588		
Road Patrol						
Personal services	2,011,181	2,020,333	2,061,349	(41,016)		
Operating expenses	540,132	545,643	654,976	(109,333)		
Capital outlay	125,000	530,396	466,020	64,376		
Total road patrol	2,676,313	3,096,372	3,182,345	(85,973)		
Detective						
Personal services	685,786	696,950	747,725	(50,775)		
Operating expenses	164,755	171,966	164,852	7,114		
Total Detective	850,541	868,916	912,577	(43,661)		
Courts Judicial						
Personal services	972,621	1,067,822	934,950	132,872		
Operating expenses	180,666	180,166	191,212	(11,046)		
Capital outlay		18,505	10,211	8,294		
Total court judicial	1,153,287	1,266,493	1,136,373	130,120		

(Continued)

## SHERIFF

#### **GENERAL FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

				Variance With Final Budget		
		d Amounts	Actual	Positive		
Records Evidence	<u>Original</u>	Final	Amounts	(Negative)		
Personal services	\$ 161,667	\$ 161,667	\$ 150,701	\$ 10,966		
Operating expenses	30,633	36,144	35,100	1,044		
Capital outlay	-	987	987	,		
Total records evidence	192,300	198,798	186,788	12,010		
Communications						
Personal services	717,149	746,380	753,419	(7,039)		
Operating expenses	205,488	182,275	122,592	59,683		
Capital outlay	200,400	5,301	5,301	-		
Total communications	922,637	933,956	881,312	52,644		
Corrections						
Personal services	2,795,164	2,795,164	2,719,216	75,948		
Operating expenses	1,164,355	1,170,742	1,378,874	(208,132)		
Capital outlay	30,000	34,174	27,583	6,591		
Total corrections	3,989,519	4,000,080	4,125,673	(125,593)		
Sheriff Task Force						
Personal services	407,526	414,864	401,974	12,890		
Operating expenses	75,123	75,123	120,500	(45,377)		
Total Sheriff Task Force	482,649	489,987	522,474	(32,487)		
Community Affairs						
Personal services	470,630	470,631	601,156	(130,525)		
Operating expenses	114,121	112,921	78,189	34,732		
Total community affairs	584,751	583,552	679,345	(95,793)		
Bullet Proof Vest						
Operating expenses			21,246	(21,246)		
STOP						
Personal services	48,466	90,014	88,027	1,987		
Operating expenses	· -	5,427	6,287	(860)		
Captial outlay		-	992	(992)		
Total Stop	48,466	95,441	95,306	135		
E. Byrne Memorial Grant						
Personal services		21,983	35,172	(13,189)		
Operation Cooper West						
Operation Snow Wash			0F 740	(OE 740)		
Personal services	<del>-</del>	<u>-</u>	95,742	(95,742)		
Total Operation Snow Wash	<del>-</del>	<del>-</del>	95,742	(95,742)		
Total expenditures	11,957,956	12,682,586	12,941,773	(259,187)		
(Continued) to financial statements.						

## SHERIFF

## **GENERAL FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Budgeted	d Amounts	Actual	Variance With Final Budget Positive			
	Original	Final	Amounts	(Negative)			
Excess of revenues over (under)							
expenditures	\$ (11,957,956)	\$ (12,589,005)	\$ (12,571,934)	\$ (17,071)			
Other financing sources							
Transfers from the Board of							
County Commissioners	11,957,956	12,589,005	12,571,934	17,071			
Total other financing sources	11,957,956	12,589,005	12,571,934	17,071			
Net change in fund balance	-	-	-	-			
Fund balance beginning of year	-	-	-	-			
Fund balance end of year	\$ -	\$ -	\$ -	\$ -			

## COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS

SPECIAL REVENUE FUNDS

## **SHERIFF**

## SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET September 30, 2007

	Minimum Standards School		Forfeiture		Inmate Welfare		Forfeiture Nongrant		Work Program		Totals	
ASSETS												
Current Assets												
Cash	\$	18,757	\$	2,917	\$	50,256	\$	648,724	\$	21,895	\$	742,549
Due from other governmental units		2,213		-								2,213
Total current assets	\$	20,970	\$	2,917	\$	50,256	\$	648,724	\$	21,895	\$	744,762
LIABILITIES AND FUND BALANCES LIABILITIES												
Accrued payroll deductions	\$	-	\$	-	\$	345	\$	-	\$	-	\$	345
Total liabilities		-		-		345		-				345
FUND BALANCES		20,970		2,917		49,911		648,724		21,895		744,417
Total liabilities and fund balances	\$	20,970	\$	2,917	\$	50,256	\$	648,724	\$	21,895	\$	744,762

## **SHERIFF**

# SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

For the Fiscal Year Ended September 30, 2007

	Minimum Standards School	Forfeiture	Inmate Welfare	Forfeiture Nongrant	Work Program	Totals	
REVENUES							
Charges for services							
Public Safety							
Other public safety charges	\$ -		\$ 150,000	<u> </u>	\$ 21,892	\$ 171,892	
Fines and forfeitures							
Court cases							
Confiscated property and restitution	-	803	-	703,613	-	704,416	
Law enforcement education	29,859	<u> </u>				29,859	
Total fines and forfeitures	29,859	803		703,613		734,275	
Miscellaneous							
Interest	610	28	435	17,387	196	18,656	
Other miscellaneous							
Commissons	-	-	98,885	-	-	98,885	
Other	4,561	<u> </u>	65	1,175	115_	5,916	
Total miscellaneous	5,171	28	99,385	18,562	311	123,457	
Total revenues	35,030	831	249,385	722,175	22,203	1,029,624	
EXPENDITURES							
Public Safety							
Law enforcement							
Operating expenses	30,049	-	-	261,188	-	291,237	
Capital outlay				125,306		125,306	
Total law enforcement	30,049		<u> </u>	386,494		416,543	
Detention and correction							
Personal services	-	-	16,712	-	-	16,712	
Operating expenses	-	-	216,382	-	11,390	227,772	
Capital outlay			20,945		28,108	49,053	
Total detention and correction		-	254,039		39,498	293,537	
Total expenditures	30,049	-	254,039	386,494	39,498	710,080	
(Continued)							

## **SHERIFF**

# SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

For the Fiscal Year Ended September 30, 2007

	Sta	nimum Indards Ichool	<u>For</u>	feiture	<u>Inma</u>	te Welfare	=	orfeiture longrant	<u> </u>	Work Program	Totals
Excess of revenues over (under ) expenditures OTHER FINANCING SOURCES Transfers from Board of County	\$	4,981	\$	831	\$	(4,654)	\$	335,681	\$	(17,295)	\$ 319,544
Commissioners		-		-		-		95,073		-	95,073
Net change in fund balances		4,981		831		(4,654)		430,754		(17,295)	414,617
Fund balances beginning of year		15,989		2,086		54,565		217,970		39,190	 329,800
Fund balances end of year	\$	20,970	\$	2,917	\$	49,911	\$	648,724	\$	21,895	\$ 744,417

## AGENCY FUNDS

## **SHERIFF**

## AGENCY FUNDS COMBINING BALANCE SHEET September 30, 2007

	Bond a	nd Fine	<u>Inm</u>	ate Trust	Totals		
ASSETS							
Current assets Cash Accounts receivable	\$	7,890 -	\$	205,093 8,290	\$	212,983 8,290	
Total current assets	\$	7,890	\$	213,383	\$	221,273	
LIABILITIES AND NET ASSETS							
LIABILITIES Current liabilities							
Accounts payable	\$	-	\$	2,592	\$	2,592	
Due to Board of County Commissioners		7,309		-		7,309	
Other current liabilities		581		210,791		211,372	
Total current liabilities		7,890		213,383		221,273	
NET ASSETS		<u>-</u>		_			
Total liabilities and net assets	\$	7,890	\$	213,383	\$	221,273	

## SHERIFF

## AGENCY FUNDS

## COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

For the Fiscal Year Ended September 30, 2007

	Balance						Balance		
	Oct. 1, 2006			dditions	De	ductions	Sep	t. 30, 2007	
INMATE TRUST FUND									
Assets									
Cash	\$	196,605	\$	392,243	\$	383,754	\$	205,094	
Due from individuals		3,365		8,289		3,365		8,289	
	\$	199,970	\$	400,532	\$	387,119	\$	213,383	
•									
Liabilities									
Due to individuals	\$	2,429	\$	2,592	\$	2,429	\$	2,592	
Other current liabilities		197,541		16,773		3,523		210,791	
Total liabilities	\$	199,970	\$	19,365	\$	5,952	\$	213,383	
		_							
BOND AND FINE TRUST FUND									
Assets									
Cash	\$	10,325		106,234		108,669	\$	7,890	
		_							
Liabilities									
Individual depositors liability	\$	4,470	\$	18,114	\$	22,003	\$	581	
Due to other governmental units		5,855		88,119		86,665		7,309	
Total liabilities	\$	10,325	\$	106,233	\$	108,668	\$	7,890	
TOTALS - ALL AGENCY FUNDS									
Assets									
Cash	\$	206,930	\$	498,477	\$	492,423	\$	212,984	
Due from individuals		3,365		8,289		3,365		8,289	
Total assets	\$	210,295		506,766	\$	495,788		221,273	
Liabilities	•	4 4-0	<b>.</b>	40 444	•	00.000	•		
Individual depositors liability	\$	4,470	\$	18,114	\$	22,003	\$	581	
Due to individuals		2,429		2,592		2,429		2,592	
Due to other governmental units		5,855		88,119		86,665		7,309	
Other current liabilities	Φ.	197,541	_	16,773	_	3,523		210,791	
Total liabilities	\$	210,295	\$	125,598	\$	114,620	\$	221,273	

See notes to financial statements.

COMPLIANCE SECTION

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Sheriff Columbia County, Florida

We have audited the special purpose financial statements of the Columbia County Sheriff, as of and for the year ended September 30, 2007, and have issued our report thereon dated July 3, 2008. Our report included a paragraph stating that the Sheriff is an integral part of Columbia County, the primary government for financial reporting purposes. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States

Internal Control Over Financial Reporting - In planning and performing our audit, we considered the Columbia County Sheriff's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia County Sheriff's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Office's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the Office's financial statements that is more than inconsequential will not be prevented or detected by the Office's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Sheriff's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

However, we noted other matters involving the internal control over financial reporting that we have reported to the management of the Columbia County Sheriff in a separate letter dated July 3, 2008 on pages 254 through 255.

Compliance and Other Matters - As part of obtaining reasonable assurance about whether the Columbia County Sheriff's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance and other matters with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the Sheriff, the Board of County Commissioners, and the Auditor General of Florida. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Powel & Jones

POWELL & JONES Certified Public Accountants July 3, 2008

#### MANAGEMENT LETTER

Honorable Sheriff Columbia County, Florida

We have audited the financial statements of the Columbia County Sheriff, as of and for the year ended September 30, 2007, and have issued our report thereon dated July 3, 2008. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the certain items be addressed in this letter.

#### PRIOR YEAR FINDINGS

All prior year findings were substantially corrected during the current year.

#### **CURRENT YEAR FINDINGS**

<u>Cash Receipts</u> – From our review of transaction processes and financial records relating to cash monies collected in the Sheriff's Office Administration Building, we found instances where cash receipts were not kept in sequential order and instances where cash deposits were not made in a prompt manner. To strengthen internal controls and the audit trail over these cash collections, we recommend that all receipts be kept in sequential order and deposited daily, if feasible, and always by the end of each work week.

<u>Fuel Purchases</u> – From our review of vehicle fuel purchases, we found various instances where the vehicle odometer readings were incorrectly recorded on the vendor automated billing system. For proper accountability, odometer readings should be correctly recorded for each vehicle fuel purchase and the resultant monthly usage reports should be examined and reconciled for any resulting out-of-range readings.

<u>Prepaid Phone Cards</u> – From our review of the inmate prepaid phone card inventory system, we found that there is no documentation of the activity of the inventory and distribution of these cards being retained for audit review. For proper accountability, we recommend that a process of internal controls be implemented over the inventory and distribution of inmate phone cards that provides for monitoring of the current stock of cards as well as documents the distribution of the cards to individual inmates.

<u>Counterfeit Check</u> – From our review of expenditures in the Inmate Trust Fund, we noted an expense of \$3,870 and a corresponding bank fee of \$5 for a fraudulent check that was received on behalf of an inmate and credited to the inmate's account. Prior to this check actually clearing the bank, the inmate was released and a refund of the individual's trust account balance was made. It was later determined that the check was fraudulent and that the inmate was not entitled to the refund received. There was also an expense of \$80 for an inmate refund check that was fraudulently altered by an inmate upon release from a valid \$8 inmate refund check. In order to minimize the vulnerability of such occurrences

in the future, we recommend that the Sheriff adopt a policy of delaying inmate refunds until availability of their funds can be verified.

Subsequent to year end, the Sheriff implemented a kiosk system which is maintained by an outside vendor for the intake and deposit of inmate monies. Although this system reduces the risk of fraud, there is still a risk of refund checks being altered for an amount other than the issued amount as described in the second instance noted above.

#### AUDITOR GENERAL COMPLIANCE MATTERS

<u>Annual Local Government Financial Report</u> - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007. The financial statements of the Sheriff are combined with other County agencies in that report.

<u>Investment of Public Funds</u> - The Sheriff complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> - Nothing came to our attention that caused us to believe that the Sheriff had met any of the conditions described in Section 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> - As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with the Sheriff and have provided appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this year's examination of the Sheriff's office. We appreciate the helpful assistance of all office employees in completing this year's audit.

POWELL & JONES

Powel & Jones

Certified Public Accountants

July 3, 2008

# SUPERVISOR OF ELECTIONS

# COLUMBIA COUNTY, FLORIDA SUPERVISOR OF ELECTIONS

#### ANNUAL FINANCIAL REPORT

# For the Fiscal Year Ended September 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

Honorable Supervisor of Elections Columbia County, Florida

We have audited the accompanying special purpose financial statements of the Columbia County Supervisor of Elections (Supervisor of Elections), as of and for the year ended September 30, 2007, as listed in the table of contents. These special purpose financial statements are the responsibility of the Supervisor of Elections. Our responsibility is to express an opinion on these special purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying financial statements were prepared for the purpose of complying with state reporting requirements, as described in Note 1, and are intended to present the financial position and results of operations of only that portion of the financial reporting entity of Columbia County, Florida, that is attributable to the transactions of the Supervisor of Elections.

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the financial position of the Supervisor of Elections, as of September 30, 2007, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated April 3, 2008, on our consideration of the Supervisor of Elections' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Powel & Jones

POWELL & JONES April 3, 2008

FINANCIAL STATEMENTS

# SUPERVISOR OF ELECTIONS GENERAL FUND BALANCE SHEET September 30, 2007

ASSETS Current Assets Cash Total assets	<u>\$</u>	13,802 13,802
10101 00000		10,002
LIABILITIES AND FUND BALANCE LIABILITIES		
Current Liabilities		
Due to Board of County		
Commissioners	\$	1,021
Deferred revenue		12,781
Total liabilities		13,802
FUND BALANCE		-
Total liablilities and fund balance	\$	13,802

#### SUPERVISOR OF ELECTIONS

## **GENERAL FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

	Bu	dget	A	ctual	Variance Positive (Negative)			
REVENUES						<del></del>		
Intergovernmental								
Federal grants								
Voter education	\$	-	\$	3,110	\$	3,110		
Pollworker training				1,682		1,682		
Total intergovernmental		-		4,792		4,792		
Miscellaneous								
Interest		-		44		44		
Other				585		585		
Total miscellaneous				629		629		
Total revenues				5,421		5,421		
EXPENDITURES								
General government								
Other general government								
Supervisor of Elections								
Personal services	2	288,379		318,117		(29,738)		
Operating expenses		21,253		17,626		3,627		
Total Supervisor of Elections		309,632		335,743		(26,111)		
Elections								
Personal services	•	150,000		111,533		38,467		
Operating expenses		99,000		120,159		(21,159)		
Total elections		249,000		231,692		17,308		
Total general government		558,632		567,435		(8,803)		
Excess of revenues over (under)								
expenditures	(	558,632)	(	562,014)		(3,382)		
OTHER FINANCING SOURCES Transfers in from Board of County								
Commissioners	į	558,632		562,014		3,382		
Total other financing sources		558,632		562,014		3,382		
Net change in fund balance	`	,		,		-,		
Fund balance beginning of year		-		-		_		
Fund balance end of year	\$	-	\$	_	\$	-		
•								

#### SUPERVISOR OF ELECTIONS

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Columbia County Supervisor of Elections (Supervisor of Elections).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39 "Determining Whether Certain Organizations Are Component Units an Amendment of GASB Statement 14," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Supervisor of Elections, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Supervisor of Elections' Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Supervisor of Elections is reported as a part of the primary government of Columbia County, Florida. The Supervisor of Elections' financial statements do not purport to reflect the financial position or the results of operations of Columbia County, Florida, taken as a whole.

These special purpose financial statements of the Supervisor of Elections are issued separately to comply with Section 10.557(4), Rules of the Auditor General for Local Governmental Entity Audits, pursuant to Section 11.45(3), Florida Statutes.

B. Fund Accounting - Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the Supervisor of Elections are as follows:

#### (i) Governmental Fund

General Fund - The General Fund of the Supervisor of Elections is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

C. Basis of Accounting - "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Supervisor of Elections currently maintains accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the

modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations.

The Supervisor of Elections reports deferred revenue, if applicable, on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

D. Budget - Chapter 129, Florida Statutes, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget, which includes the operating budget of the Supervisor of Elections.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Supervisor of Elections.

- E. Cash and Investments Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2007, the book balance of the Supervisor of Elections' deposits was \$13,802. The total balance was covered by federal depository insurance.
- F. Inventories It is the policy of the Supervisor of Elections to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.
- G. Capital Assets Capital assets used in governmental fund type operations are accounted for in the Board of County Commissioners' general fixed assets accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. Equipment of the Board is depreciated using the straight-line method over useful lives of three to twelve years.
- H. Compensated Absences Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund that will pay for them. The remainder of the compensated absences liability is reported in the general long-term debt accounts of the Board of County Commission ers.

I. Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

J. Risk Management - The Supervisor of Elections is exposed to various risks of loss related to torts; theft of, damage to and destruction to property of others. The Supervisor of Elections directly purchases insurance and participates in the risk management program through the Columbia County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

#### NOTE 2. PENSION PLAN

Plan Description - The Supervisor of Elections contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributory. The Supervisor of Elections is required to contribute at an actuarially determined rate. The rates at September 30, 2007, were as follows: Regular Employees 9.85%; Senior Management 13.12%; Elected Officials 16.53%. The contribution requirements of plan members and the Supervisor of Elections are established and may be amended by the Florida Legislature. The Supervisor of Elections' contributions to the System for the years ending September 30, 2007, 2006 and 2005 were \$35,309, \$29,840, and \$22,735, respectively, equal to the required contributions for each year.

COMPLIANCE SECTION

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Supervisor of Elections Columbia County, Florida

We have audited the special purpose fund financial statements of the Columbia County Supervisor of Elections, as of and for the year ended September 30, 2007, and have issued our report thereon dated April 3, 2008. Our report included a paragraph stating that the Supervisor of Elections is an integral part of Columbia County, the primary government for financial reporting purposes. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

<u>Internal Control Over Financial Reporting</u> - In planning and performing our audit, we considered the Columbia County Supervisor of Elections' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia County Supervisor of Elections' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Office's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the Office's financial statements that is more than inconsequential will not be prevented or detected by the Office's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Office's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters - As part of obtaining reasonable assurance about whether the Columbia County Supervisor of Elections' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance and other matters with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Columbia County Supervisor of Elections, the Board of County Commissioners, and the Florida Office of the Auditor General and is not intended to be and should not be used by anyone other than those specified parties.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

April 3, 2008

#### MANAGEMENT LETTER

Honorable Supervisor of Elections Columbia County, Florida

We have audited the financial statements of the Columbia County Supervisor of Elections, as of and for the year ended September 30, 2007, and have issued our report thereon dated April 3, 2008. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the certain items be addressed in this letter.

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

#### AUDITOR GENERAL COMPLIANCE MATTERS

<u>Annual Local Government Financial Report</u> - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007. The financial statements of the Supervisor of Elections are combined with other County agencies in that report.

<u>Investment of Public Funds</u> - The Supervisor of Elections complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> - Nothing came to our attention that caused us to believe that the Supervisor of Elections had met any of the conditions described in Section 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> - As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with the Supervisor of Elections and have provided appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this year's examination of the County. We appreciate the helpful assistance of all County employees in completing this year's audit.

**POWELL & JONES** 

Certified Public Accountants

Powel & Jones

April 3, 2008

# TAX COLLECTOR

# TAX COLLECTOR

# ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

Honorable Tax Collector Columbia County, Florida

We have audited the accompanying special purpose financial statements of the Columbia County Tax Collector (Tax Collector), as of and for the year ended September 30, 2007, as listed in the table of contents. These special purpose financial statements are the responsibility of the Tax Collector. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying financial statements were prepared for the purpose of complying with state reporting requirements, as described in Note 1, and are intended to present the financial position and results of operations of only that portion of the financial reporting entity of Columbia County, Florida, that is attributable to the transactions of the Tax Collector.

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the financial position of the Tax Collector, as of September 30, 2007, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated April 28, 2008, on our consideration of the Tax Collector's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the special purpose financial statements taken as a whole. The combining financial statements listed in the table of contents are presented for purposes of additional analysis and is not a required part of the special purpose financial statements of the Tax Collector. Such information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the special purpose financial statements taken as a whole.

**POWELL & JONES** 

Powel & Joxes

April 28, 2008

# FINANCIAL STATEMENTS

TAX COLLECTOR GENERAL FUND BALANCE SHEET September 30, 2007

ASSETS Cash Accounts receivable	\$ 460,853
Due from other funds	10.076
	19,976
Due from other governmental units	 527
Total assets	\$ 481,356
LIABILITIES Accounts payable Accrued payroll deductions and matching	\$ 5,369 11,574
. ,	•
Due to Board of County Commissioners	423,380
Due to other governmental units	 41,033
Total liabilities	\$ 481,356

#### **TAX COLLECTOR**

#### **GENERAL FUND**

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

For the Fiscal Year Ended September 30, 2007

		Budget	Actual		Variance Positive (Negative)	
REVENUES						
Charges for services						
County officer commissions						
and fees	_				_	
Professional and occupational licenses	\$	14,014	\$	14,015	\$	1
Motor vehicles fees		388,573		388,573		-
Other licenses and permits		5,269		5,269		-
State commissions		1,560		1,560		-
County commissions		367,183		367,183		-
Tax commissions						
Columbia County Industrial						
Development Authority		4,542		4,542		-
Suwannee Water Management		40.00		40.00=		
District		16,327		16,327		-
Lake Shore Hospital Authority		74,756		74,756		-
Delinquent tax commissions		163,656		163,656		(07.045)
Special assessment commissions		139,653		101,738		(37,915)
Special assessment administrative fees		77,853		77,853		(07.04.4)
Total charges for services		1,253,386		1,215,472		(37,914)
Miscellaneous revenue						
Interest earnings		19,773		21,026		1,253
Other miscellaneous		15,775		9,616		9,616
Total miscellaneous		19,773		30,642		10,869
Total revenues		1,273,159		1,246,114		(27,045)
		1,210,100		.,,,		(21,010)
EXPENDITURES						
General government						
Personal services		1,045,027		1,038,364		6,663
Operating expenses		222,076		201,694		20,382
Capital outlay		6,056		6,056		-
Total expenditures		1,273,159		1,246,114		27,045
Excess of revenues over (under)						
expenditures		-		-		-
Fund balance beginning of year		<u>-</u>		<u>-</u>		
Fund balance end of year	\$		\$		\$	-

# **TAX COLLECTOR**

# Fiduciary Funds Statement of Net Assets

# **September 30, 2007**

	 Agency Funds		
ASSETS	_		
Cash	\$ 1,837,602		
Accounts receivable	 1,343		
Total assets	\$ 1,838,945		
LIABILITIES			
Accounts payable	\$ 1,912		
Due to individuals	162,146		
Due to other funds	19,976		
Due to Board of County Commissioners	686,821		
Due to other governmental units	728,605		
Interest payable	161,135		
Occupational licenses	63,324		
Escrow funds payable	13,930		
Other current liablilities	1,096		
Total liabilities	\$ 1,838,945		

#### TAX COLLECTOR

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2007

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Columbia County Tax Collector (Tax Collector).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39 "Determining Whether Certain Organizations Are Component Units an Amendment of GASB Statement 14,"establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Tax Collector, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Tax Collector's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Tax Collector is reported as a part of the primary government of Columbia County, Florida. The Tax Collector's financial statements do not purport to reflect the financial position or the results of operations of Columbia County, Florida, taken as a whole.

These special purpose financial statements of the Tax Collector are issued separately to comply with Section 10.557(4), Rules of the Auditor General for Local Governmental Entity Audits, pursuant to Section 11.45(3), Florida Statutes.

B. Fund Accounting - Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Tax Collector are as follows:

#### (i) Governmental Fund

General Fund - The General Fund of the Tax Collector is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

#### (ii) Fiduciary Fund

Agency Funds - Agency Funds are used to account for assets held by the Tax Collector as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The following Agency Funds are maintained by the Tax Collector.

#### Ad Valorem Tax Fund Tag Agency Fund

- C. Basis of Accounting The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Tax Collector currently maintains his accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations.
- D. Budget Chapter 129, Florida Statutes, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget, which includes its funding of the operations of the Tax Collector. The operating budget of the Tax Collector is approved by the Florida Department of Revenue.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Tax Collector.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash" and "Investments." At September 30, 2007, the book balance of the Tax Collector's deposits was \$2,295,254. Of this balance, \$200,000 was covered by federal depository insurance, and \$2,095,254 was covered by pledged collateral. Chapter 280, Florida Statutes, defines the eligible collateral for these qualified public depositories.

The collateral for the Tax Collector's deposits is categorized to give an indication of the level of risk assumed by the Tax Collector at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Tax Collector or his agent in the Tax Collector's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Tax Collector's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Tax Collector's name. At year end, all of the Tax Collector's deposits were in Category 1.

- F. Inventories It is the policy of the Tax Collector to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.
- G. Fixed Assets Fixed assets used in governmental fund type operations are accounted for in the general fixed assets accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. Depreciation has been provided on the County's equipment on the straight-line basis over three to twelve years. Assets purchased by the Tax Collector are reported in the Board of County Commissioner's general fixed assets accounts.
- H. Compensated Absences Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated

absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund that will pay for them. The remainder of the compensated absences liability is reported in the General Long-Term Debt Account Group of the Board of County Commissioners.

- I. Total Column on the Combined Statements The total column on the combined statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.
- J. Estimates The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.
- K. Risk Management The Tax Collector is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Tax Collector directly purchases insurance and participates in the risk management program through the Columbia County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

#### NOTE 3. PENSION PLAN

Plan Description - The Tax Collector contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributory. The Tax Collector is required to contribute at an actuarially determined rate. The rates at September 30, 2007 were as follows: Regular Employees 9.85%; Senior Management 13.12%; Elected Officials 16.53%; Deferred Retirement Option Program (DROP) 10.91%. The contribution requirements of plan members and the Tax Collector are established and may be amended by the Florida Legislature. The Tax Collector's contributions to the System for the years ending September 30, 2007, 2006 and 2005 were \$91,049, \$75,903, and \$61,532, respectively, equal to the required contributions for each year.

# NOTE 4. INTERFUND RECEIVABLES AND PAYABLES

Balances at September 30, 2007, were:

	In	Interfund		terfund
	Re	ceivable	P	ayable
General Fund	\$	19,976	\$	-
Ad Valorem Tax Fund		-		19,976
	\$	19,976	\$	19,976

# COMBINING STATEMENTS

# AGENCY FUNDS

# **TAX COLLECTOR**

#### **AGENCY FUNDS**

#### **COMBINING BALANCE SHEET**

#### **September 30, 2007**

	Ad Valorem Tax Fund		Tag Agency Fund			Totals
ASSETS						
Cash	\$	1,715,029	\$	122,573	\$	1,837,602
Dishonored checks receivable		-		1,343		1,343
Total assets	_\$_	1,715,029	_\$	123,916	_\$_	1,838,945
LIABILITIES						
Accounts payable	\$	1,912	\$	-	\$	1,912
Due to individuals		162,146		-		162,146
Due to other funds		19,976		-		19,976
Due to the Board of County Commissioners		666,585		20,236		686,821
Due to other governmental units		633,196		95,409		728,605
Interest payable		152,884		8,251		161,135
Occupational licenses payable		63,324		-		63,324
Escrow funds payable		13,930		-		13,930
Other current liabilities		1,076		20		1,096
Total liabilities	\$	1,715,029	\$	123,916	\$	1,838,945

# COLUMBIA COUNTY, FLORIDA TAX COLLECTOR

### COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS

#### For the Fiscal Year Ended September 30, 2007

		Balance ctober 1, 2006	Additions Deductions			Deductions	Balance September 30, 2007		
AD VALOREM TAX FUND Assets									
Cash	\$ '	1,221,876	\$	57,261,315	\$	56,768,162	\$	1,715,029	
Dishonored checks receivable Total assets	• •	234 1,222,110	•	222,558 57,483,873	•	222,792 56,990,954	\$	1,715,029	
Total assets	Ψ	1,222,110	Ψ	37,403,073	<u>Ψ</u>	30,330,334	Ψ	1,715,029	
Liabilities									
Accounts payable	\$	-	\$	1,608,770	\$	1,606,858	\$	1,912	
Due to individuals		87,341		2,988,650		2,913,845		162,146	
Due to other funds		2,959		911,462		894,445		19,976	
Due to the Board of County									
Commissioners	•	1,030,495		21,044,312		21,408,222		666,585	
Due to other governmental units		6,712		34,293,682		33,667,198		633,196	
Interest payable		-		166,867		13,983		152,884	
Occupational licenses payable		62,016		85,498		84,190		63,324	
Escrow funds payable		18,614		85,866		90,550		13,930	
Other current liabilities  Total liabilities	\$	13,973 1,222,110	Ф.	3,587,555 64,772,662	•	3,600,452 64,279,743	\$	1,076 1,715,029	
Total liabilities	<u>Ψ</u>	1,222,110	<u>Φ</u>	04,772,002	<u>Ф</u>	04,279,743	Φ	1,715,029	
TAG AGENCY FUND Assets									
Cash	\$	162,396	\$	5,529,458	\$	5,569,281	\$	122,573	
Dishonored checks receivable		413		19,581		18,651		1,343	
Total assets	\$	162,809	\$	5,549,039	\$	5,587,932	\$	123,916	
Liabilities									
Accounts payable	\$	362	\$	12,178	\$	12,540	\$	-	
Due to other funds		-		921		921		-	
Due to Board of County									
Commissioners		21,170		20,236		21,170		20,236	
Due to other governmental units		141,245		5,484,510		5,530,346		95,409	
Interest payable		-		8,251		-		8,251	
Other current liabilities		32		16,837		16,849		20	
Total liabilities	\$	162,809	\$	5,542,933	\$_	5,581,826	\$	123,916	

# COLUMBIA COUNTY, FLORIDA TAX COLLECTOR

### COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS

#### For the Fiscal Year Ended September 30, 2007

	Balance	Balance			
	October 1,	October 1,			
	2006	Additions	Deductions		2007
TOTALS-ALL AGENCY FUNDS Assets					
Cash	\$ 1,384,272	\$ 62,790,773	\$ 62,337,443	\$	1,837,602
Dishonored checks receivable	647	242,139	241,443		1,343
Total assets	\$ 1,384,919	\$ 63,032,912	\$ 62,578,886	\$	1,838,945
Liabilities					
Accounts payable	\$ 362	\$ 1,620,948	\$ 1,619,398	\$	1,912
Due to individuals	87,341	2,988,650	2,913,845		162,146
Due to other funds	2,959	912,383	895,366		19,976
Due to the Board of County					
Commissioners	1,051,665	21,064,548	21,429,392		686,821
Due to other governmental units	147,957	39,778,192	39,197,544		728,605
Interest payable	-	175,118	13,983		161,135
Occupational licenses payable	62,016	85,498	84,190		63,324
Escrow funds payable	18,614	85,866	90,550		13,930
Other current liabilities	14,005	3,604,392	3,617,301		1,096
Total liabilities	\$ 1,384,919	\$ 70,315,595	\$ 69,861,569	\$	1,838,945

COMPLIANCE SECTION

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Tax Collector Columbia County, Florida

We have audited the special purpose fund financial statements of the Columbia County Tax Collector, as of and for the year ended September 30, 2007, and have issued our report thereon dated April 28, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting - In planning and performing our audit, we considered The Columbia County Tax Collector's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia County Tax Collector's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Columbia County Tax Collector's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Columbia County Tax Collector's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the Columbia County Tax Collector's financial statements that is more than inconsequential will not be prevented or detected by the Columbia County Tax Collector's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Columbia County Tax Collector's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

<u>Compliance and Other Matters</u> - As part of obtaining reasonable assurance about whether the Columbia County Tax Collector's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Tax Collector of Columbia County, the Board of County Commissioners, and the Auditor General of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

POWELL & JONES April 28, 2008

Poweel & Joxes

#### MANAGEMENT LETTER

Honorable Tax Collector Columbia County, Florida

We have audited the financial statements of the Columbia County Tax Collector, as of and for the year ended September 30, 2007, and have issued our report thereon dated April 28, 2008. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the certain items be addressed in this letter.

#### PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

#### **CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

#### AUDITOR GENERAL COMPLIANCE MATTERS

<u>Annual Local Government Financial Report</u> - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the accompanying financial statements of Columbia County, Florida, for the year ended September 30, 2007. The financial statements of the Tax Collector are combined with other County agencies in that report.

<u>Investment of Public Funds</u> - The Tax Collector complied with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year.

<u>Financial Emergency Status</u> - Nothing came to our attention that caused us to believe that the Tax Collector had met any of the conditions described in Section 218.503(1) (a), Florida Statutes, that might result in a financial emergency.

<u>Financial Condition Assessment</u> - As required by the Rules of the Auditor General (Sections 10.544(7)(c) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with the Tax Collector and have provided appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this year's examination of the County. We appreciate the helpful assistance of all County employees in completing this year's audit.

POWELL & JONES
Certified Public Accountants

Powel & Jones

April 28, 2008